



City of Miramar | Building Division

Building, Planning & Zoning Department
 2200 Civic Center Place | Miramar, Florida 33025
 Tel: 954.602.3200 | Fax: 954.602.3635
www.miramarfl.gov

ELECTRICAL GENERATOR APPLICATION PACKAGE

I. Who Can Apply

1. FOR COMMERCIAL ELECTRICAL GENERATOR. Permit can be issued to **Licensed Contractors** properly registered in the Building Division, providing licenses and insurances. Contractors shall provide all required applications properly signed and notarized.

2. FOR RESIDENTIAL ELECTRICAL GENERATOR.

- A. Permit can be issued to **Licensed Contractors** properly registered in the Community Development - Building Division. Contractors shall provide all required applications properly signed and notarized.
- B. Permit can be issued to **homeowner/builder if the job address matches the address on picture ID (Driver License, ID card) and Proof of ownership (Recorded warranty deed, tax statement, settlement statement). IF CONTRACTORS ARE HIRED, THEN THE CONTRACTORS MUST PULL THE PERMIT.**

II - Required Documents along with Plans & Applications

- A. All application forms based on the proposed scope of work.
- B. Along with the application forms, complete four (4) sets of plans are required.
- C. A complete Affidavit of Identical Documents is required for Engineered Plans & Calculations submitted with digital seal and signature of a Professional Engineer or Registered Architect. (Included in this package).

Building	<ul style="list-style-type: none"> - A complete Building/Structural Application form. - Slab and/or tie down details for Generator, signed & sealed by Prof. Engineer. Slab -Generator shall comply with Planning & Zoning Regulations and the Minimum Base Flood Elevation. - Floor plans indicating setbacks of generator from windows and doors from surrounding area. - Copy of the proposed Electrical Generator Manufacturer's specifications. - For Residential: Four (4) Full Scalable Boundary Surveys indicating location for the generator. Reduced, faxed, enlarged surveys or any altered surveys are not acceptable. Original Boundary Survey is required and updated with less than seven (7) years. - For Owner/Builder (Residential Only): Disclosure Statement along with Affidavit of Awareness for HOA - For Commercial: Four (4) Full Scalable and Updated Site Plans indicating location of proposed Electrical Generator. The updated site plans should be prepared by a Professional Engineer or Registered Architect. - For permitting fees valuation, proper document should be submitted indicating value per every applicable discipline, including labor, materials & equipment (Generator - Construction Debris Removal Affidavit (Included in this package). This is a mandatory affidavit as per City Ordinances.
Electrical	<ul style="list-style-type: none"> - A complete Electrical Application form. - Plans must include the following: Complete Riser Diagram. Detailed Load Calculations. Complete Panel - Schedules with load shedding clearly identified as needed. Shunt Trip or Generator Disconnect required to be adjacent to Service Disconnect as per code requirements. Plans shall state if the application is related to Assisted Living Facility (ALF) or Home Care Facility
Mechanical For Diesel Fuel Generator	<ul style="list-style-type: none"> - A complete Mechanical Application form. - Fuel piping, piping material. Tanks Specifications. Exhaust Vent Termination. - FMC 915.1; The installation of liquid-fueled stationary internal <i>combustion</i> engines and gas turbines, including exhaust, fuel storage and piping, shall meet the requirements of NFPA 37. Stationary engine generator assemblies shall meet the requirements of UL 2200.
Plumbing For Natural or LP Gas Generator	<ul style="list-style-type: none"> - A complete Plumbing Application form. - Plans indicating Isometric Riser Diagram and location of tank. Piping Size, Length & Material. - Shut Off Valve location. Generator and Location Fuel Tank (s).

Required documents continue next page.



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ELECTRICAL GENERATOR APPLICATION PACKAGE

Electrical Generator Application Package (cont')

II - Required Documents (cont.)**

**** Documents required along with Plans and Applications ****

For Commercial application, the approval from **Broward Planning & Development Management Division** is required. 1 North University Drive, Florida 33324

Attention Applicant

- As per Florida Statutes 713.135, a Recorded Notice of Commencement is required when construction, renovation, alterations values exceed \$5,000. **The recorded Notice of Commencement should be available at the first inspection.**
- As per FBC 109.3 & FBC 109.3.1, the Building Official may require an estimate of the cost utilizing RS Means and/or other descriptive data as a basis for determining the permit fee. The applicant for a permit shall provide an estimate permit value at a time of permit valuation. Permit valuations shall include total value of work, including labor & materials. If in the opinion of the Building Official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates on the application to meet the approval of the Building Official. Final Building Permit Valuation will be set by the Building Official.

Assisted Living Facilities and Nursing Homes.

APPLICANT MUST STATE ON THE APPLICATION (DESCRIPTION OF WORK) IF THE GENERATOR IS FOR ASSISTED LIVING FACILITIES OR HOME CARE

Disclaimer: The information shown below does not necessarily reflect all requirements needed for permit application. This information is intended only for minimum guidelines about how to proceed with the application for permit. **As per Florida Building Code, Section 107.2.1**, construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this Code and relevant laws, ordinances, rules, and regulations, as determined by the **Building Official**. Therefore, it will be the entire responsibility of contractors/applicants to provide all required documentation to apply for permit.

Required Plans Review

- | | | |
|----------------------------------|--------------------------------|--------------|
| • Planning & Zoning- Landscaping | • Plumbing (For Gas Fuel) | • Electrical |
| • Fire Dept. | • Mechanical (For Diesel Fuel) | • Building |

DISCLAIMER: THE INFORMATION SHOWN ON THIS APPLICATION PACKAGE DOES NOT NECESSARILY REFLECT ALL REQUIREMENTS NEEDED FOR PERMIT APPLICATION. THIS INFORMATION IS INTENDED ONLY FOR MINIMUM GUIDELINES ABOUT HOW TO PROCEED WITH THE APPLICATION FOR PERMIT. AS PER FLORIDA BUILDING CODE, SECTION 107.2.1, CONSTRUCTION DOCUMENTS SHALL BE OF SUFFICIENT CLARITY TO INDICATE THE LOCATION, NATURE AND EXTENT OF THE WORK PROPOSED AND SHOW IN DETAIL THAT IT WILL CONFORM TO THE PROVISIONS OF THIS CODE (FBC 2017) AND RELEVANT LAWS, ORDINANCES, RULES AND REGULATIONS, AS DETERMINED BY THE BUILDING OFFICIAL. THEREFORE, IT WILL BE THE ENTIRE RESPONSIBILITY OF CONTRACTORS/APPLICANTS TO PROVIDE ALL REQUIRED DOCUMENTATION TO APPLY FOR PERMIT.

MINIMUM CODE REQUIREMENTS FOR PERMANENT RESIDENTIAL TYPE STAND-BY GENERATORS

1. Generators (Engines) shall be installed at least 5 feet from openings in walls and at least 5 feet from structures having combustibile walls unless there is an adjacent wall that has a fire resistance rating of at least 1 hour between the structure and generator.
2. The generator shall be installed in compliance with floodplain management construction standards (same elevation above grade as the interior 1st floor of the building).
3. Generators that are exposed to wind shall be installed to resist the wind pressures according to Florida Building Code, Chapter 16 HVHZ
4. Generators installed at grade level shall be supported on a level minimum 4 inch nominal (3.5 inch actual) concrete slab or other approved material extending a minimum of 2 inches above adjoining finished grade. Such slabs shall be placed on clean, thoroughly compacted sand or crushed rock free from organics, debris or other deleterious materials.
5. Generator exhaust shall be located so as not to create a nuisance. Exhaust termination shall be a minimum of 10 feet from any openable openings (doors, windows, vents, etc.) or air intakes.
6. Generators shall be listed and labeled. Generators shall be installed according to the manufacturer's recommendations and by the terms of their approval, in accordance with the conditions of the listing.
Where conflicts between 1) the code, 2) the conditions of listing or, 3) the manufacturer's installation recommendations occur, the most restrictive of the three alternatives shall apply.
7. When applicable, the following Standards shall apply: NFPA 54-12 - National Fuel Gas Code NFPA 58-08 - Liquefied Petroleum Gas Code, NFPA 37-06 – Stationary Combustion Engines and Gas Turbines, NFPA 30-08 – Flammable and Combustible Liquids Code, ANSI/ASME B31.3 Process Piping, 2002 and the Florida Fuel Gas Code.
8. Installations shall comply with the Florida Fire Prevention Code
9. Maximum allowable sound levels and property setbacks shall comply with local jurisdiction's requirements.

BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Revised 11-17-2022

Select One Trade: Building Electrical Plumbing Mechanical Other _____

Application Number: _____ Application Date: _____

1

Job Address: _____ Unit: _____ City: _____

Tax Folio No.: _____ Flood Zn: _____ BFE: _____ Floor Area: _____ Job Value: _____

Building Use: _____ Construction Type: _____ Occupancy Group: _____

Present Use: _____ Proposed Use: _____

Description of Work: _____

New Addition Repair Alteration Demolition Revision Other: _____

Legal Description: _____ Attachment

2

Property Owner: _____ Phone: _____ Email: _____

Owner's Address: _____ City: _____ State: _____ Zip: _____

3

Contracting Co.: _____ Phone: _____ Email: _____

Company Address: _____ City: _____ State: _____ Zip: _____

Qualifier's Name: _____ Owner-Builder License Number: _____

4

Architect/Engineer's Name: _____ Phone: _____ Email: _____

Architect/Engineer's Address: _____ City: _____ State: _____ Zip: _____

Bonding Company: _____

Bonding Company's Address: _____ City: _____ State: _____ Zip: _____

Fee Simple Titleholder's Name (If other than the owner) _____

Fee Simple Titleholder's Name (If other than the owner) _____ City: _____ State: _____ Zip: _____

Mortgage Lender's Name: _____

Mortgage Lender's Address: _____ City: _____ State: _____ Zip: _____

BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Job Address: _____ Unit: _____ City: _____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Two columns of signature and notary sections. Left column: X _____ Signature of Property Owner or Agent (Including Contractor). STATE OF FLORIDA COUNTY OF _____. Sworn to (or affirmed) and subscribed before me by means of _____ physical presence or _____ online notarization, this _____ day of _____, 20____ by _____ (Type/Print Property Owner or Agent Name). NOTARY'S SIGNATURE as to Owner or Agent's Signature. Notary Name _____ (Print, Type or Stamp Notary's Name). Personally Known _____ Produced Identification _____. Type of Identification Produced _____. Right column: X _____ Signature of Qualifier. STATE OF FLORIDA COUNTY OF _____. Sworn to (or affirmed) and subscribed before me by means of _____ physical presence or _____ online notarization, this _____ day of _____, 20____ by _____ (Type/Print Qualifier or Agent Name). NOTARY'S SIGNATURE as to Qualifier or Agent's Signature. Notary Name _____ (Print, Type or Stamp Notary's Name). Personally Known _____ Produced Identification _____. Type of Identification Produced _____.

APPROVED BY: _____ Permit Officer Issue Date: _____ Code in Effect: _____ FOR OFFICE USE ONLY FOR OFFICE USE ONLY FOR OFFICE USE ONLY

A jurisdiction may use a supplemental page requesting additional information and citing other conditions, please inquire.

Note: If any development work as described in FS 380.04 Sec. 2 a-g is to be performed, a development permit must be obtained prior to the issuance of a building permit.



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Construction Debris Removal Affidavit

PLEASE READ CAREFULLY

Section 18-7 of the Code of Ordinances of the City of Miramar (“City Code”) requires any debris from demolition work, renovations, re-roofs, and new construction to be removed by the City’s trash vendor, Waste Pro of Florida (“Waste Pro”). Failure to adhere to this requirement shall be deemed a violation of the City Code Section 18-7 and shall be subject to code compliance activities that may result in fines/penalties, as provided in the City Code. For roll-off collection services, homeowners/builders and licensed contractors shall contact Waste Pro at the information below.

Waste Pro: 17302 Pines Blvd, Pembroke Pines, FL 33029
Phone: (954) 967-4200
Fax: (954) 241-4489
Website: www.wasteprousa.com



Read and initial to the left of the applicable statement.

I acknowledge that I must contact Waste Pro for the removal of all construction and demolition debris.

Name:

Job Address:
City , State Zip Code

Signature:

STATE OF FLORIDA. Sworn to and subscribed before me this day of , 20

Notary Public



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**Affidavit of Awareness
 of Homeowner's
 Association Regulations**

The following "Affidavit" is required as per City's ordinance. This is a mandatory affidavit which is required even if your property is not located in a Homeowner's Association.

ATTENTION APPLICANT. READ CAREFULLY

- For homeowner/Builder applicants, this affidavit can be notarized by Permit Clerk at the Building Division. Homeowner should appear in person with required picture I.D. (i.e. Driver License) and proof of ownership (i.e. Recorded Warranty, County Tax Statement). The physical address on I.D. shall match the address on the proof of ownership (i.e. Recorded Warranty Deed).
- For Licensed Contractor applicants, this affidavit can be notarized outside the Building Division by any Notary Public.

Homeowner or Condominium Association Affidavit Requirement. Miramar - City Code Sec. 22-29.(c)(1) As part of the application process for a building permit in accordance with this chapter and with Section 713.20 of the Land Development Code, each applicant shall sign an affidavit (the "affidavit of awareness") indicating that the applicant is aware that, if the subject property is located in a Homeowners' Association or Condominium Association, as defined in this section, the applicant's property may be subject to additional regulations despite the issuance of a building permit by the city.

This serves to notify such homeowner that the issuance of a Building, Landscaping, or other permits by the City of Miramar, Florida does not exempt he/she from any and all other regulations imposed by the Homeowner's Association (HOA) in which his/her property is located. Be aware that despite the issuance of a building permit by the city, the applicant's property may result in additional regulations or denial to perform the work in your property located at HOA community.

Read and Initial to the left of the applicable statement

_____ I acknowledge that I am the owner of property located in the following Homeowner's Association:

Print Name of Homeowner's Association

_____ I acknowledge that my property is not located in a Homeowners' Association.

Name: _____
 Homeowner - Print Name

Job Address: _____

Miramar, Florida Zip Code : _____

Signature: _____
 Homeowner - Signature

STATE OF FLORIDA. Sworn to and subscribed before me this _____ day of _____, 20_____

 Notary Public



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Owner Builder Disclosure Statement

(For Owner Builder Only)

Owner Name: _____

Address: _____ Miramar, FL, Zip Code: _____

LOT: _____ BLOCK: _____ SUBDIVISION: _____

I am submitting an application for a Building Permit as an Owner-Builder in accordance with the exemption set forth in Florida Statute 489.103. Florida law requires construction to be done by a licensed contractor. It's a requirement by law you read and sign the following statements, and hence you can understand your responsibilities as an owner-builder. By signing the following statements, you attest that:

DISCLOSURE STATEMENT
(Read and Initial to the left of each statement)

- 1. I understand that state law requires construction to be done by a licensed contractor and have applied for an owner-builder permit under an exemption from the law. The exemption specifies that I, as the owner of the property listed, may act as my own contractor with certain restrictions even though I do not have a license.
- 2. I understand that building permits are not required to be signed by a property owner unless he or she is responsible for the construction and is not hiring a licensed contractor to assume responsibility.
- 3. I understand that, as an owner-builder, I am the responsible party of record on a permit. I understand that I may protect myself from potential financial risk by hiring a licensed contractor and having the permit filed in his or her name instead of my own name. I also understand that a contractor is required by law to be licensed in Florida and to list his or her license numbers on permits and contracts.
- 4. I understand that I may build or improve a one-family or two-family residence or a farm outbuilding. I may also build or improve a commercial building if the costs do not exceed \$75,000. The building or residence must be for my own use or occupancy. It may not be built or substantially improved for sale or lease. If a building or residence that I have built or substantially improved myself is sold or leased within 1 year after the construction is complete, the law will presume that I built or substantially improved it for sale or lease, which violates the exemption.
- 5. I understand that, as the owner-builder, I must provide direct, onsite supervision of the construction.
- 6. I understand that I may not hire an unlicensed person to act as my contractor or to supervise persons working on my building or residence. It is my responsibility to ensure that the persons whom I employ have the licenses required by law and by county or municipal ordinance.
- 7. I understand that it is a frequent practice of unlicensed persons to have the property owner obtain an owner-builder permit that erroneously implies that the property owner is providing his or her own labor and materials. I, as an owner-builder, may be held liable and subjected to serious financial risk for any injuries sustained by an unlicensed person or his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an owner-builder and am aware of the limits of my insurance coverage for injuries to workers on my property.
- 8. I understand that I may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on my building who is not licensed must work under my direct supervision and must be employed by me, which means that I must comply with laws requiring the withholding of federal income tax and social security contributions under the Federal Insurance Contributions Act (FICA) and must provide workers' compensation for the employee. I understand that my failure to follow these laws may subject me to serious financial risk.
- 9. I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern owner-builders as well as employers. I also understand that the construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.



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**Owner/Builder
 Disclosure
 Statement**
(Continuation)

- 10. I understand that I may obtain more information regarding my obligations as an employer from the Internal Revenue Service, the United States Small Business Administration, the Florida Department of Financial Services, and the Florida Department of Revenue. I also understand that I may contact the Florida Construction Industry Licensing Board at (telephone number) or (Internet website address) for more information about licensed contractors.
- 11. I am aware of, and consent to, an owner-builder building permit applied for in my name and understand that I am the party legally and financially responsible for the proposed construction activity at the address listed above.
- 12. I agree to notify (issuer of disclosure statements) immediately of any additions, deletions, or changes to any of the information that I have provided on this disclosure.

Licensed contractors are regulated by laws designed to protect the public. If you contract with a person who does not have a license, the Construction Industry Licensing Board and Department of Business and Professional Regulation may be unable to assist you with any financial loss that you sustain as a result of a complaint. Your only remedy against an unlicensed contractor may be in civil court. It is also important for you to understand that, if an unlicensed contractor or employee of an individual or firm is injured while working on your property, you may be held liable for damages. If you obtain an owner-builder permit and wish to hire a licensed contractor, you will be responsible for verifying whether the contractor is properly licensed and the status of the contractor's workers' compensation coverage.

Before a building permit can be issued, this disclosure statement must be completed and signed by the property owner and returned to the local permitting agency responsible for issuing the permit. A copy of the property owner's driver license, the notarized signature of the property owner, or other type of verification acceptable to the local permitting agency is required when the permit is issued.

I have read the foregoing instructions and I am aware of my responsibilities.

Owner Signature

Date Signed

STATE OF FLORIDA, COUNTY OF BROWARD. Sworn to and subscribed before me this _____ day of _____, 20_____.

 Notary Public

F.S 489.103. 3(c). If any person violates the requirements of this subsection, the local permitting agency shall withhold final approval, revoke the permit, or pursue any action or remedy for unlicensed activity against the owner and any person performing work that requires licensure under the permit issued.



City of Miramar | Building Division

Community Development Department

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Affidavit of Identical Documents for Digital Submittal

Attention: All documents digitally submitted for permitting purpose shall be in True PDF format. Other formats, including pictures converted to PDF won't be accepted.

I, *(print full name)* _____ **Architect/Engineer of Record** with registration number AR/PE # _____ with the Architectural/Engineering Firm (Name) _____

_____, hereby attest or affirm that the electronic files submittal of the plans for project located at the location shown below are an exact and accurate duplicate of the complete hardcopy set of plans submitted to the Building Division.

Project Name _____

Property Address: _____

Folio No.: _____

I also hereby acknowledge that if there are any discrepancies between the two versions, the review process for said project will be terminated, become null and void, and require re-application under a new permit application number. Previously reviewed plans and comments will be discarded. This affidavit will apply to all documents submitted electronically throughout the life of the project including initial submittal, re-works, revisions, shop drawings, etc.

Description of digitally signed & sealed documents: _____



Designer of Record Contact Phone: _____

Contact Email: _____

Architect/Engineer of Record Signature & Seal

If the above signature of Professional Engineer/Architect is in digital format, a notarization is required.

Sworn to (or affirmed and subscribed before me this _____ day of _____ 20_____.

Personally known Produced Identification _____ ID # _____

Notary Name: _____

Notary Signature: _____

Notary Seal

PERMIT NUMBER:

NOTICE OF COMMENCEMENT

The undersigned hereby given notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes the following information is provided in the Notice of Commencement.

1. DESCRIPTION OF PROPERTY (Legal description & street address, if available) TAX FOLIO NO.: _____

SUBDIVISION _____ BLOCK _____ TRACT _____ LOT _____ BLDG _____ UNIT _____

2. GENERAL DESCRIPTION OF IMPROVEMENT:

3. OWNER INFORMATION: a. Name _____

b. Address _____ c. Interest in property _____

d. Name and address of fee simple titleholder (if other than Owner) _____

4. CONTRACTOR'S NAME, ADDRESS AND PHONE NUMBER:

5. SURETY'S NAME, ADDRESS AND PHONE NUMBER AND BOND AMOUNT:

6. LENDER'S NAME, ADDRESS AND PHONE NUMBER:

7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13 (1) (a) 7., Florida Statutes:

NAME, ADDRESS AND PHONE NUMBER:

8. In addition to himself or herself, Owner designates the following to receive a copy of the Lienor's Notice as provided in Section 713.13 (1) (b), Florida Statutes:

NAME, ADDRESS AND PHONE NUMBER:

9. Expiration date of notice of commencement (the expiration date is 1 year from the date of recording unless a different date is specified): _____, 20____

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Signature of Owner or
Owner's Authorized Officer/Director/Partner/Manager

Print Name and Provide Signatory's Title/Office

State of Florida
County of Broward

The foregoing instrument was acknowledged before me this _____ day of _____, 20____

By _____, as _____
(name of person) (type of authority,...e.g. officer, trustee, attorney in fact)

For _____
(name of party on behalf of whom instrument was executed)

Personally known or produced the following type of identification: _____

Notary

(Signature of Notary Public)

Under Penalties of perjury, I declare that I have read the foregoing and that the facts in it are true to the best of my knowledge and belief (Section 92.525, Florida Statutes).

Signature(s) of Owner(s) or Owner(s)' Authorized Officer/ Director / Partner/Manager who signed above:

By _____ By _____