

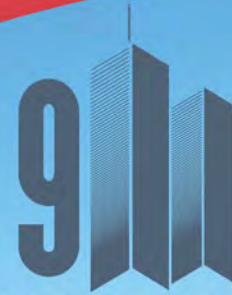
FY2025

ADOPTED Annual Budget

City of Miramar, FL



BEAUTY AND PROGRESS
EST 1955



9/11 & VETERANS MEMORIAL
Miramar Regional Park



MiramarFL.gov
@CityofMiramar





**BEAUTY AND PROGRESS
EST 1955**

City of Miramar

Adopted Annual Budget

Fiscal Year 2025

Elected City Commission



Mayor
Wayne M. Messam



Vice Mayor
Alexandra P. Davis



Commissioner
Winston F. Barnes



Commissioner
Maxwell B. Chambers



Commissioner
Yvette Colbourne

Appointed City Officials

Dr. Roy L. Virgin, City Manager
Kelvin L. Baker, Deputy City Manager
Adam Burden, Assistant City Manager - Public Safety & Emergency Management
Shaun Gayle, Assistant City Manager - Development & Financial Services
Stephen E. Johnson, Assistant City Manager - Operational & Infrastructure Services
Kevin E. Adderley, Director of Financial Services
Alicia Ayum, Director of Procurement
Camasha Cevieux, Director of Cultural Affairs
Anthony Collins, Director of Public Works
Randy Cross, Director of Human Resources
Katrina Davenport, Director of Social Services
Francois Domond, Director of Utilities
Denise A. Gibbs, City Clerk
Clayton D. Jenkins, Director of Information Technology
Nixon Lebrun, Director of Building, Planning & Zoning
Delrish Moss, Police Chief
Billy Neal, Director of Parks & Recreation
Ray Perez, Fire-Rescue Chief
Rafael Sanmiguel, Director of Management & Budget
Anita Fain Taylor, Director of Economic Development & Housing
Lorna E. Walker, Director of Marketing



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City Manager's Message

October 1, 2024

Introduction

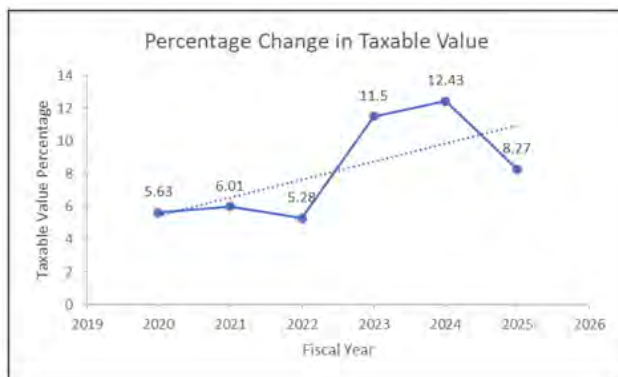
I am honored to present the Fiscal Year 2025 Adopted Annual Budget (the “Budget”) and Five-Year Capital Improvement Plan. This comprehensive and balanced financial roadmap prioritizes the well-being of our community, its physical security, and economic growth. This budget comes during a period marked by inflationary pressures, increasing workforce costs, and rising demands for affordable housing and enhanced public safety. These challenges have informed our priorities, guiding our focus on maintaining financial stability while addressing critical community needs.



In alignment with the directives of the City Commission, the FY 2025 Budget exemplifies our commitment to responsible fiscal management and sustainable development. It emphasizes our dedication to enhancing community services, improving infrastructure, and fostering economic growth, all of which contribute to a brighter future for our citizens.

Financial Outlook

The total combined adopted budget for all funds stands at \$446 million, reflecting an increase of \$65 million, or 17.1%, compared to last year’s budget. This growth underscores our expectations for enhanced revenues and expenditures. The additional funding for FY 2025 primarily focuses on critical positions that support core city services, public safety, affordable housing, economic development, and essential capital improvement projects.



The FY 2025 Adopted Budget marks a continuation of our upward trend, demonstrating another year of growth in taxable value. The Citywide certified taxable value for FY 2025 totals \$15.2 billion, which represents an increase of 8.27% over the prior year’s final adjusted value of \$14 billion. Over five years, the citywide taxable value grew 47% (\$4.8 billion). Based on the certified taxable value Miramar is projected to receive \$103.6 million in ad valorem revenues — an increase of \$7.5 million over the previous year.

The Budget does not include increases in ad valorem taxes but reflects a natural growth in revenues from increased property values. Utility service fees will be adjusted slightly to account for rising operational costs, ensuring that service levels remain consistent with community needs.

In addressing the long-term financial challenges posed by factors such as inflation, workforce and legacy costs, collective bargaining, public safety expenses, and aging infrastructure, the City has partnered with Stantec Consulting. Together, we have developed a five-year fund sustainability analysis, which serves as a strategic roadmap for the City Commission and executive team, guiding our current and future budgetary decisions. Key challenges addressed by this analysis include managing rising pension obligations, mitigating the impacts of inflation on operational costs, and ensuring sufficient funding for aging infrastructure improvements.



City Manager's Message

For a comprehensive understanding of the City's Business Plan, new initiatives within each department, and the guiding financial policies, please refer to the "Budget Overview" section of the Budget Book. This section provides detailed insights into the strategic priorities and fiscal framework that support the City's budgetary decisions.

Priorities

The FY 2025 Adopted Budget is a pivotal document approved by the City Commission, highlighting our steadfast commitment to several key priorities. One of our foremost objectives is to maintain healthy fund balance reserves through a robust 5-year forecasting model, which ensures



transparency and accountability in the allocation of funds. We are dedicated to enhancing the quality of life for our residents and businesses by aligning our budget with the City's sustainability and innovation goals. This involves significant investments in essential public services and infrastructure improvements, particularly in public safety, transportation, and utilities, all aimed at fostering long-term growth and community wellbeing. To achieve these goals, the City will install additional solar panels across municipal facilities, upgrade older vehicles in the fleet to hybrid models, and implement water conservation measures citywide. In contrast to FY 2024, this year's budget places greater emphasis on a housing initiatives and

sustainability projects. This shift reflects the growing demand for housing affordability and the City's commitment to achieving its Net Zero goals.

In addition, we strive to maintain and enhance service levels while implementing efficiencies in service delivery, thereby minimizing costs without compromising the quality of services provided to the community. Fiscal transparency remains a cornerstone of our approach, as we actively engage stakeholders in the budget process through our transparency portal, OpenGov. Our community outreach efforts have been bolstered by the Entrepreneurship and Innovation Development initiative, which supports local entrepreneurs and startups, particularly those who have completed the Miramar Business Academy training. We also continue to fund affordable housing programs aimed at alleviating the financial burdens on residents, with a recent allocation of \$8 million to the Affordable Housing Trust. This funding aims to provide loans and grants for projects to create and sustain affordable housing for income eligible persons/ families, including renters and homeowners. As well as provide assistance through production, acquisition, rehabilitation, and preservation of land and/or housing units for rental and homeownership activities.

Initiatives

It is crucial to highlight several initiatives aimed at achieving these goals by exploring various avenues for cost savings and identifying alternative revenue sources. Notable achievements include the transition to a self-insured healthcare model, which has led to significant cost savings, alongside the establishment of an onsite wellness center for employees and their families. Our commitment to environmental sustainability is reflected in the Net Zero campaign, which focuses on energy

City Manager's Message

efficiency through initiatives such as solar panel installations. Additionally, we have implemented a lease-to-own vehicle replacement program, enhancing fleet reliability while reducing maintenance costs. We have also taken steps to enhance revenue generation through our Comprehensive Assessment of Revenues and Expenditures (CARE) program, which has introduced innovative projects such as billboards and vending machines at park facilities. These efforts aim to diversify revenue sources without increasing the tax burden on residents. New contracts with local businesses for vending rights and advertising partnerships are projected to generate an additional recurring annual revenue.

To address future growth, we are expanding public water supply capacity, projected to serve over 150,000 residents by 2053. Our efforts in grant-seeking have intensified, and we currently administer



84 grants that support diverse initiatives, including staffing for police and fire services, roadway projects such as milling, paving, and resurfacing, and housing programs that provide down payment assistance, minor home repairs, rental assistance, and foreclosure prevention. Our community outreach initiatives, such as partnerships for food distribution programs,

underscore our commitment to supporting residents in need through ARPA funding. These comprehensive efforts not only strengthen our financial position—reflected in our stable Double A (Aa2) bond rating—but also contribute to a thriving and sustainable community.

Capital Improvement Plan

The City's Five-Year Capital Improvement Program (CIP) is updated annually, continuing reinvestment in our assets combined with strategic investments in new assets. A key component to providing first-rate municipal services is having parks and recreational facilities offering a wide range of programming and activities.



This year, the City funded the New Community Youth Center project which will be approximately 10,000 square feet located off Douglas Road and Pembroke Road, adjacent to Forzano Park. The facility will be programmed to serve residents of all ages. This project will not only provide recreational opportunities but also serve as a hub for community gatherings, educational programs, and cultural activities, enhancing social cohesion across all age groups.

Funding was also allocated towards the City's efforts to continue progress with the updating of our utilities of which the City has approximately 35,000 meters. This year's funded projects include projects to replace a portion of the outdated utility meters, add water main lines in areas that did not have service before, and provide additional capacity to assure that despite the growth in residences, we are able to meet the required level of service. These investments will increase service reliability, ensuring that all residents experience consistent water pressure and quality, even during peak demand periods. Some projects that we have allocated design dollars towards in the upcoming year include the

City Manager's Message

construction of a right turn lane along Pembroke Road at Flamingo Road to alleviate the significant amount of eastbound traffic backup and the conversion of sidewalks to multi-use paths in various areas of the City.

Conclusion

As I reflect on the past year, with its array of adversities and challenges which included navigating inflationary pressures and addressing increasing community demands for affordable housing, I am encouraged by the remarkable resilience and strategic thinking demonstrated by our City staff. Their ability to navigate the unknown and unexpected is a true testament to our team's agility and commitment. The FY 2025 Adopted Budget serves as a clear indication of this adaptability, initiating the next phase of our ongoing dialogue about how to best deliver services while prioritizing the needs of our community within the constraints of our resources. It reflects our commitment to responsible fiscal management, robust community engagement, and forward-thinking investments that ensure the sustainability and growth of our City. These initiatives position us to effectively deliver exceptional services while cultivating a thriving and sustainable community.

I firmly believe that our City staff provides exceptional value to Miramar residents and businesses through innovative and proactive approaches that our talented employees implement daily. The City remains committed to being proactive, innovative, and strategic in managing its financial position, as evidenced by our solid financial standing despite recent challenges.

The preparation and adoption of this budget is a collaborative effort that involves nearly every employee and member of the City Commission. I extend my gratitude to our staff for their dedication in working within fiscal constraints and developing alternatives that align with City Commission priorities. A special thanks goes to the Management & Budget Department for their invaluable assistance in preparing this budget; their commitment to our community is evident in their willingness to navigate these unique circumstances. This collaborative effort has not only enabled the adoption of a forward-looking budget but has also strengthened our shared vision for a resilient and prosperous future for Miramar.

Finally, I would like to thank the City Commission for your leadership in establishing a Strategic Plan that provides direction to our departments. Your adoption of sound financial policies and prudent guidance has laid the groundwork for this FY 2025 Adopted Budget. I am confident that, together, we will continue to progress as One Miramar.

Best regards,



Dr. Roy L. Virgin | City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Miramar

Florida

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Miramar, Florida, for its Annual Budget for the fiscal year beginning October 1, 2023. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Average Property Owner Tax Bill

Using the Home Amount from the Property Appraiser (All Residential)

	Homesteaded				Non-Homesteaded		
	Levied	Adopted	3.0% *		Levied	Adopted	14.1%
	FY 24	FY 25			FY 24	FY 25	
Assessed Value	288,827	297,492		Assessed Value	391,747	446,804	
Homestead Exemption	(50,000)	(50,000)		Homestead Exemption	—	—	
Taxable Value	238,827	247,492		Taxable Value	391,747	446,804	
Millage Rate	7.1172	7.1172		Millage Rate	7.1172	7.1172	
City Tax Bill	\$ 1,699.78	\$ 1,761.45	\$ 61.67	City Tax Bill	\$ 2,788.14	\$ 3,179.99	\$ 391.85
Fire Assessment	\$ 479.21	\$ 479.21	\$ —	Fire Assessment	\$ 479.21	\$ 479.21	\$ —
Total Change			\$ 61.67	Total Change			\$ 391.85

Using the Home Amount from the Property Appraiser (Single Family Home)

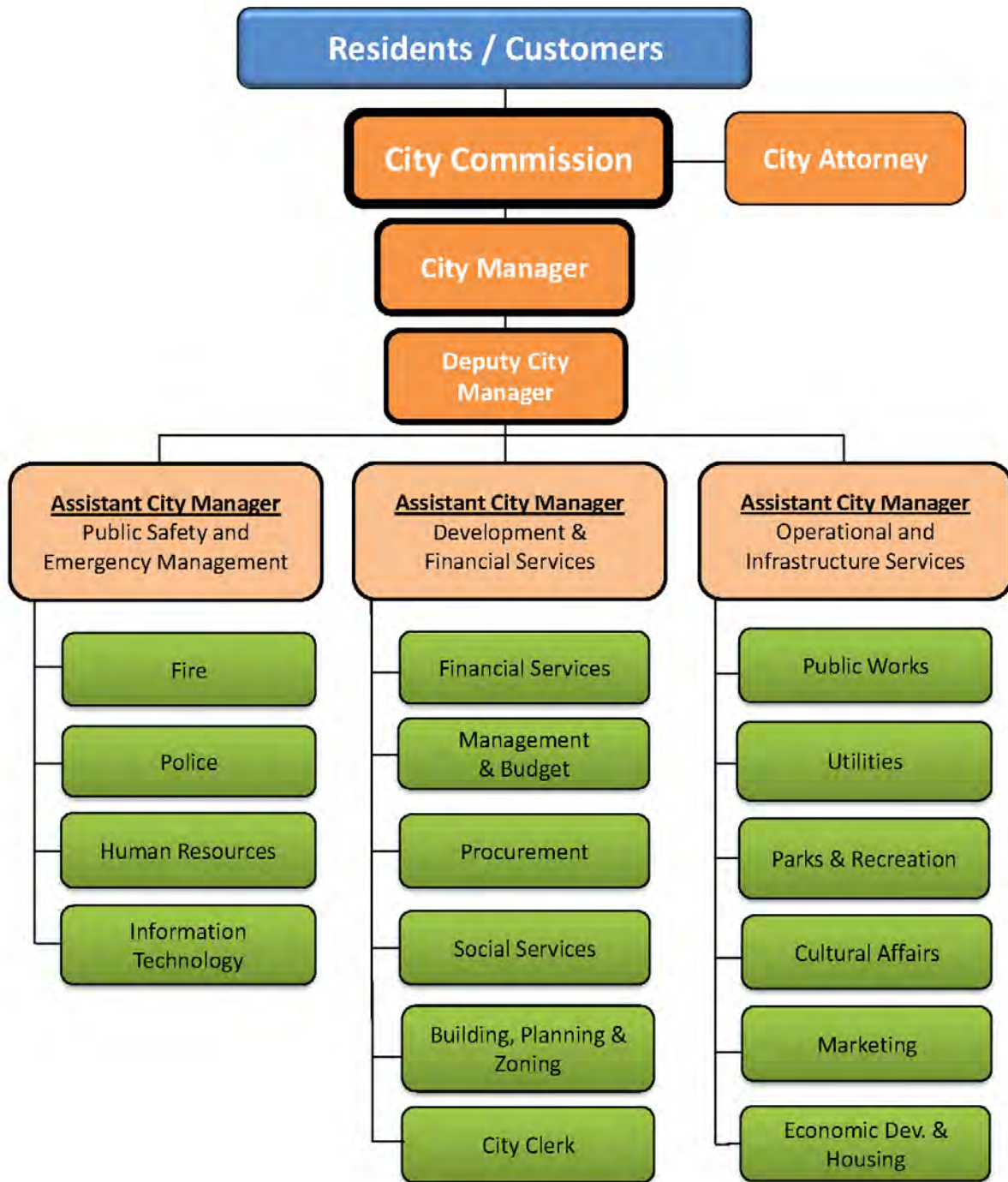
	Homesteaded				Non-Homesteaded		
	Levied	Adopted	3.0% *		Levied	Adopted	14.1%
	FY 24	FY 25			FY 24	FY 25	
Assessed Value	289,018	297,689		Assessed Value	394,344	450,091	
Homestead Exemption	(50,000)	(50,000)		Homestead Exemption	—	—	
Taxable Value	239,018	247,689		Taxable Value	394,344	450,091	
Millage Rate	7.1172	7.1172		Millage Rate	7.1172	7.1172	
City Tax Bill	\$ 1,701.14	\$ 1,762.85	\$ 61.71	City Tax Bill	\$ 2,806.63	\$ 3,203.39	\$ 396.76
Fire Assessment	\$ 479.21	\$ 479.21	\$ —	Fire Assessment	\$ 479.21	\$ 479.21	\$ —
Total Change			\$ 61.71	Total Change			\$ 396.76

Using the Commercial Amount from the Property Appraiser (Commercial)

	Levied	Adopted	
	FY 24	FY 25	
Taxable Value	790,857	833,105	5.3%
Avg Size (Sq Ft)	15,888	15,888	—%
Millage Rate	7.1172	7.1172	
Fire Assessment	11,644.32	11,644.32	—
City Tax Bill	\$ 5,628.69	\$ 5,929.37	\$ 300.68
Total Change			\$ 300.68

* Save Our Homes (SOH) Cap

Citywide Organizational Structure



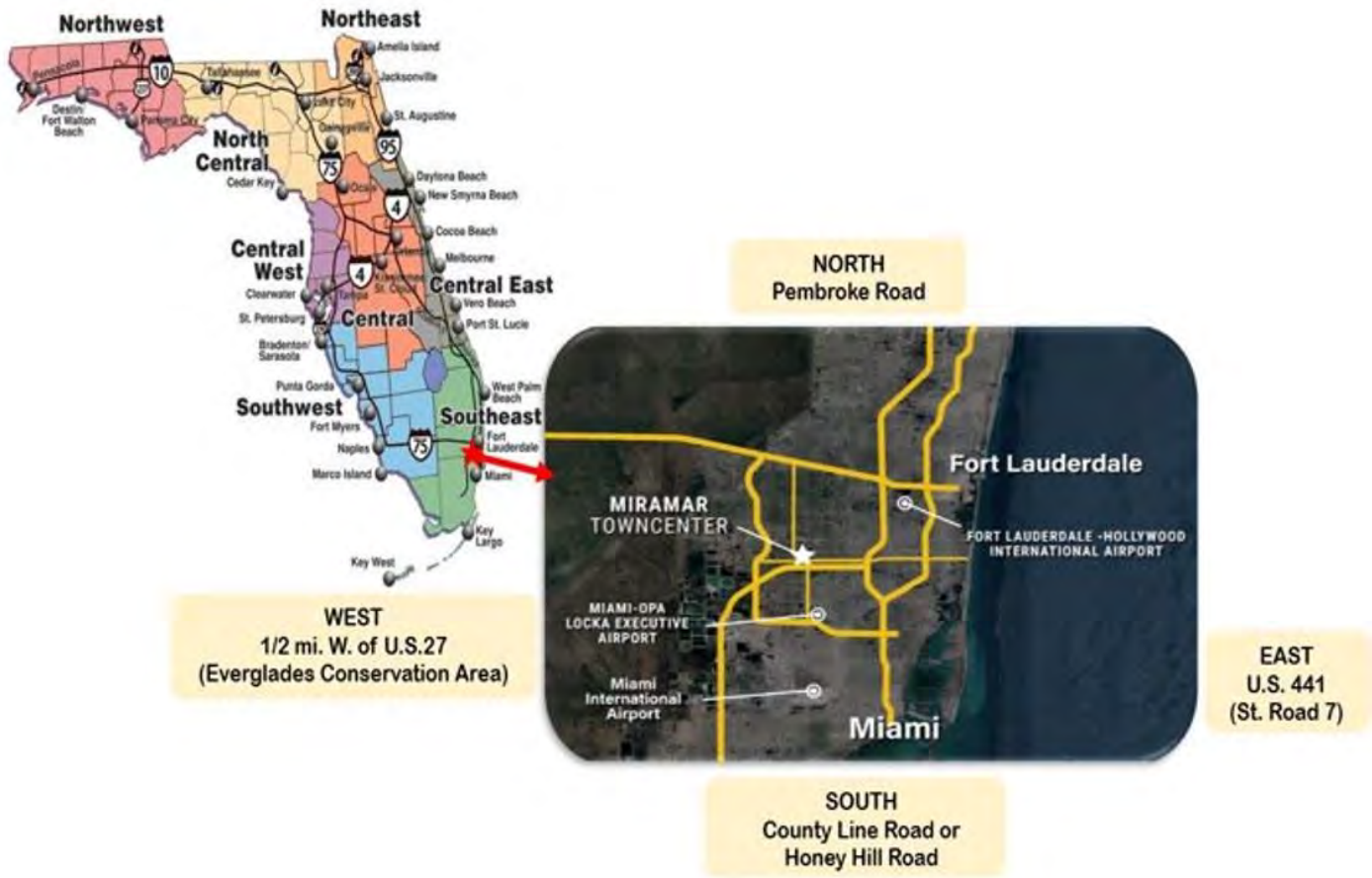
FY 2025 Budget Calendar

DATES	REQUIRED ACTIVITY	RESPONSIBILITY
February 1, 2024	Budget Kickoff - budget packages distributed to departments which includes FY25 Guidelines and Procedures and the Budget Manual. February Process begins (Munis and all forms available)	Management & Budget Dept. (MBD)
February 5 & 6, 2024	Budget Training (Ongoing training as needed)	MBD
February 8, 2024	FY25 Allocated Costs Methodology meeting	Allocating Depts
February 19, 2024	FY25 Allocated Costs final February Process schedules due from Allocating departments	Allocating Depts
February 29, 2024	February Process Ends - all forms due, budget entry access ends	All Departments
Mar 4 - Apr 25, 2024	Executive Management Team (EMT)/MBD/all Departments analyze and review Department budget requests	EMT, MBD & All Departments
April 29 - May 2, 2024	May Process budget updates - Munis and Budget Central re-opened to permit necessary updates by departments	All Departments
May 6-30, 2024	Finalize FY25 funding strategies. Balance Funds	EMT & MBD
By June 1, 2024	City receives Estimate of Taxable Property Values from Broward County Property Appraiser's Office	Property Appraiser's Office (BCPA)
June 3-20, 2024	Proposed Budget Preparation (Distribute to Commission on June 24, 2024)	MBD
July 1, 2024	FY25 Proposed Budget/Financial Focus Workshop with Commission	EMT, MBD & City Commission
By July 1, 2024	City receives final Certification of Taxable Property Values from Broward County Property Appraiser's Office	Property Appraiser's Office (BCPA)
July 10, 2024	City Commission sets proposed Property Tax Millage Rate, Fire Protection and Stormwater Assessment Rates, and public hearing dates	City Commission
By August 2, 2024	Notify Property Appraiser of the proposed Fire and Stormwater fees, Millage Rate, Rolled Back Millage Rate and the date, time and place of public hearing to set proposed millage rate	MBD
August 18, 2024	Advertise Fire Protection and Stormwater Assessment notices in newspaper	MBD & Office of the City Clerk
By August 24, 2024	Property Appraiser sends out TRIM Notices to property owners	BCPA
September 12, 2024	Public hearing on FY25 Tentative Budget and Millage Rate and Adoption hearing on FY25 Fire Protection & Stormwater Assessments	City Commission
September 22, 2024	Budget Advertisement in the newspaper per TRIM requirements	MBD & City Clerk
September 26, 2024	Second and final public hearing on Millage Rate and FY25 Operating Budget and Capital Improvement Program (CIP)	City Commission
Within 30 days of Adoption	Certify adopted Millage Rate and statute compliance and send TRIM package to the State	MBD
October 1, 2024	FY25 Adopted Budget becomes effective	MBD / Citywide

Miramar Location

Location of Miramar on the State of Florida Map

The City of Miramar is located at the geographical center of South Florida. Miramar offers the very best of Broward and Miami-Dade counties to business and industry. Within the City, there is ready access to I-75, Florida's Turnpike, I-95 and major state roads.



Miramar At A Glance

- Miramar was incorporated on May 26, 1955.
- The Commission/City Manager form of government was established by charter and adopted on March 13, 1991.
- The charter established a five member City Commission elected by the residents to serve for a four-year term.
- The City Manager is appointed by the City Commission.
- The City's motto is "**Beauty and Progress**".
- The City's boundaries are: South of Pembroke Rd, north of County Line Rd, west of U.S. 441 (SR 7), and east of US 27 (Everglades Conservation Area).

Note: (Additional community information and comparison data with other municipalities are presented in the Appendix section of this document).

Demographics

Population Estimates

Source: Bureau of Economic and Business Research (BEBR)

Calendar Year	Population
2015	132,096
2016	134,037
2017	136,246
2018	137,107
2019	138,837
2020	138,873
2021	138,873
2022	136,007
2023	138,237
2024	139,500
Median Age	38
Median Household Income	\$81,812
Number of Households	43,083
Single Family/Duplex	30,540
Multi-Family	7,407
Race Composition (%)	
Black/African American	46.3%
White	29.7%
Asian	5.7%
Other Race / Two or More Race	18.3%
Total	100%
Hispanic/Latino (of any race)	36.2%

Source: U.S. Census Bureau, Office of Economic and Demographic Research, Broward County Property Appraiser

Education (number of schools by category)

Public Schools	
Elementary Schools	10
Middle Schools	2
High Schools	2
Charter Schools	3
Community School	1
Special Needs School	1
Private Schools	3
Colleges	2
Universities	6

Land Use

Land Area	31.3 sq.mi.
Acreage (Total City Property)	19,987.6

Existing Land Use

Residential	58.64%
Commercial	4.32%
Industrial	5.60%
Recreational	3.26%
Schools	1.44%
Conservation/Public Facility/ROW	25.41%
Mixed Use	0.87%
Undeveloped	0.46%
Total Land Use	100.00%

Source: Building, Planning & Zoning Land Data

Economics

Office Space	3,400,000 sq.ft.
Retail/Commercial Space	3,600,000 sq.ft.
Industrial Space	9,900,000 sq.ft.
Taxable Assessed Value	15,161,685,489
2024 tax year	
Real Property	14,675,404,640
Personal Property	486,280,849
Adjusted Taxable Value	14,950,869,479
Property Tax Millage Rate	7.1172
There is no voter approved debt	

(A mill represents \$1 in tax per \$1,000 in tax-assessed value. Taxable value is millage rate times the assessed value).



Miramar At A Glance

Fiscal Year 2025 Budget

Adopted Budget	\$446,270,607
Adopted Net Budget	\$369,504,900
Adopted Capital Improvement Budget	\$63,008,219
General Fund Budget	\$245,510,578

Fire Protection Special Assessment

Residential-single & multi-family	\$479.21
Mobile Homes	\$221.44
<i>Below rates are per square ft. capped at 100,000 sq. ft.</i>	
Commercial	\$0.7329
Industrial/Warehouse	\$0.1794
Institutional/Governmental	\$0.3751

Service Statistics

Police

Full Time Employees	348.5
Sworn Police Officers	265
Service Calls (FY 2024)	92,150
Average emergency response time	7.9 min.

Fire-Rescue/EMS

Fire Stations	5
Full Time Employees	181.5
Certified Firefighters	167
EMS Calls (FY 2024)	9,731
Fire Calls (FY 2024)	3,976
Average Fire Response Time	5.35 min.
Average EMS Response Time	6.43 min.

Parks & Recreation

Number of Parks	40
Number of Acres	458
Facility Pavilion Shelter Rentals	1,746
Number of Rec. Programs Patrons	151 19,045
Number of Athletic Programs Patrons	32 34,750
Number of Aquatic Complexes Patrons	2 93,428
Number of Special Events	339
Number of Special Events Participants	60,975

Social Services

Senior Centers	2
Senior Participants (FY 2024)	1,282
Senior Transportation (FY 2024)	30,375
Counseling Hours (FY 2024)	1,353
Activities offered at Centers	1,575
Childcare Facilities	3

Number of Preschool Children	161
Number of Elementary After School Children	96

Cultural Affairs

Miramar Cultural Center	45,029 sq. ft.
Theater (including lobby)	15,500 sq. ft.
Banquet Hall	4,500 sq. ft.
Ansin Family Art Gallery	2,000 sq. ft.
Attendance:	
Miramar Cultural Center	64,410
Theater	47,594
Banquet Hall	15,794
Ansin Family Art Gallery	1,022

Public Works

Miles of street	422 miles
Street miles maintained	165 linear miles
Bike path/sidewalks maintained	40/139 linear miles
City street lights	940
Tons of curbside recycled material collected	4,986
City vehicles and equipment maintained	996

Utilities

Estimated Population for water service	132,585
Customer accounts	34,773
Miles of water lines	441
Fire Hydrants	4,605
Number of production wells	10
Average daily water production	15.89 mgd
Water treatment design capacity	17.75 mgd
Sewer lines / force mains	352 miles
Average daily sewer treatment	10.17 mgd
Wastewater treatment plant capacity	12.7 mgd
Reclaimed water treatment capacity	7.5 mgd
Number of Lift Stations	136

Total City Employees/Full-Time

Equivalent (FY 2025 FTEs)

Full-time employees	1,183
Part-time employees-140	67
Seasonal part-time-26	14.5
Total Net FTE's	<u>1,264.5</u>



Services Provided by Other Governmental Units

Healthcare

- Memorial Hospital Miramar
- Memorial Primary Care Center
- Miami Children's Hospital Outpatient Center
- Joe DiMaggio's Children's Hospital

Library Services

- Broward County Library - Miramar Branch
- BCL-Pembroke Pines / Walter C Young Resource Center
- South Regional / Broward County Library

Housing Assistance

- Community Development Block Grant-CDBG
- Florida Housing Finance Corporation-SHIP Program
- US Department of Housing & Urban Development Program

Public Transportation

- Broward County Transit (BCT)
- I-95 Express
- Metro Bus - Metro Transit Agency
- Miramar Shuttle Bus Service

Source: ACFR, City Departments, Broward County, BCPA, and other websites



City of Miramar - Smart City Dual Awards Recipient

Miramar At A Glance

Like most cities, Miramar had its beginnings when one person, Abraham Mailman, ventured out to “start anew” and develop a community. In 1953, he purchased a 1,200 acre dairy farm from Henry D. Perry, Sr., and built 56 homes. The homes sold quickly, setting in motion the future City. Although geographically landlocked, Mr. Mailman named the city “Miramar”, after a town in Cuba which means “Look at the Sea”.

Miramar was incorporated on May 26, 1955. At that time, the population was less than 200 with an area of about 2.9 square miles. The original boundaries were SW 64th Avenue on the east, University Drive on the west, Miami-Dade County Line on the south and Pembroke Road on the north. The only major roads were US 441, Hallandale Beach Boulevard to 66th Terrace, and Pembroke Road to University Drive. The photo below is an aerial view of Miramar in its original state.



As the City progressed, the Governor appointed and swore in the City’s first council and Robert Gordon was appointed the Mayor on June 20, 1955. The City’s official seal was inscribed with the motto, “Bellitas et Progressum” meaning “Beauty and Progress.”

In this same year, the Police Department was established which signified the formation of the City’s structure. In 1956, the Miramar Volunteer Fire Department and First Aid Squad were established. In 1958, Miramar Elementary School was the first school founded and the water tower at 7000 Miramar Parkway was also built.

In 1959, the first municipal election was held during which Charles F. Knapp was elected as Mayor. In 1960, the Henry D. Perry Middle School was built on land donated by Annabel C. and Henry D. Perry, followed by Miramar High School which was built in 1970.

In 1975, Harry M. Rosen was elected Mayor. Mr. Rosen established the City’s first Ad Valorem Property Tax Rate at 2.84 mils in Fiscal Year 1977 to provide better services and to balance the budget. In 2005, the annual Fire Assessment was implemented to provide an equitable method of assessing fire protection costs to all properties throughout the City.

Although explosive growth is common in new towns, the City of Miramar’s early fathers advocated the philosophy of planned and controlled growth. This was demonstrated with the adoption of a Comprehensive Land Use Plan in 1972, even before it was mandated for cities and counties. This move made Miramar a leader in South Florida in the development of effective land use controls.



Because of his involvement in the City’s initial development, Mr. Henry D. Perry, Sr., is recognized as one of the foremost pioneers in the history of Miramar. His character and civic activities influenced not only the lives of early residents but continues to impact the community to the present-day which is evidenced by the schools and parks in the City that bear the family’s name. Many longtime residents fondly recall the community barbecues hosted by Mr. and Mrs. Perry; many grateful to Mr. Perry for conducting animal husbandry classes for the benefit of Miramar’s youth to enhance their knowledge about farm life.



Miramar At A Glance



The Comprehensive Land Use Plan and subsequent update provided a framework for the uniform and orderly development of future growth. As a result, Miramar is one of the few cities in the State of Florida that has been recognized as having an exemplary and comprehensive plan, making it exempt from the State oversight. Here in Miramar, “We are at the center of everything”. Our convenient location in Southwest Broward makes us the ideal city for quality residential living and excellent commercial / business opportunities; bolstered by extensive air, rail, and land linkages to regional, national and international centers. Our unique location and incomparable climate continue to draw national and international transplants.

The City of Miramar’s location makes it accessible to major thoroughfares such as I-75, Florida’s Turnpike, I-95, Flamingo/Red Road, University Drive, State Road 7/ US 441, and US 27. It is also in close proximity to major airports, seaports, colleges, universities, shopping malls, cultural centers, beaches and professional sports teams such as the Miami Marlins Baseball Team, The Florida Panthers Hockey Team, Miami Dolphins Football Team, and the Miami Heat Basketball Team. In order to support its infrastructure, Miramar has its own water systems, sewer and storm water service, two water treatment plants and one wastewater treatment plant; while providing other services necessary for the health, safety and welfare of the residents.

The services provided by the City of Miramar go beyond water and sewer. We strive to offer the best in public safety through our professionally trained Firefighters and Police Officers. In addition, the City offers 40 parks and two aquatic facilities enjoyed by residents and many visitors every year. The Miramar Regional Multi-Service Center, the Cultural Center/

Arts Park, Library and Educational Facilities are also available to the public.

Since its inception Miramar has been and continues to be a family-oriented community. The City’s professional recreational staff plans year-round activities for everyone which include the highly acclaimed M.O.S.T. (Maximizing Out of School Time) Program, and a variety of programs for Teachers’ Planning Days, other out-of-school days and for the summer.

With outdoor entertainment and fitness options increasing in demand and popularity, the City of Miramar approved a development of four (4) Pickleball courts at the Vizcaya Park site. This project allows for patrons to participate in the leisure and daily exercise activities. It is expected that this project will be completed in 2025.

The strategically located senior centers offer a wide range of activities including health screenings, nutrition, counseling, and fitness. The Venetian Street senior center was moved to the Multi-Service Center at 6700 Miramar Parkway. This 38,000 square foot state-of-the-art building is a hub of activities and resources for all ages.

Over the years, Miramar has spread its wings, and now offers many educational opportunities including: three private schools, ten elementary schools, two middle schools, two high schools, three Charter schools, one community school, a special needs school, and eight colleges/universities/institutes.

The Miramar Educational Center first floor houses one of Broward County’s Community Libraries. Broward College’s third satellite campus and Nova Southeastern University satellite facility are located in the center’s second and third floors. There are eight major colleges and universities and one trade and technical school within a few miles of the City’s boundaries. In addition to our educational opportunities, Miramar is the proud home of an extension of the Memorial Healthcare System. Memorial Miramar opened its doors on March 17, 2005 and features a 138 bed full service acute-care facility and offers individualized care using advanced technology.

Other major hospitals located within one to five miles of the City limits include Memorial Pembroke, Memorial West, Memorial Regional Hospital, Dan Marino Children’s Center, Joe DiMaggio Children’s Hospital, and Hollywood Medical Center.

Miramar At A Glance

Miramar continues to work in association with Broward County, the State of Florida, Federal Agencies and various private sector sources to provide an array of resources that promote and encourage business opportunity and growth ranging from major corporate developments to small businesses. In addition to other state-of-the-art services, Miramar is located near two of Florida's first-class seaports: Port Everglades to the north and the Port of Miami to the south, both are located within 22 minutes of the City limits. These ports are the nation's favorite departure ports for leisure cruising as well as important cargo ports.

The Tri-County Commuter Rail is also within 20 minutes of Miramar and provides service between Miami, Ft. Lauderdale, West Palm Beach, and the Hollywood stations. Other personal transportation services are also available. Few areas of the country enjoy the convenience of two major international airports like the City of Miramar.

The Ft. Lauderdale/Hollywood International Airport is 11 miles to the north and the Miami International Airport is 14 miles to the south. Other public-use airports such as North Perry is four miles north, Opa-locka is six miles south and Opa-locka West is ten miles south of Miramar. The City of Miramar operates in partnership with Broward County Transit (BCT) to provide community/public transportation which links Miramar to other areas of Broward County via I-95 Express, downtown Miami. Special transportation services are also provided to Miramar seniors and for special events.

Over the years, the City has transitioned from a strong Mayor-City Council form of government, where the Mayor served as the Chief Administrative Officer and supervised the day-to-day activities of the City. Currently, it operates under the "City Manager-City Commission" form of government which was initiated in 1989. The suggestion was put to a referendum and approved by the electorate of Miramar on March 13, 1990. This transition took place at 12:01 a.m. on March 14, 1990. In March 2000 the City bought 54 acres of land from Cleghorn Shoe Corp., which was designed as a pedestrian oriented main street, and is home to the new "Miramar Town Center".

The Town Center is located in the center of the City, north of Miramar Parkway between Red Road, Hiatus Road and Miramar Boulevard. This facility is also home to the Miramar Police Headquarters. This approximately 67,000 square foot building consolidates major police operations into a single facility that achieved the U.S. Green Building Council's LEED certification.

The Town Center complex houses City Hall, which first opened in September 2004.

The Cultural Arts Center and Educational Complex opened to the public in 2008. The City partnered with the Rockefeller Group Development Corp/Kimco Realty (Rock-Kim Miramar) for the development of the retail, office and residential uses at the Town Center. Over the past years the City has experienced significant development activity resulting in a population growth and expansion of its economic base.

Miramar's estimated population of 139,500 is the fourth largest among Broward County cities and its 12 million square feet of office and industrial space contain companies representing a variety of industry sectors including aerospace (Ontic), healthcare (Memorial, Humana), media/communications (Telemundo of Florida) and retail (Target, Home Depot, Publix, etc).

To ensure its future economic sustainability, the City seeks to leverage its investment in public assets such as the Town Center and Cultural Arts Center while maximizing redevelopment opportunities in the historic area to achieve a sense of the place as a cohesive community through place making, marketing and branding initiatives.

The City of Miramar has embarked on a new path to enhance current Smart City Initiatives, as well as conduct a thorough assessment of all city processes to implement new Smart City solutions throughout the organization. The City Manager's Office of Innovation and Technology has been established and it is responsible for the execution of innovative ideas through Smart City technology to reduce expenditures and increase revenues, while providing enhanced services and public engagement tools.

These Smart City solutions will provide all stakeholders with the latest technology to implement efficiencies, increase workforce knowledge, enhance transparent engagement tools, enhance citywide security measures— just to name a few.

Smart City solutions will also play a vital role in the creation and operation of the Miramar Innovation and Technology Village, which is envisioned as a walkable, activated, urban environment with an innovation, technology, education, arts and culture, workforce housing, and entertainment focus.

Located in the heart of Historic Miramar (along Miramar Parkway, just east of the Florida Turnpike),



the Miramar Innovation and Technology Village is envisioned as a walkable, activated, urban environment with an innovation, technology, education, arts and culture, workforce housing, and entertainment focus. Planning and economic analysis efforts are underway, as well as land use/zoning changes to secure the necessary entitlements to bring forward a dynamic mix of new retail, educational, recreational, office, entertainment, and affordable/workforce residential uses that leverage existing community assets, such as the Vernon E. Hargray Youth Enrichment Center, the Shirley Branca Park Bandshell, and new Police Substation. In addition, the City has commenced to forge and structure partnerships with the public and private sectors to support the affordable/workforce housing, innovation and technology hub, and transit hub initiatives.

The Miramar Innovation and Technology Hub is planned to be located on the Vernon E. Hargray Youth Enrichment Center campus and will serve as a vital anchor within Historic Miramar's Innovation and Technology Village, which will fuse the local community with a wide-range of collaborative educational, research, workforce development, and local/small/start-up business support opportunities. The state-of-the-art facility will include partnerships with select area colleges/universities, Broward County Public Schools, Broward County and private-sector employers to deliver customized training to the community in STEM and other emerging, specialized and technical areas geared at filling the skills gap our employers identify as being crucial for the workforce of tomorrow. With a hands-on learning approach and broad curriculum, the facility will deliver youth programs and adult-level workforce training and retraining programs so that the Miramar community can obtain the essential skill sets today's and tomorrow's employers seek.

Awards and Recognitions:

- Certificate of Achievement for Excellence in Financial Reporting.
- CALEA (Commission on Accreditation for Law Enforcement Agencies) and CFA (Commission for Florida Law Enforcement Accreditation).
- Distinguished Budget Presentation Award.
- Achievement of Excellence in Procurement.
- IEDC (International Economic Development Council) Accreditation.
- Gold Seal Quality Care Accredited - Child Care.
- Florida League of Cities City Spirit Award.
- All-America City 2021
- Five (5) 2022 Smart 50 Awards presented by Smart Cities Connect.
- "2021 Local IT Innovation of the Year Award" from the LocalSmart Program presented by the media outlet State Scoop for its participation in this pilot program.

The present Administration is dedicated to preserving the character of Miramar while enhancing the quality of life of its residents. To accomplish this goal several initiatives are in place which will promote and attract development and enrich our community without detracting from its culture and dedication to good family living. This positive meld between business and government as well as the mutual efforts of our residents and employees towards positive development and growth, makes Miramar one of the finest cities in South Florida.

Source: Broward County Historical Commission; City of Miramar website and departments

Strategic Plan

Mission

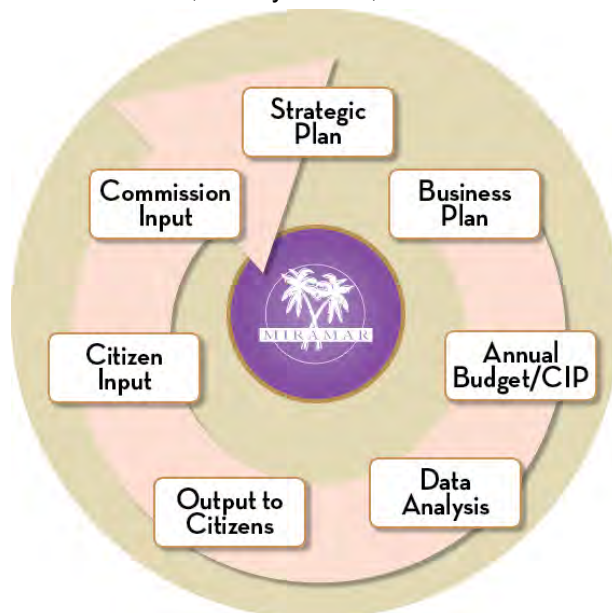
We value the dignity and worth of our citizens and to this end we pledge to continuously improve the quality of life and economic prosperity of our residents by assuring all of our citizens a clean, safe, economically viable and progressive city that is responsive to changing needs.

During previous fiscal years, with direction from the City Commission to find efficiencies and ways of doing more with less, the City Manager's office has tasked staff with continuing to embark on a Strategic Planning process in order to better guide the use of the available scarce resources where they may have the biggest impact. The purpose of strategic planning is to have a systematic way of listening to our citizen and business community, in order to better understand what their needs and wants are to be able to form a vision of the future and delineate a path or set of strategies that will help the City reach that vision.

A good strategic plan should address critical performance issues, create a balance between what the City is capable of doing and what the City would like to do and cover a sufficient time period to close any identified performance gaps. It should be visionary by conveying a desired future state, be flexible by allowing and accommodating change, and guide the decision making at all levels of the organization. In order to ensure a successful implementation, and to mitigate any inherent risks in the process, City staff has researched best practices and found a common theme as the keys to a successful strategic planning implementation:

- First and foremost, the effort needs to be driven by the top executives of the City of Miramar.
- Buy-in and commitment from department directors and upper management is key to success.
- Feedback from a broad spectrum of stakeholders will help to ensure buy-in.
- The City needs to have a clear updated vision of the future as a foundation.
- The Strategic Plan has to work in tandem with the budget in order to drive the annual allocation prioritization.
- A Business Plan needs to be developed to tackle the challenges uncovered by the strategic planning process.
- The progress of strategic initiatives needs to be tracked by performance measures, staff meetings, financial reports, scorecards, Gantt charts, etc.
- Directional statements, issues, decisions, goals, objectives, directives, or imperatives are

supported by statistical data, demographic information, survey results, or benchmark data.



The Strategic Plan plays an important role in the business cycle of any organization. It drives the creation of the Business Plan and provides direction to prioritize new and ongoing initiatives that will be proposed by management for inclusion in the Plan. Each initiative is linked to the goals and objectives established in the Strategic Plan.

The goal is to create a process for establishing priorities on what the organization is set to accomplish in the future. It also pulls the entire organization together around a single game plan for execution while providing a broad outline on where resources will be allocated.

The strength of any strategic planning process is a long term approach to planning and financial management, emphasizing emergent issues, listening to our customers and making sure that any and all decisions that are made have solid defensible data to back them up.

The Annual Budget and Capital Improvement Plan (CIP) include funding sources for the initiatives and projects presented in the Business Plan. Data is analyzed to make sure that all identified gaps are being closed and targets are being met in a timely manner. Citizen and Commission input is essential and gathered to identify any new and emergent issues that should be included in the Strategic Plan.

Business Plan

Business Plan Purpose and Process

The City's Business Plan includes revenue and expenditure projections as well as intended outcomes and the initiatives engaged to meet those outcomes in order to accomplish long-term financial stability for Miramar. The Plan serves as a guide to the financial and growth management strategies that will lead Miramar to maturity. Starting in FY19, the City implemented the Comprehensive Assessment of Revenues and Expenses (C.A.R.E.) program in order to involve every employee in the formulation of ideas to improve City operations. The (C.A.R.E.) Program is a ten-point City Manager budget initiative launched to maximize the City's human, capital, and natural resources. Each committee has a Chair and a Vice-Chair to implement strategies to support the City's vision. C.A.R.E. establishes sound financial management and responsible cost-effective utilization for use of public funds. Implementation of the C.A.R.E. Program involves support of each committee within the ten-point plan to address City-wide focus areas.



Update of Business Plan

The Business Plan is continuously reviewed for improvement, including updated financial projections and examination of the Plan's intended outcomes and initiatives. Current intended outcomes and initiatives include:

- Encourage annual commercial, industrial and office development.
- Encourage residential and commercial redevelopment and revitalization in East Miramar.
- Maintain control of labor and other operating costs.
- Maintain control of pension costs – limit benefits/ limit City contributions.
- Leverage existing technology to create effective and efficient delivery of services.

Each of these intended outcomes is in progress. As an economic development strategy, the attraction of additional commercial, industrial and office space will further the balance of Miramar's anticipated 140,000 total residents with a vibrant business community, providing educational opportunities, jobs and services to those residents and to the local, statewide and national markets as well. Complementing the Business Plan, in November 2012, the City adopted its first Economic Development Strategic Plan (EDSP) and updated periodically which establishes its economic development strategic priorities and sets goals, objectives and strategies that the City intends to pursue during Fiscal Years 2013 through 2025.

Miramar's "6 Pillars" cover a range of inter-related activities intended to enhance the community and to be supportive of our businesses:

1. Quality of Life
2. Business Climate
3. Sports & Entertainment
4. Infrastructure
5. Redevelopment/Infill Development
6. Marketing

Business Plan

New Initiatives

The City's goal is to develop initiatives that will assist in achieving our strategic objectives and our Key Intended Outcomes.

City departments are tasked with continuously surveying the current socio-economic climate of the City in order to identify current challenges facing the City and develop creative ways to tackle them while maintaining the high level of services that each resident has come to expect.

Following are the major departmental initiatives approved and included in the Fiscal Year 2025 budget:

General Fund

Office of the City Manager

The budget includes funding for additional travel and training to strengthen employees' skills and knowledge, foster innovation, and expand knowledge sharing, as well as additional funding to support unanticipated expenditures related to special events and internal auditing needs. Additional funding is also included in nondepartmental for the City's 70th Anniversary celebration event, lobbyist fees to provide federal, state, and local intergovernmental services, city-wide customer service training, and city-wide way finding signs.

Human Resources

The budget includes additional funding for 25 summer intern positions.

Office of the City Clerk

The budget includes funding for a part-time Passport Acceptance Facility Agent position (.5 FTE) to support the City's increase demand for passport services, reducing wait times during walk-in days and increase the availability of daily appointments, and improving customer service.

Marketing

Funds are included for two new full-time positions (2.0 FTEs) - a Social Media & Events Marketing Coordinator and a Graphic Designer - to assist with the increase in events, and two part-time Marketing Apprentice positions (1.0 FTE) to provide needed support to promote city events and programs to increase reach and community engagement.

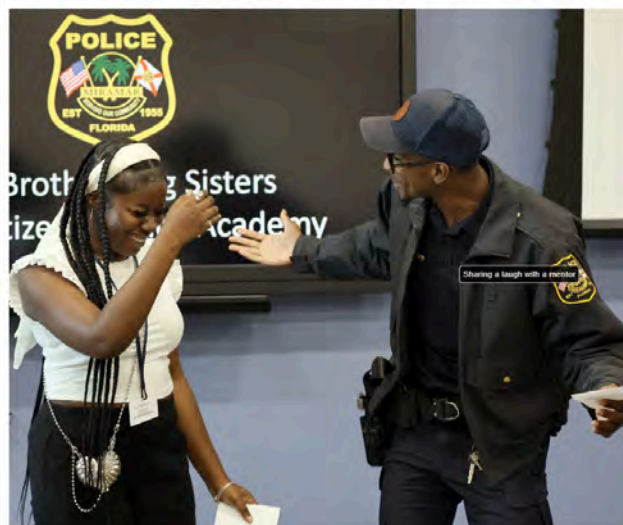
Finance

The adopted budget includes additional funding for software license and maintenance to enhance workflow efficiencies, collaborative workforce, and support compliance oversight for grant accounting including reporting, expenditures, reimbursements, and audits.

Police

During FY 2024 the department was awarded a COPS Hiring Program Grant Award. Funds are included in the adopted budget for the hiring of thirty Police Officers (30 FTEs) under this grant. Five (5 FTEs) were approved in FY 2024, and twenty-five (25 FTEs) were approved in FY 2025. Additionally, funding is included for ten (10) replacement portable radios. These radios will ensure effective communication for staff in their duties and responsibilities as sworn and non-sworn employees.

Sharing a laugh with a mentor



Miramar High School senior Kayla Desir laughs as Miramar police Officer Quinton Alexander sings a song at the Miramar Police station on Monday. Teens were paired with mentors from the police department through a partnership with Big Brothers Big Sisters of Broward County. AMY BETH BENNETT/SOUTH FLORIDA SUN SENTINEL

Sun Sentinel Article

Fire-Rescue

The adopted budget includes funding for emergency responder life saving self-contained breathing apparatus (SCBA) to improve fire and emergency services capability for responses and recovery from all hazards, bunker gear and uniforms to reduce risk through prevention and mitigation, Ground Ambulance Data Collection System (GADCS) required for emergency medical services data collection, and employee screening services under a State Matching Grant Emergency Medical Services. Additional funding in the amount of \$8M is also included in this

Business Plan

budget under a lease-purchase financing agreement for ten (10) fire-rescue heavy apparatus and related vehicles (4 Pumpers, 1 Ladder Truck, 3 Rescues/Ambulances, and 2 Battalion Units).

Building, Planning & Zoning

In support of the increase service demands from the community, new development of parcels, and redevelopment of Historic Miramar, the adopted budget includes funding for two Structural Plan Reviewer/Inspectors (2.0 FTEs), two Electrical Plan Reviewer/Inspectors (2.0 FTEs), two Plumbing Plan Reviewer/Inspectors (2.0 FTEs), two Mechanical Plan Reviewer/Inspectors (2.0 FTEs), two Building Code Enforcement Officers (2.0 FTEs), and one Planner (1.0 FTE). This budget also includes additional funding for overtime costs, three part-time Internship positions (1.5 FTEs), a Gridics-Integrated Parcel Zoning Data and Publishing Platform software that calculates accurate zoning property records for every parcel in the City and integrates with our zoning ordinances, and funding for body cameras to protect the safety of Inspectors when conducting field inspections.

Economic Development & Housing

Included in the budget is funding for economic development activities to further the development of Miramar entrepreneurs/start-ups, including those who complete the Miramar Business Academy training courses, by offering technical assistance, organizing networking events, assisting businesses with space needs, and connecting businesses with financial resources. Additional funding is included in the Economic Development Sub-Fund (006) to support tenant improvement allowance and realtor fees for the city-owned vacant retail space at Miramar Town Center.

Public Works

During the prior fiscal year the department was approved for two new part-time Maintenance Aide positions (1.0 FTE) to assist with building maintenance needs. Included in the adopted FY 2025 budget is additional funding for janitorial and landscape services to ensure that ongoing maintenance meets the City's goal of providing a pleasant, healthy, clean, and safe environment, increasing and maintaining the beautification of the City as well as property values.

Parks & Recreation

During the prior fiscal year the department was approved to reclassify a part-time Event Aide position

(.5 FTE) to a full-time Maintenance I position for an additional .5 FTE in the current year's budget. Included in the FY 2025 adopted budget is additional funding for overtime costs related to increased recreational and athletic activities, a variety of instructional classes and programs, and special events provided to our community. Additional funding is also included for the summer camp food program to provide hot and nutritious meals to our youth during summer camp, and turkey giveaways provided by our elected officials to engage with the community and spread the joy and gratitude of the holiday season. Funding is included to purchase equipment related to special events - versus renting - in an effort to reduce escalating costs of rental equipment while maximizing efficiency.



Monarch Lakes Park

Social Services

During the prior fiscal year the department was approved two new full-time Bus Operator II positions (2.0 FTEs) and two new part-time Bus Operator I positions (1.0 FTE). Included in the FY 2025 adopted budget is an additional 7.5 FTEs resulting from reclassifying fifteen (15) Early Childhood Instructors from part-time to full-time, funding to replace furniture that is well past its useful life, such as cabinets at the Silver Shores childcare facility to maintain compliance with licensing, as well as funding for the Food Program for the Early Childhood Academy which is essential to meet the needs of the children. The food program has experienced escalated costs attributed to several factors such as inflation, higher enrollment, documented food allergies/sensitivities, and requirements necessary to provide the necessary meal components mandated per contract with Family Central, Inc. Additional funding is also included in this budget for Special Events, such as Walk 2 Wellness,

Business Plan

Academic & Workforce Exposition, Community Resource Fair, and Senior Resource Fair.

Cultural Affairs

The FY 2025 budget includes additional funding for professional, contractual, janitorial, and security services related to theater events and performances at the Miramar Cultural Center.

Debt Service

Budget is included for the principal and interest payments related to the \$8M loan for the ten (10) fire-rescue heavy apparatus and related vehicles.

Nondepartmental

Funding is included in this budget for advocacy initiatives, special events, and contingency needed for unforeseen situations. In FY 2025, funding for Other Post Employment Benefits (OPEB) was transferred out of the General Fund and into the Health Insurance Fund which is an internal service fund that supports all employees throughout the City, including those budgeted under the enterprise and internal service funds.

Affordable Housing Trust Fund

The Affordable Housing trust fund was established to provide a continuing, non-lapsing fund for the city Commission to address the need for workforce housing in the City. Funding may be comprised of the sale of City-owned property, Broward County Affordable Housing Trust Funds, grants, or donations and mandatory or voluntary payments by developers. Included the FY 2025 budget is a \$8M developer contribution to assist workforce housing initiatives.

Enterprise Funds

Utilities

During the prior fiscal year the department was approved to reclassify an as-needed Customer Service Support position to a full-time Administrative Coordinator position (1.0 FTE). Funding is included in the FY 2025 adopted budget for increased costs of chemicals impacted by global supply chain issues, contracted services, janitorial services, air conditioning services, landscape services, security services, and software license and maintenance. These services are necessary to provide the City's residents and businesses with continued safe drinking water, wastewater treatment and disposal services in compliance with federal, state, and local agencies, regulations and standards. Also, funding for the ongoing renewal and replacement of aging equipment

necessary to maintain the integrity of infrastructure. In addition, funding is included for various operating expenses to cover the license and permit renewal for deep injection wells and mechanical integrity (MIT) which are done on periodic cycles, as well as additional filter replacements due to high presence of sand in the raw water system. Funding is also included for capital equipment to replace aging equipment used for routine purchases of equipment that is past their useful life, the purchase of a Ford F250, Dump Truck, and Ford F150, travel and training for staff to pursue higher learning and to enhance qualifications and competencies, obtain required licenses and training, and additional contingency funds for unplanned emergency needs. Included in this budget are two new Electrician positions (2.0 FTEs), Lead-Jet-Vac Operator (1.0 FTE), Jet-Vac Operator II (1.0 FTE), Lead Water System Operator (1.0 FTE), and Senior Department Administrator (1.0 FTE).

Internal Service Funds

Health Insurance Fund

In FY 2025, funding for Other Post Employment Benefits (OPEB) was transferred out of the General Fund and into the Health Insurance Fund which is an internal service fund that supports all employees throughout the City, including those budgeted under the enterprise and internal service funds.



Annual Health Fair - Wellness Activities

Fleet Fund

Included in this budget is funding for repairs, maintenance, and replacement of the City's fuel system and fleet assets. As the City's municipal generator fuel tank facilities continue to age, repairs and replacements are needed. Well maintained fuel assets ensure that the City's Fleet Maintenance Program meet Florida's fuel regulatory requirements

Business Plan

while providing cost effective maintenance and repairs of fuel tanks to economically extend the useful life of these assets, such as spill bucket bases, concrete islands of double dispensers, and underground lifts.

Information Technology Fund

Funding for Cybersecurity Assessment and Remediation is included in this budget. As mandated by the State of Florida, this department is required to perform an assessment to ensure compliance with cybersecurity framework and remediate any findings, and allow the department to strengthen the City's cybersecurity position.

Long Range Financial Plans

The City annually updates the Five-year forecast which includes projected revenues, operating costs, additional personnel and future capital improvements. Building on the City's Business Plan, recognizing the financial reality of escalating public personnel and safety costs compounded by the effects of inflation has on our operating and capital expenses and increased demands for service and incorporating key elements of the City Commission's established vision for the City of Miramar, this budget includes: No ad valorem millage increase and one time use of reserve fund balance.

The current rate is 7.1172 mills, which is 6.76% greater than the rolled-back rate of 6.6663 mills. Taking this into account, the amount of Ad Valorem Taxes proposed to be collected is approximately \$7.5 million more than last year.

Maintain the Fire Protection Assessment rate so that it funds 100% of the cost for the provision of fire protection as to eliminate the general fund subsidy. A rate study was conducted during FY 2023. Residential units are assessed \$479.21 and mobile homes \$221.44 per unit. Commercial units assessments remain at \$0.7329 per square foot, industrial/warehouse units at \$0.1794 per square foot and institutional units at \$0.3751 per square foot.

Tax Impact on Miramar Residents – Based on the 7.1172 millage rate and an average residential taxable value of approximately \$247,689, the average Miramar dwelling unit will be assessed \$1,763 on the Ad Valorem City portion of their tax bill. This represents a 3.6% increase from last fiscal year.

Understanding Your PROPERTY TAXES

MIRAMAR: 35% | SCHOOL BOARD: 32% | COUNTY: 20% | OTHER: 5%

The City of Miramar accounts for 35% of your total ad valorem property tax bill.

WHY ARE YOUR PROPERTY TAXES CHANGING?

- Increase in the assessed value of your property. If you have a homestead exemption, the State of Florida Save Our Homes (SOH) law caps your assessed value increase each year up to 3% or the change in the Consumer Price Index (CPI), whichever is lower. Learn more at BCPA.net/SOH.asp
- Tax rate changes set by taxing authorities (Broward County, School Board, City of Miramar and other taxing districts). The city is proposing to keep your tax rate at 7.1172 (no change)
- Special assessment changes. No increase is proposed for the fire protection assessment or stormwater assessment.

HOW CAN YOU SAVE?

- Homestead and other tax saving exemptions through BCPA. Learn if you qualify for property tax savings, exemptions, or hardship exemptions by visiting web.bcpa.net/bcpaclient/#/homestead. The deadline to file is September 16, 2024.
- Fire Protection Assessment Fee Hardship Exemption through the City of Miramar. The deadline to file is July 31, 2024. Learn more about the fire fee exemption at MiramarFL.gov/FireFeeExemption

WHAT IS THE FIRE PROTECTION ASSESSMENT FEE?

This fee funds resources critical to responding to fires and other emergencies, protecting lives, and minimizing property damage. It also helps to maintain and improve the City's fire department, including vehicles, equipment, training, and Insurance Services Office (ISO) fire rating, which may lower your property insurance costs.

Learn more at: MiramarFL.gov/PropertyTaxes @CityofMiramar

Outcome Program Performance Budget (OPPB):

This year marks the 16th year of the transition to a Program Based Budget. Program Based budgeting enables the public to better understand government functions and fosters budgetary transparency. There are 94 different programs contained within the budget. In addition, many personnel are shared between programs, the number of which is indicated in each program. Statistics will continue to be developed which will demonstrate how each program is achieving its mission-driven outcomes.

Financial Policies

The City of Miramar financial policies set forth the basic framework for the overall fiscal management of the City. These policies represent a foundation and provide guidelines for evaluating both current activities and proposals for future programs, and also to assist the City Commission and the City Manager in making decisions.

Budgetary Controls

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget that the City Commission approved. The level of budgetary control is established at the department level. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control.

Administrative budget transfers may occur upon approval of the City Manager as long as the final fund appropriation does not increase. Budget Amendments are submitted as needed to the Commission for their consideration.

Operating Budget Policies

Basis of Budgeting

The basis of budgeting refers to the period when revenues and expenditures are recognized in the funds and reported on the financial statements.

Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP). Governmental and Fiduciary Funds utilize the

modified accrual basis of accounting under which revenues and related assets are recorded when measurable and available to finance operations during the current fiscal year.

Proprietary Funds (Enterprise and Internal Service Funds) use the accrual basis of accounting which recognizes revenues when earned and expenses when incurred.

Annual operating budgets are adopted for all Governmental Funds except for the Capital Projects Fund in which effective budgetary control is achieved on a project-by-project basis when funding sources become available.

All appropriations lapse at the end of the year and encumbrances related to the Capital Improvement Program (CIP) are generally re-appropriated into the following year's budget.

Basis of Accounting

The basis of accounting refers to when revenues and expenditures are recognized in the accounting period in which they become available to finance expenditures of the fiscal period. The General Fund, Special Revenue Funds, Debt Service Funds and Capital Project Funds are prepared on a modified accrual basis of accounting except that encumbrances are treated as the equivalent of expenditures, as opposed to a reservation of fund balance.

Financial Policies

The differences between the basis of budget and the full accrual basis of accounting include:

- Budgeting the full amount of capital expenditures as expense rather than depreciating it.
- Presenting debt service expense net of restricted investment proceeds.

The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP), which is the same method the City's budget is prepared.

- Current revenues will support current expenditures.
- The budget process and format shall be programmed and focused on goals, objectives and performance measures.
- The budget will provide adequate funding for replacement of capital equipment and projects.
- The City shall establish and maintain a standard of accounting practices.

Financial Reserve Policies

The City established and will maintain a Fund Balance reserve in accordance with Governmental Accounting and Financial Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This policy shall only apply to the City's General Fund.

Fund balance is the difference between assets and liabilities reported in a governmental fund. Fund balance will be comprised of Non-spendable, Committed, Assigned, and Unassigned.

Fund Balance Stabilization

The City Commission adopted a resolution to establish a committed fund balance policy designated as the Financial Stabilization Account equal to 12% of the General Fund budgeted expenditures.

Capital Improvement Program (CIP)

The CIP is an official statement of public policy regarding long-range capital development for expenditures of \$100,000 or higher. Capital expenditure is for the acquisition of infrastructure, park development, building, construction or expansion and addition to fixed assets.

The City will develop a Five-Year CIP Budget with the development of the Business Plan and Operating Budget, as well as ensuring compliance with the Comprehensive Plan Capital Improvement Element. This will be updated annually to add new projects,

reevaluate the program and project priorities, and to revise recommendations based on new requirements and new funding sources.

All projects costing over \$100,000 will be included in the Five-Year CIP Budget. The City shall adopt the annual capital budget as part of the budgetary process. All capital projects that are budgeted for the upcoming fiscal year will impact the City's annual operating budget.

Capital Improvement Program Funding Policies

In order for a major capital project to become effective, it must not only include the cost and justifiable need, but also a financing plan for the entire life of the project. The financing plan must include an analysis of the available resources, which will be used to fund not only the Capital Improvement project, but also the associated operating expenses and debt service requirements of the City.

Debt Management Policies

The City is limited to incurring indebtedness for general obligation bonds until and unless approved by a majority vote of the electors of the City in a referendum election. The City Commission shall approve by majority vote any financing mechanism other than general obligation bonds.

Currently, the City does not have any general obligation bonded debt or legal debt margin and does not have any outstanding property tax supported debt. Each of the proprietary debt issues are considered to be self-supporting, because the revenues derived from operations provide for the debt requirements on an annual basis.

Revenue Policies

The City will make all efforts to attain additional major revenue sources as a way to ensure a balanced budget and reduce the tax burden on the taxpayers.

The City will strive to establish all user charges and fees at a level related to the full cost of providing the service. This will be reviewed annually and will be modified to include provisions that will allow charges to grow at a rate that keeps pace with the cost of providing the service.

Financial Policies

Cash Management Policies

The City administers a comprehensive cash management and investment policy. The primary goals are to maximize the amount of cash available to meet daily cash requirements and to obtain the highest possible yields consistent with Florida Statutes and City policies.

The City has adopted a written comprehensive investment policy to safeguard against the loss of its assets. This policy was adopted by ordinance by the City Commission, and Florida State Statute Chapter 218.415 (Local Government Investment Policies), which establishes investment plan guidelines for local governments in Florida.

The City's investment guidelines permit investment in U.S. Government Obligations, U.S. Government Sponsored Agency obligations, repurchase agreements, time deposits, certificates of deposits, and prime commercial paper.

The City's pension plan investments are controlled by the pension boards who have hired professional money managers to manage these funds.

Capital Assets Policies

Capital Assets which include property, plant, equipment, intangibles and certain infrastructure assets (e.g. roads, bridges, sidewalks and similar items) are reported in the applicable governmental or business-type activities in the financial statements and defined by the City as assets with an initial, individual cost of more than \$5,000 for all capital assets other than intangibles, which are \$15,000 for software and \$25,000 for easements and an estimated useful life in excess of one year.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset life are not capitalized. Major outlays for capital assets and improvements are capitalized as they are completed. Interest incurred during the construction phase of business-type activities of capital assets is included as part of the capitalized value of the asset constructed.

Capital assets are depreciated using the straight line method over the following estimated useful lives:

Asset	Est. Useful Life (years)
Buildings	50
Improvements other than buildings	20
Machinery & Equipment	3-20
Fleet	8
Intangibles	15-25
Infrastructure	16-70

Financial Policies Compliance

The FY 2025 Adopted Budget complies with all relevant financial policies presented in this section.

Budget Process Overview

Methodology

The City of Miramar maintains a program-performance based budgeting model. This format identifies the department's structure and its programs. Based on the priorities and function, resources are allocated to operate each program. Each department's budget is comprised of an organizational chart outlining the structure of the department, along with the following components:

Organizational Chart: This chart outlines the operational and reporting structure of the department.

Mission Statement: This statement must identify the purpose of the department.

Department Overview: A brief narrative to describe department's functions, programs, and services.

Accomplishments & Goals: Indicates the individual department's accomplishments for the prior fiscal year and goals for the current fiscal year.

Program Revenues, Expenditures & Position Summary: This is linked to each program dedicated revenue, expenditure by program and category.

Position Detail: A list of all authorized positions within the department. Each position is allocated by percentage of staff time dedicated to each program.

Balanced Scorecard: Tracking and managing tool to monitor progress on departmental goals and objectives.

Information is broken down further by each program within the department into the following sections:

Program Name | Description: A brief description of the services and functions performed for this program.

Dedicated Revenues: List of revenues that are generated as a result of the operation of each program.

Expenditures: This is broken down into three categories: Personnel Services, Operating Expense and Departmental Capital Outlay. Personnel Services are calculated based on the percent of time each position is allocated to the program.

Percent of Time by Position: Indicates the percentage of time each staff spends on this program. Full time employee allocation must total 1, and part time allocation must total 0.5 across the programs.

Budget Review Process

At the beginning of each calendar year, the Management & Budget Department provides forms and instructions to all departments on how to develop their budgets for the upcoming year. The budget packages are placed in the City's intranet for users to input their budget requests. Specific guidelines from the City Manager are sent out directly to Department Directors and Budget Liaisons. The budget packages include their respective operating budget Preparation Manual, Above Base request form, position justification form and job description form, as well as their five-year Capital Improvement Program documents and CIP project request form. The budget manual sets forth the procedures, guidelines and timetables to be followed for preparing the upcoming fiscal year budget requests. Budget proposals are carefully reviewed and prioritized by City management to ensure initiatives and programs recommended for funding are in line with the City Commission's vision and comprehensive strategic goals.

The City's fiscal year begins on October 1st of each year and ends on September 30th of the following year, as mandated by Florida Statutes.

Operating Expense

Guidelines for operating expenses are based on prior year's actual and projected expenditures. Justification for all expenditures are to be provided for operating expenses. The Management & Budget Department calculates all personnel services costs based on payroll data from the City's ERP system, except for overtime which the departments provide. Allocated operating costs line items are formulated by certain departments as outlined in the budget preparation manual.

Capital Budget

Departments are asked to evaluate all existing equipment, facilities and other capital items for the CIP. Management prioritizes their requests based on:

- The benefits to be derived.
- Necessity to health, safety, welfare and residents' needs.
- Adherence to City plans and policies.
- Available funding sources.

Capital expenditures are for projects or equipment costing \$100,000 or more. Projects are proposed for inclusion in the CIP Budget following the same approval process as the Annual Operating Budget. Expenditures approved in the first year of the 5-Year CIP will impact the Annual Operating Budget.

Budget Process Overview

Budget Format

The budget document serves as a communication tool with elected officials and the citizens of Miramar. It describes in detail city services, allocation of resources, and the overall financial status of the City. The Management & Budget Department presents the annual operating and CIP budgets to the City Manager, who then submits the proposed document to the City Commission in July of each fiscal year for approval.

The Annual Budget document is formatted and organized in a way that is simple and easy-to-read by all readers. It is our goal to use non-technical terms to facilitate it's understanding and navigation throughout the entire document.

The budget document serves as the City's primary fiscal year policy, linkage of services provided with funding, financial plan, operations guide, and communication device.

Balanced Budget

The City receives the certified taxable real estate and tangible property values from the Broward County Property Appraiser on July 1st of each year. The preliminary millage rate is based on the certified taxable value. The appropriations contained in the proposed recommendation shall not exceed the funds derived from taxation and other revenue sources. The City shall prepare a line item budget for each fund and each program within the fund. The budget must be balanced with current revenues equal to current expenditures.

Budget Adoption

In June of each year, the City Manager presents the proposed budget for the upcoming fiscal year to the City Commission. This includes proposed revenues and expenditures as well as funding sources for capital projects. Once received, the City Commission reviews the budget proposal and provides input. Two public hearings on the budget and the proposed millage rate are held in September per State Statutes.

The City Commission must adopt the budget no later than September 30th of each fiscal year. Although the CIP is part of the annual budget review process, it is adopted separately. The City Commission reviews the proposed CIP document prior to the adoption of a Resolution which approves the CIP in principle. The public can review the approved budget in its entirety at the Office of the City Clerk or on the City's website: <http://miramarfl.gov/260/Management-Budget/>

Budget Monitoring

Each department is responsible for monitoring their budgets throughout the year. Actual expenditures and operating transfers out may not exceed annual budget appropriations at the individual department level. Appropriations that are not expended, encumbered or specifically designated to be carried forward lapse at the end of the fiscal year.

Budget Amendment

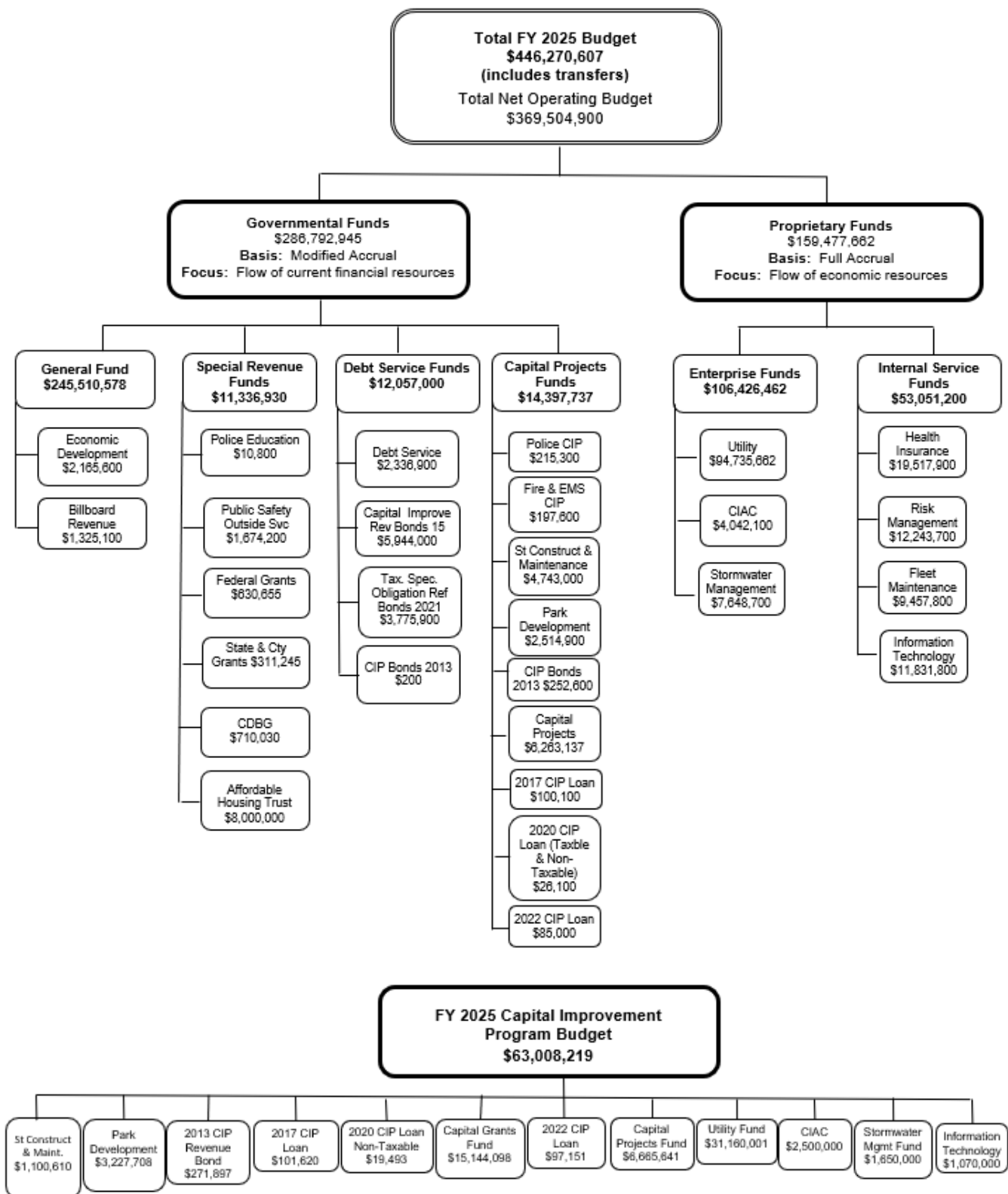
If during the fiscal year it is evident that a budget amendment is necessary, the City Manager submits an amended budget request to the City Commission. This request includes the reasons for the additional funds and the proposed financing sources. Any budget amendments that will change the budgeted amount of a fund must be executed in the same manner as the original budget. Departments are authorized to transfer budget amounts within their respective department/program line items not to exceed the total approved appropriation for the department. If a department and/or fund exceeds the total approved appropriation, a Budget Amendment must be approved by the City Commission.

Year End Appropriations

Appropriations lapse at the end of the fiscal year except for:

- Grants, encumbrances and available balances for active grant programs
- Departmental capital outlay encumbrances
- Capital improvement encumbrances
- Available balances for active capital projects

Fund Structure Overview



Fund Structure Overview

The City's fund structure is organized and operated on the basis of funds and account groups. The main purpose of the Fund is fiscal control and to ensure that monies are spent for the authorized purpose. Each of the city funds has an annual appropriated budget and is grouped according to the type of activity to be performed.

The City uses Governmental, Proprietary and Fiduciary Fund types. The Fiduciary Funds are not included in the budget but are included in the audited financial statements.

Governmental Funds

General, Special Revenue, Debt Service and Capital Projects Funds comprise the four governmental fund types.

General Fund

The General Fund is the City's primary operating fund. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund. There are two sub-funds from the General Fund: The Economic Development sub-fund that accounts for the City's economic development activities and the Billboard Revenue sub-fund that tracks revenues from four (4) billboards that the City of Miramar currently licenses on City property.

Special Revenue Funds

This type of fund accounts for revenues that are restricted or committed to expenditures for specific purposes, other than debt service or capital projects. The City has the following nine Special Revenue Funds:

1. Police Education
2. Public Safety Outside Services
3. Law Enforcement Trust
4. Federal Grants
5. State and County Grants
6. State Housing Initiatives Partnership Program (SHIP)
7. Community Development Block Grant (CDBG)
8. Neighborhood Stabilization Program (NSP)
9. Affordable Housing Trust

Debt Service Funds

Debt Service Funds account for servicing general long-term debt not being financed by proprietary funds. Currently, the City has the following four Debt Service Funds:

1. Debt Service (BBT Transportation Revenue Note, 2012, 2020 CIP Loans (Non-Taxable and Taxable) and 2022 CIP Loan
2. Capital Improvement Refunding Revenue Bonds, 2015, Firefighter Equipment Lease
3. CIP Revenue Bond, 2013
4. Taxable Special Obligation Refunding Bonds Series 2021

Capital Projects Funds

These funds are designated to track resources used for the acquisition of major items and/or construction of facilities that cost over \$100,000. Currently, the City has the following eleven Capital Projects Funds:

1. Police CIP
2. Fire & EMS CIP
3. Street Construction and Maintenance
4. Park Development
5. CIP Revenue Bonds 2013
6. 2017 CIP Loan
7. 2020 CIP Loan-Non Taxable
8. 2020 CIP Loan-Taxable
9. CIP Grants
10. 2022 CIP Loan
11. Capital Projects

Proprietary Funds

Enterprise and Internal Service Funds are the two types of proprietary funds.

Enterprise Funds

This type was established to account for operations that are financed and operated similarly to a commercial enterprise where a user fee is charged for goods or services provided to the public, such as water, wastewater, and cultural services. Currently, the City has the following four Enterprise Funds:

1. Utility
2. Utility Construction Revenue Bond
3. Contribution in Aid of Construction (CIAC)
4. Stormwater Management



Fund Structure Overview

Internal Service Funds

These types of funds account for the financing of self-insurance activities, risk management, fleet maintenance and information technology services provided to other funds of the City on a cost-reimbursement basis. Currently, the City has four Internal Service Funds:

1. Health Insurance
2. Risk Management
3. Fleet Maintenance
4. Information Technology (IT)

Fiduciary Funds

The Fiduciary Funds are used to account for assets held in a trustee capacity. Examples of this category of funds are the Pension Trust Fund and the Sanitation Agency Fund. These funds are not included in the Annual Budget; however, they are part of the City's Annual Comprehensive Financial Report (ACFR).



Tour De Broward Event at Miramar Regional Park

Revenues & Expenditures Estimated Methods

The methods used to estimate revenues for the budget consist of financial budgetary trend analysis and projected data. Each revenue is described by source and collection history. Expenditure estimates are based on prior year's actual and departmental requests.

MAJOR REVENUE SOURCES AND TRENDS

General Government Taxes

This category includes the following: Ad-Valorem, Utility Service, Communication, Local Business taxes.

Ad Valorem Taxes (General Fund) - \$104,892,396

Ad Valorem Taxes are authorized by the Florida Constitution and are capped at 10 mills for local governments. Ad valorem is a tax levied on the assessed value of real and personal property located within the City. Per Florida Statutes, ad valorem revenues are budgeted at the millage rate multiplied by the taxable value divided by 1,000, less 4% to account for the discount for early payment and adjustments to assessed values determined by the Value Adjustment Board, based on Florida Statutes.

The ad valorem tax rate (also known as the millage rate) is adopted on an annual basis and is equivalent to one dollar of taxes per \$1,000 of the estimated taxable assessed value determined by the Broward County Property Appraiser. A tax rate of one mill produces one dollar of ad valorem revenue for every \$1,000 of taxable property value. The adopted millage rate for the FY2025 budget year is 7.1172 mills.

Ad valorem revenue is the largest revenue source for the General Fund. In FY2025 ad valorem revenues are estimated at \$104,892,396 (includes delinquent taxes) representing 42.8% of the total General Fund revenue.

Based on the taxable values report provided by the Broward County Property Appraiser on July 1, 2024, property values rose 8.27% or \$1,158,028,695 when compared to last year's adjusted taxable values. This increase represents approximately \$7.5 million in additional revenues in FY2025. Included in the 8.27% increase is the new construction and redevelopment taxable value in the City of Miramar. The new construction and redevelopment accounts for \$210,816,010 in additional property value and represents approximately \$1.4 million in additional tax revenues.

The City has enjoyed several years of increasing property values, along with moderate economic

development and redevelopment, which has supported a balanced operating budget that allows the City to continue affording its residents with great quality of life in a thriving and safe community.



Utility Service Taxes (General Fund) - \$14,530,000

Utility Service Tax revenues result from a tax levied on each customer for the purchase of electricity, water and natural gas within the City. The projected revenue for FY2025 shows an increase of \$1.9 million or 14.8% when compared to the FY2024 revised budget.

Electricity Utility Service Tax:

Electricity Utility Service Taxes are authorized by Florida Statutes Section 166.231 to be levied on sellers of electricity within municipalities. In FY2025 revenues from this source are projected to reach \$11,500,000, which is an increase of \$1,150,000 or 11.2% over FY2024. This increase is attributed to revised Florida Power & Light (FPL) estimates on usage and rate adjustments. The Utility Service Tax is calculated on the portion of the FPL electric utility bill and does not include the fuel surcharge.



Revenues & Expenditures Estimated Methods

Water Utility Service Tax:

Water Utility Service Taxes are authorized by Florida Statutes Section 166.231 and are levied on sellers of water within municipalities. Water utility service tax revenue is projected to reach \$2,700,000 in FY2025. There is a \$600,000 increase when compared to FY2024 revenues primarily due to a rate increase.

Gas Utility Service Tax:

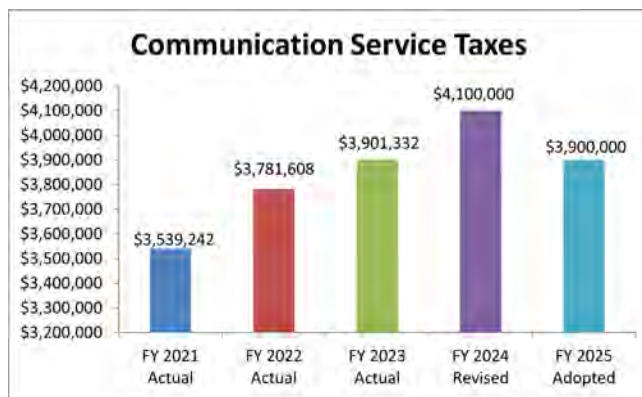
Gas Utility Service Taxes are authorized by Florida Statutes Section 166.231 and are levied on sellers of metered or bottled natural gas within municipalities. Gas utility service tax revenue is projected to reach \$330,000 in FY2025. There is a \$110,000 increase when compared to FY2024 revenues.

Communication Service Taxes (General Fund) - \$3,900,000

Communications Service Tax (CST) applies to telecommunications, video, direct-to-home satellite and other related services on retail sales of communication services, which originate or terminate in Florida and are billed to an address within City boundaries. Communications Service Taxes were authorized by Chapter 202.19 Florida Statutes in 2001 as a way to streamline taxing of the increasingly interrelated communications services and to allow for a competitive playing field for providers of these services. The City's current tax rate is 5.22%.

The Communications Service Tax (CST) revenues in the General Fund are projected to generate \$3,900,000. In the past years, the State increased its share of this revenue source subsequently decreasing the City's share. There is decrease of \$200,000 or -4.9% when compared to the prior year's budgeted amount.

Revenues in this area have been steadily declining and are expected to continue on this downward trend in the years to come. The decrease in this revenue source is primarily due to increased competition in the wireless market and decreased demand for residential telephone and cable services. The Florida Legislature continues to look at restructuring how these revenues are shared; however, no changes were made to date.



Local Business Tax (General Fund) - \$2,600,000

Local Business Taxes in the General Fund are authorized by Chapter 205 of Florida State Statutes and represent the fees charged and the method by which a local government authority grants the privilege of engaging in or managing any business, profession or occupation within the City limits. Counties and municipalities may levy a business tax, and the tax proceeds are considered general revenue for the local government. The fees for the various types of businesses are set by ordinance.

Based on historical analysis and a rate increase of 5%, the revenue budgeted in FY2025 is at \$2,600,000 which is a \$400,000 increase or 18.2% when compared to the FY2024 revised budget.

Permits, Fees, Special Assessment

This category includes revenues for various permits, franchise fees and special assessments.

Building Permits (General Fund) - \$10,108,500

Building Permit Fees are permit and inspection fees related to any construction, alteration, repair or other activity requiring a permit by the Code of Ordinances or the Florida Building Code. The imposed fee cannot exceed the cost of the activity and the fee is generally required to be applied solely to pay for the cost of the activity for which it is imposed.

Building Permit revenues are budgeted at \$10,108,500 in FY 2025, which is an increase of \$3,008,500 or 42.4% when compared to the FY 2024 revised budget. Revenue projections may fluctuate significantly due to City's extensive efforts towards economic development and redevelopment.



Revenues & Expenditures Estimated Methods



Franchise Fees (General Fund) - \$12,210,300

Franchise Fees are charges to service providers for the right to operate within the City’s municipal boundaries. These negotiated fees may be levied as a percentage of gross receipts or as a flat fee. The total franchise fee revenue is budgeted at \$12,210,300 and is comprised of electricity, solid waste, gas and towing. The largest franchise fee revenue source is from electricity with a budget of \$9,500,000.

Electricity Franchise Fee:

This revenue is derived from a 5.9% charge on each customer’s electric bill (FP&L) within the corporate limits of the City. Franchise fee payments are based on total revenue billed including fuel charges to the customer. Franchise fee payments are affected by both the base rate and the fuel charge changes.

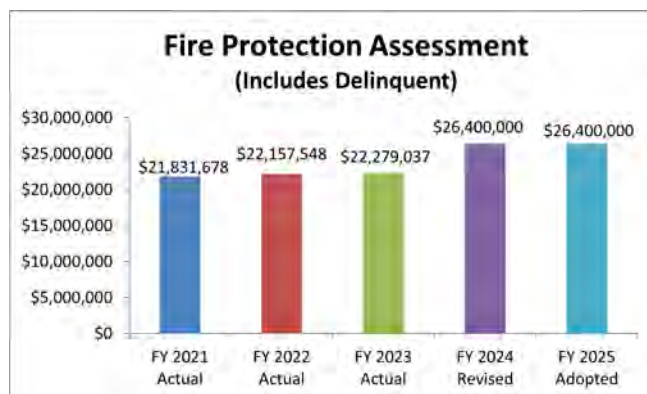
In FY2025 revenues from this source are projected to reach \$9,500,000, which is an increase of \$1,250,000 or 15.2% over FY2024.



Fire Protection Special Assessment (General Fund) - \$26,400,000

The Fire Protection Special Assessment covers the full cost of providing fire protection services to the

community. Fire assessment rates are calculated based on historic call data for both the number of calls for service and the type of residence, business or institution requiring that service. Revenues of \$26,400,000 reflect 100% cost recovery.



Stormwater Special Assessment (Stormwater Fund) - \$26,400,000

The annual Stormwater Fee, a non-ad valorem assessment, is to regulate, maintain, and manage stormwater runoff within the City. The City’s stormwater system was established as an Enterprise Fund in FY1998. It provides funding for Stormwater system operations, maintenance, construction, capital projects, debt service, and administration. In FY 2015, the City started collecting stormwater fees as non-ad valorem taxes. The Equivalent Residential Unit (ERU) billing method was maintained. 1 ERU is equivalent to 3,619 square feet. There are a total of 60,794.94 ERUs throughout the City.

The current stormwater assessment rate for the City of Miramar remains unchanged at \$120 per ERU.



Revenues & Expenditures Estimated Methods

Intergovernmental Revenues

This category includes Federal, State and County Grants and other revenues from the State of Florida and Broward County.

Local Gov't Half-Cent Sales Tax (General Fund) - \$11,900,000

Authorized in 1982 by the State of Florida, this program generates the largest amount of revenue for local governments state-shared revenue sources. This revenue source is represented by one half of the revenue generated by the additional 1% sales tax which is distributed by the State to counties and cities based on a population formula. Revenues are budgeted at \$11,900,000 in FY 2025, which is an increase of \$100,000 or 0.9% when compared to the FY 2024 revised budget.



Municipal Revenue Sharing (\$6,100,000 General Fund; \$1,500,000 Street Construction & Maintenance Fund)

State of Florida distributes revenues collected to local governments per the 1972 Florida Revenue Sharing Act. 82.0% of the revenues received are from sales and use tax collections and are included in the General Fund and 18.0% are from the fuel tax on motor fuel and are included in the Street Maintenance Fund. Revenues are budgeted at \$7,600,000 in FY 2025, which is an increase of \$900,000 or 13.5% when compared to the FY 2024 revised budget.

Local Option Fuel Taxes (Street Construction & Maintenance Fund) - \$11,900,000

Local Option Fuel Taxes are imposed pursuant to Chapter 206 of Florida State Statutes. This revenue source is generated by a tax set upon every gallon of motor and diesel fuel sold in a county. This revenue is provided to municipalities and counties for the construction, reconstruction, and maintenance of roads and streets within the municipality or county.

Revenues budgeted in FY 2025 are at \$2,400,000, which is a -7.5% or \$192,200 decrease from the prior fiscal year.

Charges for Services

This category includes the City's required charges for services, such as water and wastewater, as well as various administrative charges, development review fees, alarm permits, fire inspections, ambulance services, recreational services and rentals of City facilities.

General Fund - \$23,660,328

The major sources of revenue in the General Fund under this category are: fire inspection services, ambulance fees, parks and recreation programs, social service programs, facility rental fees, cultural center operations, and cost allocation fees. Charges for Service revenues are projected to slightly increase by \$73,192 or 0.4% when compared to the prior fiscal year.

Utility Fund (Water and Wastewater Services) - \$70,850,000

Water and Wastewater service charges are paid by residents and businesses for the use of water and sewer services and are the largest revenue source for the Utility Fund. Water and wastewater consumption are metered and billed monthly in thousand-gallon increments.

The revenues projected for water and wastewater services in FY 2025 are \$70,850,000, which is an increase of \$9,900,000 or 16.3% due to scheduled 8% rate increase and consumption increases. These charges are used to fund the cost of utility operations/maintenance, debt service requirements, and capital improvement projects.



Revenues & Expenditures Estimated Methods

EXPENDITURES

Personnel Services

This category includes salaries and benefits. Salaries include overtime, incentives and other pay. Benefits include FICA/MICA, life, disability, health and dental insurance, various pension contributions, and worker's compensation.

Significant Trend/Assumptions:

Due to collective bargaining constraints, rising health care costs and increasing pension liabilities and service level enhancements increases in this area are expected for at least two more years, if not further.

Operating Expense

These expenditures are related to the operation of a governmental program. Operating expenses are divided into the following two categories:

Operating Expense: includes professional and contracted services, supplies, repairs, utilities and all other services and costs not personnel or capital related expenses.

Departmental Capital Outlay: includes capital expenditures for a single item costing over \$5,000 and less than \$100,000.

Significant Trend/Assumptions:

Operating expenditures have been streamlined over the last few years. Projected increases/decreases are based on departmental level decisions. Departments are given a target budget with some flexibility to allocate in the various line items. However, rising costs due to inflationary trends continue to cause this category to increase accordingly.

Departmental capital outlay expenditures are based on the estimated cost of each capital item and replacement schedules. Funding for these expenditures are identified within the departmental target budgets.

Capital Improvement Program (CIP)

This category is for expenditures for construction projects, vehicles and equipment and software costing over \$100,000. The cost can be allocated over a 5-year period. Unexpended balances are generally carried over into the next fiscal year.

Significant Trend/Assumptions:

Expenditures are estimated based on project schedule until completion. Purchases of vehicles and equipment are based on quotes.



East Aquatics Water Playground Improvements

Long-Term Debt

Governmental Funds Activities

Revenue Bonds

CIP Revenue Bond, Series 2015: On March 12, 2015, the City issued a bond in the amount of \$79,595,000 which was used to refund all of the City's outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and interest are paid semi-annually on April 1 and October 1, through October 2035. These bonds are secured by the City's portion of the state-shared local government half-cent sales tax, the public service tax revenues derived from the sale of electricity, as well as the local communications services tax revenues.

Special Obligation Revenue Bond, Series 2021-Taxable: In July 2021, the City issued \$51,000,000 in Taxable Special Obligation Refunding Bonds, Series 2021, with interest rates ranging between 0.451% and 2.793%. The bonds were issued to advance refund \$47,770,000 of the \$51,780,000 in outstanding CIP Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 with interest rates ranging between 4.00% and 5.00%. Principal and interest are paid semi-annually on April 1 and October 1, through October 2038. These bonds are secured by impact fees and the City's covenant to budget and appropriate legally available non-ad valorem revenues. The advance refunding reduced total debt service payments by \$10,063,068 and resulted in an economic gain of \$8,376,885.

Revenue Notes Payable

Special Obligation Revenue Note, Series 2019A-Nontaxable: This note was issued in October 2019 for \$5,000,000. The proceeds were used for various capital improvement projects within the City. The note bears interest at 1.92% per annum. Principal and interest payments are due quarterly on January 1, April 1, July 1 and October 1. The note matures on October 1, 2039. The City's obligation to repay the note is secured by a covenant to budget and appropriate legally available non-ad valorem revenues of the City.

Special Obligation Revenue Note, Series 2019B-Taxable: This note was issued in October 2019 for \$5,000,000. The proceeds were used for various capital improvement projects within the City. The note

bears interest at 2.36% per annum. Principal and interest payments are due quarterly on January 1, April 1, July 1 and October 1. The note matures on October 1, 2039. The City's obligation to repay the note is secured by a covenant to budget and appropriate legally available non-ad valorem revenues of the City.

On November 10, 2021, the City issued Special Obligation Revenue Notes, Series 2021B and 2021C, in the principal amount of \$8,035,000 and \$5,415,000 respectively. The Series 2021B Note was issued to finance the cost of various capital improvements within the City and to pay issuance costs relating to the issuance of the Series 2021B Note. The Series 2021C Note was issued to refund the City's outstanding Special Obligation Revenue Note, Series 2017 and to pay the costs of issuance of the Series 2021C Note. Principal and interest on the Series 2021B and 2021C Notes are payable quarterly, on January 15, April 15, July 15, and October 15 of each year, through October 15, 2036 for the Series 2021B Note at a fixed interest rate of 1.887% and for the Series 2021C Note through January 15, 2027 at a fixed interest rate of .812%. The Series 2021B and 2021C Notes are secured by a covenant to budget and appropriate Non-Ad Valorem Revenues sufficient to pay principal and interest on the Notes when due.

Capital Leases

Bank of America PCC Lease 2017: This is a 7-year lease purchase for \$1,773,845 payable in quarterly installments of \$67,670 for the Motorola Mobile and Portable Radio System equipment. Lease is collateralized by the Mobile and Portable Radio equipment and annual covenant to budget appropriations.

US Bank 2019: This is a 5-year lease purchase for \$773,653 payable in quarterly installments of \$41,592 for new and replacement Fire public Safety vehicles. Lease is collateralized by equipment, vehicles and annual covenant to budget appropriations.

Key Bank Lease 2021: This is a 4-year lease purchase for \$3,739,021.81 payable in annual installments of \$747,804 for Network Switch systems. The lease is collateralized by the Network Switch systems being purchased and installed throughout the City.

Long-Term Debt

BOAPCC Lease 2021: This is a 17.5 year capital lease, payable in semi-annual installments, interest at 1.90% per annum. The lease is collateralized by the Guaranteed Energy Savings Equipment.

BOAPCC Lease 2024: This is a 7 year lease-purchase of \$8,000,000 to finance the acquisition of ten (10) Fire-Rescue vehicles/heavy apparatus, payable in semi-annual installments at 3.85% per annum.

Enterprise Funds Activities

Revenue Notes/Bonds Payable

Utility System Refunding Revenue Bond, Series 2017: In November 2017, the City issued revenue bonds in the amount of \$32,315,000 to fully refund the City's Utility System Revenue Bonds, Series 2007. The Bonds are payable solely from and secured by a lien upon the pledge of net revenues and connections fees. Principal and interest are due semi-annually on April 1 and October 1, through October 1, 2037.

Utility System Revenue Bond, Series 2015: On March 13, 2015, the City issued revenue bonds in the amount of \$11,485,000 to fully refund the City's Utility System Refunding and Improvement Revenue Bonds, Series 2004. The Bond is payable solely from and secured by a lien upon the pledge of net revenues from water, wastewater, and stormwater utility system and connections fees. Principal and interest are due quarterly on January 1, April 1, July 1 and October 1, through October 1, 2034.

Loans Payable

In 2005, the City participated in the Revolving Loan Fund Program administered by the State of Florida. The program allows local governments to enter into loan agreements with the Department of Environmental Protection (DEP) under the State Revolving Loan Fund for Stormwater and Wastewater management facilities construction. The repayment terms for the remaining loan is 20 years. Principal and interest payments are due semi-annually on January 15 and July 15 which commenced on July 15, 2007. The outstanding State Revolving Loans are as follows:

Eastern Miramar Rehabilitation Infrastructure: This is a portion of the Revolving Loan Fund Program in the amount of \$18,024,237 for rehabilitation of infrastructure. Principal and interest payments are

due semi-annually starting July 15, 2007 for 20 years. As of September 30, 2023, the City has an outstanding principal amount of \$3,658,342. The financing rate of the unpaid principal is 2.09% per annum.

Historic Miramar Improvement III: In 2014, the City entered into a loan agreement with the State of Florida DEP Clean Water State Revolving Fund Loan Program to borrow up to \$546,664 to finance the planning and design of wastewater pollution control facility improvements. In 2017 the agreement was amended, and the principal amount of the loan was reduced to \$382,665. As of September 30, 2023, the City has an outstanding debt of \$293,245. The financing rate on the unpaid principal is 2.56% per annum. The loan is payable in semiannual payments upon completion of the project and is calculated based on the actual amount of principal drawn under the agreement, as well as the associated capitalized interest and a loan service fee.

Stormwater Drainage Improvement: In 2015, the City entered into a loan agreement with the State of Florida DEP Clean Water State Revolving Fund Loan Program to borrow up to \$374,000 to finance the planning, design, and construction of stormwater drainage improvements. The loan amount was subsequently revised to \$297,883 which includes loan fees in the amount of \$5,841. The City has an outstanding debt of \$212,985 as of September 30, 2023. The financing rate on the unpaid principal is 1.96% per annum. The loan is payable in semiannual payments upon completion of the project and is calculated based on the actual amount of principal drawn under the agreement, as well as the associated capitalized interest and a loan service fee.

2018 Stormwater Management: In 2017, the City entered into a loan agreement with the State of Florida DEP Clean Water State Revolving Fund Loan Program to borrow \$1.2 million for the planning and design of the City's wastewater collection and stormwater best management practices (BMPs) project. In 2023, the agreement was amended, and the principal amount of the loan was reduced to \$865,247. The financing rate on the unpaid principal of the loan amount is 2.15% per annum. As of September 30, 2023, the amount disbursed is \$821,188. The loan is payable in semiannual payments upon completion of the project and is calculated based on the actual amount of principal



Long-Term Debt

drawn under the agreement, as well as associated capitalized interest and a loan service fee.

2017 Drinking Water Upgrade: In 2017, the City entered into a loan agreement with the State of Florida DEP State Revolving Fund Loan Program to borrow \$15,540,000 for upgrades to the City's East Water Treatment Facility. The principal amount of the loan was revised to \$32,140,000, and the amount disbursed in 2023 was \$31,607,521. The amount outstanding on this loan at September 30, 2023 is \$29,831,208 including capitalized interest. The financing rate on the first \$15,540,000 of the unpaid principal of the loan amount is 1.08% per annum. The financing rate on the next \$15,000,000 of the unpaid principal of the loan amount is 1.23% per annum and 0.23% on the additional \$1,600,000. The loan is payable in semiannual payments upon completion of the project.

2018 Wastewater and Stormwater Management: In 2017, the City entered into a loan agreement with the State of Florida DEP State Revolving Fund Loan Program to borrow \$16,662,000 to finance wastewater and stormwater management upgrades. As of September 30, 2023, the amount disbursed is \$15,126,165. The loan has an outstanding amount of \$13,798,899 including capitalized interest as of September 30, 2023. The financing rate on the unpaid principal of the loan is 0.97%.

Source: City of Miramar ACFR and Financial Services Department



Miramar East Water Treatment Facility

Long-Term Debt Obligations

As of June 30, 2024

Governmental Activities	Purpose of Issue	Issued Date	Issued Amount	Maturity Date	Amount Outstanding
Revenue Bonds:					
CIP Revenue Bonds 2015	Various Capital Projects	3/12/2015	\$ 79,595,000	10/1/2035	53,350,000
Special Obligation Refunding Bonds Series 2021- Taxable	Various Capital Projects	7/28/2021	\$ 51,000,000	10/1/2038	47,515,000
<i>Sub-total</i>					100,865,000
Revenue Notes Payable:					
Series 2019A Special Obligation Revenue Note - Tax Exempt	Various Capital Projects	10/1/2020	\$ 5,000,000	10/1/2039	4,045,000
Series 2019B Special Obligation Revenue Note - Taxable	Various Capital Projects	10/1/2020	\$ 5,000,000	10/1/2039	4,085,000
Series 2021B Special Obligation Revenue Note	Various Capital Projects	10/15/2021	\$ 8,035,000	1/15/2036	6,905,000
Series 2021C Special Obligation Revenue Note	Various Capital Projects	10/15/2021	\$ 5,415,000	1/15/2027	2,990,000
<i>Sub-total</i>					18,025,000
Capital Lease:					
M&P Radio Lease	Mobile & Portable Radios	8/10/2017	\$ 1,773,845	8/10/2024	67,360
US Bancorp SCBA Lease	Firefighter Equipment 2019	4/1/2019	\$ 773,653	3/1/2024	—
Cisco Switch Refresh 2021	Cisco Switch Refresh	11/10/2021	\$ 3,739,022	1/10/2026	1,495,609
BOA Siemens Lease 2022	Guaranteed Energy Performance	12/10/2021	\$ 6,498,337	7/1/2029	6,162,324
<i>Sub-total</i>					7,725,293
Total Governmental Activities					126,615,293
Business-Type Activities					
Revenue Notes/Bonds Payable:					
Utility System Revenue Bond 2015	Various infrastructure projects	3/13/2015	\$ 11,485,000	10/1/2034	6,880,000
Utility System Revenue Bond 2017	Various infrastructure projects	11/9/2017	\$ 32,315,000	10/1/2037	25,695,000
<i>Sub-total</i>					32,575,000
State Revolving Loans:					
Eastern Miramar Infrastructure 33508L	Infrastructure Rehabilitation	7/15/2007	\$ 18,024,237	1/15/2027	3,151,880
2014 Historic Miramar Improvement III 060800	Wastewater Pollution Control	8/22/2014	\$ 402,314	1/15/2037	284,084
2015 Drainage Improvement 060810	Stormwater Management	11/15/2016	\$ 297,883	11/15/2036	199,059
2017 Drinking Water 060820	Drinking Water	3/9/2017	\$ 31,579,476	4/15/2041	28,326,722
2018 Wastewater and Stormwater 060801	Wastewater and Stormwater	5/15/2017	\$ 15,126,165	2/15/2041	13,436,207
2018 Historic Miramar Drainage 060840	Historic Miramar Drainage	1/11/2017	\$ 845,471	9/15/2042	846,691
2018 Historic Miramar Drainage 060841	Historic Miramar Drainage	7/19/2021	\$ 11,950,000	N/A	10,525,649
<i>Sub-total</i>					56,770,292
Total Business Activities					89,345,292
Total Long-Term Debt					215,960,585



Long-Term Debt Obligations

Summary of Annual Debt Service Requirements

Governmental Activities	Revenue Bonds		Revenue Notes Payable		Total
	Principal	Interest	Principal	Interest	
Year ended September 30:					
2024	6,485,000	3,239,240	2,005,000	338,888	12,068,128
2025	6,685,000	3,031,285	2,025,000	311,484	12,052,769
2026	6,495,000	2,815,018	2,035,000	283,727	11,628,745
2027	6,715,000	2,592,292	1,530,000	256,126	11,093,418
2028	6,935,000	2,394,551	995,000	234,660	10,559,211
2029-2033	37,785,000	8,749,270	5,285,000	863,312	52,682,582
2034-2038	32,560,000	2,714,371	4,900,000	316,929	40,491,300
2039-2043	3,690,000	51,531	765,000	12,429	4,518,960
Total	\$ 107,350,000	\$ 25,587,558	\$ 19,540,000	\$ 2,617,555	\$ 155,095,113

Business-Type Activities	Revenue Bonds		Loans Payable		Total
	Principal	Interest	Principal	Interest	
Year ended September 30:					
2024	1,820,000	1,503,242	3,319,521	563,780	7,206,543
2025	1,895,000	1,424,128	3,366,429	516,872	7,202,429
2026	1,965,000	1,341,434	3,414,086	469,215	7,189,735
2027	2,055,000	1,255,035	2,917,811	420,797	6,648,643
2028	2,155,000	1,164,542	2,405,176	388,740	6,113,458
2029-2033	12,205,000	4,316,024	12,433,230	1,536,348	30,490,602
2034-2038	12,160,000	1,478,782	13,075,488	828,298	27,542,568
2039-2043	—	—	7,728,184	148,076	7,876,260
Total	\$ 34,255,000	\$ 12,483,187	\$ 48,659,925	\$ 4,872,126	\$ 100,270,238

Note: The total difference between the Long Term Obligations and the summary is the capital lease. Only the principal amount should be compared with the outstanding debt.

Long-Term Debt Obligations

Principal and Interest by Fund

Governmental Activities	Fund Number	Principal	Interest	Total
General Fund				
	001			
Portable & Mobile Radios Lease 2017		267,592	3,088	270,680
Firefighter Equipment Lease 2019		82,318	866	83,184
BOA Siemens Lease 2022		260,770	118,317	379,087
Total General Fund 001		610,680	122,271	732,951
Debt Service Fund				
	201			
Series 2019A Special Obligation Revenue Note - Tax Exempt		240,000	79,368	319,368
Series 2019B Special Obligation Revenue Note - Taxable		210,000	98,235	308,235
Series 2021B Special Obligation Revenue Note		480,000	133,718	613,718
Series 2021C Special Obligation Revenue Note		1,075,000	27,567	1,102,567
Total Debt Service Fund		2,005,000	338,888	2,343,888
Debt Service Fund				
	203			
CIP Revenue Bond Refunding 2015		3,685,000	2,254,350	5,939,350
Total Debt Service Fund		3,685,000	2,254,350	5,939,350
Debt Service Fund				
	205			
Special Obligation Bonds Series 2021		2,800,000	984,890	3,784,890
Total Debt Service Fund 205		2,800,000	984,890	3,784,890
Information Technology Fund				
	504			
Cisco Network Switch Lease 2021		747,804	—	747,804
Total Information Technology Fund		747,804	—	747,804
Total Governmental Activities		9,848,484	3,700,399	13,548,883
Business-Type Activities				
Utility Fund				
	410			
Utility System Refunding Revenue Bond 2017		1,231,250	1,296,260	2,527,510
Utility System Refunding Revenue Bond 2015		570,000	187,242	757,242
Collection & Transmission Facilities - DW060801		327,214	59,441	386,655
2018 Drinking Water - DW060820		1,504,486	330,623	1,835,109
Total Utility Fund		3,632,950	1,873,566	5,506,516
CIAC Fund				
	414			
State Revolving Loan - Historic Miramar Improv - Phase III - WW		18,439	7,390	25,829
State Revolving Loan - East Miramar Infrastructure		467,974	32,708	500,682
Total CIAC Fund		486,413	40,098	526,511
Stormwater Management Fund				
	415			
Utility System Refunding Revenue Bond 2017		18,750	19,740	38,490
State Revolving Loan - Historic Miramar Improv - Phase III - SW		13,926	4,107	18,033
State Revolving Loan - East Miramar Infrastructure		550,246	38,459	588,705
2018 Historic Miramar Drainage - DW060840		37,310	18,403	55,713
Collection & Transmission Facilities - DW060801		399,928	72,649	472,577
Total Stormwater Fund		1,020,160	153,358	1,173,518
Total Business-Type Activities		5,139,523	2,067,022	7,206,545
Total All Funds		14,988,007	5,767,421	20,755,428

Note: This schedule is from October 1, 2023 to September 30, 2024.



Consolidated Budget Summary

REVENUES	GENERAL FUND	BILLBOARD REVENUE	ECONOMIC DEVELOPMENT	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	UTILITY ENTERPRISE FUNDS	STORMWATER FUND	INTERNAL SERVICE	TOTAL ALL FUNDS
Taxes: Millage per \$1,000										
Ad Valorem Taxes 7.1172	104,892,404	—	—	—	—	—	—	—	—	104,892,400
Utility Taxes	14,530,000	—	—	—	—	—	—	—	—	14,530,000
Communications Service Tax	3,900,000	—	—	—	—	—	—	—	—	3,900,000
Local Business Tax	2,600,000	—	—	—	—	—	—	—	—	2,600,000
Insurance Premium Tax	4,000,000	—	—	—	—	—	—	—	—	4,000,000
Franchise Fees	12,210,300	—	—	—	—	—	—	—	—	12,210,300
Licenses and Permits	11,504,790	—	—	—	—	801,000	972,200	7,003,600	—	20,281,590
Special Assessment	26,400,000	—	—	—	—	—	—	—	—	26,400,000
Intergovernmental	21,078,600	—	—	9,651,930	—	3,900,000	—	—	95,000	26,725,530
Charges for Services	23,660,328	825,000	50,000	1,674,200	—	—	74,501,000	50,100	—	100,760,628
Fines and Forfeitures	524,500	—	—	10,400	—	—	—	—	—	534,900
Miscellaneous Revenue	15,468,160	100	—	8,000,400	930	368,300	2,508,700	595,000	—	26,941,590
Internal Service Charges	—	—	—	—	—	—	—	—	44,062,600	44,062,600
TOTAL SOURCES	\$240,769,078	\$825,100	\$50,000	\$11,336,930	\$930	\$5,069,300	\$77,981,900	\$7,380,500	\$44,157,600	\$387,839,538
Transfers in	4,213,700	—	751,000	—	12,056,070	6,163,037	530,700	—	—	23,714,507
Fund Bal./Reserves/Net Assets	527,800	500,000	1,364,600	—	—	3,165,400	20,265,162	—	8,893,600	34,716,562
TOTAL REVENUES, TRANSFERS & BALANCES	\$245,510,578	\$1,325,100	\$2,165,600	\$11,336,930	\$12,057,000	\$9,069,300	\$98,777,762	\$7,380,500	\$53,051,200	\$446,270,607
EXPENDITURES										
City Commission	1,957,765	—	—	—	—	—	—	—	—	1,957,765
Office of the City Manager	6,259,700	—	—	—	—	—	—	—	—	6,259,700
Human Resources	4,247,900	—	—	—	—	—	—	—	—	4,247,900
Legal	960,000	—	—	—	—	—	—	—	—	960,000
Office of the City Clerk	1,527,900	—	—	—	—	—	—	—	—	1,527,900
Marketing	3,488,900	—	—	—	—	—	—	—	—	3,488,900
Financial Services	6,892,600	—	—	—	—	—	2,508,500	—	—	9,401,100
Procurement	1,811,250	—	—	—	—	—	—	—	—	1,811,250
Management & Budget	1,927,900	—	—	—	—	—	—	—	—	1,927,900
Police	68,746,348	—	—	1,481,500	—	—	—	—	—	70,227,848
Fire-Rescue	55,887,234	—	—	3,500	—	—	—	—	—	55,890,734
Building, Planning & Zoning	10,074,468	—	—	710,030	—	—	—	—	—	10,784,498
Economic Development & Housing	3,121,651	—	2,165,600	8,000,000	—	—	—	—	—	13,287,251
Public Works	12,671,300	—	—	—	—	—	—	—	—	12,671,300
Parks & Recreation	20,525,806	—	—	—	—	—	—	—	—	20,525,806
Social Services	10,210,000	—	—	—	—	—	—	—	—	10,210,000
Cultural Affairs	5,087,289	—	—	—	—	—	—	—	—	5,087,289
Utilities	—	—	—	—	—	—	43,229,530	—	—	43,229,530
Stormwater	—	—	—	—	—	—	—	3,830,000	—	3,830,000
Capital Improvement	—	—	—	—	—	9,714,937	31,158,984	1,650,000	—	45,023,921
Debt Service	1,742,200	—	—	—	12,054,500	—	6,161,000	1,173,500	747,800	21,879,000
Non-Departmental	10,315,200	—	—	—	2,500	8,500	11,680,648	—	27,133,500	49,140,348
Internal Services	—	—	—	—	—	—	—	—	25,089,900	25,089,900
TOTAL EXPENDITURES	\$227,455,411	\$0	\$2,165,600	\$10,195,030	\$12,057,000	\$8,500	\$97,238,662	\$5,050,700	\$52,971,200	\$418,459,840
Transfers Out	16,064,107	1,325,100	—	1,141,900	—	4,652,700	530,700	—	—	23,714,507
Fund Bal./Reserves/Net Assets	1,991,060	—	—	—	—	21,600	1,008,400	995,200	80,000	4,096,260
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES	\$245,510,578	\$1,325,100	\$2,165,600	\$11,336,930	\$12,057,000	\$9,069,300	\$98,777,762	\$7,380,500	\$53,051,200	\$446,270,607



Budget Summary

The City of Miramar has a single budget document which includes all the budgeted funds and service programs. It is prepared to provide a comprehensive overview of the City's services and financial framework for the understanding of the public.

There are 35 budgeted funds in six (6) categories: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds and Internal Service Funds that are within this document. This section of the budget document is comprised of the Summary of the Budgeted Funds.

Fund Number	Fund Title
001	<i>General Fund</i>
005	Billboard Revenue (Sub-Fund)
006	Economic Development (Sub-Fund)
	<i>Special Revenue Funds (9):</i>
110	Police Education
145	Public Safety Outside Services
160	Law Enforcement Trust
162	Federal Grants
163	State & County Grants
164	Neighborhood Stabilization Program (NSP)
166	State Housing Initiative Partnership (SHIP) Program
167	Community Development Block Grant (CDBG)
170	Affordable Housing Trust
	<i>Debt Service Funds (4):</i>
201	Debt Service
203	Capital Improvement Revenue Bonds-2015
204	CIP Bonds-2013
205	Taxable Special Obligation Refunding Bonds Series 2021
	<i>Capital Projects Funds (11):</i>
380	Police CIP
381	Fire & EMS CIP
385	Street Construction & Maintenance
387	Park Development
388	CIP Revenue Bonds-2013
389	2017 CIP Loan
391	2020 CIP Loan-Non-Taxable
392	2020 CIP Loan-Taxable
393	CIP Grants
394	2022 CIP Loan
395	Capital Projects
	<i>Enterprise Funds (4):</i>
410	Utility Fund
413	Utility Construction Revenue Bonds
414	Contribution in Aid of Construction (CIAC)
415	Stormwater Management
	<i>Internal Service Funds (4):</i>
501	Health Insurance
502	Risk Management
503	Fleet Maintenance
504	Information Technology

Other funds not included in the budget but listed in the audited financial statements are the Fiduciary Funds, in which the City holds assets in a trustee capacity.



Budget Summary

The FY25 total combined adopted budget for all funds is \$446,270,607. This represents an increase of \$65,132,166 or 17.1% above last year's adopted budget.

Summary of All Funds

Fund	FY 2024 Budget	FY 2025 Budget	\$ Amt. Increase/ (Decrease)	% Change
General Fund	\$ 216,891,518	\$ 245,510,578	\$ 28,619,060	13.2%
Billboard Revenue (Sub-Fund)	2,125,100	1,325,100	(800,000)	-37.6%
Economic Development (Sub-Fund)	50,000	2,165,600	2,115,600	4231.2%
Special Revenue Funds	10,113,960	11,336,930	1,222,970	12.1%
Debt Service Funds	12,071,700	12,057,000	(14,700)	-0.1%
Capital Projects Funds	13,357,275	14,397,737	1,040,462	7.8%
Enterprise Funds	67,201,676	94,735,662	27,533,986	41.0%
Other Enterprise Funds	9,371,712	11,690,800	2,319,088	24.7%
Internal Service Funds	49,955,500	53,051,200	3,095,700	6.2%
<i>Sub-total</i>	381,138,441	446,270,607	65,132,166	17.1%
Less Internal Svcs Funds & Transfers	(72,538,270)	(76,765,707)	(4,227,437)	5.8%
Total All Funds	\$ 308,600,171	\$ 369,504,900	\$ 60,904,729	19.7%

Summary of Changes to All Budgetary Funds

The following summary indicates the increase/decrease for each fund expenditure compared to the FY24 adopted budget.

Fund	Total	Operating	Capital Improvement	Transfer/ Reserve	Debt Service
General Fund	\$ 28,619,060	\$ 26,134,861	\$ —	\$ 1,491,699	\$ 992,500
Billboard Revenue (Sub-Fund)	(800,000)	—	—	(800,000)	—
Economic Development (Sub-Fund)	2,115,600	2,115,600	—	—	—
Police Education	—	—	—	—	—
Public Safety Outside Svcs	(67,000)	4,700	—	(71,700)	—
Federal Grants	—	—	—	—	—
CDBG Program	(710,030)	(710,030)	—	—	—
Affordable Housing Trust	2,000,000	2,000,000	—	—	—
Debt Service	(7,500)	—	—	—	(7,500)
Capital Improvement Rev Bonds	1,600	(1,200)	—	—	2,800
CIP Bonds 2013	200	200	—	—	—
Tax. Spec. Obligation Bonds 2021	(9,000)	—	—	—	(9,000)
Police CIP	23,625	25	—	23,600	—
Fire & EMS CIP	17,800	100	—	17,700	—
Street Construction & Maintenance	849,800	(1,300)	1,100,000	(248,900)	—
Park Development	314,800	(1,200)	269,000	47,000	—
CIP Bonds 2013	239,000	(500)	252,500	(13,000)	—
2017 CIP Loan	(151,100)	(1,100)	(150,000)	—	—
2020 CIP Loan - Non-Taxable	(97,200)	2,800	(100,000)	—	—
2020 CIP Loan - Taxable	(138,300)	—	—	(138,300)	—
2022 CIP Loan	18,600	—	85,000	(66,400)	—
Capital Projects	(36,563)	—	163,037	(199,600)	—
Utility	27,533,986	5,284,002	22,253,984	—	(4,000)
Contribution in Aid of Construction	1,740,400	(759,600)	2,500,000	—	—
Stormwater Management	578,688	127,050	1,230,000	(834,162)	55,800
Health Insurance	596,000	596,000	—	—	—
Risk Management	64,400	64,400	—	—	—
Fleet Maintenance	489,900	489,900	—	—	—
Information Technology	1,945,400	875,400	1,070,000	—	—
Totals Including Transfers	\$ 65,132,166	\$ 36,220,108	\$ 28,673,521	\$ (792,063)	\$ 1,030,600
Less Transfers & Internal Svc Funds:	—	—	—	—	—
General Fund & Sub-Funds	(638,137)	—	—	(638,137)	—
Special Revenue Funds	—	—	—	—	—
Capital Projects Funds	(493,600)	—	—	(493,600)	—
Utility Funds	—	—	—	—	—
Internal Service Funds	(3,095,700)	(2,025,700)	(1,070,000)	—	—
Total	\$ 60,904,729	\$ 34,194,408	\$ 27,603,521	\$ (1,923,800)	\$ 1,030,600

Budget Summary

All Funds Revenues & Expenditures Comparison by Category

Sources	FY 2024 Budget	FY 2025 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
General Taxes	\$ 119,020,300	\$ 129,922,400	\$ 10,902,100	9.2%	35.2%
Permits, Fees, Special Assessment	53,753,943	58,891,890	5,137,947	9.6%	15.9%
Intergovernmental Revenue	26,371,860	26,630,530	258,670	1.0%	7.2%
Charges for Services	90,326,824	100,760,628	10,433,804	11.6%	27.3%
Fines & Forfeitures	457,300	534,900	77,600	17.0%	0.1%
Miscellaneous Revenue	6,911,634	26,941,590	20,029,956	289.8%	7.3%
Appropriation of Fund Balance	11,758,310	25,822,962	14,064,652	119.6%	7.0%
Total	\$ 308,600,171	\$ 369,504,900	\$ 60,904,729	19.7%	100.0%
Uses					
Personnel Services	\$ 173,734,425	\$ 185,859,823	\$ 12,125,398	7.0%	50.3%
Operating Expense	77,004,231	86,794,341	9,790,110	12.7%	23.5%
Capital Outlay	6,272,055	16,757,855	10,485,800	167.2%	4.5%
Grants & Aids	6,447,400	8,996,500	2,549,100	39.5%	2.4%
Capital Improvement Program	17,420,400	45,023,921	27,603,521	158.5%	12.2%
Depreciation	—	—	—	—%	—%
Debt Service	20,100,600	21,131,200	1,030,600	5.1%	5.7%
Reserves	4,931,660	3,007,860	(1,923,800)	-39.0%	0.8%
Other Uses	2,689,400	1,933,400	(756,000)	-28.1%	0.5%
Total	\$ 308,600,171	\$ 369,504,900	\$ 60,904,729	19.7%	100.0%

Department Expenditure Budget Variance

The following table is an expenditure comparison of each department's FY25 adopted budget versus the FY24 adopted budget; including salaries and benefits, departmental operating expenses and departmental capital outlay. This does not include Capital Improvement projects or non-departmental projects.

Department	FY 2024 Budget	FY 2025 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
City Commission	\$ 2,021,525	\$ 1,957,765	\$ (63,760)	-3.2%	0.7%
Office of the City Manager	5,245,600	6,259,700	1,014,100	19.3%	2.2%
Human Resources	4,216,700	4,247,900	31,200	0.7%	1.5%
Legal	960,000	960,000	—	0.0%	0.3%
Office of the City Clerk	1,161,305	1,527,900	366,595	31.6%	0.5%
Marketing	3,021,685	3,488,900	467,215	15.5%	1.2%
Financial Services	6,538,300	6,892,600	354,300	5.4%	2.4%
Procurement	1,644,240	1,811,250	167,010	10.2%	0.6%
Management & Budget	1,923,500	1,927,900	4,400	0.2%	0.7%
Police	63,119,719	68,746,348	5,626,629	8.9%	23.8%
Fire-Rescue	46,151,338	55,887,234	9,735,896	21.1%	19.3%
Building, Planning & Zoning	7,863,018	10,074,468	2,211,450	28.1%	3.5%
Economic Dev & Housing	2,485,407	3,121,651	636,244	25.6%	1.1%
Public Works	12,324,630	12,671,300	346,670	2.8%	4.4%
Parks & Recreation	18,695,890	20,525,806	1,829,916	9.8%	7.1%
Social Services	8,901,618	10,210,000	1,308,382	14.7%	3.5%
Cultural Affairs	4,890,589	5,087,289	196,700	4.0%	1.8%
Fin Svcs-Utility Billing	2,316,000	2,508,500	192,500	8.3%	0.9%
Utilities	38,649,460	43,229,530	4,580,070	11.9%	15.0%
PW-Stormwater Management	3,702,950	3,830,000	127,050	3.4%	1.3%
HR-Health Insurance	3,086,600	4,017,300	930,700	30.2%	1.4%
HR-Risk Management	548,000	612,600	64,600	11.8%	0.2%
PW-Fleet Maintenance	8,886,100	9,376,000	489,900	5.5%	3.2%
Information Technology	9,138,600	10,014,000	875,400	9.6%	3.5%
Total	\$ 257,492,774	\$ 288,985,941	\$ 31,493,167	12.2%	100.0%



Budget Summary

General Fund

The General Fund is the City's primary operating fund. It is used to account for financial resources and expenditures of the general government, except those required to be accounted for in another fund.

Revenues

The revenues available for allocation, including inter-fund transfers, are \$245.5 million. This represents an increase of \$28.6 million, or 13.2%. This increase is primarily due to the taxable value increase effect on Ad Valorem Property Tax, Utility Tax, Building Permits, Franchise Fees, and Interest Earnings.

General Government Taxes

Ad valorem taxes represent a levy on the assessed value of real and personal property and is the largest component of General Government Taxes. The amount budgeted for ad valorem taxes is based on the July 1st, 2024 Certificate of Taxable Value received from the Broward County Property Appraiser's Office. Property tax values increased from \$14.004 billion to \$15.162 billion, an increase of \$1.2 billion or 8.27%. The ad valorem tax rate will remain at 7.1172. The ad valorem tax levy (excluding delinquencies) for FY25 is estimated to be \$103.6 million, or a \$7.5 million increase from FY24.

Permits, Fees, & Special Assessments

This category includes charges for development related permits, assessments, and franchise fees. The \$4.8 million increase in this category is primarily due to projected increases in Building Permits and Franchise Fees, such as electricity and solid waste.

Intergovernmental Revenues

This category represents funds received from other governmental sources such as, State Revenue Sharing, and Half-Cent Sales Tax. These are projected to increase by \$1.0 million.

Charges for Services

This category represents charges for services rendered by General Fund operations. This category increased by \$0.1 million due to various increases in recreational and community services activities as a result of revenue stream normalization post COVID-19.

Fines and Forfeitures

This category represents fines and forfeitures related to Code violations, a portion of traffic court fines, and parking related fines. Total revenues are projected to increase slightly due to revised estimates for Building Code Violations.

Miscellaneous Revenues

This category represents revenues not categorized in other areas. This category increased by \$11.2 million due to increases in interest earning estimates and an \$8 million capital lease proceed revenue for the lease-purchase of 10 fire-rescue heavy apparatus and vehicles.

Transfers

This represents transfers in from Public Safety Outside Services, Federal and State Grants, Street Construction and Maintenance and Billboard Revenue funds.

Appropriation of Fund Balance/Reserves

Fund balance is used to cover shortfall of revenues when compared to expenses.

Revenue Comparison by Category

Sources	FY 2024 Budget	FY 2025 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
General Taxes	\$ 119,020,300	\$ 129,922,400	\$ 10,902,100	9.2%	52.9%
Permits, Fees, Special Assessment	45,361,129	50,115,090	4,753,961	10.5%	20.4%
Intergovernmental Revenue	20,117,700	21,078,600	960,900	4.8%	8.6%
Charges for Services	23,587,136	23,660,328	73,192	0.3%	9.6%
Fines & Forfeitures	446,900	524,500	77,600	17.4%	0.2%
Miscellaneous Revenue	4,244,553	15,468,160	11,223,607	264.4%	6.3%
Transfers	3,813,800	4,213,700	399,900	10.5%	1.7%
Appropriation of Fund Balance	300,000	527,800	227,800	75.9%	0.2%
Total	\$ 216,891,518	\$ 245,510,578	\$ 28,619,060	13.2%	100.0%

Budget Summary

Expenditures

The FY25 General Fund expenditures total approximately \$245.5 million. This represents an increase of \$28.6 million or 13.2% compared to the FY24 adopted budget. This budget increase is primarily attributed to increases in the Personnel Services category due to the addition of needed personnel, contractual increases, and rising pension costs. Operating costs also increased primarily due to increases in contractual services, software license and maintenance, electricity services, special events such as the Miramar 70th Anniversary celebration, election costs, economic development activities, and internal service charges for information technology. Capital Outlay and Debt Service also increased primarily attributed to the lease-purchase financing of fire-rescue heavy apparatus and vehicles, and related principal and interest payments for the financing of the vehicles.

Personnel Services

The General Fund includes a total of 992.60 FTEs. This category increased by \$10.7 million over last year. As referenced above, the primary components of salaries & benefits increase are the addition of needed personnel, anticipated increases in salaries for collective bargaining agreements, and rising pension costs.

Operating Expenses

This expenditure category increased by \$6.3 million. These expenses include operating supplies, professional/contractual services, internal service allocated charges, marketing and promotions, special events, election costs, repairs and maintenance.

Departmental Capital Outlay

Expenditure Comparison by Category

Expenditures	FY 2024 Budget	FY 2025 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
Personnel Services	\$ 146,202,425	\$ 156,896,423	\$ 10,693,998	7.3%	63.9%
Operating Expense	46,719,270	52,985,833	6,266,563	13.4%	21.6%
Capital Outlay	5,354,255	14,534,055	9,179,800	171.4%	5.9%
Grants & Aids	377,400	371,900	(5,500)	-1.5%	0.2%
Total Operating Expenditure	\$ 198,653,350	\$ 224,788,211	\$ 26,134,861	13.2%	91.6%
Capital Improvement Program	—	—	—	—%	—%
Debt Service	749,700	1,742,200	992,500	132.4%	0.7%
Reserves	1,937,498	1,991,060	53,562	2.8%	0.8%
Transfers	14,625,970	16,064,107	1,438,137	9.8%	6.5%
Other Uses	925,000	925,000	—	—%	0.4%
Total	\$ 216,891,518	\$ 245,510,578	\$ 28,619,060	13.2%	100.0%

The budget for FY25 is \$14.5 million, an increase of \$9.2 million. This increase is due to an \$8 million capital outlay purchase for the lease-purchase of 10 fire-rescue heavy apparatus and vehicles, continuation of the vehicle replacement reserve, new lease payment funding for certain vehicles, and other capital needs, such as machinery and equipment.

Grants and Aids

Grants and Aids decreased by \$5,500 to \$371,900.

Capital Improvement

No Capital Improvement was budgeted directly in the General Fund this fiscal year.

Debt Service

This includes principal and interest payments for capital lease/purchase financing for the Siemens energy savings project, mobile and portable radios, and the fire-rescue heavy apparatus and vehicles.

Transfers

Transfers out to other funds increased by \$1.4 million. These are transfers to various Debt Service funds to pay for debt service obligations for the General Fund.

Appropriated Fund Balance (Reserves)

Appropriated fund balance increased by \$53,562 to \$1,991,060 in FY25. These appropriations are revenues above the expense levels that will be appropriated back to fund balance in order to fund the Pension Trust Fund, emergency preparedness, and unassigned fund balances.

Other Uses

Other uses are funds set aside for emergency preparedness remain unchanged from prior year.



Budget Summary

Billboard Revenue Sub-Fund

This sub-fund of the General Fund was created to track the revenues from the four (4) billboards that the City of Miramar currently licenses on City property.

Economic Development Sub-Fund

This sub-fund of the General Fund was established in Fiscal Year 2018 (Resolution No. 18-146) to support Historic Miramar improvements and redevelopment initiatives, as well as other citywide economic development efforts. This dedicated funding source supports economic development activities to diversify Miramar's tax base to enhance economic competitiveness and resilience; expand urban innovation and revitalization activities; leverage Miramar's cultural arts, entertainment and sports assets; create a unique sense of place in Miramar, and tie together Miramar's distinct neighborhood subareas into a cohesive city.

Special Revenue Funds

These funds were established to account for restricted revenues that are committed to expenditures for a specific purpose other than debt service or capital projects. The City has the following nine (9) Special Revenue Funds:

Police Education

This fund is used to account for revenues and expenditures associated with the two dollars (\$2) the City receives from each paid traffic citation, which by State Statute, must be used to further City's Police Officers' education. The amount budgeted for FY25 is \$10,800. This will be used for various state approved training programs throughout the year.

Public Safety Outside Services

This fund was established to account for revenues and expenditures associated with services provided by off duty Police Officers and Firefighters for private customer details to various businesses and homeowner associations. The amount budgeted slightly decreased to \$1,674,200 in FY25.

Law Enforcement Trust

This fund is used to account for the awards provided for by the State government and Federal agencies related to confiscated and forfeited contraband found during police operations. Due to the unpredictable nature of funding sources/uses, no funds will be budgeted for FY25. However, if the need arises for the use of funds, City Commission approval is required.

Federal Grants

This fund is used to account for any Federal grants received by the City. The City is anticipating to receive \$630,655 from the Area Agency on Aging for senior programs and transportation.

State & County Grants

This fund was established to account for funds the City receives from the State or County for grant related projects. \$311,245 is anticipated to be received from the County for water safety programs, the Maximizing Out-of-School Time (MOST), and the Local Service Program (LSP) related to the City of Miramar/South Central/Southeast Focal Point Senior Center.

Neighborhood Stabilization Program (NSP)

This fund was created mid-year FY09 to account for funds received from the Federal Government related to the Housing & Economic Recovery Act. Congress created this act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Recipients of funds stabilize communities by purchasing, rehabilitating, and redeveloping abandoned homes and residential properties. No additional grant funds are anticipated for FY25.

State Housing Initiatives Partnership Program (S.H.I.P.)

This is an ongoing program and funds not used in one year can be used in subsequent years. No funds are budgeted for FY25.

Community Development Block Grant (CDBG)

This fund was established to account for Federal Grants received from the United States Department of Housing and Urban Development (H.U.D). These funds are designated to provide financial assistance to the community to improve the overall quality of life. It includes a Micro Enterprise program and provides assistance to both homeowners and owners of commercial property. A Community Outreach program is also included to assist qualified applicants with counseling and referrals to other agencies. This is a reimbursement grant and an ongoing program. Funds not used in one year are rolled over to the next year. The FY25 budget is at \$710,030.

Budget Summary

Affordable Housing Trust Fund

Funds deposited in the Trust Fund shall be used to provide loans and grants for projects to create and sustain affordable housing for income eligible persons/families, including renters and homeowners. Provide assistance through production, acquisition, rehabilitation and preservation of land and/or housing units for rental and homeownership activities.

Debt Service Funds

These four (4) funds were established to account for the servicing of general long-term debt not being financed in Proprietary Funds.

Debt Service

This fund contains the FY 2019 and FY 2021 CIP Loans that were used to fund various CIP projects. The total debt service for FY25 is approximately \$2.3 million.

Capital Improvement Rev. Bonds 2015

This fund is used to account for the debt service for the Capital Improvement Refunding Revenue Bonds, Series 2015. This revenue bond replaced the \$93 million CIP Revenue Bond, Series 2005. The annual debt service for the CIP Bonds, Series 2015 is budgeted at approximately \$5.9 million in FY25.

CIP Revenue Bonds 2013

This fund was established to account for the debt service for the Capital Improvement Revenue Bonds, Series 2013. The CIP Revenue Bonds 2013 was paid in full on 10/1/2022 by way of the City's Taxable Special Obligation Refunding Bond 2021.

Taxable Special Obligation Refunding Bonds 2021

This fund was established to refund the Special Obligation Refunding and Improvement Revenue Bonds 2013. The FY25 debt service amount is \$3.8 million.

Capital Projects Funds

These eleven (11) funds were established to centralize capital improvement projects appropriately.

Police CIP

This fund was established to account for police impact fees derived from new development and restricted by ordinance for police related capital improvements. Funding will assist the City to provide police related

capital improvements required by the growth of development. In FY25 \$215,000 will be transferred to the Taxable Special Obligation Refunding Bonds 2021 Fund.



Live Fire Training Instructor Course at Broward Fire Academy 2024

Fire & EMS CIP

This fund was established to account for fire and emergency medical services impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements. Funding will assist the City to provide fire and emergency services capital improvements required by the growth of development. In FY25 \$197,300 will be transferred to the Taxable Special Obligation Refunding Bonds 2021 Fund.



Community Bike Patrol

Budget Summary

Street Construction & Maintenance

Street Construction & Maintenance: In accordance with State Statute 336.59, this fund was established to account for the City's portion of state revenue sharing and local option gas tax. Funds are restricted for transportation facilities and for road and street improvement and maintenance within the City. Funds which are related to the payment of the debt service on the Transportation Improvement Revenue, Note 2012 and Special Obligation Refunding Bond 2021 will be transferred to the respective Debt Service Funds, while funds related to street maintenance and transit operations will be transferred to the General Fund. Based on this, \$584,400 will be transferred to the Debt Service Fund, \$288,500 will be transferred to the Capital Improvement Revenue Bonds 2015 Fund, \$68,500 will be transferred to the Spec. Oblig. Ref. Bonds 2021 and \$2,701,400 will be transferred to the General Fund.

Park Development

Park Development: This fund was established to account for park and recreation impact fees which will be used for the acquisition and development of park and recreational facilities and sites. The budget for FY25 is \$2,514,900.

CIP Revenue Bonds 2013

This fund was established to account for the proceeds of the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 which are limited in use for construction of various capital projects within the City. The FY25 budget is proposed at \$252,600.

2017 CIP Loan

This fund was established in FY17 to account for loan proceeds and expenditures associated with the 2017

bank loan to be used for various capital improvement projects within the City. The FY25 adopted budget totals \$100,100.

2020 CIP Loan - Non-Taxable and Taxable

These funds were established in FY 2020 (2019 Special Obligation Bond Series) to account for loan proceeds and expenditures associated with the 2020 Bank Loan to be used for various capital improvement projects within the City. The adopted budget for non-taxable and taxable are \$3,600 and \$22,500 respectively.

Capital Grants

This fund was established to account for capital improvements funded through grant proceeds. There are no budgeted funds in the adopted budget for FY25.

2022 CIP Loan

This fund was established to account for capital improvements funded through the 2022 CIP Loan (2021 Special Obligation Note). The FY25 budget totals \$85,000.

Capital Projects

This fund was established to account for financial resources for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds. For FY25, \$6,263,137 is set aside for this purpose.

Note: Please see Capital Projects Funds section for details.

Budget Summary

Enterprise Funds

Utility Fund

This is a self-supporting fund which does not receive funding from property taxes. This fund is used to account for the income and expenses of operating the City's water, wastewater system and capital improvements. The Utility Fund budget for FY25 is \$94,735,662, which is a \$27.5 million increase from last year.

Revenues

Charges for services is the primary source of revenue for the Utility Fund. These charges are projected to increase by \$10.4 million or 16.3% (rate adjustment).

Operating Expense

Operating Expenses constitute 31.6% of the Utility Fund, which is the second largest component. Operating Expenses increased by \$2.8 million over last year primarily due to allocated and/or non-discretionary expense cost increases.

Departmental Capital Outlay

The total for this category is \$2,123,800, an increase of \$1,262,900 from last year due to machinery & equipment and vehicle purchases.

Capital Improvement Program (CIP)

The FY25 capital expenditures total \$31,158,984. Note: Please see Capital Projects Funds section for details.

Revenues & Expenditures Comparison by Category

Revenues

Sources	FY 2024 Budget	FY 2025 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
Permits, Fees, Special Assessment	\$ 209,800	\$ 210,900	\$ 1,100	0.5%	0.2%
Charges for Services	64,073,400	74,501,000	10,427,600	16.3%	78.6%
Miscellaneous Revenue	1,539,300	2,258,600	719,300	46.7%	2.4%
Transfers	—	—	—	0.0%	—%
Appropriation of Fund Balance	1,379,176	17,765,162	16,385,986	1188.1%	18.8%
Total	\$ 67,201,676	\$ 94,735,662	\$ 27,533,986	41.0%	100.0%

Expenditures

Uses	FY 2024 Budget	FY 2025 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
Personnel Services	\$ 24,122,000	\$ 25,381,900	\$ 1,259,900	5.2%	26.8%
Operating Expense	27,144,576	29,905,778	2,761,202	10.2%	31.6%
Capital Outlay	860,900	2,123,800	1,262,900	146.7%	2.2%
Grants & Aids	—	—	—	—%	—%
Total Operating Expenditure	\$ 52,127,476	\$ 57,411,478	\$ 5,284,002	10.1%	60.6%
Capital Improvement Program	8,905,000	31,158,984	22,253,984	249.9%	32.9%
Debt Service	5,638,500	5,634,500	(4,000)	-0.1%	5.9%
Other Uses / Reserves	—	—	—	—%	—%
Transfers	530,700	530,700	—	—%	0.6%
Total	\$ 67,201,676	\$ 94,735,662	\$ 27,533,986	41.0%	100.0%

Personnel Services

FY25 Utility Fund budget includes a total of 189.50 FTE (Full-time equivalent) authorized positions. This reflects a increase of 4.50 FTEs from the FY24 Budget. This total is comprised of 187.0 full-time and 5 (2.5 FTEs) part-time budgeted positions. Expenditures for FY25 budget total \$25.4 million or 26.8% of the total Utility Fund budget.

Debt Service

This is used to record the principal and interest payments of the Utility System Refunding Revenue Bonds, Series 2015, the Utility System Series 2017 Bond and two State Revolving Loans.

Transfers

This represents Utility Fund transfer of \$530,700 to CIAC Fund 414.



Budget Summary

Utility Construction Revenue Bonds

Utility Construction Revenue Bonds: This fund was established to account for the proceeds and expenditures associated with a proposed Utilities Revenue Bond to be issued for Capital Projects. No new projects are budgeted for FY25.

Contribution in Aid of Construction (CIAC)

This fund was established to account for impact fees received from new development and restricted by Ordinance to be used for Capital Improvements for the City's water and wastewater infrastructure needs. The budgeted amount for FY25 is \$4,042,100 compared to \$2,301,700 last year.

Stormwater Management

This fund was established to account for Stormwater revenues and related expense activities. The budgeted amount for FY25 is \$7,648,700 which is an increase from last year's budget of \$7,070,012.

Internal Service Funds

These four (4) funds were created to account for the financing of self insurance activities, fleet maintenance and information technology services provided to the other City funds on a cost reimbursement basis.

Health Insurance

This fund was established to account for the City's health, vision and dental plans and self-funded insurance program.

This fund also includes the City's benefits administration and wellness programs that encourage employees to adopt healthy habits through education, incentives and an on-site clinic. Funds collected in this fund are comprised of charges to City departments and City employees for health care insurance premiums and internal service charges. The budget for FY25 totals \$19,517,900.

Risk Management

This fund was established to account for the City's self-insured general liability, property and workers' compensation coverage. All funds are billed for actual premium costs and estimated claims to maintain adequate reserves. The total budget for FY25 is \$12,243,700, which is \$64,400 higher than last year's budget.

Fleet Maintenance

This fund was established to account for revenues and expenses of the City's maintenance garage facility used to maintain the City's various vehicle fleets. Fleet maintenance provides services to other departments of the City on a cost-reimbursement basis. The total budget for FY25 is \$9,457,800 which represents a \$0.5 million increase from last year.

Information Technology

This fund was established to account for the City's information resources and related information technology services which includes leased computers, land lines, internet, computer support, telephone, audio visual, cybersecurity, public safety technology support and data needs for all departments. The FY25 budget is 11,831,800, which represents an increase of \$1,945,400 from last year.

All Funds Revenue Summary

Fund #	Fund Name	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change
001	General Fund	\$206,867,503	\$206,248,812	\$216,891,518	\$224,487,761	\$245,510,578	13.2%
002	General Donations Fund	150,925	438,271	—	—	—	0.0%
005	Billboard Revenue (Sub-Fund)	1,307,360	1,264,230	2,125,100	2,125,100	1,325,100	-37.6%
006	Economic Development(Sub-Fund)	181,335	42,121	50,000	970,400	2,165,600	4231.2%
Special Revenue Funds							
110	Police Education	8,188	24,090	10,800	10,800	10,800	—%
145	Public Safety Outside Services	1,446,067	1,586,861	1,741,200	1,741,200	1,674,200	-3.8%
160	Law Enforcement Trust	60,497	606,960	—	3,246,270	—	—%
162	Federal Grants	7,824,687	2,734,462	630,655	12,892,057	630,655	0.0%
163	State & County Grants	422,257	734,752	311,245	1,971,242	311,245	—%
164	Neighborhood Stabilization Prog.	573,368	—	—	661,227	—	—%
166	S.H.I.P. Program	804,303	1,002,076	—	3,580,368	—	0.0%
167	CDBG/Outreach Program	1,141,943	2,180,388	1,420,060	1,826,552	710,030	-50.0%
170	Affordable Housing Trust	3,000,000	96,626	6,000,000	6,200,000	8,000,000	33.3%
Debt Service Funds							
201	Debt Service	7,781,809	2,350,210	2,344,400	2,344,400	2,336,900	-0.3%
203	Capital Improvement Rev Bonds 15	6,298,668	5,672,037	5,942,400	5,942,400	5,944,000	0.0%
204	CIP Bonds 2013	2,663,393	2,072,628	—	—	200	—%
205	Tax. Spec. Obligation Bonds 2021	671,900	1,678,800	3,784,900	3,784,900	3,775,900	-0.2%
Capital Improvements (CIP) Funds							
380	Police CIP	465,806	28,343	191,675	191,675	215,300	12.3%
381	Fire & EMS CIP	426,383	30,305	179,800	379,800	197,600	9.9%
385	Street Construction & Maintenance	3,750,796	3,746,168	3,893,200	4,937,970	4,743,000	21.8%
387	Park Development	3,695,438	285,949	2,200,100	4,416,057	2,514,900	14.3%
388	CIP Bonds 2013	4,767	17,005	13,600	132,738	252,600	1757.4%
389	2017 CIP Loan	9,812	34,774	251,200	531,929	100,100	-60.2%
391	2020 CIP Loan-Non-Taxable	18,209	6,003	100,800	3,005,685	3,600	-96.4%
392	2020 CIP Loan-Taxable	34,743	189,082	160,800	3,098,975	22,500	-86.0%
393	CIP Grants	1,828,227	5,717,746	—	15,359,130	—	—%
394	2022 CIP Loan	8,071,718	109,448	66,400	4,609,824	85,000	28.0%
395	Capital Projects	3,244,594	2,129,169	6,299,700	15,399,086	6,263,137	-0.6%
Enterprise Funds							
410	Utility	57,782,413	58,767,457	67,201,676	106,798,930	94,735,662	41.0%
414	Contribution in Aid of Construction	3,258,936	1,361,066	2,301,700	9,200,938	4,042,100	75.6%
415	Stormwater Management	5,643,550	7,156,618	7,070,012	10,206,963	7,648,700	8.2%
Internal Service Funds							
501	Health Insurance	18,595,244	19,520,228	18,921,900	18,921,900	19,517,900	3.1%
502	Risk Management	9,559,680	10,165,524	12,179,300	12,179,300	12,243,700	0.5%
503	Fleet Maintenance	5,247,628	6,864,437	8,967,900	20,198,922	9,457,800	5.5%
504	Information Technology	8,690,513	8,879,099	9,886,400	9,928,514	11,831,800	19.7%
Total Operating & Capital Budget		\$371,532,661	\$353,741,746	\$381,138,441	\$511,283,015	\$446,270,607	17.1%
Less: Transfers between funds		(29,679,833)	(18,469,319)	(22,582,770)	(26,500,631)	(23,714,507)	5.0%
Less: Internal Service Funds		(42,093,065)	(45,429,288)	(49,955,500)	(61,228,636)	(53,051,200)	6.2%
Net Operating & Capital Budget		\$299,759,763	\$289,843,140	\$308,600,171	\$423,553,748	\$369,504,900	19.7%

Note: FY 2024 Revised Budget Transfers-In does not reflect a \$10,000 transfer in from the Law Enforcement Trust Fund (160) to the Donations Fund (002).



All Funds Expenditure Summary

Fund #	Fund Name	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change
001	General Fund	\$193,722,190	\$200,111,186	\$216,891,518	\$224,487,761	\$245,510,578	13.2%
002	General Donations Fund	177,437	361,080	—	—	—	0.0%
005	Billboard Revenue (Sub-Fund)	825,200	862,486	2,125,100	2,125,100	1,325,100	-37.6%
006	Economic Development(Sub-Fund)	29	10,000	50,000	970,400	2,165,600	4231.2%
	Special Revenue Funds						
110	Police Education	299	275	10,800	10,800	10,800	0.0%
145	Public Safety Outside Services	1,471,843	1,658,334	1,741,200	1,741,200	1,674,200	-3.8%
160	Law Enforcement Trust	119,941	115,046	—	3,246,270	—	0.0%
162	Federal Grants	7,778,097	2,693,678	630,655	12,892,057	630,655	0.0%
163	State & County Grants	422,257	734,752	311,245	1,971,242	311,245	0.0%
164	Neighborhood Stabilization Prog.	573,368	—	—	661,227	—	0.0%
166	S.H.I.P. Program	803,981	950,052	—	3,580,368	—	0.0%
167	CDBG/Outreach Program	1,141,943	2,180,388	1,420,060	1,826,552	710,030	-50.0%
170	Affordable Housing Trust	—	66,110	6,000,000	6,200,000	8,000,000	33.3%
	Debt Service Funds						
201	Debt Service	7,756,284	2,311,119	2,344,400	2,344,400	2,336,900	-0.3%
203	Capital Improvement Rev Bonds 15	6,294,859	6,113,769	5,942,400	5,942,400	5,944,000	0.0%
204	CIP Bonds 2013	2,663,260	2,072,360	—	—	200	0.0%
205	Tax. Spec. Obligation Bonds 2021	671,810	1,678,729	3,784,900	3,784,900	3,775,900	-0.2%
	Capital Improvements (CIP) Funds						
380	Police CIP	465,775	27,981	191,675	191,675	215,300	12.3%
381	Fire & EMS CIP	426,276	448	179,800	379,800	197,600	9.9%
385	Street Construction & Maintenance	3,001,751	3,971,940	3,893,200	4,937,970	4,743,000	21.8%
387	Park Development	3,979,416	2,835,719	2,200,100	4,416,057	2,514,900	14.3%
388	CIP Bonds 2013	123,899	161,905	13,600	132,738	252,600	1757.4%
389	2017 CIP Loan	922,787	223,630	251,200	531,929	100,100	-60.2%
391	2020 CIP Loan-Non-Taxable	756,427	537,749	100,800	3,005,685	3,600	-96.4%
392	2020 CIP Loan-Taxable	69,368	1,454,245	160,800	3,098,975	22,500	-86.0%
393	CIP Grants	1,828,227	5,717,746	—	15,359,130	—	0.0%
394	2022 CIP Loan	564,169	2,927,408	66,400	4,609,824	85,000	28.0%
395	Capital Projects	1,881,799	3,295,245	6,299,700	15,399,086	6,263,137	-0.6%
	Enterprise Funds						
410	Utility	58,161,620	64,041,381	67,201,676	106,798,930	94,735,662	41.0%
413	Utility Construction Revenue Bonds	301,074	297,640	—	—	—	0.0%
414	Contribution in Aid of Construction	194,693	413,094	2,301,700	9,200,938	4,042,100	75.6%
415	Stormwater Management	3,687,514	4,126,652	7,070,012	10,206,963	7,648,700	8.2%
	Internal Service Funds						
501	Health Insurance	15,143,761	14,545,300	18,921,900	18,921,900	19,517,900	3.1%
502	Risk Management	7,822,118	7,573,474	12,179,300	12,179,300	12,243,700	0.5%
503	Fleet Maintenance	4,846,625	4,810,002	8,967,900	20,198,922	9,457,800	5.5%
504	Information Technology	7,189,163	8,793,120	9,886,400	9,928,514	11,831,800	19.7%
	Total Operating & Capital Budget	\$335,789,259	\$347,674,042	\$381,138,441	\$511,283,015	\$446,270,607	17.1%
	Less: Transfers between funds	(29,679,833)	(18,469,319)	(22,582,770)	(26,510,631)	(23,714,507)	5.0%
	Less: Internal Service Funds	(35,001,667)	(35,721,895)	(49,955,500)	(61,228,636)	(53,051,200)	6.2%
	Net Operating & Capital Budget	\$271,107,759	\$293,482,828	\$308,600,171	\$423,543,748	\$369,504,900	19.7%



Consolidated Expenditure Summary

Fund #	Fund Name	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change
Departmental (Operating)							
001	City Commission	\$ 1,792,788	\$ 1,777,824	\$ 2,021,525	\$ 2,021,525	\$ 1,957,765	-3.2%
001	Office of the City Manager	3,858,539	4,978,452	5,245,600	5,686,800	6,259,700	19.3%
001	Human Resources	3,326,502	3,715,047	4,216,700	4,142,100	4,247,900	0.7%
001	Legal	837,715	891,905	960,000	960,000	960,000	0.0%
001	Office of the City Clerk	1,074,276	1,356,278	1,161,305	1,161,305	1,527,900	31.6%
001	Marketing	1,995,278	2,678,528	3,021,685	3,021,685	3,488,900	15.5%
001	Financial Services	5,251,155	5,893,044	6,538,300	6,558,300	6,892,600	5.4%
001	Procurement	1,438,910	1,579,313	1,644,240	1,681,640	1,811,250	10.2%
001	Management & Budget	1,935,858	1,831,941	1,923,500	1,711,300	1,927,900	0.2%
001	Police	57,754,894	59,716,075	63,119,719	64,986,988	68,746,348	8.9%
001	Fire-Rescue	43,667,899	43,091,653	46,151,338	46,203,066	55,887,234	21.1%
001	Building, Planning & Zoning	6,479,785	7,550,404	7,863,018	8,889,517	10,074,468	28.1%
001	Economic Dev & Housing	1,938,346	2,293,879	2,485,407	2,676,013	3,121,651	25.6%
001	Public Works	10,867,043	11,565,264	12,324,630	13,051,535	12,671,300	2.8%
001	Parks & Recreation	15,610,035	17,595,215	18,695,890	19,264,702	20,525,806	9.8%
001	Social Services	7,518,033	8,208,333	8,901,618	8,932,618	10,210,000	14.7%
001	Cultural Affairs	3,286,402	4,446,350	4,890,589	5,208,789	5,087,289	4.0%
002	General Donations	177,437	361,080	—	—	—	0.0%
006	Economic Development (Sub-Fund)	29	10,000	50,000	970,400	2,165,600	4231.2%
110	Police Education	299	275	10,800	10,800	10,800	0.0%
145	Public Safety Outside Services	1,271,843	1,458,334	1,469,500	1,649,800	1,474,200	0.3%
160	Law Enforcement Trust	119,941	105,046	—	558,246	—	0.0%
162	Federal Grants	1,267,132	1,650,108	—	11,785,069	—	0.0%
163	State & County Grants	231,988	324,926	—	1,137,200	—	0.0%
164	NSP	573,368	—	—	618,113	—	0.0%
166	S.H.I.P. Program	803,981	950,052	—	3,580,368	—	0.0%
167	CDBG/Outreach Program	1,141,943	2,180,388	1,420,060	1,826,552	710,030	-50.0%
170	Affordable Housing Trust	—	66,110	6,000,000	6,200,000	8,000,000	33.3%
410	Financial Svcs-Utility Billing	1,582,324	1,933,646	2,316,000	2,358,876	2,508,500	8.3%
410	Utilities	33,003,529	34,989,170	38,649,460	40,030,096	43,229,530	11.9%
415	Stormwater Management	3,011,724	3,496,142	3,702,950	3,741,140	3,830,000	3.4%
501	Health Fund	1,812,098	2,176,232	3,086,600	3,086,600	4,017,300	30.2%
502	Risk Management	768,161	507,698	548,000	548,000	612,600	11.8%
503	Fleet Maintenance	4,715,445	4,551,163	8,886,100	12,941,705	9,376,000	5.5%
504	Information Technology	6,872,235	7,658,365	9,138,600	9,180,714	10,014,000	9.6%
	<i>Sub-Total</i>	225,986,936	241,588,239	266,443,134	296,381,562	301,346,571	13.1%
Non-Departmental							
001	Non-Departmental	8,318,919	9,715,644	7,488,286	9,738,829	9,390,200	25.4%
002	General Donations	—	—	—	—	—	—
162	Federal Grants	—	—	—	175,000	—	0.0%
163	State & County Grants	—	3,892	—	—	—	0.0%
201	Debt Service	283	460	500	500	500	0.0%
203	Capital Imprvmt Rev Bonds 05	1,468	711	3,000	3,000	1,800	-40.0%
204	CIP Bonds 2013	532	1,760	—	—	200	100.0%
380	Police CIP	175	481	275	275	300	9.1%
381	Fire & EMS CIP	176	448	200	200	300	50.0%
385	Street Construction & Maintenance	1,155	1,287	1,500	1,500	200	-86.7%
387	Park Development	848	545	1,500	1,500	300	-80.0%
388	CIP Bonds 2013	448	398	600	600	100	-83.3%



Consolidated Expenditure Summary

Fund #	Fund Name	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change
389	2017 CIP Loan	574	163	1,200	1,200	100	-91.7%
391	2020 CIP Loan - Non-Taxable	1,889	5,669	800	800	3,600	350.0%
392	2020 CIP Loan - Taxable	715	732	900	900	900	0.0%
395	Capital Projects	2,134	1,322	2,700	2,700	2,700	0.0%
410	Utility Fund	1,469,733	1,940,484	11,162,016	11,903,329	11,673,448	4.6%
414	Contribution in Aid of Construction	(1,614,745)	(179,163)	10,800	10,800	7,200	-33.3%
415	Stormwater Management	(250,676)	(11,512,865)	—	230,000	—	0.0%
501	Health Insurance	13,331,662	12,369,068	15,835,300	15,835,300	15,500,600	-2.1%
502	Risk Management	7,053,957	7,065,776	11,631,300	11,631,300	11,631,100	0.0%
503	Fleet Maintenance	(1,241,457)	(1,081,171)	1,800	7,257,216	1,800	0.0%
504	Information Technology	572	(230,525)	—	—	—	0.0%
	<i>Sub-Total</i>	27,078,363	18,105,114	46,142,677	56,794,949	48,215,348	4.5%
	Debt Service						
001	General Fund	546,448	835,049	749,700	749,700	1,742,200	132.4%
201-205	Debt Service Funds	17,383,929	12,173,047	12,068,200	12,068,200	12,054,500	-0.1%
394	2022 CIP Loan	35,000	—	—	—	—	0.0%
410	Utility Fund-Non Departmental	2,027,689	2,259,665	5,638,500	5,638,500	5,634,500	-0.1%
414	CIAC	57,719	48,120	526,500	526,500	526,500	0.0%
415	Stormwater Management	360,093	190,202	1,117,700	1,117,700	1,173,500	5.0%
504	Information Technology	2,516	699	747,800	747,800	747,800	0.0%
	<i>Sub-Total</i>	20,413,394	15,506,781	20,848,400	20,848,400	21,879,000	4.9%
	Capital Improvement						
163	State & County Grants	—	—	—	—	—	0.0%
380	Police CIP	—	—	—	—	—	0.0%
381	Fire and EMS CIP	—	—	—	200,000	—	0.0%
385	Street Construction & Maintenance	141,096	821,954	—	1,044,770	1,100,000	100.0%
387	Park Development	1,998,668	969,574	1,648,000	3,863,957	1,917,000	16.3%
388	CIP Bonds 2013	123,451	161,507	—	119,138	252,500	100.0%
389	2017 CIP Loan	922,213	223,467	250,000	530,729	100,000	-60.0%
391	2020 CIP Loan-Non-Taxable	754,538	532,080	100,000	3,004,885	—	-100.0%
392	2020 CIP Loan-Taxable	68,653	1,453,513	—	2,938,174	—	0.0%
393	CIP Grants	1,828,227	5,713,705	—	15,348,593	—	0.0%
394	2022 CIP Loan	529,169	2,927,408	—	4,609,824	85,000	100.0%
395	Capital Projects	1,879,666	3,293,923	6,097,400	12,410,786	6,260,437	2.7%
410	Utility Fund	7,573,702	9,676,259	8,905,000	46,337,430	31,158,984	249.9%
414	CIAC	1,643,619	435,720	—	6,899,238	2,500,000	100.0%
415	Stormwater Management	159,779	11,560,455	420,000	4,132,761	1,650,000	292.9%
504	Information Technology	—	—	—	—	1,070,000	100.0%
	<i>Sub-Total</i>	17,622,782	37,769,562	17,420,400	101,440,286	46,093,921	164.6%
	Interfund Transfers						
001	General Fund	15,692,401	10,367,071	14,625,970	17,774,649	16,064,107	9.8%
005	Billboard Revenue (Sub-Fund)	825,200	862,486	2,125,100	2,125,100	1,325,100	-37.6%
145	Public Safety Outside Services	200,000	200,000	200,000	91,400	200,000	0.0%
160	Law Enforcement Trust	—	10,000	—	10,000	—	0.0%
162	Federal Grant	6,510,965	1,043,570	630,655	931,989	630,655	0.0%
163	State & County Grant	190,269	405,934	311,245	834,042	311,245	0.0%
164	Neighborhood Stabilization Program	—	—	—	43,114	—	0.0%

Consolidated Expenditure Summary

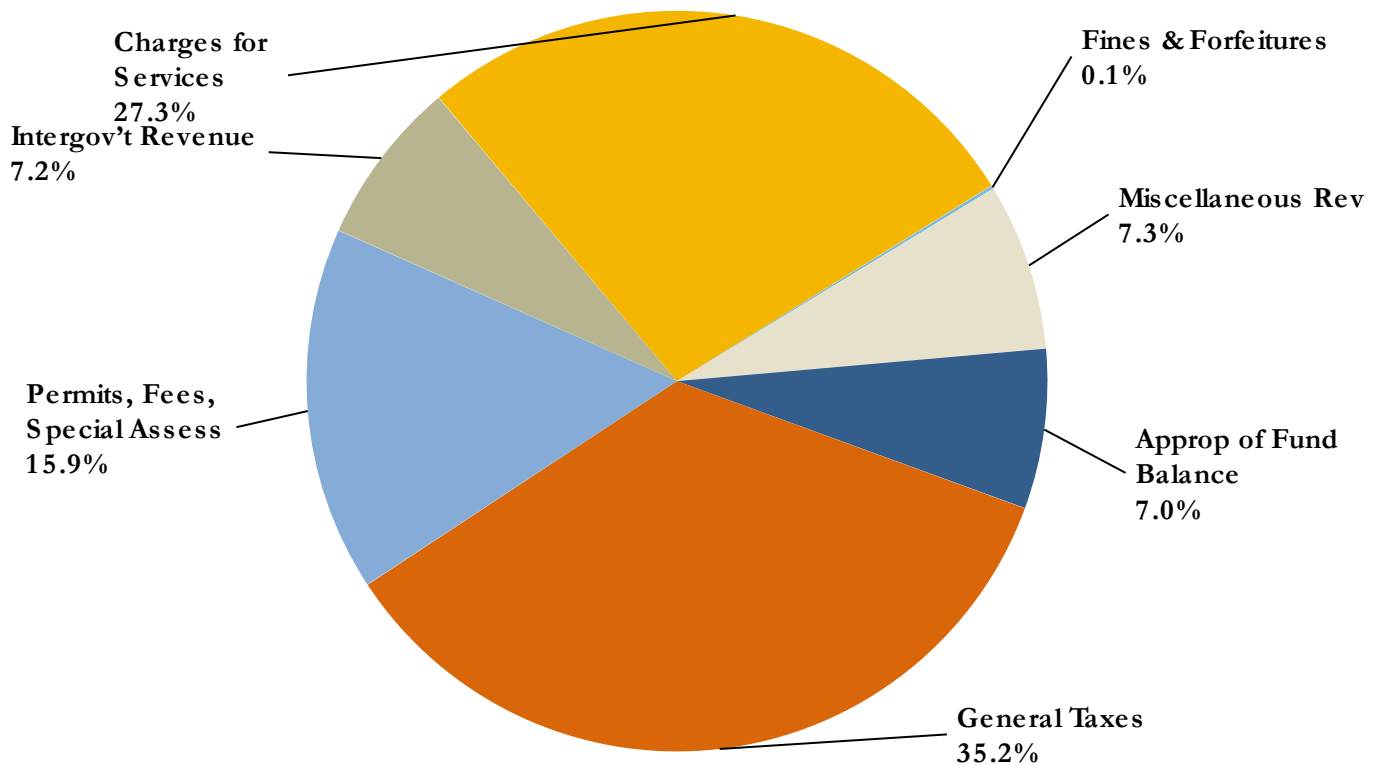
Fund #	Fund Name	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change
380	Police CIP	465,600	27,500	191,400	191,400	215,000	12.3%
381	Fire and EMS CIP	426,100	—	179,600	179,600	197,300	9.9%
385	Street Construction & Maintenance	2,859,500	3,148,700	3,237,500	3,237,500	3,642,800	12.5%
387	Park Development	1,979,900	1,865,600	550,600	550,600	597,600	8.5%
393	CIP Grants	—	4,041	—	10,537	—	0.0%
395	Capital Projects	—	—	—	—	—	0.0%
410	Utility Fund	526,500	530,700	530,700	530,700	530,700	0.0%
414	CIAC	3,398	3,716	—	—	—	0.0%
	<i>Sub-Total</i>	29,679,833	18,469,319	22,582,770	26,510,631	23,714,507	5.0%
	Other Uses						
001	General Fund	530,964	23,918	2,862,498	66,700	2,916,060	1.9%
145	Public Safety Outside Services	—	—	71,700	—	—	-100.0%
160	Law Enforcement Trust	—	—	—	2,678,024	—	0.0%
162	Federal Grants	—	—	—	—	—	0.0%
170	Affordable Housing Trust	—	—	—	—	—	0.0%
380	Police CIP	—	—	—	—	—	0.0%
381	Fire & EMS CIP	—	—	—	—	—	0.0%
385	Street Construction & Maintenance	—	—	654,200	654,200	—	-100.0%
387	Park Development	—	—	—	—	—	0.0%
388	CIP Bonds 2013	—	—	13,000	13,000	—	-100.0%
389	2017 CIP Loan	—	—	—	—	—	0.0%
391	2020 CIP Loan-Non-Taxable	—	—	—	—	—	0.0%
392	2020 CIP Loan-Taxable	—	—	159,900	159,900	21,600	-86.5%
394	2022 CIP Loan	—	—	66,400	—	—	-100.0%
395	Capital Projects	—	—	199,600	2,985,600	—	-100.0%
410	Utility Fund	—	—	—	—	—	0.0%
414	CIAC	—	—	1,764,400	1,764,400	1,008,400	-42.8%
415	Stormwater Management	—	—	1,829,362	985,362	995,200	-45.6%
503	Fleet Maintenance	—	—	80,000	—	80,000	0.0%
	<i>Sub-Total</i>	530,964	23,918	7,701,060	9,307,187	5,021,260	-34.8%
	Depreciation						
410	Utility Fund	11,978,142	12,711,458	—	—	—	0.0%
413	Utility Construction Revenue	301,074	297,640	—	—	—	0.0%
414	CIAC	104,701	104,701	—	—	—	0.0%
415	Stormwater Management	406,594	392,719	—	—	—	0.0%
503	Fleet Maintenance	1,372,637	1,340,010	—	—	—	0.0%
504	Information Technology	313,840	1,364,581	—	—	—	0.0%
	<i>Sub-Total</i>	14,476,987	16,211,109	—	—	—	0.0%
	Total	\$335,789,259	\$347,674,042	\$381,138,441	\$511,283,015	\$446,270,607	17.1%

All Funds Revenues

Summary by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change
General Taxes	\$ 98,054,297	\$ 109,257,599	\$ 119,020,300	\$ 119,020,300	\$ 129,922,400	9.2%
Permits, Fees, Special Assessment	58,223,723	49,820,403	53,753,943	55,401,943	58,891,890	9.6%
Intergovernmental Revenue	41,540,080	36,833,515	26,371,860	62,425,658	26,630,530	1.0%
Charges for Services	72,276,802	77,315,539	90,326,824	90,306,824	100,760,628	11.6%
Fines & Forfeitures	378,406	1,022,770	457,300	2,651,397	534,900	17.0%
Miscellaneous Revenue	29,286,454	15,593,314	6,911,634	7,962,619	26,941,590	289.8%
Appropriation of Fund Balance	—	—	11,758,310	85,785,008	25,822,962	119.6%
Total	\$299,759,763	\$289,843,140	\$308,600,171	\$423,553,748	\$369,504,900	19.7%

Note: FY 2024 Revised Budget Transfers-In does not reflect a \$10,000 transfer in from the Law Enforcement Trust Fund (160) to the Donations Fund (002).

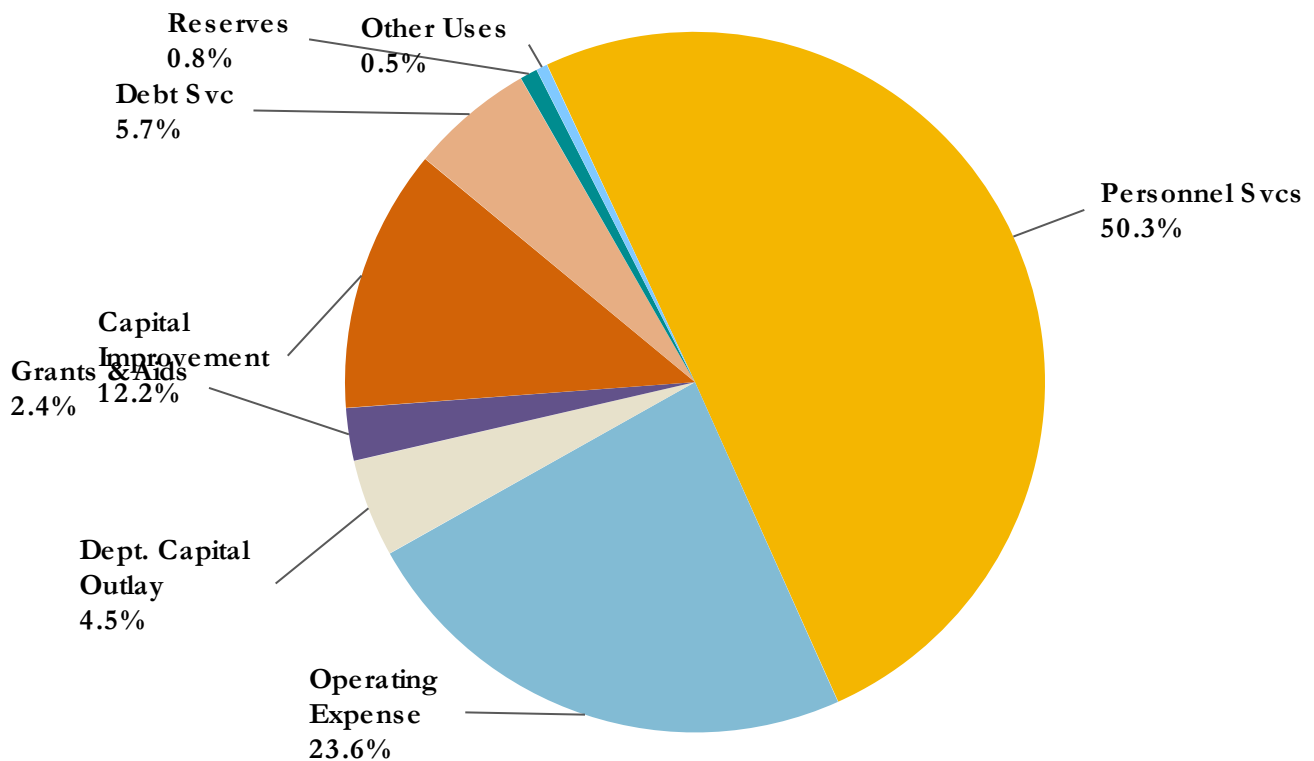
FY25 All Funds Revenue Source and Percent of Total Revenues



All Funds Expenditures

Summary by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change
Personnel Services	\$156,710,066	\$166,833,198	\$173,734,425	\$186,713,796	\$185,859,823	7.0%
Operating Expense	65,574,444	74,047,575	77,004,231	85,952,999	86,794,341	12.7%
Capital Outlay	7,020,683	6,115,832	6,272,055	12,340,270	16,757,855	167.2%
Grants & Aids	491,938	672,097	6,447,400	7,861,790	8,996,500	39.5%
Total Operating Expenditure	\$229,797,131	\$247,668,701	\$263,458,111	\$292,868,855	\$298,408,519	13.3%
Capital Improvement Program	7,578,276	16,777,609	17,420,400	101,267,107	45,023,921	158.5%
Depreciation	12,790,510	13,506,518	—	—	—	0.0%
Debt Service	20,410,878	15,506,082	20,100,600	20,100,600	21,131,200	5.1%
Reserves	—	—	4,931,660	7,516,986	3,007,860	-39.0%
Other Uses	530,964	23,918	2,689,400	1,790,200	1,933,400	-28.1%
Total	\$271,107,759	\$293,482,828	\$308,600,171	\$423,543,748	\$369,504,900	19.7%

FY25 All Funds Expenditure Source and Percent of Total Expenditures

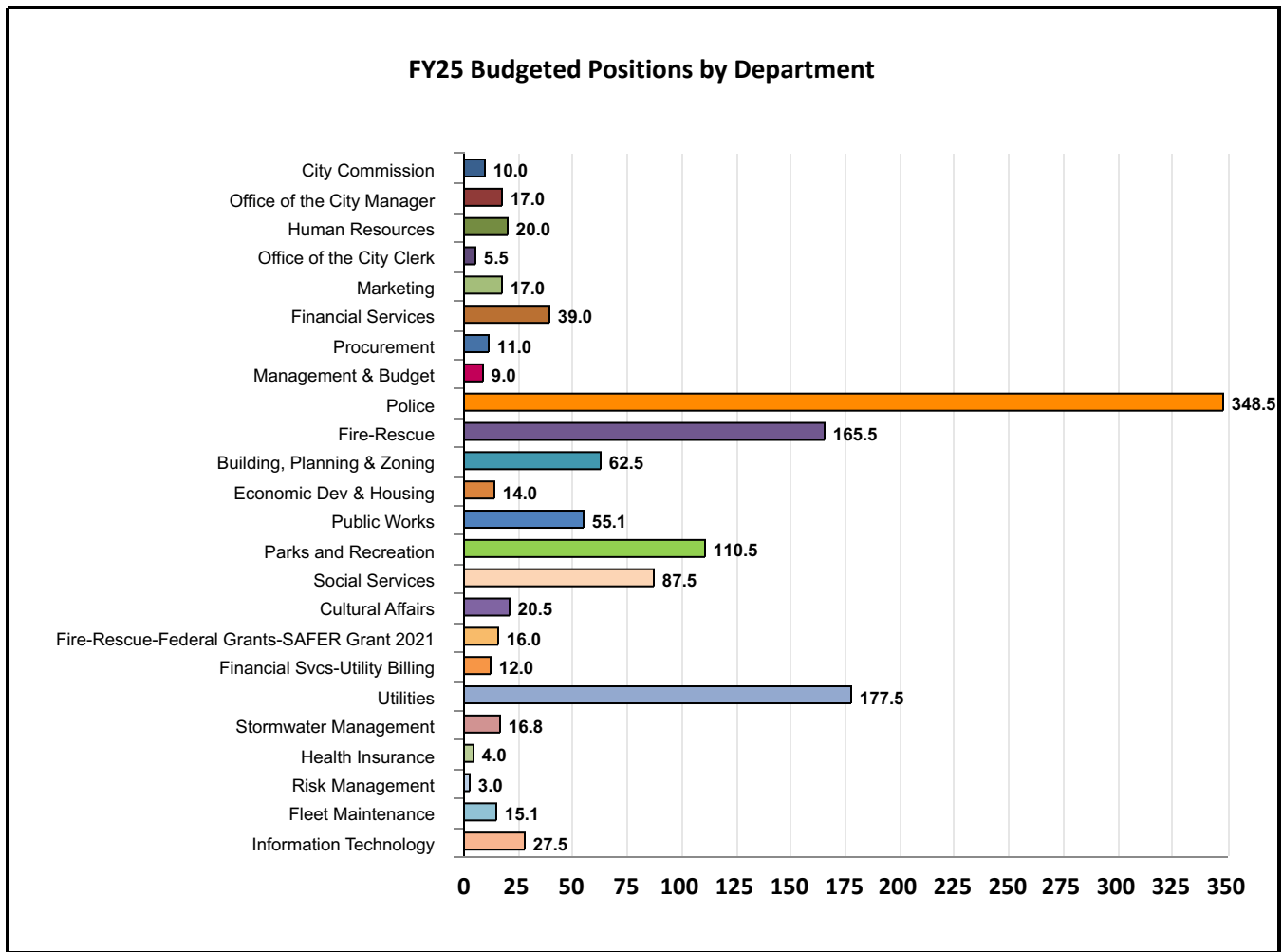


All Funds Position Comparison Summary

As indicated below, the budget includes a total of 1,264.50 FTE (Full-time equivalent) authorized positions. This reflects an increase of 65.00 FTEs compared to the FY24 budget. The total of 1,264.50 is comprised of 1,183.00 full-time, 134.00 (67.00 FTEs) part-time, and 29.00 (14.50 FTEs) seasonal part-time budgeted positions.

Fund/ Dept. #	Department	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	# FTE Change
001-01	City Commission	10.00	10.00	10.00	10.00	10.00	—
001-05	Office of the City Manager	12.00	16.00	16.00	16.00	17.00	1.00
001-06	Human Resources	19.00	19.00	20.00	20.00	20.00	—
001-08	Office of the City Clerk	5.00	5.00	5.00	5.00	5.50	0.50
001-09	Marketing	9.00	13.00	14.00	14.00	17.00	3.00
001-10	Financial Services	34.50	36.00	39.00	39.00	39.00	—
001-11	Procurement	10.00	10.00	11.00	11.00	11.00	—
001-15	Management & Budget	9.00	9.00	9.00	9.00	9.00	—
001-20	Police	311.50	313.50	318.50	323.50	348.50	30.00
001-30	Fire-Rescue	164.50	164.50	165.50	165.50	165.50	—
001-41	Building, Planning & Zoning	47.00	50.00	50.00	50.00	62.50	12.50
001-43	Economic Development & Housing	12.00	11.00	13.00	13.00	14.00	1.00
001-50	Public Works	55.50	54.10	54.10	55.10	55.10	1.00
001-60	Parks and Recreation	106.50	108.50	109.50	110.00	110.50	1.00
001-63	Social Services	79.50	77.00	77.00	80.00	87.50	10.50
001-68	Cultural Affairs	17.00	19.00	20.50	20.50	20.50	—
162-30	Fire-Rescue-Federal Grants- SAFER Grant 2021	—	16.00	16.00	16.00	16.00	—
410-10	Financial Services-Utility Billing	10.00	10.00	11.00	11.00	12.00	1.00
410-55	Utilities	164.00	172.00	174.00	175.00	177.50	3.50
415-50	PW - Stormwater Management	14.40	15.80	16.80	16.80	16.80	—
501-06	HR - Health Insurance	4.00	5.00	4.00	4.00	4.00	—
502-06	HR - Risk Management	3.00	3.00	3.00	3.00	3.00	—
503-50	PW - Fleet Maintenance	13.10	15.10	15.10	15.10	15.10	—
504-58	Information Technology	25.50	27.50	27.50	27.50	27.50	—
Total Full & Part-time Employees		1,136.00	1,180.00	1,199.50	1,210.00	1,264.50	65.00

FY25 Budgeted Positions by Department



Adopted Authorized Position Summary

Fund/ Department	Fiscal Year 2024 Adopted					Fiscal Year 2025 Adopted						
	Regular Full-Time	Regular Part-Time	Seasonal Part-Time	Temporary Positions	Total FTE	Regular Full-Time	Regular Part-Time	Seasonal Part-Time	Total FTE	New Position FTE	Transfer (In/(Out)	Total Net FTE Change
City Commission	10.00	—	—	—	10.00	10.00	—	—	10.00	—	—	—
Office of the City Manager	16.00	—	—	—	16.00	17.00	—	—	17.00	—	1.00	1.00
Human Resources	20.00	—	—	—	20.00	20.00	—	—	20.00	—	—	—
Office of the City Clerk	5.00	—	—	—	5.00	5.00	0.50	—	5.50	0.50	—	0.50
Marketing	14.00	—	—	—	14.00	16.00	1.00	—	17.00	3.00	—	3.00
Financial Services	39.00	—	—	—	39.00	39.00	—	—	39.00	—	—	—
Procurement	11.00	—	—	—	11.00	11.00	—	—	11.00	—	—	—
Management and Budget	9.00	—	—	—	9.00	9.00	—	—	9.00	—	—	—
Police	318.00	0.50	—	—	318.50	348.00	0.50	—	348.50	30.00	—	30.00
Fire-Rescue	164.00	1.50	—	—	165.50	164.00	1.50	—	165.50	—	—	—
Building, Planning & Zoning	50.00	—	—	—	50.00	61.00	1.50	—	62.50	12.50	—	12.50
Economic Development & Housing	12.00	1.00	—	—	13.00	13.00	1.00	—	14.00	—	1.00	1.00
Public Works	52.10	2.00	—	—	54.10	52.10	3.00	—	55.10	1.00	—	1.00
Parks & Recreation	67.00	29.50	11.50	1.50	109.50	70.00	27.50	13.00	110.50	0.50	0.50	1.00
Social Services	47.00	30.00	—	—	77.00	66.00	21.50	—	87.50	10.50	—	10.50
Cultural Affairs	17.00	2.00	1.50	—	20.50	17.00	2.00	1.50	20.50	—	—	—
General Fund Total	851.10	66.50	13.00	1.50	932.10	918.10	60.00	14.50	992.60	58.00	2.50	60.50
SAFER (Firefighters)	16.00	—	—	—	16.00	16.00	—	—	16.00	—	—	—
Federal Grants Fund Total	16.00	—	—	—	16.00	16.00	—	—	16.00	—	—	—
Financial Services - Utility Billing	11.00	—	—	—	11.00	12.00	—	—	12.00	—	1.00	1.00
Utilities	172.00	2.00	—	—	174.00	175.00	2.50	—	177.50	7.00	(3.50)	3.50
Utility Fund Total	183.00	2.00	—	—	185.00	187.00	2.50	—	189.50	7.00	(2.50)	4.50
Stormwater Management	16.80	—	—	—	16.80	16.80	—	—	16.80	—	—	—
Stormwater Mgmt Fund Total	16.80	—	—	—	16.80	16.80	—	—	16.80	—	—	—
Health Insurance	4.00	—	—	—	4.00	4.00	—	—	4.00	—	—	—
Health Insurance Fund Total	4.00	—	—	—	4.00	4.00	—	—	4.00	—	—	—
Risk Management	3.00	—	—	—	3.00	3.00	—	—	3.00	—	—	—
Risk Management Fund Total	3.00	—	—	—	3.00	3.00	—	—	3.00	—	—	—
Fleet Maintenance	14.10	1.00	—	—	15.10	14.10	1.00	—	15.10	—	—	—
Fleet Maintenance Fund Total	14.10	1.00	—	—	15.10	14.10	1.00	—	15.10	—	—	—
Information Technology	24.00	3.50	—	—	27.50	24.00	3.50	—	27.50	—	—	—
Information Tech. Fund Total	24.00	3.50	—	—	27.50	24.00	3.50	—	27.50	—	—	—
ALL FUNDS TOTALS	1,112.00	73.00	13.00	1.50	1,199.50	1,183.00	67.00	14.50	1,264.50	65.00	—	65.00



All Funds Program Summary

The budget document is prepared to provide a comprehensive overview of all City services and a financial framework for the public, elected officials and city employees. It is developed to serve as the City's primary fiscal policy document, financial plan, operations guide and communication device. This section is comprised of the programs for the Outcome Focused Budget (OFB) which links the allocation of resources to the production of outcomes. The OFB is developed by defining the desired outcomes or results of a program, establishing a unit of service or set of services necessary to achieve those outcomes, and determining how many units of the desired outcome can be achieved with the budgeted funding. Resources are then allocated on the basis of expected performance. Performance is then tracked and analyzed to determine progress toward meeting the key intended outcome of the program.

There are 94 programs in this budget of which 67 are for General Fund, 2 for the Special Revenue Fund, 14 for Enterprise Funds and 11 for Internal Service Funds. The following is a summary of all funds FY25 Dedicated Revenues, Expenditures, net cost and number of employees (FTE) to operate each budgeted program.

Fund	Department	Program	Dedicated Revenues	Direct Program	Net Cost	FTE
General Fund:						
	City Commission	City Commission	\$ —	\$ 1,957,765	\$ 1,957,765	10.00
	Office of the City Manager	City Management Administration	—	2,238,100	2,238,100	5.00
		<i>Sub-Total</i>	—	4,021,600	4,021,600	12.00
			—	6,259,700	6,259,700	17.00
	Human Resources	Administration	—	1,052,700	1,052,700	4.00
		Human Resources Operations	—	2,635,900	2,635,900	14.00
		Training & Development	—	559,300	559,300	2.00
		<i>Sub-Total</i>	—	4,247,900	4,247,900	20.00
	Legal	Legal	—	960,000	960,000	—
	Office of the City Clerk	Administration	—	842,700	842,700	3.75
		Passport Services	161,000	222,500	61,500	1.25
		Municipal Election	—	462,700	462,700	0.50
		<i>Sub-Total</i>	161,000	1,527,900	1,366,900	5.50
	Marketing	Marketing	—	3,488,900	3,488,900	17.00
	Financial Services	Administration	—	1,077,700	1,077,700	4.00
		Accounting & Revenue Enhancement	2,840,000	5,022,200	2,182,200	31.00
		Reporting & Training	—	242,200	242,200	1.00
		Grants Administration	—	550,500	550,500	3.00
		<i>Sub-Total</i>	2,840,000	6,892,600	4,052,600	39.00
	Procurement	Procurement Operations	256,000	1,528,050	1,272,050	9.00
		Mailroom Operations	—	283,200	283,200	2.00
		<i>Sub-Total</i>	256,000	1,811,250	1,555,250	11.00
	Management & Budget	Budget & Capital Project Mgmt.	—	1,132,900	1,132,900	5.65
		Strategic Planning & Performance Mgmt	—	397,100	397,100	1.55
		Fiscal & Structural Innovation	—	397,900	397,900	1.80
		<i>Sub-Total</i>	—	1,927,900	1,927,900	9.00
	Police	Office of the Chief	—	4,899,800	4,899,800	21.50
		Community Oriented Policing	2,524,800	33,572,698	31,047,898	186.00
		Specialized Support	15,000	10,555,700	10,540,700	42.00
		Code Compliance	422,700	2,551,400	2,128,700	17.00



All Funds Program Summary

Fund	Department	Program	Dedicated Revenues	Direct Program	Net Cost	FTE
		Criminal Investigations	—	6,912,300	6,912,300	30.00
		Property & Evidence	—	1,088,650	1,088,650	8.00
		Strategic Investigations	—	4,096,100	4,096,100	17.00
		Police Support Services	—	5,069,700	5,069,700	27.00
		<i>Sub-Total</i>	2,962,500	68,746,348	65,783,848	348.50
	Fire-Rescue	Administration	400	3,875,900	3,875,500	9.00
		Logistics	—	1,808,800	1,808,800	6.00
		Life Safety	3,032,100	2,880,900	(151,200)	8.00
		Fire Protection *	34,484,000	28,699,684	(5,784,316)	69.00
		Fire-Rescue Training	500	1,295,800	1,295,300	4.50
		Emergency Management	—	1,457,950	1,457,950	5.00
		Emergency Medical Services	2,700,000	15,868,200	13,168,200	64.00
		<i>Sub-Total</i>	40,217,000	55,887,234	15,670,234	165.50
	Building, Planning & Zoning	Administration	—	1,023,000	1,023,000	6.00
		Planning & Redevelopment	433,250	1,324,200	890,950	9.00
		Building Permits & Inspections	11,671,790	7,727,268	(3,944,522)	47.50
		<i>Sub-Total</i>	12,105,040	10,074,468	(2,030,572)	62.50
	Economic Development & Housing	Business Development	—	2,026,051	2,026,051	8.50
		Housing & Community Development	—	609,700	609,700	3.50
		Business Inclusion Diversity	—	485,900	485,900	2.00
		<i>Sub-Total</i>	—	3,121,651	3,121,651	14.00
	Public Works	Administration	—	950,700	950,700	3.45
		Building Maintenance	—	4,339,000	4,339,000	21.50
		Streets Maintenance	1,300,400	2,422,000	1,121,600	8.00
		Community Shuttle Service	1,906,600	1,087,600	(819,000)	5.50
		Solid Waste Management	2,112,800	1,235,100	(877,700)	6.65
		Landscape Maintenance	—	2,636,900	2,636,900	10.00
		<i>Sub-Total</i>	5,319,800	12,671,300	7,351,500	55.10
	Parks & Recreation	Administration	—	3,007,500	3,007,500	8.50
		Vernon E. Hargray Youth Enrich. Ctr.	104,489	1,054,170	949,681	11.00
		Athletics	171,880	675,720	503,840	2.00
		Sunset Lakes	266,181	1,005,130	738,949	9.00
		Miramar Regional Park	358,225	2,291,860	1,933,635	12.50
		Special Events	151,180	3,179,000	3,027,820	7.00
		Aquatics	611,155	2,349,225	1,738,070	26.00
		Ansin Sports Complex	61,431	770,130	708,699	7.50
		Park Maintenance	117,630	4,574,000	4,456,370	18.00
		Vizcaya Park	155,226	782,640	627,414	8.00
		Miramar Reg Park Amphitheater	420,671	836,431	415,760	1.00
		<i>Sub-Total</i>	2,418,068	20,525,806	18,107,738	110.50
	Social Services	Administration	—	1,511,200	1,511,200	5.00
		Senior Services	779,555	3,099,500	2,319,945	26.00
		Adult Daycare Center	280,050	999,100	719,050	10.50
		Youth and Family	—	456,100	456,100	3.00
		Childcare	1,490,203	4,144,100	2,653,897	43.00
		<i>Sub-Total</i>	2,549,808	10,210,000	7,660,192	87.50
	Cultural Affairs	Administration	25,000	1,176,800	1,151,800	3.00
		Arts & Education	153,870	533,600	379,730	4.50
		Food & Beverage Services	512,100	825,300	313,200	3.00
		Theater Production	515,500	2,551,589	2,036,089	10.00
		<i>Sub-Total</i>	1,206,470	5,087,289	3,880,819	20.50
	Total General Fund		\$ 70,035,686	\$ 215,398,011	\$145,362,325	992.60



All Funds Program Summary

Fund	Department	Program	Dedicated Revenues	Direct Program	Net Cost	FTE
Special Revenue Fund:						
Federal Grants	Fire-Rescue	SAFER Grant 2021	—	—	—	16.00
	Social Services	Area Agency on Aging	—	630,655	630,655	—
		<i>Sub-Total</i>	—	630,655	630,655	16.00
		Total Special Revenue Fund	\$ —	\$ 630,655	\$ 630,655	16.00
Enterprise Funds:						
Utility	Financial Services	Utility Billing	2,138,000	2,508,500	370,500	12.00
		<i>Sub-Total</i>	2,138,000	2,508,500	370,500	12.00
	Utilities	Administration	—	6,049,200	6,049,200	27.50
		Office of Operational Services	—	2,044,100	2,044,100	12.00
		Electrical Instrument & Contr	—	1,798,600	1,798,600	9.50
		Water Treatment & Supply	—	8,023,630	8,023,630	26.00
		Wastewater Treatment & Disp	—	8,204,450	8,204,450	19.00
		Plant Maintenance	—	1,868,100	1,868,100	11.00
		Water Trans & Dist Maintenance	—	3,271,900	3,271,900	16.00
		Water Accountability	—	1,471,600	1,471,600	7.00
		Wastewater Collection Maint	—	5,208,600	5,208,600	24.00
		Water & Wastewater Qual Ctrl	—	2,249,200	2,249,200	10.00
		Support Services	—	1,155,300	1,155,300	5.50
		Engineering & Strategic Development	200,000	1,884,850	1,684,850	10.00
		<i>Sub-Total</i>	200,000	43,229,530	43,029,530	177.50
		Total Utility Fund	\$ 2,338,000	\$ 45,738,030	\$ 43,400,030	189.50
Stormwater Management	Public Works	Stormwater Management	7,053,700	4,180,000	(2,873,700)	16.80
		Total Stormwater Management Fund	\$ 7,053,700	\$ 4,180,000	\$ (2,873,700)	16.80
Internal Service Funds:						
Health Insurance	Human Resources	Benefits Administration	3,754,400	3,754,400	—	3.00
		Wellness	262,900	262,900	—	1.00
		<i>Sub-Total</i>	4,017,300	4,017,300	—	4.00
Risk Management	Human Resources	Risk Management	612,600	612,600	—	3.00
		<i>Sub-Total</i>	612,600	612,600	—	3.00
Fleet Maintenance	Public Works	Fleet Maintenance	9,376,000	9,376,000	—	15.10
		<i>Sub-Total</i>	9,376,000	9,376,000	—	15.10
Information Technology	IT	Administration	765,500	765,500	—	3.00
		Data Services	2,896,500	2,896,500	—	4.00
		Network Services	2,766,700	2,766,700	—	3.00
		Helpdesk	1,876,900	1,876,900	—	7.50
		Audio Visual Events Management	346,300	346,300	—	1.00
		Cyber Security	1,223,100	1,223,100	—	3.50
		Public Safety IT	886,800	886,800	—	5.50
		<i>Sub-Total</i>	10,761,800	10,761,800	—	27.50
		Total Internal Service Fund	\$ 24,767,700	\$ 24,767,700	\$ —	49.60
Total		94 Programs	\$ 104,195,086	\$ 290,714,396	\$ 186,519,310	1,264.50

* Dedicated revenue covers full cost of fire protection expenses and allowable expenditures in other programs and CIP.
 Note: Dedicated revenues cover the costs of administration related to program function.



Summary of Changes - Proposed to Adopted

Changes between FY 2025 Proposed Budget and FY 2025 Adopted Budget

	Change Amount
001-GENERAL FUND:	
REVENUES	
Ad Valorem Taxes-Current	6,100
Communication Services Taxes	(200,000)
School Resource Officers	200,000
Fire Inspection Fees	(43,905)
Capital Lease Proceeds - Fire Rescue Vehicles	8,000,000
TOTAL GENERAL FUND REVENUES	<u>7,962,195</u>
EXPENSES	
01-CITY COMMISSION	
Pension & Healthcare Costs	(1,500)
Internal Service Charges (Risk, Health, Fleet, I.T.)	(39,200)
TOTAL CITY COMMISSION	<u>(40,700)</u>
05-OFFICE OF THE CITY MANAGER	
Employee Salaries & FICA/MICA	6,400
Pension & Healthcare Costs	(46,800)
Audit Fees	50,000
Internal Service Charges (Risk, Health, I.T.)	(59,000)
TOTAL OFFICE OF THE CITY MANAGER	<u>(49,400)</u>
06-HUMAN RESOURCES	
Employee Salaries & FICA/MICA	(96,600)
Pension & Healthcare Costs	1,000
Internal Service Charges (Risk, Health, Fleet, I.T.) & Vehicle Replacement Program	(65,400)
TOTAL HUMAN RESOURCES	<u>(161,000)</u>
08-OFFICE OF THE CITY CLERK	
Employee Salaries & FICA/MICA	7,800
Pension & Healthcare Costs	500
Internal Service Charges (Risk, Health, Fleet, I.T.) & Vehicle Replacement Program	(26,200)
TOTAL OFFICE OF THE CITY CLERK	<u>(17,900)</u>
09-MARKETING	
Employee Salaries & FICA/MICA	38,900
Pension & Healthcare Costs	18,100
Internal Service Charges (Risk, Health, Fleet, I.T.) & Vehicle Replacement Program	(60,900)

Summary of Changes - Proposed to Adopted

	Change Amount
TOTAL MARKETING	(3,900)
10-FINANCIAL SERVICES	
Employee Salaries & FICA/MICA	144,100
Pension & Healthcare Costs	26,700
Internal Service Charges (Risk, Health, I.T.)	(140,900)
TOTAL FINANCIAL SERVICES	29,900
11-PROCUREMENT	
Employee Salaries & FICA/MICA	13,400
Pension & Healthcare Costs	(3,400)
Internal Service Charges (Risk, Health, Fleet, I.T.) & Vehicle Replacement Program	(38,900)
TOTAL PROCUREMENT	(28,900)
15-MANAGEMENT & BUDGET	
Employee Salaries & FICA/MICA	(1,400)
Pension & Healthcare Costs	(52,800)
Internal Service Charges (Risk, Health, I.T.)	(30,800)
TOTAL MANAGEMENT & BUDGET	(85,000)
20-POLICE	
Employee Salaries & FICA/MICA	(483,221)
Pension & Healthcare Costs	176,900
Internal Service Charges (Risk, Health, Fleet, I.T.)	(1,592,300)
Vehicle Replacement Program	1,391,200
TOTAL POLICE	(507,421)
30-FIRE-RESCUE	
Employee Salaries & FICA/MICA	(162,021)
Pension & Healthcare Costs	(21,300)
Internal Service Charges (Risk, Health, Fleet, I.T.)	(963,800)
Vehicles Purchase	8,000,000
Vehicle Replacement Program	(442,300)
TOTAL FIRE-RESCUE	6,410,579
41-BUILDING, PLANNING & ZONING	
Employee Salaries & FICA/MICA	40,400
Pension & Healthcare Costs	(6,100)
Internal Service Charges (Risk, Health, Fleet, I.T.)	(209,500)
Vehicle Replacement Program	(164,900)

Summary of Changes - Proposed to Adopted

	Change Amount
TOTAL BUILDING, PLANNING & ZONING	(340,100)
43-ECONOMIC DEVELOPMENT & HOUSING	
Employee Salaries & FICA/MICA	(22,400)
Pension & Healthcare Costs	(19,500)
Internal Service Charges (Risk, Health, Fleet, I.T.)	(44,100)
Down Payment Assistance Program	120,000
Vehicle Replacement Program	200
TOTAL ECONOMIC DEVELOPMENT & HOUSING	34,200
50-PUBLIC WORKS	
Employee Salaries & FICA/MICA	(7,200)
Pension & Healthcare Costs	(59,700)
Internal Service Charges (Risk, Health, Fleet, I.T.)	(370,400)
Vehicle Replacement Program	36,700
Landscape Services	81,400
TOTAL PUBLIC WORKS	(319,200)
60-PARKS & RECREATION	
Employee Salaries & FICA/MICA	63,400
Pension & Healthcare Costs	(74,100)
Internal Service Charges (Risk, Health, Fleet, I.T.) & Vehicle Replacement Program	(520,500)
Professional Services-Other	(500,000)
Administrative Expense	500,000
Special Events-Other	50,000
TOTAL PARKS & RECREATION	(481,200)
63-SOCIAL SERVICES	
Employee Salaries & FICA/MICA	35,500
<i>Tentative Budget: During FY24 Position #1258-Bus Operator II-Part-time was added (+.5 FTE) which was reclassified to Bus Operator I-Part-time; FY25 reclassified 15 Early Childhood Instructors from Part-time to Full-time (+7.5 FTEs): (Positions #1158, #1160, #1215, #1255, #1316, #1425, #1451, #1533, #1661, #1886, #1887, #1888, #1889, #1890, and #2028.)</i>	296,600
Pension & Healthcare Costs	193,400
Internal Service Charges (Risk, Health, Fleet, I.T.) & Vehicle Replacement Program	(456,700)
Special Events (Walk 2 Wellness, Academic & Workforce Exposition, Community Resource Fair, Senior Resource Fair)	50,000
TOTAL SOCIAL SERVICES	118,800
68-CULTURAL AFFAIRS	

Summary of Changes - Proposed to Adopted

	Change Amount
Employee Salaries & FICA/MICA	30,600
Pension & Healthcare Costs	5,000
Internal Service Charges (Risk, Health, Fleet, I.T.) & Vehicle Replacement Program	(171,000)
Professional Services	40,000
Contractual Services	32,000
Janitorial Services	21,100
Security Services	60,000
TOTAL CULTURAL AFFAIRS	17,700
70-DEBT SERVICE	
Principal & Interest - US Bancorp FF SCBA Lease	(83,200)
Principal & Interest - BOA Fire-Rescue Vehicle Lease	1,064,200
TOTAL DEBT SERVICE	981,000
90-NON-DEPARTMENTAL	
OPEB	(500,000)
Internal Service Charge (Health)	(192,800)
Special Events-Other	100,000
Advocacy	500,000
Contingency	83,500
Transfer to Economic Development Fund (006)	751,000
Transfer to Capital Projects Fund (395)	1,663,037
TOTAL NON-DEPARTMENTAL	2,404,737
 TOTAL GENERAL FUND EXPENSES	 7,962,195
 The above constitutes a net additional 8.00 FTEs to the General Fund from the FY25 Proposed to the Tentative Budget.	

005-BILLBOARD REVENUE FUND

REVENUES

Use of Fund Balance	500,000
TOTAL BILLBOARD REVENUE FUND REVENUES	500,000

EXPENSES

Transfer to Capital Projects Fund 395	500,000
TOTAL BILLBOARD REVENUE FUND EXPENSES	500,000

006-ECONOMIC DEVELOPMENT FUND

REVENUES

Transfer in from General Fund	751,000
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Summary of Changes - Proposed to Adopted

	Change Amount
Use of Fund Balance	364,600
TOTAL ECONOMIC DEVELOPMENT FUND REVENUES	1,115,600

EXPENSES

Consulting Services	47,500
R&M Buildings	403,500
Building Renovation	100,000
Economic Incentive	564,600
TOTAL ECONOMIC DEVELOPMENT FUND EXPENSES	1,115,600

170-AFFORDABLE HOUSING TRUST FUND:

REVENUES

Developer Contribution	8,000,000
TOTAL AFFORDABLE HOUSING TRUST FUND REVENUES	8,000,000

EXPENSES

Grants to Others	8,000,000
TOTAL AFFORDABLE HOUSING TRUST FUND EXPENSES	8,000,000

300's-CAPITAL PROJECTS FUNDS:

REVENUES

Transfer in from General Fund (001) \$1,663,037 and Billboard Fund (005) \$500,000 (Capital Projects Fund 395)	2,163,037
Use of Fund Balance (Street Construction Fund 385)	843,000
Use of Fund Balance (Park Development Fund 387)	1,915,700
Use of Fund Balance (CIP Revenue Bond 2013 Fund 388)	242,600
Use of Fund Balance (2017 CIP Loan Fund 389)	80,100
Use of Fund Balance (2022 CIP Loan Fund 394)	84,000
TOTAL CAPITAL PROJECTS FUNDS REVENUES	5,328,437

EXPENSES

385-STREET CONSTRUCTION FUND:

CIP Project #52022-Street Construction & Resurfacing-Variou Locations*	1,000,000
CIP Project #52109-Historic Miramar Complete Streets - Phase III	100,000
Appropriated Fund Balance	(257,000)

387-PARK DEVELOPMENT FUND:

CIP Project #51003-Park Improvements-Variou	47,000
CIP Project #51045-Vizcaya Park Improvements	470,000
CIP Project #53027-New Community Youth Center	1,400,000

Summary of Changes - Proposed to Adopted

	Change Amount
Appropriated Fund Balance	(1,300)
388-CIP REVENUE BOND 2013 FUND:	
CIP Project #52009-Public Informational Signs	72,500
CIP Project #52116-Sherman Circle From Jodi Lane to Jodi Lane	50,000
CIP Project #53036-MSC Front Desk Bulletproof Glass	130,000
Appropriated Fund Balance	(9,900)
389-2017 CIP LOAN FUND:	
CIP Project #52009-Public Informational Signs	100,000
Appropriated Fund Balance	(19,900)
394-2022 CIP LOAN FUND:	
CIP Project #51003-Park Improvements-Variou	85,000
Appropriated Fund Balance	(1,000)
395-CAPITAL PROJECTS FUND:	
CIP Project #51018-Amphitheater at Miramar Regional Park - Concessions and Walkways	150,000
CIP Project #51040-Miramar Regional Park Aquatics Complex Renovations	400,000
CIP Project #52060-Air Conditioning Systems Replacement Program	559,537
CIP Project #52063-Repair/Replacement of Existing Sidewalks	300,000
CIP Project #52097-Miramar Bike and Pedestrian Mobility Improvements	568,069
CIP Project #52100-Sidewalk Improvements Around AC-Perry K-8	500,000
CIP Project #52107-Town Center Information Signage	740,000
CIP Project #52108-Eastbound Right Turn Lane along Pembroke Road at Flamingo Road	120,000
CIP Project #52111-Installation of Underground Electrical Infrastructure	50,000
CIP Project #52119-Installation of Electric Vehicle Charging Stations	165,820
CIP Project #52120-Light Boxes & Marquee	193,195
CIP Project #53019-Renovation and Addition to Fire Station 84 and Fire Rescue FOC	900,000
CIP Project #53027-New Community Youth Center	239,370
CIP Project #53030-HR Department Office Renovations	225,000
CIP Project #53034-BP&Z Office Improvements	80,000
CIP Project #53035-Building Renovations and Enhancements	375,000
CIP Project #53038-City Commission Chambers Renovations	91,446
CIP Project #54017-Smart City Surveillance System & Real Time Crime Center (RTCC)	318,000
CIP Project #54018-EnerGov Implementation	60,000
CIP Project #54027-BP&Z Technology Operating Systems	225,000
Appropriated Fund Balance	(4,097,400)
TOTAL CAPITAL PROJECTS FUNDS EXPENSES	5,328,437



Summary of Changes - Proposed to Adopted

**CIP Project #52022-Street Construction & Resurfacing-Various Locations - additional funding in the amount of \$100,000 will be appropriated in FY25 from the reprogramming of CIP Project #52036-Landscaping & Beautification Along Mir Pkwy, Mir Blvd, Red Rd Gateway, University Dr, Flamingo Rd, Dykes Rd, and Bass Creek Rd shown on page 8 of the FY25-FY29 Proposed CIP document.*

**Change
Amount**

410-UTILITY FUND:	
REVENUES	
Use of Fund Balance	17,765,162
TOTAL UTILITY FUND REVENUES	17,765,162
EXPENSES	
10-UTILITY BILLING	
Employee Salaries & FICA/MICA	12,100
Pension & Healthcare Costs	(400)
Internal Service Charges (Risk, Health)	(32,200)
TOTAL UTILITY BILLING EXPENSES	(20,500)
55-UTILITIES	
Employee Salaries & FICA/MICA	106,600
Pension & Healthcare Costs	(10,400)
Internal Service Charges (Risk, Health, Fleet)	(1,728,200)
Vehicles Purchase	148,700
Contractual Services	638,600
TOTAL UTILITIES EXPENSES	(844,700)
90-UTILITIES NON-DEPARTMENTAL	
I.T. Internal Service Charge	(194,300)
Appropriated Balance	(12,334,322)
TOTAL UTILITIES NON-DEPARTMENTAL EXPENSES	(12,528,622)
UTILITIES CAPITAL IMPROVEMENT PROJECTS (CIP)	
CIP Project #52016-Meter Repair & Replacement	1,750,000
CIP Project #52038-West Water Treatment Plant Laboratory and Office Space Modification	425,000
CIP Project #52078-SCADA Cybersecurity Improvement	300,000
CIP Project #52092-West Water Treatment Plant Capacity Improvements & Upgrades	8,050,000
CIP Project #52093-Wastewater Reclamation Facility Capacity Improvements & Re-Rating	9,325,000
CIP Project #52101-2 Million Gallon Storage Tank Rehabilitation	1,000,000



Summary of Changes - Proposed to Adopted

	<u>Change Amount</u>
CIP Project #52103-Wastewater Collection System Improvements	1,500,000
CIP Project #52104-Water Distribution System improvements	2,500,000
CIP Project #52105-Lift Station Improvements	1,500,000
CIP Project #52106-East Water Treatment Plant Wellfield Generator	1,000,000
CIP Project #52117-East Water Treatment Plant Capacity Improvements	800,000
CIP Project #52118-WWRF Digester System Improvements	1,500,000
CIP Project #53027-New Community Youth Center*	—
CIP Project #53031-WWTP Main Control and Administration Bldg. Renovation	840,000
CIP Project #53032-WWTP Office Renovation	100,000
CIP Project #53037-WWRF Bldg. L, 1st Floor Renovation	200,000
CIP Project #53038-City Commission Chambers Renovations**	—
CIP Project #54020-Lucity Upgrade and Mobile Devices***	118,984
CIP Project #54028-WWRF Elevator Replacement	250,000
TOTAL UTILITIES CAPITAL IMPROVEMENT PROJECTS (CIP) EXPENSES	<u>31,158,984</u>
<i>*CIP Project #53027-New Community Youth Center - funding in the amount of \$1,360,630 will be appropriated in FY25 from the reprogramming of various CIP projects as shown on page 8 of the FY25-FY29 Proposed CIP document.</i>	
<i>**CIP Project #53038-City Commission Chambers Renovation - funding in the amount of \$308,554 will be appropriated in FY25 from the reprogramming of Project #21000-Emerging Savings due to savings projected in FY24.</i>	
<i>***CIP Project #54020-Lucity Upgrade and Mobile Devices -additional funding in the amount of \$1,016 will be appropriated in FY25 from the reprogramming of various CIP projects as shown on page 8 of the FY25-FY29 Proposed CIP document.</i>	
TOTAL UTILITY FUND EXPENSES	<u>17,765,162</u>
414-CONTRIBUTION IN AID OF CONSTRUCTION (CIAC) FUND:	
REVENUES	
Use of Fund Balance	2,500,000
TOTAL CIAC FUND REVENUES	<u>2,500,000</u>
EXPENSES	
CIP Project #52076-Country Club Ranches Water Main Improvements	1,500,000
CIP Project #52085-Sustainable Renewable Energy and Conservation Initiatives	1,000,000
TOTAL CIAC EXPENSES	<u>2,500,000</u>
415-STORMWATER MANAGEMENT FUND:	
REVENUES	
Stormwater Assessment	268,200
TOTAL STORMWATER MANAGEMENT FUND REVENUES	<u>268,200</u>



Summary of Changes - Proposed to Adopted

	<u>Change Amount</u>
EXPENSES	
Employee Salaries & FICA/MICA	28,600
Pension & Healthcare Costs	(500)
Internal Service Charges (Risk, Health, I.T.)	(75,300)
Appropriated Fund Balance	(1,334,600)
CIP Project #52095-Removal of Trees along City-Owned Canals	100,000
CIP Project #52112-Historic Miramar Drainage Improvements - Phase V	250,000
CIP Project #53025-Historic Miramar Innovation and Technology Village	1,300,000
TOTAL STORMWATER MANAGEMENT EXPENSES	<u>268,200</u>

501-HEALTH INSURANCE FUND:

REVENUES	
Health Internal Service Charges from departments	(2,396,000)
Health Medical & Dental Contributions	58,000
Use of Fund Balance	3,119,800
TOTAL HEALTH INSURANCE FUND REVENUES	<u>781,800</u>

EXPENSES	
Employee Salaries & FICA/MICA	42,000
Pension & Healthcare Costs	19,500
Medical and Dental Claims	224,400
Internal Service Charges (I.T.)	(4,100)
OPEB	500,000
TOTAL HEALTH INSURANCE FUND EXPENSES	<u>781,800</u>

502-RISK MANAGEMENT FUND:

REVENUES	
Risk Internal Service Charges from departments	(3,482,700)
Use of Fund Balance	3,500,000
TOTAL RISK MANAGEMENT FUND REVENUES	<u>17,300</u>

EXPENSES	
Employee Salaries & FICA/MICA	33,500
Pension & Healthcare Costs	6,000
Internal Service Charges (Risk, Health, I.T.)	(22,200)
TOTAL RISK MANAGEMENT FUND EXPENSES	<u>17,300</u>

503-FLEET MAINTENANCE FUND:

REVENUES	
Fleet Internal Service Charges from departments	(317,700)

Summary of Changes - Proposed to Adopted

	Change Amount
Vehicle Replacement Program	869,400
TOTAL FLEET MAINTENANCE FUND REVENUES	551,700
EXPENSES	
Employee Salaries & FICA/MICA	700
Pension & Healthcare Costs	(21,900)
Internal Service Charges (Risk, Health, I.T.)	(107,900)
Vehicle Purchase & Vehicle Replacement Reserve	680,800
TOTAL FLEET MAINTENANCE FUND EXPENSES	551,700
504-INFORMATION TECHNOLOGY FUND (I.T.):	
REVENUES	
I.T. Internal Service Charges from departments	(1,196,300)
Use of Fund Balance	2,273,800
TOTAL I.T. REVENUES	1,077,500
EXPENSES	
Employee Salaries & FICA/MICA	57,500
Pension & Healthcare Costs	(4,100)
Internal Service Charges (Risk, Health, Fleet) & Vehicle Replacement Program	(45,900)
CIP Project #51038-City Parks Wi-Fi Infrastructure	275,000
CIP Project #54017-Smart City Surveillance System & Real Time Crime Center (RTCC)	755,000
CIP Project #54018-EnerGov Implementation	40,000
TOTAL I.T. EXPENSES	1,077,500
TOTAL INCREASE FROM FY 2025 PROPOSED BUDGET - ALL FUNDS	45,867,894

Capital Improvement Program FY 2025 — FY 2029

Overview of Recommended Capital Projects

The Capital Improvement Program (CIP) five year plan expenditure projection for FY 2025 - FY 2029 is \$309,303,422. This includes 88 projects of which 51 will impact the FY 2025 Annual Budget.

The CIP program is broken down by the following four (4) functional categories and projects that will be considered for funding in future funding years:

- Park Facilities
- Infrastructure Redevelopments and Improvements
- Public Buildings
- Capital Equipment, Vehicles and Software

FY 2025 - FY 2029, five year estimated cost for each category is as follows:

Park Facilities: The total five year estimated cost for this category is \$8,742,000. This cost is for 11 projects of which 5 are budgeted in FY25 for \$1,427,000.

Infrastructure Redevelopment and Improvements: The total five year estimated cost for this category is \$215,846,006. This cost is for 38 projects of which 30 are budgeted in FY25 for \$51,263,219.

Public Buildings: The total five year estimated cost for this category is \$38,037,000. This cost is for 14 projects of which 11 are budgeted in FY25 for \$8,550,000.

Capital Equipment, Vehicles and Software: The total five year estimated cost for this category is \$6,509,377. This cost is for 6 projects of which 5 are budgeted in FY25 for \$1,768,000.

Future: There are 19 projects with an estimated cost of \$40,169,039 that will not impact the FY25 budget. These projects will be considered for funding in future funding years.

The proposed funding plan involves a commitment to annual appropriations established in the FY25 annual budget and long-term financing for these projects.

The total capital expenditure that will impact FY25 budget is \$63,008,219. The funding sources are allocated as follows:

Fund/Source	Amount
Street Construction & Maintenance Fund (385)	\$1,100,610
Park Development Fund (387)	3,227,708
2013 CIP Revenue Bond Fund (388)	271,897
2017 CIP Loan Fund (389)	101,620
2020 CIP Loan - Non-Taxable Fund (391)	19,493
Capital Grants Fund (393)	15,144,098
2022 CIP Loan Fund (394)	97,151
Capital Projects Fund (395)	6,665,641
Utility Fund (410)	31,160,001
Contribution in Aid of Construction Fund (414)	2,500,000
Stormwater Management Fund (415)	1,650,000
Information Technology Fund (504)	1,070,000
Total	\$63,008,219

Capital Improvement Program FY 2025 — FY 2029

FY 2025 - FY 2029 by funding source and department are allocated as follows:

Fund/Source	Amount
Street Construction & Maintenance Fund (385)	\$9,975,610
Park Development Fund (387)	14,022,708
2013 CIP Revenue Bond Fund (388)	271,897
2017 CIP Loan Fund (389)	101,620
2020 CIP Loan - Non-Taxable Fund (391)	19,493
Capital Grants Fund (393)	74,318,367
2022 CIP Loan Fund (394)	97,151
Capital Projects Fund (395)	21,312,560
Utility Fund (410)	112,869,321
Contribution in Aid of Construction Fund (414)	5,500,000
Stormwater Management Fund (415)	6,659,128
Information Technology Fund (504)	6,556,037
State Revolving Loans	17,430,491
To Be Determined	40,169,039
Total	\$309,303,422

Department	Amount
Building, Planning & Zoning	\$1,460,000
Cultural Affairs	933,195
Engineering	72,561,580
Fire Rescue	13,016,205
Human Resources	225,000
Information Technology	5,904,377
Parks & Recreation	23,552,000
Public Works	36,071,065
Social Services	1,755,000
Support Services	21,315,000
Utilities	132,510,000
Total	\$309,303,422

Capital Improvement Program FY 2025 — FY 2029

Section I: List of 5 Year Capital Projects that will have a fiscal impact on the FY25 budget

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026 - FY 2029	5-Year Total Cost
Park Facilities					
51003	Park Improvements - Various	Parks & Recreation	\$ 132,000	\$ 1,400,000	\$ 1,532,000
51017	Parks Restroom Facilities	Parks & Recreation	—	600,000	600,000
51018	Amphitheater at Miramar Regional Park - Concessions and Walkways	Support Services	150,000	—	150,000
51022	Skate Parks	Support Services	—	340,000	340,000
51035	Art in the Parks	Parks & Recreation	—	750,000	750,000
51038	City Parks Wi-Fi Infrastructure	Information Technology	275,000	990,000	1,265,000
51039	Pickleball Court Addition (Formerly Vizcaya Park Enhancements)	Parks & Recreation	—	555,000	555,000
51040	Miramar Regional Park Aquatics Complex Renovations	Parks & Recreation	400,000	1,555,000	1,955,000
51041	Pavilion Electric Upgrade	Parks & Recreation	—	400,000	400,000
51043	Restroom Additions (Formerly Fairway Park Restrooms)	Parks & Recreation	—	725,000	725,000
51045	Vizcaya Park Improvements	Parks & Recreation	470,000	—	470,000
Total PF Projects			\$ 1,427,000	\$ 7,315,000	\$ 8,742,000

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026 - FY 2029	5-Year Total Cost
Infrastructure Redevelopment & Improvements					
52009	Public Informational Signs	Support Services	\$ 172,500	\$ 132,500	\$ 305,000
52016	Meter Repair & Replacement	Utilities	1,750,000	3,750,000	5,500,000
52021	Historic Miramar Canal Improvements	Public Works	—	1,000,000	1,000,000
52022	Street Construction & Resurfacing-Variou Locations	Public Works	1,100,000	11,500,000	12,600,000
52024	Bass Creek Road-SW 148 Avenue to approx. 3,270 Feet East	Engineering	—	5,129,520	5,129,520
52036	Landscaping and Beautification along Miramar Parkway, Miramar Boulevard, Red Road Gateway, University Drive, Flamingo Road, Dykes Road, and Bass Creek Road	Public Works	—	200,000	200,000
52038	West Water Treatment Plant Laboratory and Office Space Modification	Utilities	425,000	—	425,000
52060	Air Conditioning Systems Replacement Program	Public Works	559,537	1,137,000	1,696,537
52061	Pembroke Road from SW 160 Avenue to US 27 / Miramar Parkway Extension	Engineering	10,000,000	32,000,000	42,000,000
52063	Repair/Replacement of Existing Sidewalks	Public Works	300,000	1,000,000	1,300,000
52069	LED Streetlight Installation & Upgrade	Public Works	—	1,053,000	1,053,000
52074	ADA Evaluation and Corrective Action	Engineering	—	800,000	800,000
52076	Country Club Ranches Water Main Improvements	Utilities	1,500,000	3,000,000	4,500,000
52078	SCADA Cybersecurity Improvement	Utilities	300,000	—	300,000
52085	Sustainable Renewable Energy and Conservation Initiatives	Utilities	1,000,000	1,500,000	2,500,000
52087	Bus Facilities Infrastructure Improvement Program	Public Works	—	380,000	380,000
52092	West Water Treatment Plant Capacity Improvements & Upgrades	Utilities	8,050,000	23,000,000	31,050,000
52093	Wastewater Reclamation Facility Capacity Improvements & Re-Rating	Utilities	9,325,000	16,800,000	26,125,000
52095	Removal of Trees along City-Owned Canals	Public Works	100,000	—	100,000
52097	Miramar Bike and Pedestrian Mobility Improvements	Engineering	568,069	—	568,069



Capital Improvement Program FY 2025 — FY 2029

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026 - FY 2029	5-Year Total Cost
52100	Sidewalk Improvements Around AC-Perry K-8	Engineering	1,548,044	—	1,548,044
52101	2 Million Gallon Storage Tank Rehabilitation	Utilities	1,000,000	—	1,000,000
52103	Wastewater Collection System Improvements	Utilities	1,500,000	6,000,000	7,500,000
52104	Water Distribution System Improvements	Utilities	2,500,000	10,000,000	12,500,000
52105	Lift Station Improvements	Utilities	1,500,000	6,000,000	7,500,000
52106	East Water Treatment Plant Wellfield Generator	Utilities	1,000,000	—	1,000,000
52107	Town Center Information Signage	Cultural Affairs	740,000	—	740,000
52108	Eastbound Right Turn Lane along Pembroke Road at Flamingo Road	Engineering	120,000	—	120,000
52109	Historic Miramar Complete Streets - Phase III	Engineering	2,680,473	—	2,680,473
52111	Installation of Underground Electrical Infrastructure	Public Works	50,000	250,000	300,000
52112	Historic Miramar Drainage Improvements - Phase V	Public Works	250,000	11,559,128	11,809,128
52113	Historic Miramar Complete Streets - Phase IV	Engineering	—	1,425,834	1,425,834
52115	Town Center Colonnade	Engineering	—	450,000	450,000
52116	Sherman Circle From Jodi Lane to Jodi Lane	Engineering	392,401	2,259,405	2,651,806
52117	East Water Treatment Plant Capacity Improvements	Utilities	800,000	1,200,000	2,000,000
52118	WWRF Digester System Improvements	Utilities	1,500,000	21,000,000	22,500,000
52119	Installation of Electric Vehicle Charging Stations	Public Works	339,000	2,056,400	2,395,400
52120	Light Boxes & Marquee	Cultural Affairs	193,195	—	193,195
Total IRI Projects			\$ 51,263,219	\$ 164,582,787	\$ 215,846,006



Henry D. Perry Park Redevelopment

Capital Improvement Program FY 2025 — FY 2029

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026 - FY 2029	5-Year Total Cost
Public Buildings					
53016	Facilities Capital Improvement	Support Services	\$ —	\$ 2,365,000	\$ 2,365,000
53019	Renovation and Addition to Fire Station 84 and Fire Rescue FOC	Fire Rescue	900,000	9,725,000	10,625,000
53021	Replace Bay Doors and Install Transfer Switch at Fire Station 70	Fire Rescue	—	955,000	955,000
53025	Historic Miramar Innovation and Technology Village	Support Services	1,300,000	3,100,000	4,400,000
53027	New Community Youth Center	Support Services	4,000,000	4,000,000	8,000,000
53029	Town Center Complex Enhancements	Public Works	—	865,000	865,000
53030	HR Department Office Renovations	Human Resources	225,000	—	225,000
53031	WWTP Main Control and Administration Bldg. Renovation	Utilities	840,000	1,600,000	2,440,000
53032	WWTP Office Renovation	Utilities	100,000	2,500,000	2,600,000
53034	BP&Z Office Improvements	Building, Planning & Zoning	80,000	380,000	460,000
53035	Building Renovations and Enhancements	Public Works	375,000	1,997,000	2,372,000
53036	MSC Front Desk Bulletproof Glass	Social Services	130,000	—	130,000
53037	WWRF Bldg. L, 1st Floor Renovation	Utilities	200,000	2,000,000	2,200,000
53038	City Commission Chambers Renovation	Support Services	400,000	—	400,000
Total PB Projects			\$ 8,550,000	\$ 29,487,000	\$ 38,037,000
Capital Equipment, Vehicles and Software					
54017	Smart City Surveillance System & Real Time Crime Center	Information Technology	\$ 1,073,000	\$ 3,067,844	\$ 4,140,844
54018	EnerGov Implementation	Information Technology	100,000	—	100,000
54020	Lucity Upgrade and Mobile Devices	Utilities	120,000	—	120,000
54023	Audio Visual Upgrades for City Facilities	Information Technology	—	398,533	398,533
54027	BP&Z Technology Operating Systems	Building, Planning & Zoning	225,000	775,000	1,000,000
54028	WWRF Elevator Replacement	Utilities	250,000	500,000	750,000
Total CE Projects			\$ 1,768,000	\$ 4,741,377	\$ 6,509,377
Total FY 2025 - FY 2029 CIP 5 Year Projects			\$ 63,008,219	\$ 206,126,164	\$ 269,134,383



Real Time Crime Center

Capital Improvement Program FY 2025 — FY 2029

Section II: Requested changes to Capital Projects that will have no fiscal impact on the FY25 budget

Funds will be transferred between the following CIP projects:

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026-2029	5-Year Total Cost
51006	Amphitheater at Miramar Regional Park	Support Services	\$ (1,641)	\$ —	(1,641)
51007	Monarch Lakes Park	Support Services	(10,651)	—	(10,651)
51023	Ansin Sports Complex - Phase IV	Parks & Recreation	(1,310,708)	—	(1,310,708)
51037	Covered Awning System at Vizcaya Park Patio Area	Support Services	(1,860)	—	(1,860)
52073	Monument Signs for Social Services Facilities	Support Services	(4,243)	—	(4,243)
52096	Eastbound Turn Lane Extension along Miramar Parkway from Dykes Road to Southbound I-75	Engineering	(11,757)	—	(11,757)
52098	Miramar Boulevard Westbound Left Turn Lane at Buttonwood Avenue	Engineering	(374)	—	(374)
53018	Historic Miramar Public Safety Complex	Support Services	(19,396)	—	(19,396)
53027	New Community Youth Center	Support Services	1,360,630	—	1,360,630
51007	Monarch Lakes Park	Support Services	(1)	—	(1)
52004	Sewer Line Rehabilitation Program	Utilities	(562)	—	(562)
52072	Water Service Line/Main Repair/Replacement	Utilities	(441)	—	(441)
54021	Hydrovactor	Utilities	(12)	—	(12)
54020	Lucity Upgrade & Mobile Devices	Utilities	1,016	—	1,016
21000	Energy Savings	Public Works	(308,554)	—	(308,554)
53038	City Commission Chambers Renovation	Support Services	308,554	—	308,554
52036	Landscaping and Beautification Along Miramar Parkway, Miramar Boulevard, Red Road Gateway, University Drive, Flamingo Road, Dykes Road, and Bass Creek Road	Public Works	(100,000)	—	(100,000)
52022	Street Construction & Resurfacing-Various Locations	Public Works	100,000	—	100,000



Addition of a Retractable Awning with Lights at Vizcaya Park

Capital Improvement Program FY 2025 — FY 2029

Section III: Projects to be programmed once funding source is identified

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026- FY 2029	5-Year Total Cost
Future	Pedestrian Path Honey Hill Drive from Flamingo Road to SW 55th Street	Engineering	— \$	1,240,714 \$	1,240,714
Future	SW 184th Avenue Widening from Miramar Parkway to Pembroke Road	Engineering	—	1,527,120	1,527,120
Future	SW 148 Ave Widening-Miramar Parkway to Bass Creek Road	Engineering	—	2,000,000	2,000,000
Future	Honey Hill Road Widening-Red Road to Flamingo Road	Engineering	—	10,420,000	10,420,000
Future	Air & Light Support Unit	Fire Rescue	—	436,205	436,205
Future	Special Operations Vehicle (SOV)	Fire Rescue	—	1,000,000	1,000,000
Future	Lakeshore Park Beautification	Parks & Recreation	—	125,000	125,000
Future	Special Events Portable Stage	Parks & Recreation	—	200,000	200,000
Future	Miramar Athletic Park Nature Preserve Development	Parks & Recreation	—	225,000	225,000
Future	Parks Maintenance Storage Unit	Parks & Recreation	—	250,000	250,000
Future	Regional Park Playground Replacement	Parks & Recreation	—	400,000	400,000
Future	Sunset Lakes Community Center Improvements	Parks & Recreation	—	450,000	450,000
Future	Historic Miramar Music Factory	Parks & Recreation	—	500,000	500,000
Future	Miramar Aquatic Complex Building Expansion	Parks & Recreation	—	2,200,000	2,200,000
Future	Miramar Regional Park Artificial Turf	Parks & Recreation	—	4,140,000	4,140,000
Future	Ansin Sports Complex Improvements	Parks & Recreation	—	7,875,000	7,875,000
Future	Fairway Park Improvements	Parks & Recreation	—	200,000	200,000
Future	Adult Day Care Center Expansion	Social Services	—	1,625,000	1,625,000
Future	Miramar Regional Overflow Parking Improvements	Support Services	—	5,355,000	5,355,000
Total To Be Programmed CIP Projects			\$ —	\$ 40,169,039	\$ 40,169,039

**Note: Project numbers are only assigned to existing and FY25 projects.
Justifications for FY25 capital projects are available within each budgeted fund.**



Ansin Sports Complex

Impact on Operating Budget FY 2025—FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
Park Facilities				
51003	Park Improvements - Various	\$ 132,000	Park Development Fund (387); 2022 CIP Loan Fund (394)	No Impact
	The project will include additions and improvements to various parks, courts, restrooms and playgrounds. These include but are not limited to repairing/adding fencing, repairing/adding parking, adding walking path lights, renovating/replacing playgrounds, installing irrigation, pavilions, benches and receptacles, and repairing facility front counters and flooring. This also includes adding a Community Garden Kitchen, partnering with Baptist Health sponsorship.			
51018	Amphitheater at Miramar Regional Park - Concessions and Walkways	150,000	Capital Projects Fund (395)	No Impact
	A new Amphitheater Complex was constructed near the lake, just west of the aquatic complex at Miramar Regional Park. The scope of work included a tensile canopy for the audience and a special events area for a total overall capacity of 5000 patrons. This project will consist of eleven container type concession structures that will be provided throughout the Amphitheater Complex to serve the patrons. The container structures will include a VIP lounge, restroom facility and miscellaneous food and beverage dispensaries. In addition, the proposed scope of work will include covered walkway canopy systems at various locations. During FY24, as construction costs continue to escalate at an unprecedented rate, a contingency cost was added in order to offset increased material and labor costs.			
51038	City Parks Wi-Fi Infrastructure	275,000	Information Technology Fund (504)	No Impact
	Provide public Wi-Fi services at the City parks enabling residents and visitors to access these services. This project covers the installation and backend communications services required to provide Wi-Fi services to City parks in a phased approach. This will be a multi-phase project that will take 4 years to complete and require ongoing communications services. This project can also provide future services for public safety by providing the ability to place security cameras at the parks.			
51040	Miramar Regional Park Aquatics Complex Renovations	400,000	Capital Projects Fund (395)	No Impact
	This is a multi-phased project that will entail replacement, repairs and enhancements to the water complex. This includes updating the current water playground, resurfacing the pools, replacing steel motor pump base, adding a cabana and installing a water feature for the older youth.			
51045	Vizcaya Park Improvements	470,000	Park Development Fund (387)	No Impact
	FY25 consists of installing LED soccer field lighting as well as security lighting throughout the park. The project would also include extending irrigation throughout the park grounds that are not currently irrigated, as well as, installing artificial turf at new lighting area.			
Total Park Facilities		\$ 1,427,000		

Infrastructure Redevelopment & Improvements

52009	Public Informational Signs	\$ 172,500	CIP Revenue Bond Fund (388); 2017 CIP Loan Fund (389)	No Impact
	The project will start with the construction of Public Informational Signs equipped with Light-Emitting Diode (LED) at the site of the Cultural Arts Center, the Regional Park and Shirley Branca Park. These signs will announce the upcoming events at the performance arts centers to drivers passing by. The next phase of the project will be city limits or gateway Monument Signs to replace the City's existing 17 "Welcome to Miramar" signs as part of the City's "Wayfinding" signage program, and to provide night-time illumination for the new signs. The signs to be replaced are located at (1) Miramar Parkway and US 441/SR 7, (2) Pembroke Road and US 441/SR 7, (3) County Line Road and Woodscape Drive, (4) Pembroke Road and Island Drive, (5) University Drive and Pembroke Road, (6) University Drive and Turnpike, (7) Douglas Road and Pembroke Road, (8) Douglas Road and Turnpike, (9) Palm Avenue and Pembroke Road, (10) Palm Avenue and Turnpike, (11) Miramar Parkway and Red Road, (12) Red Road and Pembroke Road, (13) Miramar Parkway and I-75 westbound, (14) Miramar Parkway and I-75 eastbound, (15) Dykes Road and Pembroke Road, (16) SW 172 Avenue and Pembroke Road, and (17) SW 184 Avenue and Pembroke Road. In addition, guidance or wayfinding signs will be added in a future phase to direct travelers to main City facilities.			
52016	Meter Repair & Replacement	1,750,000	Utility Fund 410	No Impact
	The Water Meter Exchange Program was initiated in 1999 to convert manual-read meters with radio-read technology in the eastern service area. The new western development area has been furnished with radio-read water meters through the Developer Reimbursement Program. The Water Meter Exchange Program was successfully completed in 2006, and allowed Meter Division staffing levels to remain essentially unchanged over the years, even as the number of City meters doubled. In 2017, conversion will begin from Automatic Meter Read (AMR), which requires field drive-by data collection and has the ability to be upgraded to newer technology known as Advanced Metering Infrastructure (AMI) Sensus FlexNet. Thereafter, the AMI was adopted. This utilizes an antenna receiver mounted on a large structure (such as the City's water tower) to operate over a large area and uses a fixed radio frequency to wirelessly access data on "smart" meters, and transmits that data to a utility billing center. The AMI FlexNet system enable our meter division to communicate with our customers meters' without ever leaving the office, providing enhanced capabilities that improve customer service such as on-demand meter reads and remote meter disconnect. This project endeavors to maintain all meters and components through timely replacements to ensure continued accuracy in readings and billings.			

Impact on Operating Budget FY 2025—FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
52022	Street Construction & Resurfacing-Various Locations	1,100,000	Street Construction & Maintenance Fund Balance (385); CIP Revenue Bond 2013 Fund (388); 2020 CIP Loan Fund Non-Taxable (391); Capital Projects Fund (395)	No Impact
	<p>The Street Construction and Resurfacing Program includes asphalt overlay (and milling if necessary), pavement installation, reconstruction, patching, asphalt crack sealing and surface seal treatments. In FY25 through FY 29, approximately 1.5 to 3 center lane miles of asphalt overlay and milling will be accomplished with funding ranging from \$2,625,000 to \$4,000,000 each year. This includes expenses for replacement of surface safety striping and MOT (maintenance of traffic) throughout the project's construction phase. Each year, projects are selected based on street system priorities provided by the City's Pavement Management System (PMS).</p>			
52038	West Water Treatment Plant Laboratory and Office Space Modification	425,000	Utility Fund (410)	No Impact
	<p>Water Quality Laboratory operations are currently conducted within a 1,000 sq. ft. space in the West Water Treatment Plant operations control room. These facilities are inadequate to support testing and staffing needs. Therefore, expansion is necessary to address space needs for proper water quality laboratory operations and administration. Space is available on the west side of the existing operations building to construct a ±2,000 sq. ft. expansion that will accommodate a state-of-the-art laboratory facility to serve the City's current and future needs. The expansion will be a new stand alone building. FY25 - \$425,000 for additional Lab Equipment and Contingency.</p>			
52060	Air Conditioning Systems Replacement Program	559,537	2017 CIP Loan Fund (389)	No Impact
	<p>The Building Maintenance Program is responsible for the maintenance of various City facilities with a total of over 500,000 sq. ft. of floor area. This program addresses the condition of existing HVAC and Building Automation Systems (BAS) that serve the facilities and provides for the scheduled replacement of the old HVAC and BAS citywide. In FY 25, the following HVAC and Controls will be upgraded: West District Police Substation HVAC controls and associated appurtenances, Miramar Town Center (MTC) and Police Department Headquarter (PDHQ) chillers will be renewed, Miramar Cultural Center (MCC) Non-smoke BAS, and MCC Smoke Control BAS. This includes project design drawings, project management, permit application with permit fee as a pass-through to the City, equipment start-up, customer training, and Operations and Maintenance Manuals. Each year, projects are selected based on the condition of the building's HVAC and BAS with priorities provided by the City's Building Maintenance AC staff.</p>			
52061	Pembroke Road from SW 160 Avenue to US 27 / Miramar Parkway Extension	10,000,000	Capital Grants Fund (393)	No Impact
	<p>This project consists of widening Pembroke Road from two to four lanes from SW 160 Avenue (aka Dykes Road) to SW 196 Avenue, construct new four lanes of roadway with median, landscaping, irrigation, sidewalk, bike lanes and lighting from SW 196 Avenue to US 27, and construct a new roadway with median, landscaping, irrigation, sidewalk, bike lanes and lighting along Miramar Parkway from SW 192 Terrace to Pembroke Road, just west of SW 196 Avenue. Also, construct buffer walls along residential areas. The project will require right-of-way acquisition and offsetting the impact of wetlands by purchasing mitigation credits from a designated professionally managed mitigation bank.</p>			
52063	Repair/Replacement of Existing Sidewalks	300,000	Capital Projects Fund (395)	No Impact
	<p>The Streets Maintenance Program has the responsibility of maintaining safe pedestrian circulation throughout the City. This project will repair existing sidewalks to increase pedestrian mobility, reduce tripping hazards and enhance the City's efforts at satisfying the Americans with Disabilities Act (ADA) requirements. Priority will focus on high-pedestrian usage areas and routes to schools, parks and other public facilities. Other target locations will be concentrated within communities where there are identified significant sidewalk issues.</p>			
52076	Country Club Ranches Water Main Improvements	1,500,000	CIAC Fund (414)	No Impact
	<p>Provide potable water main distribution lines, service lines, fire hydrants, fittings, valves and related appurtenances, road restoration/ driveway restoration as required to serve Country Club Estates, Country Club Ranches Section II, Miramar West, and Largo at Miramar. This project will ultimately provide potable water service to properties located in the public right-of-ways within the aforementioned subdivisions. Also, the roadways east of SW 136 Avenue are private access easements, and each property owner would have to grant a utility easement to the city for any public infrastructure improvement.</p>			
52078	SCADA Cybersecurity Improvement	300,000	Utility Fund (410)	No Impact
	<p>SCADA cybersecurity improvement plan including the full implementation and configuration of equipment, systems, software, and IT security mechanisms. The Utilities Department understands the critical nature of ensuring the security of the SCADA system that operates their water and wastewater plants and are committed to their upkeep. Most of the SCADA system and network equipment in use are old, outdated and not maintained for security patches or firmware. This remediation will put in place upgrades to software, SCADA and network equipment, policies and procedures to ensure proper maintenance and security of the system.</p>			
52085	Sustainable Renewable Energy and Conservation Initiatives	1,000,000	CIAC Fund (414)	No Impact
	<p>This project aims to 1) investigate the economics of a range of proposed solar photovoltaic (PV) scenarios, in order to reduce the City's carbon footprint, lower energy costs, and potentially enhance energy security, and 2) perform energy audits and master planning of the City's three treatment plants and appurtenant facilities.</p>			



Impact on Operating Budget FY 2025—FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
52092	West Water Treatment Plant Capacity Improvements & Upgrades This project is composed of five components: (1) Additional treatment capacity of 2.5 MGD Reverse Osmosis (RO) Membrane Skid, (2) New Floridan Wells, (3) Raw Water Transmission System, (4) Lift Station and Force Main System, and (5) Other required system upgrades to improve the treatment capacity and performance. For the first component, an additional 2.5 MGD RO Membrane Skid and upgrade of related appurtenances are currently in construction phase. It includes process piping modifications, installation of the membrane skid and process controls equipment and instrumentation, power system, and generator switchgear PLC system upgrade. The other project components include raw water allocation, new raw water wells and its associated pumping and piping system, new lift station/force main system to pump sewage/concentrate to the Wastewater Reclamation Facility (WWRF), generator/electrical system upgrade, de-gasifier and blower system, high service pump station, chemical feeding system. Two new tasks identified for FY 25 will be: (1) Two new Floridan wells and associated pumping and piping system, (2) Lift station and force main system to dispose the sewer and concentrate to the WWRF.	8,050,000	Utility Fund 410	No Impact
52093	Wastewater Reclamation Facility Capacity Improvements & Re-Rating This project is composed of the following components: (1) Evaluate current plant treatment capacity/process and make recommendations on possible future expansion needs with options based on the regulatory requirements and historical operation and maintenance data, (2) Equipment Replacement/Upgrade including but not limited to influent/effluent piping and flow meters, headwork/bar screens, odor control system, air blowers, aeration basin, clarifiers, pumps and pipe/valve system, solid processing system (digester, belt filter press, gravity belt thickener, boiler, etc.), reuse water treatment facility, deep injection wells, reuse water ground storage tanks digester cleaning, process improvement, and Return Activated Sludge (RAS)/Waste Activated Sludge (WAS) Pump. The tasks identified for FY 25 are: aeration basin concrete restoration, aeration basin influent gates, blower VFD conversion, generator no. 3 replacement, and digester elevator replacement, etc.	9,325,000	Utility Fund 410	No Impact
52095	Removal of Trees along City-Owned Canals This project will involve the removal of trees along City-owned and maintained canals east of University Drive. Trees including palms that are at the canal edge are in need of removal due to trees falling into the canals. Trees that are within 12 feet of the canal's edge and are showing signs of leaning towards the canal will also be removed.	100,000	Stormwater Management Fund (415)	No Impact
52097	Miramar Bike and Pedestrian Mobility Improvements This project is to provide mobility and bike improvements along Miramar Parkway (Douglas Road to Commerce Parkway) SW 148 Avenue (Bass Creek Road to SW 27 Street), and SW 68 Avenue (Miramar Parkway to SW 27 Court).	568,069	Capital Projects Fund (395)	No Impact
52100	Sidewalk Improvements Around AC-Perry K-8 Construction of approximately 10,000 to 12,000 linear feet of 4' wide sidewalk in neighboring streets surrounding the AC-Perry K-8 School located at 6850 SW 34 Street, Miramar, Florida 33025.	1,548,044	Capital Projects Fund (395); Capital Grants Fund (393)	No Impact
52101	2 Million Gallon Storage Tank Rehabilitation The City of Miramar has been utilizing the 2 Million Gallon (2MG) Storage and Repump Station since 1979. The location of the station is at the intersection of Douglas Road and Fogg Road. The facility provides needed water storage and pressure regulation between the East and West Water Treatment Plants. Over the years, the station has deteriorated and the equipment has reached the end of useful life. The station needs several improvements, such as a new backup generator, new VFD pumps and electrical system improvements, fill valve replacement, a new chlorine booster station, and other piping and valve improvements. In addition, the tank needs an interior coating in order to protect the tank walls and maintain water quality. The project will also include landscaping, security, and building improvements to restore the aesthetics of the facility.	1,000,000	Utility Fund (410)	No Impact
52103	Wastewater Collection System Improvements The Sewer Line Rehabilitation project was initially envisioned as an on-going effort for Infiltration and Inflow (I & I) control in the wastewater collection system and mainly concentrated on gravity pipes. The program addressed priority areas which have the most infiltration and inflows as determined through visual observations and televising the collection system. This expanded annual program provides for the inspection, evaluation, and repair, reconstruction/rehabilitation of sanitary manholes, gravity sewer pipes, forcemains and sanitary laterals within the public rights-of-way or utility easements. Reconstruction work will include: reduction of I & I; replacement of substandard sewer segments; in place lining of sewer segments and manholes; pipeline and manhole protection; rebuilding of manholes, correction of structural defects and poor alignment due to sagging, etc. The elimination of sewage spills, improved sewer maintenance, inspection of the wastewater collection system and implementing long-term Capital Improvement programs such as this to renew aging infrastructure can reduce the possibility of fines and citations from government regulators and most importantly provides system reliability.	1,500,000	Utility Fund (410)	No Impact
52104	Water Distribution System Improvements This comprehensive water distribution system repair project incorporates leak detection program, customer service responses, and scheduled repair work to aggressively reduce and minimize water losses due to pipeline and service line deterioration and damages. The Leak Detection Program was implemented in May 2015, and since its inception, staff have repaired numerous non-surface leaks that have been identified and confirmed as underground service line leaks west of I-75 mainly due to defective pipeline installations during the housing boom in early and mid 2000. The project has shown its effectiveness in reducing water losses and proven to be successful. However, leakage is not just the issue, the aging infrastructure and normal tear and wear needs to be addressed as well. This expanded annual program provides for a holistic approach to the water distribution maintenance program. Under an ideal condition, the water quality coming out from the water plant should not deteriorate at the point of consumption however a complex physical, chemical and biological reactions occur in the distribution network. The main purpose of this program is to make sure that the distribution piping system is always in good repair. Water main repairs and rehabilitation aims to improve and/or maintain water quality, improve and or maintain the designed hydraulic capacity of pipeline and to improve and/or maintain the structural integrity of the pipelines through reduced leakage, lessen risk of damage to properties, and improve system reliability.	2,500,000	Utility Fund 410	No Impact



Impact on Operating Budget FY 2025—FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
52105	Lift Station Improvements Lift Stations consist of pumps, pipelines, valves, wetwells, valve boxes, and a complex telemetry system (SCADA) that operate in a toxic and corrosive environment. Components are under continuous physical stress. Generally speaking, many lift stations have to be rebuilt every 15 to 25 years and some of them may have to be rebuilt sooner at higher capacity depending on various conditions. Routine lift station improvements can help reduce costly repair bills or equipment failures. This project covers over 136 lift stations that the City currently operates and maintains. The elimination of sewage spills, improved sewer maintenance, inspection of facilities and equipment and implementing long-term Capital Improvement programs such as this to renew aging infrastructure can reduce the possibility of fines and citations from government regulators and most importantly provides system reliability.	1,500,000	Utility Fund 410	No Impact
52106	East Water Treatment Plant Wellfield Generator This project calls for the removal of the underground fuel system at Fire Station 19 and the replacement of the existing diesel-fed generator into a natural gas-fed system. This project also calls for environmental remediation and construction/installation work.	1,000,000	Utility Fund 410	No Impact
52107	Town Center Information Signage This project consists of the demolition and replacement of the existing master signage at the Town Center to avail for the design, fabrication, and installation of three digital marquee monument signs and one additional master site specific notification sign. Their completion will institute significant purpose for the City by providing for gateway notification, establishing the first prominent promotional activity sign for the Cultural Center ArtsPark; as well as provide destination acknowledgement of the City's flagship Police facility and digitize business activity in the Town Center complex. FY24 funding: Proposed monument signage at roundabout at City Hall. FY25 - As per the A/E of Record's preliminary cost estimate for the four proposed digital marquees sign.	740,000	Capital Projects Fund (395)	No Impact
52108	Eastbound Right Turn Lane along Pembroke Road at Flamingo Road Construction of right turn lane from eastbound Pembroke Road to southbound Flamingo Road.	120,000	Capital Projects Fund (395)	No Impact
52109	Historic Miramar Complete Streets - Phase III This project includes construction of sidewalk on one side of the street, pedestrian lights and ADA compliant ramps along SW 18 Street, SW 20 Street, SW 20 Court, SW 22 Street, SW 22 Court, SW 23 Street, SW 24 Street, SW 25 Street, SW 26 Street, SW 33 Street, SW 37 Street and SW 40 Court, and SW 61 Avenue in between SW 19 Street and SW 25 Street all located in between State Road 7 and SW 62 Avenue. The City applied for a grant through the Broward Metropolitan Planning Organization's (MPO's) Complete Streets and Local Initiatives Program (CSLIP), which was later converted to a Local Agency Program (LAP) project administered through the Florida Department of Transportation (FDOT). This is a reimbursable grant whereby the City will be reimbursed on a quarterly frequency.	2,680,473	Street Construction & Maintenance Fund (385); Capital Grants Fund (393)	No Impact
52111	Installation of Underground Electrical Infrastructure This project will include the installation of underground electrical infrastructure from Douglas Road to Palm Avenue. To beautify the Historic Miramar section of the City with holiday lighting during the holiday season, the City installed underground electrical infrastructure from State Road 7/US441 to Douglas Road. Extending the Holiday lighting initiative from Douglas Road to Palm Avenue will provide an aesthetic and festive appearance to Historic Miramar during the holiday season.	50,000	Capital Projects Fund (395)	No Impact
52112	Historic Miramar Drainage Improvements - Phase V The Drainage Improvements Phase V project is part of the Historic Miramar Infrastructure Improvements. This project will provide for drainage related system improvements in part of the Historic Miramar area bounded by SW 68 Terrace/SW 25 Street to the north, Sunshine Boulevard to the west, SW 64 Avenue to the east, and Miramar Parkway to the south. A State Revolving Fund (SRF) Loan will be pursued to fund this project.	250,000	Stormwater Management Fund (415)	No Impact
52116	Sherman Circle From Jodi Lane to Jodi Lane This project involves widening the existing 5' sidewalk to 8' multi-use path on the inner side of Sherman Circle. Also adding pedestrian lighting along the path in front of Lakeshore Park.	392,401	CIP Revenue Bond 2013 Fund (388); Capital Grants Fund (393)	No Impact
52117	East Water Treatment Plant Capacity Improvements This project is composed of two components: (1) Sand separator system at the East Water Treatment Plant (East WTP) and (2) Other required system upgrades to improve the treatment capacity and performance. For the first component, a sand separator system will be designed and constructed to remove excessive sand at raw water influent line before entering the membrane process building. The other project components include nanofiltration skid expansion, raw water allocation, chemical feeding system, etc.	800,000	Utility Fund 410	No Impact
52118	WWRF Digester System Improvements This Project is comprised of many different components: (1) the cleaning of inorganic material (2) the replacement of two Boilers. (3) replacement of associated piping and equipment. (4) Sludge de-watering and logistical coordination. (5) inspection and rehabilitation of primary and secondary digester walls for any structural deficiency. Initially, this project was intended for cleaning the two existing digester tanks, however, the costs of cleaning the existing tanks while not disrupting operations has become too prohibitive and risky to undertake if no alternate containment can be developed. Hence, from the planning and operations perspective, it is prudent to construct a third digester before any cleaning operations can be implemented.	1,500,000	Utility Fund 410	No Impact
52119	Installation of Electric Vehicle Charging Stations This project will include the installation of charging infrastructure for the City's fleet electric vehicle (EV) needs – including additional site planning and engineering – for an estimated future 700 City EV vehicles (depending on charger type and location, for fleet applications, we estimate about 2 vehicles per charger port, on average) as the City transition to 100% EVs. The number of electric vehicles are expected to grow significantly in the next five-years as automobile manufacturers phase out production of traditional internal combustion engine vehicles. The city needs to be ready for the move to 100% EVs.	339,000	Capital Projects Fund (395)	No Impact



Impact on Operating Budget FY 2025—FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
52120	Light Boxes & Marquee	193,195	Capital Projects Fund (395); Capital Grants Fund (393)	No Impact
<p>This project is to replace the 5 existing transparency boxes with digital boxes. The current boxes are approaching 15 years and have exceeded their 10 year life span. The boxes are deteriorating and overdue for an upgrade. Once replaced, the boxes will no longer require the printing of transparencies as they will be digitized and modern. This project also includes a building marquee. The marquee will serve as a larger version of the boxes, but will be seen from cars driving on surrounding roadways.</p>				
Total Infrastructure Redevelopment & Improvements		\$ 51,263,219		

Public Buildings

53019	Renovation and Addition to Fire Station 84 and Fire Rescue FOC	\$ 900,000	Capital Projects Fund (395)	No Impact
<p>This project involves the total renovation and building expansion of existing Fire Station 84 as well as adjacent headquarters building. Fire Station 84 is in need of repair and expansion as it no longer meets the needs of the crew assigned to this station.</p>				
53025	Historic Miramar Innovation and Technology Village	1,300,000	Stormwater Management Fund (415)	No Impact
<p>The Historic Miramar Innovation and Technology Village is planned to comprise workforce housing, educational facilities, enhanced public recreational amenities, mixed use development and a technology village for new business start ups and smart city innovation. Included in the funding budgeted in FY 20 was to support the first phase of the project to acquire properties and develop a master plan. The City will solicit proposals from master developers to plan, design and construct segments of the project. In addition, consultants will be selected to provide professional services such as preparation of site plan and other related services required for the development of the Village. Other governmental agencies, educational institutions and private entities are expected to participate in this project. Project will include a 20,000 sq. ft. innovation hub.</p>				
53027	New Community Youth Center	4,000,000	Park Dev. Fund (387); CIP Revenue Bond 2013 Fund (388); 2017 CIP Loan Fund (389); 2020 CIP Loan Fund Non-Taxable (391); 2022 CIP Loan Fund (394); Capital Projects Fund (395); Capital Grants Fund (393)	No Impact
<p>This project will replace the existing childcare facility, due to age and deterioration of the building, with a new one story +/- 6,000 sq. ft. Recreational Multi-Purpose Facility. The proposed facility will include indoor intermural sports and gaming, administration offices, restrooms, conference and multi-purpose room. During the design phase of the new facility, the existing building structure will be demolished.</p>				
53030	HR Department Office Renovations	225,000	Capital Projects Fund (395)	No Impact
<p>This project will include the reconfiguration of the interior space of the Human Resources Department and the Office of the City Clerk to meet the space needs of reorganization of both departments as well as to establish a dedicated training area. The scope of work includes +/- 2,000 sq. ft. of interior office renovation - miscellaneous cubical office space, additional miscellaneous offices and training room with divider partition, filing storage, etc. FY25 - \$100K Finance Dept. (2) cubicle/work stations enhancement; \$100K HR Dept. additional cost construction services.</p>				
53031	WWTP Main Control and Administration Bldg. Renovation	840,000	Utility Fund (410)	No Impact
<p>Water Quality Laboratory operations have been relocated to its new +/- 3,000 SF Facility. The existing lab of 1,300 SF is now vacant and will be renovated and converted for multi-purpose uses such as record storage; administration offices; conference/meeting area, etc.</p>				
53032	WWTP Office Renovation	100,000	Utility Fund (410)	No Impact
<p>Building A houses the control room, the process laboratory and the mechanic shop. The renovation project will keep the current work space more organized with better foot traffic circulation. It will further harmonize and improve the overall aesthetics of the office thus enhancing staff productivity. This renovation project is to meet the latest standards in environmental quality: better lighting and better indoor air quality. Works include the total renovation of the second floor as well as the shower rooms on the ground level. Works also include the main lobby improvements on the ground level to be more welcoming to workers and guests.</p>				
53034	BP&Z Office Improvements	80,000	Capital Projects Fund (395)	No Impact
<p>1. Renovation of the BP&Z Lobby to be more customer friendly and ADA compliant: lower the counters, secure the concierge check-in desk, add water bottle filling stations, add a customer/resident work area with a computer/scanning station. 2. Create (2) Permanent offices in the Planning and Zoning area. 3. New cubicles/office space in the plan reviewer area.</p>				
53035	Building Renovations and Enhancements	375,000	Capital Projects Fund (395)	No Impact
<p>As City buildings continue to age, renovations and enhancements are needed. The Public Works department performed an internal assessment of each facility and formulated a list of facilities improvements needed over a five-year period. FY25 renovations and enhancements include: flooring replacement at Fairway Daycare and Annex building, West Police Station and Fire Station 19. This funding would allow Public Works to address these items.</p>				



Impact on Operating Budget FY 2025—FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
53036	MSC Front Desk Bulletproof Glass	130,000	CIP Revenue Bond 2013 Fund (388)	No Impact
	The proposed scope of work will include the installation of bulletproof glass at the front desk area of the Multi-Service complex building. This includes the planning and design, permitting, materials, and installation. A contingency has been added for any unforeseen conditions.			
53037	WWRF Bldg. L, 1st Floor Renovation	200,000	Utility Fund (410)	No Impact
	Building L Ground Floor is where the executive offices of the Utilities Department is currently housed. Due to increase of personnel in the management team, the current office layout is no longer conducive for a healthful office environment. The renovation project will keep the current work space more organized with better foot traffic circulation. It will further harmonize and improve the overall aesthetics of the office thus enhancing staff productivity. This renovation project is to meet the latest standards in environmental quality: better lighting and better indoor air quality. There's an emerging concept in business called the "healthy building." This concept is based on research that links the design of a space and its and operational policies to overall employee wellness.			
53038	City Commission Chambers Renovation	400,000	Capital Projects Fund (395)	No Impact
	This project is to renovate the City commission chambers which includes the replacement of the carpet, replacement of the seats and painting.			
Total Public Buildings		\$ 8,550,000		
Capital Equipment, Vehicles & Software				
54017	Smart City Surveillance System & Real Time Crime Center	\$ 1,073,000	Capital Projects Fund (395); Information Technology Fund (504)	No Impact
	In keeping with the City of Miramar's mission to continuously improve the quality of life for the residents by maintaining an economically viable and innovative community, the City will launch a Smart City surveillance and Real-Time Crime Center initiative that will protect all city assets. This initiative will provide the resources and infrastructure to provide visibility and increase response times to critical events citywide. The Smart City initiative will be a multi-year project starting with the implementation of a new core infrastructure that will include the following: <ul style="list-style-type: none"> 1. Upgrade and centralization of camera server and storage equipment 2. Upgrade of the surveillance capability at our critical utility sites (7 sites) When the core infrastructure upgrade has been completed, then the city will be in a position to integrate all existing cameras at all city facilities into the new security camera surveillance system and integrate a new badge access control along with a panic button solution. The Real-Time Crime Center will be located at the police department headquarters.			
54018	EnerGov Implementation	100,000	Capital Projects Fund (395); Information Technology Fund (504)	No Impact
	EnerGov Software Implementation - This application will be used to process, manage and track building permits applications, Code Compliance violations, and Business Licenses. The EnerGov platform will automate and centrally connect critical processes, streamline workflow as well as integrate with Fire MobileEyes, an application used for fire inspections.			
54020	Lucity Upgrade and Mobile Devices	120,000	Utility Fund (410)	No Impact
	The purpose of this program is to purchase mobile devices and services for use by field crew for asset and work order management and data collection. This includes purchase of Ipad Air and iPad Pro, including accessories, data plan, GPS/GNSS RTK Kits, mobile device management software and Lucity Enterprise Asset Management Bundled-Cloud services.			
54027	BP&Z Technology Operating Systems	225,000	Capital Projects Fund (395)	No Impact
	Funding for Software, Hardware, Consultants and digital scanning associated with Building Planning and Zoning records management and the implementation and maintenance of the Tyler ELP (Enterprise Licensing and Permitting) software.			
54028	WWRF Elevator Replacement	250,000	Utility Fund (410)	No Impact
	This project is to replace the decommissioned/out of service freight elevator system at the Building J at the Wastewater Reclamation Facility.			
Total Capital Equipment, Vehicles & Software		\$ 1,768,000		
GRAND TOTAL FY 2025 CIP		\$ 63,008,219		



General Fund Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change from 2024
Beginning Fund Balance	\$ 44,322,750	\$ 57,441,552	\$ 63,656,369	\$ 63,656,369	\$ 56,678,808	
Revenues:						
Current Revenues	\$ 206,867,503	\$ 202,036,166	\$ 212,777,718	\$ 212,886,318	\$ 240,769,078	13.2%
Transfer In	9,347,934	4,212,646	3,813,800	4,582,982	4,213,700	10.5%
Approp. of Fund Balance/Carryover	—	—	300,000	7,018,462	527,800	75.9%
Total Revenues	\$ 206,867,503	\$ 206,248,812	\$ 216,891,518	\$ 224,487,761	\$ 245,510,578	13.2%
Expenditures:						
Departmental:						
City Commission	\$ 1,792,788	\$ 1,777,824	\$ 2,021,525	\$ 2,021,525	\$ 1,957,765	-3.2%
Office of the City Manager	3,858,539	4,978,452	5,245,600	5,686,800	6,259,700	19.3%
Human Resources	3,326,502	3,715,047	4,216,700	4,142,100	4,247,900	0.7%
Legal	837,715	891,905	960,000	960,000	960,000	—%
Office of the City Clerk	1,074,276	1,356,278	1,161,305	1,161,305	1,527,900	31.6%
Marketing	1,995,278	2,678,528	3,021,685	3,021,685	3,488,900	15.5%
Financial Services	5,251,155	5,893,044	6,538,300	6,558,300	6,892,600	5.4%
Procurement	1,438,910	1,579,313	1,644,240	1,681,640	1,811,250	10.2%
Management & Budget	1,935,858	1,831,941	1,923,500	1,711,300	1,927,900	0.2%
Police	57,754,894	59,716,075	63,119,719	64,986,988	68,746,348	8.9%
Fire-Rescue	43,667,899	43,091,653	46,151,338	46,203,066	55,887,234	21.1%
Building, Planning & Zoning	6,479,785	7,550,404	7,863,018	8,889,517	10,074,468	28.1%
Economic Dev & Housing	1,938,346	2,293,879	2,485,407	2,676,013	3,121,651	25.6%
Public Works	10,867,043	11,565,264	12,324,630	13,051,535	12,671,300	2.8%
Parks & Recreation	15,610,035	17,595,215	18,695,890	19,264,702	20,525,806	9.8%
Social Services	7,518,033	8,208,333	8,901,618	8,932,618	10,210,000	14.7%
Cultural Affairs	3,286,402	4,446,350	4,890,589	5,208,789	5,087,289	4.0%
<i>Sub-Total</i>	168,633,458	179,169,504	191,165,064	196,157,883	215,398,011	12.7%
Non-Departmental						
Non-Departmental	8,849,882	9,739,562	8,413,286	9,764,629	10,315,200	22.6%
Debt Service	546,448	835,049	749,700	749,700	1,742,200	132.4%
Transfer Out	15,692,401	10,367,071	14,625,970	17,774,649	16,064,107	9.8%
Appropriated Fund Balance	—	—	1,937,498	40,900	1,991,060	2.8%
<i>Sub-Total</i>	25,088,732	20,941,681	25,726,454	28,329,878	30,112,567	17.0%
Total Expenditures	\$ 193,722,190	\$ 200,111,185	\$ 216,891,518	\$ 224,487,761	\$ 245,510,578	13.2%
Excess/Deficiency (actuals)	\$ 13,145,313	\$ 6,137,627	\$ —	\$ —	\$ —	
Appropriated Fund Balance	—	—	1,937,498	40,900	1,991,060	
Appropriation of Fund Balance	—	—	(300,000)	(7,018,462)	(527,800)	
Funds 002 Adjustments	(26,511)	77,191	—	—	—	
Ending Fund Balance	\$ 57,441,552	\$ 63,656,369	\$ 65,293,867	\$ 56,678,808	\$ 58,142,068	-11.0%
Fund Balance Components						
Non Spendable	\$ 190,561	\$ 419,178	\$ 419,178	\$ 419,178	\$ 419,178	
Committed						
Stabilization Fund	24,487,401	24,955,768	24,955,768	24,955,768	26,938,531	
OPEB Trust Fund	500,000	500,000	500,000	500,000	500,000	
Building Services	6,313,733	7,057,800	7,057,800	7,057,800	7,057,800	
Dev Contributions-Art in Public	185,913	215,130	215,130	215,130	215,130	
Assigned						
Emergency Preparedness	7,848,526	7,998,644	7,998,644	7,998,644	8,634,145	
Pension Trust Fund	8,921,627	9,880,655	9,880,655	9,880,655	12,125,533	
Subsequent Years Budget	1,612,023	1,637,498	—	—	—	
Other	1,204,191	1,188,732	1,188,732	1,188,732	1,188,732	
Unassigned	6,177,577	9,802,964	13,077,960	4,462,901	1,063,020	
Ending Fund Balance	\$ 57,441,552	\$ 63,656,369	\$ 65,293,867	\$ 56,678,808	\$ 58,142,068	

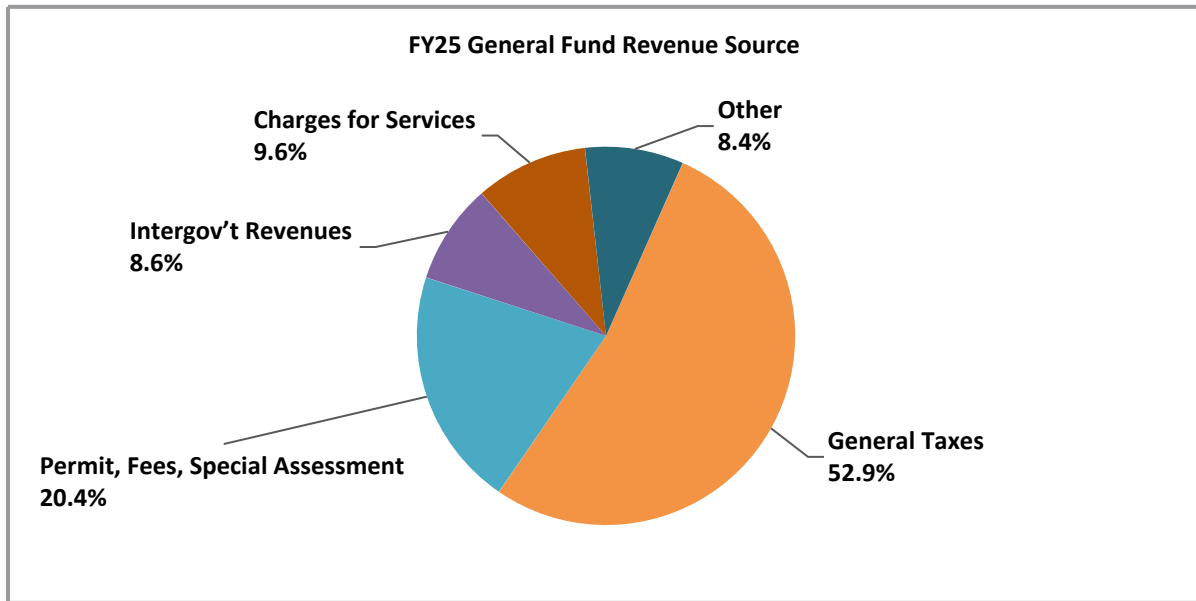
Note: Fund balance components subject to change based on final year-end audited balances.



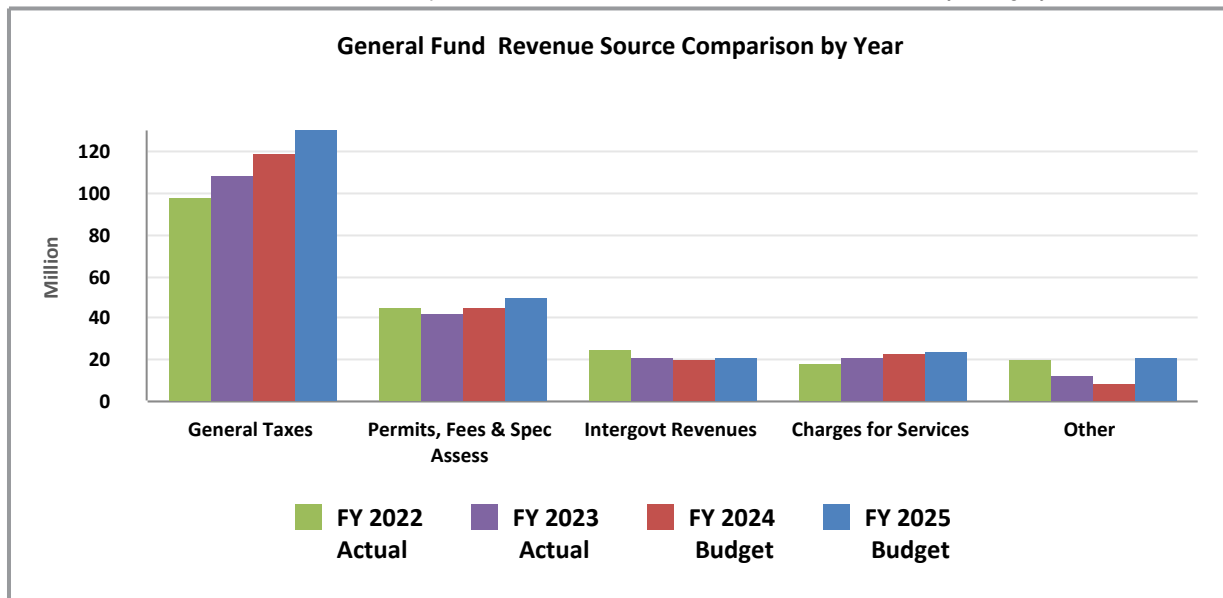
General Fund Revenue Summary by Category

Summary by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change from 2024
General Taxes	\$ 98,052,167	\$ 109,254,964	\$ 119,020,300	\$ 119,020,300	\$ 129,922,400	9.2%
Permits, Fees, Special Assessment	45,092,207	42,421,532	45,361,129	45,361,129	50,115,090	10.5%
Intergovernmental Revenues	24,915,766	20,872,313	20,117,700	20,117,700	21,078,600	4.8%
Charges for Services	18,644,250	21,290,532	23,587,136	23,587,136	23,660,328	0.3%
Fines & Forfeitures	314,647	417,522	446,900	555,500	524,500	17.4%
Miscellaneous Revenues	10,500,533	7,779,304	4,244,553	4,244,553	15,468,160	264.4%
Transfer In	9,347,934	4,212,646	3,813,800	4,582,982	4,213,700	10.5%
Appropriation of Fund Balance	—	—	300,000	7,018,462	527,800	75.9%
Total	\$206,867,503	\$206,248,812	\$216,891,518	\$224,487,761	\$245,510,578	13.2%

This chart is a summary of FY25 General Fund Revenue by Source.



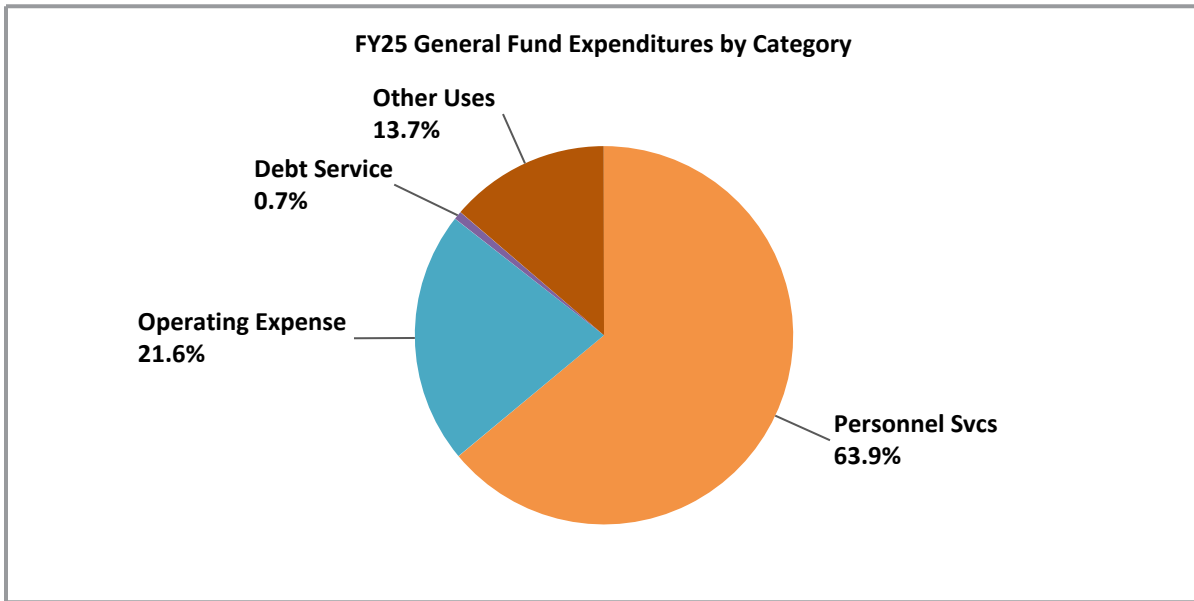
This chart shows the comparison of General Fund Revenues for FY22 to FY25 by Category



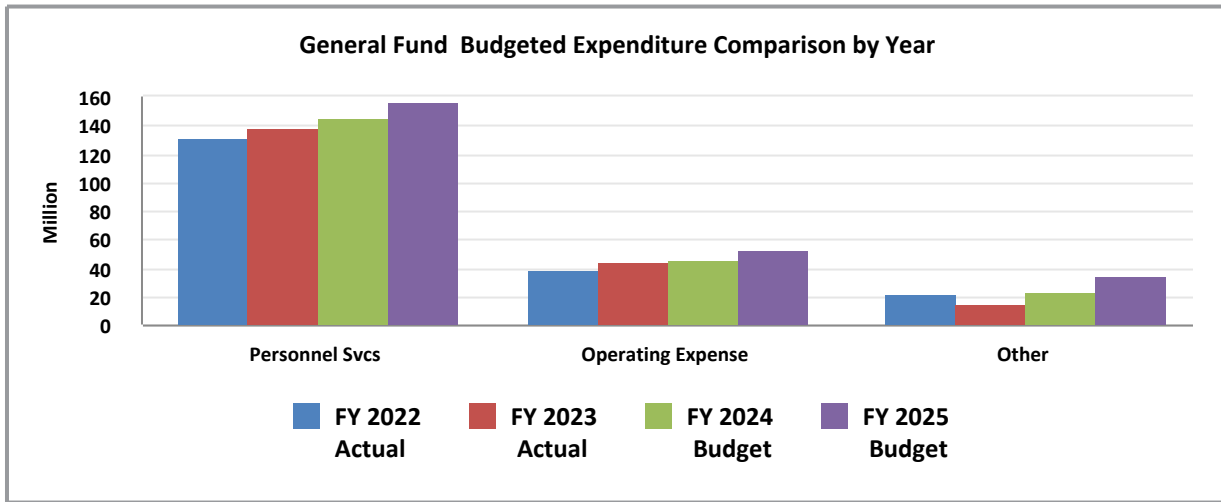
General Fund Expenditure Summary by Category

Summary by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	% Change from 2024
Personnel Services	\$132,496,720	\$139,516,345	\$146,202,425	\$149,630,478	\$156,896,423	7.3%
Operating Expense	39,074,487	44,456,701	46,719,270	47,858,204	52,985,833	13.4%
Capital Outlay	5,204,160	4,748,350	5,354,255	7,965,538	14,534,055	171.4%
Grants & Aids	177,009	163,752	377,400	442,492	371,900	-1.5%
Total Operating Expenditures	176,952,377	188,885,148	198,653,350	205,896,712	224,788,211	13.2%
Capital Improvement Program	—	—	—	—	—	—
Debt Service	546,448	835,049	749,700	749,700	1,742,200	132.4%
Transfers	15,692,401	10,367,071	14,625,970	17,774,649	16,064,107	9.8%
Other Uses	530,964	23,918	925,000	25,800	925,000	0.0%
Appropriated Fund Balance	—	—	1,937,498	40,900	1,991,060	2.8%
Total	\$193,722,190	\$200,111,185	\$216,891,518	\$224,487,761	\$245,510,578	13.2%

The following chart is a summary of FY25 General Fund expenditures by category



The following chart shows the comparison of General Fund Expenditures for FY22 to FY25 by Category

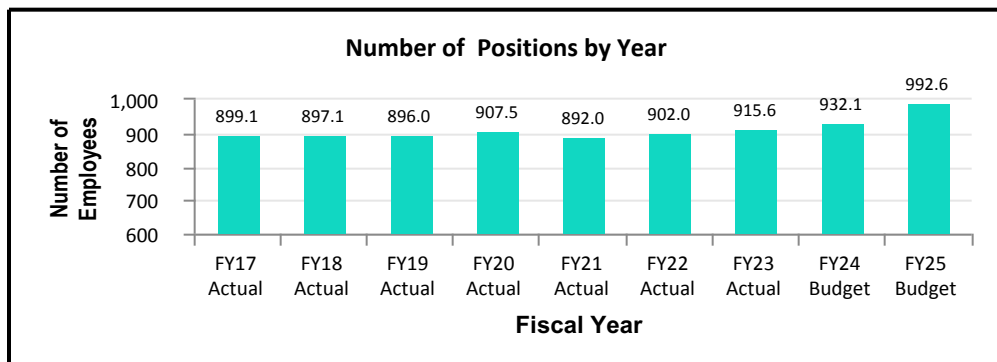
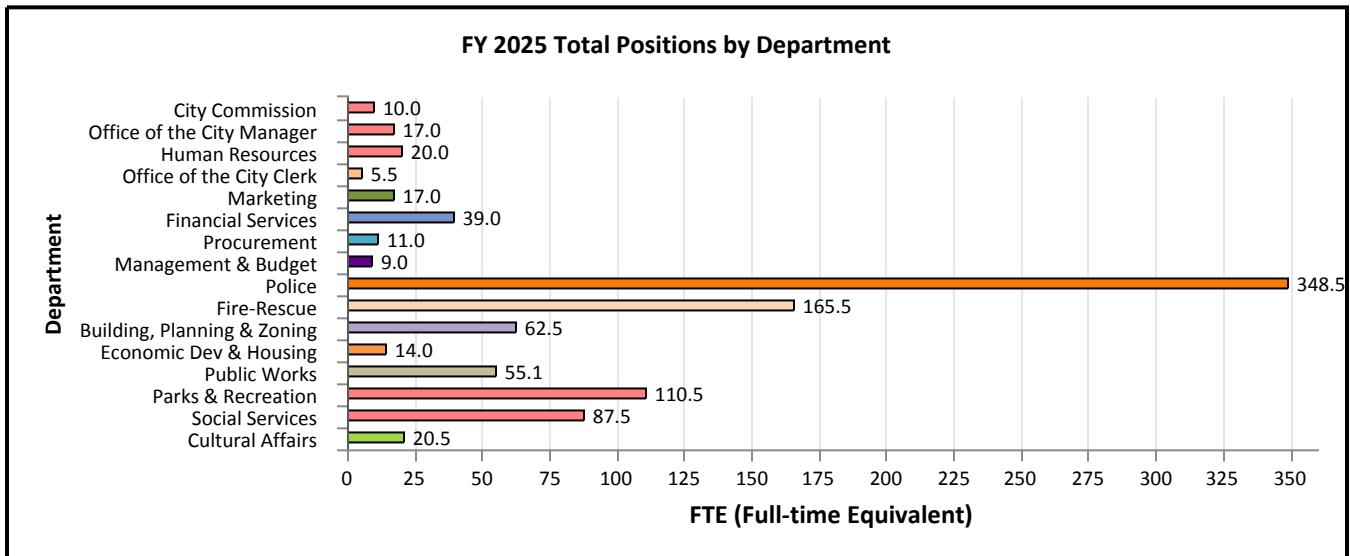


General Fund

Position Comparison Summary

As indicated, the Fiscal Year 2025 General Fund budget includes a total of 992.60 FTE (Full-time equivalent) authorized positions. This is an increase of 60.50 FTEs from the FY24 Budget. This total is comprised of 918.10 full-time, 120.00 (60.00 FTEs) part-time, and 29 (14.50 FTEs) seasonal part-time budgeted positions.

Department	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	# FTE Change
City Commission	10.00	10.00	10.00	10.00	10.00	—
Office of the City Manager	12.00	16.00	16.00	16.00	17.00	1.00
Human Resources	19.00	19.00	20.00	20.00	20.00	—
Office of the City Clerk	5.00	5.00	5.00	5.00	5.50	0.50
Marketing	9.00	13.00	14.00	14.00	17.00	3.00
Financial Services	34.50	36.00	39.00	39.00	39.00	—
Procurement	10.00	10.00	11.00	11.00	11.00	—
Management & Budget	9.00	9.00	9.00	9.00	9.00	—
Police	311.50	313.50	318.50	323.50	348.50	30.00
Fire-Rescue	164.50	164.50	165.50	165.50	165.50	—
Building, Planning & Zoning	47.00	50.00	50.00	50.00	62.50	12.50
Economic Development & Housing	12.00	11.00	13.00	13.00	14.00	1.00
Public Works	55.50	54.10	54.10	55.10	55.10	1.00
Parks & Recreation	106.50	108.50	109.50	110.00	110.50	1.00
Social Services	79.50	77.00	77.00	80.00	87.50	10.50
Cultural Affairs	17.00	19.00	20.50	20.50	20.50	—
Total Full & Part-time positions	902.00	915.60	932.10	941.60	992.60	60.50



General Fund Revenue Projections

Object/Loc#	Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
General Taxes						
311100	Ad Valorem Taxes-Current	\$ 76,247,304	\$ 84,591,394	\$ 96,055,300	\$ 96,055,300	\$ 103,592,400
311101	Ad Valorem Taxes-Delinquent	1,256,040	1,117,467	1,300,000	1,300,000	1,300,000
312510	Ins Premium Tax-Fire	1,335,757	2,128,056	1,350,000	1,350,000	2,300,000
312520	Ins Premium Tax-Police	1,278,916	1,521,206	1,350,000	1,350,000	1,700,000
314100	Utility Tax-Electricity	9,598,375	11,302,566	10,345,000	10,345,000	11,500,000
314300	Utility Tax-Water	2,018,688	2,595,874	2,100,000	2,100,000	2,700,000
314400	Utility Tax-Gas	211,552	337,550	220,000	220,000	330,000
315100	Communication Service Taxes	3,781,608	3,901,332	4,100,000	4,100,000	3,900,000
316000	Local Business Tax	2,323,928	1,759,519	2,200,000	2,200,000	2,600,000
	<i>Sub-Total</i>	<u>98,052,167</u>	<u>109,254,964</u>	<u>119,020,300</u>	<u>119,020,300</u>	<u>129,922,400</u>
Permits, Fees, Special Assessment						
322100	Building Permits	10,482,682	6,669,354	7,100,000	7,100,000	10,108,500
322101	Open Permit Search	296,100	191,000	300,000	300,000	230,000
322110	Permits Surcharge	939,663	650,716	700,000	700,000	700,000
322111	Expired Permits/Revisions Bldg	187,575	167,106	175,000	175,000	185,000
322112	OT Inspection Fee	402,000	663,957	75,000	75,000	280,290
323100	Fran Fee-Electricity	7,887,742	8,997,630	8,250,000	8,250,000	9,500,000
323400	Fran Fee-Gas	74,191	20,824	85,000	85,000	85,000
323700	Fran Fee-Solid Waste Res	839,344	802,454	802,132	802,132	802,100
323701	Fran Fee-Solid Waste Comm	926,236	944,529	813,040	813,040	920,200
323702	Fran Fee-Solid Waste Roll Off	536,556	750,785	431,516	431,516	645,000
323703	Fran Fee-Solid Waste Res Dmst	212,271	216,721	186,441	186,441	211,000
323705	Textile Recycling Revenue	5,903	8,271	—	—	5,000
323900	Fran Fee-Towing	142,000	56,760	42,000	42,000	42,000
325200	Fire Protection-Current	21,746,711	22,015,493	26,000,000	26,000,000	26,000,000
325201	Fire Protection-Delinquent	410,837	263,544	400,000	400,000	400,000
329101	Garage Sale Permits	1,410	1,275	1,000	1,000	1,000
329100	Engineering Permits	—	400	—	—	—
329105	Admin Fee Cost Recovery	984	714	—	—	—
	<i>Sub-Total</i>	<u>45,092,207</u>	<u>42,421,532</u>	<u>45,361,129</u>	<u>45,361,129</u>	<u>50,115,090</u>
Intergovernmental Revenues						
331507	Fed Grant-FEMA	6,634,620	1,062,823	—	—	—
334500	State Grant-FEMA	207,658	52,273	—	—	—
335120	State Revenue Sharing-Proceeds	5,334,799	5,644,278	5,400,000	5,400,000	6,100,000
335140	Mobile License Tax	31,223	24,990	30,000	30,000	30,000
335150	Alcohol Beverage License Tax	26,159	27,798	25,000	25,000	27,000
335180	Local Gov't Half-Cent Sales Tx	11,470,942	11,419,789	11,800,000	11,800,000	11,900,000
335210	Firefighter Supplemental Comp	73,524	81,941	75,900	75,900	84,000
335492	Fuel Tax Refund	52,882	67,557	60,000	60,000	65,000
337400	Loc Grant-Brow Cty Shuttle Bus	18,406	186,734	612,800	612,800	505,600
337602	Loc Grant-Children Svc Council	20,570	33,642	17,000	17,000	17,000
338200	County Occupational Licenses	119,731	148,248	140,000	140,000	150,000
338350	School Resource Officers	925,253	2,122,240	1,957,000	1,957,000	2,200,000
	<i>Sub-Total</i>	<u>24,915,766</u>	<u>20,872,313</u>	<u>20,117,700</u>	<u>20,117,700</u>	<u>21,078,600</u>



General Fund Revenue Projections

Object/Loc#	Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Charges for Services						
341297	Pmt in Lieu of Taxes-Util Fund	2,657,200	2,829,900	3,042,200	3,042,200	3,224,732
341302	Admin Fee -Sanitation	28,098	35,213	25,000	25,000	33,000
341303	Admin Fee-Solid Waste Com	73,515	75,038	75,000	75,000	75,000
341304	Admin Chg to Utility Fund	4,362,400	5,745,309	6,064,200	6,064,200	6,367,400
341307	Admin Fee-SW Res Curb	76,628	75,044	73,499	73,499	73,500
341308	Admin Fee-SW Res Dmst	14,777	15,097	15,000	15,000	15,000
341309	Admin Chg to Stormwater	928,812	928,800	995,000	995,000	1,029,800
341900	Election Qualifying Fees	—	150	—	—	—
342120	Police Admin Fees	31,491	31,561	34,000	34,000	34,000
342130	Alarm Registration Fees	19,790	19,126	30,000	30,000	23,000
342136	Short-term rental registr. fee	—	4,125	25,000	25,000	5,000
342160	Notary Services/Copies/Records	10,490	15,273	7,000	7,000	7,000
342510	Fire Inspection Fees	2,366,746	2,385,020	2,832,500	2,832,500	3,032,100
342600	Ambulance Fees	2,170,015	2,463,678	2,500,000	2,500,000	2,700,000
343900	Development Review Fees	146,230	366,863	275,000	275,000	433,250
346910	Child Care Fees	1,162,534	1,338,738	1,353,958	1,353,958	1,363,500
346912	Adult Day Care Fees	53,225	44,960	48,000	48,000	58,100
346913	Adult Day Care-Long Term Care	23,670	90,971	68,400	68,400	80,400
347210-010	Summer Program-Miramar Youth Enrichment Ctr	13,845	8,670	15,000	15,000	15,000
347210-061	Summer Program-Aquatics-West	35,535	46,830	43,000	43,000	46,000
347210-070	Summer Program-Sunset Lakes	44,080	68,320	70,000	70,000	70,450
347210-080	Summer Program-Miramar Regional Park	4,435	7,185	9,000	9,000	9,000
347210-090	Summer Program-Ansin Sports Complex	24,782	14,460	32,500	32,500	32,500
347210-100	Summer Program-Vizcaya Park	29,695	51,955	37,500	37,500	50,000
347210-170	Summer Program-Miramar Cultural Center	800	83,417	77,000	77,000	81,000
347260-000	Contracted Prog-MYEC-Unassigned	21,521	35,702	49,600	49,600	55,000
347260-010	Contracted Prog-MYEC-Miramar Youth Enrichment Ctr	3,123	4,950	4,000	4,000	4,000
347260-060	Contracted Prog-MYEC-Aquatics-East	11,418	15,646	20,000	20,000	20,000
347260-061	Contracted Prog-MYEC-Aquatics-West	8,277	9,539	10,000	10,000	10,000
347260-070	Contracted Prog-MYEC-Sunset Lakes	4,992	1,055	2,500	2,500	3,000
347260-080	Contracted Prog-MYEC-Miramar Regional Park	6,859	7,166	5,760	5,760	6,500
347260-090	Contracted Prog-MYEC-Ansin Sports Complex	—	1,568	2,200	2,200	2,200
347260-100	Contracted Prog-MYEC-Vizcaya Park	—	1,620	2,000	2,000	2,000
347260-180	Contracted Prog-MYEC-Multi Service Center	—	—	750	750	—
347270-000	Admission Fees-Unassigned	—	5,262	5,000	5,000	5,000
347270-070	Admission Fees-Sunset Lakes	6	—	—	—	—
347270-080	Admission Fees-Miramar Regional Park	59,588	52,323	75,000	75,000	77,550
347270-090	Admission Fees-Ansin Sports Complex	4,015	—	—	—	—
347271-060	Aquatic Fees-Aquatics-East	100,022	114,500	100,000	100,000	110,000
347271-061	Aquatic Fees-Aquatics-West	372,384	405,943	370,000	370,000	399,905
347280-010	Rec Activities-MYEC-Miramar Youth Enrichment Ctr	18,689	16,425	20,000	20,000	18,000
347280-070	Rec Activities-MYEC-Sunset Lakes	22,004	23,198	23,000	23,000	30,380



General Fund Revenue Projections

Object/Loc#	Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
347280-090	Rec Activities-MYEC-Ansin Sports Complex	10,791	10,741	18,000	18,000	18,000
347280-100	Rec Activities-MYEC-Vizcaya Park	(289)	38	5,000	5,000	5,000
347284	Rec Activities-Track Meet	—	—	9,000	9,000	10,000
347285	Rec Activities-Parking Fees	174,475	131,267	196,351	196,351	129,371
347296-000	Athletic Programs-Unassigned	25,641	25,488	40,000	40,000	41,555
347299-010	Holiday Camps-Miramar Youth Enrichment Ctr	1,550	4,482	2,000	2,000	2,500
347299-061	Holiday Camps-Aquatics-West	4,485	5,220	5,250	5,250	5,250
347299-070	Holiday Camps-Sunset Lakes	2,532	240	2,550	2,550	500
347299-080	Holiday Camps-Miramar Regional Park	925	625	2,000	2,000	2,000
347299-090	Holiday Camps-Ansin Sports Complex	3,005	2,205	4,000	4,000	4,500
347299-100	Holiday Camps-Vizcaya Park	—	120	2,500	2,500	2,500
347304	Banquet Hall Service Fee	38,293	33,049	54,400	54,400	55,600
347308	Registration Fees-EDU Programs	4,039	350	33,520	33,520	33,520
347309	General Concessions	64,360	63,357	178,544	178,544	123,200
347310-170	Concession-Food-Miramar Cultural Center	15,205	20,517	20,000	20,000	20,000
347311-170	Concession-Beverage-Miramar Cultural Center	15,604	18,703	20,000	20,000	20,000
347312-170	Concession-Alcohol-Miramar Cultural Center	74,338	74,887	85,000	85,000	85,000
347313-170	Catering-Food-Miramar Cultural Center	57,667	27,694	75,000	75,000	75,000
347314	Catering-Beverage	2,798	5,100	3,000	3,000	3,000
347315	Catering-Alcohol	13,892	5,309	20,500	20,500	20,500
347316	Reception Package	85,623	83,572	300,000	300,000	85,000
347320	Food & Beverage Svcs	10,200	11,419	15,000	15,000	15,000
347330	Food & Bev Staff- Reimbursable	18,873	24,695	25,000	25,000	25,000
347337	Group Sales Svcs Fee	—	84,363	75,000	75,000	70,000
347339	Ticket Sales	225,369	290,713	488,160	488,160	279,600
347341	Ticket Printing Fee-For Profit	779	3,791	3,000	3,000	3,000
347345	Credit Card Fee	33,316	43,144	31,000	31,000	41,000
347346	Facility Ticket Fee	32,220	47,302	40,000	40,000	40,000
347350	Souvenirs	—	20	750	750	750
347351	Merchandise Sales	—	840	6,000	6,000	4,000
347371	Production Staff Reimbursable	106,114	167,994	120,000	120,000	120,000
347372	Production Equipment Rental	2,804	25,847	3,000	3,000	3,000
347373	Production Outside Equip Renta	100	—	—	—	—
347374	Production Svcs Fee	6,726	8,900	10,000	10,000	10,000
347375	Production Svcs Incidental	1,377	1,154	1,500	1,500	1,500
347385	Theater Addtl Svc Fire Marsha	4,300	14,050	5,000	5,000	5,000
347386	Theater Insurance	1,600	2,400	2,000	2,000	2,000
347405	Special Events Fees	58,058	10,700	15,000	15,000	18,330
347410	Vendor Registration & Sponsors	15,343	37,738	23,500	23,500	31,650
349000	Lien Research	558,601	370,969	450,000	450,000	440,000
349001	Passport Services	90,800	161,666	125,000	125,000	160,000
349003	Other Charges and Svcs	95	38,007	5,200	5,200	5,400
349004	Garage Condo Fees	78,320	50,036	80,000	80,000	80,000
349010	Vending Svcs	14,126	19,499	14,000	14,000	14,000
349018	Lease Revenue - Building	103,729	103,729	103,700	103,700	103,700



General Fund Revenue Projections

Object/Loc#	Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
349019	Lease Revenue - Towers	413,006	351,348	317,500	317,500	572,000
362100-000	Rental Revenue - MYEC-Unassigned	—	35,315	50,000	50,000	62,325
362100-010	Rental Revenue - MYEC-Miramar Youth Enrichment Ctr	11,413	23,455	12,000	12,000	29,997
362100-070	Rental Revenue - MYEC-Sunset Lakes	114,069	151,521	125,000	125,000	161,851
362100-080	Rental Revenue - MYEC-Miramar Regional Park	159,807	173,575	200,000	200,000	213,175
362100-090	Rental Revenue - MYEC-Ansin Sports Complex	14,053	15,900	3,000	3,000	4,231
362100-091	Rental Revenue - MYEC-Ansin Stadium	85,309	—	—	—	—
362100-100	Rental Revenue - MYEC-Vizcaya Park	74,291	60,515	71,500	71,500	95,726
362100-180	Rental Revenue - MYEC-Multi Service Center	121,920	124,972	120,000	120,000	133,900
362102	Rental-Police Range Master	7,128	15,979	10,000	10,000	15,000
362200	Rental-Park Fields	52,984	44,428	55,000	55,000	57,630
362204	Rental-Amphitheater	156,566	242,325	399,744	399,744	179,300
362205	Rental-Theater	181,656	197,597	150,000	150,000	150,000
362208	Rental-Equipment	—	(956)	—	—	—
362209	Rental-In House Equip-Banquet	4,781	3,600	5,000	5,000	5,000
362215-170	Rental-Banquet Hall-Miramar Cultural Center	97,211	95,304	165,000	165,000	100,000
362216-170	Rental-Kitchen-Miramar Cultural Center	500	—	—	—	—
362217-170	Rental-Small Wares-Miramar Cultural Center	900	1,689	3,000	3,000	3,000
362301	Rental-General	57,919	48,924	60,000	60,000	60,000
362302	Rental-NSU	103,024	—	112,400	112,400	—
362400	Rental-Telecom Tower	118,242	232,508	572,000	572,000	—
	<i>Sub-Total</i>	18,644,250	21,290,532	23,587,136	23,587,136	23,660,328
Fines and Forfeitures						
351500	Traffic Court Fines-General	160,512	198,315	200,000	200,000	200,000
351502	Civil Penalty Surcharge	—	—	500	500	500
354100	Local Ordinance Violations	98,329	141,680	120,000	228,600	120,000
354101	Broward County Parking Fines	7,456	5,438	10,400	10,400	9,800
354102	City Code Violations	—	34,203	66,000	66,000	34,200
354103	Building Code Violations	48,350	37,886	50,000	50,000	160,000
	<i>Sub-Total</i>	314,647	417,522	446,900	555,500	524,500
Miscellaneous Revenues						
361100	Int Earnings	462,918	1,058,097	1,187,200	1,187,200	1,000,000
361101	FLPALM Int Earnings	89,463	1,769,301	300,000	300,000	2,500,000
361102	FLCLASS Int Earnings	74,325	896,074	200,000	200,000	750,000
361103	FLSTAR Int Earnings	—	396,483	100,000	100,000	600,000
361108	Interest Income - Building	15,352	14,081	12,800	12,800	12,800
361109	Int-Other	1,412	158,295	19,000	19,000	19,000
361110	Interest Income - Towers	18,776	17,102	15,500	15,500	15,500
361200	Dividend Income	—	—	60	60	60
361300	Net Inc/Dec in FMV of Invest	(51,759)	—	—	—	—
364100	Disp of Fixed Assets-Gov't	85,996	97,438	100,000	100,000	100,000
366201	Contributions/Donations	—	—	—	—	—



General Fund Revenue Projections

Object/Loc#	Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
366203	Developer Contrib-Public Art	158,148	29,217	—	—	—
366205	Special Events Vendor Fees	375	—	—	—	—
366210	Prog Support-MCC Presents	—	—	25,000	25,000	25,000
366212	Prog Support-Education	9,245	6,850	6,000	6,000	6,000
366216	Prog Support-Public Art	—	12,000	—	—	12,000
366430	Waste Reduct Ed Contr-Roll Off	109,129	49,023	27,343	27,343	52,600
366431	Solid Waste Contract Mgmt Cont	185,017	270,833	257,500	257,500	265,200
366432	Waste Reduction-Comm	145,382	148,096	150,000	150,000	150,000
366433	Waste Reduction-Res Curb	107,178	101,948	103,301	103,301	103,300
366434	Waste Reduction-Res Dmst	33,192	34,339	29,349	29,349	36,200
366436	Public Education Waste Pro	30,000	30,000	30,000	30,000	30,000
369900	Miscellaneous Revenue	227,248	297,849	301,000	301,000	301,000
369905	Over/Short	(7,610)	1,126	—	—	—
369910	Reimbursed Expenses-General	101,714	156,090	85,000	85,000	115,000
369911	Reimbursed Expenses-Fire	3,245	335	1,500	1,500	500
369915	P-Card Rebates	52,059	154,122	70,000	70,000	100,000
369921	Cost Avoidance Collection-Res	334,325	190,984	192,000	192,000	192,000
369923	Cost Avoidance Coll-Commercial	701,054	714,950	720,000	720,000	760,000
369925	Cost Avoidance Coll-Res Dmpstr	156,209	159,442	160,000	160,000	170,000
369930	SW and Recy Liquidated Damages	—	—	2,000	2,000	2,000
369935	Community Engagement Program	150,000	150,000	150,000	150,000	150,000
383100	Capital Lease Proceeds	6,498,337	—	—	—	8,000,000
383200	Other Financing Sources-Bldg	809,804	—	—	—	—
	<i>Sub-Total</i>	10,500,533	6,914,077	4,244,553	4,244,553	15,468,160
Other Sources						
381005	Trfr Fr Billboard Rev Fund	370,500	370,400	370,400	370,400	370,400
381145	Trfr Fr Pol Outside Svcs Fund	200,000	200,000	200,000	91,400	200,000
381162	Trfr Fr Federal Grant Fund	6,510,965	1,043,570	630,655	931,989	630,655
381163	Trfr Fr State & Cty Grant Fund	190,269	405,934	311,245	834,042	311,245
381164	Trfr Fr NSP Fund	—	—	—	43,114	—
381385	Trfr Fr Street Constr&Maint Fd	2,076,200	2,188,700	2,301,500	2,301,500	2,701,400
381393	Trfr Fr Capital Grants Fund	—	4,041	—	10,537	—
383250	Other Fin Source -Subscription	—	865,227	—	—	—
399900	CIP Carryover	—	—	—	2,266,362	—
399999	Appropriation Of Fund Balance	—	—	300,000	4,752,100	527,800
	<i>Sub-Total</i>	9,347,934	5,077,873	4,113,800	11,601,443	4,741,500
Total		\$206,867,503	\$206,248,812	\$216,891,518	\$224,487,761	\$245,510,578



General Fund Budget Justification—Revenues

Object #	Account Description	Justification
Revenue		
311100	Ad Valorem Taxes-Current	The major components that determine the amount of revenue projected in this category are: 1) the taxable value of new construction appearing on the tax rolls for the first time and 2) the taxable values (net of exemptions) of current real and personal property within the City. The FY 25 adopted amount is based on the July 1st Certificate of Taxable Value growth rate of 8.27% (\$15,161,685,4892) at a millage rate of 7.1172. The City budgets approximately 96% of the gross receipts to account for early payment discounts.
311101	Ad Valorem Taxes-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31, of any given year. Total revenue received in this category is minimal when compared to the total ad valorem taxes collected.
312510	Ins Premium Tax-Fire	These are revenues provided by the State to help fund Fire Pensions per F.S. 175. The revenues are generated based on a tax on property and casualty insurance policies.
312520	Ins Premium Tax-Police	These are revenues provided by the State to help fund Police Pensions per F.S. 185. The revenues are generated based on a tax on property and casualty insurance policies.
314100	Utility Tax-Electricity	This revenue line item is derived from a 10% tax levied on each customer's electric bill within the corporate limits of the City.
314300	Utility Tax-Water	This revenue line item is derived from a 10% tax levied on each customer's water bill that receives service within the corporate limits of the City.
314400	Utility Tax-Gas	This revenue line item is derived from a 10% tax levied on each customer's gas bill that receives service within the corporate limits of the city.
315100	Communication Service Taxes	This is the combined revenues of what was formerly the Franchise Fees Telephone, Franchise Fee Cable, and Utility Tax Telecommunications. The taxes are collected by the State of Florida and remitted to the City on a monthly basis. The State of Florida releases projections for this revenue account late June/ early July of each year.
316000	Local Business Tax	This revenue source is derived from all businesses that operate within the City. The fees for the various types of businesses are set by ordinance. Per Florida Statutes, Local Business Tax Fees can be increased every other year by no more than 5%.
322100	Building Permits	Permits must be issued to any individual or business that does construction work within the corporate limits of the City. These permits are issued for construction, such as electrical, plumbing, structural, mechanical, etc.
322101	Open Permit Search	This fee was implemented to help cover the costs of research and analysis on whether open permits exist for a house undergoing a transfer of ownership. This fee, per address, is usually paid by the title company involved in the transfer. Fee includes expedited lien search.
322110	Permits Surcharge	This surcharge pertains to permit fees. If permit is building related revenue will go to Building Program, and if it is planning and zoning related it will go to the Planning Program. Funds are for technology upgrades that will enhance building development related customer service.
322111	Expired Permits/Revisions Bldg	Fees for renewal of expired permits and building plan revisions.
322112	OT Inspection Fee	This is a permit fee for weekend inspections performed by inspectors; the requests are made by the project manager/developer.
323100	Fran Fee-Electricity	This revenue line item is derived from a 6% charge on each customer's electric bill within the corporate limits of the City.
323400	Fran Fee-Gas	This revenue line item is derived from a 6% charge on each customer's gas bill within the corporate limits of the City.
323700	Fran Fee-Solid Waste Res	Fees charged per the solid waste agreement with the City's franchise waste hauler for residential single-family curbside service.
323701	Fran Fee-Solid Waste Comm	Fees charged per the solid waste agreement with the City's franchise waste hauler for commercial solid waste services.
323702	Fran Fee-Solid Waste Roll Off	Fees charged per the solid waste agreement with the City's franchise waste hauler for roll-off solid waste services.
323703	Fran Fee-Solid Waste Res Dmst	Fees charged per the solid waste agreement with the City's franchise waste hauler for multi-family residential container (dumpster) service.
323705	Textile Recycling Revenue	This line item is to account for a franchise revenue agreement for textile recycling services.
323900	Fran Fee-Towing	Revenues generated from the City's Towing Franchise agreement for towing within the city limits.
325200	Fire Protection-Current	This revenue source was implemented in FY 05. The latest rate study was completed in November 2022. The proposed rates are set at full cost for the provision of fire protection service. The annual amount is derived from property owners by the following categories: Residential-single and multi-family \$479.21 per household, Mobile Homes \$221.44 per unit, Commercial \$0.7329 per sq. ft., Industrial/Warehouse \$0.1794 per sq. ft. and Institutional \$0.3751 per sq. ft., capped at 100,000 sq. ft. The amount budgeted is based on data provided by the Broward County Property Appraiser's Office.
325201	Fire Protection-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31 for any given year. Total revenue received in this category is minimal when compared to the total Fire Protection Assessment collected.



General Fund Budget Justification—Revenues

Object #	Account Description	Justification
329101	Garage Sale Permits	This revenue is generated from permit required in order to have a garage sale within the City.
335120	State Revenue Sharing- Proceeds	State of Florida distributes revenues collected to local governments per the 1972 Florida Revenue Sharing Act. 82% of the revenues received are from sales and use tax collections and are included in the General Fund and 18% are from the fuel tax on motor fuel and are included in the Street Maintenance Fund. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
335140	Mobile License Tax	This revenue source is derived from the annual license tax that is levied on park trailers and mobile homes. This tax ranges from \$20 to \$80 each which the County remits to the State and then remitted back to the local government based on a predetermined formula.
335150	Alcohol Beverage License Tax	This tax is levied on the sale of various alcoholic beverages in the City which is remitted to the State and refunded to the City based on a predetermined formula.
335180	Local Gov't Half-Cent Sales Tx	Authorized in 1982, this program generates the largest amount of revenue for local governments state-shared revenue sources. This revenue source is represented by one half of the revenue generated by the additional 1% sales tax which is distributed to counties and cities based on a population formula. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
335210	Firefighter Supplemental Comp	This is derived from state revenue sharing and is reimbursed to the City on an as available basis for educational costs associated with firefighters.
335492	Fuel Tax Refund	The City is required to pay State taxes on its original fuel purchases. Since the City is a tax exempt organization, reimbursement is submitted on a monthly basis for the State taxes.
337400	Loc Grant-Brow Cty Shuttle Bus	The City has an existing Interlocal Agreement with Broward County Transportation Services (Community Bus Service) that helps fund the City's local routes. The bus service has a total of three routes which operates five days per week, 12 hours per day and connects with the Broward County Mass Transit System.
337602	Loc Grant-Children Svc Council	Fees collected from participants for registration and the fee amount determined for the program using the Children's Services Council Sliding Fee Schedule, and revenue provided by the Maximizing Out of School Time (MOST) Grant. Funder: Children Services Council.
338200	County Occupational Licenses	All businesses in the City of Miramar must also pay the County Business Tax in order to operate a business within Broward County.
338350	School Resource Officers	This revenue is derived from services of police officers assigned to a specific schools per an Interlocal Agreement between the Broward County School Board and the City. In addition, the City expanded this program to include one School Resource Officer to serve the City's charter schools, which provides the same match as the public schools.
341297	Pmt in Lieu of Taxes-Util Fund	This represents a portion of the approximate equivalent in property taxes generated from utility fund's property assets.
341302	Admin Fee -Sanitation	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341303	Admin Fee-Solid Waste Com	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341304	Admin Chg to Utility Fund	These are fees charged to the Utility Funds to reimburse the costs for services provided by the General Fund activities.
341307	Admin Fee-SW Res Curb	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341308	Admin Fee-SW Res Dmst	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341309	Admin Chg to Stormwater	These are fees charged to the Enterprise Fund, Stormwater Management, to reimburse for costs of services provided by General Fund activities.
342120	Police Admin Fees	This represents fees that the City charges for the reproduction of police reports and other like items. Revenue is forecast based on prior years and anticipated actual amounts.
342130	Alarm Registration Fees	This represents fees that the City charges to residential and commercial establishments that have burglar alarms within the City Limits.
342136	Short-term rental registr. fee	Charges for initial registration and annual registration fee for short term rental properties.
342160	Notary Services/Copies/Records	Notary services, existing building plan copies, and certified documents provided by City staff.
342510	Fire Inspection Fees	This revenue source is to cover the costs for annual fire inspections at residential and commercial establishments within the corporate limits of the City. In the event the business does not pass the inspection, they are required to do a reinspection with an additional fee. This revenue source is also assessed for necessary and reasonable costs incurred by the City in connection with responding to, investigating, mitigating, abating, cleaning, and removing the release of a hazardous substance.



General Fund Budget Justification—Revenues

Object #	Account Description	Justification
342600	Ambulance Fees	These fees are charged for Fire-Rescue's Emergency Medical Services (EMS) to transport patients to the hospital.
343900	Development Review Fees	These are fees charged to developers for costs associated with the interdepartmental review of new development proposals such as site plans and plats.
346910	Child Care Fees	This revenue source is from registration and fees collected to cover the cost for providing child care services.
346912	Adult Day Care Fees	Revenues associated with providing Adult Day Care services.
346913	Adult Day Care-Long Term Care	This represents the revenue collected from Long-Term Care Insurance agreements.
347210	Summer Program	This account is to account for revenues from Parks and Cultural Affairs summer camp tuition fees.
347260	Contracted Programs	City's revenue collected from contractual classes and programs offered at the City's various Park locations and Social Services programs, such as programs at Miramar Youth Enrichment Center, Sunset Lakes, Mir Regional Park, Aquatics-West, Ansin, Athletics and Vizcaya Park, as well as funds received from Broward County for the provision of senior transportation to seniors who are physically unable to access normal modes of public transportation to a nutritional site.
347270	Admission Fees	Admission fees for weekends and holidays at Regional Park and Ansin Sports Complex.
347271	Aquatic Fees	Fees for swimming-class registrations and pool admission as well as Funbrella rentals at Miramar Regional Aquatic Complex and Miramar Aquatic Center.
347280	Rec Activities-MYEC	Yearly membership fees to utilize facility amenities such as game room, weight room and computer labs at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin and Vizcaya Park.
347284	Rec Activities-Track Meet	Athlete registrations for track meets at Ansin Sports Complex.
347285	Rec Activities-Parking Fees	Fees collected from events through Rentals, Special Events, and Agreements at the City's various Parks locations.
347296	Athletic Programs	This revenue provides support to the Athletics Program, competitions & events.
347299	Holiday Camps	Winter and Spring Camp registration fees at the Miramar Youth Enrichment Center, Ansin Sports Complex, Aquatic Complex and Vizcaya Park.
347304	Banquet Hall Service Fee	This revenue account records revenues resulting from a service charge on all Banquet Hall Service items.
347308	Registration Fees-EDU Programs	These fees are collected from participants in educational programs.
347309	General Concessions	Concession vendor registration fees collected for events at Ansin Sports Complex and Regional Park.
347310	Concession-Food	This revenue account is used to record revenues from concession sales of food.
347311	Concession-Beverage	This revenue account is used to record revenues from concession sales of non-alcoholic beverages.
347312	Concession-Alcohol	This revenue account records revenues from concession sales of alcoholic beverages.
347313	Catering-Food	This revenue account records revenues from sales of food at events which are priced for the client as "a la carte" and not as a package price.
347314	Catering-Beverage	This revenue account records revenues from sales of non-alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347315	Catering-Alcohol	This revenue account records revenues from sales of alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347316	Reception Package	To account for revenue related to package sales (weddings, breakfast, etc.).
347320	Food & Beverage Svcs	This revenue account records revenues from rentals of linen and décor in Food and Beverage Services.
347330	Food & Bev Staff- Reimbursable	This revenue account records revenues received from rental clients to pay for reimbursable labor for rental events such as servers and bartenders in Food and Beverage Services.
347337	Group Sales Svcs Fee	Fees collected from tickets for Afro Carib Event through various ticket vendors.
347339	Ticket Sales	Revenue from ticket sales at various City facilities and events.
347341	Ticket Printing Fee-For Profit	This revenue account serves to record revenues received from ticket printing fees charged to renters as per Commission approved Price List and embedded in rental contracts.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
347346	Facility Ticket Fee	This revenue account serves to record revenues received from Facility Fee charged per ticket for all ticket types (except lap tickets and administrative comps) as embedded in contracts.
347350	Souvenirs	This account is used to budget for revenues as a result of sales of souvenirs.
347351	Merchandise Sales	Fees collected from sale of Afro Carib Event memorabilia.
347371	Production Staff Reimbursable	This revenue account serves to record revenues received as a reimbursement for as-needed production staff charges for rental productions.



General Fund Budget Justification—Revenues

Object #	Account Description	Justification
347372	Production Equipment Rental	This revenue account serves to record revenues received from Production Equipment rented by MCC to renters at their option at rates embedded in contracts.
347374	Production Svcs Fee	This revenue account is to record revenues received from Production Service charges calculated based on a percentage of production costs (minimum of \$200).
347375	Production Svcs Incidental	This revenue account serves to record revenues received from Production Service charge for incidentals as per Commission approved price list and at rates embedded in contracts.
347385	Theater Addtl Srvc Fire Marsha	This revenue account records revenues received from additional Fire Marshall services through MCC.
347386	Theater Insurance	This revenue account records revenues from rental clients who purchase the required event insurance through MCC.
347405	Special Events Fees	Vendor registration and application fees for private-promoter events.
347410	Vendor Registration & Sponsors	Vendor registration fees and sponsorships for City special events.
349000	Lien Research	This revenue is charged to cover the costs for lien research which is primarily done when property changes ownership, and to cover the costs for validation of lien search certification.
349001	Passport Services	This account represents revenue derived from fees collected for US passport services.
349003	Other Charges and Svcs	These revenues are related to charges for services that have not been categorized elsewhere.
349004	Garage Condo Fees	This revenue is derived from fees related to Miramar Town Center parking garage for NSU and Broward College. These funds are earmarked for the employee holiday celebration.
349010	Vending Services	The Contractor pays to the City a commission as a percentage of gross sales collected from the vending machine. These funds are earmarked for the employee holiday celebration.
349018	Lease Revenue - Building	Revenue recognized from renting of space at the library building by Nova University per GASB 87.
349019	Lease Revenue - Towers	Revenue recognized for renting of space by telecom companies on City communication equipment or rental of land with their own telecommunication equipment per GASB 87.
351500	Traffic Court Fines-General	This revenue source is a reimbursement from Broward County for the traffic violations issued by Miramar Police Department.
351502	Civil Penalty Surcharge	Revenues collected will be used for technological enhancements utilized by code enforcement.
354100	Local Ordinance Violations	This revenues source is generated when a property or vehicle owner violates Miramar City code.
354101	Broward County Parking Fines	This represents the City's portion of parking fines collected from Broward County.
354102	City Code Violations	This represents assessments of City Code violations.
354103	Building Code Violations	This revenue is generated from City/Building Code Violations; These funds may be used to demolish future unsafe structures.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361102	FLCLASS Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361103	FLSTAR Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361108	Interest Income - Building	Government Accounting Standard Board, Statement Number 87 (GASB 87) requires that the interest component implicit in lease agreements that meet the reporting criteria of GASB 87 be recognized as interest income.
361109	Int-Other	Investments are maintained to allow 100% of available funds to be invested at all times. The factors that determine forecasting revenue for this line item are the anticipated interest rate and Pooled dollars available for investment.
361110	Interest Income - Towers	Government Accounting Standard Board, Statement Number 87 (GASB 87) requires that the interest component implicit in lease agreements that meet the reporting criteria of GASB 87 be recognized as interest income.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
362100	Rental - Multi Svc Ctr	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center.
362100	Rental Revenue - MYEC	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362102	Rental-Police Range Master	This revenue source is generated from Range Rental fees and reimbursement from Federal Government for rental cars.



General Fund Budget Justification—Revenues

Object #	Account Description	Justification
362200	Rental-Park Fields	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
362204	Rental-Amphitheater	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362205	Rental-Theater	For rental of the theatre at the Cultural Arts Center.
362209	Rental-In House Equip-Banquet	This revenue account is used to record revenues from rental of in-house equipment to banquet hall rental clients.
362215	Rental-Banquet Hall	This revenue account is used to record revenues from banquet hall rental fees.
362217	Rental-Small Wares	This revenue account is used to record revenues from rental of plates, china, silverware, glassware, serving pieces, and similar portable small items to banquet hall rental clients.
362301	Bldg Rental-General	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
364100	Disp of Fixed Assets-Gov't	Revenues generated from on-line and live auctions of vehicles, equipment and items declared a surplus.
366210	Prog Support-MCC Presents	This account is used to track revenue from CARE programs.
366212	Prog Support-Education	Revenues received from the Miramar Cultural Trust.
366216	Prog Support-Public Art	This revenue acct collects funds specifically allocated to support the development, maintenance, and promotion of public art projects.
366430	Waste Reduct Ed Contr-Roll Off	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366431	Solid Waste Contract Mgmt Cont	Per the franchise agreement with Wastepro, this represents funds from Wastepro to fund the City's Solid Waste Program in the Public Works Department.
366432	Waste Reduction-Comm	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366433	Waste Reduction-Res Curb	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366434	Waste Reduction-Res Dmst	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366436	Public Education Waste Pro	This revenue source is derived from contributions from the City's franchise hauler to fund Citywide educational services related to solid waste and recycling.
369900	Miscellaneous Revenue	This is for revenues that cannot be classified in another revenue line item.
369900	Miscellaneous Revenue	This account represents miscellaneous revenue.
369910	Reimbursed Expenses-General	Reimbursement for overtime worked on Task Force operations.
369911	Reimbursed Expenses-Fire	Reimbursement for overtime worked on Task Force operations.
369915	P-Card Rebates	Revenues generated from rebates from purchases made by utilizing the City's Purchase Card program.
369921	Cost Avoidance Collection-Res	This revenue source is derived from reductions in the disposal cost for residential single-family curbside service.
369923	Cost Avoidance Coll-Commercial	This revenue source is derived from reductions in the disposal cost for commercial solid waste services.
369925	Cost Avoidance Coll-Res Dmpstr	This revenue source is derived from reductions in the disposal cost for multi-family dumpster solid waste services.
369930	SW and Recy Liquidated Damages	This revenue source is derived from penalties imposed for non-performance of contractual terms.
369935	Community Engagement Program	This revenue is for the new Community Engagement Program.
381005	Trfr Fr Billboard Rev Fund	Revenues transferred from Billboard Revenue Fund.
381145	Trfr Fr Pol Outside Svcs Fund	Transfer from Police Outside Services fund for the administrative fee charged and collected from each detail worked.
381162	Trfr Fr Fed Grant Fund	Dedicated grant revenue for Public Works transportation and Senior Services expenses for the Older Americans Act Grant, CARES COVID grant reimbursement and American Rescue Plan Act.
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the 2012 Transportation Improvement Revenue Note, Taxable Special Obligation Refunding Bonds, Series 2021, 2017 CIP Loan, Capital Improvement Revenue Bonds Series 2015 and 2013 CIP Revenue Bond.
383100	Capital Lease Proceeds	This line item is for the \$8 million capital lease proceed revenue for the lease-purchase of ten (10) fire-rescue heavy apparatus and vehicles.



General Fund Budget Justification—Revenues

Object #	Account Description	Justification
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.



Career Day Visit at Fire Station 84

General Fund Expenditure Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<i>Personnel Services</i>						
601100	Elected Officials Salaries	\$ 180,111	\$ 180,111	\$ 180,300	\$ 180,300	\$ 180,300
601101	Car allowance	31,200	31,200	39,000	39,000	39,000
601102	Commission Stipend	40,000	40,000	50,000	50,000	50,000
601200	Employee Salaries	65,530,993	72,423,476	79,043,968	78,972,216	85,541,264
601201	Salary Attrition	—	—	(500,000)	(500,000)	—
601205	Lump Sum Payout - Accrued Time	2,803,458	3,051,769	2,696,300	3,440,700	3,130,700
601210	Non-Pensionable Earnings	252,748	333,181	—	46,100	—
601215	Communication Stipend	361,109	397,937	434,500	434,500	450,000
601220	Longevity Pay	509,373	551,497	567,500	567,500	586,000
601250	Firefighters-F.S. 112.816	50,000	75,000	25,000	25,000	25,000
601310	Special Duty Pay	—	—	2,600	2,600	2,600
601390	Overtime-Court Time Pay	89,933	131,172	145,300	145,300	145,300
601400	Overtime-General	6,542,069	6,226,451	4,255,800	6,132,200	4,371,200
601402	Overtime-Special Events	77,337	149,429	75,200	357,500	85,200
601405	Overtime-SWAT	39,868	61,936	45,400	45,400	45,400
601410	Overtime-Holiday	1,368,341	1,497,354	1,285,900	1,307,700	1,287,400
601411	Overtime-Reimbursable	253,153	283,682	308,000	308,000	308,000
601412	Overtime-Emergency	51,694	11,233	—	—	—
601560	VEBA Accrued Time Payout	2,082,750	1,264,734	1,600,000	1,600,000	1,600,000
601561	Drop Transfer	1,254,321	936,354	1,148,900	1,615,900	1,148,900
602100	FICA & MICA	5,717,231	6,241,191	6,603,900	6,626,700	7,133,358
602210	Pension-General	3,379,870	3,206,235	3,606,000	3,606,000	4,326,800
602220	Pension-Police	9,173,812	9,163,095	9,669,300	9,669,300	10,790,000
602230	Pension-Fire	9,701,748	9,159,132	9,946,400	9,946,400	11,208,300
602235	Pension-Senior Mgmt	2,556,501	3,000,004	3,272,500	3,272,500	3,862,600
602240	Pension-FRS	87,884	95,469	123,600	123,600	128,000
602245	Pension-Retiree	160,916	168,506	182,900	182,900	172,900
602260	Pension-401	94,261	185,913	187,900	187,900	224,100
602265	Pension-457	650,752	715,392	829,560	829,560	1,008,600
602300	Pmt In Lieu Of Insurance	312,910	361,033	381,200	381,200	381,100
602304	Health Insurance-PPO	1,434,296	1,642,033	1,322,600	1,333,400	1,160,900
602305	Health Insurance-HMO	6,494,416	6,434,147	6,370,900	6,362,500	5,603,700
602306	Dental Insurance-PPO	242,893	245,078	253,300	252,900	264,400
602307	Dental Insurance-HMO	45,395	44,939	56,900	56,900	55,900
602308	Long-Term Care Insurance	—	—	4,500	4,500	1,100
602309	Basic Life Insurance	225,535	393,993	285,400	285,100	253,100
602311	Long-Term Disability Ins	179,208	45,426	447,900	447,400	484,300
602312	HDHP Aetna	1,174,251	1,487,836	1,282,000	1,319,800	1,417,300
602313	HSA Payflex	213,850	276,600	267,200	267,200	332,800
602314	IAFF Health Insurance	1,998,119	2,130,495	2,428,200	2,428,200	2,549,900
602315	GAME Retiree Health & Dental	244,209	247,940	272,100	272,100	252,100
602316	PBA Retiree Health & Dental	422,819	407,350	478,200	478,200	428,200
602318	NonRep Retiree Health & Dental	446,009	524,671	408,600	408,600	418,600
602319	IAFF Retiree Stipend	32,104	32,340	33,000	33,000	33,000
602320	PBA Retiree Stipend	414,525	451,210	420,000	420,000	470,000
602321	GAME Retiree Stipend	42,250	46,470	46,100	46,100	46,100
602322	Non-Rep Retiree Stipend	229,781	218,898	240,000	240,000	230,000
602400	Workers' Compensation	4,802,716	4,444,434	4,878,600	4,878,600	4,663,000
602600	OPEB	500,000	500,000	500,000	500,000	—

General Fund Expenditure Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
	<i>Sub-Total</i>	132,496,720	139,516,346	146,202,425	149,630,478	156,896,422
	<u>Operating Expense</u>					
603101	Legal Svcs-City Commission	55,051	62,887	67,800	67,800	67,800
603102	Legal Svcs-Ofc of the City Mgr	109,690	22,340	22,500	22,500	22,500
603103	Legal Svcs-Procurement	62,955	31,443	33,900	33,900	33,900
603104	Legal Svcs-Bldg, Plan & Zoning	47,240	78,562	84,700	84,700	84,700
603105	Legal Svcs-Parks & Recreation	42,127	20,962	22,600	22,600	22,600
603106	Legal Svcs-Public Works	52,330	26,157	28,200	28,200	28,200
603107	Legal Svcs-Police	84,107	62,887	67,800	67,800	67,800
603121	City Attorney Svcs	234,355	419,061	451,800	451,800	451,800
603128	Legal Svcs-Labor Related	149,860	167,606	180,700	180,700	180,700
603133	Medical Director Fees	50,000	50,000	50,000	50,000	55,000
603134	Prof Svcs-Marketing	7,030	33,079	10,800	10,800	10,800
603140	New Hire Screening	24,083	31,081	36,800	34,050	34,300
603141	Existing Employee Screening	66,300	86,604	93,550	96,250	105,100
603150	Information Technology Svcs	602,235	497,351	919,000	907,350	934,000
603183	Accreditation Fees	7,480	10,994	12,200	9,730	12,800
603190	Prof Svcs-Other	2,972,202	3,310,909	2,617,457	2,785,124	2,435,701
603192	Consulting Svcs	185,886	117,519	298,712	486,718	304,400
603200	Audit Fees	162,903	209,021	394,000	382,327	444,000
603301	Court Appear & Trans Fee	29,362	19,597	25,000	50,132	30,000
603400	Contract Svcs-Other	1,466,607	1,602,909	1,607,802	1,880,721	1,673,820
603401	Janitorial Svcs	718,273	699,484	803,175	790,277	987,017
603404	Air Condition Svcs	65,843	152,056	101,800	114,100	101,800
603407	Board up Svcs	2,144	1,335	2,000	4,600	2,000
603420	EMS Billings & Collections	152,315	324,293	400,000	400,000	406,500
603425	Software License & Maint	689,924	752,009	1,191,418	1,368,116	1,334,200
603455	Security Svcs	133,134	242,271	243,000	367,191	333,000
603459	Crossing Guards	562,650	545,601	620,000	619,700	620,000
603460	Landscape Svcs	1,682,823	1,734,052	1,805,060	1,891,240	2,725,525
603463	Tree Trimming Program	35,175	35,350	50,000	400	50,000
603470	Temporary Help	62,538	46,006	21,300	30,288	17,200
603474	Holsen Concessions Buyout	—	66,560	150,000	150,000	150,000
603480	Artist Contract	35,910	49,760	45,300	45,300	45,300
603501	Travel-Investigations	2,586	7,839	5,000	5,000	7,000
603503	Arson Investigation	—	—	700	700	700
603601	Firefighters Pension Benefits	1,335,757	2,128,056	1,350,000	1,350,000	2,300,000
603602	Police Officers Pension Benef	1,278,916	1,521,206	1,350,000	1,350,000	1,700,000
604001	Travel & Training	289,242	441,112	471,400	555,382	637,250
604002	Youth Advisory Council	—	29,618	30,000	30,000	30,000
604100	Communication Svcs	31,506	34,193	84,300	53,139	85,100
604105	Internet-Computer Lab	6,195	5,951	6,300	6,300	6,500
604200	Postage	85,927	90,299	148,600	154,484	148,400
604300	Water/Wastewater Svcs	619,773	657,156	699,300	699,300	904,500
604301	Electricity Svcs	1,595,964	1,603,539	1,904,400	1,829,400	2,208,700
604302	Gas-Propane	34,271	38,866	22,800	38,700	23,200
604311	Street Lights	941,513	980,236	980,700	980,700	1,006,200
604400	Leased Equipment	26,818	33,717	37,660	25,660	27,660
604401	Rental Vehicles	82,101	76,785	90,500	92,100	120,000
604403	Leased Building	16,020	59,516	219,000	210,083	219,000



General Fund Expenditure Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
604405	Leased Motorcycles	84,780	74,774	88,000	80,000	88,000
604451	Expenditure Lease – Equipment	24,643	94,273	—	—	—
604453	Expenditure -Subscription	—	581,918	—	—	—
604500	Risk Internal Svcs Charge	1,668,401	1,397,900	1,313,100	1,313,100	1,181,700
604550	Health Ins Internal Serv Chg	1,741,500	1,661,800	1,708,500	1,708,500	848,100
604610	Fleet Internal Svcs Charge	2,129,000	2,783,500	3,388,500	3,388,500	2,733,400
604611	Vehicle Rehab & Enhance	26,024	67,347	42,000	48,816	42,000
604612	Vehicle Ancillary	8,486	16,321	16,500	20,500	16,500
604613	Vehicle Detail	5,812	3,988	6,550	5,550	5,100
604614	R&M Motorcycle	457	98	3,000	1,200	3,000
604620	R&M Buildings	84,240	87,620	95,900	85,566	97,100
604621	Painting	2,805	10,341	6,200	11,200	8,000
604624	Solid Waste Container Maint	—	—	3,000	—	3,000
604625	R&M Equipment	64,422	67,411	68,700	83,262	68,700
604630	R&M Electric	50,670	57,929	62,700	52,700	62,700
604640	R&M Machinery	41,999	61,085	71,500	71,318	86,200
604645	R&M Radios	155,791	157,721	171,828	189,589	220,400
604650	R&M Office Equip	—	—	1,500	1,500	—
604665	R&M Air Conditioning	54,401	93,600	75,000	89,900	75,000
604666	R&M Street Lights	45,101	11,434	10,000	20,000	10,000
604667	R&M Streets	51,571	25,444	45,000	49,000	45,000
604668	R&M Aquatics	56,620	43,528	41,500	41,756	38,900
604669	Landscape & Irrigation	206,852	248,654	288,300	223,407	291,300
604671	Park Maintenance	421,370	427,333	420,000	442,257	420,000
604672	Street Row & Median Maint	17,062	17,120	15,800	15,800	15,800
604689	Water/Sewer Affordability Program	—	—	200,000	200,000	200,000
604696	Homeowner Preservation Program	—	—	—	80,000	—
604700	Printing & Binding Svcs	124,948	151,795	176,900	194,333	173,400
604740	Ordinance Codification	9,891	4,373	12,700	12,700	13,400
604820	Safety Education	1,008	946	1,100	1,100	1,100
604825	Crime Prevention	5,460	5,819	5,000	4,700	5,000
604826	Miramar 70th Anniversary	—	—	—	—	300,000
604829	Mothers Day	—	—	—	25,773	—
604830	Art Festival	—	14,972	50,000	21,013	50,000
604834	Black British Celebration	—	—	25,000	43,115	25,000
604835	Reggae Month	—	—	25,000	25,000	25,000
604839	Memorial Day Event	—	5,996	10,000	1,455	10,000
604840	September 11 Memorial	—	513	5,000	5,000	5,000
604841	Men's Summit	—	—	50,000	12,763	50,000
604842	Latin Music Festival	74,693	139,053	125,000	152,603	125,000
604843	Juneteenth Event	49,512	73,554	75,000	93,397	75,000
604844	Halloween at River Run Event	40,620	43,181	50,000	43,931	—
604845	Afro-Caribbean Event	139,567	150,000	150,000	195,000	150,000
604846	Miramar Invit. Track Meet	50,000	—	—	—	—
604848	Easter Eggstravaganza	48,438	57,008	50,000	53,533	50,000
604849	Miramar NACAC New Life Inv.	80,360	—	50,000	—	50,000
604850	Explorer & Recruitment	1,676	958	6,600	6,600	6,600
604851	Holiday Lighting Event	18,403	49,100	50,000	34,280	50,000
604852	Miramar Day	26	—	—	—	—
604853	Independence Day-4th of July	51,319	99,239	75,000	75,000	100,000

General Fund Expenditure Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
604855	Caribbean Amer. Heritage Celeb	75,184	57,136	25,000	25,000	25,000
604857	Athletic Sporting Events	41,931	40,452	85,000	82,686	85,000
604858	Black History Celebration	53,990	91,985	100,000	98,337	100,000
604860	Economic Developmnt Activities	39,574	121,062	88,500	112,264	312,051
604861	Holiday Decorations (5 sites)	44,925	137,295	250,000	234,500	250,000
604865	Community Garden	9,023	11,657	13,000	13,000	13,000
604867	Shirley Branca Fall Festival	29,508	120,653	60,000	8,911	60,000
604870	Public Education	81,961	14,251	30,000	18,830	30,000
604875	Citizenship Drive	—	—	25,000	—	25,000
604876	Turkey Giveaway & Health Fair	—	30,000	30,000	42,433	60,000
604877	Back to School Event	—	11,863	10,000	14,000	10,000
604878	Haitian Heritage	45,681	59,045	25,000	24,431	25,000
604879	Burger & Brew	11,509	36,121	30,000	66,000	30,000
604880	Chamber of Commerce Events	14,028	13,020	15,000	15,000	50,000
604882	Martin Luther King Parade&Even	—	43,806	50,000	35,287	50,000
604883	Veteran's Day	2,691	3,000	3,000	2,387	3,000
604884	Halloween	—	—	—	—	50,000
604886	Jamaican Independence Day	108,171	161,184	100,000	130,000	100,000
604889	Marketing & Promotions	295,030	364,495	473,550	363,638	457,500
604890	Special Events-Other	419,980	614,731	181,500	904,730	386,000
604891	Theatre Productions	681,814	662,679	739,900	943,000	739,900
604892	Art Gallery	34,945	48,376	49,900	49,900	49,900
604894	Women's Empowerment	—	43,155	50,000	3,000	50,000
604895	New Year's Event	950	104,711	75,000	167,000	75,000
604897	Miramar Family Night	75,900	29,844	75,000	49,000	75,000
604898	Sports & Entertainment	27,879	32,457	40,000	38,412	40,000
604900	Kite Festival	38,971	71,876	75,000	93,000	75,000
604901	Credit Card Svcs Fees	13,576	17,760	23,500	18,500	23,500
604902	P-Card Service Fees	7,116	—	10,000	10,000	10,000
604905	Bank Svcs Charges	22,958	25,393	36,000	36,000	36,000
604908	Legislative Expense	—	—	7,000	2,477	7,000
604909	Election Costs	—	253,213	—	—	300,000
604910	Advertising Costs	245,908	245,877	358,800	352,067	365,200
604916	Administrative Expense	95,490	156,560	103,250	153,640	103,350
604917	Volunteer Administrative Exp	692	1,613	2,000	1,500	2,000
604918	Commission Initiatives	257,174	254,618	250,000	323,323	250,000
604919	CARE Program Initiatives	—	—	50,000	6,000	50,000
604920	License & Permit Fees	38,105	44,507	60,925	27,181	45,725
604925	Parking Garage Condo Fees	185,340	238,000	190,000	208,000	190,000
604930	Record Storage Charges	47,806	48,824	55,000	54,724	55,000
604931	Recording Fees	4,816	16,805	20,275	20,275	21,500
604950	Employee Awards	81,990	45,492	63,200	65,870	63,400
604952	Expenditure Interest-Equipment	5,220	19,571	—	—	—
604957	Expenditure -Subscription Prin	—	317,983	—	—	—
604958	Expenditure -Subscription Int	—	5,263	—	—	—
604965	Special Magistrate	12,000	12,375	17,400	31,700	26,600
604968	Advocacy	—	—	—	—	500,000
604978	Down Payment Assistance Program	—	—	—	—	120,000
604985	Grant Match	—	—	—	—	800,000
604986	Interest Expense	23,311	19,114	23,400	23,400	10,500



General Fund Expenditure Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
604989	IT Internal Svcs Charge	7,152,900	7,210,541	7,160,400	7,160,400	8,117,800
604990	Pre-School Activities	56,179	50,620	49,050	49,050	47,300
604991	Summer Programs	74,361	60,517	75,000	69,751	125,000
604992	Recreation Activities	24,434	51,794	47,900	49,122	47,900
604993	Field Trips	48,454	65,422	97,465	69,630	98,265
604994	Athletic Activities	25,088	33,790	35,000	35,000	35,000
604995	Special Assessment Expense	18,718	18,734	19,000	19,000	19,000
604997	Other Operating Expenses	54,229	49,014	109,800	104,557	134,600
604998	Contingency	32,703	82,052	1,154,484	116,563	1,288,000
605100	Office Supplies	113,374	117,492	125,500	129,757	128,300
605120	Computer Operating Expenses	13,305	42,396	53,300	51,278	32,200
605220	Vehicle Fuel-On-Site	1,325,416	1,214,549	1,130,400	1,130,400	1,205,500
605221	Vehicle Fuel-Off-Site	146,834	100,581	139,100	126,500	148,100
605225	Equip Gas Oil & Lube	—	—	12,900	10,600	13,600
605230	Program Supplies	113,311	111,711	129,900	137,101	130,900
605235	General Food & Beverage	59,117	53,567	111,900	80,900	151,200
605240	Uniforms Cost	252,916	247,898	306,800	335,044	331,250
605242	Protective Clothing and Shoes	167,294	103,562	165,249	167,542	164,119
605243	Bunker Gear	71,411	156,323	336,836	306,836	152,600
605244	Personal Prop Reimburse	1,118	1,507	2,900	4,500	2,900
605246	Safety Equipment Supplies	12,129	18,484	22,550	21,550	70,450
605247	Janitorial Supplies	121,056	149,532	143,000	144,337	163,000
605249	Solid Waste Containers	8,084	8,648	10,000	—	10,000
605250	Noncap Furn (Item less 5000)	91,409	155,704	115,885	126,204	185,900
605251	Noncap Equip (Item less 5000)	287,645	382,963	436,237	513,253	325,000
605252	Small Tools	22,919	33,531	46,800	39,829	46,800
605253	NonCap Public Art (less 5,000)	—	74,250	—	—	—
605261	Canine Expenses	39,584	15,491	34,000	47,294	24,000
605263	Automotive Supplies	4,229	3,487	6,500	6,500	6,500
605265	Medical Supplies	131,155	154,249	171,600	173,238	200,400
605266	Photography	1,752	2,330	1,600	1,600	5,000
605267	Oxygen	21,423	27,820	30,000	30,000	36,000
605268	Pharmaceuticals	22,166	28,528	34,800	39,800	43,500
605270	Ammunition Expense	199,199	122,286	241,550	216,050	239,300
605280	Chemicals	72,045	55,954	93,000	92,819	93,000
605285	Lab Supplies	329	635	800	575	800
605290	Other Operating Supplies	116,990	123,051	133,372	163,723	131,300
605292	Aquatic Supplies	11,738	8,758	8,800	8,800	8,800
605295	Hurricane Supplies	2,227	12,667	25,000	25,000	25,000
605410	Subscriptions & Memberships	123,589	173,609	179,720	384,704	365,400
605500	Training-General	215,720	220,740	355,060	350,917	325,450
605510	Tuition Reimbursement	105,743	258,615	401,600	409,000	579,500
605600	CM Restricted	—	—	—	—	500,000
	<i>Sub-Total</i>	39,074,487	44,456,701	46,719,270	47,858,204	52,985,833
	<i>Departmental Capital Outlay</i>					
606205	Leased Building	809,804	—	—	—	—
606209	Infrastructure Renovations	36,555	—	—	—	—
606210	Building Renovation	4,995	12,196	—	97,105	—
606211	Minor Building Repairs	403,021	393,952	700,000	1,002,079	—
606303	Traffic Calming	24,500	23,998	75,000	77,522	—



General Fund Expenditure Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
606319	Park Improvement	—	10,988	—	16,948	—
606400	Machinery & Equipment	1,257,344	1,035,504	111,655	1,620,296	556,205
606402	Communication Equipment	23,661	—	—	—	—
606405	Furniture & Fixtures	30,346	361,912	—	383,234	14,000
606440	Vehicles Purchase	—	11,129	—	135,215	8,282,450
606441	Vehicle Replacement Program	2,409,900	2,800,859	4,336,000	4,336,000	5,418,400
606450	Radio Equipment	75,345	80,343	106,600	102,183	95,700
606470	Computer Equipment	43,059	17,468	25,000	306	47,300
606471	Software	85,631	—	—	194,650	120,000
	<i>Sub-Total</i>	5,204,160	4,748,350	5,354,255	7,965,538	14,534,055
<u>Debt Service</u>						
607183	Prin-2017 Motorola Lse-Radio	104,713	—	—	—	—
607184	Prin-2017 BOA M&P Radio Lse	257,933	262,718	284,300	284,300	284,300
607189	Prin-US Bancorp FF SCBA Lease	156,784	161,226	82,300	82,300	—
607191	Prin BOA Siemens Energy Lease	—	206,245	260,800	260,800	277,300
607192	Prin-BOA Fire Rescue Veh Lease	—	—	—	—	830,000
607283	Int-2017 Motorola Lse-Radio Eq	4,687	—	—	—	—
607284	Int-2017 BOA M&P Radio Lse	12,747	7,962	3,100	3,100	3,100
607289	Int -US Bancorp FF SCBA Lease	9,583	5,142	900	900	—
607291	Int BOA Siemens Energy Lease	—	191,756	118,300	118,300	113,300
607292	Int-BOA Fire Rescue Veh Lease	—	—	—	—	234,200
	<i>Sub-Total</i>	546,448	835,049	749,700	749,700	1,742,200
<u>Grants & Aids</u>						
608210	Area Agency on Aging	56,560	61,522	49,500	68,750	49,500
608250	Economic Incentive	2,231	2,069	28,000	15	22,500
608301	MASH Grt Energy Assistance	5,397	4,179	28,900	13,900	28,900
608306	Grants to others	112,821	95,982	151,000	105,827	151,000
608307	Sponsorships	—	—	—	99,000	—
608308	Emergency Assistance Grants	—	—	100,000	100,000	—
608309	Emergency Miramar Assist. Prog	—	—	20,000	55,000	120,000
	<i>Sub-Total</i>	177,009	163,752	377,400	442,492	371,900
<u>Other Uses</u>						
609980	Emergency Preparedness	530,964	23,918	925,000	25,800	925,000
	<i>Sub-Total</i>	530,964	23,918	925,000	25,800	925,000
<u>Appropriated Fund Balance</u>						
609990	Appropriated Fund Balance	—	—	1,937,498	40,900	1,991,060
	<i>Sub-Total</i>	—	—	1,937,498	40,900	1,991,060
<u>Transfers</u>						
691006	Transfer to Economic Dev Fd	—	—	—	—	751,000
691170	Trfr to Affordable Housing Tr	2,000,000	—	—	—	—
691201	Trfr To Debt Svcs	1,162,900	1,090,800	1,252,300	1,252,299	1,237,801
691203	Trfr To CIP Rev Bond	5,089,200	4,861,771	5,493,970	5,504,770	5,493,970
691204	Trfr To Debt Svcs	1,373,700	1,348,700	—	—	—
691205	Trf to Spec.Oblig.Ref Bd 2021	259,800	1,115,800	3,000,100	3,000,100	2,918,300
691395	Trfr To Capital Projects	3,215,350	1,950,000	4,879,600	8,017,479	5,663,037
691410	Trfr To Utility	2,591,451	—	—	—	—
	<i>Sub-Total</i>	15,692,401	10,367,071	14,625,970	17,774,648	16,064,108
Total		\$ 193,722,190	\$ 200,111,186	\$ 216,891,518	\$ 224,487,761	\$ 245,510,578



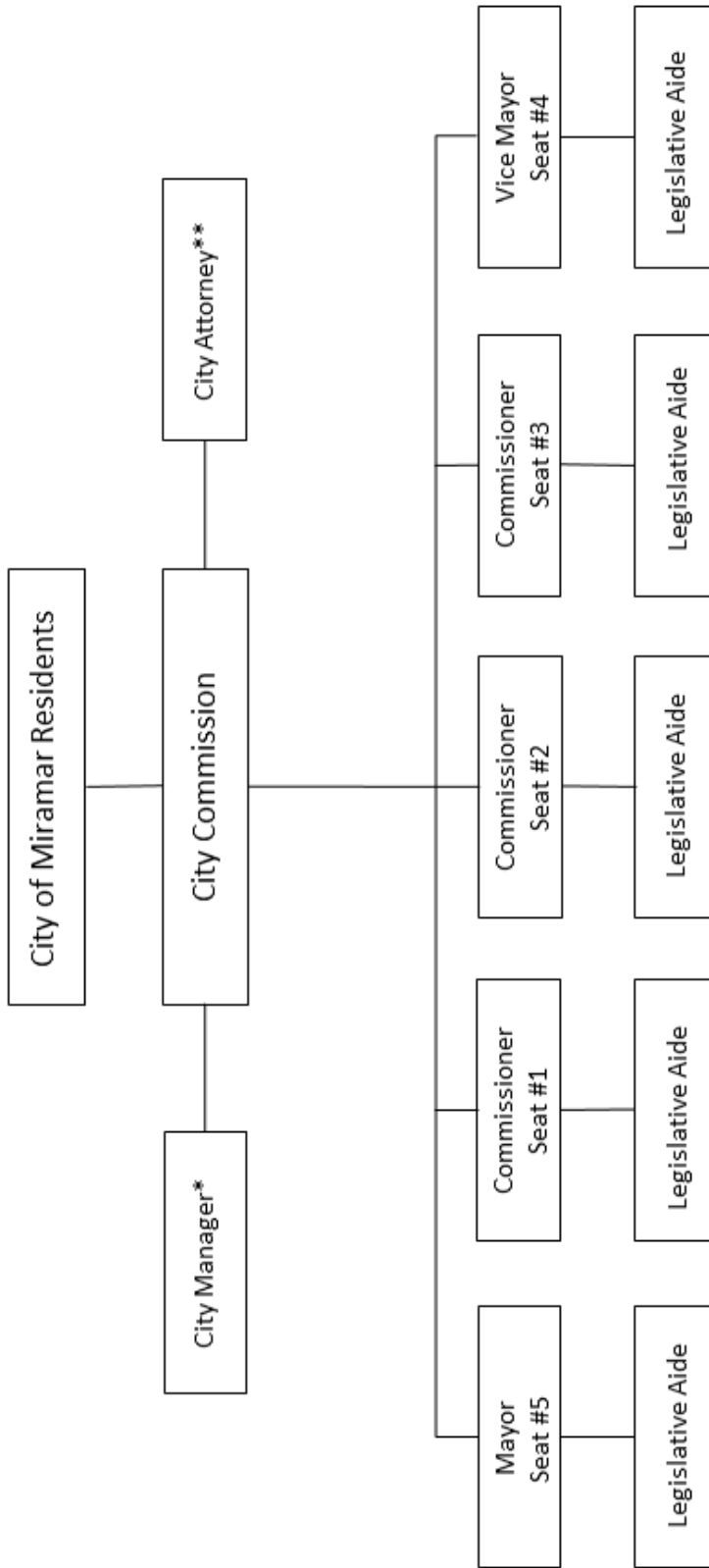


City Commission

Mission

We value the dignity and worth of our citizens and to this end we pledge to continuously improve the quality of life and economic prosperity of our residents by assuring all of our citizens a clean, safe, economically viable and progressive City that is responsive to changing needs.

City Commission Organizational Chart



- Budgeted in the Office of the City Manager
- Budgeted in Legal Department



Department Overview

The City Commission is responsible for adopting the City's policies, ordinances, resolutions and the annual operating and capital improvement budgets. The City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the Commission on policy issues.

The City Commission consists of five elected officials, the Mayor and four commissioners duly elected by the qualified voters of the City as provided by the City Charter. Once a year, one of the commissioners is chosen to be Vice-Mayor. The commissioners are designated seats 1, 2, 3 and 4. All elected persons serve for a four-year term. Elections are held on the first Tuesday of March every two years.

Commission meetings generally are held on the first and third Wednesday of the month. The public can address general concerns during the second meeting of the month. However, individuals wishing to speak on matters that appear on the agenda need only raise their hand to be recognized. Workshop meetings are scheduled when deemed necessary.

As indicated in the Position Detail, this department is comprised of ten full-time budgeted positions.

FY 2024 Accomplishments

- Approved the Fiscal Year 2025 Annual Operating and Capital improvement Budgets.
- Approved the 5-year Capital Improvement Plan.
- Accepted \$9.3M in grant funding during Fiscal Year 2024.
- Approved the following reports:
 - Comprehensive Annual Performance Report (CAPER)
 - Annual Comprehensive Financial Report (ACFR)
 - Community Development Block Grant (CDBG) Annual Action Plan
- Approved the following ordinance amendments:
 - Reasonable Accommodations for Disabled Individuals
 - Adjusted large campus Sign-related Codes
 - Updated the Capital Improvement Elements of the City Comprehensive Plan
- Commission Initiatives:
 - Afro Carib Festival
 - Asian American and Pacific Islander Festival
 - Aviation Expo
 - Black Business Recognition and Hispanic Business Leader Awards
 - Black History meets Reggae Month and ICON Awards
 - Citizenship Drive
 - Apprenticeship Fair
 - Autism Community Resource Fair and Walk
 - Easter Eggstravaganza
 - Henry D. Perry Park Reopening Ribbon Cutting Ceremony
 - Kite Festival
 - Launched Stop the Incinerator Campaign
 - Miramar International Art & Fashion Weekend
 - NACAC Invitational
 - New Year's Eve Pre Ball Drop and Ball Drop
 - National League of Cities (NLC) 100th Bus Tour
 - Hosted NLC Women in Municipal Government

FY 2025 Goals

- Approve the Fiscal Year 2026 Annual Operating and Capital Improvement Budgets.
- Approve the 5-year Capital Improvement Plan.
- Approve the Comprehensive Annual Performance Report (CAPER) and Annual Comprehensive Financial Report (ACFR).

City Commission

Program Revenues, Expenditures and Positions Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program					
City Commission	\$ 1,792,788	\$ 1,777,824	\$ 2,021,525	\$ 2,021,525	\$ 1,957,765
Total	\$ 1,792,788	\$ 1,777,824	\$ 2,021,525	\$ 2,021,525	\$ 1,957,765
Expenditures by Category					
Personnel Services	\$ 1,197,229	\$ 1,156,875	\$ 1,235,225	\$ 1,228,178	\$ 1,188,965
Operating Expense	595,559	620,949	786,300	793,347	768,800
Total	\$ 1,792,788	\$ 1,777,824	\$ 2,021,525	\$ 2,021,525	\$ 1,957,765
Positions by Program					
City Commission	10.00	10.00	10.00	10.00	10.00
Total	10.00	10.00	10.00	10.00	10.00
Position Detail					
Mayor	1.00	1.00	1.00	1.00	1.00
Vice Mayor	1.00	1.00	1.00	1.00	1.00
Commissioner	3.00	3.00	3.00	3.00	3.00
Legislative Aide	5.00	5.00	5.00	5.00	5.00
Total FTE's	10.00	10.00	10.00	10.00	10.00

City Commission FTE's by Program

City Commission

Adopts the City's policies, ordinances, resolutions and annual operating and capital budgets.

FY 24
10.00

FY 25
10.00

City Commission Expenditures by Object Code

City Commission General—001-01-010-511-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 315	\$ —	\$ —	\$ —	\$ —
601205	Lump Sum Payout - Accrued Time	24,635	47,547	—	—	—
602210	Pension-General	—	16,560	32,900	32,900	36,200
602235	Pension-Senior Mgmt	37,400	18,700	21,200	21,200	—
602240	Pension-FRS	87,884	95,469	123,600	123,600	128,000
602260	Pension-401	3,630	—	—	—	—
602265	Pension-457	42,729	41,033	40,560	40,560	42,500
602304	Health Insurance-PPO	41,023	53,538	43,800	43,800	24,700
602305	Health Insurance-HMO	106,186	80,733	78,300	78,300	66,100
602306	Dental Insurance-PPO	4,967	4,919	4,500	4,500	5,100
602307	Dental Insurance-HMO	248	40	200	200	—
602309	Basic Life	1,674	1,750	2,100	2,100	2,200
602311	Long-Term Disability	2,894	410	4,000	4,000	4,100
602312	HDHP Aetna	2,550	20,127	14,100	14,100	11,900
602313	HSA Payflex	—	7,125	3,200	3,200	3,300
602400	Workers' Compensation	42,000	37,400	42,700	42,700	40,800
	<i>Sub-Total</i>	398,136	425,350	411,160	411,160	364,900
Operating Expense						
603470	Temporary Help	—	—	2,500	900	2,500
604301	Electricity Svcs	14,233	12,180	14,000	14,000	14,500
604500	Risk Internal Svcs Charge	14,600	11,900	11,200	11,200	10,100
604550	Health Ins Internal Serv Chg	18,300	17,400	19,200	19,200	5,000
604610	Fleet Internal Svcs Charge	2,900	3,800	4,600	4,600	3,700
604916	Administrative Expense	9,963	15,318	9,500	11,100	9,500
604918	Commission Initiatives	—	(105)	—	—	—
604989	IT Internal Svcs Charge	82,700	83,000	79,900	79,900	78,100
604997	Other Operating Expenses	—	34	—	—	—
605100	Office Supplies	652	914	1,000	1,000	1,000
605290	Other Operating Supplies	(150)	(90)	—	—	—
605410	Subscriptions & Memberships	50,730	60,404	73,100	73,100	73,100
	<i>Sub-Total</i>	193,928	204,755	215,000	215,000	197,500
	Total	\$ 592,063	\$ 630,105	\$ 626,160	\$ 626,160	\$ 562,400



City Commission Expenditures by Object Code

Mayor Messam—001-01-014-511-000-xxxxxx

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 43,411	\$ 43,411	\$ 43,500	\$ 43,500	\$ 43,500
601101	Car allowance	7,800	7,800	7,800	7,800	7,800
601200	Employee Salaries	85,000	89,086	94,253	94,253	94,253
601205	Lump Sum Payout - Accrued Time	—	—	5,000	5,000	5,000
601400	Overtime-General	400	—	—	—	—
602100	FICA & MICA	12,172	13,650	11,700	11,700	11,700
	<i>Sub-Total</i>	148,783	153,947	162,253	162,253	162,253
Operating Expense						
603190	Prof Svcs-Other	442	—	—	—	—
604001	Travel & Training	28,528	40,449	35,000	35,000	35,000
604200	Postage	8	8	600	600	600
604700	Printing & Binding Svcs	175	1,672	4,240	4,240	4,240
604889	Marketing & Promotions	9,205	11,469	16,000	10,000	16,000
604908	Legislative Expense	—	—	5,400	1,277	5,400
604916	Administrative Expense	6,201	10,753	12,500	12,500	12,500
604918	Commission Initiatives	65,091	60,827	50,000	65,623	50,000
604997	Other Operating Expenses	237	2,633	12,180	6,680	12,180
605100	Office Supplies	28	386	600	600	600
605290	Other Operating Supplies	—	—	1,100	1,100	1,100
605510	Tuition Reimbursement	—	—	4,000	4,000	4,000
	<i>Sub-Total</i>	109,916	128,197	141,620	141,620	141,620
	Total	\$ 258,699	\$ 282,145	\$ 303,873	\$ 303,873	\$ 303,873



City Commission Expenditures by Object Code

Commissioner Chambers—001-01-016-511-000-xxxxxx

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 34,175	\$ 34,175	\$ 34,200	\$ 34,200	\$ 34,200
601101	Car allowance	7,800	7,800	7,800	7,800	7,800
601102	Commission Stipend	12,500	12,500	12,500	12,500	12,500
601200	Employee Salaries	138,920	74,570	94,253	94,253	94,253
601205	Lump Sum Payout - Accrued Time	—	—	5,000	5,000	5,000
602100	FICA & MICA	16,155	11,426	11,700	11,700	11,700
	<i>Sub-Total</i>	209,550	140,471	165,453	165,453	165,453
Operating Expense						
604001	Travel & Training	12,779	4,554	18,800	12,800	18,800
604200	Postage	58	—	600	600	600
604700	Printing & Binding Svcs	1,590	1,395	4,240	4,240	4,240
604889	Marketing & Promotions	10,052	5,802	15,700	7,700	15,700
604908	Legislative Expense	—	—	400	400	400
604918	Commission Initiatives	61,152	50,883	50,000	75,000	50,000
604997	Other Operating Expenses	415	982	12,080	4,080	12,080
605100	Office Supplies	1,410	93	600	1,600	600
605290	Other Operating Supplies	884	—	1,000	1,000	1,000
605510	Tuition Reimbursement	—	—	4,000	—	4,000
	<i>Sub-Total</i>	88,340	63,709	107,420	107,420	107,420
	Total	\$ 297,890	\$ 204,181	\$ 272,873	\$ 272,873	\$ 272,873

Commissioner Barnes—001-01-018-511-000-xxxxxx

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 34,175	\$ 34,175	\$ 34,200	\$ 34,200	\$ 34,200
601101	Car allowance	—	—	7,800	7,800	7,800
601102	Commission Stipend	2,500	2,500	12,500	12,500	12,500
601200	Employee Salaries	80,000	88,001	94,253	94,253	94,253
601205	Lump Sum Payout - Accrued Time	—	—	5,000	5,000	5,000
602100	FICA & MICA	10,387	10,821	11,700	11,700	11,700
	<i>Sub-Total</i>	127,062	135,497	165,453	165,453	165,453
Operating Expense						
604001	Travel & Training	1,203	3,889	18,800	18,800	18,800
604200	Postage	28	—	600	600	600
604700	Printing & Binding Svcs	1,158	5,457	4,240	6,940	4,240
604889	Marketing & Promotions	5,980	1,469	15,500	12,800	15,500
604908	Legislative Expense	—	—	400	400	400
604918	Commission Initiatives	26,775	28,835	50,000	50,000	50,000
604997	Other Operating Expenses	—	120	12,180	12,180	12,180
605100	Office Supplies	—	—	600	600	600
605290	Other Operating Supplies	60	—	1,100	1,100	1,100
605510	Tuition Reimbursement	—	—	4,000	4,000	4,000
	<i>Sub-Total</i>	35,204	39,770	107,420	107,420	107,420
	Total	\$ 162,266	\$ 175,267	\$ 272,873	\$ 272,873	\$ 272,873

City Commission Expenditures by Object Code

Vice Mayor Davis—001-01-011-511-000-xxxxxx

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 34,175	\$ 34,175	\$ 34,200	\$ 34,200	\$ 34,200
601101	Car allowance	7,800	7,800	7,800	7,800	7,800
601102	Commission Stipend	12,500	12,500	12,500	12,500	12,500
601200	Employee Salaries	90,983	84,048	94,253	94,253	94,253
601205	Lump Sum Payout - Accrued Time	—	—	5,000	5,000	5,000
601400	Overtime-General	—	348	—	—	—
602100	FICA & MICA	12,486	11,721	11,700	11,700	11,700
	<i>Sub-Total</i>	157,945	150,592	165,453	165,453	165,453
Operating Expense						
604001	Travel & Training	10,901	15,259	18,800	21,800	18,800
604200	Postage	2,220	20	600	600	600
604700	Printing & Binding Svcs	1,313	98	4,240	4,560	4,240
604889	Marketing & Promotions	15,003	16,226	15,700	15,700	15,700
604908	Legislative Expense	—	—	400	400	400
604918	Commission Initiatives	62,758	58,599	50,000	57,000	50,000
604997	Other Operating Expenses	732	3,072	12,080	4,760	12,080
605100	Office Supplies	1,894	467	600	600	600
605290	Other Operating Supplies	642	281	1,000	1,000	1,000
605510	Tuition Reimbursement	—	—	4,000	1,000	4,000
	<i>Sub-Total</i>	95,461	94,021	107,420	107,420	107,420
	Total	\$ 253,406	\$ 244,614	\$ 272,873	\$ 272,873	\$ 272,873

Commissioner Colbourne—001-01-012-511-000-xxxxxx

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 34,175	\$ 34,175	\$ 34,200	\$ 34,200	\$ 34,200
601101	Car allowance	7,800	7,800	7,800	7,800	7,800
601102	Commission Stipend	12,500	12,500	12,500	12,500	12,500
601200	Employee Salaries	80,358	84,550	94,253	87,206	94,253
601205	Lump Sum Payout - Accrued Time	—	—	5,000	5,000	5,000
601400	Overtime-General	29	—	—	—	—
602100	FICA & MICA	11,980	11,992	11,700	11,700	11,700
602304	Health Insurance-PPO	8,911	—	—	—	—
	<i>Sub-Total</i>	155,753	151,017	165,453	158,406	165,453
Operating Expense						
604001	Travel & Training	11,211	17,650	18,800	12,300	18,800
604200	Postage	2,492	120	600	7,964	600
604700	Printing & Binding Svcs	4,567	4,249	4,240	7,153	4,240
604889	Marketing & Promotions	9,224	11,085	15,700	8,632	15,700
604908	Legislative Expense	—	—	400	—	400
604918	Commission Initiatives	41,398	55,579	50,000	75,700	50,000
604997	Other Operating Expenses	2,379	1,091	12,080	2,018	12,080
605100	Office Supplies	1,363	708	600	600	600
605290	Other Operating Supplies	75	13	1,000	100	1,000
605510	Tuition Reimbursement	—	—	4,000	—	4,000
	<i>Sub-Total</i>	72,710	90,495	107,420	114,467	107,420
	Total	\$ 228,464	\$ 241,512	\$ 272,873	\$ 272,873	\$ 272,873



City Commission Budget Justification

Object #	Account Description	Justification
Expense		
601101	Car allowance	Elected Officials option for a monthly vehicle allowance in lieu of the use of a City vehicle as approved by City Ordinance 20-05.
601102	Commission Stipend	Annual Stipend of \$12,500, as approved by City Ordinance 20-05, available at the option of each elected official either as: 1) payable in equal installments in accordance with the City Commission payroll structure and subject to all applicable taxes, or 2) included within the operating budget of each elected official to be used in accordance with applicable policies and procedures for business related expenditures.
603470	Temporary Help	For temporary assistance as needed.
604001	Travel & Training	This account is for out-of-town travel and accommodations associated with specialized training and conferences, which includes registration, airline travel, meals, etc., such as: Florida League of Cities Board meetings, Broward, Florida & National League of Cities, National Forum for Black Public Administrators, Sister Cities Trade Mission, Broward Days in Tallahassee, Florida League of Cities Southern Municipal Conference, US Conference of Mayors, etc.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles as provided by PW-Fleet Management.
604700	Printing & Binding Svcs	This line item is for the purchase of different printed materials such as business cards and other documents/books, etc.
604889	Marketing & Promotions	This represents costs associated with marketing through Facebook ads, Constant Contact and other promotions for Commission events.
604908	Legislative Expense	This account provides funding for governmental consulting services.
604916	Administrative Expense	This account provides for miscellaneous expenses for ceremonies, events and awards and Commission events.
604918	Commission Initiatives	These are costs associated with City Commission initiatives that foster and/or support community based programming and services.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
605100	Office Supplies	This account is an estimated amount required for office supplies.
605290	Other Operating Supplies	This account provides funding for awards and miscellaneous supplies required for special events and meetings.
605410	Subscriptions & Memberships	This account is for memberships: Broward Black Elected Officials - \$500 Sam's Club membership - \$100 African American Mayor's Association - \$10,000 Broward league of Cities Annual Membership - \$10,000 Florida League of Cities - \$15,000 National Forum of Black Public Administration - \$500 Florida League of Mayors - \$1,500 United States Conference of Mayors - \$9,500 National League of Cities - \$9,000 Miscellaneous - \$17,000
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

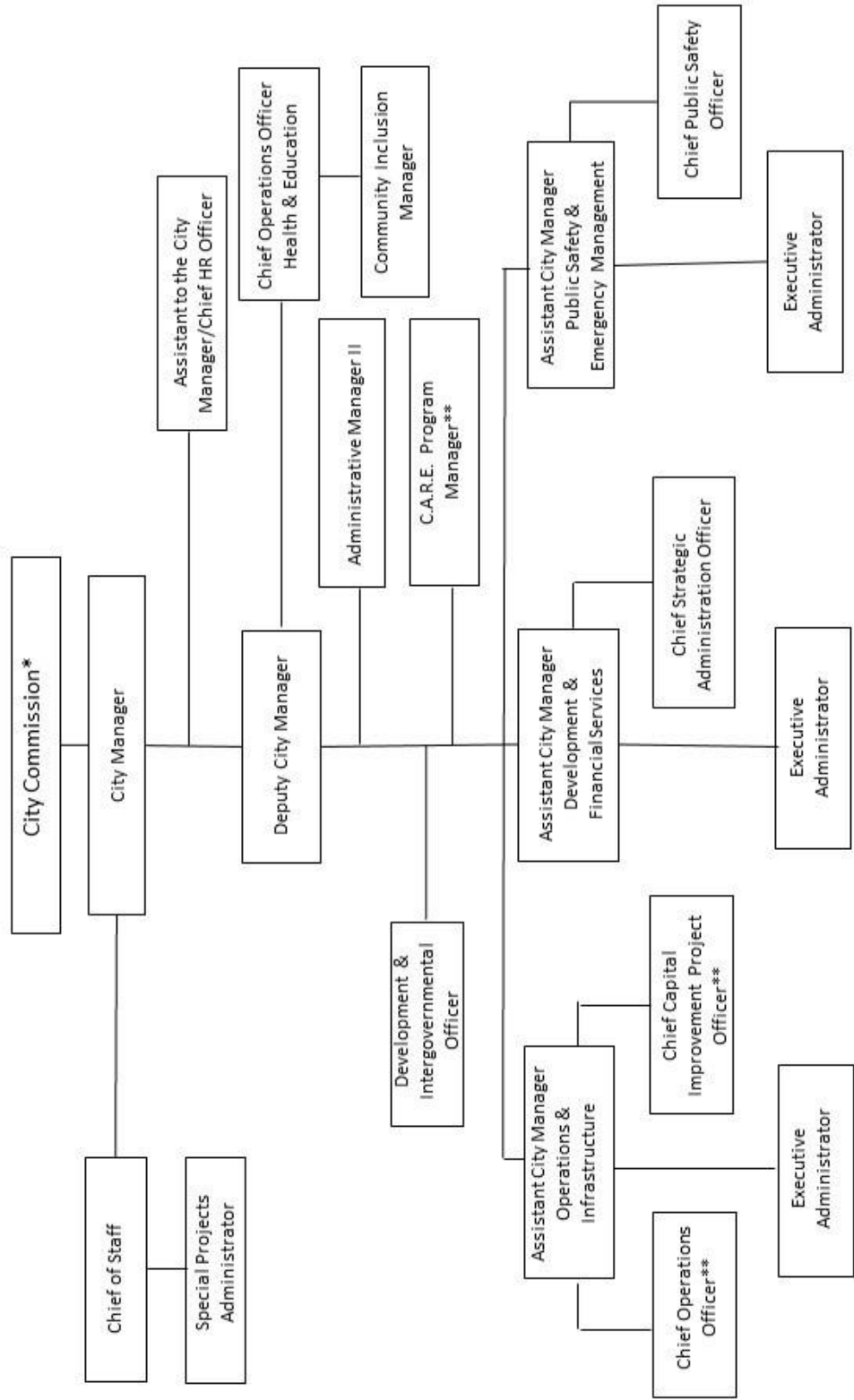


Office of the City Manager

Mission

Dedicated to promoting the most effective professional management and operation of the City through the implementation of best practices, in order to provide the highest level of service to the City Commission, residents, businesses and visitors.

Office of the City Manager Organizational Chart



* Budgeted in City Commission
 ** Budgeted in the Utility Fund (410)



Department Overview

The Office of the City Manager is responsible for the effective and efficient delivery of services including recommending and carrying out the policies and ordinances approved by the City Commission. It is the responsibility of this office to advise the Commission on the City's financial status and to submit the Annual Operating and Capital Improvement Program budgets to them. This office provides effective communication between the City Commission, employees, residents and the general public, and oversees the management of all City departments. The department is committed to the ongoing implementation of best practices in all City operations. In addition, this department is responsible for the City's goals and objectives to incorporate innovative ideas and technology throughout City operations to reduce expenditures and increase revenues, while providing enhanced services and public engagement tools.



Office of the City Manager Team

As indicated in the Position Detail, this department is comprised of 17 full-time budgeted positions. The two major programs provided are:

1. City Management
2. Administration

FY 2024 Accomplishments

City Management/Administration

- Successfully launched a mentorship program for administrative staff to provide guidance, support, and knowledge transfer.
- Partnered with UNCF and raised \$21,000 for Miramar students attending an accredited College/University.
- Funded two scholarships through the “Miramar Gives Back” Program which was launched to assist the less fortunate children in our community.
- Revamped the C.A.R.E. Program to include an award recognition for department achievements.
- Celebrated C.A.R.E. 5th Anniversary with a talent show.
- Partnered with Hilton Hotels & Resorts through the C.A.R.E. Program to provide employees and guests with discounts.
- Secured \$1,959,757 in Federal Appropriations during the 116th Congress to fund various projects and initiatives benefiting the City.
- Worked diligently with the Governor's office, State Legislature, and various stakeholders to secure \$298,916 in State Appropriations during the 2024 Regular State Legislative Session.
- Successfully secured 3 tenants in the City's owned vacant retail spaces.
- Installed spotlights for garage artwork.
- Through the C.A.R.E. Program, provided outdoor tables and chairs for employees to enjoy lunch breaks on the terrace.
- Spearheaded the objection to the construction of Miami-Dade County's mass burn incinerator at Opa-Locka West Airport.
- Concluded the Local Government Academy 10-week program, with over 45 participants graduating from the academy.
- Recognized over 100 employees through the Miramar PROUD Program at a quarterly awards ceremony.
- Successfully hosted the Autism Community Walk and Resources Fair and conducted city-wide training on Autism and Related Disabilities.
- Complemented the Miramar PROUD Logo with the customer service slogan “We Listen, We Care, We Serve.”

Office of the City Manager

FY 2025 Goals

- Plan and organize the City's 70th Anniversary Celebration scheduled for May 26, 2025.
- Continue with the Public Speaking initiative for Senior staff to improve communication, leadership, and public engagement skills.
- Continue the Local Government Academy sessions, a program designed to offer residents an opportunity to learn how local government works and how they can become more involved in the City.
- Work on securing additional tenants to fill the City's owned vacant retail space.
- Work on updating the City's wayfinding signs throughout the City.
- Complete Siemens Energy Project, which aims to increase energy efficiency and reduce energy costs for the City.
- Launch Race-to-Zero community mobile booth, a campaign to reduce our carbon footprint and promote sustainability.
- Launch a City-wide customer service training for employees interacting with the public daily to provide the highest quality of service to our residents, customers, and visitors.
- Launch a Leadership Academy for Assistant Directors and above.
- Pursue the Autism-Friendly designation, creating an inclusive and supportive community environment.

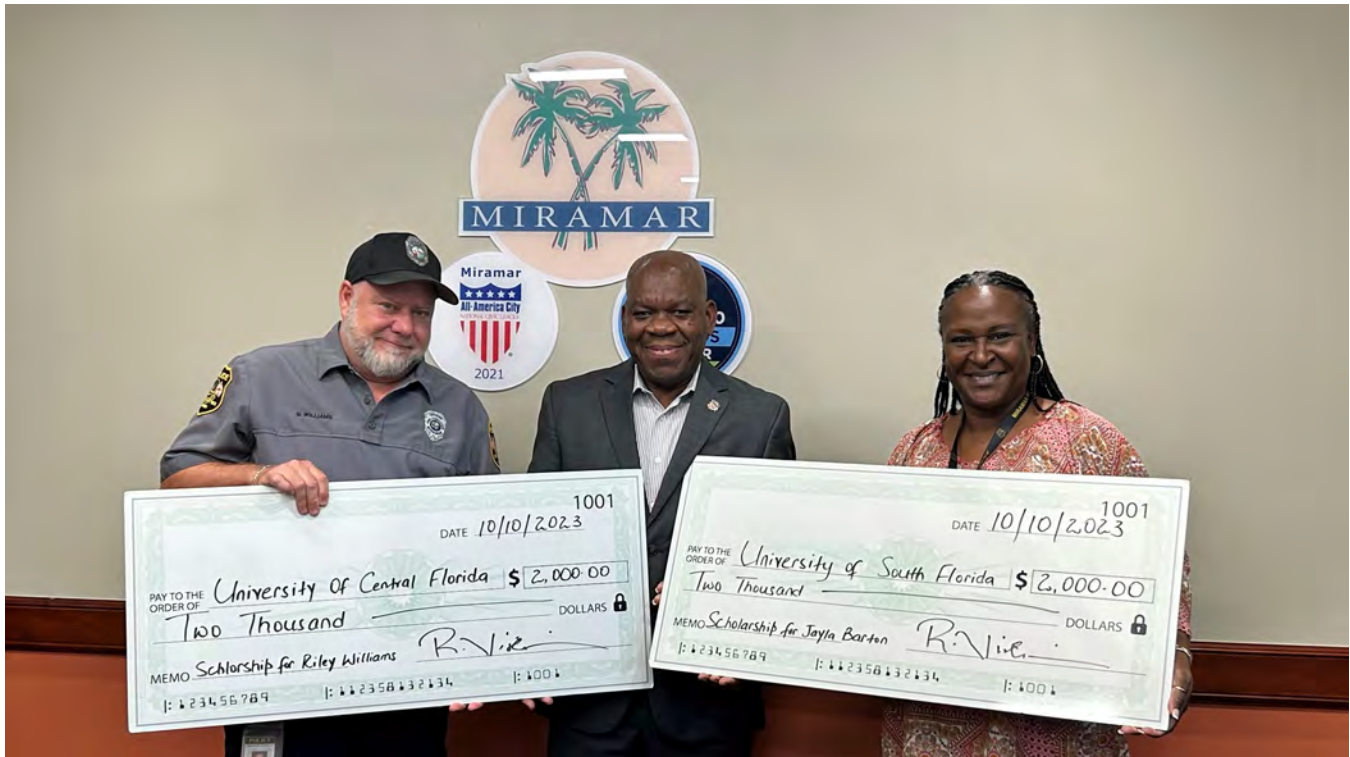


Office of the City Manager Group Picture (2024)

Office of the City Manager

Program Revenues, Expenditures and Positions Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program					
City Management	\$ 1,977,686	\$ 1,829,951	\$ 1,716,750	\$ 1,904,350	\$ 2,238,100
Administration	1,880,853	3,148,501	3,528,850	3,782,450	4,021,600
Total	\$ 3,858,539	\$ 4,978,452	\$ 5,245,600	\$ 5,686,800	\$ 6,259,700
Expenditures by Category					
Personnel Services	\$ 3,480,639	\$ 4,461,474	\$ 4,422,000	\$ 4,863,200	\$ 5,181,900
Operating Expense	376,200	516,978	823,600	823,600	1,077,800
Capital Outlay	1,700	—	—	—	—
Total	\$ 3,858,539	\$ 4,978,452	\$ 5,245,600	\$ 5,686,800	\$ 6,259,700
Positions by Program					
City Management	5.00	4.00	4.00	4.00	5.00
Administration	7.00	12.00	12.00	12.00	12.00
Total	12.00	16.00	16.00	16.00	17.00



Miramar Gives Back Initiative, 2024 scholarship winners

Office of the City Manager

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Account Clerk II	—	1.00	—	—	—
Administrative Manager II	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	2.00	3.00	3.00	3.00	3.00
Assistant to the City Manager	—	1.00	1.00	—	—
Chief Financial Officer	1.00	—	—	—	—
Chief Human Resources Officer/Assistant to the City Manager	—	—	—	1.00	1.00
Chief of Staff	1.00	1.00	1.00	1.00	1.00
Chief Operations Officer - Health & Education	—	—	1.00	1.00	1.00
Chief Public Safety Officer	—	1.00	1.00	1.00	1.00
Chief Strategic Administration Officer	—	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Inclusion Manager	—	—	—	—	1.00
Deputy City Manager	1.00	1.00	1.00	1.00	1.00
Development and Intergovernmental Affairs Officer	—	—	—	1.00	1.00
Executive Administrator	1.00	3.00	3.00	3.00	3.00
GIS Manager	1.00	—	—	—	—
Intergovernmental Affairs Liaison	1.00	—	—	—	—
Intergovernmental Affairs Manager	—	1.00	1.00	—	—
Special Projects Administrator	1.00	1.00	1.00	1.00	1.00
Strategic Administration Officer	1.00	—	—	—	—
Total FTE's	12.00	16.00	16.00	16.00	17.00

Office of the City Manager FTE's by Program

City Management

The City Manager is the administrative head of the City Government and is responsible for the efficient and effective administration of all departments of the City. On behalf of the City Commission, the City Manager ensures the proper implementation of City policies and ordinances, and carries out Commission directives. The City Manager's Office initiates the strategic planning process required to address the City's financial, operational, and infrastructure needs. It also provides advice to the Commission on the City's financial status, and submits the annual operating and capital improvement program budgets to them.

<u>FY 24</u>	<u>FY 25</u>
4.00	5.00

Administration

Responsible for providing executive level administration support to the City Manager to implement the efficient and effective administration of all departments of the City. With the use of technology and efficient management tools, this program functions to structure the delivery of critical programs and services to the community, while ensuring prudence in the development, administration, and oversight of the City's budget. This program is also responsible for additional revenue generating initiatives and facilitating legislative agendas and associated activities. It assists the City Manager to ensure that City policies, ordinances, and Commission directives are effectively implemented, and coordinates the strategic planning process required to address the City's future financial, operational, and infrastructure needs.

<u>FY 24</u>	<u>FY 25</u>
12.00	12.00

Office of the City Manager Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Review revenue and expenditure actuals on a quarterly basis	Manage the City in Compliance with the Adopted Budget	Results	4	4	4	
			Target	4	4	4	4
			% Target	100%	100%	100%	
↑	Review Capital Improvement Plan project status of a quarterly basis	Manage the City in Compliance with the Adopted Budget	Results	4	12	12	
			Target	4	12	12	12
			% Target	100%	100%	100%	
↑	Hold Budget Workshop to determine goals and priorities on an annual basis	Provide a FY2024 Budget that Supports the City's Mission	Results	1	1	1	
			Target	1	1	1	1
			% Target	100%	100%	100%	
↑	Adopt a balanced annual budget by September 30th each year	Provide a FY2025 Budget that Supports the City's Mission	Results	1	1	1	
			Target	1	1	1	1
			% Target	100%	100%	100%	
↑	Maintain 12% committed fund balance as required by policy	Maintain a Healthy Fund Balance Reserve	Results	12%	12%	12%	
			Target	12%	12%	12%	12 %
			% Target	100%	100%	100%	
↓	Meets budget target - Expenses	Finances	Results	3,866,376	4,944,522	5,660,373	
			Target	3,134,700	4,383,450	5,245,600	6,259,700
			% Target	123%	113%	108%	
↓	Meets projected target - Expenses	Finances	Results	3,866,376	4,944,522	5,660,373	
			Target	3,472,050	4,554,360	5,424,373	6,259,700
			% Target	111%	109%	104%	

Office of the City Manager Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Hold Bi-weekly EMT Meetings	Assist Departments in Defining and Achieving their Collective Goals	Results	24	24	24	
			Target	24	24	24	24
			% Target	100%	100%	100%	
↑	Number of Ethics Training hours attended by City Commission annually	Ensure City Commission Complies with Broward County Ethics Training Requirements	Results	5	5	5	
			Target	5	5	5	5
			% Target	100%	100%	100%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Office of the City Manager Budget Summary by Program

City Management—Program 050

Description

The City Manager is the administrative head of the City Government and is responsible for the efficient and effective administration of all departments of the City. On behalf of the City Commission, this program is designed to ensure the proper implementation of City policies and ordinances, and to carry out Commission directives. This program initiates the strategic planning process required to address the City's financial, operational, and infrastructure needs. It also provides advice to the Commission on the City's financial status, and submits the annual operating and capital improvement program budgets to them.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 1,788,502	\$ 1,569,055	\$ 1,306,400	\$ 1,511,500	\$ 1,691,000
Operating Expense	189,184	249,261	410,350	392,850	547,100
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 1,977,686	\$ 1,818,317	\$ 1,716,750	\$ 1,904,350	\$ 2,238,100
Percent of Time by Position					
Administrative Manager II	1.00	—	—	—	—
Assistant City Manager	1.00	—	—	—	—
Assistant to the City Manager	—	1.00	1.00	—	—
Chief Human Resources Officer/Assistant to the City Manager	—	—	—	1.00	1.00
Chief of Staff	1.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Inclusion Manager	—	—	—	—	1.00
Special Projects Administrator	1.00	1.00	1.00	1.00	1.00
Total	5.00	4.00	4.00	4.00	5.00

Office of the City Manager Budget Summary by Program

Administration—Program 100

This program is responsible for providing executive level administration support to the City Manager to implement the efficient and effective administration of all departments of the City. With the use of technology and efficient management tools, this program functions to structure the delivery of critical programs and services to the community, while ensuring prudence in the development, administration, and oversight of the City's budget. This program is also responsible for additional revenue generating initiatives and facilitating legislative agendas and associated activities. It assists the City Manager to ensure that City policies, ordinances, and Commission directives are effectively implemented, and coordinates the strategic planning process required to address the City's future financial, operational, and infrastructure needs.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 1,692,136	\$ 2,892,418	\$ 3,115,600	\$ 3,351,700	\$ 3,490,900
Operating Expense		187,016	256,082	413,250	430,750	530,700
Departmental Capital Outlay		1,700	—	—	—	—
Total		\$ 1,880,853	\$ 3,148,501	\$ 3,528,850	\$ 3,782,450	\$ 4,021,600
Percent of Time by Position						
Account Clerk II		—	1.00	—	—	—
Administrative Manager II		—	1.00	1.00	1.00	1.00
Assistant City Manager		1.00	3.00	3.00	3.00	3.00
Chief Financial Officer		1.00	—	—	—	—
Chief Operations Officer - Health & Education		—	—	1.00	1.00	1.00
Chief Public Safety Officer		—	1.00	1.00	1.00	1.00
Chief Strategic Administration Officer		—	1.00	1.00	1.00	1.00
Deputy City Manager		1.00	1.00	1.00	1.00	1.00
Development and Intergovernmental Affairs Officer		—	—	—	1.00	1.00
Executive Administrator		1.00	3.00	3.00	3.00	3.00
GIS Manager		1.00	—	—	—	—
Intergovernmental Affairs Liaison		1.00	—	—	—	—
Intergovernmental Affairs Manager		—	1.00	1.00	—	—
Strategic Administration Officer		1.00	—	—	—	—
Total		7.00	12.00	12.00	12.00	12.00

Office of the City Manager Expenditures by Object Code

City Management—001-05-050-512-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,163,408	\$ 715,756	\$ 744,000	\$ 744,000	\$ 927,300
601205	Lump Sum Payout - Accrued Time	178,713	84,934	24,500	223,400	161,100
601210	Non-Pensionable Earnings	2,000	3,724	—	—	—
601215	Communication Stipend	7,559	8,850	8,800	8,800	10,800
601220	Longevity Pay	10,485	5,556	5,600	5,600	5,800
601400	Overtime-General	778	—	500	500	—
602100	FICA & MICA	66,209	48,707	48,400	54,600	61,200
602210	Pension-General	10,300	14,806	16,900	16,900	41,200
602235	Pension-Senior Mgmt	75,300	128,700	154,100	154,100	189,200
602260	Pension-401	27,076	94,044	79,100	79,100	89,600
602265	Pension-457	52,921	45,342	55,800	55,800	76,500
602304	Health Insurance-PPO	33,528	17,827	14,600	14,600	12,300
602305	Health Insurance-HMO	59,770	51,383	53,100	53,100	44,800
602306	Dental Insurance-PPO	2,767	1,669	1,700	1,700	2,600
602307	Dental Insurance-HMO	210	309	300	300	300
602309	Basic Life	54,101	310,694	54,100	54,100	2,700
602311	Long-Term Disability	2,495	410	4,200	4,200	5,200
602312	HDHP Aetna	3,883	6,845	7,100	7,100	24,800
602313	HSA Payflex	5,600	1,500	1,600	1,600	5,000
602400	Workers' Compensation	31,400	28,000	32,000	32,000	30,600
	<i>Sub-Total</i>	1,788,502	1,569,055	1,306,400	1,511,500	1,691,000
Operating Expense						
603190	Prof Svcs-Other	39,735	63,500	95,000	47,500	95,000
603200	Audit Fees	26,601	59,875	150,000	150,000	200,000
604001	Travel & Training	6,367	15,130	25,000	45,000	103,650
604200	Postage	242	39	500	500	500
604301	Electricity Svcs	18,359	15,711	18,000	18,000	18,600
604500	Risk Internal Svcs Charge	10,300	8,400	7,900	7,900	7,100
604550	Health Ins Internal Serv Chg	15,400	14,700	9,100	9,100	1,700
604700	Printing & Binding Svc	1,778	1,012	2,000	2,000	1,500
604858	Black History Celebration	—	(403)	—	—	—
604889	Marketing & Promotions	—	2,511	500	500	500
604890	Special Events-Other	—	4,942	25,000	31,500	20,000
604916	Administrative Expense	9,444	11,618	13,250	13,250	13,250
604989	IT Internal Svcs Charge	33,600	37,900	31,200	31,200	42,300
604997	Other Operating Expenses	7,445	539	900	4,400	900
604998	Contingency	550	—	1,150	1,150	1,150
605100	Office Supplies	1,379	1,157	1,500	1,500	1,500
605120	Computer Operating Expenses	—	2,081	500	500	500
605220	Vehicle Fuel-On-Site	—	—	1,100	1,100	1,200
605250	Noncap Furn (Item less 5000)	13,699	—	—	—	—
605290	Other Operating Supplies	213	90	500	500	500
605410	Subscriptions & Memberships	3,817	4,805	4,000	4,000	4,000
605500	Training-General	254	495	750	750	750
605510	Tuition Reimbursement	—	5,160	22,500	22,500	32,500
	<i>Sub-Total</i>	189,184	249,261	410,350	392,850	547,100
	Total	\$ 1,977,686	\$ 1,818,317	\$ 1,716,750	\$ 1,904,350	\$ 2,238,100

Office of the City Manager Expenditures by Object Code

Administration—001-05-100-512-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 1,014,897	\$ 1,782,803	\$ 2,028,500	\$ 2,028,500	\$ 2,172,300
601205	Lump Sum Payout - Accrued Time	165,352	200,143	116,800	295,600	178,700
601210	Non-Pensionable Earnings	5,085	45,001	—	46,100	—
601215	Communication Stipend	13,050	21,150	21,500	21,500	23,400
601220	Longevity Pay	2,783	5,919	6,300	6,300	6,700
601400	Overtime-General	—	925	—	—	—
602100	FICA & MICA	73,591	127,611	140,600	151,800	147,100
602210	Pension-General	—	92,344	88,100	88,100	72,300
602235	Pension-Senior Mgmt	203,700	277,200	309,200	309,200	412,800
602260	Pension-401	831	38,067	55,000	55,000	87,300
602265	Pension-457	62,201	79,961	129,200	129,200	182,800
602300	Pmt In Lieu Of Insurance	—	5,611	5,600	5,600	5,600
602304	Health Insurance-PPO	2,209	75,816	64,100	64,100	54,100
602305	Health Insurance-HMO	64,121	80,210	80,200	80,200	60,600
602306	Dental Insurance-PPO	2,333	2,952	2,600	2,600	5,100
602307	Dental Insurance-HMO	799	935	1,200	1,200	200
602309	Basic Life Insurance	2,874	2,442	6,000	6,000	6,400
602311	Long-Term Disability Ins	3,167	1,025	11,500	11,500	12,300
602312	HDHP Aetna	42,444	21,405	14,100	14,100	26,100
602313	HSA Payflex	1,400	3,000	3,200	3,200	6,600
602400	Workers' Compensation	31,300	27,900	31,900	31,900	30,500
	<i>Sub-Total</i>	<u>1,692,136</u>	<u>2,892,418</u>	<u>3,115,600</u>	<u>3,351,700</u>	<u>3,490,900</u>
<u>Operating Expense</u>						
603190	Prof Svcs-Other	—	—	5,000	5,000	5,000
603200	Audit Fees	76,902	89,746	150,000	150,000	150,000
604001	Travel & Training	15,319	78,424	49,000	98,600	100,000
604200	Postage	49	8	500	500	500
604500	Risk Internal Svcs Charge	5,100	4,200	3,900	3,900	3,500
604550	Health Ins Internal Serv Chg	11,000	10,500	20,800	20,800	8,400
604700	Printing & Binding Svcs	459	2,257	1,200	1,200	1,200
604889	Marketing & Promotions	329	—	1,800	2,800	—
604916	Administrative Expense	6,328	6,283	7,800	8,800	7,800
604919	CARE Program Initiatives	—	—	50,000	6,000	50,000
604989	IT Internal Svcs Charge	52,200	51,500	79,100	79,100	82,000
604997	Other Operating Expenses	2,019	884	900	900	900
604998	Contingency	—	—	1,150	150	51,150
605100	Office Supplies	2,189	1,963	1,500	2,500	1,500
605120	Computer Operating Expenses	277	—	500	500	500
605250	Noncap Furn (Item less 5000)	1,194	520	2,000	6,400	2,000
605251	Noncap Equip (Item less 5000)	—	—	1,850	1,850	—
605290	Other Operating Supplies	495	102	500	500	500
605410	Subscriptions & Memberships	4,830	5,077	5,000	10,000	5,000
605500	Training-General	1,415	138	750	1,250	750
605510	Tuition Reimbursement	6,912	4,480	30,000	30,000	60,000
	<i>Sub-Total</i>	<u>187,016</u>	<u>256,082</u>	<u>413,250</u>	<u>430,750</u>	<u>530,700</u>
<u>Departmental Capital Outlay</u>						
606470	Computer Equipment	1,700	—	—	—	—
	<i>Sub-Total</i>	<u>1,700</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
	Total	<u>\$ 1,880,853</u>	<u>\$ 3,148,501</u>	<u>\$ 3,528,850</u>	<u>\$ 3,782,450</u>	<u>\$ 4,021,600</u>

Office of the City Manager Budget Justification

Object #	Account Description	Justification
<u>Expense</u>		
603190	Prof Svcs-Other	This line item is necessary for securing third party resources, as needed, and for professional services in support of the department. These services may include but are not limited to such needs as Crisis Communication Services for City Management (\$5,000) and other needs that may arise in the course of city management operations (\$95,000).
603200	Audit Fees	This account represents the cost for the Internal Audit Services Engagement Agreement (\$350,000).
604001	Travel & Training	This represents costs associated with travel and accommodations for specialized training and certification courses, workshops, continuing education or conferences for staff growth, knowledge, edification and learning in their respective positions including: FPPTA (Florida Public Pension Trustees Association); ICMA Certification/Annual Conference; NFBPA (National Forum for Black Public Administrators); FL League of Cities Conf; FCCMA (Florida City and County Management Association); AWWA/WEFTEC/WASTEWATER; P3C (Public-Private Partnership Conference; and AICP Training (CEUs). Includes FY25 Above Base Request in the amount of \$120,000-Program 100- \$100,000., Program 050- \$103,650.
604200	Postage	USPS, Federal Express and UPS charges including costs incurred for dissemination of various information and messages to the community including, but not limited to, season brochures, informational materials and general correspondence.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svc	Cost of printing informational material, general correspondence and miscellaneous notices to the internal and external community.
604889	Marketing & Promotions	This represents the costs associated with marketing materials and specialty items needed to promote City events, initiatives, programs, executive team and other meetings.
604890	Special Events-Other	This line item is for expenses related to special events, such as the Government Resource Fair.
604916	Administrative Expense	This account provides funding for various administrative expenses incurred.
604919	CARE Program Initiatives	Expenses associated with the C.A.R.E. (Comprehensive Assessment of Revenues and Expenses) initiatives.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one-time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	This account represents contingency funds for unexpected occurrences. FY25 Above Base Request in the amount of \$50,000 (Program 100).
605100	Office Supplies	This is an estimated amount required for office supplies.
605120	Computer Operating Expenses	This account represents costs for computer operating related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of fuel used for emergency services related to official City business.
605250	Noncap Furn (Item less 5000)	This line item will be used to purchase furniture for new and existing staff (additional workstations in whole or in part, - addition of lockable door, chair, desk, supply cabinets for specialty items) as needed.
605290	Other Operating Supplies	This cost is for supplies not specified in other line items.



Office of the City Manager Budget Justification

Object #	Account Description	Justification
605410	Subscriptions & Memberships	<p>This account is for memberships in professional associations, subscriptions, and for books, manuals and publications necessary for staff to retain and/or learn new information for professional and technical certifications and knowledge. Expenses include the following:</p> <p>City Management and Administration: Broward City/County Management Association (BCCMA) (\$750) National Forum for Black Public Administrators (NFBPA) (\$1,175) International City/County Management Association (ICMA) (\$1,400) American Society for Public Administration (ASPA) (\$650) Sun-sentinel (\$240) International City/County Management Association (ICMA) (\$3,000) Adobe Acropro (\$180) Business Journal (\$500) Miscellaneous (\$1,105)</p>
605500	Training-General	<p>This expenditure represents funds needed to attend various seminars and trainings for staff within City Management (\$750), and Executive Administration (\$750).</p>
605510	Tuition Reimbursement	<p>Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.</p>

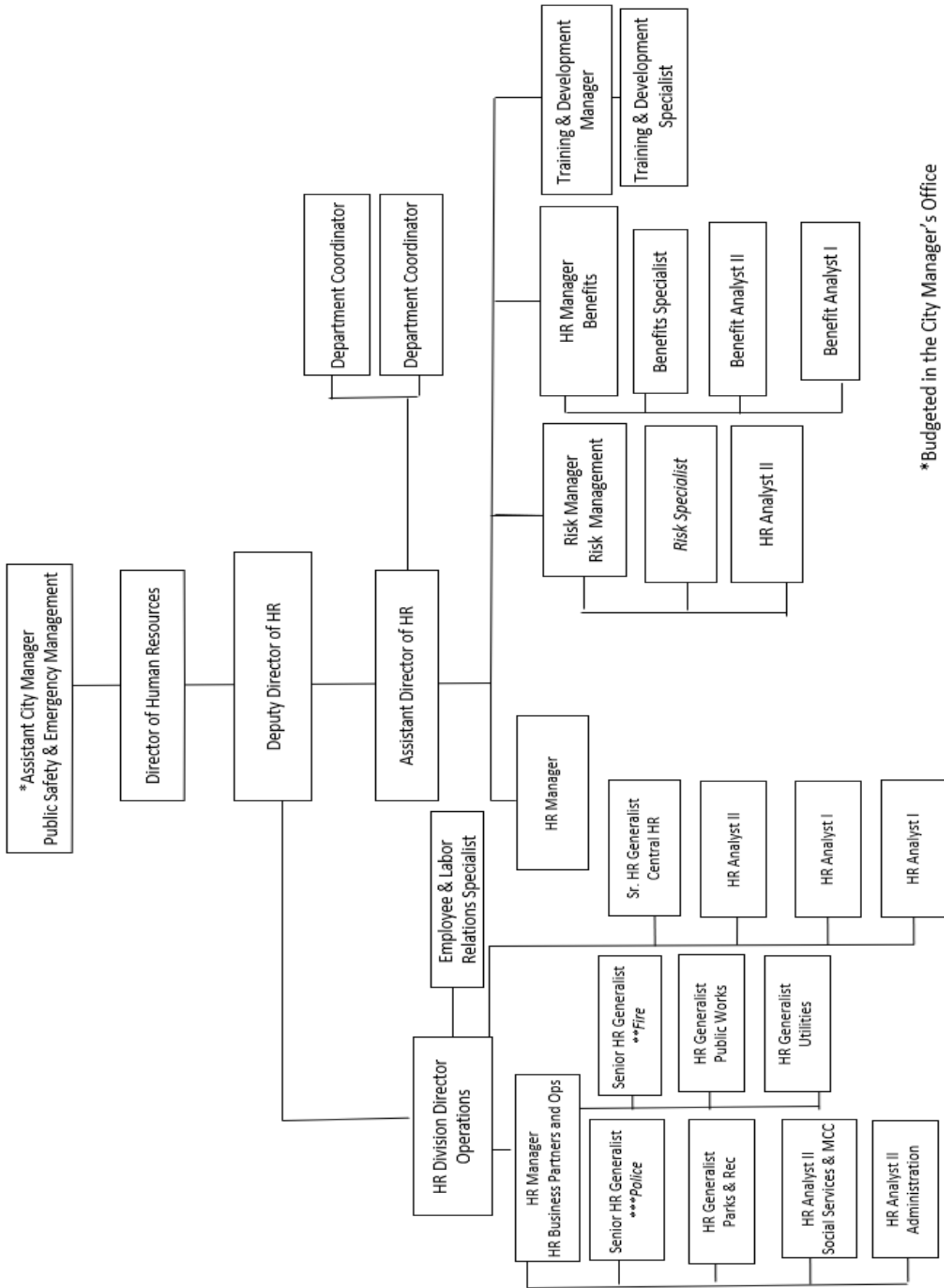


Human Resources

Mission

To provide excellent, consistent, fair and sound Human Resources and Risk Management services that reflect a strong commitment to our core values and fiscal realities facing the City.

Human Resources Organizational Chart



*Budgeted in the City Manager's Office
 **Budgeted in the Fire-Rescue Department
 ***Budgeted in the Police Department



Department Overview

The Human Resources Department manages and provides strategic human resources services for the City of Miramar on all workforce development issues. It identifies the tools to enable staff to get the best from the most important resource, its people. The department is a key strategic partner and provides centralized employee services including recruitment, benefits, compensation, labor management, risk management and training. In addition, the department oversees the Health Insurance and Risk Management Funds.

This department is comprised of 27 budgeted positions. As indicated in the Position Detail, 20 full-time employees are general-funded; 3 full-time employees are budgeted in the Risk Management Internal Service Fund 502; and 4 full-time employees are budgeted in the Health Insurance Internal Service Fund 501. The three (3) major programs provided in the General Fund are:

1. Administration
2. Human Resources Operations (formerly Human Resources Information System, HRIS)
3. Training & Development

FY 2024 Accomplishments

Human Resources

- Implementation of automated employee performance management for IAFF.
- Formation of HR Operations team, which consists of Human Resources Business Partners (HRBP) and Central HR members to help rebalance responsibly amongst staff and adopt a more proactive approach to the service model.
- Apprenticeship Project:
 - Apprenticeship breakfast
 - Apprenticeship fair
 - Began the process of developing an apprentice program using the state guidelines needed for registration of the program.
- Provided employee computer skill development courses such as the monthly webinar series and Ask the Trainer initiatives.
- Conducted the 2nd Annual Employee Education Fair to connect employees with College and University Partners.
- Piloted a pre-pay option for employee education assistance to understand what can be done to help remove the barrier of up-front out-of-pocket costs.

- Expanded the apprenticeship program to provide additional apprenticeship programs across various departments throughout the City such as Information Technology, Police, Economic Development and others.
- Utilized partnership with Broward County Public Schools (BCPS) Lift-Off Intern Program to host 15 high school summer interns across multiple City departments.
- Developed and implemented the automated Annual Performance Evaluation Program.
- Through continued partnership with Florida International University (FIU) scheduled and delivered one additional cohort of the Supervisory Academy to promote employee personal growth and development.
- Expanded the Annual Mandatory Compliance Trainings to include Records Management and Run, Hide, Fight/Stop the Bleed to promote a work environment that follows all mandated policies, laws and regulations and creating a safe working environment.
- Addition of education partners such as National University and Walden University to the Employee Education Partnership Program to provide employees with education incentives such as discounted tuition rate, deferred payment plans, and possible direct bill options.
- Continued the City-Funded Employee GED Program to help enable part-time employees obtain their educational requirements to set them up for internal promotions for Full-Time positions.

Health Insurance

- The Employee Health and Wellness Center increased visits by 32% and increased engagement by 15%, helping to drive a return on investment (ROI) ratio of 1.3.
- Nominated for the Gold Aetna Workplace Well-Being Above and Beyond Award for the City's Wellness Program.
- Due to favorable claims experience and high utilization of the on-site health clinic, employee premiums will remain stable without increase.

Risk Management

- Recouped approximately \$492,038.73 from subrogated claims and insurance recovery for 2024.
- Received an experience modification factor of .69 from the State of Florida on our Workers Compensation claims. This means the city has a better than average loss experience compared to

Human Resources

similar entities, earning the city a discount on its insurance premiums.

- Revamped primary care Workers' Comp program to include three providers, with extended operating days/hours to create greater efficiency and cost savings to the city, reducing visits to emergency room visits.
- Reviewed and updated the Drug Free Workplace policy, Travel policy and Safety Review Board policy and provided updates to benefit of all stakeholders.
- Negotiated and received a 2% property and casualty insurance premium reduction in FY24, compared to an increase of 35% received in FY23.
- Worked with insurance broker and consultant to significantly improve the city's statement of values (on assets), which provided the city with a stronger negotiating capacity for improvement in insurance cost and terms.
- By the end of FY24, 63% of all Workers' Compensation claims opened in FY24 were successfully closed at year end.
- To remain proactive and promote workplace safety, Risk provided ongoing monthly specialized safety training to field workers where an average of 120 employees received training each month. Field workers received four hours of specialized training on topics such as "Bloodborne Pathogens and Trenching and Excavating", Heat Related Illness, First Aid/CPR and AED each quarter.
- Performed approximately eight ergonomic evaluations and provided modifications to workstations to aid body mechanics and prevent musculoskeletal and other injuries.

students to gain valuable real-work experience across various City departments.

- Optimize the employee education partnership program utilizing sensing sessions with employees and education partners to ensure our program is meeting the needs of the staff.
- Provide out-of-the-box Supervisor Academy cohort opportunity to accommodate the challenges of shift scheduling for the PD and Fire superiors.
- Cross-train Risk staff to produce greater efficiency and enhance staffs' working knowledge in all aspects of Risk Management.
- Maximize Risk recoveries by improving the claim/diary system for follow up, and the internal recovery processes, to expedite receipt of relevant documents.
- Update APDP's related to Risk Management and hold training with departments to improve knowledge and understanding of expectations from Risk Management. This will help to reduce the city's liability exposure.
- Explore the possibility of utilizing Care ATC as a Workers' Compensation primary care clinic to bring greater value to the program, cutting costs (in travel and lost time) and improving overall claims outcome.
- Evaluate the certificates of insurance tracking system to ensure that those with contractual obligations to the City maintain valid certificates of insurance.
- Explore the implementation of dashboard cameras for city vehicles as a behavior modification tool, to reduce the frequency and severity of accidents.
- Increase employee utilization at the employee on-site healthcare clinic.
- Advance employee engagement in wellness and vitality program.
- Provide onsite health and wellness visits and cornerstone events at offsite locations each quarter.
- Advertise bidding proposals for various employee benefit services.

FY 2025 Goals

- Implement negotiated FY25 contractual salary increases for FOP, IAFF, GAME, and CPP.
- Continue the process of developing an apprentice program using the state guidelines needed for registration of the program. This process may take up to 2 years to complete.
- Implement automated employee performance management for FOP.
- Addition of a HBCU partner, such as Florida Memorial University, to the employee education partnership program.
- Enhance the employee education assistance plan to create a consistent benefit for all employees regardless of the collective bargaining agreement by which they are governed.
- Formalize an internship program to provide opportunities for high school and college level

Human Resources

Program Revenues, Expenditures and Positions Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program					
Administration	\$ 917,111	\$ 884,035	\$ 848,500	\$ 859,700	\$ 1,052,700
Human Resources Operations	1,422,047	2,048,411	1,679,000	1,694,750	2,635,900
Training & Development	529,223	479,695	476,000	429,100	559,300
Division of Civil Rights/Employee & Labor Relations	458,121	302,907	458,400	402,050	—
Human Resources Business Partners	—	—	754,800	756,500	—
Total	\$ 3,326,502	\$ 3,715,047	\$ 4,216,700	\$ 4,142,100	\$ 4,247,900
Expenditures by Category					
Personnel Services	\$ 2,802,216	\$ 3,119,867	\$ 3,454,900	\$ 3,454,900	\$ 3,501,700
Operating Expense	520,685	573,066	757,400	676,450	744,000
Capital Outlay	3,600	22,114	4,400	10,750	2,200
Total	\$ 3,326,502	\$ 3,715,047	\$ 4,216,700	\$ 4,142,100	\$ 4,247,900
Positions by Program					
Administration	5.00	3.00	4.00	4.00	4.00
Human Resources Operations	10.00	11.00	8.00	8.00	14.00
Training & Development	2.00	3.00	2.00	2.00	2.00
Div of Civil Rights & Employee Labor Relations	2.00	2.00	2.00	2.00	—
Human Resources Business Partners	—	—	4.00	4.00	—
Total	19.00	19.00	20.00	20.00	20.00
Position Detail					
Assistant Director of Human Resources	1.00	—	1.00	1.00	1.00
Assistant to the City Manager	1.00	—	—	—	—
Compensation & Classification Facilitator/Special Projects	1.00	—	—	—	—
Benefits Analyst II	—	1.00	—	—	—
Department Administrator	—	—	—	1.00	1.00
Department Coordinator	2.00	2.00	2.00	2.00	2.00
Deputy Director of Human Resources	—	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Employee & Labor Relations Specialist	—	—	1.00	1.00	1.00
Human Resources Analyst I	3.00	2.00	2.00	2.00	2.00
Human Resources Analyst II	4.00	5.00	5.00	3.00	3.00
Human Resources Division Director	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	1.00	—	—	3.00	3.00
Human Resources Manager	2.00	2.00	3.00	2.00	2.00
Operational Services Administrator	—	1.00	—	—	—
Senior Human Resources Generalist	1.00	1.00	1.00	1.00	1.00
Training & Development Manager	1.00	1.00	1.00	1.00	1.00
Training & Development Specialist	—	1.00	1.00	1.00	1.00
Total FTE's	19.00	19.00	20.00	20.00	20.00



Human Resources FTE's by Program

Administration (General Fund 001) Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management, and business planning. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u></td> <td style="text-align: center; width: 50%;"><u>FY 25</u></td> </tr> <tr> <td style="text-align: center;">4.00</td> <td style="text-align: center;">4.00</td> </tr> </table>		<u>FY 24</u>	<u>FY 25</u>	4.00	4.00				
<u>FY 24</u>	<u>FY 25</u>								
4.00	4.00								
Human Resources Operations (General Fund 001) Manages and automates core HR processes such as employee performance evaluations, and citywide salary (COLA, Merit, STEP, etc.) increases. Helps to eliminate paper-based and manual HR-related functions and processes. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u></td> <td style="text-align: center; width: 50%;"><u>FY 25</u></td> </tr> <tr> <td style="text-align: center;">8.00</td> <td style="text-align: center;">14.00</td> </tr> </table>	<u>FY 24</u>	<u>FY 25</u>	8.00	14.00	Training & Development (General Fund 001) Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity, and engagement. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u></td> <td style="text-align: center; width: 50%;"><u>FY 25</u></td> </tr> <tr> <td style="text-align: center;">2.00</td> <td style="text-align: center;">2.00</td> </tr> </table>	<u>FY 24</u>	<u>FY 25</u>	2.00	2.00
<u>FY 24</u>	<u>FY 25</u>								
8.00	14.00								
<u>FY 24</u>	<u>FY 25</u>								
2.00	2.00								
Division of Civil Rights & Employee Labor Relations (General Fund 001) This program is responsible for developing, implementing, monitoring, and enforcing fair employment guidelines. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u></td> <td style="text-align: center; width: 50%;"><u>FY 25</u></td> </tr> <tr> <td style="text-align: center;">2.00</td> <td style="text-align: center;">0.00</td> </tr> </table>	<u>FY 24</u>	<u>FY 25</u>	2.00	0.00	Human Resources Business Partners (General Fund 001) Provides direct and primary support to departments and personnel in all areas of HR Administration, including: talent acquisition, workforce planning, compensation and classification, conflict resolution, and HR policies. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u></td> <td style="text-align: center; width: 50%;"><u>FY 25</u></td> </tr> <tr> <td style="text-align: center;">4.00</td> <td style="text-align: center;">0.00</td> </tr> </table>	<u>FY 24</u>	<u>FY 25</u>	4.00	0.00
<u>FY 24</u>	<u>FY 25</u>								
2.00	0.00								
<u>FY 24</u>	<u>FY 25</u>								
4.00	0.00								
Benefits Administration (Health Fund 501) Provides and administers responsive, cost effective benefit programs including group medical, vision, dental, and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u></td> <td style="text-align: center; width: 50%;"><u>FY 25</u></td> </tr> <tr> <td style="text-align: center;">3.00</td> <td style="text-align: center;">3.00</td> </tr> </table>	<u>FY 24</u>	<u>FY 25</u>	3.00	3.00	Wellness (Health Fund 501) The Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks which lead to less chronic diseases and ultimately lower healthcare costs. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u></td> <td style="text-align: center; width: 50%;"><u>FY 25</u></td> </tr> <tr> <td style="text-align: center;">1.00</td> <td style="text-align: center;">1.00</td> </tr> </table>	<u>FY 24</u>	<u>FY 25</u>	1.00	1.00
<u>FY 24</u>	<u>FY 25</u>								
3.00	3.00								
<u>FY 24</u>	<u>FY 25</u>								
1.00	1.00								
Risk Management (Risk Fund 502) Provides services mandated by federal and state laws and City of Miramar Policies and Procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u></td> <td style="text-align: center; width: 50%;"><u>FY 25</u></td> </tr> <tr> <td style="text-align: center;">3.00</td> <td style="text-align: center;">3.00</td> </tr> </table>	<u>FY 24</u>	<u>FY 25</u>	3.00	3.00					
<u>FY 24</u>	<u>FY 25</u>								
3.00	3.00								



Human Resources Balanced Scorecard

Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal	
↑	Number of visits to HR's job website	Expand/ Improve the availability and useability of online services for departments, employees and job-seekers	Results	303,715	208,813	301,251	
			Target	150,000	150,000	150,000	150,000
			% Target	202%	139%	201%	
↑	Number of HR Work Orders Received	Expand/ Improve the availability and useability of online services for departments, employees and job-seekers	Results	3,458	3,051	3,771	
			Target	1,500	1,500	4,000	4,000
			% Target	231%	203%	94%	
↑	Meets budget target - Expenses	Finances	Results	3,326,502	3,711,597	4,064,214	
			Target	3,208,300	3,774,700	4,216,700	4,261,764
			% Target	104%	98%	96%	
↑	Meets projected target - Expenses	Finances	Results	3,326,502	3,711,597	4,064,214	
			Target	3,349,400	3,866,120	4,216,700	4,261,764
			% Target	99%	96%	96%	
↑	Number of safety training sessions	Implement safety programs to reduce workers compensation claims and lost work days	Results	13	23	21	
			Target	4	4	10	10
			% Target	325%	575%	210%	
↑	Workers' Compensation Claims -YTD Closed % Total	Implement safety programs to reduce workers compensation claims and lost work days	Results	28%	35%	24 %	
			Target	25%	25%	25 %	25 %
			% Target	112%	139%	97%	
↑	Total number of employees actively participating in training programs	Improve the overall skills of the workforce to adequately support the City's priorities	Results	3,324	4,396	2,878	
			Target	750	750	750	750
			% Target	443%	586%	384%	

Human Resources Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of wellness events held per year	Improve health and well-being of employees by increasing wellness participation and initiatives	Results	62	31	50	
			Target	50	30	30	30
			% Target	124%	103%	167%	
↓	Diversity & Inclusion monthly events		Results	7	4	0	
			Target	4	7	7	7
			% Target	175%	57%	—%	
↑	Labor Relations Management meetings		Results	12	7	13	
			Target	4	3	3	3
			% Target	300%	233%	433%	
↑	Number of Applications Received		Results	3,107	3,887	7,279	
			Target	1,500	1,500	1,500	1,500
			% Target	207%	259%	485%	
↑	Close investigations and inquiries within timelines		Results	10	18	45	
			Target	6	15	15	15
			% Target	167%	120%	300%	
↑	Grievances by union: IAFF, GAME, PBA		Results	7	5	15	
			Target	3	4	4	4
			% Target	233%	125%	375%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Human Resources Budget Summary by Program

Administration—Program 100

Description

The Human Resources Administration program provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, efficiency and accountability. Under Florida Law, collective bargaining responsibilities are delegated to this program. The City has three unions which represent approximately 84% of the workforce. Not only does work associated with the unions manifest during formal negotiations, but also unexpectedly during the management of day-to-day operations. These issues require quick, effective and legally defensible resolution to ensure an “affirmative defense” on behalf of the City.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 843,115	\$ 791,343	\$ 683,500	\$ 683,500	\$ 891,700
Operating Expense	70,396	88,892	160,600	171,800	158,800
Departmental Capital Outlay	3,600	3,800	4,400	4,400	2,200
Total	\$ 917,111	\$ 884,035	\$ 848,500	\$ 859,700	\$ 1,052,700
Percent of Time by Position					
Assistant Director of Human Resources	1.00	—	1.00	1.00	1.00
Assistant to the City Manager	1.00	—	—	—	—
Department Administrator	—	—	—	1.00	1.00
Department Coordinator	2.00	1.00	1.00	1.00	1.00
Deputy Director of Human Resources	—	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Total	5.00	3.00	4.00	4.00	4.00



Human Resources Budget Summary by Program

Human Resources Operations (Formerly Human Resources IS/Support)—Program 060

Description

The Human Resources Operations division is the operational powerhouse of HR. The employees assigned to this program are comprised of the Human Resources Information Systems (HRIS) professionals and HR Business Partners (HRBP). The team manages and develop core HR processes through use of technology such as employee performance evaluations, and citywide salary (COLA, Merit, STEP, etc.) increases. Services include but are not limited to: talent acquisition; workforce planning; compensation & classification; conflict resolution; basic benefits, risk and employee relations services; performance evaluation review and support, and other HR projects. Furthermore, this program is responsible for monitoring employee relations, and ensuring federal and state employment guidelines are followed.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,195,956	\$ 1,774,756	\$ 1,466,400	\$ 1,466,400	\$ 2,196,100
Operating Expense	226,092	255,341	212,600	222,000	439,800
Departmental Capital Outlay	—	18,314	—	6,350	—
Total	\$ 1,422,047	\$ 2,048,411	\$ 1,679,000	\$ 1,694,750	\$ 2,635,900

Percent of Time by Position

Benefits Analyst II	—	1.00	—	—	—
Compensation & Classification Facilitator/ Special Projects	1.00	—	—	—	—
Employee & Labor Relations Specialist	—	—	—	—	1.00
Human Resources Analyst I	3.00	2.00	2.00	2.00	2.00
Human Resources Analyst II	3.00	4.00	3.00	3.00	3.00
Human Resources Coordinator I	—	1.00	1.00	1.00	1.00
Human Resources Division Director	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	1.00	—	—	—	3.00
Human Resources Manager	1.00	1.00	1.00	1.00	2.00
Senior Human Resources Generalist	—	1.00	—	—	1.00
Total	10.00	11.00	8.00	8.00	14.00

Human Resources Budget Summary by Program

Training & Development—Program 064

Description

Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity and engagement.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 414,137	\$ 349,148	\$ 327,700	\$ 327,700	\$ 413,900
Operating Expense		115,085	130,547	148,300	101,400	145,400
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 529,223	\$ 479,695	\$ 476,000	\$ 429,100	\$ 559,300
Percent of Time by Position						
Human Resources Analyst II		1.00	1.00	—	—	—
Training and Development Manager		1.00	1.00	1.00	1.00	1.00
Training and Development Specialist		—	1.00	1.00	1.00	1.00
Total		2.00	3.00	2.00	2.00	2.00



Annual Health Fair, 2024

Human Resources Budget Summary by Program

Division of Civil Rights & Employee Labor Relations—Program 066

Description

This program is responsible for monitoring and the development of strategies to improve employee relations. In addition, this program ensures federal and state employment guidelines are followed. For FY25, the Human Resources department restructured its organization to build stronger operational efficiencies and centralization of core HR processes. As a result of this reorganization, this program was absorbed into program 060 - Human Resources Operations.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 349,008	\$ 204,621	\$ 317,100	\$ 317,100	\$ —
Operating Expense	109,113	98,286	141,300	84,950	—
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 458,121	\$ 302,907	\$ 458,400	\$ 402,050	\$ —

Percent of Time by Position

Employee & Labor Relations Specialist	—	—	1.00	1.00	—
Human Resources Generalist	—	—	—	1.00	—
Human Resources Manager	1.00	1.00	1.00	—	—
Operational Services Administrator	—	1.00	—	—	—
Senior Human Resources Generalist	1.00	—	—	—	—
Total	2.00	2.00	2.00	2.00	—

Human Resources Budget Summary by Program

Human Resources Business Partners—Program 067

Description

This program provides direct and primary human resources management (HRM) support to all City departments and personnel. Staff in this program work onsite in their assigned departments and provide consulting services in all areas of HRM focused on their assigned department. Services include but are not limited to: talent acquisition; workforce planning; compensation & classification; conflict resolution; basic benefits, risk and employee relations services; performance evaluation review and support, and other HR projects. For FY25, the Human Resources department restructured its organization to build stronger operational efficiencies and centralization of core HR processes. As a result of this reorganization, this program was absorbed into program 060 - Human Resources Operations.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ —	\$ —	\$ 660,200	\$ 660,200	\$ —
Operating Expense	—	—	94,600	96,300	—
Departmental Capital Outlay	—	—	—	—	—
Total	\$ —	\$ —	\$ 754,800	\$ 756,500	\$ —

Percent of Time by Position

Human Resources Generalist	—	—	—	2.00	—
Human Resources Manager	—	—	1.00	1.00	—
Human Resources Analyst II	—	—	2.00	—	—
Senior Human Resources Generalist	—	—	1.00	1.00	—
Total	—	—	4.00	4.00	—

Human Resources Expenditures by Object Code

Administration—001-06-100-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 495,887	\$ 469,196	\$ 432,400	\$ 432,400	\$ 607,400
601205	Lump Sum Payout - Accrued Time	67,727	82,780	38,600	38,600	25,700
601210	Non-Pensionable Earnings	4,114	10,710	—	—	—
601215	Communication Stipend	6,625	4,575	4,600	4,600	7,200
601220	Longevity Pay	3,524	5,345	6,700	6,700	3,400
601400	Overtime-General	95	201	—	—	—
602100	FICA & MICA	38,803	36,810	32,800	32,800	46,000
602210	Pension-General	38,200	41,789	32,000	32,000	—
602235	Pension-Senior Mgmt	89,700	49,100	57,100	57,100	110,300
602265	Pension-457	22,037	20,060	20,800	20,800	20,800
602300	Pmt In Lieu Of Insurance	5,611	5,611	5,600	5,600	5,600
602305	Health Insurance-HMO	31,919	42,843	25,100	25,100	21,200
602306	Dental Insurance-PPO	1,832	1,278	1,300	1,300	1,900
602307	Dental Insurance-HMO	311	495	200	200	200
602309	Basic Life	1,374	505	1,300	1,300	1,800
602311	Long-Term Disability	267	246	2,400	2,400	3,400
602312	HDHP Aetna	10,091	—	—	—	11,900
602313	HSA Payflex	2,800	—	—	—	3,300
602400	Workers' Compensation	22,200	19,800	22,600	22,600	21,600
	<i>Sub-Total</i>	843,115	791,343	683,500	683,500	891,700
Operating Expense						
603190	Prof Svcs-Other	5,091	—	16,000	5,200	10,000
604001	Travel & Training	2,139	2,314	10,000	10,000	10,000
604200	Postage	1,705	1,429	3,300	3,300	3,300
604301	Electricity Svcs	13,354	11,428	13,100	13,100	13,500
604500	Risk Internal Svcs Charge	1,700	1,400	1,300	1,300	1,200
604550	Health Ins Internal Serv Chg	4,400	4,200	5,800	5,800	2,100
604890	Special Events-Other	—	14,429	35,000	57,000	43,500
604950	Employee Awards	427	16,544	9,800	9,800	9,800
604989	IT Internal Svcs Charge	22,900	23,900	29,000	29,000	30,500
604998	Contingency	—	—	300	300	300
605100	Office Supplies	645	2,618	2,000	2,000	2,000
605120	Computer Operating Expenses	—	—	900	900	900
605220	Vehicle Fuel-On-Site	—	—	1,600	1,600	1,700
605250	Noncap Furn (Item less 5000)	—	—	500	500	500
605251	Noncap Equip (Item less 5000)	3,720	—	5,000	10,000	5,000
605290	Other Operating Supplies	2,384	2,084	12,500	7,500	10,000
605410	Subscriptions & Memberships	1,154	1,080	3,500	3,500	3,500
605500	Training-General	920	2,016	4,000	4,000	4,000
605510	Tuition Reimbursement	9,857	5,450	7,000	7,000	7,000
	<i>Sub-Total</i>	70,396	88,892	160,600	171,800	158,800
Departmental Capital Outlay						
606441	Vehicle Replacement Program	3,600	3,800	4,400	4,400	2,200
	<i>Sub-Total</i>	3,600	3,800	4,400	4,400	2,200
	Total	\$ 917,111	\$ 884,035	\$ 848,500	\$ 859,700	\$ 1,052,700

Human Resources Expenditures by Object Code

Human Resources Operations—001-06-060-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 712,173	\$ 1,078,959	\$ 884,700	\$ 884,700	\$ 1,369,700
601205	Lump Sum Payout - Accrued Time	83,046	133,533	72,500	72,500	118,500
601210	Non-Pensionable Earnings	9,600	10,632	—	—	—
601215	Communication Stipend	12,725	16,500	13,000	13,000	18,900
601220	Longevity Pay	5,223	5,716	4,800	4,800	9,000
602100	FICA & MICA	60,321	93,823	74,600	74,600	115,900
602210	Pension-General	0	49,581	38,800	38,800	50,600
602235	Pension-Senior Mgmt	95,100	134,500	138,700	138,700	228,900
602260	Pension-401	9,877	—	—	—	—
602265	Pension-457	20,343	26,838	24,700	24,700	33,200
602300	Pmt In Lieu Of Insurance	—	432	—	—	5,600
602305	Health Insurance-HMO	112,217	138,161	120,000	120,000	125,400
602306	Dental Insurance-PPO	3,902	5,790	4,800	4,800	7,500
602307	Dental Insurance-HMO	466	301	500	500	600
602309	Basic Life	2,209	1,624	2,600	2,600	4,000
602311	Long-Term Disability	1,262	574	5,000	5,000	7,700
602312	HDHP Aetna	16,891	30,868	28,100	28,100	43,900
602313	HSA Payflex	4,200	5,625	6,400	6,400	11,600
602400	Workers' Compensation	46,400	41,300	47,200	47,200	45,100
	<i>Sub-Total</i>	1,195,956	1,774,756	1,466,400	1,466,400	2,196,100
Operating Expense						
603140	New Hire Screening	12,754	20,498	15,000	15,000	20,000
603141	Existing Employee Screening	—	—	6,500	500	1,500
603190	Prof Svcs-Other	—	—	—	—	68,000
603425	Software License & Maint	51,449	60,637	60,000	67,422	60,000
604001	Travel & Training	6,918	12,471	7,500	15,350	34,500
604500	Risk Internal Svcs Charge	12,800	10,500	9,900	9,900	12,300
604550	Health Ins Internal Serv Chg	24,300	23,200	22,800	22,800	16,100
604610	Fleet Internal Svcs Charge	2,500	3,300	4,100	4,100	3,300
604700	Printing & Binding Svc	752	709	1,000	1,000	6,000
604890	Special Events-Other	6,238	10,520	2,000	4,800	14,500
604910	Advertising Costs	3,931	—	—	—	6,500
604950	Employee Awards	19,128	—	—	—	—
604989	IT Internal Svcs Charge	61,300	78,800	47,500	47,500	95,700
604997	Other Operating Expenses	2,421	1,092	500	600	2,500
605100	Office Supplies	5,039	5,824	2,600	2,950	7,000
605120	Computer Operating Expenses	—	—	3,200	928	7,000
605220	Vehicle Fuel-On-Site	349	254	—	—	—
605250	Noncap Furn (Item less 5000)	—	—	1,000	—	2,000
605251	Noncap Equip (Item less 5000)	10,632	—	500	—	1,000
605290	Other Operating Supplies	1,471	2,523	1,000	1,500	3,000
605410	Subscriptions & Memberships	489	3,021	2,200	2,350	5,700
605500	Training-General	3,622	10,403	3,300	3,300	6,000
605510	Tuition Reimbursement	—	11,589	22,000	22,000	67,200
	<i>Sub-Total</i>	226,092	255,341	212,600	222,000	439,800
Departmental Capital Outlay						
606405	Furniture & Fixtures	—	18,314	—	6,350	—
	<i>Sub-Total</i>	—	18,314	—	6,350	—
Total		\$ 1,422,047	\$ 2,048,411	\$ 1,679,000	\$ 1,694,750	\$ 2,635,900



Human Resources Expenditures by Object Code

Training & Development—001-06-064-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 258,506	\$ 205,765	\$ 216,100	\$ 216,100	\$ 287,800
601205	Lump Sum Payout - Accrued Time	35,980	30,601	18,000	18,000	17,900
601210	Non-Pensionable Earnings	3,491	2,429	—	—	—
601215	Communication Stipend	3,825	3,900	2,000	2,000	2,000
602100	FICA & MICA	22,985	18,333	16,600	16,600	23,600
602210	Pension-General	—	—	13,300	13,300	17,300
602235	Pension-Senior Mgmt	37,400	44,000	29,300	29,300	34,500
602265	Pension-457	5,204	6,069	5,900	5,900	6,600
602305	Health Insurance-HMO	2,986	—	—	—	—
602306	Dental Insurance-PPO	1,181	1,012	800	800	800
602307	Dental Insurance-HMO	54	—	—	—	—
602309	Basic Life Insurance	990	356	600	600	600
602311	Long-Term Disability Ins	1,433	123	1,100	1,100	1,200
602312	HDHP Aetna	28,251	26,159	14,100	14,100	11,900
602313	HSA Payflex	5,250	4,500	3,200	3,200	3,300
602400	Workers' Compensation	6,600	5,900	6,700	6,700	6,400
	<i>Sub-Total</i>	414,137	349,148	327,700	327,700	413,900
Operating Expense						
603190	Prof Svcs-Other	59,041	75,878	100,000	52,500	62,000
603192	Consulting Services	—	—	—	—	35,000
603425	Software License & Maint	7,615	3,153	7,000	7,600	8,000
604001	Travel & Training	8,009	16,848	7,000	15,292	7,000
604500	Risk Internal Svcs Charge	2,100	1,800	1,700	1,700	1,500
604550	Health Ins Internal Serv Chg	100	100	3,900	3,900	1,200
604700	Printing & Binding Svc	—	2,180	1,000	81	1,000
604890	Special Events-Other	6,317	1,899	3,000	3,000	5,000
604989	IT Internal Svcs Charge	21,600	14,300	13,600	13,600	13,600
604997	Other Operating Expenses	14	—	400	79	400
605100	Office Supplies	1,400	1,580	1,900	500	1,900
605120	Computer Operating Expenses	—	—	1,000	—	1,000
605250	Noncap Furn (Item less 5000)	—	3,843	—	—	—
605290	Other Operating Supplies	1,887	—	3,000	—	2,000
605410	Subscriptions & Memberships	463	439	1,800	1,800	1,800
605500	Training-General	4,283	3,651	3,000	1,348	4,000
605510	Tuition Reimbursement	2,256	4,877	—	—	—
	<i>Sub-Total</i>	115,085	130,547	148,300	101,400	145,400
	Total	\$ 529,223	\$ 479,695	\$ 476,000	\$ 429,100	\$ 559,300

Human Resources Expenditures by Object Code

Division of Civil Rights & Employee Labor Relations—001-06-066-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 225,725	\$ 111,031	\$ 221,800	\$ 221,800	\$ —
601205	Lump Sum Payout - Accrued Time	21,317	4,038	4,800	4,800	—
601210	Non-Pensionable Earnings	3,634	4,262	—	—	—
601215	Communication Stipend	3,100	400	3,900	3,900	—
601220	Longevity Pay	—	—	1,000	1,000	—
602100	FICA & MICA	18,431	7,864	17,700	17,700	—
602210	Pension-General	—	—	18,200	18,200	—
602235	Pension-Senior Mgmt	46,500	60,900	28,900	28,900	—
602265	Pension-457	2,183	1,696	3,700	3,700	—
602300	Pmt In Lieu Of Insurance	—	—	5,600	5,600	—
602305	Health Insurance-HMO	26,365	3,604	8,400	8,400	—
602306	Dental Insurance-PPO	675	495	900	900	—
602307	Dental Insurance-HMO	156	—	200	200	—
602309	Basic Life Insurance	856	167	700	700	—
602311	Long-Term Disability Ins	67	164	1,300	1,300	—
602312	HDHP Aetna	—	8,149	—	—	—
602313	HSA Payflex	—	1,850	—	—	—
	<i>Sub-Total</i>	349,008	204,621	317,100	317,100	—
Operating Expense						
603190	Prof Svcs-Other	43,235	48,218	76,000	28,300	—
604001	Travel & Training	6,523	9,857	7,000	1,350	—
604500	Risk Internal Svcs Charge	2,600	2,100	2,000	2,000	—
604550	Health Ins Internal Serv Chg	5,500	5,200	2,300	2,300	—
604700	Printing & Binding Svcs	2,244	1,260	2,000	2,000	—
604890	Special Events-Other	19,070	11,267	10,000	10,500	—
604910	Advertising Costs	—	—	3,500	3,500	—
604989	IT Internal Svcs Charge	21,600	14,300	13,600	13,600	—
605100	Office Supplies	35	1,470	2,000	2,000	—
605120	Computer Operating Expenses	—	—	1,000	1,000	—
605290	Other Operating Supplies	—	950	1,000	1,500	—
605410	Subscriptions & Memberships	360	1,044	1,500	1,500	—
605500	Training-General	7,945	2,620	4,000	—	—
605510	Tuition Reimbursement	—	—	15,400	15,400	—
	<i>Sub-Total</i>	109,113	98,286	141,300	84,950	—
	Total	\$ 458,121	\$ 302,907	\$ 458,400	\$ 402,050	\$ —

Human Resources Expenditures by Object Code

Human Resources Business Partners—001-06-067-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ —	\$ 410,700	\$ 410,700	\$ —
601205	Lump Sum Payout - Accrued Time	—	—	37,800	37,800	—
601215	Communication Stipend	—	—	7,200	7,200	—
602100	FICA & MICA	—	—	34,900	34,900	—
602235	Pension-Senior Mgmt	—	—	97,100	97,100	—
602265	Pension-457	—	—	9,700	9,700	—
602305	Health Insurance-HMO	—	—	36,900	36,900	—
602306	Dental Insurance-PPO	—	—	2,300	2,300	—
602309	Basic Life Insurance	—	—	1,200	1,200	—
602311	Long-Term Disability Ins	—	—	2,300	2,300	—
602312	HDHP Aetna	—	—	16,900	16,900	—
602313	HSA Payflex	—	—	3,200	3,200	—
	<i>Sub-Total</i>	—	—	660,200	660,200	—
Operating Expense						
604001	Travel & Training	—	—	9,000	9,700	—
604700	Printing & Binding Svcs	—	—	3,000	3,000	—
604890	Special Events-Other	—	—	3,000	3,000	—
604910	Advertising Costs	—	—	3,000	3,000	—
604989	IT Internal Svcs Charge	—	—	33,900	33,900	—
604997	Other Operating Expenses	—	—	500	500	—
605100	Office Supplies	—	—	2,400	2,400	—
605120	Computer Operating Expenses	—	—	2,800	2,800	—
605250	Noncap Furn (Item less 5000)	—	—	1,000	1,000	—
605251	Noncap Equip (Item less 5000)	—	—	500	500	—
605290	Other Operating Supplies	—	—	1,000	1,000	—
605410	Subscriptions & Memberships	—	—	2,000	3,000	—
605500	Training-General	—	—	2,700	2,700	—
605510	Tuition Reimbursement	—	—	29,800	29,800	—
	<i>Sub-Total</i>	—	—	94,600	96,300	—
	Total	\$ —	\$ —	\$ 754,800	\$ 756,500	\$ —

Human Resources Budget Justification

Object #	Account Description	Justification
Expense		
603140	New Hire Screening	This cost is associated with hiring requirements to include criminal, workers' comp, social security and driver's license and background checks, educational verifications and drug screening for new hires and existing employees city-wide.
603141	Existing Employee Screening	This account is for legally required random screening for drivers of City vehicles, including fire and police.
603190	Prof Svcs-Other	This is for outside consultants, professionals or specialists who assist with extraordinary situations that require specialized skills or credentials. The budget of \$140,000 includes funding for the City's on-site Employee Assistance Program (EAP) for catastrophic events for an individual or group, trainings such as Supervisory Academy, Executive Academy, Harassment Training, Diversity Training, Excel trainings, Word trainings, and Microsoft Office.
603192	Consulting Services	This is for consulting services related to HR operations.
603425	Software License & Maint	Software needed for staff development, performance management, organizational and program training.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc. The \$51,500 budget will cover trainings for staff as follows: Program 100 (\$10,000); Program 060 (\$34,500); Program 064 (\$7,000).
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	City Policy prevents employees from using personal vehicles to conduct City business. Daily operations of department requires personnel to travel to various City Departments to interview, train, plan and meet with other Department administrative staff. This amount is transferred to the Fleet Fund as a reimbursement for covering the cost of repair and maintenance of vehicles, as provided by PW-Fleet Maintenance.
604700	Printing & Binding Svc	Printing needed to establish a formal on-boarding process for all new hires of the City. Funding will ensure that all new employees to the City are properly on-boarded. Printing of new union contracts. Printing of materials needed for roll-out of new training programs and other communication information for employees. (060) \$6,000, (064) \$1,000.
604890	Special Events-Other	Continued funding for various HR events during the fiscal year to include the Career Fair and other HR related events. The total allocated includes. Program 060- \$14,500, Program 064- \$5,000, Program 100- \$43,500.
604910	Advertising Costs	Funds are used to recruit quality employers and "Job Seekers" for the City's annual Career Fair. This requires several advertisement campaigns via newspaper and various other media outlets.
604950	Employee Awards	Supplies and awards and shipping costs for employee recognition program.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	This line item represents contingency funding for unanticipated expenses not budgeted in any other account.
605100	Office Supplies	This is an estimated amount required for office supplies.
605120	Computer Operating Expenses	The budget of \$8,900 is associated with purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the Human Resources Department.
605220	Vehicle Fuel-On-Site	This account covers the cost for gas, oil and lube used for City vehicles as provided by PW-Fleet Maintenance.
605250	Noncap Furn (Item less 5000)	To purchase office chairs and other furnishings under \$5,000.
605251	Noncap Equip (Item less 5000)	Calculators, shredders, additional phones for employees; 5-drawer lateral cabinets.
605290	Other Operating Supplies	This line item is for various supplies that are not budgeted in any other line item and are unexpected expenditures.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications.
605500	Training-General	This cost will be used to fund city-wide initiatives relating to training and development needs for all employees.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.





Legal

Mission

To provide high quality, efficient, cost effective and timely legal services for the City.



Department Overview

This department provides legal support and advice to the City Commission, City Manager, Department Directors and various advisory boards on all legal issues affecting or involving the City. The contracted firm performing City Attorney services is Austin Pamies Norris Weeks Powell, PLLC.

There are no City personnel in this department.

FY 2024 Accomplishments

- Represented the City at all City Commission meetings, workshops and other required meetings.
- Successfully defended the City in key litigation matters.
- Completed review and necessary revisions to contracts in a timely manner.
- Completed review and necessary revisions of all City Commission agenda items.
- Provided responses and follow up to inquiries from the City Commission in a timely manner.

Program Revenues, Expenditures and Positions Summary

	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues						
None	—	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program						
Legal		\$ 837,715	\$ 891,905	\$ 960,000	\$ 960,000	\$ 960,000
Expenditures by Category						
Personnel Services		\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense		837,715	891,905	960,000	960,000	960,000
Capital Outlay		—	—	—	—	—
Total		\$ 837,715	\$ 891,905	\$ 960,000	\$ 960,000	\$ 960,000
Position Detail						
None		—	—	—	—	—

Legal Expenditures by Object Code

Legal—001-07-070-514-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
603101	Legal Svc-City Commission	\$ 55,051	\$ 62,887	\$ 67,800	\$ 67,800	\$ 67,800
603102	Legal Svc-Office of the City M	109,690	22,340	22,500	22,500	22,500
603103	Legal Svc-Procurement	62,955	31,443	33,900	33,900	33,900
603104	Legal Svc-Bldg, Plan & Zoning	47,240	78,562	84,700	84,700	84,700
603105	Legal Svc-Parks & Recreation	42,127	20,962	22,600	22,600	22,600
603106	Legal Svc-Public Works	52,330	26,157	28,200	28,200	28,200
603107	Legal Svc-Police	84,107	62,887	67,800	67,800	67,800
603121	City Attorney	234,355	419,061	451,800	451,800	451,800
603128	Legal Svc-Labor Related	149,860	167,606	180,700	180,700	180,700
	<i>Sub-Total</i>	837,715	891,905	960,000	960,000	960,000
	Total	\$ 837,715	\$ 891,905	\$ 960,000	\$ 960,000	\$ 960,000

Budget Justification

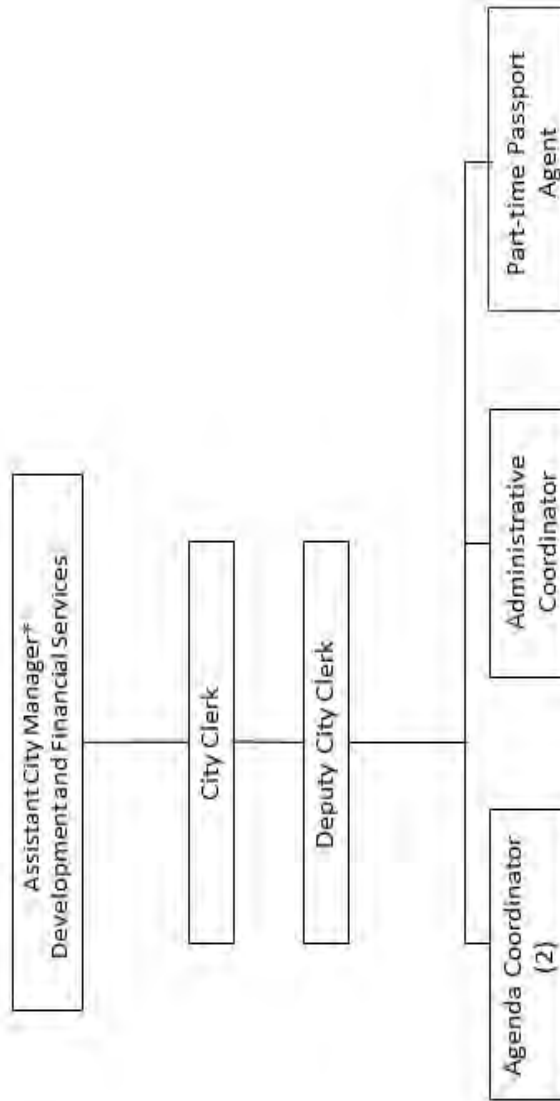
Object #	Account Description	Justification
Expense		
603101	Legal Svc-City Commission	This account is for cost related to the City Commission.
603102	Legal Svc-Office of the City M	This account is for cost related to Office of the City Manager.
603103	Legal Svc-Procurement	This account is for cost related to Procurement.
603104	Legal Svc-Bldg, Plan & Zoning	This account is for cost related to Building, Planning & Zoning.
603105	Legal Svc-Parks & Recreation	This account is for cost related to Parks & Recreation.
603106	Legal Svc-Public Works	This account is for cost related to Public Works.
603107	Legal Svc-Police	This account is for cost related to Police.
603121	City Attorney	This cost is for general matters, labor related matters and miscellaneous issues.
603128	Legal Svc-Labor Related	This account is for cost related to Labor issues.

Office of the City Clerk

Mission

Dedicated to providing exceptional service by building partnerships with the community, elected officials and other governmental agencies while maintaining neutrality and impartiality.

Office of the City Clerk Organizational Chart



*Budgeted in the Office of the City Manager

Office of the City Clerk

Department Overview

The Office of the City Clerk is versatile in its areas of responsibilities. It is comprised of three core functions: administration, election and passport services. Responsibilities include the maintenance of the City's legislative history, City Charter, Municipal and Land Development Codes. As a result, it serves as a central hub for information. The department administers special and general municipal elections, coordinates all activities of the City Commission Meetings, administers and oversees the Records Management Program, the Commission Agenda process and the City Commission Advisory Boards' appointment process. The Office of the City Clerk is also the custodian of the City's seal.

As indicated in the Position Detail, there are five (5) full-time and one (1) part-time budgeted positions in this department. The three (3) major programs provided are:

- 1 Administration
- 2 Passport Services
- 3 Municipal Election

FY 2024 Accomplishments

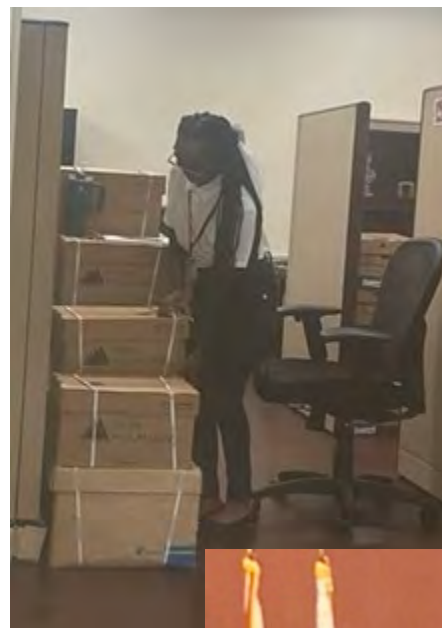
- Successfully completed over 1,634 public records requests.
- Successfully provided city-wide agenda/contract/JustFOIA management trainings to over 200 employees.
- Hosted 2 Summer Interns, both high school students and Miramar residents.
- Successfully created a training video on records management.
- Successfully processed 2,900 passport applications.

FY 2025 Goals

- Increase the number of passport applications processed by 10%.
- Automate the Lobbyist Registration process.
- Automate execution of resolutions and ordinances.
- Provide comprehensive city-wide trainings on agenda, contract, JustFOIA management and advisory board liaison trainings departments staff meetings.

- Enhance volunteerism and engage citizens by having more effective recruiting for advisory board vacancies.
- Continue cross training employees to increase flexibility and ensure continuity of department operations.
- Collaborate with the Center for Autism & Related Disabilities (CARD) to foster an atmosphere of inclusion and acceptance in our continued efforts to provide excellent customer service.

Office of the City Clerk Interns



Office of the City Clerk

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Passport Services	\$ 92,463	\$ 163,537	\$ 126,000	\$ 126,000	\$ 161,000
Municipal Election	—	150	—	—	—
Total	\$ 92,463	\$ 163,687	\$ 126,000	\$ 126,000	\$ 161,000

Expenditures by Program

Administration	\$ 752,546	\$ 784,730	\$ 825,555	\$ 825,555	\$ 842,700
Passport Services	178,117	184,492	183,450	183,450	222,500
Municipal Election	143,613	387,056	152,300	152,300	462,700
Total	\$ 1,074,276	\$ 1,356,278	\$ 1,161,305	\$ 1,161,305	\$ 1,527,900

Expenditures by Category

Personnel Services	\$ 803,852	\$ 815,282	\$ 829,200	\$ 829,200	\$ 889,200
Operating Expense	270,425	536,396	326,805	326,805	633,200
Capital Outlay	—	4,600	5,300	5,300	5,500
Total	\$ 1,074,276	\$ 1,356,278	\$ 1,161,305	\$ 1,161,305	\$ 1,527,900

Positions by Program

Administration	3.75	3.75	3.75	3.75	3.75
Passport Services	0.75	0.75	0.75	0.75	1.25
Municipal Election	0.50	0.50	0.50	0.50	0.50
Total	5.00	5.00	5.00	5.00	5.50

Position Detail



Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Agenda Coordinator	2.00	2.00	2.00	2.00	2.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Passport Acceptance Facility Agent - PT	—	—	—	—	0.50
Total FTE's	5.00	5.00	5.00	5.00	5.50

Office of the City Clerk Balanced Scorecard

	Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Percentage of passport applications processed accurately	Increase the percentage of passports issued timely.	Results	100%	100%	100%	
			Target	100%	100%	100%	100%
			% Target	100%	100%	100%	
↑	Percentage of records requests processed within 14 business days	Increase the percentage of records requests processed in a reasonable time	Results	76%	80%	85%	
			Target	90%	85%	85%	85%
			% Target	84%	94%	100%	
↑	Percentage of public records requests acknowledged within 1 business day	Allow for compliance with the State of Florida Sunshine Law	Results	92%	89%	94%	
			Target	95%	95%	95%	95%
			% Target	96%	94%	99%	
↑	Number of agendas for regularly City Commission meetings posted and available to the public at least 72 hours prior to the meeting	Increase transparency to the public	Results	21	22	21	
			Target	21	22	21	21
			% Target	100%	100%	100%	
↑	Meets budget target - Expenses	Finances	Results	1,074,276	1,355,820	1,149,596	
			Target	1,006,170	1,372,855	1,161,305	1,527,900
			% Target	107%	99%	99%	
↑	Meets budget target - Revenues	Finances	Results	92,463	163,687	133,781	
			Target	61,400	91,100	126,000	161,000
			% Target	151%	180%	106%	
↑	Meets projected target - Expenses	Finances	Results	1,074,276	1,355,820	1,149,596	
			Target	1,316,055	1,380,446	1,154,719	1,527,900
			% Target	82%	98%	100%	



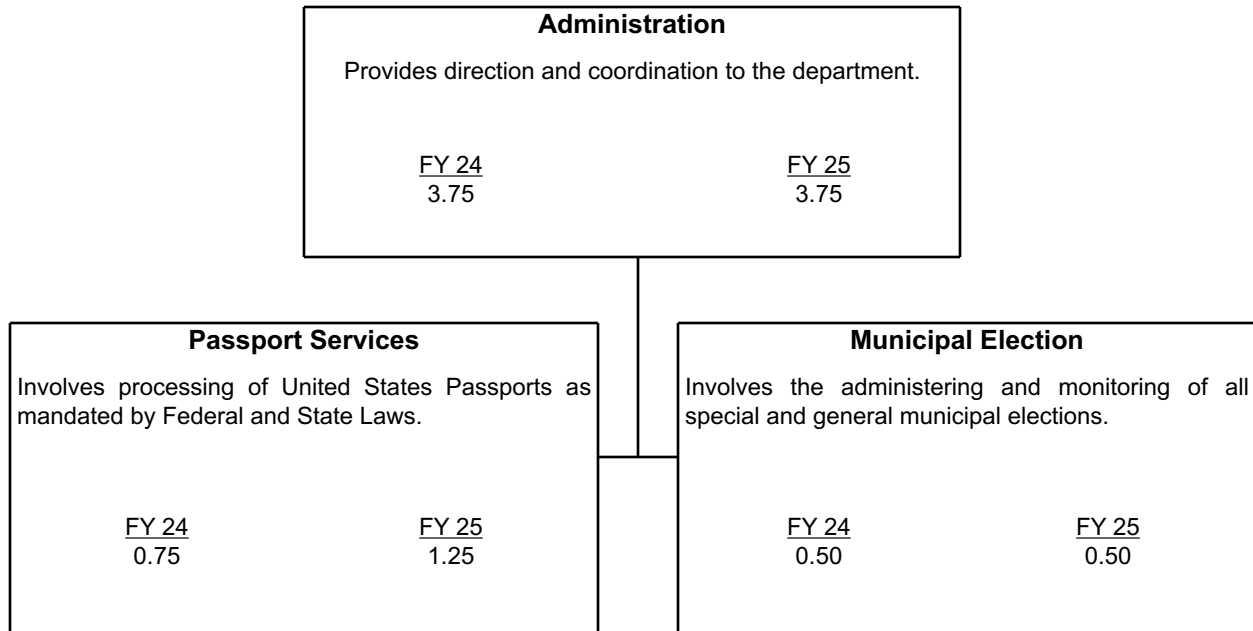
Office of the City Clerk Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
	Meets projected target - Revenues	Finances	Results	92,463	163,687	133,781	
			Target	91,100	102,150	158,794	161,000
			% Target	102%	160%	84%	
	Number of course hours/cross training completed by staff	Develop and increase skill levels of staff	Results	123	100	112	
			Target	120	100	100	100
			% Target	103%	100%	112%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Office of the City Clerk FTE's by Program



Office of the City Clerk Budget Summary by Program

Administration—Program 100

Description

This program provides for the overall direction, leadership and support of the Office of the City Clerk through efficient and effective management of all of its programs and related services. These services include: the City's records management program and the paperless Commission agenda process. This program is responsible for ensuring that the department consistently meets and exceeds the goals of the City and that all duties are performed in accordance and in compliance with the City's Charter, Sunshine Laws and Florida Statutes.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 499,948	\$ 517,015	\$ 512,400	\$ 512,400	\$ 528,200
Operating Expense	252,598	263,115	307,855	307,855	309,000
Departmental Capital Outlay	—	4,600	5,300	5,300	5,500
Total	\$ 752,546	\$ 784,730	\$ 825,555	\$ 825,555	\$ 842,700
Percent of Time by Position					
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Agenda Coordinator	2.00	2.00	2.00	2.00	2.00
City Clerk	0.25	0.25	0.25	0.25	0.25
Deputy City Clerk	0.50	0.50	0.50	0.50	0.50
Total	3.75	3.75	3.75	3.75	3.75

Office of the City Clerk Budget Summary by Program



Office of the City Clerk Staff



Office of the City Clerk Budget Summary by Program

Passport Services—Program 082

Description

This program involves processing of United States Passports as mandated by Federal and State Laws. The City provides passport processing as a service to the general public.

	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues						
Passport Services	349001	\$ 90,800	\$ 161,666	\$ 125,000	\$ 125,000	\$ 160,000
Miscellaneous revenues	369900	1,663	1,872	1,000	1,000	1,000
Total		\$ 92,463	\$ 163,537	\$ 126,000	\$ 126,000	\$ 161,000
Expenditures by Category						
Personnel Services		\$ 163,677	\$ 170,251	\$ 170,300	\$ 170,300	\$ 207,900
Operating Expense		14,439	14,242	13,150	13,150	14,600
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 178,117	\$ 184,492	\$ 183,450	\$ 183,450	\$ 222,500
Percent of Time by Position						
City Clerk		0.25	0.25	0.25	0.25	0.25
Deputy City Clerk		0.50	0.50	0.50	0.50	0.50
Passport Acceptance Facility Agent - PT		—	—	—	—	0.50
Total		0.75	0.75	0.75	0.75	1.25

Office of the City Clerk Budget Summary by Program

Municipal Election—Program 083

Description

This program ensures the democratic process in representing the public's interests by conducting municipal elections in compliance with State Law and the City Charter.

	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues						
Election Qualifying Fees	341900	\$ —	\$ 150	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 140,226	\$ 128,017	\$ 146,500	\$ 146,500	\$ 153,100
Operating Expense		3,387	259,039	5,800	5,800	309,600
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 143,613	\$ 387,056	\$ 152,300	\$ 152,300	\$ 462,700
Percent of Time by Position						
City Clerk		0.50	0.50	0.50	0.50	0.50
Total		0.50	0.50	0.50	0.50	0.50

Office of the City Clerk Expenditures by Object Code

Administration—001-08-100-512-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 300,693	\$ 331,075	\$ 342,400	\$ 342,400	\$ 341,400
601205	Lump Sum Payout - Accrued Time	26,350	21,691	19,200	19,200	23,200
601210	Non-Pensionable Earnings	500	—	—	—	—
601215	Communication Stipend	1,463	1,463	1,500	1,500	1,500
601220	Longevity Pay	2,028	2,852	3,800	3,800	3,400
601400	Overtime-General	11,821	4,732	14,800	14,800	14,800
601410	Overtime-Holiday	392	122	100	100	1,100
602100	FICA & MICA	25,335	26,732	28,400	28,400	28,600
602210	Pension-General	57,899	53,673	26,000	26,000	42,900
602235	Pension-Senior Mgmt	6,900	8,500	9,800	9,800	11,500
602265	Pension-457	3,574	3,606	4,400	4,400	4,600
602305	Health Insurance-HMO	34,536	40,379	37,700	37,700	24,700
602306	Dental Insurance-PPO	1,726	1,936	2,000	2,000	2,000
602307	Dental Insurance-HMO	135	40	—	—	—
602309	Basic Life	949	442	1,000	1,000	1,000
602311	Long-Term Disability	220	205	1,900	1,900	1,900
602312	HDHP Aetna	10,529	7,418	5,600	5,600	10,700
602313	HSA Payflex	2,100	750	800	800	2,500
602400	Workers' Compensation	12,800	11,400	13,000	13,000	12,400
	<i>Sub-Total</i>	499,948	517,015	512,400	512,400	528,200
<u>Operating Expense</u>						
603190	Prof Svcs-Other	31,644	32,889	42,100	42,100	42,100
603425	Software License & Maint	61,929	65,017	69,500	69,776	72,200
603470	Temporary Help	—	—	2,000	2,000	1,200
604001	Travel & Training	1,578	2,040	6,600	6,600	8,600
604100	Communication Services	—	25	—	—	—
604200	Postage	1,400	1,534	1,600	1,600	1,600
604301	Electricity Svcs	7,812	6,685	7,700	7,700	8,000
604500	Risk Internal Svcs Charge	3,000	2,500	2,300	2,300	2,100
604550	Health Ins Internal Serv Chg	7,100	6,700	6,100	6,100	2,300
604610	Fleet Internal Svcs Charge	3,700	4,800	5,900	5,900	4,800
604625	R&M Equipment	150	—	200	200	200
604740	Ordinance Codification	9,891	4,373	12,700	12,700	13,400
604910	Advertising Costs	8,409	13,032	19,000	19,000	19,000
604916	Administrative Expense	2,067	1,862	3,200	3,200	3,200
604930	Record Storage Charges	47,806	48,824	55,000	54,724	55,000
604931	Recording Fees	4,006	16,666	13,975	13,975	14,000
604989	IT Internal Svcs Charge	37,500	37,200	36,000	36,000	39,800
605100	Office Supplies	8,660	6,778	8,000	8,000	8,000
605120	Computer Operating Expenses	2,398	673	750	750	1,300
605220	Vehicle Fuel-On-Site	—	25	700	700	700
605290	Other Operating Supplies	588	288	500	500	500
605410	Subscriptions & Memberships	2,771	3,447	3,970	3,970	4,000
605500	Training-General	3,040	757	3,060	3,060	3,100
605510	Tuition Reimbursement	7,149	7,000	7,000	7,000	3,900
	<i>Sub-Total</i>	252,598	263,115	307,855	307,855	309,000
<u>Departmental Capital Outlay</u>						
606441	Vehicle Replacement Program	—	4,600	5,300	5,300	5,500
	<i>Sub-Total</i>	—	4,600	5,300	5,300	5,500
	Total	\$ 752,546	\$ 784,730	\$ 825,555	\$ 825,555	\$ 842,700

Office of the City Clerk Expenditures by Object Code

Passport Services—001-08-082-512-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 85,936	\$ 101,524	\$ 106,900	\$ 106,900	\$ 140,200
601205	Lump Sum Payout - Accrued Time	22,606	12,711	15,300	15,300	16,300
601210	Non-Pensionable Earnings	500	—	—	—	—
601215	Communication Stipend	1,463	1,463	1,500	1,500	1,500
601220	Longevity Pay	1,259	2,003	2,000	2,000	2,500
602100	FICA & MICA	8,237	8,522	9,100	9,100	11,700
602210	Pension-General	11,700	11,787	—	—	—
602235	Pension-Senior Mgmt	6,900	8,500	9,800	9,800	11,500
602265	Pension-457	3,573	3,605	4,400	4,400	4,600
602305	Health Insurance-HMO	6,717	5,044	4,200	4,200	3,500
602306	Dental Insurance-PPO	665	665	700	700	700
602309	Basic Life	365	176	300	300	400
602311	Long-Term Disability	50	41	600	600	800
602312	HDHP Aetna	4,006	5,461	5,600	5,600	4,700
602313	HSA Payflex	700	750	800	800	800
602400	Workers' Compensation	9,000	8,000	9,100	9,100	8,700
	<i>Sub-Total</i>	163,677	170,251	170,300	170,300	207,900
Operating Expense						
604200	Postage	4,702	5,389	4,800	4,800	5,300
604500	Risk Internal Svcs Charge	6,400	5,200	4,900	4,900	4,400
604550	Health Ins Internal Serv Chg	1,700	1,600	1,500	1,500	600
604916	Administrative Expense	300	312	300	300	300
605100	Office Supplies	1,083	1,386	1,400	1,400	1,400
605120	Computer Operating Expenses	254	355	250	250	600
605251	Noncap Equip (Item less 5000)	—	—	—	—	2,000
	<i>Sub-Total</i>	14,439	14,242	13,150	13,150	14,600
	Total	\$ 178,117	\$ 184,492	\$ 183,450	\$ 183,450	\$ 222,500

Office of the City Clerk Expenditures by Object Code

Municipal Election—001-08-083-512-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 67,949	\$ 78,541	\$ 82,700	\$ 82,700	\$ 86,700
601205	Lump Sum Payout - Accrued Time	30,156	6,025	14,000	14,000	13,600
601215	Communication Stipend	975	975	1,000	1,000	1,000
601220	Longevity Pay	1,284	1,517	1,500	1,500	2,400
602100	FICA & MICA	7,005	5,487	6,600	6,600	6,700
602235	Pension-Senior Mgmt	13,700	16,900	19,600	19,600	23,000
602265	Pension-457	3,992	3,401	4,800	4,800	5,000
602305	Health Insurance-HMO	2,642	—	—	—	—
602306	Dental Insurance-PPO	443	443	400	400	400
602309	Basic Life	135	65	200	200	300
602311	Long-Term Disability	33	41	500	500	500
602312	HDHP Aetna	8,012	10,922	11,100	11,100	9,400
602313	HSA Payflex	1,400	1,500	1,600	1,600	1,700
602400	Workers' Compensation	2,500	2,200	2,500	2,500	2,400
	<i>Sub-Total</i>	140,226	128,017	146,500	146,500	153,100
Operating Expense						
603425	Software License & Maint	—	—	2,500	2,500	2,500
604500	Risk Internal Svcs Charge	800	700	700	700	600
604550	Health Ins Internal Serv Chg	2,100	1,900	1,700	1,700	600
604625	R&M Equipment	—	—	500	500	500
604909	Election Costs	—	253,213	—	—	300,000
604910	Advertising Costs	—	3,126	—	—	5,000
604916	Administrative Expense	100	99	100	100	100
605100	Office Supplies	387	—	300	300	300
	<i>Sub-Total</i>	3,387	259,039	5,800	5,800	309,600
	Total	\$ 143,613	\$ 387,056	\$ 152,300	\$ 152,300	\$ 462,700

Office of the City Clerk Budget Justification

Object #	Account Description	Justification
Revenue		
349001	Passport Services	This account represents revenue derived from fees collected for US passport services.
369900	Miscellaneous Revenue	This account represents miscellaneous revenue.
Expense		
601400	Overtime-General	This account represents costs for overtime that is necessary due to unforeseen administrative needs. Includes additional overtime related to Commission Meetings, Workshops and miscellaneous meetings.
601410	Overtime-Holiday	This account represents costs associated with overtime that is necessary due to unforeseen administrative needs during holidays.
603190	Prof Svcs-Other	This account represents costs associated with the following: Closed Captioning services - \$14,100 Transcription of: \$28,000 Commission Meetings/Workshops/Advisory Boards/HR Investigations
603425	Software License & Maint	This account represents costs for the following software: EasyVote (Election Software) - \$2,500 This account represents costs for the following software: BIS (Commission Chambers audio recording) - \$1,500 Granicus (Commission electronic voting, live streaming,) - \$40,600 Legistar/MCCi (Commission paperless agenda) - \$18,420 Hightail (electronically transmits audio recordings) - \$310 JustFOIA (Records Management) - \$10,370 Grammarly (Communication assistance) - \$600 Check In Systems Inc. (online sign-in for passport svcs.) - \$400
603470	Temporary Help	This is to pay for temporary help as needed.
604001	Travel & Training	This account represents costs associated with out-of-town travel and accommodation expenses for specialized training and certification courses/conferences relating to BCMCA, FACC, IIMC, ARMA, FRMA, NNA, NAGARA etc.
604200	Postage	This represents allocated costs for department mailings as well as delivery services such as U.P.S. and Federal Express. Also includes mailing of notices and legislation to the public and other public entities, master files for ordinances, resolutions, deeds and other vital records.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account is restricted and represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles as provided by PW-Fleet Maintenance.
604625	R&M Equipment	This account represents costs associated with the maintenance and repair of the following equipment: Automated Business System - Date Stamp Clock Commercial Business Machines -Typewriter
604740	Ordinance Codification	This account represents costs associated with codification services and supplements for the City Code and Land Development Code.
604909	Election Costs	This account represents various costs relating to having a municipal election.
604910	Advertising Costs	This account represents costs associated with advertising requirements to satisfy the Florida Statutes, City's Charter, City Code, legal and public hearings. Program 083 - This account represents all costs relating to advertising a municipal election.
604916	Administrative Expense	This account represents costs associated with miscellaneous expenses incurred by the department.
604930	Record Storage Charges	This account represents the archival of all city records.
604931	Recording Fees	This account represents costs associated with Broward County recording services.
604989	IT Internal Svcs Charge	This account represents allocated costs associated with technology such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	This account represents costs associated with the purchase of office supplies. Also included are items related to certificates, proclamations and other recognition relating to presentations and standard operating supplies to support the office function.
605120	Computer Operating Expenses	This account represents cost associated with print management service and computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.



Office of the City Clerk Budget Justification

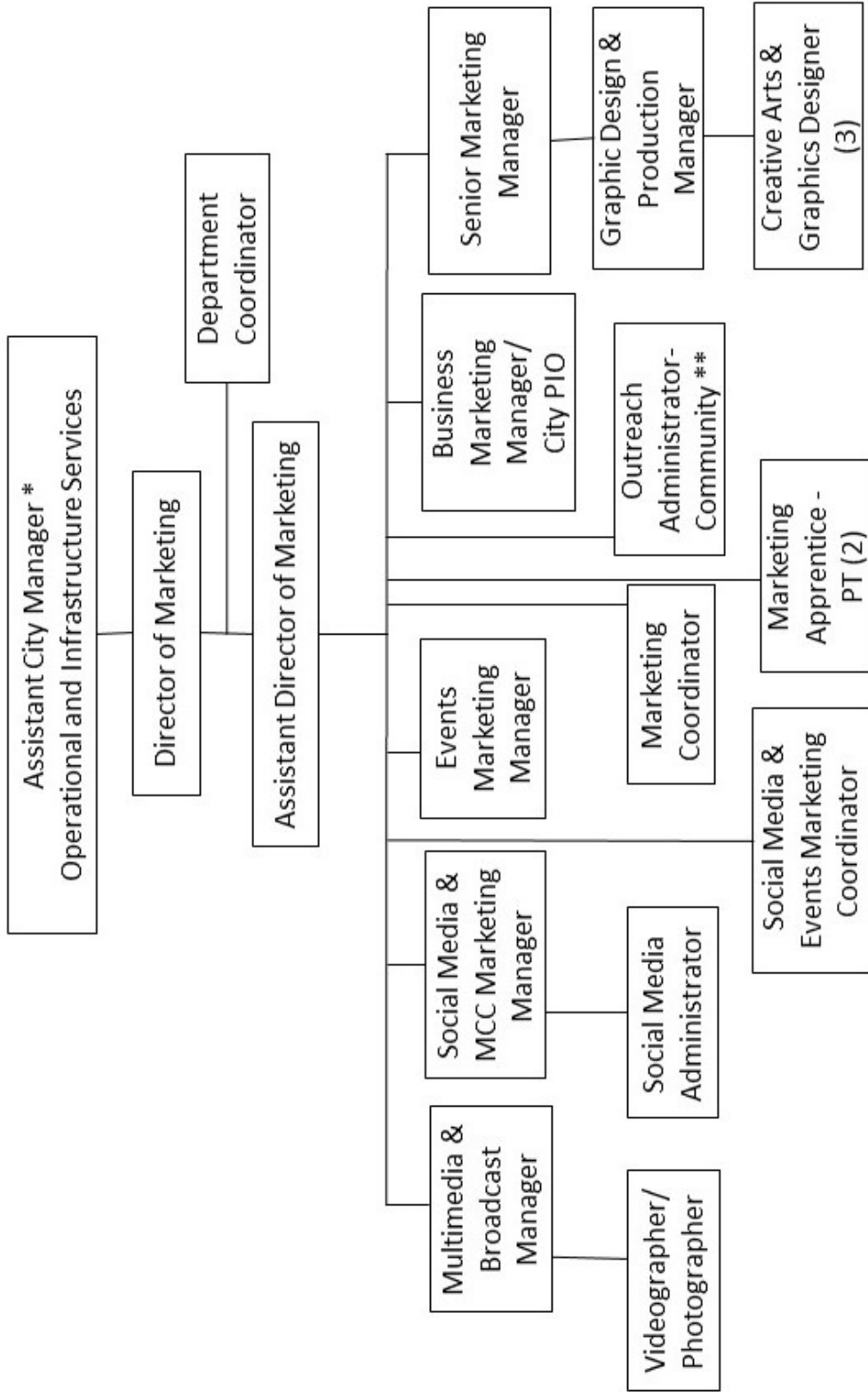
Object #	Account Description	Justification
605251	Noncap Equip (Item less 5000)	This account is for noncap equipment that cost less than \$5,000. Approved FY25 above base request for \$2,000 for a new Passport Acceptance Facility Agent position.
605290	Other Operating Supplies	This account represents costs for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account represents costs associated with the following memberships/subscriptions: Florida Association of City Clerks (FACC) - \$750 International Institute of Municipal Clerks (IIMC) - \$680 American Society of Notaries - \$950 Broward County Municipal Clerks Assoc. (BCMCA) - \$425 FL Records Management Assoc. (FRMA) - \$500 American Society for Public Administration (ASPA) - \$260 National Forum for Black Public Administrators (NFBPA) - \$230 Association of Records Managers & Administrators (ARMA) - \$205
605500	Training-General	This account represents costs associated with various registration fees/conferences/webinars required to maintain certifications: Florida Association of City Clerks (FACC) - \$700 International Institute of Municipal Clerks (IIMC) - \$1,200 FL Records Management Assoc. (FRMA) - \$550 Association of Records Mgrs. Administrators (ARMA) - \$100 FL Municipal Communicators Assoc. (FMCA) - \$550
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.

Marketing

Mission

Marketing serves as the community brand ambassador for the City of Miramar. Marketing serves the critical role of external communication to inform, educate and assist residents, businesses and key stakeholders on the various City programs and services.

Marketing Organizational Chart



* Budgeted in the Office of the City Manager

** Budgeted in Utilities



Department Overview

Marketing Department serves as the community brand ambassador for the City of Miramar. The Department serves the critical role of external communication to inform and educate residents, businesses, and key stakeholders on the various City programs and services. The Marketing Department implements multimedia outreach campaigns to attract and retain businesses and position Miramar as a sports and entertainment destination in South Florida.

As indicated in the Position Detail, there are 17 budgeted positions in this department, 16 full-time and 2 (1.0 FTE) part-time apprentice positions.

FY 2024 Accomplishments

Business Marketing

- Ran second national campaign targeting aviation, manufacturing, and education businesses nationwide to make Miramar their South Florida headquarters. Received 1.8M impressions, 12,756 clicks to content pages, 67 secs on content (avg time is 0:30), 933 post engagement and 22,536 clicks to Economic Development & Housing (EDH) web page.

Events Marketing

- Deployed multimedia marketing campaigns to promote 291 city events and programs, securing many sold-out shows and record attendances. This is a 63.5% increase over FY23.

Enhanced the Community Visual Appeal

- Wrapped 22 traffic light boxes with resident art; Updated 58 street pole banners; Added new staff walls for Miramar Cultural Center (MCC) and 602-HELP; Updated commission walls in City Hall, Commission Lobby and MCC as well as installed the Commission Wall inside the commission chambers that recognizes elected officials who served from 1955 to present. Also added 54 new banners at Ansin Sports Park.

Media Exposure

- Submitted 130+ press releases and press conferences that generated over 2,130 media pick-ups, \$37M+ in national and international media coverage including on CNN, USA Today & Yahoo.

Grew Community Reach & Engagement on All City Platforms

- Social Media - Achieved a 44.37% reach of the population, 17% increase year-over year.
- Website – 4.2% increase in traffic to miramarfl.gov, 69.72% chat-bot self-resolution rate with over 12,889 questions answered by 8,417 residents.

- E-Newsletters - 215+ e-blasts sent with an open rate of 34% (industry average 19.4%). 114% increase in clicks to website.
- Videos- Created 328 videos to promote city programs and events, a 32% increase over FY23.
- Graphic Designs – Completed over 990 work orders to created 8,910 graphics for 17 departments and the elected officials. A 58.4% increase over FY23.

Incinerator Campaign

- Launched multimedia campaign to grow community awareness of the proposed site for the Miami Dade incinerator, less than 1/8 of a mile from west Miramar. Created survey/petition that to date has 5,062 responses and 3,869 residents have agreed to go to Miami Dade Commission Meeting in September to oppose the west Miramar adjacent proposed site.
- Secured \$215,000 in media exposure with 32 media picks from press releases, press conferences, commission meeting attendances and media interviews.

Miramar Cultural Center

- Ran multimedia marketing campaigns to secure sold-out MCC shows/programs including En Vogue, Yolanda Adams, Oleta Adams.
- Search Engine Optimization (SEO) miramarculturalcenter.org -14,406 clicks from Google, 67 wedding & 26 conference form fills.
- Social Media followers grew by 13.7% or by 1,477.
- Secured 349+ media pick-ups that generated \$3.4M media exposure.

Police Recruitment Campaign

- Successfully launched 3-month multimedia campaign to recruit police officers, resulting in 664 applications, 905,985 reach, 18,054 web clicks & 108,388 video views.

FY 2025 Goals

- Grow community outreach on all city platforms.
- Redesign the website and app development.
- 70th anniversary and MCC Sweet 16 Marketing campaigns.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Program

Marketing	\$ 1,995,278	\$ 2,678,528	\$ 3,021,685	\$ 3,021,685	\$ 3,488,900
Total	\$ 1,995,278	\$ 2,678,528	\$ 3,021,685	\$ 3,021,685	\$ 3,488,900

Expenditures by Category

Personnel Services	\$ 1,235,035	\$ 1,843,628	\$ 1,979,200	\$ 1,979,200	\$ 2,392,600
Operating Expense	760,243	834,900	1,032,885	1,032,885	1,090,100
Capital Outlay	—	—	9,600	9,600	6,200
Total	\$ 1,995,278	\$ 2,678,528	\$ 3,021,685	\$ 3,021,685	\$ 3,488,900

Positions by Program

Marketing	9.00	13.00	14.00	14.00	17.00
Total	9.00	13.00	14.00	14.00	17.00

Position Detail

Assistant Director of Marketing	—	1.00	1.00	1.00	1.00
Creative Arts and Graphics Designer	1.00	2.00	2.00	2.00	2.00
Department Coordinator	—	—	1.00	1.00	1.00
Director of Marketing	—	1.00	1.00	1.00	1.00
Director of Marketing and Communications	1.00	—	—	—	—
Graphic Design & Production Manager	1.00	1.00	1.00	1.00	1.00
Graphic Designer	—	—	—	—	1.00
Marketing Apprentice - PT (2)	—	—	—	—	1.00
Marketing Coordinator	2.00	1.00	1.00	1.00	1.00
Marketing Manager	1.00	1.00	1.00	—	—
Marketing Manager - Business	—	1.00	1.00	1.00	1.00
Marketing Manager - Events	—	1.00	1.00	1.00	1.00
Marketing Manager - Social Media & MCC	—	—	—	1.00	1.00
Marketing Partnerships Manager	1.00	—	—	—	—
Multimedia & Broadcast Manager	1.00	1.00	1.00	1.00	1.00
Public Relations & Media Manager	1.00	—	—	—	—
Senior Marketing Manager	—	1.00	1.00	1.00	1.00
Social Media Administrator	—	1.00	1.00	1.00	1.00
Social Media & Events Marketing Coordinator	—	—	—	—	1.00
Videographer/Photographer	—	1.00	1.00	1.00	1.00
Total FTE's	9.00	13.00	14.00	14.00	17.00

Marketing Balanced Scorecard

	Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Meets budget target - Expenses	Finances	Results	1,977,065	2,637,399	2,922,594	
			Target	2,079,700	2,586,500	3,021,685	3,488,900
			% Target	95%	102%	97%	
↑	Exceed 3CMA standard of 10% of population following city's official Social Media Accounts (based on current population of 137,107)	Expand Social Media	Results	4%	16%	52 %	
			Target	4%	4%	50 %	50 %
			% Target	100%	400%	104%	
↑	Number of quality videos produced in support of city services	Multimedia and Broadcasting	Results	255	494	496	
			Target	100	300	400	400
			% Target	255%	165%	124%	
↑	Hold annual Strategic Planning retreat to prepare for upcoming calendar/ marketing year	Strategic Planning Retreat	Results	2	1	2	
			Target	1	1	1	1
			% Target	200%	100%	200%	
↑	Number of Training/ Development Opportunities attended by staff members	On-going Training/ Development	Results	48	60	70	
			Target	6	40	40	40
			% Target	800%	150%	175%	
↑	Meets projected target - Expenses	Finances	Results	1,977,065	2,637,399	2,922,594	
			Target	2,228,500	2,586,323	2,970,940	3,488,900
			% Target	89%	102%	98%	

Marketing Balanced Scorecard

	Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Reaching out to the community and media to secure exposure to the City of Miramar residents.	Community Outreach	Results	1,459	2,219	3,936	
			Target	200	600	1,500	1,500
			% Target	730%	370%	262%	
↑	Serve as the internal marketing agency for 18 city departments to create effective marketing collaterals to promote city events and department programs.	Design Strategies to Promote City Assets and Services	Results	5,078	4,440	4,925	
			Target	400	2,500	2,500	2,500
			% Target	1270%	178%	197%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.
 End of year targets exclude year-end budget amendments.

Marketing FTE's By Program

Marketing

Responsible for the dissemination of official information and promoting the City's public image. It focuses on enhancing and implementing city-wide branding strategies, image development, communications, and public information for all media outlets.

FY 24
14.00

FY 25
17.00



Marketing Department - Thanksgiving Team Luncheon 2023

Marketing Expenditures by Object Code

Marketing—001-09-051-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 745,477	\$ 1,165,233	\$ 1,265,100	\$ 1,265,100	\$ 1,523,600
601205	Lump Sum Payout - Accrued Time	91,158	111,575	64,000	64,000	99,500
601210	Non-Pensionable Earnings	6,000	—	—	—	—
601215	Communication Stipend	13,550	18,450	25,400	25,400	35,100
601400	Overtime-General	—	450	—	—	—
602100	FICA & MICA	64,280	93,910	102,300	102,300	124,800
602210	Pension-General	27,600	96,338	140,700	140,700	159,100
602235	Pension-Senior Mgmt	130,000	118,300	117,700	117,700	172,200
602265	Pension-457	16,605	26,911	27,600	27,600	36,300
602300	Pmt In Lieu Of Insurance	7,121	9,495	5,600	5,600	—
602304	Health Insurance-PPO	5,941	34,335	29,200	29,200	24,500
602305	Health Insurance-HMO	29,108	23,033	25,200	25,200	42,500
602306	Dental Insurance-PPO	1,965	4,165	4,900	4,900	6,500
602307	Dental Insurance-HMO	928	906	900	900	900
602309	Basic Life Insurance	2,840	1,832	3,700	3,700	4,500
602311	Long-Term Disability Ins	3,967	615	7,100	7,100	8,600
602312	HDHP Aetna	49,723	93,331	109,400	109,400	102,900
602313	HSA Payflex	11,171	20,250	22,400	22,400	24,800
602400	Workers' Compensation	27,600	24,500	28,000	28,000	26,800
	<i>Sub-Total</i>	<u>1,235,035</u>	<u>1,843,628</u>	<u>1,979,200</u>	<u>1,979,200</u>	<u>2,392,600</u>
Operating Expense						
603190	Prof Svcs-Other	70,594	27,988	59,000	74,467	59,000
603400	Contract Svcs-Other	3,678	4,400	4,800	800	2,500
603425	Software License & Maint	11,200	20,053	20,000	20,000	22,000
604001	Travel & Training	16,015	12,082	20,050	22,050	22,000
604200	Postage	23,140	30,503	54,100	54,100	54,100
604500	Risk Internal Svcs Charge	8,100	6,600	6,200	6,200	5,600
604550	Health Ins Internal Serv Chg	16,100	9,600	21,800	21,800	13,000
604610	Fleet Internal Svcs Charge	—	—	—	—	2,600
604700	Printing & Binding Svcs	56,629	77,450	70,000	72,000	65,000
604889	Marketing & Promotions	228,995	263,556	316,150	229,006	311,400
604910	Advertising Costs	219,319	207,827	284,800	283,067	284,800
604916	Administrative Expense	—	3,048	200	200	200
604920	License & Permit Fees	4,603	2,096	6,500	6,500	6,500
604989	IT Internal Svcs Charge	67,800	69,100	100,100	100,100	121,500
604997	Other Operating Expenses	2,330	380	1,500	1,000	1,500
604998	Contingency	325	654	800	—	800
605100	Office Supplies	8,435	15,529	6,300	7,100	8,300
605120	Computer Operating Expenses	441	27,925	400	400	400
605220	Vehicle Fuel-On-Site	—	—	—	—	1,900
605230	Program Supplies	4,478	3,545	4,600	4,600	4,600
605250	Noncap Furn (Item less 5000)	4,833	14,471	5,185	32,215	24,300
605251	Noncap Equip (Item less 5000)	4,191	6,376	7,000	18,880	19,000
605266	Photography	1,752	2,330	1,600	1,600	5,000
605410	Subscriptions & Memberships	4,298	14,228	2,700	35,900	5,000
605500	Training-General	2,987	15,160	9,100	10,900	9,100
605510	Tuition Reimbursement	—	—	30,000	30,000	40,000
	<i>Sub-Total</i>	<u>760,243</u>	<u>834,900</u>	<u>1,032,885</u>	<u>1,032,885</u>	<u>1,090,100</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	—	—	9,600	9,600	6,200
	<i>Sub-Total</i>	<u>—</u>	<u>—</u>	<u>9,600</u>	<u>9,600</u>	<u>6,200</u>
	Total	<u>\$ 1,995,278</u>	<u>\$ 2,678,528</u>	<u>\$ 3,021,685</u>	<u>\$ 3,021,685</u>	<u>\$ 3,488,900</u>

Marketing Budget Justification

Object #	Account Description	Justification
Expense		
603190	Prof Svcs-Other	This line item is necessary for securing third party resources, as needed, and for professional services in support of the department. These services may include but are not limited to such needs as copywriting, videography, production, creative design, photography, etc. for MCC (\$14,000) and Marketing (\$45,000).
603400	Contract Svcs-Other	This cost is associated with contractual agreements including, but not limited to, media and promotional placement for City functions and event campaigns (\$2,500).
603425	Software License & Maint	This line item is contracted for software license and maintenance and for the purchase of software that will aid the graphics technicians and multimedia department in having the proper resources and equipment to fulfill their job duties. Vendors include Adobe Suite (\$3,280), Canva (\$600), Archive Social (\$1,800), iStockPhoto (\$6,696) and other miscellaneous software (\$9,624).
604001	Travel & Training	This represents costs associated with travel and accommodations for specialized training and certification courses, workshops, continuing education or conferences for staff growth, knowledge, edification and learning in their respective positions.
604200	Postage	USPS, Federal Express and UPS charges including costs incurred for dissemination of various information and messages to the community including, but not limited to, season brochures, informational materials and general correspondence associated with marketing and promotions, City events, etc.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourages employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account is for the repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604700	Printing & Binding Svcs	Cost of printing flyers, posters, brochures, postcards, placards for buses, car and van wraps, vinyl banners, retractable banners, A-frame signs, door hangers, informational material and general correspondence and miscellaneous notices and stickers. Also includes cost of messages sent via water bills and those that are mailed to residents who do not receive a water bill.
604889	Marketing & Promotions	This represents the costs associated with marketing materials and specialty items needed to promote City events, initiatives, programs, executive team and other meetings. This includes, but not limited to, street banners, light pole banners, utility box wraps, customized gifts and promotional items such as video books, USB drives, water bottles, key chains, blankets, Frisbees, hand towels, mugs, pens/writing supplies, t-shirts, jackets, folders, hand fans, executive-level promotional items, and marketing and advertising support for Commission Initiatives.
604910	Advertising Costs	This represents costs associated with media negotiations and placement for City institutional, business, brand awareness, event campaigns, public notices, radio, print, digital, TV, OOH (billboards, bus benches, buses, etc.), social media and other messaging in publications with local, regional, national and international reach for business and personal attraction.
604916	Administrative Expense	This account provides funding for various administrative expenses incurred.
604920	License & Permit Fees	Costs associated with licensing for Citywide coverage for music (special events), images (graphic design) and video (footage). Vendors include BMI, Inc. (\$1,300), ASCAP (\$1,500) and SESAC (\$2,300). Remaining funds (\$1,400) cover licenses and permits for images and video from multiple vendors.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one-time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	This account represents contingency funds for unexpected occurrences.
605100	Office Supplies	This is an estimated amount required for essential office supplies. Includes approved FY25 Above Base Request totaling \$2,000 for a new Social Media & Events Coordinator, Graphic Designer and (2) Marketing Apprentice.
605120	Computer Operating Expenses	This account represents costs for computer operating related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605230	Program Supplies	This represents the costs associated with supplies to support the City's marketing and promotional initiatives.
605250	Noncap Furn (Item less 5000)	This line item is for the purchase of furniture and fixtures for new and existing staff (additional workstations in whole or in part, addition of lockable door, chair, desk, supply cabinets for specialty items) that cost less than \$5,000. Includes approved FY25 Above Base Request totaling \$21,300 for a new Social Media & Events Coordinator, Graphic Designer and (2) Marketing Apprentice.

Marketing Budget Justification

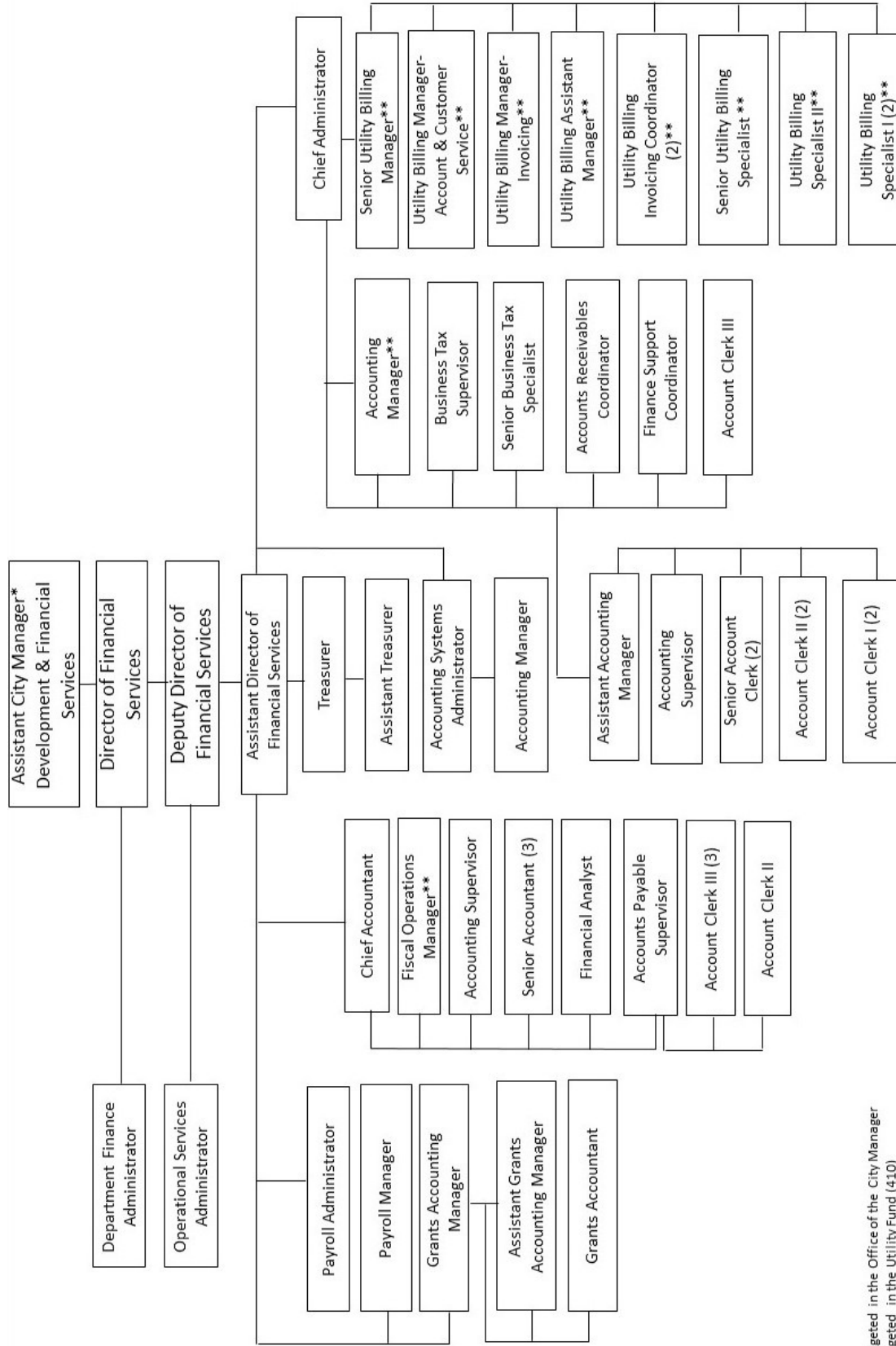
Object #	Account Description	Justification
605251	Noncap Equip (Item less 5000)	This cost represents equipment required to support multimedia and broadcast services and creative arts and graphic design equipment less than \$5,000. Includes approved FY25 Above Base Request totaling \$14,000 for a new Social Media & Events Coordinator, Graphic Designer and (2) Marketing Apprentice.
605266	Photography	This cost represents photography for City-wide events, additional/new city assets, etc.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions, and for books, manuals and publications necessary for staff to retain and/or learn new information for professional and technical certifications and knowledge. Expenses include the following: South Florida Business Journal (\$114) Sun Sentinel Digital (\$360) Miami Herald Digital (\$120) Public Management Magazine (\$155) City County Communications and Marketing Association 3CMA (\$900) Miscellaneous (\$3,351)
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings (\$9,100).
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.

Financial Services

Mission

To maintain the accounting records of the City, provide accurate and timely financial reporting, ensure protection of City assets by establishing and maintaining adequate internal controls, and to provide training and communication to all areas of the City as it pertains to the accounting and internal control functions.

Financial Services Organizational Chart



* Budgeted in the Office of the City Manager
 **Budgeted in the Utility Fund (410)



Financial Services

Department Overview

The Financial Services Department is responsible for the coordination of all financial activities of the city by acting as liaison to the public, and to administrative and department officials. Our mission is to provide comprehensive financial services to the City and its stakeholders, including accurate and timely financial reporting, safeguarding of financial and physical assets, and providing outstanding customer service.

The department provides debt management, cash management, grants administration, accounting, payroll, accounts payable, accounts receivable, lien searches, business tax receipts and financial reporting. The department also oversees the Utility Billing program which is funded by the Utility Enterprise Fund.

As indicated in the Position Detail, this department is comprised of 39 full-time budgeted positions. The four (4) major General Fund programs provided are:

1. Administration
2. Accounting and Revenue Enhancement
3. Reporting and Training
4. Grants Administration

FY 2024 Accomplishments

- Completed Business Tax Receipt billing for over 3,800 accounts generating annualized revenue of approximately \$2.0 million.
- Implementation of GASB 96 for Subscription Based Information Technology Arrangements (SBITA)
- Implementation of EnerGov software (specifically Business Tax Receipt) which will bring increased functionality by providing increased level of service for our constituents, improved citizen access through web portals, increased mobility and enhanced workflows, integrated city departments for a more collaborative workforce, and informed decision-making capabilities with GIS-centric technology.

- Over 9,500 invoices processed for vendor payments totaling over \$39 million.
- Successfully processed bi-weekly payrolls for approximately 1,200 employees.
- Internal Revenue Service (IRS) W-2 Forms were issued approximately 1,200 employees.
- Issued 134 IRS 1099-R Distributions forms for Pensions, Annuities & Retirement to over 150 City Retirees that receive Monthly medical stipends.
- Completion of quarterly 941 payroll tax forms.
- Implementation of GASB 96 for Subscription Based Information Technology Arrangements (SBITA).
- Completed Monthly Budget Reports for the Elected Officials.

FY 2025 Goals

- Completion of the City's Audited Yearly Annual Comprehensive Financial Report for submission to the Government Finance Officers Association in anticipation of being awarded the Certificate of Achievement for Excellence in Financial Reporting.
- Provide compliance oversight and accurate grant accounting including reporting, expenditures, reimbursements, and audits for Citywide grant agreements.
- Implementation of Wdata Software that will assist to integrate with Munis and the creation of the Annual Comprehensive Financial Report (ACFR)
- Implement payment enhancements such as Apple Pay, Text to Pay, PayPal, Venmo, and other payment platforms used to create process efficiencies, i.e.

Financial Services

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Accounting & Revenue Enhancement	\$ 2,659,202	\$ 2,002,734	\$ 2,480,000	\$ 2,480,000	\$ 2,840,000

Expenditures by Program

Administration	\$ 679,819	\$ 1,162,466	\$ 1,376,400	\$ 1,329,400	\$ 1,077,700
Accounting & Revenue Enhancement	4,175,467	4,099,085	4,462,700	4,529,700	5,022,200
Reporting and Training	50,547	176,361	191,500	191,500	242,200
Grants Administration	345,323	455,131	507,700	507,700	550,500
Total	\$ 5,251,155	\$ 5,893,044	\$ 6,538,300	\$ 6,558,300	\$ 6,892,600

Expenditures by Category

Personnel Services	\$ 4,583,859	\$ 5,152,500	\$ 5,769,700	\$ 5,789,700	\$ 6,059,500
Operating Expense	649,383	740,544	768,600	706,927	833,100
Capital Outlay	17,913	—	—	61,673	—
Total	\$ 5,251,155	\$ 5,893,044	\$ 6,538,300	\$ 6,558,300	\$ 6,892,600

Financial Services

Positions by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	3.00	4.00	5.00	5.00	4.00
Accounting & Revenue Enhancement	28.00	28.00	30.00	30.00	31.00
Reporting and Training	1.00	1.00	1.00	1.00	1.00
Grants Administration	2.50	3.00	3.00	3.00	3.00
Total	34.50	36.00	39.00	39.00	39.00
Position Detail					
Account Clerk I*	1.00	2.00	2.00	2.00	2.00
Account Clerk II*	3.00	2.00	3.00	3.00	3.00
Account Clerk III*	5.00	4.00	4.00	4.00	4.00
Accountant I	2.00	2.00	3.00	—	—
Accountant II	1.00	1.00	1.00	—	—
Accounting Supervisor	1.00	1.00	1.00	1.00	2.00
Accounting Manager	—	—	—	1.00	1.00
Accounting Systems Administrator	1.00	1.00	1.00	1.00	1.00
Accounts Payable Supervisor	1.00	1.00	1.00	1.00	1.00
Accounts Receivables Coordinator	—	1.00	1.00	1.00	1.00
Administration Services Coordinator	1.00	—	—	—	—
Assistant Accounting Manager	—	1.00	1.00	1.00	1.00
Assistant Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Assistant Grants Accounting Manager	1.00	1.00	1.00	1.00	1.00
Assistant Treasurer	1.00	1.00	1.00	1.00	1.00
Business Operations Accountant	1.00	1.00	1.00	—	—
Business Tax Specialist II*	1.00	—	—	—	—
Business Tax Supervisor	—	1.00	1.00	1.00	1.00
Chief Accountant	1.00	1.00	1.00	1.00	1.00
Chief Administrator - Financial Services	2.00	2.00	2.00	1.00	1.00
Chief Financial Officer	—	1.00	1.00	—	—
Department Administrator	—	—	—	1.00	1.00
Department Finance Coordinator	1.00	1.00	1.00	—	—
Deputy Director of Financial Services	—	—	—	1.00	1.00
Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Economic Development Administrator	—	—	—	1.00	—
Finance Support Coordinator	1.00	1.00	1.00	1.00	1.00
Financial Analyst	—	—	—	1.00	1.00
Grants Accountant	—	1.00	1.00	1.00	1.00
Grants Accounting Manager	1.00	1.00	1.00	1.00	1.00
Grants Assistant - Temp Part-time	0.50	—	—	—	—
Operational Services Administrator	—	—	1.00	1.00	1.00
Payroll Administrator	—	—	—	1.00	1.00
Payroll Manager	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk	2.00	2.00	2.00	2.00	2.00
Senior Accountant	—	—	—	3.00	3.00
Senior Business Tax Specialist*	1.00	1.00	1.00	1.00	1.00
Senior Payroll Specialist*	1.00	1.00	1.00	—	—
Treasurer	—	—	—	1.00	1.00
Treasurer/Retirement & Financial Planning Resource Manager	1.00	1.00	1.00	—	—
Total FTE's	34.50	36.00	39.00	39.00	39.00

* Block Budgeting position



Financial Services Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Meets budget target - Expenses	Finances	Results	5,250,727	5,836,853	6,536,960	
			Target	5,228,013	5,929,800	6,538,300	6,892,600
			% Target	100%	98%	100%	
↑	Meets projected target - Expenses	Finances	Results	5,250,727	5,836,853	6,536,960	
			Target	5,807,600	5,886,498	6,543,373	6,892,600
			% Target	90%	99%	100%	
↑	Meets budget target - Revenues	Finances	Results	2,659,202	4,410,406	2,444,985	
			Target	2,471,500	2,746,000	2,480,000	2,840,000
			% Target	108%	161%	99%	
↑	Meets projected target - Revenues	Finances	Results	2,659,202	4,410,406	2,444,985	
			Target	2,746,000	2,756,000	2,480,000	2,840,000
			% Target	97%	160%	99%	
↑	Number of training sessions held/offered	Improve supervisory leadership skills	Results	14	7	8	
			Target	6	6	6	6
			% Target	233%	117%	133%	
↑	Number of training sessions held/offered	Improve staff customer service skills - including conflict resolution and communication skills	Results	32	8	9	
			Target	30	5	5	5
			% Target	107%	160%	180%	
↑	Number of financial reports issued for the fiscal year	June of each year	Results	2	1	1	
			Target	1	1	1	1
			% Target	200%	100%	100%	
↑	Number of consecutive GFOA awards received	Issue ACFR by November each year	Results	33	34	35	
			Target	32	34	35	35
			% Target	103%	100%	100%	

Financial Services Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of reports issued	Fed Finance report	Results	4	4	4	
			Target	4	4	1	1
			% Target	100%	100%	400%	
↑	Number of reports issued	Quarterly Grants report	Results	4	4	4	
			Target	4	4	4	4
			% Target	100%	100%	100%	
↑	Number of reports issued	Quarterly donations	Results	4	4	4	
			Target	4	4	4	4
			% Target	100%	100%	100%	
↑	Number of FRS (Florida Retirement System) submitted		Results	12	12	12	
			Target	12	12	12	12
			% Target	100%	100%	100%	
↑	Number of reports issued	Schedule of Expenditure of Federal Awards (SEFA)	Results	2	1	1	
			Target	1	1	1	1
			% Target	200%	100%	100%	
↑	Complete/respond to a lien search request within 3 business days	Efficiency/customer service	Results	1,724	958	1,409	
			Target	45	500	500	500
			% Target	3831%	192%	282%	
↑	Review and issue Business Tax Receipt for complete application within 3 business days	Efficiency/customer service	Results	283	281	447	
			Target	35	300	300	300
			% Target	809%	94%	149%	
↓	Number of eligible vendors converted	Increase ACH vendor participation in an attempt to reduce fraud opportunities	Results	10	10	7	
			Target	15	10	20	20
			% Target	67%	100%	35%	

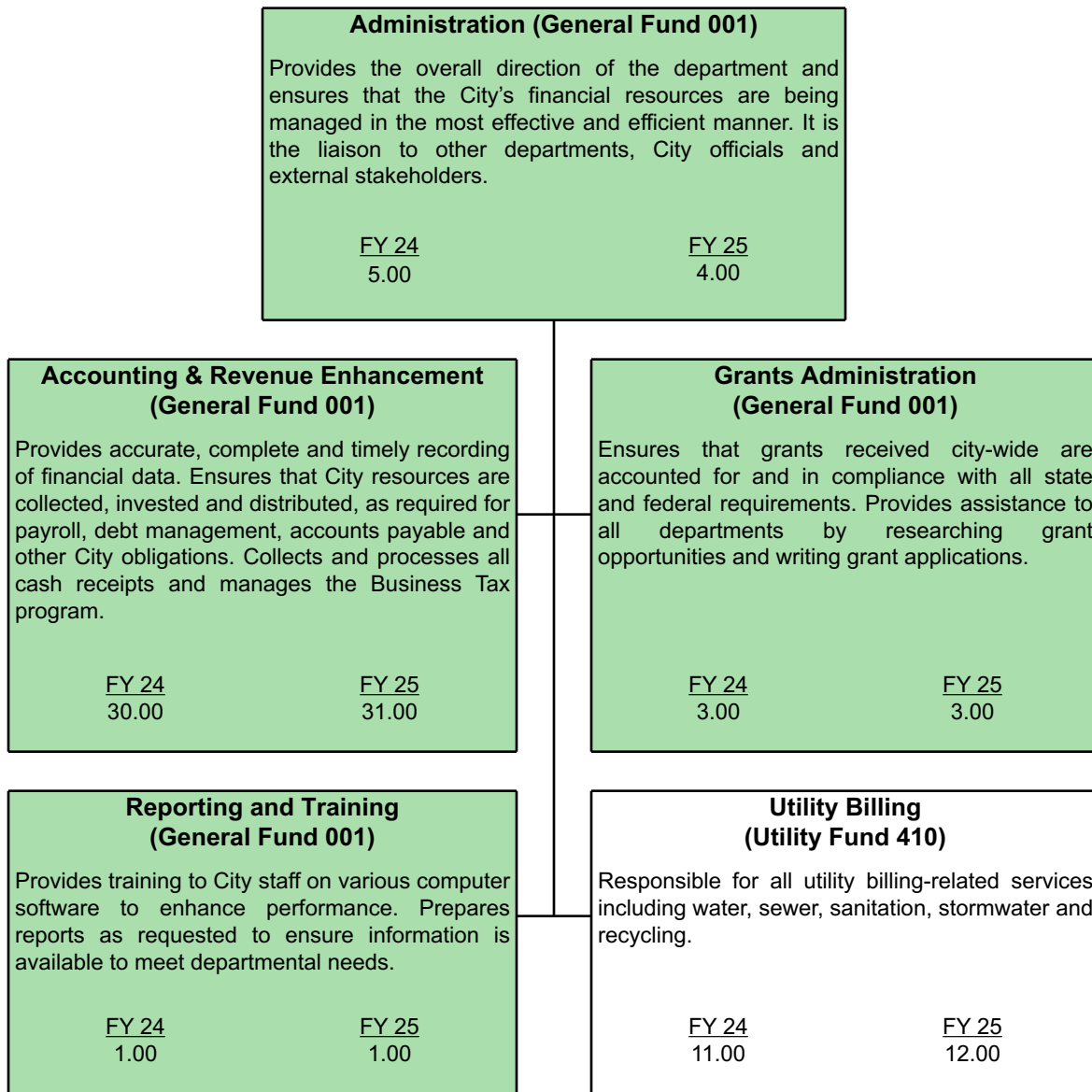
Financial Services Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Filed by 4/30, 7/31, 10/31, 1/31	Payroll quarterly form 941	Results	4	4	4	
			Target	4	4	4	4
			% Target	100%	100%	100%	
↑	Filed by 1/31	Form 945 annual return of withheld income tax	Results	1	1	1	
			Target	1	1	1	1
			% Target	100%	100%	100%	
↑	Forms issued and filed by 1/31	W-2 form (Recipient & IRS)	Results	1	1	1	
			Target	1	1	1	1
			% Target	100%	100%	100%	
↑	Monthly filings by the 20th of the subsequent month	State Sales Tax	Results	12	12	12	
			Target	12	12	12	12
			% Target	100%	100%	100%	
↑	Forms issued by 1/31	Form 1099-R (Recipient)	Results	1	1	1	
			Target	1	1	1	1
			% Target	100%	100%	100%	
↑	Forms filed with the IRS	Form 1099-R (IRS)	Results	1	1	1	
			Target	1	1	1	1
			% Target	100%	100%	100%	
↑	Forms issued and filed by 1/31	Form 1099-M (Recipient and IRS)	Results	1	1	1	
			Target	1	1	1	1
			% Target	100%	100%	100%	
↑	Filing of the Point Match Address Listing Update with the Florida Department of Revenue		Results	0	2	2	
			Target	0	2	2	2
			% Target	NEW	100%	100%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Financial Services FTE's by Program



Financial Services Budget Summary by Program

Administration—Program 100

Description

Administration provides the overall direction of the department and ensures that the City’s financial resources are being managed in the most cost effective and efficient manner. It is the liaison to other departments, City officials and external stakeholders.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 583,401	\$ 964,202	\$ 1,230,800	\$ 1,230,800	\$ 912,600
Operating Expense	96,417	198,264	145,600	98,600	165,100
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 679,819	\$ 1,162,466	\$ 1,376,400	\$ 1,329,400	\$ 1,077,700
Percent of Time by Position					
Assistant Director of Financial Services	1.00	1.00	1.00	—	—
Chief Financial Officer	—	1.00	1.00	—	—
Department Administrator	—	—	—	1.00	1.00
Department Finance Coordinator	1.00	1.00	1.00	—	—
Deputy Director of Financial Services	—	—	—	1.00	1.00
Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Economic Development Administrator	—	—	—	1.00	—
Operational Services Administrator	—	—	1.00	1.00	1.00
Total	3.00	4.00	5.00	5.00	4.00



Financial Services Department Staff

Financial Services Budget Summary by Program

Accounting and Revenue Enhancement—Program 101

Description

The Accounting and Revenue Enhancement Program provides accurate, complete and timely recording of financial data that is also in compliance with Federal, State, Accounting and other regulatory criteria. This program ensures that the City's resources are collected, invested and then distributed as required for payroll, debt management, accounts payable and other obligations. It acts as the central collection point for cash receipts for all revenues of the City and collects and processes cash received directly from customers and other City locations. Credit, debit and lockbox payments are also processed. Business tax, lien searches and filing of liens, commercial sanitation billing and collections, false alarms and other miscellaneous billings are managed within this program. The Accounting and Revenue Enhancement Program operates at both the Multi-Service Complex in and at the Town Center.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Local Business Tax	316000	\$2,323,878	\$1,759,509	\$2,200,000	\$2,200,000	\$2,600,000
Admin Fee Cost Recovery	329105	984	714	—	—	—
Credit Card Fee	347345	33,259	43,157	30,000	30,000	40,000
Lien Research	349000	301,081	199,354	250,000	250,000	200,000
Total		\$2,659,202	\$2,002,734	\$2,480,000	\$2,480,000	\$2,840,000
Expenditures by Category						
Personnel Services		\$3,673,800	\$3,644,048	\$3,935,000	\$3,955,000	\$4,492,200
Operating Expense		483,754	455,037	527,700	513,027	530,000
Departmental Capital Outlay		17,913	—	—	61,673	—
Total		\$4,175,467	\$4,099,085	\$4,462,700	\$4,529,700	\$5,022,200

Financial Services Budget Summary by Program

Percent of Time by Position	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Account Clerk I	1.00	2.00	2.00	2.00	2.00
Account Clerk II	3.00	2.00	3.00	3.00	3.00
Account Clerk III	5.00	4.00	4.00	4.00	4.00
Accountant I	2.00	2.00	3.00	—	—
Accountant II	1.00	1.00	1.00	—	—
Accounting Supervisor	1.00	1.00	1.00	1.00	2.00
Accounting Manager	—	—	—	1.00	1.00
Accounts Payable Supervisor	1.00	1.00	1.00	1.00	1.00
Accounts Receivables Coordinator	—	1.00	1.00	1.00	1.00
Administration Services Coordinator	1.00	—	—	—	—
Assistant Accounting Manager	—	1.00	1.00	1.00	1.00
Assistant Director of Financial Services	—	—	—	1.00	1.00
Assistant Treasurer	1.00	1.00	1.00	1.00	1.00
Business Operations Accountant	1.00	1.00	1.00	—	—
Business Tax Specialist II	1.00	—	—	—	—
Business Tax Supervisor	—	1.00	1.00	1.00	1.00
Chief Accountant	1.00	1.00	1.00	1.00	1.00
Chief Administrator - Financial Services	2.00	2.00	2.00	1.00	1.00
Finance Support Coordinator	1.00	1.00	1.00	1.00	1.00
Financial Analyst	—	—	—	1.00	1.00
Payroll Manager	1.00	1.00	1.00	2.00	2.00
Senior Account Clerk	2.00	2.00	2.00	2.00	2.00
Senior Accountant	—	—	—	3.00	3.00
Senior Business Tax Specialist	1.00	1.00	1.00	1.00	1.00
Senior Payroll Specialist	1.00	1.00	1.00	—	—
Treasurer	—	—	—	1.00	1.00
Treasurer/Retirement & Financial Planning Resource Manager	1.00	1.00	1.00	—	—
Total	28.00	28.00	30.00	30.00	31.00



Financial Services Budget Summary by Program

Reporting and Training—Program 102

Description

The Financial Services department played a key role in the implementation of the Munis Enterprise Resource Planning (ERP) System and continues to play an essential role in ensuring Munis operates effectively and efficiently. It is the responsibility of the Financial Services department to maintain the integrity of the system. This program supports management staff in varied areas of financial analyses, including standard monthly management reporting, creation of custom reports, variance analyses, budgeting, forecasting and strategic planning; includes review and coordination of financial analyses across different departments and in support of the Financial Services Department.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 38,640	\$ 165,279	\$ 179,400	\$ 179,400	\$ 190,600
Operating Expense		11,907	11,083	12,100	12,100	51,600
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 50,547	\$ 176,361	\$ 191,500	\$ 191,500	\$ 242,200
Percent of Time by Position						
Accounting Systems Administrator		1.00	1.00	1.00	1.00	1.00
Total		1.00	1.00	1.00	1.00	1.00

Financial Services Budget Summary by Program

Grants Administration—Program 103

Description

This program assists departments with all grant related activities. Services provided include accurate grants accounting, compliance with grantor requirements, assistance with locating and advising departments with grant opportunities, grant writing and providing grants training to staff. This program provides assistance during a natural disaster or other emergencies by obtaining required documentation and accounting records for disaster related expenditures to ensure maximum reimbursement.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 288,018	\$ 378,971	\$ 424,500	\$ 424,500	\$ 464,100
Operating Expense		57,304	76,161	83,200	83,200	86,400
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 345,323	\$ 455,131	\$ 507,700	\$ 507,700	\$ 550,500
Percent of Time by Position						
Assistant Grants Accounting Manager		1.00	1.00	1.00	1.00	1.00
Grants Accountant		—	1.00	1.00	1.00	1.00
Grants Accounting Manager		1.00	1.00	1.00	1.00	1.00
Grants Assistant - Temp Part-time		0.50	—	—	—	—
Total		2.50	3.00	3.00	3.00	3.00

Financial Services Expenditures by Object Code

Administration—001-10-100-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 373,065	\$ 591,401	\$ 748,200	\$ 748,200	\$ 564,700
601205	Lump Sum Payout - Accrued Time	36,506	67,880	96,900	96,900	53,300
601210	Non-Pensionable Earnings	2,000	9,594	—	—	—
601215	Communication Stipend	1,950	3,900	7,800	7,800	5,900
601220	Longevity	—	—	4,700	4,700	4,900
602100	FICA & MICA	26,338	43,189	57,300	57,300	43,400
602210	Pension-General	—	—	—	—	16,000
602235	Pension-Senior Mgmt	77,800	132,400	176,900	176,900	127,800
602260	Pension-401	—	9,594	10,300	10,300	—
602265	Pension-457	19,973	32,458	47,900	47,900	24,500
602300	Pmt In Lieu Of Insurance	4,316	5,611	5,600	5,600	5,600
602306	Dental Insurance-PPO	1,631	2,662	3,300	3,300	2,600
602307	Dental Insurance-HMO	41	—	—	—	—
602309	Basic Life	1,196	840	2,200	2,200	1,700
602311	Long-Term Disability	189	369	4,200	4,200	3,200
602312	HDHP Aetna	20,294	44,403	43,400	43,400	35,600
602313	HSA Payflex	4,200	7,500	8,000	8,000	9,900
602400	Workers' Compensation	13,900	12,400	14,100	14,100	13,500
	<i>Sub-Total</i>	583,401	964,202	1,230,800	1,230,800	912,600
Operating Expense						
603190	Prof Svcs-Other	—	—	2,000	2,000	2,000
603425	Software License & Maint	40,011	41,564	50,000	—	80,000
604001	Travel & Training	1,604	10,177	10,600	10,600	10,600
604301	Electricity Svcs	20,654	17,674	20,200	20,200	20,900
604453	Expenditure -Subscription	—	65,939	—	—	—
604500	Risk Internal Svcs Charge	2,600	2,100	2,000	2,000	1,800
604550	Health Ins Internal Serv Chg	1,400	1,300	4,800	4,800	4,600
604700	Printing & Binding Svc	675	—	1,500	1,500	500
604916	Administrative Expense	218	862	1,400	4,400	1,400
604950	Employee Awards	2,874	5,819	5,000	5,000	5,000
604957	Expenditure -Subscription	—	10,000	—	—	—
604989	IT Internal Svcs Charge	21,800	30,000	35,600	35,600	28,800
605100	Office Supplies	2,978	1,119	3,000	3,000	1,500
605120	Computer Operating Expenses	—	—	800	800	800
605250	Noncap Furn (Item less 5000)	—	—	1,100	1,100	800
605410	Subscriptions & Memberships	529	1,845	3,700	3,700	2,500
605500	Training-General	1,075	450	1,000	1,000	1,000
605510	Tuition Reimbursement	—	9,415	2,900	2,900	2,900
	<i>Sub-Total</i>	96,417	198,264	145,600	98,600	165,100
	Total	\$ 679,819	\$ 1,162,466	\$ 1,376,400	\$ 1,329,400	\$ 1,077,700

Financial Services Expenditures by Object Code

Accounting and Revenue Enhancement—001-10-101-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 2,134,701	\$ 2,149,940	\$ 2,447,000	\$ 2,447,000	\$ 2,835,400
601205	Lump Sum Payout - Accrued Time	280,111	247,766	196,700	216,700	230,400
601210	Non-Pensionable Earnings	17,908	17,220	—	—	—
601215	Communication Stipend	10,400	12,275	9,800	9,800	13,700
601220	Longevity	12,324	16,427	13,200	13,200	16,800
601400	Overtime-General	14,829	32,125	26,200	26,200	26,200
601410	Overtime-Holiday	1,335	5,097	8,800	8,800	8,800
602100	FICA & MICA	183,669	184,182	205,500	205,500	236,800
602210	Pension-General	301,197	271,091	315,100	315,100	391,900
602235	Pension-Senior Mgmt	161,000	172,100	169,200	169,200	206,300
602265	Pension-457	26,354	33,374	37,000	37,000	46,300
602300	Pmt In Lieu Of Insurance	11,222	11,869	16,800	16,800	11,200
602304	Health Insurance-PPO	17,311	4,051	—	—	—
602305	Health Insurance-HMO	347,948	349,447	314,700	314,700	285,200
602306	Dental Insurance-PPO	12,843	12,213	13,900	13,900	11,900
602307	Dental Insurance-HMO	1,003	739	800	800	1,500
602309	Basic Life	5,764	2,842	7,200	7,200	8,400
602311	Long-Term Disability	2,604	1,353	13,800	13,800	16,000
602312	HDHP Aetna	25,276	24,639	30,900	30,900	38,000
602313	HSA Payflex	5,600	6,000	6,400	6,400	9,900
602400	Workers' Compensation	100,400	89,300	102,000	102,000	97,500
	<i>Sub-Total</i>	3,673,800	3,644,048	3,935,000	3,955,000	4,492,200
<u>Operating Expense</u>						
603190	Prof Svcs-Other	54,700	39,269	66,500	72,500	66,500
603200	Audit Fees	59,400	59,400	94,000	82,327	94,000
603470	Temporary Help	15,300	—	6,300	300	3,000
604001	Travel & Training	10,710	8,751	14,200	14,200	14,200
604200	Postage	13,858	14,020	22,400	22,400	22,400
604500	Risk Internal Svcs Charge	24,700	20,400	19,100	19,100	17,200
604550	Health Ins Internal Serv Chg	58,900	56,200	46,900	46,900	20,100
604650	R&M Office Equip	—	—	1,500	1,500	—
604700	Printing & Binding Svc	2,385	3,682	4,000	4,000	4,000
604901	Credit Card Svcs Fees	9,916	14,066	20,000	15,000	20,000
604989	IT Internal Svcs Charge	203,100	200,700	196,600	196,600	211,900
605100	Office Supplies	10,234	12,938	14,500	14,500	16,000
605120	Computer Operating Expenses	4,160	5,245	5,400	5,400	5,400
605240	Uniforms Cost	1,418	—	1,500	1,500	5,000
605250	Noncap Furn (Item less 5000)	2,012	4,617	5,000	7,000	5,000
605290	Other Operating Supplies	390	1,079	1,500	1,500	1,500
605410	Subscriptions & Memberships	2,022	2,005	2,800	2,800	2,800
605500	Training-General	2,022	1,620	1,500	1,500	2,000
605510	Tuition Reimbursement	8,529	11,044	4,000	4,000	19,000
	<i>Sub-Total</i>	483,754	455,037	527,700	513,027	530,000
<u>Departmental Capital Outlay</u>						
606211	Minor Building Repairs	17,913	—	—	61,673	—
	<i>Sub-Total</i>	17,913	—	—	61,673	—
	Total	\$ 4,175,467	\$ 4,099,085	\$ 4,462,700	\$ 4,529,700	\$ 5,022,200

Financial Services Expenditures by Object Code

Reporting and Training—001-10-102-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 25,385	\$ 114,132	\$ 120,200	\$ 120,200	\$ 126,300
601205	Lump Sum Payout - Accrued Time	—	4,445	5,100	5,100	4,600
601215	Communication Stipend	—	—	2,000	2,000	2,000
602100	FICA & MICA	2,099	9,763	9,700	9,700	10,200
602235	Pension-Senior Mgmt	5,500	24,600	28,400	28,400	33,500
602265	Pension-457	762	3,424	3,600	3,600	3,800
602300	Pmt In Lieu Of Insurance	1,295	5,611	5,600	5,600	5,600
602309	Basic Life Insurance	—	23	400	400	400
602311	Long-Term Disability Ins	—	82	700	700	700
602400	Workers' Compensation	3,600	3,200	3,700	3,700	3,500
	<i>Sub-Total</i>	38,640	165,279	179,400	179,400	190,600
Operating Expense						
603425	Software License & Maint	—	—	—	—	40,000
604001	Travel & Training	1,950	1,833	3,000	3,000	3,000
604500	Risk Internal Svcs Charge	1,700	1,400	1,300	1,300	1,200
604550	Health Ins Internal Serv Chg	700	600	—	—	—
604989	IT Internal Svcs Charge	7,200	7,100	6,800	6,800	6,900
605100	Office Supplies	357	—	600	600	—
605120	Computer Operating Expenses	—	—	400	400	—
605410	Subscriptions & Memberships	—	150	—	—	500
	<i>Sub-Total</i>	11,907	11,083	12,100	12,100	51,600
	Total	\$ 50,547	\$ 176,361	\$ 191,500	\$ 191,500	\$ 242,200

Financial Services Expenditures by Object Code

Grants Administration—001-10-103-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 168,697	\$ 229,383	\$ 277,500	\$ 277,500	\$ 290,100
601205	Lump Sum Payout - Accrued Time	9,728	12,761	16,200	16,200	13,700
601210	Non-Pensionable Earnings	2,000	—	—	—	—
602100	FICA & MICA	14,028	18,739	22,500	22,500	23,200
602210	Pension-General	—	—	13,300	13,300	14,700
602235	Pension-Senior Mgmt	36,200	49,000	48,400	48,400	56,700
602265	Pension-457	5,055	6,726	8,300	8,300	8,700
602304	Health Insurance-PPO	13,202	17,827	14,600	14,600	12,300
602305	Health Insurance-HMO	26,459	26,006	—	—	22,400
602306	Dental Insurance-PPO	1,278	1,519	1,700	1,700	1,700
602309	Basic Life Insurance	538	310	800	800	900
602311	Long-Term Disability Ins	133	123	1,600	1,600	1,600
602312	HDHP Aetna	—	5,476	7,100	7,100	6,000
602313	HSA Payflex	—	1,500	1,600	1,600	1,700
602400	Workers' Compensation	10,700	9,600	10,900	10,900	10,400
	<i>Sub-Total</i>	288,018	378,971	424,500	424,500	464,100
Operating Expense						
603190	Prof Svcs-Other	21,210	44,475	40,000	47,500	40,000
604001	Travel & Training	—	—	7,200	5,200	7,200
604500	Risk Internal Svcs Charge	2,600	2,100	2,000	2,000	1,800
604550	Health Ins Internal Serv Chg	5,500	5,200	3,300	3,300	2,700
604920	License & Permit Fees	9,298	—	7,500	—	7,500
604989	IT Internal Svcs Charge	18,000	21,500	20,300	20,300	20,500
605100	Office Supplies	24	494	1,000	1,000	2,000
605120	Computer Operating Expenses	—	520	700	700	1,000
605250	Noncap Furn (Item less 5000)	—	—	600	600	600
605410	Subscriptions & Memberships	673	348	600	600	600
605500	Training-General	—	1,523	—	2,000	2,500
	<i>Sub-Total</i>	57,304	76,161	83,200	83,200	86,400
	Total	\$ 345,323	\$ 455,131	\$ 507,700	\$ 507,700	\$ 550,500

Financial Services Budget Justification

Object #	Account Description	Justification
Revenue		
316000	Local Business Tax	This revenue source is derived from all businesses that operate within the City. The fees for the various types of businesses are set by ordinance. Per Florida Statutes, Local Business Tax Fees can be increased every other year by no more than 5%.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
349000	Lien Research	This revenue is charged to cover the costs for lien research which is primarily done when property changes ownership, and to cover the costs for validation of lien search certification.
Expense		
601400	Overtime-General	Overtime is necessary to meet commitments and scheduled deadlines such as, software conversion, billing, counter customer service, etc. Implementation of ERP modules continues. Revenue Enhancement: \$26,200 - General Support; \$45,000 - Utility Billing - General Support
601410	Overtime-Holiday	This expenditure is for overtime hours worked on contractual holidays per the individual collective bargaining agreements. Revenue Enhancement - Overtime - Holiday - Clerical Support; Utility Billing - Overtime - Holiday - Clerical Support
603190	Prof Svcs-Other	Professional Services for costs to be incurred for non-employee services including actuarial, grant writing and system support provided by Third Party vendors as listed below: \$2,000 - Administration (GASB Implementation of Capital Leases) \$66,500 - Revenue Enhancement (AMI Risk Consultants for Self Insurance Program \$3,500, GRS for OPEB \$20,000, GRS for Pension Actuarial Analysis \$10,000, Excess Benefit \$5,000, DAC for Disseminating \$3,000, Arbitrage Compliance Specialists for Arbitrage Reports \$5,000, Other Audits for Waste Pro and KlassEx \$20,000) \$40,000 - Grants (Grant Subscription & Service Agreement)
603200	Audit Fees	Contracted cost between the City and its external auditors for the annual year-end financial audit. The cost is allocated between Financial Services (General Fund-001) and Utility Billing (Utility Fund-410) as shown below: \$94,000 - Financial Services (General Fund-001) \$56,000 - Utility Billing (Utility Fund-410)
603425	Software License & Maint	This expense is for the City's Annual Comprehensive Financial Report (ACFR) software annual maintenance cost of \$40,000 - Workiva. Debtbook GASB 87 Software License \$10,000. Includes approved FY25 above base request of \$30,000 for software implementation (Prog 100) and \$40,000 for new integration software to assist with the ACFR (Prog 102).
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences. Revenue Enhancement - Temporary Services - Clerical Support
604001	Travel & Training	This account is for out-of-town travel and accommodations associated with specialized training and required certification courses or conferences, including GFOA, FGFOA, NFBPA, Munis, etc., includes registration, airline travel, meals, etc.
604200	Postage	Represents allocated costs for mail, as well as delivery services for U.P.S. and Federal Express. Accounting & Revenue Enhancement: The amount of outgoing mail for Accounts Payable, Payroll and Business Tax is substantial.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svc	Administration & Accounting & Revenue Enhancement: Costs for the Annual Comprehensive Financial Report (ACFR), payroll documents, occupational licenses, cash receipts and accounts payable. Reporting and Training: Manuals and training materials. Grants Management: Grant packets and other required materials.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments.
604916	Administrative Expense	To provide for various administrative expenses incurred.
604920	License & Permit Fees	Grants Administration: Annual Subscription - Grants Search Engine
604950	Employee Awards	To promote employee morale and team building.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	Costs pertaining to the purchase of basic and other miscellaneous small desk supplies.
605120	Computer Operating Expenses	Costs for Print Management Service Agreement and department's computer related items.
605240	Uniforms Cost	This cost is to provide uniforms to customer service employees to portray a professional appearance.



Financial Services Budget Justification

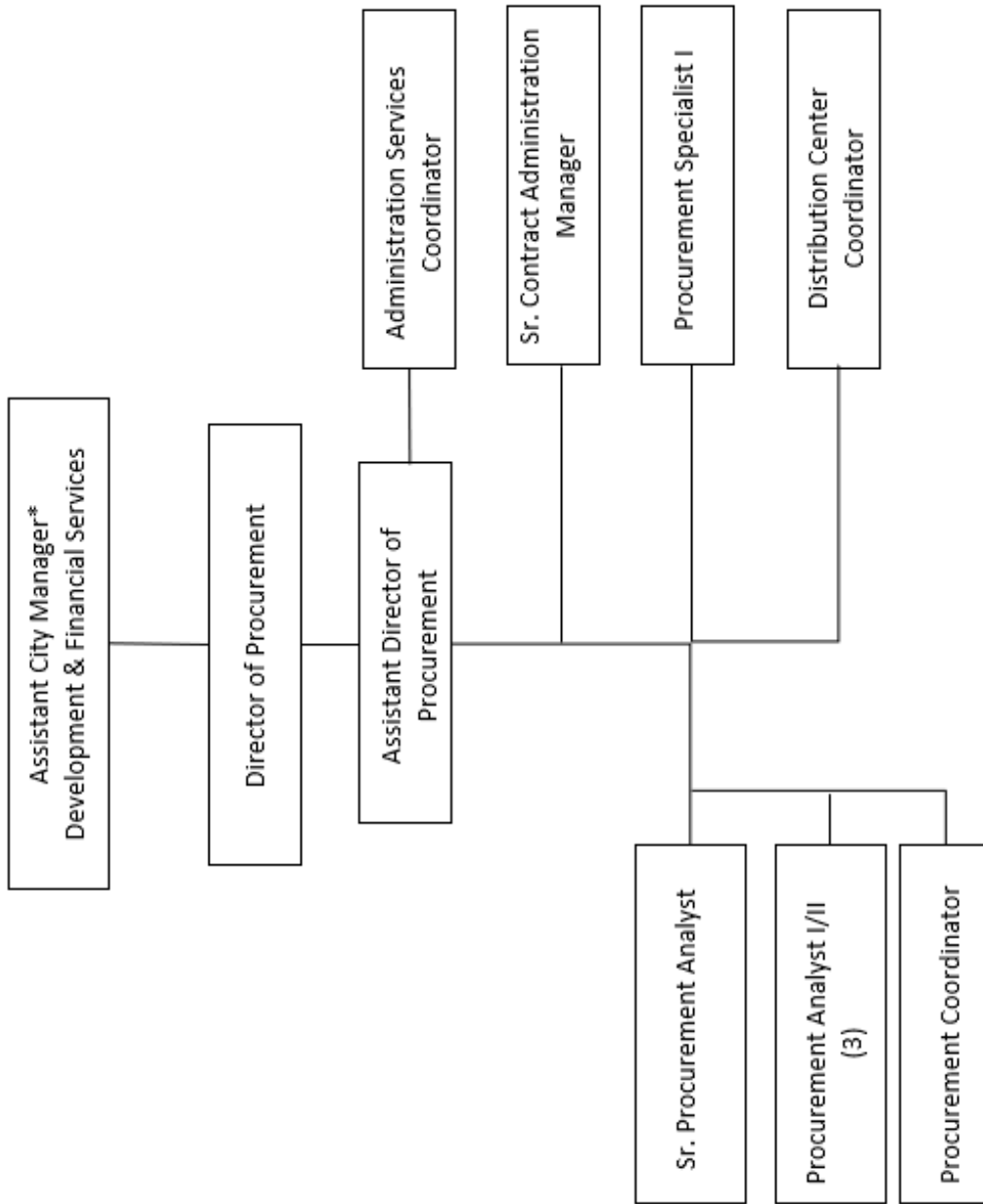
Object #	Account Description	Justification
605250	Noncap Furn (Item less 5000)	This is for furniture that cost less than \$5,000 per unit. Administration and Accounting & Revenue Enhancement: Cubicle panels and desk chairs and other items, such as file cabinets, as needed. Grants Administration: To provide for necessary furnishings as needed.
605290	Other Operating Supplies	This cost is for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Government Finance Officers Association (GFOA), Florida Government Finance Officers Association (FGFOA), CPA License renewals, etc. \$3,000 - Administration (AICPA - \$1,500; FGFOA - \$100; SFGFOA - \$75; GAAFR Newsletter - \$100; GASB Pronouncements & Other Publications - \$200; CPA Certification - \$255; CGFO - \$100; GFOA - \$100; FICPA - \$100; NFBPA - \$470 \$2,800 - Revenue Enhancement (AICPA - \$300; FGFOA - \$800; SFGFOA - \$250; GFOA - \$750; FICPA - \$200; Payroll Association - \$500) \$600 - Grants - (NGMA \$600)
605500	Training-General	Training - General is available for Continuing Professional Education (CPE) Credits for staff ongoing training and development. \$1,000 - Administration \$2,000- Revenue Enhancement - Pryor Training/Seminars \$2,500- Grants
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course. \$2,900 - Tuition Reimbursement - Administration - Continuing Education \$19,000 - Tuition Reimbursement - Revenue Enhancement - Continuing Education

Procurement

Mission

To acquire commodities, services and construction effectively and to optimize the resources of the City for maximum savings and best value to the citizens of Miramar.

Procurement Organizational Chart



• Budgeted in the Office of the City Manager

Department Overview

The Procurement Department is responsible for managing the purchasing activities of the organization. This includes the acquisition of goods, services and construction in accordance with the City's Code, Broward County Code, Florida State Statutes and Federal Law. This department is dedicated to open competition, transparency and fairness in all procurement. The department is also responsible for disposing of the City's surplus property through auctions. Through the implementation of the new Enterprise Resource Planning (ERP) system, procurement operations have migrated to a paperless business model.

As indicated in the Position Detail, this department is comprised of 11 full-time budgeted positions. The two (2) major programs are:

1. Procurement Operations
2. Mailroom Operations



Procurement Department

FY 2024 Accomplishments

- Conducted multiple internal department trainings on various Procurement topics.
- Expanded our advertising for solicitations to the City's social media platform.
- Achievement in Budget Year End Forecasting Award for FY 2023.
- Participation in the Southeast Florida Cooperative Reverse Trade Show.
- Processed 2,400 purchase orders for a total spend of \$105 million.

FY 2025 Goals

- Manage and facilitate City auctions and manage P-Card program to enhance revenue for the City.
- Provide continuous training opportunities to reflect industry best practices for our internal and external customers.
- Application for 2025 Achievement of Excellence in Procurement award.
- Procurement Code updates.

Procurement

Program Revenues, Expenditures and Positions Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
Procurement Operations	\$ 294,181	\$ 322,883	\$ 226,000	\$ 226,000	\$ 256,000
Expenditures by Program					
Procurement Operations	\$ 1,162,534	\$ 1,303,716	\$ 1,363,340	\$ 1,395,740	\$ 1,528,050
Mailroom Operations	276,376	275,597	280,900	285,900	283,200
Total	\$ 1,438,910	\$ 1,579,313	\$ 1,644,240	\$ 1,681,640	\$ 1,811,250
Expenditures by Category					
Personnel Services	\$ 1,287,477	\$ 1,421,205	\$ 1,470,500	\$ 1,507,900	\$ 1,640,200
Operating Expense	147,833	154,408	169,440	169,440	166,950
Capital Outlay	3,600	3,700	4,300	4,300	4,100
Total	\$ 1,438,910	\$ 1,579,313	\$ 1,644,240	\$ 1,681,640	\$ 1,811,250
Positions by Program					
Procurement Operations	8.00	8.00	9.00	9.00	9.00
Mailroom Operations	2.00	2.00	2.00	2.00	2.00
Total	10.00	10.00	11.00	11.00	11.00
Position Detail					
Administration Services Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Director of Procurement	1.00	1.00	1.00	1.00	1.00
Contract Administration Manager	1.00	—	—	—	—
Director of Procurement	1.00	1.00	1.00	1.00	1.00
Distribution Center Coordinator	—	1.00	1.00	1.00	1.00
Procurement Analyst I/II*	3.00	2.00	3.00	3.00	3.00
Procurement Coordinator	1.00	1.00	1.00	1.00	1.00
Procurement Specialist I/II/III*	2.00	1.00	1.00	1.00	1.00
Senior Contract Administration Manager	—	1.00	1.00	1.00	1.00
Senior Procurement Analyst	—	1.00	1.00	1.00	1.00
Total FTE's	10.00	10.00	11.00	11.00	11.00

* Block Budgeting position

Procurement Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of vendor workshops/outreach	Vendor and supplier outreach	Results	8	8	9	
			Target	8	8	8	8
			% Target	100%	100%	113%	
↑	Number of solicitations processed and recommended for award within 90 days	Improve the management of procurement processes	Results	18	22	21	
			Target	25	20	20	20
			% Target	72%	110%	105%	
↑	Number of pieces processed for mailing	Prompt and accurate distribution of mail	Results	34,505	35,125	29,015	
			Target	55,000	30,000	30,000	30,000
			% Target	63%	117%	97%	
↑	Meets budget target - Expenses	Finances	Results	1,438,910	1,577,334	1,664,857	
			Target	1,474,450	1,577,334	1,644,240	1,811,250
			% Target	98%	100%	101%	
↑	Meets projected target - Expenses	Finances	Results	1,438,910	1,577,334	1,664,857	
			Target	1,510,750	1,571,473	1,690,527	1,811,250
			% Target	95%	100%	98%	
↑	Meets budget target - Revenues	Finances	Results	294,181	322,883	324,219	
			Target	292,000	452,000	226,000	256,000
			% Target	101%	71%	143%	
↑	Meets projected target - Revenues	Finances	Results	294,181	322,883	324,219	
			Target	452,000	333,122	248,079	256,000
			% Target	65%	97%	131%	

Procurement Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of training sessions hosted by Procurement for City Depts.	Expand City-wide training for end-users	Results	11	10	11	
			Target	8	8	8	8
			% Target	138%	125%	138%	
↑	Number of transactions spot audit performed	Munis Transactions Spot Audit	Results	11	11	11	
			Target	10	10	10	10
			% Target	110%	110%	110%	
↑	Increase the number of small dollar transactions.		Results	8	11,928	13,301	
			Target	10	10,000	10,000	10,000
			% Target	80%	119%	133%	
↑	Number of training hours attended per staff	Procurement Training and Development	Results	62	68	62	
			Target	40	60	60	60
			% Target	155%	113%	103%	
↑	Number of seminars/ cooperative meetings attended	Attend seminars and monthly NIGP meetings	Results	9	8	8	
			Target	8	8	8	8
			% Target	113%	100%	100%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Procurement FTE's by Program

Procurement Operations

Provides cost savings initiatives through the purchase of goods, services and construction at the best value to support City operations in accordance with the City's Code, Broward County Code, Florida State Statutes and Federal Law.

<u>FY 24</u>	<u>FY 25</u>
9.00	9.00

Mailroom Operations

Ensures that all mail is sent out, received and distributed in a timely and safe manner. Mailroom Operations further ensures the safety of Miramar employees from threats and contamination received through the mail.

<u>FY 24</u>	<u>FY 25</u>
2.00	2.00

Procurement Budget Summary by Program

Procurement Operations—Program 120

Description

The Procurement Operations Program provides cost savings initiatives through the purchase of goods, services and construction at the best value to support City operations.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Franchise Fee-Towing Services	323900	\$ 142,000	\$ 56,760	\$ 42,000	\$ 42,000	\$ 42,000
Vending Services	349010	14,126	14,563	14,000	14,000	14,000
Disposal of Fixed Assets-Governmental	364100	85,996	97,438	100,000	100,000	100,000
P-Card Rebates	369915	52,059	154,122	70,000	70,000	100,000
Total		\$ 294,181	\$ 322,883	\$ 226,000	\$ 226,000	\$ 256,000

Expenditures by Category

Personnel Services	\$ 1,053,554	\$ 1,188,912	\$ 1,233,300	\$ 1,265,700	\$ 1,402,700
Operating Expense	108,980	114,804	130,040	130,040	125,350
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 1,162,534	\$ 1,303,716	\$ 1,363,340	\$ 1,395,740	\$ 1,528,050

Percent of Time by Position

Administration Services Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Director of Procurement	1.00	1.00	1.00	1.00	1.00
Contract Administration Manager	1.00	—	—	—	—
Director of Procurement	0.75	0.75	0.75	0.75	0.75
Procurement Analyst I/II	3.00	2.00	3.00	3.00	3.00
Procurement Coordinator	0.75	0.75	0.75	0.75	0.75
Procurement Specialist I/II/III	0.50	0.50	0.50	0.50	0.50
Senior Contract Administration Manager	—	1.00	1.00	1.00	1.00
Senior Procurement Analyst	—	1.00	1.00	1.00	1.00
Total	8.00	8.00	9.00	9.00	9.00

Procurement Budget Summary by Program

Mailroom Operations—Program 121

Description

This program provides a vital service to City departments and to the citizens of Miramar. It ensures that all mail is sent out, received and distributed in a timely and safe manner. Mailroom Operations further ensures the safety of Miramar employees from threats and contamination received through the mail.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 233,923	\$ 232,293	\$ 237,200	\$ 242,200	\$ 237,500
Operating Expense		38,854	39,604	39,400	39,400	41,600
Departmental Capital Outlay		3,600	3,700	4,300	4,300	4,100
Total		\$ 276,376	\$ 275,597	\$ 280,900	\$ 285,900	\$ 283,200
Percent of Time by Position						
Director of Procurement		0.25	0.25	0.25	0.25	0.25
Distribution Center Coordinator		—	1.00	1.00	1.00	1.00
Procurement Coordinator		0.25	0.25	0.25	0.25	0.25
Procurement Specialist I/II/III		1.50	0.50	0.50	0.50	0.50
Total		2.00	2.00	2.00	2.00	2.00



Procurement Expenditures by Object Code

Procurement Operations—001-11-120-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 624,698	\$ 717,572	\$ 820,100	\$ 820,100	\$ 909,400
601205	Lump Sum Payout - Accrued Time	96,222	116,385	71,700	104,100	84,300
601210	Non-Pensionable Earnings	3,866	1,000	—	—	—
601215	Communication Stipend	9,300	10,025	11,100	11,100	11,400
601220	Longevity	1,746	3,274	3,500	3,500	3,700
601400	Overtime-General	153	37	1,000	1,000	1,000
601410	Overtime-Holiday	—	4	—	—	500
602100	FICA & MICA	55,567	63,206	68,600	68,600	75,100
602210	Pension-General	48,300	53,478	36,500	36,500	74,700
602235	Pension-Senior Mgmt	69,100	53,900	64,400	64,400	81,700
602265	Pension-457	18,720	21,875	23,600	23,600	28,000
602300	Pmt In Lieu Of Insurance	—	2,590	2,800	2,800	—
602304	Health Insurance-PPO	13,202	17,827	14,600	14,600	12,300
602305	Health Insurance-HMO	64,222	74,725	61,800	61,800	54,000
602306	Dental Insurance-PPO	3,244	3,609	4,100	4,100	4,100
602307	Dental Insurance-HMO	249	247	200	200	400
602309	Basic Life	1,987	981	2,400	2,400	2,700
602311	Long-Term Disability	396	410	4,600	4,600	5,100
602312	HDHP Aetna	15,533	21,368	14,100	14,100	23,800
602313	HSA Payflex	2,450	4,500	3,200	3,200	6,600
602400	Workers' Compensation	24,600	21,900	25,000	25,000	23,900
	<i>Sub-Total</i>	1,053,554	1,188,912	1,233,300	1,265,700	1,402,700
Operating Expense						
603400	Contract Svc-Other	111	101	150	150	150
604001	Travel & Training	—	4,789	2,200	6,200	6,300
604301	Electricity Svcs	3,076	2,632	3,100	3,100	3,200
604403	Leased Building	—	—	600	600	600
604500	Risk Internal Svcs Charge	5,600	4,500	4,200	4,200	3,800
604550	Health Ins Internal Serv Chg	11,800	11,300	13,000	13,000	6,200
604700	Printing & Binding Svc	240	207	700	700	700
604890	Special Events-Other	2,305	2,598	6,000	6,000	5,000
604910	Advertising Costs	1,238	1,435	2,500	2,500	2,500
604950	Employee Awards	4,045	5,000	6,500	6,500	6,500
604989	IT Internal Svcs Charge	58,400	58,000	61,900	61,900	62,400
604997	Other Operating Expenses	9,884	318	3,000	3,000	3,000
605100	Office Supplies	1,158	1,383	1,500	1,500	1,500
605120	Computer Operating Expenses	679	472	2,000	3,000	1,000
605220	Vehicle Fuel-On-Site	—	125	—	—	—
605240	Uniforms Cost	378	293	1,000	1,000	1,000
605250	Noncap Furn (Item less 5000)	5,000	—	5,000	—	2,000
605251	Noncap Equip (Item less 5000)	—	—	2,190	190	1,000
605290	Other Operating Supplies	251	403	500	500	500
605410	Subscriptions & Memberships	1,915	5,265	4,000	4,000	4,000
605500	Training-General	2,900	7,727	6,000	8,000	9,000
605510	Tuition Reimbursement	—	8,256	4,000	4,000	5,000
	<i>Sub-Total</i>	108,980	114,804	130,040	130,040	125,350
	Total	\$ 1,162,534	\$ 1,303,716	\$ 1,363,340	\$ 1,395,740	\$ 1,528,050

Procurement Expenditures by Object Code

Mailroom Operations—001-11-121-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 130,669	\$ 136,348	\$ 153,000	\$ 153,000	\$ 151,400
601205	Lump Sum Payout - Accrued Time	10,823	19,389	10,600	15,600	13,700
601210	Non-Pensionable Earnings	866	—	—	—	—
601215	Communication Stipend	2,250	1,625	2,000	2,000	1,600
601220	Longevity Pay	402	639	700	700	700
601400	Overtime-General	236	—	1,000	1,000	1,000
601410	Overtime-Holiday	—	7	500	500	500
602100	FICA & MICA	11,163	12,071	12,500	12,500	12,500
602210	Pension-General	25,200	20,651	20,500	20,500	20,800
602235	Pension-Senior Mgmt	15,200	—	—	—	—
602265	Pension-457	1,766	2,029	2,400	2,400	2,500
602300	Pmt In Lieu Of Insurance	—	2,590	2,800	2,800	—
602304	Health Insurance-PPO	—	14,167	14,600	14,600	12,300
602305	Health Insurance-HMO	24,729	14,924	6,600	6,600	10,900
602306	Dental Insurance-PPO	1,016	817	800	800	800
602309	Basic Life	353	156	500	500	400
602311	Long-Term Disability	105	82	900	900	900
602312	HDHP Aetna	1,194	—	—	—	—
602313	HSA Payflex	350	—	—	—	—
602400	Workers' Compensation	7,600	6,800	7,800	7,800	7,500
	<i>Sub-Total</i>	233,923	232,293	237,200	242,200	237,500
Operating Expense						
604200	Postage	2,441	3,190	3,600	3,600	3,600
604400	Leased Equipment	7,076	7,422	7,500	7,500	7,500
604500	Risk Internal Svcs Charge	2,600	2,100	2,000	2,000	1,800
604550	Health Ins Internal Serv Chg	4,400	4,200	2,900	2,900	1,600
604610	Fleet Internal Svcs Charge	4,400	5,800	7,100	7,100	5,700
604625	R&M Equipment	—	—	200	200	200
604989	IT Internal Svcs Charge	14,400	14,300	13,600	13,600	13,600
604997	Other Operating Expenses	254	14	500	500	500
605100	Office Supplies	—	200	200	200	200
605220	Vehicle Fuel-On-Site	3,283	2,378	1,800	1,800	1,900
605510	Tuition Reimbursement	—	—	—	—	5,000
	<i>Sub-Total</i>	38,854	39,604	39,400	39,400	41,600
Departmental Capital Outlay						
606441	Vehicle Replacement Program	3,600	3,700	4,300	4,300	4,100
	<i>Sub-Total</i>	3,600	3,700	4,300	4,300	4,100
	Total	\$ 276,376	\$ 275,597	\$ 280,900	\$ 285,900	\$ 283,200

Procurement Budget Justification

Object #	Account Description	Justification
Revenue		
323900	Fran Fee-Towing	Revenues generated from the City's Towing Franchise agreement for towing within the city limits.
349010	Vending Services	The Contractor pays to the City a commission as a percentage of gross sales collected from the vending machine. These funds are earmarked for the employee holiday celebration.
364100	Disp of Fixed Assets-Gov't	Revenues generated from on-line and live auctions of vehicles, equipment and items declared a surplus.
369915	P-Card Rebates	Revenues generated from rebates from purchases made by utilizing the City's Purchase Card program.
Expense		
601400	Overtime-General	Overtime is necessary to meet commitments, such as agenda distribution to elected officials as needed.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603400	Contract Svc-Other	This cost is for paper shredding for monthly document disposal - \$150
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604200	Postage	This cost is for general mail and the city's post office box for an annual fee of \$1,780 , as well as special, bulk, certified, FedEx and UPS - \$1820
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604400	Leased Equipment	This represents monthly cost for the leasing of mailing machines.
604403	Leased Building	Annual rent charge for warehouse space to temporarily store surplus assets awaiting sale.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account is for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604625	R&M Equipment	This line item represents the maintenance and repair of the department's mail opener.
604700	Printing & Binding Svc	This line item represents the costs of printing brochures, business cards, pamphlets, handouts, training material for Procurement led training, and other Procurement events.
604890	Special Events-Other	This cost is for the Annual Reverse Trade shows and two vendor training seminars hosted by the Procurement Department.
604910	Advertising Costs	This cost is for advertising to satisfy the legal requirements of Florida State Statutes and City Code for Invitations for Bids (IFB's), Request for Qualifications (RFQ's) and Request for Proposals (RFP's).
604950	Employee Awards	A portion of the revenue generated from the City's vending machine contract come from employee use of the vending machines in break rooms and other locations throughout the City. This line utilizes a portion of the revenue to give back to the employees for employee awards and recognition.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This cost is for hosting NIGP meetings and various Procurement related events.
605100	Office Supplies	Costs for this line item include essential office supplies, miscellaneous small desk supplies, and paper.
605120	Computer Operating Expenses	This line item is for the Print Management Service Agreement and computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605240	Uniforms Cost	This cost is to provide uniforms to customer service employees to portray a professional appearance.
605250	Noncap Furn (Item less 5000)	This line item is for furniture and fixture that cost less than \$5,000. Cubicles Renovation-Furniture.
605251	Noncap Equip (Item less 5000)	Account used for noncapital equipment items that cost under \$5,000 each.
605290	Other Operating Supplies	This cost is for supplies that are not accounted for in other line item, such as emergency preparedness supplies.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: NIGP \$2,000; South FL NIGP Chapter \$1000; Fappo \$500; NPPGov \$500.



Procurement Budget Justification

Object #	Account Description	Justification
605500	Training-General	This is for ongoing staff development for employees with specialized training requirement and continued professional education. Certifications must be kept current. Trainings must be attended regularly to maintain certifications. Certifications include but are not limited to CPPO, CPPB, and CPM. NIGP and Fappo training for all employees.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.



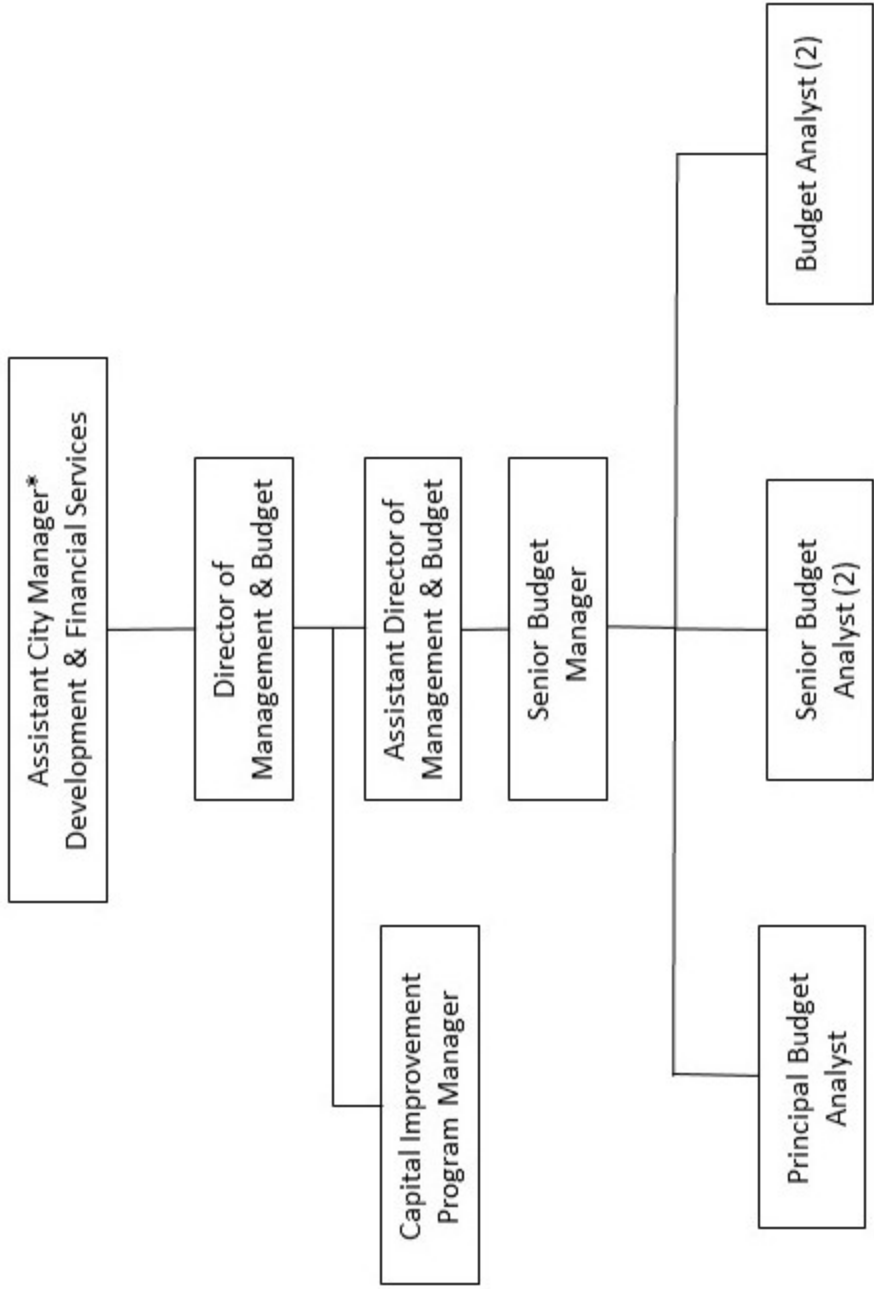


Management and Budget

Mission

To provide budgetary, operational and management analysis to stakeholders in order to maintain financial stability, increase operational efficiency and sustain governmental accountability.

Management and Budget Organizational Chart



* Budgeted in the Office of the City Manager



Management and Budget

Department Overview

The Management and Budget Department (MBD) works closely with all of the City departments to prepare the City's Annual Operating Budget, Capital Improvement Program Budget and the City's strategic and business plans. With the ongoing implementation of the program/performance based budget, it is envisioned that the department will become more management focused so as to monitor and enhance City services using various tools and principles such as the Balanced Scorecard system. The department conducts financial forecasting and research, performs financial management of the City's Capital Improvement Plan, performs operational process improvements, develops and implements the City's strategic and business plans and works with all departments to develop useful and meaningful performance measures and benchmarks.

As indicated in the Position Detail, this department is comprised of nine (9) full-time budgeted positions. The three (3) programs provided are:

1. Budget and Capital Project Management
2. Strategic Planning & Performance Management
3. Fiscal and Structural Innovation

FY 2024 Accomplishments

- Received the Distinguished Budget Presentation Award from GFOA.
- Published the FY 2024 Adopted Budget Book.
- Published the FY 2024 – FY 2028 CIP Budget Book.
- Completed the FY 2023 – FY 2024 carryover process.
- Developed strategies to balance the FY 2025 budget.
- Updated the General Fund Sustainability analysis.
- Manage and monitor 35 different funds in six categories.
- Actual within 2% of projected revenues for the past 5 years.
- Conducted the MBD FY 2025 February Process training with all departments.
- Developed the "Understanding Your Property Taxes" flyer and webpage.

FY 2025 Goals

- Migrate the CIP process to Workiva.
- Overhaul and automate position control.
- Migrate the annual publication of the Capital Improvement Program (CIP) to Workiva.
- Tie budget process to City's Strategic Plan.
- Cross training staff on all aspects of budget process.
- Increase training opportunities for staff development.



The Management and Budget Team

Management and Budget

Program Revenues, Expenditures and Positions Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program					
Budget & Capital Project Management	\$ 1,136,315	\$ 1,097,466	\$ 1,142,000	\$ 1,007,800	\$ 1,132,900
Strategic Planning & Performance Management	408,424	348,265	381,100	323,200	397,100
Fiscal & Structural Innovation	391,120	386,209	400,400	380,300	397,900
Total	\$ 1,935,858	\$ 1,831,941	\$ 1,923,500	\$ 1,711,300	\$ 1,927,900
Expenditures by Category					
Personnel Services	\$ 1,711,254	\$ 1,644,211	\$ 1,620,000	\$ 1,501,500	\$ 1,612,600
Operating Expense	224,604	187,729	303,500	209,800	315,300
Capital Outlay	—	—	—	—	—
Total	\$ 1,935,858	\$ 1,831,941	\$ 1,923,500	\$ 1,711,300	\$ 1,927,900
Positions by Program					
Budget & Capital Project Management	5.65	5.65	5.65	5.65	5.65
Strategic Planning & Performance Management	1.55	1.55	1.55	1.55	1.55
Fiscal & Structural Innovation	1.80	1.80	1.80	1.80	1.80
Total	9.00	9.00	9.00	9.00	9.00
Position Detail					
Assistant Director of Management & Budget	1.00	1.00	1.00	1.00	1.00
Budget Analyst	2.00	3.00	3.00	2.00	2.00
Chief Budget Officer	1.00	—	—	—	—
Capital Improvement Program Manager	—	1.00	1.00	1.00	1.00
Department Budget Coordinator	1.00	—	—	—	—
Director of Management & Budget	1.00	1.00	1.00	1.00	1.00
Principal Budget Analyst	1.00	1.00	1.00	1.00	1.00
Senior Budget Analyst	1.00	1.00	1.00	2.00	2.00
Senior Budget Manager	1.00	1.00	1.00	1.00	1.00
Total FTE's	9.00	9.00	9.00	9.00	9.00

Management and Budget Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Percentage of requisitions reviewed and processed within 2 business days	Enhance budget process	Results	92%	85%	88%	
			Target	94%	94%	94%	94%
			% Target	98%	90%	93%	
■	Percentage of budget transfers reviewed and processed within 2 business days	Enhance budget process	Results	96%	95%	85%	
			Target	94%	94%	94%	94%
			% Target	102%	101%	90%	
↓	Number of visitors to the visual budget website	Provide transparent budgetary information to stakeholders	Results	328	267	212	
			Target	500	350	350	350
			% Target	66%	76%	61%	
↑	Meets budget target - Expenses	Finances	Results	1,935,858	1,819,120	1,669,792	
			Target	1,963,550	2,133,800	1,923,500	2,012,900
			% Target	99%	85%	87%	
↑	Meets projected target - Expenses	Finances	Results	1,935,858	1,819,120	1,669,792	
			Target	1,981,700	1,889,770	1,725,115	2,012,900
			% Target	98%	96%	97%	
↑	Meets budget target - Revenues	Finances	Results	153,848,155	153,030,806	172,577,874	
			Target	143,020,128	155,237,234	164,912,365	175,474,892
			% Target	108%	99%	105%	
↑	Meets projected target - Revenues	Finances	Results	153,848,155	153,030,806	172,577,874	
			Target	143,874,077	153,075,266	159,466,622	175,474,892
			% Target	107%	100%	108%	

Management and Budget Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	GFOA annual Budget Presentation Award ratings	Enhance budget process	Results	100%	100%	100%	
			Target	82%	82%	82%	82%
			% Target	122%	122%	121%	
↓	Number of coaching hours provided to City departments	Enhance budget process	Results	173	107	47	
			Target	325	350	350	150
			% Target	53%	31%	13%	
↑	Percentage of position control transactions processed within 4 days	Enhance budget process	Results	86%	95%	100%	
			Target	90%	90%	90%	90%
			% Target	95%	105%	111%	
↑	Comparison of General Fund YTD actual revenues versus budget	Enhance Revenues	Results	102%	103%	102%	
			Target	95%	95%	95%	95%
			% Target	107%	108%	107%	
↑	Percent of departments that came in under budget	Reduce costs	Results	65%	74%	65%	
			Target	85%	85%	85%	85%
			% Target	65%	74%	65%	
↑	Projected Net General Fund Savings	Enhance Revenues	Results	13	15	9	
			Target	4	4	4	4
			% Target	366%	417%	246%	
↑	Comparison of General Fund YTD actuals versus budgeted expenditures	Reduce costs	Results	95%	96%	98%	
			Target	96%	96%	96%	96%
			% Target	99%	100%	102%	

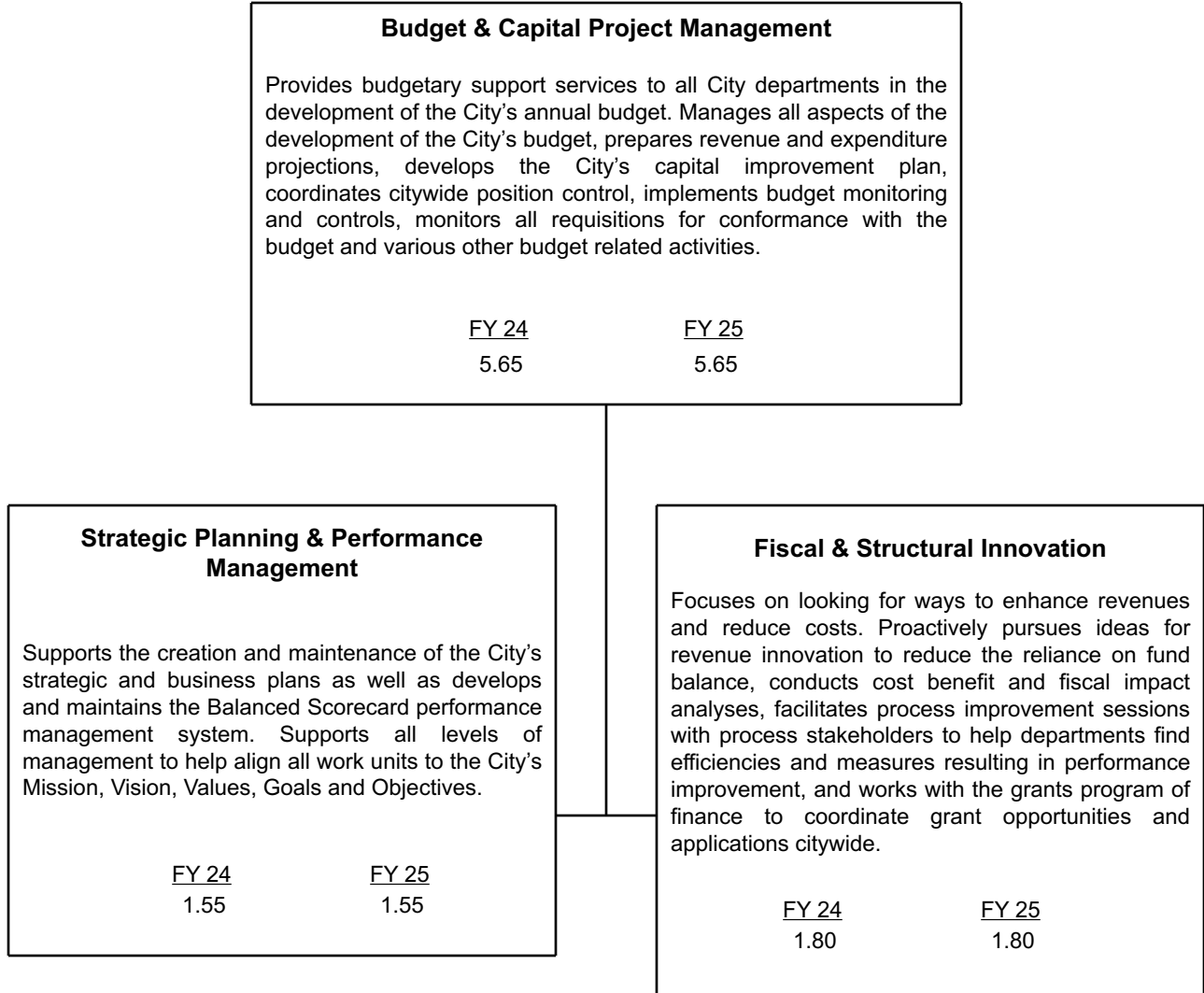
Management and Budget Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of training hours attended by Budget staff	Staff development	Results	158	111	158	
			Target	150	150	150	150
			% Target	105%	74%	105%	
↑	Percentage of unrestricted General Fund balance available for use	Maintain a healthy fund balance	Results	45%	52%	60%	
			Target	45%	45%	45%	45%
			% Target	101%	115%	132%	
↑	Unassigned Fund Balance as a % of annual General Fund expenditures	Maintain a healthy fund balance	Results	3%	4%	5%	
			Target	6%	6%	6%	6%
			% Target	62%	70%	94%	
↑	Bond ratings evaluation from Moody's		Results	2	2	2	
			Target	2	2	2	2
			% Target	100%	100%	100%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Management and Budget FTE's by Program



Management and Budget Summary by Program

Budget & Capital Project Management—Program 153

Description

This program compiles and prepares the City's annual operating and capital improvement program (CIP) budgets, and conducts financial forecasting and trend analysis. It also conducts strategic planning with the City's departments in order to gauge their operations on an ongoing effort to move towards a program and performance budget.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 1,004,781	\$ 977,402	\$ 950,400	\$ 868,200	\$ 926,300
Operating Expense	131,534	120,064	191,600	139,600	206,600
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 1,136,315	\$ 1,097,466	\$ 1,142,000	\$ 1,007,800	\$ 1,132,900
Percent of Time by Position					
Assistant Director of Management & Budget	0.75	0.75	0.75	0.75	0.75
Budget Analyst	1.50	2.50	2.50	1.75	1.75
Chief Budget Officer	0.40	—	—	—	—
Capital Improvement Program Manager	—	0.40	0.40	0.40	0.40
Department Budget Coordinator	1.00	—	—	—	—
Director of Management & Budget	0.50	0.50	0.50	0.50	0.50
Principal Budget Analyst	0.50	0.50	0.50	0.50	0.50
Senior Budget Analyst	1.00	1.00	1.00	1.75	1.75
Total	5.65	5.65	5.65	5.65	5.65

Management and Budget Summary by Program

Strategic Planning & Performance Management—Program 154

Description

This program supports the creation and maintenance of the City’s Strategic and Business Plans as well as develops and maintains the Balanced Scorecard performance management system. Supports all levels of management to help align all work units to the City’s Mission, Vision, Values, Goals and Objectives.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 331,054	\$ 295,900	\$ 284,300	\$ 268,100	\$ 302,500
Operating Expense	77,370	52,365	96,800	55,100	94,600
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 408,424	\$ 348,265	\$ 381,100	\$ 323,200	\$ 397,100
Percent of Time by Position					
Assistant Director of Management & Budget	0.25	0.25	0.25	0.25	0.25
Budget Analyst	0.50	0.50	0.50	0.25	0.25
Chief Budget Officer	0.30	—	—	—	—
Capital Improvement Program Manager	—	0.30	0.30	0.30	0.30
Director of Management & Budget	0.25	0.25	0.25	0.25	0.25
Principal Budget Analyst	0.25	0.25	0.25	0.25	0.25
Senior Budget Analyst	—	—	—	0.25	0.25
Total	1.55	1.55	1.55	1.55	1.55

Management and Budget Summary by Program

Fiscal & Structural Innovation—Program 155

Description

This program focuses on looking for ways to enhance revenues and reduce costs. Proactively pursues ideas for revenue innovation to reduce the reliance on fund balance, conducts cost-benefit and fiscal impact analyses, facilitates process improvement sessions with process stakeholders to help departments find efficiencies and measures resulting in performance improvement, and works with the grants program of Finance to coordinate grant opportunities and applications citywide.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 375,420	\$ 370,909	\$ 385,300	\$ 365,200	\$ 383,800
Operating Expense	15,700	15,300	15,100	15,100	14,100
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 391,120	\$ 386,209	\$ 400,400	\$ 380,300	\$ 397,900
Percent of Time by Position					
Chief Budget Officer	0.30	—	—	—	—
Capital Improvement Program Manager	—	0.30	0.30	0.30	0.30
Director of Management & Budget	0.25	0.25	0.25	0.25	0.25
Principal Budget Analyst	0.25	0.25	0.25	0.25	0.25
Senior Budget Manager	1.00	1.00	1.00	1.00	1.00
Total	1.80	1.80	1.80	1.80	1.80

Management and Budget Expenditures by Object Code

Budget & Capital Project Management—001-15-153-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 618,070	\$ 589,989	\$ 604,700	\$ 522,500	\$ 595,900
601205	Lump Sum Payout - Accrued Time	72,320	91,426	34,800	34,800	45,000
601210	Non-Pensionable Earnings	7,362	11,479	—	—	—
601215	Communication Stipend	3,218	3,720	8,100	8,100	9,100
601220	Longevity Pay	6,175	4,432	1,700	1,700	1,700
602100	FICA & MICA	50,777	47,196	48,400	48,400	48,100
602210	Pension-General	—	—	20,900	20,900	25,100
602235	Pension-Senior Mgmt	139,900	128,600	116,100	116,100	99,200
602265	Pension-457	25,380	19,761	17,200	17,200	23,800
602300	Pmt In Lieu Of Insurance	8,794	3,291	5,600	5,600	2,800
602304	Health Insurance-PPO	12,690	9,730	—	—	—
602305	Health Insurance-HMO	37,637	48,070	66,800	66,800	28,200
602306	Dental Insurance-PPO	2,404	2,547	2,600	2,600	1,800
602307	Dental Insurance-HMO	146	15	300	300	400
602309	Basic Life Insurance	1,859	679	1,800	1,800	1,800
602311	Long-Term Disability Ins	350	410	3,400	3,400	3,400
602312	HDHP Aetna	—	257	—	—	17,800
602313	HSA Payflex	—	—	—	—	5,000
602400	Workers' Compensation	17,700	15,800	18,000	18,000	17,200
	<i>Sub-Total</i>	1,004,781	977,402	950,400	868,200	926,300
Operating Expense						
603192	Consulting Services	25,850	—	55,500	—	55,500
603425	Software License & Maint	29,954	30,149	38,100	38,100	38,100
604001	Travel & Training	—	1,798	5,000	5,000	5,000
604200	Postage	14	11	100	100	200
604301	Electricity Svcs	9,839	8,419	9,700	9,700	10,000
604500	Risk Internal Svcs Charge	5,100	4,200	3,900	3,900	3,500
604550	Health Ins Internal Serv Chg	5,700	5,500	9,100	9,100	3,100
604700	Printing & Binding Svc	8,408	10,022	9,500	9,500	10,300
604910	Advertising Costs	—	—	1,000	1,000	400
604950	Employee Awards	—	650	500	500	700
604989	IT Internal Svcs Charge	42,600	41,800	41,200	41,200	41,200
604998	Contingency	—	—	1,000	1,000	1,000
605100	Office Supplies	3,054	3,549	3,000	3,000	3,600
605120	Computer Operating Expenses	—	—	500	500	500
605250	Noncap Furn (Item less 5000)	—	11,104	10,500	10,500	10,500
605251	Noncap Equip (Item less 5000)	—	1,957	—	—	—
605410	Subscriptions & Memberships	1,015	905	1,500	1,500	1,500
605500	Training-General	—	—	1,500	5,000	1,500
605510	Tuition Reimbursement	—	—	—	—	20,000
	<i>Sub-Total</i>	131,534	120,064	191,600	139,600	206,600
	Total	\$ 1,136,315	\$ 1,097,466	\$ 1,142,000	\$ 1,007,800	\$ 1,132,900

Management and Budget Expenditures by Object Code

Strategic Planning & Performance Management—001-15-154-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 204,936	\$ 177,949	\$ 184,100	\$ 167,900	\$ 193,600
601205	Lump Sum Payout - Accrued Time	24,584	29,295	8,400	8,400	17,400
601210	Non-Pensionable Earnings	1,186	2,594	—	—	—
601215	Communication Stipend	1,560	1,065	2,000	2,000	3,000
601220	Longevity Pay	2,255	1,759	900	900	900
602100	FICA & MICA	15,964	13,571	14,300	14,300	15,600
602210	Pension-General	—	—	7,000	7,000	8,400
602235	Pension-Senior Mgmt	45,300	42,300	34,600	34,600	27,700
602265	Pension-457	9,599	6,232	5,600	5,600	8,200
602300	Pmt In Lieu Of Insurance	2,967	1,565	2,800	2,800	1,400
602304	Health Insurance-PPO	4,230	3,244	—	—	—
602305	Health Insurance-HMO	8,180	7,406	13,400	13,400	7,700
602306	Dental Insurance-PPO	688	641	600	600	600
602307	Dental Insurance-HMO	49	5	100	100	100
602309	Basic Life Insurance	557	166	500	500	600
602311	Long-Term Disability Ins	96	123	1,000	1,000	1,100
602312	HDHP Aetna	—	86	—	—	5,900
602313	HSA Payflex	—	—	—	—	1,700
602400	Workers' Compensation	8,900	7,900	9,000	9,000	8,600
	<i>Sub-Total</i>	<u>331,054</u>	<u>295,900</u>	<u>284,300</u>	<u>268,100</u>	<u>302,500</u>
Operating Expense						
603192	Consulting Services	62,470	37,815	80,000	38,300	79,000
604500	Risk Internal Svcs Charge	2,100	1,800	1,700	1,700	1,500
604550	Health Ins Internal Serv Chg	1,600	1,500	2,100	2,100	1,100
604989	IT Internal Svcs Charge	11,200	11,100	10,500	10,500	10,500
605410	Subscriptions & Memberships	—	150	2,500	2,500	2,500
	<i>Sub-Total</i>	<u>77,370</u>	<u>52,365</u>	<u>96,800</u>	<u>55,100</u>	<u>94,600</u>
	Total	<u>\$ 408,424</u>	<u>\$ 348,265</u>	<u>\$ 381,100</u>	<u>\$ 323,200</u>	<u>\$ 397,100</u>



Management and Budget Expenditures by Object Code

Fiscal & Structural Innovation—001-15-155-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 237,634	\$ 239,546	\$ 240,600	\$ 220,500	\$ 246,400
601205	Lump Sum Payout - Accrued Time	29,115	23,635	27,900	27,900	25,200
601210	Non-Pensionable Earnings	1,000	850	—	—	—
601215	Communication Stipend	3,023	2,640	3,500	3,500	3,500
601220	Longevity Pay	589	845	900	900	900
602100	FICA & MICA	19,406	18,775	20,200	20,200	20,500
602235	Pension-Senior Mgmt	49,000	55,500	56,900	56,900	53,300
602265	Pension-457	9,623	7,715	8,500	8,500	8,700
602300	Pmt In Lieu Of Insurance	1,403	1,619	2,800	2,800	7,000
602305	Health Insurance-HMO	5,826	2,151	5,000	5,000	7,700
602306	Dental Insurance-PPO	506	420	500	500	1,200
602307	Dental Insurance-HMO	176	169	200	200	100
602309	Basic Life Insurance	837	321	700	700	700
602311	Long-Term Disability Ins	119	164	1,400	1,400	1,400
602312	HDHP Aetna	8,364	8,459	7,100	7,100	—
602313	HSA Payflex	1,400	1,500	1,600	1,600	—
602400	Workers' Compensation	7,400	6,600	7,500	7,500	7,200
	<i>Sub-Total</i>	<u>375,420</u>	<u>370,909</u>	<u>385,300</u>	<u>365,200</u>	<u>383,800</u>
Operating Expense						
604500	Risk Internal Svcs Charge	1,700	1,400	1,400	1,400	1,300
604550	Health Ins Internal Serv Chg	1,000	1,000	1,500	1,500	500
604989	IT Internal Svcs Charge	13,000	12,900	12,200	12,200	12,300
	<i>Sub-Total</i>	<u>15,700</u>	<u>15,300</u>	<u>15,100</u>	<u>15,100</u>	<u>14,100</u>
	Total	<u>\$ 391,120</u>	<u>\$ 386,209</u>	<u>\$ 400,400</u>	<u>\$ 380,300</u>	<u>\$ 397,900</u>

Management and Budget Justification

Object #	Account Description	Justification
Expense		
603192	Consulting Services	Financial projection consultant \$42,000 Other consulting services as needed \$92,500
603425	Software License & Maint	This line item is for the purchase of software that will aid in the publication of annual budget document, CIP, and various other publications. OpenGov Visual Budget: \$14,300 ClearPoint Balanced Scorecard Software: \$18,000 Various Other Software: \$5,800
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives, and an on-site clinic.
604700	Printing & Binding Svc	Printing and binding services related to publishing of the annual budget book, CIP book, and other products.
604910	Advertising Costs	Costs related to mandated Budget related advertisements.
604950	Employee Awards	This line item is to pay for employee awards.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	Unanticipated costs needed for emergency use.
605100	Office Supplies	This is for general office supplies.
605120	Computer Operating Expenses	This cost is associated with the purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the department.
605250	Noncap Furn (Item less 5000)	Noncapital furniture for enhanced storage and workplace efficiency.
605410	Subscriptions & Memberships	This line item is used to fund professional memberships and subscriptions with various organizations including: Government Finance Officers Association = \$750 Florida Government Financial Officers Association = \$750 Other memberships as needed = \$2,500
605500	Training-General	This is for local specialized training requirements for certification maintenance.
605510	Tuition Reimbursement	Education assistance to full-time employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

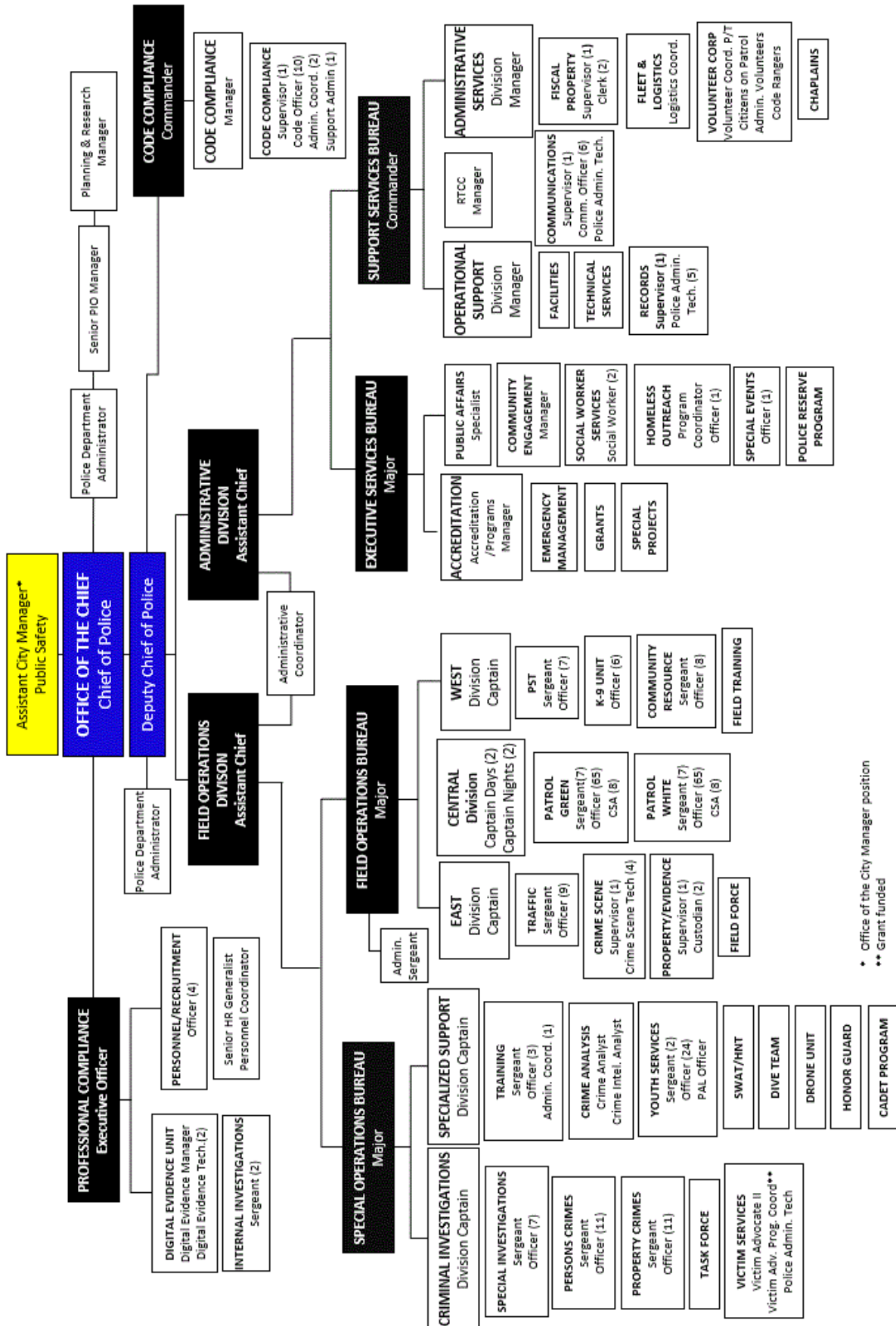


Police

Mission

***“Serving our Community”
We will work as a unified organization
through partnerships to provide an
improved quality of life within a safe
and secure community.***

Police Organizational Chart



* Office of the City Manager position
 ** Grant funded



Department Overview

The Miramar Police Department is a multi-accredited law enforcement agency dedicated to providing professional police services to our community by impartially enforcing the law, preserving the peace, and protecting the rights of our citizens.

As indicated in the Position Detail, this department has 348.5 budgeted positions of which 348 are full-time and one (.5 FTE) part-time employees. The eight (8) major programs provided are:

1. Office of the Chief
2. Community Oriented Policing
3. Specialized Support
4. Code Compliance
5. Criminal Investigations
6. Property and Evidence
7. Strategic Investigations
8. Police Support Services



Officer Heidi Arias & K9 Hope (Bloodhound Program)

FY 2024 Accomplishments

- Released 2023 Annual Report.
- Created Officer Mentorship Program.
- Implemented Police Cadet Program.
- Police Social Worker internship partnership with Barry University.
- Recruited student social worker intern from Barry University.
- Awarded COPS Hiring Program Grant to hire 30 new police officers. The plan is to hire 5 in FY24 and 25 in FY25.
- Created Reserve Officer Program.
- Increased training opportunities for staff.
- Replace outdated radios with acquired grant funds (\$500,000 matching grant).
- Acquire 133 new vehicles via new lease/purchase program.
- Additional volunteers brought on board to assist the department.
- Launched new Bloodhound Program.
- Implemented the department's 2023-2025 Strategic Plan by:
 - Utilizing innovative strategies to recruit and retain talented employees
 - Foster a work environment that promotes and enhances teamwork to better serve the community
 - Further support efforts to improve positive communication between employees and the community by using updated and advanced technology

FY 2025 Goals

- Activate to fully operational the Realtime crime center (RTTC).
- Hire 25 new police officers (COPS Hiring Program Grant).
- Complete replacement, repairs, and upkeep of all police buildings.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Community Oriented Policing	\$ 257,131	\$ 357,663	\$ 295,400	\$ 295,400	\$ 2,524,800
Code Compliance	375,639	370,749	441,500	550,100	422,700
Criminal Investigations	95,888	96,354	—	157,306	—
Specialized Support	9,163	24,711	10,000	16,597	15,000
Unassigned	—	—	—	25,267	—
Total	\$ 737,820	\$ 849,476	\$ 746,900	\$ 1,044,670	\$ 2,962,500

Expenditures by Program

Office of the Chief	\$ 3,854,403	\$ 4,409,103	\$ 4,434,400	\$ 4,568,621	\$ 4,899,800
Community Oriented Policing	28,096,385	28,406,214	30,237,369	31,278,599	33,572,698
Specialized Support	9,225,603	9,258,015	9,728,100	10,015,700	10,555,700
Code Compliance	2,023,812	2,143,409	2,312,600	2,327,700	2,551,400
Criminal Investigations	5,428,916	6,015,346	6,294,700	6,411,000	6,912,300
Property & Evidence	1,033,262	1,084,178	1,050,450	1,126,750	1,088,650
Strategic Investigations	3,635,600	3,667,164	3,912,300	4,021,800	4,096,100
Police Support Services	4,456,911	4,732,647	5,149,800	5,236,818	5,069,700
Total	\$57,754,893	\$59,716,075	\$63,119,719	\$64,986,988	\$68,746,348

Expenditures by Category

Personnel Services	\$47,437,530	\$49,124,839	\$50,910,300	\$52,774,800	\$54,351,379
Operating Expense	8,815,770	8,927,161	9,561,819	9,594,005	10,415,869
Capital Outlay	1,501,594	1,664,075	2,647,600	2,618,183	3,979,100
Total	\$57,754,894	\$59,716,074	\$63,119,719	\$64,986,988	\$68,746,348

Positions by Program

Office of the Chief	23.50	22.50	21.50	21.50	21.50
Community Oriented Policing	150.00	151.00	156.00	161.00	186.00
Specialized Support	41.00	42.00	42.00	42.00	42.00
Code Compliance	16.00	17.00	17.00	17.00	17.00
Criminal Investigations	30.00	30.00	30.00	30.00	30.00
Property & Evidence	8.00	8.00	8.00	8.00	8.00
Strategic Investigations	17.00	17.00	17.00	17.00	17.00
Police Support Services	26.00	26.00	27.00	27.00	27.00
Total	311.50	313.50	318.50	323.50	348.50

Police

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Accreditation & Program Manager	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	4.00	4.00	4.00	4.00	4.00
Assistant Police Chief	—	—	—	2.00	2.00
Budget/Fiscal Property Supervisor	1.00	1.00	1.00	1.00	1.00
Bureau Administrator	—	1.00	1.00	—	—
Bureau Commander	1.00	1.00	1.00	1.00	1.00
Code Compliance Commander	1.00	1.00	1.00	1.00	1.00
Code Compliance Intern/Trainee/Officer I/II*	11.00	11.00	11.00	10.00	10.00
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00	1.00
Communications Officer	8.00	7.00	7.00	6.00	6.00
Communications Supervisor	1.00	1.00	1.00	1.00	1.00
Community Engagement Manager	—	—	—	1.00	1.00
Community Service Aide	16.00	16.00	16.00	16.00	16.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Supervisor	1.00	1.00	1.00	1.00	1.00
Crime Scene Technician	4.00	4.00	4.00	4.00	4.00
Department Administrator	1.00	2.00	2.00	2.00	2.00
Department Personnel Coordinator	—	—	—	1.00	1.00
Deputy Police Chief	2.00	2.00	2.00	1.00	1.00
Digital Evidence Technician	2.00	2.00	2.00	2.00	2.00
Digital Evidence Unit Manager	—	—	—	1.00	1.00
Evidence/Property Custodian	2.00	2.00	2.00	2.00	2.00
Executive Administrator	1.00	—	—	—	—
Executive Officer	—	1.00	1.00	1.00	1.00
Fiscal/Property Management Clerk	3.00	2.00	2.00	2.00	2.00
Human Resources Records Management Supervisor	1.00	—	—	—	—
Logistics Coordinator	1.00	1.00	1.00	1.00	1.00
Police Administrative Tech	7.00	7.00	7.00	7.00	7.00
Police Captain	8.00	8.00	8.00	8.00	8.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Crime Intelligence Analyst	1.00	1.00	1.00	1.00	1.00
Police Division Manager	2.00	2.00	2.00	2.00	2.00
Police Major	3.00	3.00	3.00	3.00	3.00
Police Officer	167.00	166.00	171.00	175.00	200.00
Police Officer (School Resource Officer)	23.00	23.00	23.00	23.00	23.00
Police Planner	1.00	—	—	—	—
Police Sergeant	26.00	26.00	26.00	26.00	26.00
Program Coordinator	—	—	1.00	1.00	1.00
Public Affairs Specialist	1.00	1.00	1.00	1.00	1.00
Real Time Crime and Intelligence Manager	—	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Research & Planning Manager	—	1.00	1.00	1.00	1.00
Senior Fiscal Management Property Clerk	—	1.00	1.00	—	—
Senior Human Resources Generalist	2.00	2.00	1.00	1.00	1.00
Senior Public Information Manager	1.00	1.00	1.00	1.00	1.00
Social Worker - Police (Licensed)	—	1.00	1.00	2.00	2.00
Support Administrator-Code Division	—	1.00	1.00	1.00	1.00
Victim Advocate	1.00	1.00	1.00	—	—
Victim Advocate II	—	—	—	1.00	1.00
Victim Advocate Program Coordinator	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator - Part-time	0.50	0.50	0.50	0.50	0.50
Total FTE's	311.50	313.50	318.50	323.50	348.50
Positions by Classification					
Sworn Officers	230.00	230.00	235.00	240.00	265.00
Code Compliance	16.00	17.00	17.00	17.00	17.00
Clerk/Technical Positions	65.50	66.50	66.50	66.50	66.50
Total	311.50	313.50	318.50	323.50	348.50

* Block Budgeting position



Police Balanced Scorecard

Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal	
↓	Community Oriented Policing	Provide community outreach initiatives and educational campaigns on a quarterly basis	Results	390	671	236	
			Target	350	350	350	350
			% Target	111%	192%	67%	
↓	Meets budget target - Expenses	Finances	Results	57,752,824	59,235,830	64,612,100	
			Target	55,565,137	59,639,095	63,122,488	68,746,348
			% Target	104%	99%	102%	
↓	Meets projected target - Expenses	Finances	Results	57,752,824	59,235,830	64,612,100	
			Target	59,656,652	60,052,182	63,370,394	68,746,348
			% Target	97%	99%	102%	
↑	Meets budget target - Revenues	Finances	Results	740,980	830,643	956,574	
			Target	1,070,884	1,152,849	936,070	2,962,500
			% Target	69%	72%	102%	
↑	Meets projected target - Revenues	Finances	Results	740,980	830,643	956,574	
			Target	1,037,400	777,971	914,336	2,962,500
			% Target	71%	107%	105%	
↑	Number of Code Compliance related cases including special magistrate, liens and business tax.	Engage the community to gain voluntary compliance of city ordinances.	Results	3,561	4,127	3,060	
			Target	3,000	3,000	3,000	3,000
			% Target	119%	138%	102%	

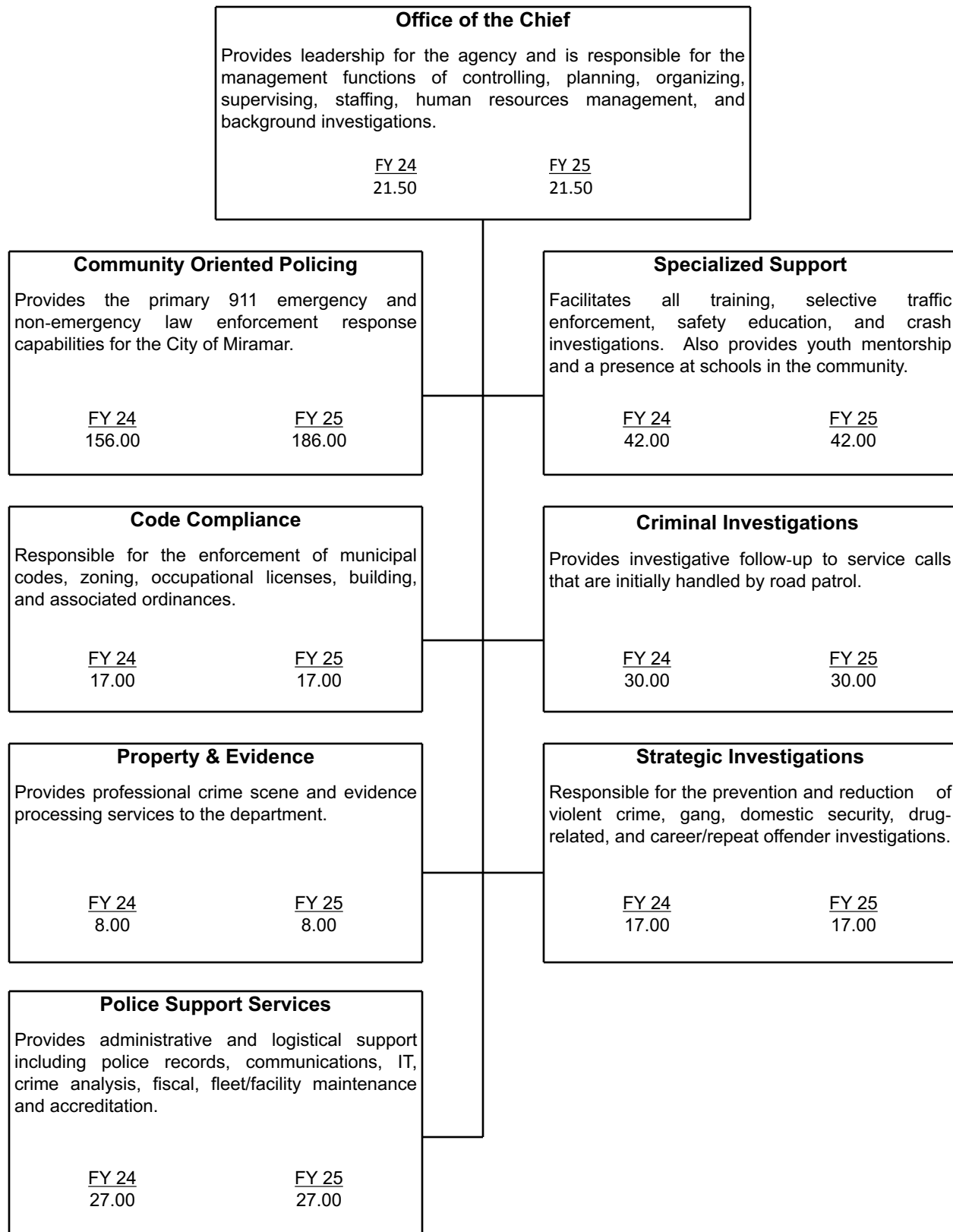
Police Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Crime Clearance Rate	Improve the overall clearance rate of crimes reported	Results	13%	63%	79 %	
			Target	25%	25%	25 %	25 %
			% Target	52%	254%	318%	
↑	Number of advanced training hours.	Provide police personnel with advanced and career development training in addition to the annual instruction curriculum	Results	9,605	12,848	10,676	
			Target	7,500	7,500	7,500	7,500
			% Target	128%	171%	142%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Police FTE's by Program



Police Budget Summary by Program

Office of the Chief—Program 200

Description

The Office of the Chief provides leadership for the agency and is responsible for the management functions of controlling, planning, organizing, supervising, staffing, human resources management, and background investigations.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 3,431,299	\$ 3,916,727	\$ 3,784,600	\$ 3,945,000	\$ 3,720,600
Operating Expense	379,005	441,120	502,800	476,621	1,068,300
Departmental Capital Outlay	44,100	51,256	147,000	147,000	110,900
Total	\$ 3,854,403	\$ 4,409,103	\$ 4,434,400	\$ 4,568,621	\$ 4,899,800

Percent of Time by Position

Assistant Police Chief	0.00	0.00	0.00	1.00	1.00
Bureau Commander	1.00	1.00	1.00	1.00	1.00
Department Administrator	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	2.00	2.00	2.00	1.00	1.00
Digital Evidence Technician	2.00	2.00	2.00	2.00	2.00
Executive Administrator	1.00	—	—	—	—
Grants/Accreditation Manager	1.00	1.00	1.00	1.00	1.00
HR Records Management Supervisor	1.00	—	—	—	—
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Officer	3.00	3.00	3.00	3.00	3.00
Police Planner	1.00	—	—	—	—
Police Sergeant	4.00	4.00	4.00	4.00	4.00
Public Affairs Specialist	1.00	1.00	1.00	1.00	1.00
Real Time Crime and Intelligence Manager	—	1.00	1.00	1.00	1.00
Research & Planning Manager	—	1.00	1.00	1.00	1.00
Senior Human Resources Generalist	2.00	2.00	1.00	1.00	1.00
Senior Public Information Manager	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator - Part-time	0.50	0.50	0.50	0.50	0.50
Total	23.50	22.50	21.50	20.50	20.50



Police Budget Summary by Program

Community Oriented Policing—Program 201

Description

This program provides the primary 911 emergency and non-emergency law enforcement response capabilities for the City of Miramar. The program takes a community-oriented approach by tasking officers to utilize non-committed time to address quality-of-life issues and crime trends within their assigned patrol zones. Contact is also maintained, on a regular basis, with residents and business owners through the Community Resource Unit function. Information generated through field contacts, crime analysis, and monthly Information-Based Policing meetings is utilized to direct organized and proactive responses to crime issues and crime-prevention initiatives. This program is a core function of the Police Department.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
School Resource Officers	338350	\$ 925,253	\$ 2,122,240	\$ 1,957,000	\$ 1,957,000	\$ 2,200,000
Court Fines	351500	160,512	198,315	200,000	200,000	200,000
Broward County Parking Fines	354101	7,456	5,438	10,400	10,400	9,800
Reimbursed Expenses - General	369910	89,163	153,910	85,000	85,000	115,000
Total		\$ 1,182,384	\$ 2,479,903	\$ 2,252,400	\$ 2,252,400	\$ 2,524,800

Expenditures by Category

Personnel Services	\$23,412,651	\$23,784,312	\$24,884,300	\$25,915,800	\$27,051,279
Operating Expense	3,735,689	3,606,883	3,798,069	3,837,216	4,460,719
Departmental Capital Outlay	948,045	1,015,019	1,555,000	1,525,583	2,060,700
Total	\$28,096,385	\$28,406,214	\$30,237,369	\$31,278,599	\$33,572,698

Percent of Time by Position

Administrative Coordinator	1.00	—	—	—	—
Assistant Police Chief	—	—	—	1.00	1.00
Community Service Aide	16.00	16.00	16.00	16.00	16.00
Department Administrator	—	1.00	1.00	1.00	1.00
Executive Officer	—	1.00	1.00	1.00	1.00
Police Captain	4.00	4.00	4.00	4.00	4.00
Police Major	1.00	1.00	1.00	1.00	1.00
Police Officer - CRO	9.00	9.00	9.00	9.00	9.00
Police Officer - K-9	5.00	5.00	5.00	5.00	5.00
Police Officer - Patrol	100.00	99.00	104.00	108.00	133.00
Police Sergeant - CRO	1.00	1.00	1.00	1.00	1.00
Police Sergeant - Patrol	13.00	13.00	13.00	13.00	13.00
Social Worker - Police (Licensed)	—	1.00	1.00	1.00	1.00
Total	150.00	151.00	156.00	161.00	186.00

Police Budget Summary by Program

Specialized Support—Program 202

Description

This program coordinates and schedules all training for department employees. It also develops, administers, and conducts the in-house training curriculum for all police officers to maintain their required state certification. This program encompasses selective traffic enforcement, traffic safety education and traffic crash, hit and run crash, and traffic homicide investigations. This program also provides support and mentorship to the youth of the community, liaisons with public schools to further the mission of the department, and provides security through a presence at all public schools within the community.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Rental Police Range Master	362102	\$ 7,128	\$ 15,979	\$ 10,000	\$ 10,000	\$ 15,000
Transfer from Federal Grnt Fund	381162	2,035	8,732	—	6,597	—
Total		\$ 9,163	\$ 24,711	\$ 10,000	\$ 16,597	\$ 15,000

Expenditures by Category

Personnel Services	\$ 7,549,110	\$ 7,724,140	\$ 7,767,800	\$ 8,088,900	\$ 8,349,300
Operating Expense	1,519,780	1,362,975	1,630,000	1,596,500	1,566,800
Departmental Capital Outlay	156,713	170,900	330,300	330,300	639,600
Total	\$ 9,225,603	\$ 9,258,015	\$ 9,728,100	\$ 10,015,700	\$ 10,555,700

Percent of Time by Position

Administrative Coordinator	—	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Officer	36.00	36.00	36.00	36.00	36.00
Police Sergeant	4.00	4.00	4.00	4.00	4.00
Total	41.00	42.00	42.00	42.00	42.00



Swearing In Ceremony

Police Budget Summary by Program

Code Compliance—Program 203

Description

This program provides oversight to many of the City's quality-of-life standards. Code Compliance is responsible for the enforcement of municipal codes, zoning, occupational licenses, building and associated ordinances, regulations, citations, and court presentations, and submitting cases to the Special Master. It is the primary enforcement arm of the City's code.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Alarm Registration Fees	342130	\$ 19,790	\$ 19,126	\$ 30,000	\$ 30,000	\$ 23,000
Short-term rental registr. fee	342136	—	4,125	25,000	25,000	5,000
Lien Research	349000	257,520	171,615	200,000	200,000	240,000
Civil Penalty Surcharge	351502	—	—	500	500	500
Local Ordinance Violations	354100	98,329	141,680	120,000	228,600	120,000
City Code Violations	354102	—	34,203	66,000	66,000	34,200
Total		\$ 375,639	\$ 370,749	\$ 441,500	\$ 550,100	\$ 422,700

Expenditures by Category

Personnel Services	\$ 1,661,687	\$ 1,763,699	\$ 1,895,400	\$ 1,895,400	\$ 2,027,700
Operating Expense	270,751	293,010	308,200	323,300	297,900
Departmental Capital Outlay	91,375	86,700	109,000	109,000	225,800
Total	\$ 2,023,812	\$ 2,143,409	\$ 2,312,600	\$ 2,327,700	\$ 2,551,400

Percent of Time by Position

Administrative Coordinator	2.00	2.00	2.00	2.00	2.00
Code Compliance Commander	1.00	1.00	1.00	1.00	1.00
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00	1.00
Code Compliance Intern/Trainee/Officer I/II	11.00	11.00	11.00	10.00	10.00
Social Worker - Police	—	—	—	1.00	1.00
Support Administrator	—	1.00	1.00	1.00	1.00
Total	16.00	17.00	17.00	17.00	17.00

Police Budget Summary by Program

Criminal Investigations—Program 204

Description

This program provides investigative follow-up to service calls that are initially handled by road patrol. The program is designed to provide the citizens of Miramar with the highest level of investigative services for all index crimes. The investigative services include crimes against persons, crimes against juveniles, domestic violence, property crimes, and economic crimes.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Trfr Fr Fed Grant Fund	381162	\$ 95,888	\$ 96,354	\$ —	\$ 157,306	\$ —

Expenditures by Category

Personnel Services	\$ 4,830,560	\$ 5,322,058	\$ 5,547,700	\$ 5,664,800	\$ 5,920,000
Operating Expense	472,857	503,388	492,700	491,900	449,000
Departmental Capital Outlay	125,500	189,900	254,300	254,300	543,300
Total	\$ 5,428,916	\$ 6,015,346	\$ 6,294,700	\$ 6,411,000	\$ 6,912,300

Percent of Time by Position

Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Digital Evidence Unit Manager	—	—	—	1.00	1.00
Police Administrative Tech	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Major	1.00	1.00	1.00	1.00	1.00
Police Officer - Detective	22.00	22.00	22.00	22.00	22.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Victim Advocate	1.00	1.00	1.00	—	—
Victim Advocate Program Coordinator*	1.00	1.00	1.00	1.00	1.00
Total	30.00	30.00	30.00	30.00	30.00

* - Victim Advocate Program Coordinator position funded via VOCA grant.



Police Budget Summary by Program

Property and Evidence—Program 205

Description

The program provides professional crime scene and evidence processing services to the department. It also provides safe, secure, and accurate storage of all property and evidence collected by the department personnel.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 878,176	\$ 922,042	\$ 888,200	\$ 964,500	\$ 900,000
Operating Expense	132,685	138,236	134,250	134,250	125,450
Departmental Capital Outlay	22,400	23,900	28,000	28,000	63,200
Total	\$ 1,033,262	\$ 1,084,178	\$ 1,050,450	\$ 1,126,750	\$ 1,088,650
Percent of Time by Position					
Crime Scene Supervisor	1.00	1.00	1.00	1.00	1.00
Crime Scene Technician	4.00	4.00	4.00	4.00	4.00
Evidence/Property Custodian	2.00	2.00	2.00	2.00	2.00
Evidence/Property Supervisor*	1.00	1.00	1.00	1.00	1.00
Total	8.00	8.00	8.00	8.00	8.00

* - 1 position underfilled (Police Officer)

Police Budget Summary by Program

Strategic Investigations—Program 206

Description

The program is responsible for the prevention and reduction of violent crime and the apprehension of violent offenders through pro-active means. It also serves as a compliment to other divisions when necessary to saturate problem areas and effectively combat specific crime trends. It provides strategic investigations targeting short and long-range crimes, including gang organizations, domestic security, drug-related crimes, and career/repeat offenders.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 3,243,734	\$ 3,300,670	\$ 3,470,700	\$ 3,577,000	\$ 3,645,100
Operating Expense	346,105	332,894	342,800	346,000	337,600
Departmental Capital Outlay	45,761	33,600	98,800	98,800	113,400
Total	\$ 3,635,600	\$ 3,667,164	\$ 3,912,300	\$ 4,021,800	\$ 4,096,100
Percent of Time by Position					
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Officer	14.00	14.00	14.00	14.00	14.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Total	17.00	17.00	17.00	17.00	17.00



Police Budget Summary by Program

Police Support Services—Program 208

Description

This program provides the primary administrative and logistical support for the department's operations, which focuses on records maintenance, communications, information technology and analysis, payroll and accounts payable, fleet and facility maintenance, accreditation, and logistics.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Sale of Seized Assets Law Enf.	358201	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 2,430,314	\$ 2,391,191	\$ 2,671,600	\$ 2,723,400	\$ 2,737,400
Operating Expense	1,958,898	2,248,655	2,353,000	2,388,218	2,110,100
Departmental Capital Outlay	67,700	92,800	125,200	125,200	222,200
Total	\$ 4,456,911	\$ 4,732,647	\$ 5,149,800	\$ 5,236,818	\$ 5,069,700

Percent of Time by Position

Budget/Fiscal Property Supervisor	1.00	1.00	1.00	1.00	1.00
Bureau Administrator	—	1.00	1.00	—	—
Communications Officer	8.00	7.00	7.00	6.00	6.00
Communications Supervisor	1.00	1.00	1.00	1.00	1.00
Community Engagement Manager	—	—	—	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Department Personnel Coordinator	—	—	—	1.00	1.00
Division Manager	2.00	2.00	2.00	2.00	2.00
Fiscal/Property Management Clerk	3.00	2.00	2.00	2.00	2.00
Logistics Coordinator	1.00	1.00	1.00	1.00	1.00
Police Administrative Tech	6.00	6.00	6.00	6.00	6.00
Police Crime Intelligence Analyst	1.00	1.00	1.00	1.00	1.00
Police Major	1.00	1.00	1.00	1.00	1.00
Program Coordinator	—	—	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Fiscal/Property Management Clerk	0.00	1.00	1.00	—	—
Victim Advocate II	0.00	0.00	0.00	1.00	1.00
Total	26.00	26.00	27.00	27.00	27.00

Police Expenditures by Object Code

Office of the Chief—001-20-200-521-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 2,052,981	\$ 2,388,189	\$ 2,352,000	\$ 2,352,000	\$ 2,386,600
601205	Lump Sum Payout - Accrued Time	113,969	176,729	207,300	207,300	109,100
601210	Non-Pensionable Earnings	13,462	5,244	—	—	—
601215	Communication Stipend	11,535	14,358	14,600	14,600	12,400
601220	Longevity	36,848	42,167	44,200	44,200	33,600
601390	Overtime-Court Time Pay	241	—	—	—	—
601400	Overtime-General	58,671	26,667	32,300	32,300	32,300
601405	Overtime-SWAT	699	—	1,000	1,000	—
601410	Overtime-Holiday	23,472	26,308	15,000	15,000	15,000
601561	Drop Transfer	22,827	55,962	32,500	192,900	32,500
602100	FICA & MICA	166,812	189,157	192,400	192,400	189,200
602210	Pension-General	59,399	39,451	76,400	76,400	99,300
602220	Pension-Police	332,793	383,193	252,300	252,300	322,000
602235	Pension-Senior Mgmt	128,600	146,500	143,800	143,800	152,400
602265	Pension-457	36,661	34,022	34,400	34,400	35,700
602300	Pmt In Lieu Of Insurance	12,732	14,459	11,200	11,200	11,200
602304	Health Insurance-PPO	11,098	26,151	14,600	14,600	12,300
602305	Health Insurance-HMO	268,088	248,204	232,000	232,000	182,000
602306	Dental Insurance-PPO	11,142	11,431	10,700	10,700	8,600
602307	Dental Insurance-HMO	520	175	700	700	1,100
602309	Basic Life Insurance	5,293	2,431	6,900	6,900	7,000
602311	Long-Term Disability Ins	1,961	1,353	13,300	13,300	13,500
602312	HDHP Aetna	2,795	26,277	30,900	30,900	6,000
602313	HSA Payflex	—	6,000	6,400	6,400	1,700
602400	Workers' Compensation	58,700	52,300	59,700	59,700	57,100
	<i>Sub-Total</i>	<u>3,431,299</u>	<u>3,916,727</u>	<u>3,784,600</u>	<u>3,945,000</u>	<u>3,720,600</u>
Operating Expense						
603140	New Hire Screening	8,877	8,383	10,300	13,600	10,300
603183	Accreditation Fees	6,730	10,194	9,000	6,530	9,000
603190	Prof Svcs-Other	27,238	47,257	13,000	94,578	14,300
604001	Travel & Training	26,969	27,729	18,000	18,000	18,000
604002	Youth Advisory Council	—	29,618	30,000	30,000	30,000
604500	Risk Internal Svcs Charge	21,800	17,900	16,800	16,800	15,100
604550	Health Ins Internal Serv Chg	50,600	48,300	38,000	38,000	15,600
604610	Fleet Internal Svcs Charge	13,300	17,400	21,200	21,200	17,000
604825	Crime Prevention	5,460	5,819	5,000	4,700	5,000
604916	Administrative Expense	24,679	15,691	14,000	17,000	14,000
604917	Volunteer Administrative Exp	692	1,613	2,000	1,500	2,000
604950	Employee Awards	6,405	4,972	11,000	11,000	11,000
604989	IT Internal Svcs Charge	156,400	169,200	169,000	169,000	775,600
604998	Contingency	3,036	4,765	100,000	3,213	100,000
605220	Vehicle Fuel-On-Site	10,238	16,700	13,200	13,200	14,100
605240	Uniforms Cost	—	—	6,000	—	—
605242	Protective Clothing and Shoes	—	—	9,000	—	—
605251	Noncap Equip (Item less 5000)	3,560	2,383	3,300	4,300	3,300
605410	Subscriptions & Memberships	5,295	4,964	5,000	5,000	5,000
605500	Training-General	2,548	4,332	4,000	4,000	4,000

Police Expenditures by Object Code

Office of the Chief—001-20-200-521-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605510	Tuition Reimbursement	5,178	3,898	5,000	5,000	5,000
	<i>Sub-Total</i>	379,005	441,120	502,800	476,621	1,068,300
	Departmental Capital Outlay					
606441	Vehicle Replacement Program	44,100	46,400	86,400	86,400	110,900
606450	Radio Equipment	—	—	60,600	60,600	—
606470	Computer Equipment	—	4,856	—	—	—
	<i>Sub-Total</i>	44,100	51,256	147,000	147,000	110,900
	Total	\$ 3,854,403	\$ 4,409,103	\$ 4,434,400	\$ 4,568,621	\$ 4,899,800



Halloween Event at Ansin Park

Police Expenditures by Object Code

Community Oriented Policing—001-20-201-521-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 10,995,159	\$ 11,509,347	\$ 12,791,900	\$ 12,791,900	\$ 13,968,000
601201	Salary Attrition	—	—	(500,000)	(500,000)	—
601205	Lump Sum Payout - Accrued Time	54,562	80,888	157,800	157,800	56,600
601210	Non-Pensionable Earnings	2,000	5,267	—	—	—
601215	Communication Stipend	19,205	24,720	25,100	25,100	26,700
601220	Longevity	143,527	145,152	143,000	143,000	144,100
601390	Overtime-Court Time Pay	70,591	90,981	94,800	94,800	94,800
601400	Overtime-General	1,293,517	1,325,746	892,300	1,569,700	892,300
601402	Overtime-Special Events	23,866	30,487	5,200	115,400	5,200
601405	Overtime-SWAT	8,167	12,573	14,000	14,000	15,000
601410	Overtime-Holiday	689,918	716,836	717,000	717,000	717,000
601561	Drop Transfer	370,137	207,365	213,800	457,700	213,800
602100	FICA & MICA	986,604	1,024,369	1,093,800	1,093,800	1,213,579
602210	Pension-General	193,098	181,864	177,500	177,500	190,400
602220	Pension-Police	5,493,687	5,523,982	6,009,200	6,009,200	6,595,200
602235	Pension-Senior Mgmt	—	—	28,500	28,500	66,000
602265	Pension-457	20,831	23,137	23,600	23,600	35,000
602300	Pmt In Lieu Of Insurance	117,611	158,829	162,700	162,700	162,700
602304	Health Insurance-PPO	419,924	422,045	326,900	326,900	246,400
602305	Health Insurance-HMO	1,157,596	1,060,500	1,067,000	1,067,000	969,900
602306	Dental Insurance-PPO	54,126	51,201	50,800	50,800	49,200
602307	Dental Insurance-HMO	7,635	7,584	10,100	10,100	11,600
602309	Basic Life	31,301	14,323	37,700	37,700	41,200
602311	Long-Term Disability	53,168	7,174	72,300	72,300	78,900
602312	HDHP Aetna	253,254	305,759	298,100	298,100	313,900
602313	HSA Payflex	50,068	49,883	52,800	52,800	66,000
602400	Workers' Compensation	903,100	804,300	918,400	918,400	877,800
	<i>Sub-Total</i>	23,412,651	23,784,312	24,884,300	25,915,800	27,051,279
Operating Expense						
603140	New Hire Screening	—	50	7,500	150	—
603407	Board up Services	1,480	445	1,500	4,100	1,500
603425	Software License & Maint	216,300	214,275	257,500	256,279	256,700
604001	Travel & Training	9,500	4,263	7,000	7,000	7,000
604500	Risk Internal Svcs Charge	296,000	242,600	227,800	227,800	204,600
604550	Health Ins Internal Serv Chg	262,700	250,700	241,400	241,400	119,200
604610	Fleet Internal Svcs Charge	641,800	838,100	1,020,100	1,020,100	822,100
604985	Grant Match	—	—	—	—	800,000
604989	IT Internal Svcs Charge	1,047,300	1,075,000	1,057,900	1,057,900	1,271,400
605220	Vehicle Fuel-On-Site	779,320	651,981	451,300	451,300	480,600
605221	Vehicle Fuel-Off-Site	35,223	8,775	35,400	22,800	37,700
605240	Uniforms Cost	108,184	93,564	115,000	118,000	115,000
605242	Protective Clothing	161,299	98,286	146,919	162,119	155,919
605251	Noncap Equip (Item less 5000)	19,246	6,493	25,000	45,000	7,500
605261	Canine Expenses	39,584	15,491	34,000	47,294	24,000
605270	Ammunition Expense	9,354	—	2,250	650	—
605290	Other Operating Supplies	14,875	15,759	15,000	15,000	15,000
605500	Training-General	76,522	72,902	136,500	144,324	126,500
605510	Tuition Reimbursement	17,003	18,199	16,000	16,000	16,000
	<i>Sub-Total</i>	3,735,689	3,606,883	3,798,069	3,837,216	4,460,719
Departmental Capital Outlay						
606440	Vehicles	—	375	—	—	—
606441	Vehicle Replacement Program	872,700	931,900	1,484,000	1,484,000	1,965,000
606450	Radio Equipment	75,345	80,343	46,000	41,583	95,700
606470	Computer Equipment	—	2,401	25,000	—	—
	<i>Sub-Total</i>	948,045	1,015,019	1,555,000	1,525,583	2,060,700
	Total	\$ 28,096,385	\$ 28,406,214	\$ 30,237,369	\$ 31,278,599	\$ 33,572,698



Police Expenditures by Object Code

Specialized Support—001-20-202-521-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 3,650,792	\$ 4,011,024	\$ 4,243,200	\$ 4,243,200	\$ 4,608,700
601205	Lump Sum Payout - Accrued Time	11,215	13,316	36,600	36,600	13,600
601210	Non-Pensionable Earnings	1,000	—	—	—	—
601215	Communication Stipend	7,970	14,438	10,000	10,000	9,000
601220	Longevity	81,647	91,596	92,300	92,300	96,800
601390	Overtime-Court Time Pay	2,225	4,202	6,600	6,600	6,600
601400	Overtime-General	355,194	385,053	167,900	430,000	167,900
601402	Overtime-Special Events	14,227	18,147	3,500	62,500	3,500
601405	Overtime-SWAT	2,676	8,809	3,300	3,300	3,300
601410	Overtime-Holiday	161,909	179,343	86,000	86,000	86,000
601561	Drop Transfer	289,510	152,934	65,400	65,400	65,400
602100	FICA & MICA	314,426	345,173	355,700	355,700	382,100
602210	Pension-General	12,800	22,112	22,900	22,900	25,400
602220	Pension-Police	1,792,563	1,550,220	1,704,300	1,704,300	2,026,600
602235	Pension-Senior Mgmt	—	—	28,500	28,500	—
602265	Pension-457	3,913	2,243	3,600	3,600	4,400
602300	Pmt In Lieu Of Insurance	15,322	14,674	11,200	11,200	16,800
602304	Health Insurance-PPO	25,849	26,812	29,100	29,100	49,200
602305	Health Insurance-HMO	466,982	512,974	511,400	511,400	433,300
602306	Dental Insurance-PPO	17,732	18,394	18,100	18,100	16,400
602307	Dental Insurance-HMO	2,284	2,883	3,200	3,200	3,400
602309	Basic Life	6,786	3,158	12,500	12,500	13,600
602311	Long-Term Disability	2,681	2,419	24,000	24,000	26,000
602312	HDHP Aetna	125,526	165,999	131,400	131,400	106,000
602313	HSA Payflex	13,682	26,617	24,000	24,000	19,800
602400	Workers' Compensation	170,200	151,600	173,100	173,100	165,500
	<i>Sub-Total</i>	<u>7,549,110</u>	<u>7,724,140</u>	<u>7,767,800</u>	<u>8,088,900</u>	<u>8,349,300</u>
Operating Expense						
603459	Crossing Guards	562,650	545,601	620,000	619,700	620,000
604001	Travel & Training	5,984	3,634	4,000	4,000	4,000
604405	Leased Motorcycles	84,780	74,774	88,000	80,000	88,000
604500	Risk Internal Svcs Charge	76,000	62,300	58,500	58,500	52,500
604550	Health Ins Internal Serv Chg	106,800	101,900	92,700	92,700	48,200
604610	Fleet Internal Svcs Charge	70,100	91,600	111,500	111,500	89,800
604614	R&M Motorcycle	457	98	3,000	1,200	3,000
604989	IT Internal Svcs Charge	317,600	301,000	284,800	284,800	287,100
605220	Vehicle Fuel-On-Site	51,240	36,917	102,900	102,900	109,600
605230	Program Supplies	6,868	—	11,800	300	11,800
605251	Noncap Equip (Item less 5000)	29,138	4,502	5,200	17,200	5,200
605270	Ammunition Expense	189,844	122,286	239,300	215,400	239,300
605290	Other Operating Supplies	7,789	3,069	3,300	3,300	3,300
605500	Training-General	4,007	1,808	3,000	3,000	3,000
605510	Tuition Reimbursement	6,522	13,488	2,000	2,000	2,000
	<i>Sub-Total</i>	<u>1,519,780</u>	<u>1,362,975</u>	<u>1,630,000</u>	<u>1,596,500</u>	<u>1,566,800</u>
Departmental Capital Outlay						
606400	Machinery & Equipment	38,413	—	—	—	—
606441	Vehicle Replacement Program	118,300	170,900	330,300	330,300	639,600
	<i>Sub-Total</i>	<u>156,713</u>	<u>170,900</u>	<u>330,300</u>	<u>330,300</u>	<u>639,600</u>
Total		<u>\$ 9,225,603</u>	<u>\$ 9,258,015</u>	<u>\$ 9,728,100</u>	<u>\$ 10,015,700</u>	<u>\$ 10,555,700</u>



Police Expenditures by Object Code

Code Compliance—001-20-203-524-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 951,139	\$ 1,014,838	\$ 1,178,500	\$ 1,178,500	\$ 1,276,600
601205	Lump Sum Payout - Accrued Time	47,275	54,012	36,400	36,400	67,700
601210	Non-Pensionable Earnings	1,000	1,983	—	—	—
601215	Communication Stipend	9,060	8,060	8,100	8,100	6,800
601220	Longevity Pay	4,410	4,786	5,200	5,200	7,200
601400	Overtime-General	14,172	23,821	13,000	13,000	13,000
601410	Overtime-Holiday	—	2,020	1,000	1,000	1,000
602100	FICA & MICA	76,056	81,355	94,800	94,800	105,000
602210	Pension-General	211,298	205,729	198,100	198,100	186,400
602235	Pension-Senior Mgmt	15,300	20,100	23,300	23,300	51,000
602265	Pension-457	1,000	2,699	2,800	2,800	9,100
602304	Health Insurance-PPO	13,502	40,290	43,800	43,800	37,000
602305	Health Insurance-HMO	209,440	209,028	173,700	173,700	155,000
602306	Dental Insurance-PPO	7,362	6,852	7,300	7,300	6,700
602307	Dental Insurance-HMO	513	907	1,000	1,000	1,000
602309	Basic Life	2,882	1,488	3,500	3,500	3,800
602311	Long-Term Disability	1,145	697	6,700	6,700	7,200
602312	HDHP Aetna	6,733	5,133	7,100	7,100	6,000
602313	HSA Payflex	1,400	1,500	1,600	1,600	1,700
602400	Workers' Compensation	88,000	78,400	89,500	89,500	85,500
	<i>Sub-Total</i>	<u>1,661,687</u>	<u>1,763,699</u>	<u>1,895,400</u>	<u>1,895,400</u>	<u>2,027,700</u>
Operating Expense						
603425	Software License & Maint	—	13,014	—	—	—
603460	Landscape Services	—	—	5,100	5,400	5,100
604001	Travel & Training	1,289	2,860	4,200	4,200	4,200
604301	Electricity Svcs	5,005	4,283	5,000	5,000	5,200
604500	Risk Internal Svcs Charge	29,000	23,800	22,300	22,300	20,100
604550	Health Ins Internal Serv Chg	37,200	35,500	29,400	29,400	16,100
604610	Fleet Internal Svcs Charge	38,600	50,500	61,400	61,400	49,500
604700	Printing & Binding Svc	3,111	669	4,000	4,000	4,000
604931	Recording Fees	680	120	2,800	2,800	5,000
604965	Special Magistrate	10,800	12,225	13,800	28,100	23,000
604989	IT Internal Svcs Charge	115,500	114,600	115,300	115,300	116,200
605220	Vehicle Fuel-On-Site	11,776	15,727	24,200	24,200	25,800
605240	Uniforms Cost	4,085	4,435	8,000	8,500	11,000
605251	Noncap Equip (Item less 5000)	485	1,038	2,000	2,000	2,000
605410	Subscriptions & Memberships	1,261	1,690	1,600	1,600	1,600
605500	Training-General	5,400	4,986	6,100	6,100	6,100
605510	Tuition Reimbursement	6,559	7,562	3,000	3,000	3,000
	<i>Sub-Total</i>	<u>270,751</u>	<u>293,010</u>	<u>308,200</u>	<u>323,300</u>	<u>297,900</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	91,200	86,700	109,000	109,000	225,800
606470	Computer Equipment	175	—	—	—	—
	<i>Sub-Total</i>	<u>91,375</u>	<u>86,700</u>	<u>109,000</u>	<u>109,000</u>	<u>225,800</u>
	Total	\$ 2,023,812	\$ 2,143,409	\$ 2,312,600	\$ 2,327,700	\$ 2,551,400

Police Expenditures by Object Code

Criminal Investigations—001-20-204-521-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 2,303,480	\$ 2,597,054	\$ 2,796,700	\$ 2,796,700	\$ 2,982,100
601205	Lump Sum Payout - Accrued Time	32,145	31,440	12,400	12,400	80,900
601210	Non-Pensionable Earnings	1,000	—	—	—	—
601215	Communication Stipend	11,265	13,930	14,200	14,200	13,500
601220	Longevity Pay	45,188	44,158	50,700	50,700	52,800
601390	Overtime-Court Time Pay	8,397	21,427	22,800	22,800	22,800
601400	Overtime-General	410,605	373,781	305,000	422,100	305,000
601402	Overtime-Special Events	5,854	4,899	1,500	1,500	1,500
601405	Overtime-SWAT	2,653	5,750	2,600	2,600	2,600
601410	Overtime-Holiday	123,935	120,878	73,000	73,000	73,000
601561	Drop Transfer	178,413	163,945	248,400	248,400	248,400
602100	FICA & MICA	214,363	234,295	250,400	250,400	269,100
602210	Pension-General	29,800	22,696	22,500	22,500	36,900
602220	Pension-Police	778,584	934,246	1,033,800	1,033,800	1,117,300
602235	Pension-Senior Mgmt	25,600	72,500	50,000	50,000	40,000
602260	Pension-401	7,202	—	—	—	—
602265	Pension-457	12,587	12,233	15,400	15,400	13,900
602300	Pmt In Lieu Of Insurance	17,264	15,538	16,800	16,800	16,800
602304	Health Insurance-PPO	96,919	86,455	72,900	72,900	61,500
602305	Health Insurance-HMO	207,473	246,165	236,700	236,700	274,000
602306	Dental Insurance-PPO	10,972	12,688	12,500	12,500	12,900
602307	Dental Insurance-HMO	1,684	1,632	1,900	1,900	1,900
602309	Basic Life	5,103	2,827	8,200	8,200	8,800
602311	Long-Term Disability	2,095	1,558	15,800	15,800	16,800
602312	HDHP Aetna	93,430	117,164	77,100	77,100	72,100
602313	HSA Payflex	18,850	19,500	17,600	17,600	14,900
602400	Workers' Compensation	185,700	165,300	188,800	188,800	180,500
	<i>Sub-Total</i>	4,830,560	5,322,058	5,547,700	5,664,800	5,920,000
Operating Expense						
603501	Travel-Investigations	2,586	7,839	5,000	5,000	7,000
604001	Travel & Training	3,711	3,363	8,000	8,000	8,000
604500	Risk Internal Svcs Charge	59,300	48,700	45,800	45,800	41,100
604550	Health Ins Internal Serv Chg	72,800	69,400	49,000	49,000	29,300
604610	Fleet Internal Svcs Charge	82,700	108,000	131,400	131,400	105,900
604989	IT Internal Svcs Charge	209,400	215,000	203,400	203,400	205,000
605220	Vehicle Fuel-On-Site	24,230	40,623	40,300	40,300	42,900
605251	Noncap Equip (Item less 5000)	4,387	686	4,000	3,200	4,000
605290	Other Operating Supplies	707	225	700	700	700
605500	Training-General	5,883	2,989	3,500	3,500	3,500
605510	Tuition Reimbursement	7,153	6,563	1,600	1,600	1,600
	<i>Sub-Total</i>	472,857	503,388	492,700	491,900	449,000
Departmental Capital Outlay						
606441	Vehicle Replacement Program	125,500	189,900	254,300	254,300	543,300
	<i>Sub-Total</i>	125,500	189,900	254,300	254,300	543,300
	Total	\$ 5,428,916	\$ 6,015,346	\$ 6,294,700	\$ 6,411,000	\$ 6,912,300



Police Expenditures by Object Code

Property & Evidence—001-20-205-521-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 473,497	\$ 524,439	\$ 523,300	\$ 523,300	\$ 541,600
601205	Lump Sum Payout - Accrued Time	23,790	15,917	20,600	20,600	17,300
601210	Non-Pensionable Earnings	3,773	7,545	—	—	—
601215	Communication Stipend	2,600	2,600	2,600	2,600	2,300
601220	Longevity Pay	4,113	4,967	5,000	5,000	5,100
601390	Overtime-Court Time Pay	678	5,267	1,000	1,000	1,000
601400	Overtime-General	59,983	60,394	45,200	121,500	45,200
601410	Overtime-Holiday	6,448	10,744	4,000	4,000	4,000
602100	FICA & MICA	43,557	48,117	46,000	46,000	47,200
602210	Pension-General	112,799	94,779	96,000	96,000	104,100
602300	Pmt In Lieu Of Insurance	9,927	11,222	11,200	11,200	5,600
602304	Health Insurance-PPO	35,836	38,003	34,900	34,900	29,500
602305	Health Insurance-HMO	54,372	58,621	50,300	50,300	42,500
602306	Dental Insurance-PPO	1,591	1,591	1,600	1,600	2,000
602307	Dental Insurance-HMO	508	526	500	500	500
602309	Basic Life	1,490	721	1,500	1,500	1,600
602311	Long-Term Disability	2,415	287	3,000	3,000	3,100
602312	HDHP Aetna	—	—	—	—	6,000
602313	HSA Payflex	—	—	—	—	1,700
602400	Workers' Compensation	40,800	36,300	41,500	41,500	39,700
	<i>Sub-Total</i>	878,176	922,042	888,200	964,500	900,000
Operating Expense						
604001	Travel & Training	1,740	1,518	1,750	1,750	1,750
604301	Electricity Svcs	12,513	11,961	13,700	13,700	14,200
604500	Risk Internal Svcs Charge	14,100	11,500	10,800	10,800	9,700
604550	Health Ins Internal Serv Chg	13,300	12,700	11,600	11,600	6,200
604610	Fleet Internal Svcs Charge	11,400	14,900	18,100	18,100	14,600
604989	IT Internal Svcs Charge	57,800	57,400	54,200	54,200	54,700
605220	Vehicle Fuel-On-Site	2,088	1,974	1,800	1,800	1,900
605225	Equip Gas Oil & Lube	—	—	1,100	1,100	1,200
605251	Noncap Equip (Item less 5000)	9,637	10,032	10,000	10,000	10,000
605290	Other Operating Supplies	7,426	3,607	7,500	7,500	7,500
605410	Subscriptions & Memberships	630	1,085	1,000	1,000	1,000
605500	Training-General	2,050	2,309	2,700	2,700	2,700
605510	Tuition Reimbursement	—	9,250	—	—	—
	<i>Sub-Total</i>	132,685	138,236	134,250	134,250	125,450
Departmental Capital Outlay						
606441	Vehicle Replacement Program	22,400	23,900	28,000	28,000	63,200
	<i>Sub-Total</i>	22,400	23,900	28,000	28,000	63,200
Total		\$ 1,033,262	\$ 1,084,178	\$ 1,050,450	\$ 1,126,750	\$ 1,088,650

Police Expenditures by Object Code

Strategic Investigations—001-20-206-521-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,362,983	\$ 1,348,115	\$ 1,705,100	\$ 1,705,100	\$ 1,841,800
601205	Lump Sum Payout - Accrued Time	—	8,010	8,000	8,000	16,400
601210	Non-Pensionable Earnings	2,000	—	—	—	—
601215	Communication Stipend	7,065	6,895	7,700	7,700	7,400
601220	Longevity Pay	38,973	43,813	43,200	43,200	44,300
601390	Overtime-Court Time Pay	7,800	9,294	20,000	20,000	20,000
601400	Overtime-General	333,151	284,646	308,700	352,300	308,700
601402	Overtime-Special Events	2,200	1,542	5,000	5,000	5,000
601405	Overtime-SWAT	1,565	3,707	2,500	2,500	2,500
601410	Overtime-Holiday	92,700	77,215	54,000	54,000	54,000
601561	Drop Transfer	12,634	151,292	88,800	151,500	88,800
602100	FICA & MICA	233,868	236,450	164,800	164,800	175,700
602220	Pension-Police	776,184	771,455	669,700	669,700	728,900
602265	Pension-457	4,019	—	—	—	—
602300	Pmt In Lieu Of Insurance	5,827	9,279	11,200	11,200	11,200
602304	Health Insurance-PPO	3,265	5,477	—	—	—
602305	Health Insurance-HMO	163,892	158,228	174,700	174,700	149,000
602306	Dental Insurance-PPO	9,158	7,946	7,100	7,100	7,100
602307	Dental Insurance-HMO	100	339	900	900	900
602309	Basic Life	2,584	1,020	5,000	5,000	5,400
602311	Long-Term Disability	973	984	9,600	9,600	10,400
602312	HDHP Aetna	68,694	71,362	67,300	67,300	54,400
602313	HSA Payflex	11,200	12,000	12,800	12,800	13,200
602400	Workers' Compensation	102,900	91,600	104,600	104,600	100,000
	<i>Sub-Total</i>	<u>3,243,734</u>	<u>3,300,670</u>	<u>3,470,700</u>	<u>3,577,000</u>	<u>3,645,100</u>
Operating Expense						
604001	Travel & Training	555	336	500	500	500
604401	Rental Vehicles	82,101	76,785	90,500	92,100	120,000
604500	Risk Internal Svcs Charge	34,600	28,300	26,500	26,500	23,800
604550	Health Ins Internal Serv Chg	33,200	31,700	37,300	37,300	13,300
604610	Fleet Internal Svcs Charge	32,100	41,900	51,100	51,100	41,200
604989	IT Internal Svcs Charge	122,800	121,900	115,300	115,300	116,200
605220	Vehicle Fuel-On-Site	26,252	28,307	15,600	15,600	16,600
605251	Noncap Equip (Item less 5000)	11,076	2,186	1,400	3,000	1,400
605290	Other Operating Supplies	788	680	800	800	800
605500	Training-General	350	800	1,000	1,000	1,000
605510	Tuition Reimbursement	2,282	—	2,800	2,800	2,800
	<i>Sub-Total</i>	<u>346,105</u>	<u>332,894</u>	<u>342,800</u>	<u>346,000</u>	<u>337,600</u>
Departmental Capital Outlay						
606402	Communication Equipment	23,661	—	—	—	—
606441	Vehicle Replacement Program	22,100	33,600	98,800	98,800	113,400
	<i>Sub-Total</i>	<u>45,761</u>	<u>33,600</u>	<u>98,800</u>	<u>98,800</u>	<u>113,400</u>
	Total	<u>\$ 3,635,600</u>	<u>\$ 3,667,164</u>	<u>\$ 3,912,300</u>	<u>\$ 4,021,800</u>	<u>\$ 4,096,100</u>

Police Expenditures by Object Code

Police Support Services—001-20-208-529-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,370,429	\$ 1,379,553	\$ 1,599,100	\$ 1,599,100	\$ 1,657,400
601205	Lump Sum Payout - Accrued Time	56,066	61,970	62,600	62,600	55,400
601210	Non-Pensionable Earnings	9,117	15,202	—	—	—
601215	Communication Stipend	3,270	5,185	5,800	5,800	5,200
601220	Longevity Pay	10,141	12,885	14,300	14,300	15,800
601390	Overtime-Court Time Pay	—	—	100	100	100
601400	Overtime-General	69,906	60,452	51,700	103,500	51,700
601410	Overtime-Holiday	38,674	45,204	50,000	50,000	50,000
602100	FICA & MICA	115,676	116,797	136,400	136,400	140,400
602210	Pension-General	211,398	170,954	199,000	199,000	224,300
602235	Pension-Senior Mgmt	36,000	51,100	52,600	52,600	73,300
602265	Pension-457	6,523	8,622	10,800	10,800	17,200
602304	Health Insurance-PPO	17,311	18,217	14,600	14,600	24,700
602305	Health Insurance-HMO	264,416	250,089	234,500	234,500	179,600
602306	Dental Insurance-PPO	6,635	7,814	8,900	8,900	8,400
602307	Dental Insurance-HMO	2,184	1,439	1,600	1,600	1,600
602309	Basic Life	4,374	1,994	4,700	4,700	4,900
602311	Long-Term Disability	6,739	820	9,000	9,000	9,400
602312	HDHP Aetna	25,657	28,671	36,400	36,400	42,600
602313	HSA Payflex	5,600	2,625	6,400	6,400	9,900
602400	Workers' Compensation	170,200	151,600	173,100	173,100	165,500
	<i>Sub-Total</i>	2,430,314	2,391,191	2,671,600	2,723,400	2,737,400
Operating Expense						
603150	Information Technology Svc	602,235	497,351	919,000	907,350	934,000
603301	Court Appear & Trans Fee	29,362	19,597	25,000	50,132	30,000
604001	Travel & Training	2,909	1,626	3,500	3,500	3,500
604100	Communication Services	6,896	6,224	9,000	7,500	9,800
604200	Postage	24,400	24,985	30,000	32,020	30,000
604300	Water/Wastewater Svc	58,374	48,829	65,700	65,700	68,200
604301	Electricity Svcs	261,728	242,184	266,100	266,100	332,400
604453	Expenditure -Subscription	—	200,669	—	—	—
604500	Risk Internal Svcs Charge	52,100	42,700	40,100	40,100	36,100
604550	Health Ins Internal Serv Chg	45,600	43,500	37,700	37,700	19,000
604610	Fleet Internal Svcs Charge	46,100	60,200	73,300	73,300	59,100
604611	Vehicle Rehab & Enhance	23,956	64,546	36,000	42,816	36,000
604612	Vehicle Ancillary	8,486	13,799	13,800	17,800	13,800
604613	Vehicle Detail	4,777	2,808	3,000	2,000	3,000
604625	R&M Equipment	8,417	7,965	9,200	11,000	9,200
604645	R&M Radios	55,398	64,692	68,700	70,700	107,700
604700	Printing & Binding Svc	13,296	7,665	9,000	13,000	11,500
604957	Expenditure -Subscription	—	190,669	—	—	—
604958	Expenditure -Subscription Int	—	4,331	—	—	—
604989	IT Internal Svcs Charge	633,700	625,200	675,200	675,200	335,300
604997	Other Operating Expenses	4,765	7,135	7,500	9,000	7,500
605100	Office Supplies	15,441	12,742	15,000	11,500	15,000
605120	Computer Operating Expenses	1,819	90	500	500	—
605220	Vehicle Fuel-On-Site	18,291	21,579	2,700	2,700	2,900
605225	Equip Gas Oil & Lube	—	—	900	900	1,000
605240	Uniforms Cost	9,553	9,922	11,100	13,600	14,100
605244	Personal Prop Reimburse	193	100	500	500	500



Police Expenditures by Object Code

Police Support Services—001-20-208-529-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605251	Noncap Equip (Item less 5000)	18,301	10,322	15,000	15,000	15,000
605290	Other Operating Supplies	6,641	8,103	6,000	7,500	6,000
605410	Subscriptions & Memberships	1,578	907	2,500	1,500	2,500
605500	Training-General	4,583	2,502	2,000	4,600	2,000
605510	Tuition Reimbursement	—	5,715	5,000	5,000	5,000
	<i>Sub-Total</i>	1,958,898	2,248,655	2,353,000	2,388,218	2,110,100
Departmental Capital Outlay						
606441	Vehicle Replacement Program	67,700	92,800	125,200	125,200	222,200
	<i>Sub-Total</i>	67,700	92,800	125,200	125,200	222,200
	Total	\$ 4,456,911	\$ 4,732,647	\$ 5,149,800	\$ 5,236,818	\$ 5,069,700



Police Restorative Justice Training

Police Budget Justification

Object #	Account Description	Justification
Revenue		
338350	School Resource Officers	This revenue is derived from services of police officers assigned to a specific schools per an Interlocal Agreement between the Broward County School Board and the City. In addition, the City expanded this program to include one School Resource Officer to serve the City's charter schools, which provides the same match as the public schools.
342130	Alarm Registration Fees	This represents fees that the City charges to residential and commercial establishments that have burglar alarms within the City Limits.
342136	Short-term rental registr. fee	Charges for initial registration and annual registration fee for short term rental properties.
349000	Lien Research	This revenue is charged to cover the costs for lien research which is primarily done when property changes ownership, and to cover the costs for validation of lien search certification.
351500	Traffic Court Fines-General	This revenue source is a reimbursement from Broward County for the traffic violations issued by Miramar Police Department.
351502	Civil Penalty Surcharge	Revenues collected will be used for technological enhancements utilized by code enforcement.
354100	Local Ordinance Violations	This revenues source is generated when a property or vehicle owner violates Miramar City code.
354101	Broward County Parking Fines	This represents the City's portion of parking fines collected from Broward County.
354102	City Code Violations	This represents assessments of City Code violations.
362102	Rental-Police Range Master	This revenue source is generated from Range Rental fees and reimbursement from Federal Government for rental cars.
369910	Reimbursed Expenses-General	Reimbursement for overtime worked on Task Force operations.
Expense		
601390	Overtime-Court Time Pay	This line item is used to fund contractually driven overtime for court appearances while off-duty.
601400	Overtime-General	This line reflects anticipated overtime expenditures based on increased activity, minimum staffing requirements, contractual agreements, investigators called out to major crimes, for crime scene processing, presentations at Homeowner's Association Meetings, and other emergency situations after regular business hours.
601402	Overtime-Special Events	This request will fund police services to city events such as Concerts in the Park, 5K-10K Run and other events scheduled by any city departments.
601405	Overtime-SWAT	This line item accounts for police SWAT and Hostage Negotiations overtime.
601410	Overtime-Holiday	This expenditure is for overtime hours worked on assigned holidays, to include days worked and not worked per the individual collective bargaining agreements.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks for potential new hire police employees.
603150	Information Technology Svc	Reed Elsevier- AVCC service - \$20,700 Reed Elsevier- news media service - \$2,400 West Publishing media services - \$22,200 Identi-Kit Annual Maintenance - \$1,400 Insight Public Sector - Netmotion maintenance - \$29,700 All Traffic solution Annual maintenance - \$8,500 Biometrics4all Annual maintenance - \$1,100 Hawk Analytics Annual maintenance - \$6,000 Power Details Annual maintenance - \$9,000 Cellebrite Annual maintenance - \$5,000 Coban Technologies Annual maintenance - \$8,500 Keytrak Annual Maintenance - \$2,000 Motorola Solutions Annual CAD maintenance - \$32,800 CI Technologies Annual maintenance - \$2,500 Crash Data Annual maintenance - \$2,000 Global Positioning Service Info. Technology - \$500 TVEyes - \$5,000 Body Camera Licenses - \$450,000 Dropbox - \$200 Vetted Security Systems - \$21,500 EvidenceonQ - \$10,000 Pix4d - \$500 Hootsuite - \$1,200 PowerDMS - \$9,300 Motorola Solutions 2nd Touch - \$8,200 Collective QM - \$11,100 Gov. Easy - Inkforce - \$27,000 Vigilant Commercial - \$20,000 Shotspotter - \$198,400 Adobe Photoshop Licence - \$1,100 Leads Online - \$16,000 Automated Business Machine maintenance - \$200



Police Budget Justification

Object #	Account Description	Justification
603183	Accreditation Fees	Annual accreditation fees: CALEA - \$8000 Commission for Florida Law Enforcement - \$1000
603190	Prof Svcs-Other	This line item is used to fund outside professional services: Videographer services -\$1,250 Psychological testing -\$10,550 Forensic investigation-\$1,500 (DNA testing and photo recognition) Destruction of Police Uniforms- \$1,000
603301	Court Appear & Trans Fee	This line item is for transcribed statements and the use of other investigative tools during criminal and internal affairs investigations. Using a transcription service eliminates paying overtime to type statements during peak times, and will supplement existing resources during time sensitive requirements for statements or to maintain the workflow when employees are out without using overtime funds.
603407	Board up Services	Expenses relating to vendor board up services to secure homes that have been burglarized, left unsecured, and where the owner could not be contacted to secure the residence before the departure of police personnel.
603425	Software License & Maint	This line funds the police department's portion of the costs associated with the annual maintenance of the computer aided dispatch system and other systems: Insight Public Sector - Mark 43 software - \$234,200 Other, as needed - \$22,500
603459	Crossing Guards	This line item is used to fund contractual crossing guard services for all school zones within Miramar.
603460	Landscape Services	This line item is to fund the maintenance of vacant properties to include lawn mowing, pool services, and trash removal that violate city code.
603501	Travel-Investigations	This line item funds travel expenses, including tolls, for out of the area or out of state investigators to complete criminal investigations. This also includes the need or requirement for internal affairs investigators or background investigators to leave the area.
604001	Travel & Training	This line item funds travel and accommodations associated with specialized trainings and conferences, such as International Association of Chiefs of Police, FBINAA, and many other annual training conferences.
604002	Youth Advisory Council	This line item is being used in support of the Youth Advisory.
604100	Communication Services	Funds cellular service fees for HNT line and cable services for PDHQ and WSS Comcast PDHQ- \$7,900 Google Gsuite - \$1,900
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svc	Costs associated with water and wastewater services for police department buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604401	Rental Vehicles	Cost for rental vehicles: Enterprise Holding 4 vehicles estimate of \$5,792 per month, \$69,000 Royal Rental 4 vehicles estimate of \$4,242 per month, \$51,000
604405	Leased Motorcycles	Funds the cost for Leased Motorcycles: Alligator Alley Harley-Davidson 9 motorcycles at \$7,151 each per month, \$88,000
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as per HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account is for repair and maintenance of city vehicles as per PW Fleet Maintenance.
604611	Vehicle Rehab & Enhance	This line is for repair and maintenance work on department vehicles considered to be outside the normal scope of repair and maintenance, and considered to be an enhancement to the existing vehicle.
604612	Vehicle Ancillary	This line is for ancillary costs related to department owned vehicles, such as vehicle cleaning, biohazard cleaning services, window tinting services, etc. This also covers the costs of equipment needed to properly outfit each vehicle, such as fire extinguishers, water rescue rope, first aid kits, flares, personal biohazard/personal protective equipment.
604613	Vehicle Detail	This line is for costs associated with vehicle cleanliness and general upkeep.
604614	R&M Motorcycle	This line is for costs associated with motorcycle repair costs not covered under the motorcycle vendor lease agreement.
604625	R&M Equipment	This line represents costs associated with the repair and maintenance of equipment.
604645	R&M Radios	The funds allocated to this account will be used for repair and maintenance of department's radio equipment when not covered under warranty or maintenance contract.
604700	Printing & Binding Svc	This line funds expenses associated with the printing and binding of various department forms and reports, such as police reports, case cards, business cards, training handouts, arrest cards, educational flyers, etc.

Police Budget Justification

Object #	Account Description	Justification
604825	Crime Prevention	This line funds expenses associated with the Civilian Police Academy, Citizen Volunteer Program, and Citizen Crime Watch. Educational efforts via lectures, visual aids, and hand-out materials are offered to homeowners' associations, civic groups, churches, businesses and the public-spirited schools by all department personnel.
604916	Administrative Expense	This expenditure is associated with ceremonies, community events, staff meetings, personnel remembrances, awards and presentations.
604917	Volunteer Administrative Exp	This line is for costs associated with volunteer programs, supplies, events, etc.
604931	Recording Fees	This line item is for costs associated with recording special magistrate hearings in all applicable mediums.
604950	Employee Awards	For employee recognition and awards.
604965	Special Magistrate	This line item is for fees paid to contract attorneys who provide special magistrate services to the city.
604985	Grant Match	City Match funds for COPS Hiring Program Grant (Reso. No. 24-79) for FY25. To be allocated to appropriate expense accounts per the grant guidelines.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This cost is for supplies that are not accounted for in other line items.
604998	Contingency	This is required for unexpected costs and emergencies which have not been budgeted for in other accounts.
605100	Office Supplies	This cost is for desktop and other general office supplies for the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles.
605221	Vehicle Fuel-Off-Site	This account covers costs for city vehicles fueled outside of city limits. It is primarily used when city vehicles are used to transport employees to off-site trainings, meetings or other city related events.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment.
605230	Program Supplies	This line funds costs associated with school programs such as equipment, supplies, and other expenses related to the Student Resource Officer and Explorer programs.
605240	Uniforms Cost	This account is used for the replacement and initial issuance of all uniforms and accessories worn by both police and civilian personnel of the department.
605242	Protective Clothing	This account is used for the replacement and initial issuance of all protective clothing worn by both police and civilian personnel of the department.
605244	Personal Prop Reimburse	This expenditure is a stipulated contractual agreement in the current PBA agreement where members are reimbursed for personal property damaged in the line of duty.
605251	Noncap Equip (Item less 5000)	<p>Account used for noncapital equipment items that cost under \$5,000 each</p> <p>Crime scene processing supplies and equipment: Drug testing kits, fingerprint processing equipment, gunpowder detection kits, evidence markers, biohazard gear, evidence packaging) - \$10,000</p> <p>Replacement of Automated External Defibrillators (AEDs) - \$10,000</p> <p>Equipment rental for DUI checkpoints (solar light towers, traffic cones) - \$5,000</p> <p>Camera equipment and accessories - \$4,000</p> <p>Interview room acoustics -\$3,000</p> <p>Dive tools - \$2,700</p> <p>Promotional products for recruitment and department events - \$2,300</p> <p>Miscellaneous equipment - \$6,400</p> <p>TV for communications - \$5,000</p>
605261	Canine Expenses	This cost is for veterinary care, food, grooming, and other related supplies needed for police canines.
605270	Ammunition Expense	This account is used to purchase weapons, munitions, simunitions and long-barrel weapons. Semi-annual qualification and regular practice in firearms training is performed in order to maintain a level of proficiency as mandated by state standards. Replaced ammunition is used for practice to lower expenses. In addition to rounds expended during practice and qualification, fresh factory ammunition is issued to all officers yearly.
605290	Other Operating Supplies	This line item is for commodities for the operating budget such as batteries, flares, cassette tapes for transcriptions, tools for sign and graffiti removal, first aid supplies, crime scene tape and processing supplies and items used for surveillance.

Police Budget Justification

Object #	Account Description	Justification
605410	Subscriptions & Memberships	<p>This cost is for various professional organizational memberships and subscriptions, professional journals and online subscriptions, and access to training materials which update employees on changing laws and procedures within their job functions:</p> <p>Kiwanis Group annual membership - \$300 Sun Sentinel subscription - \$100 International Conference of Police Chaplains (3 members) - \$400 Fl. Police Chiefs Association (6 members) - \$1,100 International Assoc. of Chiefs of Police (6 members) - \$1,200 Broward County Chiefs of Police Assoc. (13 members) - \$1,900 South Florida Background Investigators agency membership - \$125 National Internal Affairs Investigators Assoc. agency membership - \$50 Society for Human Resources (1 member) - \$200 International Assoc. for Identification membership (4 members) - \$400 American Academy of Forensic Sciences (1 member) - \$25 Assoc. for Crime Scene Reconstruction (1 member) - \$40 International Associate for Property & Evidence (3 members) - \$150 FL Division of the International Assoc. for Identification (4 members) - \$140 Sam's Club Annual Membership - \$45 International Assoc. of Financial Crimes Investigators (2 members) - \$160 National Narcotic Detector Dog Assoc. (1 member) - \$55 North American Police Work Dog Association membership (1 member) - \$45 Gold Coast Assoc. of Code Enforcement membership (15 members) - \$450 FL Assoc. of Code Enforcement (15 members) - \$600 Allotment for price increases and/or new subscriptions/memberships - \$2,615</p>
605500	Training-General	<p>Local training by subject matter experts to include course registration fees and training materials needed to support training activities:</p> <p>Palm Beach County Sheriff Office \$300 University of Central Florida-safety training for Code officers \$2,000 FBI Leads- \$650 Miami Dade Police Dept. Training Bureau \$2,300 Police Motorcycle Training - \$2,100 Police/CSA Academy for new hires, general officer safety courses-\$128,860 Broward Victim Advocate training-\$250 Fl. Dept. of Health- 911 Dispatch Certification Fee -\$350 Police Honor Guard -\$150 Glock/Range/Tactical Training-\$3,000 FAU Public Safety Leadership Course- \$2,000 Code Officer Safety Training courses-\$1,300 State of Florida Bureau of Criminal Justice -\$160 Institute of Police Technology -\$230 International Assoc. of Identification -\$600 Exam fees- \$550 Fl. State College of Jacksonville- 911 dispatch certification course -\$600 John Scott Dailey Fl. Institute -Leadership course \$1,300 Police Range - \$2,100</p>
605510	Tuition Reimbursement	<p>Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.</p>
606441	Vehicle Replacement Program	<p>This budgeted amount is for escrow for future vehicle replacements.</p>
606450	Radio Equipment	<p>Includes approved above base requests of \$95,700 for 10 replacement portable radios (Program 201).</p>

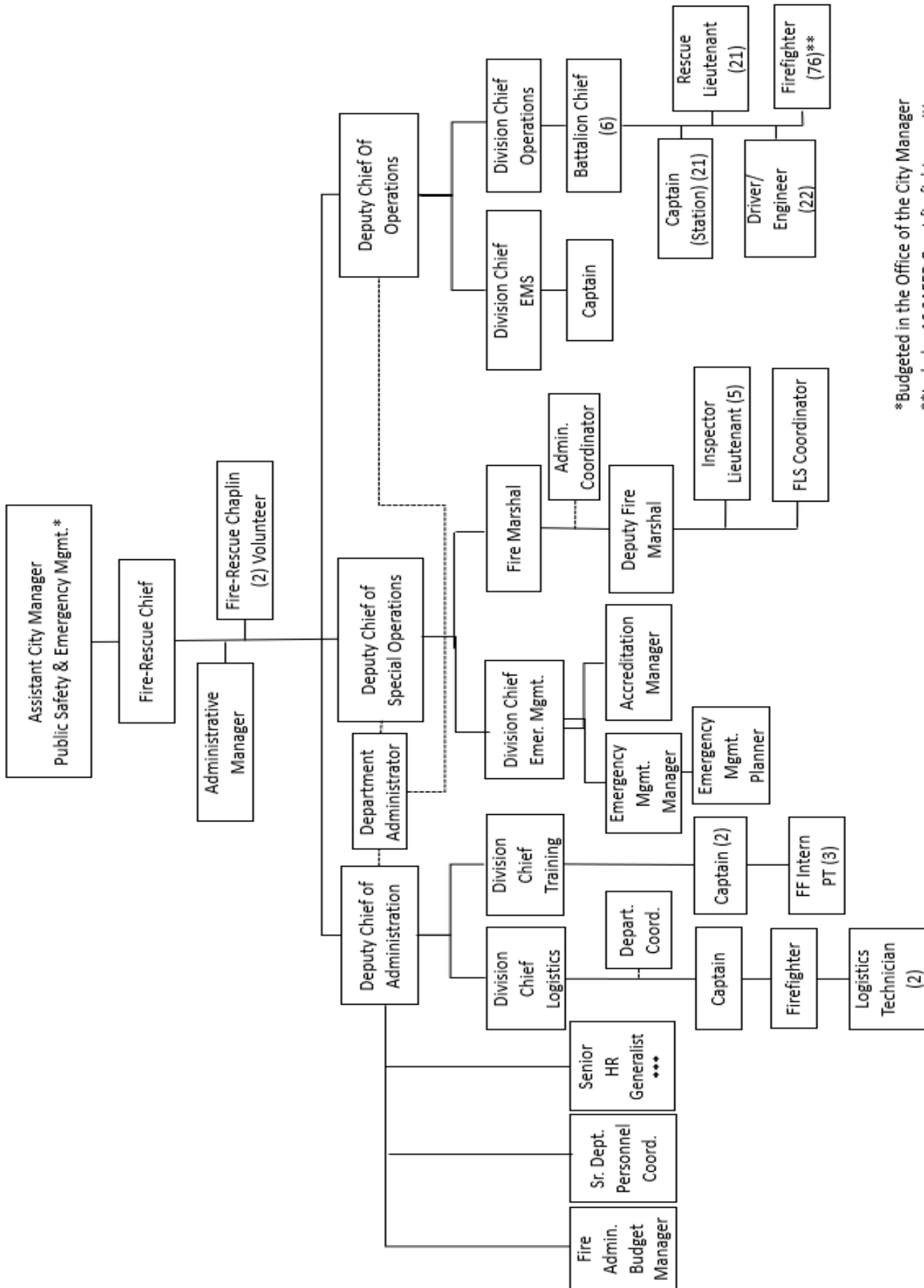


Fire-Rescue

Mission

***To protect, serve and educate our
community with pride and
professionalism.***

Fire-Rescue Organizational Chart



*Budgeted in the Office of the City Manager
 **Includes 16 SAFER Grant firefighter positions
 *** Reports to Human Resources Department
 ****Temp position to be eliminated 9/30/24. Fully funded in FY 2025



Department Overview

The Fire-Rescue Department provides services to the City's residents from five City-owned stations. The Fire Chief is responsible for the management of the Department and recommends to the Assistant City Manager of Public Safety who communicates with the City Manager who has the ultimate authority in the decision-making process for the fire service.

As indicated in the Position Detail, this department has 181.5 budgeted positions of which 180 are full-time (includes 16 SAFER Grant firefighters) and three (1.5 FTEs) are part-time employees. The seven (7) programs provided are:

1. Administration
2. Logistics
3. Life Safety
4. Fire Protection
5. Fire-Rescue Training
6. Emergency Management
7. Emergency Medical Services

FY 2024 Accomplishments

- Acquired Data Analyst.
- Purchased software to accomplish Risk Assessment for the City.
- Received \$96,375 in EMS matching grant funds to purchase airway skills manikins and blood analyzer system.
- Transition to a fire apparatus lease program to upgrade the fleet.
- Conducted promotional exams for Battalion Chief and Lieutenant.
- Established the SafeHouse Program.
- Certified 12 Technical Rescue Team (TRT) members.

FY 2025 Goals

- Complete Risk Assessment for the City.
- Continue working on Emergency Management Accreditation Program (EMAP) and Center for Public Safety Excellence (CPSE) accreditation.
- Improve ISO Accreditation to Class I.
- Automate Life Safety Permitting Process via digital delivery.
- Transition to new SCBA's.
- Increase our community outreach programs.
- Upgrade our Fire Department Fleet to maintain or improve our service delivery.



Everglades High, Fire Academy Graduation 2024

Fire-Rescue

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	\$ 164	\$ 487	\$ 200	\$ 200	\$ 400
Logistics	809,804	—	—	—	—
Life Safety	2,366,746	2,385,020	2,832,500	2,832,500	3,032,100
Fire Protection	22,231,072	22,360,978	26,475,900	26,475,900	26,484,000
Fire-Rescue Training	2,910	335	1,500	1,500	500
Emergency Medical Services	2,170,350	2,463,678	2,500,000	2,500,000	2,700,000
Unassigned	—	—	—	—	8,000,000
Total	\$ 27,581,046	\$ 27,210,497	\$ 31,810,100	\$ 31,810,100	\$ 40,217,000

* Dedicated revenue covers 100% (FY18 thru FY25) of fire protection costs and allowable expenditures in other programs and CIP

Expenditures by Program

Administration	\$ 2,369,707	\$ 2,648,883	\$ 3,702,800	\$ 3,664,200	\$ 3,875,900
Logistics	1,976,466	1,690,276	1,708,300	1,700,669	1,808,800
Life Safety	2,359,089	2,867,482	2,925,500	2,920,531	2,880,900
Fire Protection	19,922,787	18,763,745	20,074,406	20,125,512	28,699,684
Fire-Rescue Training	1,058,736	1,432,372	1,265,200	1,286,011	1,295,800
Emergency Management	709,129	989,697	1,415,550	1,437,061	1,457,950
Emergency Medical Services	15,271,985	14,699,199	15,059,582	15,069,082	15,868,200
Total	\$ 43,667,899	\$ 43,091,653	\$ 46,151,338	\$ 46,203,066	\$ 55,887,234

Expenditures by Category

Personnel Services	\$ 37,940,041	\$ 37,304,631	\$ 38,946,900	\$ 38,946,900	\$ 40,820,979
Operating Expense	4,304,988	4,958,094	6,011,983	6,000,886	5,694,350
Capital Outlay	1,422,871	828,929	1,192,455	1,255,280	9,371,905
Total	\$ 43,667,899	\$ 43,091,653	\$ 46,151,338	\$ 46,203,066	\$ 55,887,234

Positions by Program

Administration	8.00	9.00	9.00	9.00	9.00
Logistics	5.00	6.00	6.00	6.00	6.00
Life Safety	8.00	9.00	8.00	8.00	8.00
Fire Protection	69.50	68.00	69.00	69.00	69.00
Fire-Rescue Training	5.50	5.50	4.50	4.50	4.50
Emergency Management	4.00	4.00	5.00	5.00	5.00
Emergency Medical Services	64.50	63.00	64.00	64.00	64.00
Total	164.50	164.50	165.50	165.50	165.50

Fire-Rescue

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Accreditation Manager	—	1.00	1.00	1.00	1.00
Administrative Coordinator	2.00	1.00	1.00	1.00	1.00
Administrative Manager	—	1.00	1.00	1.00	1.00
Assistant Fire Marshal/Fire Plans Examiner	2.00	1.00	1.00	—	—
Battalion Chief	6.00	6.00	6.00	6.00	6.00
Captain	25.00	25.00	25.00	25.00	25.00
Department Administrator	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	3.00	3.00	3.00	3.00	3.00
Deputy Fire Marshal	—	—	—	1.00	1.00
Division Chief	4.00	5.00	5.00	5.00	5.00
Driver/Engineer	23.00	23.00	23.00	22.00	22.00
Emergency Mgmt. Manager	1.00	1.00	1.00	1.00	1.00
Emergency Mgmt. Planner	2.00	1.00	1.00	1.00	1.00
Fire Administrative Budget Manager	1.00	1.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Department Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Life Safety Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Firefighter EMT	4.00	4.00	4.00	5.00	5.00
Firefighter Paramedic	58.00	57.00	57.00	56.00	56.00
Inspector Lieutenant	3.00	4.00	4.00	5.00	5.00
Intern - Firefighter - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Logistics Technician	2.00	2.00	2.00	2.00	2.00
Rescue Lieutenant	21.00	21.00	21.00	21.00	21.00
Senior Department Personnel Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Generalist	—	—	1.00	1.00	1.00
Total FTE's (General Fund)	164.50	164.50	165.50	165.50	165.50
Firefighter EMT (SAFER Grant - Fund 162)	—	8.00	8.00	2.00	2.00
Firefighter Paramedic (SAFER Grant - Fund 162)	—	8.00	8.00	14.00	14.00
Total FTE's	164.50	180.50	181.50	181.50	181.50
Positions by Classification					
Certified Firefighters	151.00	167.00	167.00	167.00	167.00
Clerk/Tech/Firefighter Paramedic Trainee	13.50	13.50	14.50	14.50	14.50
Total	164.50	180.50	181.50	181.50	181.50



Fire-Rescue Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of Miramar Fire-Rescue Transports	Enhanced Continuity of service	Results	5,744	6,006	5,975	
			Target	5,600	5,600	5,600	5,600
			% Target	103%	107%	107%	
↓	Average EMS Response Times (in minutes)	Reduce Fire-Rescue Response Times to Medical Calls	Results	7	6	6	
			Target	6	6	6	6
			% Target	88%	93%	93%	
↑	% of EMS calls arrived in 6 minutes or less	Reduce Fire-Rescue Response Times to Medical Calls	Results	72%	76%	75 %	
			Target	83%	83%	83 %	83 %
			% Target	87%	91%	91%	
↑	Average Fire Response Time (in minutes)	Reduce Fire-Rescue Response Times to Medical Calls	Results	5	5	5	
			Target	6	6	6	6
			% Target	126%	115%	112%	
↑	% of Fire calls arrived in 6 minutes or less	Reduce Fire-Rescue Response Times to Medical Calls	Results	89%	87%	85 %	
			Target	90%	90%	90 %	90 %
			% Target	99%	96%	94%	
↑	Number of EMS Calls Responded to	Enhanced Continuity of service	Results	9,339	9,660	9,731	
			Target	8,984	8,984	8,984	8,984
			% Target	104%	108%	108%	
↑	Number of Fire Calls Responded to	Enhanced Continuity of service	Results	4,010	4,231	3,976	
			Target	2,432	2,432	2,432	2,432
			% Target	165%	174%	163%	
↑	Percent of Cardiac Patients with pulsatile rhythms upon delivery to a hospital	Enhanced Continuity of service	Results	15%	13%	18%	
			Target	15%	15%	15%	15%
			% Target	97%	85%	117%	
↑	Meets budget target - Expenses	Finances	Results	42,856,411	41,818,218	43,853,162	
			Target	41,354,783	43,163,497	46,203,066	55,887,234
			% Target	104%	97%	95%	
↑	Meets projected target - Expenses	Finances	Results	42,856,411	41,818,218	43,853,162	
			Target	42,597,220	43,163,052	46,174,386	55,887,234
			% Target	101%	97%	95%	



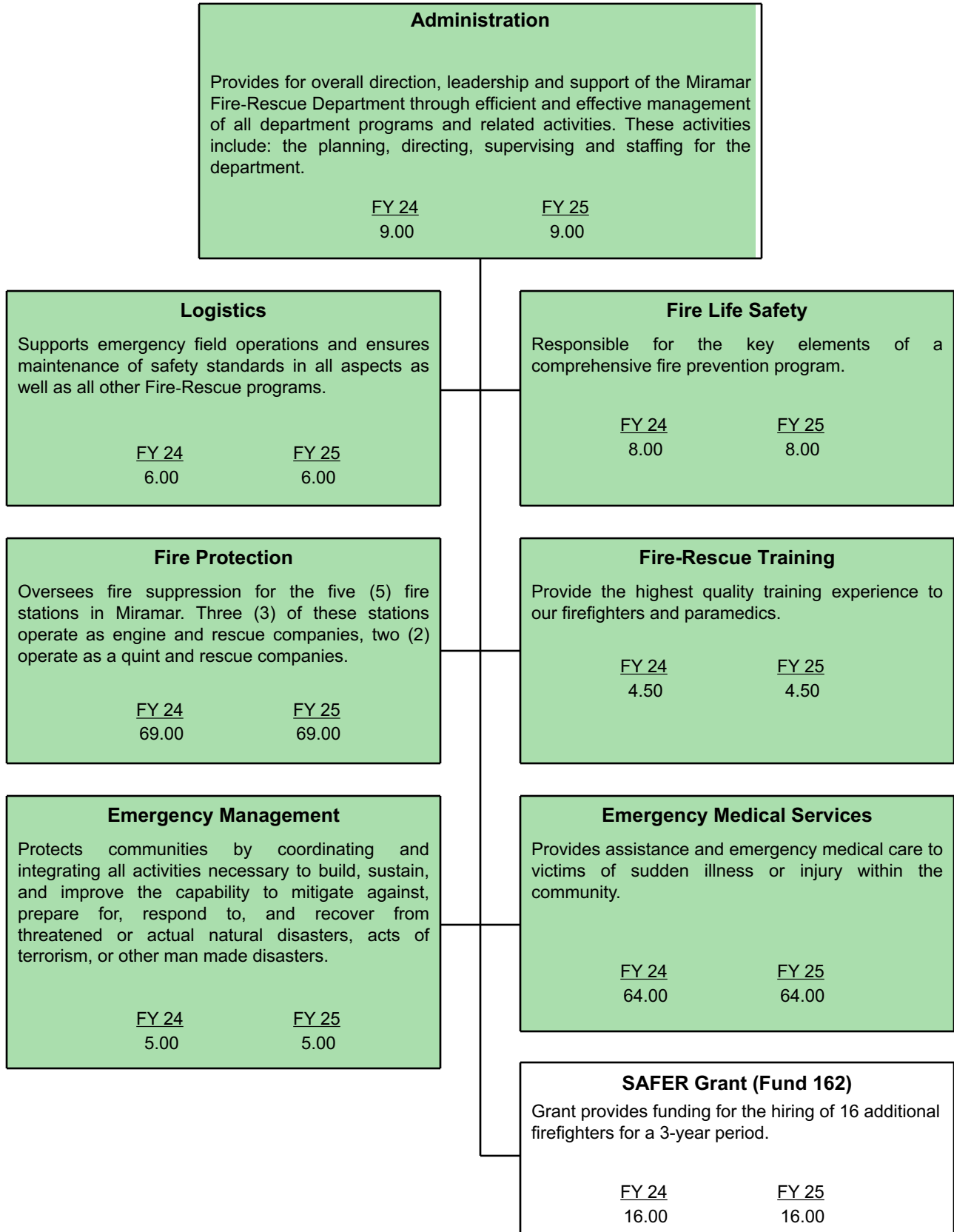
Fire-Rescue Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Meets budget target - Revenues	Finances	Results	26,741,701	28,371,862	30,168,242	
			Target	25,690,972	27,502,580	31,810,100	40,217,000
			% Target	104%	103%	95%	
↑	Meets projected target - Revenues	Finances	Results	26,741,701	28,371,862	30,168,242	
			Target	27,102,580	27,476,323	31,886,699	40,217,000
			% Target	99%	103%	95%	
↑	Percent of Fire Plan Reviews Processed within 4 days	Reduce Property Loss and Destruction	Results	74%	93%	94 %	
			Target	90%	90%	90 %	90 %
			% Target	83%	103%	104%	
↑	Number of Fire Plans reviewed	Reduce Property Loss and Destruction	Results	1,166	768	828	
			Target	824	824	824	824
			% Target	142%	93%	100%	
↑	Number of Life Safety Inspections	Reduce Property Loss and Destruction	Results	4,001	3,325	5,093	
			Target	3,444	3,444	3,444	3,444
			% Target	116%	97%	148%	
↑	Total training hours (248 per FF/PM)	Enhance Fire Training	Results	44,085	43,315	40,366	
			Target	37,448	37,448	37,448	37,448
			% Target	118%	116%	108%	
↑	Survey: Fire Service Quality, Among all respondents: % Excellent or Good	Professional Development	Results	94%	94%	98%	
			Target	98%	98%	98%	98%
			% Target	96%	96%	99%	
↑	Number of incidents per 1,000 residents	Improve planning and preparedness	Results	94	100	99	
			Target	84	84	84	84
			% Target	112%	120%	118%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Fire-Rescue FTE's by Program



Fire-Rescue Budget Summary by Program

Administration—Program 100

Description

The Administration Program provides for overall direction, leadership and support of the Miramar Fire Rescue Department through efficient and effective management of all department programs and related activities. These activities include: the planning, directing, supervising, and staffing for the department. This program is responsible to ensure that the Department consistently meets and exceeds the goals of the City along with applicable standards or regulations which will result in the delivery of responsive, effective, and efficient fire department services. Components of the Administration Program include policy development, personnel administration, planning, research and development, financial management, union contract negotiations, labor relations, records management, communications, information technology, payroll, and accounts payable.

	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues						
Other Charges and Svcs	349003	\$ 164	\$ 487	\$ 200	\$ 200	\$ 400
Expenditures by Category						
Personnel Services		\$ 1,655,428	\$ 1,875,989	\$ 2,679,000	\$ 2,679,000	\$ 2,724,400
Operating Expense		682,379	739,994	950,500	911,900	1,020,600
Departmental Capital Outlay		31,900	32,900	73,300	73,300	130,900
Total		\$ 2,369,707	\$ 2,648,883	\$ 3,702,800	\$ 3,664,200	\$ 3,875,900
Percent of Time by Position						
Administrative Coordinator		1.00	—	—	—	—
Administrative Manager		—	1.00	1.00	1.00	1.00
Department Administrator		1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief		1.00	2.00	2.00	2.00	2.00
Driver/Engineer		1.00	1.00	—	—	—
Fire Administrative Budget Manager		1.00	1.00	1.00	1.00	1.00
Fire Chief		1.00	1.00	1.00	1.00	1.00
Fire Department Coordinator		1.00	1.00	1.00	1.00	1.00
Senior Department Personnel Coordinator		1.00	1.00	1.00	1.00	1.00
Senior Human Resources Generalist		—	—	1.00	1.00	1.00
Total		8.00	9.00	9.00	9.00	9.00



Fire-Rescue Budget Summary by Program

Logistics—Program 302

Description

The Logistics Program is a responsive program that supports emergency field operations and ensures compliance with apparatus, equipment, facility, and personal protective equipment safety standards for the department. This program is responsible for ensuring that emergency operations are prepared to be in a constant state of readiness by coordinating fleet, facility, and equipment purchasing, inventory, maintenance, testing, and repairs. The Program is also responsible for procuring, maintaining, and delivering emergency medical supplies, station supplies, fire suppression supplies, uniforms, bunker gear, medications, and safety equipment. The Logistics Facility is the receiving and distribution center for the Fire-Rescue Department. Staff oversees various large scale projects by providing project management for assigned projects. The Logistics program ensures all equipment, apparatus and personal protection equipment are maintained, inspected, and tested annually to meet national safety standards and local codes and regulations.

	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues						
Miscellaneous Revenues	383200	\$ 809,804	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 960,989	\$ 1,326,501	\$ 1,246,300	\$ 1,246,300	\$ 1,345,800
Operating Expense		174,073	325,874	401,700	389,100	396,300
Departmental Capital Outlay		841,404	37,900	60,300	65,269	66,700
Total		\$ 1,976,466	\$ 1,690,276	\$ 1,708,300	\$ 1,700,669	\$ 1,808,800
Percent of Time by Position						
Administrative Coordinator		1.00	1.00	1.00	1.00	1.00
Captain		—	1.00	1.00	1.00	1.00
Division Chief		1.00	1.00	1.00	1.00	1.00
Firefighter Paramedic		1.00	1.00	1.00	1.00	1.00
Logistics Technician		2.00	2.00	2.00	2.00	2.00
Total		5.00	6.00	6.00	6.00	6.00

Fire-Rescue Budget Summary by Program

Life Safety—Program 303

Description

The Fire Life Safety Program is a mission critical program whose primary function is the prevention of loss of life and or property; via the efforts of all members of the fire service and its leadership who are responsible for the key elements of a comprehensive fire prevention program. A program consisting of: fire safety education, fire investigations, enforcement of all state, county and local codes and ordinances, pre-construction plan review and permit approval, property inspection, evaluation of built-in fire protection systems, training of inspectors and firefighters, as well as members of our community, and offering professional consultation services in the field of life safety to entities entering our municipality.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Inspection Fees	342510	\$ 2,366,746	\$ 2,385,020	\$ 2,832,500	\$ 2,832,500	\$ 3,032,100
Expenditures by Category						
Personnel Services		\$ 2,148,427	\$ 2,613,637	\$ 2,597,900	\$ 2,597,900	\$ 2,582,400
Operating Expense		203,662	210,345	212,600	207,631	186,800
Departmental Capital Outlay		7,000	43,500	115,000	115,000	111,700
Total		\$ 2,359,089	\$ 2,867,482	\$ 2,925,500	\$ 2,920,531	\$ 2,880,900
Percent of Time by Position						
Assistant Fire Marshal/Fire Plans Examiner		2.00	1.00	1.00	—	—
Deputy Fire Chief		1.00	—	—	—	—
Deputy Fire Marshal		—	—	—	1.00	1.00
Driver/Engineer		—	1.00	1.00	—	—
Field Inspector Lieutenant		3.00	4.00	4.00	4.00	4.00
Fire Division Chief		—	1.00	—	—	—
Fire Marshal		1.00	1.00	1.00	1.00	1.00
Fire Life Safety Coordinator		1.00	1.00	1.00	1.00	1.00
Inspector Lieutenant		—	—	—	1.00	1.00
Total		8.00	9.00	8.00	8.00	8.00



Fire-Rescue Budget Summary by Program

Fire Protection—Program 304

Description

The Miramar Fire Protection program oversees emergency operations for the five fire stations in Miramar. Three of these stations operate as engine and rescue companies, one operates as a quint and rescue company, and one operates as an engine company. The function of these units is multi-faceted and include emergency functions such as fire suppression, management of hazardous materials incidents, response to emergency medical scenes, technical rescue, and surface water rescue operations. The fire protection program also conducts pre-fire planning of all commercial occupants within the City. The fire protection program also provides fire and rescue services at special events that take place within the City as well as conducting fire safety education to the public and giving tours of its fire stations to community groups.

	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues						
Firefighter's Supplement	335210	\$ 73,524	\$ 81,941	\$ 75,900	\$ 75,900	\$ 84,000
Special Assess-Fire Protection	325200	21,746,711	22,015,493	26,000,000	26,000,000	26,000,000
Special Assess-Fire Protect Delinquent	325201	410,837	263,544	400,000	400,000	400,000
Total		\$22,231,072	\$22,360,978	\$26,475,900	\$26,475,900	\$26,484,000
Expenditures by Category						
Personnel Services		\$17,549,088	\$16,045,394	\$16,523,900	\$16,523,900	\$17,387,879
Operating Expense		1,884,083	2,109,093	2,695,976	2,727,137	2,294,700
Departmental Capital Outlay		489,617	609,258	854,530	874,475	9,017,105
Total		\$19,922,787	\$18,763,745	\$20,074,406	\$20,125,512	\$28,699,684
Percent of Time by Position						
Battalion Chief		6.00	6.00	6.00	6.00	6.00
Captain		10.50	10.00	10.50	10.50	10.50
Division Chief		1.00	1.00	1.00	1.00	1.00
Driver/Engineer		11.50	11.00	11.50	11.50	11.50
Firefighter EMT		2.00	2.00	2.00	2.50	2.50
Firefighter Paramedic		28.00	27.50	27.50	27.00	27.00
Lieutenant-Rescue		10.50	10.50	10.50	10.50	10.50
Total		69.50	68.00	69.00	69.00	69.00

Fire-Rescue Budget Summary by Program

Fire-Rescue Training—Program 305

Description

The Fire-Rescue Training Program’s mission is to provide the highest quality training experience to our Firefighters and Paramedics. The goal is accomplished through the provisions of classroom education and practical experience opportunities both in house and at various training facilities.

As a result, all personnel will have the knowledge, skills, and abilities to safely manage and mitigate fire/medical/hazardous emergency incidents while minimizing the risks to themselves, civilians, and the environment. This highly specialized training is administered to all levels in the Fire Department from the newly hired firefighter to the Fire Chief. Firefighter training consists of six core areas of specialization: Firefighting, Firefighter Orientation, Emergency Medical Services, Professional Development, Occupational Safety & Health (OSHA), and the National Incident Management System (NIMS). Through these core training areas, this program is able to meet (and exceed most of) the professional training requirements set forth by the following regulatory and professional standards organizations: National Fire Protection Agency, State of Florida Bureau of Fire Standards & Training, State of Florida Department of Health Division of Medical Quality Assurance, OSHA, and NIMS. In addition, the Fire-Rescue Training Program is responsible for managing the City’s American Heart Association (AHA) Community Training Center (CTC). As a function of this responsibility, the department delivers AHA CPR courses to the community and City employees.

During Fiscal Year 2015 this program initiated a High School Fire Academy at Everglades High School within the City. Continuing in FY25, this program offers training to high school students interested in a future career in the fire service. Upon completion of this three-year program, completing a “Live Burn” and once the student reaches 18 years of age, the students will have achieved the requirements for certification as Firefighter I through the State of Florida.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Reimbursed Expenses - Fire	369911	\$ 2,910	\$ 335	\$ 1,500	\$ 1,500	\$ 500

Expenditures by Category

Personnel Services	\$ 887,339	\$ 1,251,244	\$ 1,067,900	\$ 1,067,900	\$ 1,133,100
Operating Expense	137,996	146,028	155,700	176,511	144,900
Departmental Capital Outlay	33,400	35,100	41,600	41,600	17,800
Total	\$ 1,058,736	\$ 1,432,372	\$ 1,265,200	\$ 1,286,011	\$ 1,295,800

Percent of Time by Position

Captain	3.00	3.00	2.00	2.00	2.00
Division Chief	1.00	1.00	1.00	1.00	1.00
Intern - Firefighter - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Total	5.50	5.50	4.50	4.50	4.50



Fire-Rescue Budget Summary by Program

Emergency Management—Program 306

Description

The Emergency Management program protects our community by coordinating and integrating all activities necessary to build, sustain, and improve the capability to prepare for, respond to, recover from, mitigate against, and prevent damage from threatened or actual natural disasters, acts of terrorism, or other man-made disasters. The program also directs all training and activities pertaining to the Community Emergency Response Team (CERT) and manages the AlertMIRAMAR Emergency Public Mass Notification System.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 594,286	\$ 895,963	\$ 1,253,400	\$ 1,253,400	\$ 1,288,600
Operating Expense		95,293	85,034	146,550	146,550	141,650
Departmental Capital Outlay		19,550	8,700	15,600	37,111	27,700
Total		\$ 709,129	\$ 989,697	\$ 1,415,550	\$ 1,437,061	\$ 1,457,950
Percent of Time by Position						
Accreditation Manager		—	1.00	1.00	1.00	1.00
Deputy Fire Chief		1.00	1.00	1.00	1.00	1.00
Division Chief		—	—	1.00	1.00	1.00
Emergency Management Manager		1.00	1.00	1.00	1.00	1.00
Emergency Management Planner		2.00	1.00	1.00	1.00	1.00
Total		4.00	4.00	5.00	5.00	5.00



Public Safety Day 2023

Fire-Rescue Budget Summary by Program

Emergency Medical Services—Program 307

Description

The Emergency Medical Services (EMS) Program provides emergency medical care in a pre-hospital setting to community members and its surrounding areas. The EMS program is responsible for ensuring that our agency is compliant with local, state, and federal regulations, and oversees the SWAT Medic and Public Access Defibrillation program. In addition, this program manages compliance with vehicle permitting, personnel certifications and licensure, Health Insurance Portability and Accountability Act, quality assurance, electronic patient care reporting (ePCR), records management, and infection control tracking and reporting.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
EMS Transport Fees	342600	\$ 2,170,015	\$ 2,463,678	\$ 2,500,000	\$ 2,500,000	\$ 2,700,000
Reimbursed Fire Expense	369911	335	—	—	—	—
Total		\$ 2,170,350	\$ 2,463,678	\$ 2,500,000	\$ 2,500,000	\$ 2,700,000
Expenditures by Category						
Personnel Services		\$14,144,483	\$13,295,903	\$13,578,500	\$13,578,500	\$14,358,800
Operating Expense		1,127,503	1,341,726	1,448,957	1,442,057	1,509,400
Departmental Capital Outlay		—	61,571	32,125	48,525	—
Total		\$15,271,985	\$14,699,199	\$15,059,582	\$15,069,082	\$15,868,200
Percent of Time by Position						
Captain		11.50	11.00	11.50	11.50	11.50
Division Chief		1.00	1.00	1.00	1.00	1.00
Driver/Engineer		10.50	10.00	10.50	10.50	10.50
Firefighter EMT		2.00	2.00	2.00	2.50	2.50
Firefighter Paramedic		29.00	28.50	28.50	28.00	28.00
Rescue Lieutenant		10.50	10.50	10.50	10.50	10.50
Total		64.50	63.00	64.00	64.00	64.00

Fire-Rescue Expenditures by Object Code

Administration—001-30-100-522-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 769,443	\$ 954,833	\$ 1,163,400	\$ 1,163,400	\$ 1,219,000
601205	Lump Sum Payout - Accrued Time	68,742	72,974	81,800	81,800	186,700
601210	Non-Pensionable Earnings	11,766	5,445	—	—	—
601215	Communication Stipend	12,225	12,825	13,700	13,700	17,600
601220	Longevity	14,327	14,565	13,900	13,900	14,600
601400	Overtime-General	2,236	645	4,600	4,600	4,600
601410	Overtime-Holiday	—	2,491	—	—	—
601561	Drop Transfer	275,118	—	500,000	500,000	500,000
602100	FICA & MICA	(60,702)	73,904	86,200	86,200	91,200
602210	Pension-General	49,100	30,489	45,400	45,400	50,000
602230	Pension-Fire	145,726	423,538	459,500	459,500	327,700
602235	Pension-Senior Mgmt	25,700	51,000	68,200	68,200	80,400
602265	Pension-457	30,476	37,969	50,200	50,200	52,600
602300	Pmt In Lieu Of Insurance	3,884	—	—	—	—
602304	Health Insurance-PPO	16,921	5,347	—	—	—
602305	Health Insurance-HMO	70,418	72,181	64,600	64,600	52,400
602306	Dental Insurance-PPO	1,875	1,482	1,900	1,900	2,200
602307	Dental Insurance-HMO	609	667	400	400	200
602309	Basic Life	2,189	1,315	3,400	3,400	3,600
602311	Long-Term Disability	463	615	6,600	6,600	6,900
602314	IAFF Health Insurance	27,608	46,164	48,200	48,200	50,700
602400	Workers' Compensation	65,900	67,541	67,000	67,000	64,000
	<i>Sub-Total</i>	1,655,428	1,875,989	2,679,000	2,679,000	2,724,400
Operating Expense						
603141	Existing Employee Screening	5,350	24,032	10,000	20,000	25,500
603425	Software License & Maint	79,721	92,649	145,200	107,530	121,200
604001	Travel & Training	10,196	6,446	1,500	4,500	1,500
604100	Communication Services	12,028	12,353	47,900	13,239	47,900
604200	Postage	1,374	1,474	5,200	5,200	4,200
604301	Electricity Svcs	18,832	19,747	23,900	23,900	24,700
604500	Risk Internal Svcs Charge	13,600	11,200	10,500	10,500	9,400
604550	Health Ins Internal Serv Chg	14,800	14,100	17,900	17,900	6,300
604610	Fleet Internal Svcs Charge	12,200	15,900	19,400	19,400	15,700
604640	R&M Machinery	—	2,385	2,400	2,400	2,400
604645	R&M Radios	80,726	72,965	82,800	98,561	89,000
604700	Printing & Binding Svc	1,345	1,500	1,500	11,500	1,500
604820	Safety Education	1,008	946	1,100	1,100	1,100
604850	Explorer & Recruitment	1,676	958	6,600	6,600	6,600
604916	Administrative Expense	847	720	1,000	1,000	1,000
604920	License & Permit Fees	258	93	300	300	300
604950	Employee Awards	1,200	2,900	1,200	1,870	1,200
604989	IT Internal Svcs Charge	390,200	399,100	437,000	437,000	525,500
604997	Other Operating Expenses	5,810	2,806	5,500	5,500	5,500
604998	Contingency	—	—	100,000	53,000	100,000
605100	Office Supplies	1,899	1,903	2,000	2,000	2,000
605120	Computer Operating Expenses	498	500	500	500	500
605220	Vehicle Fuel-On-Site	11,471	10,287	7,200	7,200	7,700

Fire-Rescue Expenditures by Object Code

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605240	Uniforms Cost	840	465	1,100	1,100	1,100
605251	Noncap Equip (Item less 5000)	7,477	40,505	9,000	9,000	9,000
605252	Small Tools	2,457	249	5,000	5,000	5,000
605290	Other Operating Supplies	2,088	2,196	2,900	43,200	2,900
605410	Subscriptions & Memberships	1,878	1,614	1,400	2,400	1,400
605500	Training-General	2,600	—	500	500	500
	<i>Sub-Total</i>	682,379	739,994	950,500	911,900	1,020,600
Departmental Capital Outlay						
606441	Vehicle Replacement Program	31,900	32,900	73,300	73,300	130,900
	<i>Sub-Total</i>	31,900	32,900	73,300	73,300	130,900
	Total	\$ 2,369,707	\$ 2,648,883	\$ 3,702,800	\$ 3,664,200	\$ 3,875,900



9/11 Remembrance Monument, Miramar Regional Park

Fire-Rescue Expenditures by Object Code

Logistics—001-30-302-529-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 520,523	\$ 726,767	\$ 671,200	\$ 671,200	\$ 697,800
601205	Lump Sum Payout - Accrued Time	35,052	10,421	33,000	33,000	89,800
601210	Non-Pensionable Earnings	—	1,920	—	—	—
601215	Communication Stipend	7,700	8,950	9,800	9,800	9,800
601220	Longevity	4,885	6,894	6,900	6,900	7,200
601400	Overtime-General	6,695	10,962	35,100	35,100	35,100
601410	Overtime-Holiday	4,140	1,789	800	800	800
601561	Drop Transfer	67,030	—	—	—	—
602100	FICA & MICA	37,344	53,072	55,100	55,100	57,800
602210	Pension-General	29,800	25,229	26,000	26,000	29,200
602230	Pension-Fire	117,321	325,197	249,800	249,800	260,900
602265	Pension-457	—	6,605	5,400	5,400	5,600
602304	Health Insurance-PPO	—	—	—	—	12,300
602305	Health Insurance-HMO	42,607	47,488	43,300	43,300	29,500
602306	Dental Insurance-PPO	392	1,073	1,300	1,300	1,300
602307	Dental Insurance-HMO	516	253	200	200	—
602309	Basic Life	1,336	539	2,000	2,000	2,100
602311	Long-Term Disability	1,079	451	3,800	3,800	3,900
602312	HDHP Aetna	1,840	—	—	—	—
602314	IAFF Health Insurance	29,229	44,122	48,200	48,200	50,700
602400	Workers' Compensation	53,500	54,769	54,400	54,400	52,000
	<i>Sub-Total</i>	960,989	1,326,501	1,246,300	1,246,300	1,345,800
Operating Expense						
603401	Janitorial Services	—	6,655	—	—	—
604301	Electricity Svcs	3,259	18,610	23,900	23,900	23,900
604403	Leased Building	16,020	59,516	218,400	209,483	218,400
604451	Expenditure Lease Equipment	24,643	94,273	—	—	—
604500	Risk Internal Svcs Charge	11,100	9,100	8,600	8,600	7,700
604550	Health Ins Internal Serv Chg	10,800	10,300	14,300	14,300	6,700
604610	Fleet Internal Svcs Charge	22,600	29,500	36,000	36,000	29,000
604611	Vehicle Rehab & Enhance	2,068	2,802	6,000	6,000	6,000
604612	Vehicle Ancillary	—	2,522	2,700	2,700	2,700
604620	R&M Buildings	6,010	—	—	—	—
604640	R&M Machinery	—	—	200	200	200
604952	Expenditure Interest-Equipment	5,220	19,571	—	—	—
604989	IT Internal Svcs Charge	36,000	43,000	33,900	33,900	41,000
605100	Office Supplies	178	447	500	500	500
605220	Vehicle Fuel-On-Site	15,133	9,740	46,000	46,000	49,000
605240	Uniforms Cost	2,430	138	2,700	2,700	2,700
605251	Noncap Equip (Item less 5000)	17,233	13,860	1,100	1,100	1,100
605252	Small Tools	1,112	1,269	1,300	1,300	1,300
605290	Other Operating Supplies	164	223	300	300	300
605410	Subscriptions & Memberships	100	110	100	100	100
605500	Training-General	—	4,239	5,700	2,017	5,700
	<i>Sub-Total</i>	174,073	325,874	401,700	389,100	396,300
Departmental Capital Outlay						
606205	Leased Building	809,804	—	—	—	—
606440	Vehicles Purchase	—	—	—	4,969	—
606441	Vehicle Replacement Program	31,600	37,900	60,300	60,300	66,700
	<i>Sub-Total</i>	841,404	37,900	60,300	65,269	66,700
	Total	\$ 1,976,466	\$ 1,690,276	\$ 1,708,300	\$ 1,700,669	\$ 1,808,800

Fire-Rescue Expenditures by Object Code

Life Safety—001-30-303-522-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,026,917	\$ 1,195,086	\$ 1,088,700	\$ 1,088,700	\$ 1,146,100
601205	Lump Sum Payout - Accrued Time	43,547	35,392	28,000	28,000	14,200
601210	Non-Pensionable Earnings	3,902	10,321	—	—	—
601215	Communication Stipend	11,925	12,300	13,700	13,700	13,700
601220	Longevity	5,531	6,387	3,700	3,700	5,500
601400	Overtime-General	29,929	38,659	102,700	102,700	102,700
601410	Overtime-Holiday	7,833	9,661	14,700	14,700	14,700
601411	Overtime-Reimbursable	221,943	194,728	288,700	288,700	288,700
601412	Overtime-Emergency	1,305	—	—	—	—
602100	FICA & MICA	90,310	101,784	106,600	106,600	110,500
602210	Pension-General	17,700	15,098	15,500	15,500	17,000
602230	Pension-Fire	488,888	786,721	735,600	735,600	667,900
602265	Pension-457	19,418	15,322	4,900	4,900	5,000
602304	Health Insurance-PPO	13,502	18,217	14,600	14,600	12,300
602305	Health Insurance-HMO	2,191	—	—	—	—
602309	Basic Life	3,148	1,186	3,200	3,200	3,400
602311	Long-Term Disability	603	697	6,100	6,100	6,500
602314	IAFF Health Insurance	102,236	113,050	112,600	112,600	118,200
602400	Workers' Compensation	57,600	59,026	58,600	58,600	56,000
	<i>Sub-Total</i>	<u>2,148,427</u>	<u>2,613,637</u>	<u>2,597,900</u>	<u>2,597,900</u>	<u>2,582,400</u>
Operating Expense						
603425	Software License & Maint	12,671	11,379	33,000	33,000	33,000
603503	Arson Investigation	—	—	700	700	700
604500	Risk Internal Svcs Charge	11,100	9,100	8,600	8,600	7,700
604550	Health Ins Internal Serv Chg	13,700	13,000	18,700	18,700	8,900
604610	Fleet Internal Svcs Charge	22,600	29,500	36,000	36,000	29,000
604700	Printing & Binding Svc	192	74	400	400	400
604989	IT Internal Svcs Charge	67,800	58,300	63,200	63,200	73,000
605100	Office Supplies	488	559	500	500	500
605120	Computer Operating Expenses	369	370	18,500	18,500	500
605220	Vehicle Fuel-On-Site	63,318	71,205	9,400	9,400	10,000
605230	Program Supplies	610	336	700	265	700
605240	Uniforms Cost	788	1,024	1,200	1,200	1,200
605251	Noncap Equip (Item less 5000)	2,952	6,370	11,900	6,033	5,400
605252	Small Tools	203	473	600	85	600
605290	Other Operating Supplies	300	2,607	1,500	1,500	1,500
605410	Subscriptions & Memberships	5,486	5,171	5,500	6,450	5,500
605500	Training-General	1,087	876	2,200	3,098	2,200
605510	Tuition Reimbursement	—	—	—	—	6,000
	<i>Sub-Total</i>	<u>203,662</u>	<u>210,345</u>	<u>212,600</u>	<u>207,631</u>	<u>186,800</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	7,000	43,500	115,000	115,000	111,700
	<i>Sub-Total</i>	<u>7,000</u>	<u>43,500</u>	<u>115,000</u>	<u>115,000</u>	<u>111,700</u>
	Total	<u>\$ 2,359,089</u>	<u>\$ 2,867,482</u>	<u>\$ 2,925,500</u>	<u>\$ 2,920,531</u>	<u>\$ 2,880,900</u>

Fire-Rescue Expenditures by Object Code

Fire Protection—001-30-304-522-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 7,132,374	\$ 7,296,577	\$ 7,462,100	\$ 7,462,100	\$ 7,543,400
601205	Lump Sum Payout - Accrued Time	7,075	—	106,300	106,300	147,200
601210	Non-Pensionable Earnings	1,961	14,982	—	—	—
601215	Communication Stipend	5,813	5,775	7,800	7,800	3,900
601220	Longevity	1,704	—	4,800	4,800	5,000
601250	Firefighters-F.S. 112.816	25,000	37,500	12,500	12,500	12,500
601310	Special Duty Pay	—	—	1,300	1,300	1,300
601400	Overtime-General	1,569,858	1,321,436	831,800	831,800	831,800
601402	Overtime-Special Events	728	—	—	—	—
601405	Overtime-SWAT	12,054	15,548	11,000	11,000	11,000
601410	Overtime-Holiday	86,063	108,475	84,300	84,300	84,300
601412	Overtime-Emergency	29,356	—	—	—	—
601560	VEBA Accrued Time Payout	2,082,750	1,264,734	1,600,000	1,600,000	1,600,000
601561	Drop Transfer	19,325	67,529	—	—	—
602100	FICA & MICA	582,238	600,500	628,800	628,800	632,879
602230	Pension-Fire	4,480,607	3,767,585	4,047,700	4,047,700	4,757,300
602265	Pension-457	211	—	—	—	—
602305	Health Insurance-HMO	179	—	—	—	—
602306	Dental Insurance-PPO	7	—	—	—	—
602309	Basic Life	12,582	5,512	22,000	22,000	22,200
602311	Long-Term Disability	15,966	4,306	42,100	42,100	42,600
602314	IAFF Health Insurance	940,736	978,964	1,109,600	1,109,600	1,165,100
602400	Workers' Compensation	542,500	555,973	551,800	551,800	527,400
	<i>Sub-Total</i>	17,549,088	16,045,394	16,523,900	16,523,900	17,387,879
<u>Operating Expense</u>						
603141	Existing Employee Screening	59,450	59,860	74,000	74,000	74,900
603190	Prof Svcs-Other	49,752	12,888	82,000	87,500	75,400
603400	Contract Svc-Other	30,938	19,687	36,400	36,400	55,300
603407	Board up Services	664	890	500	500	500
604001	Travel & Training	906	3,322	1,600	8,153	8,200
604300	Water/Wastewater Svc	55,332	55,802	56,900	56,900	78,300
604301	Electricity Svcs	112,184	134,188	133,000	133,000	137,000
604302	Gas-Propane	32,073	36,835	20,500	36,400	20,500
604500	Risk Internal Svcs Charge	91,800	75,300	70,700	70,700	63,500
604550	Health Ins Internal Serv Chg	142,400	136,000	142,800	142,800	79,200
604610	Fleet Internal Svcs Charge	438,600	572,800	697,200	697,200	561,800
604640	R&M Machinery	13,923	20,348	16,200	16,200	16,200
604645	R&M Radios	6,100	6,100	6,100	6,100	6,100
604700	Printing & Binding Svc	48	—	200	200	200
604989	IT Internal Svcs Charge	500,600	494,500	468,000	468,000	526,400
605100	Office Supplies	1,186	854	1,300	1,300	1,300
605120	Computer Operating Expenses	456	550	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	10,476	10,957	9,600	9,600	10,200
605221	Vehicle Fuel-Off-Site	111,611	91,807	103,700	103,700	110,400
605240	Uniforms Cost	54,054	61,967	63,400	93,400	84,400
605243	Bunker Gear	71,411	156,323	336,836	306,836	152,600
605244	Personal Prop Reimburse	925	1,407	2,400	4,000	2,400
605246	Safety Supplies	3,142	1,760	4,200	4,200	4,200

Fire-Rescue Expenditures by Object Code

Fire Protection—001-30-304-522-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605247	Janitorial Supplies	24,231	29,334	25,500	33,000	25,500
605250	Noncap Furn (Item less 5000)	14,220	5,604	4,300	18,900	4,300
605251	Noncap Equip (Item less 5000)	27,246	43,419	182,240	161,748	39,500
605252	Small Tools	13,997	21,628	26,200	26,200	26,200
605263	Automotive Supplies	4,229	3,487	6,500	6,500	6,500
605290	Other Operating Supplies	2,545	2,220	2,400	2,400	2,400
605410	Subscriptions & Memberships	275	280	300	300	300
605510	Tuition Reimbursement	9,309	48,976	120,000	120,000	120,000
	<i>Sub-Total</i>	1,884,083	2,109,093	2,695,976	2,727,137	2,294,700
Departmental Capital Outlay						
606400	Machinery & Equipment	38,717	43,858	39,530	59,475	556,205
606440	Vehicles Purchase	—	—	—	—	8,000,000
606441	Vehicle Replacement Program	450,900	565,400	815,000	815,000	460,900
	<i>Sub-Total</i>	489,617	609,258	854,530	874,475	9,017,105
	Total	\$19,922,787	\$18,763,745	\$20,074,406	\$20,125,512	\$28,699,684



Honor Guard at Promotional Ceremony

Fire-Rescue Expenditures by Object Code

Fire-Rescue Training—001-30-305-529-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 481,068	\$ 652,004	\$ 543,400	\$ 543,400	\$ 580,100
601205	Lump Sum Payout - Accrued Time	9,879	10,168	9,800	9,800	10,500
601210	Non-Pensionable Earnings	3,912	—	—	—	—
601215	Communication Stipend	5,750	5,850	5,900	5,900	5,900
601220	Longevity	3,043	4,312	3,200	3,200	5,000
601400	Overtime-General	36,414	47,763	12,300	12,300	12,300
601410	Overtime-Holiday	10,642	2,647	9,600	9,600	9,600
601561	Drop Transfer	—	69,799	—	—	—
602100	FICA & MICA	31,995	46,236	42,100	42,100	44,600
602230	Pension-Fire	230,542	322,884	355,200	355,200	377,400
602309	Basic Life	934	658	1,600	1,600	1,700
602311	Long-Term Disability	257	246	3,100	3,100	3,300
602314	IAFF Health Insurance	40,004	54,964	48,200	48,200	50,700
602400	Workers' Compensation	32,900	33,713	33,500	33,500	32,000
	<i>Sub-Total</i>	887,339	1,251,244	1,067,900	1,067,900	1,133,100
Operating Expense						
603425	Software License & Maint	19,731	19,731	21,700	21,700	23,400
604500	Risk Internal Svcs Charge	6,800	5,600	5,300	5,300	4,800
604550	Health Ins Internal Serv Chg	6,200	5,900	6,300	6,300	3,500
604610	Fleet Internal Svcs Charge	21,700	28,400	34,600	34,600	27,900
604989	IT Internal Svcs Charge	39,600	39,400	37,300	37,300	30,700
605100	Office Supplies	300	259	300	300	300
605220	Vehicle Fuel-On-Site	467	284	1,800	1,800	1,900
605240	Uniforms Cost	—	699	1,000	1,000	1,000
605251	Noncap Equip (Item less 5000)	4,264	2,664	—	—	—
605410	Subscriptions & Memberships	175	125	400	400	400
605500	Training-General	38,759	40,677	44,000	64,811	44,000
605510	Tuition Reimbursement	—	2,289	3,000	3,000	7,000
	<i>Sub-Total</i>	137,996	146,028	155,700	176,511	144,900
Departmental Capital Outlay						
606441	Vehicle Replacement Program	33,400	35,100	41,600	41,600	17,800
	<i>Sub-Total</i>	33,400	35,100	41,600	41,600	17,800
	Total	\$ 1,058,736	\$ 1,432,372	\$ 1,265,200	\$ 1,286,011	\$ 1,295,800

Fire-Rescue Expenditures by Object Code

Emergency Management—001-30-306-525-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 391,140	\$ 690,265	\$ 673,500	\$ 673,500	\$ 696,900
601205	Lump Sum Payout - Accrued Time	37,222	40,970	69,000	69,000	52,300
601210	Non-Pensionable Earnings	7,039	—	—	—	—
601215	Communication Stipend	7,725	7,800	9,800	9,800	7,800
601220	Longevity	6,835	4,087	7,900	7,900	3,300
601400	Overtime-General	—	—	300	300	300
602100	FICA & MICA	32,431	37,429	53,500	53,500	52,000
602210	Pension-General	0	—	—	—	23,700
602230	Pension-Fire	—	—	286,800	286,800	300,400
602235	Pension-Senior Mgmt	27,700	28,800	42,200	42,200	44,500
602265	Pension-457	13,814	13,988	19,700	19,700	20,400
602305	Health Insurance-HMO	19,133	20,176	16,800	16,800	21,300
602306	Dental Insurance-PPO	1,175	1,175	1,200	1,200	800
602307	Dental Insurance-HMO	—	—	—	—	200
602309	Basic Life	1,272	601	2,000	2,000	2,100
602311	Long-Term Disability	266	246	3,800	3,800	3,900
602312	HDHP Aetna	8,364	8,802	7,100	7,100	—
602313	HSA Payflex	1,400	1,500	1,600	1,600	—
602314	IAFF Health Insurance	13,169	13,891	32,200	32,200	33,800
602400	Workers' Compensation	25,600	26,234	26,000	26,000	24,900
	<i>Sub-Total</i>	<u>594,286</u>	<u>895,963</u>	<u>1,253,400</u>	<u>1,253,400</u>	<u>1,288,600</u>
Operating Expense						
603140	New Hire Screening	120	90	700	700	700
603400	Contract Svc-Other	—	—	42,100	42,100	42,100
603425	Software License & Maint	11,500	8,855	11,500	11,500	11,500
604001	Travel & Training	1,383	2,644	1,750	4,750	1,750
604500	Risk Internal Svcs Charge	6,800	5,600	5,300	5,300	4,800
604550	Health Ins Internal Serv Chg	2,700	2,600	5,600	5,600	4,000
604610	Fleet Internal Svcs Charge	11,400	14,900	18,100	18,100	14,600
604645	R&M Radios	9,400	9,400	9,400	9,400	9,400
604700	Printing & Binding Svc	744	596	800	800	800
604989	IT Internal Svcs Charge	28,800	28,700	33,900	33,900	34,200
605100	Office Supplies	600	229	800	800	800
605120	Computer Operating Expenses	334	142	500	500	500
605220	Vehicle Fuel-On-Site	7,610	5,815	4,000	4,000	4,300
605225	Equip Gas Oil & Lube	—	—	2,200	2,200	2,300
605240	Uniforms Cost	538	634	1,100	1,100	1,100
605251	Noncap Equip (Item less 5000)	10,568	2,809	4,000	4,500	4,000
605252	Small Tools	564	—	2,000	—	2,000
605290	Other Operating Supplies	1,366	1,246	1,500	—	1,500
605410	Subscriptions & Memberships	866	775	1,300	1,300	1,300
	<i>Sub-Total</i>	<u>95,293</u>	<u>85,034</u>	<u>146,550</u>	<u>146,550</u>	<u>141,650</u>
Departmental Capital Outlay						
606400	Machinery & Equipment	11,250	—	—	21,511	—
606441	Vehicle Replacement Program	8,300	8,700	15,600	15,600	27,700
	<i>Sub-Total</i>	<u>19,550</u>	<u>8,700</u>	<u>15,600</u>	<u>37,111</u>	<u>27,700</u>
	Total	<u>\$ 709,129</u>	<u>\$ 989,697</u>	<u>\$ 1,415,550</u>	<u>\$ 1,437,061</u>	<u>\$ 1,457,950</u>

Fire-Rescue Expenditures by Object Code

Emergency Medical Services—001-30-307-526-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 6,523,286	\$ 6,556,455	\$ 6,661,300	\$ 6,661,300	\$ 6,725,100
601205	Lump Sum Payout - Accrued Time	17,031	10,426	56,700	56,700	37,800
601210	Non-Pensionable Earnings	4,842	16,901	—	—	—
601215	Communication Stipend	7,688	7,725	7,800	7,800	5,900
601220	Longevity	4,790	4,374	4,800	4,800	5,000
601250	Firefighters-F.S. 112.816	25,000	37,500	12,500	12,500	12,500
601310	Special Duty Pay	—	—	1,300	1,300	1,300
601400	Overtime-General	1,277,563	993,278	765,500	765,500	765,500
601405	Overtime-SWAT	12,054	15,548	11,000	11,000	11,000
601410	Overtime-Holiday	76,103	88,605	77,600	77,600	77,600
601412	Overtime-Emergency	21,034	—	—	—	—
601561	Drop Transfer	19,325	67,529	—	—	—
602100	FICA & MICA	535,645	553,664	561,700	561,700	564,300
602230	Pension-Fire	4,238,664	3,533,207	3,811,800	3,811,800	4,516,700
602265	Pension-457	2,589	5,645	5,400	5,400	5,600
602305	Health Insurance-HMO	179	—	—	—	—
602306	Dental Insurance-PPO	7	—	—	—	—
602309	Basic Life	12,041	5,197	19,600	19,600	19,800
602311	Long-Term Disability	15,404	3,731	37,600	37,600	38,000
602314	IAFF Health Insurance	845,138	877,539	1,029,200	1,029,200	1,080,700
602400	Workers' Compensation	506,100	518,579	514,700	514,700	492,000
	<i>Sub-Total</i>	14,144,483	13,295,903	13,578,500	13,578,500	14,358,800
Operating Expense						
603133	Medical Director Fees	50,000	50,000	50,000	50,000	55,000
603420	EMS Billings & Collections	152,315	324,293	400,000	400,000	406,500
603425	Software License & Maint	9,412	7,795	11,400	7,500	35,400
604500	Risk Internal Svcs Charge	94,400	83,200	78,200	78,200	70,200
604550	Health Ins Internal Serv Chg	130,100	124,200	132,300	132,300	73,400
604610	Fleet Internal Svcs Charge	8,500	11,100	13,500	13,500	10,900
604640	R&M Machinery	21,668	25,244	36,200	32,018	44,900
604700	Printing & Binding Svc	846	680	700	700	700
604916	Administrative Expense	1,400	1,551	1,400	1,400	1,400
604920	License & Permit Fees	—	12,967	12,000	5,000	12,000
604989	IT Internal Svcs Charge	464,600	458,700	434,100	434,100	492,100
605100	Office Supplies	532	800	800	800	800
605220	Vehicle Fuel-On-Site	5,422	10,828	2,400	2,400	2,600
605240	Uniforms Cost	911	486	1,300	1,300	1,300
605251	Noncap Equip (Item less 5000)	5,689	6,814	31,057	35,057	13,800
605252	Small Tools	—	3,786	4,600	2,144	4,600
605265	Medical Supplies	131,155	154,249	171,600	173,238	200,400
605267	Oxygen	21,423	27,820	30,000	30,000	36,000
605268	Pharmaceuticals	22,166	28,528	34,800	39,800	43,500
605290	Other Operating Supplies	500	207	500	500	400
605410	Subscriptions & Memberships	200	245	200	200	—
605500	Training-General	1,899	1,900	1,900	1,900	3,500
605510	Tuition Reimbursement	4,364	6,332	—	—	—
	<i>Sub-Total</i>	1,127,503	1,341,726	1,448,957	1,442,057	1,509,400
Departmental Capital Outlay						
606400	Machinery & Equipment	—	61,571	32,125	48,525	—
	<i>Sub-Total</i>	—	61,571	32,125	48,525	—
	Total	\$ 15,271,985	\$ 14,699,199	\$ 15,059,582	\$ 15,069,082	\$ 15,868,200

Fire-Rescue Budget Justification

Object #	Account Description	Justification
Revenue		
325200	Fire Protection-Current	This revenue source was implemented in FY 05. The latest rate study was completed in November 2022. The proposed rates are set at full cost for the provision of fire protection service. The annual amount is derived from property owners by the following categories: Residential-single and multi-family \$479.21 per household, Mobile Homes \$221.44 per unit, Commercial \$0.7329 per sq. ft., Industrial/Warehouse \$0.1794 per sq. ft. and Institutional \$0.3751 per sq. ft., capped at 100,000 sq. ft. The amount budgeted is based on data provided by the Broward County Property Appraiser's Office.
325201	Fire Protection-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31 for any given year. Total revenue received in this category is minimal when compared to the total Fire Protection Assessment collected.
335210	Firefighter Supplemental Comp	This is derived from state revenue sharing and is reimbursed to the City on an as available basis for educational costs associated with firefighters.
342510	Fire Inspection Fees	This revenue source is to cover the costs for annual fire inspections at residential and commercial establishments within the corporate limits of the City. In the event the business does not pass the inspection, they are required to do a reinspection with an additional fee. This revenue source is also assessed for necessary and reasonable costs incurred by the City in connection with responding to, investigating, mitigating, abating, cleaning, and removing the release of a hazardous substance.
342600	Ambulance Fees	These fees are charged for Fire-Rescue's Emergency Medical Services (EMS) to transport patients to the hospital.
349003	Other Charges and Svcs	These revenues are related to charges for services that have not been categorized elsewhere.
369911	Reimbursed Expenses-Fire	Reimbursement for overtime worked on Task Force operations.
383100	Capital Lease Proceeds	This line item is for the \$8 million capital lease proceed revenue for the lease-purchase of ten (10) fire-rescue heavy apparatus and vehicles.
Expense		
601310	Special Duty Pay	This account is for Public Safety personnel assigned to Special Duty details.
601400	Overtime-General	Allocated for overtime costs.
601405	Overtime-SWAT	This line item accounts for SWAT and Hostage Negotiations overtime.
601410	Overtime-Holiday	Pay I.A.F.F. and G.A.M.E. contractual obligations for Holiday pay. This is based on total pay out on all holidays.
601411	Overtime-Reimbursable	Allocated for the Fire Inspection OT Reimbursable Program.
601560	VEBA Accrued Time Payout	Voluntary Employees' Beneficiary Association (VEBA) Accrued Time Payout.
603133	Medical Director Fees	The State of Florida requires all rescue systems to provide a medical director. The funding for this year is ear marked for the Medical Director Services contract.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks and screenings for potential new hire Fire-Rescue employees.
603141	Existing Employee Screening	This line item is for medical evaluations for existing employees. FY25 Above Base Request in the amount of \$15,500 (Program 100).
603190	Prof Svcs-Other	This cost is associated with providing professional services to assist in new FF/PM hires and Promotional Assessment Center Testing. The exams are: Captain, Lieutenant, Driver Engineer. and FF/PM's. Promotional Assessment Center testing - \$75,400
603400	Contract Svc-Other	This line item is for contractual services for Hydraulic tools: \$2,200, Ground/Aerial Ladder: \$2,800, Safe Air annual maintenance: \$31,900, Channel Innovations: \$10,000, Commercial Laundry: \$5,400, City Fire: \$500, Hydrostat: \$2,500, Data Analyst/Accreditation: \$42,100.
603407	Board up Services	Board up services as needed.



Fire-Rescue Budget Justification

Object #	Account Description	Justification
603420	EMS Billings & Collections	This line item is for contracted emergency medical services for billings and collections. Includes Fire MCO Managed Care Program. FY25 Above Base Request in the amount of \$6,500.
603425	Software License & Maint	This line item is for contracted software license and maintenance. Fire/EMS reporting software - \$25,200 Report software for fire calls - \$14,200 Payroll & scheduling for fire personnel - \$21,600 Survey Software - \$850 Inspection software - \$11,753 Plan review software - \$3,300 FLS plan review application - \$1,200 Prefire drawing application - \$3,500 Paging alerting application - \$247 Netmotion licenses - \$500 Adobe - \$900 GIS - \$500 Training software - \$23,400 Inventory software - \$9,800 HandTevy - \$1,100 WebEOC enhancements - \$10,100 PowerDMS - \$5,050 First Due - \$25,000 ReadyOp - \$4,700 Cradlepoint - \$48,600 (3 year) FLS software - \$13,000 for FLS
603503	Arson Investigation	This line item represents fire investigation costs associated with cause and origination for all fires.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., and includes the following: Fire-Rescue International: Fire Chief to attend two International Assoc. of Fire Chief's Conferences to stay abreast of new information and policies and to receive advance notification of changes within the fire industry. Includes the cost for two people to attend The Governors Hurricane Conference.
604100	Communication Services	This line item funds costs associated with medical telecommunications, radios, fire station alerting system, and communication ties for fire stations to the network server.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svc	Costs associated with water and wastewater services for Fire Department buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This account is for the use of propane gas service at the fire stations.
604403	Leased Building	Rental of storage space.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604611	Vehicle Rehab & Enhance	This is for repair and maintenance of department vehicles which is considered to be outside the normal scope of repair and maintenance, and is considered to be an enhancement to the existing vehicle.
604612	Vehicle Ancillary	This is for ancillary cost related to department vehicles, such as cleaning, biohazard cleaning, window tinting, etc.
604640	R&M Machinery	This account is for repair and maintenance of machinery and equipment that are associated with the department.
604645	R&M Radios	This account is for the department's repair and maintenance of radio equipment.
604700	Printing & Binding Svc	Printing and binding of Standard Operating Procedures, Administrative Policies and Procedure Manuals, and public handouts.
604820	Safety Education	This account provides for safety educational events throughout the City, including CPR and First Aid courses for City employees.
604850	Explorer & Recruitment	This program is to recruit future firefighters.
604916	Administrative Expense	This account will cover costs associated with the miscellaneous expenses for ceremonies, awards and events such as: promotional, Chief's Association meetings, BCMA meetings, and miscellaneous.
604920	License & Permit Fees	This account is for new/renewal licenses of vehicles and various state required renewals. State/Local Inspector Licenses - \$300 Paramedic and EMT licenses - \$12,000
604950	Employee Awards	This account is for employee recognition for doing an excellent job.



Fire-Rescue Budget Justification

Object #	Account Description	Justification
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expense that cannot be charged to any other budgeted line item.
604998	Contingency	This is required for unexpected costs and emergencies which have not been budgeted for in other accounts.
605100	Office Supplies	This line item is for necessary desktop supplies for use in all operations.
605120	Computer Operating Expenses	This cost is for Print Management Service Agreement and for computer related items. This line item is also for repair and maintenance of monitors, disk drives, keyboards and other computer components.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.
605221	Vehicle Fuel-Off-Site	This account covers costs for city vehicles fueled outside of city limits. It is primarily used when city vehicles are used to transport employees to off-site trainings, meetings or other city related events as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	Program supplies for the Enhanced Fire Code Enforcement initiative.
605240	Uniforms Cost	This account is for initial issuance of uniforms and accessories and for the replacement and maintenance of current uniform requirements. FY25 Above Base Request in the amount of \$21,000 (Program 304).
605243	Bunker Gear	This line item is to maintain a reserve inventory for new and replacement gears utilized in hazardous and biological environments that becomes contaminated or unusable annually. Replacement & new gear: \$68,600 Parts (helmets,gloves,hoods,boots,decals): \$10,000 Inspection/cleaning/repairs: \$20,000 FY25 Above Base Request in the amount of \$54,000 (Program 304)
605244	Personal Prop Reimburse	In accordance with the Collective Bargaining Agreement between the City and The Professional Firefighters of Miramar, this line item will be used to reimburse personal property damaged or lost in the line of duty.
605246	Safety Supplies	Expenditures from this account are used to purchase necessary equipment to maintain safety standards for employees. Safety vests: \$1,000 Gloves and goggles: \$1,000 Respirators: \$1,200 Protective clothing: \$1,000
605247	Janitorial Supplies	This line item is for janitorial supplies used for the fire stations and apparatus.

Fire-Rescue Budget Justification

Object #	Account Description	Justification
605250	Noncap Furn (Item less 5000)	This cost is for furniture & fixtures costing less than \$5,000 per item. Mattresses (10): \$2,300; miscellaneous: \$2,000
605251	Noncap Equip (Item less 5000)	This account is for equipment that cost under \$5,000 per item. Firefighter tools and equipment - \$1,500 Gas detectors - \$2,500 Firefighting foam - \$6,000 Chainsaws & blades - \$3,000 SCBA parts - \$5,000 Fire hose various sizes - \$15,000 Fire Extinguishers - \$2,000 Compressors - \$200 Fire investigation tools - \$1,400 Zoll batteries - \$2,400 Hand tools/tool box - \$500 Radio batteries - \$2,000 Stretcher mattresses - \$600 Shower benches - \$400 Ballistic body gear - \$3,000 Radio shoulder straps - \$1,000 Suction units - \$1,800 Vacuums for stations - \$300 Washers & dryers - \$1,000 Refrigerators - \$2,500 Storage bins - \$1,500 Grills - \$600 AED chargers, batteries & adapters - \$2,500 High-rise kits - \$2,500 Hazmat kits - \$2,500 CERT Team packs - \$4,000 Nozzles - \$7,100
605252	Small Tools	This account is for various small tools which are needed to meet medical and fire suppression requirements as well as consumable supplies.
605263	Automotive Supplies	This account is used to purchase non-mechanical supplies needed for general up keep (wax, cleaners, brushes, buckets, etc.) and for washing and cleaning interior by line and staff personnel on a daily basis.
605265	Medical Supplies	This account is for medical supplies that are utilized on rescue vehicles and engine companies for the treatment and/or management of patients and disaster victims within the City of Miramar.
605267	Oxygen	This is used on the majority of medical calls and for rehabilitation of firefighters and civilians at emergency scenes. Higher usage is due to increase in call projections and additional new apparatus and stations.
605268	Pharmaceuticals	There are two types of emergency pharmaceutical boxes carried on Fire-Rescue units to treat a medical emergency. The department also maintains a proactive approach to new pharmacological agents.
605290	Other Operating Supplies	This line item funds commodities and services not otherwise covered in the operating budget.
605410	Subscriptions & Memberships	Subscription to various journals, training programs and local and state organizations: Fire Chief's Association of Broward County: For 9 members - \$1200 Florida Fire Chief's Assoc: For 9 members - \$500 International Assoc. of Fire Chiefs: For 9 members - \$1400 Fire inspector Assoc. of Broward County: 6 members - \$300 National Fire Protection Agency (NFPA) 1 member - \$500 National Fire Codes Subscription: 1 member - \$1200 Florida Fire Marshal Association: 1 member - \$70 Institution of Fire Engineer: 1 member - \$200 Florida Emergency Preparedness Assoc: 2 members - \$200 International Association of Emergency Managers: 2 members - \$400 Florida Association of EMS Educators: 2 members - \$100 Sam's Club: 3 members - \$100 Enhanced Fire Code Enforcement initiative - \$660 Fire Inspectors subscriptions/memberships/CEUs - \$1670 Accreditation Mgr - \$500



Fire-Rescue Budget Justification

Object #	Account Description	Justification
605500	Training-General	<p>The Fire Department is working towards IAFC/ICMA accreditation and must maintain high training standards.</p> <ul style="list-style-type: none"> OSHA Safety Training - \$7,300 Annual Live Fire Training - \$5,600 EMS Re-certification (ACLS, BTLs, PALS) - \$5,900 Fire RMS Training - \$1,100 Broward County Fire Academy - \$11,000 FL Prof. Emergency Mgr. Re-certification Training - \$800 Fire-Rescue Int'l - \$1,300 Competitions - \$3,500 Honor Guard Training - \$400 Rapid Intervention Team (RIT) Training - \$1,300 Stretcher training - \$3,000 Florida Fire Service Instr. re-certification training - \$800 Fire Chief/Marshal Conference - \$700 Admin Seminars - \$500 Life Safety re-certification training - \$2200 Fire Inspection Seminars - \$900 Fire Department Safety Officer Association (FDSOA) - \$400 Fire-Rescue East - \$700 Self Contained Breathing Apparatus (SCBA) training - \$2,000 American Heart Association - \$2,000 Training for promotions - \$3,800 Fork lift training - \$700
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606400	Machinery & Equipment	This account is used for the purchase and repair of Machinery and Equipment. Includes FY25 Above Base Request in the amount of \$556,205 for 58 Air-Pack SCBAs (Program 304).
606440	Vehicles Purchase	This account is to fund the lease-purchase of 10 Fire Department vehicles: Pumper-4, Ladder-1, Rescue-3, Battalion-2.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.



Everglades High Fire One at Forestry Fire Field Trip, 2024

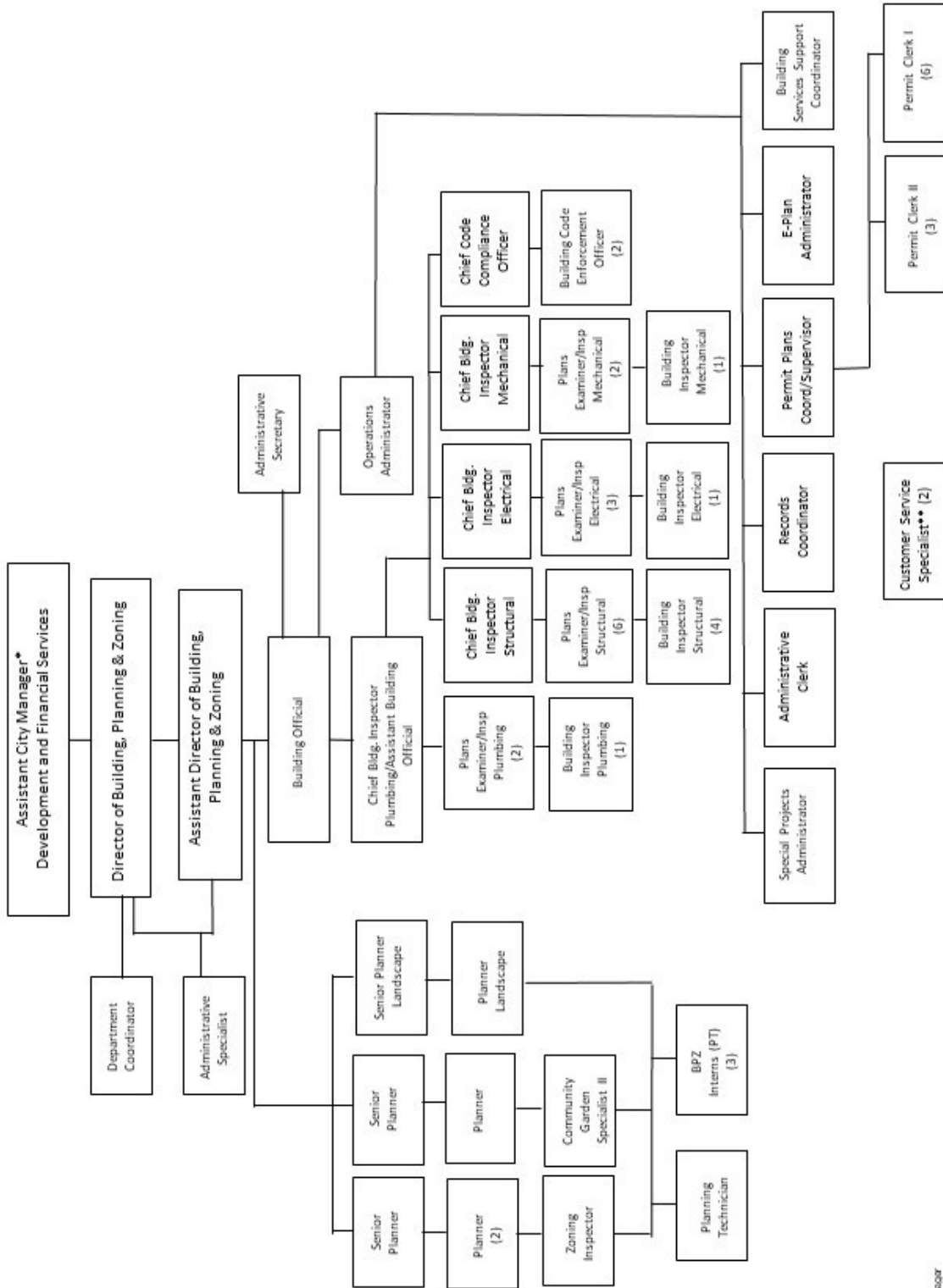


Building, Planning & Zoning

Mission

To create a livable community that balances the physical, social and economic environment of its neighborhoods while enhancing the overall quality of life by promoting sustainability and economic opportunity for both residents and businesses.

Building, Planning & Zoning Organizational Chart



*Budgeted in Office of City Manager
 **Budgeted in BPZ Managed by Utilities



Department Overview

This department provides customer service to the residents, businesses, and development community as well as offering various services and programs with regard to land development, environmental sustainability, building regulations, and neighborhood revitalization.

As indicated in the Position Detail, this department is comprised of 62.5 budgeted positions, of which 61 are full-time and 3 (1.5) are part-time. The three (3) programs provided are:

1. Administration
2. Planning & Redevelopment
3. Building Permits and Inspections

FY 2024 Accomplishments

- Over 697 daily interactions (inspections, emails, phone calls, and lobby visitors) with the public.
- For the eighth year in a row, revenues exceeded the historical average.
- Implemented the Broward County 25-Year Building Recertification Program.
- Spearheaded the “Neighbors Helping Neighbors” initiative with Vice Mayor Davis.
- Created the Residential Beautification Contest.
- Promoted (3) internal staff members to Permit Supervisor, Records Coordinator and Assistant Building Official and hired and an Electrical Inspector.
- Hired a second Landscape Inspector to assist with the tree trimming program, tree removal applications and plan reviews.
- Hosted (3) community workshops/classes in the community garden.
- Amended six sections of the Land Use Development Code (Signage, Flood Plain, Reasonable Accommodations, Re-Occupancy Certificate, Certificate of Use Renewals).
- Continued to expedite and track City development projects.
- Continued to provide Floodplain information regarding upcoming Flood Map changes and Flood Insurance awareness.
- Adopted and Implemented performance measures for Flood Plain Management.
- Completed Annual Community Rating System Recertification.
- Updated schedule of Capital improvements in the Comprehensive Plan.
- Permits issued for ParcView-66 affordable housing units on former Wellman Field.

- Permits issued to Pinnacle/La Cabana-110 Senior Affordable Housing Units.
- Certificate of occupancy issued for 3 Story, 122,800 SF Self-Storage building on University Drive.
- Certificate of Occupancy issued for Casa San Angelo, 113 Senior Affordable Housing units.
- Certificate of occupancy issued for Alexan-125 Apartment Units.
- Certificate of Occupancy issued for phase I of Miramar Station for phase I of Miramar Station.
- Certificate of Occupancy issued for over 8 new restaurants.
- Certificates of occupancy issued for over a hundred thousand square feet of retail/industrial/warehouse space.
- Initial development order for “The Park”-mixed use complex on the NE corner of Miramar Parkway and Red Road.

FY 2025 Goals

- Implement the Gridics Zoning Software to assist with outreach and delivery of information regarding Zoning codes and ordinances for businesses and residents.
- Certify (6) Staff as Certified Flood Plain Managers.
- Renovate the Building Planning and Zoning Lobby to accommodate the new electronic review submittal process.
- Expand Building Code Enforcement practices to increase compliance with the Florida Building Code and to address expired permits.
- Implementation of Digital Permitting Software, Energov. This automates the application process and provides a user-friendly interface for the public.
- Launch the decision engine customer service portal to interact with EnerGov to provide a more user-friendly experience to resident and decrease permitting errors during the submittal process.
- Finalize the updates to the City’s Comprehensive plan.
- Initiate the updates to the City’s Land Development Code.
- Create the Re-Occupancy Certificate Program.
- Create the Certificate of Use Renewal Program.
- Develop Flood Plain Management Plan.
- Have FEMA re-evaluate our flood plain management activity to lower our City rating.
- Quarterly outreach to HOA’s, Developers, Residents and Contractors on Building Planning & Zoning code updates and department services.
- Host (3) community workshops/classes in the Community Garden.

Building, Planning & Zoning

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Planning & Redevelopment	\$ 146,230	\$ 366,863	\$ 275,000	\$ 275,000	\$ 433,250
Building Permits & Inspections	12,368,271	9,027,186	8,408,000	8,408,000	11,671,790
Total	\$ 12,514,501	\$ 9,394,049	\$ 8,683,000	\$ 8,683,000	\$ 12,105,040

Expenditures by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	\$ 1,048,023	\$ 975,016	\$ 951,900	\$ 956,900	\$ 1,023,000
Planning & Redevelopment	907,691	987,527	1,158,700	1,196,200	1,324,200
Building Permits & Inspections	4,524,071	5,587,862	5,752,418	6,736,417	7,727,268
Total	\$ 6,479,785	\$ 7,550,404	\$ 7,863,018	\$ 8,889,517	\$ 10,074,468

Expenditures by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 5,101,143	\$ 5,485,618	\$ 6,215,600	\$ 6,360,600	\$ 7,808,100
Operating Expense	1,305,453	1,669,886	1,545,818	1,909,618	1,728,718
Grants & Aids	—	—	—	—	—
Capital Outlay	73,188	394,901	101,600	619,299	537,650
Total	\$ 6,479,785	\$ 7,550,404	\$ 7,863,018	\$ 8,889,517	\$ 10,074,468

Positions by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	6.00	6.00	6.00	6.00	6.00
Planning & Redevelopment	6.00	6.00	6.00	6.50	9.00
Building Permits & Inspections	35.00	38.00	38.00	37.50	47.50
Total	47.00	50.00	50.00	50.00	62.50



Community Garden

Building, Planning & Zoning

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administrative Clerk I	—	1.00	1.00	1.00	1.00
Administrative Clerk - Part-time	0.50	—	—	—	—
Administrative Secretary I	—	1.00	1.00	1.00	1.00
Administrative Specialist	2.00	2.00	2.00	1.00	1.00
Administrative Supervisor	1.00	—	—	—	—
Assistant Director of Building, Planning & Zoning	1.00	1.00	1.00	1.00	1.00
Building Code Enforcement Officer	—	—	—	—	2.00
Building Inspector - Electrical	—	1.00	1.00	1.00	1.00
Building Inspector - Mechanical	1.00	1.00	1.00	1.00	1.00
Building Inspector - Plumbing	1.00	1.00	1.00	1.00	1.00
Building Inspector - Structural	2.00	4.00	4.00	4.00	4.00
Building Official	1.00	1.00	1.00	1.00	1.00
Building Services Support Coordinator	—	—	—	1.00	1.00
Chief Building Inspector/Assistant Building Official	—	—	—	1.00	1.00
Chief Building Inspector - Electrical	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector - Mechanical	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector - Plumbing	1.00	1.00	1.00	—	—
Chief Building Inspector - Structural	1.00	1.00	1.00	1.00	1.00
Chief Code Compliance Officer	1.00	1.00	1.00	1.00	1.00
Client Services Assistant - Part-time	0.50	—	—	—	—
Community Garden Specialist II	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist I [^]	—	2.00	2.00	2.00	2.00
Department Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Building, Planning & Zoning	1.00	1.00	1.00	1.00	1.00
E-Plan Administrator	1.00	1.00	1.00	1.00	1.00
Electrical Plan Reviewer/Inspector	—	—	—	—	2.00
Electronic Plans Review Specialist	1.00	1.00	1.00	—	—
Internships - PT (3)	—	—	—	—	1.50
Landscape Inspector	1.00	1.00	1.00	—	—
Landscape Planner	—	—	—	1.00	1.00
Mechanical Plan Reviewer/Inspector	—	—	—	—	2.00
Operations Administrator	1.00	1.00	1.00	1.00	1.00
Permit Clerk I/II/III *	8.00	9.00	9.00	9.00	9.00
Permit Clerk I - Part-time	0.50	—	—	—	—
Permit Plans Coordinator	1.00	1.00	1.00	—	—
Permit Plans Supervisor	—	—	—	1.00	1.00
Planner	—	—	—	—	1.00
Planning Tech/Asst. Planner/Planner I/II *	1.00	2.00	2.00	3.00	3.00
Planning Technician - Part-time	0.50	—	—	—	—
Plans Examiner - Electrical	2.00	2.00	2.00	1.00	1.00
Plans Examiner - Landscape	1.00	1.00	1.00	—	—
Plans Examiner - Plumbing	1.00	—	—	—	—
Plans Examiner - Structural	6.00	4.00	4.00	4.00	4.00
Plumbing Plan Reviewer/Inspector	—	—	—	—	2.00
Records Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Landscape Planner	—	—	—	1.00	1.00
Senior Planner/Principal Planner *	2.00	2.00	2.00	2.00	2.00
Special Project Administrator	—	—	—	1.00	1.00
Structural Plan Reviewer/Inspector	—	—	—	—	2.00
Zoning Inspector	1.00	1.00	1.00	1.00	1.00
Total FTE's	47.00	50.00	50.00	50.00	62.50

* Block Budgeted Positions
[^]Reflected in Utilities Organizational Chart



Building, Planning & Zoning Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Meets budget target - Expenses	Finances	Results	6,479,785	7,285,076	8,287,021	
			Target	6,603,704	8,433,218	9,457,217	10,074,468
			% Target	98%	86%	88%	
↑	Meets projected target - Expenses	Finances	Results	6,479,785	7,285,076	8,287,021	
			Target	7,144,515	7,977,575	9,065,485	10,074,468
			% Target	91%	91%	91%	
↑	Meets budget target - Revenues	Finances	Results	12,513,219	8,763,430	8,459,975	
			Target	7,147,244	8,708,000	8,683,000	12,105,040
			% Target	175%	101%	97%	
↑	Meets projected target - Revenues	Finances	Results	12,513,219	8,763,430	8,459,975	
			Target	8,708,000	9,283,500	7,896,000	12,105,040
			% Target	144%	94%	107%	
↑	Number of development applications for residents, businesses, and the development community	Provide efficient development review and development/zoning permit issuance processes	Results	720	790	808	
			Target	250	500	500	500
			% Target	288%	158%	162%	
↑	Number of new construction projects completed within the Transit Oriented Corridor	Facilitate the construction of at least one new mixed-use or multifamily residential project to enhance redevelopment and property values of Historic zone	Results	1	0	1	
			Target	1	1	1	1
			% Target	100%	—%	100%	
↑	20 Minutes or Less Wait-time for Permitting	Provide efficient service for customers applying for permits by limiting lobby wait time	Results	18	14	20	
			Target	20	20	20	20
			% Target	88%	71%	99%	



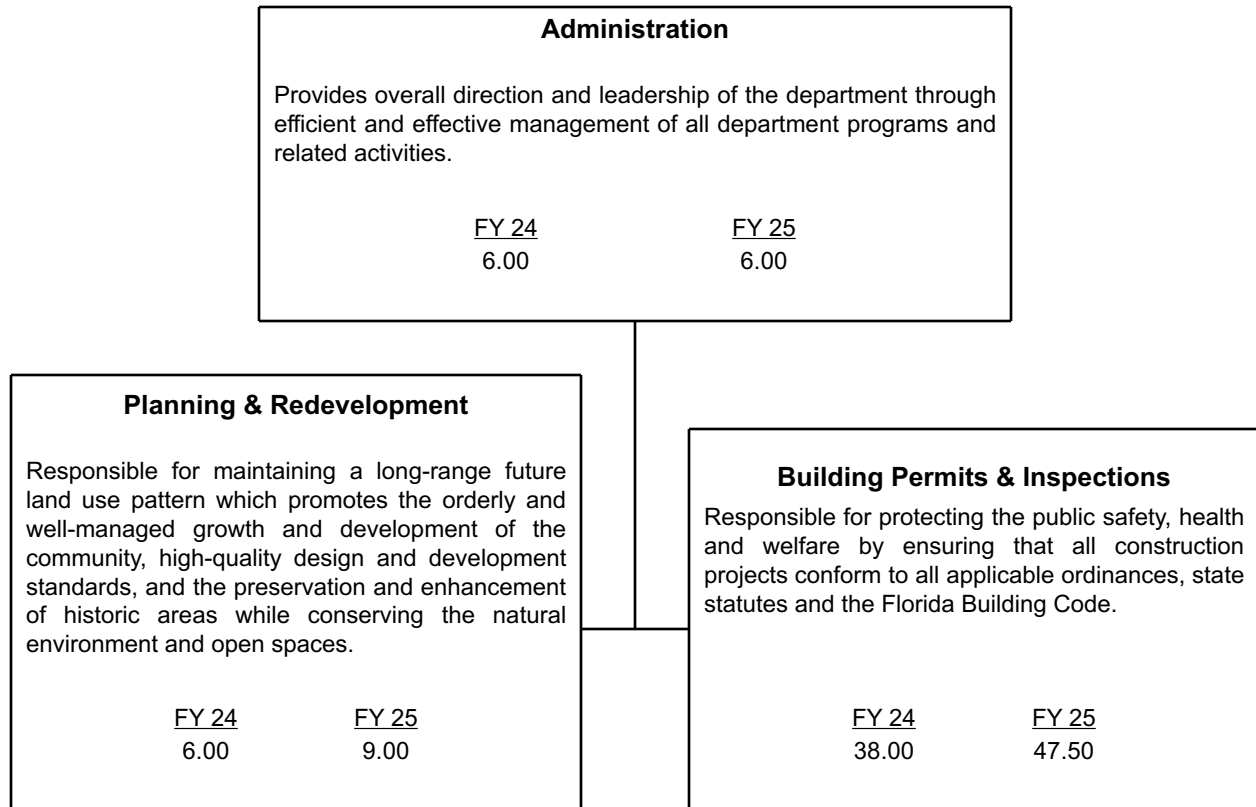
Building, Planning & Zoning Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of Lien Searches performed	Timely processing of Lien Search Requests	Results	3,291	2,147	2,083	
			Target	1,800	1,800	1,800	1,800
			% Target	183%	119%	116%	
↑	Number of Digitally Processed Permit Applications	Timely Processing of On-Line Permit Applications	Results	2,865	2,446	2,451	
			Target	2,500	2,500	2,500	2,500
			% Target	115%	98%	98%	
↑	New land development policies implemented	Adopt and implement at least one new land development policy, procedure or objective to facilitate development/redevelopment and/or Smart Growth policies	Results	1	1	2	
			Target	1	1	1	1
			% Target	100%	100%	200%	
↓	Number of Flood Plain Permits Reviewed		Results	362	243	105	
			Target	350	250	250	250
			% Target	103%	97%	42%	
↓	Update elements of City's Comprehensive Plan		Results	1	0	0	
			Target	4	2	2	2
			% Target	25%	—%	—%	
↑	Number of Flood Plain Inquiries		Results	55	255	582	
			Target	75	250	250	250
			% Target	73%	102%	233%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Building, Planning & Zoning FTE's by Program



Bldg., Planning & Zoning Budget Summary by Program

Administration—Program 100

Description

This program provides for overall direction, support and leadership for the department through efficient and effective management of all department programs and related activities. Components of the Administrative Program include policy development, personnel administration, budgeting, records management, payroll and accounts payable. Additionally, the Administration Program provides support to all City departments, City Manager and external stakeholders.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 955,398	\$ 870,542	\$ 846,600	\$ 846,600	\$ 919,700
Operating Expense		89,558	101,741	101,800	106,800	98,700
Departmental Capital Outlay		2,800	3,000	3,500	3,500	4,600
Total		\$ 1,047,755	\$ 975,283	\$ 951,900	\$ 956,900	\$ 1,023,000
Percent of Time by Position						
Administrative Secretary I		—	1.00	1.00	1.00	1.00
Administrative Specialist		2.00	2.00	2.00	1.00	1.00
Administrative Supervisor		1.00	—	—	—	—
Assistant Director of Building, Planning & Zoning		1.00	1.00	1.00	1.00	1.00
Department Coordinator		1.00	1.00	1.00	1.00	1.00
Director of Building, Planning & Zoning		1.00	1.00	1.00	1.00	1.00
Planning Technician		—	—	—	1.00	1.00
Total		6.00	6.00	6.00	6.00	6.00



Bldg., Planning & Zoning Budget Summary by Program

Planning & Redevelopment—Program 401

Description

This program encompasses a variety of department tasks that combine to support and direct the City's current and future development pattern.

The planning component includes adoption of land use and zoning regulations; the use of sustainable community best practices and mitigation/resilience planning; providing for housing that meets the needs of households of all types and income levels; assistance programs and services for businesses of all sizes; and assist the public in engaging the City.

The redevelopment component involves the activities of the planning side but with a focus on how those can best address the conditions found in the historic area of the City. Land use and zoning regulations such as the Transit Oriented Corridor and programs that assist with maintaining the existing stock of commercial buildings and homes are examples of ongoing initiatives.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Development Review Fees	343900	\$ 146,230	\$ 366,863	\$ 275,000	\$ 275,000	\$ 433,250

Expenditures by Category

Personnel Services	\$ 625,687	\$ 773,103	\$ 880,000	\$ 945,000	\$ 1,018,200
Operating Expense	282,004	214,423	278,700	251,200	301,700
Departmental Capital Outlay	—	—	—	—	4,300
Total	\$ 907,691	\$ 987,527	\$ 1,158,700	\$ 1,196,200	\$ 1,324,200

Percent of Time by Position

Client Services Assistant Part-time	0.50	—	—	—	—
Community Garden Specialist II	1.00	1.00	1.00	1.00	1.00
Internships - PT (3)	—	—	—	—	1.50
Landscape Inspector	0.50	0.50	0.50	—	—
Landscape Planner	—	—	—	0.50	0.50
Planner	—	—	—	—	1.00
Planning Tech/Asst Planner/Planner I/II	1.00	2.00	2.00	2.00	2.00
Planning Technician Part-time	0.50	—	—	—	—
Senior Landscape Planner	—	—	—	0.50	0.50
Senior Planner/Principal Planner	2.00	2.00	2.00	2.00	2.00
Zoning Inspector	0.50	0.50	0.50	0.50	0.50
Total	6.00	6.00	6.00	6.50	9.00

Bldg., Planning & Zoning Budget Summary by Program

Building Permits & Inspections—Program 404

Description

This program is responsible for protecting the public safety, health and welfare by ensuring that all construction projects conform to all applicable ordinances, state statutes and the Florida Building Code (FBC). This is accomplished by issuing permits and by conducting inspections to ensure compliance.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Building Permit	322100	\$10,482,682	\$ 6,669,354	\$ 7,100,000	\$ 7,100,000	\$10,108,500
Open Permit Search	322101	296,100	191,000	300,000	300,000	230,000
8% Surcharge	322110	939,663	650,716	700,000	700,000	700,000
Expired Permits & Revisions	322111	187,575	167,106	175,000	175,000	185,000
OT Inspection Fee	322112	402,000	663,957	75,000	75,000	280,290
Garage Sale Permits	329101	1,410	1,275	1,000	1,000	1,000
Notary Services	342160	10,490	15,273	7,000	7,000	7,000
Building Code Violations	354103	48,350	37,886	50,000	50,000	160,000
Miscellaneous Revenue	383250	—	630,619	—	—	—
Total		\$12,368,271	\$ 9,027,186	\$ 8,408,000	\$ 8,408,000	\$11,671,790
Expenditures by Category						
Personnel Services		\$ 3,520,059	\$ 3,841,973	\$ 4,489,000	\$ 4,569,000	\$ 5,870,200
Operating Expense		933,624	1,353,988	1,165,318	1,551,618	1,328,318
Departmental Capital Outlay		70,388	391,901	98,100	615,799	528,750
Total		\$ 4,524,071	\$ 5,587,862	\$ 5,752,418	\$ 6,736,417	\$ 7,727,268



Bldg., Planning & Zoning Budget Summary by Program

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Percent of Time by Position					
Administrative Clerk I	—	1.00	1.00	1.00	1.00
Administrative Clerk Part-time	0.50	—	—	—	—
Building Code Enforcement Officer	—	—	—	—	2.00
Building Inspector - Electrical	—	1.00	1.00	1.00	1.00
Building Inspector - Mechanical	1.00	1.00	1.00	1.00	1.00
Building Inspector - Plumbing	1.00	1.00	1.00	1.00	1.00
Building Inspector - Structural	2.00	4.00	4.00	4.00	4.00
Building Official	1.00	1.00	1.00	1.00	1.00
Building Services Support Coordinator	—	—	—	1.00	1.00
Chief Building Inspector/Assistant Building Official	—	—	—	1.00	1.00
Chief Building Inspector - Electrical	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector - Mechanical	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector - Plumbing	1.00	1.00	1.00	—	—
Chief Building Inspector - Structural	1.00	1.00	1.00	1.00	1.00
Chief Code Compliance Officer	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist I [^]	—	2.00	2.00	2.00	2.00
E-Plan Administrator	1.00	1.00	1.00	1.00	1.00
Electrical Plan Reviewer/Inspector	—	—	—	—	2.00
Electronic Plans Review Specialist	1.00	1.00	1.00	—	—
Landscape Inspector	0.50	0.50	0.50	—	—
Landscape Planner	—	—	—	0.50	0.50
Mechanical Plan Reviewer/Inspector	—	—	—	—	2.00
Operations Administrator	1.00	1.00	1.00	1.00	1.00
Permit Clerks (I, II, III)	8.00	9.00	9.00	9.00	9.00
Permit Clerk I Part-time (2)	0.50	—	—	—	—
Permit Plans Coordinator	1.00	1.00	1.00	—	—
Permit Plans Supervisor	—	—	—	1.00	1.00
Plans Examiner - Electrical	2.00	2.00	2.00	1.00	1.00
Plans Examiner - Landscape	1.00	1.00	1.00	—	—
Plans Examiner - Plumbing	1.00	—	—	—	—
Plans Examiner - Structural	6.00	4.00	4.00	4.00	4.00
Plumbing Plan Reviewer/Inspector	—	—	—	—	2.00
Records Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Landscape Planner	—	—	—	0.50	0.50
Special Project Administrator	—	—	—	1.00	1.00
Structural Plan Reviewer/Inspector	—	—	—	—	2.00
Zoning Inspector	0.50	0.50	0.50	0.50	0.50
Total	35.00	38.00	38.00	37.50	47.50

[^]Reflected in Utilities Organizational Chart

Bldg., Planning & Zoning Expenditures by Object Code

Administration—001-41-100-559-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 603,060	\$ 533,226	\$ 529,700	\$ 529,700	\$ 611,600
601205	Lump Sum Payout - Accrued Time	57,492	68,629	44,700	44,700	41,500
601210	Non-Pensionable Earnings	4,480	10,378	—	—	—
601215	Communication Stipend	3,975	3,900	3,900	3,900	3,900
601220	Longevity Pay	3,378	3,591	3,200	3,200	3,300
601400	Overtime-General	6,439	4,984	1,800	1,800	1,800
601410	Overtime-Holiday	—	211	—	—	—
602100	FICA & MICA	46,734	45,822	42,600	42,600	48,200
602210	Pension-General	35,500	13,345	21,000	21,000	50,800
602235	Pension-Senior Mgmt	61,400	65,900	78,100	78,100	48,400
602260	Pension-401	8,952	3,650	—	—	—
602265	Pension-457	16,950	21,028	19,200	19,200	10,600
602300	Pmt In Lieu Of Insurance	5,611	2,158	—	—	—
602305	Health Insurance-HMO	69,058	65,706	68,500	68,500	28,300
602306	Dental Insurance-PPO	2,164	2,274	2,200	2,200	3,000
602307	Dental Insurance-HMO	238	57	200	200	—
602309	Basic Life Insurance	1,775	727	1,600	1,600	1,800
602311	Long-Term Disability Ins	1,691	328	3,000	3,000	3,500
602312	HDHP Aetna	—	1,027	—	—	30,700
602313	HSA Payflex	—	—	—	—	6,600
602400	Workers' Compensation	26,500	23,600	26,900	26,900	25,700
	<i>Sub-Total</i>	<u>955,398</u>	<u>870,542</u>	<u>846,600</u>	<u>846,600</u>	<u>919,700</u>
Operating Expense						
604001	Travel & Training	2,682	4,318	10,500	10,500	10,500
604301	Electricity Svcs	9,692	8,294	9,500	9,500	9,800
604500	Risk Internal Svcs Charge	6,000	4,900	4,600	4,600	4,100
604550	Health Ins Internal Serv Chg	11,000	10,500	8,300	8,300	3,400
604610	Fleet Internal Svcs Charge	7,200	9,500	11,600	11,600	9,300
604700	Printing & Binding Svc	503	—	500	500	500
604916	Administrative Expense	—	123	300	300	500
604989	IT Internal Svcs Charge	43,900	49,800	40,900	40,900	45,200
605100	Office Supplies	20	30	100	5,100	200
605220	Vehicle Fuel-On-Site	1,464	438	2,100	2,100	2,200
605251	Noncap Equip (Item less 5000)	—	—	400	400	500
605410	Subscriptions & Memberships	1,070	1,893	2,500	2,500	2,000
605500	Training-General	150	2,457	10,500	10,500	10,500
605510	Tuition Reimbursement	5,876	9,222	—	—	—
	<i>Sub-Total</i>	<u>89,558</u>	<u>101,474</u>	<u>101,800</u>	<u>106,800</u>	<u>98,700</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	2,800	3,000	3,500	3,500	4,600
	<i>Sub-Total</i>	<u>2,800</u>	<u>3,000</u>	<u>3,500</u>	<u>3,500</u>	<u>4,600</u>
	Total	\$ 1,047,755	\$ 975,016	\$ 951,900	\$ 956,900	\$ 1,023,000



Bldg., Planning & Zoning Expenditures by Object Code

Planning & Redevelopment—001-41-401-515-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 336,700	\$ 466,829	\$ 533,800	\$ 598,800	\$ 660,000
601205	Lump Sum Payout - Accrued Time	16,597	14,610	23,300	23,300	19,100
601210	Non-Pensionable Earnings	2,000	—	—	—	—
601215	Communication Stipend	975	975	1,000	1,000	1,000
601220	Longevity Pay	—	200	400	400	400
601400	Overtime-General	1,814	5,078	2,000	2,000	2,000
601410	Overtime-Holiday	—	429	1,200	1,200	1,200
602100	FICA & MICA	26,783	35,806	42,900	42,900	52,200
602210	Pension-General	46,900	47,633	51,700	51,700	65,000
602235	Pension-Senior Mgmt	54,100	47,600	59,500	59,500	69,800
602265	Pension-457	1,304	262	—	—	5,400
602300	Pmt In Lieu Of Insurance	5,395	5,611	5,600	5,600	5,600
602304	Health Insurance-PPO	—	14,167	14,600	14,600	—
602305	Health Insurance-HMO	57,688	66,270	66,700	66,700	62,000
602306	Dental Insurance-PPO	1,476	1,537	1,500	1,500	1,200
602307	Dental Insurance-HMO	527	630	700	700	900
602309	Basic Life Insurance	1,335	778	1,600	1,600	1,900
602311	Long-Term Disability Ins	2,858	287	3,000	3,000	3,700
602312	HDHP Aetna	7,137	8,802	7,100	7,100	6,000
602313	HSA Payflex	1,400	1,500	1,600	1,600	1,700
602400	Workers' Compensation	60,700	54,100	61,800	61,800	59,100
	<i>Sub-Total</i>	<u>625,687</u>	<u>773,103</u>	<u>880,000</u>	<u>945,000</u>	<u>1,018,200</u>
<u>Operating Expense</u>						
603190	Prof Svcs-Other	15,000	35,598	46,300	101,900	46,300
603400	Contract Svcs-Other	38,142	—	—	—	—
603425	Software License & Maint	23,696	5,527	30,900	(2,600)	35,500
603463	Tree Trimming Program	35,175	35,350	50,000	400	50,000
604001	Travel & Training	4,056	4,513	4,000	4,000	14,300
604200	Postage	1,234	1,500	2,300	2,300	2,500
604301	Electricity Svcs	20,825	17,821	20,300	20,300	21,000
604500	Risk Internal Svcs Charge	11,500	9,500	8,900	8,900	8,000
604550	Health Ins Internal Serv Chg	35,100	33,500	11,400	11,400	4,000
604700	Printing & Binding Svc	162	440	500	500	500
604865	Community Garden	9,023	11,657	13,000	13,000	13,000
604910	Advertising Costs	1,311	6,871	20,000	20,000	20,000
604916	Administrative Expense	699	629	1,100	1,100	1,000
604989	IT Internal Svcs Charge	75,600	43,000	40,700	40,700	58,100
604997	Other Operating Expenses	852	76	3,200	3,200	3,000
605100	Office Supplies	4,536	2,867	4,400	4,400	3,500
605240	Uniforms Cost	1,239	821	600	600	650
605246	Safety Equipment Supplies	588	—	—	—	—
605250	Noncap Furn (Item less 5000)	208	—	1,500	1,500	1,200
605410	Subscriptions & Memberships	1,865	2,803	5,600	5,600	5,400
605500	Training-General	1,193	1,951	7,000	7,000	3,750
605510	Tuition Reimbursement	—	—	7,000	7,000	10,000
	<i>Sub-Total</i>	<u>282,004</u>	<u>214,423</u>	<u>278,700</u>	<u>251,200</u>	<u>301,700</u>
<u>Departmental Capital Outlay</u>						
606470	Computer Equipment	—	—	—	—	4,300
	<i>Sub-Total</i>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>4,300</u>
	Total	\$ 907,691	\$ 987,527	\$ 1,158,700	\$ 1,196,200	\$ 1,324,200

Bldg., Planning & Zoning Expenditures by Object Code

Building Permits & Inspections—001-41-404-524-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 2,108,695	\$ 2,303,853	\$ 2,880,200	\$ 2,960,200	\$ 3,839,000
601205	Lump Sum Payout - Accrued Time	94,751	66,636	91,400	91,400	67,800
601210	Non-Pensionable Earnings	16,085	26,274	—	—	—
601215	Communication Stipend	17,225	17,925	19,800	19,800	21,100
601220	Longevity Pay	6,026	5,048	4,600	4,600	6,100
601400	Overtime-General	116,332	134,750	80,000	80,000	155,000
601410	Overtime-Holiday	1,416	16,761	18,000	18,000	18,000
601411	Overtime-Reimbursable	31,210	88,954	19,300	19,300	19,300
602100	FICA & MICA	177,516	195,632	235,900	235,900	311,700
602210	Pension-General	343,297	352,330	406,600	406,600	474,900
602235	Pension-Senior Mgmt	80,700	70,100	97,000	97,000	270,300
602265	Pension-457	11,459	8,886	11,600	11,600	45,000
602300	Pmt In Lieu Of Insurance	—	1,079	5,600	5,600	16,800
602304	Health Insurance-PPO	—	14,167	14,600	14,600	12,300
602305	Health Insurance-HMO	321,977	340,554	393,000	393,000	396,900
602306	Dental Insurance-PPO	11,235	12,614	14,600	14,600	18,200
602307	Dental Insurance-HMO	1,147	1,240	1,900	1,900	1,700
602309	Basic Life Insurance	8,146	3,879	8,500	8,500	11,300
602311	Long-Term Disability Ins	2,646	1,558	16,300	16,300	21,700
602312	HDHP Aetna	55,944	71,982	52,100	52,100	50,900
602313	HSA Payflex	10,850	13,850	12,800	12,800	11,600
602314	IAFF Health Insurance	—	1,800	—	—	—
602400	Workers' Compensation	103,400	92,100	105,200	105,200	100,600
	<i>Sub-Total</i>	3,520,059	3,841,973	4,489,000	4,569,000	5,870,200
Operating Expense						
603400	Contract Svcs-Other	423,720	405,609	244,600	516,800	258,518
603425	Software License & Maint	95,015	79,507	356,318	479,818	400,000
603460	Landscape Svcs	—	—	6,000	(30,000)	6,000
604001	Travel & Training	—	1,827	24,100	19,400	20,000
604301	Electricity Svcs	20,800	17,800	20,300	20,300	21,000
604453	Expenditure -Subscription	—	315,310	—	—	—
604500	Risk Internal Svcs Charge	31,200	25,600	24,100	24,100	21,700
604550	Health Ins Internal Serv Chg	50,900	48,600	60,100	60,100	28,300
604610	Fleet Internal Svcs Charge	30,300	39,600	48,200	48,200	38,800
604613	Vehicle Detail	535	1,065	2,500	2,500	1,100
604700	Printing & Binding Svc	2,442	3,281	2,700	4,700	3,000
604931	Recording Fees	130	19	3,500	3,500	2,500
604957	Expenditure -Subscription	—	117,314	—	—	—
604958	Expenditure -Subscription Int	—	933	—	—	—
604965	Special Magistrate	1,200	150	3,600	3,600	3,600
604989	IT Internal Svcs Charge	251,600	256,400	268,000	268,000	336,400
604997	Other Operating Expenses	561	1,851	2,500	2,500	2,000
605100	Office Supplies	3,850	4,006	4,300	5,800	4,400
605120	Computer Operating Expenses	1,131	2,979	3,500	3,500	2,000
605220	Vehicle Fuel-On-Site	11,928	12,274	15,600	15,600	16,600
605240	Uniforms Cost	3,777	4,963	5,200	6,400	6,700
605246	Safety Equipment Supplies	1,322	3,652	3,100	3,100	51,000



Bldg., Planning & Zoning Expenditures by Object Code

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605250	Noncap Furn (Item less 5000)	241	948	1,500	1,500	1,200
605251	Noncap Equip (Item less 5000)	—	51	5,600	40,700	4,500
605410	Subscriptions & Memberships	1,404	1,719	10,000	11,500	12,500
605500	Training-General	1,568	8,532	30,000	20,000	16,500
605510	Tuition Reimbursement	—	—	20,000	20,000	70,000
	<i>Sub-Total</i>	933,624	1,353,988	1,165,318	1,551,618	1,328,318
	Departmental Capital Outlay					
606405	Furniture & Fixtures	—	319,301	—	277,699	14,000
606440	Vehicles Purchase	—	—	—	125,000	282,450
606441	Vehicle Replacement Program	68,900	72,600	98,100	98,100	69,300
606470	Computer Equipment	1,488	—	—	—	43,000
606471	Software	—	—	—	115,000	120,000
	<i>Sub-Total</i>	70,388	391,901	98,100	615,799	528,750
	Total	\$ 4,524,071	\$ 5,587,862	\$ 5,752,418	\$ 6,736,417	\$ 7,727,268

Building, Planning & Zoning Budget Justification

Object #	Account Description	Justification
Revenue		
322100	Building Permits	Permits must be issued to any individual or business that does construction work within the corporate limits of the City. These permits are issued for construction, such as electrical, plumbing, structural, mechanical, etc.
322101	Open Permit Search	This fee was implemented to help cover the costs of research and analysis on whether open permits exist for a house undergoing a transfer of ownership. This fee, per address, is usually paid by the title company involved in the transfer. Fee includes expedited lien search.
322110	Permits Surcharge	This surcharge pertains to permit fees. If permit is building related revenue will go to Building Program, and if it is planning and zoning related it will go to the Planning Program. Funds are for technology upgrades that will enhance building development related customer service.
322111	Expired Permits/Revisions Bldg	Fees for renewal of expired permits and building plan revisions.
322112	OT Inspection Fee	This is a permit fee for weekend inspections performed by inspectors; the requests are made by the project manager/developer.
329101	Garage Sale Permits	This revenue is generated from permit required in order to have a garage sale within the City.
342160	Notary Services/Copies/Records	Notary services, existing building plan copies, and certified documents provided by City staff.
343900	Development Review Fees	These are fees charged to developers for costs associated with the interdepartmental review of new development proposals such as site plans and plats.
354103	Building Code Violations	This revenue is generated from City/Building Code Violations; These funds may be used to demolish future unsafe structures.
Expense		
601400	Overtime-General	This line item is required for overtime due to unforeseen circumstances. FY25 Above Base Request was approved for an additional \$75,000.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
601411	Overtime-Reimbursable	Reimbursable overtime paid by contractors.
603190	Prof Svcs-Other	This cost is for Comprehensive Plan Consultants and Advisory Boards Meeting Minutes.
603400	Contract Svcs-Other	Services for Broward County Inspectors, CAP Inspectors, Advanced Data Solutions (Scanning).
603425	Software License & Maint	Contracted software licenses and maintenance: Fore Runner Flood Plain Software \$26,600 Adobe Pro \$10,000 AutoCAD \$2,000 Acrobat \$2,000 Sketchup \$1,800 GIS Software \$160,000 BlueBeam \$8,100 Operational Impact funds - CIP project for IT \$225,000
603460	Landscape Svcs	Contracted services for landscape services.
603463	Tree Trimming Program	For tree trimming services.
604001	Travel & Training	Attendance at National and State Planning Conferences. This represents costs associated with travel and accommodations for specialized training and certification courses or conferences.
604200	Postage	USPS, Federal Express and UPS charges including costs for public notifications.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This line item is for the repair and maintenance of city vehicles as per Public Works-Fleet Maintenance.
604613	Vehicle Detail	Cost associated with cleaning and detailing of City vehicles assigned to Department.
604700	Printing & Binding Svc	Cost of Building permit cards, business cards and shells, violation tags, flyers, informational materials, general correspondence and miscellaneous notices.
604865	Community Garden	Maintenance and daily operations of Miramar Community Garden.
604910	Advertising Costs	This cost is related to mandated public notice legal requirements. This represents the costs associated with media placement for City institutional, business and event campaigns, public notices, radio ads and ads in national and international publications for business attraction.
604916	Administrative Expense	This represents the costs associated with administrative expenses required for program operations.
604931	Recording Fees	This line item is for costs associated with recording special magistrate hearings in all applicable mediums.
604965	Special Magistrate	This line item is for fees paid to contract attorneys who provide special magistrate services to the city.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.



Building, Planning & Zoning Budget Justification

Object #	Account Description	Justification
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
605100	Office Supplies	This cost is for desktop and general office supplies to support the needs of the department.
605120	Computer Operating Expenses	These costs are for the Print Management Service Agreement and computer related items. This cost is associated with purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605240	Uniforms Cost	This account is used for uniforms for specific employees as required by GAME contract. FY25 Above Base Request was approved for an additional \$1,650.
605246	Safety Equipment Supplies	Includes first aid kits, safety shoes and gear, fire extinguishers in the vehicles, and rain coats for field workers. FY25 Above Base Request was approved for an additional \$50,000.
605250	Noncap Furn (Item less 5000)	Desk, chairs and other small furnishings for the department. Office chairs and furniture for new hires.
605251	Noncap Equip (Item less 5000)	Cost for computer equipment and scanners.
605410	Subscriptions & Memberships	Subscriptions for various journals and memberships for local, state and professional organizations: Sun Sentinel \$500 ASFPM (Assn of State Flood Plain Managers) \$900 ACGA (American Community Garden Assn.) \$100 APA/AICP (American Planning Assoc.)\$1,770 FBC \$1,585 ULI \$600 Landscape Inspectors Association of Florida \$225 Landscaping Clarb Council Renewal-\$320 NFP Books-\$1,200 R.S Means Books \$350 NARC (Nat. Assn. Roof Contractors)-\$600 P.E. Renewal (for Yanet Gonzalez, Pablo Cubeddu, Kevin Zambrano, Claudio Monier) \$600 I.A.E.I. renewal (Jeisson Moreta, Dennis Mitchell, Scott Douglas, Ele Inspector) \$480 BOIEA Membership \$1,100 ICC Membership for BO/ABO \$500 FAPGMI Membership for Mechanical Inspector \$300 Certified General Contractor License Renewals \$1,350 Notary Package/Renewals \$1,200 Inspector License Renewals \$1,350 Plans Examiner License Renewals \$1,350 Medical Gas Cert-\$970 Notary: \$750 Permit Clerk Cert. \$1,800
605500	Training-General	This account is for local training and educational costs for conferences and meetings and for the maintenance of professional certifications for all applicable staff members. Training for Director and Assistant Director \$1,500 Community Garden Specialist Training: \$100 Flood Plain Certification \$1,300 AICP/APA Training \$550 Landscaping Training: \$1,150 Local County/Customer Service Training for 11 Permit Clerks \$5,000 Local County/Customer Service Training for 18 Inspectors/Plan Reviewers \$4,100 Tyler Connect Conference (Eplan Admin, Electronic Plans Specialist, Operations Admin) \$6,000 Munis/EnerGov Training \$1,500 Department/Customer Service Training/Team Building \$6,800 FY25 Above Base Request was approved for an additional \$2,750.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606405	Furniture & Fixtures	FY25 Above Base Request was approved for \$14,000.
606440	Vehicles Purchase	FY25 Above Base Request was approved for \$282,450
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.
606470	Computer Equipment	FY25 Above Base Request was approved for \$47,300.
606471	Software	FY25 Above Base Request was approved for \$120,000

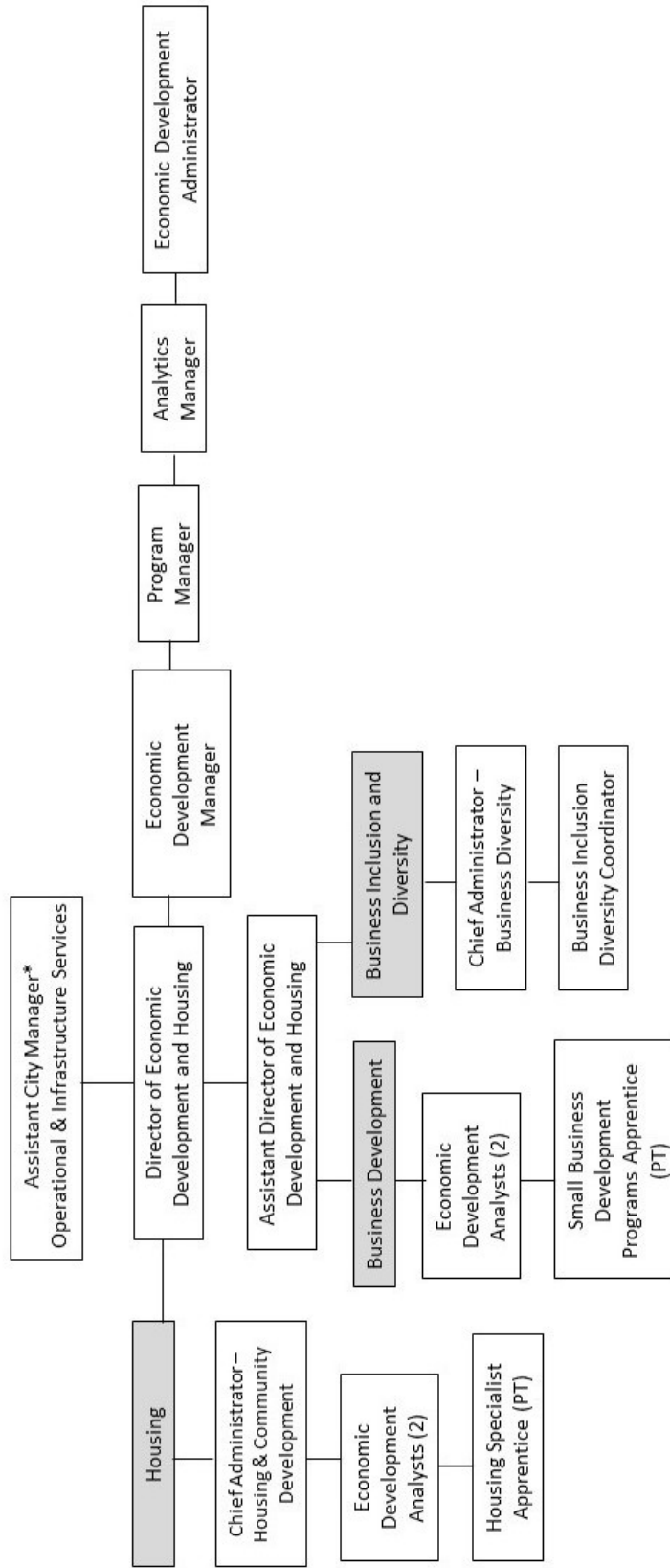


Economic Development & Housing

Mission

The mission of the Miramar Economic Development & Housing Department is to support the City's position as a premier location for all sizes and stages of businesses that fosters economic growth. This growth will occur through collaboration, innovation, connectivity, community development and aggressive business recruitment, retention and outreach.

Economic Development & Housing Org. Chart



* Budgeted in the Office of the City Manager

Economic Development & Housing

Department Overview

The Economic Development & Housing Department is responsible for citywide economic development, consisting of business attraction, retention, and expansion; property revitalization activities; foreign direct investment; housing programs, and business inclusion and diversity initiatives. The city has become a desired location for a range of industries (aviation, healthcare, manufacturing, information technology) and business sizes while attracting new jobs and capital investment. Revitalization of older commercial properties in the historic area occurs through grant funding for building façade renovations and small business assistance grants for signage and capacity building. The foreign direct investment strategy targets additional investment into the city from companies in the aviation, information technology, and financial services sectors. In addition, the Sister Cities program raises the city's profile internationally. A primary focus for housing is using grant funds to assist low-moderate income households with preserving their existing units and assisting new residents with purchase or leasing. When possible, funds are also

directed toward development of new affordable housing units. Business inclusion and diversity activities aim to increase small minority business participation in city procurement opportunities and support minority/women business enterprises (M/WBE) through technical assistance (business resources; workshops; business-to-business events).

Through these activities and our partnerships with local, state, and federal organizations the department delivers services that benefit the quality of life in the city.

As indicated in the Position Detail, this department is comprised of 14 budgeted positions of which thirteen (13) are full-time and two (1.0 FTE) are part-time apprentice positions. The three (3) programs provided are:

1. Business Development
2. Business Inclusion Diversity
3. Housing



Economic Development & Housing Podcast Studio, with Staff and Guests

FY 2024 Accomplishments

- Launched Miramar Business Academy entrepreneurship training and grant program.
- Completed Economic Development Plan.
- Held Coffee, Chocolate & Culture Expo.
- Completed 2 small scale commercial rehabilitation projects.
- Approved Sister Cities Agreement with Belize City, Belize.
- Launched foreign direct investment target marketing.
- Conducted 4 homebuyer workshops.
- Completed 26 housing rehabilitation projects.
- 2 residents received home purchase assistance.
- 33 residents received rental/mortgage assistance.
- Sponsored Florida International Trade and Cultural Expo at Broward County Convention Center.
- Launched Business Inclusion Diversity (BID) program advisory board.
- Assisted firms with securing minority certifications.
- Sponsored U.S. Caribbean Business Conference.
- Conducted BizFit small business roadshow visits and workshop.
- Attracted expansion of an international aviation company creating 88 new jobs and \$10 million in capital investment.

FY 2025 Goals

- Hold 2nd Coffee, Chocolate & Culture Expo.
- Assist 6 businesses through small business signage grant program.
- Increase usage of shop local program (Open Rewards).
- Complete 2 small scale commercial rehabilitation projects.
- Complete CDBG Consolidated Plan.
- Complete SHIP Local Housing Assistance Plan.
- Complete 28 housing rehabilitation projects.
- Provide 3 residents with home purchase assistance.
- Provide 30 residents with housing rental assistance.
- Complete construction of Parc View townhomes attainable housing project.
- Complete Affordable Housing Master Plan.
- Complete 20 corporate outreach visits.
- Attend international business event to attract target foreign direct investment.
- Attract corporate investment creating new jobs and capital investment.



Coffee, Chocolate & Culture Expo 2024

Economic Development & Housing

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Program

Business Development	\$ 1,470,380	\$ 1,463,856	\$ 1,544,295	\$ 1,748,632	\$ 2,026,051
Housing & Community Development	—	390,675	452,300	462,740	609,700
Business Inclusion Diversity	467,966	439,348	488,812	464,641	485,900
Total	\$ 1,938,346	\$ 2,293,879	\$ 2,485,407	\$ 2,676,013	\$ 3,121,651

Expenditures by Category

Personnel Services	\$ 1,603,392	\$ 1,681,011	\$ 1,816,100	\$ 1,988,000	\$ 2,066,200
Operating Expense	332,723	583,502	637,707	668,807	1,029,151
Grants & Aids	2,231	2,069	28,000	15	22,500
Capital Outlay	—	27,297	3,600	19,191	3,800
Total	\$ 1,938,346	\$ 2,293,879	\$ 2,485,407	\$ 2,676,013	\$ 3,121,651

Positions by Program

Business Development	8.00	7.00	7.50	7.50	8.50
Housing & Community Development	3.00	3.00	3.50	3.50	3.50
Business Inclusion Diversity	1.00	1.00	2.00	2.00	2.00
Total	12.00	11.00	13.00	13.00	14.00

Position Detail

Analytics Manager	1.00	1.00	1.00	1.00	1.00
Assistant Director of Economic Development & Housing	—	1.00	1.00	1.00	1.00
Assistant Director of Economic Development & Revitalization	1.00	—	—	—	—
Business Inclusion Diversity Coordinator	—	—	1.00	1.00	1.00
Chief Administrator - Business Diversity	1.00	1.00	1.00	1.00	1.00
Chief Administrator - Housing & Community Development	1.00	1.00	1.00	1.00	1.00
Director of Economic Development & Housing	—	1.00	1.00	1.00	1.00
Director of Economic Development & Revitalization	1.00	—	—	—	—
Economic Development Administrator	—	—	—	—	1.00
Economic Development Analyst*	5.00	4.00	4.00	4.00	4.00
Economic Development Manager	—	1.00	1.00	1.00	1.00
Executive Administrator	1.00	—	—	—	—
Housing Specialist Apprentice - Part-time	—	—	0.50	0.50	0.50
Program Manager	1.00	1.00	1.00	1.00	1.00
Small Business Development Programs Apprentice - Part-time	—	—	0.50	0.50	0.50
Total FTE's	12.00	11.00	13.00	13.00	14.00

* Block Budgeting position



Economic Dev. & Housing Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Track and report on the inclusion and diversity of vendors/contractors on City procurements and projects through B2G Now software	Implementation of Small Business Growth & Economic Development Plan.	Results	100	100	100	
			Target	20	100	100	100
			% Target	500%	100%	100%	
↑	Host BID Fair/ Workshops	Implementation of Small Business Growth & Economic Development Plan.	Results	17	25	6	
			Target	12	25	6	6
			% Target	142%	100%	100%	
↑	Host 1 Bizfit fair and 1 Bizfit tour	Implementation of Small Business Growth & Economic Development Plan.	Results	3	3	2	
			Target	3	3	2	2
			% Target	100%	100%	100%	
↓	Award Covid Related Business Grant	Implementation of Small Business Growth & Economic Development Plan.	Results	87	25	5	
			Target	25	25	7	7
			% Target	348%	100%	71%	
↑	Host podcasts for small business development	Implementation of Small Business Growth & Economic Development Plan.	Results	14	12	12	
			Target	12	12	12	12
			% Target	117%	100%	100%	
↑	Approve and Fund Foreclosure Prevention Applications	Increase Attainable Housing Opportunities	Results	52	24	10	
			Target	40	30	10	10
			% Target	130%	80%	100%	
↓	Meets budget target - Expenses	Finances	Results	1,938,346	2,277,553	2,647,546	
			Target	2,107,395	2,455,170	2,485,713	3,121,651
			% Target	92%	93%	107%	

Economic Dev. & Housing Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Conduct Corporate Outreach Visits to acquaint companies with the variety of Miramar's Economic Development Programs and other business support agencies in the County and the state.	Implementation of Small Business Growth & Economic Development Plan.	Results	44	11	10	
			Target	25	25	10	10
			% Target	176%	44%	100%	
↑	Meets projected target - Expenses	Finances	Results	1,938,346	2,277,553	2,647,546	
			Target	2,610,070	2,322,192	2,545,197	3,121,651
			% Target	74%	98%	104%	
↑	Approve and Fund Minor Home Repair Funded Projects	Increase Attainable Housing Opportunities	Results	12	11	33	
			Target	10	10	31	31
			% Target	120%	110%	106%	
↓	Approve and Fund Buyers through Purchase Assistance Program	Increase Attainable Housing Opportunities	Results	2	2	1	
			Target	4	2	2	2
			% Target	50%	100%	50%	
↑	Expend Community Development Block Grant funding by program year deadline	Increase Attainable Housing Opportunities	Results	1	2	2	
			Target	1	1	1	1
			% Target	100%	175%	175%	
↑	Host Home Owner Workshops	Increase Attainable Housing Opportunities	Results	10	8	8	
			Target	8	8	8	8
			% Target	125%	100%	100%	
↑	Business Inclusion & Diversity Departmental Training	Implementation of Small Business Growth & Economic Development Plan.	Results			10	
			Target			10	10
			% Target	NEW	NEW	100%	




Economic Dev. & Housing Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Expend Reward Money in Open Reward Program	Implementation of Small Business Growth & Economic Development Plan.	Results			1,680	
			Target			1,500	1,500
			% Target	NEW	NEW	112%	
↑	Award grants through MBA Grant Program	Implementation of Small Business Growth & Economic Development Plan.	Results			100	
			Target			100	100
			% Target	NEW	NEW	100%	
↑	Provide Chamber Sponsorships to small business. (Broward Black Chamber & Miramar Pembroke Pines Regional Chamber) Goal is dollar amount.	Implementation of Small Business Growth & Economic Development Plan.	Results			11,645	
			Target			10,000	10,000
			% Target	NEW	NEW	116%	
↑	Award Historic Miramar Signage Grants	Implementation of Small Business Growth & Economic Development Plan.	Results			14	
			Target			12	12
			% Target	NEW	NEW	117%	
▢	Award Small Business Economic Development Grant	Implementation of Small Business Growth & Economic Development Plan.	Results			12	
			Target			15	15
			% Target	NEW	NEW	80%	
↑	Identify, Research, Implement Software Solution for Applications	Increase Attainable Housing Opportunities	Results			100	
			Target			100	100
			% Target	NEW	NEW	100%	
↑	Parc View Town Home Housing Project FY 24 Goals	Increase Attainable Housing Opportunities	Results			100	
			Target			100	100
			% Target	NEW	NEW	100%	
↑	Approve and Fund Emergency Home Repairs Project	Increase Attainable Housing Opportunities	Results			2	
			Target			2	2
			% Target	NEW	NEW	100%	

Economic Dev. & Housing Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Rental/Security Assistance Provided	Increase Attainable Housing Opportunities	Results			7	
			Target			7	7
			% Target	NEW	NEW	100%	
↑	Award Covid Housing Grant	Increase Attainable Housing Opportunities	Results			6	
			Target			6	6
			% Target	NEW	NEW	100%	
↑	Identify and apply for grant funding	Increase Attainable Housing Opportunities	Results			1	
			Target			1	1
			% Target	NEW	NEW	100%	
↑	Identify and Submit a Success Story to the FHC	Increase Attainable Housing Opportunities	Results			100	
			Target			100	100
			% Target	NEW	NEW	100%	
↑	Launch Targeted Campaigns for industry sectors based on Foreign Direct Investment Study	To conduct active business recruitment including securing international partnership opportunities.	Results			4	
			Target			3	3
			% Target	NEW	NEW	133%	
↑	Host "How to do business" workshops utilizing the industries identified in the Foreign Direct Investment Study	To conduct active business recruitment including securing international partnership opportunities.	Results			3	
			Target			2	2
			% Target	NEW	NEW	150%	
↑	Sister Cities Partnerships and exploration of future partnerships with other cities	To conduct active business recruitment including securing international partnership opportunities.	Results			100	
			Target			100	100
			% Target	NEW	NEW	100%	
↑	Develop a buildout plan and budget for Business Hub/Police Space	To conduct active business recruitment including securing international partnership opportunities.	Results			100	
			Target			100	100
			% Target	NEW	NEW	100%	

Economic Dev. & Housing Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
	Approve and Fund Commercial Rehabilitation Projects	Increase Attainable Housing Opportunities	Results			2	
			Target			2	2
			% Target	NEW	NEW	100%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Economic Dev. & Housing FTE's by Program

Business Development

Responsible for recruitment, retention and expansion of targeted industry jobs and foreign direct investment; coordination of neighborhood redevelopment, workforce development and technological innovation.

<u>FY 24</u>	<u>FY 25</u>
7.50	8.50

Business Inclusion Diversity (BID)

Responsible for the implementation of initiatives designed to place businesses in the best position to grow and develop. Through strategic outreach, monitoring and compliance objectives, BID enhances inclusion and diversity on City projects using the latest technological advancements. It targets and aggressively recruits new businesses that can help support the creation of new value-added art, workforce and entertainment opportunities to help meet local community market demands.

<u>FY 24</u>	<u>FY 25</u>
2.00	2.00

Housing & Community Development

Through federal, state, county, and other grant funding sources responsible for creating partnerships that produce and preserve affordable homeownership and multifamily housing, developing viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities principally for persons of low and moderate income.

<u>FY 24</u>	<u>FY 25</u>
3.50	3.50



Economic Dev. & Housing Budget Summary by Program

Business Development—Program 432

Description

This program consists of activities that direct and support economic growth: business support services; international business opportunities; revitalization initiatives; and workforce training. Business support services provides targeted assistance to a range of business types and sizes, such as entrepreneurial training; small business capacity building; and corporate location and workforce development needs. On the international side, it involves expanding foreign direct investment through marketing the city's strengths as a location for overseas companies looking to do business in the Americas. For revitalization, targeted assistance is provided to the Historic Miramar area in the form of existing building upgrades; business memberships in the chamber of commerce; and new signage. Workforce training is coordinated with area schools, residents, and businesses to support the city's competitive position.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,220,187	\$ 1,019,470	\$ 1,125,300	\$ 1,272,900	\$ 1,307,800
Operating Expense	247,962	415,021	387,395	456,526	691,951
Departmental Capital Outlay	—	27,297	3,600	19,191	3,800
Grants & Aids	2,231	2,069	28,000	15	22,500
Total	\$ 1,470,380	\$ 1,463,856	\$ 1,544,295	\$ 1,748,632	\$ 2,026,051

Percent of Time by Position

Analytics Manager	1.00	1.00	1.00	1.00	1.00
Assistant Director of Economic Development & Housing	—	1.00	1.00	1.00	1.00
Assistant Director of Economic Development & Revitalization	1.00	—	—	—	—
Director of Economic Development & Housing	—	1.00	1.00	1.00	1.00
Director of Economic Development & Revitalization	1.00	—	—	—	—
Economic Development Administrator	—	—	—	—	1.00
Economic Development Analyst	3.00	2.00	2.00	2.00	2.00
Economic Development Manager	—	1.00	1.00	1.00	1.00
Executive Administrator	1.00	—	—	—	—
Program Manager	1.00	1.00	1.00	1.00	1.00
Small Business Development Programs Apprentice	—	—	0.50	0.50	0.50
Total	8.00	7.00	7.50	7.50	8.50

Economic Dev. & Housing Budget Summary by Program

Business Inclusion Diversity (BID)—Program 052

Description

This program implements initiatives that are designed to place businesses in the best position to grow and develop. Through strategic outreach, monitoring and compliance objectives, BID enhances inclusion and diversity on City projects using the latest technological advancements. The program also targets and aggressively recruits new businesses that can help support the creation of new value-added art, workforce, and entertainment opportunities to the City to help meet local community market demands.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 383,204	\$ 292,366	\$ 305,700	\$ 305,700	\$ 337,800
Operating Expense		84,761	146,982	183,112	158,941	148,100
Total		\$ 467,966	\$ 439,348	\$ 488,812	\$ 464,641	\$ 485,900
Percent of Time by Position						
Business Inclusion Diversity Coordinator		—	—	1.00	1.00	1.00
Chief Administrator - Business Diversity		1.00	1.00	1.00	1.00	1.00
Total		1.00	1.00	2.00	2.00	2.00



Economic Dev. & Housing Budget Summary by Program

Housing & Community Development—Program 431

Description

This program consists of activities that preserve and produce affordable housing, primarily using federal, state, and county grant funding sources to support the needs of low to moderate income persons. Assistance includes down payments for purchase, residential repairs/rehabilitation, rental deposits, and foreclosure prevention. This support keeps residents in their homes, provides access to housing choices and maintains the city's housing stock.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ —	\$ 369,175	\$ 385,100	\$ 409,400	\$ 420,600
Operating Expense	—	21,500	67,200	53,340	189,100
Departmental Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total	\$ —	\$ 390,675	\$ 452,300	\$ 462,740	\$ 609,700
Percent of Time by Position					
Chief Administrator - Housing & Community Development	1.00	1.00	1.00	1.00	1.00
Economic Development Analyst	2.00	2.00	2.00	2.00	2.00
Housing Specialist Apprentice	—	—	0.50	0.50	0.50
Total	3.00	3.00	3.50	3.50	3.50

Economic Dev. & Housing Expenditures by Object Code

Business Development—001-43-432-552-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 751,805	\$ 609,534	\$ 708,100	\$ 708,100	\$ 850,300
601205	Lump Sum Payout - Accrued Time	38,631	69,708	43,300	168,800	65,800
601210	Non-Pensionable Earnings	4,000	2,000	—	—	—
601215	Communication Stipend	8,438	3,900	3,900	3,900	3,900
601220	Longevity Pay	1,377	1,429	1,400	1,400	3,000
601400	Overtime-General	349	—	—	—	—
602100	FICA & MICA	59,374	48,645	56,600	56,600	68,200
602210	Pension-General	29,600	—	13,800	13,800	15,100
602235	Pension-Senior Mgmt	116,600	140,100	146,300	146,300	155,100
602265	Pension-457	24,714	14,416	15,800	15,800	19,500
602300	Pmt In Lieu Of Insurance	—	—	5,600	5,600	—
602304	Health Insurance-PPO	73,961	55,485	49,500	49,500	29,500
602305	Health Insurance-HMO	75,592	46,963	45,300	45,300	38,200
602306	Dental Insurance-PPO	3,696	2,248	2,400	2,400	2,800
602307	Dental Insurance-HMO	245	175	200	200	400
602309	Basic Life	2,795	897	2,100	2,100	2,500
602311	Long-Term Disability	2,510	369	4,000	4,000	4,800
602312	HDHP Aetna	—	—	—	22,100	17,900
602313	HSA Payflex	—	—	—	—	5,000
602400	Workers' Compensation	26,500	23,600	27,000	27,000	25,800
	<i>Sub-Total</i>	1,220,187	1,019,470	1,125,300	1,272,900	1,307,800
Operating Expense						
603190	Prof Svcs-Other	51,624	104,504	93,195	114,366	120,000
603425	Software License & Maint	—	861	14,000	14,000	32,000
604001	Travel & Training	29,526	26,023	20,000	36,100	20,000
604200	Postage	293	364	5,800	5,800	5,800
604500	Risk Internal Svcs Charge	7,800	6,300	5,900	5,900	5,300
604550	Health Ins Internal Serv Chg	3,700	3,500	14,100	14,100	5,200
604610	Fleet Internal Svcs Charge	—	4,300	5,200	5,200	4,200
604700	Printing & Binding Svcs	2,943	9,361	12,000	12,000	12,000
604860	Economic Developmnt Activities	39,574	121,062	88,500	112,264	312,051
604880	Chambers of Commerce	14,028	13,020	15,000	15,000	50,000
604910	Advertising Costs	10,000	9,718	10,000	10,000	15,000
604920	License & Permit Fees	11,233	14,770	15,000	2,236	—
604989	IT Internal Svcs Charge	50,400	59,500	54,200	54,200	61,400
604997	Other Operating Expenses	314	11,736	12,000	33,360	21,000
605100	Office Supplies	3,495	3,245	5,000	5,000	5,000
605120	Computer Operating Expenses	—	—	600	600	600
605220	Vehicle Fuel-On-Site	—	—	1,200	1,200	1,200
605410	Subscriptions & Memberships	14,026	12,748	5,700	5,700	5,700
605500	Training-General	9,005	7,130	10,000	5,000	7,500
605510	Tuition Reimbursement	—	6,880	—	4,500	8,000
	<i>Sub-Total</i>	247,962	415,021	387,395	456,526	691,951
Departmental Capital Outlay						
606405	Furniture & Fixtures	—	24,297	—	15,285	—
606441	Vehicle Replacement Program	—	3,000	3,600	3,600	3,800
606470	Computer Equipment	—	—	—	306	—
	<i>Sub-Total</i>	—	27,297	3,600	19,191	3,800
Grants & Aids						
608250	Economic Incentive	2,231	2,069	28,000	15	22,500
	<i>Sub-Total</i>	2,231	2,069	28,000	15	22,500
	Total	\$ 1,470,380	\$ 1,463,856	\$ 1,544,295	\$ 1,748,632	\$ 2,026,051

Economic Dev. & Housing Expenditures by Object Code

Business Inclusion Diversity (BID)—001-43-052-552-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 251,803	\$ 189,659	\$ 200,900	\$ 200,900	\$ 219,600
601205	Lump Sum Payout - Accrued Time	21,611	24,277	9,200	9,200	9,500
601210	Non-Pensionable Earnings	—	1,000	—	—	—
601215	Communication Stipend	1,950	1,950	2,000	2,000	2,000
602100	FICA & MICA	21,590	16,703	16,200	16,200	17,700
602210	Pension-General	—	—	9,300	9,300	12,000
602235	Pension-Senior Mgmt	49,600	30,800	35,600	35,600	41,700
602265	Pension-457	5,876	5,032	4,500	4,500	4,700
602300	Pmt In Lieu Of Insurance	6,906	1,942	—	—	—
602304	Health Insurance-PPO	—	—	—	—	12,300
602305	Health Insurance-HMO	7,466	3,417	8,400	8,400	—
602306	Dental Insurance-PPO	—	45	400	400	1,300
602307	Dental Insurance-HMO	450	377	300	300	—
602309	Basic Life Insurance	1,037	325	600	600	600
602311	Long-Term Disability Ins	185	82	1,100	1,100	1,200
602312	HDHP Aetna	11,931	13,757	14,000	14,000	11,900
602313	HSA Payflex	2,800	3,000	3,200	3,200	3,300
	<i>Sub-Total</i>	383,204	292,366	305,700	305,700	337,800
<u>Operating Expense</u>						
603190	Prof Svcs-Other	500	500	4,000	4,000	4,000
603192	Consulting Svcs	47,588	12,725	78,312	63,518	50,000
603425	Software License & Maint	—	61,354	40,000	40,000	40,000
604001	Travel & Training	13,930	17,636	12,000	7,000	12,000
604200	Postage	5	77	200	200	200
604550	Health Ins Internal Serv Chg	3,100	2,900	2,300	2,300	1,800
604610	Fleet Internal Svcs Charge	1,000	—	—	—	—
604889	Marketing & Promotions	3,675	40,742	26,500	26,500	17,000
604916	Administrative Expense	3,319	1,533	3,000	3,000	3,000
604989	IT Internal Svcs Charge	7,200	7,100	6,800	6,800	13,600
605100	Office Supplies	744	524	1,000	1,000	1,000
605410	Subscriptions & Memberships	1,229	985	6,000	2,784	2,500
605500	Training-General	2,471	905	3,000	1,839	3,000
	<i>Sub-Total</i>	84,761	146,982	183,112	158,941	148,100
	Total	\$ 467,966	\$ 439,348	\$ 488,812	\$ 464,641	\$ 485,900

Economic Dev. & Housing Expenditures by Object Code

Housing & Community Development—001-43-431-515/554-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ 246,713	\$ 263,900	\$ 263,900	\$ 287,900
601205	Lump Sum Payout - Accrued Time	—	11,758	9,500	18,100	11,200
601215	Communication Stipend	—	1,950	2,000	2,000	2,000
602100	FICA & MICA	—	19,542	21,100	21,100	23,000
602210	Pension-General	—	23,086	22,800	22,800	25,600
602235	Pension-Senior Mgmt	—	25,500	29,500	29,500	34,800
602265	Pension-457	—	7,112	7,500	7,500	9,800
602305	Health Insurance-HMO	—	20,923	16,800	16,800	—
602306	Dental Insurance-PPO	—	783	800	800	800
602307	Dental Insurance-HMO	—	266	200	200	200
602309	Basic Life	—	418	800	800	800
602311	Long-Term Disability	—	123	1,500	1,500	1,600
602312	HDHP Aetna	—	8,802	7,100	22,800	17,900
602313	HSA Payflex	—	2,200	1,600	1,600	5,000
	<i>Sub-Total</i>	—	369,175	385,100	409,400	420,600
Operating Expense						
603425	Software License & Maint	—	—	14,400	1,000	14,400
604001	Travel & Training	—	—	5,000	3,640	5,000
604550	Health Ins Internal Serv Chg	—	—	3,500	3,500	1,800
604910	Advertising Costs	—	—	13,000	10,000	10,000
604920	License & Permit Fees	—	—	5,000	—	5,000
604978	Down Payment Assistance Prog.	—	—	—	—	120,000
604989	IT Internal Svcs Charge	—	21,500	20,300	20,300	23,900
605100	Office Supplies	—	—	1,000	1,000	1,000
605410	Subscriptions & Memberships	—	—	5,000	—	5,000
605510	Tuition Reimbursement	—	—	—	13,900	3,000
	<i>Sub-Total</i>	—	21,500	67,200	53,340	189,100
	Total	\$ —	\$ 390,675	\$ 452,300	\$ 462,740	\$ 609,700



Economic Dev. & Housing Budget Justification

Object #	Account Description	Justification
<u>Expense</u>		
603190	Prof Svcs-Other	This is for professional services such as administering the Community Development Block Grant; implementing the foreign direct investment strategy and providing small business development technical assistance (e.g., SCORE). The budgeted amount of \$124,000 is comprised of the Business Development (\$120,000) and Business Inclusion and Diversity (\$4,000) programs.
603192	Consulting Svcs	This is for consulting services for administration of the BID program (e.g., public outreach; training sessions; management system assistance) in the amount of \$50,000.
603425	Software License & Maint	This is for software in support of department programs, such as Customer Relations Management (CRM); contractor compliance monitoring; housing assistance; commercial real estate market data and analytics. The budgeted amount of \$86,400 is comprised of \$32,000 for Business Development; \$40,000 for BID; \$14,400 for Housing.
604001	Travel & Training	This is for travel and training expenses related to transportation, lodging, and meals to attend professional conferences/trainings outside of South Florida (e.g., Florida Housing Coalition; International Economic Development Council). The budgeted amount of \$37,000 is comprised of \$12,000 for the BID program; \$20,000 for the Business Development program; and \$5,000 for the Housing program.
604200	Postage	This is for costs related to mailings and delivery services (e.g., USPS, UPS and Federal Express). The budgeted amount of \$6,000 is comprised of \$5,800 for the Business Development program and \$200 for the BID program.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604700	Printing & Binding Svcs	This is for the printing of collateral materials in support of business development initiatives. The budgeted amount of \$12,000 is for the Business Development program.
604860	Economic Developmnt Activities	This is for expenses related to business trade shows (e.g., Florida International Trade & Culture Expo); technical assistance workshops and seminars (e.g., credit counseling; SCORE entrepreneur training). The budgeted amount of \$62,051 is for the Business Development program. FY25 Above Base Request was approved for an additional \$250,000.
604880	Chambers of Commerce	This is for costs associated with city chamber memberships; special events (e.g., Miramar-Pembroke Pines Pinnacle Awards/Sip & Taste; Broward Black Chamber holiday lunch); program sponsorships (e.g., legislative issues); and city businesses membership incentives. The budgeted amount of \$50,000 is for the Business Development program.
604889	Marketing & Promotions	This is for costs associated with marketing and promotional materials (e.g., social media ads; business awards). The budgeted amount of \$17,000 is for the BID program.
604910	Advertising Costs	This is for public/legal notices in city water bills and newspaper related to available grant funding and ad placements (e.g., South Florida Business Journal; Business Facilities magazine) for business attraction. The budgeted amount of \$25,000 is comprised of \$10,000 for the Business Development program and \$15,000 for the Housing program.
604916	Administrative Expense	This is for various administrative expenses (e.g., parking; workshop supplies) budgeted at \$3,000 for the BID program.
604920	License & Permit Fees	This is for fees related to recording liens with the county. The budgeted amount of \$5,000 is for the Housing program.
604978	Down Payment Assistance Prog.	This account is related to helping homebuyers with a maximum deferred payment loan assistance of up to \$30,000. This will be awarded to eligible moderate-income applicants for the following: down payment, closing costs, and/or, first mortgage reduction, for the purchase of eligible owner-occupied housing.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for expenses that cannot be charged to any other budgeted line item (e.g., giveaways for event attendees). The budgeted amount of \$21,000 is for the Business Development program.
605100	Office Supplies	This is for office supplies. The budgeted amount of \$7,000 is comprised of \$5,000 for the Business Development Program, \$1,000 for the BID program and \$1,000 for the Housing program.
605120	Computer Operating Expenses	This cost is associated with the purchase of computer related items such as hardware, display screens, keyboards. The budgeted amount of \$600 is for the Business Development program.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.



Economic Dev. & Housing Budget Justification

Object #	Account Description	Justification
605410	Subscriptions & Memberships	This is for subscriptions and memberships in professional organizations (e.g., American Planning Association; International Economic Development Council; Florida Housing Coalition). The budgeted amount of \$13,200 is comprised of \$5,700 for the Business Development program, \$2,500 for the BID program and \$5,000 for the Housing program.
605500	Training-General	This is for attending seminars and trainings to maintain professional certifications (online and/or in person). The budgeted amount of \$10,500 is comprised of \$7,500 for the Business Development program and \$3,000 for the BID program.
605510	Tuition Reimbursement	This is for staff to further their education in support of the department's work. The budgeted amount of \$11,000 is comprised of \$8,000 for staff in the Business Development program and \$3,000 for staff in the Housing program.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.
608250	Economic Incentive	This is for economic development incentive payments to companies moving into Miramar and hiring Miramar residents. The budgeted amount of \$22,500 is for the Business Development program.



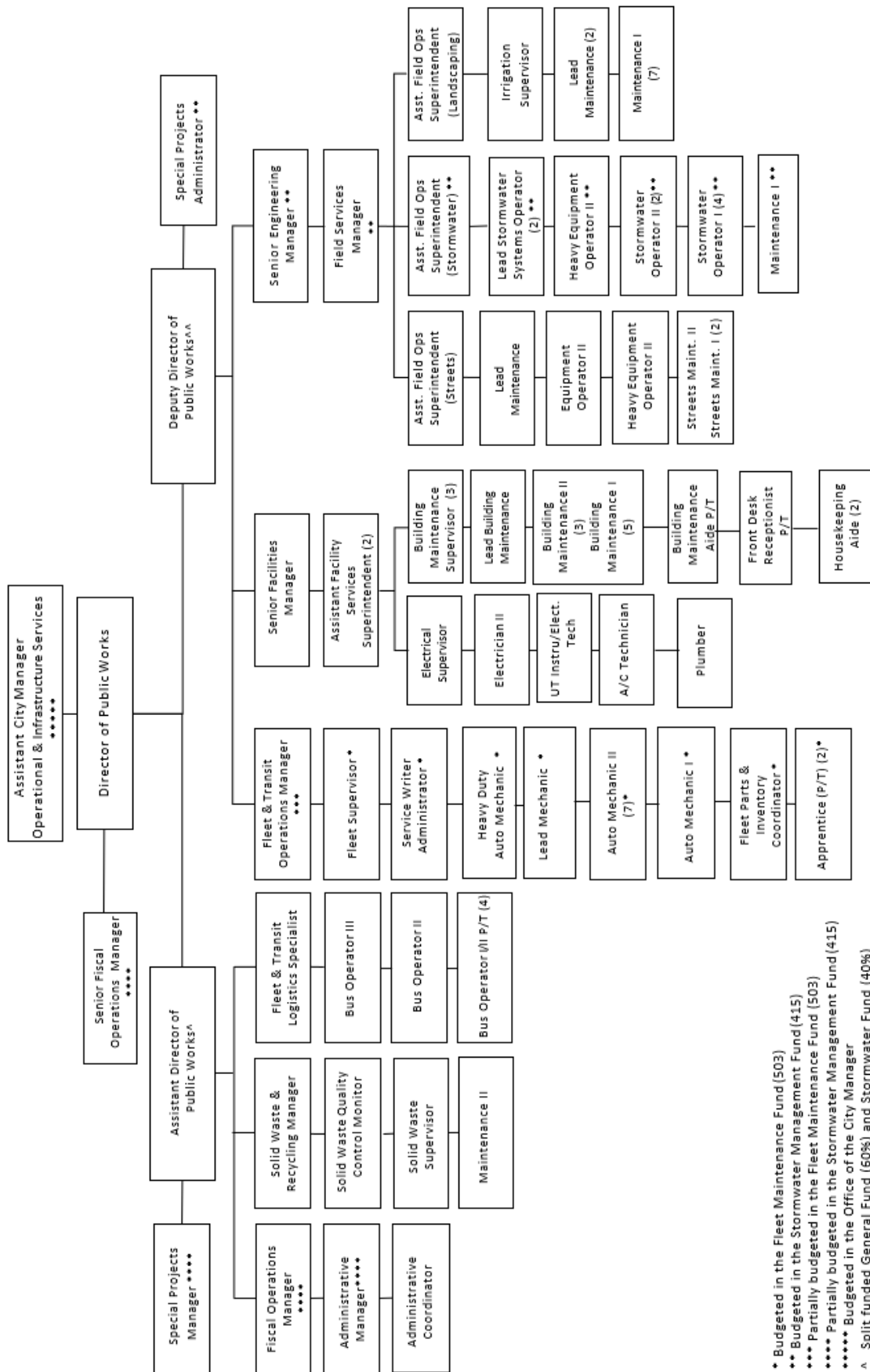


Public Works

Mission

To improve the quality of life for City residents and staff through responsive, efficient, and effective delivery of services, and to promote public health, personal safety, transportation, economic growth and civic vitality.

Public Works Organizational Chart



* Budgeted in the Fleet Maintenance Fund (503)
 ** Budgeted in the Stormwater Management Fund (415)
 *** Partially budgeted in the Fleet Maintenance Fund (503)
 **** Partially budgeted in the Stormwater Management Fund (415)
 ***** Budgeted in the Office of the City Manager
 ^ Split funded General Fund (60%) and Stormwater Fund (40%)
 ^^ Split funded Fleet Fund (60%) and Stormwater Fund (40%)



Department Overview

The Public Works Department provides a variety of services directed toward the repair and maintenance of municipal properties, infrastructure and equipment. These services include Building Maintenance, Street Maintenance, Community Shuttle Service, Solid Waste Management, and Landscape Maintenance. In addition, this department oversees the Fleet Maintenance program which is funded by the Internal Service Fund and Stormwater Management program which is an Enterprise Fund. The goal of this department is to provide top quality, professional, effective and timely delivery of services to residents, businesses and City departments to assure utmost customer satisfaction.

As indicated in the Position Detail, this department is comprised of 55.1 budgeted positions of which 52.1 are full-time and six (3 FTEs) are part-time employees. The six (6) major programs provided are:

1. Administration
2. Building Maintenance
3. Streets Maintenance
4. Community Shuttle Service
5. Solid Waste Management
6. Landscape Maintenance

FY 2024 Accomplishments

- Completed Vizcaya Park multi-purpose rooms flooring project.
- Completed Fire Station 84 administration area flooring project.
- Completed Building “W” 2nd floor flooring project.
- Re-paved intersection of Riverdale Drive and Bosque Lane.
- Painted masonry wall on Douglas Road from Miramar Parkway to Miramar Blvd. and entrances of the Turtle Bay Community.
- Completed the self-assessment phase of the American Public Works Association Accreditation.
- Implemented quarterly Household Hazardous and Electronics drop-off and Shred-A-Ton events.
- Hosted approximately 20 Adopt-A-Street events.
- Completed Phase 1 and 2 for resurfacing of roads under Broward County Surtax project.
- Installed speed humps on Dolphin Drive and SW 25th Street.
- Completed Town Center Building “A” 3rd floor flooring project.
- Completed City Manager restroom renovation project.
- Renovated Town Center 3rd floor administration break room.

- Completed Miramar Town Center complex pressure washing, stucco repairs and painting project.
- Completed Cultural Arts Center garden water fountain refurbishment project.
- Re-bid and award citywide landscape and janitorial contracts.

FY 2025 Goals

- Advertise and award debris monitor contract.
- Facilitate / update debris management plan.
- Resurfacing of roads under the Surtax project phase 3.
- Continue participation in Broward County Memorandum of Understanding with a long-term goal of regionalizing solid waste disposal services.
- Florida Power and Light takeover of City owned streetlights.
- Achieve American Public Works Association accreditation.
- Milling and resurfacing of sections of Miramar Parkway.
- Citywide damaged sidewalk replacement.
- Installation of pedestrian crosswalk at Sherman Circle and Bernard Blvd.



Sidewalk Replacement

Public Works

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Streets Maintenance	\$ 1,199,312	\$ 1,101,587	\$ 1,223,500	\$ 1,326,795	\$ 1,300,400
Community Shuttle Service	1,263,806	1,374,134	1,690,800	1,690,800	1,906,600
Solid Waste Management	2,150,406	2,058,277	2,009,992	2,009,992	2,112,800
Total	\$ 4,613,524	\$ 4,533,998	\$ 4,924,292	\$ 5,027,587	\$ 5,319,800

Expenditures by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	\$ 686,043	\$ 778,672	\$ 901,150	\$ 837,000	\$ 950,700
Building Maintenance	3,989,655	4,492,996	4,766,350	5,273,203	4,339,000
Streets Maintenance	2,247,586	2,469,785	2,466,480	2,560,402	2,422,000
Community Shuttle Service	1,199,302	995,338	1,086,900	1,138,700	1,087,600
Solid Waste Management	840,873	868,736	971,300	1,057,650	1,235,100
Landscape Maintenance	1,903,584	1,959,736	2,132,450	2,184,580	2,636,900
Total	\$ 10,867,043	\$ 11,565,264	\$ 12,324,630	\$ 13,051,535	\$ 12,671,300

Expenditures by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 5,305,570	\$ 5,698,145	\$ 5,538,400	\$ 5,855,500	\$ 5,901,400
Operating Expense	4,779,011	5,119,546	5,581,030	5,749,430	6,320,900
Capital Outlay	782,463	747,573	1,205,200	1,446,605	449,000
Total	\$ 10,867,043	\$ 11,565,264	\$ 12,324,630	\$ 13,051,535	\$ 12,671,300

Positions by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	3.75	3.45	3.45	3.45	3.45
Building Maintenance	20.50	19.50	21.50	21.50	21.50
Streets Maintenance	8.00	8.00	8.00	8.00	8.00
Community Shuttle Service	5.50	6.50	5.50	5.50	5.50
Solid Waste Management	7.75	6.65	5.65	6.65	6.65
Landscape Maintenance	10.00	10.00	10.00	10.00	10.00
Total	55.50	54.10	54.10	55.10	55.10

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration Superintendent**	0.50	—	—	—	—
Administrative Coordinator	—	—	—	1.00	1.00
Administrative Manager	—	0.50	0.50	0.50	0.50
Air Conditioning Technician	1.00	1.00	1.00	1.00	1.00
Assistant Director of Public Works*	1.00	0.60	0.60	0.60	0.60
Assistant Facility Services Superintendent	1.00	2.00	2.00	2.00	2.00
Assistant Field Operations Superintendent	—	2.00	2.00	2.00	2.00
Building Maintenance Aide - Part-time	—	—	—	0.50	0.50
Building Maintenance I*****	5.00	5.00	5.00	5.00	5.00
Building Maintenance II*****	3.00	3.00	3.00	3.00	3.00
Building Maintenance Supervisor	3.00	3.00	3.00	3.00	3.00
Building Tradesperson	1.00	—	—	—	—
Bus Operator I/II - Part-time (4)	2.00	2.00	2.00	2.00	2.00
Bus Operator II *****	1.00	1.00	1.00	1.00	1.00
Bus Operator III *****	1.00	1.00	1.00	1.00	1.00
Chief Operations Officer - Health & Education	—	1.00	—	—	—
Department Administrator**	0.50	—	—	—	—
Director of Public Works	1.00	1.00	1.00	1.00	1.00



Public Works

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician II	1.00	1.00	1.00	1.00	1.00
Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Facilities Manager	1.00	—	—	—	—
Fiscal Operations Manager**	—	0.50	0.50	0.50	0.50
Fleet & Transit Logistics Specialist	1.00	1.00	1.00	1.00	1.00
Fleet & Transit Operations Manager****	0.50	0.50	0.50	0.50	0.50
Front Desk Receptionist - Part-time	—	—	—	0.50	0.50
General Maintenance Aide - Part-time	—	—	—	—	—
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Housekeeping Aide	1.00	2.00	2.00	2.00	2.00
HVAC Supervisor	1.00	—	—	—	—
Irrigation Supervisor	1.00	1.00	1.00	1.00	1.00
Landscape & Grounds Supervisor	1.00	—	—	—	—
Lead Building Maintenance	—	1.00	1.00	1.00	1.00
Lead Maintenance	3.00	3.00	3.00	3.00	3.00
Maintenance I*****	9.00	7.00	7.00	7.00	7.00
Maintenance II*****	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	—	—	—	—
Plumber	1.00	1.00	1.00	1.00	1.00
Recycling Coordinator	1.00	—	—	—	—
Senior Facilities Manager	—	1.00	1.00	1.00	1.00
Senior Fiscal Operations Manager	0.50	0.50	0.50	0.50	0.50
Solid Waste & Recycling Manager	1.00	1.00	1.00	1.00	1.00
Solid Waste Quality Control Monitor	1.00	1.00	1.00	1.00	1.00
Solid Waste Supervisor	1.00	1.00	1.00	1.00	1.00
Special Projects Administrator**	0.50	0.50	0.50	—	—
Special Projects Manager**	—	—	—	0.50	0.50
Streets Maintenance I	2.00	2.00	2.00	2.00	2.00
Streets Maintenance II	1.00	1.00	1.00	1.00	1.00
Transportation Coordinator	1.00	1.00	1.00	—	—
UT Instrumentation/Electrician Technician	—	—	1.00	1.00	1.00
Total FTE's	55.50	54.10	54.10	55.10	55.10

* 1 Position split with Stormwater Management Program .40 (Fund 415); 1 Position split with Fleet Maintenance Program .60 (Fund 503)

** Positions split with Stormwater Management Program .50 (Fund 415)

*** Position split with Fleet Maintenance Program .60 (Fund 503)

**** Position split with Fleet Maintenance Program .50 (Fund 503)

***** Block Budget position



Public Works Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of median cuts on major arterials including edging and trimming	Maintain a standard landscape maintenance program that retains City infrastructure and aesthetic investment.	Results	40	36	36	
			Target	36	36	36	36
			% Target	111%	100%	100%	
↑	Number of trees/palms trimmed in ROW	Maintain a standard landscape maintenance program that retains City infrastructure and aesthetic investment.	Results	591	621	660	
			Target	600	600	600	600
			% Target	99%	104%	110%	
↓	Missed residential recycle collection per 10,000 services reported	Provide efficient sanitation services to all residential, multi-family, and commercial properties.	Results	154	3	120	
			Target	3	3	3	3
			% Target	5148%	96%	4016%	
↓	Missed residential trash collection per 10,000 services reported	Provide efficient sanitation services to all residential, multi-family, and commercial properties.	Results	23	2	36	
			Target	1	1	1	1
			% Target	2261%	225%	3582%	
↑	Tons of recyclable material delivered	Provide efficient sanitation services to all residential, multi-family, and commercial properties.	Results	5,273	5,145	5,411	
			Target	5,750	5,750	5,750	5,750
			% Target	92%	89%	94%	
↓	Number of facilities maintenance work orders completed	Provide clean, safe, and secure facilities for employees and visitors.	Results	1,799	1,646	1,730	
			Target	3,200	3,200	3,200	3,200
			% Target	56%	51%	54%	

Public Works Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
🟠	Number of facilities maintenance man-hours	Provide clean, safe, and secure facilities for employees and visitors.	Results	6,573	6,860	6,249	
			Target	10,000	10,000	8,000	8,000
			% Target	66%	69%	78%	
🟢	Linear feet of sidewalks repaired	Maintain safe roadways and pathways for motorists and pedestrians.	Results	11,300	6,300	14,875	
			Target	4,000	4,000	4,000	4,000
			% Target	283%	158%	372%	
🔴	Number of City-owned street lights repaired	Maintain safe roadways and pathways for motorists and pedestrians.	Results	460	500	335	
			Target	350	350	500	500
			% Target	131%	143%	67%	
🔴	Number of community bus passengers.	Provide reliable City bus services to residents and visitors.	Results	14,523	14,800	14,342	
			Target	40,000	40,000	20,000	20,000
			% Target	36%	37%	72%	
🟢	Meets budget target - Expenses	Finances	Results	10,852,555	11,539,035	12,716,725	
			Target	11,058,564	11,627,255	12,734,435	12,671,300
			% Target	98%	99%	100%	
🟢	Meets projected target - Expenses	Finances	Results	10,852,555	11,539,035	12,716,725	
			Target	11,293,000	11,789,859	12,972,986	12,671,300
			% Target	96%	98%	98%	
🟢	Meets budget target - Revenues	Finances	Results	4,572,569	4,202,618	4,824,199	
			Target	4,878,965	4,910,101	5,027,587	5,319,800
			% Target	94%	86%	96%	
🟢	Meets projected target - Revenues	Finances	Results	4,572,569	4,202,618	4,824,199	
			Target	4,809,814	4,354,388	4,606,201	5,319,800
			% Target	95%	97%	105%	



Public Works Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↓	City-owned street light repairs completed within ten business days	Ensure timely response to complaints and timely completion of repairs.	Results	45%	28%	40%	
			Target	75%	75%	75%	75%
			% Target	59%	37%	53%	
↑	Repair of pothole within 48 hours	Ensure timely response to complaints and timely completion of repairs.	Results	100%	75%	94%	
			Target	100%	100%	100%	100%
			% Target	100%	75%	94%	
↑	City cost per passenger per community bus service	Ensure on-time and cost effective transportation services.	Results	\$ 3.34	\$ 2.89	\$ 3.07	
			Target	\$ 3.45	\$ 3.45	\$ 3.45	\$ 3.45
			% Target	97%	84%	89%	
↑	On-time scheduled bus stop arrivals	Ensure on-time and cost effective transportation services.	Results	95%	95%	97%	
			Target	93%	93%	97%	97%
			% Target	102%	102%	100%	
□	Quarterly wet checking of irrigation systems	Enhance landscape services.	Results	70%	71%	85%	
			Target	100%	100%	100%	100%
			% Target	70%	71%	85%	
↓	Bi-weekly inspection of landscape areas	Enhance landscape services.	Results	67%	61%	50%	
			Target	100%	100%	100%	100%
			% Target	67%	61%	50%	
↑	Number of training sessions attended (per staff)	Provide Training and Employee Development Opportunities.	Results	8	11	16	
			Target	7	7	12	12
			% Target	114%	157%	133%	
↓	Number of technical licenses/certificates acquired or renewed	Provide Training and Employee Development Opportunities.	Results	2	6	4	
			Target	7	7	7	7
			% Target	29%	86%	57%	

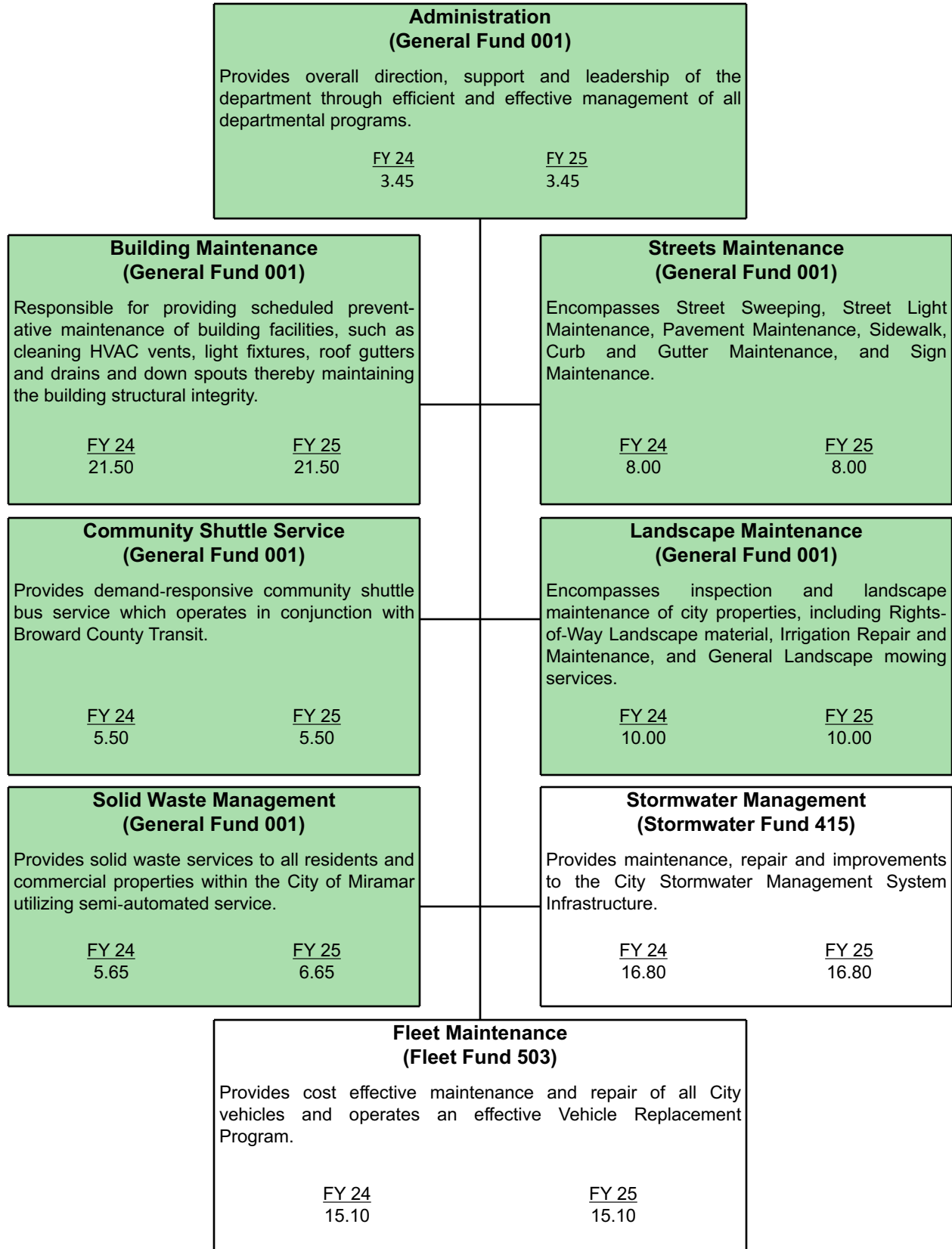
Public Works Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Total cubic yards of litter removed from right-of-way including bus stops	Maintain a standard landscape maintenance program that retains City infrastructure and aesthetic investment.	Results	964	1,156	557	
			Target	580	580	580	580
			% Target	166%	199%	96%	
↑	Total square feet of right-of-ways pressure cleaned including curbs and sidewalks	Maintain safe roadways and pathways for motorists and pedestrians.	Results	63,000	80,000	305,654	
			Target	50,000	66,000	66,000	66,000
			% Target	126%	121%	463%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Public Works FTE's by Program



Public Works Budget Summary by Program

Administration—Program 100

Description

The Administration Program provides for overall direction, support and leadership of the Public Works Department through efficient and effective management of all departmental programs. These programs include the management of contractual agreements, building maintenance, street maintenance, transit operations, landscape maintenance, solid waste management, fleet maintenance, and stormwater maintenance functions. Program personnel are also responsible for ensuring that the goals and objectives of the programs are effectively and efficiently managed while providing exemplary service to external and departmental users. Components of the Administration program include policy development, personnel administration, annual budget preparation, financial and revenue management, procurement, asset management, records management, payroll, and accounts payable. Staff is also responsible for administering any county, state, and federal grants. Program personnel act as the liaison to other departments and external stakeholders.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 487,352	\$ 604,391	\$ 620,800	\$ 620,800	\$ 656,600
Operating Expense	154,136	170,882	276,450	212,300	288,200
Departmental Capital Outlay	44,555	3,400	3,900	3,900	5,900
Total	\$ 686,043	\$ 778,672	\$ 901,150	\$ 837,000	\$ 950,700

Percent of Time by Position

Administration Superintendent	0.25	—	—	—	—
Administrative Coordinator	—	—	—	1.00	1.00
Administrative Manager	—	0.50	0.50	0.50	0.50
Assistant Director of Public Works	0.50	0.20	0.20	0.20	0.20
Department Administrator	0.50	—	—	—	—
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Fiscal Operations Manager	—	0.25	0.25	0.25	0.25
Special Projects Administrator	0.50	0.50	0.50	—	—
Special Projects Manager	—	—	—	0.50	0.50
Transportation Coordinator	1.00	1.00	1.00	—	—
Total	3.75	3.45	3.45	3.45	3.45

Public Works Budget Summary by Program

Building Maintenance—Program 501

Description

The Building Maintenance program is responsible for providing scheduled preventative maintenance services to all building components such as HVAC units, electrical components, lighting, plumbing, and roofing. In addition to these services, staff performs minor building modifications, minor renovations and repairs including but not limited to drywall installation and repair, carpet and floor tile replacement, plumbing repairs, and interior and exterior painting. These functions protect the value of the City facilities/assets, as well as the health, safety and well-being of City employees, residents and guests who occupy our facilities while in compliance with regulatory codes.

This program oversees and monitors contractors who provide building maintenance services. This includes backflow and sprinkler fire suppression systems inspection and repair, fire and burglar alarm system monitoring and repair, gates and overhead doors repair, janitorial service, insect and rodent pest control service, elevator inspection and maintenance as well as locksmith service.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,772,703	\$ 2,068,769	\$ 2,006,300	\$ 2,201,200	\$ 2,151,500
Operating Expense	1,783,445	1,991,075	1,947,050	2,020,120	2,102,700
Departmental Capital Outlay	433,508	433,152	813,000	1,051,883	84,800
Total	\$ 3,989,655	\$ 4,492,996	\$ 4,766,350	\$ 5,273,203	\$ 4,339,000

Percent of Time by Position

Air Conditioning Technician	1.00	1.00	1.00	1.00	1.00
Assist. Facility Services Superintendent	1.00	2.00	2.00	2.00	2.00
Building Maintenance I	5.00	4.00	5.00	5.00	5.00
Building Maintenance II	3.00	3.00	3.00	3.00	3.00
Building Maintenance Supervisor	3.00	3.00	3.00	3.00	3.00
Building Tradesperson	1.00	—	—	—	—
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician II	0.50	0.50	0.50	0.50	0.50
Facilities Manager	1.00	—	—	—	—
Housekeeping Aide	1.00	2.00	2.00	2.00	2.00
HVAC Supervisor	1.00	—	—	—	—
Lead Building Maintenance	—	1.00	1.00	1.00	1.00
Maintenance I	1.00	—	—	—	—
Plumber	1.00	1.00	1.00	1.00	1.00
Senior Facilities Manager	—	1.00	1.00	1.00	1.00
UT Instrumentation/Electrician Technician	—	—	1.00	1.00	1.00
Total	20.50	19.50	21.50	21.50	21.50

Public Works Budget Summary by Program

Streets Maintenance—Program 505

Description

The Streets Maintenance Program encompasses Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, Guardrail Maintenance, Traffic Calming Maintenance and Sign Maintenance.

Street Light Maintenance ensures the safe illumination of City roadways through a street light inspection and maintenance program. The Pavement Maintenance activity is conducted in all City maintained rights-of-way. This includes pothole repairs, roadway restoration, shoulder restoration, roadway stripping, and pavement marker replacement. Sidewalk, Curb and Gutter Maintenance promotes ADA compliant pedestrian walkways and safe traffic-way conditions. Guardrail Maintenance provides protection of pedestrian or vehicular traffic from straying into dangerous or off-limit areas. Traffic Calming Maintenance provides speed control to slow down or reduce motor vehicle traffic as well as to improve safety of pedestrians and motorists. Sign Maintenance activity provides directional, information, roadway and gateway signs to make it easier for residents and visitors to navigate City roadways safely.

Service identification is achieved by inspections and stakeholder complaints. This work is accomplished by notifying the responsible agency, internal work orders, or contractual services.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Trfr Fr State & Cty Grant Fund	381163	\$ 95,512	\$ 100,287	\$ —	\$ 103,295	\$ —
Trfr Fr Street Construction & Maint.	381385	1,103,800	1,001,300	1,223,500	1,223,500	1,300,400
Total		\$ 1,199,312	\$ 1,101,587	\$ 1,223,500	\$ 1,326,795	\$ 1,300,400

Expenditures by Category

Personnel Services	\$ 734,704	\$ 891,739	\$ 788,600	\$ 872,000	\$ 806,900
Operating Expense	1,395,282	1,469,925	1,534,280	1,542,280	1,526,800
Departmental Capital Outlay	117,600	108,121	143,600	146,122	88,300
Total	\$ 2,247,586	\$ 2,469,785	\$ 2,466,480	\$ 2,560,402	\$ 2,422,000

Percent of Time by Position

Electrician II	0.50	0.50	0.50	0.50	0.50
Equipment Operator II	—	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Lead Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance I	1.00	—	—	—	—
Maintenance Supervisor	1.00	—	—	—	—
Senior Fiscal Operations Manager	0.50	0.50	0.50	0.50	0.50
Street Maintenance I	2.00	2.00	2.00	2.00	2.00
Street Maintenance II	1.00	1.00	1.00	1.00	1.00
Total	8.00	8.00	8.00	8.00	8.00



Public Works Budget Summary by Program

Community Shuttle Service—Program 507

Description

This program provides four fixed-route community shuttle bus service and operates in conjunction with Broward County Transit. Community Shuttle Service operates in compliance with all regulatory and contractual obligations related to transportation.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Loc Grant-Brow Cty Shuttle Bus	337400	\$ 18,406	\$ 186,734	\$ 612,800	\$ 612,800	\$ 505,600
Trfr Fr Street Construction & Maint.	381385	1,245,400	1,187,400	1,078,000	1,078,000	1,401,000
Total		\$ 1,263,806	\$ 1,374,134	\$ 1,690,800	\$ 1,690,800	\$ 1,906,600

Expenditures by Category

Personnel Services	\$ 798,412	\$ 570,018	\$ 555,900	\$ 555,900	\$ 590,500
Operating Expense	276,389	295,519	380,000	431,800	342,600
Departmental Capital Outlay	124,500	129,800	151,000	151,000	154,500
Total	\$ 1,199,302	\$ 995,338	\$ 1,086,900	\$ 1,138,700	\$ 1,087,600

Percent of Time by Position

Building Maintenance 1	—	1.00	—	—	—
Bus Operator 1 (P/T)	—	0.50	0.50	0.50	0.50
Bus Operator II	1.00	1.00	1.00	1.00	1.00
Bus Operator II (P/T)	2.00	1.50	1.50	1.50	1.50
Bus Operator III	1.00	1.00	1.00	1.00	1.00
Fleet & Transit Logistics Specialist	1.00	1.00	1.00	1.00	1.00
Fleet & Transit Operations Manager	0.50	0.50	0.50	0.50	0.50
Total	5.50	6.50	5.50	5.50	5.50

Public Works Budget Summary by Program

Solid Waste Management—Program 508

Description

This program provides solid waste and disposal services to all residents and commercial properties within the City of Miramar. The Solid Waste program is responsible for planning, organizing and directing the activities of solid waste, source reduction, recycling and education programs with a high degree of contact with federal, state and county agencies, vendors, consultants, engineering firms, and private individuals or interest groups. The program also provides for litter control along City rights-of-way.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Broward County Parking Fines	323705	\$ 5,903	\$ 8,271	\$ —	\$ —	\$ 5,000
Admin Fee-Sanitation Roll Off	341302	28,098	35,213	25,000	25,000	33,000
Admin Fee-Solid Waste Commercial	341303	73,515	75,038	75,000	75,000	75,000
Admin Fee-Solid Waste Residential	341307	76,628	75,044	73,499	73,499	73,500
Admin Fee-Solid Waste-Multi-Family	341308	14,777	15,097	15,000	15,000	15,000
Waste Reduction-Roll Off	366430	109,129	49,023	27,343	27,343	52,600
Solid Waste Contract Mgmt. Contrib	366431	185,017	270,833	257,500	257,500	265,200
Waste Reduction-Commercial	366432	145,382	148,096	150,000	150,000	150,000
Waste Reduction-Residential	366433	107,178	101,948	103,301	103,301	103,300
Waste Reduction-Multi-Family	366434	33,192	34,339	29,349	29,349	36,200
Public Education Contribution	366436	30,000	30,000	30,000	30,000	30,000
Cost Avoidance Collection-Residential	369921	334,325	190,984	192,000	192,000	192,000
Cost Avoidance Collection-Commercial	369923	701,054	714,950	720,000	720,000	760,000
Cost Avoidance Collection-Multi-Family	369925	156,209	159,442	160,000	160,000	170,000
Solid Waste Recycling Liq. Damages	369930	—	—	2,000	2,000	2,000
Community Engagement Program	369935	150,000	150,000	150,000	150,000	150,000
Total		\$ 2,150,406	\$ 2,058,277	\$ 2,009,992	\$ 2,009,992	\$ 2,112,800

Expenditures by Category

Personnel Services	\$ 611,604	\$ 713,265	\$ 699,600	\$ 699,600	\$ 803,500
Operating Expense	219,069	144,871	259,200	345,550	422,000
Departmental Capital Outlay	10,200	10,600	12,500	12,500	9,600
Total	\$ 840,873	\$ 868,736	\$ 971,300	\$ 1,057,650	\$ 1,235,100

Percent of Time by Position

Administration Superintendent	0.25	—	—	—	—
Assistant Director of Public Works	0.50	0.40	0.40	0.40	0.40
Building Maintenance Aide - Part-time	—	—	—	0.50	0.50
Chief Operations Officer - Health & Education	—	1.00	—	—	—
Fiscal Operations Manager	—	0.25	0.25	0.25	0.25
Front Desk Receptionist - Part-time	—	—	—	0.50	0.50
Lead Maintenance	1.00	—	—	—	—
Maintenance I	1.00	1.00	1.00	1.00	1.00
Maintenance II	1.00	1.00	1.00	1.00	1.00
Recycling Coordinator	1.00	—	—	—	—
Solid Waste Supervisor	1.00	1.00	1.00	1.00	1.00
Solid Waste & Recycling Manager	1.00	1.00	1.00	1.00	1.00
Solid Waste Quality Control Monitor	1.00	1.00	1.00	1.00	1.00
Total	7.75	6.65	5.65	6.65	6.65



Public Works Budget Summary by Program

Landscape Maintenance—Program 509

Description

The Landscape/Irrigation Repair and Maintenance Program encompasses inspection and landscape maintenance of properties under Public Works responsibility, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape Maintenance mowing services performed by an in-house landscape maintenance crew and City contractors. This program also includes staff to manage and inspect lawn maintenance services performed by contractors and an in-house aesthetics crew.

Irrigation systems are an integral component of all the landscaped areas. This program also incorporates inspection and maintenance of all irrigation systems to ensure compliance with water conservation. This program helps the City to maintain the highest efficiency water conservation system. The program is also inclusive of chemical application to the City's irrigation pumping systems to aid in the prevention of rust build-up.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 900,794	\$ 849,962	\$ 867,200	\$ 906,000	\$ 892,400
Operating Expense	950,690	1,047,275	1,184,050	1,197,380	1,638,600
Departmental Capital Outlay	52,100	62,500	81,200	81,200	105,900
Total	\$ 1,903,584	\$ 1,959,736	\$ 2,132,450	\$ 2,184,580	\$ 2,636,900

Percent of Time by Position

Assistant Field Operations Superintendent	—	1.00	1.00	1.00	1.00
Equipment Operator II	1.00	—	—	—	—
Irrigation Supervisor	1.00	1.00	1.00	1.00	1.00
Landscape & Grounds Supervisor	1.00	—	—	—	—
Lead Maintenance	1.00	2.00	2.00	2.00	2.00
Maintenance I	6.00	6.00	6.00	6.00	6.00
Total	10.00	10.00	10.00	10.00	10.00

Public Works Expenditures by Object Code

Administration—001-50-100-539-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 275,012	\$ 368,988	\$ 384,900	\$ 384,900	\$ 418,000
601205	Lump Sum Payout - Accrued Time	55,794	40,487	39,900	39,900	34,500
601210	Non-Pensionable Earnings	3,829	4,236	—	—	—
601215	Communication Stipend	3,671	6,084	6,100	6,100	6,100
601220	Longevity Pay	264	556	600	600	600
601400	Overtime-General	—	4,155	—	—	—
601410	Overtime-Holiday	—	416	—	—	—
602100	FICA & MICA	22,368	30,031	30,300	30,300	32,900
602210	Pension-General	5,900	5,552	9,400	9,400	11,700
602235	Pension-Senior Mgmt	45,800	48,700	56,100	56,100	63,600
602260	Pension-401	3,872	10,235	10,600	10,600	12,900
602265	Pension-457	12,241	14,061	14,700	14,700	15,100
602304	Health Insurance-PPO	19,561	28,326	24,800	24,800	21,000
602305	Health Insurance-HMO	14,169	16,619	12,600	12,600	10,600
602306	Dental Insurance-PPO	773	1,452	1,400	1,400	1,400
602307	Dental Insurance-HMO	204	88	100	100	100
602309	Basic Life	717	463	1,100	1,100	1,200
602311	Long-Term Disability	1,794	205	2,200	2,200	2,400
602312	HDHP Aetna	—	3,986	3,500	3,500	3,000
602313	HSA Payflex	—	750	800	800	800
602400	Workers' Compensation	21,383	19,000	21,700	21,700	20,700
	<i>Sub-Total</i>	487,352	604,391	620,800	620,800	656,600
Operating Expense						
603190	Prof Svcs-Other	—	—	5,000	—	5,000
603400	Contract Svc-Other	—	—	500	500	500
604001	Travel & Training	3,072	—	2,450	—	5,000
604100	Communication Services	—	—	1,800	6,800	1,800
604200	Postage	381	51	2,300	1,300	2,300
604300	Water/Wastewater Svc	10,411	9,618	8,700	8,700	13,900
604301	Electricity Svcs	87,594	83,724	95,400	95,400	98,300
604500	Risk Internal Svcs Charge	10,700	8,800	8,300	8,300	7,500
604550	Health Ins Internal Serv Chg	4,800	4,600	5,700	5,700	2,800
604610	Fleet Internal Svcs Charge	10,100	13,200	16,100	16,100	13,000
604700	Printing & Binding Svc	—	68	1,100	1,100	1,100
604916	Administrative Expense	—	—	500	—	500
604950	Employee Awards	964	4,992	4,000	6,000	4,000
604989	IT Internal Svcs Charge	17,700	26,641	25,000	25,000	25,200
604997	Other Operating Expenses	1,392	1,658	2,000	2,000	2,000
604998	Contingency	1,177	895	75,600	16,100	75,600
605100	Office Supplies	2,108	2,336	2,400	2,400	2,400
605120	Computer Operating Expenses	49	—	4,200	2,200	4,200
605220	Vehicle Fuel-On-Site	2,523	2,364	6,400	6,400	6,800
605410	Subscriptions & Memberships	464	702	1,300	1,300	1,600
605500	Training-General	700	125	700	—	700



Public Works Expenditures by Object Code

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605510	Tuition Reimbursement	—	11,107	7,000	7,000	14,000
	<i>Sub-Total</i>	154,136	170,882	276,450	212,300	288,200
	Departmental Capital Outlay					
606209	Infrastructure Renovations	36,555	—	—	—	—
606441	Vehicle Replacement Program	8,000	3,400	3,900	3,900	5,900
	<i>Sub-Total</i>	44,555	3,400	3,900	3,900	5,900
	Total	\$ 686,043	\$ 778,672	\$ 901,150	\$ 837,000	\$ 950,700



Adopt A Street Cleanup Event

Public Works Expenditures by Object Code

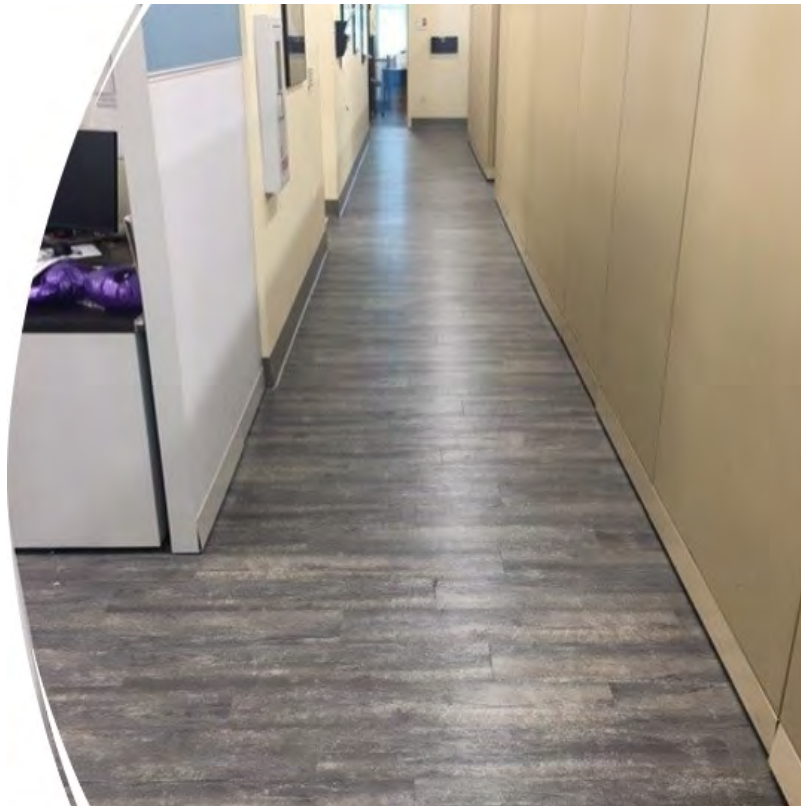
Building Maintenance—001-50-501-519-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 850,226	\$ 1,000,600	\$ 1,219,400	\$ 1,219,400	\$ 1,290,700
601205	Lump Sum Payout - Accrued Time	24,460	65,391	28,000	28,000	55,900
601210	Non-Pensionable Earnings	3,545	13,484	—	—	—
601215	Communication Stipend	13,675	15,900	15,600	15,600	16,300
601220	Longevity Pay	5,347	6,941	6,900	6,900	7,200
601400	Overtime-General	279,429	340,451	100,700	295,600	100,700
601410	Overtime-Holiday	2,655	4,913	3,900	3,900	3,900
601412	Overtime-Emergency	—	1,605	—	—	—
602100	FICA & MICA	88,492	108,209	103,200	103,200	110,800
602210	Pension-General	179,698	145,432	168,000	168,000	186,600
602235	Pension-Senior Mgmt	5,300	21,700	27,600	27,600	32,500
602265	Pension-457	335	3,230	3,500	3,500	3,700
602300	Pmt In Lieu Of Insurance	13,164	18,559	28,100	28,100	22,400
602304	Health Insurance-PPO	83,960	108,088	64,100	64,100	95,900
602305	Health Insurance-HMO	158,254	157,113	165,500	165,500	118,400
602306	Dental Insurance-PPO	5,664	5,955	6,400	6,400	8,100
602307	Dental Insurance-HMO	803	743	1,100	1,100	800
602309	Basic Life	2,858	1,544	3,600	3,600	3,800
602311	Long-Term Disability	1,953	615	6,900	6,900	7,300
602312	HDHP Aetna	—	696	—	—	28,500
602313	HSA Payflex	—	500	—	—	6,600
602400	Workers' Compensation	52,883	47,100	53,800	53,800	51,400
	<i>Sub-Total</i>	<u>1,772,703</u>	<u>2,068,769</u>	<u>2,006,300</u>	<u>2,201,200</u>	<u>2,151,500</u>
Operating Expense						
603190	Prof Svcs-Other	111,371	40,113	86,000	86,000	86,000
603400	Contract Svc-Other	369,106	467,640	381,600	445,270	381,600
603401	Janitorial Services	309,710	305,392	350,800	304,500	440,800
603404	Air Condition Services	64,343	150,560	100,300	112,600	100,300
603460	Landscape Services	55,127	36,582	70,500	70,500	116,500
604001	Travel & Training	1,303	—	1,100	1,100	1,100
604100	Communication Services	1,602	—	4,000	4,000	4,000
604300	Water/Wastewater Svc	82,066	81,959	96,900	96,900	109,900
604301	Electricity Svcs	64,704	55,575	61,700	61,700	66,300
604400	Leased Equipment	—	650	1,100	1,100	1,100
604500	Risk Internal Svcs Charge	35,900	29,500	27,700	27,700	24,900
604550	Health Ins Internal Serv Chg	37,800	36,100	29,200	29,200	19,600
604610	Fleet Internal Svcs Charge	40,400	52,700	64,100	64,100	51,600
604620	R&M Buildings	48,524	53,976	44,300	54,600	45,500
604621	Painting	2,805	10,341	6,200	11,200	8,000
604630	R&M Electric	40,356	45,820	50,000	45,000	50,000
604640	R&M Machinery	2,482	301	5,000	9,000	5,000
604665	R&M Air Conditioning	54,401	93,600	75,000	89,900	75,000
604669	Landscape & Irrigation	—	—	5,000	1,500	5,000
604920	License & Permit Fees	5,746	3,392	6,400	6,400	6,400
604925	Parking Garage Condo Fees	185,340	238,000	190,000	208,000	190,000
604989	IT Internal Svcs Charge	140,200	146,900	145,800	145,800	146,900
604997	Other Operating Expenses	850	1,589	1,000	1,000	1,000



Public Works Expenditures by Object Code

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605120	Computer Operating Expenses	—	495	—	—	—
605220	Vehicle Fuel-On-Site	26,352	28,002	28,600	28,600	30,500
605225	Equip Gas Oil & Lube	—	—	2,300	—	2,400
605240	Uniforms Cost	7,775	7,409	8,900	8,900	9,700
605242	Protective Clothing	271	847	850	850	900
605246	Safety Supplies	684	706	800	800	800
605247	Janitorial Supplies	74,742	93,840	92,300	85,300	112,300
605251	Noncap Equip (Item less 5000)	14,018	5,427	4,300	11,300	4,300
605252	Small Tools	1,620	2,470	2,100	2,100	2,100
605290	Other Operating Supplies	1,849	1,189	1,200	3,200	1,200
605500	Training-General	2,000	—	2,000	2,000	2,000
	<i>Sub-Total</i>	1,783,445	1,991,075	1,947,050	2,020,120	2,102,700
Departmental Capital Outlay						
606211	Minor Building Repairs	385,108	393,952	700,000	903,383	—
606400	Machinery & Equipment	—	—	—	7,000	—
606405	Furniture & Fixtures	24,000	—	—	28,500	—
606441	Vehicle Replacement Program	24,400	39,200	113,000	113,000	84,800
	<i>Sub-Total</i>	433,508	433,152	813,000	1,051,883	84,800
	Total	\$ 3,989,655	\$ 4,492,996	\$ 4,766,350	\$ 5,273,203	\$ 4,339,000



Floor Replacement - Town Center

Public Works Expenditures by Object Code

Streets Maintenance—001-50-505-541-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 341,793	\$ 431,389	\$ 456,100	\$ 456,100	\$ 480,700
601205	Lump Sum Payout - Accrued Time	31,012	18,880	15,500	15,500	18,900
601210	Non-Pensionable Earnings	500	—	—	—	—
601215	Communication Stipend	4,225	4,225	4,200	4,200	4,200
601220	Longevity Pay	2,538	2,794	2,900	2,900	3,100
601400	Overtime-General	104,737	166,159	50,000	133,400	50,000
601410	Overtime-Holiday	528	1,959	—	—	—
601412	Overtime-Emergency	—	2,560	—	—	—
602100	FICA & MICA	36,376	46,891	39,500	39,500	41,700
602210	Pension-General	55,700	46,367	57,600	57,600	51,800
602235	Pension-Senior Mgmt	9,000	12,300	14,200	14,200	16,800
602265	Pension-457	1,413	1,729	1,800	1,800	1,900
602305	Health Insurance-HMO	97,051	104,716	86,300	86,300	79,900
602306	Dental Insurance-PPO	2,130	2,517	2,600	2,600	2,900
602307	Dental Insurance-HMO	716	767	500	500	400
602309	Basic Life	1,261	735	1,300	1,300	1,400
602311	Long-Term Disability	1,742	205	2,600	2,600	2,700
602312	HDHP Aetna	—	6,845	7,100	7,100	6,000
602313	HSA Payflex	—	1,500	1,600	1,600	1,700
602400	Workers' Compensation	43,983	39,200	44,800	44,800	42,800
	<i>Sub-Total</i>	<u>734,704</u>	<u>891,739</u>	<u>788,600</u>	<u>872,000</u>	<u>806,900</u>
Operating Expense						
603400	Contract Svc-Other	109,009	146,568	190,400	182,400	190,400
604100	Communication Services	801	—	1,600	1,600	1,600
604311	Street Lights	941,513	980,236	980,700	980,700	1,006,200
604400	Leased Equipment	—	8,854	3,000	3,000	3,000
604500	Risk Internal Svcs Charge	28,600	23,400	22,000	22,000	19,800
604550	Health Ins Internal Serv Chg	8,400	13,800	13,000	13,000	6,400
604610	Fleet Internal Svcs Charge	95,700	124,900	152,000	152,000	122,500
604640	R&M Machinery	728	2,002	3,000	3,000	3,000
604666	R&M Street Lights	45,101	11,434	10,000	20,000	10,000
604667	R&M Streets	51,571	25,444	45,000	49,000	45,000
604672	Street Row & Median Maint	17,062	17,120	15,800	15,800	15,800
604989	IT Internal Svcs Charge	57,700	64,500	54,200	54,200	54,700
604998	Contingency	—	950	—	—	—
605220	Vehicle Fuel-On-Site	28,702	23,348	20,600	20,600	21,900
605240	Uniforms Cost	4,095	4,675	4,700	4,700	4,700
605242	Protective Clothing	201	1,000	1,080	1,080	1,100
605246	Safety Supplies	1,842	5,660	5,000	5,000	5,000
605251	Noncap Equip (Item less 5000)	3,498	14,870	9,700	9,700	12,700
605290	Other Operating Supplies	259	1,165	500	2,500	1,000
605500	Training-General	500	—	2,000	2,000	2,000
	<i>Sub-Total</i>	<u>1,395,282</u>	<u>1,469,925</u>	<u>1,534,280</u>	<u>1,542,280</u>	<u>1,526,800</u>
Departmental Capital Outlay						
606303	Traffic Calming	24,500	23,998	75,000	77,522	—
606400	Machinery & Equipment	46,500	34,923	—	—	—
606441	Vehicle Replacement Program	46,600	49,200	68,600	68,600	88,300
	<i>Sub-Total</i>	<u>117,600</u>	<u>108,121</u>	<u>143,600</u>	<u>146,122</u>	<u>88,300</u>
	Total	<u>\$ 2,247,586</u>	<u>\$ 2,469,785</u>	<u>\$ 2,466,480</u>	<u>\$ 2,560,402</u>	<u>\$ 2,422,000</u>

Public Works Expenditures by Object Code

Community Shuttle Service—001-50-507-544-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 441,989	\$ 332,312	\$ 337,400	\$ 337,400	\$ 371,500
601205	Lump Sum Payout - Accrued Time	55,660	12,926	12,600	12,600	13,500
601210	Non-Pensionable Earnings	—	900	—	—	—
601215	Communication Stipend	2,885	1,108	1,000	1,000	1,000
601220	Longevity Pay	1,825	872	600	600	600
601400	Overtime-General	9,581	21,404	15,000	15,000	15,000
601410	Overtime-Holiday	874	701	5,600	5,600	5,600
602100	FICA & MICA	37,710	27,069	28,100	28,100	30,800
602210	Pension-General	45,100	47,828	29,100	29,100	32,000
602235	Pension-Senior Mgmt	27,500	—	—	—	—
602260	Pension-401	6,218	—	—	—	—
602265	Pension-457	5,059	2,313	1,800	1,800	1,900
602300	Pmt In Lieu Of Insurance	1,942	5,611	—	—	5,600
602304	Health Insurance-PPO	17,896	18,217	14,600	14,600	12,300
602305	Health Insurance-HMO	78,580	45,035	46,800	46,800	39,500
602306	Dental Insurance-PPO	2,101	1,128	1,000	1,000	1,400
602307	Dental Insurance-HMO	660	574	800	800	600
602309	Basic Life	1,380	476	1,000	1,000	1,100
602311	Long-Term Disability	3,867	246	1,900	1,900	2,100
602400	Workers' Compensation	57,585	51,300	58,600	58,600	56,000
	<i>Sub-Total</i>	<u>798,412</u>	<u>570,018</u>	<u>555,900</u>	<u>555,900</u>	<u>590,500</u>
Operating Expense						
603140	New Hire Screening	—	357	300	300	300
603190	Prof Svcs-Other	—	2,200	—	54,000	—
603400	Contract Svc-Other	490	5,737	5,700	5,700	5,700
604001	Travel & Training	597	—	600	—	700
604100	Communication Services	401	—	1,000	1,000	1,000
604300	Water/Wastewater Svcs	650	694	900	900	1,100
604500	Risk Internal Svcs Charge	42,800	35,000	32,900	32,900	29,600
604550	Health Ins Internal Serv Chg	17,100	16,400	8,400	8,400	3,200
604610	Fleet Internal Svcs Charge	123,100	160,700	195,700	195,700	157,700
604645	R&M Radios	1,190	1,300	1,300	1,300	4,200
604700	Printing & Binding Svc	—	52	100	100	300
604989	IT Internal Svcs Charge	64,300	39,400	37,300	37,300	37,600
604993	Field Trips	71	—	100	100	100
605100	Office Supplies	413	366	400	400	400
605220	Vehicle Fuel-On-Site	19,636	25,472	83,800	83,800	89,200
605240	Uniforms Cost	3,858	3,665	6,600	6,600	6,600
605290	Other Operating Supplies	1,784	4,082	3,000	3,000	3,000
605500	Training-General	—	93	1,900	300	1,900
	<i>Sub-Total</i>	<u>276,389</u>	<u>295,519</u>	<u>380,000</u>	<u>431,800</u>	<u>342,600</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	124,500	129,800	151,000	151,000	154,500
	<i>Sub-Total</i>	<u>124,500</u>	<u>129,800</u>	<u>151,000</u>	<u>151,000</u>	<u>154,500</u>
	Total	\$ 1,199,302	\$ 995,338	\$ 1,086,900	\$ 1,138,700	\$ 1,087,600



Public Works Expenditures by Object Code

Solid Waste Management—001-50-508-534-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 310,105	\$ 374,934	\$ 403,400	\$ 403,400	\$ 479,800
601205	Lump Sum Payout - Accrued Time	24,807	40,154	20,700	20,700	41,700
601210	Non-Pensionable Earnings	1,250	1,400	—	—	—
601215	Communication Stipend	5,186	5,186	5,200	5,200	6,500
601220	Longevity Pay	945	2,230	2,300	2,300	2,400
601400	Overtime-General	34,231	28,503	20,000	20,000	20,000
601410	Overtime-Holiday	14	1,931	—	—	—
602100	FICA & MICA	28,112	33,304	34,000	34,000	41,300
602210	Pension-General	53,000	28,833	51,800	51,800	59,000
602235	Pension-Senior Mgmt	24,300	64,600	28,500	28,500	33,500
602265	Pension-457	6,196	7,342	7,700	7,700	8,300
602304	Health Insurance-PPO	35,537	24,928	20,400	20,400	17,300
602305	Health Insurance-HMO	56,844	70,815	69,900	69,900	59,000
602306	Dental Insurance-PPO	2,637	2,775	2,900	2,900	2,900
602307	Dental Insurance-HMO	100	155	200	200	200
602309	Basic Life	887	567	1,200	1,200	1,400
602311	Long-Term Disability	3,169	246	2,300	2,300	2,700
602312	HDHP Aetna	—	2,913	3,500	3,500	3,000
602313	HSA Payflex	—	750	800	800	800
602400	Workers' Compensation	24,283	21,700	24,800	24,800	23,700
	<i>Sub-Total</i>	<u>611,604</u>	<u>713,265</u>	<u>699,600</u>	<u>699,600</u>	<u>803,500</u>
Operating Expense						
603190	Prof Svcs-Other	19,925	—	20,000	—	20,000
603400	Contract Svc-Other	13,807	15,764	31,000	31,000	31,000
604001	Travel & Training	—	—	10,100	2,600	10,100
604100	Communication Services	401	—	1,100	1,100	1,100
604500	Risk Internal Svcs Charge	12,800	10,500	9,900	9,900	8,900
604550	Health Ins Internal Serv Chg	14,700	14,000	14,100	14,100	5,200
604610	Fleet Internal Svcs Charge	12,200	15,900	19,400	19,400	15,700
604624	Solid Waste Container Maint	—	—	3,000	—	3,000
604700	Printing & Binding Svc	68	—	200	200	200
604870	Public Education	81,961	14,251	30,000	18,830	30,000
604989	IT Internal Svcs Charge	40,700	47,600	45,100	45,100	45,500
604997	Other Operating Expenses	5,195	7,009	5,300	5,300	5,300
604998	Contingency	310	240	37,800	2,800	37,800
605100	Office Supplies	1,022	971	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	5,638	6,312	14,000	14,000	14,900
605240	Uniforms Cost	1,653	1,974	2,000	2,000	2,000
605242	Protective Clothing	151	608	700	700	700
605246	Safety Equipment Supplies	62	375	600	600	600
605249	Solid Waste Containers	8,084	8,648	10,000	—	10,000
605251	Noncap Equip (Item less 5000)	159	113	400	7,900	500
605410	Subscriptions & Memberships	232	239	700	169,100	175,700
605500	Training-General	—	365	2,800	(80)	2,800
	<i>Sub-Total</i>	<u>219,069</u>	<u>144,871</u>	<u>259,200</u>	<u>345,550</u>	<u>422,000</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	10,200	10,600	12,500	12,500	9,600
	<i>Sub-Total</i>	<u>10,200</u>	<u>10,600</u>	<u>12,500</u>	<u>12,500</u>	<u>9,600</u>
	Total	<u>\$ 840,873</u>	<u>\$ 868,736</u>	<u>\$ 971,300</u>	<u>\$ 1,057,650</u>	<u>\$ 1,235,100</u>



Public Works Expenditures by Object Code

Landscape Maintenance—001-50-509-519-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 425,973	\$ 408,756	\$ 480,900	\$ 480,900	\$ 505,100
601205	Lump Sum Payout - Accrued Time	18,180	9,379	12,600	12,600	10,700
601215	Communication Stipend	5,850	5,850	5,900	5,900	5,900
601220	Longevity Pay	575	1,198	1,200	1,200	1,300
601400	Overtime-General	120,641	132,184	86,600	125,400	86,600
601410	Overtime-Holiday	5,723	1,488	—	—	—
601412	Overtime-Emergency	—	4,333	—	—	—
602100	FICA & MICA	43,389	42,205	43,300	43,300	45,000
602210	Pension-General	114,799	97,020	88,200	88,200	97,100
602300	Pmt In Lieu Of Insurance	5,611	5,611	5,600	5,600	5,600
602304	Health Insurance-PPO	17,311	4,051	—	—	—
602305	Health Insurance-HMO	81,027	72,214	68,100	68,100	64,900
602306	Dental Insurance-PPO	2,238	2,067	2,100	2,100	2,100
602307	Dental Insurance-HMO	995	923	1,200	1,200	1,200
602309	Basic Life Insurance	1,791	716	1,400	1,400	1,500
602311	Long-Term Disability Ins	2,803	287	2,700	2,700	2,900
602312	HDHP Aetna	10,305	20,880	21,100	21,100	17,800
602313	HSA Payflex	2,800	4,500	4,800	4,800	5,000
602400	Workers' Compensation	40,783	36,300	41,500	41,500	39,700
	<i>Sub-Total</i>	900,794	849,962	867,200	906,000	892,400
Operating Expense						
603190	Prof Svcs-Other	—	—	3,000	—	3,000
603400	Contract Svc-Other	5,493	13,967	10,000	15,000	10,000
603460	Landscape Services	614,972	669,978	691,600	792,330	1,160,000
604100	Communication Services	401	—	1,900	1,900	1,900
604400	Leased Equipment	—	2,000	2,000	1,000	2,000
604500	Risk Internal Svcs Charge	15,800	12,900	12,100	12,100	10,900
604550	Health Ins Internal Serv Chg	20,800	19,900	13,000	13,000	6,300
604610	Fleet Internal Svcs Charge	49,800	65,000	79,100	79,100	63,800
604640	R&M Machinery	3,198	10,805	8,500	8,500	14,500
604669	Landscape & Irrigation	90,086	112,228	154,100	114,100	154,100
604920	License & Permit Fees	—	—	150	150	100
604989	IT Internal Svcs Charge	79,400	71,700	67,800	67,800	68,300
604998	Contingency	—	117	37,400	—	37,400
605220	Vehicle Fuel-On-Site	39,999	36,797	45,100	45,100	48,000
605240	Uniforms Cost	6,328	7,400	7,600	7,600	7,600
605242	Protective Clothing	1,186	699	1,300	800	1,300
605246	Safety Equipment Supplies	2,242	4,676	5,400	5,900	5,400
605251	Noncap Equip (Item less 5000)	6,959	10,107	20,000	20,000	20,000
605280	Chemicals	6,503	1,344	13,000	8,000	13,000
605290	Other Operating Supplies	3,601	5,676	5,000	5,000	5,000
605500	Training-General	3,921	1,983	6,000	—	6,000
	<i>Sub-Total</i>	950,690	1,047,275	1,184,050	1,197,380	1,638,600
Departmental Capital Outlay						
606441	Vehicle Replacement Program	52,100	62,500	81,200	81,200	105,900
	<i>Sub-Total</i>	52,100	62,500	81,200	81,200	105,900
	Total	\$ 1,903,584	\$ 1,959,736	\$ 2,132,450	\$ 2,184,580	\$ 2,636,900

Public Works Budget Justification

Object #	Account Description	Justification
Revenue		
323705	Textile Recycling Revenue	This line item is to account for a franchise revenue agreement for textile recycling services.
337400	Loc Grant-Brow Cty Shuttle Bus	The City has an existing Interlocal Agreement with Broward County Transportation Services (Community Bus Service) that helps fund the City's local routes. The bus service has a total of three routes which operates five days per week, 12 hours per day and connects with the Broward County Mass Transit System.
341302	Admin Fee -Sanitation	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341303	Admin Fee-Solid Waste Com	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341307	Admin Fee-SW Res Curb	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341308	Admin Fee-SW Res Dmst	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
366430	Waste Reduct Ed Contr-Roll Off	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366431	Solid Waste Contract Mgmt Cont	Per the franchise agreement with Wastepro, this represents funds from Wastepro to fund the City's Solid Waste Program in the Public Works Department.
366432	Waste Reduction-Comm	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366433	Waste Reduction-Res Curb	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366434	Waste Reduction-Res Dmst	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366436	Public Education Waste Pro	This revenue source is derived from contributions from the City's franchise hauler to fund Citywide educational services related to solid waste and recycling.
369921	Cost Avoidance Collection-Res	This revenue source is derived from reductions in the disposal cost for residential single-family curbside service.
369923	Cost Avoidance Coll-Commercial	This revenue source is derived from reductions in the disposal cost for commercial solid waste services.
369925	Cost Avoidance Coll-Res Dmpstr	This revenue source is derived from reductions in the disposal cost for multi-family dumpster solid waste services.
369930	SW and Recy Liquidated Damages	This revenue source is derived from penalties imposed for non-performance of contractual terms.
369935	Community Engagement Program	This revenue is for the new Community Engagement Program.
381385	Tfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the 2012 Transportation Improvement Revenue Note, Taxable Special Obligation Refunding Bonds, Series 2021, 2017 CIP Loan, Capital Improvement Revenue Bonds Series 2015 and 2013 CIP Revenue Bond.
Expense		
601400	Overtime-General	This line item represents the cost for overtime required for the following reasons: (1) repair to City facilities; (2) Hurricane Storm Event required FOC and UCC staffing; (3) unforeseen emergencies which may require staffs' assistance; (4) Coverage for Cultural Arts events.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks for potential new hire employees.
603190	Prof Svcs-Other	This line item is for outside professional services such as rate studies and other related services. The budgeted amount of \$114,000 includes \$86,000 (program 501), \$5,000 (program 100), \$20,000 (program 508), and \$3,000 (program 509).
603400	Contract Svc-Other	This line item provides funding for contractual services related to security systems maintenance, audio/video technical repairs and operations for studio in chambers, electrical services, street light rehabilitation, burglar/fire alarm monitoring, pest control services, irrigation maintenance and repair to landscape irrigation systems in rights-of-way, medians, and swales, pressure cleaning of bus shelters, and solid waste studies and program functions.
603401	Janitorial Services	This line item provides funding related to janitorial services. Includes approved above base requests of \$90,000.
603404	Air Condition Services	This cost is associated with air conditioning maintenance of energy management systems located at four facilities and includes services and required parts purchases at all City facilities.



Public Works Budget Justification

Object #	Account Description	Justification
603460	Landscape Services	This represents the cost for contracting lawn mowing, hedge trimming, bi-monthly irrigation system inspections and cleaning right-of-way areas that cannot be accomplished efficiently and timely with the City's existing rights-of-way and medians. Includes approved above base request of \$433,000.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., and includes the National and State APWA Conference and other development seminars.
604100	Communication Services	This amount is for GPS tracking services.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svc	This line item represents the anticipated cost for water and sewer service to Public Works facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604311	Street Lights	This line item is for anticipated cost for FP&L street light power consumption and maintenance of street lights.
604400	Leased Equipment	This line item is for rental of specialized equipment that are seldomly used to perform various maintenance services.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604620	R&M Buildings	This account is for general repair and maintenance for all municipal buildings and facilities.
604621	Painting	This account is for painting of municipal buildings and facilities.
604624	Solid Waste Container Maint	Maintenance needs for solid waste containers.
604630	R&M Electric	This line item represents the costs for maintaining electrical systems for all City buildings and facilities and irrigation systems.
604640	R&M Machinery	The amount covers the cost to repair and maintain all large and small power equipment. Includes approved above base request of \$6,000 (Program 509).
604645	R&M Radios	This represents the cost of repairs and maintenance to portable and mobile radios.
604665	R&M Air Conditioning	This line item is for repair and maintenance of air conditioning systems in the City's buildings.
604666	R&M Street Lights	This line item is for repair and maintenance of City-owned street lighting.
604667	R&M Streets	This line item represents cost for service used in the maintenance of streets and sidewalks.
604669	Landscape & Irrigation	Funding represents the cost to maintain irrigation systems and provide landscaping and beautification city-wide in all City-maintained rights-of-way. Materials include sprinkler heads, timers, PVC pipe, pump repairs, PVC glue, irrigation clocks, etc.
604672	Street Row & Median Maint	This line item represents the cost for repair, maintenance, and cleaning of all the City's rights-of-way and medians.
604700	Printing & Binding Svc	This represents the cost for printing letterheads, envelopes, business cards, brochures, flyers and booklets.
604870	Public Education	This line item is for Public Works Department Public Outreach and Information Program.
604916	Administrative Expense	This line item provides funding for reimbursable expenses such as reprographic work etc.
604920	License & Permit Fees	This cost is associated with obtaining and renewing of generator, elevator, fuel storage tanks user permits to meet regulatory requirements for all City buildings.
604925	Parking Garage Condo Fees	This line item is the City's portion of expenses for charges incurred for the City of Miramar Block 3B Garage Condo at the Town Center Complex.
604950	Employee Awards	Supplies, awards, and shipping costs for employee recognition program.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604993	Field Trips	This account is for toll expenses associated with field trips.
604997	Other Operating Expenses	Unanticipated one-time expense that cannot be charged in other budgeted line item.
604998	Contingency	This line item represents contingency funding for unanticipated expenses not budgeted in any other account.
605100	Office Supplies	This line item is for the costs of office supplies utilized by administrative, secretarial, and supervisory personnel.
605120	Computer Operating Expenses	The costs for this line item is for Print Management Service Agreement for computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment.

Public Works Budget Justification

Object #	Account Description	Justification
605240	Uniforms Cost	This line item represents the cost of uniforms, shirts, safety shoes, jackets and caps for employees.
605242	Protective Clothing	This represents the cost for safety clothing such as safety goggles, gloves, hard hats, vests, etc.
605246	Safety Supplies	This expenditure is for safety equipment including traffic cones, barricades, caution tapes, first aid kits and flashlights.
605247	Janitorial Supplies	This represents funding for janitorial supplies for all City buildings which is not included in the contract. Includes approved above base request of \$20,000.
605249	Solid Waste Containers	This line represents the cost of replacement recycling carts as part of the City's enhanced recycling cart program.
605251	Noncap Equip (Item less 5000)	This amount is to purchase new and replacement of small equipment costing less than \$5,000 per item. The funding of \$37,500 includes \$4,300 for parts and equipment for program 501, \$12,700 for program 505, \$500 for program 508, and \$20,000 for program 509.
605252	Small Tools	This represents the cost for items such as rakes, shovels, saw blades, hand tools, etc.
605280	Chemicals	This \$13,000 budget represents the cost for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain 44 acres of open space, medians and rights-of-way at the Town Center and City facilities. These funds also cover the cost of chemicals to be applied to sod, and palms.
605290	Other Operating Supplies	The line item represents the cost associated with other miscellaneous expenditures such as paint brushes, rags, air filters, root barriers, etc., on an as-needed basis.
605410	Subscriptions & Memberships	This line item is for the cost to maintain membership in professional associations, American Public Works Association, professional engineer license and subscriptions to Public Works related magazines. Includes \$175,000 for Interlocal Agreement (ILA) with the Solid Waste Disposal & Recyclable Materials Processing Authority of Broward County.
605500	Training-General	This represents the cost associated with training for the Department's continuing efforts to train and retain the highest qualified professional and technical personnel as stated in the Department's goals and objectives. This budget also includes funding for MOT safety training for new personnel associated with landscape maintenance.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.

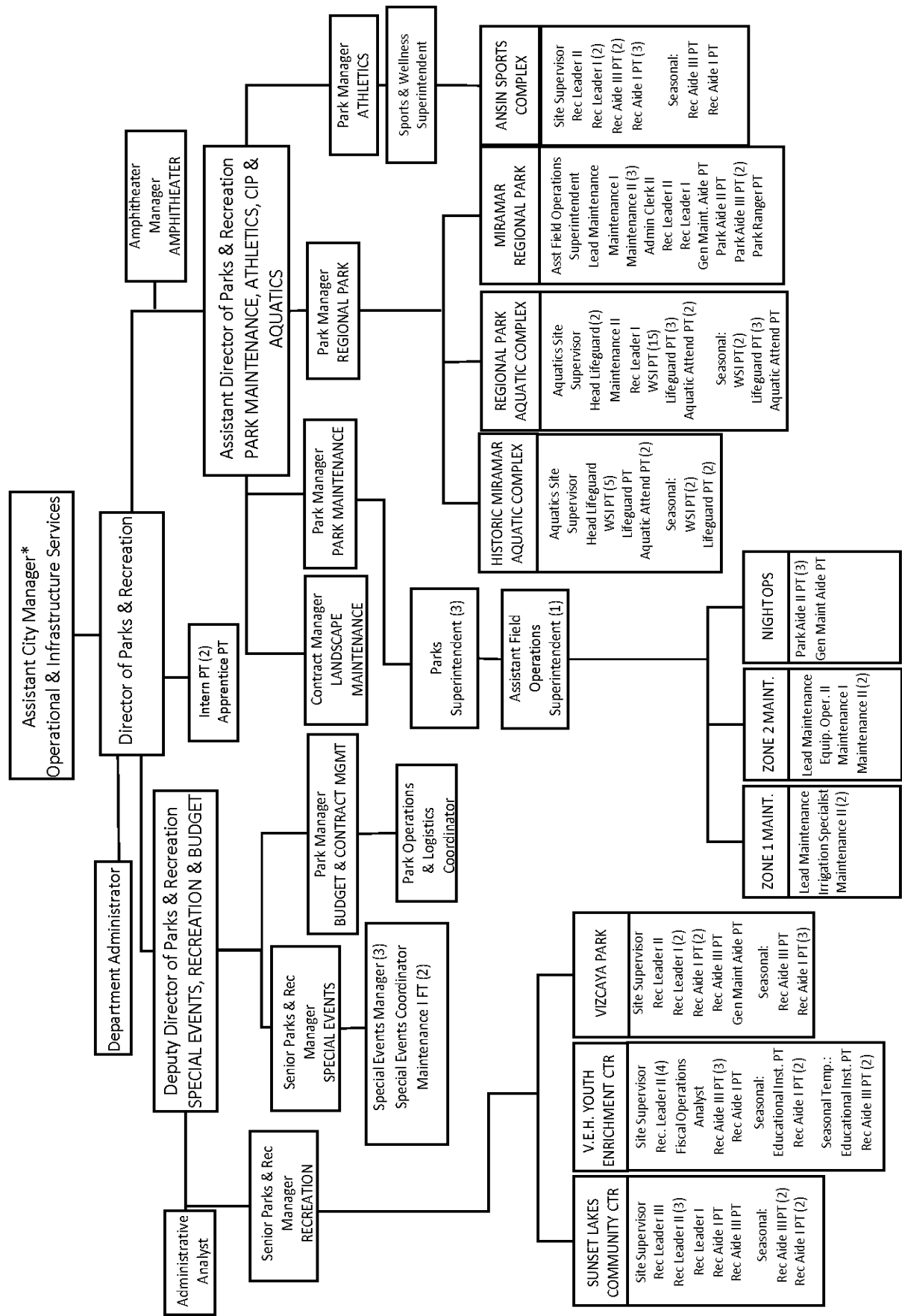


Parks and Recreation

Mission

*To provide a wide variety of services,
recreational activities and special
events for youths, adults and senior
residents to enhance the quality of life
for Miramar residents.*

Parks and Recreation Organizational Chart



*Budgeted in the Office of the City Manager



Parks and Recreation

Department Overview

The Parks and Recreation Department encompasses 40 passive and active parks and two (2) aquatic complexes. The Department carries out recreational and athletic activities in addition to hosting a variety of educational classes and programs for residents. The Department also coordinates and administers over 250 special events per year and is responsible for the maintenance of the City's parks and facilities.

As indicated in the Position Detail, this department is currently comprised of 110.5 budgeted positions of which 70 are full-time, 55 (27.5 FTEs) part-time, and 26 (13.0 FTEs) are seasonal part-time employees. The 11 programs provided are:

1. Administration
2. Athletics
3. Vernon E. Hargray Youth Enrichment Center (VEHYEC)
4. Sunset Lakes
5. Miramar Regional Park
6. Special Events
7. Aquatics (Program with East and West locations)
8. Ansin Sports Complex
9. Park Maintenance
10. Vizcaya Park
11. Miramar Regional Park Amphitheater

FY 2024 Accomplishments

- New Electrical Outlets added to 5 Park Pavilions.
- Ansin Sports Complex MONDO Track resurfacing and recertification.
- Established Run Club Program while teaming up with Social Services to incorporate clothes and shoes donations to families in need.
- Expanded Holiday Decorations to include medians in Historic Miramar.
- Implemented new Aqua Spinning program at Miramar Regional Park Aquatic Complex.
- Upgraded Sound System at Ansin Sports Complex.
- Added Pickleball Court Lines to Various Parks and Facilities.
- Added Fencing to keep away wildlife at Monarch Lakes Park.
- Replacement of pump system at Historic Miramar Aquatics Facility.
- Added Fitness Stations, and a Shade Structure over the playground at Huntington Park South.

- Teen Advisory Youth Council first time attending NLC conference in Washington DC in March.
- Teens engaged in several community events including Black History month, MLK Parade and Juneteenth event.
- Raised attendance at numerous Special Events to include Kite Festival and Asian Event.
- Increased the number of attendees at the Latin Music Festival.

FY 2025 Goals

- Make improvements to parks and facilities to ensure safety, enhance family enjoyment and offer all-inclusive options.
- Introduce new amenities and uses to underutilized parks.
- Add restrooms to unmanned parks with heavy traffic.
- Upgrade the existing outdated amenities at various parks to accommodate the ever growing and changing community.
- Working towards CAPRA accreditation - The Commission for Accreditation of Park and Recreation Agencies. The national accreditation of Park and Recreation for overall operations, community involvement and management.

Parks and Recreation

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Vernon E. Hargray Youth Enrichment Center	\$ 48,620	\$ 92,270	\$ 87,992	\$ 140,128	\$ 104,489
Athletics	40,906	94,303	157,000	157,000	171,880
Sunset Lakes	187,683	244,334	223,050	223,050	266,181
Miramar Regional Park	265,311	271,429	291,760	291,760	358,225
Special Events	73,777	158,519	147,859	147,859	151,180
Aquatics	540,712	621,854	568,250	568,250	611,155
Ansin Sports Complex	145,205	44,874	59,700	59,700	61,431
Park Maintenance	101,537	83,986	115,000	115,000	117,630
Vizcaya Park	103,697	114,248	118,500	118,500	155,226
Miramar Regional Park Amphitheater	463,638	461,729	1,020,840	1,020,840	420,671
Total	\$ 1,971,084	\$ 2,187,548	\$ 2,789,951	\$ 2,842,087	\$ 2,418,068



Monarch Lakes Park Playground

Parks and Recreation

Expenditures by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	\$ 2,288,399	\$ 2,154,975	\$ 2,244,700	\$ 2,345,590	\$ 3,007,500
Vernon E. Hargray Youth Enrichment Center	658,257	903,525	947,860	1,010,174	1,054,170
Athletics	482,047	524,489	622,720	662,411	675,720
Sunset Lakes	788,581	873,516	942,235	938,003	1,005,130
Miramar Regional Park	1,981,535	2,069,814	2,174,390	2,182,622	2,291,860
Special Events	1,716,122	2,819,894	2,781,500	3,244,022	3,179,000
Aquatics	1,934,688	2,166,553	2,287,185	2,359,679	2,349,225
Ansin Sports Complex	823,841	662,301	721,880	710,387	770,130
Park Maintenance	3,432,950	3,653,656	3,906,300	3,865,009	4,574,000
Vizcaya Park	655,652	723,168	771,780	791,744	782,640
Miramar Regional Park Amphitheater	847,962	1,043,323	1,295,340	1,155,062	836,431
Total	\$ 15,610,035	\$ 17,595,215	\$ 18,695,890	\$ 19,264,702	\$ 20,525,806

Expenditures by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 8,405,241	\$ 9,206,926	\$ 9,877,700	\$ 10,298,100	\$ 10,764,200
Operating Expense	7,016,121	8,172,770	8,670,190	8,786,516	9,640,106
Capital Outlay	188,673	215,519	148,000	180,086	121,500
Total	\$ 15,610,035	\$ 17,595,215	\$ 18,695,890	\$ 19,264,702	\$ 20,525,806

Positions by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	8.00	9.00	9.00	9.00	8.50
Vernon E. Hargray Youth Enrichment Center	9.00	11.00	11.00	11.00	11.00
Athletics	5.00	2.00	2.00	2.00	2.00
Sunset Lakes	8.50	9.00	9.00	9.00	9.00
Miramar Regional Park	13.50	12.50	12.50	12.50	12.50
Special Events	4.50	5.50	5.50	6.00	7.00
Aquatics (East and West locations)	26.00	26.00	26.00	26.00	26.00
Ansin Sports Complex	9.00	7.50	7.50	7.50	7.50
Park Maintenance	16.00	18.00	18.00	18.00	18.00
Vizcaya Park	7.00	8.00	8.00	8.00	8.00
Miramar Regional Park Amphitheater	—	—	1.00	1.00	1.00
Total	106.50	108.50	109.50	110.00	110.50

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration Services Coordinator	1.00	—	—	—	—
Administrative Analyst	—	1.00	1.00	1.00	1.00
Administrative Clerk II	1.00	1.00	1.00	1.00	1.00
Administrative Secretary I	1.00	—	—	—	—
Administrative Secretary II	1.00	1.00	1.00	—	—
Amphitheater Manager	—	—	1.00	1.00	1.00
Apprentice - Part-time	1.00	1.00	1.00	1.00	0.50
Aquatic Attendant - Part-time (4)	2.00	2.00	2.00	2.00	2.00
Aquatic Attendant - Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Aquatic Site Supervisor	2.00	2.00	2.00	2.00	2.00
Assistant Director of Parks and Recreation	2.00	2.00	2.00	1.00	1.00
Assistant Field Operations Superintendent	3.00	3.00	3.00	2.00	2.00
Communications & Logistics Superintendent	1.00	—	—	—	—
Department Administrator	—	1.00	1.00	1.00	1.00



Parks and Recreation

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Deputy Director of Parks & Recreation	—	—	—	1.00	1.00
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Educational Instructor - Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Event Aide - Part-time	—	0.50	0.50	—	—
Fiscal Operations Analyst	—	1.00	1.00	1.00	1.00
General Maintenance Aide - Part-time (3)	1.00	1.50	1.50	1.50	1.50
Head Lifeguard	3.00	3.00	3.00	3.00	3.00
Intern - Parks and Recreation - Part-time (2)	1.00	1.00	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape & Maintenance Services Contract Manager	—	—	—	1.00	1.00
Lead Maintenance	3.00	3.00	3.00	3.00	3.00
Lifeguard - Part-time (4)	2.50	2.00	2.00	2.00	2.00
Lifeguard - Part-time (Seasonal) (5)	2.50	2.50	2.50	2.50	2.50
Maintenance I	7.00	8.00	8.00	4.00	4.00
Maintenance II	3.00	3.00	3.00	8.00	8.00
Maintenance Supervisor I	1.00	1.00	1.00	—	—
Park Aide II - Part-time (4)	2.00	2.00	2.00	2.00	2.00
Park Aide III - Part-time (2)	1.00	1.00	1.00	1.00	1.00
Park Manager	3.00	3.00	3.00	3.00	3.00
Park Manager - Regional Park	1.00	1.00	1.00	1.00	1.00
Park Ranger - Part-time	0.50	0.50	0.50	0.50	0.50
Parks and Recreation Department Coordinator	1.00	—	—	—	—
Parks Operations & Logistics Coordinator	1.00	1.00	1.00	1.00	1.00
Parks Superintendent	2.00	2.00	2.00	3.00	3.00
Recreation Aide I - Part-time (7)	4.00	3.50	3.50	3.50	3.50
Recreation Aide I - Part-time (Seasonal) (8)	4.50	4.00	4.00	4.00	4.00
Recreation Aide III - Part-time (7)	3.50	3.50	3.50	3.50	3.50
Recreation Aide III - Part-time (Seasonal) (6)	3.00	3.00	3.00	3.00	3.00
Recreation Leader	6.00	7.00	7.00	7.00	7.00
Recreation Leader II	10.00	10.00	10.00	10.00	10.00
Recreation Leader III	1.00	1.00	1.00	1.00	1.00
Recreation Site Supervisor	4.00	4.00	4.00	4.00	4.00
Senior Parks & Recreation Manager	2.00	2.00	2.00	2.00	2.00
Special Events Coordinator	2.00	2.00	2.00	1.00	1.00
Special Events Manager	—	—	—	2.00	3.00
Sports & Wellness Superintendent	—	1.00	1.00	1.00	1.00
Water Safety Instructor - Part-time (20)	9.50	10.00	10.00	10.00	10.00
Water Safety Instructor - Part-time (Seasonal) (4)	2.00	2.00	2.00	2.00	2.00
Total FTE's	106.50	108.50	109.50	110.00	110.50

Parks and Recreation Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of Parks Maintained	Ensure and maintain Parks and Recreation Fields	Results	40	40	40	
			Target	40	40	40	40
			% Target	100%	100%	100%	
↑	Number of City run recreation and athletic programs offered	Increase residents use of parks, and recreation facilities	Results	116	165	167	
			Target	75	125	183	183
			% Target	155%	132%	91%	
▢	Number of residents utilizing aquatic facilities	Increase residents use of Miramar Aquatic facilities	Results	88,772	103,988	93,428	
			Target	60,000	90,000	105,000	105,000
			% Target	148%	116%	89%	
↑	Meets budget target - Expenses	Finances	Results	15,646,096	17,527,661	19,015,936	
			Target	15,755,014	17,415,856	18,736,502	20,525,806
			% Target	99%	101%	101%	
↑	Meets projected target - Expenses	Finances	Results	15,646,096	17,527,661	19,015,936	
			Target	16,769,614	17,344,969	19,062,171	20,525,806
			% Target	93%	101%	100%	
↓	Meets budget target - Revenues	Finances	Results	1,923,336	2,090,498	1,961,412	
			Target	1,782,552	2,292,945	2,850,480	2,418,068
			% Target	108%	91%	69%	
↓	Meets projected target - Revenues	Finances	Results	1,923,336	2,090,498	1,961,412	
			Target	2,265,218	2,118,938	3,115,866	2,418,068
			% Target	85%	99%	63%	
↑	Number of City Ran family entertainment events	Provide family entertainment	Results	42	134	254	
			Target	25	50	100	100
			% Target	168%	268%	254%	
↑	Number of hosted events	Events hosted at City Parks by Promoters	Results	41	51	85	
			Target	25	50	50	50
			% Target	164%	102%	170%	
↑	Attend Conferences, Trainings, & Workshops	Provide additional learning opportunities and tools	Results	262	467	318	
			Target	50	250	300	300
			% Target	524%	187%	106%	



Parks and Recreation Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Various Park Improvements (Project #51003) Construction completed %	Maintain and enhance the City park facilities and amenities for residents use	Results	103%	95%	90%	
			Target	90%	95%	95%	95%
			% Target	114%	100%	95%	
↑	Various Park Improvements (Project #51003) Construction within budget		Results	\$ 268,703	\$ 317,568	\$ 225,064	
			Target	\$ 247,500	\$ 318,250	\$ 237,500	\$ 237,500
			% Target	109%	100%	95%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Parks and Recreation FTE's by Program

Administration Formulates departmental policy and provides overall direction and coordination of departmental operations and management. Oversees capital improvement park projects and works with Citizen Advisory Boards, civic and special interest groups. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u></td> <td style="text-align: center; width: 50%;"><u>FY 25</u></td> </tr> <tr> <td style="text-align: center;">9.00</td> <td style="text-align: center;">8.50</td> </tr> </table>		<u>FY 24</u>	<u>FY 25</u>	9.00	8.50								
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Parks and Recreation Budget Summary by Program

Administration—Program 100

Description

The Administration Program is responsible for providing the overall strategic planning and organizational leadership for the Department while collaborating with other departments to work collaboratively and capitalize on available resources to maintain and improve operations and facilities. This program oversees all programs such as athletics, recreation, aquatics, and special events. It is responsible to obtain and administer grants, attract sports and entertainment to City facilities and to develop relationships with local, state, national and international organizations.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,204,208	\$ 1,150,147	\$ 1,360,000	\$ 1,467,200	\$ 1,551,400
Operating Expense	979,863	920,632	870,200	863,890	1,433,300
Departmental Capital Outlay	104,328	84,196	14,500	14,500	22,800
Total	\$ 2,288,399	\$ 2,154,975	\$ 2,244,700	\$ 2,345,590	\$ 3,007,500

Percent of Time by Position

Apprentice - Part-Time	—	1.00	1.00	1.00	0.50
Assistant Director of Parks & Recreation	2.00	2.00	2.00	1.00	1.00
Deputy Director of Parks & Recreation	—	—	—	1.00	1.00
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Intern Parks & Recreation Part-time (2)	—	1.00	1.00	1.00	1.00
Park Manager	1.00	1.00	1.00	1.00	1.00
Park Operations & Logistics Coordinator	1.00	1.00	1.00	1.00	1.00
Parks & Recreation Administrator	—	1.00	1.00	1.00	1.00
Parks & Recreation Department Coordinator	1.00	—	—	—	—
Recreation Leader III	1.00	—	—	—	—
Senior Parks & Recreation Manager	1.00	1.00	1.00	1.00	1.00
Total	8.00	9.00	9.00	9.00	8.50

Parks and Recreation Budget Summary by Program

Vernon E. Hargray Youth Enrichment Center—Program 600

Description

This center provides recreational activities and classes to residents of all ages. It hosts the Community Access Center After School Program, Spring, Summer and Winter Sports Camps as well as a variety of classes such as Karate-Do, Adult Basketball Leagues, Youth Athletic Symposiums and much more. This program also provides various athletic programs including Pee Wee Basketball, Mini Basketball, and IQ skills clinic.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Recreation Activities-YEC	347280	\$ 18,689	\$ 16,425	\$ 20,000	\$ 20,000	\$ 18,000
Summer - YEC	347210	13,845	8,670	15,000	15,000	15,000
Holiday Camp	347299	1,550	4,482	2,000	2,000	2,500
Contractual Services	347260	3,123	4,950	4,000	4,000	4,000
Rentals - YEC	362100	11,413	23,455	12,000	12,000	29,997
Trfr fr State & County Grant Fund	381163	—	34,288	34,992	87,128	34,992
Total		\$ 48,620	\$ 92,270	\$ 87,992	\$ 140,128	\$ 104,489

Expenditures by Category

Personnel Services	\$ 443,324	\$ 684,644	\$ 692,500	\$ 741,400	\$ 753,000
Operating Expense	203,333	207,082	241,360	226,195	281,770
Departmental Capital Outlay	11,600	11,800	14,000	42,579	19,400
Total	\$ 658,257	\$ 903,525	\$ 947,860	\$ 1,010,174	\$ 1,054,170

Percent of Time by Position

Administrative Secretary I	1.00	—	—	—	—
Educational Instructor Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Fiscal Operations Analyst	—	1.00	1.00	1.00	1.00
Recreation Aide I Part-time	0.50	0.50	0.50	0.50	0.50
Recreation Aide I Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Recreation Aide III Part-time (5)	2.50	2.50	2.50	2.50	2.50
Recreation Leader II	2.00	4.00	4.00	4.00	4.00
Recreation Site Supervisor	1.00	1.00	1.00	1.00	1.00
Total	9.00	11.00	11.00	11.00	11.00

Parks and Recreation Budget Summary by Program

Athletics—Program 602

Description

The Parks Department's Athletic Program is a dynamic program that orchestrates a wide array of athletic events and oversees the seamless execution of field rentals and track meets. This program serves as the nexus for our community's active engagement, providing recreational athletic opportunities for residents of all ages. With a commitment to fostering a healthy lifestyle, the Athletic Program actively contributes to the vibrancy of our city, facilitating sporting events that bring our community together. As a vital component of the Parks Department, this program not only promotes physical well-being but also enhances the overall quality of life for our residents.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Contracted Programs	347260	\$ 15,265	\$ 28,089	\$ 40,000	\$ 40,000	\$ 40,000
Admission Fees	347270	—	5,262	5,000	5,000	5,000
Rec Activities-Track Meet	347284	—	—	9,000	9,000	10,000
Rec Activities-Parking Fees	347285	—	—	6,500	6,500	6,500
Athletic Programs	347296	25,641	25,488	40,000	40,000	41,555
General Concessions	347309	—	150	6,500	6,500	6,500
Rental Revenue	362100	—	35,315	50,000	50,000	62,325
Total		\$ 40,906	\$ 94,303	\$ 157,000	\$ 157,000	\$ 171,880

Expenditures by Category

Personnel Services	\$ 293,488	\$ 349,845	\$ 387,300	\$ 428,100	\$ 439,000
Operating Expense	188,559	174,644	235,420	234,311	236,720
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 482,047	\$ 524,489	\$ 622,720	\$ 662,411	\$ 675,720

Percent of Time by Position

Apprentice Part-time (2)	1.00	—	—	—	—
Communications & Logistics Superintendent	1.00	—	—	—	—
Intern Parks & Recreation Part-time (2)	1.00	—	—	—	—
Park Manager	1.00	1.00	1.00	1.00	1.00
Recreation Leader I	1.00	—	—	—	—
Sports & Wellness Superintendent	—	1.00	1.00	1.00	1.00
Total	5.00	2.00	2.00	2.00	2.00



Soccer Camp Day at Miramar Regional Park

Parks and Recreation Budget Summary by Program

Sunset Lakes—Program 603

Description

This program oversees the Sunset Lakes facility and park. It serves to promote a community atmosphere; hosts Spring, Summer and Winter Camps, holds programs in response to community interests and needs; collaborates with individuals and other agencies to provide programming and assistance; and promotes athletic and recreational events. This program also oversees the management of a ballroom, meeting spaces, senior and youth programs.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Recreation Activities-Sunset Lakes	347280	\$ 22,004	\$ 23,198	\$ 23,000	\$ 23,000	\$ 30,380
Summer Program-Sunset Lakes	347210	44,080	68,320	70,000	70,000	70,450
Contracted Programs	347260	4,992	1,055	2,500	2,500	3,000
Admission Fees	347270	6	—	—	—	—
Holiday Camps	347299	2,532	240	2,550	2,550	500
Rentals-Sunset Lakes	362100	114,069	151,521	125,000	125,000	161,851
Total		\$ 187,683	\$ 244,334	\$ 223,050	\$ 223,050	\$ 266,181

Expenditures by Category

Personnel Services	\$ 552,591	\$ 608,601	\$ 673,600	\$ 688,800	\$ 688,100
Operating Expense	226,745	249,619	265,035	245,603	315,630
Departmental Capital Outlay	9,246	15,296	3,600	3,600	1,400
Total	\$ 788,581	\$ 873,516	\$ 942,235	\$ 938,003	\$ 1,005,130

Percent of Time by Position

Recreation Aide I Part-time	0.50	0.50	0.50	0.50	0.50
Recreation Aide I Part-time (Seasonal) (2)	1.50	1.00	1.00	1.00	1.00
Recreation Aide III Part-time	0.50	0.50	0.50	0.50	0.50
Recreation Aide III Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Recreation Leader	1.00	1.00	1.00	1.00	1.00
Recreation Leader II	3.00	3.00	3.00	3.00	3.00
Recreation Leader III	—	1.00	1.00	1.00	1.00
Recreation Site Supervisor	1.00	1.00	1.00	1.00	1.00
Total	8.50	9.00	9.00	9.00	9.00

Parks and Recreation Budget Summary by Program

Miramar Regional Park—Program 604

Description

This program manages the City's largest and only Regional Park which serves participants of all ages. Amenities and activities include, but are not limited to, basketball, baseball, football, soccer, organized youth and adult sports leagues, instructional classes, and fitness circuits. This program manages the rental of various pavilions that are used for gatherings of families, friends or business associates. This program also hosts several large scale events that are open to the general public, such as holiday themed special events, music related festivals and shows, and sports related tournaments as well as private large scale events.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Contracted Programs - Other	347260	\$ 6,859	\$ 7,166	\$ 5,760	\$ 5,760	\$ 6,500
Admission Fees	347270	59,588	52,323	75,000	75,000	77,550
Rec Activities-Parking Fees	347285	33,697	30,555	—	—	50,000
General Concessions	347309	—	—	—	—	—
Holiday Camps	347299	925	625	2,000	2,000	2,000
Rental Revenue	362100	159,807	173,575	200,000	200,000	213,175
Summer Program	347210	4,435	7,185	9,000	9,000	9,000
Total		\$ 265,311	\$ 271,429	\$ 291,760	\$ 291,760	\$ 358,225

Expenditures by Category

Personnel Services	\$1,083,507	\$1,127,425	\$1,150,000	\$1,178,700	\$1,165,100
Operating Expense	894,528	934,189	1,014,890	994,422	1,116,960
Departmental Capital Outlay	3,500	8,200	9,500	9,500	9,800
Total	\$1,981,535	\$2,069,814	\$2,174,390	\$2,182,622	\$2,291,860

Percent of Time by Position

Administrative Clerk II	1.00	1.00	1.00	1.00	1.00
Asst. Field Operations Superintendent	1.00	1.00	1.00	1.00	1.00
General Maintenance Aide Part-time	1.00	0.50	0.50	0.50	0.50
Irrigation Specialist	1.00	—	—	—	—
Lead Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance I	4.00	4.00	4.00	1.00	1.00
Maintenance II	—	—	—	3.00	3.00
Park Aide II part-Time	—	0.50	0.50	0.50	0.50
Park Aide III Part-time (2)	1.00	1.00	1.00	1.00	1.00
Park Manager - Regional Park	1.00	1.00	1.00	1.00	1.00
Park Ranger Part-time	0.50	0.50	0.50	0.50	0.50
Recreation Leader I	1.00	1.00	1.00	1.00	2.00
Recreation Leader II	1.00	1.00	1.00	1.00	—
Total	13.50	12.50	12.50	12.50	12.50

Parks and Recreation Budget Summary by Program

Special Events—Program 605

Description

This program is responsible for the development and production of City events geared to engage and entertain residents of the City's diverse community. Events are designed based on resident interests, current market trends and health and fitness activities. This program also oversees the coordination of organizations and outside promoters that seek to utilize City facilities to hold functions and/or events.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Rec Activities-Parking Fees	347285	\$ —	\$ 10,690	\$ 16,359	\$ 16,359	\$ 15,000
General Concessions	347309	—	17,273	12,000	12,000	12,200
Group Sales Svcs Fee	347337	—	84,363	75,000	75,000	70,000
Merchandise Sales	347351	—	840	6,000	6,000	4,000
Special Events Fees	347405	58,058	7,615	15,000	15,000	18,330
Vendor Registration & Sponsors	347410	15,343	37,738	23,500	23,500	31,650
Special Events Vendor Fees	366205	375	—	—	—	—
Total		\$ 73,777	\$ 158,519	\$ 147,859	\$ 147,859	\$ 151,180

Expenditures by Category

Personnel Services	\$ 692,249	\$ 819,659	\$ 822,000	\$ 989,000	\$1,160,900
Operating Expense	1,018,173	1,993,976	1,912,700	2,230,222	2,010,900
Departmental Capital Outlay	5,700	6,259	46,800	24,800	7,200
Total	\$1,716,122	\$2,819,894	\$2,781,500	\$3,244,022	\$3,179,000

Percent of Time by Position

Administrative Secretary II	—	1.00	1.00	—	—
Administration Services Coordinator	1.00	—	—	—	—
Event Aide - Part-time	—	0.50	0.50	—	—
Maintenance I	—	1.00	1.00	2.00	2.00
Recreation Aide I - Part-time	0.50	—	—	—	—
Sr. Parks & Recreation Manager	1.00	1.00	1.00	1.00	1.00
Special Events Coordinator	2.00	2.00	2.00	1.00	1.00
Special Events Manager	—	—	—	2.00	3.00
Total	4.50	5.50	5.50	6.00	7.00



Parks and Recreation Budget Summary by Program

Aquatics—Program 606

Description

The Aquatics Program manages two aquatic facilities: Miramar Aquatic Complex located adjacent to Civic Center Park and the Miramar Regional Park Aquatic Complex. These facilities offer swimming classes for individuals ranging from 6 months to adults, providing skills levels from beginners to advanced swimmers. Additionally, a variety of programs are available, including water aerobics, aqua spinning, and a recreational swim team. Emphasis is placed on water safety, stroke development, and promoting healthy lifestyles through engaging in water activities.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Summer Program	347210	\$ 35,535	\$ 46,830	\$ 43,000	\$ 43,000	\$ 46,000
Contracted Prog - Aquatics East	347260	11,418	15,646	20,000	20,000	20,000
Contracted Prog - Aquatics West	347260	8,277	9,539	10,000	10,000	10,000
Aquatic Fees - East	347271	100,022	114,500	100,000	100,000	110,000
Aquatic Fees - West	347271	372,384	405,943	370,000	370,000	399,905
Holiday Camps	347299	4,485	5,220	5,250	5,250	5,250
Trfr Fr State & Cty Grant Fund	381163	8,590	24,177	20,000	20,000	20,000
Total		\$ 540,712	\$ 621,854	\$ 568,250	\$ 568,250	\$ 611,155

Expenditures by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 1,521,307	\$ 1,759,818	\$ 1,876,100	\$ 1,952,000	\$ 1,928,500
Operating Expense	403,881	396,935	399,685	396,279	408,825
Departmental Capital Outlay	9,500	9,800	11,400	11,400	11,900
Total	\$ 1,934,688	\$ 2,166,553	\$ 2,287,185	\$ 2,359,679	\$ 2,349,225

Percent of Time by Position	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
Aquatic Attendant Part-time (4)	2.00	2.00	2.00	2.00	2.00
Aquatic Attendant Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Aquatic Site Supervisor	2.00	2.00	2.00	2.00	2.00
Head Lifeguard	3.00	3.00	3.00	3.00	3.00
Lifeguard Part-time (4)	2.50	2.00	2.00	2.00	2.00
Lifeguard Part-time (Seasonal) (5)	2.50	2.50	2.50	2.50	2.50
Maintenance I	1.00	1.00	1.00	—	—
Maintenance II	—	—	—	1.00	1.00
Recreation Leader I	1.00	1.00	1.00	1.00	1.00
Water Safety Instructor Part-time (20)	9.50	10.00	10.00	10.00	10.00
Water Safety Instructor Part-time (Seasonal) (4)	2.00	2.00	2.00	2.00	2.00
Total	26.00	26.00	26.00	26.00	26.00



Parks and Recreation Budget Summary by Program

Park Maintenance Program—Program 608

Description

This program serves to administer the maintenance of the City's parks and recreational facilities. This program is also responsible for the management of parks, courts and field improvements as well as new park development, working with other departments to ensure objectives and consistency throughout. The rental of athletic fields is also managed by this program.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Park Field Rentals	362200	\$ 52,984	\$ 44,428	\$ 55,000	\$ 55,000	\$ 57,630
Pavilion Rentals	362301	48,553	39,558	60,000	60,000	60,000
Total		\$ 101,537	\$ 83,986	\$ 115,000	\$ 115,000	\$ 117,630

Expenditures by Category

Personnel Services	\$ 1,550,620	\$ 1,747,190	\$ 1,787,300	\$ 1,814,300	\$ 1,949,400
Operating Expense	1,848,831	1,860,778	2,078,300	2,008,525	2,580,700
Departmental Capital Outlay	33,500	45,688	40,700	42,184	43,900
Total	\$ 3,432,950	\$ 3,653,656	\$ 3,906,300	\$ 3,865,009	\$ 4,574,000

Percent of Time by Position

Administrative Analyst	—	1.00	1.00	1.00	1.00
Administration Services Coordinator	1.00	—	—	—	—
Asst. Field Operations Superintendent	1.00	2.00	2.00	1.00	1.00
Equipment Operator II	1.00	1.00	1.00	1.00	1.00
General Maintenance Aide Pat-Time	—	0.50	0.50	0.50	0.50
Irrigation Specialist	—	1.00	1.00	1.00	1.00
Landscape & Maintenance Services Contract Manager	—	—	—	1.00	1.00
Lead Maintenance	2.00	2.00	2.00	2.00	2.00
Maintenance I	2.00	2.00	2.00	1.00	1.00
Maintenance II	3.00	3.00	3.00	4.00	4.00
Maintenance Supervisor I	1.00	1.00	1.00	—	—
Park Aide II Part-time (3)	2.00	1.50	1.50	1.50	1.50
Park Manager	1.00	1.00	1.00	1.00	1.00
Parks Superintendent	2.00	2.00	2.00	3.00	3.00
Total	16.00	18.00	18.00	18.00	18.00

Parks and Recreation Budget Summary by Program

Ansin Sports Complex—Program 607

Description

This program manages the Ansin Sports Complex that includes a state-of-the-art track which is used for local, national and international events. The facility also hosts youth and adult elite athletic camps, clinics and programs. This program provides recreation activities and classes to residents of all ages including an After-School program, Winter, Spring and Summer Camps, as well as a variety of classes such as dance, martial arts, and athletic skill education.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Summer Camp-Ansin	347210	\$ 24,782	\$ 14,460	\$ 32,500	\$ 32,500	\$ 32,500
Contracted Programs	347260	—	1,568	2,200	2,200	2,200
Admission Fees	347270	4,015	—	—	—	—
Recreation Activities-Ansin	347280	10,791	10,741	18,000	18,000	18,000
Holiday Camp	347299	3,005	2,205	4,000	4,000	4,500
Track Meet	347284	—	—	—	—	—
Concession-Ansin	347309	3,250	—	—	—	—
Rentals-Ansin Bldg.	362100	14,053	15,900	3,000	3,000	4,231
Rentals-Ansin Stadium	362100	85,309	—	—	—	—
Total		\$ 145,205	\$ 44,874	\$ 59,700	\$ 59,700	\$ 61,431

Expenditures by Category

Personnel Services	\$ 635,531	\$ 461,164	\$ 487,700	\$ 487,700	\$ 508,000
Operating Expense	185,510	198,237	230,680	219,187	258,430
Departmental Capital Outlay	2,800	2,900	3,500	3,500	3,700
Total	\$ 823,841	\$ 662,301	\$ 721,880	\$ 710,387	\$ 770,130

Percent of Time by Position

Assistant Field Operations Superintendent	1.00	—	—	—	—
Recreation Aide I Part-time (3)	0.50	1.50	1.50	1.50	1.50
Recreation Aide I Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Recreation Aide III Part-time (2)	1.50	1.00	1.00	1.00	1.00
Recreation Aide III Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Recreation Leader	3.00	2.00	2.00	2.00	1.00
Recreation Leader II	1.00	1.00	1.00	1.00	2.00
Recreation Site Supervisor	1.00	1.00	1.00	1.00	1.00
Total	9.00	7.50	7.50	7.50	7.50

Parks and Recreation Budget Summary by Program

Vizcaya Park—Program 609

Description

The Vizcaya facility and exterior grounds are energy efficient as certified by LEED. Amenities include computer lab, game room, recreation room, pavilions, soccer/football field, basketball court and patio area with picnic benches and more. Recreation activities and classes are offered for residents of all ages, such as an After-School program and Spring, Summer and Winter Camps. The park also provides contractual classes such as dance and karate class. The athletic programs include cross-fit, soccer, flag football, basketball and mini-sports development.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Contracted Programs	347260	\$ —	\$ 1,620	\$ 2,000	\$ 2,000	\$ 2,000
Recreation Activities-Vizcaya	347280	(289)	38	5,000	5,000	5,000
Rentals - Vizcaya	362100	74,291	60,515	71,500	71,500	95,726
Summer Program	347210	29,695	51,955	37,500	37,500	50,000
Holiday Camps	347299	—	120	2,500	2,500	2,500
Total		\$ 103,697	\$ 114,248	\$ 118,500	\$ 118,500	\$ 155,226

Expenditures by Category

Personnel Services	\$ 428,417	\$ 498,434	\$ 516,700	\$ 534,200	\$ 485,100
Operating Expense	219,040	221,234	251,080	238,080	296,140
Departmental Capital Outlay	8,195	3,500	4,000	19,464	1,400
Total	\$ 655,652	\$ 723,168	\$ 771,780	\$ 791,744	\$ 782,640

Percent of Time by Position

General Maintenance Aide-PT	—	0.50	0.50	0.50	0.50
Recreation Aide I Part-time (2)	2.00	1.00	1.00	1.00	1.00
Recreation Aide I Part-time (Seasonal) (3)	1.50	1.50	1.50	1.50	1.50
Recreation Aide III Part-time	—	0.50	0.50	0.50	0.50
Recreation Aide III Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Recreation Leader	1.00	2.00	2.00	2.00	2.00
Recreation Leader II	1.00	1.00	1.00	1.00	1.00
Recreation Site Supervisor	1.00	1.00	1.00	1.00	1.00
Total	7.00	8.00	8.00	8.00	8.00

Parks and Recreation Budget Summary by Program

Miramar Regional Park Amphitheater—Program 610

Description

The Miramar Regional Park Amphitheater is an open-air venue with 5,000 seats, 3,000 of which are under a canopy and 2,000 are in the open grass area. This program manages the rental and use of the Miramar Regional Park Amphitheater for festivals, concerts, shows, and events.

	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues						
Rec Activities-Parking Fees	347285	\$ 140,778	\$ 90,022	\$ 173,492	\$ 173,492	\$ 57,871
General Concessions	347309	61,110	45,934	160,044	160,044	104,500
Ticket Sales	347339	105,184	83,449	287,560	287,560	79,000
Rental - Amphitheater	362204	156,566	242,325	399,744	399,744	179,300
Total		\$ 463,638	\$ 461,729	\$ 1,020,840	\$ 1,020,840	\$ 420,671
Expenditures by Category						
Personnel Services		\$ —	\$ —	\$ 124,500	\$ 16,700	\$ 135,700
Operating Expense		847,658	1,015,443	1,170,840	1,129,803	700,731
Departmental Capital Outlay		304	27,880	—	8,559	—
Total		\$ 847,962	\$ 1,043,323	\$ 1,295,340	\$ 1,155,062	\$ 836,431
Percent of Time by Position						
Amphitheater Manager		—	—	1.00	1.00	1.00
Total		—	—	1.00	1.00	1.00

Parks and Recreation Expenditures by Object Code

Administration—001-60-100-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 704,842	\$ 642,773	\$ 884,800	\$ 884,800	\$ 968,900
601205	Lump Sum Payout - Accrued Time	78,539	134,176	61,000	168,200	141,900
601210	Non-Pensionable Earnings	4,000	—	—	—	—
601215	Communication Stipend	12,725	9,175	9,100	9,100	11,100
601220	Longevity Pay	2,167	5,278	6,100	6,100	9,500
601400	Overtime-General	1,124	202	—	—	—
602100	FICA & MICA	58,564	56,096	71,900	71,900	79,400
602210	Pension-General	24,300	34,093	48,600	48,600	75,600
602235	Pension-Senior Mgmt	108,400	96,600	84,800	84,800	85,700
602260	Pension-401	13,857	17,010	19,100	19,100	20,100
602265	Pension-457	18,333	18,949	24,500	24,500	31,000
602300	Pmt In Lieu Of Insurance	3,669	—	—	—	—
602304	Health Insurance-PPO	5,285	17,827	14,600	14,600	12,300
602305	Health Insurance-HMO	77,600	36,604	41,900	41,900	35,400
602306	Dental Insurance-PPO	2,344	1,086	1,200	1,200	2,100
602307	Dental Insurance-HMO	645	735	900	900	500
602309	Basic Life	2,351	934	2,600	2,600	2,900
602311	Long-Term Disability	2,277	492	5,000	5,000	5,500
602312	HDHP Aetna	20,488	21,316	21,100	21,100	23,700
602313	HSA Payflex	5,600	6,000	4,800	4,800	6,600
602400	Workers' Compensation	57,100	50,800	58,000	58,000	39,200
	<i>Sub-Total</i>	1,204,208	1,150,147	1,360,000	1,467,200	1,551,400
Operating Expense						
603140	New Hire Screening	2,238	1,000	1,000	2,300	1,000
603141	Existing Employee Screening	27	1,500	1,500	200	1,500
603190	Prof Svcs-Other	99,989	—	10,000	—	10,000
603400	Contract Svc-Other	22,881	14,507	55,000	51,000	58,200
604001	Travel & Training	10,629	8,702	13,500	3,500	13,500
604200	Postage	5,060	4,990	6,900	4,400	6,900
604301	Electricity Svcs	6,836	5,850	6,700	6,700	7,000
604500	Risk Internal Svcs Charge	32,000	26,300	24,700	24,700	16,800
604550	Health Ins Internal Serv Chg	21,600	20,600	12,300	12,300	6,100
604610	Fleet Internal Svcs Charge	12,100	15,800	19,300	19,300	15,600
604700	Printing & Binding Svc	2,495	2,042	4,000	1,500	4,000
604890	Special Events-Other	64,781	96,655	23,000	48,500	73,000
604910	Advertising Costs	1,700	3,868	2,000	—	2,000
604989	IT Internal Svcs Charge	666,400	684,800	647,200	647,200	674,400
604997	Other Operating Expenses	4,488	—	—	—	—
605100	Office Supplies	3,381	3,237	3,000	3,000	3,000
605220	Vehicle Fuel-On-Site	6,030	5,845	3,100	3,100	3,300
605240	Uniforms Cost	15,678	19,994	20,000	19,190	20,000
605410	Subscriptions & Memberships	1,162	1,842	3,000	3,000	3,000
605500	Training-General	—	3,100	—	—	—
605510	Tuition Reimbursement	389	—	14,000	14,000	14,000
605600	CM Restricted	—	—	—	—	500,000
	<i>Sub-Total</i>	979,863	920,632	870,200	863,890	1,433,300
Departmental Capital Outlay						
606400	Machinery & Equipment	37,733	65,884	—	—	—
606441	Vehicle Replacement Program	34,900	8,100	14,500	14,500	22,800
606470	Computer Equipment	31,695	10,212	—	—	—
	<i>Sub-Total</i>	104,328	84,196	14,500	14,500	22,800
	Total	\$ 2,288,399	\$ 2,154,975	\$ 2,244,700	\$ 2,345,590	\$ 3,007,500



Parks and Recreation Expenditures by Object Code

Vernon E. Hargray Youth Enrichment Center—001-60-600-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 254,975	\$ 426,114	\$ 468,100	\$ 468,100	\$ 499,800
601205	Lump Sum Payout - Accrued Time	—	10,202	1,700	1,700	11,200
601210	Non-Pensionable Earnings	1,000	2,000	—	—	—
601215	Communication Stipend	1,300	1,300	1,300	1,300	3,300
601220	Longevity Pay	465	742	700	700	800
601400	Overtime-General	18,601	33,225	15,000	63,900	22,500
601410	Overtime-Holiday	3,203	2,032	5,000	5,000	5,000
601412	Overtime-Emergency	—	174	—	—	—
602100	FICA & MICA	21,545	36,615	37,200	37,200	41,000
602210	Pension-General	45,700	55,718	59,500	59,500	65,100
602265	Pension-457	—	2,073	2,300	2,300	2,300
602300	Pmt In Lieu Of Insurance	5,611	6,690	5,600	5,600	11,200
602304	Health Insurance-PPO	—	18,207	14,600	14,600	24,700
602305	Health Insurance-HMO	31,728	33,398	25,200	25,200	21,300
602306	Dental Insurance-PPO	603	1,385	1,600	1,600	1,800
602307	Dental Insurance-HMO	621	412	400	400	500
602309	Basic Life	689	562	1,400	1,400	1,500
602311	Long-Term Disability	1,625	246	2,600	2,600	2,800
602312	HDHP Aetna	13,660	15,650	7,100	7,100	—
602313	HSA Payflex	2,800	3,000	3,200	3,200	—
602400	Workers' Compensation	39,200	34,900	40,000	40,000	38,200
	<i>Sub-Total</i>	<u>443,324</u>	<u>684,644</u>	<u>692,500</u>	<u>741,400</u>	<u>753,000</u>
Operating Expense						
603400	Contract Svc-Other	9,130	7,731	6,750	8,550	8,000
603401	Janitorial Services	37,893	37,897	38,010	38,010	47,520
603460	Landscape Services	16,456	13,308	15,500	14,000	18,950
604300	Water/Wastewater Svc	15,647	17,937	21,200	21,200	27,200
604301	Electricity Svcs	47,203	44,658	55,500	55,500	63,500
604500	Risk Internal Svcs Charge	19,700	16,100	15,100	15,100	13,600
604550	Health Ins Internal Serv Chg	5,300	5,000	8,000	8,000	3,300
604610	Fleet Internal Svcs Charge	7,500	9,800	11,900	11,900	9,600
604620	R&M Buildings	4,975	—	13,000	705	13,000
604700	Printing & Binding Svcs	834	700	1,400	1,400	1,400
604991	Summer Programs	5,454	4,105	8,000	8,000	28,000
604992	Recreation Activities	5,539	6,700	7,000	9,390	7,000
604993	Field Trips	7,033	11,289	16,200	9,200	16,700
605100	Office Supplies	1,856	1,486	2,000	1,000	2,000
605220	Vehicle Fuel-On-Site	2,973	5,215	1,600	1,600	1,700
605225	Equip Gas Oil & Lube	—	—	900	900	1,000
605230	Program Supplies	5,528	5,452	5,000	9,500	5,000
605247	Janitorial Supplies	1,387	1,457	1,500	1,500	1,500
605250	Noncap Furn (Item less 5000)	—	480	3,500	7,914	3,500
605251	Noncap Equip (Item less 5000)	6,627	9,540	7,000	526	7,000
605290	Other Operating Supplies	2,297	3,120	2,300	2,300	2,300

Parks and Recreation Expenditures by Object Code

Vernon E. Hargray Youth Enrichment Center—001-60-600-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605510	Tuition Reimbursement	—	5,104	—	—	—
	<i>Sub-Total</i>	203,333	207,082	241,360	226,195	281,770
	Departmental Capital Outlay					
606210	Building Renovation	—	—	—	22,105	—
606400	Machinery & Equipment	—	—	—	6,474	—
606441	Vehicle Replacement Program	11,600	11,800	14,000	14,000	19,400
	<i>Sub-Total</i>	11,600	11,800	14,000	42,579	19,400
	Total	\$ 658,257	\$ 903,525	\$ 947,860	\$ 1,010,174	\$ 1,054,170



Sawyer Park

Parks and Recreation Expenditures by Object Code

Athletics—001-60-602-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 184,789	\$ 218,764	\$ 256,100	\$ 256,100	\$ 277,000
601205	Lump Sum Payout - Accrued Time	12,928	13,049	12,000	12,000	16,500
601210	Non-Pensionable Earnings	2,000	—	—	—	—
601215	Communication Stipend	3,125	3,250	3,300	3,300	3,300
601400	Overtime-General	3,832	20,347	15,500	56,300	18,000
601410	Overtime-Holiday	859	—	—	—	—
602100	FICA & MICA	15,351	18,567	21,600	21,600	23,700
602210	Pension-General	8,400	—	—	—	—
602235	Pension-Senior Mgmt	18,000	35,600	41,200	41,200	51,800
602304	Health Insurance-PPO	—	1,771	—	—	—
602305	Health Insurance-HMO	40,294	37,144	34,900	34,900	29,500
602306	Dental Insurance-PPO	—	69	—	—	—
602307	Dental Insurance-HMO	646	523	500	500	500
602309	Basic Life Insurance	741	304	800	800	800
602311	Long-Term Disability Ins	2,523	164	1,400	1,400	1,600
602312	HDHP Aetna	—	291	—	—	—
602400	Workers' Compensation	—	—	—	—	16,300
	<i>Sub-Total</i>	293,488	349,845	387,300	428,100	439,000
Operating Expense						
603190	Prof Svcs-Other	4,847	34,449	25,720	31,059	25,720
604400	Leased Equipment	9,249	3,248	10,000	—	—
604500	Risk Internal Svcs Charge	—	—	—	—	5,400
604550	Health Ins Internal Serv Chg	—	—	4,700	4,700	600
604846	Miramar Invit. Track Meet	50,000	—	—	—	—
604857	Athletic Sporting Events	41,931	40,452	85,000	82,686	85,000
604898	Sports & Entertainment	27,879	32,457	40,000	38,412	40,000
604994	Athletic Activities	25,088	33,790	35,000	35,000	35,000
605230	Program Supplies	18,301	16,380	20,000	17,454	20,000
605251	Noncap Equip (Item less 5000)	11,265	13,870	15,000	25,000	25,000
	<i>Sub-Total</i>	188,559	174,644	235,420	234,311	236,720
	Total	\$ 482,047	\$ 524,489	\$ 622,720	\$ 662,411	\$ 675,720

Parks and Recreation Expenditures by Object Code

Sunset Lakes—001-60-603-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 313,744	\$ 347,670	\$ 385,000	\$ 385,000	\$ 414,300
601205	Lump Sum Payout - Accrued Time	6,026	4,474	13,100	13,100	10,800
601210	Non-Pensionable Earnings	2,000	—	—	—	—
601215	Communication Stipend	1,300	3,175	3,300	3,300	3,300
601220	Longevity Pay	570	2,100	2,200	2,200	2,200
601400	Overtime-General	37,124	38,526	45,000	53,600	45,000
601410	Overtime-Holiday	2,395	11,777	5,000	11,600	5,000
601412	Overtime-Emergency	—	669	—	—	—
602100	FICA & MICA	28,462	31,022	33,700	33,700	35,800
602210	Pension-General	48,100	48,997	46,700	46,700	52,800
602300	Pmt In Lieu Of Insurance	16,185	5,827	5,600	5,600	5,600
602304	Health Insurance-PPO	17,311	8,110	14,600	14,600	—
602305	Health Insurance-HMO	34,841	66,852	71,700	71,700	67,600
602306	Dental Insurance-PPO	435	1,313	1,600	1,600	1,000
602307	Dental Insurance-HMO	1,021	962	1,100	1,100	1,300
602309	Basic Life	1,076	422	1,100	1,100	1,200
602311	Long-Term Disability	1,000	205	2,200	2,200	2,300
602400	Workers' Compensation	41,000	36,500	41,700	41,700	39,900
	<i>Sub-Total</i>	<u>552,591</u>	<u>608,601</u>	<u>673,600</u>	<u>688,800</u>	<u>688,100</u>
Operating Expense						
603400	Contract Svc-Other	8,475	9,480	9,800	9,330	9,800
603401	Janitorial Services	34,719	34,719	38,000	35,000	47,500
603460	Landscape Svcs	57,120	60,480	60,480	60,480	84,675
604300	Water/Wastewater Svc	6,744	7,773	5,600	5,600	16,300
604301	Electricity Svcs	43,034	49,981	54,500	54,500	56,200
604500	Risk Internal Svcs Charge	22,200	18,200	17,100	17,100	15,400
604550	Health Ins Internal Serv Chg	9,300	8,900	9,800	9,800	5,700
604610	Fleet Internal Svcs Charge	2,900	3,800	4,600	4,600	3,700
604620	R&M Buildings	8,286	9,900	13,000	10,661	13,000
604700	Printing & Binding Svc	500	—	500	—	500
604991	Summer Programs	5,360	4,012	4,000	3,886	14,500
604992	Recreation Activities	3,621	3,376	3,600	3,327	3,600
604993	Field Trips	11,106	17,409	19,155	18,389	19,655
605100	Office Supplies	1,996	1,987	2,000	2,000	2,000
605220	Vehicle Fuel-On-Site	606	738	1,200	1,200	1,300
605225	Equip Gas Oil & Lube	—	—	2,200	2,200	2,300
605230	Program Supplies	3,995	4,899	5,000	4,547	5,000
605247	Janitorial Supplies	877	1,496	1,500	1,500	1,500
605250	Noncap Furn (Item less 5000)	3,499	2,740	6,000	—	6,000
605251	Noncap Equip (Item less 5000)	241	6,746	4,000	—	4,000
605290	Other Operating Supplies	2,164	2,987	3,000	1,484	3,000
	<i>Sub-Total</i>	<u>226,745</u>	<u>249,619</u>	<u>265,035</u>	<u>245,603</u>	<u>315,630</u>
Departmental Capital Outlay						
606210	Building Renovation	—	12,196	—	—	—
606405	Furniture & Fixtures-SunsetLks	6,346	—	—	—	—
606441	Vehicle Replacement Program	2,900	3,100	3,600	3,600	1,400
	<i>Sub-Total</i>	<u>9,246</u>	<u>15,296</u>	<u>3,600</u>	<u>3,600</u>	<u>1,400</u>
	Total	<u>\$ 788,581</u>	<u>\$ 873,516</u>	<u>\$ 942,235</u>	<u>\$ 938,003</u>	<u>\$ 1,005,130</u>

Parks and Recreation Expenditures by Object Code

Miramar Regional Park—001-60-604-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 653,327	\$ 672,201	\$ 721,000	\$ 721,000	\$ 748,000
601205	Lump Sum Payout - Accrued Time	31,514	31,522	29,400	29,400	40,100
601210	Non-Pensionable Earnings	5,921	12,762	—	—	—
601215	Communication Stipend	3,250	3,250	3,300	3,300	3,300
601220	Longevity Pay	3,411	3,863	4,600	4,600	4,300
601400	Overtime-General	15,725	24,978	15,000	37,700	20,000
601410	Overtime-Holiday	3,934	7,323	5,000	11,000	5,000
602100	FICA & MICA	53,685	57,459	59,200	59,200	62,300
602210	Pension-General	61,099	61,660	63,500	63,500	66,300
602235	Pension-Senior Mgmt	16,600	22,400	25,700	25,700	33,400
602260	Pension-401	6,304	6,304	6,400	6,400	6,400
602265	Pension-457	1,719	1,719	1,700	1,700	1,800
602300	Pmt In Lieu Of Insurance	5,611	5,611	5,600	5,600	5,600
602305	Health Insurance-HMO	151,781	143,610	128,700	128,700	93,300
602306	Dental Insurance-PPO	2,616	1,994	2,000	2,000	1,600
602307	Dental Insurance-HMO	1,518	1,666	1,700	1,700	1,600
602309	Basic Life	2,024	925	2,100	2,100	2,200
602311	Long-Term Disability	2,442	410	4,100	4,100	4,200
602312	HDHP Aetna	1,227	13,068	7,100	7,100	6,000
602313	HSA Payflex	—	1,500	3,200	3,200	1,700
602400	Workers' Compensation	59,800	53,200	60,700	60,700	58,000
	<i>Sub-Total</i>	1,083,507	1,127,425	1,150,000	1,178,700	1,165,100
Operating Expense						
603400	Contract Svc-Other	25,980	33,551	35,000	35,000	35,000
603401	Janitorial Services	14,689	12,813	15,000	16,085	39,000
603404	Air Condition Services	1,500	1,497	1,500	1,500	1,500
603460	Landscape Services	136,220	136,880	136,880	147,183	191,650
603470	Temporary Help	3,763	—	—	—	—
604300	Water/Wastewater Svc	103,006	120,794	105,800	105,800	127,800
604301	Electricity Svcs	242,840	226,673	296,100	266,100	305,000
604400	Leased Equipment	3,055	5,597	6,760	6,760	6,760
604500	Risk Internal Svcs Charge	31,200	25,600	24,100	24,100	21,700
604550	Health Ins Internal Serv Chg	21,700	20,700	17,700	17,700	8,600
604610	Fleet Internal Svcs Charge	19,400	25,400	30,900	30,900	24,900
604625	R&M Equipment	10,576	10,470	11,000	11,000	11,000
604668	R&M Aquatics	—	(70)	—	—	—
604669	Landscape & Irrigation	54,519	57,120	58,000	49,373	58,000
604671	Park Maintenance	190,192	217,494	200,000	206,257	200,000
604700	Printing & Binding Svc	983	1,331	2,000	1,774	2,000
604991	Summer Programs	—	—	1,000	766	9,000
604992	Recreation Activities	—	11,088	2,000	1,845	2,000
604993	Field Trips	—	—	2,000	—	2,500
605100	Office Supplies	1,269	1,285	1,500	1,500	1,500
605220	Vehicle Fuel-On-Site	7,488	5,426	21,200	21,200	22,600
605240	Uniforms Cost	2,886	3,487	4,200	4,044	4,200
605242	Protective Clothing	2,239	192	3,200	943	3,200
605246	Safety Supplies	644	499	650	650	650
605247	Janitorial Supplies	2,681	2,907	3,000	2,823	3,000



Parks and Recreation Expenditures by Object Code

Miramar Regional Park—001-60-604-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605250	Noncap Furn (Item less 5000)	2,720	3,559	14,500	12,500	14,500
605251	Noncap Equip (Item less 5000)	9,929	2,693	10,600	10,600	10,600
605252	Small Tools	2,752	2,965	3,000	3,000	3,000
605280	Chemicals	—	2,000	5,000	12,719	5,000
605290	Other Operating Supplies	2,298	2,238	2,300	2,300	2,300
	<i>Sub-Total</i>	894,528	934,189	1,014,890	994,422	1,116,960
	Departmental Capital Outlay					
606441	Vehicle Replacement Program	3,500	8,200	9,500	9,500	9,800
	<i>Sub-Total</i>	3,500	8,200	9,500	9,500	9,800
	Total	\$ 1,981,535	\$ 2,069,814	\$ 2,174,390	\$ 2,182,622	\$ 2,291,860



Swim Team West Aquatics

Parks and Recreation Expenditures by Object Code

Special Events—001-60-605-574-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 379,491	\$ 443,910	\$ 495,100	\$ 495,100	\$ 704,900
601205	Lump Sum Payout - Accrued Time	34,862	31,747	28,800	57,900	43,600
601210	Non-Pensionable Earnings	1,000	5,621	—	—	—
601215	Communication Stipend	6,425	6,500	6,500	6,500	8,500
601220	Longevity Pay	3,014	4,035	4,100	4,100	3,200
601400	Overtime-General	53,458	30,224	5,000	29,800	12,500
601402	Overtime-Special Events	30,461	94,354	60,000	173,100	70,000
601410	Overtime-Holiday	1,701	7,780	10,000	10,000	10,000
602100	FICA & MICA	37,920	46,900	45,200	45,200	62,500
602210	Pension-General	32,300	27,762	33,800	33,800	49,900
602235	Pension-Senior Mgmt	18,000	25,200	29,100	29,100	67,000
602265	Pension-457	—	—	—	—	3,400
602304	Health Insurance-PPO	17,634	33,950	29,200	29,200	24,700
602305	Health Insurance-HMO	37,130	33,914	43,300	43,300	61,600
602306	Dental Insurance-PPO	1,452	1,588	1,400	1,400	2,300
602307	Dental Insurance-HMO	301	283	800	800	800
602309	Basic Life Insurance	1,326	642	1,500	1,500	2,100
602311	Long-Term Disability	607	246	2,800	2,800	4,000
602312	HDHP Aetna	22,500	14,803	14,000	14,000	18,800
602313	HSA Payflex	4,550	3,000	3,200	3,200	3,300
602400	Workers' Compensation	8,116	7,200	8,200	8,200	7,800
	<i>Sub-Total</i>	<u>692,249</u>	<u>819,659</u>	<u>822,000</u>	<u>989,000</u>	<u>1,160,900</u>
Operating Expense						
603190	Prof Svcs-Other	—	63,824	—	—	—
604500	Risk Internal Svcs Charge	6,000	4,900	4,600	4,600	4,100
604550	Health Ins Internal Serv Chg	7,700	7,400	9,900	9,900	4,900
604610	Fleet Internal Svcs Charge	4,700	6,200	7,600	7,600	6,100
604700	Printing & Binding Svc	—	635	1,000	1,000	1,000
604830	Art Festival	—	14,972	50,000	21,013	50,000
604834	Black British Celebration	—	—	25,000	43,115	25,000
604835	Reggae Month	—	—	25,000	25,000	25,000
604839	Memorial Day	—	5,996	10,000	1,455	10,000
604840	September 11 Memorial	—	513	5,000	5,000	5,000
604841	Men's Summit	—	—	50,000	12,763	50,000
604842	Latin Music Festival	74,693	139,053	125,000	152,603	125,000
604843	Juneteenth Event	49,512	73,554	75,000	93,397	75,000
604844	Halloween at River Run Event	40,620	43,181	50,000	43,931	—
604845	Afro-Carib Festival	139,567	150,000	150,000	150,000	150,000
604848	Easter Eggstravaganza	48,438	57,008	50,000	24,000	50,000
604849	Miramar NACAC New Life Inv.	80,360	—	50,000	—	50,000
604851	Holiday Tree Lighting	18,403	49,100	50,000	34,280	50,000
604852	Miramar Day	26	—	—	—	—
604853	Independence Day-4th of July	51,319	99,239	75,000	75,000	100,000
604855	Caribbean Amer. Heritage Celeb	75,184	57,136	25,000	25,000	25,000
604858	Black History Celebration	53,990	92,388	100,000	98,337	100,000
604861	Holiday Decorations (5 sites)	44,925	137,295	250,000	234,500	250,000
604867	ShirleyBrancaGoodVibesConcerts	29,508	120,653	60,000	8,911	60,000
604875	Citizenship Drive	—	—	25,000	—	25,000
604876	Turkey Giveaway & Health Fair	—	30,000	30,000	42,433	60,000
604877	Back to School Bash	—	11,863	10,000	14,000	10,000
604878	Haitian Heritage	45,681	59,045	25,000	24,431	25,000
604879	Burger & Brew	11,509	36,121	30,000	66,000	30,000
604882	Martin Luther King Parade&Even	—	43,806	50,000	35,287	50,000
604883	Veteran's Day	2,691	3,000	3,000	2,387	3,000

Parks and Recreation Expenditures by Object Code

Special Events—001-60-605-574-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
604884	Halloween	—	—	—	—	50,000
604886	Jamaican Independence Day	108,171	161,184	100,000	130,000	100,000
604890	Special Events-Other	—	261,851	—	515,933	—
604894	Women's Empowerment	—	43,155	50,000	3,000	50,000
604895	New Year's Eve Gala	950	104,711	75,000	167,000	75,000
604897	Miramar Family Night	75,900	29,844	75,000	49,000	75,000
604900	Kite Festival	38,971	71,876	75,000	93,000	75,000
604998	Contingency	—	—	100,000	1,800	100,000
605100	Office Supplies	987	1,284	1,200	1,200	1,200
605220	Vehicle Fuel-On-Site	2,525	1,210	3,400	3,400	3,600
605240	Uniforms Cost	308	—	2,000	1,010	2,000
605251	Noncap Equip (Item less 5000)	1,201	5,000	5,000	6,140	55,000
605290	Other Operating Supplies	4,334	6,979	5,000	2,797	5,000
	<i>Sub-Total</i>	1,018,173	1,993,976	1,912,700	2,230,222	2,010,900
	Departmental Capital Outlay					
606400	Machinery & Equipment	—	—	40,000	18,000	—
606441	Vehicle Replacement Program	5,700	6,259	6,800	6,800	7,200
	<i>Sub-Total</i>	5,700	6,259	46,800	24,800	7,200
	Total	\$ 1,716,122	\$ 2,819,894	\$ 2,781,500	\$ 3,244,022	\$ 3,179,000



U.S. Marines Bootcamp at Ansin Sports Complex

Parks and Recreation Expenditures by Object Code

Aquatics—001-60-606-572-060/061-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 970,078	\$ 1,197,620	\$ 1,300,500	\$ 1,300,500	\$ 1,355,100
601205	Lump Sum Payout - Accrued Time	24,756	4,936	25,900	25,900	27,600
601210	Non-Pensionable Earnings	9,892	7,793	—	—	—
601215	Communication Stipend	3,900	3,900	3,900	3,900	3,900
601220	Longevity Pay	106	724	1,300	1,300	1,500
601400	Overtime-General	40,312	43,562	15,000	81,700	27,500
601410	Overtime-Holiday	6,970	12,059	10,000	19,200	10,000
602100	FICA & MICA	78,976	93,310	103,300	103,300	107,600
602210	Pension-General	74,799	72,765	74,800	74,800	83,100
602304	Health Insurance-PPO	34,572	59,795	60,800	60,800	51,300
602305	Health Insurance-HMO	168,626	174,534	171,300	171,300	154,300
602306	Dental Insurance-PPO	3,078	2,396	2,400	2,400	3,700
602307	Dental Insurance-HMO	2,215	2,638	3,400	3,400	3,000
602309	Basic Life	1,272	658	3,800	3,800	4,000
602311	Long-Term Disability Ins	1,081	697	7,400	7,400	7,700
602312	HDHP Aetna	8,323	1,631	—	—	—
602313	HSA Payflex	1,750	—	—	—	—
602400	Workers' Compensation	90,600	80,800	92,300	92,300	88,200
	<i>Sub-Total</i>	1,521,307	1,759,818	1,876,100	1,952,000	1,928,500
Operating Expense						
603400	Contract Svc-Other	9,516	9,961	17,300	17,300	17,300
603401	Janitorial Services	23,654	23,573	23,760	23,760	29,700
604300	Water/Wastewater Svc	81,444	99,615	89,600	89,600	111,900
604301	Electricity Svcs	27,772	28,177	33,900	33,900	35,000
604500	Risk Internal Svcs Charge	47,400	38,800	36,400	36,400	32,800
604550	Health Ins Internal Serv Chg	39,900	38,100	31,900	31,900	16,600
604610	Fleet Internal Svcs Charge	4,700	6,200	7,500	7,500	6,000
604668	R&M Aquatics	56,620	43,599	41,500	41,756	38,900
604669	Landscape & Irrigation	8,574	10,193	10,500	10,500	13,500
604700	Printing & Binding Svc	686	943	1,100	1,100	1,100
604920	License & Permit Fees	2,052	1,838	2,275	1,545	2,275
604991	Summer Programs	5,502	4,878	4,000	4,000	4,000
604992	Recreation Activities	2,000	2,000	2,000	2,000	2,000
604993	Field Trips	7,326	6,946	11,250	7,950	12,050
605100	Office Supplies	1,017	2,218	2,500	2,800	2,500
605220	Vehicle Fuel-On-Site	5,274	2,166	3,200	3,200	3,400
605242	Protective Clothing	1,197	930	1,200	1,050	—
605246	Safety Supplies	462	1,157	1,300	1,300	1,300
605247	Janitorial Supplies	2,182	3,396	3,500	3,500	3,500
605250	Noncap Furn (Item less 5000)	14,793	14,501	15,000	15,443	15,000
605251	Noncap Equip (Item less 5000)	9,202	5,394	5,400	5,400	5,400
605280	Chemicals	40,542	42,959	45,000	45,000	45,000
605285	Lab Supplies	329	635	800	575	800
605292	Aquatic Supplies	11,738	8,758	8,800	8,800	8,800
	<i>Sub-Total</i>	403,881	396,935	399,685	396,279	408,825
Departmental Capital Outlay						
606441	Vehicle Replacement Program	9,500	9,800	11,400	11,400	11,900
	<i>Sub-Total</i>	9,500	9,800	11,400	11,400	11,900
	Total	\$ 1,934,688	\$ 2,166,553	\$ 2,287,185	\$ 2,359,679	\$ 2,349,225

Parks and Recreation Expenditures by Object Code

Ansin Sports Complex—001-60-607-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 363,445	\$ 290,069	\$ 322,200	\$ 322,200	\$ 333,200
601205	Lump Sum Payout - Accrued Time	17,740	12,536	2,700	2,700	5,300
601210	Non-Pensionable Earnings	5,593	—	—	—	—
601215	Communication Stipend	2,850	1,950	2,000	2,000	2,000
601220	Longevity Pay	1,435	—	—	—	600
601400	Overtime-General	28,113	8,134	15,000	15,000	15,000
601410	Overtime-Holiday	4,754	4,720	5,000	5,000	5,000
602100	FICA & MICA	32,688	23,383	26,100	26,100	27,200
602210	Pension-General	58,899	35,652	35,300	35,300	37,200
602235	Pension-Senior Mgmt	4,700	—	—	—	—
602304	Health Insurance-PPO	13,300	—	—	—	12,300
602305	Health Insurance-HMO	76,316	48,614	50,400	50,400	35,500
602306	Dental Insurance-PPO	1,009	378	400	400	1,000
602307	Dental Insurance-HMO	1,079	823	1,100	1,100	900
602309	Basic Life	708	289	900	900	1,000
602311	Long-Term Disability	202	164	1,800	1,800	1,900
602312	HDHP Aetna	—	11,151	—	—	6,000
602313	HSA Payflex	—	3,000	1,600	1,600	1,700
602400	Workers' Compensation	22,700	20,300	23,200	23,200	22,200
	<i>Sub-Total</i>	635,531	461,164	487,700	487,700	508,000
Operating Expense						
603400	Contract Svc-Other	17,404	10,504	12,800	27,479	12,800
603401	Janitorial Services	14,022	17,143	17,200	17,968	21,500
603460	Landscape Services	26,637	28,228	33,300	32,500	42,550
604300	Water/Wastewater Svc	16,955	17,658	19,200	19,200	23,900
604301	Electricity Svcs	52,862	53,285	75,400	69,400	89,400
604500	Risk Internal Svcs Charge	10,700	8,800	8,200	8,200	7,400
604550	Health Ins Internal Serv Chg	14,000	13,400	7,300	7,300	2,900
604610	Fleet Internal Svcs Charge	2,900	3,800	4,600	4,600	3,700
604620	R&M Buildings	2,968	8,050	3,000	1,000	3,000
604700	Printing & Binding Svc	951	1,375	1,000	345	1,000
604991	Summer Programs	2,871	3,198	4,000	1,000	7,500
604992	Recreation Activities	2,909	4,727	4,100	3,861	4,100
604993	Field Trips	6,185	8,417	17,880	9,112	15,880
605100	Office Supplies	1,865	1,804	2,000	1,907	2,000
605220	Vehicle Fuel-On-Site	552	540	1,500	1,500	1,600
605225	Equip Gas Oil & Lube	—	—	700	700	700
605230	Program Supplies	2,236	3,874	4,000	3,735	4,000
605247	Janitorial Supplies	2,497	2,466	2,500	3,514	2,500
605250	Noncap Furn (Item less 5000)	3,574	4,000	4,000	2,968	4,000
605251	Noncap Equip (Item less 5000)	490	2,979	5,000	2,899	5,000
605290	Other Operating Supplies	2,934	3,989	3,000	—	3,000
	<i>Sub-Total</i>	185,510	198,237	230,680	219,187	258,430
Departmental Capital Outlay						
606441	Vehicle Replacement Program	2,800	2,900	3,500	3,500	3,700
	<i>Sub-Total</i>	2,800	2,900	3,500	3,500	3,700
	Total	\$ 823,841	\$ 662,301	\$ 721,880	\$ 710,387	\$ 770,130

Parks and Recreation Expenditures by Object Code

Park Maintenance—001-60-608-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 865,500	\$ 1,010,350	\$ 1,103,800	\$ 1,103,800	\$ 1,214,200
601205	Lump Sum Payout - Accrued Time	54,786	49,241	56,800	56,800	67,000
601210	Non-Pensionable Earnings	7,860	19,563	—	—	—
601215	Communication Stipend	7,150	8,100	11,700	11,700	11,700
601220	Longevity Pay	8,497	9,797	9,800	9,800	11,700
601400	Overtime-General	26,798	40,616	45,000	72,000	47,500
601410	Overtime-Holiday	5,618	10,810	10,000	10,000	10,000
601412	Overtime-Emergency	—	1,262	—	—	—
602100	FICA & MICA	73,621	87,200	93,600	93,600	103,100
602210	Pension-General	158,399	112,118	140,600	140,600	159,200
602235	Pension-Senior Mgmt	16,900	55,200	23,100	23,100	30,400
602265	Pension-457	262	2,358	2,500	2,500	6,000
602300	Pmt In Lieu Of Insurance	—	—	—	—	11,200
602304	Health Insurance-PPO	101,271	96,451	78,700	78,700	37,000
602305	Health Insurance-HMO	125,632	132,983	111,900	111,900	104,300
602306	Dental Insurance-PPO	6,010	5,904	5,900	5,900	5,300
602307	Dental Insurance-HMO	998	1,297	1,500	1,500	1,400
602309	Basic Life	2,489	1,371	3,300	3,300	3,600
602311	Long-Term Disability	1,140	615	6,200	6,200	6,900
602312	HDHP Aetna	25,091	39,754	14,100	14,100	47,600
602313	HSA Payflex	2,800	9,000	8,000	8,000	13,200
602400	Workers' Compensation	59,800	53,200	60,800	60,800	58,100
	<i>Sub-Total</i>	1,550,620	1,747,190	1,787,300	1,814,300	1,949,400
Operating Expense						
603400	Contract Svc-Other	219,947	223,983	295,000	259,550	295,000
603460	Landscape Services	719,428	731,343	728,500	741,647	1,020,000
604300	Water/Wastewater Svc	136,637	143,799	172,100	172,100	255,200
604301	Electricity Svcs	244,235	249,729	334,800	300,800	496,600
604400	Leased Equipment	—	2,800	3,300	3,300	3,300
604500	Risk Internal Svcs Charge	34,600	28,300	26,500	26,500	23,800
604550	Health Ins Internal Serv Chg	32,200	30,700	30,300	30,300	14,200
604610	Fleet Internal Svcs Charge	58,300	76,100	92,600	92,600	74,700
604625	R&M Equipment	11,309	6,063	10,000	6,000	10,000
604669	Landscape & Irrigation	53,673	69,113	60,700	47,934	60,700
604671	Park Maintenance	231,178	209,839	220,000	236,000	220,000
605220	Vehicle Fuel-On-Site	49,625	51,235	41,900	41,900	44,600
605240	Uniforms Cost	4,779	5,494	7,500	7,500	7,500
605242	Protective Clothing	749	1,000	1,000	—	1,000
605246	Safety Equipment Supplies	1,140	—	1,500	—	1,500
605247	Janitorial Supplies	295	—	1,000	1,000	1,000
605250	Noncap Furn (Item less 5000)	14,044	15,000	18,000	3,594	18,000
605251	Noncap Equip (Item less 5000)	9,051	7,710	3,100	9,300	3,100
605252	Small Tools	214	692	2,000	—	2,000
605280	Chemicals	25,000	4,950	25,000	25,000	25,000
605290	Other Operating Supplies	2,427	2,930	3,500	3,500	3,500
	<i>Sub-Total</i>	1,848,831	1,860,778	2,078,300	2,008,525	2,580,700
Departmental Capital Outlay						
606319	Park Improvement	—	10,988	—	1,484	—
	Vehicle Replacement Program	33,500	34,700	40,700	40,700	43,900
	<i>Sub-Total</i>	33,500	45,688	40,700	42,184	43,900
	Total	\$ 3,432,950	\$ 3,653,656	\$ 3,906,300	\$ 3,865,009	\$ 4,574,000



Parks and Recreation Expenditures by Object Code

Vizcaya Park—001-60-609-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 244,538	\$ 300,386	\$ 335,400	\$ 335,400	\$ 341,900
601205	Lump Sum Payout - Accrued Time	12,029	5,206	8,600	8,600	2,500
601210	Non-Pensionable Earnings	6,445	5,867	—	—	—
601215	Communication Stipend	1,300	1,300	1,300	1,300	—
601220	Longevity Pay	595	642	600	600	1,200
601400	Overtime-General	16,178	15,085	12,000	29,500	14,500
601410	Overtime-Holiday	2,344	6,677	5,000	5,000	5,000
602100	FICA & MICA	20,923	24,825	27,400	27,400	27,600
602210	Pension-General	21,700	38,282	38,800	38,800	28,300
602304	Health Insurance-PPO	49,131	39,725	29,200	29,200	12,300
602305	Health Insurance-HMO	27,910	30,571	25,200	25,200	21,300
602306	Dental Insurance-PPO	1,147	1,167	1,200	1,200	400
602307	Dental Insurance-HMO	569	699	700	700	700
602309	Basic Life	452	267	1,000	1,000	1,000
602311	Long-Term Disability	773	164	1,900	1,900	1,900
602312	HDHP Aetna	2,283	8,773	7,100	7,100	6,000
602313	HSA Payflex	700	1,500	1,600	1,600	1,700
602400	Workers' Compensation	19,400	17,300	19,700	19,700	18,800
	<i>Sub-Total</i>	428,417	498,434	516,700	534,200	485,100
Operating Expense						
603400	Contract Svc-Other	12,158	22,000	10,310	13,210	11,560
603401	Janitorial Services	15,726	17,326	20,840	18,340	26,050
603460	Landscape Services	56,862	56,862	57,200	57,200	80,100
604300	Water/Wastewater Svc	9,276	9,637	10,000	10,000	13,700
604301	Electricity Svcs	43,386	41,404	58,800	53,800	69,700
604500	Risk Internal Svcs Charge	9,400	7,700	7,200	7,200	6,500
604550	Health Ins Internal Serv Chg	6,200	6,000	8,800	8,800	4,200
604610	Fleet Internal Svcs Charge	7,400	9,700	11,800	11,800	9,500
604620	R&M Buildings	1,561	950	3,000	1,000	3,000
604625	R&M Equipment	499	680	—	—	—
604700	Printing & Binding Svcs	498	328	500	—	500
604920	License & Permit Fees	175	175	250	250	250
604991	Summer Programs	6,085	6,260	8,000	8,000	16,000
604992	Recreation Activities	2,901	3,955	4,200	3,700	4,200
604993	Field Trips	6,134	11,153	17,880	13,880	18,380
605100	Office Supplies	1,874	1,999	2,000	2,300	2,000
605220	Vehicle Fuel-On-Site	2,419	1,649	3,600	3,600	3,800
605230	Program Supplies	3,369	2,496	3,500	3,500	3,500
605247	Janitorial Supplies	2,479	3,284	2,500	2,500	2,500
605250	Noncap Furn (Item less 5000)	6,459	4,979	2,000	2,000	2,000
605251	Noncap Equip (Item less 5000)	20,464	7,351	10,700	11,230	10,700
605280	Chemicals	—	4,701	5,000	2,100	5,000
605290	Other Operating Supplies	3,715	645	3,000	3,670	3,000
	<i>Sub-Total</i>	219,040	221,234	251,080	238,080	296,140
Departmental Capital Outlay						
606210	Building Renovation	4,995	—	—	—	—
606319	Park Improvement	—	—	—	15,464	—
606441	Vehicle Replacement Program	3,200	3,500	4,000	4,000	1,400
	<i>Sub-Total</i>	8,195	3,500	4,000	19,464	1,400
	Total	\$ 655,652	\$ 723,168	\$ 771,780	\$ 791,744	\$ 782,640



Parks and Recreation Expenditures by Object Code

Miramar Regional Park Amphitheater—001-60-610-572-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ —	\$ —	\$ 91,200	\$ —	\$ 93,000
602100	FICA & MICA	—	—	7,000	—	7,100
602210	Pension-General	—	—	16,700	16,700	—
602235	Pension-Senior Mgmt	—	—	—	—	24,700
602265	Pension-457	—	—	—	—	2,800
602305	Health Insurance-HMO	—	—	8,400	—	7,100
602306	Dental Insurance-PPO	—	—	400	—	—
602307	Dental Insurance-HMO	—	—	—	—	200
602309	Basic Life Insurance	—	—	300	—	300
602311	Long-Term Disability Ins	—	—	500	—	500
	<i>Sub-Total</i>	—	—	124,500	16,700	135,700
<u>Operating Expense</u>						
603190	Prof Svcs-Other	688,365	750,064	785,640	785,640	309,981
603400	Contract Svcs-Other	77,918	133,453	146,500	119,538	146,500
603401	Janitorial Svcs	—	—	17,000	4,675	21,250
603474	Holsen Concessions Buyout	—	66,560	150,000	150,000	150,000
604100	Communication Svcs	8,976	15,591	16,000	16,000	16,000
604301	Electricity Svcs	20,297	18,989	20,700	20,700	21,400
604400	Leased Equipment	7,439	3,146	4,000	3,000	4,000
604550	Health Ins Internal Serv Chg	—	—	—	—	600
604920	License & Permit Fees	542	710	1,000	250	1,000
605290	Other Operating Supplies	44,120	26,930	30,000	30,000	30,000
	<i>Sub-Total</i>	847,658	1,015,443	1,170,840	1,129,803	700,731
<u>Departmental Capital Outlay</u>						
606400	Machinery & Equipment	304	27,880	—	8,559	—
	<i>Sub-Total</i>	304	27,880	—	8,559	—
	Total	\$ 847,962	\$ 1,043,323	\$ 1,295,340	\$ 1,155,062	\$ 836,431

Parks and Recreation Budget Justification

Object #	Account Description	Justification
Revenue		
347210	Summer Program	This account is to account for revenues from Parks and Cultural Affairs summer camp tuition fees.
347260	Contracted Prog-MYEC	City's revenue collected from contractual classes and programs offered at the City's various Park locations and Social Services programs, such as programs at Miramar Youth Enrichment Center, Sunset Lakes, Mir Regional Park, Aquatics-West, Ansin, Athletics and Vizcaya Park, as well as funds received from Broward County for the provision of senior transportation to seniors who are physically unable to access normal modes of public transportation to a nutritional site.
347270	Admission Fees	Admission fees for weekends and holidays at Regional Park and Ansin Sports Complex.
347271	Aquatic Fees	Fees for swimming-class registrations and pool admission as well as Funbrella rentals at Miramar Regional Aquatic Complex and Miramar Aquatic Center.
347280	Rec Activities-MYEC	Yearly membership fees to utilize facility amenities such as game room, weight room and computer labs at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin and Vizcaya Park.
347284	Rec Activities-Track Meet	Athlete registrations for track meets at Ansin Sports Complex.
347285	Rec Activities-Parking Fees	Fees collected from events through Rentals, Special Events, and Agreements at the City's various Parks locations.
347296	Athletic Programs	This revenue provides support to the Athletics Program, competitions & events.
347299	Holiday Camps	Winter and Spring Camp registration fees at the Miramar Youth Enrichment Center, Ansin Sports Complex, Aquatic Complex and Vizcaya Park.
347309	General Concessions	Concession vendor registration fees collected for events at Ansin Sports Complex and Regional Park.
347337	Group Sales Svcs Fee	Fees collected from tickets for Afro Carib Event through various ticket vendors.
347339	Ticket Sales	Revenue from ticket sales at various City facilities and events.
347351	Merchandise Sales	Fees collected from sale of Afro Carib Event memorabilia.
347405	Special Events Fees	Vendor registration and application fees for private-promoter events.
347410	Vendor Registration & Sponsors	Vendor registration fees and sponsorships for City special events.
362100	Rental Revenue - MYEC	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362200	Rental-Park Fields	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
362204	Rental-Amphitheater	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362301	Bldg Rental-General	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
Expense		
601400	Overtime-General	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees. Includes FY25 Above Base Request in the amount of \$40,000: Program 600 \$22,500 Program 602 \$18,000 Program 603 \$45,000 Program 604 \$20,000 Program 605 \$12,500 Program 606-060 \$7,500 Program 606-061 \$20,000 Program 607 \$15,000 Program 608 \$47,500 Program 609 \$14,500
601402	Overtime-Special Events	This represents overtime generated from the development and management of City sponsored special events, community initiatives and private/third party events held in Parks.
601410	Overtime-Holiday	This represents the cost of holiday pay when employees work on a City observed holiday either due to an event or park/facility being opened, mostly during the summer months when usage is in high demand (Labor Day, July 4th and Memorial Day).
603140	New Hire Screening	This cost is associated with level II background screenings required for all new hires.
603141	Existing Employee Screening	This cost is associated with level II background screenings for current employees, which is required every 2 years.
603190	Prof Svcs-Other	Professional consulting services and professional services including: Athletic Event Professional Services \$25,720 Appraisals for Impact Fees \$10,000 Miramar Regional Park Amphitheater Operating Budget \$309,981



Parks and Recreation Budget Justification

Object #	Account Description	Justification
603400	Contract Svc-Other	This line item provides funding for services procured by contract such as: Honey shine Mentoring Program \$45,000 Locksmith services \$5,200 Plaza Zumba Instructor \$4,200 Pest control \$11,100 Pure Water Filtration Contract \$2,500 Burglar & Fire Alarm Services \$6,705 Bee Removal Services \$500 Weight room equipment servicing and maintenance \$5,500 Storage Unit \$9,000 Annual buffing and deep cleaning of facility floors \$8,000 Thor Guard maintenance (lighting detection system) \$12,575 Bay & Roll Down Door & Audio Equipment Maintenance \$1,000 Kitchen Maintenance Exhaust System \$4,500 Generator Maintenance \$1,750 Electrical/Mechanical Services \$109,400 Gas Supply Services \$10,000 Field Lighting Services \$6,000 Mulching Services \$40,000 Sand Supply Services \$20,000 Sod Supply Services \$65,000 Pond Restocking \$1,050 Aquatics Pumping System/Heating System Services \$13,080 Welding & Fabrication Services \$47,000 Irrigation Pump System Services \$25,600 Skate Park Maintenance \$5,000 Amphitheater: Management services \$65,000 Management Revenue Incentive \$25,000 Tent Suspension Maintenance Services \$25,000 Appetize POS contract \$12,000 Parking Services Fees \$7,500
603401	Janitorial Services	This line provides funding for the contracted janitorial services for the City's park facilities and restrooms. The following facilities will be services by the contracted vendors with this funding: Vernon E. Hargray Youth Enrichment Center \$47,520, Sunset Lakes Community Center \$47,500, Miramar Regional Park \$39,000, Historic Miramar Aquatics \$6,750, Miramar Aquatics Complex \$22,950, Ansin Sports Complex \$21,500, Vizcaya Park \$26,050, Amphitheater Back of House \$8,750, and Amphitheater Concession Containers \$12,500.
603404	Air Condition Services	HVAC equipment repairs and maintenance for various parks facilities.
603460	Landscape Services	This line provides funding for the contracted maintenance of park green spaces and fields, including mowing, trimming, pesticide/herbicide treatment, cleaning and irrigation services. The following parks will be maintained by the contracted vendors with this funding: Vernon E. Hargray Youth Enrichment Center \$18,950, Sunset Lakes Community Center \$84,675, Miramar Regional Park \$191,650, Ansin Sports Complex \$42,550, Forzano and Silver Lakes Sports Complex \$477,680, Lakeshore, 19th Street Park, Beauty Park, Beekman Park, Bernard Park, Miramar Isles Park, Progress Park, Sawyer Park, Sheraton Park, Veteran's Memorial Park, Huntington Entrance Park, Historic Miramar Aquatics Complex, Country Club Ranches, Harbour Lakes Park, , Island Park, & Silver Lakes Tennis Complex \$204,600, Silver Shores Park, Huntington Park North and South, Monarch Lakes Park, Flamingo Estates Park, Shirley Branca Park, Fairway Park and River Run Park, Miramar Athletic Park, Perry Wellman Field, Linear Park North, Linear Park, and Civic Center Park \$326,520, Forcina Park \$11,200, and Vizcaya Park \$80,100.
603474	Holsen Concessions Buyout	This represents the costs for Holsen Concessions Buyout.
604001	Travel & Training	Travel and training expenses for various divisions in Parks such as Athletics, Recreation, Special Events, Maintenance and other related activities and programs.
604100	Communication Svcs	Cost of City issued cellular phones assigned to supervisors, managers, coordinators and any other employee needing cell phone access to perform functions. This also includes the communication cost for any vehicle with installed GPS tracking.
604200	Postage	This represents costs for the Department's special mailings, bulk mailings, certified mail, UPS and FedEx.
604300	Water/Wastewater Svc	This represents the cost of water and wastewater usage for the facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604400	Leased Equipment	This represents the costs for leasing necessary equipment that the city does not have and would seldom use to complete maintenance tasks. Leasing equipment saves capital dollars since the City will only pay for the time equipment will be used. The leased equipment will be bucket trucks, loaders and other necessary equipment for Miramar Regional Park. In addition, Ansin Sports Complex will lease a track scrubber as well as additional bleachers as needed for events with an increased spectator expectation.



Parks and Recreation Budget Justification

Object #	Account Description	Justification
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604620	R&M Buildings	This line item represents funding for minor repairs and maintenance of the Parks and Recreation Buildings/Facilities. Funding is needed for annual maintenance including Re-varnishing-Basketball Gyms, Multipurpose Rm, Aerobics Rm & Boxing Rm floors \$7,500, Basketball Gymnasium Maintenance & Repairs \$5,500, parking lot fixtures/LED lighting \$6,500, plumbing fixtures \$4,000, ceiling tile replacement \$1,000, elevator maintenance \$500, and miscellaneous building parts and supplies \$7,000.
604625	R&M Equipment	Repair and maintenance of operating equipment located in the City's facilities including items such as utility carts, pressure washers, gym equipment, mowers, spray machines, etc
604668	R&M Aquatics	Repair and maintenance needs for the Regional Aquatics Complex (West) and the Miramar Aquatics Complex (East).
604669	Landscape & Irrigation	Repairs and supplies to address irrigation systems at all parks. Irrigation pump repairs and maintenance \$67,900 Monthly Irrigation Wet Checks \$6,600 Irrigation Services Monthly \$17,100 Replacement irrigation parts (PVC pipe, valves, sprinkler heads) \$9,600 Mulch \$9,500 Sod/Palm/Shrub pruning/River Rock/Palm Trees \$13,000 Aquatic centers plant bed replenishing materials \$5,500 Other \$3,000
604671	Park Maintenance	This represents the cost to maintain facilities by in house staff.
604700	Printing & Binding Svc	This cost is for printing and binding brochures, calendars, flyers, permits, manuals, registration forms and parent handbooks.
604830	Art Festival	This line item is for the Art Festival.
604834	Black British Celebration	This line item is for the costs associated with Black British Celebration.
604835	Reggae Month	This line item is for the costs associated with Reggae Month.
604839	Memorial Day	This line item is for observance of the Memorial Day holiday.
604840	September 11 Memorial	This line item is for the September 11 Memorial event.
604841	Men's Summit	This line item is for the Men's Summit.
604842	Latin Music Festival	This line item is for the Latin Music Festival.
604843	Juneteenth Event	This line item is for the Juneteenth Event.
604845	Afro-Carib Festival	Funding for the Afro-Caribbean Event.
604848	Easter Eggstravaganza	This line item is for the Easter Eggstravaganza Event.
604849	Miramar NACAC New Life Inv.	This line item is for the Miramar NACA New Life Invitational.
604851	Holiday Tree Lighting	For Holiday Lighting Event.
604853	Independence Day-4th of July	July 4th Celebration. This total includes FY25 Above Base Request of \$25,000.
604855	Caribbean Amer. Heritage Celeb	This line item is for the Caribbean American Heritage Event.
604857	Athletic Sporting Events	Cost associated to carry out a variety of sporting events at the Ansin Sports Complex such as track, soccer, football, etc.
604858	Black History Celebration	This line item is for the Black History Celebration Event.
604861	Holiday Decorations (5 sites)	Citywide Holiday Decorations to decorate City Hall and other locations in the City in celebration of the Holidays, promoting a festive & brilliant season.
604867	ShirleyBrancaGoodVibesConcer ts	Fall Festival @ Shirley Branca Park.
604875	Citizenship Drive	This line item is for the Citizenship Drive.
604876	Turkey Giveaway & Health Fair	This line item is for the Turkey Giveaway & Health Fair. Includes FY25 Above Base Request in the amount of \$30,000.
604877	Back to School Bash	This line item is for the Back to School Event.
604878	Haitian Heritage	This line item is for the Haitian Heritage Event.
604879	Burger & Brew	Burger & Brew Event.
604882	Martin Luther King Parade&Even	This line item is for the Martin Luther King Parade & Event.
604883	Veteran's Day	Veterans' Day.
604884	Halloween	This line item is for the city's Halloween event.
604886	Jamaican Independence Day	This line item is for the Jamaican Independence Day Event.



Parks and Recreation Budget Justification

Object #	Account Description	Justification
604890	Special Events-Other	Teen Advisory Board (Prog. 100); Sports & Media Summit (Prog. 605), Other events identified with Project codes as requested.
604894	Women's Empowerment	This line item is for the Women's Empowerment event.
604895	New Year's Eve Gala	This line item is for the New Year's Eve Gala.
604897	Miramar Family Night	This line item is for Miramar Family Night.
604898	Sports & Entertainment	Funding for various Sports & Entertainment Events.
604900	Kite Festival	This line item is for the Kite Festival.
604910	Advertising Costs	This cost is associated with advertising of Department's Ordinances as required through the City Clerk's office.
604920	License & Permit Fees	This line item represents funding for: Annual license/permit fees to meet regulatory requirements for aquatic operations for the wheelchair pool lifts, splash pad, wading pool, and water playground \$2,525 Liquor license \$300 Health Food License \$700 at Regional Park Amphitheater
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604991	Summer Programs	This is related to the summer camp programs and includes food, equipment, supplies, special guests, field trips and transportation. The total includes FY25 Above Base Request in the amount of \$50,000 (Prog. 600-\$28,000, Prog.603-\$14,500, Prog. 604-\$9,000, Prog. 606-\$4,000, Prog. 607-\$7,500, Prog. 609-\$16,000).
604992	Recreation Activities	This includes costs related to contractual classes, teacher planning days, holiday camp, family programming, field trips and special events.
604993	Field Trips	Cost of field trips for Summer Camp, Winter Camp and Spring Camp participants as well as other programming such as the Teen Advisory Board.
604994	Athletic Activities	This line item provides supplies, uniforms, officials and equipment for the following programs: Adult Softball, Youth Basketball, Flag Football, Adult Soccer and Tennis programs run by the City.
604998	Contingency	This account represents contingency funds for unexpected occurrences.
605100	Office Supplies	This represents the costs for general desktop supplies for the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	This represents the cost of general supplies needed for a variety of programs and meetings to include games, replacement parts for game rooms, educational supplies, paper goods, etc.
605240	Uniforms Cost	These costs represent the purchase of uniforms for staff, recreational and athletics program participants as well as uniform service for maintenance and other divisions.
605242	Protective Clothing	This cost is for clothing and/or items provided for protective purposes such as rubber apron, work gloves, eye protection, masks etc.
605246	Safety Supplies	Safety vests, Rescue tubes, First aid supplies \$1550 Caution tape, Flashing barricade lights, Reflective Cones \$500 Fire extinguishers \$150 Rubber boot covers, Rain gear \$650 Earplugs and protective goggles \$600
605247	Janitorial Supplies	Supplies needed to clean, sanitize, and restock for events at Park facilities not covered by the contracted janitorial services.
605250	Noncap Furn (Item less 5000)	Purchase & replace furniture- tables & chairs at various facilities for classrooms, multipurpose rooms, front lobby areas, and staff areas \$15,500. Replace pool furniture East & West Aquatic facilities incl, chaise lounge chairs for the pool decks, Lifeguard chairs & Funbrellas \$15,000. Purchase pavilion furniture/fixtures incl, players benches, bleachers, picnic benches, waste receptacles, & BBQ grills \$32,500.
605251	Noncap Equip (Item less 5000)	Purchase new weight room equip: 1 Elliptical Machine, Stair Master, Tricep/Bicep Machine, and 1 Smith Machine \$16,000 New Splash Pad Fixtures, Pool Pump & Vacuum, New Aqua-Bike \$5,400 New Trash Cans, BBQ Grill, Patio & Awning Equipment, and Dog Park Equipment \$18,200 New Event Equipment A-frames, tents, tables & chairs \$5,000 New Track Equipment i.e., Long Jump Boards, Hurdles, Blocks, & Dollies \$10,000 New Tennis Equipment i.e., Windscreens, Tennis nets, Benches, Rakes, and Rollers \$15,000 New Field Equipment i.e., Soccer Goals, and Corner Flags \$6,200 Includes FY25 Above Base request in amount of \$50,000 (Program 605).
605252	Small Tools	Costs associated with miscellaneous small tools such as screwdrivers, wrenches, and trimmers.
605280	Chemicals	The cost is for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain Miramar Regional Park, as well as chemicals necessary for the aquatic facilities, and Vizcaya Park.

Parks and Recreation Budget Justification

Object #	Account Description	Justification
605285	Lab Supplies	Laboratory supplies for water quality testing at the City's aquatic complexes.
605290	Other Operating Supplies	This cost is for all supplies that need to be replaced or single use items such as: brooms, mops, trash can liners, miscellaneous pool supplies, nails, wood, etc. As well as the cost for procuring alcohol to sell during events/activities at the Amphitheater concession .
605292	Aquatic Supplies	This amount is for cost of all aquatic supplies needed such as life savers, pool poles, hardware for picnic tables and lifeguard chairs, etc.
605410	Subscriptions & Memberships	Memberships include: Florida Recreation and Parks Association (FRPA) \$2500 National Recreation and Parks Association \$500
605510	Tuition Reimbursement	Financial assistance for full time employees seeking a degree from a college or university. Education must be related to the employee's position or serve to enhance the employee skills and knowledge. Cost covers tuition, books and any applicable lab fees.
605600	CM Restricted	This funding is restricted and used only upon City Manager's approval.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.



Monarch Lakes Park

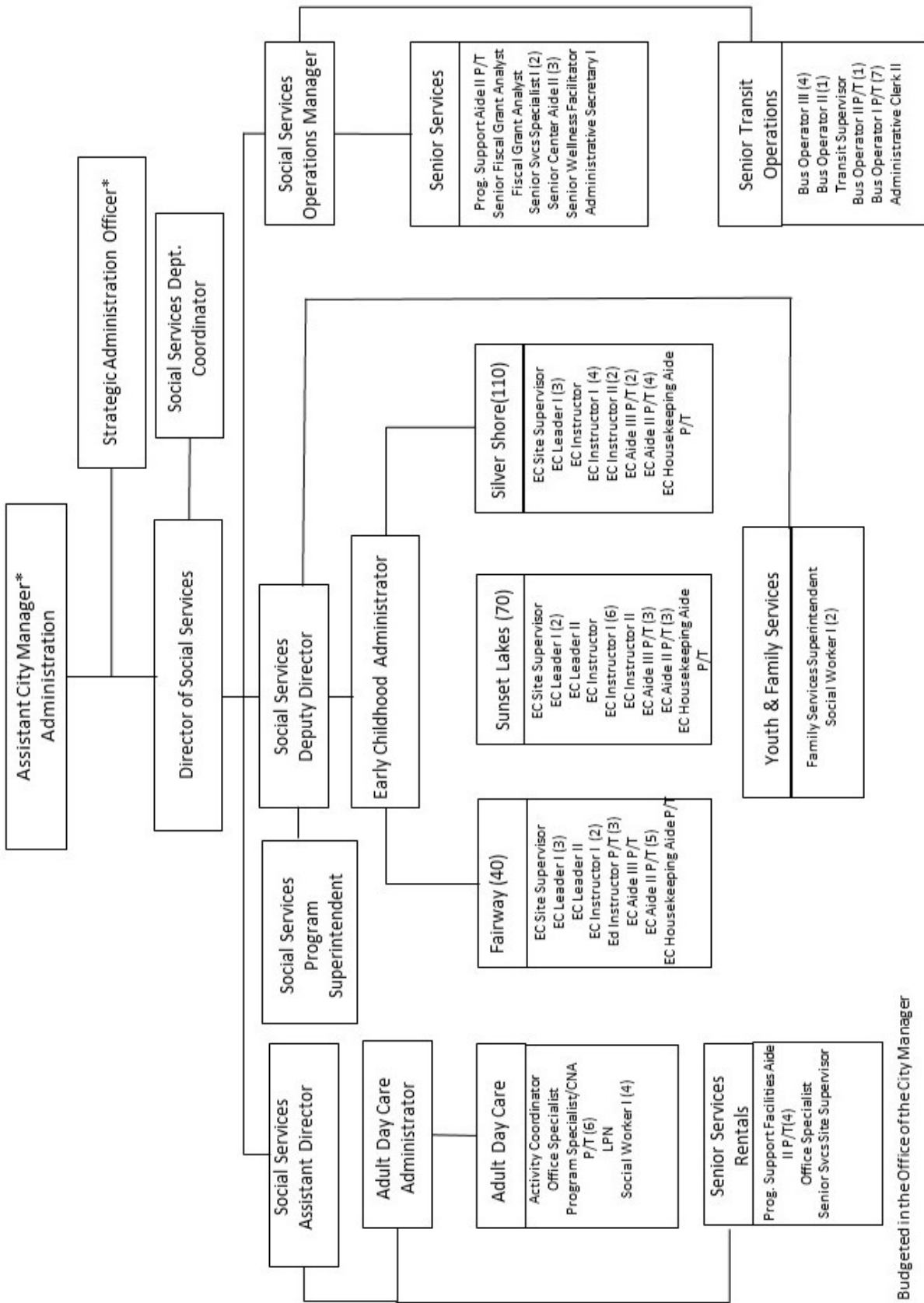


Social Services

Mission

To improve and enhance the quality of life for individuals of all ages in the City of Miramar by providing comprehensive social service programs and services.

Social Services Organizational Chart



* Budgeted in the Office of the City Manager



Department Overview

The Social Services Department provides comprehensive social services programs. This department provides early childhood education and childcare services for preschool and elementary-aged children, operates two senior centers for persons 60 years old and older as well as an adult day care center that serves clients 18 years old and older. Additional services include information and referral, and youth and family community outreach.

As indicated in the Position Detail, this department has 87.5 budgeted positions, 66 full-time and 43 (21.50 FTEs) part-time employees. The five (5) programs provided by Social Services are:

1. Administration
2. Senior Services
3. Adult Daycare Center
4. Childcare Services
5. Youth and Family Outreach Program

FY 2024 Accomplishments

- The Miramar Early Childhood Academy received Rescue Plan Act (ARPA) grant funding of over one million dollars.
- The Fairway Early Childhood Academy was commended by the Children's Services Council for a successful annual audit and recognized as an invaluable contributor to assisting the needs of the families in our community for aftercare services.
- Social Services Youth And Family Services Outreach provided a monthly food distribution and access to a non-perishable food pantry including sundries through a partnership with Goodman Jewish Family Services.
- Enhanced senior well-being by providing weekend excursions and recreational activities to elderly residents to increase socialization while combating isolation.
- Social Services Youth and Family Services Outreach held Thrive group sessions for high school students to address healthy coping behaviors utilizing funding from the American Rescue Plan Act (ARPA).
- Increased resident's awareness of services and resources available in Broward County through two resource fairs.
- Graduated the third class from the Social Services Youth Internship Program.

FY 2025 Goals

- Completion of a new playground at Fairway Academy.
- Provide group counseling through a partnership with Community-Based Connections, Inc., and National Alliance on Mental Illness (NAMI) Broward.
- Independent Living Skills program for high school-aged children through a partnership with Women Impacting Neighborhoods.
- Expand the Adult Day Care Center.
- Secure Multi-Service Complex facility by installing bulletproof glass in public areas.



Social Services Team

Social Services

Program Revenues, Expenditures and Positions Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
Senior Services	\$ 521,790	\$ 657,325	\$ 761,005	\$ 873,169	\$ 779,555
Adult Daycare Center	147,138	251,307	257,950	457,732	280,050
Childcare Services	1,186,700	1,908,239	1,480,661	1,648,245	1,490,203
Total	\$ 1,855,627	\$ 2,816,871	\$ 2,499,616	\$ 2,979,146	\$ 2,549,808
Expenditures by Program					
Administration	\$ 866,768	\$ 1,022,958	\$ 1,303,750	\$ 1,282,927	\$ 1,511,200
Senior Services	2,903,819	3,168,492	2,902,104	2,930,555	3,099,500
Adult Daycare Center	745,764	852,765	921,600	922,550	999,100
Youth and Family	—	2,667	324,900	358,900	456,100
Childcare Services	3,001,682	3,161,452	3,449,264	3,437,686	4,144,100
Total	\$ 7,518,033	\$ 8,208,333	\$ 8,901,618	\$ 8,932,618	\$ 10,210,000
Expenditures by Category					
Personnel Services	\$ 5,631,197	\$ 6,161,902	\$ 6,767,700	\$ 6,798,700	\$ 7,844,000
Operating Expense	1,783,357	1,934,048	1,910,718	1,916,641	2,030,000
Capital Outlay	28,200	21,100	24,800	24,800	37,600
Grants & Aids	75,278	91,283	198,400	192,477	298,400
Total	\$ 7,518,033	\$ 8,208,333	\$ 8,901,618	\$ 8,932,618	\$ 10,210,000
Positions by Program					
Administration	4.00	4.00	5.00	5.00	5.00
Senior Services	29.00	29.00	23.00	26.00	26.00
Adult Daycare Center	10.50	8.50	10.50	10.50	10.50
Youth and Family	—	—	3.00	3.00	3.00
Childcare Services	36.00	35.50	35.50	35.50	43.00
Total	79.50	77.00	77.00	80.00	87.50

Social Services

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Activity Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Clerk II	—	—	—	1.00	1.00
Administrative Coordinator	1.00	—	—	—	—
Administrative Secretary I	1.00	1.00	1.00	1.00	1.00
Adult Day Care Administrator	1.00	1.00	1.00	1.00	1.00
Assistant Director of Social Services	1.00	1.00	1.00	1.00	1.00
Bus Operator I/II - Part-time (8)	4.00	4.00	4.00	4.00	4.00
Bus Operator II	2.00	1.00	1.00	1.00	1.00
Bus Operator III	1.00	2.00	2.00	4.00	4.00
Community Outreach Specialist I	1.00	1.00	1.00	—	—
Department Coordinator	1.00	1.00	1.00	1.00	1.00
Deputy Director of Social Services	—	—	—	1.00	1.00
Director of Social Services	1.00	1.00	1.00	1.00	1.00
Early Childcare Site Supervisor	3.00	3.00	3.00	3.00	3.00
Early Childhood Administrator	—	1.00	1.00	1.00	1.00
Early Childhood Aide II - Part-time (12)	6.00	6.00	6.00	6.00	6.00
Early Childhood Aide III - Part-time (6)	3.00	3.00	3.00	3.00	3.00
Early Childhood Housekeeping Aide - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Early Childhood Instructor I/II	2.00	2.00	2.00	2.00	17.00
Early Childhood Instructor I - Part-time	6.50	6.00	6.00	6.00	—
Early Childhood Instructor II - Part-time	1.50	1.50	1.50	1.50	—
Early Childhood Leader I	8.00	8.00	8.00	8.00	8.00
Early Childhood Leader II	2.00	2.00	2.00	2.00	2.00
Early Childhood Superintendent	1.00	—	—	—	—
Educational Instructor - Part-time (After School) (3)	1.50	1.50	1.50	1.50	1.50
Family Services Superintendent	1.00	1.00	1.00	1.00	1.00
Fiscal Grant Analyst	—	1.00	1.00	1.00	1.00
Fiscal Grant Management Clerk I	1.00	—	—	—	—
Fiscal Grant Management Clerk II	2.00	—	—	—	—
Food & Beverage Operations Supervisor	1.00	—	—	—	—
Licensed Practical Nurse (LPN)	—	—	—	1.00	1.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Program Specialist/CNA - Part-time (6)	2.50	2.50	2.50	3.00	3.00
Program Support Aide II - Part-time	1.50	1.00	1.00	0.50	0.50
Program Support Facilities Aide II	1.00	—	—	—	—
Program Support Facilities Aide II - Part-time (4)	0.50	2.00	2.00	2.00	2.00
Senior Center Aide II	2.00	3.00	3.00	3.00	3.00
Senior Fiscal Grant Analyst	—	1.00	1.00	1.00	1.00
Senior Nurse Administrator - Part-time	1.00	1.00	1.00	—	—
Senior Services Site Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Services Specialist I	2.00	2.00	2.00	2.00	2.00
Senior Wellness Coordinator	1.00	—	—	—	—
Senior Wellness Facilitator	—	1.00	1.00	1.00	1.00
Social Services Operations Manager	2.00	2.00	2.00	1.00	1.00
Social Services Program Superintendent	1.00	1.00	1.00	1.00	1.00
Social Worker I	4.00	5.00	5.00	6.00	6.00
Social Worker II	1.00	—	—	—	—
Transit Supervisor	1.00	1.00	1.00	1.00	1.00
Total FTE's	79.50	77.00	77.00	80.00	87.50



Social Services Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of unduplicated enrolled in VPK annually	Maintain enrollment at 100%	Results	62	86	84	
			Target	81	220	81	81
			% Target	76%	39%	104%	
↑	Number of unduplicated enrolled in MOST annually	Maintain enrollment at 100%	Results	47	55	48	
			Target	50	50	50	50
			% Target	94%	110%	96%	
↑	Number of Unduplicated Enrollment in Senior Services	To expand programming	Results	932	739	1,177	
			Target	800	800	1,000	1,000
			% Target	117%	92%	118%	
↓	Total Number of Senior Transportation Segments	Increase the availability of senior transportation and support seniors ability to live independently	Results	22,152	32,135	26,944	
			Target	40,000	40,000	40,000	40,000
			% Target	55%	80%	67%	
↑	Number of unduplicated enrollments in Adult Day Care	Increase census in the Adult Daycare Program	Results	53	42	39	
			Target	40	40	40	40
			% Target	133%	105%	98%	
↑	Number of Meals Served Through the Early Childhood Program	Develop good eating habits in children that will last throughout the years	Results	97,184	118,724	84,365	
			Target	70,000	70,000	90,000	90,000
			% Target	139%	170%	94%	
↑	Meets budget target - Expenses	Finances	Results	7,518,033	8,156,026	8,899,337	
			Target	8,249,393	8,597,118	8,901,618	10,210,000
			% Target	91%	95%	100%	
↑	Meets projected target - Expenses	Finances	Results	7,518,033	8,156,026	8,899,337	
			Target	8,445,218	8,388,366	9,032,533	10,210,000
			% Target	89%	97%	99%	
□	Meets budget target - Revenues	Finances	Results	1,855,627	2,491,095	2,357,096	
			Target	2,626,498	3,526,599	2,938,281	2,549,808
			% Target	71%	71%	80%	

Social Services Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
🟠	Meets projected target - Revenues	Finances	Results	1,855,627	2,491,095	2,357,096	
			Target	2,447,317	3,289,725	2,629,987	2,549,808
			% Target	76%	76%	90%	
🟢	Provide at least 1500 Hours of Department Wide Training	Develop and increase skill levels of all Community Services staff	Results	1,592	3,805	3,467	
			Target	1,500	1,500	1,500	1,500
			% Target	106%	254%	231%	
🟢	Provide at least 400 Hours of Department Wide Cross Training	Provide cross training to have adequate staff to combat attrition	Results	548	451	690	
			Target	500	400	400	400
			% Target	110%	113%	173%	
🟢	Provide 50 hours of Leadership Training	Develop training to management & supervisory staff	Results	97	90	162	
			Target	50	50	50	50
			% Target	193%	179%	323%	
🟢	Number of new activities offered at Adult Day Care	Improve and maintain social skills through specific activities	Results	55	55	58	
			Target	40	50	50	50
			% Target	138%	110%	116%	
🟢	Number of Meals Served in Senior Services and Adult Day Care Program	Continue to ensure that adequate nutrition and dietary needs are being met	Results	7,220	16,050	45,431	
			Target	7,000	15,000	30,000	30,000
			% Target	103%	107%	151%	
🟢	Number of youth and family outreach clients served	Expand outreach methods to identify specific areas of need and provide them with information and access to services and resources	Results	1,000	4,374	5,305	
			Target	2,500	2,500	2,500	2,500
			% Target	40%	175%	212%	
🟢	Number of recreation units for seniors	To meet contractual obligations	Results	6,283	8,768	10,414	
			Target	6,000	6,000	6,000	6,000
			% Target	105%	146%	174%	
🟠	Number of outreach events attended	To meet contractual obligations	Results	15	50	30	
			Target	40	40	40	40
			% Target	38%	125%	75%	

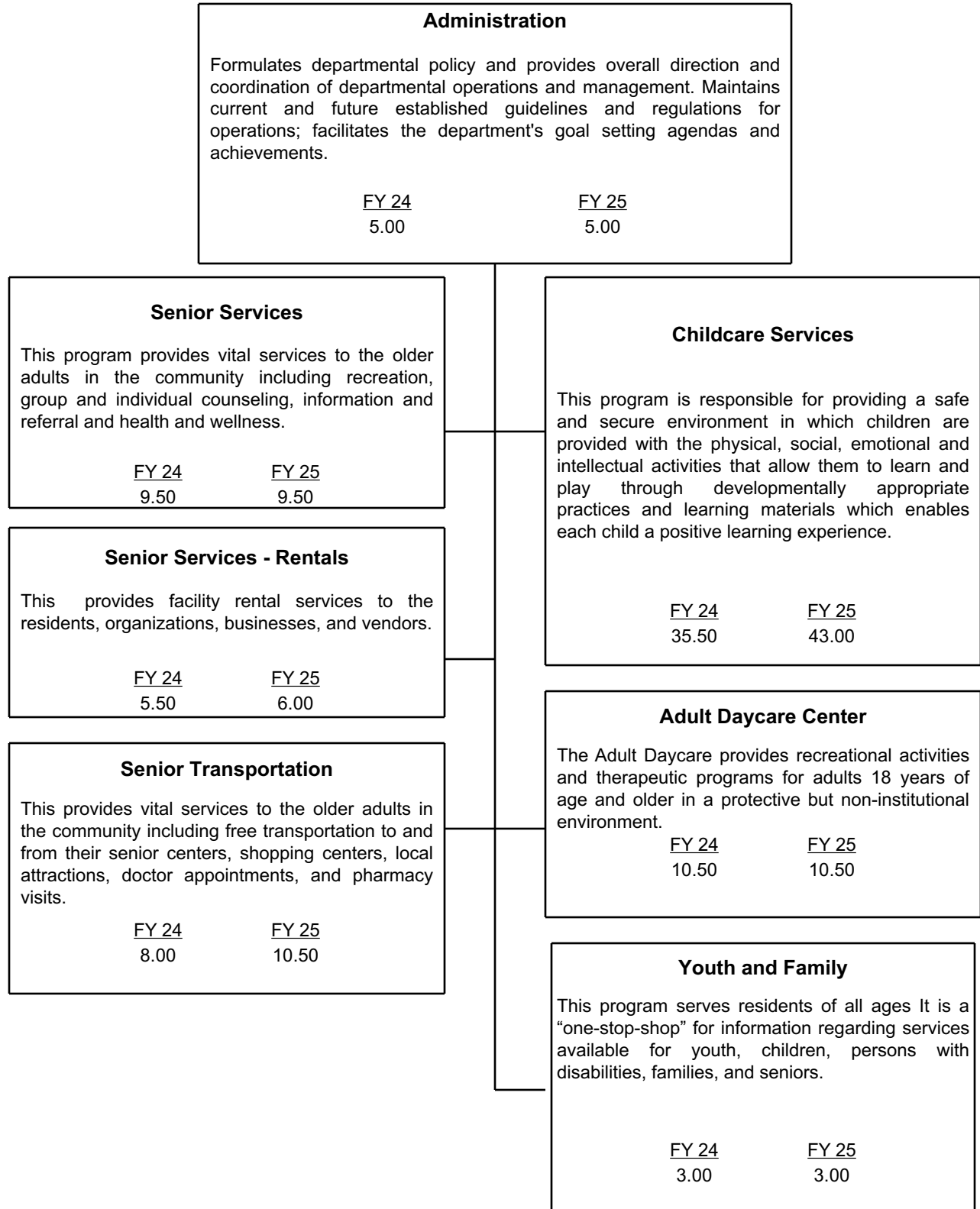
Social Services Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of presentations to the community	To meet contractual obligations	Results	12	23	18	
			Target	12	12	12	12
			% Target	100%	192%	150%	
↑	Number of Media Publicity	Increase community awareness of services	Results	6	18	13	
			Target	12	12	12	12
			% Target	50%	150%	108%	
↑	Number of contacts through partnership linkages	To meet contractual obligations	Results	4	69	51	
			Target	40	40	40	40
			% Target	10%	173%	128%	
↑	Number of Early Childhood Intergenerational Events	Promote greater understanding and respect between generations	Results	9	16	11	
			Target	6	6	6	6
			% Target	150%	267%	183%	
↑	Number of Senior Services Special Events	To increase Senior satisfaction and community access	Results	11	17	21	
			Target	10	10	10	10
			% Target	110%	170%	210%	
↑	Number of presentations for senior services	Increase awareness and understanding of aging and health related issues	Results	11	17	20	
			Target	12	12	12	12
			% Target	92%	142%	167%	
□	Conduct Annual re-assessments on all Adult Day-Care Clients	To monitor changes in client's status	Results	25	7	23	
			Target	30	30	30	30
			% Target	83%	23%	77%	
↑	Number of Parent Engagement Activities in the Early Childhood Program	Increase communication between parents and teachers	Results	13	25	20	
			Target	12	12	12	12
			% Target	108%	208%	167%	
↓	Provide 30 Hours of Customer Service Training	Provide training to ensure Client Centered Customer Service Approach	Results	0	83	15	
			Target	30	30	30	30
			% Target	—%	277%	49%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Social Services FTE's by Program



Social Services Budget Summary by Program

Administration—Program 100

Description

This program is necessary for the department as it oversees all programs: Administration, Senior Services, Adult Daycare, Childcare, and Youth and Family Outreach. It maintains current and future established guidelines and regulations for operations and facilitates the department's goal setting agendas and achievements.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 674,231	\$ 754,592	\$ 1,004,300	\$ 1,004,300	\$ 1,145,700
Operating Expense	107,456	173,762	141,250	146,350	206,500
Departmental Capital Outlay	15,200	7,500	8,700	8,700	9,500
Grants & Aids	69,881	87,104	149,500	123,577	149,500
Total	\$ 866,768	\$ 1,022,958	\$ 1,303,750	\$ 1,282,927	\$ 1,511,200

Percent of Time by Position

Administrative Secretary I	—	—	1.00	1.00	1.00
Assistant Director of Social Services	1.00	1.00	1.00	1.00	1.00
Department Coordinator	1.00	1.00	1.00	1.00	1.00
Deputy Director of Social Services	—	—	—	1.00	1.00
Director of Social Services	1.00	1.00	1.00	1.00	1.00
Social Services Operations Manager	1.00	1.00	1.00	—	—
Total	4.00	4.00	5.00	5.00	5.00

Social Services Budget Summary by Program

Senior Services—Program 632

Description

This program provides vital services to the older adults in the community including recreation, counseling services, referral, health and wellness and other information. It also administers various benefit programs for low income persons 60 years of age and older.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Contracted Programs - Multi Svc Ctr	347260	\$ —	\$ —	\$ 750	\$ 750	\$ —
Contracted Programs	347260	—	—	9,600	9,600	15,000
Special Events Fees	347405		3,085			
Rental-Multi Svc Center	362100	121,920	124,972	120,000	120,000	133,900
Trfr fr Fed Grant Fund	381162	393,615	521,655	630,655	742,819	630,655
Total		\$ 515,534	\$ 649,712	\$ 761,005	\$ 873,169	\$ 779,555

Expenditures by Category

Personnel Services	\$ 2,151,470	\$ 2,276,039	\$ 2,052,100	\$ 2,083,100	\$ 2,294,900
Operating Expense	746,953	888,273	821,104	833,555	760,100
Departmental Capital Outlay	—	—	—	—	15,600
Grants & Aids	5,397	4,179	28,900	13,900	28,900
Total	\$ 2,903,819	\$ 3,168,492	\$ 2,902,104	\$ 2,930,555	\$ 3,099,500

Percent of Time by Position

Administrative Clerk II	—	—	—	1.00	1.00
Administrative Coordinator	1.00	—	—	—	—
Administrative Secretary I	—	1.00	—	—	—
Bus Operator I/II - Part-time (8)	4.00	4.00	4.00	4.00	4.00
Bus Operator II	2.00	1.00	1.00	1.00	1.00
Bus Operator III	1.00	2.00	2.00	4.00	4.00
Community Outreach Specialist	1.00	1.00	—	—	—
Family Services Superintendent	1.00	1.00	—	—	—
Fiscal Grant Management Clerk I	1.00	—	—	—	—
Fiscal Grant Management Clerk II	2.00	—	—	—	—
Food & Beverage Operations Supervisor	1.00	—	—	—	—
Office Specialist	1.00	1.00	1.00	1.00	1.00
Program Specialist CNA - Part-time	—	—	—	0.50	0.50
Program Support Aide II - Part-time	1.50	1.00	1.00	0.50	0.50
Program Support Facilities Aide II	1.00	—	—	—	—
Program Support Facilities Aide II - Part-time (4)	0.50	2.00	2.00	2.00	2.00
Senior Center Aide II	2.00	3.00	3.00	3.00	3.00
Senior Fiscal Grant Analyst	—	1.00	1.00	1.00	1.00
Senior Services Site Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Services Specialist I	2.00	2.00	2.00	2.00	2.00
Senior Wellness Facilitator	—	1.00	1.00	1.00	1.00
Senior Wellness Coordinator	1.00	—	—	—	—
Social Services Operations Manager	1.00	1.00	1.00	1.00	1.00
Social Services Program Superintendent	1.00	1.00	1.00	1.00	1.00
Social Worker I	2.00	3.00	—	—	—
Transit Supervisor	1.00	1.00	1.00	1.00	1.00
Total	29.00	29.00	23.00	26.00	26.00



Social Services Budget Summary by Program

Adult Daycare Center—Program 634

Description

The Adult Daycare Center provides programming and therapeutic programs of social and health services as well as activities for adults 18 years old and older, who have functional impairments in a protective but non-institutional environment.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Adult Daycare Fees	346912	\$ 53,225	\$ 44,960	\$ 48,000	\$ 48,000	\$ 58,100
Adult Daycare - Long Term Care	346913	23,670	90,971	68,400	68,400	80,400
Trfr fr State & Cty Grant Fund	381163	70,243	115,376	141,550	341,332	141,550
Total		\$ 147,138	\$ 251,307	\$ 257,950	\$ 457,732	\$ 280,050

Expenditures by Category

Personnel Services	\$ 574,685	\$ 693,862	\$ 760,300	\$ 760,300	\$ 834,100
Operating Expense	165,679	153,203	154,700	155,650	162,600
Departmental Capital Outlay	5,400	5,700	6,600	6,600	2,400
Total	\$ 745,764	\$ 852,765	\$ 921,600	\$ 922,550	\$ 999,100

Percent of Time by Position

Activity Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Secretary I	1.00	—	—	—	—
Adult Day Care Administrator	1.00	1.00	1.00	1.00	1.00
Licensed Practical Nurse (LPN)	—	—	—	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Program Specialist/CNA Part-time (5)	2.50	2.50	2.50	2.50	2.50
Senior Nurse Administrator Part-time	1.00	1.00	1.00	—	—
Social Worker I	2.00	2.00	4.00	4.00	4.00
Social Worker II	1.00	—	—	—	—
Total	10.50	8.50	10.50	10.50	10.50



Senior Activities - Chair Aerobics/Painting/Self Defense Training

Social Services Budget Summary by Program

Youth and Family Outreach—Program 635

Description

The Social Services Department’s Youth and Family Outreach proudly serves City of Miramar residents of all ages by providing the community with information, education, referral, and access to resources vital to maintaining self-sufficiency and empowering individuals to improve the quality of their lives. Youth and Family Outreach serves as a “one-stop-shop” for information regarding services in Broward County available for youth, children, persons with disabilities, families, and seniors.

Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ —	\$ 2,667	\$ 276,700	\$ 276,700	\$ 305,400
Operating Expense	—	—	28,200	27,200	30,700
Departmental Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	20,000	55,000	120,000
Total	\$ —	\$ 2,667	\$ 324,900	\$ 358,900	\$ 456,100
Percent of Time by Position					
Community Outreach Specialist	—	—	1.00	—	—
Family Services Superintendent	—	—	1.00	1.00	1.00
Social Worker I	—	—	1.00	2.00	2.00
Total	—	—	3.00	3.00	3.00



Social Services Budget Summary by Program

Childcare Services—Program 650

Description

This program is responsible for providing a safe and secure environment in which children are provided with the physical, social, emotional and intellectual activities that allow them to learn and play through developmentally appropriate practices and learning materials which enables each child to have a positive learning experience.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Local Grant - Child Svcs Council	337602	\$ 8,242	\$ 20,866	\$ 12,000	\$ 12,000	\$ 12,000
Childcare-Fairway	346910	273,055	299,377	308,524	308,524	321,400
Childcare-Sunset Lakes	346910	542,385	647,074	645,888	645,888	\$ 672,600
Childcare-Silver Shores	346910	347,094	392,287	399,546	399,546	369,500
Trfr Fr Fed Grant Fund	381162	—	416,829	—	—	—
Trfr fr State & Cty Grant Fund	381163	15,924	131,806	114,703	282,287	114,703
Total		\$ 1,186,700	\$ 1,908,239	\$ 1,480,661	\$ 1,648,245	\$ 1,490,203

Expenditures by Category

Personnel Services	\$ 2,230,812	\$ 2,434,742	\$ 2,674,300	\$ 2,674,300	\$ 3,263,900
Operating Expense	763,270	718,809	765,464	753,886	870,100
Departmental Capital Outlay	7,600	7,900	9,500	9,500	10,100
Total	\$ 3,001,682	\$ 3,161,452	\$ 3,449,264	\$ 3,437,686	\$ 4,144,100

Percent of Time by Position

Early Childcare Site Supervisor	3.00	3.00	3.00	3.00	3.00
Early Childhood Administrator	—	1.00	1.00	1.00	1.00
Early Childhood Aide II - Part-time (12)	6.00	6.00	6.00	6.00	6.00
Early Childhood Aide III - Part-time (6)	3.00	3.00	3.00	3.00	3.00
Early Childhood Housekeeping Aide - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Early Childhood Instructor I/II	2.00	2.00	2.00	2.00	17.00
Early Childhood Instructor I - Part-time	6.50	6.00	6.00	6.00	—
Early Childhood Instructor II - Part-time	1.50	1.50	1.50	1.50	—
Early Childhood Leader I	8.00	8.00	8.00	8.00	8.00
Early Childhood Leader II	2.00	2.00	2.00	2.00	2.00
Early Childhood Superintendent	1.00	—	—	—	—
Educational Instructor - Part-time (After School) (3)	1.50	1.50	1.50	1.50	1.50
Total	36.00	35.50	35.50	35.50	43.00

Social Services Expenditures by Object Code

Administration—001-63-100-569-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 402,495	\$ 452,268	\$ 608,200	\$ 608,200	\$ 712,100
601205	Lump Sum Payout - Accrued Time	44,527	58,245	63,300	63,300	60,100
601210	Non-Pensionable Earnings	1,000	2,000	—	—	—
601215	Communication Stipend	3,900	3,900	5,200	5,200	5,900
601220	Longevity	—	—	500	500	600
601400	Overtime-General	—	—	1,500	1,500	1,500
602100	FICA & MICA	33,491	38,178	50,600	50,600	56,000
602210	Pension-General	33,300	29,905	54,600	54,600	61,900
602235	Pension-Senior Mgmt	52,900	65,200	73,400	73,400	103,400
602265	Pension-457	7,637	8,683	9,200	9,200	22,000
602304	Health Insurance-PPO	—	—	14,600	14,600	12,300
602305	Health Insurance-HMO	33,925	36,094	55,000	55,000	46,400
602306	Dental Insurance-PPO	1,899	1,899	2,900	2,900	2,900
602307	Dental Insurance-HMO	249	247	200	200	200
602309	Basic Life	1,656	771	1,800	1,800	2,100
602311	Long-Term Disability	256	287	3,400	3,400	4,000
602312	HDHP Aetna	29,196	31,115	30,900	30,900	26,100
602313	HSA Payflex	5,600	6,000	6,400	6,400	6,600
602400	Workers' Compensation	22,200	19,800	22,600	22,600	21,600
	<i>Sub-Total</i>	674,231	754,592	1,004,300	1,004,300	1,145,700
Operating Expense						
603134	Prof Svc-Marketing	1,130	32,389	3,900	3,900	3,900
603141	Existing Employee Screening	94	188	200	200	200
603190	Prof Svcs-Other	374	342	500	2,400	500
603455	Security Services	35,058	45,362	36,400	49,900	53,000
604001	Travel & Training	3,705	4,189	3,950	6,450	6,000
604200	Postage	451	407	800	800	800
604300	Water/Wastewater Svc	650	694	900	900	1,100
604301	Electricity Svcs	6,421	7,199	7,400	7,400	7,800
604500	Risk Internal Svcs Charge	7,800	6,300	6,000	6,000	5,400
604550	Health Ins Internal Serv Chg	5,300	5,000	9,800	9,800	5,400
604610	Fleet Internal Svcs Charge	3,400	4,400	5,400	5,400	4,300
604700	Printing & Binding Svcs	1,018	929	1,200	1,200	1,200
604890	Special Events-Other	—	—	—	—	50,000
604916	Administrative Expense	2,548	3,229	3,000	4,200	3,000
604920	License & Permit Fees	—	—	400	400	400
604989	IT Internal Svcs Charge	29,000	44,000	43,400	43,400	38,600
604998	Contingency	956	676	4,100	—	4,100
605100	Office Supplies	829	1,024	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	597	35	1,500	1,500	1,600
605410	Subscriptions & Memberships	—	200	200	200	200
605500	Training-General	8,125	4,287	11,200	1,300	9,000
605510	Tuition Reimbursement	—	12,910	—	—	9,000
	<i>Sub-Total</i>	107,456	173,762	141,250	146,350	206,500
Departmental Capital Outlay						
606441	Vehicle Replacement Program	7,200	7,500	8,700	8,700	9,500
606470	Computer Equipment	8,000	—	—	—	—
	<i>Sub-Total</i>	15,200	7,500	8,700	8,700	9,500
Grants & Aids						
608210	Area Agency on Aging	56,560	61,522	49,500	68,750	49,500
608306	Grants to others	13,321	25,582	100,000	54,827	100,000
	<i>Sub-Total</i>	\$ 69,881	\$ 87,104	\$ 149,500	\$ 123,577	\$ 149,500
	Total	\$ 866,768	\$ 1,022,958	\$ 1,303,750	\$ 1,282,927	\$ 1,511,200

Social Services Expenditures by Object Code

Senior Services—001-63-632-569/544-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,227,624	\$ 1,324,106	\$ 1,238,900	\$ 1,238,900	\$ 1,499,900
601205	Lump Sum Payout - Accrued Time	47,723	62,487	63,000	63,000	31,100
601210	Non-Pensionable Earnings	4,000	2,524	—	—	—
601215	Communication Stipend	4,525	4,500	2,700	2,700	3,300
601220	Longevity Pay	3,502	4,473	4,400	4,400	5,200
601400	Overtime-General	42,117	89,375	65,100	96,100	66,000
601410	Overtime-Holiday	1,234	3,500	4,200	4,200	4,200
601412	Overtime-Emergency	—	630	—	—	—
602100	FICA & MICA	99,069	110,560	104,100	104,100	121,800
602210	Pension-General	164,599	148,063	102,100	102,100	152,000
602235	Pension-Senior Mgmt	43,000	38,100	35,700	35,700	29,500
602265	Pension-457	4,892	4,971	6,600	6,600	5,500
602300	Pmt In Lieu Of Insurance	863	—	—	—	—
602304	Health Insurance-PPO	81,068	90,892	58,400	58,400	61,700
602305	Health Insurance-HMO	230,204	228,939	238,100	238,100	165,500
602306	Dental Insurance-PPO	4,843	4,895	3,600	3,600	4,600
602307	Dental Insurance-HMO	3,140	2,610	3,300	3,300	2,500
602309	Basic Life Insurance	4,185	1,962	3,700	3,700	4,500
602311	Long-Term Disability Ins	7,362	861	7,000	7,000	8,500
602312	HDHP Aetna	54,020	41,793	—	—	17,900
602313	HSA Payflex	8,400	13,400	—	—	5,000
602400	Workers' Compensation	115,100	97,400	111,200	111,200	106,200
	<i>Sub-Total</i>	2,151,470	2,276,039	2,052,100	2,083,100	2,294,900
Operating Expense						
603140	New Hire Screening	94	282	300	300	500
603141	Existing Employee Screening	465	564	800	800	700
603183	Accreditation Fees	—	—	500	500	100
603190	Prof Svcs-Other	18,690	18,800	18,800	18,800	18,800
603400	Contract Svcs-Other	3,748	2,663	5,200	5,200	3,000
603401	Janitorial Svcs	85,292	79,170	64,604	86,935	74,600
603425	Software License & Maint	18,280	3,600	4,600	6,500	4,000
603455	Security Svcs	—	—	6,600	—	—
604001	Travel & Training	3,217	3,952	4,000	3,450	3,600
604300	Water/Wastewater Svc	5,198	5,555	6,500	6,500	8,100
604301	Electricity Svcs	57,791	64,794	65,200	65,200	70,200
604302	Gas-Propane	624	459	700	700	1,100
604500	Risk Internal Svcs Charge	34,500	52,600	49,400	49,400	44,400
604550	Health Ins Internal Serv Chg	54,800	52,400	52,700	52,700	18,300
604610	Fleet Internal Svcs Charge	127,000	165,700	201,800	201,800	162,600
604613	Vehicle Detail	340	—	500	500	500
604620	R&M Buildings	11,917	14,744	19,600	17,600	19,600
604645	R&M Radios	2,976	3,264	3,528	3,528	4,000
604700	Printing & Binding Svcs	5,814	6,771	7,200	7,200	7,200
604890	Special Events-Other	17,729	23,154	10,500	16,000	11,000
604916	Administrative Expense	—	2,509	—	—	—
604989	IT Internal Svcs Charge	198,700	200,800	169,500	169,500	174,300
604993	Field Trips	250	—	—	—	—
604998	Contingency	1,171	918	6,800	1,400	6,800
605100	Office Supplies	3,304	3,337	2,400	2,400	2,900
605120	Computer Operating Expenses	441	—	900	—	—
605220	Vehicle Fuel-On-Site	65,863	64,627	85,300	85,300	90,800
605225	Equip Gas Oil & Lube	—	—	1,100	1,100	1,200
605230	Program Supplies	8,514	20,332	9,200	15,500	10,000
605240	Uniforms Cost	11,399	4,699	10,400	10,400	9,000



Social Services Expenditures by Object Code

Senior Services—001-63-632-569/544-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605250	Noncap Furn (Item less 5000)	—	64,150	5,000	270	5,000
605251	Noncap Equip (Item less 5000)	853	1,744	2,000	—	2,000
605290	Other Operating Supplies	1,613	1,900	1,472	1,472	2,500
605410	Subscriptions & Memberships	235	250	400	400	1,000
605500	Training-General	1,366	809	3,600	2,200	2,300
605510	Tuition Reimbursement	4,770	23,725	—	—	—
	<i>Sub-Total</i>	746,953	888,273	821,104	833,555	760,100
	Departmental Capital Outlay					
606441	Vehicle Replacement Program	—	—	—	—	15,600
	<i>Sub-Total</i>	—	—	—	—	15,600
	Grants & Aids					
608301	MASH Grt Energy Assistance	5,397	4,179	28,900	13,900	28,900
	<i>Sub-Total</i>	5,397	4,179	28,900	13,900	28,900
	Total	\$ 2,903,819	\$ 3,168,492	\$ 2,902,104	\$ 2,930,555	\$ 3,099,500



Senior Center Blood Pressure Checks by Miramar Fire-Rescue Dept.

Social Services Expenditures by Object Code

Adult Daycare Center—001-63-634-569-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 365,010	\$ 481,054	\$ 541,300	\$ 541,300	\$ 599,500
601205	Lump Sum Payout - Accrued Time	6,399	4,457	5,500	5,500	9,300
601210	Non-Pensionable Earnings	2,000	4,779	—	—	—
601215	Communication Stipend	1,300	1,300	1,300	1,300	1,300
601220	Longevity Pay	404	19	—	—	—
601400	Overtime-General	6,637	5,764	5,600	5,600	5,600
601410	Overtime-Holiday	—	5	—	—	—
602100	FICA & MICA	28,317	36,939	42,300	42,300	47,000
602210	Pension-General	56,100	51,043	49,900	49,900	71,500
602235	Pension-Senior Mgmt	12,300	16,800	19,400	19,400	22,800
602265	Pension-457	255	—	—	—	—
602300	Pmt In Lieu Of Insurance	4,100	5,611	5,600	5,600	—
602304	Health Insurance-PPO	17,311	18,217	14,600	14,600	12,300
602305	Health Insurance-HMO	51,500	47,936	58,700	58,700	49,600
602306	Dental Insurance-PPO	2,552	2,138	2,000	2,000	3,200
602307	Dental Insurance-HMO	494	661	1,100	1,100	400
602309	Basic Life Insurance	1,101	652	1,600	1,600	1,800
602311	Long-Term Disability Ins	2,192	287	3,100	3,100	3,400
602312	HDHP Aetna	8,364	8,802	—	—	—
602313	HSA Payflex	1,750	1,500	1,600	1,600	—
602400	Workers' Compensation	6,600	5,900	6,700	6,700	6,400
	<i>Sub-Total</i>	<u>574,685</u>	<u>693,862</u>	<u>760,300</u>	<u>760,300</u>	<u>834,100</u>
Operating Expense						
603141	Existing Employee Screening	45	89	250	250	200
603190	Prof Svcs-Other	1,103	1,000	3,000	3,000	2,400
603401	Janitorial Svcs	—	—	1,500	1,500	2,500
603470	Temporary Help	33,054	30,790	8,500	22,500	8,500
604001	Travel & Training	587	610	600	600	2,500
604300	Water/Wastewater Svc	7,154	7,708	8,100	8,100	9,200
604301	Electricity Svcs	9,492	10,373	10,900	10,900	12,600
604500	Risk Internal Svcs Charge	6,000	4,900	4,600	4,600	4,100
604550	Health Ins Internal Serv Chg	11,900	11,300	12,600	12,600	6,000
604610	Fleet Internal Svcs Charge	5,500	7,200	8,800	8,800	7,100
604613	Vehicle Detail	100	80	250	250	200
604700	Printing & Binding Svc	505	—	2,300	1,100	1,500
604890	Special Events-Other	4,629	4,590	4,800	4,800	4,800
604920	License & Permit Fees	500	128	450	450	500
604989	IT Internal Svcs Charge	68,600	60,900	57,600	57,600	71,700
604998	Contingency	1,218	1,322	10,300	1,250	10,300
605100	Office Supplies	785	874	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	—	—	1,200	1,200	1,300
605230	Program Supplies	9,140	8,848	10,500	10,500	10,700
605240	Uniforms Cost	1,948	678	2,500	2,500	2,000
605250	Noncap Furn (Item less 5000)	—	—	1,000	—	1,000
605251	Noncap Equip (Item less 5000)	926	1,175	1,000	400	1,000
605410	Subscriptions & Memberships	300	245	450	450	500
605500	Training-General	2,194	395	2,500	1,300	1,000
	<i>Sub-Total</i>	<u>165,679</u>	<u>153,203</u>	<u>154,700</u>	<u>155,650</u>	<u>162,600</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	5,400	5,700	6,600	6,600	2,400
	<i>Sub-Total</i>	<u>5,400</u>	<u>5,700</u>	<u>6,600</u>	<u>6,600</u>	<u>2,400</u>
	Total	<u>\$ 745,764</u>	<u>\$ 852,765</u>	<u>\$ 921,600</u>	<u>\$ 922,550</u>	<u>\$ 999,100</u>

Social Services Expenditures by Object Code

Youth and Family Outreach—001-63-635-569-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ 2,667	\$ 178,400	\$ 178,400	\$ 202,900
601205	Lump Sum Payout - Accrued Time	—	—	3,300	3,300	5,000
601215	Communication Stipend	—	—	700	700	700
601400	Overtime-General	—	—	3,000	3,000	3,000
602100	FICA & MICA	—	—	14,100	14,100	16,100
602210	Pension-General	—	—	32,700	32,700	39,000
602305	Health Insurance-HMO	—	—	16,800	16,800	14,200
602307	Dental Insurance-HMO	—	—	700	700	700
602309	Basic Life Insurance	—	—	500	500	600
602311	Long-Term Disability Ins	—	—	1,000	1,000	1,100
602312	HDHP Aetna	—	—	22,300	22,300	18,800
602313	HSA Payflex	—	—	3,200	3,200	3,300
	<i>Sub-Total</i>	—	2,667	276,700	276,700	305,400
Operating Expense						
604550	Health Ins Internal Serv Chg	—	—	—	—	2,800
604890	Special Events-Other	—	—	5,000	5,000	5,000
604989	IT Internal Svcs Charge	—	—	20,300	20,300	20,500
605100	Office Supplies	—	—	500	500	500
605230	Program Supplies	—	—	1,400	1,400	1,400
605240	Uniforms Cost	—	—	1,000	—	500
	<i>Sub-Total</i>	—	—	28,200	27,200	30,700
Grants & Aids						
608309	Emergency Miramar Assist. Prog	—	—	20,000	55,000	120,000
	<i>Sub-Total</i>	—	—	20,000	55,000	120,000
	Total	\$ —	\$ 2,667	\$ 324,900	\$ 358,900	\$ 456,100

Social Services Expenditures by Object Code

Childcare—001-63-650-569-040/070/110/120-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,290,666	\$ 1,554,971	\$ 1,791,800	\$ 1,791,800	\$ 2,127,000
601205	Lump Sum Payout - Accrued Time	23,631	29,791	30,300	30,300	46,100
601210	Non-Pensionable Earnings	17,461	3,000	—	—	—
601215	Communication Stipend	1,300	1,300	1,200	1,200	1,200
601220	Longevity Pay	5,039	5,285	5,400	5,400	5,700
601400	Overtime-General	6,894	10,553	6,700	6,700	6,700
601410	Overtime-Holiday	555	2,682	—	—	—
602100	FICA & MICA	99,257	118,578	140,200	140,200	167,200
602210	Pension-General	187,998	114,067	112,500	112,500	270,600
602235	Pension-Senior Mgmt	12,700	13,100	20,600	20,600	24,300
602265	Pension-457	—	7,417	2,200	2,200	2,400
602300	Pmt In Lieu Of Insurance	432	5,611	5,600	5,600	5,600
602304	Health Insurance-PPO	17,311	4,759	—	—	24,700
602305	Health Insurance-HMO	404,949	408,269	378,900	378,900	388,900
602306	Dental Insurance-PPO	5,968	5,763	5,900	5,900	6,900
602307	Dental Insurance-HMO	3,934	4,312	5,600	5,600	6,500
602308	Long-Term Care Insurance	—	—	3,400	3,400	—
602309	Basic Life Insurance	3,213	1,460	5,300	5,300	6,300
602311	Long-Term Disability Ins	2,822	984	10,200	10,200	12,100
602312	HDHP Aetna	3,680	12,566	—	—	17,900
602313	HSA Payflex	—	2,975	3,200	3,200	5,000
602400	Workers' Compensation	143,000	127,300	145,300	145,300	138,800
	<i>Sub-Total</i>	<u>2,230,812</u>	<u>2,434,742</u>	<u>2,674,300</u>	<u>2,674,300</u>	<u>3,263,900</u>
Operating Expense						
603134	Prof Svcs-Marketing	5,900	690	6,900	6,900	6,900
603140	New Hire Screening	—	421	1,700	1,700	1,500
603141	Existing Employee Screening	869	371	300	300	600
603183	Accreditation Fees	750	800	2,700	2,700	3,700
603400	Contract Svcs-Other	3,528	3,528	3,800	3,800	3,800
603401	Janitorial Svcs	24,032	35,768	58,264	63,306	57,300
603425	Software License & Maint	1,440	1,440	1,500	3,000	2,000
604001	Travel & Training	—	1,850	5,850	1,530	4,000
604105	Internet-Computer Lab	6,195	5,951	6,300	6,300	6,500
604200	Postage	17	4	—	—	—
604300	Water/Wastewater Svcs	13,099	11,189	11,200	11,200	13,900
604301	Electricity Svcs	34,456	34,800	39,100	39,100	42,300
604500	Risk Internal Svcs Charge	156,700	128,600	120,800	120,800	108,500
604550	Health Ins Internal Serv Chg	80,200	76,500	56,400	56,400	25,800
604610	Fleet Internal Svcs Charge	8,700	11,400	13,800	13,800	11,100
604613	Vehicle Detail	60	35	300	300	300
604700	Printing & Binding Svcs	2,592	705	3,900	3,900	3,900
604916	Administrative Expense	2,515	2,642	4,300	4,300	4,300
604920	License & Permit Fees	777	746	1,200	1,200	1,000
604989	IT Internal Svcs Charge	271,300	254,400	240,700	240,700	293,900
604990	Pre-School Activities	56,179	50,620	49,050	49,050	47,300
604991	Summer Programs	17,762	14,422	19,400	19,400	19,400
604992	Recreation Activities	7,464	19,947	25,000	25,000	25,000
604993	Field Trips	10,351	10,208	13,000	11,000	13,000
604998	Contingency	1,117	978	8,800	3,900	8,800
605100	Office Supplies	3,093	2,207	3,900	3,900	3,900
605220	Vehicle Fuel-On-Site	—	—	3,300	3,300	3,600
605230	Program Supplies	12,364	10,217	14,200	14,200	14,200
605235	General Food & Beverage	22,259	21,906	23,400	23,400	62,700
605240	Uniforms Cost	4,013	8,200	8,200	8,200	8,200



Social Services Expenditures by Object Code

Childcare—001-63-650-569-040/070/110/120-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605250	Noncap Furn (Item less 5000)	4,912	4,116	6,500	300	61,300
605251	Noncap Equip (Item less 5000)	2,340	2,705	3,900	3,200	3,600
605410	Subscriptions & Memberships	987	632	1,100	1,100	1,100
605500	Training-General	5,667	686	6,100	6,100	6,100
605510	Tuition Reimbursement	1,635	125	600	600	600
	<i>Sub-Total</i>	763,270	718,809	765,464	753,886	870,100
	Departmental Capital Outlay					
606441	Vehicle Replacement Program	7,600	7,900	9,500	9,500	10,100
	<i>Sub-Total</i>	7,600	7,900	9,500	9,500	10,100
	Total	\$ 3,001,682	\$ 3,161,452	\$ 3,449,264	\$ 3,437,686	\$ 4,144,100

Social Services Budget Justification

Object #	Account Description	Justification
Revenue		
337602	Loc Grant-Child Svcs Council	Fees collected from participants for registration and the fee amount determined for the program using the Children's Services Council Sliding Fee Schedule, and revenue provided by the Maximizing Out of School Time (MOST) Grant. Funder: Children Services Council.
346910	Child Care Fees	This revenue source is from registration and fees collected to cover the cost for providing child care services.
346912	Adult Day Care Fees	Revenues associated with providing Adult Day Care services.
346913	Adult Day Care-Long Term Care	This represents the revenue collected from Long-Term Care Insurance agreements.
347260	Contracted Programs	City's revenue collected from contractual classes and programs offered at the City's various Park locations and Social Services programs, such as programs at Miramar Youth Enrichment Center, Sunset Lakes, Mir Regional Park, Aquatics-West, Ansin, Athletics and Vizcaya Park, as well as funds received from Broward County for the provision of senior transportation to seniors who are physically unable to access normal modes of public transportation to a nutritional site.
362100	Rental - Multi Svc Ctr	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center.
381162	Trfr Fr Fed Grant Fund	Dedicated grant revenue for Public Works transportation and Senior Services expenses for the Older Americans Act Grant, CARES COVID grant reimbursement and American Rescue Plan Act.
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
Expense		
601400	Overtime-General	This line represents the overtime cost for special events, emergencies and unanticipated personnel shortages.
601410	Overtime-Holiday	This line represents the overtime cost for special events, emergencies and unanticipated personnel shortages that occur on a Holiday.
603134	Prof Svc-Marketing	This line item is for marketing expenses that are not covered by OMC. These funds will be used to communicate with the public the programs offered by Social Services Department for the following programs: Administration \$3,900 Child Care Program (3) locations at \$2,300 for each location total amount of \$ 6,900
603140	New Hire Screening	New hire screening.
603141	Existing Employee Screening	This line represents the cost for outside service to perform mandatory screenings on current employees required for programming.
603183	Accreditation Fees	This represents the cost for Accreditation Fees for Senior Services renewal NCOA (National Council on Aging) = \$100 Early Childhood annual renewal APPLE (Accredited Professional Preschool Learning Environment) \$ 3,700 for (3) locations.
603190	Prof Svcs-Other	This line item provides for outside prof. consulting svcs & prof. svcs to address exercise, health, wellness, and other program related initiatives: Senior Services: Grant - Contracted health/wellness/exercise programs-4 classes/wk @ \$50.00/class x 52 wks (Multi Service Complex/Sunset Lakes) \$10,400; Grant - Contracted health/wellness/exercise programs-2 classes/wk @ \$50.00/class x 26 wks (Multi-Service Center/Sunset Lakes) \$2,600; Misc Expense, fee increase and addl health/wellness/exercise classes at \$5,600; Adult Day Care: Certified Therapy Classes/Instruction-26 sessions @ \$100/session \$2,600; Administration: Misc costs for extra pick-ups & shredding \$500
603400	Contract Svcs-Other	This amount is directed to contracted services for Pest Control and Buses sanitation. Pest Control (All facilities \$5,800) and Transportation-Buses Sanitizing \$1,000.nb/
603401	Janitorial Svcs	Cost allocated for janitorial services-All facilities (contract #422) Multi-Service Complex: Janitorial Services & Supply Delivery - \$102,300 Child Care Janitorial Services & Supply Delivery - \$26,000; Child Care at Fairway: Chair cleaning/Office Furniture - \$200; Carpet Cleaning (Rugs) - \$500; Floor Cleaning - \$1,100 Child Care at Silver Shores: Chair cleaning/Office Furniture - \$200; Carpet Cleaning (Rugs) - \$500; Floor Cleaning - \$1,100 Child Care at Sunset Lakes Adult Day Care Center: Floor Cleaning - \$2,000; Detail cleaning - \$500
603425	Software License & Maint	Senior services – ServTracker program web Hosting with Accessible Solutions, Inc. -\$4,000 Child Care- Procure cloud services that includes maintenance of all data entered into Procure and help manage every aspect of the childcare centers, enrich classroom and parent interactions, and automate the payment process. \$2,000 a year for (3) locations
603455	Security Services	Security services at the Multi-Service Complex (MMSC) Security services at the multi service complex- contractual services- \$53,000.



Social Services Budget Justification

Object #	Account Description	Justification
603470	Temporary Help	For temporary assistance to cover licensing requirement.
604001	Travel & Training	Represents the cost for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, transportation, etc.
604105	Internet-Computer Lab	Cost associated with filtered wireless for the child care program locations only.
604200	Postage	This is allocated costs for department mailings as well as delivery services such as U.P.S and Federal Express.
604300	Water/Wastewater Svc	This represents the cost for water, wastewater, and/or gas at facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This represents the cost associated with the purchase of gas/propane.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604613	Vehicle Detail	Cost associated with cleaning and detailing of City vehicles assigned to Department.
604620	R&M Buildings	This line item is used for building maint & repair - Multi-Service Complex: Lock, key and safe repairs - \$2,000 Carpet replacement - \$2,000 Carpet cleaning - \$2,000 Building safety signs and office/building signage - \$1,500 Building, office & misc. touch-up painting - \$3,000 Door access card readers - \$1,000 PA system repairs, electrical repairs, speaker repair - \$2,000 Parking lot repairs - \$1,500 Minor repairs as needed - \$4,600
604645	R&M Radios	Funds for repair and maintenance for radio equipment.
604700	Printing & Binding Svcs	This represents the cost of printing and binding of brochures, calendars, flyers, permits, handbooks/manuals, registration forms and booklets as well as charges for copier overages.
604890	Special Events-Other	This represents the cost necessary for the events and program activities.
604916	Administrative Expense	This figure represents the cost for expenses associated with ceremonies, events, awards and employee incentive program.
604920	License & Permit Fees	This represent the cost of license and permit renewal as follows: Motion Picture License Corporation - \$400 (administration) (Adult Day care) ACHA Renewal - \$100 Comprehensive Emergency management plan - \$45 RN and CNA License renewal - \$155 Health department Permit - \$100 (Child Care) Health Department Permit renewal =\$400 each center - \$1000 Other \$100
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604990	Pre-School Activities	This represents the costs associated with year-round pre-school programming.
604991	Summer Programs	This line item represents expenses associated with elementary age grades K-5th summer camp program.
604992	Recreation Activities	The cost associated with implementing the MOST Maximizing Out-of-School Time grant.
604993	Field Trips	This line item represents costs associated with field trips throughout the fiscal year to attend enrichment activities.
604998	Contingency	The cost for unanticipated expenses and emergencies.
605100	Office Supplies	This line item represents the costs associated with purchasing office supplies.
605220	Vehicle Fuel-On-Site	This account covers the cost of fuel used for city vehicles as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	This represents the cost of general operating and program supplies for year round activities and programs.
605235	General Food & Beverage	This cost is associated with expenses for the Child Care Food Program. Includes approved FY25 above base request for \$32,000 (Program 650: Loc 040 - \$4,000, Loc 070 - \$15,000 and Loc 110 - \$13,000).
605240	Uniforms Cost	This represents the costs for providing uniforms for employees.

Social Services Budget Justification

Object #	Account Description	Justification
605250	Noncap Furn (Item less 5000)	Adult Daycare: Replacement for damaged furniture (tables, chairs) Childcare: Replacement for damaged furniture (tables, chairs) 3 locations Senior Services: Replacement for damaged furniture (tables, chairs) Includes approved FY25 above base request for \$55,000 for Prog 650, Silver Shores - Cabinet Replacement.
605251	Noncap Equip (Item less 5000)	This represents the cost for purchasing or replacing equipment that cost less than \$5,000 per item. Adult Day Care: Replacement of refrigerators, microwave, vacuum, television, washer/dryer, etc. - \$1,000 Childcare: Door repair, door alarms and keys at 3 locations Refrigerators, microwave, vacuum, television, washer/dryer, etc. 3 locations at 3 locations - \$3,600 Senior Services: Door repair, door alarms and keys Misc. equipment as needed - \$2,000
605290	Other Operating Supplies	To cover the costs of other operating expenses.
605410	Subscriptions & Memberships	This cost is associated with professional memberships and subscriptions required to maintain program standards and licensing. Administration: Notary renewal \$400 Adult Day Care: Senior Current Affairs Subscription & Sam's Club Membership \$400 Childcare: FLAEYC - Premium Annual Membership for Supervisor & Early childhood professional memberships – SEEDS at 3 locations \$1,100 Senior Services: Florida Council on Aging \$225 Florida Health Care Activity Coordinators Association \$100 Sam's Club Membership (4 staff) \$300 National Certification for Activity Professionals (Renews every other year) \$60 National Council on Aging (NCOA) Due every June \$160 (FASC) Florida Association of Senior Centers \$55
605500	Training-General	This represents the cost associated with the Department's continuing efforts to train and retain the highest qualified professional and technical personnel. Senior Services Evidence-based Health & Wellness training, professional training, and CEU's training for 19 employees \$ 900. Transportation services employees required training at \$ 900. The rental program provide staff development training at \$500. Adult Day Care Services provide ongoing training and seminars for staff as well as Direct Care Training, Online CPR/First Aid, RN License and Certifications, CNA License and Certifications. Staff is also provided Continuing Education Units, RN Continuing Education Units - CNA's professional training as needed for 10 employees \$ 1,000. Childcare Services provides staff development training seminars, webinars online (Fred Pryor, Skill Path) for 3 employees at \$600, and Broward or Miami Dade Early Childhood Conference for 60 employees at \$1,500, Miscellaneous training based on Employee Development/ evaluation goals and training materials and provisions needed for scheduled development for 60 employees \$4,000. Administration General provides training to staff training and Professional Development Training; Department of Elder Affairs (DOEA) certifications; and First Aid & CPR for employees at \$ 2,300. Annual Strategic Planning Workshop and team building workshop \$6,700.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.
608210	Area Agency on Aging	This represents the City's fair share amount to the Area Agency on Aging for the mandated local match for funds received from the Federal government.
608301	MASH Grt Energy Assistance	This account represents funding assistance that helps better the City of Miramar community.
608306	Grants to others	This account represents funding assistance that helps better the City of Miramar community. Funding for scholarships in the amount of \$100,000.
608309	Emergency Miramar Assist. Prog	This account represents funding assistance that helps better the City of Miramar community.

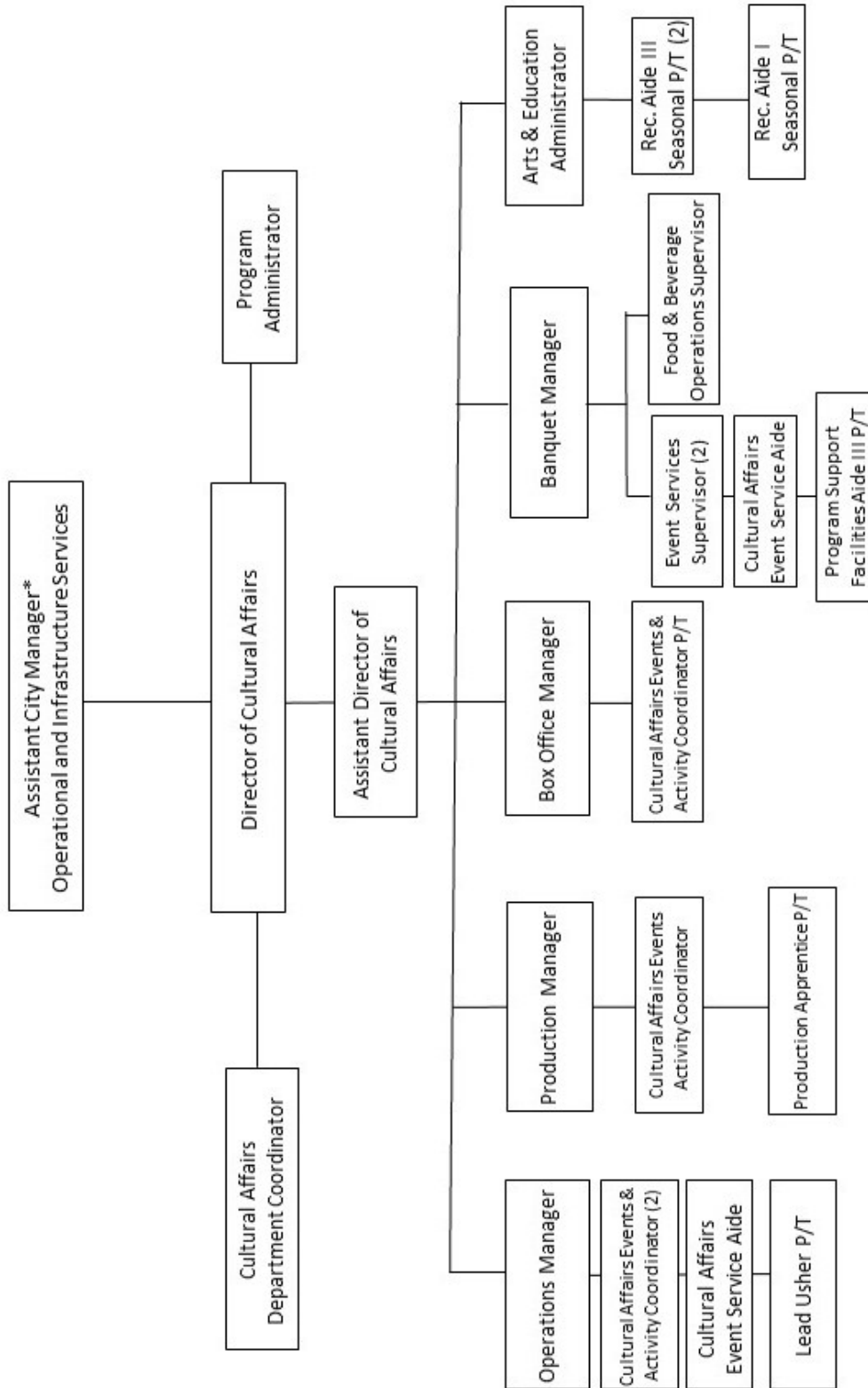


Cultural Affairs

Mission

***To gather together our culturally diverse
community and engage citizens from
every walk of life in unique educational
and cultural opportunities.***

Cultural Affairs Organizational Chart



Department Overview

The department administers arts and cultural programs and activities under the guidance of the department's pre-determined annual business initiatives for the City of Miramar. The department's primary oversight for programming and facilities is the Miramar Cultural Center/ArtsPark facility.

The Miramar Cultural Center/ArtsPark (MCC) is supported by two boards: the Cultural Arts Advisory Board, a council comprised of residents of Miramar appointed by the Commissioners; the Miramar Cultural Trust, Inc., a not-for-profit board organized to support the arts in the City of Miramar, to provide endowment and annual financial support for the MCC, and to encourage, solicit, and administer gifts and bequests of property and funds for the advancement and long-term fiscal viability of the MCC and its projects and programs. The Cultural Affairs Department brand for MCC was trademarked on July 19, 2011, by the United States of America Patent and Trademark Office. It includes a logo which represents an artistic take on the Center's acronym for its facility (MCC) and is connected to the slogan, "Where Community and Culture Converge."

As indicated in the Position Detail, this department is comprised of 20.5 budgeted positions, 17 full-time, four (2.0 FTEs) part-time and three (1.5 FTEs) seasonal part-time employees. In addition to the budgeted positions, there are also approximately 59 as needed temporary help positions. The four (4) programs provided are:

1. Administration
2. Arts & Education
3. Food & Beverage Services
4. Theatre Production

FY 2024 Accomplishments

- Upgraded MCC's building through improvements and equipment upgrades inclusive of refurbishment of Alison Sky fountain and enhanced audio/visual installation inside theater.
- Installed 4 new sculptures in the MCC Artscape, an interactive public sculpture showroom at the posterior of the buildings' lake.
- Delivered 7 public exhibitions inclusive of Celebrating Cuban Art Expressions, Sure Shot, Redlining, Women Artist Weaving the Tales of Life, Visualizing Climate Change, Timeless Passion and Windows to our World Garden Murals.

- Presented 8 MCC PRESENTS productions: Los Pericos, Patti Labelle, Little Shop of Horrors, Orchestra Noir with Trina, Oleta Adams, Yolanda Adams & Tim Bowman Jr./Faith City, Envogue & After 7, and Majah Hype.
- Conducted Sold out mission driven programming classes inclusive of Adult Ballet, Afro Fusions, Kids Kitchen Live, Dance Choreography for Kids, Visual Arts classes, Freeform Art Saturdays, Junior Chef, Miramar Comic Expo, Sip and Paint for Kids.
- Served over 2,500 Broward County Public School students via student matinee performances.

FY 2025 Goals

- Upgrade MCC's building through improvements and equipment upgrades inclusive of new LED screens and marquees to promote upcoming events.
- Deliver 7 MCC PRESENTS productions.
- Conduct sold out mission driven programming classes inclusive of Adult Ballet, Afro Fusions, Kids Kitchen live, Dance Choreography for Kids, Visual Arts classes, Freeform Art Saturdays, Junior Chef, Miramar Comic Expo, Sip and Paint for Kids.

Cultural Affairs

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	\$ —	\$ —	\$ 25,000	\$ 25,000	\$ 25,000
Arts & Education	62,097	144,912	137,870	137,870	153,870
Food & Beverage Services	435,883	405,537	790,900	790,900	512,100
Theatre Production	434,904	633,067	515,500	515,500	515,500
Total	\$ 932,884	\$ 1,183,516	\$ 1,469,270	\$ 1,469,270	\$ 1,206,470



Beautiful Miramar Cultural Center Botanical Gardens

Cultural Affairs

Expenditures by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	\$ 521,694	\$ 837,860	\$ 1,093,700	\$ 1,162,091	\$ 1,176,800
Arts & Education	424,660	694,680	553,800	565,400	533,600
Food & Beverage Services	582,999	762,627	770,300	776,500	825,300
Theatre Production	1,757,048	2,151,489	2,472,789	2,704,798	2,551,589
Total	\$ 3,286,402	\$ 4,446,655	\$ 4,890,589	\$ 5,208,789	\$ 5,087,289

Expenditures by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 1,478,433	\$ 2,640,253	\$ 2,767,000	\$ 2,872,100	\$ 2,821,500
Operating Expense	1,702,454	1,799,698	2,116,189	2,329,289	2,250,289
Capital Outlay	105,515	6,400	7,400	7,400	15,500
Total	\$ 3,286,402	\$ 4,446,350	\$ 4,890,589	\$ 5,208,789	\$ 5,087,289

Positions by Program	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
Administration	3.00	3.00	3.00	3.00	3.00
Arts & Education	4.50	4.50	4.50	4.50	4.50
Food & Beverage Services	2.00	3.00	3.00	3.00	3.00
Theatre Production	7.50	8.50	10.00	10.00	10.00
Total	17.00	19.00	20.50	20.50	20.50

Position Detail	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
Apprentice - Production - Part-time	—	0.50	0.50	0.50	0.50
Arts & Education Administrator	1.00	1.00	1.00	1.00	1.00
Assistant Director of Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Banquet Manager	1.00	1.00	1.00	1.00	1.00
Box Office Manager	1.00	1.00	1.00	1.00	1.00
Cultural Affairs Department Coordinator	1.00	1.00	1.00	1.00	1.00
Cultural Affairs Event Service Aide	2.00	2.00	2.00	2.00	2.00
Cultural Affairs Events & Activity Coordinator	2.00	2.00	3.00	3.00	3.00
Cultural Affairs Events & Activity Coordinator - Part-time	0.50	0.50	1.00	0.50	0.50
Director of Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Event Services Supervisor	2.00	2.00	2.00	2.00	2.00
Food & Beverage Operations Supervisor	—	1.00	1.00	1.00	1.00
General Manager	1.00	—	—	—	—
Lead Usher - Part-time	—	0.50	0.50	0.50	0.50
Operations Manager	—	1.00	1.00	1.00	1.00
Production Manager	1.00	1.00	1.00	1.00	1.00
Program Administrator	1.00	1.00	1.00	1.00	1.00
Program Support Facilities Aide III-PT	—	—	—	0.50	0.50
Recreation Aide I - Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Recreation Aide III - Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Total FTE's	17.00	19.00	20.50	20.50	20.50



Cultural Affairs Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Conference with Arts Advisory Members once per quarter	Cultivate relationships within our communities	Results	4	4	4	
			Target	4	4	4	4
			% Target	100%	100%	100%	
↓	Meets budget target - Expenses	Finances	Results	3,286,402	4,428,608	5,148,898	
			Target	4,017,204	4,407,789	4,890,589	5,087,289
			% Target	82%	100%	105%	
↓	Meets projected target - Expenses	Finances	Results	3,286,402	4,428,608	5,148,898	
			Target	4,370,689	4,373,539	5,088,450	5,087,289
			% Target	75%	101%	101%	
◻	Meets budget target - Revenues	Finances	Results	927,618	1,183,516	1,197,970	
			Target	1,321,750	1,502,750	1,469,270	1,206,470
			% Target	70%	79%	82%	
↑	Meets projected target - Revenues	Finances	Results	927,618	1,183,516	1,197,970	
			Target	1,296,750	1,010,056	1,169,540	1,206,470
			% Target	72%	117%	102%	
↑	Apply for 2 grants per fiscal year	Ensure financial responsibility	Results	4	4	4	
			Target	2	2	2	2
			% Target	200%	200%	200%	
↑	Book 30 events per quarter	Strengthen sales	Results	120	120	120	
			Target	120	120	120	120
			% Target	100%	100%	100%	
↑	Staff attend 7 internal or external workshops/ conferences or events annually	Professional development for staff	Results	8	8	8	
			Target	7	7	7	7
			% Target	114%	114%	114%	

Cultural Affairs Balanced Scorecard

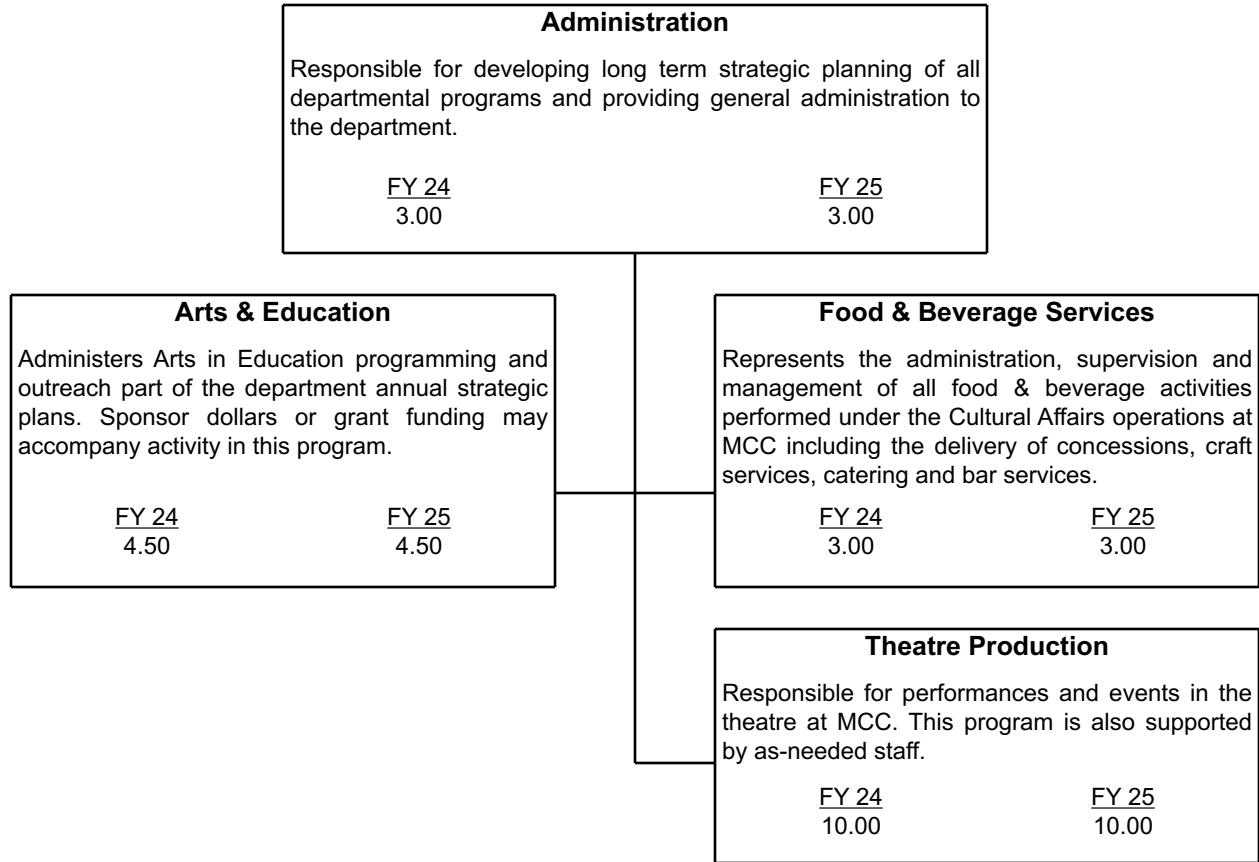
Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Increase Arts & Education participation by 5%	Strengthen Arts & Education programs participation	Results	6	9	6	
			Target	5	5	5	5
			% Target	120%	180%	120%	
↑	Complete 4 annual exhibitions	Offer well-managed events and facilities for patrons, renters, artists and the City	Results	4	4	4	
			Target	4	4	4	4
			% Target	100%	100%	100%	
↑	Increase social media footprint across all platforms	Raise awareness of Miramar Cultural Center and our programs	Results	8%	8%	8%	
			Target	7%	7%	7%	7%
			% Target	114%	114%	114%	
↑	Increase outreach of print collateral engagement by 7%	Strengthen marketing	Results	8%	8%	8%	
			Target	7%	7%	7%	7%
			% Target	114%	114%	114%	
↑	Curate a profile for the MCC experience inclusive of one plaza activity, Miramar 1st buying campaign and Miramar Theater Days and Nights programming	Improve MCC community experience	Results	4	4	6	
			Target	4	4	4	4
			% Target	100%	100%	150%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.



Cultural Affairs FTE's by Program



Cultural Affairs Budget Summary by Program

Administration—Program 100

Description

This program is responsible for developing long term strategic planning and general administration for the Cultural Affairs Department. This includes developing the department's vision, managing major relationships, contract administration, providing policy, budgeting, and accounting.

	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues						
Progr Support-MCC Presents	366210	\$ —	\$ —	\$ 25,000	\$ 25,000	\$ 25,000
Expenditures by Category						
Personnel Services		\$ 316,934	\$ 616,753	\$ 693,900	\$ 723,200	\$ 699,200
Operating Expense		204,760	221,107	399,800	438,891	477,600
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 521,694	\$ 837,860	\$ 1,093,700	\$ 1,162,091	\$ 1,176,800
Percent of Time by Position						
Assistant Director of Cultural Affairs		1.00	1.00	1.00	1.00	1.00
Cultural Affairs Department Coordinator		1.00	1.00	1.00	1.00	1.00
Director of Cultural Affairs		1.00	1.00	1.00	1.00	1.00
Total		3.00	3.00	3.00	3.00	3.00



Cultural Affairs Budget Summary by Program

Arts & Education—Program 683

Description

This program develops and manages children’s programming, educational performances and workshops, and exhibitions and activities in the Ansin Family Art Gallery. Programs include master classes and workshops, school performances, Little Broadway Summer Camp and additional educational opportunities. The exhibitions in the Ansin Family Art Gallery will be presented in partnership with prestigious local arts organizations and be offered as further educational opportunities for schools, community organizations, and the public.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Souvenirs	347350	\$ —	\$ 20	\$ 750	\$ 750	\$ 750
Registration Fees - EDU Programs	347308	4,039	350	33,520	33,520	33,520
Ticket Sales	347339	48,014	42,274	20,600	20,600	20,600
Summer Programs	347210	800	83,417	77,000	77,000	81,000
Program Support - Education	366212	9,245	6,850	6,000	6,000	6,000
Program Support-Public Art	366216	—	12,000	—	—	12,000
Total		\$ 62,097	\$ 144,912	\$ 137,870	\$ 137,870	\$ 153,870

Expenditures by Category

Personnel Services	\$ 246,052	\$ 498,137	\$ 350,800	\$ 370,700	\$ 338,300
Operating Expense	178,609	196,543	203,000	194,700	195,300
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 424,660	\$ 694,680	\$ 553,800	\$ 565,400	\$ 533,600

Percent of Time by Position

Arts & Education Administrator	1.00	1.00	1.00	1.00	1.00
Box Office Manager - P/T	—	—	—	—	—
Cultural Affairs Event Service Aide	1.00	1.00	1.00	1.00	1.00
Cultural Affairs Events & Activity Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Aide I (PT-Seasonal)	0.50	0.50	0.50	0.50	0.50
Recreation Aide III (2 PT-Seasonal)	1.00	1.00	1.00	1.00	1.00
Total	4.50	4.50	4.50	4.50	4.50

Cultural Affairs Budget Summary by Program

Food & Beverage Services—Program 684

Description

This program provides for sales, administration, supervision and management of all food & beverage activities at MCC and where contracted elsewhere for concessions and catering. This program is conducted with the consideration of regulatory guidelines delivered by the State of Florida for food, beverage, and liquor administration.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Banquet Hall Service Fee	347304	\$ 38,293	\$ 33,049	\$ 54,400	\$ 54,400	\$ 55,600
Concession-Food	347310	15,205	20,517	20,000	20,000	20,000
Concession-Beverage	347311	15,604	18,703	20,000	20,000	20,000
Concession-Alcohol	347312	74,338	74,887	85,000	85,000	85,000
Catering-Food	347313	57,667	27,694	75,000	75,000	75,000
Catering-Beverage	347314	2,798	5,100	3,000	3,000	3,000
Catering-Alcohol	347315	13,892	5,309	20,500	20,500	20,500
Reception Package	347316	85,623	83,572	300,000	300,000	85,000
Food & Beverage Svcs	347320	10,200	11,419	15,000	15,000	15,000
Food & Bev Staff- Reimbursable	347330	18,873	24,695	25,000	25,000	25,000
Rental-In House Equip-Banquet	362209	4,781	3,600	5,000	5,000	5,000
Rental-Banquet Hall	362215	97,211	95,304	165,000	165,000	100,000
Rental-Kitchen	362216	500	—	—	—	—
Rental-Small Wares	362217	900	1,689	3,000	3,000	3,000
Total		\$ 435,883	\$ 405,537	\$ 790,900	\$ 790,900	\$ 512,100

Expenditures by Category

Personnel Services	\$ 345,705	\$ 518,723	\$ 510,500	\$ 531,000	\$ 536,500
Operating Expense	237,294	243,904	259,800	245,500	288,800
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 582,999	\$ 762,627	\$ 770,300	\$ 776,500	\$ 825,300

Percent of Time by Position

Banquet Manager	1.00	1.00	1.00	1.00	1.00
Cultural Affairs Event Service Aide	0.50	0.50	0.50	0.50	0.50
Event Services Supervisor	0.50	0.50	0.50	0.50	0.50
Food & Beverage Operations Supervisor	—	1.00	1.00	1.00	1.00
Total	2.00	3.00	3.00	3.00	3.00

Cultural Affairs Budget Summary by Program

Theatre Production—Program 685

Description

This program provides for the planning, management and execution of productions and events in the theatre at MCC. Among these events and productions are those presented solely by MCC, presented with an external producer as co-producers, and by artistic companies in residence at MCC, as well as a variety of artistic, community and corporate events for which the theatre at MCC is rented.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Ticket Sales	347339	\$ 72,172	\$ 164,989	\$ 180,000	\$ 180,000	\$ 180,000
Box Office Svcs Fee	347340	—	—	—	—	—
Ticket Printing Fee-For Profit	347341	779	3,791	3,000	3,000	3,000
Credit Card Fee	347345	57	—	1,000	1,000	1,000
Facility Ticket Fee	347346	32,220	47,302	40,000	40,000	40,000
Production Staff Reimbursable	347371	106,114	167,994	120,000	120,000	120,000
Production Equipment Rental	347372	2,804	25,847	3,000	3,000	3,000
Production Outside Equip Renta	347373	100	—	—	—	—
Production Svcs Fee	347374	6,726	8,900	10,000	10,000	10,000
Production Svcs Incidental	347375	1,377	1,154	1,500	1,500	1,500
Theater Svcs Package	347380	—	—	—	—	—
Theater Addtl Svc Fire Marshal	347385	4,300	14,050	5,000	5,000	5,000
Theater Insurance	347386	1,600	2,400	2,000	2,000	2,000
Rental-Equipment	362208	—	(956)	—	—	—
Rental-Theater	362205	181,656	197,597	150,000	150,000	150,000
Rental-Rooms	362206	—	—	—	—	—
Trfr Fr Fed Grant Fund	381162	25,000	—	—	—	—
Total		\$ 434,904	\$ 633,067	\$ 515,500	\$ 515,500	\$ 515,500

Expenditures by Category

Personnel Services	\$ 569,743	\$ 1,006,640	\$ 1,211,800	\$ 1,247,200	\$ 1,247,500
Operating Expense	1,081,790	1,138,449	1,253,589	1,450,198	1,288,589
Departmental Capital Outlay	105,515	6,400	7,400	7,400	15,500
Total	\$ 1,757,048	\$ 2,151,489	\$ 2,472,789	\$ 2,704,798	\$ 2,551,589

Percent of Time by Position

Apprentice-Production PT	—	0.50	0.50	0.50	0.50
Box Office Manager	1.00	1.00	1.00	1.00	1.00
Cultural Affairs Event Service Aide	0.50	0.50	0.50	0.50	0.50
Cultural Affairs Events & Activity Coordinator	1.00	1.00	2.00	2.00	2.00
Cultural Affairs Events & Activity Coordinator PT	0.50	0.50	1.00	0.50	0.50
Event Services Supervisor	1.50	1.50	1.50	1.50	1.50
General Manager	1.00	—	—	—	—
Lead Usher P/T	—	0.50	0.50	0.50	0.50
Operations Manager	—	1.00	1.00	1.00	1.00
Production Manager	1.00	1.00	1.00	1.00	1.00
Program Administrator	1.00	1.00	1.00	1.00	1.00
Program Support Facilities Aide III-PT	—	—	—	0.50	0.50
Total	7.50	8.50	10.00	10.00	10.00

Cultural Affairs Expenditures by Object Code

Administration—001-68-100-573-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 83,015	\$ 330,918	\$ 382,500	\$ 382,500	\$ 397,800
601205	Lump Sum Payout - Accrued Time	43,552	68,241	58,600	85,900	46,700
601210	Non-Pensionable Earnings	1,750	3,296	—	—	—
601215	Communication Stipend	5,363	5,363	5,900	5,900	5,900
601220	Longevity Pay	1,854	3,249	3,300	3,300	3,400
601400	Overtime-General	—	—	3,300	3,300	3,300
601410	Overtime-Holiday	—	—	700	700	700
602100	FICA & MICA	23,868	29,235	32,000	34,000	32,100
602235	Pension-Senior Mgmt	56,000	76,000	90,500	90,500	105,600
602265	Pension-457	13,275	14,760	16,300	16,300	16,900
602300	Pmt In Lieu Of Insurance	5,611	5,611	5,600	5,600	5,600
602306	Dental Insurance-PPO	2,126	2,172	2,400	2,400	2,100
602309	Basic Life Insurance	781	368	1,100	1,100	1,200
602311	Long-Term Disability Ins	179	205	2,200	2,200	2,200
602312	HDHP Aetna	21,761	25,185	29,400	29,400	17,800
602313	HSA Payflex	3,500	3,750	4,800	4,800	5,000
602400	Workers' Compensation	54,300	48,400	55,300	55,300	52,900
	<i>Sub-Total</i>	<u>316,934</u>	<u>616,753</u>	<u>693,900</u>	<u>723,200</u>	<u>699,200</u>
Operating Expense						
603401	Janitorial Svcs	58,872	56,490	99,100	127,350	120,200
603455	Security Svcs	94,258	87,879	190,000	216,291	250,000
604001	Travel & Training	5,681	14,466	8,000	12,900	8,000
604200	Postage	355	483	1,200	1,200	1,200
604550	Health Ins Internal Serv Chg	1,600	1,500	4,800	4,800	1,900
604610	Fleet Internal Svcs Charge	2,500	3,300	4,100	4,100	3,300
604916	Administrative Expense	324	71	—	—	—
604920	License & Permit Fees	527	5,437	500	500	500
604989	IT Internal Svcs Charge	23,500	22,800	22,000	22,000	22,300
604997	Other Operating Expenses	1,872	3,994	2,000	2,000	2,000
604998	Contingency	2,844	—	55,000	30,500	55,000
605100	Office Supplies	1,635	2,056	2,000	2,000	2,000
605120	Computer Operating Expenses	—	—	2,000	5,150	2,000
605220	Vehicle Fuel-On-Site	4,256	4,873	1,300	1,300	1,400
605225	Equip Gas Oil & Lube	—	—	600	600	600
605250	Noncap Furn (Item less 5000)	—	1,072	1,200	—	1,200
605251	Noncap Equip (Item less 5000)	618	7,253	900	—	900
605290	Other Operating Supplies	598	2,835	500	500	500
605410	Subscriptions & Memberships	4,806	5,992	3,600	3,600	3,600
605500	Training-General	517	606	1,000	4,100	1,000
	<i>Sub-Total</i>	<u>204,760</u>	<u>221,107</u>	<u>399,800</u>	<u>438,891</u>	<u>477,600</u>
	Total	\$ 521,694	\$ 837,860	\$ 1,093,700	\$ 1,162,091	\$ 1,176,800



Cultural Affairs Expenditures by Object Code

Arts & Education—001-68-683-573-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 67,250	\$ 279,652	\$ 210,500	\$ 210,500	\$ 222,100
601205	Lump Sum Payout - Accrued Time	20,939	52,069	13,300	15,300	11,600
601210	Non-Pensionable Earnings	2,250	—	—	—	—
601215	Communication Stipend	2,363	2,438	—	—	—
601400	Overtime-General	3,395	12,081	3,500	13,400	3,500
601410	Overtime-Holiday	—	808	100	100	100
602100	FICA & MICA	20,987	26,705	17,300	25,300	18,100
602210	Pension-General	27,900	11,787	17,400	17,400	19,300
602235	Pension-Senior Mgmt	32,000	34,900	22,000	22,000	—
602265	Pension-457	5,421	5,839	2,800	2,800	3,800
602300	Pmt In Lieu Of Insurance	5,611	5,611	5,600	5,600	5,600
602305	Health Insurance-HMO	8,912	10,088	12,600	12,600	10,600
602306	Dental Insurance-PPO	568	613	—	—	1,000
602307	Dental Insurance-HMO	218	175	300	300	—
602309	Basic Life Insurance	946	465	600	600	700
602311	Long-Term Disability Ins	124	123	1,200	1,200	1,300
602312	HDHP Aetna	14,670	23,583	11,100	11,100	9,400
602313	HSA Payflex	2,100	4,100	1,600	1,600	1,700
602400	Workers' Compensation	30,400	27,100	30,900	30,900	29,500
	<i>Sub-Total</i>	<u>246,052</u>	<u>498,137</u>	<u>350,800</u>	<u>370,700</u>	<u>338,300</u>
Operating Expense						
603190	Prof Svcs-Other	28,365	27,817	30,000	30,000	30,000
603480	Artist Contract	35,910	49,760	45,300	45,300	45,300
604300	Water/Wastewater Svcs	4,283	4,473	5,000	5,000	6,200
604500	Risk Internal Svcs Charge	2,100	1,800	1,700	1,700	1,500
604550	Health Ins Internal Serv Chg	1,300	1,300	3,400	3,400	1,700
604610	Fleet Internal Svcs Charge	1,400	1,800	2,100	2,100	1,700
604892	Art Gallery	34,945	48,376	49,900	49,900	49,900
604916	Administrative Expense	642	895	900	900	900
604989	IT Internal Svcs Charge	32,900	21,500	27,100	27,100	20,500
604991	Summer Programs	31,327	23,643	26,600	24,700	26,600
605220	Vehicle Fuel-On-Site	—	274	700	700	700
605225	Equip Gas Oil & Lube	—	—	300	300	300
605230	Program Supplies	5,436	14,906	10,000	3,600	10,000
	<i>Sub-Total</i>	<u>178,609</u>	<u>196,543</u>	<u>203,000</u>	<u>194,700</u>	<u>195,300</u>
	Total	\$ 424,660	\$ 694,680	\$ 553,800	\$ 565,400	\$ 533,600

Cultural Affairs Expenditures by Object Code

Food & Beverage Services—001-68-684-579-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 185,923	\$ 296,872	\$ 320,900	\$ 320,900	\$ 332,400
601205	Lump Sum Payout - Accrued Time	16,881	46,711	3,800	9,800	19,600
601210	Non-Pensionable Earnings	1,500	—	—	—	—
601215	Communication Stipend	2,075	1,950	2,000	2,000	2,000
601400	Overtime-General	5,816	12,430	5,300	15,600	5,300
601410	Overtime-Holiday	—	464	600	600	600
602100	FICA & MICA	16,135	26,788	25,300	27,700	27,400
602210	Pension-General	4,300	18,118	17,000	17,000	18,700
602235	Pension-Senior Mgmt	18,800	20,500	23,700	23,700	28,000
602260	Pension-401	3,221	3,504	3,700	3,700	3,900
602265	Pension-457	4,168	4,377	4,600	4,600	4,800
602304	Health Insurance-PPO	—	6,933	7,300	9,100	6,200
602305	Health Insurance-HMO	37,103	35,525	43,300	43,300	36,600
602306	Dental Insurance-PPO	1,372	1,372	1,400	1,400	1,400
602307	Dental Insurance-HMO	—	—	200	200	200
602309	Basic Life Insurance	379	275	900	900	1,000
602311	Long-Term Disability Ins	95	205	1,800	1,800	1,900
602312	HDHP Aetna	23	—	—	—	—
602313	HSA Payflex	15	—	—	—	—
602400	Workers' Compensation	47,900	42,700	48,700	48,700	46,500
	<i>Sub-Total</i>	345,705	518,723	510,500	531,000	536,500
Operating Expense						
603400	Contract Svcs-Other	43,623	34,904	45,000	39,400	77,000
603401	Janitorial Svcs	32,736	31,438	—	(6,250)	—
603425	Software License & Maint	—	—	2,300	—	2,300
603460	Landscape Svcs	—	392	—	—	—
603470	Temporary Help	5,748	14,337	1,000	4,588	1,000
604300	Water/Wastewater Svcs	4,283	4,473	5,000	5,000	6,200
604302	Gas-Propane	1,573	1,571	1,600	1,600	1,600
604500	Risk Internal Svcs Charge	44,500	36,500	34,300	34,300	30,800
604550	Health Ins Internal Serv Chg	4,800	4,600	5,800	5,800	1,700
604610	Fleet Internal Svcs Charge	700	900	1,100	1,100	1,000
604625	R&M Equipment	16,729	22,544	20,000	29,262	20,000
604916	Administrative Expense	79	494	500	500	500
604920	License & Permit Fees	2,396	1,940	2,000	2,000	2,000
604989	IT Internal Svcs Charge	18,300	25,100	17,000	17,000	20,500
605220	Vehicle Fuel-On-Site	—	—	700	700	700
605225	Equip Gas Oil & Lube	—	—	300	300	300
605230	Program Supplies	32,471	20,427	30,000	48,000	30,000
605235	General Food & Beverage	36,858	31,661	88,500	57,500	88,500
605247	Janitorial Supplies	3,686	3,668	3,700	3,700	3,700
605290	Other Operating Supplies	(11,382)	8,519	—	—	—
605500	Training-General	194	435	1,000	1,000	1,000
	<i>Sub-Total</i>	237,294	243,904	259,800	245,500	288,800
	Total	\$ 582,999	\$ 762,627	\$ 770,300	\$ 776,500	\$ 825,300

Cultural Affairs Expenditures by Object Code

Theatre Production—001-68-685-573-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 207,826	\$ 632,781	\$ 754,200	\$ 754,200	\$ 771,000
601205	Lump Sum Payout - Accrued Time	23,610	18,653	19,400	23,000	22,000
601210	Non-Pensionable Earnings	3,500	—	—	—	—
601215	Communication Stipend	2,075	1,950	5,900	5,900	5,900
601400	Overtime-General	16,156	11,563	11,300	34,100	11,300
601410	Overtime-Holiday	—	464	200	200	200
602100	FICA & MICA	36,514	48,573	60,300	60,300	61,800
602210	Pension-General	14,900	8,280	32,700	32,700	36,800
602235	Pension-Senior Mgmt	71,400	79,400	86,400	86,400	101,800
602260	Pension-401	3,221	3,504	3,700	3,700	3,900
602265	Pension-457	4,604	4,231	6,900	6,900	8,100
602300	Pmt In Lieu Of Insurance	1,295	—	—	—	—
602304	Health Insurance-PPO	25,502	42,588	36,500	45,500	30,800
602305	Health Insurance-HMO	19,726	46,954	64,300	64,300	69,600
602306	Dental Insurance-PPO	2,519	2,155	2,900	2,900	4,100
602307	Dental Insurance-HMO	142	297	400	400	400
602309	Basic Life Insurance	1,395	803	2,200	2,200	2,300
602311	Long-Term Disability Ins	2,226	1,968	4,300	4,300	4,400
602312	HDHP Aetna	30,319	14,127	18,200	18,200	15,400
602313	HSA Payflex	5,615	1,850	3,200	3,200	3,300
602400	Workers' Compensation	97,200	86,500	98,800	98,800	94,400
	<i>Sub-Total</i>	569,743	1,006,640	1,211,800	1,247,200	1,247,500
Operating Expense						
603190	Prof Svcs-Other	140,605	176,379	181,000	175,856	221,000
603400	Contract Svcs-Other	17,805	17,170	18,092	15,245	18,092
603401	Janitorial Svcs	34,430	37,499	44,097	44,097	44,097
603470	Temporary Help	1,103	879	1,000	—	1,000
604001	Travel & Training	137	165	300	300	300
604300	Water/Wastewater Svcs	8,565	8,947	10,000	10,000	12,400
604301	Electricity Svcs	54,876	78,710	86,800	86,800	89,500
604500	Risk Internal Svcs Charge	65,800	53,900	50,600	50,600	45,400
604550	Health Ins Internal Serv Chg	4,200	4,000	14,300	14,300	6,400
604610	Fleet Internal Svcs Charge	2,900	3,800	4,600	4,600	3,700
604625	R&M Equipment	16,741	19,690	17,600	25,100	17,600
604630	R&M Electric	10,314	12,109	12,700	7,700	12,700
604890	Special Events-Other	—	—	200	200	200
604891	Theatre Productions	681,814	662,679	739,900	943,000	739,900
604916	Administrative Expense	—	10	—	—	—
604920	License & Permit Fees	—	215	—	—	—
604989	IT Internal Svcs Charge	36,500	53,800	64,400	64,400	68,300
605220	Vehicle Fuel-On-Site	—	—	700	700	700
605225	Equip Gas Oil & Lube	—	—	300	300	300
605240	Uniforms Cost	—	812	1,000	1,000	1,000
605247	Janitorial Supplies	6,000	7,685	6,000	6,000	6,000
	<i>Sub-Total</i>	1,081,790	1,138,449	1,253,589	1,450,198	1,288,589
Departmental Capital Outlay						
606400	Machinery & Equipment	95,215	—	—	—	—
606441	Vehicle Replacement Program	10,300	6,400	7,400	7,400	15,500
	<i>Sub-Total</i>	105,515	6,400	7,400	7,400	15,500
	Total	\$ 1,757,048	\$ 2,151,489	\$ 2,472,789	\$ 2,704,798	\$ 2,551,589

Cultural Affairs Budget Justification

Object #	Account Description	Justification
Revenue		
347210	Summer Program	This account is to account for revenues from Parks and Cultural Affairs summer camp tuition fees.
347304	Banquet Hall Service Fee	This revenue account records revenues resulting from a service charge on all Banquet Hall Service items.
347308	Registration Fees-EDU Programs	These fees are collected from participants in educational programs.
347310	Concession-Food	This revenue account is used to record revenues from concession sales of food.
347311	Concession-Beverage	This revenue account is used to record revenues from concession sales of non-alcoholic beverages.
347312	Concession-Alcohol	This revenue account records revenues from concession sales of alcoholic beverages.
347313	Catering-Food	This revenue account records revenues from sales of food at events which are priced for the client as "a la carte" and not as a package price.
347314	Catering-Beverage	This revenue account records revenues from sales of non-alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347315	Catering-Alcohol	This revenue account records revenues from sales of alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347316	Reception Package	To account for revenue related to package sales (weddings, breakfast, etc.).
347320	Food & Beverage Svcs	This revenue account records revenues from rentals of linen and décor in Food and Beverage Services.
347330	Food & Bev Staff- Reimbursable	This revenue account records revenues received from rental clients to pay for reimbursable labor for rental events such as servers and bartenders in Food and Beverage Services.
347339	Ticket Sales	Revenue from ticket sales at various City facilities and events.
347341	Ticket Printing Fee-For Profit	This revenue account serves to record revenues received from ticket printing fees charged to renters as per Commission approved Price List and embedded in rental contracts.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
347346	Facility Ticket Fee	This revenue account serves to record revenues received from Facility Fee charged per ticket for all ticket types (except lap tickets and administrative comps) as embedded in contracts.
347350	Souvenirs	This account is used to budget for revenues as a result of sales of souvenirs.
347371	Production Staff Reimbursable	This revenue account serves to record revenues received as a reimbursement for as-needed production staff charges for rental productions.
347372	Production Equipment Rental	This revenue account serves to record revenues received from Production Equipment rented by MCC to renters at their option at rates embedded in contracts.
347374	Production Svcs Fee	This revenue account is to record revenues received from Production Service charges calculated based on a percentage of production costs (minimum of \$200).
347375	Production Svcs Incidental	This revenue account serves to record revenues received from Production Service charge for incidentals as per Commission approved price list and at rates embedded in contracts.
347385	Theater Addtl Svc Fire Marsha	This revenue account records revenues received from additional Fire Marshall services through MCC.
347386	Theater Insurance	This revenue account records revenues from rental clients who purchase the required event insurance through MCC.
362205	Rental-Theater	For rental of the theatre at the Cultural Arts Center.
362209	Rental-In House Equip-Banquet	This revenue account is used to record revenues from rental of in-house equipment to banquet hall rental clients.
362215	Rental-Banquet Hall	This revenue account is used to record revenues from banquet hall rental fees.
362217	Rental-Small Wares	This revenue account is used to record revenues from rental of plates, china, silverware, glassware, serving pieces, and similar portable small items to banquet hall rental clients.
366210	Prog Support-MCC Presents	This account is used to track revenue from CARE programs.
366212	Prog Support-Education	Revenues received from the Miramar Cultural Trust.
366216	Prog Support-Public Art	This revenue acct collects funds specifically allocated to support the development, maintenance, and promotion of public art projects.
Expense		
601400	Overtime-General	This account represents costs for overtime that is necessary due to unforeseen administrative needs.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603190	Prof Svcs-Other	This cost is for professional services contracts related to RFP, Marketing, and Food & Beverage services for the MCC.



Cultural Affairs Budget Justification

Object #	Account Description	Justification
603400	Contract Svcs-Other	This cost is for annual and other contracts including the following: Pest Control, Pressure washing of exterior, Window Cleaning, Food and Beverage: Alarm Service-Fire, Security System Service Contract; Security Guard Services ,Carpet Cleaning, Elevator Maintenance, Generator Maintenance & Inspection, Generator Fuel, Pavers Maintenance in plaza & front of building, Cleaning Upholstery and Public Art Fountain (Botanical Garden) Event Setup and Breakdown Services, Emergency Spot Pressure Cleaning Alternative support services stipend for Theater. The budgeted amount of \$63,092 includes \$45,000 for program 684 and \$18,092 for program 685.
603401	Janitorial Svcs	The \$164,297 requested is to cover the contract for janitorial services.
603425	Software License & Maint	This \$2,300 is to cover the cost of software licences and maintenance fees for Venue Ops and Appetize.
603455	Security Svcs	The \$250,000 budget covers the cost for non-event related and non-building related security services at the MCC.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
603480	Artist Contract	This \$45,300 is to cover payments of contracts with artists, for educational teaching artists.
604001	Travel & Training	This cost is for travel and training to attend annual meetings and conferences including National Association of Performing Arts Presenters' Conference (APAP), (South Arts) Performing Arts Exchange, and Americans for the Arts.
604200	Postage	This cost is for allocated postage, mail outs, Fedex and UPS charges.
604300	Water/Wastewater Svcs	This cost is for water and wastewater consumption.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This cost is for Food & Beverage Services use of propane gas for cooking purposes.
604500	Risk Internal Svcs Charge	This is restricted for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604625	R&M Equipment	This cost is for repair and maintenance of various equipment.
604630	R&M Electric	This line item represents the costs for maintaining electrical systems for all City buildings and facilities and irrigation systems.
604890	Special Events-Other	This represents the cost necessary for the events and program activities.
604891	Theatre Productions	This \$739,900 funding request will cover artist and production fees for MCC presents.
604892	Art Gallery	This account records all expenses related to visual art exhibitions.
604916	Administrative Expense	To provide for various administrative expenses incurred.
604920	License & Permit Fees	This \$2,500 is for food and beverage license renewals.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, computer licenses, database needs and support services.
604991	Summer Programs	This cost is associated with all Cultural Affairs Arts & Education Programs including summer camp and after school activities, contracted teaching artist, field trip transportation, musical instruments, administration materials & show/class expenses.
604997	Other Operating Expenses	This represents the cost for expenses that are not budgeted in another line item and are emergency related.
604998	Contingency	This line item represents contingency funding for unanticipated expenses not budgeted in any other account.
605100	Office Supplies	This represents the cost for office supplies for staff.
605120	Computer Operating Expenses	These costs are for the Print Management Service Agreement and computer related items.
605220	Vehicle Fuel-On-Site	To provide fuel for City vehicles assigned to department.
605225	Equip Gas Oil & Lube	To provide for equipment maintenance (gas, oil, lube) for vehicles assigned to department.
605230	Program Supplies	This account is for program supplies to support Education and Gallery Services Activities including outreach events, promotions, receptions, and quarterly events at the MCC. The budget of \$40,000 includes \$10,000 for program 683 and \$30,000 for program 684.
605235	General Food & Beverage	This expense line item provides funds for purchase of food, beverage and alcohol to support events at the MCC.
605240	Uniforms Cost	This represents the cost of providing uniforms for all GAME members. The collective bargaining agreements provided for employees to receive uniforms and safety/special shoes.
605247	Janitorial Supplies	This cost is for various janitorial supplies such as paper products, light bulbs and other related items.
605250	Noncap Furn (Item less 5000)	This cost is for furniture and fixture that cost less than \$5,000 per item.



Cultural Affairs Budget Justification

Object #	Account Description	Justification
605251	Noncap Equip (Item less 5000)	This cost is for equipment that cost less than \$5,000 per item. The \$900 request will be for emergency equipment replacements at the Banquet Hall or the theater.
605290	Other Operating Supplies	The anticipated amount of funding is required for expenditures not budgeted in another line item.
605410	Subscriptions & Memberships	This cost is to maintain membership with professional associations, subscriptions and publications such as Volgistics, Florida Festival of Events (FEEA), Sun Sentinel, APAP membership and Florida Theatre Performing Arts.
605500	Training-General	This account represents the cost associated with training of personnel; such as the annual Crowd Management training for MCC staff and safety courses related to working with food items.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.





General Fund Non-Departmental



General Fund Non-Departmental

Description

The Non-Departmental budget is for expenditures that are not directly related to a specific operating department or for activities that are separate from departmental operations for control purposes. As such, goals, objectives, performance measures and accomplishments do not apply to this budget.

All General Fund departments benefit from this budget. Although no positions are assigned to this budget, personnel services are for retired employees pension, health and dental insurance, the City's portion of long term care insurance and medical insurance stipend. Operating expenses include debt service for short term debt payment and transfers out from the General Fund to other funds, including the Debt Service and Capital Projects Funds.

Expenditure Summary

Summary by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 2,492,613	\$ 2,597,981	\$ 2,582,000	\$ 2,582,000	\$ 2,052,000
Operating Expense	4,651,962	6,235,121	4,755,286	5,203,758	7,287,200
Capital Outlay	1,074,844	812,142	—	1,703,071	—
Debt Service	546,448	835,049	749,700	749,700	1,742,200
Total Operating Expenditures	\$ 8,765,867	\$ 10,480,292	\$ 8,086,986	\$ 10,238,529	\$ 11,081,400
Transfer Out	15,692,401	10,367,071	14,625,970	17,774,649	16,064,107
Grants & Aids	99,500	70,400	151,000	250,000	51,000
Other Uses	530,964	23,918	925,000	25,800	925,000
Appropriated Fund Balance	—	—	1,937,498	40,900	1,991,060
Total	\$ 25,088,732	\$ 20,941,681	\$ 25,726,454	\$ 28,329,878	\$ 30,112,567

Expenditure Detail Budget—001-70-000/505-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Debt Service						
607183	Prin-2017 Motorola Lse-Radio	\$ 104,713	\$ —	\$ —	\$ —	\$ —
607184	Prin-2017 BOA M&P Radio Lse	257,933	262,718	284,300	284,300	284,300
607189	Prin-US Bancorp FF SCBA Lease	156,784	161,226	82,300	82,300	—
607191	Prin BOA Siemens Energy Lease	—	206,245	260,800	260,800	277,300
607192	Prin-BOA Fire Rescue Veh Lease	—	—	—	—	830,000
607283	Int-2017 Motorola Lse-Radio Eq	4,687	—	—	—	—
607284	Int-2017 BOA M&P Radio Lse	12,747	7,962	3,100	3,100	3,100
607289	Int -US Bancorp FF SCBA Lease	9,583	5,142	900	900	—
607291	Int BOA Siemens Energy Lease	—	191,756	118,300	118,300	113,300
607292	Int-BOA Fire Rescue Veh Lease	—	—	—	—	234,200
	<i>Sub-Total</i>	546,448	835,049	749,700	749,700	1,742,200
	Total	\$ 546,448	\$ 835,049	\$ 749,700	\$ 749,700	\$ 1,742,200

General Fund Non-Departmental

Expenditure Detail Budget—001-90-000-519/581-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ 595	\$ —	\$ —	\$ —
602245	Pension-Retiree	160,916	168,506	182,900	182,900	172,900
602308	Long-Term Care Insurance	—	—	1,100	1,100	1,100
602315	GAME Retiree Health & Dental	244,209	247,940	272,100	272,100	252,100
602316	PBA Retiree Health & Dental	422,819	407,350	478,200	478,200	428,200
602318	NonRep Retiree Health & Dental	446,009	524,671	408,600	408,600	418,600
602319	IAFF Retiree Stipend	32,104	32,340	33,000	33,000	33,000
602320	PBA Retiree Stipend	414,525	451,210	420,000	420,000	470,000
602321	GAME Retiree Stipend	42,250	46,470	46,100	46,100	46,100
602322	Non-Rep Retiree Stipend	229,781	218,898	240,000	240,000	230,000
602600	OPEB	500,000	500,000	500,000	500,000	—
	<i>Sub-Total</i>	2,492,613	2,597,981	2,582,000	2,582,000	2,052,000
Operating Expense						
603190	Prof Svcs-Other	1,388,763	1,662,958	708,702	818,958	993,700
603192	Consulting Services	49,978	66,979	84,900	384,900	84,900
603401	Janitorial Svcs	32,500	3,600	15,000	15,000	15,000
603425	Software License & Maint	—	11,449	—	183,491	—
603455	Security Svcs	3,819	109,029	10,000	101,000	30,000
603470	Temporary Help	3,571	—	—	—	—
603601	Firefighters Pension Benefits	1,335,757	2,128,056	1,350,000	1,350,000	2,300,000
603602	Police Officers Pension Benef	1,278,916	1,521,206	1,350,000	1,350,000	1,700,000
604001	Travel & Training	3,226	36,805	—	9,117	—
604550	Health Ins Internal Serv Chg	72,200	68,900	151,300	151,300	82,600
604689	Water/Sewer Affordability Prog	—	—	200,000	200,000	200,000
604696	Homeowner Preservation Program	—	—	—	80,000	—
604826	Miramar 70th Anniversary	—	—	—	—	300,000
604829	Mothers Day	—	—	—	25,773	—
604845	Afro-Carib Festival	—	—	—	45,000	—
604848	Easter Eggstravaganza	—	—	—	29,533	—
604889	Marketing & Promotions	12,567	—	50,000	50,000	50,000
604890	Special Events-Other	298,912	182,827	54,000	198,497	154,000
604901	Credit Card Svc Fees	3,660	3,693	3,500	3,500	3,500
604902	P-Card Service Fees	7,116	—	10,000	10,000	10,000
604905	Bank Svc Charges	22,958	25,393	36,000	36,000	36,000
604916	Administrative Expense	23,817	76,306	25,000	66,090	25,000
604950	Employee Awards	46,946	4,616	25,200	25,200	25,200
604968	Advocacy	—	—	—	—	500,000
604986	Interest Expense	23,311	19,114	23,400	23,400	10,500
604995	Special Assessment Expense	18,718	18,734	19,000	19,000	19,000
604997	Other Operating Expenses	—	—	—	—	15,000
604998	Contingency	20,000	70,537	614,284	—	697,800
605251	Noncap Equip (Item less 5000)	—	115,820	—	—	—
605253	NonCap Public Art (less 5,000)	—	74,250	—	—	—
605295	Hurricane Supplies	2,227	12,667	25,000	25,000	25,000
605410	Subscriptions & Memberships	3,000	22,181	—	3,000	10,000
	<i>Sub-Total</i>	4,651,962	6,235,121	4,755,286	5,203,758	7,287,200



General Fund Non-Departmental

Expenditure Detail Budget—001-90-000-519/581-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Departmental Capital Outlay</u>						
606210	Building Renovation	—	—	—	75,000	—
606211	Minor Building Repairs	—	—	—	37,023	—
606400	Machinery & Equipment	989,213	801,388	—	1,450,752	—
606405	Furniture & Fixtures	—	—	—	55,400	—
606440	Vehicles Purchase	—	10,754	—	5,246	—
606471	Software	85,631	—	—	79,650	—
	<i>Sub-Total</i>	1,074,844	812,142	—	1,703,071	—
<u>Grants & Aids</u>						
608306	Grants to others	99,500	70,400	51,000	51,000	51,000
608307	Sponsorships	—	—	—	99,000	—
608308	Emergency Assistance Grants	—	—	100,000	100,000	—
	<i>Sub-Total</i>	99,500	70,400	151,000	250,000	51,000
<u>Other Uses</u>						
609980	Emergency Preparedness	530,964	23,918	925,000	25,800	925,000
	<i>Sub-Total</i>	530,964	23,918	925,000	25,800	925,000
<u>Appropriated Fund Balance</u>						
609990	Appropriated Fund Balance	—	—	1,937,498	40,900	1,991,060
	<i>Sub-Total</i>	—	—	1,937,498	40,900	1,991,060
<u>Transfers</u>						
691006	Transfer to Economic Dev Fd	—	—	—	—	751,000
691170	Trfr to Affordable Housing Tr	2,000,000	—	—	—	—
691201	Trfr To Debt Service	1,162,900	1,090,800	1,252,300	1,252,300	1,237,800
691203	Trfr To CIP Rev Bond	5,089,200	4,861,771	5,493,970	5,504,770	5,493,970
691204	Trfr To Debt Svcs	1,373,700	1,348,700	—	—	—
691205	Trf to Spec.Oblig.Ref Bd 2021	259,800	1,115,800	3,000,100	3,000,100	2,918,300
691395	Trfr To Capital Projects	3,215,350	1,950,000	4,879,600	8,017,479	5,663,037
691410	Trfr To Utility	2,591,451	—	—	—	—
	<i>Sub-Total</i>	15,692,401	10,367,071	14,625,970	17,774,649	16,064,107
Total		\$24,542,284	\$20,106,632	\$24,976,754	\$27,580,178	\$28,370,367



General Fund Non-Departmental Budget Justification

Object #	Account Description	Justification
Expense		
602245	Pension-Retiree	This account is for the annual pension amount for employees per IRS Code.
602308	Long-Term Care Insurance	This is the City's portion for long term care insurance.
602315	GAME Retiree Health & Dental	This account includes costs associated with retired employee health and dental insurance benefits provided by Collective Bargaining Agreements.
602316	PBA Retiree Health & Dental	This account includes costs associated with retired employee health and dental insurance benefits for PBA employees.
602318	NonRep Retiree Health & Dental	This account includes costs associated with retired employee health and dental insurance benefits for non-represented employees.
602319	IAFF Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements.
602320	PBA Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements.
602321	GAME Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements.
602322	Non-Rep Retiree Stipend	This account includes costs associated with retired employee stipend payments provided to non-represented employees.
603190	Prof Svcs-Other	This is for benefits and other related outside professional services. FY25 Above Base Request in the amount of \$210,000 for Lobbyist Fees. FY25 Above Base Request in the amount of \$75,000 for Citywide Customer Service Training.
603192	Consulting Services	This is for legal governmental consulting services.
603401	Janitorial Svcs	This line item is for janitorial services related to certain unforeseen events which arise during the course of business.
603455	Security Svcs	This line item is for security services needed for events that occur throughout the year which cannot be charged to a specific department.
603601	Firefighters' Pension Benefits	This account is a pass through for revenues (312510) provided by the State to help fund Fire Pensions per F.S. 175. The revenues are generated based on a tax on property and casualty insurance policies.
603602	Police Officers' Pension Benef	This account is a pass through for revenues (312520) provided by the State to help fund Police Pensions per F.S. 185. The revenues are generated based on a tax on property and casualty insurance policies.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604689	Water/Sewer Affordability Prog	Funds in this line item have been allocated for a Water/Wastewater Resident Assistance Program.
604826	Miramir 70th Anniversary	This account is used to support Miramar's 70th Anniversary celebration. FY25 Above Base Request in the amount of \$300,000.
604889	Marketing & Promotions	This represents the costs associated with marketing materials.
604890	Special Events-Other	This account represents funding for City events that are not sponsored by a specific department, such as MIRAMAR PROUD recognizing employees for their outstanding contributions to the City.
604901	Credit Card Svc Fees	Bank charges for handling credit card payments.
604902	P-Card Service Fees	This line item represents service fees for P-card purchases.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604916	Administrative Expense	This account provides funding for various administrative expenses incurred for city-wide services.
604950	Employee Awards	This line item is for employee recognition awards.
604968	Advocacy	This account is dedicated to advocating for the residents of Miramar on key public issues and initiatives that impact our community.
604986	Interest Expense	This account is used to budget for an inter-fund transfer to the Utility Fund for repayment of a \$2 million internal loan - Interest Payment.
604995	Special Assessment Expense	This cost is associated with the addition of the Fire Protection Assessment to the annual TRIM notice mailed out by the Broward County Property Appraiser.
604997	Other Operating Expenses	This account is used to fund Miramar Citywide Wayfinding Signage.
604998	Contingency	This is for one time expenditures that are not budgeted in another line item.
605295	Hurricane Supplies	This represents possible anticipated hurricane supplies cost for all situations not budgeted in the departmental budgets.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions, and for books, manuals and publications necessary for staff to retain and/or learn new information for professional and technical certifications and knowledge.

General Fund Non-Departmental Budget Justification

Object #	Account Description	Justification
<i>Expense</i>		
608306	Grants to others	This account represents funding assistance to non-for-profit organizations that help better the City of Miramar community.
609980	Emergency Preparedness	To provide funding for emergency preparedness.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance in order to fund governmental services to the extent of the revenue loss.
691006	Transfer to Economic Dev Fd	Funds to be transferred to the Economic Development Fund.
691201	Trfr To Debt Service	Funds to be transferred to the Debt Service Fund in this category will be used to pay the 2017 CIP Loan.
691203	Trfr To CIP Rev Bond	These funds will be used for debt service payment on 2015 CIP Refunding Revenue Bonds, the financing of five Fire-Rescue vehicles, and bank charges.
691205	Trf to Spec.Oblig.Ref Bd 2021	Funds to be transferred to the Debt Service Fund in this category will be used to pay the Taxable Special Obligation Refunding Bonds, Series 2021.
691395	Trfr To Capital Projects	This line item represents a transfer out to the Capital Projects Fund in order to fund Capital Improvement (CIP) projects.



General Fund Debt Service Budget Justification

Object #	Account Description	Justification
<u>Expense</u>		
607184	Prin-2017 BOA M&P Radio Lse	This is the Principal for the 2017-Motorola Portable and Mobile Radios 7-Year Lease.
607191	Prin BOA Siemens Energy Lease	Principle payments for the Bank of America Siemens Energy Lease
607192	Prin-BOA Fire Rescue Veh Lease	Principle payments for the Bank of America Fire Rescue Vehicle Lease.
607284	Int-2017 BOA M&P Radio Lse	This is the Interest for the 2017-Motorola Portable and Mobile Radios 7-Year Lease.
607291	Int BOA Siemens Energy Lease	Interest payments for the Bank of America Siemens Energy Lease
607292	Int-BOA Fire Rescue Veh Lease	Interest payments for the Bank of America Fire Rescue Lease.

Billboard Revenue Sub-Fund

Description Fund 005

The Billboard Revenue sub-fund was created to track the revenues from the four (4) billboards that the City of Miramar currently licenses on City property.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 926,432	\$ 1,408,592	\$ 1,810,336	\$ 1,810,336	\$ 510,336
Revenues By Category					
Charges for Services	\$ 885,112	\$ 844,459	\$ 825,000	\$ 825,000	\$ 825,000
Miscellaneous Revenues	422,248	419,771	100	100	100
Appropriation of Fund Balance	—	—	1,300,000	1,300,000	500,000
Total	\$ 1,307,360	\$ 1,264,230	\$ 2,125,100	\$ 2,125,100	\$ 1,325,100
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ —	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	825,200	862,486	2,125,100	2,125,100	1,325,100
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 825,200	\$ 862,486	\$ 2,125,100	\$ 2,125,100	\$ 1,325,100
Excess/Deficiency	\$ 482,160	\$ 401,743	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(1,300,000)	(1,300,000)	(500,000)
Ending Fund Balance	\$ 1,408,592	\$ 1,810,336	\$ 510,336	\$ 510,336	\$ 10,336

Billboard Revenue Sub-Fund

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Charges for Services						
349011	Billboard revenue	\$ 630,069	\$ 653,061	\$ 825,000	\$ 825,000	\$ 825,000
349020	Lease Revenue Billboard	255,043	191,397	—	—	—
	<i>Sub-Total</i>	885,112	844,459	825,000	825,000	825,000
Miscellaneous Revenues						
361107	Interest Income - Billboard	422,248	419,771	—	—	—
361200	Dividend Income	—	—	100	100	100
	<i>Sub-Total</i>	422,248	419,771	100	100	100
Other Sources						
399999	Appropriation Of Fund Balance	—	—	1,300,000	1,300,000	500,000
	<i>Sub-Total</i>	—	—	1,300,000	1,300,000	500,000
	Total	\$ 1,307,360	\$ 1,264,230	\$ 2,125,100	\$ 2,125,100	\$ 1,325,100

Expenditure Detail Budget—005-90-581-000-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
691001	Trfr To General Fund	\$ 370,500	\$ 370,400	\$ 370,400	\$ 370,400	\$ 370,400
691201	Trfr To Debt Service	454,700	492,086	454,700	454,700	454,700
691395	Trfr To Capital Projects	—	—	1,300,000	1,300,000	500,000
	<i>Sub-Total</i>	825,200	862,486	2,125,100	2,125,100	1,325,100
	Total	\$ 825,200	\$ 862,486	\$ 2,125,100	\$ 2,125,100	\$ 1,325,100

Billboard Revenue Sub-Fund Budget Justification

Object #	Account Description	Justification
Revenue		
349011	Billboard revenue	This represents revenues expected by the City for the rights to operate four billboards on City land.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
Expense		
691001	Trfr To General Fund	This represents funds transferred to the General Fund from revenues received for the rights to operate four billboards on City land.
691201	Trfr To Debt Svcs	Funds to be transferred to the Debt Service Fund in this category will be used to pay the 2020 Bank Loan.
691395	Trfr To Capital Projects	This line item represents a transfer out to the Capital Projects Fund in order to fund Capital Improvement (CIP) projects.

Economic Development Sub-Fund

Description Fund 006

This sub-fund was established in Fiscal Year 2018 (Resolution No. 18-146) to support Historic Miramar improvements and redevelopment initiatives, as well as, other citywide economic development efforts. This dedicated funding source supports economic development activities to diversify Miramar's tax base to enhance economic competitiveness and resilience; expand urban innovation and revitalization activities; leverage Miramar's cultural arts, entertainment and sports assets; create a unique sense of place in Miramar, and tie together Miramar's distinct neighborhood subareas into a cohesive city.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 2,071,609	\$ 2,252,916	\$ 2,285,036	\$ 2,285,036	\$ 1,364,636
Revenues By Category					
General Taxes	\$ 2,130	\$ 2,635	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	5,903	11,769	—	—	—
Charges for Services	4,612	27,716	50,000	50,000	50,000
Miscellaneous Revenues	168,690	—	—	—	—
Appropriation of Fund Balance	—	—	—	920,400	1,364,600
Transfer In	—	—	—	—	751,000
Total	\$ 181,335	\$ 42,121	\$ 50,000	\$ 970,400	\$ 2,165,600
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	139,000	1,451,000
Capital Outlay	—	—	—	—	100,000
Grants & Aids	29	10,000	50,000	831,400	614,600
Total Operating Expenditures	\$ 29	\$ 10,000	\$ 50,000	\$ 970,400	\$ 2,165,600
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 29	\$ 10,000	\$ 50,000	\$ 970,400	\$ 2,165,600
Excess/Deficiency	\$ 181,306	\$ 32,121	\$ —	\$ —	\$ —
Appropriation of Fund Balance	—	—	—	(920,400)	(1,364,600)
Ending Fund Balance	\$ 2,252,915	\$ 2,285,036	\$ 2,285,036	\$ 1,364,636	\$ 36



Economic Development Sub-Fund

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
General Taxes						
316000	Local Business Tax	\$ 2,130	\$ 2,635	\$ —	\$ —	\$ —
	<i>Sub-total</i>	2,130	2,635	—	—	—
Permits, Fees, Special Assessments						
323705	Textile Recycling Revenue	5,903	11,769	—	—	—
	<i>Sub-total</i>	5,903	11,769	—	—	—
Charges for Services						
349011	Billboard revenue	—	—	20,000	20,000	20,000
349012	Valet Parking	197	1,055	—	—	—
349014	Bus Benches CARE	4,415	26,661	30,000	30,000	30,000
	<i>Sub-total</i>	4,612	27,716	50,000	50,000	50,000
Miscellaneous Revenues						
369915	P-Card Rebates	168,690	—	—	—	—
	<i>Sub-total</i>	168,690	—	—	—	—
Other Sources						
381001	Trfr Fr General Fund	—	—	—	—	751,000
381162	Trfr Fr Federal Grant Fund	—	—	—	—	—
399999	Appropriation Of Fund Balance	—	—	—	920,400	1,364,600
	<i>Sub-total</i>	—	—	—	920,400	2,115,600
	Total	\$ 181,335	\$ 42,121	\$ 50,000	\$ 970,400	\$ 2,165,600

Expenditure Detail Budget—006-43-432-552-000-/006-90-000-519-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
603192	Consulting Services	\$ —	\$ —	\$ —	\$ 14,500	\$ 47,500
604620	R&M Buildings	—	—	—	2	403,500
604916	Administrative Expense	—	—	—	124,498	1,000,000
	<i>Sub-total</i>	—	—	—	139,000	1,451,000
Department Capital Outlay						
606210	Building Renovation	—	—	—	—	100,000
	<i>Sub-total</i>	—	—	—	—	100,000
Grants & Aids						
608250	Economic Incentive	29	10,000	50,000	831,400	614,600
	<i>Sub-total</i>	29	10,000	50,000	831,400	614,600
	Total	\$ 29	\$ 10,000	\$ 50,000	\$ 970,400	\$ 2,165,600

Economic Development Sub-Fund Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
349011	Billboard revenue	This represents a portion of the revenues expected by the City for the rights to operate four billboards on City land. These revenues are pledged towards economic development activities in Historic Miramar.
349014	Bus Benches CARE	This represents a portion of the revenues expected by the City to grant the contractor the right and privilege to operate approximately 150 bus benches and bus shelters, and 10 free standing digital kiosks. These revenues are pledged to be utilized with the C.A.R.E. Program.
381001	Trfr Fr General Fund	This transfer is for a portion of revenues that will support ongoing economic development activities.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
<u>Expense</u>		
603192	Consulting Svcs	This is for consulting services related to TC Leased Rental Properties.
604620	R&M Buildings	This account is for general repair and maintenance for all municipal buildings and facilities related to TC Leased Rental Properties.
604916	Administrative Expense	FY25 Above Base was approved for \$1,000,000 for tenant improvements and realtor fees for the city-owned vacant retail space at Miramar Town Center.
606210	Building Renovation	This account is used for building renovations related to TC Leased Rental Properties.
608250	Economic Incentive	These monies will be used as matching grants to those businesses in Historic Miramar that show an economic need to improve their facades or general structures. Those businesses that are excluded from receiving Federal, State or County grants will be prioritized.





Special Revenue Funds

Description

Special Revenue Funds are used to account for revenues that are legally restricted or committed to expenditures for a specific purpose other than debt service or capital projects. Currently, the City has nine (9) Special Revenue Funds.

Revenues and Expenditures Summary

Revenue By Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Intergovernmental Revenues	\$ 10,719,645	\$ 6,523,870	\$ 2,361,960	\$ 21,111,446	\$ 1,651,930
Charges for Services	1,446,067	1,586,861	1,741,200	1,721,200	1,674,200
Fines & Forfeitures	63,759	605,249	10,400	2,095,897	10,400
Miscellaneous Revenues	1,051,838	250,235	400	102,576	8,000,400
Other Sources	—	—	6,000,000	7,098,597	—
Transfer In	2,000,000	—	—	—	—
Total	\$ 15,281,309	\$ 8,966,215	\$ 10,113,960	\$ 32,129,716	\$ 11,336,930

Expenditures by Category

Personnel Services	\$ 1,969,551	\$ 2,555,434	\$ 1,469,500	\$ 11,020,818	\$ 1,474,200
Operating Expense	2,988,083	3,720,450	1,410,860	8,706,825	710,830
Capital Outlay	307,784	325,981	—	1,225,606	—
Grants & Aids	145,076	137,265	6,020,000	6,587,898	8,010,000
Total Operating Expenditures	\$ 5,410,495	\$ 6,739,130	\$ 8,900,360	\$ 27,541,147	\$ 10,195,030
Capital Improvement Program	—	—	—	—	—
Other Uses	—	—	—	—	—
Transfers	6,901,234	1,659,505	1,141,900	1,910,545	1,141,900
Appropriated Fund Balance	—	—	71,700	2,678,024	—
Total	\$ 12,311,729	\$ 8,398,635	\$ 10,113,960	\$ 32,129,716	\$ 11,336,930

Revenues

	Fund #							
Police Education	110	\$ 8,188	\$ 24,090	\$ 10,800	\$ 10,800	\$ 10,800		
Public Safety Outside Services	145	1,446,067	1,586,861	1,741,200	1,741,200	1,674,200		
Law Enforcement Trust	160	60,497	606,960	—	3,246,270	—		
Federal Grants	162	7,824,687	2,734,462	630,655	12,892,057	630,655		
State & County Grants	163	422,257	734,752	311,245	1,971,242	311,245		
Neighborhood Stabilization Prog (NSP)	164	573,368	—	—	661,227	—		
S.H.I.P.	166	804,303	1,002,076	—	3,580,368	—		
Community Develop Block Grant (CDBG)	167	1,141,943	2,180,388	1,420,060	1,826,552	710,030		
Affordable Housing Trust	170	3,000,000	96,626	6,000,000	6,200,000	8,000,000		
Total		\$ 15,281,309	\$ 8,966,215	\$ 10,113,960	\$ 32,129,716	\$ 11,336,930		

Expenditures

Police Education	110	\$ 299	\$ 275	\$ 10,800	\$ 10,800	\$ 10,800		
Public Safety Outside Services	145	1,471,843	1,658,334	1,741,200	1,741,200	1,674,200		
Law Enforcement Trust	160	119,941	115,046	—	3,246,270	—		
Federal Grants	162	7,778,097	2,693,678	630,655	12,892,057	630,655		
State & County Grants	163	422,257	734,752	311,245	1,971,242	311,245		
Neighborhood Stabilization Prog (NSP)	164	573,368	—	—	661,227	—		
S.H.I.P.	166	803,981	950,052	—	3,580,368	—		
Community Develop Block Grant (CDBG)	167	1,141,943	2,180,388	1,420,060	1,826,552	710,030		
Affordable Housing Trust	170	—	66,110	6,000,000	6,200,000	8,000,000		
Total		\$ 12,311,729	\$ 8,398,635	\$ 10,113,960	\$ 32,129,716	\$ 11,336,930		



Police Education Fund

Description Fund 110

This fund was established to pay for law enforcement officers training costs. Revenues are associated with the two dollars the City receives from each paid traffic citation, which by State Statute, must be used to further City's Police Officers education.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 127,421	\$ 135,310	\$ 159,125	\$ 159,125	\$ 159,125
Revenues By Category					
Fines & Forfeitures	\$ 7,853	\$ 23,773	\$ 10,400	\$ 10,400	\$ 10,400
Miscellaneous Revenues	335	318	400	400	400
Total	\$ 8,188	\$ 24,090	\$ 10,800	\$ 10,800	\$ 10,800
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	299	275	10,800	10,800	10,800
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 299	\$ 275	\$ 10,800	\$ 10,800	\$ 10,800
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 299	\$ 275	\$ 10,800	\$ 10,800	\$ 10,800
Excess/Deficiency	\$ 7,889	\$ 23,815	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 135,310	\$ 159,125	\$ 159,125	\$ 159,125	\$ 159,125

Police Education Fund

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Fines and Forfeitures</u>						
351500	Traffic Court Fines-General	\$ —	\$ —	\$ —	\$ —	\$ —
351501	Traffic Court Fines-PD Ed	7,853	23,773	10,400	10,400	10,400
	<i>Sub-total</i>	7,853	23,773	10,400	10,400	10,400
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	335	318	400	400	400
	<i>Sub-total</i>	335	318	400	400	400
	Total	\$ 8,188	\$ 24,090	\$ 10,800	\$ 10,800	\$ 10,800

Expenditure Detail Budget—110-20-000-529-000-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Operating Expense</u>						
604905	Bank Svc Charges	\$ 299	\$ 275	\$ 500	\$ 500	\$ 500
605500	Training-General	—	—	10,300	10,300	10,300
	Total	\$ 299	\$ 275	\$ 10,800	\$ 10,800	\$ 10,800

Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
351501	Traffic Court Fines-PD Ed	Two dollars (\$2.00) are received from each paid traffic citation issued within the corporate limits of the City. These revenues are based on historical data and anticipated growth.
361100	Int Earnings	Revenues received from interest and pooled cash earnings allowance and allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
<u>Expense</u>		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling pooled cash accounts. The allocated amount is based on each fund's cash balance.
605500	Training-General	This is for outside training and subject matter experts and includes registration fees. It is also to purchase materials needed to support training activities, such as range materials, training suits and floor mats, etc.

Public Safety Outside Services Fund

Description Fund 145

This fund was established to account for revenues and expenditures associated with services provided by off-duty police officers and firefighters in private customer details to various businesses and homeowner associations.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 136,189	\$ 110,413	\$ 38,941	\$ 38,941	\$ 18,941
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	1,446,067	1,586,861	1,741,200	1,721,200	1,674,200
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	20,000	—
Transfer In	—	—	—	—	—
Total	\$ 1,446,067	\$ 1,586,861	\$ 1,741,200	\$ 1,741,200	\$ 1,674,200
Expenditures By Category					
Personnel Services	\$ 1,271,843	\$ 1,458,334	\$ 1,469,500	\$ 1,649,800	\$ 1,474,200
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 1,271,843	\$ 1,458,334	\$ 1,469,500	\$ 1,649,800	\$ 1,474,200
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	200,000	200,000	200,000	91,400	200,000
Appropriated Fund Balance	—	—	71,700	—	—
Total	\$ 1,471,843	\$ 1,658,334	\$ 1,741,200	\$ 1,741,200	\$ 1,674,200
Excess/Deficiency	\$ (25,776)	\$ (71,472)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	71,700	—	—
Appropriation of Fund Balance	—	—	—	(20,000)	—
Ending Fund Balance	\$ 110,413	\$ 38,941	\$ 110,641	\$ 18,941	\$ 18,941

Public Safety Outside Services Fund

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Charges for Services						
342140	Police Special Details	\$ 1,157,508	\$ 1,354,222	\$ 1,460,200	\$ 1,460,200	\$ 1,460,200
342150	PD Special Detail Admin Fee	158,517	162,897	180,000	180,000	158,000
342200	Fire Special Details	130,042	69,743	101,000	81,000	56,000
	<i>Sub-total</i>	1,446,067	1,586,861	1,741,200	1,721,200	1,674,200
	Total	\$ 1,446,067	\$ 1,586,861	\$ 1,741,200	\$ 1,741,200	\$ 1,674,200

Expenditure Detail Budget—145-20-000-521-000-/145-90-000-521-000-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601310	Special Duty Pay	\$ 1,183,633	\$ 1,351,831	\$ 1,369,400	\$ 1,534,100	\$ 1,369,400
602100	FICA & MICA	88,079	101,397	100,100	115,700	104,800
602304	Health Insurance-PPO	—	857	—	—	—
602305	Health Insurance-HMO	—	2,886	—	—	—
602306	Dental Insurance-PPO	—	128	—	—	—
602307	Dental Insurance-HMO	—	24	—	—	—
602309	Basic Life Insurance	131	119	—	—	—
602312	HDHP Aetna	—	1,093	—	—	—
	<i>Sub-total</i>	1,271,843	1,458,334	1,469,500	1,649,800	1,474,200
Other						
609990	Appropriated Fund Balance	—	—	71,700	—	—
691001	Trfr To General Fund	200,000	200,000	200,000	91,400	200,000
	<i>Sub-total</i>	200,000	200,000	271,700	91,400	200,000
	Total	\$ 1,471,843	\$ 1,658,334	\$ 1,741,200	\$ 1,741,200	\$ 1,674,200

Budget Justification

Object #	Account Description	Justification
Revenue		
342140	Police Special Details	This line item is for authorizing, contracting, scheduling, employing and accounting for hours worked by City-paid Police Officers in private customer service.
342150	PD Special Detail Admin Fee	This line item is to reimburse the cost of City support staff for the administration, bookkeeping and coordination of special duty activities.
342200	Fire Special Details	This line item is for the authorizing, contracting, scheduling, employing and accounting of hours worked by City-paid Firefighters in private customer service.
Expense		
601310	Special Duty Pay	This account is for Public Safety personnel assigned to Special Duty details.
691001	Trfr To General Fund	This line is to account for the transfer to the General Fund of Administrative Fees collected in the Public Safety Outside Services Fund. The Administrative Fee is used to reimburse the cost of City support staff for the administration, bookkeeping and coordination of special duty activities.



Law Enforcement Trust Fund

Description Fund 160

This fund was established to account for the awards provided by the Federal, Treasury, and State agencies related to confiscated and forfeited contraband found during police operations. During FY19 the City Commission authorized use of Law Enforcement Trust funds to cover the first two years of a body worn camera program to include three (3) full time positions, equipment, software, etc.

In FY22, the three (3) full-time positions and all operating expenses related to the body worn camera program previously funded in the Law Enforcement Trust Fund were transferred into the General Fund and budgeted within the Police Department.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 646,741	\$ 587,297	\$ 1,079,210	\$ 1,079,210	\$ 2,678,638
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	55,906	581,476	—	2,085,497	—
Miscellaneous Revenues	4,591	25,484	—	82,176	—
Appropriation of Fund Balance	—	—	—	1,078,597	—
Transfer In	—	—	—	—	—
Total	\$ 60,497	\$ 606,960	\$ —	\$ 3,246,270	\$ —
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	85,713	81,160	—	193,844	—
Capital Outlay	13,229	23,886	—	327,402	—
Grants & Aids	21,000	—	—	37,000	—
Total Operating Expenditures	\$ 119,941	\$ 105,046	\$ —	\$ 558,246	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	10,000	—	10,000	—
Appropriated Fund Balance	—	—	—	2,678,024	—
Total	\$ 119,941	\$ 115,046	\$ —	\$ 3,246,270	\$ —
Excess/Deficiency	\$ (59,444)	\$ 491,914	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	2,678,024	—
Appropriation of Fund Balance	—	—	—	(1,078,597)	—
Ending Fund Balance	\$ 587,297	\$ 1,079,210	\$ 1,079,210	\$ 2,678,638	\$ 2,678,638

Law Enforcement Trust Fund

Revenue Projections

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Fines & Forfeitures</u>							
355100	Federal Forfeiture-Justice	92220	\$ 20,140	\$ 73,079	\$ —	\$ 208,421	\$ —
355101	Federal Forfeiture-Treasury	92221	—	337,156	—	1,708,306	—
356100	State Forfeiture	93200	35,766	171,241	—	168,770	—
	<i>Sub-total</i>		55,906	581,476	—	2,085,497	—
<u>Miscellaneous Revenues</u>							
361100	Int Earnings		4,591	25,484	—	82,176	—
	<i>Sub-total</i>		4,591	25,484	—	82,176	—
<u>Other Sources</u>							
399999	Appropriation Of Fund Balance		—	—	—	1,078,597	—
	<i>Sub-total</i>		—	—	—	1,078,597	—
	Total		\$ 60,497	\$ 606,960	\$ —	\$ 3,246,270	\$ —



Law Enforcement Trust Fund

Expenditure Detail Budget—160-20-000-521-000-

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense							
603425	Software License & Maint		12,395	18,415	—	39,315	—
603502	Confidential Informant		—	2,000	—	7,000	—
603190	Prof Svcs-Other		—	—	—	12,400	—
604001	Travel & Training		73,031	28,508	—	125,319	—
604905	Bank Svc Charges		288	567	—	2,702	—
605251	Noncap Equip (Item less 5000)		—	27,171	—	7,108	—
605500	Training-General		—	4,500	—	—	—
	<i>Sub-total</i>		85,713	81,160	—	193,844	—
Dept. Capital Outlay							
606400	Machinery & Equipment		13,229	23,886	—	75,402	—
606405	Furniture & Fixtures		—	—	—	252,000	—
	<i>Sub-total</i>		13,229	23,886	—	327,402	—
Grants & Aides							
608304	Crime Prev Program		21,000	—	—	37,000	—
	<i>Sub-total</i>		21,000	—	—	37,000	—
Other							
609990	Appropriated Fund Balance		—	—	—	2,678,024	—
	<i>Sub-total</i>		—	—	—	2,678,024	—
Transfers							
691002	Trfr to Donation Fund		—	10,000	—	10,000	—
	<i>Sub-total</i>		—	10,000	—	10,000	—
Total			\$ 119,941	\$ 115,046	\$ —	\$ 3,246,270	\$ —

Federal Grants Fund

Description Fund 162

This fund was established to account for revenues and expenditures associated with funding from various Federal granting agencies which are not recorded in a separate special revenue fund. Some of the grants included in Fund 162, but not limited to, are the Older American Act, the Staffing for Adequate Fire & Emergency Response (SAFER), and the American Rescue Plan Act.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 1,641	\$ 48,231	\$ 89,015	\$ 89,015	\$ 89,015
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	7,778,097	2,693,678	630,655	12,892,057	630,655
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	46,590	40,784	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 7,824,687	\$ 2,734,462	\$ 630,655	\$ 12,892,057	\$ 630,655
Expenditures By Category					
Personnel Services	\$ 628,013	\$ 1,090,243	\$ —	\$ 9,371,018	\$ —
Operating Expense	450,953	438,265	—	1,772,968	—
Capital Outlay	188,166	116,932	—	632,330	—
Grants & Aids	—	4,668	—	183,753	—
Total Operating Expenditures	\$ 1,267,132	\$ 1,650,108	\$ —	\$ 11,960,069	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	6,510,965	1,043,570	630,655	931,989	630,655
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 7,778,097	\$ 2,693,678	\$ 630,655	\$ 12,892,057	\$ 630,655
Excess/Deficiency	\$ 46,590	\$ 40,784	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 48,231	\$ 89,015	\$ 89,015	\$ 89,015	\$ 89,015
Summary by Department					
	Dept. #				
Office of the City Manager	05	\$ —	\$ —	\$ —	\$ —
Police	20	253,790	230,020	—	4,229,348
Fire-Rescue	30	180,290	1,284,617	—	6,401,513
Building, Planning & Zoning	41	181,641	—	—	380,422
Economic Development & Housing	43	—	71,546	—	618,680
Public Works	50	—	—	—	219,288
Social Services	63	401,036	1,107,496	630,655	867,807
Cultural Affairs	68	766,913	—	—	—
Non-Departmental	90	—	—	—	175,000
Unassigned	00	5,994,428	—	—	—
Total		\$ 7,778,097	\$ 2,693,678	\$ 630,655	\$ 12,892,057



Federal Grants Fund

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Firefighter EMT	—	8.00	8.00	2.00	2.00
Firefighter Paramedic	—	8.00	8.00	14.00	14.00
Total	—	16.00	16.00	16.00	16.00

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Charges for Services						
331100	Fed Grant-Amer Rescue Plan	\$ 5,994,428	\$ 647,669	\$ —	\$ 339,684	\$ —
331249	Fed Grant - HVE	2,035	8,732	—	6,597	—
331253	Fed Grant-JAGS	28,111	25,809	—	54,102	—
331254	Fed Grant-UASI	180,290	194,374	—	908,588	—
331255	DOJ Body Worn Camera 2019	46,980	57,000	—	1,000	—
331259	Fed Grant-COPS	63,000	7,819	—	4,003,790	—
331261	Public Safety Mental Health	—	—	—	100,000	—
331393	Vulnerability Assessment	—	—	—	198,700	—
331400	FEMA-Wind Retrofit	—	—	—	20,588	—
331493	Work Zone Safety Initiatives	57,365	64,677	—	—	—
331502	Fed Grant-SBA Shuttered Venue	741,913	—	—	—	—
331510	Fed Grant-Safer	—	1,090,243	—	5,492,925	—
331620	Fed Grant-HOME	181,641	—	—	917,673	—
331621	Fed Grant-EHEAP	13,818	14,217	—	53,047	—
331690	Fed Grant-Area Agency on Aging	387,218	517,155	630,655	731,505	630,655
331710	Fed Grant-Art Works	25,000	—	—	—	—
331796	Fed Grant-VOCA	56,298	65,983	—	63,859	—
361100	Int Earnings	46,590	40,784	—	—	—
	<i>Sub-total</i>	<u>7,824,687</u>	<u>2,734,462</u>	<u>630,655</u>	<u>12,892,057</u>	<u>630,655</u>
	Total	\$ 7,824,687	\$ 2,734,462	\$ 630,655	\$ 12,892,057	\$ 630,655

Federal Grants Fund

Expenditure Detail Budget—162 - Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services							
601200	Employee Salaries	- 93808	\$ 628,013	\$ —	\$ —	\$ —	—
601200	Employee Salaries	- 92701	—	551,990	—	1,448,010	—
601200	Employee Salaries	- 91264	—	—	—	2,000,000	—
601210	Non-Pensionable Earnings	- 92701	—	—	—	933,264	—
601400	Overtime-General	- 91264	—	—	—	100,000	—
601400	Overtime-General	- 92248	—	—	—	128,093	—
602100	FICA & MICA	- 91264	—	—	—	100,000	—
602100	FICA & MICA	- 92701	—	38,907	—	510,997	—
602220	Pension-Police	- 91264	—	—	—	1,000,000	—
602230	Pension-Fire	- 92701	—	360,672	—	1,639,328	—
602304	Health Insurance-PPO	- 91264	—	—	—	100,000	—
602305	Health Insurance-HMO	- 91264	—	—	—	150,000	—
602306	Dental Insurance-PPO	- 91264	—	—	—	40,000	—
602306	Dental Insurance-PPO	- 92701	—	—	—	100,000	—
602307	Dental Insurance-HMO	- 91264	—	—	—	40,000	—
602307	Dental Insurance-HMO	- 92701	—	—	—	100,000	—
602309	Basic Life Insurance	- 91264	—	—	—	30,000	—
602309	Basic Life Insurance	- 92701	—	1,546	—	98,454	—
602310	Accidental Death & Dis	- 92701	—	—	—	100,000	—
602311	Long-Term Disability Ins	- 91264	—	—	—	30,000	—
602311	Long-Term Disability Ins	- 92701	—	13,431	—	86,569	—
602314	IAFF Health Insurance	- 92701	—	95,931	—	304,069	—
602400	Workers' Compensation	- 91264	—	—	—	160,000	—
602400	Workers' Compensation	- 92701	—	27,766	—	172,234	—
	<i>Sub-total</i>		628,013	1,090,243	—	9,371,018	—
Operating Expense							
<i>162-20-900/901/902-521/529</i>							
604997	Other Operating Expenses	- 92247	—	929	—	—	—
603425	Software License & Maint	- 92248	—	—	—	7,500	—
604001	Travel & Training	- 92248	—	—	—	19,420	—
603400	Contract Svcs-Other	- 92249	—	6,890	—	73,510	—
603425	Software License & Maint	- 92250	46,980	—	—	—	—
603425	Software License & Maint	- 92251	—	34,000	—	104	—
605251	Noncap Equip (Item less 5000)	- 92251	—	23,000	—	896	—
603190	Prof Svcs-Other	- 92271	—	259	—	589	—
605251	Noncap Equip (Item less 5000)	- 92272	—	—	—	25,832	—
603190	Prof Svcs-Other	- 92273	—	—	—	25,821	—
604700	Printing & Binding Svcs	- 92292	2,000	—	—	—	—
605230	Program Supplies	- 92292	694	—	—	—	—
605250	Noncap Furn (Item less 5000)	- 92292	1,082	—	—	—	—
603425	Software License & Maint	- 92293	—	3,411	—	—	—
604700	Printing & Binding Svcs	- 92293	—	3,357	—	—	—
605230	Program Supplies	- 92293	—	1,909	—	—	—
604700	Printing & Binding Svcs	- 92294	—	—	—	2,000	—
605230	Program Supplies	- 92294	—	—	—	4,553	—
605250	Noncap Furn (Item less 5000)	- 95008	—	9,680	—	—	—



Federal Grants Fund

Expenditure Detail Budget—162 - Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>162-30-901-529/901-525</u>							
605251	Noncap Equip (Item less 5000)	- 92227	12,231	—	—	—	—
603425	Software License & Maint	- 92228	90,004	13,630	—	—	—
605251	Noncap Equip (Item less 5000)	- 92228	—	26,317	—	—	—
603400	Contract Svcs-Other	- 92229	—	—	—	121,000	—
603425	Software License & Maint	- 92229	—	27,608	—	127,392	—
605251	Noncap Equip (Item less 5000)	- 92229	—	51,387	—	1,906	—
603425	Software License & Maint	- 92230	—	—	—	18,408	—
603425	<u>Software License & Maint</u>	- 92231	—	—	—	30,000	—
<u>162-41-900/901-554-</u>							
603114	Admin Svcs-CRA	- 92663	5,600	—	—	—	—
603114	Admin Svcs-CRA	- 92664	—	—	—	8,400	—
603114	Admin Svcs-CRA	- 92665	—	—	—	16,800	—
604680	Home Repairs	- 92663	176,041	—	—	—	—
604685	Purchase Assistance	- 92664	—	—	—	118,828	—
604685	Purchase Assistance	- 92665	—	—	—	236,394	—
<u>162-43-900/901-554-</u>							
603114	Admin Svcs-CRA	- 92666	—	—	—	12,000	—
603114	Admin Svcs-CRA	- 92667	—	—	—	11,200	—
603114	Admin Svcs-CRA	- 93809	—	26,835	—	4,040	—
603190	Prof Svcs-Other	- 93809	—	—	—	—	—
604683	Foreclosure Prevention	- 93809	—	17,572	—	37,077	—
604684	Rental Assistance	- 93809	—	27,138	—	40,313	—
604685	Purchase Assistance	- 92666	—	—	—	255,587	—
604685	Purchase Assistance	- 92667	—	—	—	258,464	—
605251	Noncap Equip (Item less 5000)	- 93809	—	—	—	—	—
<u>162-50-900-519-</u>							
603190	Prof Svcs-Other	- 93705	—	—	—	198,700	—
<u>162-63-900/903-569-</u>							
604301	Electricity Svcs	- 92510	940	—	—	—	—
604301	Electricity Svcs	- 92512	—	1,000	—	—	—
604301	Electricity Svcs	- 92513	—	8,413	—	18,973	—
604301	Electricity Svcs	- 92514	—	—	—	22,761	—
603190	Prof Svcs-Other	- 93809	—	3,450	—	23,550	—
604301	Electricity Svcs	- 93809	6,480	304	—	—	—
604620	R&M Buildings	- 93809	—	67,679	—	—	—
604916	Administrative Expense	- 93809	—	3,154	—	—	—
604990	Pre-School Activities	- 93809	—	25,186	—	—	—
604993	Field Trips	- 93809	—	2,301	—	—	—
605230	Program Supplies	- 93809	—	8,857	—	50,951	—
605235	General Food & Beverage	- 93809	—	11,395	—	—	—
605251	Noncap Equip (Item less 5000)	- 93809	—	32,603	—	—	—
<u>162-68-901-573-</u>							
603190	Prof Svcs-Other	- 93808	38,700	—	—	—	—
604301	Electricity Svcs	- 93808	16,500	—	—	—	—
604891	Theatre Productions	- 93808	53,700	—	—	—	—
<i>Sub-total</i>			450,953	438,265	—	1,772,968	—

Federal Grants Fund

Expenditure Detail Budget—162 - Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dept. Capital Outlay							
<u>162-20-900/901-529-</u>							
606400	Machinery & Equipment	- 92247	63,000	—	—	—	—
606400	Machinery & Equipment	- 92270	28,111	—	—	—	—
606400	Machinery & Equipment	- 92271	—	25,550	—	1,860	—
606400	Machinery & Equipment	- 95008	—	15,949	—	—	—
606400	Machinery & Equipment	- 95008	14,000	—	—	—	—
<u>162-30-901-529-</u>							
606400	Machinery & Equipment	- 92228	78,055	75,433	—	—	—
606400	Machinery & Equipment	- 92231	—	—	—	299,290	—
606400	Machinery & Equipment	- 92230	—	—	—	310,592	—
<u>162-50-900-519-</u>							
606400	Machinery & Equipment	- 93703	—	—	—	20,588	—
<u>162-68-901-573-</u>							
606400	Machinery & Equipment	- 93808	5,000	—	—	—	—
<i>Sub-total</i>			188,166	116,932	—	632,330	—
Other							
<u>162-00-900-581-</u>							
691001	Trfr To General Fund	- 93809	5,994,428	—	—	—	—
<u>162-20-900-581/902-581/901-529</u>							
691001	Trfr To General Fund	- 95008	43,365	—	—	—	—
691001	Trfr To General Fund	- 95008	—	39,048	—	—	—
691001	Trfr To General Fund	-92252	—	—	—	100,000	—
691001	Trfr To General Fund	-92248	—	—	—	25,267	—
691001	Trfr To General Fund	- 92292	52,523	—	—	—	—
691001	Trfr To General Fund	- 92293	—	57,306	—	—	—
691001	Trfr To General Fund	- 92294	—	—	—	57,306	—
691001	Trfr To General Fund	- 95005	2,035	—	—	—	—
691001	Trfr To General Fund	- 95011	—	8,732	—	—	—
691001	Trfr To General Fund	- 95013	—	—	—	6,597	—
<u>162-63-900/901-581</u>							
608306	Grants to others	- 93809	—	4,668	—	8,753	—
691001	Trfr To General Fund	- 92510	1,897	—	—	—	—
691001	Trfr To General Fund	- 92511	—	1,800	—	—	—
691001	Trfr To General Fund	- 92512	—	900	—	—	—
691001	Trfr To General Fund	- 92513	—	1,800	—	5,824	—
691001	Trfr To General Fund	- 92514	—	—	—	5,490	—
691001	Trfr To General Fund	- 92560	103,608	—	—	—	—
691001	Trfr To General Fund	- 92561	283,610	135,754	—	—	—
691001	Trfr To General Fund	- 92562	—	381,402	148,403	249,253	—
691001	Trfr To General Fund	- 92563	—	—	482,252	482,252	148,403
691001	Trfr To General Fund	- 92564	—	—	—	—	482,252
691001	Trfr To General Fund	- 93809	—	293,091	—	—	—
691001	Trfr To General Fund	- 93809	—	123,738	—	—	—
691001	Trfr To General Fund	- 93809	4,500	—	—	—	—
<u>162-68-900-581-</u>							
691001	Trfr To General Fund	- 92603	10,000	—	—	—	—
691001	Trfr To General Fund	- 92604	15,000	—	—	—	—



Federal Grants Fund

Expenditure Detail Budget—162 - Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
	<i>162-90-901-519-</i>						
608306	Grants to others	- 93809	—	—	—	175,000	—
	<i>Sub-total</i>		6,510,965	1,048,238	630,655	1,115,742	630,655
	Total		\$ 7,778,097	\$ 2,693,678	\$ 630,655	\$ 12,892,057	\$ 630,655

Federal Grants Fund Budget Justification

Object #	Account Description	Justification
<i>Revenue</i>		
331690	Fed Grant-Area Agency on Aging	Older Americans Act Grant Program. Funding Agency: Area Agency on Aging of Broward County. Funds are to support several activities provided by Social Services to help improve the lives of older individuals. Some of the services include transportation, counseling, health support an recreation. This is an annual formula grant allocation.
<i>Expense</i>		
691001	Trfr To General Fund	Older Americans Act Grant Program. Funding Agency: Area Agency on Aging of Broward County. Funds are to support several activities provided by Social Services to help improve the lives of older individuals. Some of the services include transportation, counseling, health support an recreation. This is an annual formula grant allocation



State and County Grants Fund

Description Fund 163

This fund was established to account for revenues and expenditures associated with funding from various State granting agencies which are not recorded in a separate special revenue fund. In prior years, the grant revenues were allocated directly to the applicable funds where the corresponding expenses were budgeted.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	422,257	699,752	311,245	1,951,242	311,245
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	35,000	—	20,000	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 422,257	\$ 734,752	\$ 311,245	\$ 1,971,242	\$ 311,245
Expenditures By Category					
Personnel Services	\$ 63,138	\$ —	\$ —	\$ —	\$ —
Operating Expense	62,460	143,654	—	1,041,325	—
Capital Outlay	106,390	185,163	—	95,875	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 231,988	\$ 328,818	\$ —	\$ 1,137,200	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	190,269	405,934	311,245	834,042	311,245
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 422,257	\$ 734,752	\$ 311,245	\$ 1,971,242	\$ 311,245
Excess/Deficiency	\$ —	\$ —	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Summary by Department	Dept. #				
Unassigned	0	\$ —	\$ 3,892	\$ —	\$ —
Police	20	72,963	—	—	538,386
Fire-Rescue	30	58,094	185,163	—	134,875
Building, Planning & Zoning	41	3,000	1,898	—	3,102
Economic Development & Housing	43	—	10,000	—	20,000
Public Works	50	95,512	100,287	—	103,295
Parks & Recreation	60	40,724	96,135	54,992	139,222
Social Services	63	151,964	337,377	256,253	927,736
Total		\$ 422,257	\$ 734,752	\$ 311,245	\$ 1,971,242

State and County Grants Fund

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Intergovernmental Revenues						
334202	FDLE Drone Replacement Program	\$ —	\$ —	\$ —	\$ 38,386	\$ —
334210	State Grant-Digital Radios	\$ —	\$ —	\$ —	\$ 500,000	\$ —
334380	State Grnt- FDOT Hwy Maint	95,512	100,287	—	103,295	—
334385	LSP Area Agency on Aging	55,663	102,099	141,550	708,283	141,550
334601	IN2L Pilot Program	6,288	—	—	—	—
334602	UNIPER Pilot 20/21	952	—	—	—	—
334603	Mass Spectrometer	72,963	—	—	—	—
334690	State Grant-EMS Grants	55,099	185,163	—	134,875	—
334832	State Grnt General Prog Supprt	—	—	—	104,627	—
337220	Local Grant-FM Global	2,995	—	—	—	—
337601	Loc Grant-Water Safety	8,590	24,177	20,000	20,000	20,000
337602	Loc Grant-Child Svcs Council	113,855	190,504	149,695	261,480	149,695
337604	Local Grant-Elderly Services	7,340	31,929	—	40,888	—
337609	Above and Beyond	—	63,694	—	36,306	—
337720	Miramar Community Garden	3,000	1,898	—	3,102	—
366100	Contributions Private Sources	—	35,000	—	20,000	—
	<i>Sub-total</i>	<u>422,257</u>	<u>734,752</u>	<u>311,245</u>	<u>1,971,242</u>	<u>311,245</u>
	Total	\$ 422,257	\$ 734,752	\$ 311,245	\$ 1,971,242	\$ 311,245

Expenditure Detail Budget—163 - Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services							
<i>MOST#17-2958</i>							
<i>163-63-900-569-040-</i>							
601200	Employee Salaries	94108	\$ 46,456	\$ —	\$ —	\$ —	\$ —
602100	FICA & MICA	94108	3,554	—	—	—	—
	<i>Sub-total</i>		<u>50,010</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
<i>163-60-900-572-000-</i>							
601200	Employee Salaries	94108	12,212	—	—	—	—
602100	FICA & MICA	94108	916	—	—	—	—
	<i>Sub-total</i>		<u>13,128</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
Operating Expense							
<i>AAMA Award-Leadership Institute</i>							
<i>163-43-900-552-000-</i>							
603190	Prof Svcs-Other	95012	—	10,000	—	20,000	—
	<i>Sub-total</i>		<u>—</u>	<u>10,000</u>	<u>—</u>	<u>20,000</u>	<u>—</u>
<i>LSP 22/23 Area Agency on Aging</i>							
<i>163-00-901-000-000-</i>							
603400	Contract Svcs-Other	93557	—	3,892	—	—	—
	<i>Sub-total</i>		<u>—</u>	<u>3,892</u>	<u>—</u>	<u>—</u>	<u>—</u>
<i>LSP 23/24 Area Agency on Aging</i>							
<i>163-63-900-000-000-</i>							
603400	Contract Svcs-Other	93558	—	14,760	—	110,240	—
	<i>Sub-total</i>		<u>—</u>	<u>14,760</u>	<u>—</u>	<u>110,240</u>	<u>—</u>
<i>DIGITAL RADIO REPLACEMENT</i>							
<i>163-20-900-521-000-</i>							



State and County Grants Fund

Expenditure Detail Budget—163 - Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605251	Noncap Equip (Item less 5000)	91000	\$ —	\$ —	\$ —	\$ 500,000	\$ —
	<i>Sub-total</i>		—	—	—	500,000	—
	<i>FM Global Fire Prevention</i>						
	<i>163-30-900-529-000-</i>						
605251	Noncap Equip (Item less 5000)	92259	2,995	—	—	—	—
	<i>Sub-total</i>		2,995	—	—	—	—
	<i>General Program Support 2024</i>						
	<i>163-68-900-573-000-</i>						
604891	Theatre Productions	92403	—	—	—	104,627	—
	<i>Sub-total</i>		—	—	—	104,627	—
	<i>EMS-M9036</i>						
	<i>163-30-900-525-000-</i>						
605251	Noncap Equip (Item less 5000)	93508	21,672	—	—	—	—
	<i>Sub-total</i>		21,672	—	—	—	—
	<i>SEED MONEY</i>						
	<i>163-41-900-515-000-</i>						
605251	Noncap Equip (Item less 5000)	95007	3,000	1,024	—	976	—
	<i>Sub-total</i>		3,000	1,024	—	976	—
	<i>Whole Kids Foundation Grant</i>						
	<i>163-41-900-519-000-</i>						
604865	Community Garden	95009	—	875	—	2,125	—
	<i>Sub-total</i>		—	875	—	2,125	—
	<i>EMS-Resuscitation Training</i>						
	<i>163-30-900-525-000</i>						
603190	Prof Svcs-Other	93513	—	—	—	39,000	—
	<i>Sub-total</i>		—	—	—	39,000	—
	<i>Above & Beyond Grant</i>						
	<i>163-63-900-569-040/070/110</i>						
604990	Pre-School Activities	93549	—	63,694	—	36,306	—
	<i>Sub-total</i>		—	63,694	—	36,306	—
	<i>AT&T FOUNDATION</i>						
	<i>163-60-900-572-000-</i>						
605251	Noncap Equip (Item less 5000)	95010	—	25,000	—	—	—
	<i>Sub-total</i>		—	25,000	—	—	—
	<i>MOST#17-2958</i>						
	<i>163-60-900-572-000-</i>						
604992	Recreation Activities	94108	19,005	—	—	—	—
	<i>163-63-900-569-040-</i>						
604992	Recreation Activities	94108	15,788	—	—	—	—
	<i>Sub-total</i>		34,793	—	—	—	—
	<i>Maximizing Out-of-School Time (MOST)</i>						
	<i>163-60/63-900-572/569-000-</i>						
604992	Recreation Activities	94109	—	18,383	—	37,960	—
605230	Program Supplies	94109	—	6,028	—	10,282	—
	<i>Sub-total</i>		—	24,410	—	48,242	—
	<i>Parks and Rec Mentoring Program</i>						
	<i>163-60-900-572-000-</i>						
603190	Prof Svcs-Other	06009	—	—	—	16,422	—
	<i>Sub-total</i>		—	—	—	16,422	—
	<i>LSP 24/25 Area Agency on Aging</i>						



State and County Grants Fund

Expenditure Detail Budget—163 - Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<i>163-60-900-572-000-</i>							
603400	Contract Svcs-Other	93559	—	—	—	125,000	—
	<i>Sub-total</i>		—	—	—	125,000	—
<i>FDLE Drone Replacement PGRM</i>							
<i>163-20-900-521-000-</i>							
605251	Noncap Equip (Item less 5000)	91100	—	—	—	38,386	—
	<i>Sub-total</i>		—	—	—	38,386	—
Dept. Capital Outlay							
<i>EMS-M9035</i>							
<i>163-30-900-525-000-</i>							
606400	Machinery & Equipment	93507	33,427	—	—	—	—
<i>Emergency Medical Services-M0001</i>							
<i>163-30-900-525-000-</i>							
606400	Machinery & Equipment	93509	—	99,372	—	—	—
<i>EMS-M0002</i>							
<i>163-30-900-525-000-</i>							
606400	Machinery & Equipment	93510	—	85,291	—	—	—
<i>EMS M230606</i>							
<i>163-30-900-525-000-</i>							
606400	Machinery & Equipment	93511	—	—	—	41,250	—
<i>EMS M230607</i>							
<i>163-30-900-525-000-</i>							
606400	Machinery & Equipment	93512	—	500	—	54,625	—
<i>Portable Mass Spectrometer</i>							
<i>163-20-900-529-000-</i>							
606400	Machinery & Equipment	96000	72,963	—	—	—	—
	<i>Sub-total</i>		106,390	185,163	—	95,875	—
Transfers							
<i>163-50-900-581-000-</i>							
691001	Trfr To General Fund	93800	95,512	100,287	—	103,295	—
<i>163-60-900-581-000-</i>							
691001	Trfr To General Fund	94105	8,590	24,177	20,000	20,000	20,000
691001	Trfr To General Fund	94109	—	34,288	34,992	23,550	34,992
691001	Trfr To General Fund	06009	—	—	—	63,578	—
<i>163-63-900-581-000-</i>							
691001	Trfr To General Fund	93556	44,637	—	—	—	—
691001	Trfr To General Fund	93557	11,026	52,014	—	—	—
691001	Trfr To General Fund	93557	—	8,622	—	—	—
691001	Trfr To General Fund	93558	—	22,811	106,162	278,739	—
691001	Trfr To General Fund	93559	—	—	35,388	194,304	106,162
691001	Trfr To General Fund	93560	—	—	—	—	35,388
691001	Trfr To General Fund	93808	6,288	—	—	—	—
691001	Trfr To General Fund	94109	15,924	131,806	114,703	109,688	114,703
691001	Trfr To General Fund	94340	7,340	5,304	—	30,235	—
691001	Trfr To General Fund	94341	—	26,625	—	—	—
691001	Trfr To General Fund	94342	—	—	—	10,653	—
<i>163-63-901-581-000</i>							
691001	Trfr To General Fund	93808	952	—	—	—	—
	<i>Sub-total</i>		190,269	405,934	311,245	834,042	311,245
Total			\$ 422,257	\$ 734,752	\$ 311,245	\$ 1,971,242	\$ 311,245



State and County Grants Fund Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
334385	LSP Area Agency on Aging	LSP Area Agency on Aging grant. Funds are provided to support the adult day care services. Grant allocation is on an annual basis from July - June.
337601	Loc Grant-Water Safety	These funds are provided to the City from the Swim Central Grant.
337602	Loc Grant-Child Svcs Council	Maximizing Out of School Time (MOST) Grant. Funder: Children Services Council. This is an annual grant allocation to support after school services.
<u>Expense</u>		
691001	Trfr To General Fund	This represents funds transferred to the General Fund for services rendered as part of the Water Safety Project from the Broward County Swim Central Grant Program.
691001	Trfr To General Fund	LSP Area Agency on Aging grant. Funds are provided to support the adult day care services. Grant allocation is on an annual basis from July - June.

Neighborhood Stabilization Program Fund

Description Fund 164

This fund was established to account for Federal Funds received from the United States Department of Housing and Urban Development (HUD) through the Neighborhood Stabilization Program (NSP). The purpose of the program is to develop viable urban communities by providing decent housing and a suitable living environment.

The NSP program is administered by the Building, Planning & Zoning Department. Due to the unpredictable nature of funding source, no funds will be budgeted for FY25.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Revenues By Category					
Intergovernmental Revenues	\$ 573,368	\$ —	\$ —	\$ 661,227	\$ —
Total	\$ 573,368	\$ —	\$ —	\$ 661,227	\$ —
Expenditures By Category					
Operating Expense	\$ 573,368	\$ —	\$ —	\$ 618,113	\$ —
Total Operating Expenditures	\$ 573,368	\$ —	\$ —	\$ 618,113	\$ —
Transfers	—	—	—	43,114	—
Total	\$ 573,368	\$ —	\$ —	\$ 661,227	\$ —
Ending Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —

Neighborhood Stabilization Program Fund

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Intergovernmental Revenues						
331503	Fed Grant- NSP	\$ 417,079	\$ —	\$ —	\$ 332,383	\$ —
331625	Fed Grant-Reimb Prog Inc	156,289	—	—	328,844	—
	<i>Sub-total</i>	573,368	—	—	661,227	—
	Total	\$ 573,368	\$ —	\$ —	\$ 661,227	\$ —

Expenditure Detail Budget—164-41-900-554-000-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
<i>Neighborhood Stabilization Program</i>						
<i>164-41-900-554-000-</i>						
603114	Admin Svcs-CRA	- 92690 \$ —	\$ —	\$ —	\$ 1,050	\$ —
603121	City Attorney Svcs	- 92690 —	—	—	6,907	—
604301	Electricity Svcs	- 92690 23	—	—	—	—
604390	Utilities NSP (50)	- 92690 391	—	—	—	—
604694	Acq. Rehab (50)	- 92690 455,453	—	—	4,949	—
604973	NSP Purch Assist (50)	- 92690 117,500	—	—	178,150	—
604974	NSP Purch Assist (51-120)	- 92690 —	—	—	427,058	—
	<i>Sub-total</i>	573,368	—	—	618,113	—
Transfers						
<i>164-41-900-581-000-</i>						
691001	Trfr To General Fund	92690 —	—	—	43,114	—
	<i>Sub-total</i>	—	—	—	43,114	—
	Total	\$ 573,368	\$ —	\$ —	\$ 661,227	\$ —

State Housing Initiatives Partnership

Description Fund 166

The State Housing Initiatives Partnership (SHIP) fund was established to award money for deferred loan grants to eligible applicants for minor home repair/weatherization and for purchase assistance programs. SHIP program provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multi-family housing. Funds may be used for home repairs, new construction, down payment and closing cost assistance, construction and gap financing, mortgage buy-downs, property acquisitions, impact fees, homeownership counsel benefiting very low, low and moderate income households.

This is an ongoing program and funds not used are rolled over to the next year. Amounts are only budgeted when the agreements are executed and approved by the City Commission. The Building, Planning & Zoning Department oversees this program.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 22,921	\$ 23,242	\$ 75,266	\$ 75,266	\$ 75,266
Revenues By Category					
Intergovernmental Revenues	\$ 803,981	\$ 950,052	\$ —	\$ 3,580,368	\$ —
Miscellaneous Revenues	321	52,024	—	—	—
Total	\$ 804,303	\$ 1,002,076	\$ —	\$ 3,580,368	\$ —
Expenditures By Category					
Operating Expense	\$ 803,981	\$ 950,052	\$ —	\$ 3,580,368	\$ —
Total Operating Expenditures	\$ 803,981	\$ 950,052	\$ —	\$ 3,580,368	\$ —
Total	\$ 803,981	\$ 950,052	\$ —	\$ 3,580,368	\$ —
Excess/Deficiency	\$ 321	\$ 52,024	\$ —	\$ —	\$ —
Ending Fund Balance	\$ 23,242	\$ 75,266	\$ 75,266	\$ 75,266	\$ 75,266

State Housing Initiatives Partnership

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Intergovernmental Revenue						
334900	State Grant-SHIP	\$ 803,981	\$ 950,052	\$ —	\$ 3,580,368	\$ —
	<i>Sub-total</i>	803,981	950,052	—	3,580,368	—
Miscellaneous Revenues						
361100	Int Earnings	321	52,024	—	—	—
	<i>Sub-total</i>	321	52,024	—	—	—
	Total	\$ 804,303	\$ 1,002,076	\$ —	\$ 3,580,368	\$ —

Expenditure Detail Budget—166-43-900-554-000-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
<i>SHIP (18/19)</i>						
<i>166-41-900-554-000-</i>						
604680	Home Repairs - 93610	121,368	—	—	—	—
	<i>Sub-Total</i>	121,368	—	—	—	—
<i>SHIP (21/22)</i>						
<i>166-41-900-554-000-</i>						
603114	Admin Svcs-CRA - 93612	59,890	23,045	—	10,546	—
603185	Counseling Svcs - 93612	5,700	6,000	—	3,173	—
604680	Home Repairs - 93612	359,360	478,953	—	20,051	—
604682	Emergency Repair - 93612	1,000	—	—	—	—
604685	Purchase Assistance - 93612	40,000	—	—	—	—
	<i>Sub-Total</i>	465,950	507,998	—	33,771	—
<i>SHIP (22/23)</i>						
<i>166-43-900-554-000-</i>						
603114	Admin Svcs-CRA - 93613	—	130,230	—	—	—
603185	Counseling Svcs - 93613	—	7,500	—	—	—
604680	Home Repairs - 93613	—	154,037	—	860,327	—
604682	Emergency Repair - 93613	—	25,000	—	—	—
604683	Foreclosure Prevention - 93613	—	21,901	—	10,000	—
604685	Purchase Assistance - 93613	—	50,000	—	—	—
604686	Security/Utility Deposits - 93613	—	38,871	—	5,129	—
	<i>Sub-Total</i>	—	427,539	—	875,456	—
<i>SHIP (23/24)</i>						
<i>166-43-900-554-000-</i>						
603114	Admin Svcs-CRA - 93614	—	14,390	—	144,195	—
603185	Counseling Svcs - 93614	—	—	—	12,000	—
604680	Home Repairs - 93614	—	125	—	894,935	—
604682	Emergency Repair - 93614	—	—	—	150,000	—
604683	Foreclosure Prevention - 93614	—	—	—	60,000	—
604685	Purchase Assistance - 93614	—	—	—	360,000	—
	<i>Sub-Total</i>	—	14,515	—	1,621,130	—



State Housing Initiatives Partnership

SHIP (24/25)

166-43-900-554-000-

603114	Admin Svcs-CRA	- 93615	—	—	—	105,000	—
603185	Counseling Svcs	- 93615	—	—	—	12,000	—
604680	Home Repairs	- 93615	—	—	—	493,011	—
604682	Emergency Repair	- 93615	—	—	—	100,000	—
604683	Foreclosure Prevention	- 93615	—	—	—	30,000	—
604685	Purchase Assistance	- 93615	—	—	—	270,000	—
604686	Security/Utility Deposits	- 93615	—	—	—	40,000	—
	<i>Sub-Total</i>		—	—	—	1,050,011	—

SHIP (19/20)

166-41-900-554-000-

603185	Counseling Svcs	- 93611	300	—	—	—	—
604680	Home Repairs	- 93611	191,513	—	—	—	—
604682	Emergency Repair	- 93611	24,850	—	—	—	—
	<i>Sub-Total</i>		216,663	—	—	—	—
	Total		\$ 803,981	\$ 950,052	\$ —	\$ 3,580,368	\$ —



Community Development Block Grant

Description Fund 167

The Community Development Block Grant (CDBG) fund was established to award money to eligible applicants for minor home repair/weatherization, commercial rehabilitation and to provide for the cost of equipment and renovations for community parks. This program is a Federal entitlement grant program administered by the U.S. Department of Housing and Urban Development. The primary objective of this program is for the development of viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.

This CDBG Program is ongoing and is a reimbursement grant. As such, funds not used in one year are rolled over to the next year. The Building, Planning & Zoning Department administers this program, and the Social Services Department administrated by the Youth and Family Outreach Program. In FY22, the two (2) full-time positions previously housed and partially funded by the CDBG Fund, affiliated with the Youth and Family Outreach Program were transferred into the General Fund and budgeted within the Social Services Department.

Revenues, Expenditures and Positions Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	1,141,943	2,180,388	1,420,060	1,826,552	710,030
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 1,141,943	\$ 2,180,388	\$ 1,420,060	\$ 1,826,552	\$ 710,030
Expenditures By Category					
Personnel Services	\$ 6,557	\$ 6,858	\$ —	\$ —	\$ —
Operating Expense	1,011,309	2,040,933	1,400,060	1,489,407	700,030
Capital Outlay	—	—	—	170,000	—
Grants & Aids	124,076	132,597	20,000	167,145	10,000
Total Operating Expenditures	\$ 1,141,943	\$ 2,180,388	\$ 1,420,060	\$ 1,826,552	\$ 710,030
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 1,141,943	\$ 2,180,388	\$ 1,420,060	\$ 1,826,552	\$ 710,030
Excess/Deficiency	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —

Community Development Block Grant

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Intergovernmental Revenues						
331623	Fed Grant-CDBG	\$ 1,141,943	\$ 2,180,388	\$ 1,420,060	\$ 1,826,552	\$ 710,030
	<i>Sub-total</i>	1,141,943	2,180,388	1,420,060	1,826,552	710,030
	Total	\$ 1,141,943	\$ 2,180,388	\$ 1,420,060	\$ 1,826,552	\$ 710,030

Expenditure Detail Budget—167-41/43-900/901/905-554/569-000-

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Expense							
601200	Employee Salaries		\$ 6,078	\$ 6,357	\$ —	\$ —	\$ —
602100	FICA & MICA		465	486	—	—	—
602400	Workers' Compensation		14	15	—	—	—
	<i>Sub-Total</i>		6,557	6,858	—	—	—
CDBG 2018							
<i>167-41-900-554-000-</i>							
603410	Grant Administration	- 92627	1,527	—	—	—	—
604680	Home Repairs	- 92627	—	—	—	—	—
604681	Commercial Rehab	- 92627	14,083	—	—	—	—
	<i>Sub-Total</i>		15,610	—	—	—	—
CDBG 2019							
<i>167-41-900-554-000-</i>							
603410	Grant Administration	- 92628	721	—	—	—	—
604680	Home Repairs	- 92628	78,907	360	—	214,734	—
604681	Commercial Rehab	- 92628	30,177	—	—	—	—
	<i>Sub-Total</i>		109,805	360	—	214,734	—
CDBG 2020							
<i>167-41-900-554-000-</i>							
603114	Admin Svcs-CRA	- 92629	3,310	—	—	—	—
603410	Grant Administration	- 92629	27,950	2,635	—	—	—
604680	Home Repairs	- 92629	161,006	393,909	—	122,118	—
604681	Commercial Rehab	- 92629	32,189	67,811	—	—	—
	<i>Sub-Total</i>		224,455	464,355	—	122,118	—
CDBG 2021							
<i>167-41-900-554-000-</i>							
603114	Admin Svcs-CRA	- 92630	139,793	—	—	—	—
603410	Grant Administration	- 92630	40,275	6,323	—	—	—
604680	Home Repairs	- 92630	1,500	469,117	—	—	—
604681	Commercial Rehab	- 92630	—	271,684	—	78,316	—
	<i>Sub-Total</i>		181,568	747,124	—	78,316	—
CDBG 2022							
<i>167-41/43-900-554-000-</i>							
603114	Admin Svcs-CRA	-92631	—	130,153	92,121	34	—
603410	Grant Administration	-92631	—	16,783	49,604	19,754	—
604680	Home Repairs	-92631	—	437,704	558,305	36,627	—
604684	Rental Assistance	- 92631	—	41,761	—	58,239	—
606319	Park Improvement	- 92631	—	—	—	120,000	—



Community Development Block Grant

Expenditure Detail Budget—167-41/43-900/901/905-554/569-000-

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
608270	Small Business Assistance	-92631	—	—	10,000	—	—
	<i>Sub-Total</i>		—	626,401	710,030	234,654	—
	<u>CDBG 2023</u>						
	<i>167-43-900-554-000-</i>						
603114	Admin Svcs-CRA	-92632	—	—	92,121	142,277	—
603410	Grant Administration	-92632	—	—	49,604	47,425	—
604680	Home Repairs	-92632	—	—	558,305	458,809	—
604681	Commercial Rehab	-92632	—	—	—	250,000	—
606319	Park Improvement	-92632	—	—	—	50,000	—
608270	Small Business Assistance	-92632	—	—	10,000	—	—
	<i>Sub-Total</i>		—	—	710,030	948,511	—
	<u>CDBG 2024</u>						
	<i>167-43-900-554-000-</i>						
603114	Admin Svcs-CRA	-92633	—	—	—	—	92,121
603410	Grant Administration	-92633	—	—	—	—	49,604
604680	Home Repairs	-92633	—	—	—	—	558,305
608270	Small Business Assistance	-92633	—	—	—	—	10,000
	<i>Sub-Total</i>		—	—	—	—	710,030
	<u>Coronavirus</u>						
	<i>167-41/43-900/901-554-000-</i>						
603114	Admin Svcs-CRA	- 93808	104,100	46,480	—	43,919	—
604683	Foreclosure Prevention	- 93808	319,174	68,396	—	16,482	—
604684	Rental Assistance	- 93808	56,597	87,816	—	674	—
608270	Small Business Assistance	- 93808	124,076	132,597	—	167,145	—
	<i>Sub-Total</i>		603,947	335,290	—	228,219	—
	Total		\$ 1,141,943	\$ 2,180,388	\$ 1,420,060	\$ 1,826,552	\$ 710,030

Community Development Block Grant Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
331623	Fed Grant-CDBG	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.
<u>Expense</u>		
603114	Admin Svcs-CRA	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.
603410	Grant Administration	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.
604680	Home Repairs	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.
608270	Small Business Assistance	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.



Affordable Housing Trust Fund

Description Fund 170

The Affordable Housing trust fund was established to provide a continuing, non-lapsing fund for the city Commission to address the need for workforce housing in the City. Funding may be comprised of the sale of City-owned property, Broward County Affordable Housing Trust Funds, grants or donations and mandatory or voluntary payments by developers.

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 268,500	\$ 3,268,500	\$ 3,299,016	\$ 3,299,016	\$ 3,299,016
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	200,000	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	1,000,000	96,626	—	—	8,000,000
Appropriation of Fund Balance	—	—	6,000,000	6,000,000	—
Transfer In	2,000,000	—	—	—	—
Total	\$ 3,000,000	\$ 96,626	\$ 6,000,000	\$ 6,200,000	\$ 8,000,000
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	66,110	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	6,000,000	6,200,000	8,000,000
Total Operating Expenditures	\$ —	\$ 66,110	\$ 6,000,000	\$ 6,200,000	\$ 8,000,000
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ —	\$ 66,110	\$ 6,000,000	\$ 6,200,000	\$ 8,000,000
Excess/Deficiency	\$ 3,000,000	\$ 30,516	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(6,000,000)	(6,000,000)	—
ARPA Funding Deferred Revenue *	—	—	—	3,000,000	—
Ending Fund Balance	\$ 3,268,500	\$ 3,299,016	\$ (2,700,984)	\$ 3,299,016	\$ 3,299,016

* ARPA funding in the amount of \$3.0 Million can only be recognized upon the execution of allowable costs.

Affordable Housing Trust Fund

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Charges for Services						
331100	Fed Grant-Amer Rescue Plan	\$ —	\$ —	\$ —	\$ 200,000	\$ —
361100	Int Earnings	\$ —	\$ 11,400	\$ —	\$ —	\$ —
361102	FLCLASS Int Earnings	—	85,226	—	—	—
366202	Developer Contrib/Donations	1,000,000	—	—	—	8,000,000
381001	Trfr Fr General Fund	2,000,000	—	—	—	—
	<i>Sub-total</i>	3,000,000	96,626	—	200,000	8,000,000
Other Uses						
399999	Appropriation Of Fund Balance	—	—	6,000,000	6,000,000	—
	<i>Sub-total</i>	—	—	6,000,000	6,000,000	—
	Total	\$ 3,000,000	\$ 96,626	\$ 6,000,000	\$ 6,200,000	\$ 8,000,000

Expenditure Detail Budget—170-xx

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
603114	Admin Svcs-CRA	\$ —	\$ 66,110	\$ —	\$ —	\$ —
608306	Grants to others	—	—	6,000,000	6,200,000	8,000,000
	Total	\$ —	\$ 66,110	\$ 6,000,000	\$ 6,200,000	\$ 8,000,000

Budget Justification

Object #	Account Description	Justification
Revenue		
366202	Developer Contrib/Donations	These funds are a result of a developers' contribution that are designated to be used for parks, open spaces, land dedication for recreation or for affordable housing related projects.
Expense		
608306	Grants to others	This account represents funding assistance to non-for-profit organizations that help better the City of Miramar community.





Debt Service Funds

Description

Debt Service Funds were established to account for the servicing of long term general obligation debt not being financed by proprietary funds. They are comprised of funds 201, 203, 204 and 205. Fund 201 is the major debt service fund. Fund 203 is for the Capital Improvement Refunding Revenue Bonds, Series 2015. Fund 204 is for Special Obligation Refunding and Improvement Revenue Bonds, Series 2013. Fund 205 is used to account for the debt service for the Taxable Special Obligation Refunding Bonds, Series 2021.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 451,798	\$ 481,357	\$ 79,055	\$ 79,055	\$ 79,055
Revenues by Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	5,420,570	11,419	13,030	2,230	930
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	11,995,200	11,762,257	12,058,670	12,069,470	12,056,070
Total	\$ 17,415,770	\$ 11,773,676	\$ 12,071,700	\$ 12,071,700	\$ 12,057,000
Expenditures by Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	2,283	2,931	3,500	3,500	2,500
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 2,283	\$ 2,931	\$ 3,500	\$ 3,500	\$ 2,500
Debt Service	17,383,929	12,173,047	12,068,200	12,068,200	12,054,500
Appropriated Fund Balance	—	—	—	—	—
Transfers	—	—	—	—	—
Total	\$ 17,386,212	\$ 12,175,977	\$ 12,071,700	\$ 12,071,700	\$ 12,057,000
Excess/Deficiency (actuals)	\$ 29,558	\$ (402,301)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 481,357	\$ 79,055	\$ 79,055	\$ 79,055	\$ 79,055

Revenues	Fund #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Debt Service	201	\$ 7,781,809	\$ 2,350,210	\$ 2,344,400	\$ 2,344,400	\$ 2,336,900
Capital Improvement Rev. Bonds 2015	203	6,298,668	5,672,037	5,942,400	5,942,400	5,944,000
CIP Bonds 2013	204	2,663,393	2,072,628	—	—	200
Tax. Spec. Obligation Bonds 2021	205	671,900	1,678,800	3,784,900	3,784,900	3,775,900
Total		\$ 17,415,770	\$ 11,773,676	\$ 12,071,700	\$ 12,071,700	\$ 12,057,000

Expenditures	Fund #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Debt Service	201	\$ 7,756,284	\$ 2,311,119	\$ 2,344,400	\$ 2,344,400	\$ 2,336,900
Capital Improvement Rev. Bonds 2015	203	6,294,859	6,113,769	5,942,400	5,942,400	5,944,000
CIP Bonds 2013	204	2,663,260	2,072,360	—	—	200
Tax. Spec. Obligation Bonds 2021	205	671,810	1,678,729	3,784,900	3,784,900	3,775,900
Total		\$ 17,386,212	\$ 12,175,977	\$ 12,071,700	\$ 12,071,700	\$ 12,057,000



Debt Service - Fund 201

Description Fund 201—Debt Service

This is the City's major debt service fund. Currently, the 2019 and 2021 CIP Loans and related administrative costs are being accounted for in this fund.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ (25,511)	\$ 15	\$ 39,105	\$ 39,105	\$ 39,105
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	5,415,309	524	400	400	200
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	2,366,500	2,349,686	2,344,000	2,344,000	2,336,700
Total	\$ 7,781,809	\$ 2,350,210	\$ 2,344,400	\$ 2,344,400	\$ 2,336,900
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	283	460	500	500	500
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 283	\$ 460	\$ 500	\$ 500	\$ 500
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	7,756,000	2,310,660	2,343,900	2,343,900	2,336,400
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 7,756,284	\$ 2,311,119	\$ 2,344,400	\$ 2,344,400	\$ 2,336,900
Excess/Deficiency	\$ 25,525	\$ 39,091	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 15	\$ 39,105	\$ 39,105	\$ 39,105	\$ 39,105

Debt Service - Fund 201

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Misc. Revenues						
361100	Int Earnings	\$ 309	\$ 524	\$ 400	\$ 400	\$ 200
361200	Dividend Income	—	—	—	—	—
	<i>Sub-total</i>	309	524	400	400	200
Other Sources						
381001	Trfr Fr General Fund	\$ 1,162,900	\$ 1,090,800	\$ 1,252,300	\$ 1,252,300	\$ 1,237,800
381005	Trfr Fr Billboard Rev Fund	454,700	492,086	454,700	454,700	454,700
381381	Transfer from Fire and EMS CIP	76,500	—	—	—	—
381385	Trfr Fr Street Constr&Maint Fd	418,700	603,200	578,900	578,900	584,400
381387	Transfer from Park Development	253,700	163,600	58,100	58,100	59,800
385100	Proceeds from refunding bonds	5,415,000	—	—	—	—
	<i>Sub-total</i>	7,781,500	2,349,686	2,344,000	2,344,000	2,336,700
	Total	\$ 7,781,809	\$ 2,350,210	\$ 2,344,400	\$ 2,344,400	\$ 2,336,900

Expenditure Detail Budget—201-70-000-517-000

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
604905	Bank Svc Charges	\$ 283	\$ 460	\$ 500	\$ 500	\$ 500
	<i>Sub-total</i>	283	460	500	500	500
Debt Service						
607125	Prin-2017 CIP Loan	483,613	—	—	—	—
607141	Prin-Spc.Obl.RevNote2019 Exmpt	210,000	215,000	240,000	240,000	225,000
607142	Prin-Spc.Obl.RevNote2019Taxabl	205,000	210,000	210,000	210,000	235,000
607145	Prin-Spc Obl Rev Note 2021B	310,000	460,000	480,000	480,000	480,000
607146	Prin-Spc Obl Ref Rev Nte 2021C	555,000	1,060,000	1,075,000	1,075,000	1,085,000
607150	Prin-12 Trans Imp Rev Note	201,200	—	—	—	—
607225	Int-2017 CIP Loan	54,164	—	—	—	—
607241	Int-Spc.Obl.RevNote2019Exempt	87,789	83,688	79,400	79,400	75,000
607242	Int-Spec.Obl.RevNote2019Taxabl	108,143	103,221	98,200	98,200	93,000
607245	Int-Spc Obl Rev Note 2021B	101,889	142,516	133,700	133,700	124,600
607246	Int-Spc Obl Ref Rev Nte 2021C	29,284	36,236	27,600	27,600	18,800
607250	Int-12 Trans Imp Rev Note	1,353	—	—	—	—
607320	Cost Of Issuance	17,177	—	—	—	—
607330	Pmt to Refund Bond Escrow Agt	5,391,387	—	—	—	—
	<i>Sub-total</i>	7,756,000	2,310,660	2,343,900	2,343,900	2,336,400
	Total	\$ 7,756,284	\$ 2,311,119	\$ 2,344,400	\$ 2,344,400	\$ 2,336,900

Debt Service Fund 201 Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
381001	Trfr Fr General Fund	This transfer is for a portion of revenues that are pledged to pay the debt service on the 2020 CIP Loan and bank service charges.
381005	Trfr Fr Billboard Rev Fund	This transfer is for a portion of revenues to pay the debt service on the 2020 bank loan and bank service charges.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the Taxable Special Obligation Refunding Bonds, Series 2021, and Capital Improvement Revenue Bonds Series 2015.
381387	Transfer from Park Development	Transfer from Park Development Fund to help pay the debt service on the 2020 CIP Loan.
<u>Expense</u>		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607141	Prin-Spc.Obl.RevNote2019 Exmpt	This is the Principal portion for the 2019 Special Obligation Bond Series A. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607142	Prin-Spc.Obl.RevNote2019Taxabl	This is the Principal portion for the 2019 Special Obligation Bond Series B. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607145	Prin-Spc Obl Rev Note 2021B	Principal payments for the 2021 Special Obligation Note B \$8.0M CIP Loan
607146	Prin-Spc Obl Ref Rev Nte 2021C	The 2021C Note is being issued by the City to (i) refund the City's outstanding Special Obligation Revenue Note, Series 2017 and (ii) pay the costs of issuance of the 2021C Note.
607241	Int-Spc.Obl.RevNote2019Exempt	This is the Interest portion for the 2019 Special Obligation Bond Series A. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607242	Int-Spec.Obl.RevNote2019Taxabl	This is the Interest portion for the 2019 Special Obligation Bond Series B. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607245	Int-Spc Obl Rev Note 2021B	Interest payments for the 2021 Special Obligation Note B \$8.0M CIP Loan
607246	Int-Spc Obl Ref Rev Nte 2021C	The 2021C Note is being issued by the City to (i) refund the City's outstanding Special Obligation Revenue Note, Series 2017 and (ii) pay the costs of issuance of the 2021C Note.

Capital Improvement Revenue Bonds 2015 - Fund 203

Description Fund 203—Capital Improvement Revenue Bonds Series 2015

This fund is used to account for the debt service for the Capital Improvement Refunding Revenue Bonds, Series 2015. This revenue bond replaced the \$93 Million CIP Revenue Bond. Payments for principal and interest will be made annually beginning 10/1/2015 and interest only to be paid annually beginning 4/1/2016.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 456,018	\$ 459,827	\$ 18,096	\$ 18,096	\$ 18,096
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	4,668	8,867	12,630	1,830	530
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	6,294,000	5,663,171	5,929,770	5,940,570	5,943,470
Total	\$ 6,298,668	\$ 5,672,037	\$ 5,942,400	\$ 5,942,400	\$ 5,944,000
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	1,468	711	3,000	3,000	1,800
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 1,468	\$ 711	\$ 3,000	\$ 3,000	\$ 1,800
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	6,293,390	6,113,058	5,939,400	5,939,400	5,942,200
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 6,294,859	\$ 6,113,769	\$ 5,942,400	\$ 5,942,400	\$ 5,944,000
Excess/Deficiency	\$ 3,809	\$ (441,731)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 459,827	\$ 18,096	\$ 18,096	\$ 18,096	\$ 18,096

Capital Improvement Revenue Bonds 2015 - Fund 203

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Misc. Revenues						
361100	Int Earnings	\$ 4,668	\$ 8,867	\$ 12,600	\$ 1,800	\$ 500
361200	Dividend Income	—	—	30	30	30
	<i>Sub-total</i>	4,668	8,867	12,630	1,830	530
Other Sources						
381001	Trfr Fr General Fund	\$ 5,089,200	\$ 4,861,771	\$ 5,493,970	\$ 5,504,770	\$ 5,493,970
381381	Transfer from Fire and EMS CIP	264,500	—	—	—	—
381385	Trfr Fr Street Constr&Maint Fd	289,300	288,700	288,500	288,500	288,500
381387	Transfer from Park Development	651,000	512,700	147,300	147,300	161,000
	<i>Sub-total</i>	6,294,000	5,663,171	5,929,770	5,940,570	5,943,470
	Total	\$ 6,298,668	\$ 5,672,037	\$ 5,942,400	\$ 5,942,400	\$ 5,944,000

Expenditure Detail Budget—203-70-000-517-000

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
604905	Bank Svc Charges	\$ 1,468	\$ 711	\$ 3,000	\$ 3,000	\$ 1,800
	<i>Sub-total</i>	1,468	711	3,000	3,000	1,800
Debt Service						
607131	Prin-15 Cap Imp Rev Bond	\$ 3,350,000	\$ 3,510,000	\$ 3,685,000	\$ 3,685,000	\$ 3,875,000
607182	Prin-USBancorp Fire Truck Leas	331,661	167,826	—	—	—
607231	Int-15 Cap Imp Rev Bond	2,605,725	2,434,225	2,254,400	2,254,400	2,065,400
607282	Int-USBancorp Fire Truck Leas	6,005	1,007	—	—	—
607322	Admin Costs	—	—	—	—	1,800
	<i>Sub-total</i>	6,293,390	6,113,058	5,939,400	5,939,400	5,942,200
	Total	\$ 6,294,859	\$ 6,113,769	\$ 5,942,400	\$ 5,942,400	\$ 5,944,000

Capital Improvement Revenue Bonds 2015 Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Int Earnings	Revenues received from interest and pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
381001	Trfr Fr General Fund	This transfer is for a portion of revenues that are pledged to pay the debt service on the Capital Improvement Revenue Bonds Series 2015, the financing of 5 Fire-Rescue vehicles, and bank service charges.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the Taxable Special Obligation Refunding Bonds, Series 2021, and the Capital Improvement Revenue Bonds Series 2015.
381387	Transfer from Park Development	Transfer from Park Development Fund to help pay the debt service on the 2015 Capital Improvement Revenue Bond.
<u>Expense</u>		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling pooled cash accounts. Allocated amount is based on each fund cash balance.
607131	Prin-15 Cap Imp Rev Bond	This is the Principal for the 2015 CIP Revenue Bonds which was issued in March 2015 to refund the outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and Interest are paid semi annually on April and October 1 through October 2035.
607231	Int-15 Cap Imp Rev Bond	This is the Interest for the 2015 CIP Revenue Bonds which was issued in March 2015 to refund the outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and Interest are paid semi annually on April and October 1 through October 2035.
607322	Admin Costs	This account provides for administrative cost in the servicing of the 2015 CIP Revenue Bonds.

CIP Revenue Bonds 2013 - Fund 204

Description Fund 204—CIP Revenue Bonds 2013

This fund was established to account for capital projects associated with the CIP revenue bonds issued in 2013. The CIP Revenue Bonds 2013 was paid in full on 10/1/2022 by way of the City's Taxable Special Obligation Refunding Bond 2021.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 11,592	\$ 11,726	\$ 11,995	\$ 11,995	\$ 11,995
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	593	2,028	—	—	200
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	2,662,800	2,070,600	—	—	—
Total	\$ 2,663,393	\$ 2,072,628	\$ —	\$ —	\$ 200
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	532	1,760	—	—	200
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 532	\$ 1,760	\$ —	\$ —	\$ 200
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	2,662,728	2,070,600	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 2,663,260	\$ 2,072,360	\$ —	\$ —	\$ 200
Excess/Deficiency	\$ 134	\$ 269	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 11,726	\$ 11,995	\$ 11,995	\$ 11,995	\$ 11,995

CIP Revenue Bonds 2013 - Fund 204

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Misc. Revenues						
361100	Int Earnings	\$ 593	\$ 2,028	\$ —	\$ —	\$ 200
361200	Dividend Income	—	—	—	—	—
	<i>Sub-total</i>	593	2,028	—	—	200
Other Sources						
381001	Trfr Fr General Fund	\$ 1,373,700	\$ 1,348,700	\$ —	\$ —	\$ —
381380	Transfer from Police CIP Fund	352,800	27,500	—	—	—
381381	Transfer from Fire and EMS CIP	64,500	—	—	—	—
381385	Trfr Fr Street Constr&Maint Fd	57,100	37,600	—	—	—
381387	Transfer from Park Development	814,700	656,800	—	—	—
	<i>Sub-total</i>	2,662,800	2,070,600	—	—	—
	Total	\$ 2,663,393	\$ 2,072,628	\$ —	\$ —	\$ 200

Expenditure Detail Budget—204-70-000-517-000

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
604905	Bank Svc Charges	\$ 532	\$ 1,760	\$ —	\$ —	\$ 200
	<i>Sub-total</i>	532	1,760	—	—	200
Debt Service						
607151	Prin- 13 Improve Rev Bond	\$ 1,980,000	\$ 2,030,000	\$ —	\$ —	\$ —
607251	Interest-13 Improve Rev Bond	682,728	40,600	—	—	—
	<i>Sub-total</i>	2,662,728	2,070,600	—	—	—
	Total	\$ 2,663,260	\$ 2,072,360	\$ —	\$ —	\$ 200

CIP Revenue Bonds 2013 - Fund 204 Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and pooled cash earnings allowance and allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly
Expense		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling pooled cash accounts. The allocated amount is based on each fund's cash balance.



Taxable Special Obligations Refunding Bonds 2021

Description Fund 205—Taxable Special Obligation Refunding Bond 2021

This fund is used to account for the debt service for the Taxable Special Obligation Refunding Bonds, Series 2021. This bond issuance advance refunded the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013. The City's obligation to repay the bonds is secured by the City's covenant to budget and appropriate legally available non-ad valorem revenues sufficient to pay principal and interest on the Series 2021 Bonds when due.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 9,699	\$ 9,789	\$ 9,860	\$ 9,860	\$ 9,860
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	671,900	1,678,800	3,784,900	3,784,900	3,775,900
Total	\$ 671,900	\$ 1,678,800	\$ 3,784,900	\$ 3,784,900	\$ 3,775,900
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ —	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	671,810	1,678,729	3,784,900	3,784,900	3,775,900
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 671,810	\$ 1,678,729	\$ 3,784,900	\$ 3,784,900	\$ 3,775,900
Excess/Deficiency	\$ 90	\$ 71	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 9,789	\$ 9,860	\$ 9,860	\$ 9,860	\$ 9,860

Taxable Special Obligations Refunding Bonds 2021

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Other Sources						
381001	Trfr Fr General Fund	\$ 259,800	\$ 1,115,800	\$ 3,000,100	\$ 3,000,100	\$ 2,918,300
381380	Transfer from Police CIP Fund	112,800	—	191,400	191,400	215,000
381381	Transfer from Fire and EMS CIP	20,600	—	179,600	179,600	197,300
381385	Trfr Fr Street Constr&Maint Fd	18,200	30,500	68,600	68,600	68,500
381387	Transfer from Park Development	260,500	532,500	345,200	345,200	376,800
	<i>Sub-total</i>	671,900	1,678,800	3,784,900	3,784,900	3,775,900
	Total	\$ 671,900	\$ 1,678,800	\$ 3,784,900	\$ 3,784,900	\$ 3,775,900

Expenditure Detail Budget—205-70-000-517-000

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Debt Service						
607139	Prin-TaxSpecObligRefBond 2021	\$ —	\$ 685,000	\$ 2,800,000	\$ 2,800,000	\$ 2,810,000
607239	Int-TaxSpecObligRefBonds2021	671,810	993,729	984,900	984,900	965,900
	<i>Sub-total</i>	671,810	1,678,729	3,784,900	3,784,900	3,775,900
	Total	\$ 671,810	\$ 1,678,729	\$ 3,784,900	\$ 3,784,900	\$ 3,775,900

Taxable Spec. Oblig. Bonds 2021 Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
381001	Trfr Fr General Fund	This transfer is for a portion of the debt service on the Taxable Special Obligation Refunding Bonds, Series 2021.
381380	Transfer from Police CIP Fund	This transfer is for a portion of the debt service on the Taxable Special Obligation Refunding Bonds, Series 2021.
381381	Transfer from Fire and EMS CIP	This transfer is for a portion of the debt service on the Taxable Special Obligation Refunding Bonds, Series 2021.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the Taxable Special Obligation Refunding Bonds, Series 2021, and the Capital Improvement Revenue Bonds Series 2015.
381387	Transfer from Park Development	This transfer is for a portion of the debt service on the Taxable Special Obligation Refunding Bonds, Series 2021.
<u>Expense</u>		
607139	Prin-TaxSpecObligRefBond 2021	This is to pay for the Principal on the Taxable Special Obligation Refunding Bonds, Series 2021.
607239	Int-TaxSpecObligRefBonds2021	This is to pay for the Interest on the Taxable Special Obligation Refunding Bonds, Series 2021.

Capital Projects Funds

Description

These funds were established to account for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds. Currently, the City has eleven (11) capital project funds.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	
Revenue By Category						
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —	
Permits, Fees, Special Assessment	4,530,946	117,145	728,749	2,376,749	801,000	
Intergovernmental Revenues	5,577,733	9,437,332	3,892,200	19,251,330	3,900,000	
Charges for Services	—	—	—	—	—	
Fines & Forfeitures	—	—	—	—	—	
Miscellaneous Revenues	8,226,466	789,515	588,751	588,751	368,300	
Other Sources	—	—	1,967,975	20,528,561	3,165,400	
Transfer In	3,215,350	1,950,000	6,179,600	9,317,479	6,163,037	
Total	\$ 21,550,495	\$ 12,293,992	\$ 13,357,275	\$ 52,062,870	\$ 14,397,737	
Expenditures by Category						
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —	
Operating Expense	8,113	11,046	9,675	182,855	8,500	
Capital Outlay	—	—	—	—	—	
Grants & Aids	—	—	—	—	—	
Total Operating Expenditures	\$ 8,113	\$ 11,046	\$ 9,675	\$ 182,855	\$ 8,500	
Capital Improvement Program	8,245,681	16,097,129	8,095,400	43,897,679	9,714,937	
Capital Asset Clearing	—	—	—	—	—	
Donations	—	—	—	—	—	
Other Uses	—	—	—	—	—	
Debt Service	35,000	—	—	—	—	
Transfers	5,731,100	5,045,841	4,159,100	4,169,637	4,652,700	
Appropriated Fund Balance	—	—	1,093,100	3,812,700	21,600	
Total	\$ 14,019,894	\$ 21,154,016	\$ 13,357,275	\$ 52,062,870	\$ 14,397,737	
Revenues by Fund						
	Fund #					
Police CIP	380	\$ 465,806	\$ 28,343	\$ 191,675	\$ 191,675	\$ 215,300
Fire & EMS CIP	381	426,383	30,305	179,800	379,800	197,600
Street Construction & Maintenance	385	3,750,796	3,746,168	3,893,200	4,937,970	4,743,000
Park Development	387	3,695,438	285,949	2,200,100	4,416,057	2,514,900
CIP Revenue Bonds 2013	388	4,767	17,005	13,600	132,738	252,600
2017 CIP Loan	389	9,812	34,774	251,200	531,929	100,100
2020 CIP Loan-Non-Taxable	391	18,209	6,003	100,800	3,005,685	3,600
2020 CIP Loan-Taxable	392	34,743	189,082	160,800	3,098,975	22,500
Capital Grants	393	1,828,227	5,717,746	—	15,359,130	—
2022 CIP Loan	394	8,071,718	109,448	66,400	4,609,824	85,000
Capital Projects	395	3,244,594	2,129,169	6,299,700	15,399,086	6,263,137
Total		\$ 21,550,495	\$ 12,293,992	\$ 13,357,275	\$ 52,062,870	\$ 14,397,737
Expenditures by Fund						
Police CIP	380	\$ 465,775	\$ 27,981	\$ 191,675	\$ 191,675	\$ 215,300
Fire & EMS CIP	381	426,276	448	179,800	379,800	197,600
Street Construction & Maintenance	385	3,001,751	3,971,940	3,893,200	4,937,971	4,743,000
Park Development	387	3,979,416	2,835,719	2,200,100	4,416,057	2,514,900
CIP Revenue Bonds 2013	388	123,899	161,905	13,600	132,738	252,600
2017 CIP Loan	389	922,787	223,630	251,200	531,929	100,100
2020 CIP Loan-Non-Taxable	391	756,427	537,749	100,800	3,005,685	3,600
2020 CIP Loan-Taxable	392	69,368	1,454,245	160,800	3,098,975	22,500
Capital Grants	393	1,828,227	5,717,746	—	15,359,130	—
2022 CIP Loan	394	564,169	2,927,408	66,400	4,609,824	85,000
Capital Projects	395	1,881,799	3,295,245	6,299,700	15,399,086	6,263,137
Total		\$ 14,019,894	\$ 21,154,016	\$ 13,357,275	\$ 52,062,870	\$ 14,397,737



Police CIP

Description Fund 380

This fund was established in Fiscal Year 2016 to account for impact fees derived from new development and restricted by Ordinance for Police Capital Improvements, including buildings and equipment. This funding source will assist the City to provide police capital improvements which are required by growth in new development.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 49,963	\$ 49,994	\$ 50,355	\$ 50,355	\$ 50,355
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	465,608	27,788	191,575	191,575	214,800
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	198	555	100	100	500
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 465,806	\$ 28,343	\$ 191,675	\$ 191,675	\$ 215,300
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	175	481	275	275	300
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 175	\$ 481	\$ 275	\$ 275	\$ 300
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	465,600	27,500	191,400	191,400	215,000
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 465,775	\$ 27,981	\$ 191,675	\$ 191,675	\$ 215,300
Excess/Deficiency	\$ 31	\$ 362	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 49,994	\$ 50,355	\$ 50,355	\$ 50,355	\$ 50,355

Police CIP

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Licenses, Permits & Fees</u>						
324110	Impact Fees-PD-Residential	\$ 465,608	\$ 27,788	\$ 191,575	\$ 191,575	\$ 214,800
	<i>Sub-total</i>	465,608	27,788	191,575	191,575	214,800
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	198	555	100	100	500
	<i>Sub-total</i>	198	555	100	100	500
	Total	\$ 465,806	\$ 28,343	\$ 191,675	\$ 191,675	\$ 215,300

Expenditure Detail Budget—380-90-000-519-000/53-800-521-000

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Operating Expense:</u>							
<u>380-90-000-519-000-</u>							
604905	Bank Svcs Charges		\$ 175	\$ 481	\$ 275	\$ 275	\$ 300
691204	Trfr To Debt Svcs		352,800	27,500	—	—	—
691205	Trf to Spec.Oblig.Ref Bd 2021		112,800	—	191,400	191,400	215,000
	<i>Sub-total</i>		465,775	27,981	191,675	191,675	215,300
	Total		\$ 465,775	\$ 27,981	\$ 191,675	\$ 191,675	\$ 215,300



Police CIP Budget Justification

Object #	Account Description	Justification
Revenue		
324110	Impact Fees-PD-Residential	These are impact fees paid for by new development that will fund additional Police related capital items caused by the impact of increased demand for services on the community.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691205	Transfer to Special Obligation Refunding Bond 2021	Funds to be transferred to the Debt Service Fund in this category will be used to pay the Taxable Special Obligation Refunding Bonds, Series 2021.



Police Department's Autism Awareness Vehicle

Fire & EMS CIP

Description Fund 381

This fund was established in Fiscal Year 2016 to account for impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements, including buildings and equipment. This funding source will assist the City to provide fire and emergency medical services capital improvements which are required by growth in new development.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 212,837	\$ 212,944	\$ 242,801	\$ 242,801	\$ 42,626
Revenues By Category					
General Taxes	—	—	—	—	—
Permits, Fees, Special Assessment	426,184	29,788	179,425	179,425	197,100
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	199	517	200	200	500
Appropriation of Fund Balance	—	—	175	200,175	—
Transfer In	—	—	—	—	—
Total	\$ 426,383	\$ 30,305	\$ 179,800	\$ 379,800	\$ 197,600
Expenditures By Category					
Personnel Services	—	—	—	—	—
Operating Expense	176	448	200	200	300
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 176	\$ 448	\$ 200	\$ 200	\$ 300
Capital Improvement Program	—	—	—	200,000	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	426,100	—	179,600	179,600	197,300
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 426,276	\$ 448	\$ 179,800	\$ 379,800	\$ 197,600
Excess/Deficiency	107	29,857	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(175)	(200,175)	—
Ending Fund Balance	\$ 212,944	\$ 242,801	\$ 242,626	\$ 42,626	\$ 42,626

Fire & EMS CIP

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Licenses, Permits & Fees						
324115	Impact Fees-Fire-Residential	\$ 426,184	\$ 29,788	\$ 179,425	\$ 179,425	\$ 197,100
	<i>Sub-total</i>	426,184	29,788	179,425	179,425	197,100
Miscellaneous Revenues						
361100	Int Earnings	199	517	200	200	500
361200	Dividend Income	—	—	—	—	—
	<i>Sub-total</i>	199	517	200	200	500
Other Sources						
399900	CIP Carryover	—	—	—	200,000	—
399999	Appropriation Of Fund Balance	—	—	175	175	—
	<i>Sub-total</i>	—	—	175	200,175	—
	Total	\$ 426,383	\$ 30,305	\$ 179,800	\$ 379,800	\$ 197,600

Expenditure Detail Budget—381-various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense: 381-90-000-519-000-							
604905	Bank Svcs Charges		\$ 176	\$ 448	\$ 200	\$ 200	\$ 300
	<i>Sub-total</i>		176	448	200	200	300
Capital Improvement							
<i>Fire Station 107</i>							
	<i>381-55-800-522-000-</i>	53012					
606510	CIP-Construction		—	—	—	185,000	—
606520	CIP-Contingency		—	—	—	15,000	—
	<i>Sub-total</i>		—	—	—	200,000	—
Other: 381-90-000-519/581-000-							
691201	Trfr To Debt Svcs		76,500	—	—	—	—
691203	Trfr To CIP Rev Bond		264,500	—	—	—	—
691204	Trfr To Debt Svcs		64,500	—	—	—	—
691205	Trf to Spec.Oblig.Ref Bd 2021		20,600	—	179,600	179,600	197,300
609990	Appropriated Fund Balance		—	—	—	—	—
	<i>Sub-total</i>		426,100	—	179,600	179,600	197,300
	Total		\$ 426,276	\$ 448	\$ 179,800	\$ 379,800	\$ 197,600

Fire & EMS CIP Budget Justification

Object #	Account Description	Justification
Revenue		
324115	Impact Fees-Fire-Residential	These are impact fees paid for by new development that will fund additional Fire and Emergency Medical Services related capital items caused by the impact of increased demand for services on the community.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691205	Transfer to Special Obligation Refunding Bond 2021	Funds to be transferred to the Debt Service Fund in this category will be used to pay the Taxable Special Obligation Refunding Bonds, Series 2021.



Community & Public Safety Event

Street Construction and Maintenance

Description Fund 385

This fund was established to account for the City's proportional share of state revenue sharing and local option gas tax funds, in accordance with State Statute 336.025(7). Funds are limited to be used for the purchase of transportation and the improvement and maintenance of roads and streets within the City.

Expenditures will be accounted for in the General Fund by designating specific expenditure accounts in the Public Works Department, Streets Maintenance Program and the Capital Improvement Program. Transfer to the General Fund will be made quarterly to reimburse the fund for actual expenditures made from the designated expenditure accounts.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 889,219	\$ 1,638,263	\$ 1,412,491	\$ 1,412,491	\$ 1,021,921
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	3,749,506	3,719,586	3,892,200	3,892,200	3,900,000
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	1,290	26,582	1,000	1,000	—
Appropriation of Fund Balance	—	—	—	1,044,770	843,000
Transfer In	—	—	—	—	—
Total	\$ 3,750,796	\$ 3,746,168	\$ 3,893,200	\$ 4,937,970	\$ 4,743,000
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	1,155	1,287	1,500	1,500	200
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 1,155	\$ 1,287	\$ 1,500	\$ 1,500	\$ 200
Capital Improvement Program	141,096	821,954	—	1,044,771	1,100,000
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	2,859,500	3,148,700	3,237,500	3,237,500	3,642,800
Appropriated Fund Balance	—	—	654,200	654,200	—
Total	\$ 3,001,751	\$ 3,971,940	\$ 3,893,200	\$ 4,937,971	\$ 4,743,000
Excess/Deficiency	\$ 749,045	\$ (225,772)	\$ —	\$ (1)	\$ —
Appropriated Fund Balance	—	—	654,200	654,200	—
Appropriation of Fund Balance	—	—	—	(1,044,770)	(843,000)
Ending Fund Balance	\$ 1,638,263	\$ 1,412,491	\$ 2,066,691	\$ 1,021,921	\$ 178,921

Street Construction and Maintenance

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Intergovernmental Revenue</u>						
312410	Local Option Gas Tax-First	\$ 1,408,791	\$ 1,393,776	\$ 1,506,600	\$ 1,506,600	\$ 1,400,000
312420	Local Option Gas Tax-Second	989,127	975,081	1,085,600	1,085,600	1,000,000
335120	State Revenue Sharing-Proceeds	1,351,588	1,350,729	1,300,000	1,300,000	1,500,000
	<i>Sub-total</i>	3,749,506	3,719,586	3,892,200	3,892,200	3,900,000
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	1,290	26,582	1,000	1,000	—
	<i>Sub-total</i>	1,290	26,582	1,000	1,000	—
<u>Other Sources</u>						
399900	CIP Carryover	—	—	—	1,044,770	—
399999	Appropriation Of Fund Balance	—	—	—	—	843,000
	<i>Sub-total</i>	—	—	—	1,044,770	843,000
	Total	\$ 3,750,796	\$ 3,746,168	\$ 3,893,200	\$ 4,937,970	\$ 4,743,000



Street Construction and Maintenance

Expenditure Detail Budget—385- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense:							
385-90-000-519-000-							
604905	Bank Svcs Charges		\$ 1,155	\$ 1,287	\$ 1,500	\$ 1,500	\$ 200
	<i>Sub-total</i>		1,155	1,287	1,500	1,500	200
Capital Improvement							
<i>Street Construction & Resurfacing-V</i>							
	<i>385-50/53-804-541-000-</i>	52022					
606502	CIP-Plan/Design/Eng		35,446	63,501	—	44	100,000
606510	CIP-Construction		95,227	541,291	—	718,529	900,000
	<i>Sub-total</i>		130,673	604,792	—	718,573	1,000,000
<i>Land & Beau Mir Pky, Mir Blvd&Red Rd</i>							
	<i>385-50/53-800-539-000-</i>	52036					
606510	CIP-Construction		—	—	—	610	—
	<i>Sub-total</i>		—	—	—	610	—
<i>Repair/Replace Existing Sidewalks</i>							
	<i>385-50-801-541-000-</i>	52063					
606510	CIP-Construction		10,424	153,601	—	39,149	—
	<i>Sub-total</i>		10,424	153,601	—	39,149	—
<i>Sidewalk Improv Around ACPerry K8</i>							
	<i>385-50-800-541-000-</i>	52100					
606502	CIP-Plan/Design/Eng		—	63,561	—	236,439	—
606505	CIP-Permits		—	—	—	50,000	—
	<i>Sub-total</i>		—	63,561	—	286,439	—
<i>Historic Miramar Compl Sts PhaseIII</i>							
	<i>385-55-800-541-000-</i>	52109					
606510	CIP-Plan/Design/Eng		—	—	—	—	100,000
	<i>Sub-total</i>		—	—	—	—	100,000
Other: 385-90-000-581-000-							
609990	Appropriated Fund Balance		—	—	654,200	654,200	—
691001	Trfr To General Fund		2,076,200	2,188,700	2,301,500	2,301,500	2,701,400
691201	Trfr To Debt Svcs		418,700	603,200	578,900	578,900	584,400
691203	Trfr To CIP Rev Bond		289,300	288,700	288,500	288,500	288,500
691204	Trfr To Debt Svcs		57,100	37,600	—	—	—
691205	Trf to Spec.Oblig.Ref Bd 2021		18,200	30,500	68,600	68,600	68,500
	<i>Sub-total</i>		2,859,500	3,148,700	3,891,700	3,891,700	3,642,800
	Total		\$ 3,001,751	\$ 3,971,940	\$ 3,893,200	\$ 4,937,971	\$ 4,743,000



Street Construction and Maintenance Budget Justification

Object #	Account Description	Justification
Revenue		
312410	Local Option Gas Tax-First	This relates to the 1 to 6 Cents Local Option Fuel Tax. Revenues received in this category are distributed to municipalities from the Local Option Gas Tax Trust Fund that was also established to provide monies restricted for use on street related projects. This fuel tax is authorized to be used for roadway and right-of-way maintenance. The amount is based on State of Florida estimates.
312420	Local Option Gas Tax-Second	This relates to the 1 to 5 Cents Local Option Fuel Tax. Revenues received in this category are distributed to municipalities from the Local Option Gas Tax Trust Fund that was also established to provide monies restricted for use on street related projects. This fuel tax is authorized to be used for roadway related capital improvements or debt service for any roadway related capital improvement debt. Routine maintenance of roads is not considered an authorized expenditure. The amount is based on State of Florida estimates.
335120	State Revenue Sharing-Proceeds	State of Florida distributes revenues collected to local governments per the 1972 Florida Revenue Sharing Act. 82% of the revenues received are from sales and use tax collections and are included in the General Fund and 18% are from the fuel tax on motor fuel and are included in the Street Maintenance Fund. The fuel tax related funds are authorized to be used for roadway and transportation maintenance. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691001	Transfer to General Fund	This includes funds transferred to the General Fund for the purposes of roadway and right-of-way maintenance.
691201	Transfer to Debt Service	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
691203	Transfer to CIP Revenue Bond	This will be used for debt service payment on the 2015 CIP Refunding Revenue Bonds.
691205	Transfer to Spec. Obligation Refunding Bonds, Series 2021	Funds to be transferred to the Debt Service Fund in this category will be used to pay the Taxable Special Obligation Refunding Bonds, Series 2021.

Capital Improvement Projects

Object #	Project	Justification
606502 / 606510	Street Construction & Resurfacing-Variou Locations - 52022	The Street Construction and Resurfacing Program includes asphalt overlay (and milling if necessary), pavement installation, re-construction, patching, asphalt crack sealing and surface seal treatments. In FY25 through FY 29, approximately 1.5 to 3 center lane miles of asphalt overlay and milling will be accomplished with funding ranging from \$2,625,000 to \$4,000,000 each year. This includes expenses for replacement of surface safety striping and MOT (maintenance of traffic) throughout the project's construction phase. Roadway modifications and associated improvements such as drainage, traffic control devices, pavement striping and signage. Each year, projects are selected based on street system priorities provided by the City's Pavement Management System (PMS).
606510	Historic Miramar Complete Streets - Phase III - 52109	This project includes construction of sidewalk on one side of the street, pedestrian lights and ADA compliant ramps along SW 18 Street, SW 20 Street, SW 20 Court, SW 22 Street, SW 22 Court, SW 23 Street, SW 24 Street, SW 25 Street, SW 26 Street, SW 33 Street, SW 37 Street and SW 40 Court, and SW 61 Avenue in between SW 19 Street and SW 25 Street all located in between State Road 7 and SW 62 Avenue. The City applied for a grant through the Broward Metropolitan Planning Organization's (MPO's) Complete Streets and Local Initiatives Program (CSLIP), which was later converted to a Local Agency Program (LAP) project administered through the Florida Department of Transportation (FDOT). This is a reimbursable grant whereby the City will be reimbursed on a quarterly frequency.



Park Development

Description Fund 387

This fund was established specifically to collect park and recreation impact fees to be used for capital improvements and development to the City's parks, recreational facilities and new park sites.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 6,880,871	\$ 6,596,893	\$ 4,047,123	\$ 4,047,123	\$ 1,831,166
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	3,639,153	59,569	357,749	2,005,749	389,100
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	56,285	226,381	194,351	194,351	210,100
Appropriation of Fund Balance	—	—	1,648,000	2,215,957	1,915,700
Transfer In	—	—	—	—	—
Total	\$ 3,695,438	\$ 285,949	\$ 2,200,100	\$ 4,416,057	\$ 2,514,900
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	848	545	1,500	1,500	300
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 848	\$ 545	\$ 1,500	\$ 1,500	\$ 300
Capital Improvement Program	1,998,668	969,574	1,648,000	3,863,957	1,917,000
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	1,979,900	1,865,600	550,600	550,600	597,600
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 3,979,416	\$ 2,835,719	\$ 2,200,100	\$ 4,416,057	\$ 2,514,900
Excess/Deficiency	\$ (283,978)	\$ (2,549,769)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(1,648,000)	(2,215,957)	(1,915,700)
Ending Fund Balance	\$ 6,596,893	\$ 4,047,123	\$ 2,399,123	\$ 1,831,166	\$ (84,534)

Park Development

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Permits, Fees, Special Assessment</u>						
324610	Impact Fees-Recreation-Dev	694,997	\$ 24,781	\$ 73,720	\$ 73,720	\$ 105,100
324611	Impact Fees-Park	2,944,156	34,788	284,029	1,932,029	284,000
	<i>Sub-total</i>	3,639,153	59,569	357,749	2,005,749	389,100
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	48,422	179,686	164,300	164,300	200,000
361101	FLPALM Int Earnings	7,862	46,695	30,000	30,000	10,000
361200	Dividend Income	—	—	51	51	100
	<i>Sub-total</i>	56,285	226,381	194,351	194,351	210,100
<u>Other Sources</u>						
399900	CIP Carryover	—	—	—	2,215,957	—
399999	Appropriation Of Fund Balance	—	—	1,648,000	—	1,915,700
	<i>Sub-total</i>	—	—	1,648,000	2,215,957	1,915,700
	Total	\$ 3,695,438	\$ 285,949	\$ 2,200,100	\$ 4,416,057	\$ 2,514,900



The Amphitheater at Miramar Regional Park

Park Development

Expenditure Detail Budget—387- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense:							
387-90-000-519-000-							
604905	Bank Svcs Charges		\$ 848	\$ 545	\$ 1,500	\$ 1,500	\$ 300
	<i>Sub-total</i>		848	545	1,500	1,500	300
Capital Improvement							
Park Improvements-Variou							
	387-60-800-572-000-	51003					
606505	CIP-Permits		—	—	5,000	5,000	—
606510	CIP-Construction		—	—	140,000	146,329	17,000
606511	CIP-Furniture Fixtures & Equip		—	—	5,000	5,000	10,000
606513	CIP-Landscaping		—	—	—	—	15,000
606520	CIP-Contingency		—	—	—	—	5,000
	<i>Sub-total</i>		—	—	150,000	156,329	47,000
Ansin Sports Complex-Phase II							
	387-53-802-572-000-	51005					
606502	CIP-Plan/Design/Eng		—	—	—	—	—
606510	CIP-Construction		431,845	—	—	—	—
606520	CIP-Contingency		1,505	—	—	—	—
	<i>Sub-total</i>		433,350	—	—	—	—
Amphitheater-Miramar Regional Park							
	387-53-800-572-000-	51006					
606510	CIP-Construction		199,304	—	—	1	—
	<i>Sub-total</i>		199,304	—	—	1	—
Monarch Lakes Park							
	387-55-801-572-000-	51007					
606502	CIP-Plan/Design/Eng		3,759	10,626	—	12,495	—
606510	CIP-Construction		—	123,125	—	—	—
606520	CIP-Contingency		55	—	—	—	—
	<i>Sub-total</i>		3,814	133,751	—	12,495	—
Amphitheater at MRP-Concessions							
	387-55-808-572-000-	51018					
606502	CIP-Plan/Design/Eng		29,750	14,450	—	—	—
606510	CIP-Construction		193,533	115,218	—	74,545	—
606511	CIP-Furniture Fixtures & Equip		—	25,820	—	—	—
606520	CIP-Contingency		—	5,469	100,000	101,407	—
	<i>Sub-total</i>		223,283	160,957	100,000	175,952	—
Bark Park							
	387-60-801-572-000-	51019					
606510	CIP-Construction		1,500	—	—	—	—
	<i>Sub-total</i>		1,500	—	—	—	—
Skate Park							
	387-60-800-572-000-	51022					
606502	CIP-Plan/Design/Eng		—	—	—	—	—
606505	CIP-Permits		1,007	—	—	—	—
606510	CIP-Construction		267,293	—	—	—	—
606513	CIP-Landscaping		1,800	—	—	—	—
606520	CIP-Contingency		—	—	—	—	—
	<i>Sub-total</i>		270,100	—	—	—	—

Park Development

Expenditure Detail Budget—387- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Ansin Sports Complex- Phase IV</u>							
	387-55-802-572-000-	51023					
606502	CIP-Plan/Design/Eng		3,607	—	—	305,357	—
606505	CIP-Permits		—	—	—	60,000	—
606510	CIP-Construction		778,289	92,800	—	1,024,022	—
606520	CIP-Contingency		56,858	34,104	—	19,038	—
	<i>Sub-total</i>		838,753	126,904	—	1,408,417	—
<u>911 Remembrance Monument</u>							
	387-55-803-572-000-	51024					
606502	CIP-Plan/Design/Eng		4,126	945	—	402	—
606505	CIP-Permits		2,999	—	—	2,422	—
606510	CIP-Construction		8,000	—	—	150,000	—
606520	CIP-Contingency		—	1,724	200,000	50,000	—
	<i>Sub-total</i>		15,125	2,670	200,000	202,824	—
<u>Miramar Regional Bark Park Trail</u>							
	387-60-802-572-000-	51029					
606510	CIP-Construction		13,440	1,032	—	85,528	—
606520	CIP-Contingency		—	—	15,000	15,000	—
	<i>Sub-total</i>		13,440	1,032	15,000	100,528	—
<u>Monarch Lakes Park</u>							
	387-60-803-572-000-	51031					
606510	CIP-Construction		—	45,000	—	—	—
606520	CIP-Contingency		—	3,671	—	—	—
	<i>Sub-total</i>		—	48,671	—	—	—
<u>Art in the Parks</u>							
	387-60-804-572-000-	51035					
606502	CIP-Plan/Design/Eng		—	4,200	—	—	—
606505	CIP-Permits		—	—	—	10,000	—
606510	CIP-Construction		—	99,976	—	10,824	—
	<i>Sub-total</i>		—	104,176	—	20,824	—
<u>Covered Awning System at Vizcaya Pk</u>							
	387-55-810-572-000-	51037					
606510	CIP-Construction		—	250,000	—	—	—
	<i>Sub-total</i>		—	250,000	—	—	—
<u>City Parks Wi-Fi Infrastructure</u>							
	387-58-801-572-000-	51038					
606520	CIP-Contingency		—	—	38,000	26,750	—
606810	CIP-Tech Software/Hardware		—	—	370,000	551,250	—
	<i>Sub-total</i>		—	—	408,000	578,000	—
<u>Pickleball Court Addition</u>							
	387-60-805-572-000-	51039					
606502	CIP-Plan/Design/Eng		—	29,705	—	32,940	—
606505	CIP-Permits		—	—	—	40,000	—
606510	CIP-Construction		—	—	—	297,355	—
606520	CIP-Contingency		—	—	—	25,001	—
	<i>Sub-total</i>		—	29,705	—	395,296	—



Park Development

Expenditure Detail Budget—387- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Pavilion Electric Upgrade</u>							
	387-60-800-531-000-	51041					
606502	CIP-Plan/Design/Eng		—	—	5,000	5,000	—
606505	CIP-Permits		—	—	10,000	10,000	—
606510	CIP-Construction		—	—	85,000	85,000	—
	<i>Sub-total</i>		—	—	100,000	100,000	—
<u>Restroom Additions</u>							
	387-60-800-572-000-	51043					
606502	CIP-Plan/Design/Eng		—	—	5,000	2,750	—
606505	CIP-Permits		—	—	15,000	7,250	—
606510	CIP-Construction		—	—	175,000	190,000	—
606520	CIP-Contingency		—	—	5,000	—	—
	<i>Sub-total</i>		—	—	200,000	200,000	—
<u>Amphitheater Noise Reduction</u>							
	387-55-800-572-000-	51044					
606502	CIP-Plan/Design/Eng		—	—	25,000	25,000	—
606505	CIP-Permits		—	—	10,000	10,000	—
606510	CIP-Construction		—	—	400,000	400,000	—
606520	CIP-Contingency		—	—	10,000	10,000	—
	<i>Sub-total</i>		—	—	445,000	445,000	—
<u>Vizcaya Park Improvements</u>							
	387-60-800-572-000-	51045					
606510	CIP-Construction		—	—	—	—	440,000
606520	CIP-Contingency		—	—	—	—	30,000
	<i>Sub-total</i>		—	—	—	—	470,000
<u>Public Information Signs</u>							
	387-55-800-539-000-	52009					
606510	CIP-Construction		—	111,709	—	38,291	—
	<i>Sub-total</i>		—	111,709	—	38,291	—
<u>SunsetLksAcadmy&Fairwy Plygrd Equip</u>							
	387-63-800-572-000-	52102					
606510	CIP-Construction		—	—	30,000	30,000	—
	<i>Sub-total</i>		—	—	30,000	30,000	—
<u>New Community Youth Center</u>							
	387-55-800-575-000-	53027					
606510	CIP-Construction		—	—	—	—	1,400,000
	<i>Sub-total</i>		—	—	—	—	1,400,000
Other Uses:							
<u>387-90-000-572/519/581-000-</u>							
691201	Trfr To Debt Svcs		253,700	163,600	58,100	58,100	59,800
691203	Trfr To CIP Rev Bond		651,000	512,700	147,300	147,300	161,000
691204	Trfr To Debt Svcs		814,700	656,800	—	—	—
691205	Trf to Spec.Oblig.Ref Bd 2021		260,500	532,500	345,200	345,200	376,800
609990	Appropriated Fund Balance		—	—	—	—	—
	<i>Sub-total</i>		1,979,900	1,865,600	550,600	550,600	597,600
Total			\$ 3,979,416	\$ 2,835,719	\$ 2,200,100	\$ 4,416,057	\$ 2,514,900



Park Development Budget Justification

Object #	Account Description	Justification
Revenue		
324610	Impact Fees-Recreation-Dev	These are impact fees paid for by new development that will fund additional Recreation related capital items caused by the impact of increased demand for services on the community.
324611	Impact Fees-Park	These are impact fees paid for by new development that will fund additional Parks related capital items caused by the impact of the increased demand for services on the community.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
399999	Appropriation of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691201	Transfer to Debt Service	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
691203	Transfer to CIP Revenue Bond	This will be used for debt service payment on the 2015 CIP Refunding Revenue Bonds.
691205	Transfer to Spec. Obligation Refunding Bonds, Series 2021	Funds to be transferred to the Debt Service Fund in this category will be used to pay the Taxable Special Obligation Refunding Bonds, Series 2021.

Capital Improvement Projects

Object #	Project	Justification
606510 / 606511 / 606513 / 606520	Park Improvements - Various-51003	The project will include improvements to various parks, courts, restrooms and playgrounds. These improvements include but are not limited to repairing fencing, adding swing arms/gates, repairing parking lots, adding walking path lights, renovating/replacing playgrounds, installation of irrigation, pavilions, benches and receptacles. FY23 includes funding for Tot Lot Playground. FY25 funding includes \$20,000 to support Community Garden partnering with Baptist Health (Providing Matching Funds) to provide Healthy Food Classes.
606510 / 606520	Vizcaya Park Improvements - 51045	FY25 would consist of installing LED soccer field lighting as well as security lighting throughout the park. The project would also include extending irrigation throughout the park grounds that are not currently irrigated, as well as, installing artificial turf at new lighting area.
606505 / 606510	New Community Youth Center - 53027	This project will replace the existing childcare facility, due to age and deterioration of the building, with a new one story +/- 6,000 sq. ft. Recreational Multi-Purpose Facility. The proposed facility will include indoor intermural sports and gaming, administration offices, restrooms, conference and multi-purpose room. During the design phase of the new facility, the existing building structure will be demolished.



CIP Revenue Bonds 2013

Description Fund 388

In FY13, this special obligation refunding and improvement revenue bond fund was established to account for various capital projects.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 634,100	\$ 514,968	\$ 370,068	\$ 370,068	\$ 263,930
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	4,767	17,005	13,600	13,600	10,000
Appropriation of Fund Balance	—	—	—	119,138	242,600
Transfer In	—	—	—	—	—
Total	\$ 4,767	\$ 17,005	\$ 13,600	\$ 132,738	\$ 252,600
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	448	398	600	600	100
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 448	\$ 398	\$ 600	\$ 600	\$ 100
Capital Improvement Program	123,451	161,507	—	119,138	252,500
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	13,000	13,000	—
Total	\$ 123,899	\$ 161,905	\$ 13,600	\$ 132,738	\$ 252,600
Excess/Deficiency	\$ (119,132)	\$ (144,900)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	13,000	13,000	—
Appropriation of Fund Balance	—	—	—	(119,138)	(242,600)
Ending Fund Balance	\$ 514,968	\$ 370,068	\$ 383,068	\$ 263,930	\$ 21,330

CIP Revenue Bonds 2013

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 4,767	\$ 17,005	\$ 13,600	\$ 13,600	\$ 10,000
361200	Dividend Income	—	—	—	—	—
399900	CIP Carryover	—	—	—	119,138	—
	<i>Sub-total</i>	4,767	17,005	13,600	132,738	10,000
	Total	\$ 4,767	\$ 17,005	\$ 13,600	\$ 132,738	\$ 10,000

Expenditure Detail Budget—388- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense:							
388-90-000-519-000-							
604905	Bank Svcs Charges		\$ 448	\$ 398	\$ 600	\$ 600	\$ 100
	<i>Sub-total</i>		448	398	600	600	100
Capital Improvement							
Park Improvements-Variou							
<i>388-60-800-572-000-</i>							
606510	CIP-Construction	51003	—	22,580	—	—	—
	<i>Sub-total</i>		—	22,580	—	—	—
Ansini Sports Complex-Phase II							
<i>388-53-803-572-000-/60-801</i>							
606505	CIP-Permits	51005	11,130	—	—	—	—
606510	CIP-Construction		—	5,450	—	—	—
	<i>Sub-total</i>		11,130	5,450	—	—	—
Monarch Lakes Park							
<i>388-53-804-572-000-</i>							
606502	CIP-Plan/Design/Eng	51007	925	—	—	—	—
606510	CIP-Construction		—	96,182	—	—	—
	<i>Sub-total</i>		925	96,182	—	—	—
Parks Restrooms Facilities							
<i>388-60-812-572-000-</i>							
606505	CIP-Permits	51017	—	228	—	—	—
606520	CIP-Contingency		—	733	—	—	—
	<i>Sub-total</i>		—	961	—	—	—
Amphitheater at MRP-Concessions							
<i>388-55-813-572-000-</i>							
606502	CIP-Plan/Design/Eng	51018	—	—	—	1	—
	<i>Sub-total</i>		—	—	—	1	—
Skate Park							
<i>388-60-802-572-000-</i>							
606502	CIP-Plan/Design/Eng	51022	3,557	—	—	—	—



CIP Revenue Bonds 2013

Expenditure Detail Budget—388- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
606510	CIP-Construction		20,000	—	—	—	—
606520	CIP-Contingency		14,309	—	—	—	—
	<i>Sub-total</i>		37,866	—	—	—	—
	<u>Public Information Signs</u>						
	388-53-801-539-000-	52009					
606502	CIP-Plan/Design/Eng		—	—	—	—	10,000
606505	CIP-Permits		—	—	—	—	2,500
606510	CIP-Construction		—	—	—	—	50,000
606520	CIP-Contingency		—	—	—	—	10,000
	<i>Sub-total</i>		—	—	—	—	72,500
	<u>Historic Miramar Canal Improvements</u>						
	388-50-800-537-000-	52021					
606510	CIP-Construction		—	—	—	147	—
	<i>Sub-total</i>		—	—	—	147	—
	<u>Street Construction & Resurfacing-V</u>						
	388-50-802-541-000-	52022					
606510	CIP-Construction		—	—	—	7,066	—
	<i>Sub-total</i>		—	—	—	7,066	—
	<u>Land & Beau Mir Pky, Mir Blvd & Red Rd</u>						
	388-53-802-539-000-/55-800	52036					
606502	CIP-Plan/Design/Eng		388	1,743	—	14,798	—
606510	CIP-Construction		—	—	—	1	—
	<i>Sub-total</i>		388	1,743	—	14,798	—
	<u>Monument Signs for Social Svcs Fac</u>						
	388-55-801-539-000-	52073					
606510	CIP-Construction		70,585	—	—	—	—
	<i>Sub-total</i>		70,585	—	—	—	—
	<u>ADA Evaluation and Corrective Act</u>						
	388-55-800-541-000-	52074					
606502	CIP-Plan/Design/Eng		—	—	—	8,275	—
	<i>Sub-total</i>		—	—	—	8,275	—
	<u>Sunset Lks Acadmy & Fairwy Plygrd</u>						
	388-63-801-541-000-	52102					
606510	CIP-Construction		—	—	—	6,904	—
	<i>Sub-total</i>		—	—	—	6,904	—
	<u>Sherman Cir from Jodi Ln to Jodi Ln</u>						
	388-55-800-541-000-	52116					
606520	CIP-Contingency		—	—	—	—	50,000
	<i>Sub-total</i>		—	—	—	—	50,000
	<u>Fire Station 107</u>						
	388-53-800-522-000-	53012					
606502	CIP-Plan/Design/Eng		2,410	—	—	—	—
606505	CIP-Permits		—	—	—	—	—
606510	CIP-Construction		—	—	—	56,825	—
	<i>Sub-total</i>		2,410	—	—	56,825	—



CIP Revenue Bonds 2013

Expenditure Detail Budget—388- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<i>Facilities Capital Improvement</i>							
<i>388-53-800-519-000-</i>							
606502	CIP-Plan/Design/Eng	53016	—	—	—	100	—
606510	CIP-Construction		—	34,590	—	9,840	—
606515	CIP-Professional Fees		147	—	—	—	—
606520	CIP-Contingency		—	—	—	—	—
	<i>Sub-total</i>		147	34,590	—	9,940	—
<i>Historic Public Safety Complex</i>							
<i>388-53-804-521-000-</i>							
606501	CIP-Pre-Construction	53018	—	—	—	10,218	—
606510	CIP-Construction		—	—	—	4,963	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	—	—
	<i>Sub-total</i>		—	—	—	15,182	—
<i>MSC Front Desk Bulletproof Glass</i>							
<i>388-55-800-569-000-</i>							
606505	CIP-Permits	53036	—	—	—	—	5,000
606510	CIP-Construction		—	—	—	—	115,000
606520	CIP-Contingency		—	—	—	—	10,000
	<i>Sub-total</i>		—	—	—	—	130,000
Other Uses: 388-90-000-582-							
609990	Appropriated Fund Balance		—	—	13,000	13,000	—
	<i>Sub-total</i>		—	—	13,000	13,000	—
	Total		\$ 123,899	\$ 161,905	\$ 13,600	\$ 132,738	\$ 252,600



CIP Revenue Bonds 2013 Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.

Capital Improvement Projects

Object #	Project	Justification
606502 / 606505 / 606510 / 606520	Public Informational Signs - 52009	The project will start with the construction of Public Informational Signs equipped with Light-Emitting Diode (LED) at the site of the Cultural Arts Center, the Regional Park and Shirley Branca Park. These signs will announce the upcoming events at the performance arts centers to drivers passing by. The next phase of the project will be city limits or gateway Monument Signs to replace the City's existing 17 "Welcome to Miramar" signs as part of the City's "Wayfinding" signage program, and to provide night-time illumination for the new signs. The signs to be replaced are located at (1) Miramar Parkway and US 441/SR 7, (2) Pembroke Road and US 441/SR 7, (3) County Line Road and Woodscape Drive, (4) Pembroke Road and Island Drive, (5) University Drive and Pembroke Road, (6) University Drive and Turnpike, (7) Douglas Road and Pembroke Road, (8) Douglas Road and Turnpike, (9) Palm Avenue and Pembroke Road, (10) Palm Avenue and Turnpike, (11) Miramar Parkway and Red Road, (12) Red Road and Pembroke Road, (13) Miramar Parkway and I-75 westbound, (14) Miramar Parkway and I-75 eastbound, (15) Dykes Road and Pembroke Road, (16) SW 172 Avenue and Pembroke Road, and (17) SW 184 Avenue and Pembroke Road. In addition, guidance or wayfinding signs will be added in a future phase to direct travelers to main City facilities.
606520	Sherman Circle From Jodi Lane to Jodi Lane - 52116	This project involves widening the existing 5' sidewalk to 8' multi-use path on the inner side of Sherman Circle. Also adding pedestrian lighting along the path in from of lakeshore park.
606505 / 606510 / 606520	MSC Front Desk Bulletproof Glass - 53036	The proposed scope of work will include the installation of bulletproof glass at the front desk area of the Multi-Service complex building. This includes the planning and design, permitting, materials, and installation. A contingency has been added for any unforeseen conditions.

2017 CIP Loan

Description Fund 389

This fund was established in Fiscal Year 2017 to account for loan proceeds and expenditures associated with the 2017 Bank Loan to be used for various capital improvement projects within the City.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 1,685,589	\$ 772,614	\$ 583,758	\$ 583,758	\$ 83,229
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	9,812	34,774	31,400	31,400	20,000
Appropriation of Fund Balance	—	—	219,800	500,529	80,100
Transfer In	—	—	—	—	—
Total	\$ 9,812	\$ 34,774	\$ 251,200	\$ 531,929	\$ 100,100
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	574	163	1,200	1,200	100
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 574	\$ 163	\$ 1,200	\$ 1,200	\$ 100
Capital Improvement Program	922,213	223,467	250,000	530,729	100,000
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 922,787	\$ 223,630	\$ 251,200	\$ 531,929	\$ 100,100
Excess/Deficiency	\$ (912,974)	\$ (188,856)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(219,800)	(500,529)	(80,100)
Ending Fund Balance	\$ 772,614	\$ 583,758	\$ 363,958	\$ 83,229	\$ 3,129

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 9,812	\$ 34,774	\$ 31,400	\$ 31,400	\$ 20,000
361200	Dividend Income	—	—	—	—	—
399900	CIP Carryover	—	—	—	280,729	—
399999	Appropriation Of Fund Balance	—	—	219,800	219,800	80,100
	<i>Sub-total</i>	9,812	34,774	251,200	531,929	100,100
	Total	\$ 9,812	\$ 34,774	\$ 251,200	\$ 531,929	\$ 100,100



2017 CIP Loan

Expenditure Detail Budget—389- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense:							
389-90-000-519-000-							
604905	Bank Svcs Charges		\$ 574	\$ 163	\$ 1,200	\$ 1,200	\$ 100
	<i>Sub-total</i>		574	163	1,200	1,200	100
Capital Improvement							
<i>Amphitheater-Miramar Regional Park</i>							
	<i>389-53-805-572-000-</i>	51006					
606502	CIP-Plan/Design/Eng		2,788	—	—	—	—
606505	CIP-Permits		1,015	—	—	—	—
606510	CIP-Construction		—	1,696	—	1,528	—
606520	CIP-Contingency		19,884	3,881	—	92	—
	<i>Sub-total</i>		23,686	5,576	—	1,620	—
<i>Monarch Lakes Park</i>							
	<i>389-55-800-572-000-</i>	51007					
606510	CIP-Construction		—	162,778	—	27,222	—
	<i>Sub-total</i>		—	162,778	—	27,222	—
<i>911 Remembrance Monument</i>							
	<i>389-55-802-572-000-</i>	51024					
606510	CIP-Construction		370,042	—	—	100,000	—
	<i>Sub-total</i>		370,042	—	—	100,000	—
<i>Public Information Signs</i>							
	<i>389-53-801-539-000-</i>	52009					
606505	CIP-Permits		—	—	—	4,675	—
606510	CIP-Construction		—	6,619	—	48,575	100,000
606520	CIP-Contingency		—	—	—	32,455	—
	<i>Sub-total</i>		—	6,619	—	85,706	100,000
<i>AC Replacement Program</i>							
	<i>389-50-800-539-000-</i>	52060					
606511	CIP-Furniture Fixtures & Equip		—	—	200,000	100,000	—
606520	CIP-Contingency		—	—	50,000	50,000	—
	<i>Sub-total</i>		—	—	250,000	150,000	—
<i>Repair/Replace Existing Sidewalks</i>							
	<i>389-50-800-541-000-</i>	52063					
606510	CIP-Construction		—	1	—	—	—
	<i>Sub-total</i>		—	1	—	—	—
<i>Add' Southbound left turn lane</i>							
	<i>389-55-800-541-000-</i>	52067					
606510	CIP-Construction		128,851	—	—	—	—
	<i>Sub-total</i>		128,851	—	—	—	—
<i>CW Streetlights Upgrade LED</i>							
	<i>389-50-802-541-000-</i>	52069					
606510	CIP-Construction		—	3,141	—	96,859	—
	<i>Sub-total</i>		—	3,141	—	96,859	—
<i>Monument Signs for Social Svcs Fac</i>							
	<i>389-55-800-539-000-</i>	52073					
606510	CIP-Construction		74,415	—	—	—	—
	<i>Sub-total</i>		74,415	—	—	—	—

2017 CIP Loan

Expenditure Detail Budget—389- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Westbound Right Turn Mir Prky & Dyk</u>							
	389-55-801-541-000-	52083					
606502	CIP-Plan/Design/Eng		1,430	—	—	—	—
606510	CIP-Construction		177,145	2,550	—	—	—
606520	CIP-Contingency		—	31,143	—	—	—
	<i>Sub-total</i>		178,575	33,693	—	—	—
<u>Miramar Prky & Ivy Way Inters Impro</u>							
	389-55-802-541-000-	52084					
606502	CIP-Plan/Design/Eng		1,533	—	—	—	—
606510	CIP-Construction		37,261	—	—	—	—
	<i>Sub-total</i>		38,794	—	—	—	—
<u>SunsetLksAcadmy&Fairwy Plygrd</u>							
	389-63-801-522-000-	52102					
606510	CIP-Construction		—	—	—	15,121	—
606520	CIP-Contingency		—	—	—	10,000	—
	<i>Sub-total</i>		—	—	—	25,121	—
<u>Fire Station 107</u>							
	389-53-800-522-000-	53012					
606510	CIP-Construction		—	—	—	12,454	—
606520	CIP-Contingency		—	—	—	1,748	—
	<i>Sub-total</i>		—	—	—	14,202	—
<u>Facilities Capital Improvement</u>							
	389-53-800-519-000-	53016					
606510	CIP-Construction		—	11,658	—	—	—
	<i>Sub-total</i>		—	11,658	—	—	—
<u>Historic Public Safety Complex</u>							
	389-53-800-521-000-	53018					
606510	CIP-Construction		107,850	—	—	—	—
	<i>Sub-total</i>		107,850	—	—	—	—
<u>Audio Visual Upgrades</u>							
	389-58-800-539-000-	54023					
606515	CIP-Professional Fees		—	—	—	30,000	—
	<i>Sub-total</i>		—	—	—	30,000	—
<u>Other Uses: 389-90-000-581-000-</u>							
609990	Appropriated Fund Balance		—	—	—	—	—
	<i>Sub-total</i>		—	—	—	—	—
Total			\$ 922,787	\$ 223,630	\$ 251,200	\$ 531,929	\$ 100,100



2017 CIP Loan Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Interest Earnings	Revenues received from interest on 2017 CIP Loan.
399999	Appropriation of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.

Capital Improvement Projects

Object #	Project	Justification
606510	Public Informational Signs - 52009	The project will start with the construction of Public Informational Signs equipped with Light-Emitting Diode (LED) at the site of the Cultural Arts Center, the Regional Park and Shirley Branca Park. These signs will announce the upcoming events at the performance arts centers to drivers passing by. The next phase of the project will be city limits or gateway Monument Signs to replace the City's existing 17 "Welcome to Miramar" signs as part of the City's "Wayfinding" signage program, and to provide night-time illumination for the new signs. The signs to be replaced are located at (1) Miramar Parkway and US 441/SR 7, (2) Pembroke Road and US 441/SR 7, (3) County Line Road and Woodscape Drive, (4) Pembroke Road and Island Drive, (5) University Drive and Pembroke Road, (6) University Drive and Turnpike, (7) Douglas Road and Pembroke Road, (8) Douglas Road and Turnpike, (9) Palm Avenue and Pembroke Road, (10) Palm Avenue and Turnpike, (11) Miramar Parkway and Red Road, (12) Red Road and Pembroke Road, (13) Miramar Parkway and I-75 westbound, (14) Miramar Parkway and I-75 eastbound, (15) Dykes Road and Pembroke Road, (16) SW 172 Avenue and Pembroke Road, and (17) SW 184 Avenue and Pembroke Road. In addition, guidance or wayfinding signs will be added in a future phase to direct travelers to main City facilities.

2020 CIP Loan Non-Taxable

Description Fund 391

This fund was established in Fiscal Year 2020 to account for loan proceeds and expenditures associated with the 2020 Bank Loan to be used for various non-taxable capital improvement projects within the City.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 4,225,337	\$ 3,487,120	\$ 2,955,374	\$ 2,955,374	\$ (49,512)
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	18,209	6,003	800	800	3,600
Appropriation of Fund Balance	—	—	100,000	3,004,885	—
Transfer In	—	—	—	—	—
Total	\$ 18,209	\$ 6,003	\$ 100,800	\$ 3,005,685	\$ 3,600
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	1,889	5,669	800	800	3,600
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 1,889	\$ 5,669	\$ 800	\$ 800	\$ 3,600
Capital Improvement Program	754,538	532,080	100,000	3,004,885	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 756,427	\$ 537,749	\$ 100,800	\$ 3,005,685	\$ 3,600
Excess/Deficiency	\$ (738,218)	\$ (531,746)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(100,000)	(3,004,885)	—
Ending Fund Balance	\$ 3,487,120	\$ 2,955,374	\$ 2,855,374	\$ (49,512)	\$ (49,512)

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Miscellaneous Revenues						
361100	Int Earnings	18,209	6,003	800	800	3,600
361200	Dividend Income	—	—	—	—	—
399900	CIP Carryover	—	—	—	2,904,885	—
399999	Appropriation Of Fund Balance	—	—	100,000	100,000	—
	<i>Sub-total</i>	18,209	6,003	100,800	3,005,685	3,600
	Total	\$ 18,209	\$ 6,003	\$ 100,800	\$ 3,005,685	\$ 3,600



2020 CIP Loan Non-Taxable

Expenditure Detail Budget—391- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Operating Expense:</u>							
<u>391-90-000-519-000-</u>							
604905	Bank Svcs Charges		1,889	5,669	800	800	3,600
	<i>Sub-total</i>		<u>1,889</u>	<u>5,669</u>	<u>800</u>	<u>800</u>	<u>3,600</u>
<u>Capital Improvement</u>							
<u>Park Improvements-Variou</u>							
<u>391-60-803-572-000-</u>							
606510	CIP-Construction	51003	45,600	17,474	—	—	—
	<i>Sub-total</i>		<u>45,600</u>	<u>17,474</u>	<u>—</u>	<u>—</u>	<u>—</u>
<u>Amphitheater-Miramar Regional Park</u>							
<u>391-55-801-572-000-</u>							
606502	CIP-Plan/Design/Eng	51006	11,845	—	—	1	—
606505	CIP-Permits		824	—	—	—	—
606510	CIP-Construction		319,956	13,375	—	—	—
606511	CIP-Furniture Fixtures & Equip		39,983	—	—	—	—
606520	CIP-Contingency		59,770	—	—	—	—
	<i>Sub-total</i>		<u>432,377</u>	<u>13,375</u>	<u>—</u>	<u>1</u>	<u>—</u>
<u>Monarch Lakes Park</u>							
<u>391-55-804-572-000-</u>							
606510	CIP-Construction	51007	—	—	—	45,000	—
	<i>Sub-total</i>		<u>—</u>	<u>—</u>	<u>—</u>	<u>45,000</u>	<u>—</u>
<u>Amphitheater at MRP-Concessions</u>							
<u>391-55-803-572-000-</u>							
606510	CIP-Construction	51018	4,086	20,914	—	—	—
	<i>Sub-total</i>		<u>4,086</u>	<u>20,914</u>	<u>—</u>	<u>—</u>	<u>—</u>
<u>911 Remembrance Monument</u>							
<u>391-55-805-572-000-</u>							
606510	CIP-Construction	51024	66,411	—	—	—	—
	<i>Sub-total</i>		<u>66,411</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
<u>Monarch Lakes Park</u>							
<u>391-60-801-572-000-</u>							
606502	CIP-Plan/Design/Eng	51031	—	15,000	—	—	—
606505	CIP-Permits		—	25,000	—	—	—
606510	CIP-Construction		—	110,000	—	—	—
606520	CIP-Contingency		—	7,750	—	—	—
	<i>Sub-total</i>		<u>—</u>	<u>157,750</u>	<u>—</u>	<u>—</u>	<u>—</u>
<u>Harbour Lakes Pk- Parking Improveme</u>							
<u>391-60-802-572-000-</u>							
606510	CIP-Construction	51033	16,926	—	—	—	—
	<i>Sub-total</i>		<u>16,926</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
<u>Miramar Regional PK</u>							
<u>391-60-804-572-000-</u>							
606502	CIP-Plan/Design/Eng	51040	—	18,750	—	381,250	—
	<i>Sub-total</i>		<u>—</u>	<u>18,750</u>	<u>—</u>	<u>381,250</u>	<u>—</u>
<u>Land & Beau Mir Pky,Mir Blvd&Red Rd</u>							
<u>391-55-800-539-000-</u>							
606510	CIP-Construction	52036	—	48,307	—	951,693	—
	<i>Sub-total</i>		<u>—</u>	<u>48,307</u>	<u>—</u>	<u>951,693</u>	<u>—</u>



2020 CIP Loan Non-Taxable

Expenditure Detail Budget—391- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Pemb Rd fr SW 184 to US27/Mir Ext</u>							
	391-55-800-541-000-	52061					
606500	CIP-Land Acquisition		—	—	—	490,750	—
	<i>Sub-total</i>		—	—	—	490,750	—
<u>Town Center Informational Signage</u>							
	391-55-801-541-000-	52107					
606502	CIP-Plan/Design/Eng		—	19,800	—	50,200	—
606505	CIP-Permits		—	—	—	20,000	—
606510	CIP-Construction		—	7,856	—	542,144	—
606520	CIP-Contingency		—	—	—	50,000	—
606810	CIP-Tech Software/Hardware		—	—	—	10,000	—
	<i>Sub-total</i>		—	27,656	—	672,344	—
<u>Town Center Complex Enhancements</u>							
	391-50-800-559-000-	53029					
606502			—	—	—	5,000	—
606510	CIP-Construction		—	125,385	100,000	458,615	—
606511	CIP-Furniture Fixtures & Equip		—	10,905	—	95	—
	<i>Sub-total</i>		—	136,290	100,000	463,710	—
<u>EnerGov Implementation</u>							
	391-58-800-524-000-	54018					
606517	CIP-Implementation Fees		140,568	77,309	—	123	—
606520	CIP-Contingency		48,570	14,255	—	14	—
	<i>Sub-total</i>		189,137	91,564	—	137	—
Total			\$ 756,427	\$ 537,749	\$ 100,800	\$ 3,005,685	\$ 3,600



2020 CIP Loan Non-Taxable Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
<u>Expense</u>		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.

2020 CIP Loan Taxable

Description Fund 392

This fund was established in Fiscal Year 2020 to account for loan proceeds and expenditures associated with the 2020 Bank Loan to be used for various taxable capital improvement projects within the City.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 4,500,959	\$ 4,466,335	\$ 3,201,172	\$ 3,201,172	\$ 422,897
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	34,743	189,082	160,800	160,800	22,500
Appropriation of Fund Balance	—	—	—	2,938,175	—
Transfer In	—	—	—	—	—
Total	\$ 34,743	\$ 189,082	\$ 160,800	\$ 3,098,975	\$ 22,500
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	715	732	900	900	900
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 715	\$ 732	\$ 900	\$ 900	\$ 900
Capital Improvement Program	68,653	1,453,513	—	2,938,175	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	159,900	159,900	21,600
Total	\$ 69,368	\$ 1,454,245	\$ 160,800	\$ 3,098,975	\$ 22,500
Excess/Deficiency	\$ (34,625)	\$ (1,265,163)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	159,900	159,900	21,600
Appropriation of Fund Balance	—	—	—	(2,938,175)	—
Ending Fund Balance	\$ 4,466,335	\$ 3,201,172	\$ 3,361,072	\$ 422,897	\$ 444,497

2020 CIP Loan Taxable

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 34,743	\$ 189,082	\$ 160,700	\$ 160,700	\$ 22,400
361200	Dividend Income	—	—	100	100	100
399900	CIP Carryover	—	—	—	2,938,175	—
	<i>Sub-total</i>	34,743	189,082	160,800	3,098,975	22,500
	Total	\$ 34,743	\$ 189,082	\$ 160,800	\$ 3,098,975	\$ 22,500

Expenditure Detail Budget—392- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense:							
392-90-000-519-000-							
604905	Bank Svcs Charges		\$ 715	\$ 732	\$ 900	\$ 900	\$ 900
	<i>Sub-total</i>		715	732	900	900	900
Capital Improvement							
<i>Historic Mir Innov & Tech Village</i>							
<i>392-55-800-559-000-</i>							
		53025					
606501	CIP-Pre-Construction		56,767	—	—	—	—
606502	CIP-Plan/Design/Eng		9,686	10,228	—	19,825	—
606505	CIP-Permits		2,200	—	—	—	—
606510	CIP-Construction		—	1,443,285	—	2,813,511	—
606515	CIP-Professional Fees		—	—	—	4,838	—
606520	CIP-Contingency		—	—	—	100,000	—
	<i>Sub-total</i>		68,653	1,453,513	—	2,938,175	—
Other Uses: 392-90-000-581-000-							
609990	Appropriated Fund Balance		—	—	159,900	159,900	21,600
	<i>Sub-total</i>		—	—	159,900	159,900	21,600
	Total		\$ 69,368	\$ 1,454,245	\$ 160,800	\$ 3,098,975	\$ 22,500

2020 CIP Loan Taxable Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
<u>Expense</u>		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance.

Capital Grants

Description Fund 393

This fund was established to account for capital improvements funded through grant proceeds.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	1,828,227	5,717,746	—	15,359,130	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 1,828,227	\$ 5,717,746	\$ —	\$ 15,359,130	\$ —
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	173,180	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ 173,180	\$ —
Capital Improvement Program	1,828,227	5,713,705	—	15,175,413	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	4,041	—	10,537	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 1,828,227	\$ 5,717,746	\$ —	\$ 15,359,130	\$ —
Excess/Deficiency	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —

Capital Grants

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Miscellaneous Revenues						
331320	Fed Grant-DOE EV Chrg Stations	\$ —	\$ —	\$ —	\$ 173,180	\$ —
331392	DepofTreasSwaleRegrade	—	75,000	—	—	—
331400	FEMA-Wind Retrofit	218,685	920,555	—	582,862	—
331491	Transportation Alt Prog-TAP	84	715,754	—	4,186,440	—
331700	Fed Grant-Recreational Trail	—	—	—	100,000	—
334390	Miramar Historic Drainage Sys	—	250,000	—	500,000	—
334834	State Grnt FRDAP	22,940	50,000	—	400,000	—
334700	Audio Visual Upgrade	—	—	—	500,000	—
337402	Surtax County Grant	1,586,519	3,706,437	—	8,916,648	—
337700	BOH County Grant	—	—	—	—	—
	<i>Sub-total</i>	1,828,227	5,717,746	—	15,359,130	—
	Total	\$ 1,828,227	\$ 5,717,746	\$ —	\$ 15,359,130	\$ —

Expenditure Detail Budget—393- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Capital Improvement							
<i>Park Improvements-Variou</i>							
	393-53-900/60-901-572-000-	51003					
606510	CIP-Construction		—	28,000	—	—	—
606511	CIP-Furniture Fixtures & Equip		22,940	22,000	—	—	—
606513	CIP-Landscaping		—	—	—	—	—
	<i>Sub-total</i>		22,940	50,000	—	—	—
<i>Miramar Regional Bark Park Trail</i>							
	393-60-900-572-000-	51029					
606510	CIP-Construction		—	—	—	100,000	—
	<i>Sub-total</i>		—	—	—	100,000	—
<i>Huntington Park South Redevelopment</i>							
	393-60-900-572-000-	51034					
606510	CIP-Construction		—	—	—	160,000	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	40,000	—
	<i>Sub-total</i>		—	—	—	200,000	—
<i>Vizcaya Park Improvements</i>							
	393-60-900-572-000-	51045					
606510	CIP-Construction		—	—	—	100,000	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	100,000	—
	<i>Sub-total</i>		—	—	—	200,000	—
<i>Street Construction & Resurfacing-V</i>							
	393-50-900-541-000-	52022					
606510	CIP-Construction		—	1,201,199	—	3,444,193	—
	<i>Sub-total</i>		—	1,201,199	—	3,444,193	—



Capital Grants

Expenditure Detail Budget—393- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
	<u>Pemb Rd fr SW 184 to US27/Mir Ext</u>						
	393-53-900-541-000-						
606500	CIP-Land Acquisition	52061	400,357	201	—	1,399,442	—
606502	CIP-Plan/Design/Eng		1,186,162	2,130,973	—	2,612,865	—
	Sub-total		1,586,519	2,131,175	—	4,012,307	—
	<u>Repair/Replace Existing Sidewalks</u>						
	393-50-900-541-000-						
606510	CIP-Construction	52063	—	133,096	—	1,305,116	—
	Sub-total		—	133,096	—	1,305,116	—
	<u>Historic Mir Drainage Improvement</u>						
	393-50-900-538-000-						
606510	CIP-Construction	52066	—	325,000	—	—	—
	Sub-total		—	325,000	—	—	—
	<u>Bus Facilities Infrastructure Impro</u>						
	393-53-900-541-000-						
606502	CIP-Plan/Design/Eng	52087	—	85,808	—	58,192	—
	Sub-total		—	85,808	—	58,192	—
	<u>Pembroke Rd Bike Lan- Palm- Douglas</u>						
	393-53-900-541-000-						
606502	CIP-Plan/Design/Eng	52089	—	155,160	—	96,840	—
	Sub-total		—	155,160	—	96,840	—
	<u>Miramar Bike & Pedestrian Mobility</u>						
	393-55-900-/901/541-000-						
606510	CIP-Construction	52097	—	—	—	3,098,075	—
606502	CIP-Plan/Design/Eng		84	495,775	—	482,257	—
	Sub-total		84	495,775	—	3,580,332	—
	<u>Historic Miramar Compl Sts PhaseIII</u>						
	393-55-900-541-000-						
606502	CIP-Plan/Design/Eng	52109	—	219,979	—	237,752	—
	Sub-total		—	219,979	—	237,752	—
	<u>Historic Miramar Drainage ImprovePV</u>						
	393-50-900-522-000-						
606502	CIP-Plan/Design/Eng	52112	—	—	—	250,000	—
606505	CIP-Permits		—	—	—	250,000	—
	Sub-total		—	—	—	500,000	—
	<u>Historic Miramar Complete Streets</u>						
	393-55-900-541-000-						
606502	CIP-Plan/Design/Eng	52113	—	—	—	368,356	—
	Sub-total		—	—	—	368,356	—
	<u>Installation of Electric Vehicle Charging</u>						
	393-50-900-531-000-						
603400	Contract Svcs-Other	52119	—	—	—	173,180	—
	Sub-total		—	—	—	173,180	—
	<u>Repl Bay Doors & Instal Trf FS 19</u>						
	393-50-900-522-000-						
606510	CIP-Construction	53020	—	64,923	—	424,452	—
606520	CIP-Contingency		—	—	—	6,250	—
	Sub-total		—	64,923	—	430,702	—

Capital Grants

Expenditure Detail Budget—393- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
	<u>Repl Bay Doors & Install Trf FS 84</u>						
	393-50-900-522-000-						
606510	CIP-Construction	53022	—	389,691	—	34,712	—
	<i>Sub-total</i>		—	389,691	—	34,712	—
	<u>Repl Bay Doors & Install Trf FS 100</u>						
	393-50-900-522-000-						
606510	CIP-Construction	53023	—	461,899	—	19,826	—
606520	CIP-Contingency		—	—	—	6,250	—
	<i>Sub-total</i>		—	461,899	—	26,075	—
	<u>Standby Generators for Lift Station</u>						
	393-55-900/901/902-535/581-000-						
606510	CIP-Construction	54015	218,685	—	—	—	—
691001	Trfr To General Fund		—	4,041	—	10,537	—
	<i>Sub-total</i>		218,685	4,041	—	10,537	—
	<u>Audio Visual Upgrades for CATheater</u>						
	393-55-900/901/902-535/581-000-						
606511	CIP-Furniture Fixtures & Equip	54019	—	—	—	500,000	—
	<i>Sub-total</i>		—	—	—	500,000	—
	<u>Hazard Mitigation-C#4468-003-R</u>						
	393-55-900-519-000-						
606510	CIP-Construction	93704	—	—	—	80,837	—
	<i>Sub-total</i>		—	—	—	80,837	—
	Total		\$ 1,828,227	\$ 5,717,746	\$ —	\$ 15,359,130	\$ —

2022 CIP Loan

Description Fund 394

This fund was established to account for loan proceeds and expenditures associated with the 2022 Bank Loan to be used for various capital improvement projects within the city.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ —	\$ 7,507,550	\$ 4,689,590	\$ 4,689,590	\$ 146,166
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	8,071,718	109,448	66,400	66,400	1,000
Appropriation of Fund Balance	—	—	—	4,543,424	84,000
Transfer In	—	—	—	—	—
Total	\$ 8,071,718	\$ 109,448	\$ 66,400	\$ 4,609,824	\$ 85,000
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ —	\$ —
Capital Improvement Program	529,169	2,927,408	—	4,609,824	85,000
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	35,000	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	66,400	—	—
Total	\$ 564,169	\$ 2,927,408	\$ 66,400	\$ 4,609,824	\$ 85,000
Excess/Deficiency	\$ 7,507,550	\$ (2,817,960)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	66,400	—	—
Appropriation of Fund Balance	—	—	—	(4,543,424)	(84,000)
Ending Fund Balance	\$ 7,507,550	\$ 4,689,590	\$ 4,755,990	\$ 146,166	\$ 62,166

2022 CIP Loan

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 18,596	\$ 32,815	\$ 41,400	\$ 41,400	\$ 1,000
361101	FLPALM Int Earnings	11,793	26,028	15,000	15,000	—
361102	FLCLASS Int Earnings	21,854	50,605	10,000	10,000	—
361300	Net Inc/Dec in FMV of Invest	(15,525)	—	—	—	—
384200	Other Financing Sources	8,035,000	—	—	—	—
399900	CIP Carryover	—	—	—	4,543,424	—
399999	Appropriation Of Fund Balance	—	—	—	—	84,000
	<i>Sub-total</i>	8,071,718	109,448	66,400	4,609,824	85,000
	Total	\$ 8,071,718	\$ 109,448	\$ 66,400	\$ 4,609,824	\$ 85,000

Expenditure Detail Budget—394- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Capital Improvement							
<i>Park Improvements-Variou</i>							
<i>394-60-800-572-000-</i>							
606510	CIP-Construction	51003	\$ —	\$ —	\$ —	\$ —	\$ 85,000
	<i>Sub-total</i>		—	—	—	—	85,000
<i>Street Construction & Resurfacing-V</i>							
<i>394-50-800-541-000-</i>							
606502	CIP-Plan/Design/Eng	52022	—	—	—	74,700	—
606510	CIP-Construction		—	2,625,226	—	320,814	—
	<i>Sub-total</i>		—	2,625,226	—	395,514	—
<i>Eastbd Turn Ln along Miramar Parkwy</i>							
<i>394-55-800-541-000-</i>							
606510	CIP-Construction	52096	433,775	—	—	—	—
606520	CIP-Contingency		—	—	—	16,225	—
	<i>Sub-total</i>		433,775	—	—	16,225	—
<i>Miramar Bike & Pedestrian Mobility</i>							
<i>394-55-801-541-000-</i>							
606502	CIP-Plan/Design/Eng	52097	—	—	—	30,000	—
	<i>Sub-total</i>		—	—	—	30,000	—
<i>Mir Blvd Westbd Left Turn Ln Button</i>							
<i>394-55-802-541-000-</i>							
606502	CIP-Plan/Design/Eng	52098	26,466	—	—	34	—
606510	CIP-Construction		—	145,414	—	7,645	—
606520	CIP-Contingency		100	—	—	340	—
	<i>Sub-total</i>		26,566	145,414	—	8,020	—
<i>SunsetLksAcadmy&Fairwy Plygrd Equip</i>							
<i>394-63-801-541-000-</i>							
606510	CIP-Construction	52102	—	—	—	182,024	—
	<i>Sub-total</i>		—	—	—	182,024	—



2022 CIP Loan

Expenditure Detail Budget—394- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Historic Mir Innov & Tech Village</u>							
	394-55-800-559-000	53025					
606502	CIP-Plan/Design/Eng		68,828	57,596	—	146,356	—
606510	CIP-Construction		—	—	—	3,567,220	—
	<i>Sub-total</i>		68,828	57,596	—	3,713,576	—
<u>Utilities Video Surveillance System</u>							
	394-58-802-536-000-	54017					
606810	CIP-Tech Software/Hardware		—	—	—	71,200	—
606520	CIP-Contingency		—	—	—	7,100	—
606517	CIP-Implementation Fees		—	—	—	10,000	—
	<i>Sub-total</i>					88,300	
<u>Audio Visual Upgrades for CATheater</u>							
	394-58-800-539-000-	54019					
606810	CIP-Tech Software/Hardware		—	—	—	89,856	—
	<i>Sub-total</i>		—	—	—	89,856	—
<u>Audio Visual Upgrades Commis ConfRm</u>							
	394-58-800-559-000	54022					
606515	CIP-Professional Fees		—	28,009	—	—	—
606520	CIP-Contingency		—	—	—	—	—
606810	CIP-Tech Software/Hardware		—	71,162	—	16,309	—
	<i>Sub-total</i>		—	99,171	—	16,309	—
<u>Audio Visual Upgrades for City Fac</u>							
	394-58-800-539-000-	54023					
606810	CIP-Tech Software/Hardware		—	—	—	70,000	—
	<i>Sub-total</i>		—	—	—	70,000	—
Other Uses:							
<u>394-90-000-581/70-000-517-</u>							
607320	Cost Of Issuance		35,000	—	—	—	—
609990	Appropriated Fund Balance		—	—	66,400	—	—
	<i>Sub-total</i>		35,000	—	66,400	—	—
Total			\$ 564,169	\$ 2,927,408	\$ 66,400	\$ 4,609,824	\$ 85,000



2022 CIP Loan Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.

Expense

Capital Improvement Projects

Object #	Project	Justification
606510	Park Improvements - Various - 51003	The project will include improvements to various parks, courts, restrooms and playgrounds. These improvements include but are not limited to repairing fencing, adding swing arms/gates, repairing parking lots, adding walking path lights, renovating/replacing playgrounds, installation of irrigation, pavilions, benches and receptacles. FY23 includes funding for Tot Lot Playground. FY25 funding includes \$20,000 to support Community Garden partnering with Baptist Health (Providing Matching Funds) to provide Healthy Food Classes.

Capital Projects

Description Fund 395

This fund was established to account for financial resources used for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds.

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 2,790,926	\$ 4,153,720	\$ 2,987,644	\$ 2,987,644	\$ 11,737
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	29,244	179,169	120,100	120,100	100,100
Appropriation of Fund Balance	—	—	—	5,961,507	—
Transfer In	3,215,350	1,950,000	6,179,600	9,317,479	6,163,037
Total	\$ 3,244,594	\$ 2,129,169	\$ 6,299,700	\$ 15,399,086	\$ 6,263,137
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	2,134	1,322	2,700	2,700	2,700
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 2,134	\$ 1,322	\$ 2,700	\$ 2,700	\$ 2,700
Capital Improvement Program	1,879,666	3,293,923	6,097,400	12,410,786	6,260,437
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	199,600	2,985,600	—
Total	\$ 1,881,799	\$ 3,295,245	\$ 6,299,700	\$ 15,399,086	\$ 6,263,137
Excess/Deficiency	\$ 1,362,795	\$ (1,166,076)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	199,600	2,985,600	—
Appropriation of Fund Balance	—	—	—	(5,961,507)	—
Ending Fund Balance	\$ 4,153,720	\$ 2,987,644	\$ 3,187,244	\$ 11,737	\$ 11,737

Capital Projects

Revenue Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 24,914	\$ 179,169	\$ 120,000	\$ 120,000	\$ 100,000
361200	Dividend Income	—	—	100	100	100
366202	Developer Contrib/Donations	4,330	—	—	—	—
	<i>Sub-total</i>	<u>29,244</u>	<u>179,169</u>	<u>120,100</u>	<u>120,100</u>	<u>100,100</u>
Other Sources						
381001	Trfr Fr General Fund	3,215,350	1,950,000	4,879,600	8,017,479	5,663,037
381005	Trfr Fr Billboard Rev Fund	—	—	1,300,000	1,300,000	500,000
399900	CIP Carryover	—	—	—	5,961,507	—
	<i>Sub-total</i>	<u>3,215,350</u>	<u>1,950,000</u>	<u>6,179,600</u>	<u>15,278,986</u>	<u>6,163,037</u>
	Total	<u>\$ 3,244,594</u>	<u>\$ 2,129,169</u>	<u>\$ 6,299,700</u>	<u>\$ 15,399,086</u>	<u>\$ 6,263,137</u>

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense:							
395-90-000-519-000-							
604905	Bank Svcs Charges		\$ 2,134	\$ 1,322	\$ 2,700	\$ 2,700	\$ 2,700
	<i>Sub-total</i>		2,134	1,322	2,700	2,700	2,700
Capital Improvement							
<u>Park Improvements-Variou</u>							
395-60-800-572-000-							
		51003					
606505	CIP-Permits		—	—	—	3,799	—
606510	CIP-Construction		268,703	270,794	100,000	248,561	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	23,140	—
606513	CIP-Landscaping		—	—	—	2,800	—
606520	CIP-Contingency		—	6,720	—	501	—
	<i>Sub-total</i>		268,703	277,514	100,000	278,800	—
<u>Ansin Sports Complex-Phase II</u>							
395-53-803-572-000-							
		51005					
606510	CIP-Construction		—	50,000	—	—	—
	<i>Sub-total</i>		—	50,000	—	—	—
<u>Amphitheater-Miramar Regional Park</u>							
395-55-801-572-000-							
		51006					
606510	CIP-Construction		—	14,874	—	—	—
606511	CIP-Furniture Fixtures & Equip		—	9,717	—	—	—
606520	CIP-Contingency		—	270	—	—	—
606810	CIP-Tech Software/Hardware		9,168	12	—	20	—
	<i>Sub-total</i>		9,168	24,873	—	20	—
<u>Monarch Lakes Park</u>							
395-55-805-572-000-							
		51007					
606502	CIP-Plan/Design/Eng		2,159	—	—	—	—
606510	CIP-Construction		—	—	—	40,000	—
606520	CIP-Contingency		—	—	—	17,841	—
	<i>Sub-total</i>		2,159	—	—	57,841	—
<u>Parks Restrooms Facilities</u>							
395-60-802-572-000-							
		51017					
606505	CIP-Permits		—	5,000	—	—	—
606510	CIP-Construction		62,111	138,353	—	1,094	—
606520	CIP-Contingency		—	—	—	14,731	—
	<i>Sub-total</i>		62,111	143,353	—	15,825	—
<u>Amphitheater at MRP-Concessions</u>							
395-55-815-572-000-							
		51018					
606502	CIP-Plan/Design/Eng		2,200	—	—	—	—
606505	CIP-Permits		—	13,111	—	13,922	—
606510	CIP-Construction		7,460	16,874	—	45,944	100,000
606511	CIP-Furniture Fixtures & Equip		—	26,000	—	—	—
606520	CIP-Contingency		22,385	10,880	—	1,735	50,000
	<i>Sub-total</i>		32,045	66,865	—	61,601	150,000

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Playground Resurfacing</u>							
	395-60-804-572-000-	51021					
606505	CIP-Permits		—	2,500	—	—	—
606510	CIP-Construction		38,929	78,239	—	—	—
	<i>Sub-total</i>		38,929	80,739	—	—	—
<u>Skate Park</u>							
	395-60-808-572-000-	51022					
606510	CIP-Construction		88,146	—	—	—	—
	<i>Sub-total</i>		88,146	—	—	—	—
<u>911 Remembrance Monument</u>							
	395-55-802-572-000-	51024					
606510	CIP-Construction		60,730	432,150	—	668	—
606520	CIP-Contingency		—	20,000	—	—	—
	<i>Sub-total</i>		60,730	452,150	—	668	—
<u>East Miramar Aquatic Pool Reno</u>							
	395-60-805-572-000-	51030					
606505	CIP-Permits		5,000	—	—	—	—
606510	CIP-Construction		230,000	—	—	—	—
606511	CIP-Furniture Fixtures & Equip		22,900	64,727	—	—	—
606520	CIP-Contingency		—	10,000	—	—	—
	<i>Sub-total</i>		257,900	74,727	—	—	—
<u>Huntington Park South Redevelopment</u>							
	395-60-807-572-000-	51034					
606502	CIP-Plan/Design/Eng		—	—	5,000	14,100	—
606505	CIP-Permits		—	—	3,000	7,274	—
606510	CIP-Construction		—	—	30,000	174,376	—
606511	CIP-Furniture Fixtures & Equip		—	—	20,000	30,000	—
606520	CIP-Contingency		—	—	3,400	—	—
	<i>Sub-total</i>		—	—	61,400	225,750	—
<u>Art in the Parks</u>							
	395-60-809-572-000-/ 810	51035					
606502	CIP-Plan/Design/Eng		50,000	—	—	—	—
606510	CIP-Construction		125,000	309,698	—	30,731	—
606520	CIP-Contingency		—	8,800	—	1,200	—
	<i>Sub-total</i>		175,000	318,498	—	31,931	—
<u>Covered Awning System at Vizcaya Pk</u>							
	395-55-804-572-000-	51037					
606502	CIP-Plan/Design/Eng		6,000	—	—	—	—
606505	CIP-Permits		—	10,000	—	—	—
606510	CIP-Construction		—	77,500	—	2,500	—
606520	CIP-Contingency		1,500	—	—	2,500	—
	<i>Sub-total</i>		7,500	87,500	—	5,000	—
<u>Miramar Regional PK AquaticsComReno</u>							
	395-60-800-572-000-	51040					
606510	CIP-Construction		—	—	—	—	400,000
	<i>Sub-total</i>		—	—	—	—	400,000



Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Ansin Track Resurfacing</u>							
	395-60-800-572-000-	51042					
606505	CIP-Permits		—	—	20,000	20,000	—
606510	CIP-Construction		—	—	1,550,000	1,590,332	—
606520	CIP-Contingency		—	—	100,000	100,000	—
	<i>Sub-total</i>		—	—	1,670,000	1,710,332	—
<u>Street Construction & Resurfacing-V</u>							
	395-50-804-541-000-	52022					
606502	CIP-Plan/Design/Eng		3,730	80	—	20	—
606510	CIP-Construction		111,454	—	—	12,646	—
	<i>Sub-total</i>		115,184	80	—	12,666	—
<u>Land & Beau Mir Pky, Mir Blvd&Red Rd</u>							
	395-50-800/900/53/55-802-539-000-	52036					
606502	CIP-Plan/Design/Eng		—	—	—	2,337	—
606505	CIP-Permits		—	—	—	8,000	—
606510	CIP-Construction		—	—	—	114,388	—
606513	CIP-Landscaping		—	—	—	—	—
606520	CIP-Contingency		—	2,931	—	64,123	—
	<i>Sub-total</i>		—	2,931	—	188,848	—
<u>AC Replacement Program</u>							
	395-50-802-539-000-	52060					
606511	CIP-Furniture Fixtures & Equip		—	—	—	—	509,537
606520	CIP-Contingency		—	—	—	—	50,000
	<i>Sub-total</i>		—	—	—	—	559,537
<u>Pemb Rd fr SW 184 to US27/Mir Ext</u>							
	395-53-804-541-000-	52061					
606500	CIP-Land Acquisition		—	—	—	79,650	—
606502	CIP-Plan/Design/Eng		480	—	—	69,520	—
606510	CIP-Construction		—	—	—	192,189	—
	<i>Sub-total</i>		480	—	—	341,359	—
<u>Repair/Replace Existing Sidewalks</u>							
	395-50-807-541-000-	52063					
606510	CIP-Construction		—	1	—	—	300,000
	<i>Sub-total</i>		—	1	—	—	300,000
<u>Add' Southbound left turn lane</u>							
	395-53-806-541-000-	52067					
606502	CIP-Plan/Design/Eng		1,919	—	—	—	—
606510	CIP-Construction		28,943	—	—	—	—
606520	CIP-Contingency		—	—	—	—	—
	<i>Sub-total</i>		30,861	—	—	—	—
<u>CW Streetlights Upgrade LED</u>							
	395-50-806-541-000-	52069					
606510	CIP-Construction		3,600	14,622	—	—	—
	<i>Sub-total</i>		3,600	14,622	—	—	—

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Monument Signs for Social Svcs Fac</u>							
	395-55-800-539-000-	52073					
606502	CIP-Plan/Design/Eng		4,842	890	—	563	—
606505	CIP-Permits		—	—	—	1,000	—
606520	CIP-Contingency		2,136	—	—	1,864	—
606510	CIP-Construction		45,280	18,420	—	816	—
	<i>Sub-total</i>		52,258	19,310	—	4,243	—
<u>IT Office Remodel</u>							
	395-55-801-539-000-	52075					
606501	CIP-Pre-Construction		—	—	—	—	—
606505	CIP-Permits		2,030	—	—	—	—
606510	CIP-Construction		4,572	—	—	—	—
606520	CIP-Contingency		2,580	—	—	—	—
	<i>Sub-total</i>		9,182	—	—	—	—
<u>Bus Facilities Infrastructure Impro</u>							
	395-50-801-544-000-	52087					
606510	CIP-Construction		61,352	27,484	—	11,164	—
	<i>Sub-total</i>		61,352	27,484	—	11,164	—
<u>Silver Shores Early Childhood Playg</u>							
	395-63-800-572-000-	52094					
606510	CIP-Construction		103,557	139,973	—	—	—
606520	CIP-Contingency		—	4,050	—	1,106	—
	<i>Sub-total</i>		103,557	144,023	—	1,106	—
<u>Miramar Bike & Pedestrian Mobility</u>							
	395-55-800-541-000-	52097					
606502	CIP-Plan/Design/Eng		—	—	—	—	15,000
606510	CIP-Construction		—	—	—	—	553,069
606520	CIP-Contingency		—	—	410,000	410,000	—
	<i>Sub-total</i>		—	—	410,000	410,000	568,069
<u>Barrier Wall at County Line Road</u>							
	395-55-803-541-000-	52099					
606502	CIP-Plan/Design/Eng		11,862	—	—	—	—
	<i>Sub-total</i>		11,862	—	—	—	—
<u>Sidewalk Improv Around ACPerry K8</u>							
	395-55-800-541-000-	52100					
606510	CIP-Construction		—	—	—	—	350,000
606520	CIP-Contingency		—	—	—	—	150,000
	<i>Sub-total</i>		—	—	—	—	500,000
<u>SunsetLksAcadmy&Fairwy Plygrd Equip</u>							
	395-63-801-572-000-	52102					
606510	CIP-Construction		—	—	—	89,846	—
	<i>Sub-total</i>		—	—	—	89,846	—



Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Town Center Informational Signage</u>							
	395-55-800-539-000-	52107					
606502	CIP-Plan/Design/Eng		—	—	25,000	25,000	—
606505	CIP-Permits		—	—	—	—	25,000
606510	CIP-Construction		—	—	—	—	650,000
606520	CIP-Contingency		—	—	—	—	50,000
606810	CIP-Tech Software/Hardware		—	—	—	—	15,000
	<i>Sub-total</i>		—	—	25,000	25,000	740,000
<u>Eastbd Right Trn Ln Al PembRdatFlam</u>							
	395-55-804-541-000-	52108					
606510	CIP-Construction		—	—	—	500,000	90,000
606520	CIP-Contingency		—	—	—	—	30,000
	<i>Sub-total</i>		—	—	—	500,000	120,000
<u>Historic Miramar Compl Sts PhaseIII</u>							
	395-55-805-541-000-	52109					
606520	CIP-Contingency		—	—	—	10,000	—
	<i>Sub-total</i>		—	—	—	10,000	—
<u>Buffer Wall-Univ Dr adj to UPP</u>							
	395-55-806-541-000-	52110					
606502	CIP-Plan/Design/Eng		—	—	—	12,000	—
606505	CIP-Permits		—	—	—	3,000	—
606510	CIP-Construction		—	—	—	85,000	—
	<i>Sub-total</i>		—	—	—	100,000	—
<u>Installation Undergrd Electrical IF</u>							
	395-50-800-541-000-	52111					
606510	CIP-Construction		—	101,664	—	148,336	50,000
606515	CIP-Professional Fees		—	10,875	—	3,625	—
606520	CIP-Contingency		—	—	—	35,500	—
	<i>Sub-total</i>		—	112,539	—	187,461	50,000
<u>Multi-Service Complex Security Fenc</u>							
	395-63-800-539-000-	52114					
606502	CIP-Plan/Design/Eng		—	—	—	30,000	—
606510	CIP-Construction		—	—	—	100,000	—
	<i>Sub-total</i>		—	—	—	130,000	—
<u>Town Center Colonnade</u>							
	395-55-800-539-000-	52115					
606510	CIP-Construction		—	—	—	100,000	—
	<i>Sub-total</i>		—	—	—	100,000	—
<u>Installation of Electric Vehicle Charging Stations</u>							
	395-50-800-531-000-	52119					
606510	CIP-Construction		—	—	—	—	65,820
606511	CIP-Furniture Fixtures & Equip		—	—	—	—	50,000
606520	CIP-Contingency		—	—	—	—	50,000
	<i>Sub-total</i>		—	—	—	—	165,820



Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<i>Light Boxes & Marquee</i>							
	<u>395-68-800-573-000-</u>	52120					
606519	CIP-Contract Labor		—	—	—	—	30,000
606520	CIP-Contingency		—	—	—	—	20,000
606810	CIP-Tech Software/Hardware		—	—	—	—	143,195
	<i>Sub-total</i>		—	—	—	—	193,195
<i>Police Headquarters Facility</i>							
	<u>395-53-800-521-000-</u>	53001					
606510	CIP-Construction		61,303	—	—	—	—
	<i>Sub-total</i>		61,303	—	—	—	—
<i>Fire Station 107</i>							
	<u>395-53-800-522-000-</u>	53012					
606510	CIP-Construction		—	—	—	36,000	—
	<i>Sub-total</i>		—	—	—	36,000	—
<i>Facilities Capital Improvement</i>							
	<u>395-50/55-800-519-000-</u>	53016					
606502	CIP-Plan/Design/Eng		—	—	—	27,750	—
606505	CIP-Permits		—	4,353	30,000	—	—
606510	CIP-Construction		—	564,579	1,790,000	2,192,085	—
606810	CIP-Tech Software/Hardware		—	—	—	—	—
606520	CIP-Contingency		—	59,789	30,000	15,750	—
	<i>Sub-total</i>		—	628,722	1,850,000	2,235,585	—
<i>Historic Public Safety Complex</i>							
	<u>395-53-803-521-000-</u>	53018					
606510	CIP-Construction		142,681	1,750	—	—	—
606511	CIP-Furniture Fixtures & Equip		720	—	—	—	—
606520	CIP-Contingency		910	—	—	13,696	—
	<i>Sub-total</i>		144,311	1,750	—	13,696	—
<i>Fire Station 84 Relocation</i>							
	<u>395-53-801-522-000-</u>	53019					
606502	CIP-Plan/Design/Eng		—	—	—	—	900,000
	<i>Sub-total</i>		—	—	—	—	900,000
<i>Repl Bay Doors & Instal Trf FS 19</i>							
	<u>395-50-800-522-000-</u>	53020					
606510	CIP-Construction		—	—	—	163,125	—
606520	CIP-Contingency		—	—	—	8,128	—
	<i>Sub-total</i>		—	—	—	171,253	—
<i>Repl Bay Doors & Install Trf FS 84</i>							
	<u>395-50-802-522-000-</u>	53022					
606510	CIP-Construction		—	—	—	109,259	—
606520	CIP-Contingency		—	—	—	38,254	—
	<i>Sub-total</i>		—	—	—	147,513	—
<i>Repl Bay Doors & Install Trf FS 100</i>							
	<u>395-50-803-522-000-</u>	53023					
606510	CIP-Construction		—	83,024	—	77,551	—
606520	CIP-Contingency		—	—	—	8,128	—
	<i>Sub-total</i>		—	83,024	—	85,679	—



Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Historic Mir Innov & Tech Village</u>							
	395-55-800-559-000-	53025					
606502	CIP-Plan/Design/Eng		—	3,060	—	13,600	—
606510	CIP-Construction		—	—	—	388,340	—
606520	CIP-Contingency		—	—	—	300,000	—
	<i>Sub-total</i>		—	3,060	—	701,940	—
<u>New Community Youth Center</u>							
	395-55-800-575-000-	53027					
606501	CIP-Pre-Construction		—	—	—	150,000	—
606502	CIP-Plan/Design/Eng		17,220	117,396	—	354,759	—
606505	CIP-Permits		—	—	—	10,000	50,000
606510	CIP-Construction		—	71,994	1,000,000	898,631	189,370
606520	CIP-Contingency		—	—	—	30,000	—
	<i>Sub-total</i>		17,220	189,389	1,000,000	1,443,391	239,370
<u>Covered Awning System @ City Hall 3</u>							
	395-55-803-539-000-	53028					
606502	CIP-Plan/Design/Eng		6,000	—	—	—	—
606505	CIP-Permits		—	10,000	—	—	—
606510	CIP-Construction		—	344,000	—	33,500	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	—	—
606520	CIP-Contingency		1,500	—	—	5,000	—
	<i>Sub-total</i>		7,500	354,000	—	38,500	—
<u>HR Department Office Renovations</u>							
	395-06-800-513-000-	53030					
606505	CIP-Permits		—	—	5,000	5,000	—
606510	CIP-Construction		—	—	300,000	300,000	100,000
606511	CIP-Furniture Fixtures & Equip		—	—	—	—	100,000
606520	CIP-Contingency		—	—	—	—	10,000
606810	CIP-Tech Software/Hardware		—	—	—	—	15,000
	<i>Sub-total</i>		—	—	305,000	305,000	225,000
<u>BP&Z Office Improvements</u>							
	395-55-800-515-000-	53034					
606502	CIP-Plan/Design/Eng		—	—	—	—	65,000
606505	CIP-Permits		—	—	—	—	15,000
	<i>Sub-total</i>		—	—	—	—	80,000
<u>Buildings, Renovations & Enhancements</u>							
	395-55-800-515-000-	53035					
606510	CIP-Construction		—	—	—	—	375,000
	<i>Sub-total</i>		—	—	—	—	375,000
<u>City Commission Chambers Renovation</u>							
	395-55-800-512-000-	53038					
606510	CIP-Construction		—	—	—	—	75,000
606511	CIP-Furniture Fixtures & Equip		—	—	—	—	16,446
	<i>Sub-total</i>		—	—	—	—	91,446



Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Enterprise Resource Plan Sys-STEAM</u>							
	395-10/58-800-513-000-	54002					
606515	CIP-Professional Fees		5,866	—	—	3,636	—
606517	CIP-Implementation Fees		100,094	—	—	38,928	—
606810	CIP-Tech Software/Hardware		7,563	—	—	5,437	—
	<i>Sub-total</i>		113,523	—	—	48,001	—
<u>Utilities Video Surveillance System</u>							
	395-58-800-536-000-	54017					
606510	CIP-Construction		—	—	—	—	220,000
606520	CIP-Contingency		—	—	—	—	98,000
	<i>Sub-total</i>		—	—	—	—	318,000
<u>EnerGov Implementation</u>							
	395-58-800-524-000-	54018					
606517	CIP-Implementation Fees		127,672	70,216	—	112	—
606520	CIP-Contingency		17,410	9,575	—	15	60,000
	<i>Sub-total</i>		145,081	79,791	—	127	60,000
<u>Audio Visual Upgrades for CATheater</u>							
	395-58-800-573-000-	54019					
606515	CIP-Professional Fees		—	25,300	476,000	799,453	—
606520	CIP-Contingency		—	—	200,000	274,225	—
606810	CIP-Tech Software/Hardware		—	—	—	1,442,641	—
	<i>Sub-total</i>		—	25,300	676,000	2,516,319	—
<u>Audio Visual Upgrades for City Fac</u>							
	395-58-800-573-000-	54023					
606515	CIP-Professional Fees		—	—	—	43,900	—
606810	CIP-Tech Software/Hardware		—	31,679	—	124,422	—
	<i>Sub-total</i>		—	31,679	—	168,322	—
<u>BP&Z Technology Operating Systems</u>							
	395-58-800-524-000-	54027					
606519	CIP-Contract Labor		—	—	—	—	75,000
606810	CIP-Tech Software/Hardware		—	—	—	—	150,000
	<i>Sub-total</i>		—	—	—	—	225,000
Other Uses: 395-90-000-590-000-							
609990	Appropriated Fund Balance		—	—	199,600	2,985,600	—
	<i>Sub-total</i>		—	—	199,600	2,985,600	—
	Total		\$ 1,881,799	\$ 3,295,245	\$ 6,299,700	\$ 15,399,086	\$ 6,263,137

Capital Projects Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
381001	Transfer from the General Fund	Funds transferred in from the General Fund to provide financial resources needed for capital improvement projects.
381005	Transfer from Billboard Rev Fund	Revenues transferred from Billboard Revenue Fund.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.

Capital Improvement Projects

Object #	Project	Justification
606510 / 606520	Amphitheater at Miramar Regional Park - Concessions and Walkways - 51018	A new Amphitheater Complex was constructed near the lake, just west of the aquatic complex at Miramar Regional Park. The scope of work included a tensile canopy for the audience and a special events area for a total overall capacity of 5000 patrons. This project will consist of eleven container type concession structures that will be provided throughout the Amphitheater Complex to serve the patrons. The container structures will include a VIP lounge, restroom facility and miscellaneous food and beverage dispensaries. In addition, the proposed scope of work will include covered walkway canopy systems at various locations. During FY24, as construction costs continue to escalate at an unprecedented rate, a contingency cost was added in order to offset increased material and labor costs.
606510	Miramar Regional Park Aquatics Complex Renovations - 51040	This is a multi-phased project that will entail replacement, repairs and enhancements to the water complex. This includes updating the current water playground, resurfacing the pools, replacing steel motor pump base, adding a cabana and installing a water feature for the older youth.
606511 / 606520	Air Conditioning Systems Replacement Program 52060	The Building Maintenance Program is responsible for the maintenance of various City facilities with a total of over 500,000 sq. ft. of floor area. This program addresses the condition of existing HVAC and Building Automation Systems (BAS) that serve the facilities and provides for the scheduled replacement of the old HVAC and BAS citywide. In FY 25, the following HVAC and Controls will be upgraded: West District Police Substation HVAC controls and associated appurtenances, Miramar Town Center (MTC) and Police Department Headquarter (PDHQ) chillers will be renewed, Miramar Cultural Center (MCC) Non-smoke BAS, and MCC Smoke Control BAS. This includes project design drawings, project management, permit application with permit fee as a pass-through to the City, equipment start-up, customer training, and Operations and Maintenance Manuals. Each year, projects are selected based on the condition of the building's HVAC and BAS with priorities provided by the City's Building Maintenance AC staff.
606510	Repair/Replacement of Existing Sidewalks -52063	The Streets Maintenance Program has the responsibility of maintaining safe pedestrian circulation throughout the City. This project will repair existing sidewalks to increase pedestrian mobility, reduce tripping hazards and enhance the City's efforts at satisfying the Americans with Disabilities Act (ADA) requirements. Priority will focus on high-pedestrian usage areas and routes to schools, parks and other public facilities. Other target locations will be concentrated within communities where there are identified significant sidewalk issues.
606502 / 606510	Miramar Bike & Pedestrian Mobility Improvements - 52097	This project is to provide mobility and bike improvements along Miramar Parkway (Douglas Road to Commerce Parkway) SW 148 Avenue (Bass Creek Road to SW 27 Street), and SW 68 Avenue (Miramar Parkway to SW 27 Court).
606510 / 606520	Sidewalk Improvements Around AC Perry K-8 - 52100	Construction of approximately 10,000 to 12,000 linear feet of 4' wide sidewalk in neighboring streets surrounding the AC-Perry K-8 School located at 6850 SW 34 Street, Miramar, Florida 33025.
606505 / 606510 / 606520 / 606810	Town Center Information Signage - 52107	This project consists of the demolition and replacement of the existing master signage at the Town Center to avail for the design, fabrication, and installation of three digital marquee monument signs and one additional master site specific notification sign. Their completion will institute significant purpose for the City by providing for gateway notification, establishing the first prominent promotional activity sign for the Cultural Center ArtsPark; as well as provide destination acknowledgement of the City's flagship Police facility and digitize business activity in the Town Center complex. FY24 funding: Proposed monument signage at roundabout at City Hall. FY25 - As per the A/E of Record's preliminary cost estimate for the four proposed digital marquees sign.

Capital Projects Budget Justification

606510 / 606520	Eastbound Right Turn Lane along Pembroke Road at Flamingo Road - 52108	Construction of right turn lane from eastbound Pembroke Road to southbound Flamingo Road. The City requested to add the turn lane during the construction of FDOT-managed project 447680-1, Flamingo Road from Pembroke Road to SR-820/Pines Boulevard milling and resurfacing project. FDOT agreed to perform design services for the turn lane. Miramar is responsible for costs related to construction, and any other contingencies associated with the turn lane. Funding requested in FY 23 and FY 24 is to cover the costs of construction and contingencies. FY25 Funding requested to cover cost of construction resulting in a higher amount than was expected and to provide a contingency.
606510	Installation of Underground Electrical Infrastructure - 52111	This project will include the installation of underground electrical infrastructure from Douglas Road to Palm Avenue. To beautify the Historic Miramar section of the City with holiday lighting during the holiday season, the City installed underground electrical infrastructure from State Road 7/US441 to Douglas Road. Extending the Holiday lighting initiative from Douglas Road to Palm Avenue will provide an aesthetic and festive appearance to Historic Miramar during the holiday season.
606510 / 606511 / 606520	Installation of Electric Vehicle Charging Stations - 52119	This project will include the installation of charging infrastructure for the City's fleet electric vehicle (EV) needs – including additional site planning and engineering – for an estimated future 700 City EV vehicles (depending on charger type and location, for fleet applications, we estimate about 2 vehicles per charger port, on average) as the City transition to 100% EVs. The number of electric vehicles are expected to grow significantly in the next five-years as automobile manufacturers phase out production of traditional internal combustion engine vehicles. The city needs to be ready for the move to 100% EVs.
606519 / 606520 / 606810	Light Boxes and Marquee - 52120	This project is to replace the 5 existing transparency boxes with digital boxes. The current boxes are approaching 15 years and have exceeded their 10-year life span. The boxes are deteriorating and overdue for an upgrade. Once replaced, the boxes will no longer require printing transparencies as they will be digitized and modern. This project also includes a building marquee. The marquee will serve as a larger version of the boxes, but will be seen from cars driving on surrounding roadways.
606502	Renovation and Addition to Fire Station 84 and Fire Rescue FOC - 53019	This project involves the total renovation and building expansion of existing Fire Station 84 as well as adjacent headquarters building. Fire Station 84 is in need of repair and expansion as it no longer meets the needs of the crew assigned to this station.
606505 / 606510	New Community Youth Center - 53027	This project will replace the existing childcare facility, due to age and deterioration of the building, with a new one story +/- 6,000 sq. ft. Recreational Multi-Purpose Facility. The proposed facility will include indoor intermural sports and gaming, administration offices, restrooms, conference and multi-purpose room. During the design phase of the new facility, the existing building structure will be demolished.
606510 / 606511 / 606520 / 606810	HR Department Office Renovations - 53030	This project will include the reconfiguration of the interior space of the Human Resources Department and the Office of the City Clerk to meet the space needs of reorganization of both departments as well as to establish a dedicated training area. The scope of work includes +/- 2,000 sq. ft. of interior office renovation - miscellaneous cubical office space, additional miscellaneous offices and training room with divider partition, filing storage, etc. FY25 - \$100K Finance Dept. (2) cubicle/work stations enhancement; \$100K HR Dept. additional cost construction services.
606502 / 606505	BP&Z Office Improvements - 53034	<ol style="list-style-type: none"> 1. Renovation of the BP&Z Lobby to be more customer friendly and ADA compliant: lower the counters, secure the concierge check-in desk, add water bottle filling stations, add a customer/resident work area with a computer/scanning station. 2. Create (2) Permanent offices in the Planning and Zoning area. 3. New cubicles/office space in the plan reviewer area.
606510	Building Renovations and Enhancements - 53035	As City buildings continue to age, renovations and enhancements are needed. The Public Works department performed an internal assessment of each facility and formulated a list of facilities improvements needed over a five-year period. FY25 renovations and enhancements include: flooring replacement at Fairway Daycare and Annex building, West Police Station and Fire Station 19. This funding would allow Public Works to address these items.
606510 / 606511 / 606520	City Commission Chambers Renovation - 53038	This project is to renovate the City commission chambers which includes the replacement of the carpet, replacement of the seats and painting.
606510 / 606520	Smart City Surveillance System & Real Time Crime Center - 54017	<p>In keeping with the City of Miramar's mission to continuously improve the quality of life for the residents by maintaining an economically viable and innovative community, the City will launch a Smart City surveillance and Real-Time Crime Center initiative that will protect all city assets. This initiative will provide the resources and infrastructure to provide visibility and increase response times to critical events citywide. The Smart City initiative will be a multi-year project starting with the implementation of a new core infrastructure that will include the following:</p> <ol style="list-style-type: none"> 1. Upgrade and centralization of camera server and storage equipment 2. Upgrade of the surveillance capability at our critical utility sites (7 sites) <p>When the core infrastructure upgrade has been completed, then the city will be in a position to integrate all existing cameras at all city facilities into the new security camera surveillance system and integrate a new badge access control along with a panic button solution. The Real-Time Crime Center will be located at the police department headquarters.</p>



Capital Projects Budget Justification

606520	EnerGov Implementation - 54018	EnerGov Software Implementation - This application will be used to process, manage and track building permits applications, Code Compliance violations, and Business Licenses. The EnerGov platform will automate and centrally connect critical processes, streamline workflow as well as integrate with Fire MobileEyes, an application used for fire inspections.
606519 / 606810	BP&Z Technology Operating Systems - 54027	Funding for Software, Hardware, Consultants and digital scanning associated with Building Planning and Zoning records management and the implementation and maintenance of the Tyler ELP (Enterprise Licensing and Permitting) software.

Utility Funds



Utility Fund

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 286,277,065	\$ 285,897,858	\$ 280,623,934	\$ 280,623,934	\$ 241,242,686
Revenues					
Current Revenues	\$ 55,187,564	\$ 58,763,742	\$ 65,822,500	\$ 67,417,682	\$ 76,970,500
Transfer In	2,594,850	3,716	—	—	—
Appropriation of Fund Balance/Carryover	—	—	1,379,176	39,381,248	17,765,162
Total	\$ 57,782,413	\$ 58,767,457	\$ 67,201,676	\$ 106,798,930	\$ 94,735,662
Expenditures					
Departmental					
Financial Services-Utility Billing	\$ 1,582,324	\$ 1,933,646	\$ 2,316,000	\$ 2,358,876	\$ 2,508,500
Public Works	—	—	—	—	—
Utilities	33,003,529	34,989,170	38,649,460	40,030,096	43,229,530
OPEB	—	97,085	—	—	—
<i>Sub-Total</i>	<i>34,585,854</i>	<i>37,019,901</i>	<i>40,965,460</i>	<i>42,388,972</i>	<i>45,738,030</i>
Non-Departmental					
Non-Departmental	9,617,566	11,076,213	11,162,016	11,903,329	11,673,448
Debt Service	2,027,689	2,259,665	5,638,500	5,638,500	5,634,500
Transfers to Other Funds	526,500	530,700	530,700	530,700	530,700
Other	3,830,309	3,478,645	—	—	—
Appropriated Fund Balance	—	—	—	—	—
<i>Sub-Total</i>	<i>16,002,064</i>	<i>17,345,222</i>	<i>17,331,216</i>	<i>18,072,529</i>	<i>17,838,648</i>
Capital Improvement (CIP)					
Public Works	42,947	2,612,494	—	303,922	—
Construction & Facilities Management	—	—	—	468	—
Utilities	6,628,228	6,880,544	8,905,000	44,806,111	30,740,000
Information Technology	902,527	183,221	—	1,226,929	418,984
<i>Sub-Total</i>	<i>7,573,702</i>	<i>9,676,259</i>	<i>8,905,000</i>	<i>46,337,430</i>	<i>31,158,984</i>
Total	\$ 58,161,620	\$ 64,041,381	\$ 67,201,676	\$ 106,798,930	\$ 94,735,662
Excess/Deficiency (actuals)	\$ (379,207)	\$ (5,273,924)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(1,379,176)	(39,381,248)	(17,765,162)
Ending Fund Balance	\$ 285,897,858	\$ 280,623,934	\$ 279,244,758	\$ 241,242,686	\$ 223,477,524
Revenue by Category					
Permits, Fees, Special Assessment	\$ 409,316	\$ 151,095	\$ 209,800	\$ 209,800	\$ 210,900
Intergovernmental Revenues	326,937	—	—	1,595,182	—
Charges for Services	51,258,238	53,601,975	64,073,400	64,073,400	74,501,000
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	3,193,073	5,010,672	1,539,300	1,539,300	2,258,600
Other Sources	—	—	—	—	—
Transfer In	2,594,850	3,716	—	—	—
Appropriation of Fund Balance	—	—	1,379,176	39,381,248	17,765,162
Total	\$ 57,782,413	\$ 58,767,457	\$ 67,201,676	\$ 106,798,930	\$ 94,735,662
Expenditure by Category					
Personnel Services	\$ 20,759,154	\$ 22,910,993	\$ 24,122,000	\$ 24,122,000	\$ 25,381,900
Operating Expense	21,994,221	24,237,426	27,144,576	27,171,265	29,905,778
Capital Outlay	1,450,045	947,694	860,900	2,999,036	2,123,800
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 44,203,420	\$ 48,096,113	\$ 52,127,476	\$ 54,292,301	\$ 57,411,478
Capital Improvement Program	7,573,702	9,676,259	8,905,000	46,337,430	31,158,984
Debt Service	2,027,689	2,259,665	5,638,500	5,638,500	5,634,500
Depreciation	11,978,142	12,711,458	—	—	—
Capital Asset Clearing	(8,147,832)	(9,232,814)	—	—	—
Transfer Out	526,500	530,700	530,700	530,700	530,700
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 58,161,620	\$ 64,041,381	\$ 67,201,676	\$ 106,798,930	\$ 94,735,662



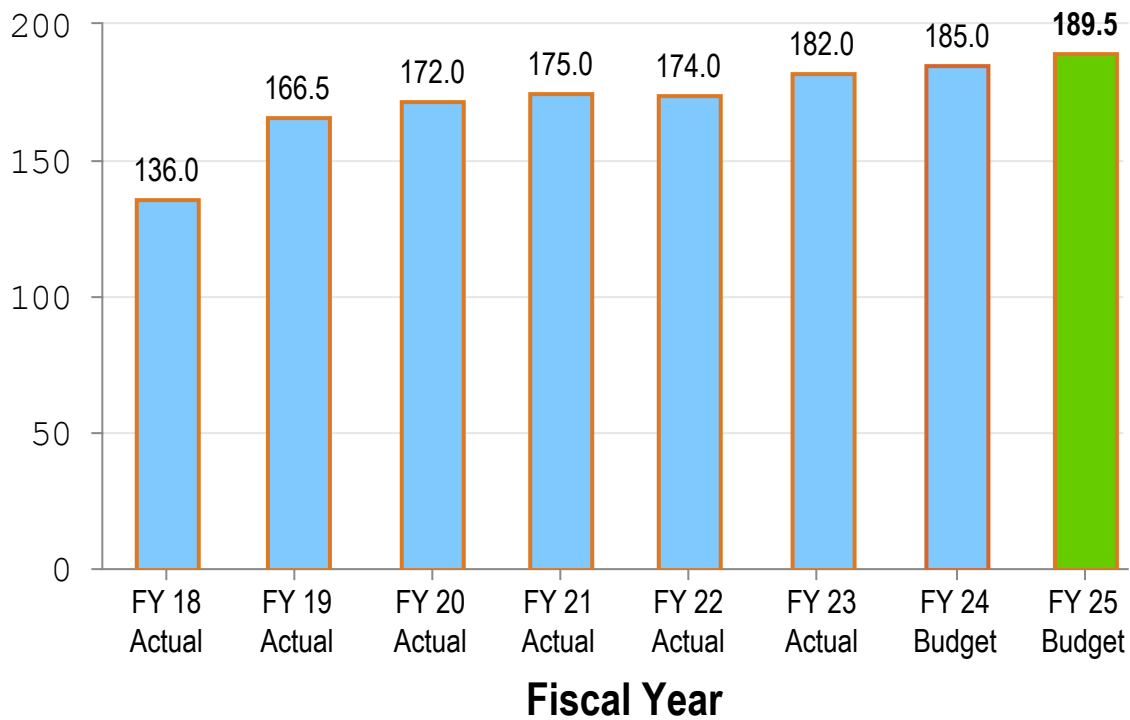
Utility Fund

Position Comparison Summary

As indicated, FY 2025 Utility Fund budget includes a total of 189.50 FTE (Full-time equivalent) authorized positions. This reflects an increase of 4.50 FTEs from the FY24 Budget. This total is comprised of 187.00 full-time and five (2.50 FTEs) part-time budgeted positions.

Department	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget	# of FTE Change
Financial Services-Utility Billing	10.00	10.00	11.00	11.00	12.00	1.00
Utilities	164.00	172.00	174.00	175.00	177.50	3.50
Total Full and Part-time Positions	174.00	182.00	185.00	186.00	189.50	4.50

Number of Full-Time Equivalent Positions



Utility Fund Revenue Projections

Object #	Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Permits, Fees, Special Assessment</u>						
329100	Engineering Permits	\$ 397,600	\$ 141,137	\$ 200,000	\$ 200,000	\$ 200,000
329102	Pretreatment Permit	11,717	9,958	9,800	9,800	10,900
	<i>Sub-Total</i>	409,316	151,095	209,800	209,800	210,900
<u>Intergovernmental Revenues</u>						
331100	Fed Grant-Amer Rescue Plan	—	—	—	1,395,182	—
331507	Fed Grant-FEMA	326,937	—	—	—	—
337381	Local Grt-Reclaim Wtr Sys Exp	—	—	—	200,000	—
	<i>Sub-Total</i>	326,937	—	—	1,595,182	—
<u>Charges for Services</u>						
343312	Water Sales-Citywide	21,921,377	22,911,372	27,400,000	27,400,000	31,800,000
343313	New Occupant Account	87,000	69,374	120,000	120,000	114,000
343314	Delinquent Charge	1,318,294	1,387,581	1,320,000	1,320,000	1,700,000
343315	Other Service Charge	119,468	153,720	110,000	110,000	110,000
343317	New Property Residential	100	125	—	—	—
343319	New Property Commercial	—	50	—	—	—
343321	Meter Purchase	6,234	3,545	8,000	8,000	8,000
343322	Termination Fee	84,375	70,270	100,000	100,000	114,000
343323	After Hours Turn-On	810	8,235	5,000	5,000	9,000
343324	Turn-Ons/Offs Fee	452,389	487,790	480,000	480,000	500,000
343334	Res. Copper Pipe Loan Program	1,253	21,912	20,000	20,000	50,000
343511	Wastewater Sales	26,403,629	27,450,485	33,550,000	33,550,000	39,050,000
343512	Wastewater- Broward	763,114	937,636	800,000	800,000	900,000
343517	Wastewater Blockage	425	5,430	400	400	6,000
343520	Backflow Fees	47,635	35,053	60,000	60,000	40,000
343910	Lab Testing Fees	780	420	—	—	—
347345	Credit Card Fee	51,355	58,977	100,000	100,000	100,000
	<i>Sub-Total</i>	51,258,238	53,601,975	64,073,400	64,073,400	74,501,000
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	229,137	818,183	564,100	564,100	373,400
361101	FLPALM Int Earnings	176,040	1,536,081	600,000	600,000	1,000,000
361102	FLCLASS Int Earnings	108,600	725,490	250,000	250,000	800,000
361200	Dividend Income	—	—	200	200	200
361105	Int-UB Residential	36,947	55,862	35,000	35,000	35,000
361300	Net Inc/Dec in FMV of Invest	(77,623)	—	—	—	—
369900	Miscellaneous Revenue	106,320	63,126	90,000	90,000	50,000
389801	Capital Cont from Developer	2,629,728	1,812,083	—	—	—
	<i>Sub-Total</i>	3,209,149	5,010,825	1,539,300	1,539,300	2,258,600
<u>Other Sources</u>						
381001	Trfr Fr General Fund	2,591,451	—	—	—	—
381414	Trfr Fr CIAC	3,398	3,716	—	—	—
390000	UB Clearing Account	(16,077)	(153)	—	—	—
399900	CIP Carryover	—	—	—	30,017,667	—
399999	Appropriation Of Fund Balance	—	—	1,379,176	9,363,581	17,765,162
	<i>Sub-Total</i>	2,578,773	3,563	1,379,176	39,381,248	17,765,162
Total		\$57,782,413	\$58,767,457	\$67,201,676	\$106,798,930	\$94,735,662



Utility Fund Revenue Budget Justification

Object #	Account Description	Justification
Revenue		
329100	Engineering Permits	Permit fees are collected to offset the cost of providing services by engineering staff for managing the infrastructure construction inspection services.
329102	Pretreatment Permit	This is for a permit for industrial wastewater pretreatment prior to discharge into our sanitary sewage system.
343312	Water Sales-Citywide	This revenue is derived directly from those users serviced by the City's water plants. In accordance with the requirements of the City's Bond Issue as well as good business principles, revenues for Water and Sewer Fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343313	New Occupant Account	Administrative fee charged every time an occupant opens a new account.
343314	Delinquent Charge	This fee is assessed on the current portion of utility bills when they become past due on a monthly basis.
343315	Other Service Charge	Revenue derived from Utility Billing fees such as turn off fees, NSF fees, late fees, etc.
343321	Meter Purchase	This revenue is derived from purchase of water meters for utility service.
343322	Termination Fee	Revenue derived from fees for termination of utility service.
343323	After Hours Turn-On	These revenues are derived from turning on/off fees for after hours turn on/off for utility service.
343324	Turn-Ons/Offs Fee	These revenues are derived from turning on/off fees for turn on/off for utility service.
343334	Res. Copper Pipe Loan Program	Loan repayment proceeds from the Residential Cooper Pipe Loan Program.
343511	Wastewater Sales	These revenues are derived from the charges for sewage transmitted to and treated at the City's wastewater treatment plant. The basis for the quantity of sewage charged to each of the City's users is the level of the consumption of water. In accordance with the requirements of the City's Bond Issue as well as good business principles, in that, revenues for Water and Sewer fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343512	Wastewater- Broward	These revenues are derived from the charges for sewage transmitted to and treated at the City's wastewater treatment plant and are billed and collected on behalf of the City by Broward County. The basis for the quantity of sewage charged to each of the City's users is the level of the consumption of water. In accordance with the requirements of the City's Bond Issue as well as good business principles, in that, revenues for Water and Sewer fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343517	Wastewater Blockage	This revenue source is for services provided to remove sewer blockage.
343520	Backflow Fees	This revenue is derived from back-flows that require annual re-certification.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361102	FLCLASS Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361105	Int-UB Residential	This account is for the interest paid on residential accounts.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
369900	Miscellaneous Revenue	This is for revenues that cannot be classified in another revenue line item.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.

Utility Fund Expenditure Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 11,033,059	\$ 12,582,809	\$ 14,455,400	\$ 14,455,400	\$ 15,337,300
601205	Lump Sum Payout - Accrued Time	807,255	802,111	686,500	686,500	762,800
601210	Non-Pensionable Earnings	56,954	73,547	—	—	—
601215	Communication Stipend	66,585	69,450	69,100	69,100	73,700
601220	Longevity Pay	66,784	83,323	91,800	91,800	91,200
601400	Overtime-General	1,543,522	1,697,423	1,317,200	1,317,200	1,316,800
601410	Overtime-Holiday	286,457	325,805	312,100	312,100	308,600
601412	Overtime-Emergency	—	—	200	200	200
601600	Compensated Absences	245,977	217,597	—	—	—
602100	FICA & MICA	1,029,442	1,161,546	1,254,900	1,254,900	1,322,800
602210	Pension-General	4,580,703	1,765,455	1,685,000	1,685,000	2,036,500
602235	Pension-Senior Mgmt	(2,287,171)	755,301	909,100	909,100	941,300
602260	Pension-401	—	5,214	9,700	9,700	10,000
602265	Pension-457	110,656	156,613	193,500	193,500	214,500
602300	Pmt In Lieu Of Insurance	107,900	107,037	112,100	112,100	95,200
602304	Health Insurance-PPO	667,643	530,088	446,100	446,100	423,000
602305	Health Insurance-HMO	1,478,437	1,604,165	1,587,900	1,587,900	1,422,600
602306	Dental Insurance-PPO	57,309	61,039	63,700	63,700	67,900
602307	Dental Insurance-HMO	8,702	8,898	12,800	12,800	11,200
602309	Basic Life Insurance	35,552	17,590	42,600	42,600	45,200
602311	Long-Term Disability Ins	28,244	7,707	81,600	81,600	86,600
602312	HDHP Aetna	152,170	282,419	234,200	234,200	263,900
602313	HSA Payflex	28,700	48,750	44,800	44,800	61,300
602322	Non-Rep Retiree Stipend	1,920	1,920	—	—	—
602400	Workers' Compensation	502,800	448,100	511,700	511,700	489,300
602600	OPEB	149,552	97,085	—	—	—
	<i>Sub-Total</i>	20,759,154	22,910,993	24,122,000	24,122,000	25,381,900
Operating Expense						
603080	Other Insurance Premium	638	—	—	—	—
603110	Engineering Svcs	47,948	176,354	423,000	252,461	442,000
603121	City Attorney Svcs	16,154	23,188	25,000	25,000	25,000
603190	Prof Svcs-Other	1,753,657	909,996	608,739	583,889	608,699
603200	Audit Fees	39,600	39,600	56,000	56,000	56,000
603400	Contract Svcs-Other	1,981,726	2,249,155	2,554,050	3,605,642	3,566,780
603401	Janitorial Svcs	32,758	33,653	36,000	36,000	45,400
603402	Contracted Lab Testing	79,150	70,601	100,000	100,000	100,000
603404	Air Condition Svcs	27,699	24,945	32,000	32,000	42,000
603425	Software License & Maint	240,067	183,151	246,600	282,250	397,200
603455	Security Svcs	47,452	44,115	60,000	70,000	70,000
603460	Landscape Svcs	156,325	188,743	244,000	251,300	325,000
603470	Temporary Help	86,987	91,477	130,000	135,000	130,000
604001	Travel & Training	56,428	76,420	62,400	85,464	93,000
604100	Communication Svcs	1,337	—	1,600	8,136	500
604200	Postage	219,565	236,918	331,000	296,000	331,500
604300	Water/Wastewater Svcs	48,456	44,643	41,200	41,200	63,500
604301	Electricity Svcs	3,200,692	3,193,781	3,479,700	3,479,700	3,742,200
604302	Gas-Propane	3,486	2,074	5,700	5,700	5,700
604320	Hollywood Large User	124,325	132,684	140,000	140,000	140,000
604330	Brow Cty Wtr/Wst Collect Fee	29,244	29,402	21,300	21,300	21,300
604400	Leased Equipment	6,303	4,333	371,600	57,442	381,300
604453	Expenditure -Subscription	—	315,309	—	—	—
604500	Risk Internal Svcs Charge	1,177,800	956,900	899,200	899,200	807,700
604550	Health Ins Internal Serv Chg	351,900	336,100	309,000	309,000	147,300
604610	Fleet Internal Svcs Charge	361,200	471,900	574,200	574,200	462,800
604613	Vehicle Detail	54	—	—	—	—



Utility Fund Expenditure Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
604620	R&M Buildings	30,873	33,603	167,500	125,500	180,000
604625	R&M Equipment	14,471	12,742	14,500	14,500	19,500
604630	R&M Electric	86,714	124,845	124,000	132,000	145,000
604640	R&M Machinery	348,274	381,847	447,200	375,200	540,200
604641	R&M Membrane Elements	78,707	52,450	25,000	38,000	38,000
604650	R&M Office Equip	—	2,821	13,000	12,400	11,500
604661	R&M Distribution System	243,933	287,434	290,900	280,900	450,400
604662	R&M Lift Station-Minor	192,398	187,768	50,000	75,000	150,000
604664	R&M Telemetry	90,099	105,483	136,800	136,800	150,000
604665	R&M Air Conditioning	2,430	9,397	14,000	14,000	14,000
604669	Landscape & Irrigation	950	5,497	2,000	2,000	7,000
604690	Res. Copper Pipe Loan Program	72,634	225,405	150,000	200,000	150,000
604691	Res Sewer Connect Loan Program	—	—	—	5,000	—
604700	Printing & Binding Svcs	5,954	9,626	42,600	42,600	43,300
604870	Public Education	23,199	40,199	60,000	30,600	60,000
604889	Marketing & Promotions	15,000	—	25,000	24,840	25,000
604901	Credit Card Svcs Fees	79,462	108,268	100,000	100,000	100,000
604905	Bank Svcs Charges	34,627	29,474	48,000	43,000	30,000
604910	Advertising Costs	—	10,660	20,000	11,500	20,000
604915	Pmt in Lieu of Taxes	2,657,200	2,829,900	3,042,200	3,042,200	3,224,732
604916	Administrative Expense	3,672	1,155	3,800	4,900	5,300
604920	License & Permit Fees	82,654	34,361	76,500	86,500	144,200
604931	Recording Fees	1,500	—	2,000	2,000	2,000
604957	Expenditure -Subscription Prin	—	117,314	—	—	—
604960	Int Exp - Subscription	—	787	—	—	—
604989	IT Internal Svcs Charge	1,262,300	1,287,900	1,270,400	1,270,400	1,314,100
604996	Admin Chg from Gen Fund	4,362,400	5,745,309	6,064,200	6,064,200	6,367,400
604997	Other Operating Expenses	14,858	62,203	50,200	88,984	76,200
604998	Contingency	1,627	6,930	632,717	36,200	687,717
605100	Office Supplies	20,262	21,634	38,900	47,402	38,200
605120	Computer Operating Expenses	22,482	22,248	35,350	29,350	39,350
605210	Water Meters	4,653	4,112	—	—	—
605220	Vehicle Fuel-On-Site	146,189	161,811	205,600	205,600	218,900
605225	Equip Gas Oil & Lube	73,694	55,979	88,100	88,100	93,800
605240	Uniforms Cost	42,164	33,850	75,750	77,250	77,900
605242	Protective Clothing and Shoes	38,252	53,302	65,700	64,200	72,600
605246	Safety Equipment Supplies	9,833	8,443	22,200	34,700	22,200
605250	Noncap Furn (Item less 5000)	13,283	26,579	40,370	37,380	39,800
605251	Noncap Equip (Item less 5000)	64,015	75,252	72,000	98,088	81,700
605266	Photography	—	—	—	—	1,000
605280	Chemicals	1,536,512	1,941,457	2,422,700	2,422,700	2,729,700
605285	Lab Supplies	91,903	107,661	159,000	132,500	159,000
605290	Other Operating Supplies	78,810	72,654	107,300	116,800	107,200
605410	Subscriptions & Memberships	11,225	15,560	26,000	24,724	31,500
605500	Training-General	27,831	65,125	82,800	108,363	103,500
605510	Tuition Reimbursement	16,229	22,939	78,000	78,000	129,000
Sub-Total		21,994,221	24,237,426	27,144,576	27,171,265	29,905,778
Depreciation						
605915	Depreciation-Proprietary	11,978,142	12,697,691	—	—	—
605918	Amortization Exp- Subscription	—	13,767	—	—	—
Sub-Total		11,978,142	12,711,458	—	—	—
Departmental Capital Outlay						
606210	Building Renovation	169,453	34,557	—	96,275	100,000



Utility Fund Expenditure Projections

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
606211	Minor Building Repairs	44,783	20,483	—	42,876	—
606400	Machinery & Equipment	581,679	401,783	246,000	1,482,994	1,105,000
606440	Vehicles Purchase	651,903	490,872	614,900	1,314,190	918,800
606470	Computer Equipment	2,228	—	—	—	—
606471	Software	—	—	—	62,700	—
	<i>Sub-Total</i>	1,450,045	947,694	860,900	2,999,036	2,123,800
	CIP					
606502	CIP-Plan/Design/Eng	2,063,145	971,446	1,115,000	6,244,716	1,900,000
606505	CIP-Permits	25,628	4,740	50,000	368,850	65,000
606510	CIP-Construction	3,640,459	7,372,786	6,500,000	34,576,432	26,525,000
606511	CIP-Furniture Fixtures & Equip	461,479	784,329	900,000	2,207,303	2,218,984
606514	CIP-Vehicles	—	—	240,000	240,000	—
606515	CIP-Professional Fees	—	19,883	—	421,071	—
606517	CIP-Implementation Fees	167,340	132,004	—	123,856	—
606520	CIP-Contingency	43,181	206,975	100,000	508,335	225,000
606810	CIP-Tech Software/Hardware	1,172,471	184,095	—	1,646,868	225,000
	<i>Sub-Total</i>	7,573,702	9,676,259	8,905,000	46,337,431	31,158,984
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	(8,147,832)	(9,232,814)	—	—	—
	<i>Sub-Total</i>	(8,147,832)	(9,232,814)	—	—	—
	Debt Service					
607128	Princ-15 Util System Bond	525,000	550,000	570,000	570,000	585,000
607138	2017 Util Sys Rev Bd-Prin	1,113,050	1,167,225	1,231,300	1,231,300	1,290,400
607144	Prin-2018 SRL WW060801	321,184	324,063	327,200	327,200	330,400
607170	Prin-2017 SRL DW 060820	1,508,493	873,790	1,504,500	1,504,500	1,521,400
607228	Int-15 Util System Bond	212,685	198,330	187,200	187,200	172,100
607238	2017 Util Sys Rev Bd-Int	1,385,403	1,327,041	1,296,300	1,296,300	1,233,200
607244	Int-2018 SRL WW060801	73,457	61,747	59,400	59,400	56,300
607270	Int-2017 SRL DW 060820	513,316	336,313	330,600	330,600	313,700
607290	Int-Custom Deposits	13,013	13,664	12,000	12,000	12,000
607320	Cost Of Issuance	(313,128)	(313,128)	—	—	—
607322	Admin Costs	136,135	635,698	120,000	120,000	120,000
607324	Bond Discount Amortization	6,807	—	—	—	—
607999	Debt Svcs Clearing	(3,467,727)	(2,915,078)	—	—	—
	<i>Sub-Total</i>	2,027,689	2,259,665	5,638,500	5,638,500	5,634,500
	Transfers					
691414	Trfr To CIAC	526,500	530,700	530,700	530,700	530,700
	<i>Sub-Total</i>	526,500	530,700	530,700	530,700	530,700
	Total	\$58,161,620	\$64,041,381	\$67,201,676	\$106,798,932	\$94,735,662

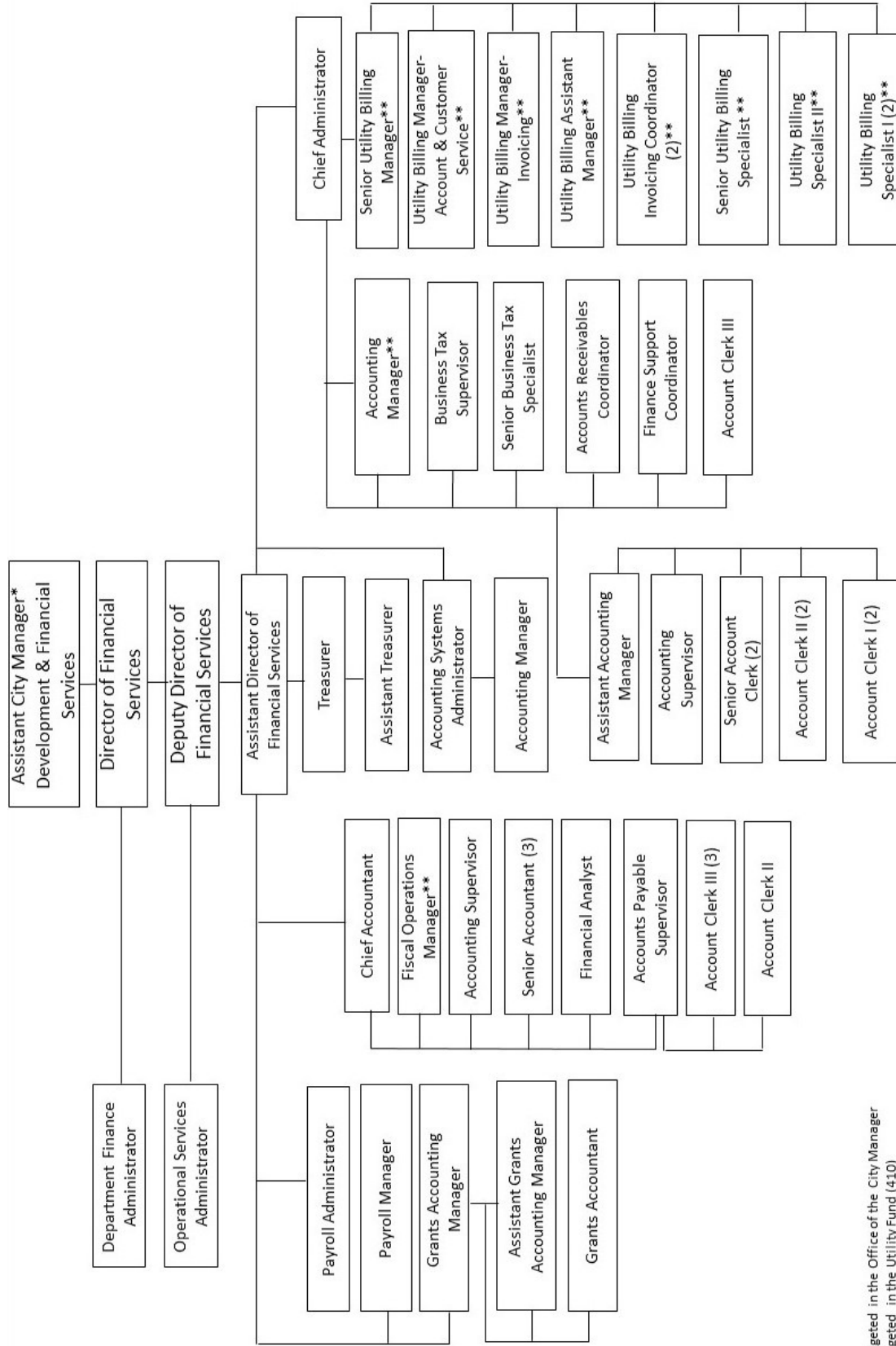


Utility Billing Financial Services Department

Mission

To provide excellent customer service to both internal and external customers, while making sure City ordinances are followed for fees, and working to collect revenues and reduce delinquencies on behalf of the City.

Utility Billing Organizational Chart



* Budgeted in the Office of the City Manager
 **Budgeted in the Utility Fund (410)



Utility Billing Program

Description

The Utility Billing Program is responsible for the monthly billing of utility services including water, sewer, sanitation and recycling services. Miramar Code provides that all owners and occupants of residences and businesses in Miramar are required to have garbage collection service which is collected twice a week. Bulk pick up is also provided with this service once a month.

In addition, utility billing bills the monthly for copper pipe pinhole leaks and sewer connection loans.

The Financial Services Department administers this program. As indicated in the Position Detail, this program is comprised of twelve (12) full-time budgeted positions.

FY 2024 Accomplishments

- Completed monthly Utility Billing for over 35,000 customer accounts generating annualized revenue over \$50 million.
- Along with the Utilities Department, 87% of homes citywide are read via Sensus Analytics which allows meter readings at hourly intervals with the new VFlex integrated system.

- Assisted with completion of the 2023 Annual Comprehensive Financial Reporting (ACFR).
- Converted 137 accounts in Country Club Ranches to Water Service, which would generate annualized revenues of over \$130,000.
- Processed over 8,500 customer inquiries this year:
 - 32% related to new accounts/closures.
 - 8% related to payment agreements.
 - 59% related to general inquiries.
- Generated late fee revenues of over \$1.4 million.

FY 2025 Goals

- With collaboration between Meter Division, Sensus Analytics, and a third-party company to replace over 12,000 water meters in Munis and ensure customers are accurately billed.
- Send delinquent accounts to the collection agency.
- Record claim of lien for delinquent owner accounts.
- Continue to provide excellent customer service.

Utility Billing Program

Program Revenues, Expenditures and Position Summary

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
New Occupant Account	343313	\$ 87,000	\$ 69,399	\$ 120,000	\$ 120,000	\$ 114,000
Delinquent Charge	343314	1,318,294	1,387,581	1,320,000	1,320,000	1,700,000
Other Service Charge	343315	119,468	153,720	110,000	110,000	110,000
New Property Residential	343317	100	125	—	—	—
New Property Commercial	343319	—	50	—	—	—
Termination Fee	343322	84,375	70,270	100,000	100,000	114,000
Credit Card Fee	347345	51,355	58,977	100,000	100,000	100,000
Total		\$ 1,660,592	\$ 1,740,122	\$ 1,750,000	\$ 1,750,000	\$ 2,138,000

Expenditures by Program

Utility Billing	\$ 1,582,324	\$ 1,933,646	\$ 2,316,000	\$ 2,358,876	\$ 2,508,500
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Expenditures by Category

Personnel Services	\$ 996,107	\$ 1,300,664	\$ 1,472,300	\$ 1,472,300	\$ 1,662,300
Operating Expense	541,435	612,499	843,700	843,700	846,200
Departmental Capital Outlay	44,783	20,483	—	42,876	—
Total	\$ 1,582,324	\$ 1,933,646	\$ 2,316,000	\$ 2,358,876	\$ 2,508,500

Positions By Program

Utility Billing	10.00	10.00	11.00	11.00	12.00
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Position Detail

Accounting Manager	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist II*	—	1.00	—	—	—
Fiscal Operations Manager	—	—	1.00	1.00	1.00
Senior Utility Billing Manager	—	1.00	1.00	1.00	1.00
Senior Utility Billing Specialist*	4.00	1.00	1.00	1.00	1.00
Utility Billing Accounting Supervisor	1.00	—	—	—	—
Utility Billing Assistant Manager	—	1.00	1.00	1.00	1.00
Utility Billing Invoicing Coordinator	—	2.00	2.00	2.00	2.00
Utility Billing Manager	1.00	—	—	—	—
Utility Billing Manager - Account & Customer Service	—	1.00	1.00	1.00	1.00
Utility Billing Manager - Invoicing	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist I*	2.00	1.00	1.00	1.00	2.00
Utility Billing Specialist II*	—	—	1.00	1.00	1.00
Total FTE's	10.00	10.00	11.00	11.00	12.00

*Block Budget position

Utility Billing Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of Open Payment Arrangement reports issued for the fiscal year		Results	191	90	71	
			Target	22	100	60	60
			% Target	868%	90%	118%	
↑	Meets budget target - Expenses	Finances	Results	1,624,056	1,922,015	2,246,584	
			Target	1,937,450	2,121,959	2,358,876	2,508,500
			% Target	84%	91%	95%	
↑	Number of training sessions held/ offered	Improve supervisory leadership skills	Results	23	6	6	
			Target	4	4	4	4
			% Target	575%	150%	150%	
↑	Meets projected target - Expenses	Finances	Results	1,624,056	1,922,015	2,246,584	
			Target	2,058,900	2,006,289	2,335,831	2,508,500
			% Target	79%	96%	96%	
↑	Number of training sessions held/ offered	Career track to enhance staff training and development	Results	6	6	5	
			Target	4	4	4	4
			% Target	150%	150%	125%	
↑	Meets budget target - Revenues	Finances	Results	1,659,678	1,739,945	1,785,523	
			Target	1,595,000	1,720,000	1,750,000	2,138,000
			% Target	104%	101%	102%	
↑	Number of updates per fiscal year	Maintain updated ownership records of water billing	Results	613	1,180	1,419	
			Target	3	500	1,500	1,500
			% Target	20433%	236%	95%	

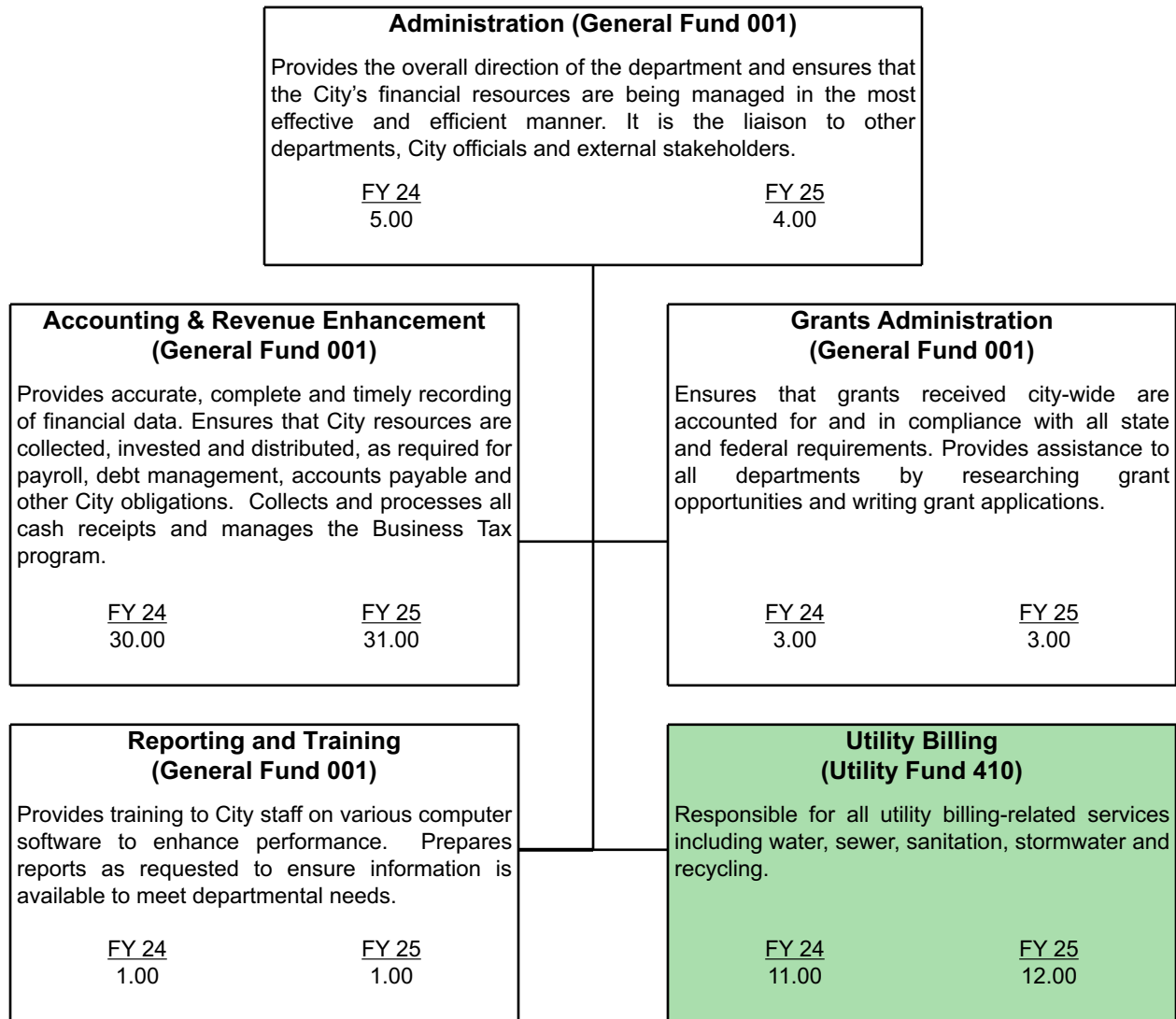
Utility Billing Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Meets projected target - Revenues	Finances	Results	1,659,678	1,739,945	1,785,523	
			Target	1,720,000	1,720,000	1,813,200	2,138,000
			% Target	96%	101%	98%	
↑	Number of work orders in Ticketing Systems	Finalize work orders prior to expiration of overdue service level agreements	Results	7,947	8,103	8,861	
			Target	3,000	7,000	7,000	7,000
			% Target	265%	116%	127%	
↑	Number of accounts sent to collections		Results		1,625	1,287	
			Target		3,500	1,500	1,500
			% Target		46%	86%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Utility Billing FTE's by Program



Utility Billing Expenditures by Object Code

Utility Billing—410-10-110-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 580,396	\$ 758,591	\$ 930,700	\$ 930,700	\$ 1,028,800
601205	Lump Sum Payout - Accrued Time	25,273	82,383	55,400	55,400	69,300
601210	Non-Pensionable Earnings	2,000	1,000	—	—	—
601215	Communication Stipend	3,900	3,900	3,900	3,900	3,900
601220	Longevity	3,062	5,748	10,200	10,200	10,900
601400	Overtime-General	39,425	41,871	45,000	45,000	45,000
601410	Overtime-Holiday	1,024	3,832	2,600	2,600	2,600
601412	Overtime-Emergency	—	—	200	200	200
602100	FICA & MICA	48,109	67,236	79,300	79,300	88,000
602210	Pension-General	263,599	87,314	95,100	95,100	113,000
602235	Pension-Senior Mgmt	(160,488)	57,200	73,200	73,200	86,300
602265	Pension-457	5,986	10,683	15,100	15,100	16,100
602300	Pmt In Lieu Of Insurance	5,611	9,927	11,200	11,200	5,600
602304	Health Insurance-PPO	—	—	14,600	14,600	37,000
602305	Health Insurance-HMO	74,109	67,785	45,500	45,500	57,800
602306	Dental Insurance-PPO	2,913	4,224	4,500	4,500	4,900
602307	Dental Insurance-HMO	969	754	1,000	1,000	1,000
602309	Basic Life	1,623	944	2,700	2,700	3,000
602311	Long-Term Disability	846	410	5,300	5,300	5,800
602312	HDHP Aetna	48,304	58,262	35,100	35,100	42,500
602313	HSA Payflex	9,100	10,500	9,600	9,600	9,900
602400	Workers' Compensation	31,600	28,100	32,100	32,100	30,700
602600	OPEB	8,746	—	—	—	—
	<i>Sub-Total</i>	996,107	1,300,664	1,472,300	1,472,300	1,662,300
Operating Expense						
603190	Prof Svcs-Other	77,060	67,187	120,000	110,000	120,000
603200	Audit Fees	39,600	39,600	56,000	56,000	56,000
603400	Contract Svc-Other	—	1,072	5,000	5,000	5,000
603425	Software License & Maint	2,973	3,826	5,200	5,200	5,200
603470	Temporary Help	54,843	89,045	110,000	130,000	110,000
604001	Travel & Training	7,153	22,080	15,000	25,000	15,000
604200	Postage	218,088	234,413	323,200	288,200	323,200
604301	Electricity Svcs	5,640	4,826	5,600	5,600	5,800
604500	Risk Internal Svcs Charge	9,400	7,700	7,200	7,200	6,500
604550	Health Ins Internal Serv Chg	13,700	13,000	14,100	14,100	9,100
604650	R&M Office Equip	—	—	500	500	500
604700	Printing & Binding Svc	2,034	2,629	30,000	30,000	30,000
604901	Credit Card Svcs Fees	79,462	108,268	100,000	100,000	100,000
604931	Recording Fees	1,500	—	2,000	2,000	2,000
605100	Office Supplies	2,100	3,894	10,000	10,000	10,000
605120	Computer Operating Expenses	1,815	4,388	5,500	5,500	5,500
605240	Uniforms Cost	920	5,388	5,000	5,000	5,000
605250	Noncap Furn (Item less 5000)	1,081	2,322	3,200	3,200	3,200
605290	Other Operating Supplies	24,067	160	2,000	2,000	2,000
605410	Subscriptions & Memberships	—	1,784	1,200	1,200	1,200
605500	Training-General	—	—	—	15,000	—
605510	Tuition Reimbursement	—	918	23,000	23,000	31,000
	<i>Sub-Total</i>	541,435	612,499	843,700	843,700	846,200
Departmental Capital Outlay						
606211	Minor Building Repairs	44,783	20,483	—	42,876	—
	<i>Sub-Total</i>	44,783	20,483	—	42,876	—
	Total	\$ 1,582,324	\$ 1,933,646	\$ 2,316,000	\$ 2,358,876	\$ 2,508,500



Utility Billing Budget Justification

Object #	Account Description	Justification
Revenue		
343313	New Occupant Account	Administrative fee charged every time an occupant opens a new account.
343314	Delinquent Charge	This fee is assessed on the current portion of utility bills when they become past due on a monthly basis.
343315	Other Service Charge	Revenue derived from Utility Billing fees such as turn off fees, NSF fees, late fees, etc.
343322	Termination Fee	Revenue derived from fees for termination of utility service.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
Expense		
601400	Overtime-General	Overtime is necessary to meet commitments and scheduled deadlines such as, software conversion, billing, counter customer service, etc. Implementation of ERP modules continues. Revenue Enhancement: \$26,200 - General Support; \$45,000 - Utility Billing - General Support
601410	Overtime-Holiday	This expenditure is for overtime hours worked on contractual holidays per the individual collective bargaining agreements. \$8,800 - Revenue Enhancement - Overtime - Holiday - Clerical Support; \$2,600 - Utility Billing - Overtime - Holiday - Clerical Support
601412	Overtime-Emergency	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees. \$200 - Utility Billing - Overtime-Emergencies - Personnel Support
603190	Prof Svcs-Other	This cost incurred for non-employee services including the production of utility bills and system support provided by Third Party vendors. \$120,000 - Utility Billing - Professional Services for Printing and mailing of City Bills and Statements
603200	Audit Fees	Contracted cost between the City and its external auditors for the annual year-end financial audit. The cost is allocated between Financial Services (General Fund-001) and Utility Billing (Utility Fund-410) as shown below: \$94,000 - Financial Services (General Fund-001) \$56,000 - Utility Billing (Utility Fund-410)
603400	Contract Svc-Other	This fund pays for shredding services that are provided to the Utility Billing division
603425	Software License & Maint	This account records the annual license and maintenance costs for meter reading software and for the modular mailing system used to send various customer communications. \$4,000 - Software License & Maintenance - Inserting machine for Utility Billing mailing of invoices and statements. \$1,200 - Check In System - customer queuing system which (1) sorts and organizes customers into a check list, (2) sort visitors and notify the correct department or staff member and (3) track wait times.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences. \$110,000 - Utility Billing - Temporary Services - Clerical Support
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, such as Munis Conference, which includes registration, airline travel, meals, etc.
604200	Postage	This account is used to record postage charges incurred for the mailing of utility bills, late notices and customer communication including those sent to the Lockbox processor and subsequently re-routed to the Utility Billing department for follow up. US Postal service charges for providing customer address updates/changes are also recorded in this account.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604650	R&M Office Equip	Represents costs associated with repair and maintenance of small office equipment and mailer equipment.
604700	Printing & Binding Svc	This fund is for New Account Customer Welcome Packages, leak detection toilet tablets and water conservation rulers and other educational literature. Increase will cover cost for these items to provide City Of Miramar residents/customers.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments. Decreased due to reduced credit card fee.
604931	Recording Fees	This cost is for required fees paid to record and release utility liens such as sewer loans and delinquent utility bills.
605100	Office Supplies	This cost is for desktop office supplies such as pens, pencils, etc., to conduct the operation of the office.
605120	Computer Operating Expenses	This cost is for Print Management Service Agreement and computer related items - \$5,500



Utility Billing Budget Justification

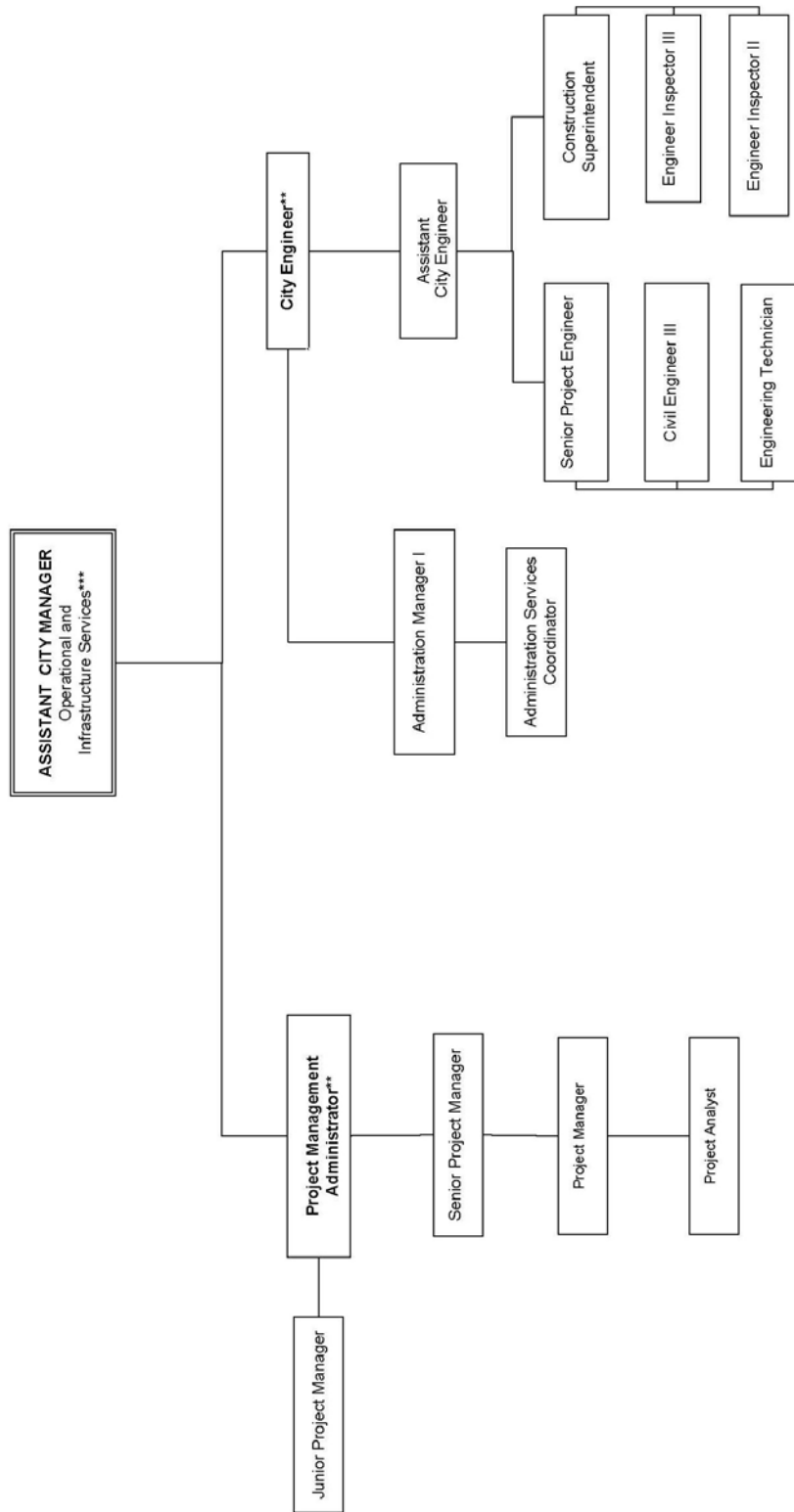
Object #	Account Description	Justification
605240	Uniforms Cost	This expenditure represents funding for uniforms for employees which includes, but not limited to t-shirts, hats, uniform rental and safety shoes on an average of \$125.00 annually per person per year.
605250	Noncap Furn (Item less 5000)	This is for furniture that cost less than \$5,000 per unit. Utility Billing: Cubicle panels and desk chairs and other items, such as file cabinets, as needed.
605290	Other Operating Supplies	The anticipated amount of funding required for miscellaneous expenditures not included in other accounts. Includes funding for additional fill, plants, and sod for restoration.
605410	Subscriptions & Memberships	This includes \$1,200 for Annual membership for SFGFOA, AWWA and NFPBA.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Utilities Department

Mission

To provide the City's residents and businesses with safe drinking water, wastewater treatment and disposal services in compliance with federal, state and local agencies' rules and regulations.

Utilities Organizational Chart



** Reports to the Office of the City Manager
 *** Budgeted in the Office of the City Manager





Department Overview

The Utilities operation is a pure and essential government service recognized as a business enterprise. Contrary to other departmental operations, this department's functions are directly drawn from an "Enterprise Fund" that earns its revenues by selling water and wastewater services. This business characteristic has long been recognized as a viable revenue source based on water, wastewater, and other infrastructure assets. This return on revenue assets allows the City to fulfill a primary function in providing effective & environmentally sound water treatment, wastewater treatment and disposal services. In the provision of these services, it is critical to meet regulatory guidelines in order to sustain the health and safety of citizens and customers of the City of Miramar. It is the goal of this Department to provide our residents, customers, and the business community a clean, safe, and productive environment through high water quality and infrastructure enhancement.

As indicated in the Position Detail, this department is comprised of 177.5 budgeted positions, 175 full-time and five (2.5 FTEs) part-time employees. The twelve major programs provided are:

1. Administration
2. Office of Operational Services
3. Electrical Instrumentation and Control
4. Water Treatment and Supply
5. Wastewater Treatment and Disposal
6. Plant Maintenance
7. Water Transmission Distribution Maintenance
8. Water Accountability
9. Wastewater Collection Maintenance
10. Water and Wastewater Quality Control
11. Support Services
12. Engineering & Strategic Development

FY 2024 Accomplishments

- Reclaimed Water System Expansion / West of I-75 completed.
- Country Club Ranches Watermain Improvements - Phase II – construction is eighty percent (80%) completed.
- Country Club Ranches Watermain Improvements- Phase 3: Design completed.
- Initiate neighborhood water and sewer improvements program.
- Completed the installation of over 8,000 new water meters under the Meter Repairs and Replacement Program.



- Start construction of first segment of Pembroke Road Expansion to US-27.
- Work with the Broward MPO to adopt the 2050 Metropolitan Transportation Plan (MTP).
- Completion of Capital Improvement Projects:
 - New Community Recreation Center
 - Town Center Informational Signage
 - Human Resources (HR) Dept. Interior Renovations
- Modification of the City's Water Use Consumption Permit for increased allocation at the eastern and western wellfields.
- Raw water line from Huntington South Park to West Water Treatment Plant – design completed.
- Completed Master Plans for Water Distribution and Wastewater Collection Systems.
- Completed Mobility Improvements along University Drive, through MPO grant in excess of \$10M.
- Completed design of three completed streets and mobility improvements projects, through FDOT's Local Agency Program (LAP).

- Completed Capital Improvement Projects:
 - Historic Miramar Innovation & Technology Village – Perry Middle School Park
 - Fire Station 107 – Driveway Expansion
 - Dr. Roy L. Virgin - West Water Treatment Plant Lab and Office Space
 - Wastewater Reclamation Facility – Building N 2nd Floor Renovation.
 - Facilities Capital Improvement – West District Police Substation Phase 2 Tile Roof Replacement
 - Fire Station Bay Door Replacement - Fire Station #19 and #100
 - Design Services - New Community Recreation Center
 - Design Services – Town Center Informational Signage
 - Design Services – HR (Human Resource Dept.) Interior Renovations

and Wastewater Collection/Transmission System.

- Roof Replacement – Sunset Lakes Community Center
- Roof Replacement – Vernon E. Hargray (YEC) Facility
- Completion of the District Metering Areas (DMA) - west of SW 145th Avenue.

FY 2025 Goals

- Construction of the West Water Treatment Plant for an additional 2.5 MG treatment capacity.
- Design and Permitting of two Floridan Wells at Huntington and Country Club Ranches.
- Design and Permitting of three offsite pipelines from the West Water Treatment Plan.
- Connect various communities to the City's Reclaimed Water System.
- Repair, rehabilitate and/or repair various aging infrastructure assets at the Water/Wastewater Treatment Plants, Water Distribution System,



Main Break Repair by Staff

Program Revenue, Expenditures and Positions Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Engineering & Strategic Development	\$ 397,600	\$ 141,137	\$ 200,000	\$ 200,000	\$ 200,000
Total	\$ 397,780	\$ 141,137	\$ 200,000	\$ 200,000	\$ 200,000

Expenditures by Program

Administration	\$ 3,876,345	\$ 3,766,851	\$ 4,750,600	\$ 4,868,600	\$ 6,049,200
Office of Operational Services	1,655,272	2,206,670	2,891,410	2,767,010	2,044,100
Electrical Instrumentation & Control	1,175,535	1,060,071	1,576,550	1,592,587	1,798,600
Water Treatment & Supply	7,138,858	6,701,954	7,653,700	7,839,791	8,023,630
Wastewater Treatment & Disposal	4,886,025	5,788,647	6,424,050	6,476,961	8,204,450
Plant Maintenance	1,645,997	1,448,664	1,725,100	1,735,600	1,868,100
Water Transmission & Distribution Maintenance	2,118,150	2,269,159	2,385,700	3,078,487	3,271,900
Water Accountability	1,428,934	1,357,835	1,328,800	1,433,187	1,471,600
Wastewater Collection Maintenance	5,506,155	5,562,653	4,898,500	5,241,913	5,208,600
Water & Wastewater Quality Control	1,200,965	1,154,896	1,960,500	1,981,410	2,249,200
Support Services	534,542	928,284	1,029,900	1,029,900	1,155,300
Engineering & Strategic Development	1,836,752	2,743,486	2,024,650	1,984,650	1,884,850
Total	\$ 33,003,529	\$ 34,989,170	\$ 38,649,460	\$ 40,030,096	\$ 43,229,530

Expenditures by Category

Personnel Services	\$ 19,515,150	\$ 21,293,727	\$ 22,649,700	\$ 22,649,700	\$ 23,719,600
Operating Expense	12,333,558	12,814,647	15,138,860	15,404,460	17,386,130
Capital Outlay	1,154,821	880,797	860,900	1,975,936	2,123,800
Total	\$ 33,003,529	\$ 34,989,170	\$ 38,649,460	\$ 40,030,096	\$ 43,229,530

Positions by Program

Administration	17.00	19.00	22.50	23.50	27.50
Office of Operational Services	18.00	17.00	19.00	19.00	12.00
Electrical Instrumentation & Control	6.00	6.00	7.00	7.00	9.50
Water Treatment & Supply (East-12 & West-11)	24.00	28.00	27.00	27.00	26.00
Wastewater Treatment & Disposal	15.00	17.00	17.00	17.00	19.00
Plant Maintenance	11.00	11.00	11.00	11.00	11.00
Water Transmission & Distribution Maintenance	14.00	14.00	13.00	13.00	16.00
Water Accountability	7.00	7.00	7.00	7.00	7.00
Wastewater Collection Maintenance	24.00	24.00	23.00	23.00	24.00
Water & Wastewater Quality Control	8.00	7.00	10.00	10.00	10.00
Support Services	5.50	5.50	5.50	5.50	5.50
Engineering & Strategic Development	14.50	16.50	12.00	12.00	10.00
Total	164.00	172.00	174.00	175.00	177.50

Utilities

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Accounting Supervisor	—	—	—	1.00	—
Administration Services Coordinator	2.00	2.00	2.00	2.00	2.00
Administrative Coordinator	3.00	2.00	2.00	3.00	3.00
Administrative Manager I	—	—	—	1.00	1.00
Administrative Manager II	1.00	1.00	1.00	—	—
Administrative Specialist	1.00	1.00	1.00	—	—
Apprentice - Part-time (5)	2.00	2.00	2.00	2.00	2.50
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	—	—	—	—
Assistant Director of Utilities	2.00	2.00	2.00	2.00	2.00
Assistant Field Operations Manager	—	1.00	1.00	1.00	1.00
Audio Visual Manager	1.00	—	—	—	—
Backflow Technician	—	1.00	1.00	1.00	1.00
C.A.R.E. Program Manager	1.00	1.00	1.00	1.00	1.00
Chief Capital Improvement Program Officer	1.00	1.00	1.00	1.00	1.00
Chief Innovation Officer	—	1.00	1.00	—	—
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00
Chief Wastewater Plant Operator	1.00	—	—	—	—
Chief Water Plant Operator	1.00	—	—	—	—
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer I*	1.00	—	—	—	—
Civil Engineer III*	1.00	2.00	2.00	1.00	1.00
Collection Operator I*	3.00	3.00	3.00	3.00	3.00
Collection Operator II*	1.00	—	—	—	—
Community Inclusion Manager	—	—	—	1.00	—
Compliance Technician Inspector I	1.00	1.00	1.00	1.00	1.00
Construction Superintendent	1.00	1.00	1.00	1.00	1.00
Customer Service Administrator	1.00	1.00	1.00	1.00	1.00
Customer Service Lead	—	2.00	2.00	—	—
Customer Service Specialist I	—	2.00	2.00	3.00	3.00
Customer Service Specialist II	5.00	2.00	5.00	2.00	2.00
Customer Service Specialist III	—	1.00	1.00	1.00	1.00
Customer Services Manager	1.00	1.00	1.00	1.00	1.00
Department Coordinator	1.00	1.00	1.00	1.00	1.00
Deputy Director of Utilities	—	—	—	1.00	1.00
Director of Utilities	1.00	1.00	1.00	1.00	1.00
Economic & Development Manager	1.00	—	—	—	—
Electrical Supervisor*	1.00	1.00	1.00	1.00	1.00
Electrician II*	1.00	—	—	—	1.00
Electrician III*	2.00	3.00	3.00	3.00	4.00
Employee & Labor Relations Specialist	1.00	1.00	—	—	—
Energy Resources Manager	1.00	1.00	1.00	1.00	1.00
Engineer Inspector II	1.00	1.00	1.00	1.00	1.00
Engineer Inspector III	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Environmental Scientist II	5.00	—	—	—	—
Fiscal Operations Analyst	1.00	1.00	1.00	—	—
Fiscal Operations Analyst II	—	—	—	2.00	2.00
Fiscal Operations Manager	1.00	1.00	1.00	1.00	1.00
GIS Analyst I	2.00	2.00	2.00	1.00	1.00
GIS Manager	1.00	1.00	1.00	1.00	1.00
GIS Specialist	—	1.00	1.00	2.00	2.00
Grants Accreditation Manager	—	—	—	1.00	1.00
Grants Administrator	—	1.00	1.00	—	—
Grants Manager	—	—	—	1.00	1.00
Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00

Utilities

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Heavy Equipment Supervisor	—	—	—	1.00	1.00
Instrumentation & Controls Engineer	1.00	1.00	1.00	1.00	1.00
Instrumentation/Electrical Technician	—	1.00	1.00	1.00	1.00
Jet-Vac/Video Operator I*	4.00	2.00	2.00	2.00	2.00
Jet-Vac/Video Operator II*	1.00	2.00	2.00	2.00	3.00
Junior Project Manager	1.00	1.00	1.00	1.00	1.00
Lead Heavy Equipment Operator	1.00	1.00	1.00	—	—
Lead Jet-Vac/Video Operator	—	1.00	1.00	1.00	2.00
Lead Utility Mechanic	1.00	—	—	—	—
Lead Wastewater System Operator	1.00	1.00	1.00	1.00	1.00
Lead Water Meter Operator	1.00	—	—	—	—
Lead Water System Operator	1.00	1.00	1.00	1.00	2.00
Lift Station Mechanic I*	3.00	3.00	3.00	3.00	3.00
Lift Station Mechanic II*	2.00	1.00	1.00	1.00	1.00
Lift Station Mechanic III*	—	1.00	1.00	1.00	1.00
Lift Station Superintendent	1.00	1.00	1.00	1.00	1.00
Lift Station Supervisor*	1.00	1.00	1.00	1.00	1.00
Mechanical Maintenance Manager	—	1.00	1.00	1.00	1.00
Mechanical Supervisor	1.00	1.00	1.00	1.00	1.00
Meter Technician I*	3.00	5.00	5.00	4.00	4.00
Meter Technician II*	2.00	2.00	2.00	3.00	3.00
Meter Technician Trainee	—	—	—	1.00	1.00
Outreach Administrator - Community	1.00	1.00	1.00	1.00	1.00
Parts & Material Inventory Clerk	2.00	2.00	2.00	2.00	2.00
Programming Engineer	1.00	—	—	—	—
Project Analyst	—	1.00	1.00	1.00	1.00
Project Management Administrator	1.00	1.00	1.00	1.00	1.00
Project Manager	3.00	2.00	2.00	2.00	2.00
Regulatory Compliance Inspector	—	1.00	1.00	1.00	1.00
Regulatory Compliance Officer	1.00	—	—	—	—
Regulatory Compliance Superintendent	—	1.00	1.00	1.00	1.00
Senior Department Administrator	—	—	—	—	1.00
Senior Fiscal Operations Manager	1.00	1.00	1.00	1.00	1.00
Senior Instrumentation & Controls Engineer	—	1.00	1.00	1.00	1.00
Senior Project Engineer	1.00	1.00	1.00	1.00	1.00
Senior Project Manager	2.00	2.00	2.00	2.00	2.00
Senior Utility Administrator	1.00	1.00	1.00	1.00	1.00
Senior Water Quality/Lab Manager	—	1.00	1.00	1.00	1.00
Senior Water Quality Specialist	—	1.00	1.00	1.00	1.00
Special Events Manager	—	—	—	1.00	—
Utilities Department Administrator	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist I	—	—	—	1.00	—
Utility Billing Specialist II	—	1.00	—	—	—
Utility Field Operations Manager	1.00	2.00	2.00	2.00	2.00
Utility Inspector	1.00	—	—	—	—
Utility Locator I	1.00	1.00	1.00	1.00	1.00
Utility Manager - Maintenance	1.00	1.00	1.00	1.00	1.00
Utility Mechanic I	3.00	3.00	3.00	3.00	3.00
Utility Mechanic II	4.00	4.00	4.00	4.00	4.00
Utility Mechanic III	1.00	1.00	1.00	1.00	1.00
Utility Services Manager	1.00	1.00	1.00	1.00	1.00
Warehouse Inventory Specialist	1.00	1.00	1.00	—	—
Warehouse Inventory Supervisor	—	—	—	1.00	1.00
Wastewater Collection Operator Trainee	—	—	—	1.00	1.00



Utilities









Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Wastewater Collection System Superintendent	1.00	—	—	—	—
Wastewater Collection System Supervisor	2.00	2.00	2.00	2.00	2.00
Wastewater Plant Operator A*	2.00	3.00	3.00	2.00	2.00
Wastewater Plant Operator B*	3.00	3.00	3.00	3.00	3.00
Wastewater Plant Operator C*	5.00	5.00	5.00	6.00	6.00
Wastewater Plant Operator Trainee*	1.00	2.00	2.00	2.00	2.00
Wastewater Plant Shift Supervisor	3.00	2.00	2.00	3.00	3.00
Wastewater Treatment Plant Assistant Manager	—	1.00	1.00	1.00	1.00
Wastewater Treatment Plant Manager	—	1.00	1.00	1.00	1.00
Water Account Meter Supervisor	—	1.00	1.00	1.00	1.00
Water Plant Operator A*	2.00	2.00	2.00	5.00	5.00
Water Plant Operator B*	7.00	9.00	10.00	3.00	3.00
Water Plant Operator C*	6.00	4.00	3.00	3.00	3.00
Water Plant Operator Trainee	1.00	5.00	5.00	6.00	6.00
Water Plant Shift Supervisor	6.00	6.00	6.00	6.00	6.00
Water Quality Control Manager	—	—	—	1.00	1.00
Water Quality Specialist I	—	—	1.00	1.00	1.00
Water Quality Specialist II	—	4.00	4.00	3.00	3.00
Water Quality/Lab Manager	1.00	—	—	—	—
Water Supervisor	1.00	1.00	1.00	1.00	1.00
Water System Operator I*	4.00	3.00	3.00	3.00	3.00
Water System Operator II*	3.00	2.00	2.00	2.00	2.00
Water System Superintendent	1.00	—	—	—	—
Water System Supervisor	1.00	1.00	1.00	1.00	1.00
Water Treatment Plant Manager	1.00	1.00	1.00	1.00	1.00
Total FTE's	164.00	172.00	174.00	175.00	177.50

* Block Budgeted positions

Utilities Balanced Scorecard

	Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of calls into the call center	Provide Quality Customer Service	Results	110,126	82,194	117,138	
			Target	60,000	60,000	60,000	60,000
			% Target	184%	137%	195%	
↑	Number of e-mails into the call center	Provide Quality Customer Service	Results	25,833	30,868	33,468	
			Target	12,000	12,000	12,000	12,000
			% Target	215%	257%	279%	
↑	Average Customer Wait Time to Answer Calls	Provide Quality Customer Service	Results	4	4	6	
			Target	120	7	7	7
			% Target	3%	53%	88%	
↑	Number of after hours calls	Provide Quality Customer Service	Results	5,700	7,329	12,340	
			Target	3,800	3,800	3,800	3,800
			% Target	150%	193%	325%	
↓	Number of field assessments	Provide Quality Customer Service	Results	11	12	4	
			Target	120	12	12	12
			% Target	9%	100%	33%	
↑	Number of Requests Entered	Promote Accountability by Monitoring the Volume of Work-Orders	Results	5,292	4,489	3,314	
			Target	2,900	2,900	2,900	2,900
			% Target	182%	155%	114%	
□	Customer service training	Continued Customer Service Improvements	Results	4	16	3	
			Target	4	4	4	4
			% Target	100%	400%	75%	
↑	Outreach Events	Engage Stakeholders in Water Resource Systems, Protection and Conservation Endeavors	Results	10	8	43	
			Target	16	16	16	16
			% Target	63%	50%	269%	

Utilities Balanced Scorecard

	Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
	Proficiency evaluations	Continued Customer Service Improvements	Results	3	6	8	
			Target	12	12	12	12
			% Target	25%	50%	67%	
	Number of meter turn-offs and turn-ons	Promote Accountability by Monitoring the Volume of Work-Orders	Results	19,686	21,240	8,978	
			Target	24	24,000	24,000	24,000
			% Target	82025%	89%	37%	
	Number of water accounts read	Promote Accountability by Monitoring the Volume of Work-Orders	Results	413,075	347,502	348,143	
			Target	102,000	416,568	416,568	416,568
			% Target	405%	83%	84%	
	Percent of zero meters recorded	Promote Accountability by Monitoring the Volume of Work-Orders	Results	3%	5%	14%	
			Target	5%	5%	5%	5%
			% Target	65%	100%	270%	
	Number of water leaks reported	Monitor and Trend System Corrective Actions	Results	967	1,121	1,077	
			Target	650	650	650	650
			% Target	149%	172%	166%	
	Number of service line leaks repaired	Ensure the operational readiness of the transmission, distribution and collection systems	Results	655	711	635	
			Target	500	700	700	700
			% Target	131%	102%	91%	
	Number of sewer blockage calls	Monitor and Trend System Corrective Actions	Results	443	353	319	
			Target	90	400	400	400
			% Target	492%	88%	80%	
	Number of fire hydrants repaired	Ensure the operational readiness of the transmission, distribution and collection systems	Results	12	30	12	
			Target	16	30	30	30
			% Target	75%	100%	40%	

Utilities Balanced Scorecard

	Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↓	Number of fire hydrants flushed	Ensure the operational readiness of the transmission, distribution and collection systems	Results	3,179	916	556	
			Target	100	5,000	5,000	5,000
			% Target	3179%	18%	11%	
↑	Water Distribution Valves exercised	Ensure the operational readiness of the transmission, distribution and collection systems	Results	1,783	1,437	1,228	
			Target	700	1,100	1,100	1,100
			% Target	255%	131%	112%	
↑	Wastewater Mainline Valves Exercised	Ensure the operational readiness of the transmission, distribution and collection systems	Results	39	31	37	
			Target	30	40	40	40
			% Target	130%	78%	93%	
↓	Linear feet of sewer lines cleaned	Ensure the operational readiness of the transmission, distribution and collection systems	Results	23,407	45,809	25,893	
			Target	22,000	50,000	50,000	50,000
			% Target	106%	92%	52%	
↓	Number of manholes inspected/cleaned	Ensure the operational readiness of the transmission, distribution and collection systems	Results	238	659	304	
			Target	1,200	1,200	1,200	1,200
			% Target	20%	55%	25%	
□	Number of underground locate requests	Monitor and Trend System Corrective Actions	Results	6,739	4,652	8,000	
			Target	2,300	10,000	10,000	10,000
			% Target	293%	47%	80%	
↑	Number of SCADA generated lift station alarms and inspections	Ensure the operational readiness of the transmission, distribution and collection systems	Results	1,810	2,041	2,106	
			Target	1,400	1,400	1,400	1,400
			% Target	129%	146%	150%	

Utilities Balanced Scorecard

	Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
■	% of Underground Locate Requests Conducted within the Mandatory 2 business days		Results	91%	96%	88%	
			Target	100%	100%	100%	100%
			% Target	91%	96%	88%	
■	Percent of Non-Emergency service line repaired completed in 14 days	Ensure the operational readiness of the transmission, distribution and collection systems	Results	81%	74%	75%	
			Target	100%	100%	100%	100%
			% Target	81%	74%	75%	
↑	Percent of Emergency Repairs completed in 24-hour	Ensure the operational readiness of the transmission, distribution and collection systems	Results	100%	100%	100%	
			Target	100%	100%	100%	100%
			% Target	100%	100%	100%	
↓	Percent of Restoration completed in 30 days	Ensure the operational readiness of the transmission, distribution and collection systems	Results	66%	75%	68%	
			Target	100%	100%	100%	100%
			% Target	66%	75%	68%	
↑	Compliance with Drinking Water Standards (% Days)	Compliance with permitted conditions	Results	100%	100%	100%	
			Target	100%	100%	100%	100%
			% Target	100%	100%	100%	
↑	Compliance with Wastewater Standards (% quarterly)	Compliance with permitted conditions	Results	100%	100%	100%	
			Target	100%	100%	100%	100%
			% Target	100%	100%	100%	
■	Number of lab tests for plants and water main clearances	Provide quality testing/lab services	Results	16,346	14,570	15,570	
			Target	10,000	20,000	20,000	20,000
			% Target	163%	73%	78%	

Utilities Balanced Scorecard

	Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↓	Number of water quality complaints	Monitor and Trend System Corrective Actions	Results	31	35	47	
			Target	20	30	30	30
			% Target	155%	117%	157%	
↑	Number of water quality tests	Provide quality testing/lab services	Results	17,648	16,753	18,259	
			Target	20,000	20,000	20,000	20,000
			% Target	88%	84%	91%	
↑	ENG-Number of days from permit submittal to plan review	ENG— Complete permit plan reviews to assist developers	Results	5	3	2	
			Target	8	8	8	8
			% Target	66%	31%	25%	
↑	ENG/SS - Increase internal and external training sessions for staff	Provide internal/ external training to staff on project management practices, tasks, communication activities to enhance project delivery and overall	Results	4	13	4	
			Target	4	4	4	4
			% Target	100%	325%	100%	
↑	ENG/SS - Percentage of CIP Projects completed in FY21 within budget	ENG/SS - Monitor construction costs to deliver completed projects within allocated funding.	Results	100%	100%	100%	
			Target	100%	100%	100%	100%
			% Target	100%	100%	100%	
↑	ENG/SS - Percentage of FY21 CIP Projects underway	ENG/ SS - Total percentage of CIP Projects identified for FY 19 that have been initiated and on-going.	Results	100%	100%	100%	
			Target	100%	100%	100%	100%
			% Target	100%	100%	100%	

Utilities Balanced Scorecard

	Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	ENG/SS - Percentage of CIP Projects designed within allocated contract time in FY21	ENG/SS - Monitor CIP Projects Design Within Allocated Contract Time	Results	265%	100%	100%	
			Target	100%	25%	25%	25%
			% Target	265%	400%	400%	
↑	ENG/SS - Number of CIP Projects scheduled for completion in FY21	ENG/SS - Monitor CIP Projects Design Within Allocated Contract Time	Results	175	100	100	
			Target	100	100	100	100
			% Target	175%	100%	100%	
↑	Meets projected target - Expenses	Finances	Results	49,246,220	40,501,509	49,974,178	
			Target	45,650,800	69,452,724	74,652,584	73,969,530
			% Target	108%	58%	67%	
↑	Meets budget target - Expenses	Finances	Results	49,246,220	40,501,509	49,974,178	
			Target	76,477,262	70,348,884	84,473,182	73,969,530
			% Target	64%	58%	59%	
↑	Meets projected target - Revenues	Finances	Results	397,780	141,137	390,069	
			Target	239,800	120,000	300,270	200,000
			% Target	98%	118%	130%	
↑	Meets budget target - Revenues	Finances	Results	397,780	141,137	390,069	
			Target	239,800	200,000	200,000	200,000
			% Target	58%	71%	195%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Utilities FTE's by Program

Administration													
Responsible to provide planning, supervision, coordination and oversight of the day to day operations and the completion of operational goals and objectives established for the operations, as well as developing an effective long-range Capital Improvement and Financing Plan to meet the City of Miramar's future development.													
<u>FY 24</u> 22.50	<u>FY 25</u> 27.50												
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Utilities Budget Summary by Program

Administration—Program 100

Description

This program is responsible for developing an effective long-range Capital Improvement and Financing Plan to meet the City of Miramar’s future development. Capital facilities represent a major investment of the City and, therefore, professional management, budgeting oversight and an annual review of the City’s vision are mandated as part of the department’s goals/objectives. This program provides planning, supervision, coordination and oversight of the day to day operations and the completion of operational goals and objectives established for the operations. This program also provides engineering and construction management services for utility infrastructure expansion and rehabilitation projects.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,572,145	\$ 2,430,134	\$ 3,161,300	\$ 3,161,300	\$ 4,246,900
Operating Expense	2,302,147	1,336,718	1,549,300	1,512,300	1,672,300
Departmental Capital Outlay	2,053	—	40,000	195,000	130,000
Total	\$ 3,876,345	\$ 3,766,851	\$ 4,750,600	\$ 4,868,600	\$ 6,049,200

Percent of Time by Position

Administration Services Coordinator	1.00	1.00	1.00	1.00	—
Administrative Coordinator	2.00	2.00	2.00	3.00	2.00
Apprentice - Part-time (1)	—	—	0.50	0.50	0.50
Assistant Director of Utilities	2.00	2.00	2.00	2.00	2.00
C.A.R.E. Program Manager	1.00	1.00	1.00	1.00	1.00
Chief Innovation Officer	—	1.00	—	—	—
Customer Service Specialist II	—	1.00	1.00	1.00	1.00
Department Coordinator	—	—	—	—	1.00
Deputy Director of Utilities	—	—	—	—	1.00
Director of Utilities	1.00	1.00	1.00	1.00	1.00
Fiscal Operations Analyst	1.00	1.00	1.00	—	—
Fiscal Operations Analyst II	—	—	—	1.00	2.00
Fiscal Operations Manager	1.00	1.00	1.00	1.00	1.00
GIS Analyst I	—	—	2.00	1.00	1.00
GIS Manager	—	—	1.00	1.00	1.00
GIS Specialist	—	—	1.00	2.00	2.00
Grants Manager	—	—	—	—	1.00
Parts & Material Inventory Clerk	2.00	2.00	2.00	2.00	2.00
Project Manager	1.00	1.00	1.00	1.00	1.00
Senior Department Administrator	—	—	—	—	1.00
Senior Fiscal Operations Manager	—	—	—	—	1.00
Senior Project Manager	1.00	1.00	1.00	1.00	1.00
Senior Utility Administrator	1.00	1.00	1.00	1.00	1.00
Utilities Department Administrator	1.00	1.00	1.00	1.00	1.00
Utility Services Manager	1.00	1.00	1.00	1.00	1.00
Warehouse Inventory Specialist	1.00	1.00	1.00	—	—
Warehouse Inventory Supervisor	—	—	—	1.00	1.00
Total	17.00	19.00	22.50	23.50	27.50



Utilities Budget Summary by Program

Office of Operational Services—Program 550

Description

This program includes the customer service component that is designed to provide Miramar's residential and commercial customers with a centralized, accessible, friendly, efficient and effective issue resolution services and general informational needs. It includes water billing inquiry and payment support services, bulk and regular trash pick up assistance, recycle bin distribution and replacements, call dispatching and conducts field assessments to assist in customer issue resolutions. The customer service staff also manages after-hour calls to assist with emergency operational issues outside of regular hours of operation. In addition, this program offers residents and business owners immediate contact and interaction with local government and its functions through receiving and expediting resident concerns as well as community outreach through attending civic organization meetings, schools, and city events, thereby creating the viable relationship necessary to ensure the overall City goal and objective of providing quality care and service.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 1,507,843	\$ 2,046,297	\$ 2,526,200	\$ 2,526,200	\$ 1,691,500
Operating Expense		147,429	160,372	365,210	240,810	352,600
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 1,655,272	\$ 2,206,670	\$ 2,891,410	\$ 2,767,010	\$ 2,044,100
Percent of Time by Position						
Accounting Supervisor		—	—	—	1.00	—
Administrative Coordinator		1.00	—	—	—	—
Administrative Manager II		1.00	—	—	—	—
Apprentice-PT (2)		1.00	1.00	1.00	1.00	1.00
Assistant City Manager		1.00	—	—	—	—
Chief Capital Improvement Program Officer		1.00	1.00	1.00	1.00	1.00
Chief Operations Officer		1.00	1.00	1.00	1.00	1.00
Community Inclusion Manager		—	—	—	1.00	—
Customer Service Administrator		1.00	1.00	1.00	1.00	1.00
Customer Service Lead		—	2.00	2.00	—	—
Customer Service Specialist I		—	2.00	2.00	3.00	3.00
Customer Service Specialist II		5.00	1.00	4.00	1.00	1.00
Customer Service Specialist III		—	1.00	1.00	1.00	1.00
Customer Services Manager		1.00	1.00	1.00	1.00	1.00
Department Coordinator		1.00	1.00	1.00	1.00	—
Economic & Dev Manager		1.00	—	—	—	—
Energy Resources Manager		1.00	1.00	1.00	1.00	1.00
Fiscal Operations Analyst II		—	—	—	1.00	—
Grants Administrator		—	1.00	1.00	—	—
Grants Manager		—	—	—	1.00	—
Outreach Administrator - Community		1.00	1.00	1.00	1.00	1.00
Senior Fiscal Operations Manager		1.00	1.00	1.00	1.00	—
Special Events Manager		—	—	—	1.00	—
Utility Billing Specialist II		—	1.00	—	—	—
Total		18.00	17.00	19.00	19.00	12.00



Utilities Budget Summary by Program

Electrical Instrumentation and Control—Program 553

Description

This program provides ongoing inspection, preventative and corrective maintenance, repair, replacement, routine maintenance and emergency services of all Utilities' Electrical, Air Conditioning (AC) units, Instrumentation, Supervisory Control and Data Acquisition (SCADA) System. Program also includes services and supports for plant operations, data collection and reporting, process treatments and capital improvement to ensure City compliance with regulatory and permit requirements.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 705,633	\$ 678,954	\$ 873,600	\$ 873,600	\$ 1,125,700
Operating Expense	292,476	346,688	469,850	469,850	554,900
Departmental Capital Outlay	177,426	34,429	233,100	249,137	118,000
Total	\$ 1,175,535	\$ 1,060,071	\$ 1,576,550	\$ 1,592,587	\$ 1,798,600

Percent of Time by Position

Apprentice - Part-time	—	—	—	—	0.50
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician II	1.00	—	—	—	1.00
Electrician III	1.00	2.00	2.00	2.00	3.00
Instrumentation & Controls Engineer	1.00	—	1.00	1.00	1.00
Instrumentation/Electrical Technician	—	1.00	1.00	1.00	1.00
Programming Engineer	1.00	—	—	—	—
Senior Instrumentation & Controls Engineer	—	1.00	1.00	1.00	1.00
Utility Manager - Maintenance	1.00	1.00	1.00	1.00	1.00
Total	6.00	6.00	7.00	7.00	9.50

Utilities Budget Summary by Program

Water Treatment & Supply—Program 554

Description

This program provides quality potable water service to the citizens and businesses within Miramar service area which ensures their health, safety, and welfare. The treated water must meet all Federal and State Regulatory Standards mandated by the United States Environmental Protection Agency (USEPA), the Florida Department of Environmental Protection (FDEP), the South Florida Water Management District (SFWMD) and the Broward County Health Department (BCHD). The operation of this program provides potable water on demand 24 hours per day, 365 days per year.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 3,371,819	\$ 2,924,321	\$ 3,194,000	\$ 3,194,000	\$ 3,174,100
Operating Expense	3,571,227	3,645,023	4,459,700	4,459,700	4,849,530
Departmental Capital Outlay	195,811	132,609	—	186,091	—
Total	\$ 7,138,858	\$ 6,701,954	\$ 7,653,700	\$ 7,839,791	\$ 8,023,630

Percent of Time by Position

Chief Water Plant Operator	1.00	—	—	—	—
Instrumentation & Controls Engineer	—	1.00	—	—	—
Meter Technician Trainee	—	—	—	1.00	1.00
Wastewater Collection Operator Trainee	—	—	—	1.00	1.00
Wastewater Plant Operator C	—	—	—	1.00	—
Water Plant Operator A	2.00	2.00	2.00	5.00	5.00
Water Plant Operator B	7.00	10.00	10.00	3.00	3.00
Water Plant Operator C	6.00	3.00	3.00	3.00	3.00
Water Plant Operator Trainee	1.00	5.00	5.00	6.00	6.00
Water Plant Shift Supervisor	6.00	6.00	6.00	6.00	6.00
Water Treatment Plant Manager	1.00	1.00	1.00	1.00	1.00
Total	24.00	28.00	27.00	27.00	26.00



East Water Treatment Plant

Utilities Budget Summary by Program

Wastewater Treatment & Disposal—Program 555

Description

This program provides treatment and disposal of wastewater generated in the City’s service area from the Wastewater Reclamation Facility (WWRF). The wastewater plant is designed to produce public access reclaimed water suitable for irrigation applications.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 2,113,339	\$ 2,256,221	\$ 2,269,300	\$ 2,269,300	\$ 2,289,400
Operating Expense	2,563,349	3,288,206	4,154,750	4,078,250	5,315,050
Departmental Capital Outlay	209,338	244,221	—	129,411	600,000
Total	\$ 4,886,025	\$ 5,788,647	\$ 6,424,050	\$ 6,476,961	\$ 8,204,450

Percent of Time by Position

Administrative Coordinator	—	—	—	—	1.00
Chief Wastewater Plant Operator	1.00	—	—	—	—
Wastewater Plant Operator A	2.00	3.00	3.00	2.00	2.00
Wastewater Plant Operator B	3.00	2.00	2.00	2.00	2.00
Wastewater Plant Operator C	5.00	6.00	6.00	6.00	7.00
Wastewater Plant Operator Trainee	1.00	2.00	2.00	2.00	2.00
Wastewater Plant Shift Supervisor	3.00	2.00	2.00	3.00	3.00
Wastewater Treatment Plant Assistant Manager	—	1.00	1.00	1.00	1.00
Wastewater Treatment Plant Manager	—	1.00	1.00	1.00	1.00
Total	15.00	17.00	17.00	17.00	19.00



Wastewater Reclamation Facility

Utilities Budget Summary by Program

Plant Maintenance—Program 556

Description

Plant Maintenance provides ongoing inspection and preventative and corrective maintenance of the City's mechanical equipment at the Wastewater Reclamation Facility, and East and West Water Treatment Plants.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,156,080	\$ 941,671	\$ 1,040,600	\$ 1,040,600	\$ 1,064,300
Operating Expense	489,917	506,993	574,500	585,000	688,800
Departmental Capital Outlay	—	—	110,000	110,000	115,000
Total	\$ 1,645,997	\$ 1,448,664	\$ 1,725,100	\$ 1,735,600	\$ 1,868,100

Percent of Time by Position

Electrician III	1.00	1.00	1.00	1.00	1.00
Lead Utility Mechanic	1.00	—	—	—	—
Mechanical Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanical Maintenance Manager	—	1.00	1.00	1.00	1.00
Utility Mechanic I	3.00	3.00	3.00	3.00	3.00
Utility Mechanic II	4.00	4.00	4.00	4.00	4.00
Utility Mechanic III	1.00	1.00	1.00	1.00	1.00
Total	11.00	11.00	11.00	11.00	11.00

Utilities Budget Summary by Program

Water Transmission & Distribution Maintenance—Program 557

Description

This program is responsible for the delivery of high-quality water to our customers, to provide ongoing inspection of the water transmission system, corrective and preventative maintenance to ensure an uninterrupted water supply from treatment facilities to our customers in accordance with all local, state and federal regulations and standards.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,696,960	\$ 1,758,610	\$ 1,476,300	\$ 1,476,300	\$ 1,787,300
Operating Expense	421,190	496,207	631,400	1,259,400	895,800
Departmental Capital Outlay	—	14,343	278,000	342,787	588,800
Total	\$ 2,118,150	\$ 2,269,159	\$ 2,385,700	\$ 3,078,487	\$ 3,271,900

Percent of Time by Position

Assistant Utility Field Operations Manager	—	1.00	1.00	1.00	1.00
Back Flow Technician	—	1.00	1.00	1.00	1.00
Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Supervisor	—	—	—	1.00	1.00
Jet-Vac/Video Operator II	—	—	—	—	1.00
Lead Jet-Vac/Video Operator	—	—	—	—	1.00
Lead Heavy Equipment Operator	1.00	1.00	1.00	—	—
Lead Water System Operator	1.00	1.00	1.00	1.00	2.00
Meter Technician I	—	1.00	1.00	1.00	1.00
Regulatory Compliance Inspector	—	1.00	—	—	—
Utility Inspector	1.00	—	—	—	—
Water System Operator I	4.00	3.00	3.00	3.00	3.00
Water System Operator II	3.00	2.00	2.00	2.00	2.00
Water System Superintendent	1.00	—	—	—	—
Water System Supervisor	1.00	1.00	1.00	1.00	1.00
Total	14.00	14.00	13.00	13.00	16.00

Utilities Budget Summary by Program

Water Accountability—Program 558

Description

The Water Accountability program is responsible for the accurate and timely reading of all water meters throughout the City. This program also provides meter maintenance and tracks the use of all temporary and new development meters as well as responds to customer service calls and a large volume of non-payment service deactivation and reactivation requests from Financial Services-Utility Billing staff.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,128,727	\$ 1,037,601	\$ 966,600	\$ 966,600	\$ 975,600
Operating Expense	300,207	320,234	362,200	362,200	401,000
Departmental Capital Outlay	—	—	—	104,387	95,000
Total	\$ 1,428,934	\$ 1,357,835	\$ 1,328,800	\$ 1,433,187	\$ 1,471,600

Percent of Time by Position

Lead Water Meter Operator	1.00	—	—	—	—
Meter Technician I*	3.00	3.00	3.00	2.00	2.00
Meter Technician II*	2.00	2.00	2.00	3.00	3.00
Water Account Meter Supervisor	—	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00	1.00
Total	7.00	7.00	7.00	7.00	7.00

* Block Budgeted positions



Utilities Budget Summary by Program

Wastewater Collection Maintenance—Program 559

Description

This program is responsible for ensuring the health and safety of the City’s residents by efficiently pumping sewage away from areas where it comes into contact with the public and the environment. Ultimately, ensuring that sewage discharges into the City’s collection system from all connected dwelling units are safely contained and transported through 263 miles of gravity mains and over 6,537 manholes to the receiving lift station facilities. By ensuring containment, the program also ensures that groundwater infiltration and rain water inflow (I/I) are minimized. Also, it is responsible for maintenance, minor installations and major repairs to the City’s collection system requiring excavation. It covers 81 miles of pressurized force mains and over 300 Force Main flow control valves.

In addition, this program is responsible for the maintenance and repair of the City’s 44 miles of pressurized reuse water mains, flushing hydrants, and for providing locating services for all underground water, sewer and reuse pipes upon request from other City departments, the general public and the development community.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 3,469,143	\$ 3,345,801	\$ 3,075,700	\$ 3,075,700	\$ 3,288,100
Operating Expense	1,466,818	1,761,656	1,735,000	1,675,000	1,838,500
Departmental Capital Outlay	570,194	455,195	87,800	491,213	82,000
Total	\$ 5,506,155	\$ 5,562,653	\$ 4,898,500	\$ 5,241,913	\$ 5,208,600

Percent of Time by Position

Administration Services Coordinator	—	—	—	—	1.00
Collection Operator II	1.00	—	—	—	—
Collection Operator I	3.00	3.00	3.00	3.00	3.00
Compliance Technician Inspector I	1.00	1.00	1.00	1.00	1.00
Employee & Labor Relations Specialist	1.00	1.00	—	—	—
Jet-Vac/Video Operator I	4.00	2.00	2.00	2.00	2.00
Jet-Vac/Video Operator II	1.00	2.00	2.00	2.00	2.00
Lead Jet-Vac Video Operator	—	1.00	1.00	1.00	1.00
Lead Wastewater System Operator	1.00	1.00	1.00	1.00	1.00
Lift Station Mechanic I	3.00	3.00	3.00	3.00	3.00
Lift Station Mechanic II	2.00	1.00	1.00	1.00	1.00
Lift Station Mechanic III	—	1.00	1.00	1.00	1.00
Lift Station Superintendent	1.00	1.00	1.00	1.00	1.00
Lift Station Supervisor	1.00	1.00	1.00	1.00	1.00
Meter Technician I	—	1.00	1.00	1.00	1.00
Utility Field Operations Manager	1.00	2.00	2.00	2.00	2.00
Utility Locator I	1.00	1.00	1.00	1.00	1.00
Wastewater Collection System Superintendent	1.00	—	—	—	—
Wastewater Collection System Supervisor	2.00	2.00	2.00	2.00	2.00
Total	24.00	24.00	23.00	23.00	24.00

Utilities Budget Summary by Program

Water & Wastewater Quality Control—Program 563

Description

This program provides vital and specialized chemical and microbiological testing services to the Miramar community. As an environmental laboratory certified by the state of Florida in accordance with the National Environmental Laboratory Accreditation Conference (NELAC), this program is able to provide water quality testing and monitoring in compliance with the Safe Drinking Water Act (SDWA) for the East Water Treatment Plant and West Water Treatment Plant, and the Clean Water Act (CWA) for the WWRF. It also provides quality assurance and control of wastes entering the wastewater treatment process from domestic, commercial and institutional discharges.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Lab Testing Fees	343910	\$ 180	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 911,293	\$ 921,167	\$ 1,361,400	\$ 1,361,400	\$ 1,491,000
Operating Expense		289,672	233,729	487,100	452,100	493,200
Departmental Capital Outlay		—	—	112,000	167,910	265,000
Total		\$ 1,200,965	\$ 1,154,896	\$ 1,960,500	\$ 1,981,410	\$ 2,249,200
Percent of Time by Position						
Audio Visual Manager		1.00	—	—	—	—
Chief Innovation Officer		—	—	1.00	—	—
Environmental Scientist II		5.00	—	—	—	—
Grants Accreditation Manager		—	—	—	1.00	1.00
Regulatory Compliance Inspector		—	—	1.00	1.00	1.00
Regulatory Compliance Officer		1.00	—	—	—	—
Regulatory Compliance Superintendent		—	1.00	1.00	1.00	1.00
Senior Water Quality/Lab Manager		—	1.00	1.00	1.00	1.00
Senior Water Quality Specialist		—	1.00	1.00	1.00	1.00
Water Quality Control Manager		—	—	—	1.00	1.00
Water Quality Specialist I		—	—	1.00	1.00	1.00
Water Quality Specialist II		—	4.00	4.00	3.00	3.00
Water Quality/Lab Manager		1.00	—	—	—	—
Total		8.00	7.00	10.00	10.00	10.00



Utilities Budget Summary by Program

Support Services—Program 564

Description

The Support Services Program is Responsible for the upkeep of the City's real assets including life cycle analysis, strategies for repair and renovation, design, coordination, procurement, contract administration and construction management services. Support services are provided to assure cost effective project delivery for public infrastructure and municipal facilities.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 491,207	\$ 867,499	\$ 957,900	\$ 957,900	\$ 1,023,000
Operating Expense		43,335	60,785	72,000	72,000	67,300
Departmental Capital Outlay		—	—	—	—	65,000
Total		\$ 534,542	\$ 928,284	\$ 1,029,900	\$ 1,029,900	\$ 1,155,300
Percent of Time by Position						
Apprentice-PT		0.50	0.50	0.50	0.50	0.50
Junior Project Manager		1.00	1.00	1.00	1.00	1.00
Project Analyst		—	1.00	1.00	1.00	1.00
Project Management Administrator		1.00	1.00	1.00	1.00	1.00
Project Manager		2.00	1.00	1.00	1.00	1.00
Senior Project Manager		1.00	1.00	1.00	1.00	1.00
Total FTE's		5.50	5.50	5.50	5.50	5.50

Utilities Budget Summary by Program

Engineering & Strategic Development—Program 565

Description

Engineering & Strategic Development was established to address traffic engineering related issues; manage design and construction of infrastructure capital projects; review design plans, issue permits, and provide construction inspection services for private utility company's work as well as infrastructure construction within private developments and City's capital projects. This program also strategizes on current and future planning related to GIS systems, innovation technology, and re-development that promotes advancement and progress consistent with the City's vision.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Engineering Permits	329100	\$ 397,600	\$ 141,137	\$ 200,000	\$ 200,000	\$ 200,000

Expenditures by Category

Personnel Services	\$ 1,390,961	\$ 2,085,450	\$ 1,746,800	\$ 1,746,800	\$ 1,562,700
Operating Expense	445,791	658,036	277,850	237,850	257,150
Departmental Capital Outlay	—	—	—	—	65,000
Total	\$ 1,836,752	\$ 2,743,486	\$ 2,024,650	\$ 1,984,650	\$ 1,884,850

Percent of Time by Position

Administration Services Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Manager I	—	—	—	1.00	1.00
Administrative Manager II	—	1.00	1.00	—	—
Administrative Specialist	1.00	1.00	1.00	—	—
Apprentice - Part-time (1)	0.50	0.50	—	—	—
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer I*	1.00	—	—	—	—
Civil Engineer III*	1.00	2.00	2.00	1.00	1.00
Construction Superintendent	1.00	1.00	1.00	1.00	1.00
Deputy Director of Utilities	—	—	—	1.00	—
Engineer Inspector II	1.00	1.00	1.00	1.00	1.00
Engineer Inspector III	1.00	1.00	1.00	1.00	1.00
Engineer Technician	1.00	1.00	1.00	1.00	1.00
GIS Analyst I	2.00	2.00	—	—	—
GIS Manager	1.00	1.00	—	—	—
GIS Specialist	—	1.00	—	—	—
Senior Project Engineer	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist I	—	—	—	1.00	—
Total FTE's	14.50	16.50	12.00	12.00	10.00

*Block Budgeted position for Civil Engineer I, II, III, IV



Utilities Expenditures by Object Code

Administration—410-55-100-536-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,317,538	\$ 1,529,864	\$ 2,038,200	\$ 2,038,200	\$ 2,693,000
601205	Lump Sum Payout - Accrued Time	157,177	123,011	146,900	146,900	188,800
601210	Non-Pensionable Earnings	11,049	9,479	—	—	—
601215	Communication Stipend	13,200	13,650	18,200	18,200	23,400
601220	Longevity Pay	8,481	8,566	8,700	8,700	9,400
601400	Overtime-General	15,057	15,528	35,000	35,000	35,000
601410	Overtime-Holiday	2,840	4,696	5,000	5,000	5,000
602100	FICA & MICA	115,861	125,002	169,500	169,500	219,500
602210	Pension-General	186,227	153,972	158,100	158,100	255,800
602235	Pension-Senior Mgmt	(538,760)	144,600	211,900	211,900	347,400
602265	Pension-457	37,279	42,233	49,400	49,400	70,000
602300	Pmt In Lieu Of Insurance	31,723	28,054	28,100	28,100	22,400
602304	Health Insurance-PPO	16,921	17,827	14,600	14,600	112,900
602305	Health Insurance-HMO	120,681	114,785	130,400	130,400	100,200
602306	Dental Insurance-PPO	4,716	4,761	6,700	6,700	8,900
602307	Dental Insurance-HMO	241	572	900	900	1,000
602309	Basic Life	4,864	2,349	6,000	6,000	7,900
602311	Long-Term Disability	2,804	902	11,500	11,500	15,200
602312	HDHP Aetna	4,006	44,382	68,800	68,800	74,300
602313	HSA Payflex	1,400	7,500	9,600	9,600	14,900
602400	Workers' Compensation	43,100	38,400	43,800	43,800	41,900
602600	OPEB	15,742	—	—	—	—
	<i>Sub-Total</i>	1,572,145	2,430,134	3,161,300	3,161,300	4,246,900
Operating Expense						
603110	Engineering Services	—	—	35,000	29,461	50,000
603190	Prof Svcs-Other	936,424	142,264	250,000	154,936	250,000
603400	Contract Svc-Other	4,041	1,974	6,900	4,900	7,000
603401	Janitorial Services	19,347	19,912	20,000	20,000	25,000
603425	Software License & Maint	31,456	30,669	95,400	130,400	200,000
603455	Security Services	47,452	44,115	60,000	70,000	70,000
604001	Travel & Training	5,387	16,026	19,000	27,064	34,600
604100	Communication Services	—	—	—	6,536	—
604200	Postage	1,441	2,303	5,500	5,500	6,000
604300	Water/Wastewater Svc	45,151	41,732	37,700	37,700	59,200
604500	Risk Internal Svcs Charge	1,131,200	918,800	863,400	863,400	775,500
604550	Health Ins Internal Serv Chg	20,900	20,000	19,600	19,600	14,500
604610	Fleet Internal Svcs Charge	20,000	26,100	31,800	31,800	25,600
604620	R&M Buildings	208	—	—	—	—
604650	R&M Office Equip	—	—	1,500	1,500	1,500
604700	Printing & Binding Svc	192	48	1,500	1,500	1,500
604870	Public Education	1,000	3,687	5,000	5,000	5,000
604910	Advertising Costs	—	10,660	10,000	1,500	10,000
604916	Administrative Expense	—	983	1,500	1,500	1,500
604960	Expense - Subscription	—	787	—	—	—
604997	Other Operating Expenses	2,760	14,329	3,000	19,484	15,000
604998	Contingency	—	—	15,000	—	15,000
605100	Office Supplies	6,189	5,507	7,500	15,000	7,500



Utilities Expenditures by Object Code

Administration—410-55-100-536-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605120	Computer Operating Expenses	4,824	2,551	6,000	1,000	8,500
605220	Vehicle Fuel-On-Site	6,471	7,563	8,100	8,100	8,600
605240	Uniforms Cost	2,889	2,151	7,900	7,900	7,900
605251	Noncap Equip (Item less 5000)	—	—	—	9,519	1,200
605266	Photography	—	—	—	—	1,000
605290	Other Operating Supplies	—	272	700	700	700
605410	Subscriptions & Memberships	8,699	11,163	15,000	13,500	20,000
605500	Training-General	6,118	7,710	8,300	10,800	22,000
605510	Tuition Reimbursement	—	5,412	14,000	14,000	28,000
	<i>Sub-Total</i>	2,302,147	1,336,718	1,549,300	1,512,300	1,672,300
Departmental Capital Outlay						
606400	Machinery & Equipment	—	—	—	38,900	—
606440	Vehicles	—	—	40,000	156,100	130,000
606470	Computer Equipment	2,053	—	—	—	—
	<i>Sub-Total</i>	2,053	—	40,000	195,000	130,000
	Total	\$ 3,876,345	\$ 3,766,851	\$ 4,750,600	\$ 4,868,600	\$ 6,049,200



Utilities Department Staff Meeting

Utilities Expenditures by Object Code

Office of Operational Services—410-55-550-536-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,221,013	\$ 1,173,113	\$ 1,544,900	\$ 1,544,900	\$ 1,003,200
601205	Lump Sum Payout - Accrued Time	172,455	111,084	74,000	74,000	63,400
601210	Non-Pensionable Earnings	5,000	12,250	—	—	—
601215	Communication Stipend	17,585	16,875	15,600	15,600	9,800
601220	Longevity Pay	564	636	700	700	700
601400	Overtime-General	68,770	71,829	75,000	75,000	75,000
601410	Overtime-Holiday	4,965	7,799	15,000	15,000	15,000
602100	FICA & MICA	104,299	99,640	126,600	126,600	82,600
602210	Pension-General	176,088	75,699	152,800	152,800	111,700
602235	Pension-Senior Mgmt	(602,195)	160,300	157,900	157,900	99,600
602260	Pension-401	—	5,214	9,700	9,700	10,000
602265	Pension-457	13,645	18,215	34,900	34,900	35,600
602300	Pmt In Lieu Of Insurance	7,121	—	—	—	—
602304	Health Insurance-PPO	65,939	38,296	43,700	43,700	—
602305	Health Insurance-HMO	165,334	167,081	163,600	163,600	95,600
602306	Dental Insurance-PPO	4,571	5,168	6,700	6,700	4,100
602307	Dental Insurance-HMO	1,722	1,418	1,400	1,400	600
602309	Basic Life	4,838	1,962	4,600	4,600	3,000
602311	Long-Term Disability	5,471	656	8,700	8,700	5,700
602312	HDHP Aetna	8,364	31,362	36,400	36,400	23,800
602313	HSA Payflex	1,400	6,000	6,400	6,400	6,600
602400	Workers' Compensation	46,900	41,700	47,600	47,600	45,500
602600	OPEB	13,993	—	—	—	—
	<i>Sub-Total</i>	<u>1,507,843</u>	<u>2,046,297</u>	<u>2,526,200</u>	<u>2,526,200</u>	<u>1,691,500</u>
Operating Expense						
603190	Prof Svcs-Other	23,260	13,327	81,740	38,148	81,700
603400	Contract Svc-Other	29,319	40,381	70,000	28,592	70,000
603425	Software License & Maint	1,000	—	5,000	5,000	5,000
603470	Temporary Help	—	1,687	10,000	—	10,000
604001	Travel & Training	4,246	6,056	6,000	6,000	6,000
604550	Health Ins Internal Serv Chg	34,700	33,200	27,600	27,600	15,900
604610	Fleet Internal Svcs Charge	5,800	7,600	9,200	9,200	7,400
604700	Printing & Binding Svc	807	—	1,500	1,500	1,500
604870	Public Education	22,199	36,512	55,000	25,600	55,000
604889	Marketing & Promotions	15,000	—	25,000	24,000	25,000
604910	Advertising Costs	—	—	10,000	10,000	10,000
604916	Administrative Expense	—	—	2,000	2,000	2,000
604997	Other Operating Expenses	1,186	3,984	2,000	7,000	2,000
604998	Contingency	—	—	10,000	5,000	10,000
605100	Office Supplies	1,946	1,249	3,500	3,500	2,500
605120	Computer Operating Expenses	3,045	2,944	10,000	11,000	10,000
605220	Vehicle Fuel-On-Site	3	48	2,000	2,000	2,100
605240	Uniforms Cost	1,420	600	3,000	3,000	3,000
605250	Noncap Furn (Item less 5000)	—	—	9,170	9,170	9,000
605251	Noncap Equip (Item less 5000)	—	—	3,000	3,000	—
605290	Other Operating Supplies	223	1,496	1,500	1,500	1,500
605410	Subscriptions & Memberships	242	418	1,000	1,000	2,000
605500	Training-General	1,600	—	3,000	3,000	3,000
605510	Tuition Reimbursement	1,432	10,870	14,000	14,000	18,000
	<i>Sub-Total</i>	<u>147,429</u>	<u>160,372</u>	<u>365,210</u>	<u>240,810</u>	<u>352,600</u>
	Total	\$ 1,655,272	\$ 2,206,670	\$ 2,891,410	\$ 2,767,010	\$ 2,044,100

Utilities Expenditures by Object Code

Electrical Instrumentation & Controls—410-55-553-539-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 448,935	\$ 420,788	\$ 573,900	\$ 573,900	\$ 755,200
601205	Lump Sum Payout - Accrued Time	51,155	29,782	28,600	28,600	41,800
601210	Non-Pensionable Earnings	5,562	302	—	—	—
601215	Communication Stipend	5,825	4,550	4,600	4,600	4,600
601220	Longevity Pay	4,817	4,666	4,800	4,800	5,000
601400	Overtime-General	8,616	8,472	6,300	6,300	6,300
601410	Overtime-Holiday	274	44	1,000	1,000	1,000
602100	FICA & MICA	40,565	36,559	47,200	47,200	62,100
602210	Pension-General	136,870	39,565	48,800	48,800	91,200
602235	Pension-Senior Mgmt	(103,776)	34,900	42,600	42,600	32,800
602265	Pension-457	6,166	7,141	9,200	9,200	10,100
602300	Pmt In Lieu Of Insurance	5,611	5,611	5,600	5,600	5,600
602304	Health Insurance-PPO	42,048	36,435	29,200	29,200	24,700
602305	Health Insurance-HMO	27,162	32,944	47,800	47,800	59,400
602306	Dental Insurance-PPO	1,207	1,749	2,000	2,000	3,200
602307	Dental Insurance-HMO	365	40	400	400	200
602309	Basic Life	1,191	519	1,700	1,700	2,200
602311	Long-Term Disability	1,496	287	3,200	3,200	4,300
602400	Workers' Compensation	16,300	14,600	16,700	16,700	16,000
602600	OPEB	5,247	—	—	—	—
	<i>Sub-Total</i>	705,633	678,954	873,600	873,600	1,125,700
Operating Expense						
603400	Contract Svc-Other	43,842	66,422	113,800	113,800	130,000
603404	Air Condition Svcs	27,699	24,945	32,000	32,000	42,000
603425	Software License & Maint	12,553	2,100	2,000	2,000	28,000
604550	Health Ins Internal Serv Chg	11,500	11,000	7,900	7,900	5,700
604610	Fleet Internal Svcs Charge	11,400	14,900	18,100	18,100	14,600
604630	R&M Electric	82,964	85,888	114,000	122,000	135,000
604664	R&M Telemetry	90,099	105,483	136,800	136,800	150,000
604665	R&M Air Conditioning	2,430	9,397	14,000	14,000	14,000
604920	License & Permit Fees	—	189	300	300	700
604997	Other Operating Expenses	929	86	1,200	1,200	1,200
604998	Contingency	—	6,930	10,000	2,000	10,000
605100	Office Supplies	—	337	500	500	500
605220	Vehicle Fuel-On-Site	5,225	5,305	7,800	7,800	8,300
605240	Uniforms Cost	1,753	456	2,150	2,150	2,600
605242	Protective Clothing	347	968	1,600	1,600	1,600
605246	Safety Supplies	—	111	500	500	500
605251	Noncap Equip (Item less 5000)	1,147	9,708	2,700	2,700	5,700
605290	Other Operating Supplies	488	429	500	500	500
605500	Training-General	100	2,035	4,000	4,000	4,000
	<i>Sub-Total</i>	292,476	346,688	469,850	469,850	554,900
Departmental Capital Outlay						
606400	Machinery & Equipment	17,592	—	136,000	147,500	118,000
606440	Vehicles	159,834	34,429	97,100	101,637	—
	<i>Sub-Total</i>	177,426	34,429	233,100	249,137	118,000
	Total	\$ 1,175,535	\$ 1,060,071	\$ 1,576,550	\$ 1,592,587	\$ 1,798,600



Utilities Expenditures by Object Code

Water Treatment & Supply—410-55-554-533-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,422,530	\$ 1,696,609	\$ 1,939,500	\$ 1,939,500	\$ 1,948,900
601205	Lump Sum Payout - Accrued Time	52,683	19,831	22,800	22,800	21,000
601210	Non-Pensionable Earnings	4,990	—	—	—	—
601215	Communication Stipend	2,025	—	—	—	—
601220	Longevity Pay	7,120	8,553	10,700	10,700	10,900
601400	Overtime-General	227,920	147,892	195,000	195,000	195,000
601410	Overtime-Holiday	128,119	146,694	140,000	140,000	140,000
602100	FICA & MICA	138,708	152,290	170,100	170,100	170,700
602210	Pension-General	961,283	371,205	337,800	337,800	355,400
602235	Pension-Senior Mgmt	—	12,500	—	—	—
602265	Pension-457	1,069	—	—	—	—
602300	Pmt In Lieu Of Insurance	8,632	18,559	28,000	28,000	33,600
602304	Health Insurance-PPO	102,191	51,849	29,200	29,200	12,300
602305	Health Insurance-HMO	189,474	203,082	203,600	203,600	166,700
602306	Dental Insurance-PPO	5,658	4,532	4,000	4,000	4,600
602307	Dental Insurance-HMO	1,754	2,211	3,500	3,500	2,800
602309	Basic Life	4,040	2,320	5,700	5,700	5,800
602311	Long-Term Disability	2,821	1,148	11,000	11,000	11,000
602312	HDHP Aetna	11,013	15,646	14,100	14,100	17,900
602313	HSA Payflex	4,200	3,000	3,200	3,200	5,000
602400	Workers' Compensation	74,600	66,400	75,800	75,800	72,500
602600	OPEB	20,990	—	—	—	—
	<i>Sub-Total</i>	3,371,819	2,924,321	3,194,000	3,194,000	3,174,100
Operating Expense						
603110	Engineering Services	28,711	100,814	85,000	60,000	85,000
603190	Prof Svcs-Other	—	14,564	15,000	—	15,000
603400	Contract Svc-Other	196,504	84,918	227,700	311,700	229,030
603401	Janitorial Services	6,788	6,788	7,400	7,400	9,400
603460	Landscape Services	45,152	70,401	134,000	134,000	171,000
603470	Temporary Help	32,145	745	10,000	5,000	10,000
604001	Travel & Training	404	2,260	4,000	4,000	4,000
604300	Water/Wastewater Svc	3,305	2,911	3,500	3,500	4,300
604301	Electricity Svcs	1,673,159	1,607,198	1,694,800	1,694,800	1,904,100
604400	Leased Equipment	—	—	7,200	7,200	7,200
604550	Health Ins Internal Serv Chg	51,000	48,700	42,400	42,400	15,600
604610	Fleet Internal Svcs Charge	7,500	9,900	12,000	12,000	9,700
604620	R&M Buildings	650	2,442	47,000	15,000	47,000
604630	R&M Electric	3,750	38,957	10,000	10,000	10,000
604640	R&M Machinery	60,821	39,156	50,000	52,000	60,000
604641	R&M Membrane Elements	78,707	52,450	25,000	38,000	38,000
604669	Landscape & Irrigation	950	—	—	—	—
604700	Printing & Binding Svc	101	695	800	800	800
604920	License & Permit Fees	9,520	22,422	19,400	14,400	20,000
604997	Other Operating Expenses	4,745	35,368	36,000	48,000	50,000
604998	Contingency	—	—	40,000	8,000	40,000
605100	Office Supplies	3,583	1,863	4,500	4,500	4,500
605120	Computer Operating Expenses	944	11,602	1,800	1,800	1,800
605220	Vehicle Fuel-On-Site	983	2,910	3,300	3,300	3,500
605225	Equip Gas Oil & Lube	31,656	28,353	32,800	32,800	34,900
605240	Uniforms Cost	6,457	6,569	16,200	17,700	16,200
605242	Protective Clothing	8,422	9,815	10,400	8,900	11,500
605246	Safety Supplies	1,209	1,482	1,700	1,700	1,700
605250	Noncap Furn (Item less 5000)	3,874	999	5,500	5,500	5,500

Utilities Expenditures by Object Code

Water Treatment & Supply—410-55-554-533-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605251	Noncap Equip (Item less 5000)	23,111	14,572	19,500	19,500	20,000
605280	Chemicals	1,254,962	1,371,804	1,800,000	1,800,000	1,925,000
605285	Lab Supplies	21,566	32,671	32,000	37,000	32,000
605290	Other Operating Supplies	9,164	15,153	43,100	41,100	43,100
605410	Subscriptions & Memberships	630	1,007	2,300	2,300	2,300
605500	Training-General	755	5,534	10,400	10,400	10,400
605510	Tuition Reimbursement	—	—	5,000	5,000	7,000
	<i>Sub-Total</i>	<u>3,571,227</u>	<u>3,645,023</u>	<u>4,459,700</u>	<u>4,459,700</u>	<u>4,849,530</u>
	Departmental Capital Outlay					
606210	Building Renovation	—	—	—	39,000	—
606400	Machinery & Equipment	195,636	132,609	—	147,091	—
606470	Computer Equipment	175	—	—	—	—
	<i>Sub-Total</i>	<u>195,811</u>	<u>132,609</u>	<u>—</u>	<u>186,091</u>	<u>—</u>
	Total	<u>\$ 7,138,858</u>	<u>\$ 6,701,954</u>	<u>\$ 7,653,700</u>	<u>\$ 7,839,791</u>	<u>\$ 8,023,630</u>

Utilities Expenditures by Object Code

Wastewater Treatment & Disposal—410-55-555-535-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 999,332	\$ 1,255,294	\$ 1,339,200	\$ 1,339,200	\$ 1,418,300
601205	Lump Sum Payout - Accrued Time	14,533	50,040	37,000	37,000	3,200
601210	Non-Pensionable Earnings	10,290	12,363	—	—	—
601215	Communication Stipend	1,950	1,950	2,000	2,000	3,900
601220	Longevity Pay	11,745	15,464	16,100	16,100	10,400
601400	Overtime-General	118,314	123,923	78,600	78,600	78,600
601410	Overtime-Holiday	81,363	89,509	83,200	83,200	83,200
602100	FICA & MICA	91,875	114,061	115,900	115,900	119,100
602210	Pension-General	469,035	184,209	172,600	172,600	230,900
602235	Pension-Senior Mgmt	(40,926)	15,700	18,100	18,100	—
602265	Pension-457	3,234	13,899	6,100	6,100	7,200
602304	Health Insurance-PPO	162,562	152,537	128,200	128,200	66,400
602305	Health Insurance-HMO	116,867	156,539	180,400	180,400	180,500
602306	Dental Insurance-PPO	6,748	7,233	7,400	7,400	7,800
602307	Dental Insurance-HMO	456	748	1,300	1,300	1,400
602309	Basic Life	3,020	1,658	3,900	3,900	4,200
602311	Long-Term Disability	4,320	738	7,600	7,600	8,000
602312	HDHP Aetna	—	16,858	22,300	22,300	18,800
602313	HSA Payflex	—	3,000	3,200	3,200	3,300
602400	Workers' Compensation	45,500	40,500	46,200	46,200	44,200
602600	OPEB	13,119	—	—	—	—
	<i>Sub-Total</i>	2,113,339	2,256,221	2,269,300	2,269,300	2,289,400
Operating Expense						
603110	Engineering Services	19,237	25,109	150,000	50,000	150,000
603400	Contract Svc-Other	937,237	1,311,733	1,355,350	1,700,350	2,138,950
603401	Janitorial Services	3,350	3,680	5,000	5,000	6,500
603460	Landscape Services	93,000	98,850	95,000	102,300	133,000
604001	Travel & Training	1,547	4,819	5,000	5,000	10,000
604100	Communication Services	—	—	500	500	500
604301	Electricity Svcs	988,559	944,882	1,076,300	1,076,300	1,108,600
604302	Gas-Propane	3,486	2,074	5,700	5,700	5,700
604330	Brow Cty Wtr/Wst Collect Fee	29,244	29,402	21,300	21,300	21,300
604400	Leased Equipment	—	—	335,100	23,468	335,100
604550	Health Ins Internal Serv Chg	39,300	37,500	43,600	43,600	21,700
604610	Fleet Internal Svcs Charge	13,500	17,700	21,500	21,500	17,400
604620	R&M Buildings	26,858	29,737	117,500	107,500	130,000
604640	R&M Machinery	29,459	108,526	122,200	92,200	145,200
604669	Landscape & Irrigation	—	5,497	2,000	2,000	7,000
604920	License & Permit Fees	6,010	4,867	20,600	30,600	86,600
604997	Other Operating Expenses	875	2,405	2,000	5,000	2,000
604998	Contingency	—	—	20,000	3,200	50,000
605100	Office Supplies	1,377	1,750	2,000	2,000	2,000
605120	Computer Operating Expenses	503	—	2,900	2,900	2,900
605220	Vehicle Fuel-On-Site	3,004	3,174	2,700	2,700	2,900
605225	Equip Gas Oil & Lube	42,039	27,626	49,400	49,400	52,600
605240	Uniforms Cost	5,060	3,213	12,000	12,000	12,000
605242	Protective Clothing	5,852	15,609	17,500	17,500	17,500
605246	Safety Supplies	2,476	1,434	10,000	20,000	10,000
605250	Noncap Furn (Item less 5000)	6,494	6,171	5,500	5,500	7,500
605251	Noncap Equip (Item less 5000)	7,560	12,522	10,000	21,632	10,000
605280	Chemicals	281,550	568,666	618,000	618,000	800,000
605285	Lab Supplies	1,111	10,949	7,000	10,500	7,000
605290	Other Operating Supplies	2,297	2,803	3,000	4,500	3,000

Utilities Expenditures by Object Code

Wastewater Treatment & Disposal—410-55-555-535-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605410	Subscriptions & Memberships	450	45	600	600	600
605500	Training-General	1,805	1,724	5,500	5,500	12,500
605510	Tuition Reimbursement	10,111	5,739	10,000	10,000	5,000
	<i>Sub-Total</i>	2,563,349	3,288,206	4,154,750	4,078,250	5,315,050
	Departmental Capital Outlay					
606210	Building Renovation	169,453	34,557	—	57,275	100,000
606400	Machinery & Equipment	39,884	—	—	—	500,000
606440	Vehicles	—	209,664	—	72,136	—
	<i>Sub-Total</i>	209,338	244,221	—	129,411	600,000
	Total	\$ 4,886,025	\$ 5,788,647	\$ 6,424,050	\$ 6,476,961	\$ 8,204,450



Utilities Expenditures by Object Code

Plant Maintenance—410-55-556-536-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 506,591	\$ 567,371	\$ 644,400	\$ 644,400	\$ 675,300
601205	Lump Sum Payout - Accrued Time	24,741	10,324	11,600	11,600	23,600
601210	Non-Pensionable Earnings	3,164	6,620	—	—	—
601220	Longevity Pay	2,889	3,567	4,600	4,600	4,800
601400	Overtime-General	25,851	14,085	25,000	25,000	25,000
601410	Overtime-Holiday	1,475	419	6,000	6,000	6,000
602100	FICA & MICA	41,918	44,694	52,300	52,300	55,600
602210	Pension-General	353,778	126,094	118,200	118,200	129,800
602300	Pmt In Lieu Of Insurance	5,611	5,611	5,600	5,600	11,200
602304	Health Insurance-PPO	54,479	44,173	43,800	43,800	—
602305	Health Insurance-HMO	94,062	90,079	93,800	93,800	98,800
602306	Dental Insurance-PPO	2,186	2,161	2,600	2,600	2,000
602307	Dental Insurance-HMO	710	573	800	800	1,200
602309	Basic Life	1,445	746	1,900	1,900	2,000
602311	Long-Term Disability	1,661	369	3,600	3,600	3,800
602312	HDHP Aetna	—	1,686	—	—	—
602400	Workers' Compensation	25,900	23,100	26,400	26,400	25,200
602600	OPEB	9,620	—	—	—	—
	<i>Sub-Total</i>	1,156,080	941,671	1,040,600	1,040,600	1,064,300
Operating Expense						
603400	Contract Svc-Other	149,948	188,546	187,000	236,000	250,000
604001	Travel & Training	1,881	8,044	2,400	4,400	2,400
604100	Communication Services	47	—	—	—	—
604400	Leased Equipment	609	601	2,700	174	3,000
604550	Health Ins Internal Serv Chg	22,300	21,300	19,500	19,500	8,100
604610	Fleet Internal Svcs Charge	19,800	25,900	31,600	31,600	25,400
604625	R&M Equipment	14,471	12,742	14,500	14,500	19,500
604640	R&M Machinery	240,938	214,486	260,000	216,000	312,000
604998	Contingency	—	—	8,000	—	13,000
605100	Office Supplies	—	34	500	802	500
605120	Computer Operating Expenses	1,091	126	2,400	400	2,400
605220	Vehicle Fuel-On-Site	4,533	4,002	4,600	4,600	4,900
605240	Uniforms Cost	3,518	1,809	4,000	4,000	4,100
605242	Protective Clothing	5,576	4,182	7,500	7,500	12,500
605246	Safety Supplies	462	1,239	1,000	3,500	1,000
605251	Noncap Equip (Item less 5000)	16,108	11,142	12,000	14,937	12,000
605290	Other Operating Supplies	556	549	1,000	1,000	2,000
605410	Subscriptions & Memberships	80	75	400	624	600
605500	Training-General	8,000	12,217	10,400	20,463	10,400
605510	Tuition Reimbursement	—	—	5,000	5,000	5,000
	<i>Sub-Total</i>	489,917	506,993	574,500	585,000	688,800
Departmental Capital Outlay						
606400	Machinery & Equipment	—	—	110,000	110,000	50,000
606440	Vehicles Purchase	—	—	—	—	65,000
	<i>Sub-Total</i>	—	—	110,000	110,000	115,000
	Total	\$ 1,645,997	\$ 1,448,664	\$ 1,725,100	\$ 1,735,600	\$ 1,868,100

Utilities Expenditures by Object Code

Water Transmission & Distribution Maintenance—410-55-557-533-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 667,367	\$ 799,224	\$ 801,900	\$ 801,900	\$ 1,023,900
601205	Lump Sum Payout - Accrued Time	37,457	59,829	45,100	45,100	67,400
601210	Non-Pensionable Earnings	3,957	8,855	—	—	—
601215	Communication Stipend	1,700	650	700	700	700
601220	Longevity Pay	6,184	7,171	7,300	7,300	8,300
601400	Overtime-General	236,838	359,895	170,000	170,000	170,000
601410	Overtime-Holiday	10,535	16,479	10,000	10,000	10,000
602100	FICA & MICA	73,217	94,305	75,700	75,700	94,500
602210	Pension-General	404,203	154,722	127,100	127,100	158,900
602265	Pension-457	2,822	3,078	3,200	3,200	3,300
602300	Pmt In Lieu Of Insurance	11,222	11,222	11,200	11,200	5,600
602304	Health Insurance-PPO	67,656	76,006	69,800	69,800	58,900
602305	Health Insurance-HMO	82,247	85,153	76,900	76,900	86,100
602306	Dental Insurance-PPO	6,240	6,433	6,800	6,800	8,200
602307	Dental Insurance-HMO	—	—	—	—	200
602309	Basic Life	2,245	1,074	2,400	2,400	3,000
602311	Long-Term Disability	2,202	492	4,500	4,500	5,800
602312	HDHP Aetna	28,824	35,571	21,100	21,100	38,000
602313	HSA Payflex	4,200	6,750	6,400	6,400	9,900
602400	Workers' Compensation	35,600	31,700	36,200	36,200	34,600
602600	OPEB	12,244	—	—	—	—
	<i>Sub-Total</i>	1,696,960	1,758,610	1,476,300	1,476,300	1,787,300
Operating Expense						
603400	Contract Svc-Other	131,326	140,320	220,000	878,000	350,000
604001	Travel & Training	—	—	—	—	5,000
604100	Communication Services	95	—	—	—	—
604550	Health Ins Internal Serv Chg	19,700	18,800	23,700	23,700	13,800
604610	Fleet Internal Svcs Charge	92,400	120,600	146,700	146,700	118,300
604640	R&M Machinery	3,050	4,476	5,000	5,000	5,000
604661	R&M Distribution System	107,059	144,099	124,500	114,500	250,000
604700	Printing & Binding Svc	—	275	600	600	600
604920	License & Permit Fees	150	150	500	500	2,000
604997	Other Operating Expenses	729	809	500	500	500
604998	Contingency	—	—	20,000	—	40,000
605100	Office Supplies	723	409	1,200	1,200	1,200
605120	Computer Operating Expenses	—	—	—	—	7,500
605220	Vehicle Fuel-On-Site	30,522	24,886	43,500	43,500	46,300
605240	Uniforms Cost	4,767	1,890	5,600	5,600	7,400
605242	Protective Clothing	6,521	5,796	6,000	6,000	9,600
605246	Safety Supplies	838	1,187	3,000	3,000	3,000
605251	Noncap Equip (Item less 5000)	5,857	2,046	3,600	3,600	3,600
605290	Other Operating Supplies	14,882	18,629	16,000	16,000	16,000
605410	Subscriptions & Memberships	—	210	1,000	1,000	1,000
605500	Training-General	2,571	11,625	10,000	10,000	10,000
605510	Tuition Reimbursement	—	—	—	—	5,000
	<i>Sub-Total</i>	421,190	496,207	631,400	1,259,400	895,800
Departmental Capital Outlay						
606400	Machinery & Equipment	—	14,343	—	27,481	180,000
606440	Vehicles	—	—	278,000	315,306	408,800
	<i>Sub-Total</i>	—	14,343	278,000	342,787	588,800
Total		\$ 2,118,150	\$ 2,269,159	\$ 2,385,700	\$ 3,078,487	\$ 3,271,900



Utilities Expenditures by Object Code

Water Accountability—410-55-558-533-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 405,267	\$ 453,968	\$ 480,500	\$ 480,500	\$ 510,100
601205	Lump Sum Payout - Accrued Time	29,547	36,901	41,500	41,500	33,000
601220	Longevity Pay	4,819	5,917	6,000	6,000	6,300
601400	Overtime-General	228,475	242,089	150,000	150,000	150,000
601410	Overtime-Holiday	1,103	1,958	6,500	6,500	4,000
602100	FICA & MICA	49,551	54,979	49,400	49,400	50,900
602210	Pension-General	249,458	81,167	74,900	74,900	83,700
602304	Health Insurance-PPO	34,621	36,435	29,200	29,200	24,700
602305	Health Insurance-HMO	92,295	100,163	98,300	98,300	83,000
602306	Dental Insurance-PPO	3,030	2,464	2,400	2,400	3,000
602307	Dental Insurance-HMO	259	518	600	600	300
602309	Basic Life	1,018	496	1,400	1,400	1,500
602311	Long-Term Disability	363	246	2,700	2,700	2,900
602400	Workers' Compensation	22,800	20,300	23,200	23,200	22,200
602600	OPEB	6,122	—	—	—	—
	<i>Sub-Total</i>	<u>1,128,727</u>	<u>1,037,601</u>	<u>966,600</u>	<u>966,600</u>	<u>975,600</u>
<u>Operating Expense</u>						
603400	Contract Svc-Other	1,416	4,898	3,000	3,000	3,000
603425	Software License & Maint	—	65,094	65,000	65,000	65,000
604001	Travel & Training	—	—	—	—	5,000
604100	Communication Services	600	—	—	—	—
604550	Health Ins Internal Serv Chg	23,600	22,600	17,300	17,300	7,800
604610	Fleet Internal Svcs Charge	37,000	48,300	58,800	58,800	47,400
604640	R&M Machinery	2,579	682	—	—	—
604661	R&M Distribution System	136,874	143,335	166,400	166,400	200,400
604700	Printing & Binding Svc	—	—	200	200	200
604920	License & Permit Fees	57,630	—	300	300	300
604998	Contingency	—	—	2,000	2,000	2,000
605100	Office Supplies	615	368	900	900	1,000
605210	Water Meters	4,653	4,112	—	—	—
605220	Vehicle Fuel-On-Site	25,465	18,881	31,800	31,800	33,900
605240	Uniforms Cost	3,504	1,451	4,000	4,000	4,000
605242	Protective Clothing	3,103	3,069	3,500	3,500	4,000
605246	Safety Supplies	596	—	1,000	1,000	1,000
605251	Noncap Equip (Item less 5000)	1,242	3,002	3,200	3,200	11,200
605290	Other Operating Supplies	1,332	642	1,000	1,000	1,000
605410	Subscriptions & Memberships	—	200	200	200	200
605500	Training-General	—	3,600	3,600	3,600	3,600
605510	Tuition Reimbursement	—	—	—	—	10,000
	<i>Sub-Total</i>	<u>300,207</u>	<u>320,234</u>	<u>362,200</u>	<u>362,200</u>	<u>401,000</u>
<u>Departmental Capital Outlay</u>						
606400	Machinery & Equipment	—	—	—	—	40,000
606440	Vehicles Purchase	—	—	—	104,387	55,000
	<i>Sub-Total</i>	<u>—</u>	<u>—</u>	<u>—</u>	<u>104,387</u>	<u>95,000</u>
	Total	<u>\$ 1,428,934</u>	<u>\$ 1,357,835</u>	<u>\$ 1,328,800</u>	<u>\$ 1,433,187</u>	<u>\$ 1,471,600</u>

Utilities Expenditures by Object Code

Wastewater Collection Maintenance—410-55-559-535-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,389,782	\$ 1,601,855	\$ 1,607,600	\$ 1,607,600	\$ 1,759,000
601205	Lump Sum Payout - Accrued Time	55,862	61,909	50,400	50,400	75,300
601210	Non-Pensionable Earnings	6,941	17,677	—	—	—
601215	Communication Stipend	3,125	5,450	2,600	2,600	2,600
601220	Longevity	11,928	15,075	15,400	15,400	18,600
601400	Overtime-General	544,161	649,022	494,400	494,400	494,000
601410	Overtime-Holiday	36,836	41,497	30,000	30,000	30,000
602100	FICA & MICA	152,545	179,164	158,300	158,300	172,000
602210	Pension-General	840,156	285,534	249,600	249,600	275,300
602235	Pension-Senior Mgmt	(46,188)	20,100	26,300	26,300	31,100
602265	Pension-457	—	2,523	3,300	3,300	3,500
602300	Pmt In Lieu Of Insurance	9,927	5,611	—	—	—
602304	Health Insurance-PPO	51,932	40,485	29,200	29,200	49,300
602305	Health Insurance-HMO	269,909	309,211	280,400	280,400	246,500
602306	Dental Insurance-PPO	10,738	11,096	10,400	10,400	10,100
602307	Dental Insurance-HMO	790	887	1,000	1,000	1,000
602309	Basic Life	4,254	2,100	4,700	4,700	5,200
602311	Long-Term Disability	3,368	902	9,100	9,100	9,900
602312	HDHP Aetna	14,887	17,603	14,100	14,100	17,800
602313	HSA Payflex	2,800	3,000	3,200	3,200	5,000
602400	Workers' Compensation	84,400	75,100	85,700	85,700	81,900
602600	OPEB	20,990	—	—	—	—
	<i>Sub-Total</i>	<u>3,469,143</u>	<u>3,345,801</u>	<u>3,075,700</u>	<u>3,075,700</u>	<u>3,288,100</u>
Operating Expense						
603400	Contract Svc-Other	280,927	374,291	300,000	259,000	320,000
603401	Janitorial Services	3,273	3,273	3,600	3,600	4,500
603460	Landscape Services	18,173	19,491	15,000	15,000	21,000
604001	Travel & Training	890	—	—	—	—
604100	Communication Services	595	—	—	—	—
604301	Electricity Svcs	519,345	624,903	689,300	689,300	710,000
604320	Hollywood Large User	124,325	132,684	140,000	140,000	140,000
604400	Leased Equipment	—	—	6,600	6,600	6,000
604550	Health Ins Internal Serv Chg	54,900	52,400	45,000	45,000	23,000
604610	Fleet Internal Svcs Charge	130,500	170,500	207,500	207,500	167,200
604620	R&M Buildings	3,157	1,424	3,000	3,000	3,000
604640	R&M Machinery	11,427	14,521	10,000	10,000	18,000
604662	R&M Lift Station-Minor	192,398	187,768	50,000	75,000	150,000
604700	Printing & Binding Svc	144	144	1,000	1,000	1,000
604920	License & Permit Fees	1,760	2,974	5,000	10,000	5,000
604997	Other Operating Expenses	3,527	5,222	3,000	5,000	3,000
604998	Contingency	—	—	75,000	11,000	75,000
605100	Office Supplies	957	516	1,500	1,500	1,500
605120	Computer Operating Expenses	—	400	400	400	400
605220	Vehicle Fuel-On-Site	62,321	87,491	91,200	91,200	97,100
605225	Equip Gas Oil & Lube	—	—	5,900	5,900	6,300
605240	Uniforms Cost	8,961	7,101	9,000	9,000	9,000
605242	Protective Clothing	4,577	9,249	9,400	9,400	9,400
605246	Safety Supplies	3,078	1,891	3,600	3,600	3,600
605251	Noncap Equip (Item less 5000)	8,024	22,259	8,000	10,000	8,000
605280	Chemicals	—	987	4,700	4,700	4,700
605290	Other Operating Supplies	24,946	31,983	36,500	46,500	36,000



Utilities Expenditures by Object Code

Wastewater Collection Maintenance—410-55-559-535-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605410	Subscriptions & Memberships	—	220	800	800	800
605500	Training-General	3,927	9,965	10,000	11,000	10,000
605510	Tuition Reimbursement	4,687	—	—	—	5,000
	<i>Sub-Total</i>	1,466,818	1,761,656	1,735,000	1,675,000	1,838,500
	Departmental Capital Outlay					
606400	Machinery & Equipment	78,125	208,416	—	38,589	17,000
606440	Vehicles Purchase	492,069	246,779	87,800	452,624	65,000
	<i>Sub-Total</i>	570,194	455,195	87,800	491,213	82,000
	Total	\$ 5,506,155	\$ 5,562,653	\$ 4,898,500	\$ 5,241,913	\$ 5,208,600



Critical Rehabilitation Work on a Manhole

Utilities Expenditures by Object Code

Water & Wastewater Quality Control—410-55-563-533-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 479,888	\$ 518,556	\$ 840,700	\$ 840,700	\$ 920,100
601205	Lump Sum Payout - Accrued Time	9,205	45,284	13,100	13,100	35,200
601210	Non-Pensionable Earnings	1,000	1,000	—	—	—
601215	Communication Stipend	1,950	3,675	3,900	3,900	5,900
601220	Longevity Pay	1,660	1,248	1,700	1,700	1,800
601400	Overtime-General	28,570	13,867	30,000	30,000	30,000
601410	Overtime-Holiday	17,449	10,639	12,000	12,000	11,000
602100	FICA & MICA	38,637	43,742	68,200	68,200	76,000
602210	Pension-General	243,856	98,109	86,400	86,400	142,600
602235	Pension-Senior Mgmt	(103,191)	20,100	87,400	87,400	47,200
602265	Pension-457	2,546	8,361	20,800	20,800	20,900
602304	Health Insurance-PPO	31,343	—	—	—	24,500
602305	Health Insurance-HMO	121,924	131,179	161,800	161,800	139,300
602306	Dental Insurance-PPO	4,393	3,847	4,300	4,300	6,200
602307	Dental Insurance-HMO	181	189	700	700	200
602309	Basic Life	1,638	742	2,500	2,500	2,700
602311	Long-Term Disability	446	328	4,700	4,700	5,200
602400	Workers' Compensation	22,800	20,300	23,200	23,200	22,200
602600	OPEB	6,997	—	—	—	—
	<i>Sub-Total</i>	911,293	921,167	1,361,400	1,361,400	1,491,000
Operating Expense						
603400	Contract Svc-Other	30,845	27,515	46,100	46,100	46,100
603402	Contracted Lab Testing	79,150	70,601	100,000	100,000	100,000
603425	Software License & Maint	49,869	13,099	71,000	71,000	92,000
604001	Travel & Training	15	9	3,000	6,000	3,000
604400	Leased Equipment	5,694	3,732	20,000	20,000	30,000
604550	Health Ins Internal Serv Chg	26,700	25,500	18,700	18,700	2,500
604610	Fleet Internal Svcs Charge	8,500	11,100	13,500	13,500	10,900
604613	Vehicle Detail	54	—	—	—	—
604700	Printing & Binding Svc	1,644	3,653	5,000	5,000	5,000
604920	License & Permit Fees	6,805	2,800	26,000	26,000	26,000
604997	Other Operating Expenses	—	—	2,500	2,500	2,500
604998	Contingency	—	—	5,000	5,000	5,000
605100	Office Supplies	984	1,909	4,000	4,000	4,000
605120	Computer Operating Expenses	—	—	6,000	6,000	—
605220	Vehicle Fuel-On-Site	2,523	2,269	3,200	3,200	3,400
605240	Uniforms Cost	790	896	3,600	3,600	3,600
605242	Protective Clothing	3,854	4,614	9,800	9,800	6,500
605246	Safety Supplies	1,173	1,100	1,400	1,400	1,400
605250	Noncap Furn (Item less 5000)	—	—	2,000	2,000	2,000
605251	Noncap Equip (Item less 5000)	966	—	10,000	10,000	10,000
605285	Lab Supplies	69,226	64,041	120,000	85,000	120,000
605410	Subscriptions & Memberships	30	—	1,800	1,800	1,800
605500	Training-General	850	890	7,500	4,500	7,500
605510	Tuition Reimbursement	—	—	7,000	7,000	10,000
	<i>Sub-Total</i>	289,672	233,729	487,100	452,100	493,200
Departmental Capital Outlay						
606400	Machinery & Equipment	—	—	—	55,910	200,000
606440	Vehicles Purchase	—	—	112,000	112,000	65,000
	<i>Sub-Total</i>	—	—	112,000	167,910	265,000
Total		\$ 1,200,965	\$ 1,154,896	\$ 1,960,500	\$ 1,981,410	\$ 2,249,200



Utilities Expenditures by Object Code

Support Services—410-55-564-539-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 534,537	\$ 517,597	\$ 604,900	\$ 604,900	\$ 638,900
601205	Lump Sum Payout - Accrued Time	62,265	70,864	55,900	55,900	62,000
601210	Non-Pensionable Earnings	1,000	2,000	—	—	—
601215	Communication Stipend	6,500	6,500	6,500	6,500	9,800
601220	Longevity Pay	514	29	—	—	800
602100	FICA & MICA	44,577	42,830	49,300	49,300	52,300
602210	Pension-General	—	—	—	—	15,700
602235	Pension-Senior Mgmt	(270,403)	119,700	137,900	137,900	141,600
602265	Pension-457	13,056	18,904	22,200	22,200	20,900
602305	Health Insurance-HMO	26,397	20,583	25,200	25,200	21,300
602306	Dental Insurance-PPO	1,251	1,716	1,900	1,900	2,200
602307	Dental Insurance-HMO	679	414	500	500	300
602309	Basic Life Insurance	1,821	831	1,800	1,800	1,900
602311	Long-Term Disability Ins	269	328	3,400	3,400	3,600
602312	HDHP Aetna	36,772	39,203	22,300	22,300	24,800
602313	HSA Payflex	5,600	6,000	3,200	3,200	5,000
602400	Workers' Compensation	22,000	20,000	22,900	22,900	21,900
602600	OPEB	4,373	—	—	—	—
	<i>Sub-Total</i>	491,207	867,499	957,900	957,900	1,023,000
Operating Expense						
603110	Engineering Svcs	—	9,077	3,000	3,000	7,000
603400	Contract Svcs-Other	1,983	—	2,500	2,500	1,000
603425	Software License & Maint	—	—	1,000	1,000	—
604001	Travel & Training	—	—	8,000	8,000	8,000
604100	Communication Svcs	—	—	1,100	1,100	—
604200	Postage	2	44	1,000	1,000	1,000
604301	Electricity Svcs	13,989	11,971	3,700	3,700	3,700
604500	Risk Internal Svcs Charge	11,100	9,100	8,600	8,600	7,700
604550	Health Ins Internal Serv Chg	4,000	3,900	7,000	7,000	4,000
604610	Fleet Internal Svcs Charge	8,500	11,100	13,500	13,500	10,900
604650	R&M Office Equip	—	—	1,500	1,500	—
604700	Printing & Binding Svcs	150	1,378	800	800	1,500
604916	Administrative Expense	—	10	300	300	300
604920	License & Permit Fees	780	684	4,000	4,000	3,000
605100	Office Supplies	45	751	1,300	1,300	1,000
605220	Vehicle Fuel-On-Site	849	1,612	3,400	3,400	3,600
605240	Uniforms Cost	—	739	1,200	1,200	1,000
605250	Noncap Furn (Item less 5000)	1,391	5,087	3,000	3,000	3,000
605290	Other Operating Supplies	142	—	1,600	1,600	1,000
605410	Subscriptions & Memberships	130	—	1,400	1,400	500
605500	Training-General	273	5,332	4,100	4,100	4,100
605510	Tuition Reimbursement	—	—	—	—	5,000
	<i>Sub-Total</i>	43,335	60,785	72,000	72,000	67,300
Departmental Capital Outlay						
606440	Vehicles Purchase	—	—	—	—	65,000
	<i>Sub-Total</i>	—	—	—	—	65,000
	Total	\$ 534,542	\$ 928,284	\$ 1,029,900	\$ 1,029,900	\$ 1,155,300

Utilities Expenditures by Object Code

Engineering & Strategic Development—410-55-565-539-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,059,883	\$ 1,289,978	\$ 1,109,000	\$ 1,109,000	\$ 962,600
601205	Lump Sum Payout - Accrued Time	114,904	100,871	104,200	104,200	78,800
601210	Non-Pensionable Earnings	2,000	2,000	—	—	—
601215	Communication Stipend	8,825	12,250	11,100	11,100	9,100
601220	Longevity Pay	3,002	6,682	5,600	5,600	3,300
601400	Overtime-General	1,525	8,952	12,900	12,900	12,900
601410	Overtime-Holiday	474	2,239	800	800	800
602100	FICA & MICA	89,582	107,047	93,100	93,100	79,500
602210	Pension-General	296,149	107,866	63,600	63,600	72,500
602235	Pension-Senior Mgmt	(421,244)	170,200	153,800	153,800	155,300
602265	Pension-457	24,852	31,576	29,300	29,300	26,900
602300	Pmt In Lieu Of Insurance	22,443	22,443	22,400	22,400	11,200
602304	Health Insurance-PPO	37,950	36,045	14,600	14,600	12,300
602305	Health Insurance-HMO	97,975	125,580	80,200	80,200	87,400
602306	Dental Insurance-PPO	3,660	5,654	4,000	4,000	2,700
602307	Dental Insurance-HMO	577	572	700	700	1,000
602309	Basic Life Insurance	3,556	1,849	3,300	3,300	2,800
602311	Long-Term Disability Ins	2,178	902	6,300	6,300	5,400
602312	HDHP Aetna	—	21,845	—	—	6,000
602313	HSA Payflex	—	3,000	—	—	1,700
602400	Workers' Compensation	31,300	27,900	31,900	31,900	30,500
602600	OPEB	11,369	—	—	—	—
	<i>Sub-Total</i>	1,390,961	2,085,450	1,746,800	1,746,800	1,562,700
Operating Expense						
603080	Other Insurance Premium	638	—	—	—	—
603110	Engineering Svcs	—	41,353	150,000	110,000	150,000
603190	Prof Svcs-Other	3,000	3,550	7,500	7,500	7,500
603400	Contract Svcs-Other	174,339	7,086	16,700	16,700	16,700
603425	Software License & Maint	142,216	68,363	2,000	2,650	2,000
604001	Travel & Training	34,904	17,127	—	—	—
604200	Postage	33	158	1,300	1,300	1,300
604301	Electricity Svcs	—	—	10,000	10,000	10,000
604453	Expenditure -Subscription	—	315,309	—	—	—
604500	Risk Internal Svcs Charge	26,100	21,300	20,000	20,000	18,000
604550	Health Ins Internal Serv Chg	29,600	28,200	22,600	22,600	5,600
604610	Fleet Internal Svcs Charge	6,300	8,200	10,000	10,000	8,000
604650	R&M Office Equip	—	2,821	9,500	8,900	9,500
604700	Printing & Binding Svcs	882	804	1,200	1,200	1,200
604889	Marketing & Promotions	—	—	—	840	—
604916	Administrative Expense	3,672	162	—	1,100	1,500
604920	License & Permit Fees	—	276	400	400	600
604957	Expenditure -Subscription Prin	—	117,314	—	—	—
604997	Other Operating Expenses	108	—	—	300	—
604998	Contingency	1,627	—	—	—	—
605100	Office Supplies	1,744	3,047	1,500	2,200	2,000
605120	Computer Operating Expenses	10,260	238	350	350	350
605220	Vehicle Fuel-On-Site	4,291	3,669	4,000	4,000	4,300

Utilities Expenditures by Object Code

Engineering & Strategic Development—410-55-565-539-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605240	Uniforms Cost	2,126	1,588	2,100	2,100	2,100
605250	Noncap Furn (Item less 5000)	442	12,000	12,000	9,010	9,600
605290	Other Operating Supplies	713	539	400	400	400
605410	Subscriptions & Memberships	964	438	300	300	500
605500	Training-General	1,832	4,494	6,000	6,000	6,000
	<i>Sub-Total</i>	445,791	658,036	277,850	237,850	257,150
	Departmental Capital Outlay					
606440	Vehicles Purchase	—	—	—	—	65,000
	<i>Sub-Total</i>	—	—	—	—	65,000
	Total	\$ 1,836,752	\$ 2,743,486	\$ 2,024,650	\$ 1,984,650	\$ 1,884,850



Engineering & Strategic Development Staff

Utilities Budget Justification

Object #	Account Description	Justification
Revenue		
329100	Engineering Permits	Permit fees are collected to offset the cost of providing services by engineering staff for managing the infrastructure construction inspection services.
Expense		
601400	Overtime-General	Overtime is required for the following reasons: (1) repairs to utility lines; (2) holiday shift work, illness, vacation and emergency plant operations; (3) supervision and inspection of construction.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays, to include days worked and not worked per the individual collective bargaining agreements.
603110	Engineering Services	This cost is for required services such as survey, design on existing water and sewer projects relating to the current requirements and permitting of construction, maintenance and repair of Utilities infrastructure, plant operations and analysis, etc. This line is required for the following reasons: Boundary Surveys and Traffic Studies, Topographic Surveys, Soil Testing, Environmental Studies, Engineering Studies, Property Appraisals for park agreement, and other professional services as needed for administrative and health and wellness programs. Includes approved FY25 above base request of \$15,000 (Prog 100) for engineering consulting services.
603190	Prof Svcs-Other	Various Consulting Services - \$114,200 Feasibility Study - \$50,000 Mitigation Area Inspection & Treatment - \$15,000 Departmental Personnel Enhancement - \$35,000 Operational Studies & Development - \$40,000 Citywide GIS Software - \$100,000
603400	Contract Svc-Other	This line item represents funds for services performed by outside contractors such as: cleaning, grounds maintenance, repairs to lift stations, fence repairs, generator repairs, hauling, sand removal, grit removal, for motor repairs, contractual meter replacement work, welding services, air compressor inspection/services for 3 plants, laboratory equipment maintenance, service electric switchgears, SCADA security assessment, and upgrades to SCADA HMI Software. The budgeted amount of \$2,923,180 is distributed as follows: \$7,000 (program 100); \$89,600 (program 553); \$1,355,350 (program 555); \$187,000 (program 556); \$220,000 (program 557); \$3,000 (program 558); \$300,000 (program 559); \$46,100 (program 563); \$69,030 (program 554/location 130); \$160,000 (program 554/location 140); \$70,000 (program 550); \$2,500 (program 564); \$16,700 (program 565). Includes approved FY25 above base requests of \$40,400 (Prog 553) for replacing an obsolete liftstation SCADA system and equipment repair services, \$145,000 (Prog 555) for inflation costs of repairs and hauling maintenance servicing, \$63,000 (Prog 556) for inflation costs of repairs, \$130,000 (Prog 557) for contractor assistance with valve exercising repairs & asphalt restoration, \$20,000 (Prog 559) to cover the added cost of replacing old, broken or worn out Lift Station fences.
603401	Janitorial Services	This line item represents funds for services performed by outside contractors such as: cleaning. Includes FY25 above base request in the amount of \$5,000 (Prog 100).
603402	Contracted Lab Testing	The \$100,000 budget will cover outside service for wastewater laboratory analysis required by the City of Hollywood Large User Agreement and for related water laboratory analysis required by Federal, State and Local regulations.
603404	Air Condition Svcs	Repairs and maintenance for A/C equipment as needed. Includes FY25 above base request in the amount of \$10,000 (Prog 553).
603425	Software License & Maint	This line item is for contracted license and maintenance: Prog(100) \$95,000 Prog(553) \$2,000 Prog(558) \$65,000 Prog(563) \$71,000 Prog(550) \$5,000 Prog(565) \$2,000 Bentley WaterCAD Maintenance Contract & Support, Hansen Gateway Lisc. For Barcoding System, Hansen Maintenance Contract & Support2013, Tokay Maintenance Contract & Support - Backflow Program / Maintenance, Aquatic Informatics / Tokay , Inovyze, Auto Desk, Acrobat Creative Cloud, XLReporter Licenses Support Services (7 licenses) -, Annual Revenue Locator App, Annual FlexNet RNI Hosted SaaS, Annual Sensus Analytics Hosted, Annual Pressure Profile, Perkin-Elmer: Inst maintenance-Lab/IC , Dionex IC instrument maintenance, Ethosoft, Linko Pretreatment software maintenance , Chromelion 7.0 Version for Dionex IC, Protocol3, Omnion (Lachat) software , Civical Maintenance & Support - CSRT (replaced by Lucity module STEAM); Telephonetics Upgrade - Cisco – Survey; Additional Software Needs; Viso/Adobe Pro, Adobe , Engineering & GIS (Bluebean, AutoCAD, Adobe Pro, etc.) *Includes FY25 above base request of \$105,000 (Prog 100) for additional costs for operation and maintenance of the City's ArcGIS Enterprise, and \$26,000 (Prog 553) for the cybersecurity improvement project, \$21,000 (Prog 563) for instrument maintenance for a new lab.
603455	Security Services	This line item is for outside security services at the water plant. Includes approved FY25 above base request of \$10,000 (Prog 100) for increased service costs per Procurement Dept.



Utilities Budget Justification

Object #	Account Description	Justification
603460	Landscape Services	Costs to maintain landscape and several Utilities plants and lift station properties located throughout the city. Includes approved FY25 above base request of \$37,000 (Prog 554 Loc 140), \$38,000 (Prog 555), and \$6,000 (Prog 559) for a 40% increase in costs per the Public Works Dept, contract pricing, Berm clean up, and tree trimming.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
604001	Travel & Training	This cost is for approved out of area travel for trainings, conference, seminars, etc., and includes registration, airline travel, mileage, meals and other related expenses. Includes approved FY25 above base request of \$15,600 (Prog 100) for additional expenses for transferred positions/conference for admin staff, \$5,000 (Prog 555) for operators attending short school, \$5,000 (Prog 557) and \$5,000 (Prog 558) for travel & accommodations for staff.
604100	Communication Services	This account is for radios, hand held units, Cell Tower Modem fees, air card service charges, and monthly GPS fees to Synovnia and Verizon.
604200	Postage	This account represents allocated costs for regular and bulk mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svc	This represents costs for water and sewer usage for the water plant, lift stations and other buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	Purchase of Propane Gas to fuel the WWRF Digesters and Boilers.
604320	Hollywood Large User	The City of Miramar is part of the Large User Agreement for the treatment of wastewater at the City of Hollywood Regional Facility. The City pays monthly service charges & fees.
604330	Brow Cty Wtr/Wst Collect Fee	Funding for costs associated with utilities for Broward County Services.
604400	Leased Equipment	Allocated costs for copier rental. Toner is only purchased if it exceeds the allotted meter amount. Includes crane and scissors lift rental, standby generator lease, tank rental fees, etc. Includes approved FY25 above base request of \$10,000 (Prog 563) for air gas cylinder tank rental.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles. Allocation provided by Public Works Fleet Maintenance.
604620	R&M Buildings	Pressure and Paint well pads #2 \$12,500 Roof Inspections and repairs at Bldg. J (Digester Bldg) \$15,000 Replacing Doors/Interior Doors (Exterior Replaced FY2023) \$48,000 Concrete Repair & Railings (Sand Filters & Aeration Basin #1 East Wall) \$50,000 Sites - 133 lift stations @ \$25 ea misc parts for structural repairs \$3,000 Wall sealing repair \$7,000 Lighting Maintenance (EWTP & 2MGT) \$4,200 Paints, Paint Supplies, & Graffiti Remover \$1,000 Pest Control Service \$1,000 Building Consumables: Coatings, Sealers, Solvents, & Cleaners \$2,000 Door maintenance/repairs \$1,000 Window & Shutter maintenance and repairs \$10,000 Miscellaneous Painting at WWTP and Fence Repair \$12,800 Includes FY25 above base request of \$12,500 (Prog 555) for aging buildings, tanks, structures.
604625	R&M Equipment	Purchase of new and replacement pumps and motors. Includes FY25 above base request of \$5,000 (Prog 556) for inflation costs and projected repairs.
604630	R&M Electric	Cost of electrical maintenance and parts. Includes approved FY25 above base request of \$56,800 (Prog 553) for aging/obsolete equipment.
604640	R&M Machinery	This line item represents repair and maintenance of all pumps, motors and power equipment utilized in the Utilities Operations. Includes funding for additional equipment rehabilitation and spare parts for three plants. Includes approved FY25 above base requests of \$10,000 (Prog 554-Loc 130) for replacing valves and train parts, \$23,000 (Prog 555) for aging equipment, \$73,900 (Prog 556) for inflation costs and projected repairs, and \$8,000 (Prog 559) for increase cost of replacing pick-up tubes, and yearly inspections.
604641	R&M Membrane Elements	This budget is to fund the cost of membrane elements. Includes approved FY25 above base request of \$13,000 (Prog 554/Loc 130) for stock replacement.
604650	R&M Office Equip	Repair of office related equipment such as the plans copier and plotter.
604661	R&M Distribution System	This represents funding for the purchase of all materials and supplies required to maintain meters and to upgrade the City's existing water and sewer mains and fire hydrants. Includes approved FY25 above base requests of \$125,500 (Prog 557) for increased costs for misc parts for inventory stock and concrete and asphalt repairs and \$34,000 (Prog 558) for Meter Replacement Program.

Utilities Budget Justification

Object #	Account Description	Justification
604662	R&M Lift Station-Minor	This represents funding for the maintenance and repair of lift stations city-wide including but not limited to pump repairs, control system services and parts, painting and structural improvements and repairs. Includes approved FY25 above base request of \$100,000 (Prog 559).
604664	R&M Telemetry	This account is used to pay costs associated with electronic supplies for the telemetry system. Includes FY25 approved above base request of \$44,100 (Prog 553) for obsolete equipment and price increases due to inflation.
604665	R&M Air Conditioning	This represents funding for repairs and maintenance related to city-wide air conditioning systems.
604669	Landscape & Irrigation	The line is for landscape & beautification/irrigation. Includes approved FY25 above base request of \$5,000 (Prog 555) for increased costs.
604700	Printing & Binding Svc	This line item is for special anticipated flyers for compliance with the Safe Water Drinking Act, service related door hangers, meter cards, books, and copier overages. It also represents printing services related to letterhead, envelopes, business cards and other project related materials. Copy overages will also be charged to this account.
604870	Public Education	This line item is for Public Outreach and Information Program for reclaimed water, water conservation and water and wastewater utility system.
604889	Marketing & Promotions	This represents costs associated with marketing materials and specialty items needed to promote City events, initiatives, and programs.
604910	Advertising Costs	This line item supports specialized advertising for recruiting Utilities staff and public notices to be advertised in newspapers per Federal, State, and Local regulations pertaining to water/wastewater.
604916	Administrative Expense	This is for petty cash reimbursements and expenses incurred with administrative sponsored meetings, trainings, etc.
604920	License & Permit Fees	<p>This line item includes license and permit fees:</p> <p>Prog(553) \$700 Prog(555) \$20,600 Prog(557) \$2,000 Prog(558) \$300 Prog(559) \$5,000 Prog(563) \$26,000 Prog(554/130) \$4,000 Prog(554/140) \$16,000 Prog(564) \$3,000 Prog(565) \$600</p> <p>PE License Renewal, Electrical Journeyman Renewal, Fuel Storage & Generator Licensing, Storage Tank State (DEP) (Annual Renewal), Hazardous Material (FDEP) (Annual Renewal), FDEP Operation License/Broward County Lic to Operate Annual Renewal, FDEP Air License, Certification upgrade reimbursement, Operator CEUs, Operator license renewals, Elevator Operation - Broward County-Annual, AWWA Water Distribution Licenses, CDL License Renewal, CDL Licenses New and Renewal, annual license renewal for Booster Pump Station, NELAC Audit, Lab water/wastewater certification: FL Dept. of Health, Lab water wastewater certification app fee: FL Dept. of Health, Hazard Materials Cert. , Diesel Fuel Storage Tank Cert. @ 10 MGT Facility. (FL. State) Annual, Diesel Fuel Storage Tank Cert. @ EWTP. (FL. State) Annual, Storage Tank Registration Placard Annual, Annual Fire Inspection Permit Annual, Elevator Operations Permit Annual, Operators License Exams: Estimated 2 operators, Operators License Renewals, Permit to Operate: BCHU (Annually) , Diesel Storage Tank Placards: FDEP, Air License, WTP Operator Licenses Renewals & License Exams, BOES Dumping Permit Renewal UT2100, UT2107 ANNUAL, DNRP - Sludge transport/permit fees, DEP/DNRP diesel storage tank registration for MPS - ANNUAL renewal, DEP/DNRP diesel storage tank registration BPS - ANNUAL renewal, DEP/DNRP diesel storage tank registrations PS #7 - ANNUAL renewal, Professional licenses, Other as required.</p> <p>*Includes approved FY25 above base request of \$66,000 (Prog 555) for UIC permit and MIT license renewal.</p>
604997	Other Operating Expenses	This cost is for expenditures that cannot be accounted for in another line item. Includes approved FY25 above base request of \$12,000 (Prog 100) for transferred positions and \$14,000 (Prog 554/Loc 130) for increased use of cartridge filters due to excess sand.
604998	Contingency	This line item represents contingency funding for unanticipated expenses not budgeted in any other account. Includes approved FY25 above base request of \$30,000 (Prog 555), \$5,000 (Prog 556), \$20,000 (Prog 557) for unforeseen expenses.
605100	Office Supplies	This represents funding for miscellaneous office supplies for the department to function.
605120	Computer Operating Expenses	This line item is computer-related hardware/items. Includes approved FY25 above base request of \$7,500 (Prog 557) and \$2,500 (Prog 100) startup costs for new employees.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles. Allocation provided by Public Works Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works department provided the budgeted amount.



Utilities Budget Justification

Object #	Account Description	Justification
605240	Uniforms Cost	This expenditure represents funding for uniforms for employees which includes, but not limited to t-shirts, hats, uniform rental and safety shoes. Includes approved FY25 above base request of \$1,800 (Prog 557) uniforms for 3 new employees.
605242	Protective Clothing	This line item provides for required protective items such as gloves, safety goggles, full body suits, and rubber boots. Includes approved FY25 above base request of \$5,000 (556) for additional supplies, \$3,600 (Prog 557) and \$1,200 (Prog 100) protective clothing costs for new employees.
605246	Safety Supplies	This expenditure is for safety equipment supplies such as: traffic cones, barricades, gas detectors, etc.
605250	Noncap Furn (Item less 5000)	Furniture costing under \$5,000 for each item. Includes the purchase of miscellaneous furniture such as tables and chairs for meeting room, Laboratory and Operations Center, workstations, desks, appliances and file cabinets for new staff. Includes approved FY25 above base request of \$9,000 (Prog 550) for furniture for building 'N' and new offices.
605251	Noncap Equip (Item less 5000)	This expenditure is for the purchase of new and replacement of small hand and power tools and other associated accessories utilized in the Utilities Department that cost under \$5,000. It also includes funding for Toughbook laptops as well as sample stations for monthly required testing. The budget of \$70,700 is requesting for the following items: All-purpose penetrating oil/WD-40; Bar, Johnson, Pry, Breaker, Flat Tip x 5 ft; Batteries; Battery jumper cables; Couplings, Aluminum (Quick Disconnect for Pumps); Cutting fluid for drill press; Degreasers; Dial indicator for shaft alignment; Electric Saws; Electrical fish tape; Extension, 1/2" Drive x 4 Foot Long; Gas Cans; Gauge, Hydrant, Pressure Reading 0 to 200 psi; Grease, Lubricant, Tube, For Backhoes; Mag-Lite; Manhole hooks; Marking Paint; Misc. Hand Tools (Measuring Tapes, Pliers, Picks, Pipe Cutter, Hammer, etc.); Operations Tools, Lockers, Chemical Cabinets; Portable Generator; Portable insect fogger for injection well/pretreat; Pressurized Spray Bottles for Disinfecting equipment; Rakes for leveling of solids in trailers and grit/rag bins; RO & Nano Train Spare/Replacement Parts; Rust and corrosion inhibitor; Sample pump for monitor well; Shop Tools; Shovels, Hand/Variou; Skimming nets; Small valve/pump repair and maintenance; Socket, Sets/Adapters; Spare sludge judges; Submersible Pumps; Various Blades, Hack Saw/Band Saw, Drill Bits Set, etc. Various Nozzles; Tools (Chisels/Screwdrivers/Shears); Wire Brushes, rollers, squeegee, scrapers, brooms, mops, etc; Wrenches, Pipe/Crescent/Hydrant/Meter. Includes approved above base request of \$8,000 (Prog 558) for small tool purchase and \$3,000 (Prog 553) for desks for new employees.
605266	Photography	Citywide GIS aerial plaque.
605280	Chemicals	This line represents funding for different types of chemicals used in water treatment such as: lime, chlorine, fluoride coagulant poly-phosphate, and calcium carbonate remover. Chemicals used in the sewer department include sewer solvent, lift station control, grease eliminator, deodorant blocks and art cleaners. Includes FY25 above base request of \$50,000 (Prog 554 - Loc 130), \$75,000 (Prog 554 - Loc 140), \$182,000 (Prog 555) for industry-wide cost increases for chemicals used for compliance and quality control, and a projected higher consumption of chemicals due to increased water production.
605285	Lab Supplies	This line item represents expenditures for the City's water and wastewater plant laboratory and the related equipment and supplies. The laboratory is required to perform quality control and quality assurance on various tests as required by the U.S.E.P.A. and Florida D.E.R. The laboratory also provides services to developers which is a source of revenue.
605290	Other Operating Supplies	The anticipated amount of funding required for miscellaneous expenditures not included in other accounts. Includes funding for additional fill, plants, and sod for restoration.

Utilities Budget Justification

Object #	Account Description	Justification
605410	Subscriptions & Memberships	<p>American Academy of Environmental Engineers \$450 American Society of Civil Engineers \$1,400 Water Environmental Federation \$5,000 National Society of Professional Engineers \$1,200 Florida Rural Water Association \$500 Professional Engineering Licenses \$600 SEFLUC \$1,500 AWWA \$4,000 Women of Color Empowerment Institute \$150 National Forum for Black Public Administrators - Fiscal Ops Mgr \$200 Subsc/Mem to include: FCCMA, BCCMA, APWA, AWWA \$1,000 (11) FW&PCOA Membership \$330 (11) S.E.D.A. Membership \$440 National Safety Council Membership: (Utility Dept.) \$400 FW&PCOA Memberships: (12 ea \$30.00) \$360 AWWA Membership: Chief Operator \$250 SEDA Memberships: (12 ea \$40.00) \$480 Water Environment Federation (Chief Operator) \$200 Association (FWPCOA) Annual Renewal, (15 operators @ \$25.50) \$300 2 AWWA Memberships: Utility Manager # 1327 \$175 AWWA, AMTA & SEDA Memberships \$175 Memberships for FWPCOA @ \$25 ea./year (11 @ \$25) (6 @ \$30) \$455 Subscriptions & memberships for new staff \$800 MemberShipp APWA \$230 MemberShipp FWPCOA (All staff) (22 ea. \$35.00) \$770 Publications (FWEA & WEF Libraries) \$25 Membership AWWA \$25 SEDA membership: (7 ea \$50.00) \$350 FW&PCOA membership: (7 ea \$30.00) \$210 FSEA subscription: (7 ea \$55.00) \$385 AWWA membership (7 @ \$50.00) \$350 WEF membership (7 @ \$50.00) \$350 FIPA membership: (2 ea \$30.00) \$60 ENR Renewal Subscription for Engineering and for GIS (GISP Application Fee and URISA membership). \$700 Other \$1,480 Includes approved FY25 above base request of \$5,000 (Prog 100) for additional expenses for GIS transferred positions.</p>



Utilities Budget Justification

Object #	Account Description	Justification
605500	Training-General	<p>This expenditure represents funds needed to attend various trainings/seminars to include:</p> <p>Training for CEU/Engineering Certification \$6,000</p> <p>Backflow Testing and Repair Certification, (1) Employees, Water System Operator II \$500</p> <p>Recertification for Certified Occupational Safety Manger \$1,800</p> <p>Customer Service Enhancement Training for CSRT Training for Exec Asst. to Asst. City Manager \$3,000</p> <p>Electrical Code 2-Day Seminar (Local): NFPA requires 16 hours of Continuing Education Units (C.E.U.) toward Electrical License renewal - (3) Employees \$900</p> <p>Training Instrumentation - \$300</p> <p>Laws & Rules and Area of Practice (CEU for PE License) - \$500</p> <p>(11) Emps. For State Approved CEU/Training \$2,200</p> <p>Emps. "C" License @1.0 CEU \$1,000</p> <p>Emps. "A" & "B" License @ 2.0 CEU's \$1,300</p> <p>State Approved CEU/Training CEU 12.0 Emp \$2,400</p> <p>Safety Training (3 @ \$1,000) \$3,000</p> <p>Safety & Plant Operation Training Classes for Operator CEU's (FY21) (12 ea @ \$300) \$3,600</p> <p>Books and registration for operators to take their licenses (6 ea @ \$315) \$1,900</p> <p>FWPCO Short School for (8) mechanics @ \$325 \$2,600</p> <p>FWRC Florida Water/Wastewater Conference in , FL. (7 ea. @ \$500) \$3,500</p> <p>Safety Training- (3 ea. @ \$1,000) \$3,000</p> <p>Local training courses-1 l/s \$1,300</p> <p>Equipment Operator Training: (4 @ \$2,500) \$10,000</p> <p>CDL TRAINING (4 @ \$880) \$3,600</p> <p>Certification One-Time Incentive of \$500 for Class "B" to Class "A": \$525</p> <p>CDL License Training (8 @ \$880) \$7,040</p> <p>Certification One-Time Incentive of \$300 for Class "C" to Class "B": (2 @ \$300) \$600</p> <p>Training by: The Health and Safety Training Group" \$995</p> <p>"Maintenance of Traffic: Training by: The Health and Safety Training Group" \$995</p> <p>Training Videos \$370</p> <p>FWPOCA Short School to obtain Wastewater Certification (13 @ \$275) \$3,575</p> <p>Data Integrity Seminar registration fee for 7 staff (7 @ \$125) \$875</p> <p>FIPA registration fee:1 additional staff (2 @ \$150) \$300</p> <p>Nelac On Demand Training (online) (2 @ \$1,300) \$2,600</p> <p>FSEA Fall Technical Conference Registration for 4 staff (4 @ \$700) \$2,800</p> <p>Risk and Resilience Awareness Training \$925</p> <p>Inspectors training and certification for GIS \$8,800</p> <p>Includes approved FY25 above base request of \$13,700 (Prog 100) for GIS transferred positions/training for admin staff and \$7,000 (Prog 555) for FW & FWPCOA training.</p>
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606210	Building Renovation	Includes approved FY25 above base request of \$100,000 (Prog 555) for replacement of existing doors.
606400	Machinery & Equipment	Includes FY25 approved above base request of \$118,000 (Prog 553) for spare units and replace obsolete VFD, \$500,000 (Prog 555) and \$50,000 (Prog 556) for valves and pumps, \$180,000 (Prog 557) for track hoe and dump trailers, \$40,000 (Prog 558) for handheld programmer and auto gun/handheld, \$17,000 (Prog 559) for portable sewer lateral camera, and \$200,000 (Prog 563) for FIALyser instrument, Ion Chromatograph, and ultra pure DI water system.
606440	Vehicles	<p>Replacement/addition of 8 vehicles for a total of \$770,100.</p> <p>Program 559 - 1 vehicle \$30,100</p> <p>Program 100 - 2 vehicles \$135,400</p> <p>Program 556 - 1 vehicle \$67,700</p> <p>Program 557 - 2 vehicles \$151,500</p> <p>Program 564 - 1 vehicle \$67,700</p> <p>Program 565 - 1 vehicle \$67,700</p> <p>Includes approved FY25 above base request of \$195,000 (Prog 557) for 2 vehicles and \$55,000 (Prog 558) for 1 vehicle.</p>



Utility Fund Non-Departmental

Description

The Utility Fund Non-Departmental section is used for expenditures that are not directly related to a specific operating department service activities or that are separate from departmental operations for control purposes. As such, goals, objectives, performance measures and accomplishments do not apply to this budget.

Operating expenses include debt service for short term debt payment, other expenses not charged to utility fund programs, mandatory renewal and replacement reserves and inter-fund transfer out to Contribution in Aid of Construction (CIAC) Fund for State Revolving Loan.

Expenditure Budget Summary

Summary by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 247,897	\$ 316,602	\$ —	\$ —	\$ —
Operating Expense	9,119,228	10,810,280	11,162,016	10,923,105	11,673,448
Capital Outlay	250,441	46,415	—	980,224	—
Debt Service	2,027,689	2,259,665	5,638,500	5,638,500	5,634,500
Depreciation	11,978,142	12,711,458	—	—	—
Total Operating Expenditures	\$ 23,623,396	\$ 26,144,420	\$ 16,800,516	\$ 17,541,829	\$ 17,307,948
Transfer Out	526,500	530,700	530,700	530,700	530,700
Capital Asset Clearing	(8,147,832)	(9,232,814)	—	—	—
Grants & Aids	—	—	—	—	—
Other Uses	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 16,002,064	\$ 17,442,307	\$ 17,331,216	\$ 18,072,529	\$ 17,838,648

Utility Fund Non-Departmental

Expenditure Detail Budget—410-70-000-517-000-|410-90-000-519-/536/581/590-000-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	(8,147,832)	(9,232,814)	—	—	—
	<i>Sub-Total</i>	(8,147,832)	(9,232,814)	—	—	—
	Debt Service					
607128	Princ-15 Util System Bond	525,000	550,000	570,000	570,000	585,000
607138	2017 Util Sys Rev Bd-Prin	1,113,050	1,167,225	1,231,300	1,231,300	1,290,400
607144	2018 SRL WW060801	321,184	324,063	327,200	327,200	330,400
607170	Prin -2017 SRL DW 060820	1,508,493	873,790	1,504,500	1,504,500	1,521,400
607228	Int-15 Util System Bond	212,685	198,330	187,200	187,200	172,100
607238	2017 Util Sys Rev Bd-Int	1,385,403	1,327,041	1,296,300	1,296,300	1,233,200
607244	Int-2018 SRL WW060801	73,457	61,747	59,400	59,400	56,300
607270	Int-2017 SRL DW 060820	513,316	336,313	330,600	330,600	313,700
607290	Int-Custom Deposits	13,013	13,664	12,000	12,000	12,000
607320	Cost Of Issuance	(313,128)	(313,128)	—	—	—
607322	Admin Costs	136,135	635,698	120,000	120,000	120,000
607324	Bond Discount Amortization	6,807	—	—	—	—
607999	Debt Service Clearing	(3,467,727)	(2,915,078)	—	—	—
	<i>Sub-Total</i>	2,027,689	2,259,665	5,638,500	5,638,500	5,634,500
	Personnel Services					
601600	Compensated Absences	245,977	217,597	—	—	—
602322	Non-Rep Retiree Stipend	1,920	1,920	—	—	—
602600	OPEB	—	97,085	—	—	—
	<i>Sub-Total</i>	247,897	316,602	—	—	—
	Operating Expense					
603121	City Attorney Services	16,154	23,188	25,000	25,000	25,000
603190	Prof Svcs-Other	713,914	669,104	134,499	273,305	134,499
604690	Res. Copper Pipe Loan Program	72,634	225,405	150,000	200,000	150,000
604691	Res.Sewer Connect Loan Program	—	—	—	5,000	—
604905	Bank Svc Charges	34,627	29,474	48,000	43,000	30,000
604915	Pmt in Lieu of Taxes	2,657,200	2,829,900	3,042,200	3,042,200	3,224,732
604989	IT Internal Svcs Charge	1,262,300	1,287,900	1,270,400	1,270,400	1,314,100
604996	Admin Chg from Gen Fund	4,362,400	5,745,309	6,064,200	6,064,200	6,367,400
604998	Contingency	—	—	427,717	—	427,717
	<i>Sub-Total</i>	9,119,228	10,810,280	11,162,016	10,923,105	11,673,448
	Depreciation					
605918	Amortization Exp- Subscription	—	13,767	—	—	—
605915	Depreciation-Proprietary	11,978,142	12,697,691	—	—	—
	<i>Sub-Total</i>	11,978,142	12,711,458	—	—	—
	Departmental Capital Outlay					
606400	Machinery & Equipment	250,441	46,415	—	917,524	—
	Software	—	—	—	62,700	—
	<i>Sub-Total</i>	250,441	46,415	—	980,224	—
	Transfers					
691414	Trfr To CIAC	526,500	530,700	530,700	530,700	530,700
	<i>Sub-Total</i>	526,500	530,700	530,700	530,700	530,700
		\$ 16,002,064	\$ 17,442,307	\$ 17,331,216	\$ 18,072,529	\$ 17,838,648

Utility Fund Non-Departmental Budget Justification

Object #	Account Description	Justification
Expense		
603121	City Attorney Services	This is Utility's portion for city attorney's service.
603190	Prof Svcs-Other	This is for benefits and other related outside professional services.
604690	Res. Copper Pipe Loan Program	This line item is for the City of Miramar Residential Copper Pipe Loan Program.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604915	Pmt in Lieu of Taxes	This account is for payment that property owners are not subject to taxes and make the City compensate for services that the property owners receive that are normally financed through property taxes.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services..
604996	Admin Chg from Gen Fund	This is for charges from the general fund for administrative service cost.
604998	Contingency	This is for one time expenditures that are not budgeted in another line item.
691414	Trfr To CIAC	This transfer is for the State Revolving Loan Infrastructure and Wastewater principal and interest debt service.

Utility Fund Debt Service Budget Justification

Object #	Account Description	Justification
Expense		
607128	Princ-15 Util System Bond	This is the Principal for the 2015 Utility System Revenue Bond which refunded the Utility System Refunding and Improvement Revenue Bonds, Series 2004. Principal and Interest are due quarterly in Jan, April, July and October 1 through 2034.
607138	2017 Util Sys Rev Bd-Prin	This is the Principal for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding Utility System Revenue Bond, Series 2007. Principal is due annually on October 1 through October 1, 2037, to begin October 1, 2018. Reduced by -\$16,100 to account for the split between funds 410 and 415, with 98.5% of the total P & I belonging to 410 and 1.5% to fund 415.
607144	2018 SRL WW060801	Principal payment for the State Revolving Loan Funds SRF060801
607170	Prin -2017 SRL DW 060820	This is the Principal portion for the State Revolving Loan 060820.
607228	Int-15 Util System Bond	This is the Interest portion for the 2015 Utility System Revenue Bond which refunded the Utility System Refunding and Improvement Revenue Bonds, Series 2004. Principal and Interest are due quarterly in Jan, April, July and October 1 through 2034.
607238	2017 Util Sys Rev Bd-Int	This is the Interest for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding Utility System Revenue Bond, Series 2007. Interest is due annually on October 1 through October 1, 2037, to begin October 1, 2018. Reduced by -\$22,300 to account for the split between funds 410 and 415, with 98.5% of the total P & I belonging to 410 and 1.5% to fund 415.
607244	Int-2018 SRL WW060801	Interest payment for the State Revolving Loan Funds SRF060801
607270	Int-2017 SRL DW 060820	This is the Interest for the State Revolving Loan 060820.
607290	Int-Custom Deposits	This account is for the interest paid on customer deposits.
607322	Admin Costs	This account provides for administrative cost in the servicing of the Utility System Revenue Bonds.



Utility Fund Capital Improvement

Description

This section is for capital improvement projects expenditures that cost over \$100,000 and are funded by the Utility Fund. These expenditures only reflect what will impact FY25 Budget. All other details on these projects are in the Five Year Capital Improvement Budget.

Expenditure Budget Summary

Summary by Department	Dept. #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Public Works	50	\$ 42,947	\$ 2,612,494	\$ —	\$ 303,922	\$ —
Construction & Facilities Management	53	—	—	—	468	—
Utilities	55	6,628,228	6,880,544	8,905,000	44,806,111	30,740,000
Information Technology	58	902,527	183,221	—	1,226,929	418,984
Total		\$ 7,573,702	\$ 9,676,259	\$ 8,905,000	\$ 46,337,430	\$ 31,158,984

Expenditure Detail Budget—410-Variou

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Capital Improvement							
<i>Monarch Lakes Park</i>							
	410-53-801-572-000-	51007					
606510	CIP-Construction		\$ —	\$ —	\$ —	\$ 468	\$ —
	<i>Sub-total</i>		—	—	—	468	—
<i>Sewer Line Rehabilitation Program</i>							
	410-55-801-535-000-	52004					
606510	CIP-Construction		155,338	14,375	—	562	—
	<i>Sub-total</i>		155,338	14,375	—	562	—
<i>E Mir Fire Hydrant & Lines Imprv</i>							
	410-55-800-529-000-	52010					
606510	CIP-Construction		7,043	—	—	—	—
	<i>Sub-total</i>		7,043	—	—	—	—
<i>Meter Repair & Replacement</i>							
	410-55-800-533-000-	52016					
606511	CIP-Furniture & Fixtures		284,909	579,049	900,000	1,220,273	1,750,000
	<i>Sub-total</i>		284,909	579,049	900,000	1,220,273	1,750,000
<i>West WTP Laboratory & Office Space</i>							
	410-55-807-533-000-	52038					
606502	CIP-Plan/Design/Eng		52,372	30,139	—	41,724	—
606505	CIP-Permits		—	—	—	—	—
606510	CIP-Construction		176,500	429,729	—	146,109	100,000
606511	CIP-Furniture & Fixtures		20,307	148,607	—	93,271	300,000
606520	CIP-Contingency		—	32,517	—	77,629	25,000
606810	CIP-Tech Software/Hardware		—	—	—	—	—
	<i>Sub-total</i>		249,179	640,992	—	358,733	425,000

Utility Fund Capital Improvement

Expenditure Detail Budget-410-Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Reclaimed Water System Expansion/PI</u>							
	410-55-806/815/816-533-000-	52047					
606502	CIP-Plan/Design/Eng		432,711	223,906	—	93,383	—
606505	CIP-Permits		9,358	—	—	—	—
606510	CIP-Construction		—	1,762,489	—	5,948,153	—
606810	CIP-Tech Software/Hardware		—	—	—	550,000	—
	<i>Sub-total</i>		442,069	1,986,395	—	6,591,536	—
<u>Historic Mir Drainage Improvement</u>							
	410-50-800-533-000-	52066					
606502	CIP-Plan/Design/Eng		40,967	2,074	—	38,771	—
606510	CIP-Construction		1,980	2,465,017	—	10,553	—
606520	CIP-Contingency		—	145,403	—	254,597	—
	<i>Sub-total</i>		42,947	2,612,494	—	303,922	—
<u>Water Service Line & Main Repr/Repl</u>							
	410-55-811-533-000-	52072					
606510	CIP-Construction		192,365	7,835	—	441	—
606511	CIP-Furniture & Fixtures		140,295	—	—	—	—
	<i>Sub-total</i>		332,660	7,835	—	441	—
<u>CC Ranches Wtr Main Impr</u>							
	410-55-812-533-000-	52076					
606502	CIP-Plan/Design/Eng		—	—	—	15,389	—
	<i>Sub-total</i>		—	—	—	15,389	—
<u>SCADA Cybersecurity Improvement</u>							
	410-58-801-536-000-	52078					
606502	CIP-Plan/Design/Eng		646,267	22,184	—	374,852	—
606515	CIP-Professional Fees		—	19,883	—	421,071	—
606520	CIP-Contingency		—	7,464	—	4,399	100,000
606810	CIP-Tech Software/Hardware		256,260	—	—	159,047	200,000
	<i>Sub-total</i>		902,527	49,532	—	959,369	300,000
<u>WWRF Bldg N 2nd Floor Conversion</u>							
	410-55-809-535-000-	52088					
606502	CIP-Plan/Design/Eng		20,315	13,449	—	10,006	—
606505	CIP-Permits		—	—	—	10,000	—
606510	CIP-Construction		18,896	449,322	—	439,338	—
606511	CIP-Furniture & Fixtures		—	—	—	26,004	—
606520	CIP-Contingency		—	—	100,000	164,513	—
606810	CIP-Tech Software/Hardware		—	—	—	80,232	—
	<i>Sub-total</i>		39,211	462,771	100,000	730,093	—
<u>Utilities Collection & Distribution</u>							
	410-55-813-533-000-	52091					
606502	CIP-Plan/Design/Eng		249,886	316,317	1,000,000	1,833,797	—
	<i>Sub-total</i>		249,886	316,317	1,000,000	1,833,797	—



Utility Fund Capital Improvement

Expenditure Detail Budget-410-Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>WW Treatment Plant Cap Imp & Upgrad</u>							
	410-55-814-533-000-	52092					
606502	CIP-Plan/Design/Eng		434,718	344,088	—	3,225,128	—
606505	CIP-Permits		2,450	1,000	—	308,350	—
606510	CIP-Construction		2,308,349	160,356	1,000,000	14,934,733	8,050,000
606511	CIP-Furniture & Fixtures		15,968	—	—	220,200	—
606520	CIP-Contingency		—	—	—	—	—
	<i>Sub-total</i>		2,761,485	505,444	1,000,000	18,688,412	8,050,000
<u>Wastewater Reclamation Facility Cap</u>							
	410-55-810-535-000-	52093					
606502	CIP-Plan/Design/Eng		185,909	10,000	—	93,659	—
606510	CIP-Construction		682,675	1,105,094	3,000,000	6,471,812	9,325,000
	<i>Sub-total</i>		868,583	1,115,094	3,000,000	6,565,471	9,325,000
<u>2 Million Gallon Storage Tank Rehab</u>							
	410-55-817-533-000-	52101					
606502	CIP-Plan/Design/Eng		—	9,289	—	53,007	—
606510	CIP-Construction		—	—	200,000	637,704	1,000,000
	<i>Sub-total</i>		—	9,289	200,000	690,711	1,000,000
<u>Wastewater Collection System Improv</u>							
	410-55-811-535-000-	52103					
606510	CIP-Construction		—	48,750	350,000	1,130,074	1,500,000
	<i>Sub-total</i>		—	48,750	350,000	1,130,074	1,500,000
<u>Water Distribution System Improvemnt</u>							
	410-55-818-533-000-	52104					
606510	CIP-Construction		—	905,850	450,000	2,246,189	2,500,000
	<i>Sub-total</i>		—	905,850	450,000	2,246,189	2,500,000
<u>Lift Station Improvements</u>							
	410-55-812-535-000-	52105					
606510	CIP-Construction		—	23,970	500,000	520,666	1,500,000
606511	CIP-Furniture & Fixtures		—	56,673	—	48,692	—
	<i>Sub-total</i>		—	80,642	500,000	569,358	1,500,000
<u>East Water Treatment Plnt Wellfld Gen</u>							
	410-55-819-533-000-	52106					
606502	CIP-Plan/Design/Eng		—	—	—	350,000	—
606505	CIP-Permits		—	—	—	—	—
606510	CIP-Construction		—	—	1,000,000	800,000	1,000,000
	<i>Sub-total</i>		—	—	1,000,000	1,150,000	1,000,000
<u>EWTP Capacity Improvements</u>							
	410-55-800-533-000-	52117					
606510	CIP-Construction		—	—	—	—	800,000
	<i>Sub-total</i>		—	—	—	—	800,000
<u>WWRF Digester System Improvements</u>							
	410-55-800-535-000-	52118					
606502	CIP-Plan/Design/Eng		—	—	—	—	1,500,000
	<i>Sub-total</i>		—	—	—	—	1,500,000

Utility Fund Capital Improvement

Expenditure Detail Budget-410-Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Historic Mir Innov & Tech Village</u>							
	410-55-800-536-000-	53025					
606510	CIP-Construction		—	—	—	1,200,000	—
	<i>Sub-total</i>		—	—	—	1,200,000	—
<u>WWTP Main Control and Administration</u>							
	410-55-800-539-000-	53031					
606502	CIP-Plan/Design/Eng		—	—	15,000	15,000	150,000
606505	CIP-Permits		—	—	50,000	50,000	15,000
606510	CIP-Construction		—	—	—	—	500,000
606511	CIP-Furniture & Fixtures		—	—	—	—	50,000
606520	CIP-Contingency		—	—	—	—	100,000
606810	CIP-Tech Software/Hardware		—	—	—	—	25,000
	<i>Sub-total</i>		—	—	65,000	65,000	840,000
<u>WWTP Office Renovation</u>							
	410-55-800-539-000-	53032					
606502	CIP-Plan/Design/Eng		—	—	100,000	100,000	75,000
606505	CIP-Permits		—	—	—	—	25,000
	<i>Sub-total</i>		—	—	100,000	100,000	100,000
<u>WWRF Bldg. L, 1st Floor Renovation</u>							
	410-55-800-535-000-	53037					
606502	CIP-Plan/Design/Eng		—	—	—	—	175,000
606505	CIP-Permits		—	—	—	—	25,000
	<i>Sub-total</i>		—	—	—	—	200,000
<u>Enterprise Resource Plan Sys-STEAM</u>							
	410-58-800-513-000-	54002					
606517	CIP-Implementation Fees		—	48,919	—	92,331	—
	<i>Sub-total</i>		—	48,919	—	92,331	—
<u>Standby Generators for Lift Station</u>							
	410-55-807-535-000-	54015					
606505	CIP-Permits		10,820	2,240	—	—	—
606510	CIP-Construction		97,313	—	—	89,627	—
	<i>Sub-total</i>		108,133	2,240	—	89,627	—
<u>Utilities Video Surveillance System</u>							
	410-55-802-536-000-	54017					
606505	CIP-Permits		3,000	1,500	—	500	—
606517	CIP-Implementation Fees		167,340	83,085	—	31,525	—
606520	CIP-Contingency		43,181	21,590	—	7,197	—
606810	CIP-Tech Software/Hardware		916,211	99,325	—	781,223	—
	<i>Sub-total</i>		1,129,732	205,500	—	820,445	—
<u>Lucity Upgrade & Mobile Devices</u>							
	410-58-801-516-000-	54020					
606511	CIP-Furniture & Fixtures		—	—	—	98,863	118,984
606810	CIP-Tech Software/Hardware		—	84,771	—	76,366	—
	<i>Sub-total</i>		—	84,771	—	175,229	118,984



Utility Fund Capital Improvement

Expenditure Detail Budget-410-Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<i>Hydrovactor</i>							
	410-55-803-536-000-	54021					
606511	CIP-Furniture & Fixtures		—	—	—	500,000	—
	<i>Sub-total</i>		—	—	—	500,000	—
<i>Valve Exercise Truck</i>							
	410-55-800-536-000-606514-	54026					
606514	CIP-Vehicles		—	—	240,000	240,000	—
	<i>Sub-total</i>		—	—	240,000	240,000	—
<i>WWRF Elevator Replacement</i>							
	410-55-800-535-000-	54028					
606510	CIP-Construction		—	—	—	—	250,000
	<i>Sub-total</i>		—	—	—	—	250,000
	Total		\$ 7,573,702	\$ 9,676,259	\$ 8,905,000	\$46,337,430	\$31,158,984

Utility Fund Capital Improvement Budget Justification

Capital Improvement Projects

Object #	Project	Justification
606511	Meter Repair and Replacement - 52016	The Water Meter Exchange Program was initiated in 1999 to convert manual-read meters with radio-read technology in the eastern service area. The new western development area has been furnished with radio-read water meters through the Developer Reimbursement Program. The Water Meter Exchange Program was successfully completed in 2006, and allowed Meter Division staffing levels to remain essentially unchanged over the years, even as the number of City meters doubled. In 2017, conversion will begin from Automatic Meter Read (AMR), which requires field drive-by data collection and has the ability to be upgraded to newer technology known as Advanced Metering Infrastructure (AMI) Sensus FlexNet. Thereafter, the AMI was adopted. This utilizes an antenna receiver mounted on a large structure (such as the City's water tower) to operate over a large area and uses a fixed radio frequency to wirelessly access data on "smart" meters, and transmits that data to a utility billing center. The AMI FlexNet system enable our meter division to communicate with our customers meters' without ever leaving the office, providing enhanced capabilities that improve customer service such as on-demand meter reads and remote meter disconnect. This project endeavors to maintain all meters and components through timely replacements to ensure continued accuracy in readings and billings.
606510 / 606511 / 606520	West Water Treatment Plant Laboratory and Office Space Modification - 52038	Water Quality Laboratory operations are currently conducted within a 1,000 sq. ft. space in the West Water Treatment Plant operations control room. These facilities are inadequate to support testing and staffing needs. Therefore, expansion is necessary to address space needs for proper water quality laboratory operations and administration. Space is available on the west side of the existing operations building to construct a ±2,000 sq. ft. expansion that will accommodate a state-of-the-art laboratory facility to serve the City's current and future needs. The expansion will be a new stand alone building.FY2025 - \$325,000 for additional Lab Equipment and Contingency.
606520 / 606810	SCADA Cybersecurity Improvement - 52078	SCADA cybersecurity improvement plan including the full implementation and configuration of equipment, systems, software, and IT security mechanisms. The Utilities Department understands the critical nature of ensuring the security of the SCADA system that operates their water and wastewater plants and are committed to their upkeep. Most of the SCADA system and network equipment in use are old, outdated and not maintained for security patches or firmware. This remediation will put in place upgrades to software, SCADA and network equipment, policies and procedures to ensure proper maintenance and security of the system.
606510	West Water Treatment Plant Capacity Improvements & Upgrades - 52092	This project is composed of five components: (1) Additional treatment capacity of 2.5 MGD Reverse Osmosis (RO) Membrane Skid, (2) New Floridan Wells, (3) Raw Water Transmission System, (4) Lift Station and Force Main System, and (5) Other required system upgrades to improve the treatment capacity and performance. For the first component, an additional 2.5 MGD RO Membrane Skid and upgrade of related appurtenances are currently in construction phase. It includes process piping modifications, installation of the membrane skid and process controls equipment and instrumentations, power system, and generator switchgear PLC system upgrade. The other project components include raw water allocation, new raw water wells and its associated pumping and piping system, new lift station/force main system to pump sewage/concentrate to the Wastewater Reclamation Facility (WWRF), generator/ electrical system upgrade, degasifier and blower system, high service pump station, chemical feeding system. Two new tasks identified for FY 25 will be: (1) Two new Floridan wells and associated pumping and piping system, (2) Lift station and force main system to dispose the sewer and concentrate to the WWRF.
606510	Wastewater Reclamation Facility Capacity Improvements & Re-Rating - 52093	This project is composed of the following components: (1) Evaluate current plant treatment capacity/process and make recommendations on possible future expansion needs with options based on the regulatory requirements and historical operation and maintenance data, (2) Equipment Replacement/Upgrade including but not limited to influent/effluent piping and flow meters, headwork/bar screens, odor control system, air blowers, aeration basin, clarifiers, pumps and pipe/valve system, solid processing system (digester, belt filter press, gravity belt thickener, boiler, etc.), reuse water treatment facility, deep injection wells, reuse water ground storage tanks digester cleaning, process improvement, and Return Activated Sludge (RAS)/ Waste Activated Sludge (WAS) Pump. The tasks identified for FY 25 are: aeration basin concrete restoration, aeration basin influent gates, blower VFD conversion, generator no. 3 replacement, and digester elevator replacement, etc.
606510	2 Million Gallon Storage Tank Rehabilitation - 52101	The City of Miramar has been utilizing the 2 Million Gallon (2MG) Storage and Repump Station since 1979. The location of the station is at the intersection of Douglas Road and Fogg Road. The facility provides needed water storage and pressure regulation between the East and West Water Treatment Plants. Over the years, the station has deteriorated and the equipment has reached the end of useful life. The station needs several improvements, such as a new backup generator, new VFD pumps and electrical system improvements, fill valve replacement, a new chlorine booster station, and other piping and valve improvements. In addition, the tank needs an interior coating in order to protect the tank walls and maintain water quality. The project will also include landscaping, security, and building improvements to restore the aesthetics of the facility.



Utility Fund Capital Improvement Budget Justification

606510	Wastewater Collection System Improvements - 52103	The Sewer Line Rehabilitation project was initially envisioned as an on-going effort for Infiltration and Inflow (I & I) control in the wastewater collection system and mainly concentrated on gravity pipes. The program addressed priority areas which have the most infiltration and inflows as determined through visual observations and televising the collection system. This expanded annual programs provides for the inspection, evaluation, and repair, reconstruction/rehabilitation of sanitary manholes, gravity sewer pipes, forcemains and sanitary laterals within the public rights-of-way or utility easements. Reconstruction work will include: reduction of I & I; replacement of substandard sewer segments; in place lining of sewer segments and manholes; pipeline and manhole protection; rebuilding of manholes, correction of structural defects and poor alignment due to sagging, etc. The elimination of sewage spills, improved sewer maintenance, inspection of the wastewater collection system and implementing long-term Capital Improvement programs such as this to renew aging infrastructure can reduce the possibility of fines and citations from government regulators and most importantly provides system reliability.
606510	Water Distribution System Improvements - 52104	This comprehensive water distribution system repair project incorporates leak detection program, customer service responses, and scheduled repair work to aggressively reduce and minimize water losses due to pipeline and service line deterioration and damages. Implemented in May 2015, and since its inception, staff have repaired numerous non-surface leaks that have been identified and confirmed as underground service line leaks west of I-75 mainly due to defective pipeline installations during the housing boom in early and mid 2000. The project has shown its effectiveness in reducing water losses and proven to be successful. However, leakage is not just the issue, the aging infrastructure and normal wear and tear needs to be addressed as well. This expanded annual program provides for a wholistic approach to the water distribution maintenance program. Under an ideal condition, the water quality coming out from the water plant should not deteriorate at the point of consumption however complex physical, chemical and biological reactions occur in the distribution network. The main purpose of this program is to make sure that the distribution piping system is always in good repair. Water main repairs and rehabilitation aims to improve and/or maintain water quality, improve and or maintain the designed hydraulic capacity of pipeline and to improve and/or maintain the structural integrity of the pipelines through reduced leakage, lessen risk of damage to properties, and improve system reliability.
606510	Lift Station Improvements - 52105	Lift Stations consist of pumps, pipelines, valves, wetwells, valve boxes, and a complex telemetry system (SCADA) that operate in a toxic and corrosive environment. Components are under continuous physical stress. Generally speaking, many lift stations have to be rebuilt every 15 to 25 years and some of them may have to be rebuilt sooner at higher capacity depending on various conditions. Routine lift station improvements can help reduce costly repair bills or equipment failures. This project covers over 136 lift stations that the City currently operates and maintains. The elimination of sewage spills, improved sewer maintenance, inspection of facilities and equipment and implementing long-term Capital Improvement programs such as this to renew aging infrastructure can reduce the possibility of fines and citations from government regulators and most importantly provide system reliability.
606510	East Water Treatment Plant Wellfield Generator - 52106	This project calls for the removal of the underground fuel system at Fire Station 19 and the replacement of the existing diesel-fed generator into a natural gas-fed system. This project also calls for environmental remediation and construction/installation work.
606510	East Water Treatment Plant Capacity Improvements - 52117	This project is composed of two components: (1) Sand separator system at the East Water Treatment Plant (East WTP) and (2) Other required system upgrades to improve the treatment capacity and performance. For the first component, a sand separator system will be designed and constructed to remove excessive sand at raw water influent line before entering the membrane process building. The other project components include Nanofiltration skid expansion, raw water allocation, chemical feeding system, etc.
606502	WWRF Digester System Improvements - 52118	This Project is comprised of many different components: (1) the cleaning of inorganic material (2) the replacement of two boilers (3) replacement of associated piping and equipment. (4) Sludge dewatering and logistical coordination. (5) inspection and rehabilitation of primary and secondary digester walls for any structural deficiency.
606502	WWTP Main Control and Administration Bldg. Renovation - 53031	Water Quality Laboratory operations have been relocated to its new +/- 3,000 SF Facility. The existing lab of 1,300 SF is now vacant and will be renovated and converted for multi-purpose uses such as record storage; administration offices; conference/meeting area, etc.
606502 / 606505 / 606510 / 606511 / 606520 / 606810	WWTP Office Renovation Building L 53032	Building A houses the control room, the process laboratory and the mechanic shop. The renovation project will keep the current workspace more organized with better foot traffic circulation. It will further harmonize and improve the overall aesthetics of the office thus enhancing staff productivity. This renovation project is to meet the latest standards in environmental quality: better lighting and better indoor air quality. Work includes the total renovation of the second floor and the shower rooms on the ground level. Works also include the main lobby improvements on the ground level to be more welcoming to workers and guests.



Utility Fund Capital Improvement Budget Justification

606502 / 606505	WWRF Bldg. L, 1st Floor Renovation - 53037	Building L Ground Floor is where the executive offices of the Utilities Department is currently housed. Due to the increase of personnel in the management team, the current office layout is no longer conducive for a healthful office environment. The renovation project will keep the current workspace more organized with better foot traffic circulation. It will further harmonize and improve the overall aesthetics of the office thus enhancing staff productivity. This renovation project is to meet the latest standards in environmental quality: better lighting and better indoor air quality. There's an emerging concept in business called the "healthy building." This concept is based on research that links the design of a space and its operational policies to overall employee wellness.
606511	Lucity Upgrade & Mobile Devices - 54020	The purpose of this program is to purchase mobile devices and services for use by field crew for asset and work order management and data collection. This includes purchase of Ipad Air and Ipad Pro, including accessories, data plan, GPS/GNSS RTK Kits, mobile device management software and Lucity Enterprise Asset Management Bundled-Cloud services.
606510	WWRF Elevator Replacement - 54028	This project is to replace the decommissioned/out of service freight elevator system at the Building J at the Wastewater Reclamation Facility.



Utility Construction Revenue Bonds

Description–Fund 413

This fund was established to account for proceeds and expenditures associated with the Utilities Revenue Bond issued for capital projects.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ (1,209,272)	\$ (1,510,347)	\$ (1,807,987)	\$ (1,807,987)	\$ (1,807,987)
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfers In	—	—	—	—	—
Total	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ —	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	301,074	297,640	—	—	—
Debt Service	—	—	—	—	—
Transfers Out	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 301,074	\$ 297,640	\$ —	\$ —	\$ —
Excess/Deficiency	\$ (301,074)	\$ (297,640)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ (1,510,347)	\$ (1,807,987)	\$ (1,807,987)	\$ (1,807,987)	\$ (1,807,987)

Utility Construction Revenue Bonds

Expenditure Detail Budget—413-55-Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense							
605915	Depreciation-Proprietary		\$ 301,074	\$ 297,640	\$ —	\$ —	\$ —
	<i>Sub-total</i>		301,074	297,640	—	—	—
	Total		\$ 301,074	\$ 297,640	\$ —	\$ —	\$ —



Contribution In Aid Of Construction

Description–Fund 414

This fund was established to account for impact fees received from new development and restricted by ordinance to be used for Capital Improvements for the City’s water and wastewater infrastructure needs.

The Utilities Department has oversight for this fund.

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 11,829,953	\$ 14,894,197	\$ 15,842,169	\$ 15,842,169	\$ 8,131,771
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	2,676,021	501,879	718,841	718,841	761,300
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	56,415	328,487	241,000	241,000	250,100
Appropriation of Fund Balance	—	—	811,159	7,710,397	2,500,000
Transfers In	526,500	530,700	530,700	530,700	530,700
Total	\$ 3,258,936	\$ 1,361,066	\$ 2,301,700	\$ 9,200,938	\$ 4,042,100
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	8,057	5,364	10,800	10,800	7,200
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 8,057	\$ 5,364	\$ 10,800	\$ 10,800	\$ 7,200
Capital Improvement Program	1,643,619	435,720	—	6,899,238	2,500,000
Capital Asset Clearing	(1,622,801)	(184,527)	—	—	—
Other Uses	104,701	104,701	1,764,400	1,764,400	1,008,400
Debt Service	57,719	48,120	526,500	526,500	526,500
Transfers Out	3,398	3,716	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 194,693	\$ 413,094	\$ 2,301,700	\$ 9,200,938	\$ 4,042,100
Excess/Deficiency	\$ 3,064,243	\$ 947,972	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(811,159)	(7,710,397)	(2,500,000)
Ending Fund Balance	\$ 14,894,197	\$ 15,842,169	\$ 15,031,010	\$ 8,131,771	\$ 5,631,771

Contribution In Aid Of Construction

Revenue Projections

Object #	Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Permits, Fees, Special Assessment						
324210	Impact Fees-Water	\$ 1,333,670	\$ 248,525	\$ 358,618	\$ 358,618	\$ 379,800
324211	Impact Fees-Wastewater	1,338,953	249,638	360,223	360,223	381,500
324212	Impact Fees-Water-Dev	2,038	3,716	—	—	—
324213	Impact Fees-Wastewater-Dev	1,361	—	—	—	—
	<i>Sub-Total</i>	2,676,021	501,879	718,841	718,841	761,300
Miscellaneous Revenues						
361100	Int Earnings	56,415	328,487	240,900	240,900	250,000
361200	Dividend Income	—	—	100	100	100
	<i>Sub-Total</i>	56,415	328,487	241,000	241,000	250,100
Other Sources						
381410	Trfr Fr Utility Fund	526,500	530,700	530,700	530,700	530,700
399900	CIP Carryover	—	—	—	6,828,997	—
399999	Appropriation Of Fund Balance	—	—	811,159	881,400	2,500,000
	<i>Sub-Total</i>	526,500	530,700	1,341,859	8,241,097	3,030,700
	Total	\$ 3,258,936	\$ 1,361,066	\$ 2,301,700	\$ 9,200,938	\$ 4,042,100

Expenditure Detail Budget—414-Variou

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense							
604905	Bank Svc Charges		\$ 8,057	\$ 5,364	\$ 10,800	\$ 10,800	\$ 7,200
	<i>Sub-total</i>		8,057	5,364	10,800	10,800	7,200
Capital Improvement							
<i>West WTP Laboratory & Office Space</i>							
	414-55-808-533-000-	52038					
606502	CIP-Plan/Design/Eng		—	—	—	21,125	—
606510	CIP-Construction		482,112	184,527	—	11,125	—
606520	CIP-Contingency		10,862	—	—	—	—
	<i>Sub-total</i>		492,973	184,527	—	32,250	—
<i>Historic Miramar Improvements III</i>							
	414-55-801-536-000-	52040					
606510	CIP-Construction		7,618	—	—	—	—
	<i>Sub-total</i>		7,618	—	—	—	—
<i>Reclaimed Water System Expansion/Pi</i>							
	414-55-806-533-000-	52047					
606510	CIP-Construction		—	—	—	866,260	—
606511	CIP-Furniture & Fixtures		—	—	—	110,000	—
	<i>Sub-total</i>		—	—	—	976,260	—



Contribution In Aid Of Construction

Expenditure Detail Budget—414-Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<i>Raw Water Main-Huntington Wellfield</i>							
606502	414-55-807-533-000- CIP-Plan/Design/Eng	52065	13,200	—	—	—	—
	<i>Sub-total</i>		13,200	—	—	—	—
<i>CC Ranches Wtr Main Impr</i>							
606502	414-55-809-533-000- CIP-Plan/Design/Eng	52076	111,975	35,031	—	171,339	—
606505	CIP-Permits		1,650	683	—	5,800	—
606510	CIP-Construction		1,016,204	215,480	—	4,173,209	1,500,000
	<i>Sub-total</i>		1,129,828	251,193	—	4,350,348	1,500,000
<i>Sustainable Renewable Energy & Cons</i>							
606502	414-55-800-539-000- CIP-Plan/Design/Eng	52085	—	—	—	540,380	—
606510	CIP-Construction		—	—	—	1,000,000	1,000,000
	<i>Sub-total</i>		—	—	—	1,540,380	1,000,000
Debt Service							
607132	Prin-SRL Infrastructure		448,913	458,344	468,000	468,000	477,800
607136	Prin.-SRL Hist. Mir. Impr.		17,524	17,976	18,400	18,400	18,900
607232	Int-SRL Infrastructure		49,539	40,342	32,700	32,700	22,900
607236	Int.-SRL Hist. Mir. Impr.		8,180	7,778	7,400	7,400	6,900
607999	Debt Service Clearing		(466,437)	(476,320)	—	—	—
	<i>Sub-total</i>		57,719	48,120	526,500	526,500	526,500
Other							
605915	Depreciation-Proprietary		104,701	104,701	—	—	—
606900	Capital Asset Clearing Account		(1,622,801)	(184,527)	—	—	—
609906	Renewal & Replace Reserve		—	—	1,764,400	1,764,400	1,008,400
691410	Transfer to Utility		3,398	3,716	—	—	—
	<i>Sub-total</i>		(1,514,702)	(76,110)	1,764,400	1,764,400	1,008,400
Total			\$ 194,693	\$ 413,094	\$ 2,301,700	\$ 9,200,938	\$ 4,042,100

Contribution In Aid Of Construction Budget Justification

Object #	Account Description	Justification
Revenue		
324210	Impact Fees-Water	These line items represent impact fees collected from developers to be used for various Capital Improvements related to utility infrastructure.
324211	Impact Fees-Wastewater	These line items represent impact fees collected from developers to be used for various Capital Improvements related to utility infrastructure.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
381410	Trfr Fr Utility Fund	This transfer is for State Revolving Loan principal and interest debt service.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
Expense		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607132	Prin-SRL Infrastructure	This account is for the Principal portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year Principal and Interest payment which is for the debt service cost.
607136	Prin.-SRL Hist. Mir. Inpr.	This is the Principal for the State Revolving Loan # 060800 for the Historic Miramar Improvement Phase 3 which will be used for Wastewater Improvements. Principal and Interest is due semi-annually beginning January 15 and July 15. 2017 through January 15, 2037.
607232	Int-SRL Infrastructure	This account is for the interest portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year principal and interest payment which is for the debt service cost.
607236	Int.-SRL Hist. Mir. Impr.	This is the Interest for the State Revolving Loan # 060800 for the Historic Miramar Improvement Phase 3 which will be used for Wastewater Improvements. Principal and Interest is due semi-annually beginning January 15 and July 15. 2017 through January 15, 2037.
609906	Renewal & Replace Reserve	This account is to budget for any unanticipated expenses or major unexpected repairs and replacement of City vehicles and equipment.

Capital Improvement Projects

Object #	Project	Justification
606510	Country Club Ranches Water Main Improvements - 52076	Provide potable water main distribution lines, service lines, fire hydrants, fittings, valves and related appurtenances, road restoration/driveway restoration as required to serve Country Club Estates, Country Club Ranches Section II, Miramar West, and Largo at Miramar. This project will ultimately provide potable water service to properties located in the public right-of-ways within the aforementioned subdivisions. Also, the roadways east of SW 136 Avenue are private access easements, and each property owner would have to grant a utility easement to the city for any public infrastructure improvement.
606510	Sustainable Renewable Energy and Conservation Initiatives - 52085	This project aims to 1) investigate the economics of a range of proposed solar photovoltaic (PV) scenarios, in order to reduce the City's carbon footprint, lower energy costs, and potentially enhance energy security, and 2) perform energy audits and master planning of the City's three treatment plants and appurtenant facilities.

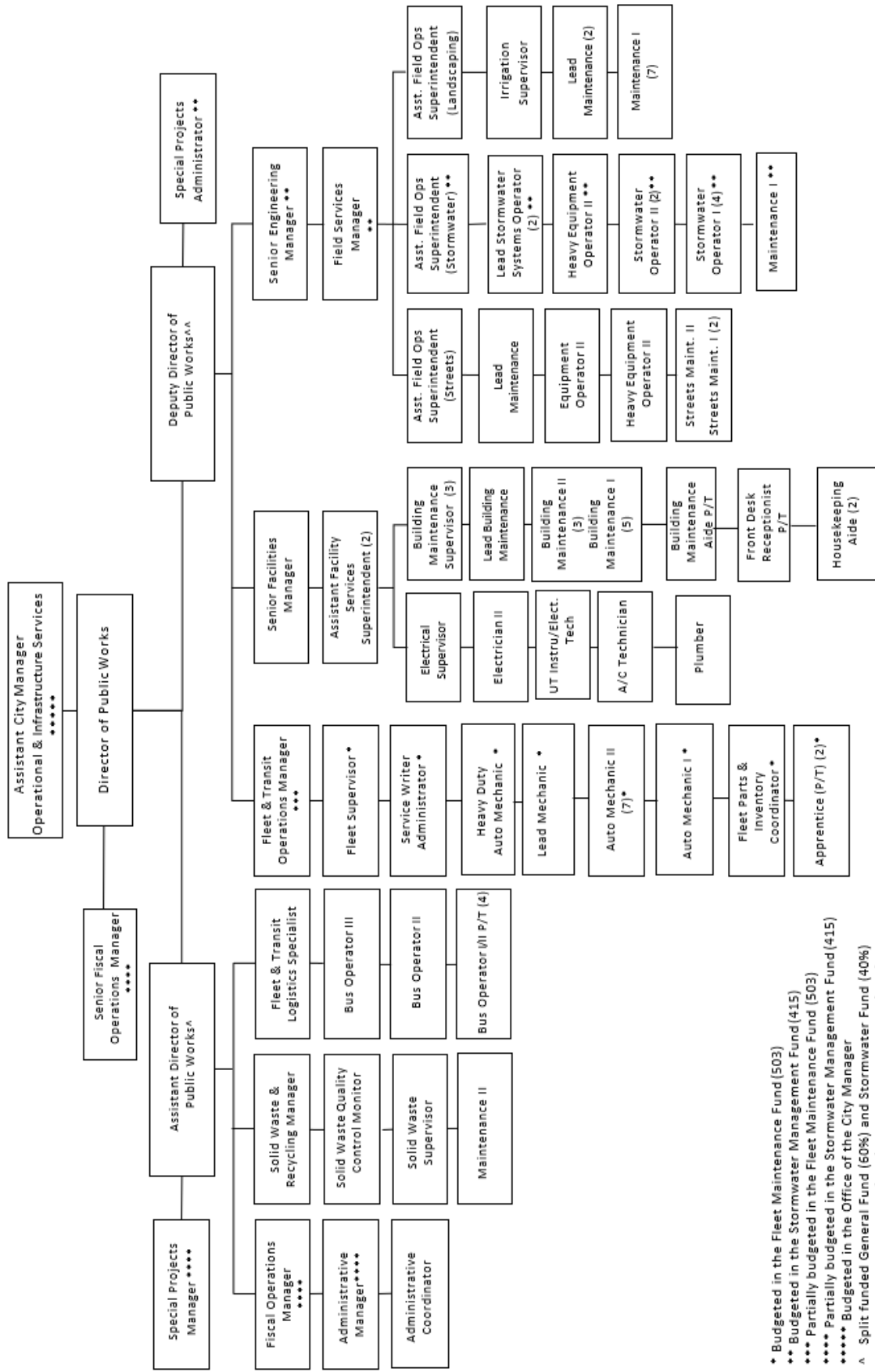




Stormwater Management Fund



Stormwater Management Organizational Chart



* Budgeted in the Fleet Maintenance Fund (503)
 ** Budgeted in the Stormwater Management Fund (415)
 *** Partially budgeted in the Fleet Maintenance Fund (503)
 **** Partially budgeted in the Stormwater Management Fund (415)
 ***** Budgeted in the Office of the City Manager
 ^ Split funded General Fund (60%) and Stormwater Fund (40%)
 ^^ Split funded Fleet Fund (60%) and Stormwater Fund (40%)



Stormwater Management

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 13,950,683	\$ 15,906,719	\$ 18,936,685	\$ 18,936,685	\$ 18,094,705
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	5,509,330	6,616,983	6,735,424	6,735,424	7,003,600
Intergovernmental Revenues	—	—	—	350,000	—
Charges for Services	38,523	(36,005)	50,088	50,088	50,100
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	95,697	575,640	284,500	1,244,109	595,000
Appropriation of Fund Balance	—	—	—	1,827,342	—
Transfers In	—	—	—	—	—
Total	\$ 5,643,550	\$ 7,156,618	\$ 7,070,012	\$ 10,206,963	\$ 7,648,700
Expenditures By Category					
Personnel Services	\$ 1,484,641	\$ 1,850,425	\$ 1,940,500	\$ 1,940,500	\$ 2,107,300
Operating Expense	1,491,587	1,613,657	1,705,550	1,880,550	1,722,700
Capital Outlay	58,693	93,807	56,900	150,090	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 3,034,920	\$ 3,557,889	\$ 3,702,950	\$ 3,971,140	\$ 3,830,000
Capital Improvement Program	159,779	11,560,455	420,000	4,132,761	1,650,000
Capital Asset Clearing	(273,872)	(11,574,613)	—	—	—
Other Uses	406,594	392,719	—	—	—
Debt Service	360,093	190,202	1,117,700	1,117,700	1,173,500
Transfers Out	—	—	—	—	—
Appropriated Fund Balance	—	—	1,829,362	985,362	995,200
Total	\$ 3,687,514	\$ 4,126,652	\$ 7,070,012	\$ 10,206,963	\$ 7,648,700
Excess/Deficiency	\$ 1,956,036	\$ 3,029,967	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	1,829,362	985,362	995,200
Appropriation of Fund Balance	—	—	—	(1,827,342)	—
Ending Fund Balance	\$ 15,906,719	\$ 18,936,685	\$ 20,766,047	\$ 18,094,705	\$ 19,089,905



Stormwater Management

Revenue Projections

Object #	Description	Project Number	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Charges for Services							
325205	Stormwater Assessment		\$ 5,424,498	\$ 6,530,646	\$ 6,735,424	\$ 6,735,424	\$ 7,003,600
325206	Stormwater Delinquent		84,832	86,338	—	—	—
334360	Miramar Canal Improvements		—	—	—	350,000	—
343950	Stormwater Fees		38,523	(36,005)	50,088	50,088	50,100
	<i>Sub-Total</i>		5,547,853	6,580,979	6,785,512	7,135,512	7,053,700
Miscellaneous Revenues							
361100	Int Earnings		78,665	395,193	224,500	224,500	250,000
361101	FLPALM Int Earnings		11,793	73,552	30,000	30,000	200,000
361102	FLCLASS Int Earnings		14,569	96,736	30,000	30,000	45,000
361103	FLSTAR Int Earnings		—	—	—	—	100,000
361109	Int-Other		1,019	10,158	—	—	—
361300	Net Inc/Dec in FMV of Invest		(10,350)	—	—	—	—
399900	CIP Carryover		—	—	—	1,827,342	—
384200	Other Financing Sources		—	—	—	959,609	—
	<i>Sub-Total</i>		95,697	575,640	284,500	3,071,451	595,000
Total			\$ 5,643,550	\$ 7,156,618	\$ 7,070,012	\$ 10,206,963	\$ 7,648,700



Embankment Restoration - Before



During



After

Stormwater Management Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Total cubic yards of street debris collected by Streets sweeper		Results	3,605	1,160	3,982	
			Target	1,400	1,400	2,600	2,600
			% Target	258%	83%	153%	
↑	Number of catch basins inspected	Mitigate the potential for flooding.	Results	2,802	914	1,201	
			Target	830	830	830	830
			% Target	338%	110%	145%	
↑	Number of catch basins cleaned	Mitigate the potential for flooding.	Results	2,650	900	1,170	
			Target	450	450	1,000	1,000
			% Target	589%	200%	117%	
↑	Number of outfalls inspected and cleared	Mitigate the potential for flooding.	Results	17	8	22	
			Target	17	12	12	12
			% Target	100%	67%	183%	
↑	Total miles of streets swept	Reduce the amount of pollutants in City waterways to comply with the Clean Water Act.	Results	4,174	1,294	4,295	
			Target	1,100	1,100	1,100	1,100
			% Target	379%	118%	390%	
↓	Quantity (CY) of debris and aquatic weeds removed from waterways	Reduce the amount of pollutants in City waterways to comply with the Clean Water Act.	Results	6,480	1,630	934	
			Target	2,200	2,200	2,200	2,200
			% Target	295%	74%	42%	
↑	Meets budget target - Expenses	Finances	Results	3,479,609	15,081,720	5,172,472	
			Target	19,989,201	17,553,741	7,273,901	7,648,700
			% Target	17%	86%	71%	
↓	Meets projected target - Expenses	Finances	Results	3,479,609	15,081,720	5,172,472	
			Target	6,777,700	17,640,527	3,618,360	7,648,700
			% Target	51%	85%	143%	
↓	Meets budget target - Revenues	Finances	Results	5,619,399	7,134,836	7,445,929	
			Target	19,989,201	21,639,541	10,206,963	7,648,700
			% Target	28%	33%	73%	



Stormwater Management Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Meets projected target - Revenues	Finances	Results	5,619,399	7,134,836	7,445,929	
			Target	6,777,700	18,945,377	6,785,512	7,648,700
			% Target	83%	38%	110%	
↑	Number of catch basins cleaned per staff	Enhance productivity.	Results	1,325	453	585	
			Target	225	225	225	225
			% Target	589%	201%	260%	
↑	Number of canal related complaints	Reduce complaints.	Results	38	41	67	
			Target	12	12	12	12
			% Target	317%	342%	558%	
↑	Number of training sessions attended (per staff)	Provide Training and Employee Development Opportunities.	Results	3	4	12	
			Target	5	5	5	5
			% Target	60%	80%	240%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Stormwater Management FTE's by Program

Administration (General Fund 001) Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 3.45</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 3.45</td> </tr> </table>		<u>FY 24</u> 3.45	<u>FY 25</u> 3.45		
<u>FY 24</u> 3.45	<u>FY 25</u> 3.45				
Building Maintenance (General Fund 001) Responsible for providing scheduled preventive maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 21.50</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 21.50</td> </tr> </table>	<u>FY 24</u> 21.50	<u>FY 25</u> 21.50	Streets Maintenance (General Fund 001) Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 8.00</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 8.00</td> </tr> </table>	<u>FY 24</u> 8.00	<u>FY 25</u> 8.00
<u>FY 24</u> 21.50	<u>FY 25</u> 21.50				
<u>FY 24</u> 8.00	<u>FY 25</u> 8.00				
Community Shuttle Service (General Fund 001) Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 5.50</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 5.50</td> </tr> </table>	<u>FY 24</u> 5.50	<u>FY 25</u> 5.50	Landscape Maintenance (General Fund 001) Encompasses inspection and landscape maintenance of city properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 10.00</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 10.00</td> </tr> </table>	<u>FY 24</u> 10.00	<u>FY 25</u> 10.00
<u>FY 24</u> 5.50	<u>FY 25</u> 5.50				
<u>FY 24</u> 10.00	<u>FY 25</u> 10.00				
Solid Waste Management (General Fund 001) Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 5.65</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 6.65</td> </tr> </table>	<u>FY 24</u> 5.65	<u>FY 25</u> 6.65	Stormwater Management (Stormwater Fund 415) Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 16.80</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 16.80</td> </tr> </table>	<u>FY 24</u> 16.80	<u>FY 25</u> 16.80
<u>FY 24</u> 5.65	<u>FY 25</u> 6.65				
<u>FY 24</u> 16.80	<u>FY 25</u> 16.80				
Fleet Maintenance (Fleet Fund 503) Provides cost effective maintenance and repair of all City vehicles and operates an effective Vehicle Replacement Program. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 15.10</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 15.10</td> </tr> </table>		<u>FY 24</u> 15.10	<u>FY 25</u> 15.10		
<u>FY 24</u> 15.10	<u>FY 25</u> 15.10				



Stormwater Management Program

Description

The Stormwater Management Program encompasses canal management, flood protection, pollution control, climate change, street sweeping, drainage and guardrail maintenance.

Canal management ensures the cleanliness of City maintained waterways, keeping them free of debris and invasive aquatic vegetation. Staff controls the aquatic vegetation by applying chemicals and mechanical harvesting. The removal of tree limbs/roots is also an important aspect of canal management, taking a proactive approach to avoid the potential for hazardous pipe obstructions.

The flood mitigation and pollution control staff provides services to mitigate potential flooding for the safety of all commercial and residential properties which is a vital service of the City. The activities include street sweeping and comply with the best management practices of the National Pollution Discharge and Elimination System (NPDES) Stormwater ordinance requirements. The City is a participant in the National Flood Insurance Protection (NFIP) and Community Rating System (CRS) which allows residents and business owners, whose properties qualify, to receive a discount on their flood insurance premiums.

Climate change includes more frequent and intense storms, extreme flooding events leading to increased stormwater runoff. Stormwater runoff wash sediment, nutrients or other pollutants into water sources resulting in increased sediments, nutrients and other pollutants diminishing water quality. Ways in which residents can address climate change is by minimizing impervious driveways, use of native and drought-tolerant vegetation, reducing runoff.

Street sweeping service ensures clean roadways and keeping roadway debris from blocking storm drains. This service also conforms to best management practices as part of the City's NPDES permit requirements.

The drainage structure cleaning and inspection (VacCon) services remove debris from catch basins and pipes throughout the City to prevent flooding.

Guardrail maintenance provides protection of vehicular traffic from driving into canals and waterways, and includes periodic inspections of guardrails throughout the City.

To fund future and existing debt service, capital needs, and stormwater operations, an assessment rate is established. The assessment rate is based on the total number of Equivalent Residential Units ("ERUs").

There are a total of 60,794.94 ERUs citywide for FY 2025. The Stormwater Assessment Rate for the 2025 Fiscal Year is \$120 per ERU, or \$10 per month.

As indicated in the Position Detail, this program is comprised of 16.80 full-time budgeted positions, and is managed by the Public Works Department.

FY 2024 Accomplishments

- Installed guardrails on University Drive south of Miramar Parkway and on Miramar Blvd.
- Installed life rings along water bodies throughout the City.
- Completed Historic Miramar Drainage Improvement Phase 4 project.
- Removal of approximately 20 trees and plants from Canal Embankment.
- Embankment restoration using Geotube for 40 locations.
- Replaced valley drainage in Sherman Circle.
- Regraded swale on Arbor Drive.

FY 2025 Goals

- Complete the design phase of Historic Miramar Drainage Improvement Project Phase V.
- Removal of trees at the Canal Embankment.
- Embankment restoration using Geotube for 35 locations.
- NPDES - 5 Year re-certification.

Stormwater Management Program

Program Revenues, Expenditures and Position Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Stormwater Management	\$ 5,547,853	\$ 6,580,979	\$ 6,785,512	\$ 7,745,121	\$ 7,053,700

Expenditures by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Stormwater Management	\$ 3,011,724	\$ 3,496,142	\$ 3,702,950	\$ 3,741,140	\$ 3,830,000

Expenditures by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 1,461,445	\$ 1,788,677	\$ 1,940,500	\$ 1,940,500	\$ 2,107,300
Operating Expense	1,491,587	1,613,657	1,705,550	1,705,550	1,722,700
Capital Outlay	58,693	93,807	56,900	95,090	—
Total	\$ 3,011,724	\$ 3,496,142	\$ 3,702,950	\$ 3,741,140	\$ 3,830,000

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration Superintendent****	0.50	—	—	—	—
Administrative Manager	—	0.50	0.50	0.50	0.50
Assistant Director of Public Works*	0.40	0.80	0.80	0.40	0.40
Assistant Field Operations Superintendent	—	1.00	1.00	1.00	1.00
Department Administrator*****	0.50	—	—	—	—
Deputy Director of Public Works*	—	—	—	0.40	0.40
Field Services Manager**	—	1.00	1.00	1.00	1.00
Field Services Superintendent	1.00	—	—	—	—
Fiscal Operations Manager***	—	0.50	0.50	0.50	0.50
Heavy Equipment Operator II	2.00	1.00	1.00	1.00	1.00
Lead Stormwater System Operator	2.00	2.00	2.00	2.00	2.00
Maintenance I	—	—	1.00	1.00	1.00
Maintenance II	1.00	1.00	1.00	—	—
Senior Engineering Manager	1.00	1.00	1.00	1.00	1.00
Senior Fiscal Operations Manager	0.50	0.50	0.50	0.50	0.50
Special Projects Administrator*****	0.50	1.50	1.50	1.00	1.00
Special Projects Manager*****	—	—	—	0.50	0.50
Stormwater Maintenance Operations Supervisor	1.00	—	—	—	—
Stormwater Operator I	3.00	3.00	3.00	4.00	4.00
Stormwater Operator II	1.00	2.00	2.00	2.00	2.00
Total	14.40	15.80	16.80	16.80	16.80

*1 Position split with Public Works-Administration Program .20 & Solid Waste Management Program .40 (Fund 001); 1 Position split with Public Works-Fleet Maintenance Program .60 (Fund 503).

**Position split with Public Works-Streets Maintenance Program .25 & Landscape Maintenance Program .25 (Fund 001).

***Position split with Public Works-Streets Maintenance Program .50 (Fund 001).

****Position split with Public Works-Administration Program .25 & Solid Waste Management Program .25 (Fund 001).

*****Position split with Public Works-Administration Program .50 (Fund 001).



Stormwater Management Expenditures by Object Code

Stormwater Management — 415-50-515-538-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 754,650	\$ 999,478	\$ 1,165,600	\$ 1,165,600	\$ 1,270,700
601205	Lump Sum Payout - Accrued Time	88,795	98,150	66,200	66,200	87,900
601210	Non-Pensionable Earnings	4,720	9,159	—	—	—
601215	Communication Stipend	8,643	13,973	13,900	13,900	13,900
601220	Longevity Pay	4,949	7,690	7,700	7,700	8,100
601400	Overtime-General	98,873	111,665	80,000	80,000	80,000
601410	Overtime-Holiday	2,685	3,329	—	—	—
601412	Overtime-Emergency	—	5,299	—	—	—
602100	FICA & MICA	72,212	93,439	99,700	99,700	108,900
602210	Pension-General	307,088	109,779	123,200	123,200	140,200
602235	Pension-Senior Mgmt	(156,103)	68,500	79,400	79,400	96,500
602260	Pension-401	3,872	4,280	4,500	4,500	5,800
602265	Pension-457	10,704	16,740	18,600	18,600	22,900
602300	Pmt In Lieu Of Insurance	—	—	5,600	5,600	—
602304	Health Insurance-PPO	36,094	50,499	42,400	42,400	48,100
602305	Health Insurance-HMO	122,170	113,601	132,400	132,400	105,000
602306	Dental Insurance-PPO	3,949	3,938	4,200	4,200	4,600
602307	Dental Insurance-HMO	795	835	1,600	1,600	1,300
602309	Basic Life	2,634	1,466	3,400	3,400	3,700
602311	Long-Term Disability	6,346	574	6,600	6,600	7,200
602312	HDHP Aetna	14,725	19,582	21,100	21,100	35,600
602313	HSA Payflex	2,800	4,500	4,800	4,800	9,900
602400	Workers' Compensation	58,600	52,200	59,600	59,600	57,000
602600	OPEB	12,244	—	—	—	—
	<i>Sub-Total</i>	1,461,445	1,788,677	1,940,500	1,940,500	2,107,300
Operating Expense						
603190	Prof Svcs-Other	80,828	37,957	10,000	47,000	10,000
603400	Contract Svc-Other	87,560	172,146	204,500	178,800	204,500
603450	Aquatic Plant Control	5,000	9,924	10,000	—	10,000
604001	Travel & Training	—	2,367	—	3,500	—
604100	Communication Services	401	—	2,300	2,300	2,300
604301	Electricity Svcs	37,540	35,882	40,900	40,900	42,200
604400	Leased Equipment	—	1,000	1,000	—	1,000
604500	Risk Internal Svcs Charge	21,400	17,500	16,500	16,500	14,800
604550	Health Ins Internal Serv Chg	31,100	29,600	25,200	25,200	14,100
604610	Fleet Internal Svcs Charge	89,400	116,700	142,000	142,000	132,300
604640	R&M Machinery	5,388	7,656	10,000	14,500	10,000
604663	R&M Stormwater	7,614	1,784	3,300	4,300	3,300
604700	Printing & Binding Svc	—	443	500	500	500
604870	Public Education	3,350	366	7,200	3,400	7,200
604905	Bank Svc Charges	2,040	2,101	3,600	3,600	3,600
604910	Advertising Costs	—	—	1,500	1,500	1,500
604920	License & Permit Fees	4,935	62,744	36,500	25,000	36,500
604989	IT Internal Svcs Charge	103,800	106,100	113,900	113,900	114,800
604995	Special Assessment Expense	19,459	19,567	19,600	19,600	19,600
604996	Admin Chg from Gen Fund	928,812	928,800	995,000	995,000	1,029,800
605220	Vehicle Fuel-On-Site	40,102	33,393	26,300	26,300	28,000
605240	Uniforms Cost	3,941	5,266	5,800	5,800	6,400
605242	Protective Clothing	1,886	1,609	2,650	2,150	3,000
605246	Safety Supplies	547	1,885	3,000	3,000	3,000



Stormwater Management Expenditures by Object Code

Stormwater Management — 415-50-515-538-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
605252	Small Tools	6,071	3,436	3,700	3,700	3,700
605280	Chemicals	4,856	4,938	8,600	8,600	8,600
605290	Other Operating Supplies	2,290	4,410	7,000	14,500	7,000
605410	Subscriptions & Memberships	1,142	1,553	1,700	1,700	1,700
605500	Training-General	2,127	1,306	3,300	2,300	3,300
605510	Tuition Reimbursement	—	3,224	—	—	—
	<i>Sub-Total</i>	1,491,587	1,613,657	1,705,550	1,705,550	1,722,700
	Departmental Capital Outlay					
606209	Infrastructure Renovations	58,693	—	—	25,401	—
606440	Vehicles Purchase	—	93,807	50,000	62,789	—
606441	Vehicle Replacement Program	—	—	6,900	6,900	—
	<i>Sub-Total</i>	58,693	93,807	56,900	95,090	—
	Total	\$ 3,011,724	\$ 3,496,142	\$ 3,702,950	\$ 3,741,140	\$ 3,830,000

Stormwater Management Expenditures by Object Code

Debt Service—415-70-000/515-517-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Debt Service						
607132	Prin-SRL Infrastructure	\$ 527,834	\$ 538,923	\$ 550,200	\$ 550,200	\$ 561,800
607137	Prin-Hist Mir Impr SRLSW060810	13,393	13,657	13,900	13,900	14,200
607138	2017 Util Sys Rev Bd-Prin	16,950	17,775	18,800	18,800	19,700
607144	Prin-2018 SRL WW060801	392,558	396,077	399,900	399,900	403,800
607147	Prin-2018 SRL SW060840	—	27,931	—	—	38,100
607238	2017 Util Sys Rev Bd-Int	21,098	20,209	19,700	19,700	18,800
607232	Int-SRL Infrastructure	58,249	47,434	38,500	38,500	26,900
607237	Int-Hist Mir Impr SRLSW060810	6,320	5,955	4,100	4,100	3,800
607240	Int-SRF Loans	18,258	1,061	—	—	—
607244	Int-2018 SRL WW060801	89,781	75,468	72,600	72,600	68,800
607247	Int-2018 SRL SW060840	—	22,984	—	—	17,600
607322	Admin Costs	166,388	17,091	—	—	—
607999	Debt Service Clearing	(950,736)	(994,363)	—	—	—
<i>Sub-Total</i>		360,093	190,202	1,117,700	1,117,700	1,173,500
Total		\$ 360,093	\$ 190,202	\$ 1,117,700	\$ 1,117,700	\$ 1,173,500

Non-Departmental—415-90-000-538-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601600	Compensated Absences	\$ 23,196	\$ 54,239	\$ —	\$ —	\$ —
<i>Sub-Total</i>		23,196	54,239	—	—	—
Operating Expense						
603400	Contract Svcs-Other	—	—	—	175,000	—
<i>Sub-Total</i>		—	—	—	175,000	—
Depreciation						
605915	Depreciation-Proprietary	406,594	392,719	—	—	—
<i>Sub-Total</i>		406,594	392,719	—	—	—
Departmental Capital Outlay						
606400	Machinery & Equipment	—	—	—	55,000	—
<i>Sub-Total</i>		—	—	—	55,000	—
Appropriated Fund Balance						
609990	Appropriated Fund Balance	—	—	1,829,362	985,362	995,200
<i>Sub-Total</i>		—	—	1,829,362	985,362	995,200
Total		\$ 429,790	\$ 446,958	\$ 1,829,362	\$ 1,215,362	\$ 995,200

Stormwater Management Expenditures by Object Code

Unassigned—415-00-000-000-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
602600	OPEB	\$ —	\$ 7,509	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	—	7,509	—	—	—
Capital Asset Clearing						
606900	Capital Asset Clearing Account	(273,872)	(11,574,613)	—	—	—
	<i>Sub-Total</i>	(273,872)	(11,574,613)	—	—	—
	Total	\$ (273,872)	\$ (11,567,104)	\$ —	\$ —	\$ —



Stormwater Management Expenditures by Object Code

Capital Improvement Program Expenditure Detail Budget—415-Various

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Capital Improvement							
<i>Monarch Lakes Park</i>							
<i>415-50-800-537-000-</i>							
606510	CIP-Construction	51007	—	—	—	44,000	—
	<i>Sub-total</i>		—	—	—	44,000	—
<i>Historic Miramar Canal</i>							
<i>415-50-800-537-000-</i>							
606510	CIP-Construction	52021	99,490	164,975	—	782,151	—
	<i>Sub-total</i>		99,490	164,975	—	782,151	—
<i>Historic Mir Drainage Improvement</i>							
<i>415-50-900/901-538-000-</i>							
606502	CIP-Plan/Design/Eng	52066	22,378	—	—	—	—
606510	CIP-Plan/Design/Eng		18,636	10,971,755	—	959,609	—
606520	CIP-Contingency		—	344,076	—	655,924	—
	<i>Sub-total</i>		41,014	11,315,831	—	1,615,533	—
<i>Removal of Trees along City Canals</i>							
<i>415-50-801-538-000-</i>							
606510	CIP-Construction	52095	19,275	79,649	—	101,076	100,000
	<i>Sub-total</i>		19,275	79,649	—	101,076	100,000
<i>Historic Miramar Drainage</i>							
<i>415-50-800/900-538-000-</i>							
606502	CIP-Plan/Design/Eng	52112	—	—	—	500,000	—
606510	CIP-Construction		—	—	—	—	250,000
	<i>Sub-total</i>		—	—	—	500,000	250,000
<i>Historic Mir Innov & Tech Village</i>							
<i>415-55-800-538-000-</i>							
606510	CIP-Construction	53025	—	—	—	600,000	1,300,000
	<i>Sub-total</i>		—	—	—	600,000	1,300,000
<i>Purchase of a Vacuum Truck</i>							
<i>415-50-800-538-000-</i>							
606514	CIP-Vehicles	54025	—	—	420,000	490,000	—
	<i>Sub-total</i>		—	—	420,000	490,000	—
	Total		\$ 159,779	\$11,560,455	\$ 420,000	\$ 4,132,761	\$ 1,650,000



Stormwater Management Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
325205	Stormwater Assessment	This revenue is generated from Stormwater fees collected via the annual tax bill.
343950	Stormwater Fees	These fees are collected from properties that are not able to be billed on the tax bill.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361102	FLCLASS Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361103	FLSTAR Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
<u>Expense</u>		
601400	Overtime-General	This line item represents the cost for overtime required for the following reasons: (1) repair to City facilities; (2) Hurricane Storm Event required FOC and UCC staffing; (3) unforeseen emergencies which may require staffs' assistance.
603190	Prof Svcs-Other	This line item is for outside professional services such as rate studies and other related services. Includes \$10,000 for American Public Works Association accreditation process.
603400	Contract Svc-Other	This line item represents funding for services performed by outside contractors such as street sweeping and tree removal from canal embankments.
603450	Aquatic Plant Control	This line item is for services provided by outside contractors licensed to chemically treat canals and lakes within the City of Miramar's jurisdiction (i.e., East of University Drive).
604100	Communication Services	This line item represents the cost for GPS tracking services.
604301	Electricity Svcs	This account represents allocated costs for electricity usage at the water plant.
604400	Leased Equipment	This line item is for rental of specialized equipment that are seldom used to perform various maintenance services.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as per Human Resources, Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles. Allocation provided by Public Works Fleet Maintenance.
604640	R&M Machinery	This amount covers the cost to repair and maintain all large and small power equipment.
604663	R&M Stormwater	This line item represents anticipated cost associated with the fountain, drainage and canal maintenance.
604700	Printing & Binding Svc	This line item is for the printing of special inserts, envelopes and new resident brochures.
604870	Public Education	This represents the cost for pamphlets, posters, giveaways, etc., to educate residents.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604910	Advertising Costs	Cost associated with advertising to satisfy legal requirements of State Statutes, and public hearing notices to adopt the Annual Stormwater Management Service Assessment Rate.
604920	License & Permit Fees	This cost is for State of Florida fee, NPDES, West Water Management Association.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604995	Special Assessment Expense	This cost is for the stormwater assessment fees to be added on the Broward County tax roll.
604996	Admin Chg from Gen Fund	This is to reimburse the General Fund for services provided.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles. Allocation provided by Public Works Fleet Maintenance.
605240	Uniforms Cost	This line item represents the cost of uniforms, shirts, safety shoes, jackets and caps for employees.
605242	Protective Clothing	This expenditure is for safety clothing as required by certain positions.
605246	Safety Supplies	This amount is for safety items such as traffic cones, barricades, caution tapes, first aid kits and flashlights.



Stormwater Management Budget Justification

Object #	Account Description	Justification
605252	Small Tools	This cost is for new and replacement of small hand and power tools and other related accessories.
605280	Chemicals	This line item represents the cost for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain canals and waterways.
605290	Other Operating Supplies	This line item is for expenses that are not budgeted in another line item.
605410	Subscriptions & Memberships	This line item is for the cost to maintain Florida Stormwater Association membership for eight employees.
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings.
607132	Prin-SRL Infrastructure	This amount is for the Principal portion of a State Revolving Loan (SRF - 33508L - East Miramar Infrastructure). In 2005 the City received funding for a 10 year loan.
607137	Prin-Hist Mir Impr SRLSW060810	This is the Principal for the State Revolving Loan # 060810 for the Historic Miramar Improvement Phase 3 which will be used for Stormwater Improvements. Principal and Interest is due semi-annually on May 15 and November 15 through November 15, 2036, to begin May 15, 2017.
607138	2017 Util Sys Rev Bd-Prin	This is the Principal for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding Utility System Revenue Bond, Series 2007. Principal is due annually on October 1 through October 1, 2037, to begin October 1, 2018.
607144	Prin-2018 SRL WW060801	Principal payment for the State Revolving Loan Funds SRF060801
607147	Prin-2018 SRL SW060840	Principal payment for the State Revolving Loan Funds SRF060840
607232	Int-SRL Infrastructure	This amount is for the Interest portion of a State Revolving Loan (SRF - 33508L - East Miramar Infrastructure). In 2005 the City received funding for a 10 year loan.
607237	Int-Hist Mir Impr SRLSW060810	This is the Interest for the State Revolving Loan # 060810 for the Historic Miramar Improvement Phase 3 which will be used for Stormwater Improvements. Principal and Interest is due semi-annually on May 15 and November 15 through November 15, 2036, to begin May 15, 2017.
607238	2017 Util Sys Rev Bd-Int	This is the Interest for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding Utility System Revenue Bond, Series 2007. Interest is due annually on October 1 through October 1, 2037, to begin October 1, 2018.
607244	Int-2018 SRL WW060801	Interest payment for the State Revolving Loan Funds SRF060801
607247	Int-2018 SRL SW060840	Interest payment for the State Revolving Loan Funds SRF060840
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance in order to fund governmental services to the extent of the revenue loss.

Capital Improvement Projects

Object #	Project	Justification
606510	Removal of Trees along City-Owned Canals - 52095	This project will involve the removal of trees along City-owned and maintained canals east of University Drive. Trees including palms that are at the canal edge are in need of removal due to trees falling into the canals. Trees that are within 12 feet of the canal's edge and are showing signs of leaning towards the canal will also be removed.
606510	Historic Miramar Drainage Improvements - Phase V - 52112	The Drainage Improvements Phase V project is part of the Historic Miramar Infrastructure Improvements. This project will provide for drainage related system improvements in part of the Historic Miramar area bounded by SW 68 Terrace/SW 25 Street to the north, Sunshine Boulevard to the west, SW 64 Avenue to the east, and Miramar Parkway to the south. A State Revolving Fund (SRF) Loan will be pursued to fund this project.
606510	Historic Miramar Innovation & Technology Village - 53025	The Historic Miramar Innovation and Technology Village is planned to comprise workforce housing, educational facilities, enhanced public recreational amenities, mixed use development and a technology village for new business start ups and smart city innovation. Included in the funding budgeted in FY 20 was to support the first phase of the project to acquire properties and develop a master plan. The City will solicit proposals from master developers to plan, design and construct segments of the project. In addition, consultants will be selected to provide professional services such as preparation of site plan and other related services required for the development of the Village. Other governmental agencies, educational institutions and private entities are expected to participate in this project. Project will include a 20,000 sq. ft. innovation hub.

Internal Service Funds

Description

Internal Service Funds are used to account for the financing of services, self-insurance activities, fleet maintenance and information system services provided to other funds within the City on a cost-reimbursement basis. Currently, the City has four Internal Service Funds:

1. Health Insurance (Fund 501)
2. Risk Management (Fund 502)
3. Fleet Maintenance (Fund 503)
4. Information Technology (Fund 504)

Revenues and Expenditures Summary

Revenue By Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	89,363	96,682	90,000	90,000	95,000
Charges for Services	40,888,805	41,663,685	43,337,800	43,337,800	42,182,600
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	1,114,897	3,668,920	1,276,400	1,276,400	1,880,000
Other Sources	—	—	5,251,300	16,524,436	8,893,600
Transfers In	—	—	—	—	—
Total	\$ 42,093,065	\$ 45,429,288	\$ 49,955,500	\$ 61,228,636	\$ 53,051,200

Expenditures Category

Personnel Services	\$ 5,937,641	\$ 6,148,054	\$ 6,197,100	\$ 6,197,100	\$ 7,191,600
Operating Expense	27,198,163	26,686,131	37,592,200	37,897,254	38,170,200
Capital Outlay	1,355,935	1,520,825	5,338,400	16,386,481	5,791,600
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 34,491,739	\$ 34,355,010	\$ 49,127,700	\$ 60,480,836	\$ 51,153,400
Capital Improvement Program	—	—	—	—	1,070,000
Capital Asset Clearing	(1,251,032)	(1,410,371)	—	—	—
Other Uses	1,758,444	2,776,558	80,000	—	80,000
Debt Service	2,516	699	747,800	747,800	747,800
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 35,001,667	\$ 35,721,895	\$ 49,955,500	\$ 61,228,636	\$ 53,051,200

Summary by Fund

Revenues

	Fund #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Health Insurance	501	\$ 18,595,244	\$ 19,520,228	\$ 18,921,900	\$ 18,921,900	\$ 19,517,900
Risk Management	502	9,559,680	10,165,524	12,179,300	12,179,300	12,243,700
Fleet Maintenance	503	5,247,628	6,864,437	8,967,900	20,198,922	9,457,800
Information Technology (IT)	504	8,690,513	8,879,099	9,886,400	9,928,514	11,831,800
Total		\$ 42,093,065	\$ 45,429,288	\$ 49,955,500	\$ 61,228,636	\$ 53,051,200

Expenditures

Health Insurance	501	\$ 15,143,761	\$ 14,545,300	\$ 18,921,900	\$ 18,921,900	\$ 19,517,900
Risk Management	502	7,822,118	7,573,474	12,179,300	12,179,300	12,243,700
Fleet Maintenance	503	4,846,625	4,810,002	8,967,900	20,198,922	9,457,800
Information Technology (IT)	504	7,189,164	8,793,120	9,886,400	9,928,514	11,831,800
Total		\$ 35,001,667	\$ 35,721,895	\$ 49,955,500	\$ 61,228,636	\$ 53,051,200



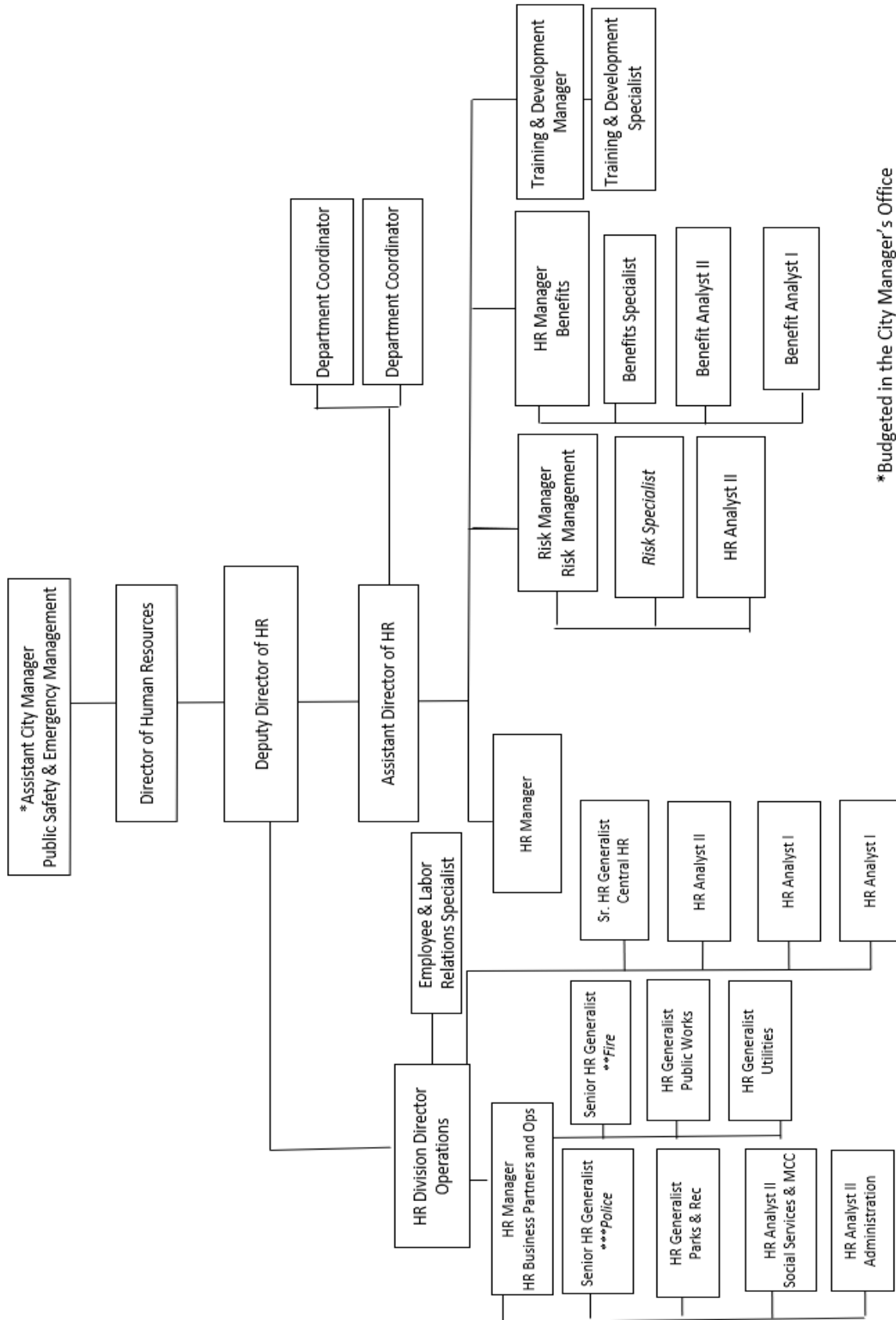
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Health Insurance Fund



Health Insurance Fund Organizational Chart



* Budgeted in the City Manager's Office
 ** Budgeted in the Fire-Rescue Department
 *** Budgeted in the Police Department



Health Insurance Fund

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 4,294,060	\$ 7,745,543	\$ 12,720,472	\$ 12,720,472	\$ 12,115,872
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	18,515,127	18,937,479	17,947,000	17,947,000	15,868,000
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	80,117	582,749	370,300	370,300	530,100
Appropriation of Fund Balance	—	—	604,600	604,600	3,119,800
Transfers In	—	—	—	—	—
Total	\$ 18,595,244	\$ 19,520,228	\$ 18,921,900	\$ 18,921,900	\$ 19,517,900
Expenditures By Category					
Personnel Services	\$ 576,423	\$ 725,426	\$ 492,500	\$ 492,500	\$ 1,030,800
Operating Expense	14,495,371	13,747,907	18,429,400	18,424,340	18,487,100
Capital Outlay	—	—	—	5,060	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 15,071,794	\$ 14,473,333	\$ 18,921,900	\$ 18,921,900	\$ 19,517,900
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	71,967	71,967	—	—	—
Debt Service	—	—	—	—	—
Transfers Out	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 15,143,761	\$ 14,545,300	\$ 18,921,900	\$ 18,921,900	\$ 19,517,900
Excess/Deficiency	\$ 3,451,483	\$ 4,974,928	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(604,600)	(604,600)	(3,119,800)
Ending Fund Balance	\$ 7,745,543	\$ 12,720,472	\$ 12,115,872	\$ 12,115,872	\$ 8,996,072



Health Insurance Fund

Operating Revenues

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Charges for Services						
341200	Internal Svcs Charge	\$ 2,199,200	\$ 2,098,800	\$ 2,116,900	\$ 2,116,900	\$ 1,038,600
341205	PPO Dental City Contribution	356,232	346,098	336,900	336,900	353,200
341206	PPO Dental Emp Contribution	152,632	147,893	99,000	99,000	103,400
341207	HMO Dental City Contribution	58,855	58,791	73,700	73,700	70,300
341208	HMO Dental Emp Contribution	13,577	12,248	11,500	11,500	12,000
341220	PPO Medical City Contribution	2,518,071	2,693,577	2,263,100	2,263,100	2,035,400
341221	PPO Medical Emp Contribution	196,035	169,935	169,900	169,900	170,500
341222	HMO Medical City Contribution	9,278,173	9,356,357	9,263,200	9,263,200	8,253,100
341223	HMO Medical Emp Contribution	2,061,500	1,855,356	1,636,800	1,636,800	1,649,500
341224	HDHP Medical City Contribution	1,408,650	1,869,374	1,600,900	1,600,900	1,777,400
341225	HDHP Medical Employee Contrib	272,201	329,050	375,100	375,100	404,600
	<i>Sub-total</i>	<u>18,515,127</u>	<u>18,937,479</u>	<u>17,947,000</u>	<u>17,947,000</u>	<u>15,868,000</u>
Miscellaneous Revenues						
361100	Int Earnings	61,877	541,840	370,200	370,200	420,000
361101	FLPALM Int Earnings	—	—	—	—	40,000
361102	FLCLASS Int Earnings	—	9,274	—	—	70,000
361200	Dividend Income	—	—	100	100	100
369900	Miscellaneous Revenue	18,240	31,635	—	—	—
399999	Appropriation Of Fund Balance	—	—	604,600	604,600	3,119,800
	<i>Sub-total</i>	<u>80,117</u>	<u>582,749</u>	<u>974,900</u>	<u>974,900</u>	<u>3,649,900</u>
	Total	<u>\$18,595,244</u>	<u>\$19,520,228</u>	<u>\$18,921,900</u>	<u>\$18,921,900</u>	<u>\$19,517,900</u>

Health Insurance Fund

Description—Fund 501

This fund accounts for the City's self-funded medical, dental, and fully-insured disability, and life insurance for employees, retirees and eligible dependents. Administrative fees for the self-funded medical and dental are billed monthly, claims are billed as incurred, while catastrophic medical claims are covered through a stop-loss policy to maintain adequate reserves and protect the plan from large losses. In addition, expenses for the Employee Onsite Health and Wellness Center are managed through this fund.

The Human Resources Department manages the Health Fund. As indicated in the Position Detail, this fund is comprised of four (4) full-time budgeted positions.

The two programs provided are:

1. Benefits Administration
2. Wellness



HR Benefits Team

FY 2024 Accomplishments

- The Employee Health and Wellness Center increased visits by 32% and increased engagement by 15%, helping to drive a return on investment (ROI) ratio of 1.3.
- Nominated for the Gold Aetna Workplace Well-Being Above and Beyond Award for the City's Wellness Program.
- Due to favorable claims experience and high utilization of the on-site health clinic, employee premiums will remain stable without increase.

FY 2025 Goals

- Consider expansion of services and/or providers at the on-site healthcare clinic to support increased utilization.
- Advance employee engagement in wellness and vitality program.
- Provide onsite health and wellness visits and cornerstone events at offsite locations each quarter.
- Initiate Requests for Proposals (RFPs) for various employee benefit services.

Health Insurance Fund

Revenues, Expenditures and Position Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Benefits Administration	\$ 1,617,125	\$ 2,037,414	\$ 2,818,000	\$ 2,838,000	\$ 3,754,400
Wellness	194,973	138,818	268,600	248,600	262,900
Total	\$ 1,812,098	\$ 2,176,232	\$ 3,086,600	\$ 3,086,600	\$ 4,017,300

Expenditures by Program

Benefits Administration	\$ 1,617,125	\$ 2,037,414	\$ 2,818,000	\$ 2,838,000	\$ 3,754,400
Wellness	194,973	138,818	268,600	248,600	262,900
Health-Non Departmental	13,331,662	12,369,068	15,835,300	15,835,300	15,500,600
Total	\$ 15,143,761	\$ 14,545,300	\$ 18,921,900	\$ 18,921,900	\$ 19,517,900

Expenditures by Category

Personnel Services	\$ 576,423	\$ 725,426	\$ 492,500	\$ 492,500	\$ 1,030,800
Operating Expense	14,495,371	13,747,907	18,429,400	18,424,340	18,487,100
Capital Outlay	—	—	—	5,060	—
Depreciation	71,967	71,967	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 15,143,761	\$ 14,545,300	\$ 18,921,900	\$ 18,921,900	\$ 19,517,900

Positions by Program

Benefits Administration	3.00	3.00	3.00	3.00	3.00
Wellness	1.00	2.00	1.00	1.00	1.00
Total	4.00	5.00	4.00	4.00	4.00

Position Detail

Assistant Director of Human Resources	—	1.00	—	—	—
Benefits Analyst I	1.00	1.00	1.00	1.00	1.00
Benefits Analyst II	1.00	—	1.00	1.00	1.00
Benefits Manager	1.00	—	—	—	—
Benefits Specialist	—	1.00	1.00	1.00	1.00
Human Resources Manager	—	2.00	1.00	1.00	1.00
Senior Human Resources Generalist	1.00	—	—	—	—
Total FTE's	4.00	5.00	4.00	4.00	4.00

Health Insurance Fund FTE's by Program

Administration (General Fund 001)	
Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management, and business planning.	
<u>FY 24</u> 4.00	<u>FY 25</u> 4.00
Human Resources IS/Support (General Fund 001)	Training & Development (General Fund 001)
Manages and automates core HR processes such as employee performance evaluations, and citywide salary (COLA, Merit, STEP, etc.) increases. Helps to eliminate paper-based and manual HR-related functions and processes.	Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity, and engagement.
<u>FY 24</u> 8.00	<u>FY 25</u> 14.00
<u>FY 24</u> 2.00	<u>FY 25</u> 0.00
Division of Civil Rights & Employee Labor Relations (General Fund 001)	Human Resources Business Partners (General Fund 001)
This program is responsible for developing, implementing, monitoring, and enforcing fair employment guidelines.	Provides direct and primary support to departments and personnel in all areas of HR Administration, including: talent acquisition, workforce planning, compensation and classification, conflict resolution, and HR policies.
<u>FY 24</u> 2.00	<u>FY 25</u> 0.00
<u>FY 24</u> 4.00	<u>FY 25</u> 0.00
Benefits Administration (Health Fund 501)	Wellness (Health Fund 501)
Provides and administers responsive, cost effective benefit programs including group medical, vision, dental, and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.	The Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks which lead to less chronic diseases and ultimately lower healthcare costs.
<u>FY 24</u> 3.00	<u>FY 25</u> 3.00
<u>FY 24</u> 1.00	<u>FY 25</u> 1.00
Risk Management (Risk Fund 502)	
Provides services mandated by federal and state laws and City of Miramar policies and procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.	
<u>FY 24</u> 3.00	<u>FY 25</u> 3.00

Health Insurance Fund Budget Summary by Program

Benefits Administration—Program 062

Description

The importance of successfully recruiting and retaining skilled staff depends on many factors including a competitive and innovative benefit program. The Benefits Program offers employees, retirees, and dependents a wide selection of benefits including group health, dental, life, vision, long term disability, and various voluntary programs. The program requires good oversight in terms of finances as well as the quality of services delivered. It also involves the ability to respond to employee questions and concerns timely and effectively. This program also encompasses retirement educational programs to provide employees with the necessary tools to proactively plan for their retirement.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$1,617,125	\$2,037,414	\$2,818,000	\$2,838,000	\$3,754,400
Expenditures by Category						
Personnel Services		\$ 465,589	\$ 670,022	\$ 401,600	\$ 401,600	\$ 438,200
Operating Expense		1,151,537	1,367,393	2,416,400	2,431,340	3,316,200
Departmental Capital Outlay		—	—	—	5,060	—
Total		\$1,617,125	\$2,037,414	\$2,818,000	\$2,838,000	\$3,754,400
Percent of Time by Position						
Assistant Director of Human Resources		—	1.00	—	—	—
Benefits Analyst II		1.00	—	1.00	1.00	1.00
Benefits Manager		1.00	—	—	—	—
Benefits Specialist		—	—	1.00	1.00	1.00
Senior Human Resources Generalist		1.00	—	—	—	—
Human Resources Manager		—	2.00	1.00	1.00	1.00
Total		3.00	3.00	3.00	3.00	3.00

Health Insurance Fund Budget Summary by Program

Wellness—Program 065

Description

The City's Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks, and lower health risks lead to less chronic diseases and ultimately reduces healthcare costs.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$ 194,973	\$ 138,818	\$ 268,600	\$ 248,600	\$ 262,900
Total						

Expenditures by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 110,834	\$ 52,467	\$ 90,900	\$ 90,900	\$ 92,600
Operating Expense	84,139	86,351	177,700	157,700	170,300
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 194,973	\$ 138,818	\$ 268,600	\$ 248,600	\$ 262,900

Percent of Time by Position	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Benefits Analyst I	1.00	1.00	1.00	1.00	1.00
Benefits Specialist	—	1.00	—	—	—
Total	1.00	2.00	1.00	1.00	1.00



Annual Health Fair, 2024

Health Insurance Fund Expenditures by Object Code

Benefits Administration—501- 06-062-513

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 287,808	\$ 417,780	\$ 263,600	\$ 263,600	\$ 301,400
601205	Lump Sum Payout - Accrued Time	29,745	38,165	16,700	16,700	11,100
601210	Non-Pensionable Earnings	4,000	1,000	—	—	—
601215	Communication Stipend	3,900	7,125	3,900	3,900	3,900
601600	Compensated Absences	13,035	37,425	—	—	—
602100	FICA & MICA	24,281	34,501	21,700	21,700	24,200
602210	Pension-General	—	—	—	—	32,600
602235	Pension-Senior Mgmt	49,139	69,878	62,300	62,300	34,900
602265	Pension-457	6,340	11,689	4,400	4,400	6,900
602300	Pmt In Lieu Of Insurance	—	—	—	—	5,600
602304	Health Insurance-PPO	176	—	—	—	—
602305	Health Insurance-HMO	25,559	26,466	16,800	16,800	14,200
602306	Dental Insurance-PPO	1,863	2,281	1,000	1,000	600
602307	Dental Insurance-HMO	—	—	200	200	200
602309	Basic Life Insurance	1,233	713	800	800	900
602311	Long-Term Disability Ins	201	164	1,500	1,500	1,700
602312	HDHP Aetna	12,885	19,836	7,100	7,100	—
602313	HSA Payflex	2,800	3,000	1,600	1,600	—
602600	OPEB	2,624	—	—	—	—
	<i>Sub-Total</i>	465,589	670,022	401,600	401,600	438,200
<u>Operating Expense</u>						
603190	Prof Svcs-Other	870,363	915,552	1,543,000	1,533,000	1,937,500
603425	Software License & Maint	15,975	—	76,300	62,300	76,300
603470	Temporary Help	—	28,926	36,000	36,000	36,000
604001	Travel & Training	8,663	8,684	16,000	16,000	16,000
604301	Electricity Svcs	1,111	1,104	1,400	1,400	1,500
604403	Leased Building	225	234	75,000	75,000	75,000
604500	Risk Internal Svcs Charge	2,100	1,800	1,700	1,700	—
604700	Printing & Binding Svcs	1,515	—	4,000	4,000	4,000
604890	Special Events-Other	511	577	7,500	7,500	7,500
604989	IT Internal Svcs Charge	28,800	28,700	13,600	13,600	20,500
604998	Contingency	—	—	—	—	500,000
605100	Office Supplies	1,126	1,193	2,200	2,200	2,200
605120	Computer Operating Expenses	—	—	2,000	2,000	2,000
605250	Noncap Furn (Item less 5000)	—	—	2,000	7,500	2,000
605251	Noncap Equip (Item less 5000)	1,290	—	2,500	1,000	2,500
605265	Medical Supplies	5,403	5,917	565,900	615,900	565,900
605268	Pharmaceuticals	157,301	309,682	—	—	—
605285	Lab Supplies	37,711	42,152	—	—	—
605290	Other Operating Supplies	15,075	15,075	50,000	34,940	50,000
605410	Subscriptions & Memberships	3,951	2,886	5,300	5,300	5,300
605500	Training-General	417	4,910	5,000	5,000	5,000
605510	Tuition Reimbursement	—	—	7,000	7,000	7,000
	<i>Sub-Total</i>	1,151,537	1,367,393	2,416,400	2,431,340	3,316,200
<u>Departmental Capital Outlay</u>						
606405	Furniture & Fixtures	—	—	—	5,060	—
	<i>Sub-Total</i>	—	—	—	5,060	—
Total		\$ 1,617,125	\$ 2,037,414	\$ 2,818,000	\$ 2,838,000	\$ 3,754,400

Health Insurance Fund Expenditures by Object Code

Wellness—501-06-065-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 71,346	\$ 25,984	\$ 64,500	\$ 64,500	\$ 65,100
601215	Communication Stipend	—	—	—	—	2,000
602100	FICA & MICA	5,471	1,994	4,900	4,900	5,100
602210	Pension-General	—	—	11,800	11,800	12,500
602235	Pension-Senior Mgmt	13,270	17,200	—	—	—
602265	Pension-457	2,140	780	—	—	—
602304	Health Insurance-PPO	16,745	3,961	—	—	—
602305	Health Insurance-HMO	—	—	—	—	7,100
602306	Dental Insurance-PPO	614	197	400	400	—
602307	Dental Insurance-HMO	—	—	—	—	200
602309	Basic Life Insurance	314	45	200	200	200
602311	Long-Term Disability Ins	59	41	400	400	400
602312	HDHP Aetna	—	766	7,100	7,100	—
602313	HSA Payflex	—	1,500	1,600	1,600	—
602600	OPEB	874	—	—	—	—
	<i>Sub-Total</i>	110,834	52,467	90,900	90,900	92,600
Operating Expense						
603425	Software License & Maint	70,410	71,520	75,000	70,000	75,000
604500	Risk Internal Svcs Charge	800	700	700	700	—
604700	Printing & Binding Svcs	685	—	2,500	2,500	2,500
604890	Special Events-Other	862	726	30,000	21,000	30,000
604910	Advertising Costs	—	—	5,000	5,000	5,000
604920	License & Permit Fees	—	—	700	700	700
604950	Employee Awards	10,933	12,872	42,500	32,500	42,500
604989	IT Internal Svcs Charge	—	—	13,600	13,600	6,900
605100	Office Supplies	—	533	1,200	1,200	1,200
605251	Noncap Equip (Item less 5000)	—	—	2,000	6,000	2,000
605290	Other Operating Supplies	—	—	500	500	500
605410	Subscriptions & Memberships	—	—	1,000	1,000	1,000
605500	Training-General	449	—	3,000	3,000	3,000
	<i>Sub-Total</i>	84,139	86,351	177,700	157,700	170,300
	Total	\$ 194,973	\$ 138,818	\$ 268,600	\$ 248,600	\$ 262,900

Health Insurance Fund Expenditures by Object Code

Non-Departmental—501-90-000-519-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Operating Expense						
604905	Bank Svc Charges	\$ 3,601	\$ 2,063	\$ 5,200	\$ 5,200	\$ 4,800
604921	Dental HMO Claims	80,675	78,573	71,700	71,700	75,000
604922	Dental PPO Claims	463,453	462,313	385,700	494,700	558,800
604940	Health HMO Claims	8,337,615	7,597,673	9,794,100	9,794,100	8,812,800
604944	Dental Claims Admin Fee	19,048	24,018	30,000	30,000	19,000
604946	Health PPO Claims	871,595	1,366,903	2,216,300	2,107,300	1,964,500
604947	HDHP Claims	1,997,520	1,651,812	1,762,300	1,762,300	1,984,700
604948	Health Claims Admin Fee	1,269,066	1,464,610	1,570,000	1,570,000	1,581,000
604949	Ins Claims-Health	216,485	(354,259)	—	—	—
	<i>Sub-Total</i>	13,259,058	12,293,708	15,835,300	15,835,300	15,000,600
Depreciation						
605914	Amortization Exp - Building	71,967	71,967	—	—	—
	<i>Sub-Total</i>	71,967	71,967	—	—	—
	Total	\$13,331,025	\$12,365,675	\$15,835,300	\$15,835,300	\$15,000,600

Health Insurance Fund Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
341200	Internal Svcs Charge	Revenues budgeted in this account represent funds collected from all participant departments and programs as an allocation for cost recovery of health insurance services.
341205	PPO Dental City Contribution	Revenues for this line item arise from an internal service charge against each City department that is based on each employee's estimated PPO and HMO dental insurance coverage and costs. Only PPO dental insurance coverage and outstanding claims are in this fund.
341206	PPO Dental Emp Contribution	Revenues are the employees' share of PPO and HMO dental insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341207	HMO Dental City Contribution	Revenues for this line item arise from an internal service charge against each City department that is based on each employee's estimated PPO and HMO dental insurance coverage and costs. Only PPO dental insurance coverage and outstanding claims are in this fund.
341208	HMO Dental Emp Contribution	Revenues are the employees' share of PPO and HMO dental insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341220	PPO Medical City Contribution	Revenues relate to the City's share of the Medical insurance premium costs.
341221	PPO Medical Emp Contribution	Revenues are the employees' share of PPO and HMO medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341222	HMO Medical City Contribution	Revenues relate to the City's share of the Medical insurance premium costs.
341223	HMO Medical Emp Contribution	Revenues are the employees' share of PPO and HMO medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341224	HDHP Medical City Contribution	Revenues are the City's share of the HDHP medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341225	HDHP Medical Employee Contrib	Revenues are the employees' share of the HDHP medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361102	FLCLASS Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
<u>Expense</u>		
603190	Prof Svcs-Other	Funding is to cover professional services for employee benefits consultations and the cost of implementing an Onsite health clinic, which includes payments to the provider selected, doctors and/or nurse practitioners.
603425	Software License & Maint	This line item is for contracted software license and maintenance related to administration of benefits.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604403	Leased Building	This \$75,000 is budgeted to cover the cost of leasing space, in order to provide easily accessible and quick access to primary care physicians and/or nurse practitioners to City employees and eligible dependents.
604700	Printing & Binding Svcs	Printing campaign materials for risk prevention programs and benefit educational campaigns to be distributed city-wide to employees.
604890	Special Events-Other	Continued funding for various HR events during the fiscal year to include the Career Fair and other HR related events.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604910	Advertising Costs	Cost associated with advertising to satisfy legal requirements of State Statutes, and public hearing notices to adopt the Annual Stormwater Management Service Assessment Rate.
604920	License & Permit Fees	This represents the cost associated with licensing fees related to operating wellness programs.
604921	Dental HMO Claims	Expenditures from this line item represent insurance claims paid by the City for the self-insured HMO dental plan.
604922	Dental PPO Claims	Expenditures from this line item represent insurance claims paid by the City for the self-insured dental plan.
604940	Health HMO Claims	Expenditures are the City's portion for providing HMO Health care benefit to enrolled participants.



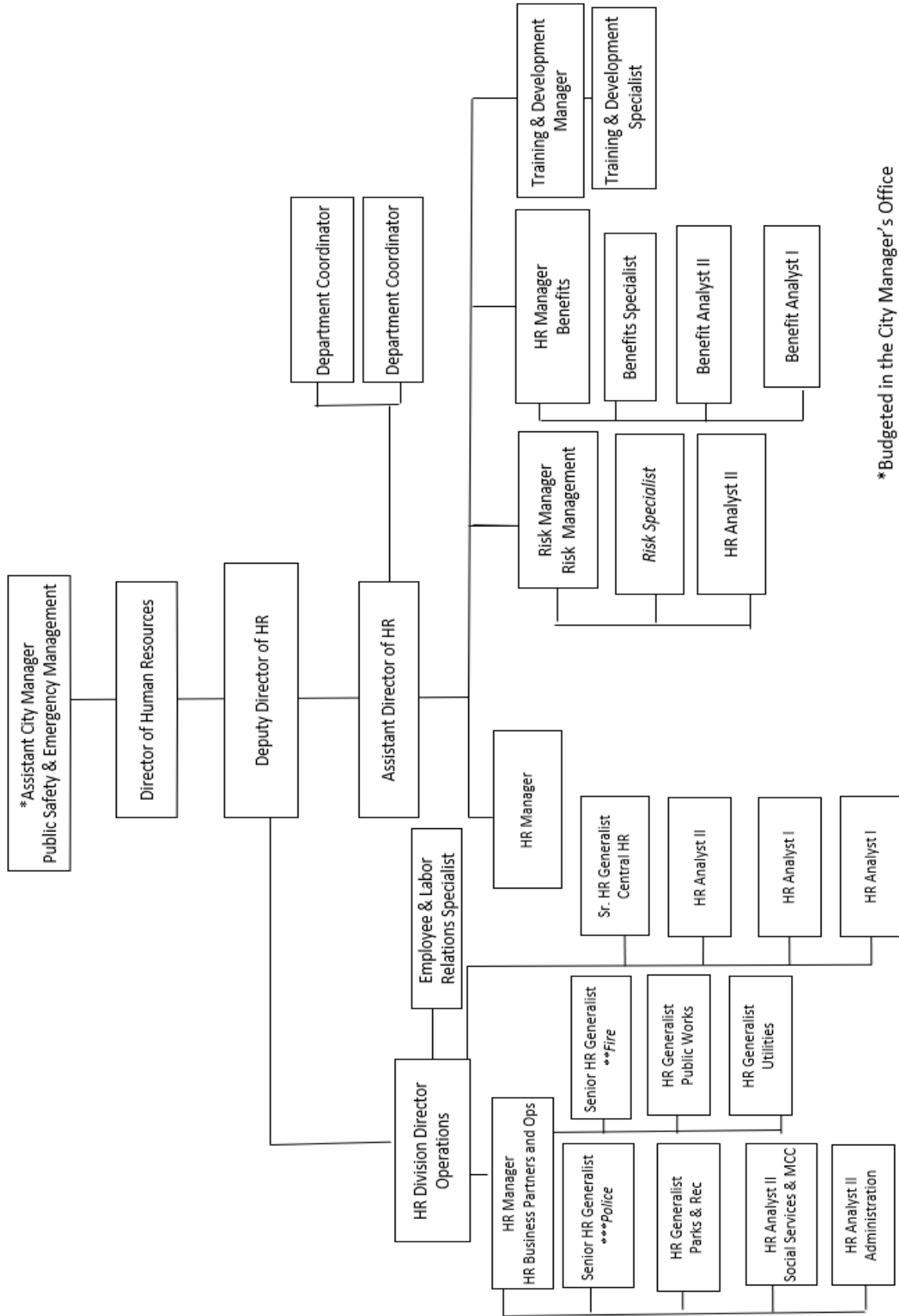
Health Insurance Fund Budget Justification

Object #	Account Description	Justification
604944	Dental Claims Admin Fee	Expenditures from this line item represent administrative fees for the City's self-insured dental insurance plan.
604946	Health PPO Claims	Expenditures are the City's portion for providing PPO health care benefit to enrolled employees.
604947	HDHP Claims	Expenditures are the City's portion for providing HDHP health care benefit to employees participating of this type of insurance.
604948	Health Claims Admin Fee	Expenditures from this line item represent administrative fees for the City's self-insured medical insurance plan.
604950	Employee Awards	Supplies and awards and shipping costs for employee recognition program.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	This account represents contingency funds for unexpected occurrences.
605100	Office Supplies	Costs for office supplies to be used by the new staff funded in the Health Fund programs, including pens, note pads, printer paper, desk tools, etc.
605120	Computer Operating Expenses	This account represents costs for computer and hardware related items.
605250	Noncap Furn (Item less 5000)	This line item is for furniture and fixture that cost less than \$5,000.
605251	Noncap Equip (Item less 5000)	This funding is for non-capital equipment that cost less than \$5,000.
605265	Medical Supplies	This account is used to budget for medical supplies.
605290	Other Operating Supplies	This line item is for various supplies that are not budgeted in any other line item and are unexpected expenditures.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications.
605500	Training-General	This expenditure represents funds needed to pay for staff to attend various seminars and trainings.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Risk Management Fund



Risk Management Organizational Chart



*Budgeted in the City Manager's Office
 **Budgeted in the Fire-Rescue Department
 ***Budgeted in the Police Department



Risk Management Fund

Revenue and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 12,186,705	\$ 13,924,268	\$ 16,516,317	\$ 16,516,317	\$ 13,029,217
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	8,618,978	7,687,166	8,056,500	8,056,500	7,823,600
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	940,702	2,478,357	635,700	635,700	920,100
Appropriation of Fund Balance	—	—	3,487,100	3,487,100	3,500,000
Transfer In	—	—	—	—	—
Total	\$ 9,559,680	\$ 10,165,524	\$ 12,179,300	\$ 12,179,300	\$ 12,243,700
Expenditures By Category					
Personnel Services	\$ 714,153	\$ 451,027	\$ 467,500	\$ 467,500	\$ 535,400
Operating Expense	7,107,965	7,122,447	11,711,800	11,711,800	11,708,300
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 7,822,118	\$ 7,573,474	\$ 12,179,300	\$ 12,179,300	\$ 12,243,700
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 7,822,118	\$ 7,573,474	\$ 12,179,300	\$ 12,179,300	\$ 12,243,700
Excess/Deficiency	\$ 1,737,562	\$ 2,592,050	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(3,487,100)	(3,487,100)	(3,500,000)
Ending Fund Balance	\$ 13,924,268	\$ 16,516,317	\$ 13,029,217	\$ 13,029,217	\$ 9,529,217



Risk Management Fund

Operating Revenues

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Charges for Services						
341200	Internal Svcs Charge	\$ 2,942,500	\$ 2,436,900	\$ 2,289,500	\$ 2,289,500	\$ 2,056,600
341203	City Contribution - WC	5,676,478	5,250,266	5,767,000	5,767,000	5,767,000
	<i>Sub-total</i>	<u>8,618,978</u>	<u>7,687,166</u>	<u>8,056,500</u>	<u>8,056,500</u>	<u>7,823,600</u>
Miscellaneous Revenues						
361100	Int Earnings	75,866	464,298	335,600	335,600	250,000
361101	FLPALM Int Earnings	45,857	310,766	100,000	100,000	300,000
361200	Dividend Income	—	—	100	100	100
361103	FLSTAR Int Earnings	37,439	228,288	50,000	50,000	220,000
369300	Insurance Recoveries	781,541	1,475,004	150,000	150,000	150,000
	<i>Sub-total</i>	<u>940,702</u>	<u>2,478,357</u>	<u>635,700</u>	<u>635,700</u>	<u>920,100</u>
Other Sources						
399999	Appropriation Of Fund Balance	—	—	3,487,100	3,487,100	3,500,000
	<i>Sub-total</i>	<u>—</u>	<u>—</u>	<u>3,487,100</u>	<u>3,487,100</u>	<u>3,500,000</u>
	Total	<u>\$ 9,559,680</u>	<u>\$ 10,165,524</u>	<u>\$ 12,179,300</u>	<u>\$ 12,179,300</u>	<u>\$ 12,243,700</u>



Work Vibrantly Wellness Event, 2024

Risk Management Fund

Description—Fund 502

Risk Management is responsible for managing the risk programs for the City. This includes the self-insurance for liability and workers' compensation and providing a safety net from catastrophic risk and implementation of loss control programs to reduce exposure and mitigate cost.

The Human Resources Department manages the Risk Management Program. As indicated in the Position Detail, this program is comprised of three (3) full-time budgeted positions.

FY 2024 Accomplishments

- Recouped approximately \$492,038.73 from subrogated claims and insurance recovery for 2024.
- Received an experience modification factor of .69 from the State of Florida on our Workers Compensation claims. This means the city has a better than average loss experience compared to similar entities, earning the city a discount on its insurance premiums.
- Revamped primary care Workers' Comp program to include three providers, with extended operating days/hours to create greater efficiency and cost savings to the city, reducing visits to emergency room visits.
- Reviewed and updated the Drug Free Workplace policy, Travel policy and Safety Review Board policy and provided updates to benefit of all stakeholders.
- Negotiated and received a 2% property and casualty insurance premium reduction in FY24, compared to an increase of 35% received in FY23.
- Worked with insurance broker and consultant to significantly improve the city's statement of values (on assets), which provided the city with a stronger negotiating capacity for improvement in insurance cost and terms.
- By the end of FY24, 63% of all Workers' Compensation claims opened in FY24 were successfully closed at year end.
- To remain proactive and promote workplace safety, Risk provided ongoing monthly specialized safety

training to field workers where an average of 120 employees received training each month. Field workers received four hours of specialized training on topics such as "Bloodborne Pathogens and Trenching and Excavating", Heat Related Illness, First Aid/CPR and AED each quarter.

- Performed approximately eight ergonomic evaluations and provided modifications to workstations to aid body mechanics and prevent musculoskeletal and other injuries.

FY 2025 Goals

- Cross Train Risk staff to produce greater efficiency and enhance staffs' working knowledge in all aspects of Risk Management.
- Maximize Risk recoveries by improving the claim/diary system for follow up, and the internal recovery processes, to expedite receipt of relevant documents.
- Update APDP's related to Risk Management and hold training with departments to improve knowledge and understanding of expectations from Risk Management. This will help to reduce the city's liability exposure.
- Explore the possibility of utilizing Care ATC as a Workers' Compensation primary care clinic to bring greater value to the program, cutting costs (in travel and lost time) and improving overall claims outcome.
- Evaluate the certificates of insurance tracking system to ensure that those with contractual obligations to the City maintain valid certificates of insurance.
- Explore the implementation of dashboard cameras for city vehicles as a behavior modification tool, to reduce the frequency and severity of accidents.

Risk Management Fund

Program Revenues, Expenditures and Position Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Dedicated Revenues					
Risk Management	\$ 768,161	\$ 507,698	\$ 548,000	\$ 548,000	\$ 612,600
Total	\$ 768,161	\$ 507,698	\$ 548,000	\$ 548,000	\$ 612,600
Expenditures by Program					
Risk Management	\$ 768,161	\$ 507,698	\$ 548,000	\$ 548,000	\$ 612,600
Risk-Non Departmental	7,053,957	7,064,083	11,631,300	11,631,300	11,631,100
Total	\$ 7,822,118	\$ 7,571,781	\$ 12,179,300	\$ 12,179,300	\$ 12,243,700
Expenditures by Category					
Personnel Services	\$ 714,153	\$ 451,027	\$ 467,500	\$ 467,500	\$ 535,400
Operating Expense	7,107,965	7,122,447	11,711,800	11,711,800	11,708,300
Total	\$ 7,822,118	\$ 7,573,474	\$ 12,179,300	\$ 12,179,300	\$ 12,243,700
Positions by Program					
Risk Management	3.00	3.00	3.00	3.00	3.00
Total	3.00	3.00	3.00	3.00	3.00
Position Detail					
Human Resources Analyst I	—	1.00	1.00	—	—
Human Resources Analyst II	2.00	—	—	1.00	1.00
Risk Management Specialist	—	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Total FTE's	3.00	3.00	3.00	3.00	3.00

Risk Management Balanced Scorecard

Measures	Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal	
↑	Number of visits to HR's job website	Expand/ Improve the availability and useability of online services for departments, employees and job-seekers	Results	303,715	208,813	301,251	
			Target	150,000	150,000	150,000	150,000
			% Target	202%	139%	201%	
↑	Number of HR Work Orders Received	Expand/ Improve the availability and useability of online services for departments, employees and job-seekers	Results	3,458	3,051	3,771	
			Target	1,500	1,500	4,000	4,000
			% Target	231%	203%	94%	
↑	Meets budget target - Expenses	Finances	Results	3,326,502	3,711,597	4,064,214	
			Target	3,208,300	3,774,700	4,216,700	4,247,900
			% Target	104%	98%	96%	
↑	Meets projected target - Expenses	Finances	Results	3,326,502	3,711,597	4,064,214	
			Target	3,349,400	3,866,120	4,216,700	4,247,900
			% Target	99%	96%	96%	
↑	Number of safety training sessions	Implement safety programs to reduce workers compensation claims and lost work days	Results	13	23	21	
			Target	4	4	10	10
			% Target	325%	575%	210%	
↑	Workers' Compensation Claims -YTD Closed % Total	Implement safety programs to reduce workers compensation claims and lost work days	Results	28%	35%	24 %	
			Target	25%	25%	25 %	25 %
			% Target	112%	139%	97%	
↑	Total number of employees actively participating in training programs	Improve the overall skills of the workforce to adequately support the City's priorities	Results	3,324	4,396	2,878	
			Target	750	750	750	750
			% Target	443%	586%	384%	

Risk Management Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Number of wellness events held per year	Improve health and well-being of employees by increasing wellness participation and initiatives	Results	62	31	50	
			Target	50	30	30	30
			% Target	124%	103%	167%	
↓	Diversity & Inclusion monthly events		Results	7	4	0	
			Target	4	7	7	7
			% Target	175%	57%	—%	
↑	Labor Relations Management meetings		Results	12	7	13	
			Target	4	3	3	3
			% Target	300%	233%	433%	
↑	Number of Applications Received		Results	3,107	3,887	7,279	
			Target	1,500	1,500	1,500	1,500
			% Target	207%	259%	485%	
↑	Close investigations and inquiries within timelines		Results	10	18	45	
			Target	6	15	15	15
			% Target	167%	120%	300%	
↑	Grievances by union: IAFF, GAME, PBA		Results	7	5	15	
			Target	3	4	4	4
			% Target	233%	125%	375%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Risk Management FTE's by Program

**Administration
(General Fund 001)**

Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management, and business planning.

<u>FY 24</u>	<u>FY 25</u>
4.00	4.00

**Human Resources IS/Support
(General Fund 001)**

Manages and automates core HR processes such as employee performance evaluations, and citywide salary (COLA, Merit, STEP, etc.) increases. Helps to eliminate paper-based and manual HR-related functions and processes.

<u>FY 24</u>	<u>FY 25</u>
8.00	14.00

**Training & Development
(General Fund 001)**

Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity, and engagement.

<u>FY 24</u>	<u>FY 25</u>
2.00	2.00

**Division of Civil Rights & Employee
Labor Relations
(General Fund 001)**

This program is responsible for developing, implementing, monitoring, and enforcing fair employment guidelines.

<u>FY 24</u>	<u>FY 25</u>
2.00	0.00

**Human Resources Business Partners
(General Fund 001)**

Provides direct and primary support to departments and personnel in all areas of HR Administration, including: talent acquisition, workforce planning, compensation and classification, conflict resolution, and HR policies.

<u>FY 24</u>	<u>FY 25</u>
4.00	0.00

**Benefits Administration
(Health Fund 501)**

Provides and administers responsive, cost effective benefit programs including group medical, vision, dental, and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.

<u>FY 24</u>	<u>FY 25</u>
3.00	3.00

**Wellness
(Health Fund 501)**

The Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks which lead to less chronic diseases and ultimately lower healthcare costs.

<u>FY 24</u>	<u>FY 25</u>
1.00	1.00

**Risk Management
(Risk Fund 502)**

Provides services mandated by federal and state laws and City of Miramar policies and procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.

<u>FY 24</u>	<u>FY 25</u>
3.00	3.00



Risk Management Budget Summary by Program

Risk Management—Program 061

Description

This program is responsible for managing the risk programs and the self insurance funds for the City of Miramar. This includes monitoring and analyzing liability and workers' compensation claims and implementing education and prevention programs to reduce reduce and mitigate exposure.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$ 768,161	\$ 507,698	\$ 548,000	\$ 548,000	\$ 612,600
Expenditures by Category						
Personnel Services		\$ 714,507	\$ 446,087	\$ 467,500	\$ 467,500	\$ 535,400
Operating Expense		53,655	61,611	80,500	80,500	77,200
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 768,161	\$ 507,698	\$ 548,000	\$ 548,000	\$ 612,600
Percent of Time by Position						
Human Resources Analyst I		—	1.00	1.00	1.00	1.00
Human Resources Analyst II		2.00	—	—	—	—
Risk & Labor Relations Manager		—	—	—	—	—
Risk Management Specialist		—	1.00	1.00	1.00	1.00
Risk Manager		1.00	1.00	1.00	1.00	1.00
Total		3.00	3.00	3.00	3.00	3.00

Risk Management Expenditures by Object Code

Risk Management—502-06-061-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 201,829	\$ 261,186	\$ 267,100	\$ 267,100	\$ 310,500
601205	Lump Sum Payout - Accrued Time	10,230	13,284	9,100	9,100	17,200
601210	Non-Pensionable Earnings	1,000	—	—	—	—
601215	Communication Stipend	3,550	1,950	1,300	1,300	1,300
601220	Longevity Pay	—	1,329	2,300	2,300	2,400
601510	Incentive Pay	539,761	—	—	—	—
602100	FICA & MICA	55,150	20,960	21,400	21,400	25,400
602210	Pension-General	—	8,280	24,900	24,900	33,200
602235	Pension-Senior Mgmt	(175,982)	54,829	31,000	31,000	36,600
602265	Pension-457	2,732	5,110	6,300	6,300	9,300
602300	Pmt In Lieu Of Insurance	4,748	5,611	5,600	5,600	5,600
602304	Health Insurance-PPO	—	13,867	14,600	14,600	12,300
602305	Health Insurance-HMO	22,336	8,126	8,400	8,400	7,100
602306	Dental Insurance-PPO	803	727	800	800	800
602307	Dental Insurance-HMO	54	40	—	—	—
602309	Basic Life	914	442	800	800	900
602311	Long-Term Disability	1,870	164	1,500	1,500	1,800
602312	HDHP Aetna	4,195	4,637	—	—	—
602313	HSA Payflex	—	3,000	—	—	—
602400	Workers' Compensation	31,900	28,400	32,400	32,400	31,000
602500	Unemployment Comp	6,792	14,146	40,000	40,000	40,000
602600	OPEB	2,624	—	—	—	—
	<i>Sub-Total</i>	<u>714,507</u>	<u>446,087</u>	<u>467,500</u>	<u>467,500</u>	<u>535,400</u>
Operating Expense						
603041	Driver's License Check	4,120	3,688	6,000	6,000	6,000
603141	Existing Employee Screening	4,108	6,588	5,000	7,000	5,000
603190	Prof Svcs-Other	—	3,187	—	5,000	—
604001	Travel & Training	2,524	6,171	12,500	10,500	12,500
604301	Electricity Svcs	3,174	2,716	3,200	3,200	3,300
604500	Risk Internal Svcs Charge	9,600	10,900	10,200	10,200	9,200
604550	Health Ins Internal Serv Chg	2,700	2,600	4,300	4,300	1,500
604700	Printing & Binding Svc	68	632	1,300	1,000	1,300
604920	License & Permit Fees	—	897	500	500	500
604989	IT Internal Svcs Charge	25,200	21,500	20,300	20,300	20,500
605100	Office Supplies	151	395	500	500	500
605290	Other Operating Supplies	—	136	1,000	1,300	1,200
605410	Subscriptions & Memberships	919	662	1,300	1,300	1,300
605500	Training-General	1,091	1,539	8,400	3,400	8,400
605510	Tuition Reimbursement	—	—	6,000	6,000	6,000
	<i>Sub-Total</i>	<u>53,655</u>	<u>61,611</u>	<u>80,500</u>	<u>80,500</u>	<u>77,200</u>
	Total	<u>\$ 768,161</u>	<u>\$ 507,698</u>	<u>\$ 548,000</u>	<u>\$ 548,000</u>	<u>\$ 612,600</u>



Risk Management Expenditures by Object Code

Non-Departmental—502-90-000-513-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601600	Compensated Absences	\$ (354)	\$ 3,247	\$ —	\$ —	\$ —
602600	OPEB	—	1,693	—	—	—
	<i>Sub-Total</i>	(354)	4,940	—	—	—
Operating Expense						
603127	Legal Svc-Litigation	27,207	46,377	50,000	50,000	50,000
603135	Medical Review Fees	195	—	5,000	5,000	5,000
603190	Prof Svcs-Other	—	—	1,600	1,600	1,600
604501	Surety Bonds Premium	3,197,303	3,752,022	5,650,000	5,650,000	5,650,000
604504	State Workers Comp Prem	19,769	17,172	20,000	20,000	20,000
604620	R&M Buildings	—	80,299	—	—	—
604905	Bank Svc Charges	3,052	2,053	4,200	4,200	4,200
604941	Ins Claims-Workers' Comp	2,846,880	1,912,167	3,011,000	3,011,000	3,011,000
604942	Ins Claims-Liability	623,282	1,052,613	1,500,000	1,500,000	1,500,000
604943	Ins Claims-Property	302,547	192,445	450,000	450,000	449,800
604945	Ins.Claims-Fire F.S. 112.816	34,076	5,688	100,000	100,000	100,000
604998	Contingency	—	—	839,500	839,500	839,500
	<i>Sub-Total</i>	7,054,311	7,060,836	11,631,300	11,631,300	11,631,100
	Total	\$ 7,053,957	\$ 7,065,776	\$ 11,631,300	\$ 11,631,300	\$ 11,631,100

Risk Management Budget Justification

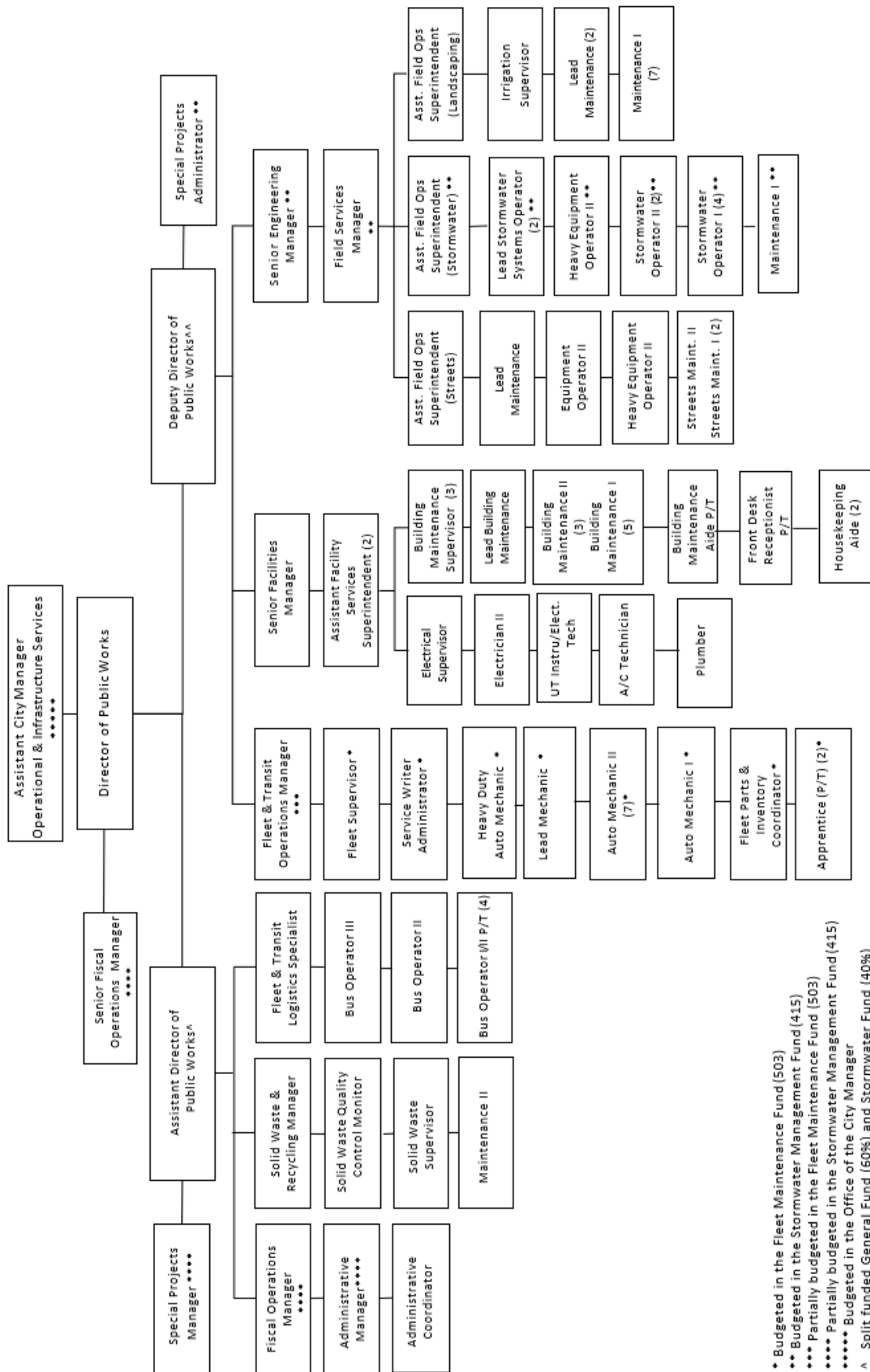
Object #	Account Description	Justification
<u>Revenue</u>		
341200	Internal Service Charge	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
341203	City Contribution - WC	Revenues for this line item arise from an internal service charge against each City department that is based on each department's historically estimated yearly liability and workers' compensation loss exposures.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361103	FLSTAR Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
369300	Insurance Recoveries	Reimbursement for property and liability claims from insurance companies.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted
<u>Expense</u>		
602500	Unemployment Comp	This is for payments to former employees who apply for unemployment compensation from the State.
603041	Driver's License Check	APDP 8.1.1 requires Human Resources/ Risk Management to conduct a drivers' license record check on every City employee (who drives or may drive City vehicles), at least once a year, to ensure compliance.
603127	Legal Svc-Litigation	This is for costs related to litigation matters.
603135	Medical Review Fees	For medical review fees.
603141	Existing Employee Screening	This account is for legally required Drivers' License Checks for drivers of City vehicles, including fire and police, done randomly and semi-annually.
603190	Prof Svcs-Other	This account is for professional support of vendors for computer related goods and services which are typically associated with voice and data infrastructure and incident resolution outside the scope of staff expertise.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604501	Surety Bonds Premium	Expenditures from this line item represent insurance premiums paid annually by the City for property and liability insurance/excess and primary, claims administration, and loss control consulting services.
604504	State Workers Comp Prem	Expenditures from this line item represent insurance premiums paid annually by the City for excess Workers Compensation insurance, claims administration, and State of Florida Workers Compensation administrating and special disability trust fund self-insurer assessments.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svc	Printing campaign materials for risk prevention programs and benefit educational campaigns to be distributed city-wide to employees.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604920	License & Permit Fees	This represents new/renewal licenses of vehicles, professional licenses and various other renewals; permitting & plans.
604941	Ins Claims-Workers' Comp	Expenditures for this line item account for the medical indemnity, managed care, and legal aspects of each Workers Compensation claim.
604942	Ins Claims-Liability	Expenditures from this line account for all costs associated with the defense of all liability claims presented to the City including, but not limited to settlement offers, legal fees, private investigators, and independent medical examinations.
604943	Ins Claims-Property	Expenditures from this line item account for all self-insured property, automobile physical damage, and electronic data processing losses that the City sustains on an annual basis.

Risk Management Budget Justification

Object #	Account Description	Justification
604945	Ins.Claims-Fire F.S. 112.816	The funds budgeted in this account are used to reimburse Fire employees for qualifying insurance claims.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	This account represents contingency funds for unexpected occurrences, such as Worker's Compensation claims.
605100	Office Supplies	Costs for office supplies for the division to include; pens, note pads, printer paper, desk tools, etc.
605290	Other Operating Supplies	This line item is for various supplies that are not budgeted in any other line item and are unexpected expenditures.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Worker's Compensation Claims Professional (WCCP), NASP (National Association of Safety Professional), Safety Council, IASP/NASP, etc.
605500	Training-General	This account is for attendance to various seminars and trainings locally.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Fleet Maintenance Fund

Fleet Maintenance Organizational Chart



* Budgeted in the Fleet Maintenance Fund (503)
 ** Budgeted in the Stormwater Management Fund (415)
 *** Partially budgeted in the Fleet Maintenance Fund (503)
 **** Partially budgeted in the Stormwater Management Fund (415)
 ***** Budgeted in the Office of the City Manager
 ^ Split funded General Fund (60%) and Stormwater Fund (40%)
 ^^ Split funded Fleet Fund (60%) and Stormwater Fund (40%)



Fleet Maintenance Fund

Revenues and Expenditures Budget Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 11,456,774	\$ 11,857,778	\$ 13,912,213	\$ 13,912,213	\$ 2,681,192
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	89,363	96,682	90,000	90,000	95,000
Charges for Services	5,087,300	6,290,840	8,639,700	8,639,700	8,982,700
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	70,965	476,915	238,200	238,200	380,100
Appropriation of Fund Balance	—	—	—	11,231,022	—
Transfer In	—	—	—	—	—
Total	\$ 5,247,628	\$ 6,864,437	\$ 8,967,900	\$ 20,198,922	\$ 9,457,800
Expenditures By Category					
Personnel Services	\$ 1,871,619	\$ 1,748,460	\$ 1,863,500	\$ 1,863,500	\$ 1,901,000
Operating Expense	1,510,766	1,627,362	1,701,800	1,969,800	1,708,800
Capital Outlay	1,342,635	1,261,086	5,322,600	16,365,622	5,768,000
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 4,725,020	\$ 4,636,909	\$ 8,887,900	\$ 20,198,922	\$ 9,377,800
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	(1,251,032)	(1,166,916)	—	—	—
Other Uses	1,372,637	1,340,010	80,000	—	80,000
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 4,846,625	\$ 4,810,002	\$ 8,967,900	\$ 20,198,922	\$ 9,457,800
Excess/Deficiency	\$ 401,004	\$ 2,054,435	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	(11,231,022)	—
Ending Fund Balance	\$ 11,857,778	\$ 13,912,213	\$ 13,912,213	\$ 2,681,192	\$ 2,681,192



Fleet Maintenance Fund

Operating Revenues

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Charges for Services						
341200	Internal Svcs Charge	\$ 2,616,400	\$ 3,419,840	\$ 4,163,200	\$ 4,163,200	\$ 3,375,600
	<i>Sub-total</i>	2,616,400	3,419,840	4,163,200	4,163,200	3,375,600
Other Sources						
337401	Fuel Surcharge	89,363	96,682	90,000	90,000	95,000
341230	Vehicle Replacement Program	2,470,900	2,871,000	4,476,500	4,476,500	5,607,100
361100	Int Earnings	78,441	476,915	238,100	238,100	380,000
361200	Dividend Income	—	—	100	100	100
364101	Disp of Fixed Assets-Prop	(7,476)	—	—	—	—
369300	Insurance Recoveries	—	—	—	—	—
399900	CIP Carryover	—	—	—	11,231,022	—
399999	Appropriation Of Fund Balance	—	—	—	—	—
	<i>Sub-total</i>	2,631,228	3,444,598	4,804,700	16,035,722	6,082,200
	Total	\$ 5,247,628	\$ 6,864,437	\$ 8,967,900	\$ 20,198,922	\$ 9,457,800

Fleet Maintenance Fund

Description—Fund 503

Fleet Maintenance is managed by the Public Works Department and operates as an Internal Service Fund (ISF). The expenses charged to this fund are for service and repair cost of City vehicles. ISF operates on a cost reimbursement basis for services provided to participant departments and when necessary, adjustments are made to Internal Service Charges as a result of changes in cost structure or service levels. Fleet Maintenance is responsible for the maintenance and repairs of all City owned vehicles, generators, fuel tanks along with fuel procurement, and inventory management.

As indicated in the Position Detail, this program is comprised of 15.1 budgeted positions, 14.1 full-time and two (1 FTE) part-time employees which are managed by the Public Works Department. The major program provided is Fleet Maintenance.

FY 2024 Accomplishments

- Approved lease of 165 vehicles.
- Completed repairs to the Fuel Depot.
- Completed auction of 45 used vehicles and equipment.

FY 2025 Goals

- Purchase 81 vehicles.
- Explore grant opportunities for Electrical Vehicle Charging Infrastructure.
- Replacement of underground lift in the north bay (east 2) of the Fleet Facility.
- Replacement of fuel depot assets.



NetZero Initiative Electric Vehicle - Pickup Truck

Fleet Maintenance Fund

Program Revenues, Expenditures and Position Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	\$ 4,715,445	\$ 4,551,163	\$ 8,886,100	\$ 12,941,705	\$ 9,376,000








Expenditures by Program	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Fleet Maintenance	\$ 4,715,445	\$ 4,551,163	\$ 8,886,100	\$ 12,941,705	\$ 9,376,000

Expenditures by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ 1,892,208	\$ 1,731,267	\$ 1,863,500	\$ 1,863,500	\$ 1,901,000
Operating Expense	1,509,932	1,573,705	1,700,000	1,897,000	1,707,000
Capital Outlay	1,313,304	1,246,192	5,322,600	9,181,205	5,768,000
Total	\$ 4,715,445	\$ 4,551,163	\$ 8,886,100	\$ 12,941,705	\$ 9,376,000

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Apprentice - Part-time (2)	1.00	1.00	1.00	1.00	1.00
Assistant Director of Public Works*	0.60	0.60	0.60	—	—
Auto Mechanic I	—	1.00	1.00	1.00	1.00
Auto Mechanic II	7.00	7.00	7.00	7.00	7.00
Deputy Director of Public Works*	—	—	—	0.60	0.60
Fleet & Transit Operations Manager	0.50	0.50	0.50	0.50	0.50
Fleet Parts & Inventory Coordinator	1.00	1.00	1.00	1.00	1.00
Fleet Supervisor	1.00	1.00	1.00	1.00	1.00
Heavy-Duty Auto Mechanic	—	1.00	1.00	1.00	1.00
Lead Mechanic	1.00	1.00	1.00	1.00	1.00
Service Writer Administrator	1.00	1.00	1.00	1.00	1.00
Total FTE's	13.10	15.10	15.10	15.10	15.10

* Position split with Public Works-Stormwater Program .40 (Fund 415).

Fleet Maintenance Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
	Annual number of Preventative maintenance (PMs) completed	Provide fast and reliable service.	Results	759	1,484	1,100	
			Target	3,460	3,460	3,460	3,460
			% Target	22%	43%	32%	
	% of rework on repairs	Provide fast and reliable service.	Results	4%	13%	4%	
			Target	1%	3%	3%	3%
			% Target	400%	433%	133%	
	Meets budget target - Expenses	Finances	Results	4,521,332	4,475,685	6,005,381	
			Target	15,377,025	8,810,496	12,941,705	9,457,800
			% Target	29%	51%	46%	
	Meets projected target - Expenses	Finances	Results	4,521,332	4,475,685	6,005,381	
			Target	6,689,700	8,736,961	10,800,638	9,457,800
			% Target	68%	51%	56%	
	Meets budget target - Revenues	Finances	Results	5,255,104	6,867,437	9,394,384	
			Target	15,377,025	16,097,008	20,198,922	9,457,800
			% Target	34%	43%	47%	
	Meets projected target - Revenues	Finances	Results	5,255,104	6,864,437	9,394,384	
			Target	6,689,700	6,381,200	20,198,922	9,457,800
			% Target	79%	108%	47%	
	Average repair cost for light, medium and heavy-duty vehicles	Improve Cost Effectiveness.	Results	2,686	1,005	2,654	
			Target	1,120	1,120	1,120	1,120
			% Target	240%	90%	237%	

Fleet Maintenance Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Avg. Monthly Productive Hours	Mechanics Productivity.	Results	1,183	1,557	2,235	
			Target	1,100	1,100	1,100	1,100
			% Target	108%	142%	203%	
↑	Number of training sessions attended (per mechanic)	Develop staff and management expertise through organized and individual educational opportunities.	Results	1	9	16	
			Target	2	2	6	6
			% Target	50%	450%	267%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.

Fleet Maintenance FTE's by Program

<p style="text-align: center;">Administration (General Fund 001)</p> <p style="text-align: center;">Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 3.45</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 3.45</td> </tr> </table>				<u>FY 24</u> 3.45	<u>FY 25</u> 3.45
<u>FY 24</u> 3.45	<u>FY 25</u> 3.45				
<p style="text-align: center;">Building Maintenance (General Fund 001)</p> <p>Responsible for providing scheduled preventive maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 21.50</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 21.50</td> </tr> </table>	<u>FY 24</u> 21.50	<u>FY 25</u> 21.50	<p style="text-align: center;">Streets Maintenance (General Fund 001)</p> <p>Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 8.00</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 8.00</td> </tr> </table>	<u>FY 24</u> 8.00	<u>FY 25</u> 8.00
<u>FY 24</u> 21.50	<u>FY 25</u> 21.50				
<u>FY 24</u> 8.00	<u>FY 25</u> 8.00				
<p style="text-align: center;">Community Shuttle Service (General Fund 001)</p> <p>Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 5.50</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 5.50</td> </tr> </table>	<u>FY 24</u> 5.50	<u>FY 25</u> 5.50	<p style="text-align: center;">Landscape Maintenance (General Fund 001)</p> <p>Encompasses inspection and landscape maintenance of city properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 10.00</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 10.00</td> </tr> </table>	<u>FY 24</u> 10.00	<u>FY 25</u> 10.00
<u>FY 24</u> 5.50	<u>FY 25</u> 5.50				
<u>FY 24</u> 10.00	<u>FY 25</u> 10.00				
<p style="text-align: center;">Solid Waste Management (General Fund 001)</p> <p>Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 5.65</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 6.65</td> </tr> </table>	<u>FY 24</u> 5.65	<u>FY 25</u> 6.65	<p style="text-align: center;">Stormwater Management (Stormwater Fund 415)</p> <p>Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 16.80</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 16.80</td> </tr> </table>	<u>FY 24</u> 16.80	<u>FY 25</u> 16.80
<u>FY 24</u> 5.65	<u>FY 25</u> 6.65				
<u>FY 24</u> 16.80	<u>FY 25</u> 16.80				
<p style="text-align: center;">Fleet Maintenance (Fleet Fund 503)</p> <p style="text-align: center;">Provides cost effective maintenance and repair of all City vehicles and operates an effective Vehicle Replacement Program.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 15.10</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 15.10</td> </tr> </table>				<u>FY 24</u> 15.10	<u>FY 25</u> 15.10
<u>FY 24</u> 15.10	<u>FY 25</u> 15.10				



Fleet Maintenance Expenditures by Object Code

Fleet Maintenance - 503-50-521-519-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 850,596	\$ 920,436	\$ 1,067,800	\$ 1,067,800	\$ 1,139,600
601205	Lump Sum Payout - Accrued Time	103,385	56,579	60,100	60,100	69,500
601210	Non-Pensionable Earnings	—	6,303	—	—	—
601215	Communication Stipend	3,640	3,788	4,100	4,100	4,100
601220	Longevity Pay	7,991	9,555	9,600	9,600	10,200
601400	Overtime-General	29,198	44,873	37,900	37,900	37,900
601410	Overtime-Holiday	75	337	—	—	—
602100	FICA & MICA	72,582	75,660	88,700	88,700	94,400
602210	Pension-General	423,680	153,030	120,300	120,300	120,100
602235	Pension-Senior Mgmt	(53,496)	19,720	—	—	—
602265	Pension-457	9,665	9,913	10,000	10,000	10,600
602304	Health Insurance-PPO	55,949	70,085	64,100	64,100	41,800
602305	Health Insurance-HMO	156,628	163,391	162,900	162,900	144,600
602306	Dental Insurance-PPO	5,501	5,150	5,100	5,100	5,100
602307	Dental Insurance-HMO	556	719	1,100	1,100	1,100
602309	Basic Life	2,826	1,293	3,100	3,100	3,400
602311	Long-Term Disability	2,438	574	6,000	6,000	6,400
602312	HDHP Aetna	—	1,711	7,100	7,100	6,000
602313	HSA Payflex	—	750	1,600	1,600	1,700
602400	Workers' Compensation	210,500	187,400	214,000	214,000	204,500
602600	OPEB	10,495	—	—	—	—
	<i>Sub-Total</i>	1,892,208	1,731,267	1,863,500	1,863,500	1,901,000
Operating Expense						
603400	Contract Svc-Other	2,280	1,948	2,800	2,800	4,700
603425	Software License & Maint	49,955	49,269	48,700	46,500	48,700
603470	Temporary Help	—	—	—	19,400	—
604001	Travel & Training	—	—	5,100	—	7,700
604100	Communication Services	—	—	1,800	1,800	1,800
604300	Water/Wastewater Svc	13,881	12,824	11,600	11,600	18,500
604301	Electricity Svcs	125,134	119,605	136,300	136,300	140,400
604500	Risk Internal Svcs Charge	48,200	39,600	37,200	37,200	33,500
604550	Health Ins Internal Serv Chg	36,300	34,700	32,100	32,100	13,600
604610	Fleet Internal Svcs Charge	31,800	41,500	50,500	50,500	40,700
604613	Vehicle Detail	970	421	1,000	1,000	1,000
604615	R&M Fuel Maintance Sys	61,567	59,515	126,300	126,300	146,600
604616	Reimbursable Parts	762,393	715,316	705,000	915,000	705,000
604617	Reimbursable Services	246,382	372,332	365,000	361,200	365,000
604640	R&M Machinery	9,713	8,795	10,000	15,000	10,000
604700	Printing & Binding Svc	268	250	300	—	500
604905	Bank Svc Charges	680	1,149	1,000	1,000	2,400
604920	License & Permit Fees	2,390	1,059	2,800	2,800	2,800
604989	IT Internal Svcs Charge	94,400	93,900	102,400	102,400	103,200
605100	Office Supplies	786	728	1,700	1,700	1,700
605120	Computer Operating Expenses	2,926	—	—	—	—
605220	Vehicle Fuel-On-Site	2,954	3,798	5,000	5,000	5,300
605240	Uniforms Cost	6,701	6,260	7,900	7,900	7,900
605242	Protective Clothing	—	—	700	700	1,000
605246	Safety Supplies	198	756	800	800	1,000
605251	Noncap Equip (Item less 5000)	8,706	3,634	30,000	12,000	30,000
605252	Small Tools	685	1,091	2,300	2,300	2,300
605290	Other Operating Supplies	664	2,079	3,200	3,200	3,200
605410	Subscriptions & Memberships	—	468	500	500	500
605500	Training-General	—	2,708	8,000	—	8,000

Fleet Maintenance Expenditures by Object Code

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
	<i>Sub-Total</i>	1,509,932	1,573,705	1,700,000	1,897,000	1,707,000
	Departmental Capital Outlay					
606400	Machinery & Equipment	—	—	—	20,100	—
606405	Furniture & Fixtures	—	146,000	250,000	250,000	250,000
606440	Vehicles Purchase	1,265,604	1,043,192	4,954,800	8,793,305	5,360,100
606441	Vehicle Replacement Program	47,700	57,000	117,800	117,800	157,900
	<i>Sub-Total</i>	1,313,304	1,246,192	5,322,600	9,181,205	5,768,000
	Total	\$ 4,715,445	\$ 4,551,163	\$ 8,886,100	\$ 12,941,705	\$ 9,376,000



Fleet Maintenance Expenditures by Object Code

Non-Departmental—503-90-000-590-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601600	Compensated Absences	\$ (20,589)	\$ 10,729	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	(20,589)	10,729	—	—	—
<u>Operating Expense</u>						
604615	R&M Fuel Maintance Sys	—	53,658	—	—	—
604617	Repair Services	—	—	—	50,000	—
604640	R&M Machinery	—	—	—	21,000	—
604905	Bank Svc Charges	834	—	1,800	1,800	1,800
	<i>Sub-Total</i>	834	53,658	1,800	72,800	1,800
<u>Departmental Capital Outlay</u>						
606209	Infrastructure Renovations	—	—	—	31,499	—
606400	Machinery & Equipment	16,089	10,894	—	18,106	—
606405	Furniture & Fixtures	13,242	4,000	—	—	—
606498	Vehicle Replacement Reserve	—	—	—	7,134,812	—
	<i>Sub-Total</i>	29,331	14,894	—	7,184,417	—
<u>Other Uses</u>						
609906	Renewal & Replace Reserve	—	—	80,000	—	80,000
	<i>Sub-Total</i>	—	—	80,000	—	80,000
	Total	\$ 9,575	\$ 79,281	\$ 81,800	\$ 7,257,217	\$ 81,800

Unassigned—503-00-000-000-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
602600	OPEB	\$ —	\$ 6,464	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	—	6,464	—	—	—
<u>Depreciation</u>						
605910	Depreciation-Gen Gov't	250,830	248,846	—	—	—
605911	Depreciation-Pub Safety	1,033,502	1,023,099	—	—	—
605913	Depreciation-Comm Svcs	88,304	68,065	—	—	—
	<i>Sub-Total</i>	1,372,637	1,340,010	—	—	—
<u>Capital Asset Clearing</u>						
606900	Capital Asset Clearing Account	(1,251,032)	(1,166,916)	—	—	—
	<i>Sub-Total</i>	(1,251,032)	(1,166,916)	—	—	—
	Total	\$ 121,605	\$ 179,557	\$ —	\$ —	\$ —

Fleet Maintenance Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
337401	Fuel Surcharge	This revenue source is used to fund maintenance and management costs associated with operating the City's Fuel Depot located at the Wastewater Reclamation Facility.
341200	Internal Service Charge	Revenues for this fund are reimbursed from other funds based on the usage for the repair and maintenance of all city vehicles and heavy equipment.
341230	Vehicle Replacement Program	This revenue is for the Governmental departments charges for the City's vehicle replacement program, including escrow amounts for future replacements.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
<u>Expense</u>		
601400	Overtime-General	This is required for emergency repairs to City vehicles after normal business hours.
603400	Contract Svc-Other	This amount is for contractual services related to fleet systems and engine analysis.
603425	Software License & Maint	This amount is for annual renewal of various database management license systems utilized by fleet mechanics in the repair and maintenance of city vehicles.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., for two mechanics to attend EVT Training in Ocala, FL.
604100	Communication Services	This amount covers the cost for GPS communication services.
604300	Water/Wastewater Svc	This line item presents the cost for water and wastewater usage at the Fleet Maintenance Facility.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604613	Vehicle Detail	This line is for costs associated with vehicle cleanliness and general upkeep.
604615	R&M Fuel Maintance Sys	This amount is related to the maintenance and fuel management of the City's Fuel Depot island. Includes approved above base requests of \$20,300 for preventative maintenance of fuel sites.
604616	Reimbursable Parts	This line item is associated with procuring parts used in the repair and maintenance of city vehicles and equipment and is reimbursed by user departments.
604617	Reimbursable Services	This line item is associated with outsourcing repair of city vehicles and equipment.
604640	R&M Machinery	This line item is for the repair and maintenance of various machinery such as vehicle lifts, air compressor, wheel alignments that are utilized in the repair and maintenance of city vehicles.
604700	Printing & Binding Svc	This line item is for printing new service road call stickers, evaluation survey hangers for City vehicle maintenance and parts request forms.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604920	License & Permit Fees	This line item is for permits such as underground fuel tanks, flammable fluid storage tanks, double tank of clean motor and waste motor, transmission oil tank, hydraulic oil tank, gear oil tank, anti-freeze tank, and above ground fuel tanks, which is a regulatory requirement for fleet maintenance.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	This costs is associated with various desktop supplies to maintain the administrative office.
605220	Vehicle Fuel-On-Site	This amount is for the cost of fuel and oil used for city vehicles. This is restricted for Public Works.
605240	Uniforms Cost	This amount is for shirts, safety shoes, jackets, and caps as required by bargaining unit for certain positions.
605242	Protective Clothing	This cost is for safety clothing as required for certain positions.
605246	Safety Supplies	This expenditure is for safety items such as cones and barricades.
605251	Noncap Equip (Item less 5000)	This funding is for non-capital equipment that cost less than \$5,000.

Fleet Maintenance Budget Justification

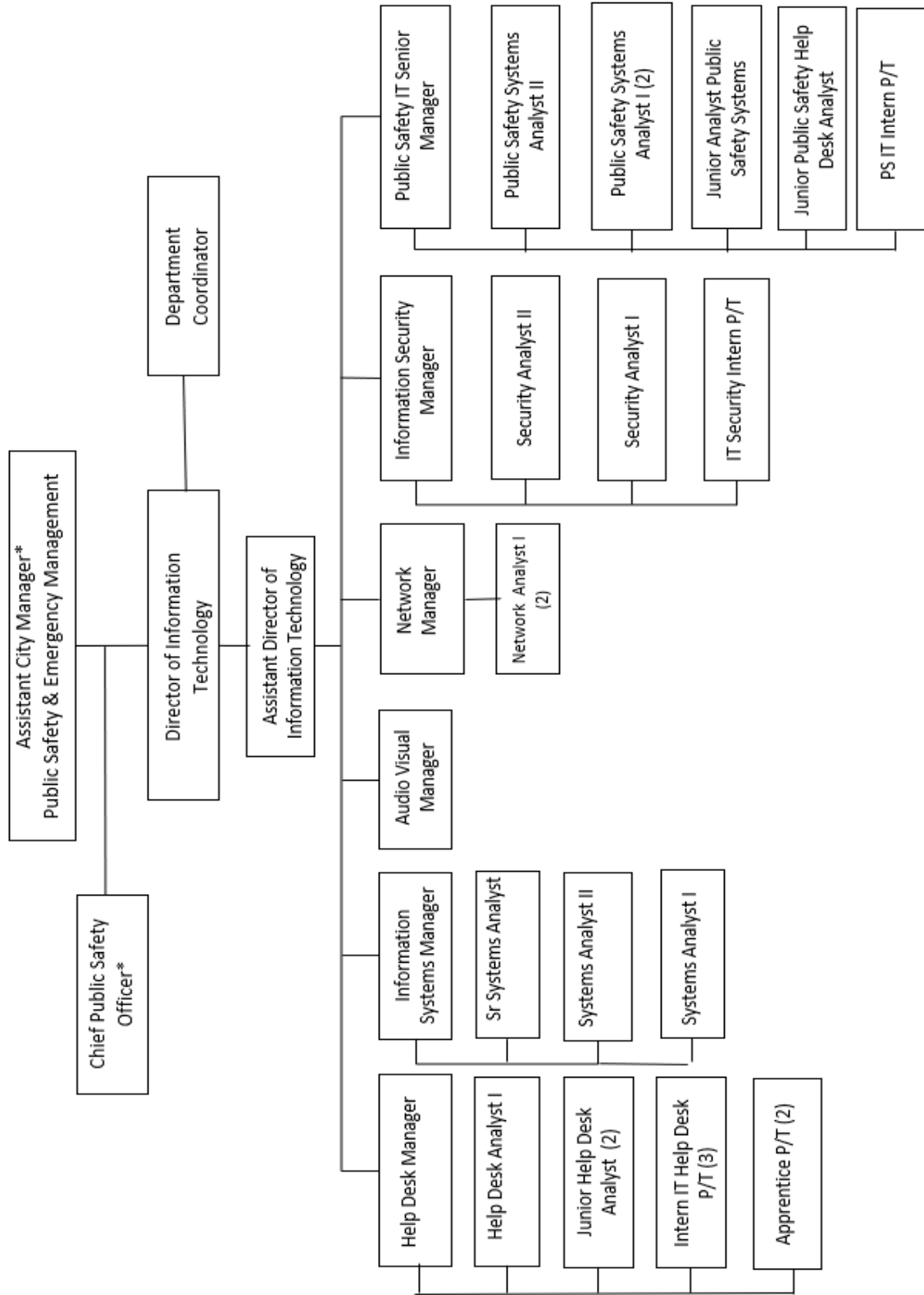
Object #	Account Description	Justification
605252	Small Tools	This cost is for small tool items used by mechanics. Increase is due to tools for four new mechanics for Public Safety fleet in-house vehicle maintenance.
605290	Other Operating Supplies	This cost is for supplies such as fuel spill absorption sheets, rags, air filters, etc.
605410	Subscriptions & Memberships	This cost is associated with membership for National Association of Fleet Administrators, annual ASE certifications for automotive mechanics and FLAGA.
605500	Training-General	This cost is for Florida Government Fleet Administrators Seminar and other technical training courses locally.
606405	Furniture & Fixtures	FY25 includes \$250,000 in approved Above Base Request for Repair and Maintenance of Fleet Maintenance Assets and Miramar EV Infrastructure for Enterprise Fund, General Fund, and Internal Service Fund Departments.
606440	Vehicles Purchase	This account is to fund vehicle's purchases for participant departments per the City's Vehicle Replacement Program.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.
609906	Renewal & Replace Reserve	This account is to budget for any unanticipated expenses or major unexpected repairs and replacement of City vehicles and equipment.

Information Technology Fund

Mission

To provide reliable, secure, functional and easily accessible information resources and related services that empower our residents and employees with easy and well-designed IT systems by focusing on their needs with innovative, coordinated and cost-effective ideas and solutions.

Information Technology Organizational Chart



* Budgeted in the Office of the City Manager



Information Technology Fund

Revenues and Expenditures Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Beginning Fund Balance	\$ 2,122,227	\$ 3,623,576	\$ 3,709,555	\$ 3,709,555	\$ 2,507,841
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	8,667,400	8,748,200	8,694,600	8,694,600	9,508,300
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	23,113	130,899	32,200	32,200	49,700
Appropriation of Fund Balance	—	—	1,159,600	1,201,714	2,273,800
Transfer In	—	—	—	—	—
Total	\$ 8,690,513	\$ 8,879,099	\$ 9,886,400	\$ 9,928,514	\$ 11,831,800
Expenditures By Category					
Personnel Services	\$ 2,775,446	\$ 3,223,141	\$ 3,373,600	\$ 3,373,600	\$ 3,724,400
Operating Expense	4,084,061	4,188,414	5,749,200	5,791,314	6,266,000
Capital Outlay	13,300	259,739	15,800	15,800	23,600
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 6,872,807	\$ 7,671,294	\$ 9,138,600	\$ 9,180,714	\$ 10,014,000
Capital Improvement Program	—	—	—	—	1,070,000
Capital Asset Clearing	—	(243,455)	—	—	—
Other Uses	313,840	1,364,581	—	—	—
Debt Service	2,516	699	747,800	747,800	747,800
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 7,189,164	\$ 8,793,120	\$ 9,886,400	\$ 9,928,514	\$ 11,831,800
Excess/Deficiency	\$ 1,501,349	\$ 85,979	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(1,159,600)	(1,201,714)	(2,273,800)
Ending Fund Balance	\$ 3,623,576	\$ 3,709,555	\$ 2,549,955	\$ 2,507,841	\$ 234,041



Information Technology Fund

Operating Revenues

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Charges for Services</u>						
341200	Internal Svcs Charge	\$ 8,667,400	\$ 8,748,200	\$ 8,694,600	\$ 8,694,600	\$ 9,508,300
	<i>Sub-total</i>	8,667,400	8,748,200	8,694,600	8,694,600	9,508,300
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	23,113	130,899	32,100	32,100	49,600
361200	Dividend Income	—	—	100	100	100
399900	CIP Carryover	—	—	—	42,114	—
399999	Appropriation Of Fund Balance	—	—	1,159,600	1,159,600	2,273,800
	<i>Sub-total</i>	23,113	130,899	1,191,800	1,233,914	2,323,500
	Total	\$ 8,690,513	\$ 8,879,099	\$ 9,886,400	\$ 9,928,514	\$ 11,831,800

Department Overview

The Information Technology (IT) Department addresses the common needs for information services from all City departments which consist of Local, Wide and Metropolitan Area Networking as well as computer training, help desk, internet and voice/data communications support. The department is a key strategic partner and provides technical support and guidance in procuring, designing, installing, testing and developing of all computer related software and hardware applications including internet and intranet based systems.

As indicated in the Position Detail, this department is comprised of 27.5 budgeted positions, 24 full-time and seven (3.5 FTEs) part-time employees. The seven (7) programs provided are:

1. Administration
2. Data Services
3. Network Services
4. Help Desk
5. Cyber Security
6. Public Safety IT
7. Audio Visual Events Management

FY 2024 Accomplishments

- Completed converting all end-user workstations to laptops.
- Completed Enterprise ERP Upgrade to version 2021.9.
- Completed Phase I of the Parks Wi-Fi project for Vizcaya, Shirley Branca, and Lakeshore Park.
- Completed the Cloud Disaster Recovery implementation.
- Completed Server 2012 upgrades.
- Completed the citywide replacement of end-of-life time clocks.

- Completed Network configuration and testing for the Siemens BMS Enlighted Smart City Project.
- Completed the VPN connection package for the Lucity Mobile devices project for remote access.
- Completed Cyber Hygiene scanning for the city's main internet connection to improve online security.
- Completed migration of CAD RDW data warehouse to new SQL server.
- Completed Phase II of the RTCC.
- Completed deployment of 131 APX Next Public Safety Radios.
- Completed UKG Dimension Implementation.
- Completed Munis/Tokay Datalink Integration.
- Completed Town Center Garage Wi-Fi expansion.
- Completed Crown Castle Redundant Internet 10GB Upgrade.
- Completed Tyler311 Implementation.
- Completed EnerGov Implementation.
- Completed Miramar Multi-Service Center AV Installation.

FY 2025 Goals

- Complete Phase III of the Real-Time Crime Center.
- Complete the Audio-Visual Upgrade for the Cultural Arts Theater.
- Complete the Audio-Visual Upgrade for the Sunset Lakes Community Center and PD EOC.
- Complete Phases II and III of the Parks WiFi Implementation.

Information Technology

Program Revenues, Expenditures and Position Summary

Dedicated Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Administration	\$ 720,361	\$ 740,172	\$ 733,100	\$ 733,100	\$ 765,500
Data Services	1,078,827	1,719,163	2,573,800	2,573,800	2,896,500
Network Services	2,397,426	2,662,504	2,573,500	2,639,371	2,766,700
Help Desk	1,123,683	1,153,631	1,794,200	1,792,223	1,876,900
Audio Visual Events Management	—	237,094	335,300	317,570	346,300
Cyber Security	1,037,760	1,037,337	1,173,100	1,170,600	1,223,100
Public Safety IT	516,693	714,874	703,400	701,850	886,800
Total	\$ 6,874,751	\$ 8,264,774	\$ 9,886,400	\$ 9,928,514	\$ 10,761,800

Expenditures by Program

Administration	\$ 720,361	\$ 740,172	\$ 733,100	\$ 733,100	\$ 765,500
Data Services	1,078,827	1,719,163	2,573,800	2,573,800	2,896,500
Network Services	2,397,426	2,662,504	2,573,500	2,639,371	2,766,700
Help Desk	1,123,683	1,153,631	1,794,200	1,792,223	1,876,900
Audio Visual Events Management	—	237,094	335,300	317,570	346,300
Cyber Security	1,037,760	1,037,337	1,173,100	1,170,600	1,223,100
Public Safety IT	516,693	714,874	703,400	701,850	886,800
Total	\$ 6,874,751	\$ 8,264,774	\$ 9,886,400	\$ 9,928,514	\$ 10,761,800

Expenditures by Category

Personnel Services	\$ 2,775,446	\$ 3,210,678	\$ 3,373,600	\$ 3,373,600	\$ 3,724,400
Operating Expense	4,083,489	4,187,948	5,749,200	5,791,314	6,266,000
Capital Outlay	13,300	259,739	15,800	15,800	23,600
Depreciation	—	605,711	—	—	—
Debt Service	2,516	699	747,800	747,800	747,800
Total	\$ 6,874,751	\$ 8,264,774	\$ 9,886,400	\$ 9,928,514	\$ 10,761,800

Positions by Program

Administration	3.00	3.00	3.00	3.00	3.00
Data Services	5.00	4.00	4.00	4.00	4.00
Network Services	3.00	3.00	3.00	3.00	3.00
Help Desk	5.50	7.50	7.50	7.50	7.50
Audio Visual Events Management	—	1.00	1.00	1.00	1.00
Cyber Security	3.50	3.50	3.50	3.50	3.50
Public Safety IT	5.50	5.50	5.50	5.50	5.50
Total	25.50	27.50	27.50	27.50	27.50

Position Detail

Administrative Coordinator	1.00	1.00	1.00	—	—
Apprentice - Part-time (2)	1.00	1.00	1.00	1.00	1.00
Assistant Director of IT	1.00	1.00	1.00	1.00	1.00
Audio Visual Manager	—	1.00	1.00	1.00	1.00
Department Coordinator	—	—	—	1.00	1.00
Director of IT	1.00	1.00	1.00	1.00	1.00
Help Desk Analyst I	2.00	2.00	2.00	1.00	1.00
Help Desk Manager	1.00	1.00	1.00	1.00	1.00
Information Security Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00	1.00

Information Technology

Position Detail	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Intern - IT Help Desk - Part-time (3)	0.50	1.50	1.50	1.50	1.50
Intern - IT Security - Part-time	0.50	0.50	0.50	0.50	0.50
Intern - Public Safety IT - Part-time	0.50	0.50	0.50	0.50	0.50
Junior Analyst - Help Desk	1.00	2.00	2.00	2.00	2.00
Junior Analyst - Public Safety Systems	1.00	1.00	1.00	1.00	1.00
Junior Public Safety Help Desk Analyst	—	—	—	1.00	1.00
Network Analyst I	1.00	2.00	2.00	2.00	2.00
Network Analyst II	1.00	—	—	—	—
Network Manager	1.00	1.00	1.00	1.00	1.00
Public Safety Information Technology Manager	1.00	—	—	—	—
Public Safety Information Technology Senior Manager	—	1.00	1.00	1.00	1.00
Public Safety Systems Analyst I	2.00	2.00	2.00	2.00	2.00
Public Safety Systems Analyst II	1.00	1.00	1.00	1.00	1.00
Security Analyst I	1.00	1.00	1.00	1.00	1.00
Security Analyst II	1.00	1.00	1.00	1.00	1.00
Senior Systems Analyst	—	—	—	1.00	1.00
Systems Analyst I	1.00	1.00	1.00	1.00	1.00
Systems Analyst II	3.00	2.00	2.00	1.00	1.00
Total FTE's	25.50	27.50	27.50	27.50	27.50



Information Technology Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	Percentage of work requests resolved within 10 hours	Provide efficient technical services in a timely manner	Results	59%	56%	61%	
			Target	65%	60%	60%	60%
			% Target	90%	94%	102%	
↑	Percentage of service requests completed within Service Level Agreement	Provide efficient technical services in a timely manner	Results	97%	95%	96%	
			Target	95%	95%	95%	95%
			% Target	102%	100%	101%	
↑	Systems Availability	Provide access to infrastructure services on demand; any time, any location, and any device	Results	100%	99%	100%	
			Target	100%	100%	100%	100%
			% Target	100%	100%	100%	
↑	Network Availability	Provide access to infrastructure services on demand; any time, any location, and any device	Results	100%	100%	100%	
			Target	100%	100%	100%	100%
			% Target	100%	100%	100%	
↑	Meets budget target - Expenses	Finances	Results	10,418,350	8,446,488	8,659,861	
			Target	12,462,020	10,076,253	9,928,514	11,831,800
			% Target	84%	84%	87%	
↑	Meets projected target - Expenses	Finances	Results	10,418,350	8,446,488	8,659,861	
			Target	9,593,900	9,096,716	9,700,622	11,831,800
			% Target	109%	93%	89%	
▢	Meets budget target - Revenues	Finances	Results	8,690,513	8,879,099	8,840,480	
			Target	12,462,020	10,076,253	9,928,514	11,831,800
			% Target	70%	88%	89%	
▢	Meets projected target - Revenues	Finances	Results	8,690,513	8,879,099	8,840,480	
			Target	9,593,900	10,135,485	9,928,514	11,831,800
			% Target	91%	88%	89%	

Information Technology Balanced Scorecard

Measures		Objectives	Series Status	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Goal
↑	IT customer satisfaction rate	Maintain high customer satisfaction on completed work requests	Results	96%	97%	96%	
			Target	94%	94%	94%	94%
			% Target	102%	104%	102%	
↑	Number of job specific training courses/ conferences attended by staff annually	Provide efficient technical services in a timely manner	Results	26	27	44	
			Target	23	24	24	24
			% Target	113%	113%	183%	
↑	Backup Success Rate	Provide efficient technical services in a timely manner	Results	100%	100%	100%	
			Target	98%	100%	99%	99%
			% Target	102%	100%	101%	

FY24 actuals (revenues and expenses) are as of 11/12/2024.

End of year targets exclude year-end budget amendments.



Information Technology FTE's by Program

Administration Provides the overall direction of the department and ensures that the City's technical resources are being managed in the most effective and efficient manner. It is the liaison to other departments, City officials and internal stakeholders. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 3.00</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 3.00</td> </tr> </table>				<u>FY 24</u> 3.00	<u>FY 25</u> 3.00
<u>FY 24</u> 3.00	<u>FY 25</u> 3.00				
Data Services This program manages all servers, data storage, and applications for the City's internal and external communications. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 4.00</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 4.00</td> </tr> </table>	<u>FY 24</u> 4.00	<u>FY 25</u> 4.00	Network Services Enables the City to maintain a reliable, safe and uniform way for communication exchange with other federal, state and local agencies, and the public at large. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 3.00</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 3.00</td> </tr> </table>	<u>FY 24</u> 3.00	<u>FY 25</u> 3.00
<u>FY 24</u> 4.00	<u>FY 25</u> 4.00				
<u>FY 24</u> 3.00	<u>FY 25</u> 3.00				
Help Desk Maintains computers and laptops that enable our employees to access data and the Internet so that they can communicate their findings electronically. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 7.50</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 7.50</td> </tr> </table>	<u>FY 24</u> 7.50	<u>FY 25</u> 7.50	Cyber Security This program coordinates all of the City of Miramar's information technology security efforts. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 3.50</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 3.50</td> </tr> </table>	<u>FY 24</u> 3.50	<u>FY 25</u> 3.50
<u>FY 24</u> 7.50	<u>FY 25</u> 7.50				
<u>FY 24</u> 3.50	<u>FY 25</u> 3.50				
Public Safety IT This program coordinates all of the City of Miramar's Public Safety information technology support services. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 5.50</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 5.50</td> </tr> </table>	<u>FY 24</u> 5.50	<u>FY 25</u> 5.50	Audio Visual Events Management This program coordinates all of the City's events and meetings requiring Audio Visual support. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 24</u> 1.00</td> <td style="text-align: center; width: 50%;"><u>FY 25</u> 1.00</td> </tr> </table>	<u>FY 24</u> 1.00	<u>FY 25</u> 1.00
<u>FY 24</u> 5.50	<u>FY 25</u> 5.50				
<u>FY 24</u> 1.00	<u>FY 25</u> 1.00				

Information Technology Budget Summary by Program

Administration—Program 100

This program is necessary for the department as it oversees all programs (Data, Network, Help Desk, Security, Audio Visual, and Public Safety IT). It upholds all established guidelines and technical requirements for operations and facilitates the department's objectives and achievements.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$ 720,361	\$ 740,172	\$ 733,100	\$ 733,100	\$ 765,500

Expenditures by Category

Personnel Services	\$ 620,857	\$ 613,252	\$ 613,600	\$ 613,600	\$ 643,300
Operating Expense	86,205	113,320	103,700	103,700	98,600
Departmental Capital Outlay	13,300	13,600	15,800	15,800	23,600
Total	\$ 720,361	\$ 740,172	\$ 733,100	\$ 733,100	\$ 765,500

Percent of Time by Position

Administrative Coordinator	1.00	1.00	1.00	—	—
Assistant Director of IT	1.00	1.00	1.00	1.00	1.00
Department Coordinator	—	—	—	1.00	1.00
Director of IT	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00	3.00

Data Services—Program 580

This program manages all servers, data storage, and applications for the City's internal and external communications.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$ 1,078,827	\$ 1,719,163	\$ 2,573,800	\$ 2,573,800	\$ 2,896,500

Expenditures by Category

Personnel Services	\$ 529,151	\$ 578,109	\$ 601,600	\$ 601,600	\$ 707,400
Operating Expense	1,632,344	1,315,166	1,972,200	1,972,200	2,189,100
Departmental Capital Outlay	—	—	—	—	—
Debt Service	(1,082,668)	(779,823)	—	—	—
Total	\$ 1,078,827	\$ 1,719,163	\$ 2,573,800	\$ 2,573,800	\$ 2,896,500

Percent of Time by Position

Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Senior Systems Analyst	—	—	—	1.00	1.00
Systems Analyst I	1.00	1.00	1.00	1.00	1.00
Systems Analyst II	3.00	2.00	2.00	1.00	1.00
Total	5.00	4.00	4.00	4.00	4.00



Information Technology Budget Summary by Program

Network Services—Program 581

This program provides critical data and telecommunication services for the City's interdepartmental communications. It enables the City to maintain a reliable, safe, and uniform way for communication exchange with other federal, state and local agencies, City's residents and the public at large.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$ 2,397,426	\$ 2,662,504	\$ 2,573,500	\$ 2,639,371	\$ 2,766,700

Expenditures by Category

Personnel Services	\$ 384,513	\$ 324,890	\$ 343,600	\$ 343,600	\$ 374,700
Operating Expense	927,728	1,310,953	1,482,100	1,547,971	1,644,200
Departmental Capital Outlay	—	246,139	—	—	—
Debt service	1,085,185	780,521	747,800	747,800	747,800
Total	\$ 2,397,426	\$ 2,662,504	\$ 2,573,500	\$ 2,639,371	\$ 2,766,700

Percent of Time by Position

Network Analyst I	1.00	2.00	2.00	2.00	2.00
Network Analyst II	1.00	—	—	—	—
Network Manager	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00	3.00

Help Desk—Program 582

This program provides desktop, laptop, audio visual, and printer support that enables our employees to access data and the internet so that they can communicate their findings electronically or via email to other internal employees and to the general public.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$ 1,123,683	\$ 1,153,631	\$ 1,794,200	\$ 1,792,223	\$ 1,876,900

Expenditures by Category

Personnel Services	\$ 390,943	\$ 470,510	\$ 562,100	\$ 562,100	\$ 591,000
Operating Expense	732,740	683,121	1,232,100	1,230,123	1,285,900
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 1,123,683	\$ 1,153,631	\$ 1,794,200	\$ 1,792,223	\$ 1,876,900

Percent of Time by Position

Apprentice - Part-time (2)	1.00	1.00	1.00	1.00	1.00
Help Desk Analyst I	2.00	2.00	2.00	1.00	1.00
Help Desk Manager	1.00	1.00	1.00	1.00	1.00
Intern - IT Help Desk - Part-time (3)	0.50	1.50	1.50	1.50	1.50
Junior Analyst - Help Desk	1.00	2.00	2.00	2.00	2.00
Junior Public Safety Help Desk Analyst	—	—	—	1.00	1.00
Total	5.50	7.50	7.50	7.50	7.50

Information Technology Budget Summary by Program

Audio Visual Events Management—Program 583

This program provides audio-visual guidance and technical support for all live, televised, virtual, and streamed events, including City Commission meetings for all City of Miramar events at various City facilities and locations.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$ —	\$ 237,094	\$ 335,300	\$ 317,570	\$ 346,300

Expenditures by Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services	\$ —	\$ 208,514	\$ 227,300	\$ 227,300	\$ 249,000
Operating Expense	—	28,580	108,000	90,270	97,300
Departmental Capital Outlay	—	—	—	—	—
Total	\$ —	\$ 237,094	\$ 335,300	\$ 317,570	\$ 346,300

Percent of Time by Position	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Audio Visual Manager	—	1.00	1.00	1.00	1.00
Total	—	1.00	1.00	1.00	1.00



Information Technology Budget Summary by Program

Cyber Security—Program 584

This program coordinates all of the City of Miramar’s information technology security efforts. It provides for key cyber security decisions to be better aligned with overall organizational strategic business goals by assessing risk tolerance at the inception of any given initiative. This program further ensures that automated information systems are designed, operated, and maintained with the appropriate information technology security and privacy data protections in place.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$ 1,037,760	\$ 1,037,337	\$ 1,173,100	\$ 1,170,600	\$ 1,223,100

Expenditures by Category

Personnel Services	\$ 377,130	\$ 412,875	\$ 439,300	\$ 439,300	\$ 483,500
Operating Expense	660,631	624,463	733,800	731,300	739,600
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 1,037,760	\$ 1,037,337	\$ 1,173,100	\$ 1,170,600	\$ 1,223,100

Percent of Time by Position

Information Security Manager	1.00	1.00	1.00	1.00	1.00
Intern - IT Security - Part-time	0.50	0.50	0.50	0.50	0.50
Security Analyst I	1.00	1.00	1.00	1.00	1.00
Security Analyst II	1.00	1.00	1.00	1.00	1.00
Total	3.50	3.50	3.50	3.50	3.50

Information Technology Budget Summary by Program

Public Safety IT—Program 585

This program provides technical support for all City of Miramar Public Safety operations. It provides technical guidance for acquisition, maintenance, and troubleshooting of all software and hardware required for Public Safety day to day operations, as well as ensures that appropriate safeguards are in place for information security and compliance.

Dedicated Revenues	Object Code	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Internal Services Charge	341200	\$ 516,693	\$ 714,874	\$ 703,400	\$ 701,850	\$ 886,800

Expenditures by Category

Personnel Services	\$ 472,853	\$ 602,528	\$ 586,100	\$ 586,100	\$ 675,500
Operating Expense	43,841	112,346	117,300	115,750	211,300
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 516,693	\$ 714,874	\$ 703,400	\$ 701,850	\$ 886,800

Percent of Time by Position

Intern - Public Safety IT - Part-time	0.50	0.50	0.50	0.50	0.50
Junior Analyst - Public Safety Systems	1.00	1.00	1.00	1.00	1.00
Public Safety Information Technology Manager	1.00	—	—	—	—
Public Safety Information Technology Senior Manager	—	1.00	1.00	1.00	1.00
Public Safety Systems Analyst II	1.00	1.00	1.00	1.00	1.00
Public Safety Systems Analyst I	2.00	2.00	2.00	2.00	2.00
Total	5.50	5.50	5.50	5.50	5.50



Information Technology Expenditures by Object Code

Administration—504-58-100-516-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 363,071	\$ 379,391	\$ 398,900	\$ 398,900	\$ 418,900
601205	Lump Sum Payout - Accrued Time	44,474	38,066	46,400	46,400	45,900
601210	Non-Pensionable Earnings	1,000	1,300	—	—	—
601215	Communication Stipend	—	—	3,900	3,900	5,900
601220	Longevity Pay	1,580	2,896	3,300	3,300	4,800
601400	Overtime-General	4,648	—	1,200	1,200	1,200
601410	Overtime-Holiday	84	98	—	—	—
602100	FICA & MICA	29,148	29,041	32,100	32,100	33,400
602210	Pension-General	39,753	17,699	13,300	13,300	15,400
602235	Pension-Senior Mgmt	52,746	67,100	35,300	35,300	41,500
602265	Pension-457	17,079	17,370	18,900	18,900	22,100
602305	Health Insurance-HMO	34,819	32,213	28,500	28,500	24,000
602306	Dental Insurance-PPO	1,763	1,763	1,800	1,800	1,900
602309	Basic Life Insurance	725	324	1,200	1,200	1,200
602311	Long-Term Disability Ins	194	205	2,300	2,300	2,400
602312	HDHP Aetna	8,266	8,704	7,100	7,100	6,000
602313	HSA Payflex	1,384	1,483	1,600	1,600	1,700
602400	Workers' Compensation	17,500	15,600	17,800	17,800	17,000
602600	OPEB	2,624	—	—	—	—
	<i>Sub-Total</i>	620,857	613,252	613,600	613,600	643,300
<u>Operating Expense</u>						
604001	Travel & Training	5,166	20,696	10,000	17,500	10,000
604200	Postage	9	6	200	200	200
604301	Electricity Svcs	12,011	10,279	11,800	11,800	12,200
604500	Risk Internal Svcs Charge	3,500	2,800	2,600	2,600	2,300
604550	Health Ins Internal Serv Chg	5,800	5,500	5,200	5,200	1,200
604610	Fleet Internal Svcs Charge	5,000	6,600	8,000	8,000	6,500
604905	Bank Svcs Charges	961	1,739	1,000	1,000	1,000
604950	Employee Awards	5,642	2,744	3,600	3,600	3,600
605100	Office Supplies	2,299	2,710	2,800	2,800	2,800
605220	Vehicle Fuel-On-Site	1,405	1,265	3,900	3,900	4,200
605410	Subscriptions & Memberships	41,976	54,472	34,600	34,600	34,600
605500	Training-General	2,435	4,509	20,000	12,500	20,000
	<i>Sub-Total</i>	86,205	113,320	103,700	103,700	98,600
<u>Departmental Capital Outlay</u>						
606441	Vehicle Replacement Program	13,300	13,600	15,800	15,800	23,600
	<i>Sub-Total</i>	13,300	13,600	15,800	15,800	23,600
	Total	\$ 720,361	\$ 740,172	\$ 733,100	\$ 733,100	\$ 765,500

Information Technology Expenditures by Object Code

Data Services—504-58-580-516-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 312,702	\$ 343,603	\$ 383,800	\$ 383,800	\$ 451,300
601205	Lump Sum Payout - Accrued Time	27,453	26,052	11,600	11,600	18,800
601210	Non-Pensionable Earnings	6,457	—	—	—	—
601215	Communication Stipend	12,150	11,475	5,900	5,900	9,800
601600	Compensated Absences	(2,112)	(9,367)	—	—	—
602100	FICA & MICA	26,861	28,572	30,700	30,700	36,700
602210	Pension-General	—	10,618	20,800	20,800	48,700
602235	Pension-Senior Mgmt	66,648	75,000	64,000	64,000	52,500
602265	Pension-457	2,319	7,584	7,400	7,400	4,800
602304	Health Insurance-PPO	5,281	1,320	—	—	—
602305	Health Insurance-HMO	45,450	53,012	43,300	43,300	29,500
602306	Dental Insurance-PPO	645	1,069	1,200	1,200	2,900
602307	Dental Insurance-HMO	593	527	500	500	—
602309	Basic Life	1,300	606	1,100	1,100	1,300
602311	Long-Term Disability	249	246	2,200	2,200	2,500
602312	HDHP Aetna	5,666	14,375	14,100	14,100	30,700
602313	HSA Payflex	1,416	3,017	3,200	3,200	6,600
602400	Workers' Compensation	11,700	10,400	11,800	11,800	11,300
602600	OPEB	4,373	—	—	—	—
	<i>Sub-Total</i>	<u>529,151</u>	<u>578,109</u>	<u>601,600</u>	<u>601,600</u>	<u>707,400</u>
Operating Expense						
603190	Prof Svcs-Other	6,456	20,000	10,000	10,000	10,000
603425	Software License & Maint	1,539,123	1,225,754	1,909,600	1,910,600	2,140,400
604001	Travel & Training	4,712	5,180	5,000	9,000	5,000
604500	Risk Internal Svcs Charge	2,600	2,100	2,000	2,000	1,800
604550	Health Ins Internal Serv Chg	6,800	6,500	9,800	9,800	3,100
604660	R&M Computers	62,643	2,378	10,000	10,000	10,000
604960	Expense - Subscription	—	44,313	—	—	—
604998	Contingency	1,646	—	2,500	1,500	2,500
605220	Vehicle Fuel-On-Site	—	36	—	—	—
605252	Small Tools	367	394	400	400	400
605290	Other Operating Supplies	274	630	900	900	900
605500	Training-General	4,808	4,966	15,000	11,000	15,000
605510	Tuition Reimbursement	2,914	2,914	7,000	7,000	—
	<i>Sub-Total</i>	<u>1,632,344</u>	<u>1,315,166</u>	<u>1,972,200</u>	<u>1,972,200</u>	<u>2,189,100</u>
Depreciation						
605918	Amortization Exp- Subscription	—	605,711	—	—	—
	<i>Sub-Total</i>	<u>—</u>	<u>605,711</u>	<u>—</u>	<u>—</u>	<u>—</u>
Debt Service						
607999	Debt Svcs Clearing	(1,082,668)	(779,823)	—	—	—
	<i>Sub-Total</i>	<u>(1,082,668)</u>	<u>(779,823)</u>	<u>—</u>	<u>—</u>	<u>—</u>
	Total	\$ 1,078,827	\$ 1,719,163	\$ 2,573,800	\$ 2,573,800	\$ 2,896,500

Information Technology Expenditures by Object Code

Network Services—504-58-581-516-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 228,282	\$ 200,721	\$ 223,800	\$ 223,800	\$ 249,600
601205	Lump Sum Payout - Accrued Time	30,653	32,100	11,600	11,600	18,900
601210	Non-Pensionable Earnings	3,000	1,000	—	—	—
601215	Communication Stipend	5,250	4,800	5,900	5,900	5,900
601220	Longevity	1,008	44	—	—	—
602100	FICA & MICA	19,837	18,089	18,500	18,500	21,000
602210	Pension-General	—	—	22,000	22,000	27,000
602235	Pension-Senior Mgmt	25,433	11,500	—	—	—
602260	Pension-401	8,201	10,137	11,400	11,400	12,000
602265	Pension-457	2,237	2,114	3,100	3,100	3,300
602300	Pmt In Lieu Of Insurance	5,611	5,611	5,600	5,600	5,600
602304	Health Insurance-PPO	—	19,414	29,200	29,200	12,300
602305	Health Insurance-HMO	24,358	1,908	—	—	7,100
602306	Dental Insurance-PPO	1,295	1,444	1,700	1,700	1,300
602307	Dental Insurance-HMO	420	52	—	—	200
602309	Basic Life	587	227	700	700	700
602311	Long-Term Disability	167	123	1,300	1,300	1,400
602312	HDHP Aetna	14,052	4,908	—	—	—
602313	HSA Payflex	2,800	3,000	—	—	—
602400	Workers' Compensation	8,700	7,700	8,800	8,800	8,400
602600	OPEB	2,623	—	—	—	—
	<i>Sub-Total</i>	384,513	324,890	343,600	343,600	374,700
Operating Expense						
603190	Prof Svcs-Other	21,700	78,136	10,000	10,000	10,000
603400	Contract Svcs-Other	16,845	41,962	63,600	63,600	63,600
603425	Software License & Maint	130,242	326,735	302,000	214,000	260,500
604001	Travel & Training	—	4,750	5,000	5,000	5,000
604100	Communication Services	475,133	580,077	685,000	841,871	877,800
604106	Cellular Services	230,156	252,852	381,000	381,000	395,000
604500	Risk Internal Svcs Charge	1,700	1,400	1,300	1,300	1,200
604550	Health Ins Internal Serv Chg	4,200	4,000	4,700	4,700	1,600
604646	R&M Telecomm Equip	41,930	11,409	15,000	15,000	15,000
604998	Contingency	589	503	3,000	—	3,000
605252	Small Tools	416	501	500	500	500
605290	Other Operating Supplies	378	1,128	1,000	1,000	1,000
605500	Training-General	4,439	7,501	10,000	10,000	10,000
	<i>Sub-Total</i>	927,728	1,310,953	1,482,100	1,547,971	1,644,200
Departmental Capital Outlay						
606402	Communication Equipment	—	246,139	—	—	—
	<i>Sub-Total</i>	—	246,139	—	—	—
Debt Service						
607185	Prin-Key Bk Phone Sys Lease	293,758	—	—	—	—
607186	Prin-Cisco Network Switches	747,804	747,804	747,800	747,800	747,800
607188	De Lage WiFi Lse 2018-DS Prin	41,106	32,018	—	—	—
607288	De Lage WiFi Lse 2018-DS Int	2,516	699	—	—	—
	<i>Sub-Total</i>	1,085,185	780,521	747,800	747,800	747,800
	Total	\$ 2,397,426	\$ 2,662,504	\$ 2,573,500	\$ 2,639,371	\$ 2,766,700

Information Technology Expenditures by Object Code

Help Desk—504-58-582-516-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 205,777	\$ 292,447	\$ 393,200	\$ 393,200	\$ 410,000
601205	Lump Sum Payout - Accrued Time	18,424	21,819	11,200	11,200	20,000
601210	Non-Pensionable Earnings	3,000	—	—	—	—
601215	Communication Stipend	5,775	5,775	5,900	5,900	7,800
601400	Overtime-General	1,349	—	—	—	—
602100	FICA & MICA	17,881	23,929	31,400	31,400	33,500
602210	Pension-General	50,159	7,695	31,600	31,600	35,300
602235	Pension-Senior Mgmt	27,968	50,800	24,500	24,500	28,900
602265	Pension-457	1,088	1,481	1,600	1,600	1,700
602300	Pmt In Lieu Of Insurance	1,295	—	—	—	5,600
602304	Health Insurance-PPO	24,842	34,335	29,200	29,200	24,700
602305	Health Insurance-HMO	2,568	8,595	8,400	8,400	—
602306	Dental Insurance-PPO	1,234	821	800	800	800
602307	Dental Insurance-HMO	—	310	400	400	200
602309	Basic Life	613	438	1,200	1,200	1,200
602311	Long-Term Disability	124	164	2,200	2,200	2,300
602312	HDHP Aetna	12,349	9,752	7,100	7,100	6,000
602313	HSA Payflex	1,400	1,850	1,600	1,600	1,700
602400	Workers' Compensation	11,600	10,300	11,800	11,800	11,300
602600	OPEB	3,498	—	—	—	—
	<i>Sub-Total</i>	<u>390,943</u>	<u>470,510</u>	<u>562,100</u>	<u>562,100</u>	<u>591,000</u>
Operating Expense						
603190	Prof Svcs-Other	53,370	—	10,000	10,000	10,000
603425	Software License & Maint	127,903	126,747	147,500	133,928	173,700
604001	Travel & Training	—	4,452	5,000	5,000	5,000
604404	Leased Computer	369,735	341,800	815,700	829,272	815,700
604440	Leased Copiers	149,875	183,344	205,000	205,000	226,000
604500	Risk Internal Svcs Charge	2,100	1,800	1,700	1,700	1,500
604550	Health Ins Internal Serv Chg	5,000	4,800	6,300	6,300	3,100
604660	R&M Computers	9,583	4,110	10,000	10,000	10,000
604998	Contingency	2,098	404	2,500	523	2,500
605252	Small Tools	487	—	500	500	500
605290	Other Operating Supplies	461	1,915	900	900	900
605410	Subscriptions & Memberships	334	—	—	—	—
605500	Training-General	10,153	13,749	20,000	20,000	20,000
605510	Tuition Reimbursement	1,643	—	7,000	7,000	17,000
	<i>Sub-Total</i>	<u>732,740</u>	<u>683,121</u>	<u>1,232,100</u>	<u>1,230,123</u>	<u>1,285,900</u>
	Total	<u>\$ 1,123,683</u>	<u>\$ 1,153,631</u>	<u>\$ 1,794,200</u>	<u>\$ 1,792,223</u>	<u>\$ 1,876,900</u>



Information Technology Expenditures by Object Code

Audio Visual Events Management—504-58-583-516-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ 166,796	\$ 178,800	\$ 178,800	\$ 184,100
601205	Lump Sum Payout - Accrued Time	—	3,839	3,000	3,000	11,800
601215	Communication Stipend	—	—	—	—	2,000
602100	FICA & MICA	—	13,314	13,900	13,900	15,100
602235	Pension-Senior Mgmt	—	18,700	24,500	24,500	28,900
602300	Pmt In Lieu Of Insurance	—	5,611	5,600	5,600	5,600
602309	Basic Life	—	172	500	500	500
602311	Long-Term Disability	—	82	1,000	1,000	1,000
	<i>Sub-Total</i>	—	208,514	227,300	227,300	249,000
Operating Expense						
603190	Prof Svcs-Other	—	6,057	25,000	25,000	25,000
603425	Software License & Maint	—	6,684	63,400	47,400	52,100
604001	Travel & Training	—	3,576	2,500	2,500	2,500
604550	Health Ins Internal Serv Chg	—	—	—	—	600
604660	R&M Computers	—	8,650	10,000	10,000	10,000
604998	Contingency	—	1,497	2,500	770	2,500
605252	Small Tools	—	400	400	400	400
605290	Other Operating Supplies	—	202	900	900	900
605410	Subscriptions & Memberships	—	239	800	800	800
605500	Training-General	—	1,275	2,500	2,500	2,500
	<i>Sub-Total</i>	—	28,580	108,000	90,270	97,300
	Total	—	237,094	335,300	317,570	346,300

Information Technology Expenditures by Object Code

Cyber Security—504-58-584-516-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 229,327	\$ 267,837	\$ 283,200	\$ 283,200	\$ 310,300
601205	Lump Sum Payout - Accrued Time	19,321	16,691	18,100	18,100	18,000
601210	Non-Pensionable Earnings	3,000	—	—	—	—
601215	Communication Stipend	1,950	1,950	2,000	2,000	3,900
602100	FICA & MICA	19,344	21,389	23,200	23,200	25,400
602235	Pension-Senior Mgmt	48,739	53,700	61,400	61,400	75,700
602265	Pension-457	4,281	4,445	4,700	4,700	8,200
602305	Health Insurance-HMO	22,460	20,176	16,800	16,800	14,200
602306	Dental Insurance-PPO	1,857	1,620	1,500	1,500	1,500
602309	Basic Life Insurance	1,010	446	800	800	900
602311	Long-Term Disability Ins	1,626	164	1,600	1,600	1,800
602312	HDHP Aetna	10,091	13,757	14,000	14,000	11,900
602313	HSA Payflex	2,800	3,000	3,200	3,200	3,300
602400	Workers' Compensation	8,700	7,700	8,800	8,800	8,400
602600	OPEB	2,624	—	—	—	—
	<i>Sub-Total</i>	377,130	412,875	439,300	439,300	483,500
Operating Expense						
603190	Prof Svcs-Other	61,858	9,807	10,000	10,000	10,000
603425	Software License & Maint	498,225	549,714	601,100	601,100	642,500
604001	Travel & Training	—	1,504	5,000	5,000	5,000
604500	Risk Internal Svcs Charge	1,700	1,400	1,300	1,300	1,200
604550	Health Ins Internal Serv Chg	4,000	3,800	4,700	4,700	2,300
604660	R&M Computers	79,888	49,247	65,000	65,000	32,500
604998	Contingency	924	897	2,500	—	2,500
605252	Small Tools	137	497	500	500	500
605290	Other Operating Supplies	504	897	900	900	900
605410	Subscriptions & Memberships	—	1,797	2,800	2,800	2,200
605500	Training-General	6,394	4,902	10,000	10,000	10,000
605510	Tuition Reimbursement	7,000	—	30,000	30,000	30,000
	<i>Sub-Total</i>	660,631	624,463	733,800	731,300	739,600
	Total	1,037,760	1,037,337	1,173,100	1,170,600	1,223,100



Information Technology Expenditures by Object Code

Public Safety IT—504-58-585-516-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
601200	Employee Salaries	\$ 289,199	\$ 378,591	\$ 381,800	\$ 381,800	\$ 444,400
601205	Lump Sum Payout - Accrued Time	31,831	40,536	14,200	14,200	24,100
601210	Non-Pensionable Earnings	5,523	—	—	—	—
601215	Communication Stipend	5,325	5,550	3,900	3,900	9,800
602100	FICA & MICA	24,775	31,396	30,600	30,600	36,600
602210	Pension-General	—	19,579	20,600	20,600	49,600
602235	Pension-Senior Mgmt	43,178	53,400	58,200	58,200	43,200
602260	Pension-401	1,682	—	—	—	—
602265	Pension-457	552	—	3,100	3,100	3,900
602300	Pmt In Lieu Of Insurance	—	4,316	5,600	5,600	11,200
602304	Health Insurance-PPO	8,656	17,827	14,600	14,600	12,300
602305	Health Insurance-HMO	41,466	38,486	36,900	36,900	24,000
602306	Dental Insurance-PPO	1,663	1,806	1,400	1,400	1,400
602307	Dental Insurance-HMO	41	—	200	200	—
602309	Basic Life Insurance	945	536	1,100	1,100	1,300
602311	Long-Term Disability Ins	1,944	205	2,200	2,200	2,500
602400	Workers' Compensation	11,700	10,300	11,700	11,700	11,200
602600	OPEB	4,373	—	—	—	—
	<i>Sub-Total</i>	<u>472,853</u>	<u>602,528</u>	<u>586,100</u>	<u>586,100</u>	<u>675,500</u>
Operating Expense						
603190	Prof Svcs-Other	6,072	38,500	10,000	10,000	80,000
603425	Software License & Maint	—	26,594	52,100	52,100	56,000
604001	Travel & Training	—	2,933	5,000	5,000	5,000
604500	Risk Internal Svcs Charge	2,600	2,100	2,000	2,000	1,800
604550	Health Ins Internal Serv Chg	9,900	9,400	7,100	7,100	2,100
604660	R&M Computers	7,502	7,549	10,000	10,000	42,500
604998	Contingency	1,732	3,434	2,500	950	2,500
605252	Small Tools	314	500	500	500	500
605290	Other Operating Supplies	892	893	900	900	900
605500	Training-General	9,688	20,000	20,000	20,000	20,000
605510	Tuition Reimbursement	5,141	443	7,200	7,200	—
	<i>Sub-Total</i>	<u>43,841</u>	<u>112,346</u>	<u>117,300</u>	<u>115,750</u>	<u>211,300</u>
	Total	<u>516,693</u>	<u>714,874</u>	<u>703,400</u>	<u>701,850</u>	<u>886,800</u>

Information Technology Expenditures by Object Code

Unassigned—504-00-000-000-

Object #	Account Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Personnel Services						
602600	OPEB	\$ —	\$ 12,463	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	—	12,463	—	—	—
Operating Expense						
604955	Interest Expense-Building	572	467	—	—	—
	<i>Sub-Total</i>	572	467	—	—	—
Depreciation						
605910	Depreciation-Gen Gov't	210,426	530,781	—	—	—
605914	Amortization Exp - Building	103,414	103,414	—	—	—
605918	Amortization Exp- Subscription	—	124,676	—	—	—
	<i>Sub-Total</i>	313,840	758,871	—	—	—
Capital Asset Clearing						
606900	Capital Asset Clearing Account	—	(243,455)	—	—	—
	<i>Sub-Total</i>	—	(243,455)	—	—	—
	Total	\$ 314,412	\$ 528,345	\$ —	\$ —	\$ —



Information Technology Capital Improvement

Description

This section covers capital improvement project expenditures that exceed \$100,000 and are funded by the Information Technology Fund. These expenditures only reflect what will impact the FY25 Budget. All other details regarding these projects can be found in the Five Year Capital Improvement Budget.

Expenditure Detail Budget–504-58-800-524/536/572

Object #	Account Description	Project #	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Revised	FY 2025 Budget
Capital Improvement							
<i>City Parks Wi-Fi Infrastructure</i>							
	504-58-800-572-000-	51038					
606810	CIP-Tech Software/Hardware		—	—	—	—	250,000
606520	CIP-Contingency		—	—	—	—	25,000
	<i>Sub-total</i>		—	—	—	—	275,000
<i>Smart City Surveillance Sys. & RTCC</i>							
	504-58-800-536-000-	54017					
606810	CIP-Tech Software/Hardware		—	—	—	—	755,000
	<i>Sub-total</i>		—	—	—	—	755,000
<i>EnerGov Implementation</i>							
	504-58-800-524-000-	54018					
606520	CIP-Contingency		—	—	—	—	40,000
	<i>Sub-total</i>		—	—	—	—	40,000
	Total		\$ —	\$ —	\$ —	\$ —	\$ 1,070,000

Information Technology Budget Justification

Object #	Account Description	Justification
Revenue		
341200	Internal Service Charge	Internal Service Fund - Revenues for this fund are reimbursed from other funds for Information Technology (IT) services.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
Expense		
601400	Overtime-General	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees.
603190	Prof Svcs-Other	This account is for professional support of vendors for computer related goods and services which are typically associated with voice and data infrastructure and incident resolution outside the scope of staff expertise. Includes FY25 above base request in the amount of \$70,000.
603400	Contract Svcs-Other	This line item represents funds for network and communication services performed by outside contractors.
603425	Software License & Maint	This account represents the cost of contracted software licenses and maintenance. FY25 Includes the following: DATA: ERP \$468,200 Timekeeper \$100,000 VMWare \$146,600 Microsoft \$698,000 Storage \$215,000 Domains \$1,700 POS System \$25,000 Alerts \$23,200 Email Protection \$43,110 Remote Access \$9,300 Intranet \$51,700 Work Order System \$41,240, Electronic Signature \$177,100, Data Security \$94,400 Systems Support \$29,800 Migration \$16,000 NETWORK: Network Monitoring \$16,220 Right Fax \$5,100 Recording \$11,040 Mobile Device Manager \$22,500 Smart Net \$26,100 Music on Hold \$1,000 Configuring \$10,540 Phone System Web-ex \$168,000 HELPDESK: Manage Engine \$73,400 Website \$57,000 Anti-Theft \$16,950 Remote Support \$13,900 Queuing \$12,400 AUDIO VISUAL: AV Maintenance \$52,125 SECURITY: Security Monitoring/ Antivirus \$219,375 Web Security Training \$18,655 Q-radar \$117,560 Cloud Fire Wall \$4,340 Firewall \$6,840 2Factor Authentication \$116,950 Pen Test \$36,100 PCI Compliance \$10,870 Vulnerability Scanning \$62,380 Beyond Trust \$10,720 Fast Pass \$1,575 CCTV \$10,540 Endpoint Scanning \$26,560 PUBLIC SAFETY: Radio Support \$56,000 = \$3,325,200
604001	Travel & Training	This represents costs associated with travel and accommodations for specialized training and certification courses, workshops, continuing education or conferences for staff growth, knowledge, edification, and learning in their respective positions.
604100	Communication Services	This represents charges for allocated telephone services and general telephone items for all departments city-wide. AT&T \$78,000 U-verse \$1,000 Comcast \$590,000 Granite \$144,000 and Crown Castle \$64,800 = \$877,800.
604106	Cellular Services	This account is for monthly fees for cell phone, tablets, and other mobile devices citywide.
604200	Postage	Postage expense for the department.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604404	Leased Computer	This account is for the lease of Citywide computers, servers, and storage arrays.
604440	Leased Copiers	This account represents citywide costs of copiers, printers and plotters.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as per HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives, and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of City vehicles.
604646	R&M Telecomm Equip	This line item represents the repair and maintenance of city-wide voice and data equipment and infrastructure.
604660	R&M Computers	This line item represents repair and maintenance of city-wide data equipment and infrastructure. It includes items such as servers, workstations and laptops, UPS backup devices, data center maintenance, repairs to racks and KVM devices.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604950	Employee Awards	To promote employee morale and team building for the Information Technology department staff.
604998	Contingency	This amount is for emergency or one time unanticipated expenses.
605100	Office Supplies	Costs associated with this line item are pens, pencils, staplers, paper clips, calendars, legal pads, markers, tape, folders, labeling supplies, stamp pads, ink, highlighters, staples, staplers, binders, binding clips, inkjet cartridges, white board cleaner, CAD/DVD covers, storage boxes, etc., and other miscellaneous small desk supplies.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.



Information Technology Budget Justification

Object #	Account Description	Justification
605252	Small Tools	Costs for items such as screwdrivers, wrenches, ratchets, etc., to physically repair computers, printers, telephone equipment, switches and routers.
605290	Other Operating Supplies	Costs associated with furniture and equipment costing less than \$200 per item. Anticipated items are racks, tables, shelves, contingent small equipment such as vacuum, portable chairs, dollies, etc.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions to knowledge based sites for staff to retain professional and technical certifications, such as CJIS, FLGISA, CBT Nuggets, PMI, and Gartner.
605500	Training-General	This account funds training and educational costs associated with ongoing education of IT personnel, installed software/hardware, communication systems, security and public safety initiatives and certifications necessary to stay current in the latest technology and updates to all current systems. Training is specialized and technical in nature and focus is on core services leveraged in the City and would not apply to the general City training being offered; with funding equally dispersed among all 7 IT programs and integrally tied to current systems such as VMWare, Tyler, Lucity, Vermont Systems, Microsoft, Windows, Forescout, Cisco, wireless AP's, Fred Pryor Seminars, Project Management, APC Certifications, Dell Technologies, Gartner, Enterprise Connect, Cyber Security and Public Safety Certifications.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.
607186	Prin-Cisco Network Switches	This is the Principal portion for the Cisco 5 Year Lease for the Network Switch Replacement.

Capital Improvement Projects

Object #	Project	Justification
606520 / 606810	City Parks Wi-Fi Infrastructure - 51038	Provide public Wi-Fi services at the City parks enabling residents and visitors to access these services. This project covers the installation and backend communications services required to provide Wi-Fi services to City parks in a phased approach. This will be a multi-phase project that will take 4 years to complete and require ongoing communications services. This project can also provide future services for public safety by providing the ability to place security cameras at the parks.
606520	Smart City Surveillance System & Real Time Crime Center - 54017	In keeping with the City of Miramar's mission to continuously improve the quality of life for the residents by maintaining an economically viable and innovative community, the City will launch a Smart City surveillance and Real-Time Crime Center initiative that will protect all city assets. This initiative will provide the resources and infrastructure to provide visibility and increase response times to critical events citywide. The Smart City initiative will be a multi-year project starting with the implementation of a new core infrastructure that will include the following: <ol style="list-style-type: none"> 1. Upgrade and centralization of camera server and storage equipment 2. Upgrade of the surveillance capability at our critical utility sites (7 sites) When the core infrastructure upgrade has been completed, then the city will be in a position to integrate all existing cameras at all city facilities into the new security camera surveillance system and integrate a new badge access control along with a panic button solution. The Real-Time Crime Center will be located at the police department headquarters.
606810	EnerGov Implementation - 54018	EnerGov Software Implementation - This application will be used to process, manage and track building permits applications, Code Compliance violations, and Business Licenses. The EnerGov platform will automate and centrally connect critical processes, streamline workflow as well as integrate with Fire MobileEyes, an application used for fire inspections.

Statistical Information

This section of the annual budget presents detailed statistical information to communicate the City's overall financial status. It is broken down in five categories: Financial Trends, Revenue Capacity, Debt Capacity, Demographics and Economic Status.

Financial Trends

The information in this category is intended to assist users to understand and assess how the City's financial position has changed over the years.

- Fund Balances of Governmental Funds
- Changes in Fund Balances of Governmental Funds

Revenue Capacity

These schedules contain information to help the reader assess the City's most significant local revenue source, their property taxes.

- Assessed and Estimated Actual Values of Taxable Property
- Direct and Overlapping Property Tax Rates
- Principal Property Taxpayers
- Property Tax Levies and Collections

Debt Capacity

This section helps the reader assess the affordability of the City's current levels of outstanding debt and the ability to issue additional debt in the future.

- Ratios of Outstanding Debt by Type
- Direct and Overlapping Governmental Activities Debt



Demographic and Economic Status

Demographic and economic indicators are presented to help the reader understand the environment within which the City's financial activities take place.

- Demographic and Economic Statistics
- Principal Employers in Miramar

Source: City of Miramar 2023 Annual Comprehensive Financial Report (ACFR).

Fund Balance Overview

Fund balance is the difference between assets and liabilities on governmental funds which are divided into non-spendable and spendable portions. The reservation of fund balance is necessary for two reasons:

- Resources not available for spending and legal restrictions on spending
- Non-spendable fund balance includes amounts that cannot be spent because they are either (a) not in a spendable form or (b) legally or contractually required to be maintained intact

Spendable fund balance is broken down into the following categories: Restricted, Committed, Assigned and Unassigned.

Restricted Fund Balance

This includes amounts that are restricted for a specific purpose by any of the following:

- Externally imposed by grantors, laws or regulations, etc.
- Imposed in law through constitutional provisions or enabling legislation
- Enabling legislation

Committed Fund Balance

Amounts that can only be used for a specific purpose, pursuant to constraints imposed by formal action of the government's highest decision-making authority; meaning that the City Commission will have to take action to commit or decommit any fund balance.

Assigned Fund Balance

These amounts are constrained by the government's intent to be used for specific purposes, but are neither restricted or committed.

Unassigned Fund Balance

This type of fund balance is reported in the General Fund and includes amounts that are not assigned to other funds and that are not restricted, committed or assigned to specific purposes within the General Fund.



Miramar Police Supports Autism Awareness (MPD vs Miami-Dade Softball Game)

Changes in Fund Balances of Governmental Funds

Last Ten Fiscal Years (Modified Accrual Basis of Accounting - Amounts Expressed in Thousands)

Revenues	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Taxes	\$ 66,325	\$ 71,479	\$ 74,942	\$ 79,924	\$ 83,779	\$ 91,021	\$ 94,203	\$ 98,410	\$103,744	\$115,656
Special Assessments	15,714	16,321	19,150	20,577	20,764	21,169	21,441	21,832	22,158	22,279
Licenses & Permits	4,161	5,090	5,062	6,934	8,623	8,589	11,845	11,131	14,756	10,255
Inter-Governmental	19,711	20,545	22,174	23,468	27,460	29,739	23,355	41,487	43,708	40,335
Charges for Services	10,328	10,877	15,497	17,120	18,866	18,203	17,140	17,811	20,980	23,750
Fines & Forfeitures	952	1,017	1,058	1,080	1,199	1,033	601	473	378	1,023
Impact Fees	1,769	910	737	2,210	689	2,462	5,519	5,486	4,531	117
Interest Income	388	674	535	939	1,500	2,380	1,114	151	1,277	5,745
Developer Contributions	—	—	—	35	232	—	124	176	1,163	29
Miscellaneous	2,937	5,112	2,943	2,628	2,605	3,165	2,505	2,717	2,743	3,038
Total Revenues	\$ 122,285	\$132,025	\$142,098	\$154,915	\$165,717	\$177,761	\$177,847	\$199,674	\$215,438	\$222,227
Expenditures										
General Government	\$ 20,063	\$ 20,218	\$ 21,641	\$ 26,555	\$ 28,042	\$ 28,268	\$ 30,205	\$ 32,935	\$ 35,604	\$ 40,744
Public Safety (1)	71,272	71,211	73,336	81,083	86,677	90,213	94,762	103,322	104,537	108,343
Physical Environment (2)	1,198	1,321	1,391	3,581	6,206	4,899	1,546	1,332	1,472	1,633
Transportation (2)	4,159	3,285	3,205	3,568	3,426	3,671	3,831	3,711	4,157	4,158
Economic Environment (1)	2,673	2,914	3,267	2,043	2,594	3,126	3,785	3,828	5,558	6,372
Community Services (1) (5)	—	—	—	—	—	—	6,499	6,080	—	7,435
Social Services (4) (5)	2,057	2,414	5,196	5,794	6,187	6,490	—	—	6,555	—
Cultural Arts (4)	—	—	3,133	3,173	3,356	3,821	3,346	2,782	3,918	4,441
Parks and Recreation (1)	8,516	10,326	11,086	13,126	13,461	13,775	13,083	13,875	15,479	17,500
Non-Departmental	—	—	—	—	—	—	—	—	—	—
Grants and Aid	123	230	105	119	169	356	1,812	901	322	311
Capital Outlay	8,716	14,733	28,207	22,910	12,635	15,211	17,536	6,720	13,758	21,191
Debt Service	9,449	98,605	8,488	10,549	13,129	13,268	13,824	14,312	12,541	13,010
Total Expenditures	\$ 128,226	\$225,257	\$159,055	\$172,501	\$175,882	\$183,098	\$190,229	\$189,798	\$203,901	\$225,138
Excess/Deficiency	\$ (5,941)	\$(93,232)	\$(16,957)	\$(17,586)	\$(10,165)	\$(5,337)	\$(12,382)	\$ 9,876	\$ 11,537	\$(2,911)
Other Financing Sources:										
Transfer In	\$ 12,686	\$ 11,276	\$ 15,511	\$ 13,006	\$ 14,625	\$ 16,326	\$ 17,359	\$ 30,152	\$ 26,188	\$ 17,935
Transfer Out	(16,402)	(14,673)	(13,617)	(13,713)	(14,625)	(16,326)	(17,359)	(30,152)	(28,750)	(17,935)
Issuance of Debt (3)	—	79,595	2,232	11,999	—	773	10,000	51,000	20,758	865
Payment to escrow agent (6)	—	—	—	—	—	—	—	(50,527)	(5,391)	—
Premium on Issuance of Debt (3)	—	7,209	—	—	—	—	—	—	—	—
Sale of capital assets	—	—	—	185	—	—	—	1,488	—	—
Total other financing sources (uses)	(3,716)	83,407	4,126	11,477	—	773	10,000	1,961	12,775	865
Net Change in Fund Balance	\$ (9,657)	\$ (9,825)	\$(12,831)	\$ (6,109)	\$(10,165)	\$ (4,564)	\$ (2,382)	\$ 11,837	\$ 24,312	\$ (2,046)
Debt Service as a % of Non Capital Expenditures	7.72 %	45.80 %	6.32 %	6.82 %	7.85 %	7.62 %	7.72 %	7.77 %	6.47 %	7.77 %

- (1) Beginning FY2013, revenues and expenditures previously classified under Community Services were reclassified to parks and recreation, economic environment, and public safety.
- (2) Beginning in FY2013, revenues and expenditures previously classified under physical environment were reclassified to transportation.
- (3) In FY15, \$79.6M in Capital Improvement Refunding Revenue Bonds, Series 2015 were issued to current refund \$3.6M and \$83.9M in then outstanding Public Service Tax Revenue Bonds, Series 2003, and Capital Imp. Revenue Bonds, Series 2005, respectively.
- (4) Beginning in FY 2016, Cultural Arts and Early Childhood operations were transferred to the General Fund and are included under the functional classifications of cultural arts and social services, respectively.
- (5) Beginning in fiscal year 2020, revenue and expenditures previously classified under the function social services and included under the function community services.
- (6) In FY21, \$51 million Taxable Special Obligation refunding Bonds, Series 2021, were issued to advance refund \$47.7 million Special Obligation Refunding and Improvement Revenue Bonds, Series 2013. Source: City of Miramar FY2023 ACFR; p.167



Fund Balances of Governmental Funds

Last Ten Fiscal Years

(Modified Accrual Basis of Accounting - Amounts Expressed in Thousands)

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund:										
Non-spendable	\$ 99	\$ 210	\$ 153	\$ 123	\$ 1,824	\$ 1,713	\$ 1,878	\$ 75	\$ 191	\$ 419
Restricted	—	—	—	—	—	—	—	1,014	6,314	7,058
Committed	14,620	15,115	16,309	18,340	19,070	20,383	23,252	24,715	27,426	27,956
Assigned	5,092	4,993	9,527	6,922	6,479	9,567	9,927	15,831	19,586	20,706
Unassigned	5,075	8,923	12,026	10,684	7,976	8,585	—	5,686	7,586	11,613
Total General Fund	\$ 24,886	\$ 29,241	\$ 38,015	\$ 36,069	\$ 35,349	\$ 40,248	\$ 35,057	\$ 47,321	\$ 61,103	\$ 67,752
All other Governmental										
Non-spendable	4	1	—	3,895	3,312	—	—	—	—	—
Restricted	79,999	65,819	44,214	38,009	28,967	22,091	24,403	23,976	34,055	25,360
Assigned	—	—	—	—	—	—	—	—	—	—
Unassigned, reported in:										
Special Revenue Funds	(4)	(1)	—	(1,853)	(1,673)	(948)	(451)	(451)	—	—
Capital Projects Funds	—	—	—	—	—	—	—	—	—	—
Total All Other Governmental Funds	\$ 79,999	\$ 65,819	\$ 44,214	\$ 40,051	\$ 30,606	\$ 21,143	\$ 23,952	\$ 23,525	\$ 34,055	\$ 25,360
Total Governmental Funds	\$104,885	\$ 95,060	\$ 82,229	\$ 76,120	\$ 65,955	\$ 61,391	\$ 59,009	\$ 70,846	\$ 95,158	\$ 93,112

Note: The City implemented GASB Statement No.54 beginning fiscal year ending September 30, 2010.
Source: City of Miramar FY2023 ACFR; p.166

Assessed Values of Taxable Property

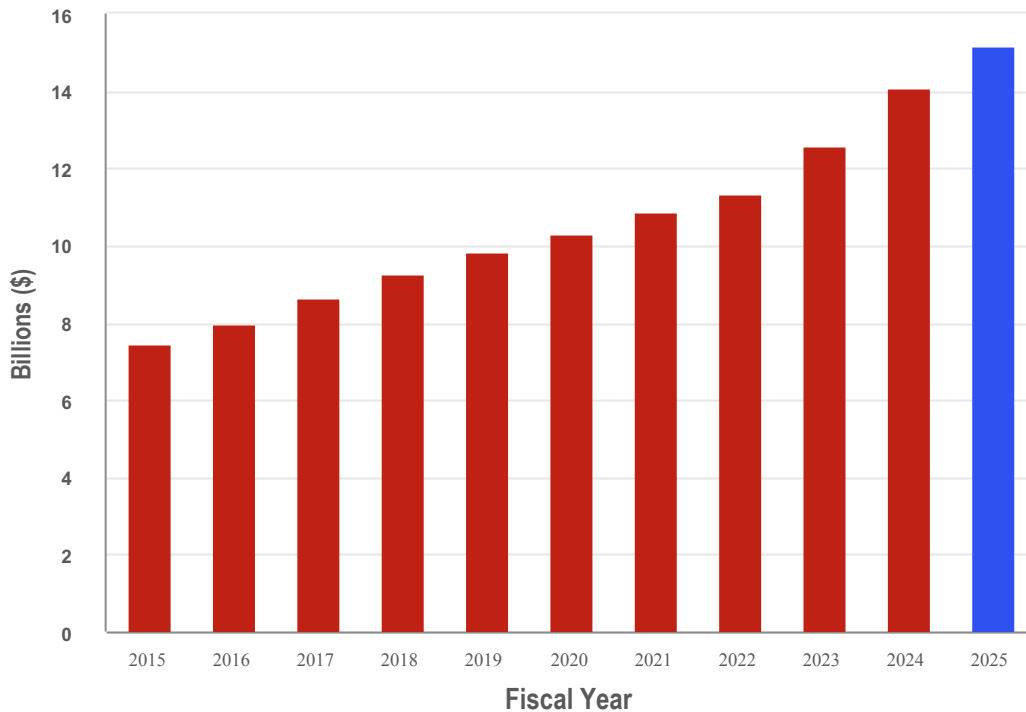
Fiscal Year	Real Property	Personal Property	Total Assessed Value	Total Change	% Change from Prior Year
2016	\$ 7,542,042,770	\$ 415,820,113	\$ 7,957,862,883	516,338,743	6.9%
2017	8,194,349,440	443,446,236	8,637,795,676	679,932,793	8.5%
2018	8,827,421,120	444,667,461	9,272,088,581	634,292,905	7.3%
2019	9,417,874,970	429,992,165	9,847,867,135	575,778,554	6.2%
2020	9,873,870,150	446,676,851	10,320,547,001	472,679,866	4.8%
2021	10,426,972,350	445,681,075	10,872,653,425	552,106,424	5.3%
2022	10,922,159,410	433,971,628	11,356,131,038	483,477,613	4.4%
2023	12,130,501,090	455,441,193	12,585,942,283	1,229,811,245	10.8%
2024	13,590,348,320	468,215,701	14,058,564,021	1,472,621,738	11.7%
2025	\$ 14,675,404,640	\$ 486,280,849	\$ 15,161,685,489	1,103,121,468	7.8%

Note: Property tax rates are based on each \$1,000 of net assessed value.

Note: Broward County properties are reassessed on an average once a year. The County assesses property at approximately 85-100% of actual value, as required by Florida law.

Source: <https://bcpa.net/Includes/Downloads/2024/CompletedDR422s/Miramar.pdf>

Total Assessed Value



Assessed Value for the City of Miramar increased by 7.8% compared to fiscal year 2024.



Property Tax Levies and Collections

Last Ten Fiscal Years

Fiscal Year	Total Tax Levy	Current Tax Collections	Percentage of Levy	Delinquent Tax Collections in Subsequent Years	Total Tax Collections	Percentage of Levy
2014	\$ 44,985,950	\$ 43,231,304	96.10%	\$ 1,332,063	\$ 44,563,367	99.06%
2015	50,266,100	48,049,334	95.59%	26,107	48,075,441	95.64%
2016	53,868,885	51,631,178	95.85%	24,702	51,655,880	95.89%
2017	58,501,360	56,146,772	95.98%	44,202	56,190,974	96.05%
2018	62,689,618	59,967,326	95.66%	33,959	60,001,285	95.71%
2019	70,019,480	67,034,330	95.74%	32,413	67,066,743	95.78%
2020	73,390,469	70,240,360	95.71%	246,893	70,487,253	96.04%
2021	77,277,141	73,923,436	95.66%	—	73,923,436	95.66%
2022	80,764,780	77,399,719	95.83%	—	77,399,719	95.83%
2023	\$ 89,577,762	\$ 85,779,706	95.76%	\$ 1,208,990	\$ 86,988,696	97.11%

(1) Collections do not include discount amounts.

Source: Broward County Property Appraiser (BCPA) DR420; City of Miramar FY2023 ACFR; p.171 (Schedule 8 - Property Tax Levies and Collections)

Principal Taxpayers

Taxpayer	2023 Taxable Assessed Value	% of Total Taxable Assessed Value	Rank
Sunbeam Properties Inc/Sunbeam Dev. Corp.	\$ 544,280,910	4.33%	1
FC Miramar Phase I LLC	183,769,955	1.46%	2
OE Solano at Miramar LLC	157,658,820	1.25%	3
Florida Power & Light CO	133,137,362	1.06%	4
Mosaic at Miramar LP	119,849,720	0.95%	5
South Broward Hospital District	118,360,410	0.94%	6
Avalon Miramar LLC	110,519,021	0.88%	7
Mainstay Miramar LLC	79,005,370	0.63%	8
BPP Alphabet MF Miramar LLC	73,569,617	0.58%	9
Bel Miramar LLC	70,466,222	0.56%	10
Total	\$ 1,590,617,407	12.64%	

Source: City of Miramar FY2023 ACFR; p.170 (Schedule 7 - Principal Property Taxpayers)

Direct and Overlapping Property Tax Rates

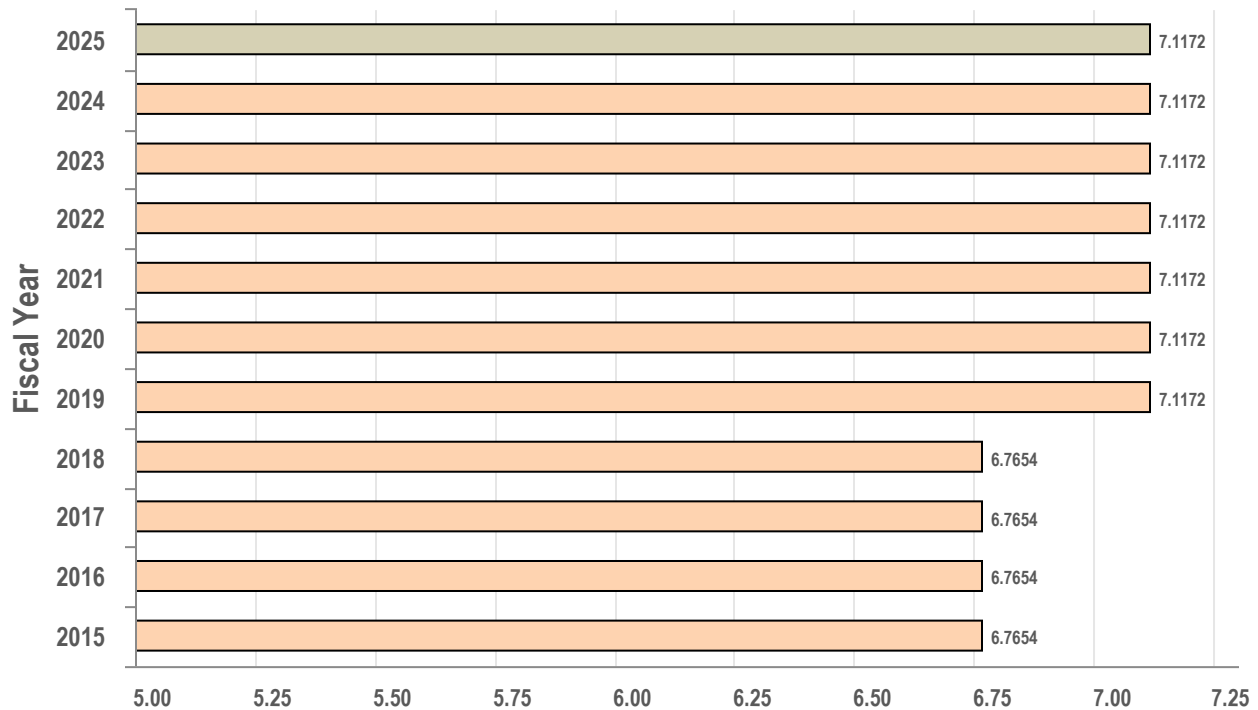
Last Ten Fiscal Years

Fiscal Year	City of Miramar Millage*	Overlapping Rates						Total Direct & Overlapping Rates
		School Board (Operating & Debt)	Broward County Operating	Broward County Debt	South Florida Water Management District	South Broward Hospital District	Other	
2015	6.7654	7.4380	5.4584	0.2646	0.3842	0.1863	0.5227	21.0196
2016	6.7654	7.2740	5.4741	0.2489	0.3551	0.1750	0.5202	20.8127
2017	6.7654	6.9063	5.4474	0.2216	0.3307	0.1615	0.5202	20.3531
2018	6.7654	6.5394	5.4623	0.2067	0.3100	0.1496	0.5202	19.9536
2019	7.1172	6.4029	5.4792	0.1898	0.2936	0.1414	0.5202	20.1443
2020	7.1172	6.7393	5.4878	0.1812	0.2795	0.1260	0.5202	20.4512
2021	7.1172	6.5052	5.4999	0.1691	0.2675	0.1199	0.5202	20.1990
2022	7.1172	6.1383	5.5306	0.1384	0.2301	0.1010	0.4820	19.7376
2023	7.1172	6.6156	5.5492	0.1198	0.2301	0.0937	0.4788	20.2044
2024	7.1172	6.4655	5.6389	0.0301	0.2301	0.0869	0.4788	20.0475

Note: Millage is the property tax rate based on each \$1,000 of net assessed value.
 Source: BCPA Final Adopted Millage Rates

Hyperlink: <https://bcpa.net/Includes/Downloads/2024/2024%20Final%20Millage%20Rate%20Table.pdf>

City of Miramar Millage Rate



Ratios of Outstanding Debt by Type

Fiscal Year	Governmental Activities					Business-Type Activities					Total Primary Government	% of Personal Income Per Capita	
	Revenue Bonds	Special Assessments	Notes Payable	Capital Leases	Lease Obligations (2)	Revenue Bonds	Special Assessments	Notes Payable	Revolving Loan	Capital Leases		Income	Per Capita
2014	151,265	0	5,407	445	0	54,507	0	0	12,151	0	223775	7.00 %	1,742
2015	146,594	0	4,711	286	0	53,377	0	0	11,329	0	216297	7.04 %	1,637
2016	145,128	0	4,000	2,204	0	51,799	0	0	10,660	0	213791	5.97 %	1,595
2017	135,595	0	12,864	5,437	0	50,235	0	0	10,028	0	214159	6.44 %	1,572
2018	137,081	0	11,235	4,665	0	48,618	0	0	22,693	0	224292	5.71 %	1,636
2019	126,060	0	9,566	4,366	0	40,795	0	0	35,387	0	216174	5.71 %	1,557
2020	126,324	0	17,575	3,257	0	45,017	0	0	45,899	0	238072	6.16 %	1,767
2021	123,854	0	15,391	2,160	0	43,099	0	0	53,741	0	238245	5.79 %	1,752
2022	118,173	0	21,485	10,463	1,144	41,131	0	0	51,287	0	243683	5.40 %	1,763
2023	111,597	0	19,540	8,885	0	39,082	0	0	48,660	0	227764	4.63 %	1,644

Source: City of Miramar FY2023 ACFR; p.173 (Schedule 10 - Ratios of Outstanding Debt by Type)

Direct and Overlapping Governmental Debt

Governmental Unit	Net Debt Outstanding 9/30/2023	Percentage Applicable to City of Miramar	Amount Applicable to City of Miramar
Debt repaid with property taxes:			
Broward County, Florida	\$ 40,974,000 (1)	5.12%	\$ 2,100,379
Broward County School Board	861,969,000 (2)	4.79%	40,568,294
Other debt:			
Broward County Special Obligation Bonds	1,174,687,000	5.12%	60,215,944
Broward County Loans Payable and Other Obligations	65,015,000	5.12%	3,332,751
Broward County School Board Capital Outlay Bonds	2,650,000	4.79%	125
Broward County School Board Certificates of Participation	1,419,940,000	4.79%	66,829
<i>Subtotal, overlapping debt</i>			<u>106,284,322</u>
Other direct debt:			
City of Miramar, Florida	\$ 140,030,089	100.00%	<u>140,030,089</u>
Total Direct and overlapping Debt			<u><u>\$ 246,314,411</u></u>

Note: The percentage of overlapping debt is estimated using taxable assessed property values. Value that is within the City boundaries is divided by the County's and School Board's total taxable assessed value.

Source: City of Miramar FY2023 ACFR; p.174 (Schedule 11 - Direct and Overlapping Governmental Activities Debt)

(1) Broward County, Florida

(2) School Board of Broward County, Florida

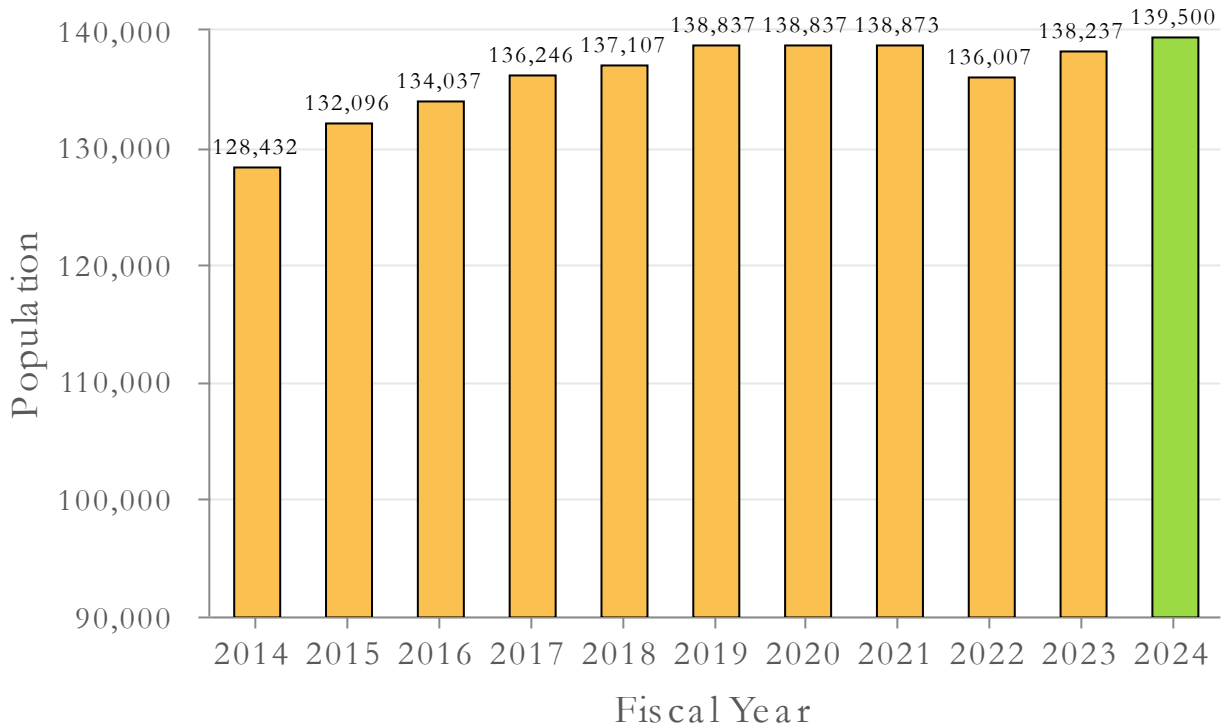
Demographic and Economic Statistics

Last Ten Fiscal Years

Fiscal Year	Broward County Population (1)	Miramar Population (1)	School Enrollment (2)	Unemployment Rate (3)	Median Household Income (4)	Per Capita Personal Income (4)	Median Age (4)
2015	1,802,891	132,096	23,589	4.7%	67,291	23,269	35
2016	1,896,425	134,037	23,093	4.6%	70,133	26,723	37
2017	1,873,970	136,246	22,675	3.8%	61,767	24,408	39
2018	1,897,976	137,107	22,781	2.7%	70,381	28,656	36
2019	1,919,644	138,837	21,574	2.8%	68,293	27,275	36
2020	1,942,700	138,873	20,927	7.8%	70,669	28,697	37
2021	1,944,375	138,873	26,083	4.6%	75,079	30,237	36
2022	1,955,375	136,007	23,080	3.0%	70,477	29,293	38
2023	1,969,099	138,237	17,369	2.6%	75,200	32,509	38
2024	1,981,888	139,500	15,948	3.4%	81,812	32,321	38

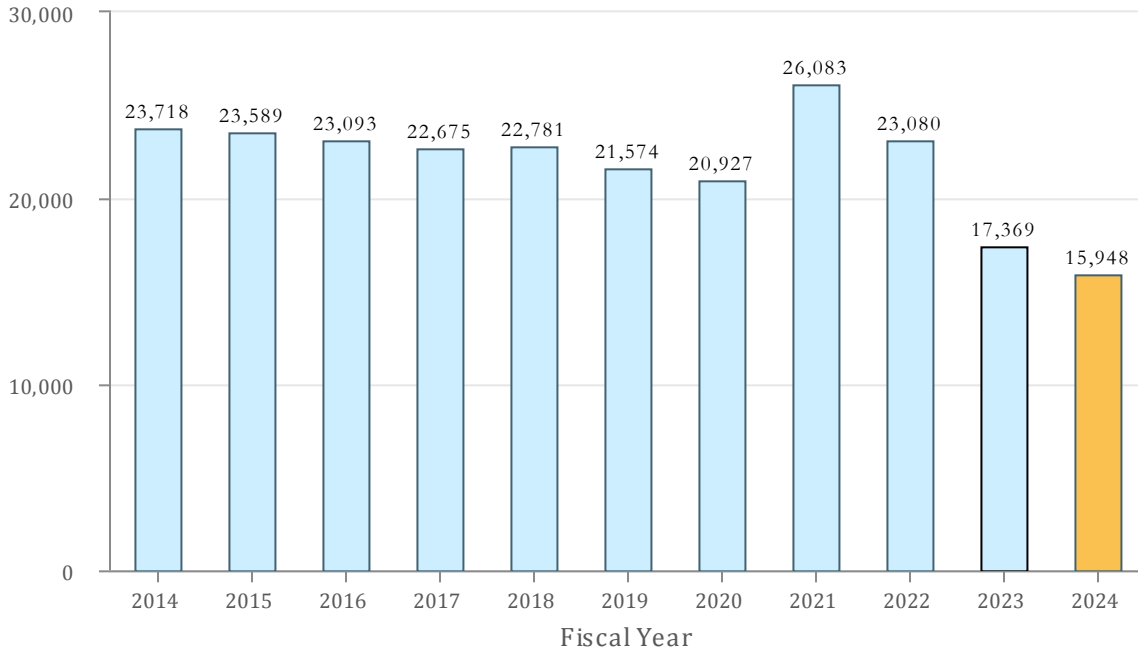
Source: (1) Office of Economic & Demographic Research
 (2) School Board of Broward County
 (3) State of Florida LAUS
 (4) American Fact Finder ACS, U.S. Bureau of Census
 (5) National Center for Education Statistics (NCES)

City of Miramar Population History



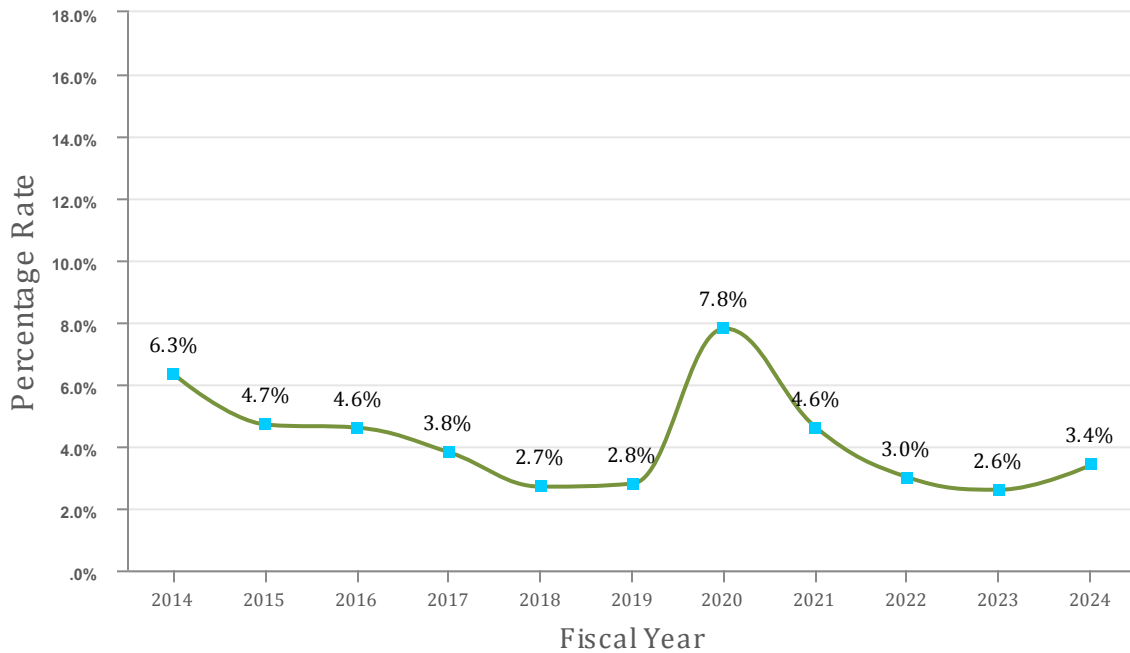
Demographic and Economic Statistics

School Enrollment



The number of students enrolled for 2023 includes: 5,532 (High School), 3,670 (Middle School), 1,438 (Elementary School), and 5,308 (Kindergarten). [Hyperlink: https://nces.ed.gov/ccd/schoolsearch/](https://nces.ed.gov/ccd/schoolsearch/)

Unemployment Rate



Source: U.S. Department of Labor, Bureau of Labor Statistics, Local Area Unemployment Statistics program, in cooperation with the Fla Dept of Economic Opportunity/Bureau of Labor Market Statistics.

Major Employers

Company Name	Number of Employees	Type of Service	Company Name	Number of Employees	Type of Service
ROYAL CARIBBEAN CRUISES, LTD	1400	Cruises	VOHRA WOUND PHYSICIANS OF FL, LLC	142	Medical
SOUTHERN GLAZER'S WINE AND	1130	Retail	TELEMUNDO OF FLORIDA, INC	142	Media
MEMORIAL HOSPITAL MIRAMAR -	1100	Healthcare	WATSON THERAPEUTICS, INC	141	Pharmaceutical
SPIRIT AIRLINES, INC	976	Transportation	UNITED DATA TECHNOLOGIES, INC	132	Technology
COMCAST OF SOUTH FLORIDA	949	Technology	FLORIDA SUPPLEMENT, LLC	132	Manufacturer
PUBLIX SUPER MARKETS, INC	940	Retail	ADT COMMERCIAL LLC	130	Technology
WALGREENS	769	Retail Pharmacy	DADE MEDICAL, INC.	128	Healthcare
CARNIVAL CORPORATION	750	Cruises	COMPU PAY, INC	125	Payment
INTERACTIVE RESPONSE	707	Technology	ROSS UNIVERSITY SCHOOL OF MEDICINE	123	Education
COMCAST CABLE COMMUNICATIONS LLC	642	Technology	MARITIME TELECOMMUNICATIONS	122	Technology
PREMIER BEVERAGE DBA BREAKTHRU	570	Retail	SOMERSET ACADEMY MIRAMAR	117	Education
QUEST DIAGNOSTIC INC	570	Healthcare	PRESIDENTE SUPERMARKET	114	Retail
JL AUDIO INC	514	Technology	ONE HOME CARE SOLUTIONS	114	Healthcare
VITAS HEALTHCARE CORP	403	Healthcare	CHICK-FIL-A	113	Retail
ARISE VIRTUAL SOLUTIONS INC.	353	Virtual	UNITED TRANZACTIONS, LLC	111	Payment
AMERANT BANK N.A	350	Financial	NEIMAN MARCUS	110	Retail
WALMART STORES EAST LP #1511 W/	318	Retail	AERO ACCESSORIES & REPAIRS, INC	110	Aerospace
NUTRITION FORMULATORS, INC	304	Retail	PROPULSION TECHNOLOGIES	105	Technology
SOUTHERN WINE & SPIRITS OF	300	Retail	TEXAS ROADHOUSE	105	Restaurant
FAA MIRAMAR BRANCH - EXEMPT	280	Aviation	DEPUY SYNTHES PRODUCTS INC	103	Medical
FANATICS, INC	271	Sports	NEW RENAISSANCE MIDDLE #3911 -	101	Education
PROGRESSIVE CASUALTY INSURANCE	254	Insurance	SIMTEC SILICONE PARTS, LLC	98	Manufacturer
INKTEL CONTACT CENTER SOLUTIONS	250	Call center	SOMERSET ACADEMY CENTRAL	96	Education
OTIS ELEVATOR COMPANY CORP	250	Manufacturer	STANLEY BLACK & DECKER, INC	95	Retail
AVEVA DRUG DELIVERY SYSTEMS	243	Courier	TRANE US, INC	90	Manufacturer
CONTACT US TELESERVICES, INC DBA	241	Telemarketing	BENIHANA	86	Restaurant
SAM'S CLUB #8173	223	Retail	WINN DIXIE STORES, INC #250	85	Retail
BOKAMPERS SPORTS BAR & GRILL	216	Restaurant	LA CARRETA RESTAURANT	85	Restaurant
JOHNSON CONTROLS, INC	212	Technology	SPACE COAST CREDIT UNION	83	Financial
ONE HOME MEDICAL EQUIPMENT, LLC	208	Medical	COMCAST SPOTLIGHT, LP	76	Technology
GLADES WEST REHAB & NURSING	200	Healthcare	EVOKE WELLNESS LLC	72	Medical
MEMORIAL HEALTHCARE SYSTEM -	200	Healthcare	WETHERHILL ASSOCIATES, INC	70	Manufacturer
FEDERAL EXPRESS CORPORATION	195	Logistics	HCW BIOLOGICS, INC	68	Medical
MAERSK A/S CO	190	Logistics	EDWARD DON & COMPANY	65	Retail
HAMILTON SUNDSTRAND WORLDWIDE	190	Retail	TRANSCORE ITS, LLC	64	Transportation
TROPICAL FINANCIAL CREDIT UNION	184	Financial	WOB MIRAMAR, LLC DBA WORLD OF	61	Restaurant
VSE AVIATION SERVICES, INC.	182	Aviation	US POSTAL SERV MIRAMAR BRANCH -	59	Logistic
MIRAMAR HIGH #1751 - EXEMPT	180	Education	STAPLES CONTRACT & COMMERCIAL,	57	Retail
THE HOME DEPOT #6353	179	Retail	CENTERWELL PHARMACY INC	56	Pharmaceutical
SIEMENS INDUSTRY, INC	175	Technology	MCDONALD'S	55	Restaurant
NBC SUBSIDIARY (WTVJ-TV)LP	165	Media	AMCOR RIGID PLASTICS USA, INC.	54	Manufacturer
4 BEST BUSINESS CORP	162	Retail	OPTION CARE ENTERPRISES INC	54	Pharmaceutical
US GAS & ELECTRIC INC	156	Retail	BLUE WAVE COMMUNICATIONS, LLC	53	Technology
The FRAGRANCE OUTLET LLC	156	Retail	RADIOLOGY ASSOCIATES OF	52	Healthcare
TRINITY HEALTH CARE SERVICE	150	Healthcare	HERMAN ELECTRONICS, INC	51	Retail
JOHNSON CONTROLS FIRE	150	Technology	US POSTAL INSPECTION SERVICE -	50	Logistics
CLARO ENTERPRISE SOLUTIONS LLC	144	Technology	IJL US, LLC	50	Dating Service

Major employers for the City of Miramar with 50 employees or higher. Source: City of Miramar, Financial Services Dept-Business Tax; e-mail: businesstax@miramarfl.gov



Comparison to Other Local Municipalities

Municipality	Total All Funds Operating Budget FY 25 Budget (1)	General Fund Budget FY 25 Budget (1)	Number of Employees-FTE's FY 25 Budget (1)	Estimated Population FY 2025 (2)	Millage Rate Operating Debt Service FY 2025 (3)	Fire Protection Assessment Fee (3)				Solid Waste Rate per Year (1)
						Single Multi Family Homes	Mobile Homes	Commercial Industrial/ Warehouse	Institutional Educational	
Coral Springs	286,403,711	181,506,833	893.0	135,191	6.0232 0.1778*	287.18	—	35.81 4.79 per 100 sq ft	55.75 per 100 sq ft	434.00
Hollywood	847,055,626	397,780,198	1,476.0	155,038	7.4479 0.5653*	345.00	—	730.00 93**	1,021**	558.00
Miramar	446,270,607	245,510,578	1,264.5	139,500	7.1172	479.21	221.44	0.7329 0.1794 per sq ft	0.3751 per sq ft	395.40
Pembroke Pines	552,191,082	272,703,393	750.5	170,892	5.6690 0.3208*	406.71	—	0.6326 0.1196 per sq ft	0.5506 per sq ft	325.80
Plantation	271,028,895	146,391,868	1,118.5	98,431	5.8000 0.2980*	—	—	—	—	399.48
Sunrise	\$521,049,310	\$184,750,860	1198.91	97,899	6.0543 0.3188*	279.50	—	481.00 77.00 **	2,534.**	207.60
Town of Davie	\$362,919,751	\$205,089,097	874	107,410	5.6250 0.1868*	296.00	—	0.6712 0.0878 sq ft	0.6712 0.1216 sq ft	323.00
Weston	\$195,901,700	\$64,602,500	341	68,249	3.3464	703.49 722.15	—	1,419.70 441.99**	—	422.23

Millage rate is the tax rate for every \$1,000 of assessed property value

*Includes debt service millage rate

**<=1,999 sq.ft. Rates increase based on various tiers per 2,000 sq.ft.

Source: (1) Various Cities Budgets
 (2) EDR (Office of Economic & Demographic Research)
 (3) Broward County Property Appraiser (BCPA)

Hyperlink: <https://edr.state.fl.us/content/local-government/data/county-municipal/2023adjpops.pdf>

Comparison of Other Cities Taxable Value

Municipality	FY 2024 Gross Taxable Value	FY 2025 Gross Taxable Value	Amount Change	% Change from Prior Year
Coral Springs	\$ 13,873,481,449	\$ 15,120,698,478	\$ 1,247,217,029	8.99%
Hollywood	23,233,651,487	25,465,441,781	2,231,790,294	9.61%
Miramar	14,003,656,794	15,161,685,489	1,158,028,695	8.27%
Pembroke Pines	17,428,526,843	18,890,770,143	1,462,243,300	8.39%
Plantation	12,750,499,661	14,012,992,916	1,262,493,255	9.90%
Sunrise	10,016,071,118	10,907,463,504	891,392,386	8.90%
Town of Davie	13,684,773,761	14,889,298,995	1,204,525,234	8.80%
Weston	\$ 11,364,732,102	\$ 12,205,344,970	\$ 840,612,868	7.40%

Source: BCPA, Form DR-420, Certification of Taxable Value

Hyperlink: <https://bcpa.net/Folder.asp?page=2024CompletedDR420s>



Glossary of Terms

Above Base Request A new or enhanced service, offering or initiative that is aligned with the City's priorities.

Account A financial reporting unit used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance. All budgetary transactions are recorded in accounts.

Accrual Basis of Accounting A method of accounting that recognizes revenues and expenditures when service occurs, regardless of the timing of related cash flows.

Administrative Charge Payment from one fund to another primarily for services provided.

Ad Valorem Tax A tax levied on the assessed value of real estate and personal property. This tax is also known as property tax.

Adopted Budget The formal process through which the City Commission approves the proposed budget.

Amended Budget Adjustment to the adopted budget and approved by the City Commission.

American Rescue Plan Act (ARPA) President Biden's plan to provide direct relief to Americans, contain COVID-19, and rescue the economy.

Annual Comprehensive Financial Report (ACFR) The official annual report that presents the City's financial status in a standardized format. It is organized by Governmental and Business Type Activities, and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance and an operating statement that compares revenues and expenditures.

Appropriation An authorization granted by a legislative body to purchase goods or services for specific purposes. An appropriation is limited in amount and as to the time it may be expended.

Appropriated Fund Balance Revenues above the expense levels that will be appropriated back to fund balance in order to fund governmental services to the extent of the revenue loss.

Appropriation Of Fund Balance This type of account is used to budget for a portion of fund balance needed to cover all budgeted expenses.

Assessed Property Value The value set upon real estate or other property by the County Assessor and the State as a basis for levying taxes.

Audit An independent examination of financial information of any entity with a view to express an opinion thereon.

Balanced Budget A budget in which total approved revenues equal total approved expenditures for the fiscal year.

Basis of Accounting The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. It is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus.

Bond A written promise, generally under seal, to pay a specified sum of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a pre-determined rate, usually payable periodically.

Bond Anticipation A short-term interest-bearing note issued by a government in anticipation of bond proceeds to be received at a later date.

Budget A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

Budget Calendar A schedule of key dates which the City follows for the preparation, adoption and administration of the budget.

Budget Message A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

Budgetary Basis of Accounting The method used to determine when revenues and expenditures are recognized for budgetary purposes.

Budgetary Control The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available resources.

Business-type Activities One of two classes of activities reported in the government-wide financial statements. It is financed in whole or in part by fees charged to external parties for goods or services. These activities are usually reported in enterprise funds.

Glossary of Terms

Business Plan A written document outlining how the City sources will be applied to achieve the strategic plan.

Capital Equipment Physical plant and equipment with an expected life of five years or more.

Capital Expenditure Is for the acquisition of infrastructure, park development, building, construction or expansion, and addition to fixed assets with an estimated cost of \$100,000 or more. **Capital Lease** An agreement conveying the right to use property, plant or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.

Capital Improvement Program (CIP) An official statement of public policy regarding long-range capital development for expenditure of \$100,000 or more. It is the City's Five Year Plan and supports the City's Comprehensive Plan.

Chart of Accounts The classification system used by a city to organize the accounting for various funds, based on the State of Florida Uniform Accounting System Manual.

Comprehensive Plan A plan adopted by the legislative body which governs the growth and/or development of a community. It may include land use, transportation, environmental, or other component plans.

Contingency A budgetary reserve to provide for emergency or unanticipated expenditures.

Debt Service The payment of principal and/or interest on borrowed funds such as bonds and loans.

Debt Service Fund A governmental fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest, and related costs.

Defeasance The netting of outstanding liabilities and related assets on the statement of position in financial reporting. Only the new debt, if any is reported as a liability. Most refunding result in the defeasance of the refunded debt.

Departmental Capital Outlay Expenditures for the acquisition of fixed assets costing more than \$5,000 and less than \$100,000.

Depreciation The decrease in value of physical assets due to usage or expiration of service. In governmental accounting, depreciation may be

recorded in proprietary funds and trust funds where expenses, net income, and/ or capital maintenance are measured.

Designated Funds that have been identified for a specific purpose. This differs from reserved funds, in that there is no legal requirement for funds that have been designated.

Designated Unreserved Fund Balance Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the government's senior management. Designations that reflect a government's self-imposed limitations on the use of otherwise available expendable financial resources in governmental funds.

Developer Fees Charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

Distinguished Budget Presentation Awards Program A voluntary program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Effectiveness A term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

Efficiency A term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives with the least use of scarce resources. Efficiency necessarily presupposes effectiveness.

Enterprise Fund A self supporting fund established to account for activities supported by a user fee for goods or services such as water and solid waste services.

Expenditure The disbursement of appropriated funds to purchase goods or pay for a service. Encumbrances are not considered expenditures.

Federal Emergency Management Administration (FEMA) An agency of the US government responsible

Glossary of Terms

for disaster mitigation, preparedness, response and recovery planning.

Fiduciary Funds These funds are used to report assets held in a trustee or agency capacity for others and cannot be used to support government's own programs. This category includes pension trust funds, investment trust funds and agency funds.

Fire EMS CIP Fund This fund was established in FY 2016 to account for impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements, including buildings and equipment.

Fiscal Period A period in which a governmental unit determines its financial condition and the results of its operations and closes its books. Normally, it is usually a year, but not a calendar year.

Five-year Capital Plan A plan for capital expenditures to incur each year over a five-year period to meet capital needs arising from the long-term work program and other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Fixed Asset A term used for assets and property which cannot easily be converted into cash such as land, buildings, machinery, vehicles, furniture, and other equipment.

Franchise Bonds These bonds are for the payment of which the City's franchise revenues are pledged.

Franchise Fees Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries. (e.g., electricity, communications, cable television, and solid waste).

Function A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Accounts All accounts necessary to set forth the financial operations and financial condition of a fund.

Fund Balance The difference between assets and liabilities reported in a governmental fund.

Fund Type One of four classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue, debt service and capital projects. Proprietary fund types include enterprise funds and internal service funds. Fiduciary fund types include pension, trust, and investment funds.

General Fund One of the five governmental fund types and typically serves as the chief operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds Payments in full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

General Revenues All revenues that are not required to be reported as program revenues. All taxes, even those that are levied for a specific purpose are general revenues and should be reported by type of tax (e.g. sales tax, property tax, franchise tax, income tax).

Generally Accepted Accounting Principles (GAAP) The conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements.

Government Finance Officers Association (GFOA) An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting since 1946 and the Certificate of Recognition for Budget Preparation.

Governmental Accounting Standards Board (GASB) The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments. GASB was established in June of 1984.

Governmental Activities Generally financed through taxes, intergovernmental revenues, and other non-exchange revenues. These activities are usually



Glossary of Terms

reported in governmental funds and Internal Service Funds.

Governmental Funds These are the General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Fund in this document.

Grant A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes for general purposes.**Homestead Exemption** A tax-saving exemption provided by the Florida State Constitution on the first and third \$25,000 of the assessed value of an owner/occupied residence.

Impact Fee A fee charged to developers by governmental entities to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks). These fees are often tied to a standard measure, such as square footage.

Infrastructure A public domain fixed assets including roads, bridges, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the city.

Interfund Transfers Flows of assets such as cash for goods between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Inter-Governmental Revenue Received from or through the Federal, State, or County government. These include State Revenue Sharing, Alcoholic Beverage Tax, Half-Cent Sales Tax and Grants.

Internal Service Fund This is a proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis. The City has four Internal Service Funds which are referred to as Funds 501-504.

Liability A debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Mill A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

Millage The total tax obligation per \$1,000 of assessed valuation of property.

Modified Accrual Basis of Accounting Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Object A term used in connection with the classification of expenditures. The article was purchased or the service obtained, rather than the purpose for which the article or service was purchase or obtained.

Operating Budget A budget for general revenues and expenditures such as salaries, utilities, and supplies.

Original Budget The first complete appropriated budget. It may be adjusted by reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes before the beginning of the fiscal year.

Output Measures Term used in connection with service efforts and accomplishments reporting. Indicators that measure the quantity of services provided. Output measures include both measures of the quantity of service provided and measures of the quantity of a service provided that meets a certain quality requirement.

Overlapping Government All local governments located wholly or in part within the geographic boundaries of the reporting government.

Park Development Fund A fund used to account for revenues specifically earmarked for capital improvement to the City's park system. This is a capital project fund which is referred to as Fund 387.

Police CIP Fund This fund was established in FY 2016 to account for impact fees derived from new development and restricted by Ordinance for Police Capital Improvements, including buildings and equipment.

Police Education Fund A fund used to account for revenues pursuant to Florida Statute 943.25 which allows municipalities to collect two dollars from each traffic citation for the purpose of criminal justice education and training police officers. This is a special revenue fund which is referred to as Fund 110.

Glossary of Terms

Property Tax A tax levied on the assessed value of real and personal property which is also known as ad valorem tax.

Proprietary Funds Enterprise and internal service funds that are similar to corporate funds, in that they are related to assets, liabilities, equities, revenues, expense and transfers determined by business or quasi-business activities. The City's Enterprise Funds are comprised of Funds 410-415, while the Internal Service Funds are Funds 501-504.

Refunding Paying off an outstanding bond issue by using money from the sale of a new bond offering. In other words, issuing more bonds to pay off existing bonds.

Reserves A portion of fund balance or retained earnings legally segregated for a specific purpose.

Resolution A legislative act by the city with less legal formality than an ordinance.

Revenue Monies received from all sources (with the exception of fund balances) which will be used to fund expenditures in a fiscal year. In addition, to fund financial resources.

Revenue Bonds This is for bonds whose principal and interest are payable exclusively from earnings of an enterprise fund from all sources (with the exception of fund balances) which will be used to fund expenditures in a fiscal year. In addition, to fund financial resources.

Rolled-Back Rate An operating millage rate required to raise the same ad valorem tax revenues as were levied in the prior year, exclusive of new construction, additions to structures, deletions and property added.

Self Insurance Fund An internal service fund is used to centrally manage the employee health and life insurance benefit packages, the workers' compensation program, and the City's insurance coverage of real and personal property.

Special Assessment A compulsory levy imposed on certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Fund A governmental fund type used to account for revenues that are legally restricted to expenditure for specific purposes. Currently, the City has ten (10) Special Revenue Funds which are referred to as Funds 110, 145, 160-167.

State Revolving Fund A low interest loan program from the Florida Department of Environmental Protection (DEP) for planning, designing and constructing drinking water and wastewater projects.

Strategic Plan A plan outlining long-term goals, critical issues and action plans which will increase the City's effectiveness in attaining its mission, goals and objectives. Strategic planning starts with examining the present, envisioning the future, deciding how to get there, and making it happen.

Street Construction and Maintenance Fund A fund to account for the City's proportional share of state revenue sharing and local option gas tax funds, in accordance with State Statute 336.59. These funds are restricted for the improvement and maintenance of roads and streets within the City.

Taxes Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Taxable Value The assessed value less homestead and other exemptions, if applicable.

Trust and Agency Funds These funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds.

Truth in Millage (TRIM) The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

Urban Area Security Initiative (UASI) A grant program funded by the US Department of Homeland Security and awarded through the State of Florida Division of Emergency Management. The program provides assistance to build an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism.

User Fees Charges for expenses incurred when services are provided to an individual or groups and not the community at large (e.g. building inspections).

Utility Fund This is an enterprise fund and as such receives its revenues from charges levied for the provision of services to users. It was established to account for the resources and uses of the Utilities



Glossary of Terms

function of the City and is prepared on the full accrual basis of accounting.

Utility Service Tax Taxes levied on consumer consumption based on utility services provided by the City. The tax is levied as a percentage of gross receipts.

Working Capital A financial metric that represents operating liquidity available to a business. It is calculated as current assets less current liabilities.

Abbreviations and Acronyms

A

ABR	Above Base Request
ACFR	Annual Comprehensive Financial Report
ADA	Americans with Disabilities Act
APDP	Administrative Policy Directives and Procedures
ARPA	American Rescue Plan Act

B

BEBR	Bureau of Economic and Business Research
BCT	Broward County Transit

C

CADD	Computer Assisted Design and Drafting
CALEA	Commission on Accreditation for Law Enforcement
CDBG	Community Development Block Grant
CERT	Community Emergency Response Team
CFA	Commission for Florida Law Enforcement
CO	Certificate of Occupancy
COPS	Community Oriented Policing Services
CRA	Community Redevelopment Agency

D

DEP	Department of Environmental Protection
DOE	Department of Energy
DRC	Design Review Committee

E

EHEAP	Emergency Home Energy Assistance Program
EMS	Emergency Medical Services
ERP	Enterprise Resource Planning

F

FEMA	Federal Emergency Management Administration
FICA	Federal Insurance Contribution Act
FTE	Full-time Equivalent
FY	Fiscal Year

G

GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association

GIS	Geographic Information Systems
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H

HMO	Health Maintenance Organization
HUD	Housing & Urban Development

I

ICMA	International City Management Association
ILA	Interlocal Agreement
ISF	Internal Service Fund

J

JAG	Justice Assistance Grant
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K

KIO	Key Intended Outcome
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L

LAN	Local Area Network
LEED	Leadership in Energy & Environmental Design

M

MASH	Miramar Assisting Seniors in their Homes
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O

OPEB	Other Post Employment Benefits
OSHA	Occupational Safety Health Administration

P

PPO	Preferred Provider Organization
-----	---------------------------------

S

SFWM	South Florida Water Management District
SHIP	State Housing Initiatives Partnership
SOH	Save Our Homes
SRO	School Resource Officer
SWAT	Special Weapons and Tactics
SWOT	Strengths, Weaknesses, Opportunities, Threats

T

TRIM	Truth in Millage
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U

UASI	Urban Area Security Initiative
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Millage Rate Ordinance

Temp. Ord. No. 1833
07/25/2024
09/04/2024

CITY OF MIRAMAR
MIRAMAR, FLORIDA

ORDINANCE NO. 24-13



AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, ESTABLISHING AND ADOPTING THE CITY OF MIRAMAR AD VALOREM TAX OPERATING MILLAGE LEVY RATE AT 7.1172 MILLS, OR \$7.1172 PER THOUSAND DOLLARS OF TAXABLE ASSESSED PROPERTY VALUE FOR THE 2024 TAX YEAR, WHICH IS 6.76% GREATER THAN THE ROLLED-BACK RATE OF 6.6663 MILLS; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission and the City Administration of the City of Miramar have reviewed the 2025 Fiscal Year ("FY25") Budget for the various operating departments of the City and the means of financing said budget; and

WHEREAS, the City Commission has determined that a millage rate of 7.1172 is necessary to fund the FY25 Budget; and

WHEREAS, all public notice and hearings required by Chapter 200.065, Florida Statutes have occurred.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, AS FOLLOWS:

Section 1: That it establishes and adopts the City of Miramar Ad Valorem Tax Operating Millage Levy Rate of 7.1172 mills for the 2024 tax year, or \$7.1172 per thousand dollars of taxable assessed property value. This millage rate is 6.76% greater than the rolled-back rate of 6.6663 mills.

Ord. No. 24-13

Millage Rate Ordinance (continued)

Temp. Ord. No. 1833
07/25/2024
09/04/2024

Section 2: All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 3: The appropriate City officials are authorized to do all things necessary and expedient to carry out the intent and purpose of this ordinance.

Ord. No. 24-13

2



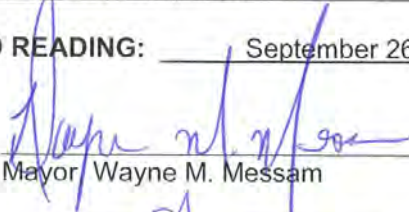
Millage Rate Ordinance (continued)

Temp. Ord. No. 1833
07/25/2024
09/04/2024

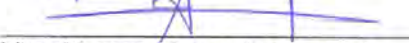
Section 4: This Ordinance shall take effect on October 1, 2024.

PASSED FIRST READING: _____ September 12, 2024 _____

PASSED AND ADOPTED ON SECOND READING: _____ September 26, 2024 _____

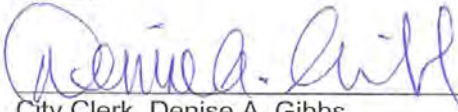


Mayor Wayne M. Messam



Vice Mayor, Alexandra P. Davis

ATTEST:



City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this ORDINANCE as to form:



City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Winston F. Barnes	Yes
Commissioner Maxwell B. Chambers	Yes
Commissioner Yvette Colbourne	Yes
Vice Mayor Alexandra P. Davis	Yes
Mayor Wayne M. Messam	Yes

Ord. No. 24-13

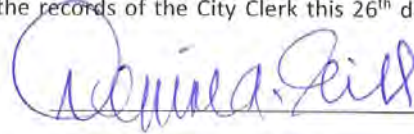
3

Millage Rate Ordinance (continued)

Certificate of Filing for an Ordinance

CERTIFICATE OF FILING

I, Denise A. Gibbs, as City Clerk of the City of Miramar, a Florida Municipal Corporation, hereby certify that this fully executed Ordinance No. 24-13 was filed in the records of the City Clerk this 26th day of September, 2024.



Print Name: Denise A. Gibbs

Print Title: City Clerk



Budget and CIP Ordinance

Temp. Ord. No. O1832
07/25/2024
09/19/2024

CITY OF MIRAMAR
MIRAMAR, FLORIDA

ORDINANCE NO. 24-14

CERTIFICATION

I CERTIFY THIS TO BE A TRUE & CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE AT CITY HALL.

WITNESS MY HAND AND OFFICIAL SEAL OF THE CITY OF MIRAMAR THIS 10 DAY OF October, 2024

Theresa N. Barrett-Jabals
Deputy CITY CLERK

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, ADOPTING THE TENTATIVE OPERATING AND CAPITAL IMPROVEMENT PROGRAM AS THE CITY OF MIRAMAR'S FINAL BUDGET FOR FISCAL YEAR 2025, ALLOCATING, APPROPRIATING, AND AUTHORIZING EXPENDITURES IN ACCORDANCE WITH AND FOR THE PURPOSES STATED IN SAID BUDGET, EXCEPTING CERTAIN APPROPRIATIONS AND EXPENDITURES FROM REQUIRING FURTHER CITY COMMISSION ACTION; AUTHORIZING BUDGETARY CONTROL BY DEPARTMENT TOTAL FOR ALL APPROPRIATIONS; PROVIDING FOR THE AUTHORIZATION OF ALL BUDGETED EMPLOYMENT POSITIONS; PROVIDING FOR THE CREATION OF BALANCED REVENUE AND EXPENDITURE ACCOUNTS FOR RECEIPT OF MONIES BY GIFT, GRANT, OR OTHERWISE, AND THE MANAGEMENT AND DISBURSEMENT THEREOF; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY ORDINANCE; PROVIDING FOR THE AUTHORIZATION TO LAPSE ALL ENCUMBRANCES OUTSTANDING ON SEPTEMBER 30, 2024; PROVIDING AUTHORIZATION TO RE-APPROPRIATE LAPSED CAPITAL OUTLAY AND CAPITAL IMPROVEMENT ENCUMBRANCES IN THE 2025 FISCAL YEAR ; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 200.065, Florida Statutes, requires a taxing authority to adopt a final budget by a Resolution or Ordinance; and

Ord. No. 24-14

Budget and CIP Ordinance (continued)

Temp. Ord. No. O1832
07/25/2024
09/19/2024

WHEREAS, the Fiscal Year 2025 Operating Budget estimate of ad valorem tax revenues and other sources of revenues and the requirement for expenditures and other uses of all City Operating Funds by Departments, Divisions and Offices has been prepared by the City Manager and submitted to the City Commission, all as required by Section 2-202 of the City Code; and

WHEREAS, pursuant to law, the City Commission has conducted public workshop meetings as well as public hearings to review said budgets and to consider the recommendations of the citizenry relative to the adoption of said budgets; and

WHEREAS, pursuant to said meetings and public hearings and after consideration of the recommendations of its citizenry, the City Commission has finalized its annual operating budgets and adopted a Capital Improvement Program (C.I.P.) for Fiscal Year 2025 that is, October 1, 2024 through September 30, 2025; and

WHEREAS, the FY 2025 Budget is a responsible and sustainable budget that ensures the City's continued operations without any impact to the high levels of service that the Miramar's residents have come to expect; and

WHEREAS, the City Commission acknowledges that said finalized budgets reflect expenses and revenues by fund per Exhibit 1; and

WHEREAS, all public notice and hearings required by Chapter 200.65, Florida Statutes have occurred.

Ord. No. 24-14

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Budget and CIP Ordinance (continued)

Temp. Ord. No. O1832
07/25/2024
09/19/2024

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, AS FOLLOWS:

Section 1: That the tentative Fiscal Year 2025 ("FY 2025") Operating and Capital Improvement Program Budget, approved by the City Commission on September 12, 2024, is established, and adopted as the City of Miramar's final budget for the 2025 Fiscal Year.

Section 2: That the budget may be amended or adjusted by a motion approved by a majority vote of the City Commission at the public hearing in accordance with State Statutes.

Section 3: Subject to the adjustment and/or amendment process authorized in Section 2, amounts allocated in said budget for expenditure effective October 1, 2024 are authorized in accordance with the purposes as set forth in said budget, except that no funds shall be deemed authorized for expenditure in those instances where specific and additional City Commission action and authorization is required as provided in Chapter 2, Article VI, Division 1 of the Miramar City Code, as well as other applicable law.

Section 4: That the FY 2025 Operating and Capital Improvement Program Budget establishes limitations on expenditures by department total, said limitation meaning that the total sum allocated to each department for operating expenses may not be increased or decreased without specific authorization by a duly enacted Ordinance effecting such amendment or transfer.

Ord. No. 24-14

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Budget and CIP Ordinance (continued)

Temp. Ord. No. O1832
07/25/2024
09/19/2024

However, specific line item amounts may be exceeded so long as excesses exist in other line items within said department budget. When such excess expenditures occur, the City Manager or designee is authorized to transfer such unencumbered appropriations from one line item to another to balance the deficiency.

Section 5: That the amounts allocated to Capital Improvement Program projects are specific authorizations for each project and may be expended only for that specific purpose. The amount allocated to each project may not be exceeded, increased, or decreased, or funds transferred to or from projects without specific City Commission authorization by a duly enacted Ordinance effecting such amendment or transfer.

Section 6: That the "Program Revenues, Expenditures & Position Summary" included within each department budget and supporting documents not included in the budget enumerates all authorized budgeted positions. All personnel filling said authorized positions shall be paid pursuant to and in accordance with the City of Miramar's Comprehensive Pay Plan or Collective Bargaining Agreements in effect at any given time for said position.

Ord. No. 24-14

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Budget and CIP Ordinance (continued)

Temp. Ord. No. O1832
07/25/2024
09/19/2024

Section 7: That when the City of Miramar receives monies from any source, be it private or governmental, by grant, gift, or otherwise, to which there is attached, as a condition of acceptance, any limitation regarding the use or expenditure of the monies received, the funds so received will be established in the Operating Budget upon acceptance of the grant, gift, or otherwise by the City Commission, but said monies shall only be disbursed and applied toward the purposes for which the funds were received. To ensure the integrity of the Operating Budget and the integrity of the monies received by the City under grants or gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and placed into separate revenue and expenditure accounts established to properly account for all such funds and expenditures. Any money drawn from the established expenditure accounts may only be disbursed and applied within the limitations placed upon the gift or grant.

Section 8: That upon the passage and adoption of the FY 2025 Budget for the City of Miramar, if the City Manager determines that an Operating Department total will exceed its original appropriation, he is hereby authorized and directed to prepare such Resolutions or Ordinances as may be necessary and proper to administratively and publicly adjust or modify any line items from the Budget.

Ord. No. 24-14

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Budget and CIP Ordinance (continued)

Temp. Ord. No. O1832
07/25/2024
09/19/2024

Section 9: That all outstanding encumbrances on September 30, 2024, shall lapse at that time; and all lapsed capital outlay and capital improvement encumbrances and available balances for active projects shall be re-appropriated in the 2025 fiscal year.

Section 10: If any section, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 11: All Ordinances or parts of Ordinances, insofar as they are inconsistent or in conflict with the provisions of this Ordinance, are hereby repealed.

Section 12: This Ordinance shall take effect on October 1, 2024.

Ord. No. 24-14

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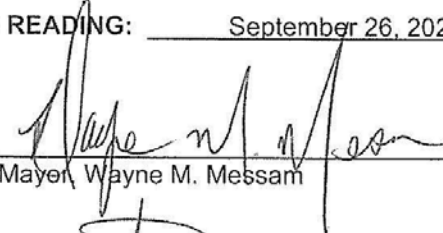


Budget and CIP Ordinance (continued)


Temp. Ord. No. O1832
07/25/2024
09/19/2024

PASSED FIRST READING: September 12, 2024

PASSED AND ADOPTED ON SECOND READING: September 26, 2024

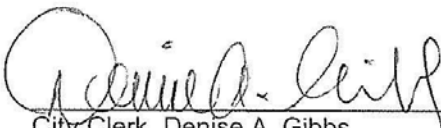


Mayor, Wayne M. Messam



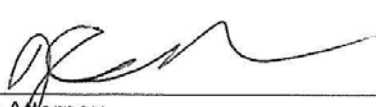
Vice Mayor, Alexandra P. Davis

ATTEST:



City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this ORDINANCE as to form:



City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Winston F. Barnes	Yes
Commissioner Maxwell B. Chambers	Yes
Commissioner Yvette Colbourne	Yes
Vice Mayor Alexandra P. Davis	Yes
Mayor Wayne M. Messam	Yes

Ord. No. 24-14

7

Budget and CIP Ordinance (continued)

City of Miramar, FL
FY 2025 Budget Summary

Exhibit 1

Fund Type / Fund Name	Expenses	Revenues
General Fund & Sub-Funds		
001- General Fund	245,510,578	-245,510,578
005- Billboard Revenue Fund	1,325,100	-1,325,100
006- Economic Development Fund	2,165,600	-2,165,600
General Fund & Sub-Funds Total	249,001,278	-249,001,278
Special Revenue Funds		
110- Police Education Fund	10,800	-10,800
145- Public Safety Outside Services Fund	1,674,200	-1,674,200
162- Federal Grants Fund	630,655	-630,655
163- State & County Grants Fund	311,245	-311,245
167- CDBG Fund	710,030	-710,030
170- Affordable Housing Trust Fund	8,000,000	-8,000,000
Special Revenue Funds Total	11,336,930	-11,336,930
Debt Service Funds		
201- Debt Service Fund	2,336,900	-2,336,900
203- CIP Revenue Bonds 2015 Fund	5,944,000	-5,944,000
204- CIP Revenue Bonds 2013 Fund	200	-200
205- Taxable Special Obligation Refunding Bonds 2021 Fund	3,775,900	-3,775,900
Debt Service Funds Total	12,057,000	-12,057,000
Capital Projects Funds		
380- Police CIP Fund	215,300	-215,300
381- Fire & EMS CIP Fund	197,600	-197,600
385- Street Construction & Maintenance Fund	4,743,000	-4,743,000
387- Park Development Fund	2,514,900	-2,514,900
388- CIP revenue Bond 2013 Fund	252,600	-252,600
389- 2017 CIP Loan Fund	100,100	-100,100
391- 2020 CIP Loan Fund	3,600	-3,600
392- 2020 CIP Loan Fund - Taxable	22,500	-22,500
394- 2022 CIP Loan	85,000	-85,000
395- Capital Projects Fund	6,263,137	-6,263,137
Capital Projects Funds Total	14,397,737	-14,397,737
Enterprise Funds		
410- Utility Fund	94,735,662	-94,735,662
414- Contribution In Aid Of Construction Fund	4,042,100	-4,042,100
415- Stormwater Management Fund	7,648,700	-7,648,700
Enterprise Funds Total	106,426,462	-106,426,462
Internal Service Funds		
501- Health Insurance Fund	19,517,900	-19,517,900
502- Risk Management Fund	12,243,700	-12,243,700
503- Fleet Maintenance Fund	9,457,800	-9,457,800
504- Information Technology Fund	11,831,800	-11,831,800
Internal Service Funds Total	53,051,200	-53,051,200
Grand Total	446,270,607	-446,270,607

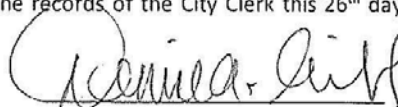


Budget and CIP Ordinance (continued)

Certificate of Filing for an Ordinance

CERTIFICATE OF FILING

I, Denise A. Gibbs, as City Clerk of the City of Miramar, a Florida Municipal Corporation, hereby certify that this fully executed Ordinance No. 24-14 was filed in the records of the City Clerk this 26th day of September, 2024.



Print Name: Denise A. Gibbs

Print Title: City Clerk

Budget and CIP Ordinance (continued)

City of Miramar, FL
FY 2025 Budget Summary

Exhibit 1

Fund Type / Fund Name	Expenses	Revenues
General Fund & Sub-Funds		
001- General Fund	245,510,578	-245,510,578
005- Billboard Revenue Fund	1,325,100	-1,325,100
006- Economic Development Fund	2,165,600	-2,165,600
General Fund & Sub-Funds Total	249,001,278	-249,001,278
Special Revenue Funds		
110- Police Education Fund	10,800	-10,800
145- Public Safety Outside Services Fund	1,674,200	-1,674,200
162- Federal Grants Fund	630,655	-630,655
163- State & County Grants Fund	311,245	-311,245
167- CDBG Fund	710,030	-710,030
170- Affordable Housing Trust Fund	8,000,000	-8,000,000
Special Revenue Funds Total	11,336,930	-11,336,930
Debt Service Funds		
201- Debt Service Fund	2,336,900	-2,336,900
203- CIP Revenue Bonds 2015 Fund	5,944,000	-5,944,000
204- CIP Revenue Bonds 2013 Fund	200	-200
205- Taxable Special Obligation Refunding Bonds 2021 Fund	3,775,900	-3,775,900
Debt Service Funds Total	12,057,000	-12,057,000
Capital Projects Funds		
380- Police CIP Fund	215,300	-215,300
381- Fire & EMS CIP Fund	197,600	-197,600
385- Street Construction & Maintenance Fund	4,743,000	-4,743,000
387- Park Development Fund	2,514,900	-2,514,900
388- CIP revenue Bond 2013 Fund	252,600	-252,600
389- 2017 CIP Loan Fund	100,100	-100,100
391- 2020 CIP Loan Fund	3,600	-3,600
392- 2020 CIP Loan Fund - Taxable	22,500	-22,500
394- 2022 CIP Loan	85,000	-85,000
395- Capital Projects Fund	6,263,137	-6,263,137
Capital Projects Funds Total	14,397,737	-14,397,737
Enterprise Funds		
410- Utility Fund	94,735,662	-94,735,662
414- Contribution In Aid Of Construction Fund	4,042,100	-4,042,100
415- Stormwater Management Fund	7,648,700	-7,648,700
Enterprise Funds Total	106,426,462	-106,426,462
Internal Service Funds		
501- Health Insurance Fund	19,517,900	-19,517,900
502- Risk Management Fund	12,243,700	-12,243,700
503- Fleet Maintenance Fund	9,457,800	-9,457,800
504- Information Technology Fund	11,831,800	-11,831,800
Internal Service Funds Total	53,051,200	-53,051,200
Grand Total	446,270,607	-446,270,607



Budget and CIP Ordinance (continued)

Capital Improvement Program FY 2025 – FY 2029

Overview of Recommended Capital Projects

The Capital Improvement Program (CIP) five year plan expenditure projection for FY 2025 - FY 2029 is \$309,303,422. This includes 88 projects of which 51 will impact the FY 2025 Annual Budget.

The CIP program is broken down by the following four (4) functional categories and projects that will be considered for funding in future funding years:

- Park Facilities
- Infrastructure Redevelopments and Improvements
- Public Buildings
- Capital Equipment, Vehicles and Software

FY 2025 - FY 2029, five year estimated cost for each category is as follows:

Park Facilities: The total five year estimated cost for this category is \$8,742,000. This cost is for 11 projects of which 5 are budgeted in FY 2025 for \$1,427,000.

Infrastructure Redevelopment and Improvements: The total five year estimated cost for this category is \$215,846,006. This cost is for 38 projects of which 30 are budgeted in FY 2025 for \$51,263,219.

Public Buildings: The total five year estimated cost for this category is \$38,037,000. This cost is for 14 projects of which 11 are budgeted in FY 2025 for \$8,550,000.

Capital Equipment, Vehicles and Software: The total five year estimated cost for this category is \$6,509,377. This cost is for 6 of which 5 budgeted in FY 2025 for \$1,768,000.

Future: There are 19 with an estimated cost of \$40,169,039 that will not impact the budget. These projects will be considered for funding in future funding years.

The proposed funding plan involves a commitment to annual appropriations established in the FY25 annual budget and long-term financing for these projects. The total capital expenditure that will impact FY25 budget is \$63,008,219. The funding sources are allocated as follows:

Fund/Source	Amount
Street Construction & Maintenance Fund (385)	\$ 1,100,610
Park Development Fund (387)	3,227,708
2013 CIP Revenue Bond Fund (388)	271,897
2017 CIP Loan Fund (389)	101,620
2020 CIP Loan - Non-Taxable Fund (391)	19,493
Capital Grants Fund (393)	15,144,098
2022 CIP Loan Fund (394)	97,151
Capital Projects Fund (395)	6,665,641
Utility Fund (410)	31,160,001
Contribution in Aid of Construction Fund (414)	2,500,000
Stormwater Management Fund (415)	1,650,000
Information Technology Fund (504)	1,070,000
Total	\$ 63,008,219

Budget and CIP Ordinance (continued)

Capital Improvement Program FY 2025 – FY 2029

FY 2025 - FY 2029 by funding source and department are allocated as follows:

Fund/Source	Amount
Street Construction & Maintenance Fund (385)	\$ 9,975,610
Park Development Fund (387)	14,022,708
2013 CIP Revenue Bond Fund (388)	271,897
2017 CIP Loan Fund (389)	101,620
2020 CIP Loan - Non-Taxable Fund (391)	19,493
Capital Grants Fund (393)	74,318,367
2022 CIP Loan Fund (394)	97,151
Capital Projects Fund (395)	21,312,560
Utility Fund (410)	112,869,321
Contribution in Aid of Construction Fund (414)	5,500,000
Stormwater Management Fund (415)	6,659,128
Information Technology Fund (504)	6,556,037
State Revolving Loans	17,430,491
To Be Determined	40,169,039
Total	\$ 309,303,422

Department	Amount
Building, Planning & Zoning	\$ 1,460,000
Cultural Affairs	933,195
Engineering	72,561,580
Fire Rescue	13,016,205
Human Resources	225,000
Information Technology	5,904,377
Parks & Recreation	23,552,000
Public Works	36,071,065
Social Services	1,755,000
Support Services	21,315,000
Utilities	132,510,000
Total	\$ 309,303,422

Budget and CIP Ordinance (continued)

Capital Improvement Program FY 2025 – FY 2029

Section I: List of 5 Year Capital Projects that will have a fiscal impact on the FY25 budget

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026- FY 2029	5-Year Total Cost
Park Facilities					
51003	Park Improvements - Various	Parks & Recreation	\$ 132,000	\$ 1,400,000	\$ 1,532,000
51017	Parks Restroom Facilities	Parks & Recreation	–	600,000	600,000
51018	Amphitheater at Miramar Regional Park – Concessions and Walkways	Support Services	150,000	–	150,000
51022	Skate Parks	Support Services	–	340,000	340,000
51035	Art in the Parks	Parks & Recreation	–	750,000	750,000
51038	City Parks Wi-Fi Infrastructure	Information Technology	275,000	990,000	1,265,000
51039	Pickleball Court Addition (Formerly Vizcaya Park Enhancements)	Parks & Recreation	–	555,000	555,000
51040	Miramar Regional Park Aquatics Complex Renovations	Parks & Recreation	400,000	1,555,000	1,955,000
51041	Pavilion Electric Upgrade	Parks & Recreation	–	400,000	400,000
51043	Restroom Additions (Formerly Fairway Park Restrooms)	Parks & Recreation	–	725,000	725,000
51045	Vizcaya Park Improvements	Parks & Recreation	470,000	–	470,000
Total PF Projects			\$ 1,427,000	\$ 7,315,000	\$ 8,742,000

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026- FY 2029	5-Year Total Cost
Infrastructure Redevelopment & Improvements					
52009	Public Informational Signs	Support Services	\$ 172,500	\$ 132,500	\$ 305,000
52016	Meter Repair & Replacement	Utilities	1,750,000	3,750,000	5,500,000
52021	Historic Miramar Canal Improvements	Public Works	–	1,000,000	1,000,000
52022	Street Construction & Resurfacing-Variou Locations	Public Works	1,100,000	11,500,000	12,600,000
52024	Bass Creek Road-SW 148 Avenue to approx. 3,270 Feet East	Engineering	–	5,129,520	5,129,520
52036	Landscaping and Beautification along Miramar Parkway, Miramar Bouleyard, Red Road Gateway, University Drive, Flamingo Road, Dykes Road, and Bass Creek Road	Public Works	–	200,000	200,000
52038	West Water Treatment Plant Laboratory and Office Space Modification	Utilities	425,000	–	425,000
52060	Air Conditioning Systems Replacement Program	Public Works	559,537	1,137,000	1,696,537
52061	Pembroke Road from SW 160 Avenue to US 27 / Miramar Parkway Extension	Engineering	10,000,000	32,000,000	42,000,000
52063	Repair/Replacement of Existing Sidewalks	Public Works	300,000	1,000,000	1,300,000
52069	LED Streetlight Installation & Upgrade	Public Works	–	1,053,000	1,053,000
52074	ADA Evaluation and Corrective Action	Engineering	–	800,000	800,000
52076	Country Club Ranches Water Main Improvements	Utilities	1,500,000	3,000,000	4,500,000
52078	SCADA Cybersecurity Improvement	Utilities	300,000	–	300,000
52085	Sustainable Renewable Energy and Conservation Initiatives	Utilities	1,000,000	1,500,000	2,500,000
52087	Bus Facilities Infrastructure Improvement Program	Public Works	–	380,000	380,000
52092	West Water Treatment Plant Capacity Improvements & Upgrades	Utilities	8,050,000	23,000,000	31,050,000
52093	Wastewater Reclamation Facility Capacity Improvements & Re-Rating	Utilities	9,325,000	16,800,000	26,125,000
52095	Removal of Trees along City-Owned Canals	Public Works	100,000	–	100,000

Budget and CIP Ordinance (continued)

Capital Improvement Program FY 2025 – FY 2029

52097	Miramar Bike and Pedestrian Mobility Improvements	Engineering	5,68,069	—	5,68,069
52100	Sidewalk Improvements Around AC-Perry K-8	Engineering	1,548,044	—	1,548,044
52101	2 Million Gallon Storage Tank Rehabilitation	Utilities	1,000,000	—	1,000,000
52103	Wastewater Collection System Improvements	Utilities	1,500,000	6,000,000	7,500,000
52104	Water Distribution System Improvements	Utilities	2,500,000	10,000,000	12,500,000
52105	Lift Station Improvements	Utilities	1,500,000	6,000,000	7,500,000
52106	East Water Treatment Plant Wellfield Generator	Utilities	1,000,000	—	1,000,000
52107	Town Center Information Signage	Cultural Affairs	740,000	—	740,000
52108	Eastbound Right Turn Lane along Pembroke Road at Flamingo Road	Engineering	120,000	—	120,000
52109	Historic Miramar Complete Streets - Phase III	Engineering	2,680,473	—	2,680,473
52111	Installation of Underground Electrical Infrastructure	Public Works	50,000	250,000	300,000
52112	Historic Miramar Drainage Improvements - Phase V	Public Works	250,000	11,559,128	11,809,128
52113	Historic Miramar Complete Streets - Phase IV	Engineering	—	1,425,834	1,425,834
52115	Town Center Colonnade	Engineering	—	450,000	450,000
52116	Sherman Circle From Jodi Lane to Jodi Lane	Engineering	392,401	2,259,405	2,651,806
52117	East Water Treatment Plant Capacity Improvements	Utilities	800,000	1,200,000	2,000,000
52118	WWRF Digester System Improvements	Utilities	1,500,000	21,000,000	22,500,000
52119	Installation of Electric Vehicle Charging Stations	Public Works	339,000	2,056,400	2,395,400
52120	Light Boxes & Marquee	Cultural Affairs	193,195	—	193,195
	Total IRI Projects		\$ 51,263,219	\$ 164,582,787	\$ 215,846,006



Budget and CIP Ordinance (continued)

Capital Improvement Program FY 2025 – FY 2029

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026- FY 2029	5-Year Total Cost
Public Buildings					
53016	Facilities Capital Improvement	Support Services	\$ -	\$ 2,365,000	\$ 2,365,000
53019	Renovation and Addition to Fire Station 84 and Fire Rescue FOC	Fire Rescue	900,000	9,725,000	10,625,000
53021	Replace Bay Doors and Install Transfer Switch at Fire Station 70	Fire Rescue	-	955,000	955,000
53025	Historic Miramar Innovation and Technology Village	Support Services	1,300,000	3,100,000	4,400,000
53027	New Community Youth Center	Support Services	4,000,000	4,000,000	8,000,000
53029	Town Center Complex Enhancements	Public Works	-	865,000	865,000
53030	HR Department Office Renovations	Human Resources	225,000	-	225,000
53031	WWTP Main Control and Administration Bldg. Renovation	Utilities	840,000	1,600,000	2,440,000
53032	WWTP Office Renovation	Utilities	100,000	2,500,000	2,600,000
53034	BP&Z Office Improvements	Building, Planning & Zoning	80,000	380,000	460,000
53035	Building Renovations and Enhancements	Public Works	375,000	1,997,000	2,372,000
53036	MSC Front Desk Bulletproof Glass	Social Services	130,000	-	130,000
53037	WWRF Bldg. L, 1st Floor Renovation	Utilities	200,000	2,000,000	2,200,000
53038	City Commission Chambers Renovation	Support Services	400,000	-	400,000
Total PB Projects			\$ 8,550,000	\$ 29,487,000	\$ 38,037,000
Capital Equipment, Vehicles and Software					
54017	Smart City Surveillance System & Real Time Crime Center	Information Technology	1,073,000	3,067,844	4,140,844
54018	EnerGov Implementation	Information Technology	100,000	-	100,000
54020	Lucity Upgrade and Mobile Devices	Utilities	120,000	-	120,000
54023	Audio Visual Upgrades for City Facilities	Information Technology	-	398,533	398,533
54027	BP&Z Technology Operating Systems	Building, Planning & Zoning	225,000	775,000	1,000,000
54028	WWRF Elevator Replacement	Utilities	250,000	500,000	750,000
Total CE Projects			\$ 1,768,000	\$ 4,741,377	\$ 6,509,377
Total FY 2025 - FY 2029 CIP 5 Year Projects			\$ 63,008,219	\$ 206,126,164	\$ 269,134,383



Budget and CIP Ordinance (continued)

Capital Improvement Program FY 2025 – FY 2029

Section II: Requested changes to Capital Projects that will have no fiscal impact on the FY25 budget
Funds will be transferred between the following CIP projects:

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026- FY 2029	5-Year Total Cost
51006	Amphitheater at Miramar Regional Park	Support Services	\$ (1,641)	\$ —	(1,641)
51007	Monarch Lakes Park	Support Services	(10,651)	—	(10,651)
51023	Ansin Sports Complex - Phase IV	Parks & Recreation	(1,310,708)	—	(1,310,708)
51037	Covered Awning System at Vizcaya Park Patio Area	Support Services	(1,860)	—	(1,860)
52073	Monument Signs for Social Services Facilities	Support Services	(4,243)	—	(4,243)
52096	Eastbound Turn Lane Extension along Miramar Parkway from Dykes Road to Southbound I-75	Engineering	(11,757)	—	(11,757)
52098	Miramar Boulevard Westbound Left Turn Lane at Buttonwood Avenue	Engineering	(374)	—	(374)
53018	Historic Miramar Public Safety Complex	Support Services	(19,396)	—	(19,396)
53027	New Community Youth Center	Support Services	1,360,630	—	1,360,630
51007	Monarch Lakes Park	Support Services	(1)	—	(1)
52004	Sewer Line Rehabilitation Program	Utilities	(562)	—	(562)
52072	Water Service Line/Main Repair/Replacement	Utilities	(441)	—	(441)
54021	Hydrovactor	Utilities	(12)	—	(12)
54020	Lucity Upgrade & Mobile Devices	Utilities	1,016	—	1,016
21000	Energy Savings	Public Works	(308,554)	—	(308,554)
53038	City Commission Chambers Renovation	Support Services	308,554	—	308,554
52036	Landscaping and Beautification Along Miramar Parkway, Miramar Boulevard, Red Road Gateway, University Drive, Flamingo Road, Dykes Road, and Bass Creek Road	Public Works	(100,000)	—	(100,000)
52022	Street Construction & Resurfacing-Variou Locations	Public Works	100,000	—	100,000



Budget and CIP Ordinance (continued)

Capital Improvement Program FY 2025 – FY 2029

Section III: Projects to be programmed once funding source is identified:

Project Number	Project Title	Funding Department	FY 2025 Budget	FY 2026- FY 2029	5-Year Total Cost
Future	Pedestrian Path Honey Hill Drive from Flamingo Road to SW 55th Street	Engineering	\$ —	\$ 1,240,714	\$ 1,240,714
Future	SW 184th Avenue Widening from Miramar Parkway to Pembroke Road	Engineering	—	1,527,120	1,527,120
Future	SW 148 Ave Widening-Miramar Parkway to Bass Creek Road	Engineering	—	2,000,000	2,000,000
Future	Honey Hill Road Widening-Red Road to Flamingo Road	Engineering	—	10,420,000	10,420,000
Future	Air & Light Support Unit	Fire Rescue	—	436,205	436,205
Future	Special Operations Vehicle (SOV)	Fire Rescue	—	1,000,000	1,000,000
Future	Lakeshore Park Beautification	Parks & Recreation	—	125,000	125,000
Future	Special Events Portable Stage	Parks & Recreation	—	200,000	200,000
Future	Miramar Athletic Park Nature Preserve Development	Parks & Recreation	—	225,000	225,000
Future	Parks Maintenance Storage Unit	Parks & Recreation	—	250,000	250,000
Future	Regional Park Playground Replacement	Parks & Recreation	—	400,000	400,000
Future	Sunset Lakes Community Center Improvements	Parks & Recreation	—	450,000	450,000
Future	Historic Miramar Music Factory	Parks & Recreation	—	500,000	500,000
Future	Miramar Aquatic Complex Building Expansion	Parks & Recreation	—	2,200,000	2,200,000
Future	Miramar Regional Park Artificial Turf	Parks & Recreation	—	4,140,000	4,140,000
Future	Ansin Sports Complex Improvements	Parks & Recreation	—	7,875,000	7,875,000
Future	Fairway Park Improvements	Parks & Recreation	—	200,000	200,000
Future	Adult Day Care Center Expansion	Social Services	—	1,625,000	1,625,000
Future	Miramar Regional Overflow Parking Improvements	Support Services	—	5,355,000	5,355,000
Total To Be Programmed CIP Projects			\$ —	\$ 40,169,039	\$ 40,169,039

Note: Project numbers are only assigned to existing and FY25 projects.



Budget and CIP Ordinance (continued)

Impact on Operating Budget FY 2025 – FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
Park Facilities				
51003	Park Improvements - Various	\$ 132,000	Park Development Fund (387); 2022 CIP Loan Fund (394)	No Impact
	The project will include additions and improvements to various parks, courts, restrooms and playgrounds. These include but are not limited to repairing/adding fencing, repairing/adding parking, adding walking path lights, renovating/replacing playgrounds, installing irrigation, pavilions, benches and receptacles, and repairing facility front counters and flooring. This also includes adding a Community Garden Kitchen, partnering with Baptist Health sponsorship.			
51018	Amphitheater at Miramar Regional Park - Concessions and Walkways	150,000	Capital Projects Fund (395)	No Impact
	A new Amphitheater Complex was constructed near the lake, just west of the aquatic complex at Miramar Regional Park. The scope of work included a tensile canopy for the audience and a special events area for a total overall capacity of 5000 patrons. This project will consist of eleven container type concession structures that will be provided throughout the Amphitheater Complex to serve the patrons. The container structures will include a VIP lounge, restroom facility and miscellaneous food and beverage dispensaries. In addition, the proposed scope of work will include covered walkway canopy systems at various locations. During FY24, as construction costs continue to escalate at an unprecedented rate, a contingency cost was added in order to offset increased material and labor costs.			
51038	City Parks Wi-Fi Infrastructure	275,000	Information Technology Fund (504)	No Impact
	Provide public Wi-Fi services at the City parks enabling residents and visitors to access these services. This project covers the installation and backend communications services required to provide Wi-Fi services to City parks in a phased approach. This will be a multi-phase project that will take 4 years to complete and require ongoing communications services. This project can also provide future services for public safety by providing the ability to place security cameras at the parks.			
51040	Miramar Regional Park Aquatics Complex Renovations	400,000	Capital Projects Fund (395)	No Impact
	This is a multi-phased project that will entail replacement, repairs and enhancements to the water complex. This includes updating the current water playground, resurfacing the pools, replacing steel motor pump base, adding a cabana and installing a water feature for the older youth.			
51045	Vizcaya Park Improvements	470,000	Park Development Fund (387)	No Impact
	FY25 consists of installing LED soccer field lighting as well as security lighting throughout the park. The project would also include extending irrigation throughout the park grounds that are not currently irrigated, as well as, installing artificial turf at new lighting area.			
	Total Park Facilities	\$ 1,427,000		
Infrastructure Redevelopment & Improvements				
52009	Public Informational Signs	172,500	CIP Revenue Bond Fund (388); 2017 CIP Loan Fund (389)	No Impact
	The project will start with the construction of Public Informational Signs equipped with Light-Emitting Diode (LED) at the site of the Cultural Arts Center, the Regional Park and Shirley Branca Park. These signs will announce the upcoming events at the performance arts centers to drivers passing by. The next phase of the project will be city limits or gateway Monument Signs to replace the City's existing 17 "Welcome to Miramar" signs as part of the City's "Wayfinding" signage program, and to provide night time illumination for the new signs. The signs to be replaced are located at (1) Miramar Parkway and US 441/SR 7, (2) Pembroke Road and US 441/SR 7, (3) County Line Road and Woodscape Drive, (4) Pembroke Road and Island Drive, (5) University Drive and Pembroke Road, (6) University Drive and Turnpike, (7) Douglas Road and Pembroke Road, (8) Douglas Road and Turnpike, (9) Palm Avenue and Pembroke Road, (10) Palm Avenue and Turnpike, (11) Miramar Parkway and Red Road, (12) Red Road and Pembroke Road, (13) Miramar Parkway and I-75 westbound, (14) Miramar Parkway and I-75 eastbound, (15) Dykes Road and Pembroke Road, (16) SW 172 Avenue and Pembroke Road, and (17) SW 184 Avenue and Pembroke Road. In addition, guidance or wayfinding signs will be added in a future phase to direct travelers to main City facilities.			
52016	Meter Repair & Replacement	1,750,000	Utility Fund 410	No Impact
	The Water Meter Exchange Program was initiated in 1999 to convert manual-read meters with radio-read technology in the eastern service area. The new western development area has been furnished with radio-read water meters through the Developer Reimbursement Program. The Water Meter Exchange Program was successfully completed in 2006, and allowed Meter Division staffing levels to remain essentially unchanged over the years, even as the number of City meters doubled. In 2017, conversion will begin from Automatic Meter Read (AMR), which requires field drive-by data collection and has the ability to be upgraded to newer technology known as Advanced Metering Infrastructure (AMI) Sensus FlexNet. Thereafter, the AMI was adopted. This utilizes an antenna receiver mounted on a large structure (such as the City's water tower) to operate over a large area and uses a fixed radio frequency to wirelessly access data on "smart" meters, and transmits that data to a utility billing center. The AMI FlexNet system enable our meter division to communicate with our customers' meters' without ever leaving the office, providing enhanced capabilities that improve customer service such as on-demand meter reads and remote meter disconnect. This project endeavors to maintain all meters and components through timely replacements to ensure continued accuracy in readings and billings.			

Budget and CIP Ordinance (continued)

Impact on Operating Budget FY 2025 – FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
52022	Street Construction & Resurfacing-Variou Locations	1,100,000	Street Construction & Maintenance Fund Balance (385); CIP Revenue Bond 2013 Fund (388); 2020 CIP Loan Fund Non-Taxable (391); Capital Projects Fund (395)	No Impact
	The Street Construction and Resurfacing Program includes asphalt overlay (and milling if necessary), pavement installation, re-construction, patching, asphalt crack sealing and surface seal treatments. In FY25 through FY 29, approximately 1.5 to 3 center lane miles of asphalt overlay and milling will be accomplished with funding ranging from \$2,625,000 to \$4,000,000 each year. This includes expenses for replacement of surface safety striping and MOT (maintenance of traffic) throughout the project's construction phase. Each year, projects are selected based on street system priorities provided by the City's Pavement Management System (PMS).			
52038	West Water Treatment Plant Laboratory and Office Space Modification	425,000	Utility Fund (410)	No Impact
	Water Quality Laboratory operations are currently conducted within a 1,000 sq. ft. space in the West Water Treatment Plant operations control room. These facilities are inadequate to support testing and staffing needs. Therefore, expansion is necessary to address space needs for proper water quality laboratory operations and administration. Space is available on the west side of the existing operations building to construct a 42,000 sq. ft. expansion that will accommodate a state-of-the-art laboratory facility to serve the City's current and future needs. The expansion will be a new stand alone building. FY25 - \$425,000 for additional Lab Equipment and Contingency.			
52060	Air Conditioning Systems Replacement Program	559,537	2017 CIP Loan Fund (389)	No Impact
	The Building Maintenance Program is responsible for the maintenance of various City facilities with a total of over 500,000 sq. ft. of floor area. This program addresses the condition of existing HVAC and Building Automation Systems (BAS) that serve the facilities and provides for the scheduled replacement of the old HVAC and BAS citywide. In FY 25, the following HVAC and Controls will be upgraded: West District Police Substation HVAC controls and associated appurtenances, Miramar Town Center (MTC) and Police Department Headquarter (PDHQ) chillers will be renewed, Miramar Cultural Center (MCC) Non-smoke BAS, and MCC Smoke Control BAS. This includes project design drawings, project management, permit application with permit fee as a pass-through to the City, equipment start-up, customer training, and Operations and Maintenance Manuals. Each year, projects are selected based on the condition of the building's HVAC and BAS with priorities provided by the City's Building Maintenance AC staff.			
52061	Pembroke Road from SW 160 Avenue to US 27 / Miramar Parkway Extension	10,000,000	Capital Grants Fund (393)	No Impact
	This project consists of widening Pembroke Road from two to four lanes from SW 160 Avenue (aka Dykes Road) to SW 196 Avenue, construct new four lanes of roadway with median, landscaping, irrigation, sidewalk, bike lanes and lighting from SW 196 Avenue to US 27, and construct a new roadway with median, landscaping, irrigation, sidewalk, bike lanes and lighting along Miramar Parkway from SW 192 Terrace to Pembroke Road, just west of SW 196 Avenue. Also, construct buffer walls along residential areas. The project will require right-of-way acquisition and offsetting the impact of wetlands by purchasing mitigation credits from a designated professionally managed mitigation bank.			
52063	Repair/Replacement of Existing Sidewalks	300,000	Capital Projects Fund (395)	No Impact
	The Streets Maintenance Program has the responsibility of maintaining safe pedestrian circulation throughout the City. This project will repair existing sidewalks to increase pedestrian mobility, reduce tripping hazards and enhance the City's efforts at satisfying the Americans with Disabilities Act (ADA) requirements. Priority will focus on high-pedestrian usage areas and routes to schools, parks and other public facilities. Other target locations will be concentrated within communities where there are identified significant sidewalk issues.			
52076	Country Club Ranches Water Main Improvements	1,500,000	CIAC Fund (414)	No Impact
	Provide potable water main distribution lines, service lines, fire hydrants, fittings, valves and related appurtenances, road restoration/ driveway restoration as required to serve Country Club Estates, Country Club Ranches Section II, Miramar West, and Largo at Miramar. This project will ultimately provide potable water service to properties located in the public right-of-ways within the aforementioned subdivisions. Also, the roadways east of SW 136 Avenue are private access easements, and each property owner would have to grant a utility easement to the city for any public infrastructure improvement.			
52078	SCADA Cybersecurity Improvement	300,000	Utility Fund (410)	No Impact
	SCADA cybersecurity improvement plan including the full implementation and configuration of equipment, systems, software, and IT security mechanisms. The Utilities Department understands the critical nature of ensuring the security of the SCADA system that operates their water and wastewater plants and are committed to their upkeep. Most of the SCADA system and network equipment in use are old, outdated and not maintained for security patches or firmware. This remediation will put in place upgrades to software, SCADA and network equipment, policies and procedures to ensure proper maintenance and security of the system.			
52085	Sustainable Renewable Energy and Conservation Initiatives	1,000,000	CIAC Fund (414)	No Impact
	This project aims to 1) investigate the economics of a range of proposed solar photovoltaic (PV) scenarios, in order to reduce the City's carbon footprint, lower energy costs, and potentially enhance energy security, and 2) perform energy audits and master planning of the City's three treatment plants and appurtenant facilities.			

Budget and CIP Ordinance (continued)

Impact on Operating Budget FY 2025 – FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
52092	West Water Treatment Plant Capacity Improvements & Upgrades This project is composed of five components: (1) Additional treatment capacity of 2.5 MGD Reverse Osmosis (RO) Membrane Skid, (2) New Floridan Wells, (3) Raw Water Transmission System, (4) Lift Station and Force Main System, and (5) Other required system upgrades to improve the treatment capacity and performance. For the first component, an additional 2.5 MGD RO Membrane Skid and upgrade of related appurtenances are currently in construction phase. It includes process piping modifications, installation of the membrane skid and process controls equipment and instrumentation, power system, and generator switchgear PLC system upgrade. The other project components include raw water allocation, new raw water wells and its associated pumping and piping system, new lift station/force main system to pump sewage/concentrate to the Wastewater Reclamation Facility (WWRf), generator/electrical system upgrade, de-gasifier and blower system, high service pump station, chemical feeding system. Two new tasks identified for FY 25 will be: (1) Two new Floridan wells and associated pumping and piping system, (2) Lift station and force main system to dispose the sewer and concentrate to the WWRf.	8,050,000	Utility Fund 410	No Impact
52093	Wastewater Reclamation Facility Capacity Improvements & Re-Rating This project is composed of the following components: (1) Evaluate current plant treatment capacity/process and make recommendations on possible future expansion needs with options based on the regulatory requirements and historical operation and maintenance data, (2) Equipment Replacement/Upgrade including but not limited to influent/effluent piping and flow meters, headwork/bar screens, odor control system, air blowers, aeration basin, clarifiers, pumps and pipe/valve system, solid processing system (digester, belt filter press, gravity belt thickener, boiler, etc.), reuse water treatment facility, deep injection wells, reuse water ground storage tanks digester cleaning, process improvement, and Return Activated Sludge (RAS)/Waste Activated Sludge (WAS) Pump. The tasks identified for FY 25 are: aeration basin concrete restoration, aeration basin influent gates, blower VFD conversion, generator no. 3 replacement, and digester elevator replacement, etc.	9,325,000	Utility Fund 410	No Impact
52095	Removal of Trees along City-Owned Canals This project will involve the removal of trees along City-owned and maintained canals east of University Drive. Trees including palms that are at the canal edge are in need of removal due to trees falling into the canals. Trees that are within 12 feet of the canal's edge and are showing signs of leaning towards the canal will also be removed.	100,000	Stormwater Management Fund (415)	No Impact
52097	Miramar Bike and Pedestrian Mobility Improvements This project is to provide mobility and bike improvements along Miramar Parkway (Douglas Road to Commerce Parkway) SW 148 Avenue (Bass Creek Road to SW 27 Street), and SW 68 Avenue (Miramar Parkway to SW 27 Court).	568,069	Capital Projects Fund (395)	No Impact
52100	Sidewalk Improvements Around AC-Perry K-8 Construction of approximately 10,000 to 12,000 linear feet of 4' wide sidewalk in neighboring streets surrounding the AC-Perry K-8 School located at 6850 SW 34 Street, Miramar, Florida 33025.	1,548,044	Capital Projects Fund (395); Capital Grants Fund (393)	No Impact
52101	2 Million Gallon Storage Tank Rehabilitation The City of Miramar has been utilizing the 2 Million Gallon (2MG) Storage and Repump Station since 1979. The location of the station is at the intersection of Douglas Road and Fogg Road. The facility provides needed water storage and pressure regulation between the East and West Water Treatment Plants. Over the years, the station has deteriorated and the equipment has reached the end of useful life. The station needs several improvements, such as a new backup generator, new VFD pumps and electrical system improvements, fill valve replacement, a new chlorine booster station, and other piping and valve improvements. In addition, the tank needs an interior coating in order to protect the tank walls and maintain water quality. The project will also include landscaping, security, and building improvements to restore the aesthetics of the facility.	1,000,000	Utility Fund (410)	No Impact
52103	Wastewater Collection System Improvements The Sewer Line Rehabilitation project was initially envisioned as an on-going effort for Infiltration and Inflow (I & I) control in the wastewater collection system and mainly concentrated on gravity pipes. The program addressed priority areas which have the most infiltration and inflows as determined through visual observations and televising the collection system. This expanded annual program provides for the inspection, evaluation, and repair, reconstruction/rehabilitation of sanitary manholes, gravity sewer pipes, forcemains and sanitary laterals within the public rights-of-way or utility easements. Reconstruction work will include: reduction of I & I; replacement of substandard sewer segments; in place lining of sewer segments and manholes; pipeline and manhole protection; rebuilding of manholes, correction of structural defects and poor alignment due to sagging, etc. The elimination of sewage spills, improved sewer maintenance, inspection of the wastewater collection system and implementing long-term Capital Improvement programs such as this to renew aging infrastructure can reduce the possibility of fines and citations from government regulators and most importantly provides system reliability.	1,500,000	Utility Fund (410)	No Impact
52104	Water Distribution System Improvements This comprehensive water distribution system repair project incorporates leak detection program, customer service responses, and scheduled repair work to aggressively reduce and minimize water losses due to pipeline and service line deterioration and damages. The Leak Detection Program was implemented in May 2015, and since its inception, staff have repaired numerous non-surface leaks that have been identified and confirmed as underground service line leaks west of I-75 mainly due to defective pipeline installations during the housing boom in early and mid 2000. The project has shown its effectiveness in reducing water losses and proven to be successful. However, leakage is not just the issue, the aging infrastructure and normal tear and wear needs to be addressed as well. This expanded annual program provides for a holistic approach to the water distribution maintenance program. Under an ideal condition, the water quality coming out from the water plant should not deteriorate at the point of consumption however a complex physical, chemical and biological reactions occur in the distribution network. The main purpose of this program is to make sure that the distribution piping system is always in good repair. Water main repairs and rehabilitation aims to improve and/or maintain water quality, improve and/or maintain the designed hydraulic capacity of pipeline and to improve and/or maintain the structural integrity of the pipelines through reduced leakage, lessen risk of damage to properties, and improve system reliability.	2,500,000	Utility Fund 410	No Impact
52105	Lift Station Improvements Lift Stations consist of pumps, pipelines, valves, wetwells, valve boxes, and a complex telemetry system (SCADA) that operate in a toxic and corrosive environment. Components are under continuous physical stress. Generally speaking, many lift stations have to be rebuilt every 15 to 25 years and some of them may have to be rebuilt sooner at higher capacity depending on various conditions. Routine lift station improvements can help reduce costly repair bills or equipment failures. This project covers over 136 lift stations that the City currently operates and maintains. The elimination of sewage spills, improved sewer maintenance, inspection of facilities and equipment and implementing long-term Capital Improvement programs such as this to renew aging infrastructure can reduce the possibility of fines and citations from government regulators and most importantly provides system reliability.	1,500,000	Utility Fund 410	No Impact

Budget and CIP Ordinance (continued)

Impact on Operating Budget FY 2025 – FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
52106	East Water Treatment Plant Wellfield Generator This project calls for the removal of the underground fuel system at Fire Station 19 and the replacement of the existing diesel-fed generator into a natural gas-fed system. This project also calls for environmental remediation and construction/installation work.	1,000,000	Utility Fund 410	No Impact
52107	Town Center Information Signage This project consists of the demolition and replacement of the existing master signage at the Town Center to avail for the design, fabrication, and installation of three digital marquee monument signs and one additional master site specific notification sign. Their completion will institute significant purpose for the City by providing for gateway notification, establishing the first prominent promotional activity sign for the Cultural Center ArtsPark; as well as provide destination acknowledgement of the City's flagship Police facility and digitize business activity in the Town Center complex. FY24 funding: Proposed monument signage at roundabout at City Hall. FY25 - As per the A/E of Record's preliminary cost estimate for the four proposed digital marquees sign.	740,000	Capital Projects Fund (395)	No Impact
52108	Eastbound Right Turn Lane along Pembroke Road at Flamingo Road Construction of right turn lane from eastbound Pembroke Road to southbound Flamingo Road.	120,000	Capital Projects Fund (395)	No Impact
52109	Historic Miramar Complete Streets - Phase III This project includes construction of sidewalk on one side of the street, pedestrian lights and ADA compliant ramps along SW 18 Street, SW 20 Street, SW 20 Court, SW 22 Street, SW 22 Court, SW 23 Street, SW 24 Street, SW 25 Street, SW 26 Street, SW 33 Street, SW 37 Street and SW 40 Court, and SW 61 Avenue in between SW 19 Street and SW 25 Street all located in between State Road 7 and SW 62 Avenue. The City applied for a grant through the Broward Metropolitan Planning Organization's (MPO's) Complete Streets and Local Initiatives Program (CSLIP), which was later converted to a Local Agency Program (LAP) project administered through the Florida Department of Transportation (FDOT). This is a reimbursable grant whereby the City will be reimbursed on a quarterly frequency.	2,680,473	Street Construction & Maintenance Fund (385); Capital Grants Fund (393)	No Impact
52111	Installation of Underground Electrical Infrastructure This project will include the installation of underground electrical infrastructure from Douglas Road to Palm Avenue. To beautify the Historic Miramar section of the City with holiday lighting during the holiday season, the City installed underground electrical infrastructure from State Road 7/US441 to Douglas Road. Extending the Holiday lighting initiative from Douglas Road to Palm Avenue will provide an aesthetic and festive appearance to Historic Miramar during the holiday season.	50,000	Capital Projects Fund (395)	No Impact
52112	Historic Miramar Drainage Improvements - Phase V The Drainage Improvements Phase V project is part of the Historic Miramar Infrastructure Improvements. This project will provide for drainage related system improvements in part of the Historic Miramar area bounded by SW 68 Terrace/SW 25 Street to the north, Sunshine Boulevard to the west, SW 64 Avenue to the east, and Miramar Parkway to the south. A State Revolving Fund (SRF) Loan will be pursued to fund this project.	250,000	Stormwater Management Fund (415)	No Impact
52116	Sherman Circle From Jodi Lane to Jodi Lane This project involves widening the existing 5' sidewalk to 8' multi-use path on the inner side of Sherman Circle. Also adding pedestrian lighting along the path in front of Lakeshore Park.	392,401	CIP Revenue Bond 2013 Fund (388); Capital Grants Fund (393)	No Impact
52117	East Water Treatment Plant Capacity Improvements This project is composed of two components: (1) Sand separator system at the East Water Treatment Plant (East WTP) and (2) Other required system upgrades to improve the treatment capacity and performance. For the first component, a sand separator system will be designed and constructed to remove excessive sand at raw water influent line before entering the membrane process building. The other project components include nanofiltration skid expansion, raw water allocation, chemical feeding system, etc.	800,000	Utility Fund 410	No Impact
52118	WWRF Digester System Improvements This Project is comprised of many different components: (1) the cleaning of inorganic material (2) the replacement of two Boilers, (3) replacement of associated piping and equipment, (4) Sludge de-watering and logistical coordination, (5) inspection and rehabilitation of primary and secondary digester walls for any structural deficiency. Initially, this project was intended for cleaning the two existing digester tanks, however, the costs of cleaning the existing tanks while not disrupting operations has become too prohibitive and risky to undertake if no alternate containment can be developed. Hence, from the planning and operations perspective, it is prudent to construct a third digester before any cleaning operations can be implemented.	1,500,000	Utility Fund 410	No Impact
52119	Installation of Electric Vehicle Charging Stations This project will include the installation of charging infrastructure for the City's fleet electric vehicle (EV) needs – including additional site planning and engineering – for an estimated future 700 City EV vehicles (depending on charger type and location, for fleet applications, we estimate about 2 vehicles per charger port, on average) as the City transition to 100% EVs. The number of electric vehicles are expected to grow significantly in the next five years as automobile manufacturers phase out production of traditional internal combustion engine vehicles. The city needs to be ready for the move to 100% EVs.	339,000	Capital Projects Fund (395)	No Impact
52120	Light Boxes & Marquee This project is to replace the 5 existing transparency boxes with digital boxes. The current boxes are approaching 15 years and have exceeded their 10 year life span. The boxes are deteriorating and overdue for an upgrade. Once replaced, the boxes will no longer require the printing of transparencies as they will be digitized and modern. This project also includes a building marquee. The marquee will serve as a larger version of the boxes, but will be seen from cars driving on surrounding roadways.	193,195	Capital Projects Fund (395); Capital Grants Fund (393)	No Impact

Budget and CIP Ordinance (continued)

Impact on Operating Budget FY 2025 – FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
Total Infrastructure Redevelopment & Improvements		\$ 51,263,219		
Public Buildings				
53019	Renovation and Addition to Fire Station 84 and Fire Rescue FOC	900,000	Capital Projects Fund (395)	No Impact
	This project involves the total renovation and building expansion of existing Fire Station 84 as well as adjacent headquarters building. Fire Station 84 is in need of repair and expansion as it no longer meets the needs of the crew assigned to this station.			
53025	Historic Miramar Innovation and Technology Village	1,300,000	Stormwater Management Fund (415)	No Impact
	The Historic Miramar Innovation and Technology Village is planned to comprise workforce housing, educational facilities, enhanced public recreational amenities, mixed use development and a technology village for new business start ups and smart city innovation. Included in the funding budgeted in FY 20 was to support the first phase of the project to acquire properties and develop a master plan. The City will solicit proposals from master developers to plan, design and construct segments of the project. In addition, consultants will be selected to provide professional services such as preparation of site plan and other related services required for the development of the Village. Other governmental agencies, educational institutions and private entities are expected to participate in this project. Project will include a 20,000 sq. ft. innovation hub.			
53027	New Community Youth Center	4,000,000	Park Dev. Fund (387); CIP Revenue Bond 2013 Fund (388); 2017 CIP Loan Fund (389); 2020 CIP Loan Fund Non-Taxable (391); 2022 CIP Loan Fund (394); Capital Projects Fund (395); Capital Grants Fund (393)	No Impact
	This project will replace the existing childcare facility, due to age and deterioration of the building, with a new one story +/- 6,000 sq. ft. Recreational Multi-Purpose Facility. The proposed facility will include indoor intermural sports and gaming, administration offices, restrooms, conference and multi-purpose room. During the design phase of the new facility, the existing building structure will be demolished. FY2024 Funding: Additional Design Services and Construction Services for the proposed facility and additional parking.			
53030	HR Department Office Renovations	225,000	Capital Projects Fund (395)	No Impact
	This project will include the reconfiguration of the interior space of the Human Resources Department and the Office of the City Clerk to meet the space needs of reorganization of both departments as well as to establish a dedicated training area. The scope of work includes +/- 2,000 sq. ft. of interior office renovation - miscellaneous cubical office space, additional miscellaneous offices and training room with divider partition, filing storage, etc. FY25 - \$100K Finance Dept. (2) cubicle/work stations enhancement; \$100K HR Dept. additional cost construction services.			
53031	WWTP Main Control and Administration Bldg. Renovation	840,000	Utility Fund (410)	No Impact
	Water Quality Laboratory operations have been relocated to its new +/- 3,000 SF Facility. The existing lab of 1,300 SF is now vacant and will be renovated and converted for multi-purpose uses such as record storage; administration offices; conference/meeting area, etc.			
53032	WWTP Office Renovation	100,000	Utility Fund (410)	No Impact
	Building A houses the control room, the process laboratory and the mechanic shop. The renovation project will keep the current work space more organized with better foot traffic circulation. It will further harmonize and improve the overall aesthetics of the office thus enhancing staff productivity. This renovation project is to meet the latest standards in environmental quality: better lighting and better indoor air quality. Works include the total renovation of the second floor as well as the shower rooms on the ground level. Works also include the main lobby improvements on the ground level to be more welcoming to workers and guests.			
53034	BP&Z Office Improvements	80,000	Capital Projects Fund (395)	No Impact
	1. Renovation of the BP&Z Lobby to be more customer friendly and ADA compliant: lower the counters, secure the concierge check-in desk, add water bottle filling stations, add a customer/resident work area with a computer/scanning station. 2. Create (2) Permanent offices in the Planning and Zoning area. 3. New cubicles/office space in the plan reviewer area.			
53035	Building Renovations and Enhancements	375,000	Capital Projects Fund (395)	No Impact
	As City buildings continue to age, renovations and enhancements are needed. The Public Works department performed an internal assessment of each facility and formulated a list of facilities improvements needed over a five-year period. FY25 renovations and enhancements include: flooring replacement at Fairway Daycare and Annex building, West Police Station and Fire Station 19. This funding would allow Public Works to address these items.			
53036	MSC Front Desk Bulletproof Glass	130,000	CIP Revenue Bond 2013 Fund (388)	No Impact
	The proposed scope of work will include the installation of bulletproof glass at the front desk area of the Multi-Service complex building. This includes the planning and design, permitting, materials, and installation. A contingency has been added for any unforeseen conditions.			

Budget and CIP Ordinance (continued)

Impact on Operating Budget FY 2025 – FY 2029

Project Number	Description	FY 2025 Cost	Funding Source	Impact on FY 2025 Operating Budget
53037	WWRF Bldg. L, 1st Floor Renovation Building L Ground Floor is where the executive offices of the Utilities Department is currently housed. Due to increase of personnel in the management team, the current office layout is no longer conducive for a healthful office environment. The renovation project will keep the current work space more organized with better foot traffic circulation. It will further harmonize and improve the overall aesthetics of the office thus enhancing staff productivity. This renovation project is to meet the latest standards in environmental quality; better lighting and better indoor air quality. There's an emerging concept in business called the "healthy building." This concept is based on research that links the design of a space and its and operational policies to overall employee wellness.	200,000	Utility Fund (410)	No Impact
53038	City Commission Chambers Renovation This project is to renovate the City commission chambers which includes the replacement of the carpet, replacement of the seats and painting.	400,000	Capital Projects Fund (395)	No Impact
Total Public Buildings		\$ 8,550,000		
Capital Equipment, Vehicles & Software				
54017	Smart City Surveillance System & Real Time Crime Center In keeping with the City of Miramar's mission to continuously improve the quality of life for the residents by maintaining an economically viable and innovative community, the City will launch a Smart City surveillance and Real Time Crime Center initiative that will protect all city assets. This initiative will provide the resources and infrastructure to provide visibility and increase response times to critical events citywide. The Smart City initiative will be a multi-year project starting with the implementation of a new core infrastructure that will include the following: 1. Upgrade and centralization of camera server and storage equipment 2. Upgrade of the surveillance capability at our critical utility sites (7 sites) When the core infrastructure upgrade has been completed, then the city will be in a position to integrate all existing cameras at all city facilities into the new security camera surveillance system and integrate a new badge access control along with a panic button solution. The Real-Time Crime Center will be located at the police department headquarters.	1,073,000	Capital Projects Fund (395); Information Technology Fund (504)	No Impact
54018	EnerGov Implementation EnerGov Software Implementation - This application will be used to process, manage and track building permits applications, Code Compliance violations, and Business Licenses. The EnerGov platform will automate and centrally connect critical processes, streamline workflow as well as integrate with Fire MobileEyes, an application used for fire inspections.	100,000	Capital Projects Fund (395); Information Technology Fund (504)	No Impact
54020	Lucity Upgrade and Mobile Devices The purpose of this program is to purchase mobile devices and services for use by field crew for asset and work order management and data collection. This includes purchase of Ipad Air and Ipad Pro, including accessories, data plan, GPS/GNSS RTK Kits, mobile device management software and Lucity Enterprise Asset Management Bundled Cloud services.	120,000	Utility Fund (410)	No Impact
54027	BP&Z Technology Operating Systems Funding for Software, Hardware, Consultants and digital scanning associated with Building Planning and Zoning records management and the implementation and maintenance of the Tyler ELP (Enterprise Licensing and Permitting) software.	225,000	Capital Projects Fund (395)	No Impact
54028	WWRF Elevator Replacement This project is to replace the decommissioned/out of service freight elevator system at the Building J at the Wastewater Reclamation Facility.	250,000	Utility Fund (410)	No Impact
Total Capital Equipment, Vehicles & Software		\$ 1,768,000		
GRAND TOTAL FY 2025 CIP		\$ 63,008,219		