



FY 2023

ADOPTED ANNUAL BUDGET



City of Miramar, FL





MIRAMAR

**BEAUTY AND PROGRESS
EST 1955**

City of Miramar

Adopted Annual Budget

Fiscal Year 2023

Elected City Commission



Mayor
Wayne M. Messam



Vice Mayor
Yvette Colbourne



Commissioner
Winston F. Barnes



Commissioner
Maxwell B. Chambers



Commissioner
Alexandra P. Davis

Appointed City Officials

Dr. Roy L. Virgin, City Manager
Kelvin L. Baker, Deputy City Manager
Adam Burden, Assistant City Manager - Public Safety & Emergency Management
Shaun Gayle, Assistant City Manager - Development & Financial Services
Stephen E. Johnson, Assistant City Manager - Operational & Infrastructure Services
Susan A. Gooding-Libur, Chief Financial Officer
Elizabeth Valera, Chief Capital Improvement Program Officer
Kevin E. Adderley, Director of Financial Services
Alicia Ayum, Director of Procurement
Leonard Burgess, Police Chief
Camasha Cevieux, Director of Cultural Affairs
Anthony Collins, Director of Public Works
Randy Cross, Director of Human Resources
Katrina Davenport, Director of Social Services
Francois Domond, Director of Utilities
Denise A. Gibbs, City Clerk
Clayton D. Jenkins, Director of Information Technology
Billy Neal, Interim Director of Parks & Recreation
Ray Perez, Fire-Rescue Chief
Rafael Sanmiguel, Director of Management & Budget
Eric B. Silva, Director of Building, Planning & Zoning
Anita Fain Taylor, Director of Economic Development & Housing
Lorna E. Walker, Director of Marketing & Customer Service



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City Manager's Message



October 1, 2022

Miramar City Commission and Stakeholders:

I am pleased to present a balanced Fiscal Year (FY) 2023 Adopted Annual Budget. This budget allocates resources to a variety of City priorities and programs to ensure the community's physical security, enhance their quality of life, and maintain and develop the City's facilities and infrastructure.

As the world puts behind the unprecedented global event of the COVID-19 pandemic, we contemplated the public health, economic, social, and fiscal climate of the past year and the environment we are in as we prepared this budget. The federal government has done its part to assist cities recover from the pandemic as they planned their Fiscal Year 2023 budgets. City of Miramar was fortunate to be a recipient of some federal dollars in FY21 and FY22 to assist with our recovery.

The economic impacts on the residential and business communities related to COVID-19 have been felt deep and wide, and the City's budget was substantially impacted. The City experienced a significant decline in major revenue sources. The City has been working in collaboration with Stantec Consulting to model the long-term financial impact of these revenue challenges, as well as other expense projections on the General Fund. The product is the five-year fund sustainability analysis and model that gives the executive team a roadmap for current and future budgetary strategies.

Despite the fiscal challenges we have experienced in FY 2021 and FY 2022, I am pleased to present a balanced and fiscally responsible FY 2023 Annual Adopted Budget. The FY 2023 adopted budget is \$286.5M—a slight increase from FY 2022, which represents projected potential revenues and expenditures as we move toward recovery from the COVID-19 environment. This budget represents the City's return to pre-pandemic goals and objectives.

The additions for FY 2023 are primarily for the funding of critical positions to support core city services, marketing support, theater productions, reinstatement of the vehicle replacement program, capital improvement projects, technology services, risk internal services, emergency preparedness and renewal & replacement reserve. This budget focuses on core services as we continue to prioritize essential functions such as public safety, community services, parks, infrastructure, and smart city initiatives to include enhanced security at vital City facilities.

The Capital Improvement Program (CIP) five-year plan expenditure projection for FY 2023 - FY 2027 is \$192,109,366. This includes 87 projects of which 34 will impact the FY23 Annual Budget. The first year of the plan will maintain focus on projects aimed at improving and revitalizing the City. In addition to in-house funding sources, grant funding, other outside funding and reprogram dollars have been identified to assist with financing of the CIP. The CIP focuses on four main strategic categories: Park Facilities, Infrastructure, Public Buildings and Capital Equipment. The funding plan involves a commitment to annual appropriations established in the FY23 annual budget and long term financing for these projects. The total capital expenditure that will impact the FY23 budget is \$20.2 million.

In reflecting over the past year and the variety of adversity and challenges that came with it, the work of the City and our dedicated staff is a true testament to our team's ability to remain nimble and think strategically when faced with navigating the challenges of the unknown and unexpected. This adopted budget is another indication of this adaptation; it begins the next phase of a conversation on how best to deliver services and ensure the priorities of the community are maintained through the allocation of constrained resources. Although we faced numerous challenges throughout the year, the City won the 2021 All-America City Award and two global Smart 50 City Awards, recognizing the initiative and collaboration of our Office of Innovation and Technology, Utilities and Public Works Departments.

Preparation and adoption of the budget is a team effort involving nearly every employee in the City and every member of the City Commission. Thanks to our staff for their willingness to submit deep budget cut requests and to develop alternatives to meet City Commission priorities. Thanks especially to the Management & Budget Department for their assistance in the preparation of this budget. Their willingness to work through these unique circumstances are a testament to their commitment to our community. Finally, thank you City Commission for your leadership in moving ahead on numerous issues, including identifying responsive solutions to the COVID-19 emergency, and for your adoption of financial policies and prudent financial guidance that resulted in the foundation for this FY23 Adopted Budget. I am confident that we will continue to move forward as One Miramar.

City of Miramar

An Equal Opportunity Employer

Mayor

Wayne M. Messam

Vice Mayor

Yvette Colbourne

City Commission

Winston F. Barnes

Maxwell B. Chambers

Alexandra P. Davis

City Manager

Dr. Roy Virgin

"We're at the Center of Everything"

**Office of the City Manager
2300 Civic Center Place
Miramar, FL 33025**

Phone (954) 602-3333

Fax (954) 602-3672

Best regards,

Dr. Roy L. Virgin | City Manager





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Miramar

Florida

For the Fiscal Year Beginning

October 1, 2021

Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Miramar, Florida, for its Annual Budget for the fiscal year beginning October 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Average Property Owner Tax Bill

Using the Home Amount from the Property Appraiser (All Residential)

	Homesteaded				Non-Homesteaded		
	Levied	Adopted	3.0% *		Levied	Adopted	16.1%
	FY 22	FY 23			FY 22	FY 23	
Assessed Value	248,619	256,078		304,775	353,734		
Homestead Exemption	(50,000)	(50,000)		—	—		
Taxable Value	198,619	206,078		304,775	353,734		
Millage Rate	7.1172	7.1172		7.1172	7.1172		
City Tax Bill	\$ 1,413.61	\$ 1,466.70	\$ 53.09	\$ 2,062.56	\$ 2,267.80	\$ 205.24	
Fire Assessment	\$ 398.23	\$ 398.23	\$ —	\$ 398.23	\$ 398.23	\$ —	
Total Change			\$ 53.09			\$ 205.24	

Using the Home Amount from the Property Appraiser (Single Family Home)

	Homesteaded				Non-Homesteaded		
	Levied	Adopted	3.0% *		Levied	Adopted	16.4%
	FY 22	FY 23			FY 22	FY 23	
Assessed Value	248,877	256,343		306,537	356,751		
Homestead Exemption	(50,000)	(50,000)		—	—		
Taxable Value	198,877	206,343		306,537	356,751		
Millage Rate	7.1172	7.1172		7.1172	7.1172		
City Tax Bill	\$ 1,415.45	\$ 1,468.58	\$ 53.13	\$ 2,181.69	\$ 2,539.07	\$ 357.38	
Fire Assessment	\$ 398.23	\$ 398.23	\$ —	\$ 398.23	\$ 398.23	\$ —	
Total Change			\$ 53.13			\$ 357.38	

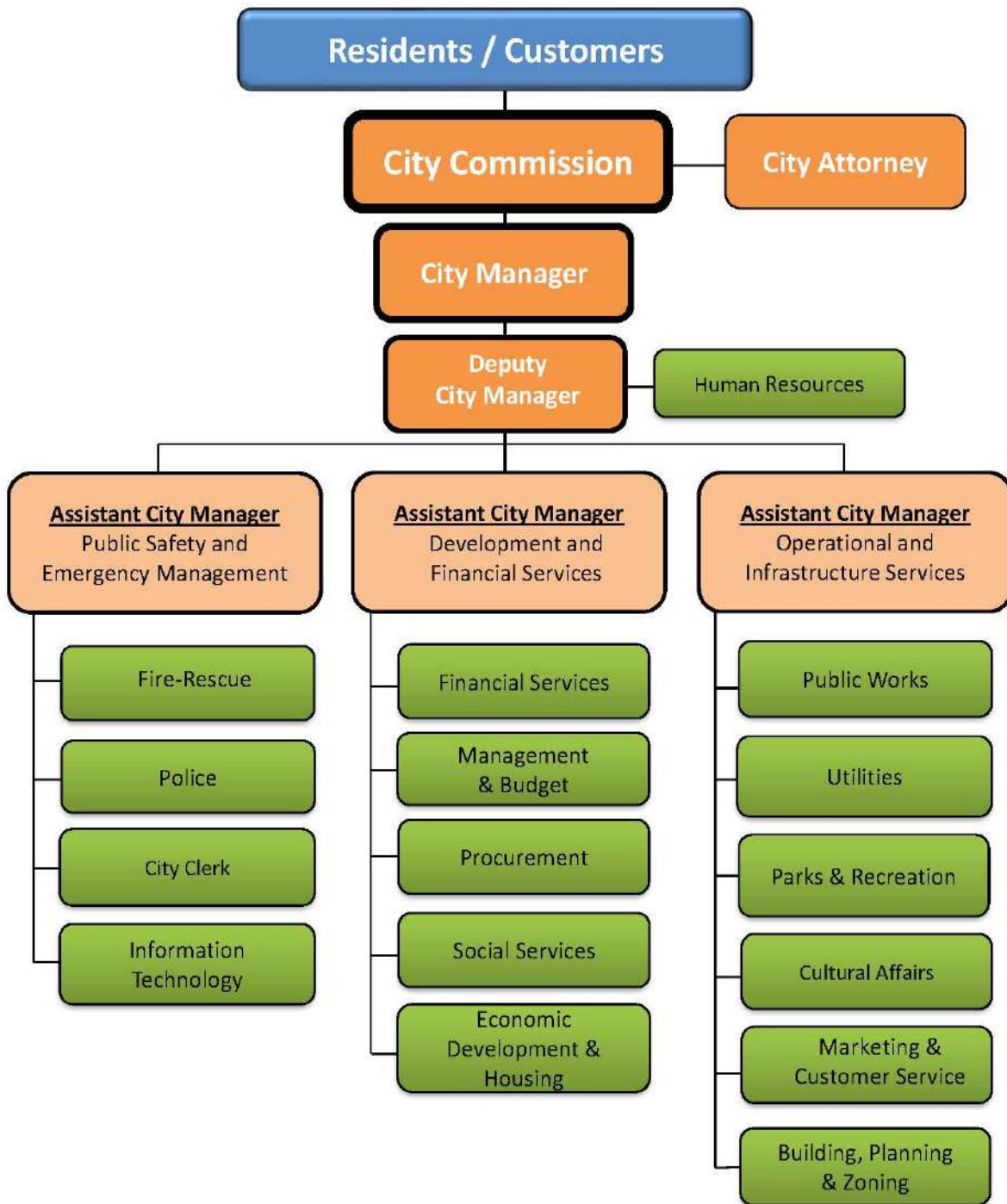
Using the Commercial Amount from the Property Appraiser (Commercial)

	Levied	Adopted	
	FY 22	FY 23	
Taxable Value	719,006	749,646	4.3%
Avg Size (Sq Ft)	15,888	15,888	—%
Millage Rate	7.1172	7.1172	
Fire Assessment	11,847.68	11,847.68	—
City Tax Bill	\$ 5,117.31	\$ 5,335.38	\$ 218.07
Total Change			\$ 218.07

* Save Our Homes (SOH) Cap



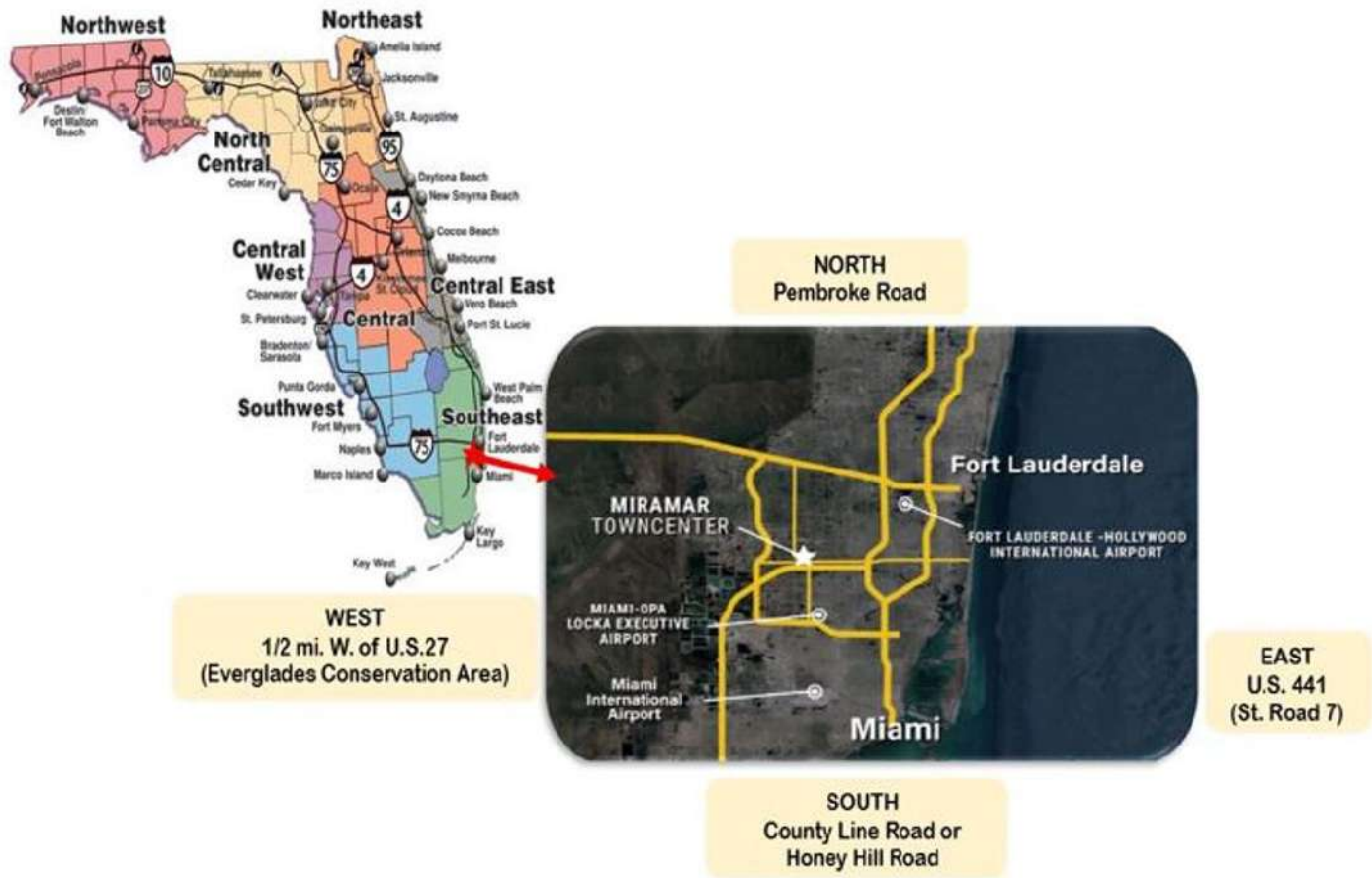
Citywide Organizational Structure



Miramar Location

Location of Miramar on the State of Florida Map

The City of Miramar is located at the geographical center of South Florida. Miramar offers the very best of Broward and Miami-Dade counties to business and industry. Within the City, there is ready access to I-75, Florida's Turnpike, I-95 and major state roads.



Miramar At A Glance

- Miramar was incorporated on May 26, 1955.
- The Commission/City Manager form of government was established by charter and adopted on March 13, 1991.
- The charter established a five member City Commission elected by the residents to serve for a four-year term.
- The City Manager is appointed by the City Commission.
- The City's motto is "**Beauty and Progress**".
- The City's boundaries are: South of Pembroke Rd, north of County Line Rd, west of U.S. 441 (SR 7), and east of US 27 (Everglades Conservation Area).

Note: (Additional community information and comparison data with other municipalities are presented in the Appendix section of this document).

Demographics

Population Estimates

Source: Bureau of Economic and Business Research (BEBR)

Calendar Year	Population
2013	126,619
2014	128,432
2015	132,096
2016	134,037
2017	136,246
2018	137,107
2019	138,837
2020	138,873
2021	138,873
2022	136,007
Median Age	38
Median Household Income	\$70,477
Number of Households	42,256
Single Family/Duplex	33,805
Multi-Family	8,451
Race Composition (%)	
Black/African American	48.5%
White	36.2%
Asian	5.1%
Other Race / Two or More Race	10.2%
Total	100%
Hispanic/Latino (of any race)	33.7%

Source: U.S. Census Bureau, 2022 American Community Survey, Broward County Property Appraiser

Education (number of schools by category)

Public Schools	
Elementary Schools	10
Middle Schools	2
High Schools	2
Charter Schools	3
Community School	1
Special Needs School	1
Private Schools	3
Colleges	2
Universities	6

Land Use

Land Area	31.3 sq.mi.
Acreage (Total City Property)	19,987.6

Existing Land Use

Residential	58.64%
Commercial	4.32%
Industrial	5.60%
Recreational	3.26%
Schools	1.44%
Conservation/Public Facility/ROW	25.41%
Mixed Use	0.87%
Undeveloped	0.46%
Total Land Use	100.00%

Source: Community & Economic Development Land Data

Economics

Office Space	3,400,000 sq.ft.
Retail/Commercial Space	3,600,000 sq.ft.
Industrial Space	9,900,000 sq.ft.
Taxable Assessed Value	12,585,942,283
2022 tax year	
Real Property	12,130,501,090
Personal Property	455,441,193
Adjusted Taxable Value	12,370,711,653
Property Tax Millage Rate	7.1172
There is no voter approved debt	

(A mill represents \$1 in tax per \$1,000 in tax-assessed value. Taxable value is millage rate times the assessed value).

Miramar At A Glance

Fiscal Year 2023 Budget

Adopted Budget	\$355,214,053
Adopted Net Budget	\$286,523,281
Adopted Capital Improvement Budget	\$20,177,340
General Fund Budget	\$202,208,919

Fire Protection Special Assessment

Residential-single & multi-family	\$398.23
Mobile Homes	\$296.26
<i>Below rates are per square ft. capped at 100,000 sq. ft.</i>	
Commercial	\$0.7457
Industrial/Warehouse	\$0.1191
Institutional/Governmental	\$0.6194

Service Statistics

Police

Full Time Employees	310.5
Sworn Police Officers	229
Service Calls (FY 2022)	48,358
Average emergency response time	5:29 min.

Fire-Rescue/EMS

Fire Stations	5
Full Time Employees	164.5
Certified Firefighters	151
EMS Calls (FY 2022)	9,483
Fire Calls (FY 2022)	4,061
Average Fire Response Time	4.43 min.
Average EMS Response Time	7 min.

Parks & Recreation

Number of Parks	40
Number of Acres	458
Facility Pavilion Shelter Rentals	1,000
Number of Rec. Programs Patrons	59 7,300
Number of Athletic Programs Patrons	24 11,850
Number of Aquatic Complexes Patrons	2 88,772
Number of Special Events	43
Number of Special Events Participants	43,300

Social Services

Senior Centers	2
Senior Participants (FY 2022)	923
Senior Transportation (FY 2022)	31,313
Counseling Hours (FY 2022)	746
Activities offered at Centers	1,250
Childcare Facilities	3

Number of Preschool Children	169
Number of Elementary After School Children	137

Cultural Affairs

Miramar Cultural Center	45,029 sq. ft.
Theater (including lobby)	15,500 sq. ft.
Banquet Hall	4,500 sq. ft.
Ansin Family Art Gallery	2,000 sq. ft.
Attendance:	
Miramar Cultural Center	30,272
Theater	19,093
Banquet Hall	10,394
Ansin Family Art Gallery	785

Public Works

Miles of street	422 miles
Street miles maintained	165 linear miles
Bike path/sidewalks maintained	40/139 linear miles
City street lights	940
Tons of curbside recycled material collected	5,448
City vehicles and equipment maintained	874

Utilities

Estimated Population for water service	130,000
Customer accounts	34,597
Miles of water lines	441
Fire Hydrants	4,525
Number of production wells	10
Average daily water production	13.88 mgd
Water treatment design capacity	17.75 mgd
Sewer lines / force mains	351.88 miles
Average daily sewer treatment	11.59 mgd
Wastewater treatment plant capacity	12.7 mgd
Reclaimed water treatment capacity	7.5 mgd
Number of Lift Stations	135

Total City Employees/Full-Time Equivalent (FY 2023 FTEs)

Full-time employees	1,069
Part-time employees-140	70
Seasonal part-time-26	13
Temporary - 3	1.5
Total Net FTE's	<u>1,153.5</u>



Services Provided by Other Governmental Units

Healthcare

- Memorial Hospital Miramar
- Memorial Primary Care Center
- Miami Children’s Hospital Outpatient Center

Library Services

- Broward County Library - Miramar Branch
- BCL-Pembroke Pines / Walter C Young Resource Center
- South Regional / Broward County Library

Housing Assistance

- Community Development Block Grant-CDBG
- Florida Housing Finance Corporation-SHIP Program
- US Department of Housing & Urban Development Program

Public Transportation

- Broward County Transit (BCT)
- I-95 Express
- Metro Bus - Metro Transit Agency
- Miramar Shuttle Bus Service

Source: ACFR, City Departments, Broward County, BCPA, and other websites



City of Miramar - Smart City Dual Awards Recipient

City of Miramar: Past, Present, and Future

Like most cities, Miramar had its beginnings when one person, Abraham Mailman, ventured out to “start anew” and develop a community. In 1953, he purchased a 1,200 acre dairy farm from Henry D. Perry, Sr., and built 56 homes. The homes sold quickly, setting in motion the future City. Although geographically landlocked, Mr. Mailman named the city “Miramar”, after a town in Cuba which means “Look at the Sea”.

Miramar was incorporated on May 26, 1955. At that time, the population was less than 200 with an area of about 2.9 square miles. The original boundaries were SW 64th Avenue on the east, University Drive on the west, Miami-Dade County Line on the south and Pembroke Road on the north. The only major roads were US 441, Hallandale Beach Boulevard to 66th Terrace, and Pembroke Road to University Drive. The photo below is an aerial view of Miramar in its original state.



As the City progressed, the Governor appointed and swore in the City’s first council and Robert Gordon was appointed the Mayor on June 20, 1955. The City’s official seal was inscribed with the motto, “Bellitas et Progressum” meaning “Beauty and Progress.”

In this same year, the Police Department was established which signified the formation of the City’s structure. In 1956, the Miramar Volunteer Fire Department and First Aid Squad were established. In 1958, Miramar Elementary School was the first school founded and the water tower at 7000 Miramar Parkway was also built.

In 1959, the first municipal election was held during which Charles F. Knapp was elected as Mayor. In 1960, the Henry D. Perry Middle School was built on land donated by Annabel C. and Henry D. Perry, followed by Miramar High School which was built in 1970.

In 1975, Harry M. Rosen was elected Mayor. Mr. Rosen established the City’s first Ad Valorem Property Tax Rate at 2.84 mills in Fiscal Year 1977 to provide better services and to balance the budget. In 2005, the annual Fire Assessment was implemented to provide an equitable method of assessing fire protection costs to all properties throughout the City.

Although explosive growth is common in new towns, the City of Miramar’s early fathers advocated the philosophy of planned and controlled growth. This was demonstrated with the adoption of a Comprehensive Land Use Plan in 1972, even before it was mandated for cities and counties. This move made Miramar a leader in South Florida in the development of effective land use controls.



Because of his involvement in the City’s initial development, Mr. Henry D. Perry, Sr., is recognized as one of the foremost pioneers in the history of Miramar. His character and civic activities influenced not only the lives of early residents but continues to impact the community to the present-day which is evidenced by the schools and parks in the City that bear the family’s name. Many longtime residents fondly recall the community barbecues hosted by Mr. and Mrs. Perry; many grateful to Mr. Perry for conducting animal husbandry classes for the benefit of Miramar’s youth to enhance their knowledge about farm life.



City of Miramar: Past, Present, and Future



The Comprehensive Land Use Plan and subsequent update provided a framework for the uniform and orderly development of future growth. As a result, Miramar is one of the few cities in the State of Florida that has been recognized as having an exemplary and comprehensive plan, making it exempt from the State oversight. Here in Miramar, “We are at the center of everything”. Our convenient location in Southwest Broward makes us the ideal city for quality residential living and excellent commercial / business opportunities; bolstered by extensive air, rail, and land linkages to regional, national and international centers. Our unique location and incomparable climate continue to draw national and international transplants.

The City of Miramar’s location makes it accessible to major thoroughfares such as I-75, Florida’s Turnpike, I-95, Flamingo/Red Road, University Drive, State Road 7/ US 441, and US 27. It is also in close proximity to major airports, seaports, colleges, universities, shopping malls, cultural centers, beaches and professional sports teams such as the Miami Marlins Baseball Team, The Florida Panthers Hockey Team, Miami Dolphins Football Team, and the Miami Heat Basketball Team. In order to support its infrastructure, Miramar has its own water systems, sewer and storm water service, two water treatment plants and one wastewater treatment plant; while providing other services necessary for the health, safety and welfare of the residents.

The services provided by the City of Miramar go beyond water and sewer. We strive to offer the best in public safety through our professionally trained Firefighters and Police Officers. In addition, the City offers 40 parks and two aquatic facilities enjoyed by residents and many visitors every year. The Miramar Regional Multi-Service Center, the Cultural Center/ Arts Park, Library and Educational Facilities are also available to the public.

Since its inception Miramar has been and continues to be a family-oriented community. The City’s professional recreational staff plans year-round activities for everyone which include the highly acclaimed M.O.S.T. (Maximizing Out of School Time) Program, and a variety of programs for Teachers’ Planning Days, other out-of-school days and for the summer.

With outdoor entertainment and fitness options increasing in demand and popularity, the City of Miramar approved a development of four (4) Pickleball courts at the Vizcaya Park site. This project allows for patrons to participate in the leisure and daily exercise activities. It is expected that this project will be completed in 2025.

The strategically located senior centers offer a wide range of activities including health screenings, nutrition, counseling, and fitness. The Venetian Street senior center was moved to the Multi-Service Center at 6700 Miramar Parkway. This 38,000 square foot state-of-the-art building is a hub of activities and resources for all ages.

Over the years, Miramar has spread its wings, and now offers many educational opportunities including: three private schools, ten elementary schools, two middle schools, two high schools, three Charter schools, one community school, a special needs school, and eight colleges/universities/institutes.

The Miramar Educational Center first floor houses one of Broward County’s Community Libraries. Broward College’s third satellite campus and Nova Southeastern University satellite facility are located in the center’s second and third floors. There are eight major colleges and universities and one trade and technical school within a few miles of the City’s boundaries. In addition to our educational opportunities, Miramar is the proud home of an extension of the Memorial Healthcare System. Memorial Miramar opened its doors on March 17, 2005 and features a 138 bed full service acute-care facility and offers individualized care using advanced technology.



City of Miramar: Past, Present, and Future

Other major hospitals located within one to five miles of the City limits include Memorial Pembroke, Memorial West, Memorial Regional Hospital, Dan Marino Children's Center, Joe DiMaggio Children's Hospital, and Hollywood Medical Center.

Miramar continues to work in association with Broward County, the State of Florida, Federal Agencies and various private sector sources to provide an array of resources that promote and encourage business opportunity and growth ranging from major corporate developments to small businesses. In addition to other state-of-the-art services, Miramar is located near two of Florida's first-class seaports: Port Everglades to the north and the Port of Miami to the south, both are located within 22 minutes of the City limits. These ports are the nation's favorite departure ports for leisure cruising as well as important cargo ports.

The Tri-County Commuter Rail is also within 20 minutes of Miramar and provides service between Miami, Ft. Lauderdale, West Palm Beach, and the Hollywood stations. Other personal transportation services are also available. Few areas of the country enjoy the convenience of two major international airports like the City of Miramar.

The Ft. Lauderdale/Hollywood International Airport is 11 miles to the north and the Miami International Airport is 14 miles to the south. Other public-use airports such as North Perry is four miles north, Opa-locka is six miles south and Opa-locka West is ten miles south of Miramar. The City of Miramar operates in partnership with Broward County Transit (BCT) to provide community/public transportation which links Miramar to other areas of Broward County via I-95 Express, downtown Miami. Special transportation services are also provided to Miramar seniors and for special events.

Over the years, the City has transitioned from a strong Mayor-City Council form of government, where the Mayor served as the Chief Administrative Officer and supervised the day-to-day activities of the City. Currently, it operates under the "City Manager-City Commission" form of government which was initiated in 1989. The suggestion was put to a referendum and approved by the electorate of Miramar on March 13, 1990. This transition took place at 12:01 a.m. on March 14, 1990. In March 2000 the City bought 54 acres of land from Cleghorn Shoe Corp., which was designed as a pedestrian oriented main street, and is home to the new "Miramar Town Center".

The Town Center is located in the center of the City, north of Miramar Parkway between Red Road, Hiatus

Road and Miramar Boulevard. This facility is also home to the new Police Headquarters. This approximately 67,000 square foot building consolidates major police operations into a single facility that achieved the U.S. Green Building Council's LEED certification.

The Town Center complex also houses City Hall and departments such as Development Services, which first opened in September 2004.

The Cultural Arts Center and Educational Complex opened to the public in 2008. The City partnered with the Rockefeller Group Development Corp/Kimco Realty (Rock-Kim Miramar) for the development of the retail, office and residential uses at the Town Center. In the past 10 years the City has experienced significant development activity resulting in a population growth and expansion of its economic base.

Miramar's estimated population of 136,007 is the fourth largest among Broward County cities and its 12 million square feet of office and industrial space contain companies representing a variety of industry sectors including aviation (Spirit Airlines), healthcare (Humana), media/communications (Telemundo of Florida) and retail (Target, Home Depot, Publix, etc).

To ensure its future economic sustainability, the City seeks to leverage its investment in public assets such as the Town Center and Cultural Arts Center while maximizing redevelopment opportunities in the historic area to achieve a sense of the place as a cohesive community through place making, marketing and branding initiatives.

The City of Miramar has embarked on a new path to enhance current Smart City Initiatives, as well as conduct a thorough assessment of all city processes to implement new Smart City solutions throughout the organization. The City Manager's Office of Innovation and Technology has been established and it is responsible for the execution of innovative ideas through Smart City technology to reduce expenditures and increase revenues, while providing enhanced services and public engagement tools.

These Smart City solutions will provide all stakeholders with the latest technology to implement efficiencies, increase workforce knowledge, enhance transparent engagement tools, enhance citywide security measures— just to name a few.

Smart City solutions will also play a vital role in the creation and operation of the Miramar Innovation and



City of Miramar: Past, Present, and Future

Technology Village, which is envisioned as a walkable, activated, urban environment with an innovation, technology, education, arts and culture, workforce housing and entertainment focus.

Located in the heart of Historic Miramar (along Miramar Parkway, just east of the Florida Turnpike), the Miramar Innovation and Technology Village is envisioned as a walkable, activated, urban environment with an innovation, technology, education, arts and culture, workforce housing and entertainment focus. Planning and economic analysis efforts are underway, as well as land use/zoning changes to secure the necessary entitlements to bring forward a dynamic mix of new retail, educational, recreational, office, entertainment and affordable/workforce residential uses that leverage existing community assets, such as the Vernon E. Hargray Youth Enrichment Center, the Shirley Branca Park Bandshell and new Police Substation. In addition, the City has commenced to forge and structure partnerships with the public and private sectors to support the affordable/workforce housing, innovation and technology hub, and transit hub initiatives.

The Miramar Innovation and Technology Hub is planned to be located on the Vernon E. Hargray Youth Enrichment Center campus and will serve as a vital anchor within Historic Miramar's Innovation and Technology Village, which will fuse the local community with a wide-range of collaborative educational, research, workforce development and local/small/start-up business support opportunities. The state-of-the-art facility will include partnerships with select area colleges/universities, Broward County Public Schools, Broward County and private-sector employers to deliver customized training to the community in STEM and other emerging, specialized and technical areas geared at filling the skills gap our employers identify as being crucial for the workforce of tomorrow. With a hands-on learning approach and

broad curriculum, the facility will deliver youth programs and adult-level workforce training and retraining programs so that the Miramar community can obtain the essential skill sets today's and tomorrow's employers seek.

Awards and Recognitions:

- Certificate of Achievement for Excellence in Financial Reporting.
- CALEA (Commission on Accreditation for Law Enforcement Agencies) and CFA (Commission for Florida Law Enforcement Accreditation).
- Distinguished Budget Presentation Award.
- Achievement of Excellence in Procurement.
- IEDC (International Economic Development Council) Accreditation.
- Gold Seal Quality Care Accredited - Child Care.
- Florida League of Cities City Spirit Award.
- All-America City 2021
- Five (5) 2022 Smart 50 Awards presented by Smart Cities Connect.
- "2021 Local IT Innovation of the Year Award" from the LocalSmart Program presented by the media outlet State Scoop for its participation in this pilot program.

The present Administration is dedicated to preserving the character of Miramar while enhancing the quality of life of its residents. To accomplish this goal several initiatives are in place which will promote and attract development and enrich our community without detracting from its culture and dedication to good family living. This positive meld between business and government as well as the mutual efforts of our residents and employees towards positive development and growth, makes Miramar one of the finest cities in South Florida.

Source: Broward County Historical Commission; City of Miramar website and departments

Strategic Plan

Mission

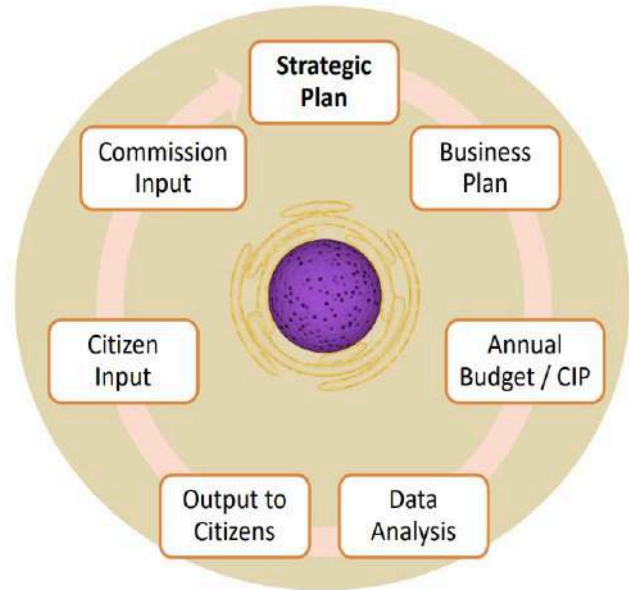
We value the dignity and worth of our citizens and to this end we pledge to continuously improve the quality of life and economic prosperity of our residents by assuring all of our citizens a clean, safe, economically viable and progressive city that is responsive to changing needs.

During the previous fiscal year, with direction from the City Commission to find efficiencies and ways of doing more with less, the City Manager's office has tasked staff with embarking on a Strategic Planning process in order to better guide the use of the available scarce resources where they may have the biggest impact. The purpose of strategic planning is to have a systematic way of listening to our citizen and business community, in order to better understand what their needs and wants are to be able to form a vision of the future and delineate a path or set of strategies that will help the City reach that vision.

A good strategic plan should address critical performance issues, create a balance between what the City is capable of doing and what the City would like to do and cover a sufficient time period to close any identified performance gaps. It should be visionary by conveying a desired future state, be flexible by allowing and accommodating change, and guide the decision making at all levels of the organization. In order to ensure a successful implementation, and to mitigate any inherent risks in the process, City staff has researched best practices and found a common theme as the keys to a successful strategic planning implementation:

- First and foremost, the effort needs to be driven by the top executives of the City of Miramar.
- Buy-in and commitment from department directors and upper management is key to success.
- Feedback from a broad spectrum of stakeholders will help to ensure buy-in.
- The City needs to have a clear updated vision of the future as a foundation.
- The Strategic Plan has to work in tandem with the budget in order to drive the annual allocation prioritization.
- A Business Plan needs to be developed to tackle the challenges uncovered by the strategic planning process.
- The progress of strategic initiatives needs to be tracked by performance measures, staff meetings, financial reports, scorecards, Gantt charts, etc.
- Directional statements, issues, decisions, goals, objectives, directives, or imperatives are

supported by statistical data, demographic information, survey results, or benchmark data.



The Strategic Plan plays an important role in the business cycle of any organization. It drives the creation of the Business Plan and provides direction to prioritize new and ongoing initiatives that will be proposed by management for inclusion in the Plan. Each initiative is linked to the goals and objectives established in the Strategic Plan.

The goal is to create a process for establishing priorities on what the organization is set to accomplish in the future. It also pulls the entire organization together around a single game plan for execution while providing a broad outline on where resources will be allocated.

The strength of any strategic planning process is a long term approach to planning and financial management, emphasizing emergent issues, listening to our customers and making sure that any and all decisions that are made have solid defensible data to back them up.

The Annual Budget and Capital Improvement Plan (CIP) include funding sources for the initiatives and projects presented in the Business Plan. Data is analyzed to make sure that all identified gaps are being closed and targets are being met in a timely manner. Citizen and Commission input is essential and gathered to identify any new and emergent issues that should be included in the Strategic Plan.

Business Plan

Business Plan Purpose and Process

The City's Business Plan, initiated in Fiscal Year 2003, includes revenue and expenditure projections as well as intended outcomes and the initiatives engaged to meet those outcomes in order to accomplish long-term financial stability for Miramar. The Plan serves as a guide to the financial and growth management strategies that will lead Miramar to maturity. Starting in FY19, the City implemented the Comprehensive Assessment of Revenues and Expenses (C.A.R.E.) program in order to involve every employee in the formulation of ideas to improve City operations. The (C.A.R.E.) Program is a ten-point City Manager budget initiative launched to maximize the City's human, capital, and natural resources. Each committee has a Chair and a Vice-Chair to implement strategies to support the City's vision. C.A.R.E. establishes sound financial management and responsible cost-effective utilization for use of public funds. Implementation of the C.A.R.E. Program involves support of each committee within the ten-point plan to address City-wide focus areas.



Update of Business Plan

The Business Plan is continuously reviewed for improvement, including updated financial projections and examination of the Plan's intended outcomes and initiatives. Current intended outcomes and initiatives include:

- Encourage annual commercial, industrial and office development.
- Encourage residential and commercial redevelopment and revitalization in East Miramar.
- Maintain control of labor and other operating costs.
- Maintain control of pension costs – limit benefits/ limit City contributions.
- Leverage existing technology to create effective and efficient delivery of services.

Each of these intended outcomes is in progress. As an economic development strategy, the attraction of additional commercial, industrial and office space will further the balance of Miramar's anticipated 140,000 total residents with a vibrant business community, providing educational opportunities, jobs and services to those residents and to the local, statewide and national markets as well. Complementing the Business Plan, in November 2012, the City adopted its first Economic Development Strategic Plan (EDSP) that establishes its economic development strategic priorities and sets goals, objectives and strategies that the City intends to pursue during Fiscal Years 2013 through 2023.

Miramar's "6 Pillars" cover a range of inter-related activities intended to enhance the community and to be supportive of our businesses:

1. Quality of Life
2. Business Climate
3. Sports & Entertainment
4. Infrastructure
5. Redevelopment/Infill Development
6. Marketing

Business Plan

New Initiatives

The City's goal is to develop initiatives that will assist in achieving our strategic objectives and our Key Intended Outcomes.

City departments are tasked to survey the current socio-economic climate of the City, in order to identify current challenges facing the City and come up with creative ways to tackle them. This task has been made that much more challenging with the onset of COVID-19. Each department was forced to re-focus efforts and resources to deal with the pandemic. The City has been challenged to meet the increased demands for public assistance while at the same time being forced to face a steep reduction in revenues.

Following are the major departmental initiatives approved and included in the Fiscal Year 2023 budget:

City Manager's Office

The newly appointed City Manager has undertaken a reorganization of the department that includes two additional Executive Administrator positions that were transferred from other departments, and a new Chief Public Safety Officer position to support Police, Fire and Emergency Management. These changes should make executive management more efficient when executing the City's strategic objectives.

Human Resources

A new Department Coordinator position was added for FY 2023 to support the department's administrative tasks. Funds were also added for employee awards to fund the Miramar Employee Recognition Program, Miramar PROUD and employee longevity awards.

Office of the City Clerk

Additional funds were added for temporary help to increase access and transparency to the public by more efficiently processing and posting information online such as Commission agendas.

Marketing & Customer Service

During FY2022 the Office of Marketing & Customer Service was created through a mid-year budget amendment. This newly minted department was given funding to reorganize, including reclassifications of key positions to best fill the new departmental mandates, as well as the addition of four positions: a Public Relations Specialist, a Marketing Coordinator for Events, a Department Coordinator, and a Videographer/Photographer. These mission critical

positions will allow the new department to support key marketing functions and be able to cover more events and be able to fulfill more media requests from internal customers.

Finance

The Grants office within the department will upgrade its part time Grants Accountant position to full time status in FY 2023. This will enable the Grants Office to provide financial oversight, monitoring, and reporting for over 50 grants which also includes FEMA Public Assistance and SRF Loans that collectively exceeds \$80M in award value. As State and Federal agencies continue to impose additional compliance and reporting requirements in the efforts to improve transparency and accountability of grant and FEMA awards, this will enable the Grants Division to expand its capacity to provide the required level of service to ensure continued financial support and compliance.

Police

The department's FY 2023 budget includes funding for a new Deputy Police Chief position to accommodate the growth of the police force in the City as well as a Police Social Worker position that will provide crisis intervention, conflict resolution, short-term counseling, case management, and community outreach. The position will assist with non-crime related situations including, family or neighbor disputes, mental health, substance use, home and health care, and housing related issues. Funds were also added to support the Youth Advisory Council and their various activities and field trips.



Fire-Rescue

As part of the City's continued push to encourage their employees to further their education, the Fire-Rescue

Business Plan

Department includes an additional \$150k in tuition reimbursement dollars that employees can use in any accredited higher educational institution towards a degree or certificate relevant to their role within the organization. To bolster the department's Fire Life and Safety program and to keep up with the increased building activity, the department reclassified two (2) existing positions into a Fire Inspector Lieutenant and a Fire Plans Examiner.

Building, Planning & Zoning

The department's budget includes operational funding for the EnerGov project which aims to streamline and expedite permitting and inspection services within the department.

Public Works

Funds are included to keep buildings well maintained which ensures that the Building Maintenance Program meets its goal of providing clean and safe facilities for employees and visitors, and economically extend the useful life of City facilities. Funding is also included to shift the provision of the Community Shuttle Bus Service to a third party contractor using the City of Fort Lauderdale contract to provide the service at a competitive rate as well as expand the service to twelve hours per day five days a week. Contingency funding is also included in the FY 2023 budget to cover damages to City assets not covered by insurance.



Cultural Affairs

As the world recovers from the pandemic and returns to entertainment venues, pre-pandemic staffing levels need to be reinstated. To that end, the department includes budgeted funds for banquet servers, chefs and supervisors to keep up with the increased demand for our facilities. Additionally, the department's budget includes funding for a new Apprentice position for the Theater Production program. The Cultural Arts department has a very

exciting show lineup for the upcoming year including performances from Grammy award winner band Boyz II Men, a full-scale opera production of Madama Butterfly with traditional Italian-design sets, as well as the musical On Your Feet that tells the story of Emilio and Gloria Estefan.

Parks & Recreation

The department has re-distributed the events budget to focus on the most popular and attended community events. Funding is also available for a Parks and Recreation master plan which includes a comprehensive overview forecasting park systems including assets, services, and staffing. This plan is intended to serve as a comprehensive guide for the planning, acquisition, development and operations of parks, facilities and recreation programs throughout the City. This plan will assist the City in identifying programming needs, priorities, and long-range vision for the provision of parks and recreation facilities and programs.



Social Services

Funds are included in this year's budget to fund scholarships for gifted youth to attend colleges and universities with a focus on nursing degrees to address the current shortage of nurses in our community.

Business Plan

Other Funds

Utilities

Included in their budget are four new Water Plant Operator Trainees and two Wastewater Plant Operator Trainees that will help the department with continuity of operation and succession planning, one Water Quality Analyst to aid in compliance with National Environmental Laboratory Certification (NELAC) and State Health Department licensing standards, one Jet Vac Operator to aid in the maintenance and repair of the City's 344 miles of sewer/force mains, 37.4 miles of reuse mains and appurtenances and the more than 21 thousand sewer service laterals, one Chief Innovation Officer to work on resiliency and one Chief Capital Improvement Program Officer to streamline and expedite the completion of the current and future CIP projects. Funds are also included to repair and replace of various mission critical equipment including a large generator, and to perform mandatory injection well testing.

Stormwater

Funds are available to supplement other government agencies' canal cleaning and maintenance. Additionally, funds are included to map and identify all drainage maps, ponds and drainage structures as required by the National Pollutant Discharge Elimination System's MS4 permit.



Fleet Fund

Recognizing the coming increase in demand for electric vehicle charging, the City is investing in additional EV chargers for the City's white fleet. Additionally, funds are available to repair and replace the City's aging fleet servicing facilities including fuel

tanks, fuel dispensers, sumps, concrete islands, canopies, and underground lifts.

Long Range Financial Plans

The City annually updates the Five-year forecast which includes projected revenues, operating costs, additional personnel and future capital improvements. Building on the City's Business Plan, recognizing the financial reality of escalating public personnel and safety costs compounded by the effects the pandemic has on our revenues and increased demands for service and incorporating key elements of the City Commission's established vision for the City of Miramar, this budget includes: No ad valorem millage increase and one time use of reserve fund balance.

The current rate is 7.1172 mills, which is 9.59% greater than the rolled-back rate. Taking this into account, the amount of Ad Valorem Taxes proposed to be collected is approximately \$7,991,600 more than last year.

Maintain the Fire Protection Assessment rate so that it funds 100% of the cost for the provision of fire protection as to eliminate the general fund subsidy. A rate study was conducted during FY 2018. Residential units are assessed \$398.23 and mobile homes \$296.26 per unit. Commercial units assessments remain at \$0.7457 per square foot, industrial/warehouse units at \$0.1191 per square foot and institutional units at \$0.6194 per square foot.

Tax Impact on Miramar Residents – Based on the 7.1172 millage rate and an average residential taxable value of approx. \$206,078, the average Miramar dwelling unit will be assessed \$1,467 on the Ad Valorem City portion of their tax bill. This represents a 3.8% increase from last fiscal year.

Outcome Program Performance Budget (OPPB):

This year marks the seventh year of the transition to a Program Based Budget. Program Based budgeting enables the public to better understand government functions and fosters budgetary transparency. There are 92 different programs contained within the budget. In addition, many personnel are shared between programs, the number of which is indicated in each program. Statistics will continue to be developed which will demonstrate how each program is achieving its mission-driven outcomes.

Financial Policies

The City of Miramar financial policies set forth the basic framework for the overall fiscal management of the City. These policies represent a foundation and provide guidelines for evaluating both current activities and proposals for future programs, and also to assist the City Commission and the City Manager in making decisions.

Budgetary Controls

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget that the City Commission approved. The level of budgetary control is established at the department level. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control.

Administrative budget transfers may occur upon approval of the City Manager as long as the final fund appropriation does not increase. Budget Amendments are submitted as needed to the Commission for their consideration.

Operating Budget Policies

Basis of Budgeting

The basis of budgeting refers to the period when revenues and expenditures are recognized in the funds and reported on the financial statements.

Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP). Governmental and Fiduciary Funds utilize the

modified accrual basis of accounting under which revenues and related assets are recorded when measurable and available to finance operations during the current fiscal year.

Proprietary Funds (Enterprise and Internal Service Funds) use the accrual basis of accounting which recognizes revenues when earned and expenses when incurred.

Annual operating budgets are adopted for all Governmental Funds except for the Capital Projects Fund in which effective budgetary control is achieved on a project-by-project basis when funding sources become available.

All appropriations lapse at the end of the year and encumbrances related to the Capital Improvement Program (CIP) are generally re-appropriated into the following year's budget.

Basis of Accounting

The basis of accounting refers to when revenues and expenditures are recognized in the accounting period in which they become available to finance expenditures of the fiscal period. The General Fund, Special Revenue Funds, Debt Service Funds and Capital Project Funds are prepared on a modified accrual basis of accounting except that encumbrances are treated as the equivalent of expenditures, as opposed to a reservation of fund balance.

Financial Policies

The differences between the basis of budget and the full accrual basis of accounting include:

- Budgeting the full amount of capital expenditures as expense rather than depreciating it.
- Presenting debt service expense net of restricted investment proceeds.

The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP), which is the same method the City's budget is prepared.

- Current revenues will support current expenditures.
- The budget process and format shall be programmed and focused on goals, objectives and performance measures.
- The budget will provide adequate funding for replacement of capital equipment and projects.
- The City shall establish and maintain a standard of accounting practices.

Financial Reserve Policies

The City established and will maintain a Fund Balance reserve in accordance with Governmental Accounting and Financial Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This policy shall only apply to the City's General Fund.

Fund balance is the difference between assets and liabilities reported in a governmental fund. Fund balance will be comprised of Non-spendable, Committed, Assigned, and Unassigned.

Fund Balance Stabilization

The City Commission adopted a resolution to establish a committed fund balance policy designated as the Financial Stabilization Account equal to 12% of the General Fund budgeted expenditures.

Capital Improvement Program (CIP)

The CIP is an official statement of public policy regarding long-range capital development for expenditures of \$100,000 or higher. Capital expenditure is for the acquisition of infrastructure, park development, building, construction or expansion and addition to fixed assets.

The City will develop a Five-Year CIP Budget with the development of the Business Plan and Operating Budget, as well as ensuring compliance with the Comprehensive Plan Capital Improvement Element. This will be updated annually to add new projects,

reevaluate the program and project priorities, and to revise recommendations based on new requirements and new funding sources.

All projects costing over \$100,000 will be included in the Five-Year CIP Budget. The City shall adopt the annual capital budget as part of the budgetary process. All capital projects that are budgeted for the upcoming fiscal year will impact the City's annual operating budget.

Capital Improvement Program Funding Policies

In order for a major capital project to become effective, it must not only include the cost and justifiable need, but also a financing plan for the entire life of the project. The financing plan must include an analysis of the available resources, which will be used to fund not only the Capital Improvement project, but also the associated operating expenses and debt service requirements of the City.

Debt Management Policies

The City is limited to incurring indebtedness for general obligation bonds until and unless approved by a majority vote of the electors of the City in a referendum election. The City Commission shall approve by majority vote any financing mechanism other than general obligation bonds.

Currently, the City does not have any general obligation bonded debt or legal debt margin and does not have any outstanding property tax supported debt. Each of the proprietary debt issues are considered to be self-supporting, because the revenues derived from operations provide for the debt requirements on an annual basis.

Revenue Policies

The City will make all efforts to attain additional major revenue sources as a way to ensure a balanced budget and reduce the tax burden on the taxpayers.

The City will strive to establish all user charges and fees at a level related to the full cost of providing the service. This will be reviewed annually and will be modified to include provisions that will allow charges to grow at a rate that keeps pace with the cost of providing the service.



Financial Policies

Cash Management Policies

The City administers a comprehensive cash management and investment policy. The primary goals are to maximize the amount of cash available to meet daily cash requirements and to obtain the highest possible yields consistent with Florida Statutes and City policies.

The City has adopted a written comprehensive investment policy to safeguard against the loss of its assets. This policy was adopted by ordinance by the City Commission, and Florida State Statute Chapter 218.415 (Local Government Investment Policies), which establishes investment plan guidelines for local governments in Florida.

The City's investment guidelines permit investment in U.S. Government Obligations, U.S. Government Sponsored Agency obligations, repurchase agreements, time deposits, certificates of deposits and prime commercial paper.

The City's pension plan investments are controlled by the pension boards who have hired professional money managers to manage these funds.

Capital Assets Policies

Capital Assets which include property, plant, equipment, intangibles and certain infrastructure assets (e.g. roads, bridges, sidewalks and similar items) are reported in the applicable governmental or business-type activities in the financial statements and defined by the City as assets with an initial, individual cost of more than \$5,000 for all capital assets other than intangibles, which are \$15,000 for software and \$25,000 for easements and an estimated useful life in excess of one year.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset life are not capitalized. Major outlays for capital assets and improvements are capitalized as they are completed. Interest incurred during the construction phase of business-type activities of capital assets is included as part of the capitalized value of the asset constructed.

Capital assets are depreciated using the straight line method over the following estimated useful lives:

Asset	Est. Useful Life (years)
Buildings	50
Improvements other than buildings	20
Machinery & Equipment	3-20
Fleet	8
Intangibles	15-25
Infrastructure	16-70

Financial Policies Compliance

The FY23 Adopted Budget complies with all relevant financial policies presented in this section.

Budget Process Overview

Methodology

The City of Miramar maintains a program-performance based budgeting model. This format identifies the department's structure and its programs. Based on the priorities and function, resources are allocated to operate each program. Each department's budget is comprised of an organizational chart outlining the structure of the department, along with the following components:

Organization Chart: This chart outlines the operational and reporting structure of the department.

Mission Statement: This statement must identify the purpose of the department.

Department Overview: A brief narrative to describe department's functions, programs, and services.

Accomplishments: Indicates the individual department's accomplishments for the prior fiscal year.

Program Revenues, Expenditures & Position Summary: This is linked to each program dedicated revenue, expenditure by program and category.

Position Detail: A list of all authorized positions within the department. Each position is allocated by percentage of staff time dedicated to each program.

Balanced Scorecard: Tracking and managing tool to monitor progress on departmental goals and objectives.

Information is broken down further by each program within the department into the following sections:

Program Name | Description: A brief description of the services and functions performed for this program.

Dedicated Revenues: List of revenues that are generated as a result of the operation of each program.

Expenditures: This is broken down into three categories: Personnel Services, Operating Expense and Departmental Capital Outlay. Personnel Services are calculated based on the percent of time each position is allocated to the program.

Percent of Time by Position: Indicates the percentage of time each staff spends on this program. Full time employee allocation must total 1, and part time allocation must total 0.5 across the programs.

Budget Review Process

At the beginning of each calendar year, the Management & Budget Department provides forms and instructions to all departments on how to develop their budgets for the upcoming year. The budget packages are placed in the City's intranet for users to input their budget requests. Specific guidelines from the City Manager are sent out directly to Department Directors and Budget Liaisons. The budget packages include their respective operating budget Preparation Manual, Above Base request form, position justification form and job description form, as well as their five-year Capital Improvement Program documents and CIP project request form. The budget manual sets forth the procedures, guidelines and timetables to be followed for preparing the upcoming fiscal year budget requests. Budget proposals are carefully reviewed and prioritized by City management to ensure initiatives and programs recommended for funding are in line with the City Commission's vision and comprehensive strategic goals.

The City's fiscal year begins on October 1st of each year and ends on September 30th of the following year, as mandated by Florida Statutes.

Operating Expense

Guidelines for operating expenses are based on prior year's actual and projected expenditures. Justification for all expenditures are to be provided for operating expenses. The Management & Budget Department calculates all personnel services costs based on payroll data from the City's ERP system, except for overtime which the departments provide. Allocated operating costs line items are formulated by certain departments as outlined in the budget preparation manual.

Capital Budget

Departments are asked to evaluate all existing equipment, facilities and other capital items for the CIP. Management prioritizes their requests based on:

- The benefits to be derived.
- Necessity to health, safety, welfare and residents' needs.
- Adherence to City plans and policies.
- Available funding sources.

Capital expenditures are for projects or equipment costing \$100,000 or more. Projects are proposed for inclusion in the CIP Budget following the same approval process as the Annual Operating Budget. Expenditures approved in the first year of the 5-Year CIP will impact the Annual Operating Budget.



Budget Process Overview

Budget Format

The budget document serves as a communication tool with elected officials and the citizens of Miramar. It describes in detail city services, allocation of resources, and the overall financial status of the City. The Management & Budget Department presents the annual operating and CIP budgets to the City Manager, who then submits the proposed document to the City Commission in July of each fiscal year for approval.

The Annual Budget document is formatted and organized in a way that is simple and easy-to-read by all readers. It is our goal to use non-technical terms to facilitate its understanding and navigation throughout the entire document.

The budget document serves as the City's primary fiscal year policy, linkage of services provided with funding, financial plan, operations guide, and communication device.

Balanced Budget

The City receives the certified taxable real estate and tangible property values from the Broward County Property Appraiser on July 1st of each year. The preliminary millage rate is based on the certified taxable value. The appropriations contained in the proposed recommendation shall not exceed the funds derived from taxation and other revenue sources. The City shall prepare a line item budget for each fund and each program within the fund. The budget must be balanced with current revenues equal to current expenditures.

Budget Adoption

In June of each year, the City Manager presents the proposed budget for the upcoming fiscal year to the City Commission. This includes proposed revenues and expenditures as well as funding sources for capital projects. Once received, the City Commission reviews the budget proposal and provides input. Two public hearings on the budget and the proposed millage rate are held in September per State Statutes.

The City Commission must adopt the budget no later than September 30th of each fiscal year. Although the CIP is part of the annual budget review process, it is adopted separately. The City Commission reviews the proposed CIP document prior to the adoption of a Resolution which approves the CIP in principle. The public can review the approved budget in its entirety at the Office of the City Clerk or on the City's website: <http://miramarfl.gov/260/Management-Budget/>

Budget Monitoring

Each department is responsible for monitoring their budgets throughout the year. Actual expenditures and operating transfers out may not exceed annual budget appropriations at the individual department level. Appropriations that are not expended, encumbered or specifically designated to be carried forward lapse at the end of the fiscal year.

Budget Amendment

If during the fiscal year it is evident that a budget amendment is necessary, the City Manager submits an amended budget request to the City Commission. This request includes the reasons for the additional funds and the proposed financing sources. Any budget amendments that will change the budgeted amount of a fund must be executed in the same manner as the original budget. Departments are authorized to transfer budget amounts within their respective department/program line items not to exceed the total approved appropriation for the department. If a department and/or fund exceeds the total approved appropriation, a Budget Amendment must be approved by the City Commission.

Year End Appropriations

Appropriations lapse at the end of the fiscal year except for:

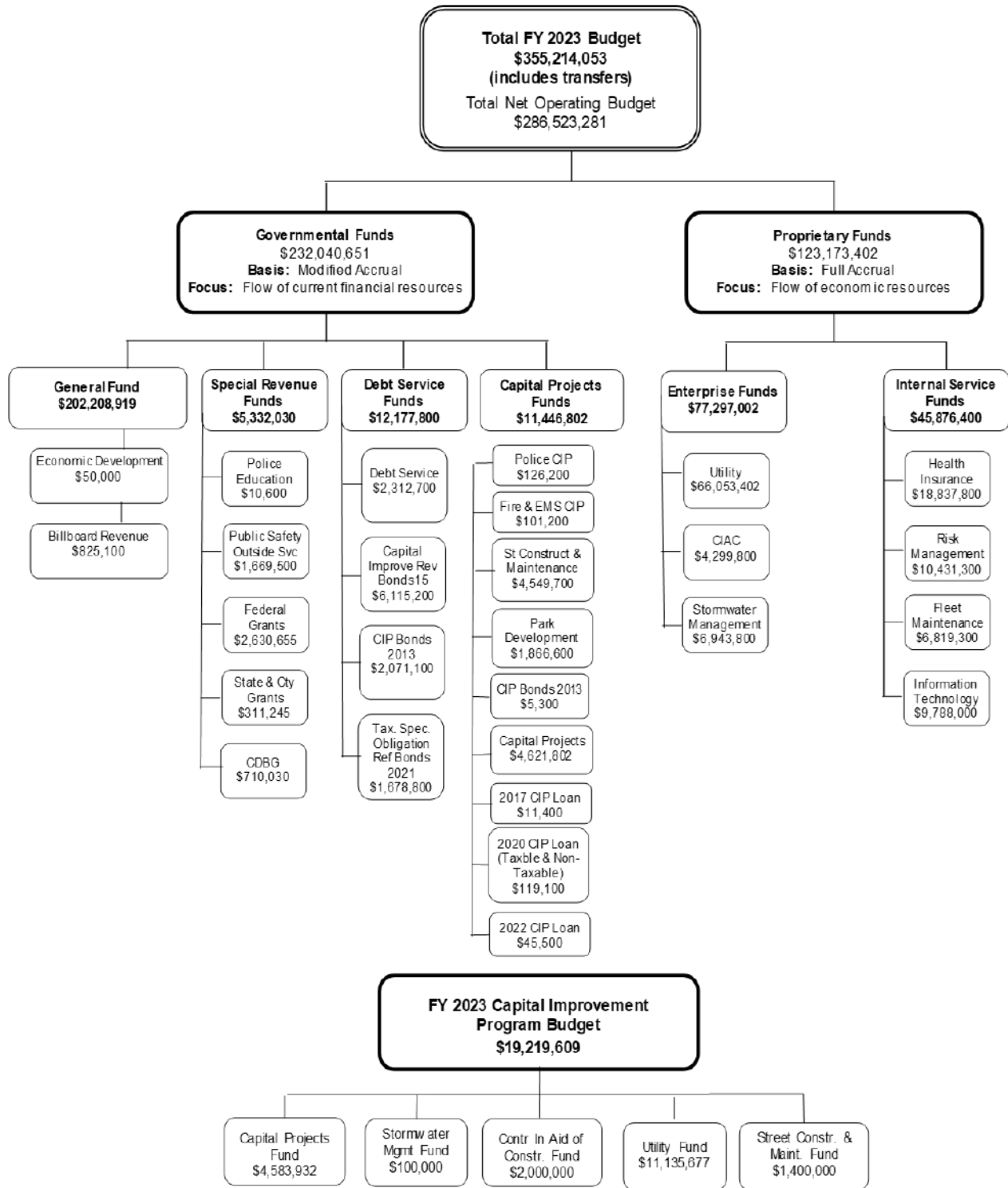
- Grants, encumbrances and available balances for active grant programs
- Departmental capital outlay encumbrances
- Capital improvement encumbrances
- Available balances for active capital projects

FY 2023 Budget Calendar

DATES	REQUIRED ACTIVITY	RESPONSIBILITY
February 1, 2022	Budget Kickoff - budget packages distributed to departments which includes FY23 Guidelines and Procedures and the Budget Manual. February Process begins (Munis and all forms available)	Management & Budget Dept. (MBD)
February 2-3, 2022	Budget Training (Ongoing training as needed)	MBD
February 7, 2022	FY23 Allocated Costs Methodology meeting	Allocating Depts
February 17, 2022	FY23 Allocated Costs final February Process schedules due from Allocating departments	Allocating Depts
March 1, 2022	February Process Ends - all forms due, budget entry access ends	All Departments
Mar 2 - Apr 28, 2022	Executive Management Team (EMT)/MBD/all Departments analyze and review Department budget requests	EMT, MBD & All Departments
May 2-5, 2022	May Process budget updates - Munis and Budget Central re-opened to permit necessary updates by departments	All Departments
May 9-26, 2022	Finalize FY23 funding strategies. Balance Funds	EMT & MBD
By June 1, 2022	City receives Estimate of Taxable Property Values from Broward County Property Appraiser's Office	Property Appraiser's Office (BCPA)
June 1-21, 2022	Proposed Budget Preparation (Distribute to Commission on June 22, 2022)	MBD
June 29, 2022	FY23 Proposed Budget/Financial Focus Workshop with Commission	EMT, MBD & City Commission
By July 1, 2022	City receives final Certification of Taxable Property Values from Broward County Property Appraiser's Office	Property Appraiser's Office (BCPA)
July 6, 2022	City Commission sets proposed Property Tax Millage Rate, Fire Protection and Stormwater Assessment Rates, and public hearing dates	City Commission
By August 4, 2022	Notify Property Appraiser of the proposed Fire and Stormwater fees, Millage Rate, Rolled Back Millage Rate and the date, time and place of public hearing to set proposed millage rate	MBD
August 14, 2022	Advertise Fire Protection and Stormwater Assessment notices in newspaper	MBD & Office of the City Clerk
By August 24, 2022	Property Appraiser sends out TRIM Notices to property owners	BCPA
September 14, 2022	Public hearing on FY23 Tentative Budget and Millage Rate and Adoption hearing on FY23 Fire Protection & Stormwater Assessments	City Commission
September 25, 2022	Budget Advertisement in the newspaper per TRIM requirements	MBD & City Clerk
September 29, 2022	Second and final public hearing on Millage Rate and FY23 Operating Budget and Capital Improvement Program (CIP)	City Commission
Within 30 days of Adoption	Certify adopted Millage Rate and statute compliance and send TRIM package to the State	MBD
October 1, 2022	FY23 Adopted Budget becomes effective	MBD / Citywide



Fund Structure Overview



Fund Structure Overview

The City's fund structure is organized and operated on the basis of funds and account groups. The main purpose of the Fund is fiscal control and to ensure that monies are spent for the authorized purpose. Each of the city funds has an annual appropriated budget and is grouped according to the type of activity to be performed.

The City uses Governmental, Proprietary and Fiduciary Fund types. The Fiduciary Funds are not included in the budget but are included in the audited financial statements.

Governmental Funds

General, Special Revenue, Debt Service and Capital Projects Funds comprise the four governmental fund types.

General Fund

The General Fund is the City's primary operating fund. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund. There are two Sub-funds from the General Fund: The Economic Development Fund that accounts for the City's economic development activities and the Billboard Revenue sub-fund that tracks revenues from four (4) billboards that the City of Miramar currently licenses on City property.

Special Revenue Funds

This type of fund accounts for revenues that are restricted or committed to expenditures for specific purposes, other than debt service or capital projects. The City has the following nine Special Revenue Funds:

1. Police Education
2. Public Safety Outside Services
3. Law Enforcement Trust
4. Federal Grants
5. State and County Grants
6. State Housing Initiatives Partnership Program (SHIP)
7. Community Development Block Grant (CDBG)
8. Neighborhood Stabilization Program (NSP)
9. Affordable Housing Trust

Debt Service Funds

Debt Service Funds account for servicing general long-term debt not being financed by proprietary funds. Currently, the City has the following four Debt Service Funds:

1. Debt Service (BBT Transportation Revenue Note, 2012, 2020 CIP Loans (Non-Taxable and Taxable) and 2022 CIP Loan
2. Capital Improvement Refunding Revenue Bonds, 2015, Firefighter Equipment Lease
3. CIP Revenue Bond, 2013
4. Taxable Special Obligation Refunding Bonds Series 2021

Capital Projects Funds

These funds are designated to track resources used for the acquisition of major items and/or construction of facilities that cost over \$100,000. Currently, the City has the following eleven Capital Projects Funds:

1. Police CIP
2. Fire & EMS CIP
3. Street Construction and Maintenance
4. Park Development
5. CIP Revenue Bonds 2013
6. 2017 CIP Loan
7. 2020 CIP Loan-Non Taxable
8. 2020 CIP Loan-Taxable
9. CIP Grants
10. 2022 CIP Loan
11. Capital Projects

Proprietary Funds

Enterprise and Internal Service Funds are the two types of proprietary funds.

Enterprise Funds

This type was established to account for operations that are financed and operated similar to a commercial enterprise where a user fee is charged for goods or services provided to the public; such as, water and wastewater and cultural services. Currently, the City has the following four Enterprise Funds:

1. Utility
2. Utility Construction Revenue Bond
3. Contribution in Aid of Construction (CIAC)
4. Stormwater Management



Fund Structure Overview

Internal Service Funds

These types of funds account for the financing of self-insurance activities, risk management, fleet maintenance and information technology services provided to other funds of the City on a cost-reimbursement basis. Currently, the City has four Internal Service Funds:

1. Health Insurance
2. Risk Management
3. Fleet Maintenance
4. Information Technology (IT)

Fiduciary Funds

The Fiduciary Funds are used to account for assets held in a trustee capacity. Examples of this category of funds are the Pension Trust Fund and the Sanitation Agency Fund. These funds are not included in the Annual Budget; however, they are part of the City's Annual Comprehensive Financial Report (ACFR).



Tour De Broward Event at Miramar Regional Park

Revenues & Expenditures Estimated Methods

The methods used to estimate revenues for the budget consist of financial budgetary trend analysis and projected data. Each revenue is described by source and collection history. Expenditure estimates are based on prior year's actual and departmental requests.

REVENUES

General Government Taxes

This category includes the following: Ad-Valorem, Utility, Communication, Local Business taxes, and Insurance Premium taxes.

Significant Trend/Assumptions:

As the housing market continues to recover from the recession, Ad Valorem taxes will continue to catch up to the levels that they were at in the past. Other taxes are dependent on population and business growth and the strength of the overall economy.

Permits, Fees, Special Assessment

This category includes revenues for various permits, franchise fees and special assessments.

Significant Trend/Assumptions:

Building fees are related to new construction, while other revenues are dependent on population and business growth and the strength of the economy.

The Fire Protection Special Assessment covers the full cost of providing fire protection services to the community.

The Stormwater Special Assessment will increase from \$102 to \$120 per E.R.U. per year.

Intergovernmental Revenues

This category includes Federal, State and County Grants and other revenues from the State of Florida and Broward County.

Significant Trend/Assumptions:

Projected increases/decreases are based on various State and County revenue forecasts and anticipated grants.

Charges for Services

This category includes the City's required charges for services as well as various administrative charges, development review fees, alarm permits, fire inspections, ambulance services, recreational services and rentals of City facilities.

Significant Trend/Assumptions:

Projected increases/decreases are based on anticipated residents usage, participation in different programs, and historical data.

Fines and Forfeitures

This category is for traffic court fines and revenues resulting from county and violations to City codes.

Significant Trend/Assumptions:

Projected increases/decreases are based on historical data for traffic violations and city code violations.

Miscellaneous Revenues

This category includes interest earnings, solid waste revenues, and other miscellaneous revenues.

Significant Trend/Assumptions

Revenues in this category relate to the amount of usage from various City services and facilities and the strength of the City's investments.



Revenues & Expenditures Estimated Methods

EXPENDITURES

Personnel Services

This category includes salaries and benefits. Salaries include overtime, incentives and other pay. Benefits include FICA/MICA, life, disability, health and dental insurance, various pension contributions, and worker's compensation.

Significant Trend/Assumptions:

Due to collective bargaining constraints, rising health care costs and increasing pension liabilities, increases in this area are expected for at least two more years.

Operating Expense

These expenditures are related to the operation of a governmental program. Operating expenses are divided into the following two categories:

Operating Expense: includes professional and contracted services, supplies, repairs, utilities and all other services and costs not personnel or capital related expenses.

Departmental Capital Outlay: includes capital expenditures for a single item costing over \$5,000 and less than \$100,000.

Significant Trend/Assumptions:

Operating expenditures have been streamlined over the last few years. Projected increases/decreases are based on departmental level decisions. Departments are given a target budget with some flexibility to allocate in the various line items. Departmental capital outlay expenditures are based on the estimated cost of each capital item. Funding for these expenditures are identified within the departmental target budgets.

Capital Improvement Program (CIP)

This category is for expenditures for construction projects, vehicles and equipment and software costing over \$100,000. The cost can be allocated over a 5-year period. Unexpended balances are generally carried over into the next fiscal year.

Significant Trend/Assumptions:

Expenditures are estimated based on project schedule until completion. Purchases of vehicles and equipment are based on quotes.



Completed utility work at Country Club Ranches

Long-Term Debt

Governmental Funds Activities

Revenue Bonds

CIP Special Obligation Refunding and Improvement Revenue Bond, Series 2013: In September 2013, the City issued a bond in the amount of \$59,815,000 which was used to pay off outstanding \$10,000,000 Capital Improvement Revenue Note, Series 2008 and for various capital projects. Principal and interest were originally scheduled to be paid semi-annually on April 1 and October 1, through October 2038. In July 2021 an amount of \$47,770,000 of the \$51,780,000 of the outstanding Special Obligation Bonds, Series 2013 was advance refunded. As a result the \$47,770,000 of the 2013 series bonds is considered defeased. The outstanding balance as of September 30, 2021 is \$4,010,000 with principal and interest due semi-annually through October 2022. This bond is secured by impact fees and the City's covenant to budget and appropriate legally available non-ad valorem revenues.

CIP Revenue Bond, Series 2015: On March 12, 2015, the City issued a bond in the amount of \$79,595,000 which was used to refund all of the City's outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and interest are paid semi-annually on April 1 and October 1, through October 2035. These bonds are secured by the City's portion of the state-shared local government half-cent sales tax, the public service tax revenues derived from the sale of electricity, as well as the local communications services tax revenues.

Special Obligation Revenue Bond, Series 2021-Taxable: In July 2021, the City issued \$51,000,000 in Taxable Special Obligation Refunding Bonds, Series 2021, with interest rates ranging between 0.451% and 2.793%. The bonds were issued to advance refund \$47,770,000 of the \$51,780,000 in outstanding CIP Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 with interest rates ranging between 4.00% and 5.00%. Principal and interest are paid semi-annually on April 1 and October 1, through October 2038. These bonds are secured by impact fees and the City's covenant to budget and appropriate legally available non-ad valorem revenues. The advance refunding reduced total debt service payments by \$10,063,068 and resulted in an economic gain of \$8,376,886.

Revenue Notes Payable

Special Obligation Revenue Note, Series 2017: This note was issued in February 2017 for \$10,000,000. The proceeds were used for various capital improvement projects within the City. The note bears interest at 2.9125% per annum. Principal and interest payments are due quarterly on January 15, April 15, July 15 and October 15. The note matures on January 15, 2027. The City's obligation to repay the note is secured by a covenant to budget and appropriate legally available non-ad valorem revenues of the City.

Special Obligation Revenue Note, Series 2019A-Nontaxable: This note was issued in October 2019 for \$5,000,000. The proceeds were used for various capital improvement projects within the City. The note bears interest at 1.92% per annum. Principal and interest payments are due quarterly on January 1, April 1, July 1 and October 1. The note matures on October 1, 2039. The City's obligation to repay the note is secured by a covenant to budget and appropriate legally available non-ad valorem revenues of the City.

Special Obligation Revenue Note, Series 2019B-Taxable: This note was issued in October 2019 for \$5,000,000. The proceeds were used for various capital improvement projects within the City. The note bears interest at 2.36% per annum. Principal and interest payments are due quarterly on January 1, April 1, July 1 and October 1. The note matures on October 1, 2039. The City's obligation to repay the note is secured by a covenant to budget and appropriate legally available non-ad valorem revenues of the City.

Capital Leases

US Bank 2016: This is a 7-year lease purchase for \$2,231,963 payable in quarterly installments of \$84,416 for new and replacement Fire Public Safety vehicles. Lease is collateralized by equipment, vehicles and annual covenant to budget appropriations.

Motorola Lease 2017: This is a 7-year lease purchase for \$225,504 payable in annual installments of \$37,905 for Motorola Backup Radio System Equipment. Lease is collateralized by the Radio Equipment and annual covenant to budget appropriations.



Long-Term Debt

Bank of America PCC Lease 2017: This is a 7-year lease purchase for \$1,773,845 payable in quarterly installments of \$67,670 for the Motorola Mobile and Portable Radio System equipment. Lease is collateralized by the Mobile and Portable Radio equipment and annual covenant to budget appropriations.

Wi-Fi Lease 2019: This is a 5-year lease purchase for \$195,077 payable in quarterly installments of \$10,906 for Wi-Fi Equipment. Lease is collateralized by the Wi-Fi equipment being purchased.

US Bank 2019: This is a 5-year lease purchase for \$773,653 payable in quarterly installments of \$41,592 for new and replacement Fire public Safety vehicles. Lease is collateralized by equipment, vehicles and annual covenant to budget appropriations.

Enterprise Funds Activities

Revenue Notes/Bonds Payable

Utility System Refunding Revenue Bond, Series 2017: In November 2017, the City issued revenue bonds in the amount of \$32,315,000 to fully refund the City's Utility System Revenue Bonds, Series 2007. The Bonds are payable solely from and secured by a lien upon the pledge of net revenues and connections fees. Principal and interest are due semi-annually on April 1 and October 1, through October 1, 2037.

Utility System Revenue Bond, Series 2015: On March 13, 2015, the City issued revenue bonds in the amount of \$11,485,000 to fully refund the City's Utility System Refunding and Improvement Revenue Bonds, Series 2004. The Bond is payable solely from and secured by a lien upon the pledge of net revenues from water, wastewater and stormwater utility system and connections fees. Principal and interest are due quarterly on January 1, April 1, July 1 and October 1, through October 1, 2034.

Loans Payable

In 2005, the City participated in the Revolving Loan Fund Program administered by the State of Florida. The program allows local governments to enter into loan agreements with the Department of Environmental Protection (DEP) under the State Revolving Loan Fund for Stormwater and Wastewater management facilities construction. The repayment

terms for the remaining loan is 20 years. Principal and interest payments are due semi-annually on January 15 and July 15 which commenced on July 15, 2007. The outstanding State Revolving Loans are as follows:

Eastern Miramar Rehabilitation Infrastructure: This is a portion of the Revolving Loan Fund Program in the amount of \$18,024,237 for rehabilitation of infrastructure. Principal and interest payments are due semi-annually starting July 15, 2007 for 20 years. As of September 30, 2021, the City has an outstanding principal amount of \$5,632,357. The financing rate of the unpaid principal is 2.09% per annum.

Historic Miramar Improvement III: In 2014, the City entered into a loan agreement with the State of Florida DEP Clean Water State Revolving Fund Loan Program to borrow up to \$546,664 to finance the planning and design of wastewater pollution control facility improvements. In 2017 the agreement was amended, and the principal amount of the loan was reduced to \$382,665. As of September 30, 2021, the City has an outstanding debt of \$328,745. The financing rate on the unpaid principal is 2.56% per annum. The loan is payable in semiannual payments upon completion of the project and is calculated based on the actual amount of principal drawn under the agreement, as well as the associated capitalized interest and a loan service fee.

Stormwater Drainage Improvement: In 2015, the City entered into a loan agreement with the State of Florida DEP Clean Water State Revolving Fund Loan Program to borrow up to \$374,000 to finance the planning, design, and construction of stormwater drainage improvements. The loan amount was subsequently revised to \$297,883 which includes loan fees in the amount of \$5,841. The City has an outstanding debt of \$240,035 as of September 30, 2021. The financing rate on the unpaid principal is 1.96% per annum. The loan is payable in semiannual payments upon completion of the project and is calculated based on the actual amount of principal drawn under the agreement, as well as the associated capitalized interest and a loan service fee.

Long-Term Debt

2018 Stormwater Management: In 2017, the City entered into a loan agreement with the State of Florida DEP Clean Water State Revolving Fund Loan Program to borrow \$1.2 million for the planning and design of the City's wastewater collection and stormwater best management practices (BMPs) project. The financing rate on the unpaid principal of the loan amount is 2.15% per annum. As of September 30, 2021, the amount disbursed is \$794,612. The loan is payable in semiannual payments upon completion of the project. As of September 30, 2021, the City has an outstanding principal balance of \$825,121 which includes capitalized interest and a remaining undrawn balance of \$405,388.

2017 Drinking Water Upgrade: In 2017, the City entered into a loan agreement with the State of Florida DEP State Revolving Fund Loan Program to borrow \$15,540,000 for upgrades to the City's East Water Treatment Facility. As of September 30, 2021, the principal amount of the loan was revised to \$32,140,00, and the amount disbursed was of \$31,179,154. The amount outstanding on this loan at September 30, 2021 is \$31,785,124, including capitalized interest and a remaining undrawn balance of \$960,846. The financing rate on the first \$15,540,000 of the unpaid principal of the loan amount is 1.08% per annum. The financing rate on the next \$15,000,000 of the unpaid principal of the loan amount is 1.23% per annum. In 2021, the agreement was amended again to include an additional \$1,600,000 in financing for this project with interest rate of 0.23%. The loan is payable in semiannual payments upon completion of the project.

2018 Wastewater and Stormwater Mgmt.: In 2017, the City entered into a loan agreement with the State of Florida DEP State Revolving Fund Loan Program to borrow \$16,662,000 to finance wastewater and stormwater management upgrades. As of September 30, 2021, the amount disbursed is \$15,126,165. The loan has an outstanding amount of \$14,930,257 including capitalized interest and also has a remaining undrawn balance of \$1,535,835 as of September 30, 2021. The financing rate on the unpaid principal of the loan is 0.97%.

Source: City of Miramar ACFR and Financial Services Department



Long-Term Debt Obligations

As of June 30, 2022

Governmental Activities	Purpose of Issue	Issued Date	Issued Amount	Maturity Date	Amount Outstanding
Revenue Bonds:					
CIP Special Obligation Rev Bond 2013	Various Capital Projects	9/25/2013	\$ 59,815,000	Oct. 1, 2038	2,030,000
CIP Revenue Bonds 2015	Various Capital Projects	3/12/2015	\$ 79,595,000	Oct. 1, 2035	60,545,000
Special Obligation Refunding Bonds Series 2021- Taxable	Various Capital Projects	7/28/2021	\$ 51,000,000	Oct. 1, 2038	51,000,000
Sub-total					113,575,000
Revenue Notes Payable:					
Series 2019A Special Obligation Revenue Note - Tax Exempt	Various Capital Projects	10/1/2020	\$ 5,000,000	10/1/2039	4,495,000
Series 2019B Special Obligation Revenue Note - Taxable	Various Capital Projects	10/1/2020	\$ 5,000,000	10/1/2039	4,505,000
Series 2021B Special Obligation Revenue Note	Various Capital Projects	10/15/2021	\$ 8,035,000	1/15/2036	7,840,000
Series 2021C Special Obligation Revenue Note	Various Capital Projects	10/15/2021	\$ 5,415,000	1/15/2027	5,125,000
Sub-total					21,965,000
Capital Lease:					
7 Yr. Lease US Bancorp	Firefighter Equipment 2016	3/30/2016	\$ 2,231,963	3/30/2023	251,238
M&P Radio Lease	Mobile & Portable Radios	8/10/2017	\$ 1,773,845	Aug. 10, 2024	595,239
2018 Wi-Fi Replacement Lease	Wi-Fi Replacement Lease	9/30/2018	\$ 195,077	5/16/2023	42,462
US Bancorp SCBA Lease	Firefighter Equipment 2019	4/1/2019	\$ 773,653	3/1/2024	283,151
Cisco Switch Refresh 2021	Cisco Switch Refresh	11/10/2021	\$ 3,739,022	1/10/2026	2,991,217
BOA Siemens Lease 2022	Guaranteed Energy Performance	12/10/2021	\$ 6,498,337	7/1/2029	6,498,337
Sub-total					10,661,644
Total Governmental Activities					146,201,644
Business-Type Activities					
Revenue Notes/Bonds Payable:					
Utility System Revenue Bond 2015	Various infrastructure projects	3/13/2015	\$ 11,485,000	Oct. 1, 2034	7,990,000
Utility System Revenue Bond 2017	Various infrastructure projects	11/9/2017	\$ 32,315,000	Oct. 1, 2037	28,130,000
Sub-total					36,120,000
State Revolving Loans:					
Eastern Miramar Infrastructure	Infrastructure Rehabilitation	7/15/2007	\$ 18,024,237	Jan. 15, 2027	5,146,522
2014 Historic Miramar Improvement III	Wastewater Pollution Control	8/22/2014	\$ 402,314	Jan. 15, 2037	320,039
2015 Drainage Improvement	Stormwater Management	11/15/2016	\$ 297,883	Nov.15, 2036	226,642
2017 Drinking Water 060820	Drinking Water	3/9/2017	\$ 31,579,476	N/A	30,676,953
2018 Wastewater and Stormwater	Wastewater and Stormwater	5/15/2017	\$ 15,126,165	N/A	14,876,502
2018 Historic Miramar Drainage 060840	Historic Miramar Drainage	1/11/2017	\$ 821,188	N/A	866,064
Sub-total					52,112,722
Total Business Activities					88,232,722
Total Long-Term Debt					234,434,366

Long-Term Debt Obligations

Summary of Annual Debt Service Requirements

Governmental Activities

Year ended September 30:

	Revenue Bonds		Revenue Notes Payable		Total
	Principal	Interest	Principal	Interest	
2022	5,330,000	3,398,335	1,611,200	357,589	10,697,124
2023	6,225,000	3,468,554	1,460,000	317,825	11,471,379
2024	6,485,000	3,239,240	1,505,000	278,121	11,507,361
2025	6,685,000	3,031,285	1,555,000	237,409	11,508,694
2026	6,495,000	2,815,018	1,575,000	195,465	11,080,483
2027-2031	35,680,000	10,877,093	3,010,000	644,857	50,211,950
2032-2036	41,230,000	5,173,371	2,735,000	363,198	49,501,569
2037-2041	10,775,000	451,551	1,940,000	73,737	13,240,288
2041-2045	—	—	—	—	—
Total	\$ 118,905,000	\$ 32,454,447	\$ 15,391,200	\$ 2,468,201	\$ 169,218,848

Business-Type Activities

Year ended September 30:

	Revenue Bonds		Loans Payable		Total
	Principal	Interest	Principal	Interest	
2022	1,655,000	1,650,900	1,007,664	125,583	4,439,147
2023	1,735,000	1,578,835	1,028,900	104,347	4,447,082
2024	1,820,000	1,503,242	1,050,584	82,663	4,456,489
2025	1,895,000	1,424,128	1,072,725	60,522	4,452,375
2026	1,965,000	1,341,434	1,095,334	37,914	4,439,682
2027-2031	11,210,000	5,329,061	720,617	43,381	17,303,059
2032-2036	12,535,000	2,640,822	203,633	15,673	15,395,128
2037-2041	4,830,000	244,500	21,680	251	5,096,431
2041-2045	—	—	—	—	—
Total	\$ 37,645,000	\$ 15,712,922	\$ 6,201,137	\$ 470,334	\$ 60,029,393

Note: The total difference between the Long Term Obligations and the summary is the capital lease. Only the principal amount should be compared with the outstanding debt.

Long-Term Debt Obligations

Principal and Interest by Fund

Governmental Activities	Fund	Principal	Interest	Total
General Fund	001			
Motorola Back-Up Radio System Equip. Lease 2017		34,884	3,021	37,905
Portable & Mobile Radios Lease 2017		262,718	7,962	270,680
Firefighter Equipment Lease 2019		161,226	5,142	166,368
BOA Siemens Lease 2022		206,245	191,756	398,001
Total General Fund 001		665,073	207,881	872,954
Debt Service Fund	201			
Series 2019A Special Obligation Revenue Note - Tax Exempt		215,000	83,688	298,688
Series 2019B Special Obligation Revenue Note - Taxable		210,000	103,221	313,221
Series 2021B Special Obligation Revenue Note		460,000	142,516	602,516
Series 2021C Special Obligation Revenue Note		1,060,000	36,236	1,096,236
Total Debt Service Fund		1,945,000	365,661	2,310,661
Debt Service Fund	203			
CIP Revenue Bond Refunding 2015		3,510,000	2,434,225	5,944,225
Firefighter Equipment Lease 2016		167,826	1,007	168,833
Total Debt Service Fund		3,677,826	2,435,232	6,113,058
Debt Service Fund	204			
CIP Revenue Bond 2013		2,030,000	40,600	2,070,600
Total Debt Service Fund 204		2,030,000	40,600	2,070,600
Debt Service Fund	205			
Special Obligation Bonds Series 2021		685,000	993,729	1,678,729
Total Debt Service Fund 205		685,000	993,729	1,678,729
Information Technology Fund	504			
Cisco Phone System Lease 2017		747,804	—	747,804
Wi-Fi Replacement Lease		32,018	699	32,717
Total Information Technology Fund		779,822	699	780,521
Total Governmental Activities		\$ 9,782,721	\$ 4,043,802	\$ 13,826,523
Business-Type Activities				
Utility Fund	410			
Utility System Refunding Revenue Bond 2017		1,167,225	1,356,222	2,523,447
Utility System Refunding Revenue Bond 2015		550,000	201,960	751,960
Collection & Transmission Facilities - DW060801		324,063	62,592	386,655
2018 Drinking Water - DW060820		904,746	—	904,746
Total Utility Fund		2,946,034	1,620,774	4,566,808
CIAC Fund	414			
State Revolving Loan - Historic Miramar Improv - Phase III - WW		17,976	7,853	25,829
State Revolving Loan - East Miramar Infrastructure		458,344	42,338	500,682
Total CIAC Fund		476,320	50,191	526,511
Stormwater Management Fund	415			
Utility System Refunding Revenue Bond 2017		17,775	20,653	38,428
State Revolving Loan - Historic Miramar Improv - Phase III - SW		13,657	4,639	18,296
State Revolving Loan - East Miramar Infrastructure		538,923	60,870	599,793
2018 Historic Miramar Drainage - DW060840		78,764	—	78,764
Collection & Transmission Facilities - DW060801		396,077	76,501	472,578
Total Stormwater Fund		1,045,196	162,663	1,207,859
Total Business-Type Activities		\$ 4,467,550	\$ 1,833,628	\$ 6,301,178
Total All Funds		\$ 14,250,271	\$ 5,877,430	\$ 20,127,701

Note: This schedule is from October 1, 2022 to September 30, 2023.

Consolidated Budget Summary

REVENUES	GENERAL FUND	BILLBOARD REVENUE	ECONOMIC DEVELOPMENT	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	UTILITY ENTERPRISE FUNDS	STORMWATER FUND	INTERNAL SERVICE	TOTAL ALL FUNDS
Taxes: Millage per \$1,000										
Ad Valorem Taxes 7.1172	87,393,600	—	—	—	—	—	—	—	—	87,393,600
Utility Taxes	11,930,000	—	—	—	—	—	—	—	—	11,930,000
Communications Service Tax	3,693,416	—	—	—	—	—	—	—	—	3,693,416
Local Business Tax	2,400,000	—	—	—	—	—	—	—	—	2,400,000
Insurance Premium Tax	2,650,000	—	—	—	—	—	—	—	—	2,650,000
Franchise Fees	10,252,491	—	—	—	—	—	—	—	—	10,252,491
Licenses and Permits	8,377,000	—	—	—	—	640,700	3,886,500	6,608,900	—	19,513,100
Special Assessment	22,400,000	—	—	—	—	—	—	—	—	22,400,000
Intergovernmental	17,808,780	—	—	3,651,930	—	3,793,000	—	—	90,000	25,343,710
Charges for Services	21,878,414	825,000	50,000	1,669,500	—	—	52,591,400	163,600	—	77,177,914
Fines and Forfeitures	652,900	—	—	10,400	—	—	—	—	—	663,300
Miscellaneous Revenue	3,659,295	100	—	200	5,830	327,210	1,175,600	171,300	—	5,339,535
Internal Service Charges	—	—	—	—	—	—	—	—	42,725,700	42,725,700
TOTAL SOURCES	\$193,095,896	\$825,100	\$50,000	\$5,332,030	\$5,830	\$4,760,910	\$57,653,500	\$6,943,800	\$42,815,700	\$311,482,766
Transfers in	5,701,000	—	—	—	11,724,870	4,579,602	808,900	—	—	22,814,372
Fund Bal./Reserves/Net	3,412,023	—	—	—	447,100	2,106,290	11,890,802	—	3,060,700	20,916,915
TOTAL REVENUES, TRANSFERS & BALANCES	\$202,208,919	\$825,100	\$50,000	\$5,332,030	\$12,177,800	\$11,446,802	\$70,353,202	\$6,943,800	\$45,876,400	\$355,214,053
EXPENDITURES										
City Commission	1,907,925	—	—	—	—	—	—	—	—	1,907,925
Office of the City Manager	4,383,450	—	—	—	—	—	—	—	—	4,383,450
Human Resources	3,774,700	—	—	—	—	—	—	—	—	3,774,700
Legal	960,000	—	—	—	—	—	—	—	—	960,000
Office of the City Clerk	1,372,855	—	—	—	—	—	—	—	—	1,372,855
Marketing	2,586,500	—	—	—	—	—	—	—	—	2,586,500
Financial Services	5,929,800	—	—	—	—	—	2,058,600	—	—	7,988,400
Procurement	1,506,350	—	—	—	—	—	—	—	—	1,506,350
Management & Budget	2,133,800	—	—	—	—	—	—	—	—	2,133,800
Police	59,558,752	—	—	1,476,600	—	—	—	—	—	61,035,352
Fire-Rescue	43,086,220	—	—	3,500	—	—	—	—	—	43,089,720
Building, Planning & Zoning	7,350,318	—	—	710,030	—	—	—	—	—	8,060,348
Economic Development & Housing	2,455,170	—	50,000	—	—	—	—	—	—	2,505,170
Public Works	11,351,900	—	—	—	—	—	—	—	—	11,351,900
Parks & Recreation	17,147,114	—	—	—	—	—	—	—	—	17,147,114
Social Services	8,597,118	—	—	—	—	—	—	—	—	8,597,118
Cultural Affairs	4,407,789	—	—	—	—	—	—	—	—	4,407,789
Utilities	—	—	—	—	—	—	36,122,700	—	—	36,122,700
Stormwater	—	—	—	—	—	—	—	3,358,000	—	3,358,000
Capital Improvement	—	—	—	—	—	5,983,932	13,135,677	100,000	—	19,219,609
Debt Service	873,400	—	—	—	12,175,000	—	6,144,200	1,118,100	780,700	21,091,400
Non-Departmental	7,849,286	—	—	—	2,800	322,670	10,596,925	—	26,535,800	45,307,481
Internal Services	—	—	—	—	—	—	—	—	18,479,900	18,479,900
TOTAL EXPENDITURES	\$187,232,447	\$0	\$50,000	\$2,190,130	\$12,177,800	\$6,306,602	\$68,058,102	\$4,576,100	\$45,796,400	\$326,387,581
Transfers Out	13,176,472	825,100	—	3,141,900	—	5,140,200	530,700	—	—	22,814,372
Fund Bal./Reserves/Net Assets	1,800,000	—	—	—	—	—	1,764,400	2,367,700	80,000	6,012,100
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES	\$202,208,919	\$825,100	\$50,000	\$5,332,030	\$12,177,800	\$11,446,802	\$70,353,202	\$6,943,800	\$45,876,400	\$355,214,053



Budget Summary

The City of Miramar has a single budget document which includes all the budgeted funds and service programs. It is prepared to provide a comprehensive overview of the City's services and financial framework for the understanding of the public.

There are 35 budgeted funds in six (6) categories: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds and Internal Service Funds that are within this document. This section of the budget document is comprised of the Summary of the Budgeted Funds.

Fund Number	Fund Title
001	<i>General Fund</i>
005	Billboard Revenue (Sub-Fund)
006	Economic Development (Sub-Fund)
	<i>Special Revenue Funds (9):</i>
110	Police Education
145	Public Safety Outside Services
160	Law Enforcement Trust
162	Federal Grants
163	State & County Grants
164	Neighborhood Stabilization Program (NSP)
166	State Housing Initiative Partnership (SHIP) Program
167	Community Development Block Grant (CDBG)
170	Affordable Housing Trust
	<i>Debt Service Funds (4):</i>
201	Debt Service
203	Capital Improvement Revenue Bonds-2015
204	CIP Bonds-2013
205	Taxable Special Obligation Refunding Bonds Series 2021
	<i>Capital Projects Funds (11):</i>
380	Police CIP
381	Fire & EMS CIP
385	Street Construction & Maintenance
387	Park Development
388	CIP Revenue Bonds-2013
389	2017 CIP Loan
391	2020 CIP Loan-Non-Taxable
392	2020 CIP Loan-Taxable
393	CIP Grants
394	2022 CIP Loan
395	Capital Projects
	<i>Enterprise Funds (4):</i>
410	Utility Fund
413	Utility Construction Revenue Bonds
414	Contribution in Aid of Construction (CIAC)
415	Stormwater Management
	<i>Internal Service Funds (4):</i>
501	Health Insurance
502	Risk Management
503	Fleet Maintenance
504	Information Technology

Other funds not included in the budget but listed in the audited financial statements are the Fiduciary Funds, in which the City holds assets in a trustee capacity.



Budget Summary

The FY23 total combined adopted budget for all funds is \$355,214,053. This represents an increase of \$493,776 or 0.1% above last year's adopted budget.

Summary of All Funds

Fund	FY 2022 Budget	FY 2023 Budget	\$ Amt. Increase/ (Decrease)	% Change
General Fund	\$ 186,667,224	\$ 202,208,919	\$ 15,541,695	8.3%
Billboard Revenue (Sub-Fund)	825,200	825,100	(100)	100.0%
Economic Development (Sub-Fund)	50,000	50,000	—	—%
Special Revenue Funds	10,376,930	5,332,030	(5,044,900)	-48.6%
Debt Service Funds	11,234,300	12,177,800	943,500	8.4%
Capital Projects Funds	23,416,450	11,446,802	(11,969,648)	-51.1%
Enterprise Funds	65,721,984	66,053,402	331,418	0.5%
Other Enterprise Funds	9,984,789	11,243,600	1,258,811	12.6%
Internal Service Funds	46,443,400	45,876,400	(567,000)	-1.2%
<i>Sub-total</i>	354,720,277	355,214,053	493,776	0.1%
Less Internal Svcs Funds & Transfers	(72,256,650)	(68,690,772)	3,565,878	-4.9%
Total All Funds	\$ 282,463,627	\$ 286,523,281	\$ 4,059,654	1.4%

Summary of Changes to All Budgetary Funds

The following summary indicates the increase/decrease for each fund expenditure compared to the FY22 adopted budget.

Fund	Total	Operating	Capital Improvement	Transfer/ Reserve	Debt Service
General Fund	\$ 15,541,695	\$ 14,298,405	\$ —	\$ 845,090	\$ 398,200
Billboard Revenue (Sub-Fund)	(100)	—	—	(100)	—
Economic Development (Sub-Fund)	—	—	—	—	—
Police Education	—	—	—	—	—
Public Safety Outside Svcs	—	—	—	—	—
Federal Grants	(3,000,000)	—	—	(3,000,000)	—
CDBG Program	(44,900)	(44,900)	—	—	—
Affordable Housing Trust	(2,000,000)	—	—	(2,000,000)	—
Debt Service	146,100	(500)	—	—	146,600
Capital Improvement Rev Bonds	(179,500)	800	—	—	(180,300)
CIP Bonds 2013	(30,000)	200	—	—	(30,200)
Tax. Spec. Obligation Bonds 2021	1,006,900	—	—	—	1,006,900
Police CIP	(494,500)	(200)	—	(494,300)	—
Fire & EMS CIP	(735,400)	—	(340,000)	(395,400)	—
Street Construction & Maint	916,500	300	900,000	16,200	—
Park Development	(2,422,200)	(2,600)	(1,600,000)	(819,600)	—
CIP Bonds 2013	2,600	—	—	2,600	—
2017 CIP Loan	2,000	600	—	1,400	—
2020 CIP Loan - Non-Taxable	(2,043,600)	300	(2,100,000)	56,100	—
2020 CIP Loan - Taxable	(937,600)	500	(1,000,000)	61,900	—
2022 CIP Loan	(7,954,500)	—	(8,000,000)	45,500	—
Capital Projects	1,697,052	1,600	1,669,582	25,870	—
Utility	331,418	4,915,041	(4,604,323)	4,200	16,500
Contribution in Aid of Construction	90,000	(909,900)	1,000,000	—	(100)
Stormwater Management	1,168,811	405,528	(600,000)	1,458,083	(94,800)
Health Insurance	(277,400)	(277,400)	—	—	—
Risk Management	421,100	421,100	—	—	—
Fleet Maintenance	(1,829,500)	(1,829,500)	—	—	—
Information Technology	1,118,800	1,437,000	—	—	(318,200)
Totals Including Transfers	\$ 493,776	\$ 18,416,374	\$ (14,674,741)	\$ (4,192,457)	\$ 944,600
Less Transfers & Internal Svc Funds:	—	—	—	—	—
General Fund & Sub-Funds	(1,086,022)	—	—	(1,086,022)	—
Special Revenue Funds	3,000,000	—	—	3,000,000	—
Capital Projects Funds	1,089,100	—	—	1,089,100	—
Utility Funds	(4,200)	—	—	(4,200)	—
Internal Service Funds	567,000	248,800	—	—	318,200
Total	\$ 4,059,654	\$ 18,665,174	\$ (14,674,741)	\$ (1,193,579)	\$ 1,262,800



Budget Summary

All Funds Revenues & Expenditures Comparison by Category

Sources	FY 2022 Budget	FY 2023 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
General Taxes	\$ 99,410,169	\$ 108,067,016	\$ 8,656,847	8.7%	37.7%
Permits, Fees, Special Assessment	53,411,697	52,165,591	(1,246,106)	-2.3%	18.2%
Intergovernmental Revenue	26,637,938	25,253,710	(1,384,228)	-5.2%	8.8%
Charges for Services	70,782,940	77,177,914	6,394,974	9.0%	26.9%
Fines & Forfeitures	584,300	663,300	79,000	13.5%	0.2%
Miscellaneous Revenue	10,717,265	5,339,535	(5,377,730)	-50.2%	1.9%
Appropriation of Fund Balance	20,919,318	17,856,215	(3,063,103)	-14.6%	6.2%
Total	\$ 282,463,627	\$ 286,523,281	\$ 4,059,654	1.4%	100.0%

Uses	FY 2022 Budget	FY 2023 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
Personnel Services	\$ 151,728,900	\$ 164,024,025	\$ 12,295,125	8.1%	57.2%
Operating Expense	65,358,067	71,264,632	5,906,565	9.0%	24.9%
Capital Outlay	2,878,561	4,147,145	1,268,584	44.1%	1.4%
Grants & Aids	277,700	383,700	106,000	38.2%	0.1%
Capital Improvement Program	33,894,350	19,219,609	(14,674,741)	-43.3%	6.7%
Debt Service	19,047,900	20,310,700	1,262,800	6.6%	7.1%
Reserves	5,677,649	4,484,070	(1,193,579)	-21.0%	1.6%
Other Uses	3,600,500	2,689,400	(911,100)	-25.3%	0.9%
Total	\$ 282,463,627	\$ 286,523,281	\$ 4,059,654	1.4%	100.0%

Department Expenditure Budget Variance

The following table is an expenditure comparison of each department's FY23 adopted budget versus the FY22 adopted budget; including salaries and benefits, departmental operating expenses and departmental capital outlay. This does not include Capital Improvement projects or non-departmental projects.

Department	FY 2022 Budget	FY 2023 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
City Commission	\$ 1,863,700	\$ 1,907,925	\$ 44,225	2.4%	0.8%
Office of the City Manager	5,839,400	4,383,450	(1,455,950)	-24.9%	1.8%
Human Resources	3,208,300	3,774,700	566,400	17.7%	1.6%
Legal	1,454,600	960,000	(494,600)	-34.0%	0.4%
Office of the City Clerk	1,006,170	1,372,855	366,685	36.4%	0.6%
Marketing & Customer Service	—	2,586,500	2,586,500	100.0%	1.1%
Financial Services	5,210,100	5,929,800	719,700	13.8%	2.5%
Procurement	1,474,450	1,506,350	31,900	2.2%	0.6%
Management & Budget	1,963,550	2,133,800	170,250	8.7%	0.9%
Police	55,368,731	59,558,752	4,190,021	7.6%	25.0%
Fire-Rescue	41,313,121	43,086,220	1,773,099	4.3%	18.1%
Building, Planning & Zoning	6,880,794	7,350,318	469,524	6.8%	3.1%
Economic Dev & Housing	1,828,495	2,455,170	626,675	34.3%	1.0%
Public Works	10,514,814	11,351,900	837,086	8.0%	4.8%
Parks & Recreation	15,074,635	17,147,114	2,072,479	13.7%	7.2%
Social Services	8,249,393	8,597,118	347,725	4.2%	3.6%
Cultural Affairs	3,916,989	4,407,789	490,800	12.5%	1.8%
Fin Svcs-Utility Billing	1,912,450	2,058,600	146,150	7.6%	0.9%
Utilities	33,354,334	36,122,700	2,768,366	8.3%	15.1%
PW-Stormwater Management	2,952,472	3,358,000	405,528	13.7%	1.4%
HR-Health Insurance	2,174,700	2,209,000	34,300	1.6%	0.9%
HR-Risk Management	609,900	525,500	(84,400)	-13.8%	0.2%
PW-Fleet Maintenance	6,174,400	6,738,100	563,700	9.1%	2.8%
Information Technology	7,570,300	9,007,300	1,437,000	19.0%	3.8%
Total	\$ 219,915,798	\$ 238,528,961	\$ 18,613,163	8.5%	100.0%

Budget Summary

General Fund

The General Fund is the City's primary operating fund. It is used to account for financial resources and expenditures of the general government, except those required to be accounted for in another fund.

Revenues

The revenues available for allocation, including inter-fund transfers, are \$202.2 million. This represents an increase of \$15.5 million, or 8.3%. This increase is primarily due to the taxable value increase effect on Ad Valorem Property Tax and more normalization of revenue sources post COVID-19.

General Government Taxes

Ad valorem taxes represent a levy on the assessed value of real and personal property and is the largest component of General Government Taxes. The amount budgeted for ad valorem taxes is based on the July 1st, 2022 Certification of Taxable Value received from the Broward County Property Appraiser's Office. Property tax values increased from \$11.288 billion to \$12.586 billion, an increase of \$1.3 billion or 11.50%. The ad valorem tax rate will remain at 7.1172. The ad valorem tax levy (excluding delinquencies) for FY23 is estimated to be \$86.0 million, or a \$8.0 million increase from FY22.

Permits, Fees, & Special Assessments

This category includes charges for development related permits, assessments, and franchise fees. The \$2.5 million increase in this category is due to projected increases in Building Permit revenues. The Fire Protection Assessment rates that were developed from the latest completed study update are set at the full cost for the provision of fire protection.

Intergovernmental Revenues

This category represents funds received from other governmental sources such as, State Revenue Sharing, and Half-Cent Sales Tax. These are projected to increase by \$1.5 million.

Charges for Services

This category represents charges for services rendered by General Fund operations. This category increased by \$4.5 million due to various increases in recreational and community services activities as a result of revenue stream normalization post COVID-19.

Fines and Forfeitures

This category represents fines and forfeitures related to Code violations, a portion of traffic court fines, and parking related fines. Total revenues are projected to increase slightly due to revised estimates for Local Ordinance Violations and Traffic Court Fines.

Miscellaneous Revenues

This category represents revenues not categorized in other areas. This category increased by \$1.3 million due to increases in waste reduction and cost avoidance revenues in FY23.

Transfers

This represents transfers in from Public Safety Outside Services, Federal and State Grants, Street Construction and Maintenance and Billboard Revenue funds.

Appropriation of Fund Balance/Reserves

Fund balance is used to cover shortfall of revenues when compared to expenses.

Revenue Comparison by Category

Sources	FY 2022 Budget	FY 2023 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
General Taxes	\$ 99,410,169	\$ 108,067,016	\$ 8,656,847	8.7%	53.4%
Permits, Fees, Special Assessment	38,484,461	41,029,491	2,545,030	6.6%	20.3%
Intergovernmental Revenue	16,308,408	17,808,780	1,500,372	9.2%	8.8%
Charges for Services	17,394,487	21,878,414	4,483,927	25.8%	10.8%
Fines & Forfeitures	573,900	652,900	79,000	13.8%	0.3%
Miscellaneous Revenue	2,361,565	3,659,295	1,297,730	55.0%	1.8%
Transfers	8,861,600	5,701,000	(3,160,600)	-35.7%	2.8%
Appropriation of Fund Balance	3,272,634	3,412,023	139,389	4.3%	1.7%
Total	\$ 186,667,224	\$ 202,208,919	\$ 15,541,695	8.3%	100.0%



Budget Summary

Expenditures

The FY23 General Fund expenditures total approximately \$202.2 million. This represents an increase of \$15.5 million or 8.3% compared to the FY22 adopted budget. This budget increase is primarily attributed to increases in the Personnel Services category due to health care premium increases and rising pension costs. The Department Capital Outlay category also increased due to the reinstatement of vehicle replacement reserve funding.

Personnel Services

The General Fund includes a total of 910.10 FTEs. As reflected above, this category increased by \$10.4 million over last year. The primary components of salaries & benefits increase are the anticipated increases in salaries for collective bargaining agreements and increased health insurance and pension costs.

Operating Expenses

This expenditure category increased by \$3.1 million. These expenses include operating supplies, professional/contractual services, Internal Service fund allocated charges, marketing and promotions, repairs and maintenance.

Departmental Capital Outlay

The budget for FY23 is \$3.5 million, an increase of \$0.8 million. This increase is due to the continuation of the Vehicle Replacement reserve funding.

Grants and Aids

Grants and Aids increased by \$106,000 to \$323,700.

Capital Improvement

No Capital Improvement was budgeted directly in the General Fund this fiscal year.

Debt Service

This includes principal and interest payments for capital lease/purchase financing for mobile and portable radios, the firefighter self contained breathing apparatus and the back-up radio system equipment.

Transfers

Transfers out to other funds increased by \$1.1 million. These are transfers to various Debt Service funds to pay for debt service obligations for the General Fund.

Appropriated Fund Balance (Reserves)

Appropriated fund balance decreased by \$241,032 to \$1,800,000 in FY23. These appropriations are revenues above the expense levels that will be appropriated back to fund balance in order to fund the Pension Trust Fund and governmental services to the extent of the revenue loss, immediate economic stabilization, COVID-19 response efforts and support for infrastructure.

Expenditure Comparison by Category

Expenditures	FY 2022 Budget	FY 2023 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
Personnel Services	\$ 128,524,900	\$ 138,887,125	\$ 10,362,225	8.1%	68.7%
Operating Expense	39,649,481	42,707,377	3,057,896	7.7%	21.1%
Capital Outlay	2,743,561	3,515,845	772,284	28.1%	1.7%
Grants & Aids	217,700	323,700	106,000	48.7%	0.2%
Total Operating Expenditure	\$ 171,135,642	\$ 185,434,047	\$ 14,298,405	8.4%	91.7%
Capital Improvement Program	—	—	—	0.0%	0.0%
Debt Service	475,200	873,400	398,200	83.8%	0.4%
Reserves	2,041,032	1,800,000	(241,032)	-11.8%	0.9%
Transfers	12,090,350	13,176,472	1,086,122	9.0%	6.5%
Other Uses	925,000	925,000	—	—%	0.5%
Total	\$ 186,667,224	\$ 202,208,919	\$ 15,541,695	8.3%	100.0%

Budget Summary

Billboard Revenue Sub-Fund

This sub-fund of the General Fund was created to track the revenues from the four (4) billboards that the City of Miramar currently licenses on City property.

Economic Development Sub-Fund

This sub-fund of the General Fund was established in Fiscal Year 2018 (Resolution No. 18-146) to support Historic Miramar improvements and redevelopment initiatives, as well as other citywide economic development efforts. This dedicated funding source supports economic development activities to diversify Miramar's tax base to enhance economic competitiveness and resilience; expand urban innovation and revitalization activities; leverage Miramar's cultural arts, entertainment and sports assets; create a unique sense of place in Miramar, and tie together Miramar's distinct neighborhood subareas into a cohesive city.

Special Revenue Funds

These funds were established to account for restricted revenues that are committed to expenditures for a specific purpose other than debt service or capital projects. The City has the following nine (9) Special Revenue Funds:

Police Education

This fund is used to account for revenues and expenditures associated with the two dollars (\$2) the City receives from each paid traffic citation, which by State Statute, must be used to further City's Police Officers' education. The amount budgeted for FY23 is \$10,600. This will be used for various state approved training programs throughout the year.

Public Safety Outside Services

This fund was established to account for revenues and expenditures associated with services provided by off duty Police Officers and Firefighters for private customer details to various businesses and homeowner associations. The amount budgeted decreased from FY22 to \$1,669,500.

Law Enforcement Trust

This fund is used to account for the awards provided for by the State government and Federal agencies related to confiscated and forfeited contraband found during police operations. Due to the unpredictable nature of funding sources/uses, no funds will be budgeted for FY23. However, if the need arises for the use of funds, City Commission approval is required.

Federal Grants

This fund is used to account for any Federal grants received by the City. The City is anticipating to receive \$2,630,655 from the American Rescue Plan Act-ARPA (\$2,000,000) and the Area Agency on Aging for senior programs and transportation (\$630,655).

State & County Grants

This fund was established to account for funds the City receives from the State or County for grant related projects. \$311,245 is anticipated to be received from the County for water safety programs, the Maximizing Out-of-School Time (MOST), and the Local Service Program (LSP) related to the City of Miramar/South Central/Southeast Focal Point Senior Center.

Neighborhood Stabilization Program (NSP)

This fund was created mid-year FY09 to account for funds received from the Federal Government related to the Housing & Economic Recovery Act. Congress created this act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Recipients of funds stabilize communities by purchasing, rehabilitating, and redeveloping abandoned homes and residential properties. No additional grant funds are anticipated for FY23.

State Housing Initiatives Partnership Program (S.H.I.P.)

This is an ongoing program and funds not used in one year can be used in subsequent years. No funds are budgeted for FY23.

Community Development Block Grant (CDBG)

This fund was established to account for Federal Grants received from the United States Department of Housing and Urban Development (H.U.D). These funds are designated to provide financial assistance to the community to improve the overall quality of life. It includes a Micro Enterprise program and provides assistance to both homeowners and owners of commercial property. A Community Outreach program is also included to assist qualified applicants with counseling and referrals to other agencies. This is a reimbursement grant and an ongoing program. Funds not used in one year are rolled over to the next year. The FY23 budget is at \$710,030.



Budget Summary

Affordable Housing Trust Fund

Funds deposited in the Trust Fund shall be used to provide loans and grants for projects to create and sustain affordable housing for income eligible persons/families, including renters and homeowners. Provide assistance through production, acquisition, rehabilitation and preservation of land and/or housing units for rental and homeownership activities.

Debt Service Funds

These four (4) funds were established to account for the servicing of general long-term debt not being financed in Proprietary Funds.

Debt Service

This fund contains the Transportation Improvement Revenue Note, 2012. The Transportation Improvement Revenue Note, 2012 is for \$7.1 million and was issued to fund various transportation improvements including the Pembroke Road Overpass. This fund also includes the \$10 million FY 2017 CIP Loan and the FY 2019 and FY 2021 CIP Loans that were used to fund various CIP projects. The total debt service for FY23 is approximately \$2.3 million.

Capital Improvement Rev. Bonds 2015

This fund is used to account for the debt service for the US Bancorp Fire Truck Lease/Purchase and the Capital Improvement Refunding Revenue Bonds, Series 2015. This revenue bond replaced the \$93 million CIP Revenue Bond, Series 2005. The annual debt service for the CIP Bonds, Series 2015 is budgeted at approximately \$5.9 million in FY23. The debt service for the five Fire-Rescue Vehicles Lease-purchase (7 year lease beginning June 2016) is budgeted at \$169,000 in FY23.

CIP Revenue Bonds 2013

This fund was established to account for the debt service for the Capital Improvement Revenue Bonds, Series 2013. The FY23 debt service amount is \$2,071,100.

Taxable Special Obligation Refunding Bonds 2021

This fund was established to refund the Special Obligation Refunding and Improvement Revenue Bonds 2013. The FY23 debt service amount is \$1.7 million.

Capital Projects Funds

These eleven (11) funds were established to centralize capital improvement projects appropriately.

Police CIP

This fund was established to account for police impact fees derived from new development and restricted by ordinance for police related capital improvements. Funding will assist the City to provide police related capital improvements required by the growth of development.



Police Memorial Ribbon Cutting

Fire & EMS CIP

This fund was established to account for fire and emergency medical services impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements. Funding will assist the City to provide fire and emergency services capital improvements required by the growth of development.

Budget Summary

Street Construction & Maintenance

Street Construction & Maintenance: In accordance with State Statute 336.59, this fund was established to account for the City's portion of state revenue sharing and local option gas tax. Funds are restricted for transportation facilities and for road and street improvement and maintenance within the City. Funds which are related to the payment of the debt service on the Transportation Improvement Revenue, Note 2012 and Special Obligation Refunding Bond 2021 will be transferred to the respective Debt Service Funds, while funds related to street maintenance and transit operations will be transferred to the General Fund. Based on this, \$603,200 will be transferred to the Debt Service Fund, \$288,700 will be transferred to the Capital Improvement Revenue Bonds 2015 Fund, \$37,600 will be transferred to the CIP Revenue Bonds 2013 fund, \$30,500 will be transferred to the Spec. Oblig. Ref. Bonds 2021 and \$2,188,700 will be transferred to the General Fund.

Park Development

Park Development: This fund was established to account for park and recreation impact fees which will be used for the acquisition and development of park and recreational facilities and sites. The adopted budget for FY23 is \$1,866,600.

CIP Revenue Bonds 2013

This fund was established to account for the proceeds of the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 which are limited in use for construction of various capital projects within the City. The FY23 budget is proposed at \$5,300.

2017 CIP Loan

This fund was established in FY17 to account for loan proceeds and expenditures associated with the 2017

bank loan to be used for various capital improvement projects within the City. The FY23 adopted budget totals \$11,400.

2020 CIP Loan - Non-Taxable and Taxable

These funds were established in FY 2020 (2019 Special Obligation Bond Series) to account for loan proceeds and expenditures associated with the 2020 Bank Loan to be used for various capital improvement projects within the City. The adopted budget for non-taxable and taxable are \$56,600 and \$62,500 respectively.

Capital Grants

This fund was established to account for capital improvements funded through grant proceeds. There are no budgeted funds for FY23.

2022 CIP Loan

This fund was established to account for capital improvements funded through the 2022 CIP Loan (2021 Special Obligation Note). The FY23 adopted budget totals \$45,500.

Capital Projects

This fund was established to account for financial resources for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds. For FY23, \$4,621,802 is set aside for this purpose.

Note: Please see Capital Projects Funds section for details.



Budget Summary

Enterprise Funds

Utility Fund

This is a self-supporting fund which does not receive funding from property taxes. This fund is used to account for the income and expenses of operating the City's water, wastewater system and capital improvements. The Utility Fund budget for FY23 is \$66,053,402, which is a \$0.3 million increase from last year.

Revenues

Charges for services is the primary source of revenue for the Utility Fund. These charges are projected to increase by \$1.9 million or 3.8% (rate adjustment).

Operating Expense

Operating Expenses constitute 39.6% of the Utility Fund, which is the largest component. Operating Expenses increased by \$2.7 million over last year primarily due to allocated and/or non-discretionary expense cost increases.

Departmental Capital Outlay

The total for this category is \$631,300, an increase of \$496,300 from last year due to machinery & equipment and vehicle purchases.

Capital Improvement Program (CIP)

The FY23-27 capital expenditures total \$11,135,677 or -29.3% less than last year. See Utility Fund Capital Improvement section for a list of the various projects.

Revenues & Expenditures Comparison by Category

Revenues

Sources	FY 2022 Budget	FY 2023 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
Permits, Fees, Special Assessment	\$ 260,500	\$ 209,000	\$ (51,500)	-19.8%	0.3%
Charges for Services	50,680,400	52,591,400	1,911,000	3.8%	79.6%
Miscellaneous Revenue	277,700	1,084,000	806,300	290.3%	1.6%
Transfers	278,200	278,200	—	0.0%	0.4%
Appropriation of Fund Balance	14,225,184	11,890,802	(2,334,382)	-16.4%	18.0%
Total	\$ 65,721,984	\$ 66,053,402	\$ 331,418	0.5%	100.0%

Expenditures

Uses	FY 2022 Budget	FY 2023 Budget	\$ Amt Increase/ (Decrease)	% Change	% of Budget
Personnel Services	\$ 20,307,900	\$ 21,990,100	\$ 1,682,200	8.3%	33.3%
Operating Expense	23,411,584	26,148,125	2,736,541	11.7%	39.6%
Capital Outlay	135,000	631,300	496,300	367.6%	1.0%
Grants & Aids	—	—	—	0.0%	—
Total Operating Expenditure	\$ 43,854,484	\$ 48,769,525	\$ 4,915,041	11.2%	73.8%
Capital Improvement Program	15,740,000	11,135,677	(4,604,323)	-29.3%	16.9%
Debt Service	5,601,000	5,617,500	16,500	0.3%	8.5%
Other Uses / Reserves	—	—	—	0.0%	—%
Transfers	526,500	530,700	4,200	0.8%	0.8%
Total	\$ 65,721,984	\$ 66,053,402	\$ 331,418	0.5%	100.0%

Personnel Services

FY23 Utility Fund budget includes a total of 179.00 FTE (Full-time equivalent) authorized positions. This reflects a increase of 5.50 FTEs from the FY22 Budget. This total is comprised of 177.0 full-time and 4 (2.0 FTEs) part-time budgeted positions. Expenditures for FY23 budget total \$22.0 million or 33.3% of the total Utility Fund budget.

Debt Service

This is used to record the principal and interest payments of the Utility System Refunding Revenue Bonds, Series 2015 and the Utility System Series 2017 Bond.

Transfers

This represents Utility Fund transfer of \$530,700 to CIAC Fund 414.

Budget Summary

Utility Construction Revenue Bonds

Utility Construction Revenue Bonds: This fund was established to account for the proceeds and expenditures associated with a proposed Utilities Revenue Bond to be issued for Capital Projects. No new projects are budgeted for FY23.

Contribution in Aid of Construction (CIAC)

This fund was established to account for impact fees received from new development and restricted by Ordinance to be used for Capital Improvements for the City's water and wastewater infrastructure needs. The budgeted amount for FY23 is \$4,299,800 compared to \$4,209,800 last year.

Stormwater Management

This fund was established to account for Stormwater revenues and related expense activities. The budgeted amount for FY23 is \$6,943,800 which is an increase from last year's budget of \$5,774,989.

Internal Service Funds

These four (4) funds were created to account for the financing of self insurance activities, fleet maintenance and information technology services provided to the other City funds on a cost reimbursement basis.

Health Insurance

This fund was established to account for the City's health, vision and dental plans and self-funded insurance program.

This fund also includes the City's benefits administration and wellness programs that encourage employees to adopt healthy habits through education, incentives and an on-site clinic. Funds collected in this fund are comprised of charges to City departments and City employees for health care insurance premiums and internal service charges. The adopted budget for FY23 totals \$18,837,800.

Risk Management

This fund was established to account for the City's self-insured general liability, property and workers' compensation coverage. All funds are billed for actual premium costs and estimated claims to maintain adequate reserves. The total budget for FY23 is \$10,431,300, which is \$421,100 higher than last year's budget.

Fleet Maintenance

This fund was established to account for revenues and expenses of the City's maintenance garage facility used to maintain the City's various vehicle fleets. Fleet maintenance provides services to other departments of the City on a cost-reimbursement basis. The total budget for FY23 is \$6,819,300 which represents a \$1.8 million decrease from last year.

Information Technology

This fund was established to account for the City's information resources and related information technology services which includes leased computers, land lines, internet, computer support, telephone, cybersecurity, public safety technology support and data needs for all departments. The FY23 budget is \$9,788,000, which represents an increase of \$1,118,800 from last year.



All Funds Revenue Summary

Fund #	Fund Name	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change
001	General Fund	\$164,802,972	\$187,378,414	\$186,667,224	\$204,061,677	\$202,208,919	8.3%
002	General Donations Fund	180,196	72,609	—	—	—	0.0%
005	Billboard Revenue (Sub-Fund)	931,068	615,264	825,200	825,200	825,100	0.0%
006	Economic Development(Sub-Fund)	3,341,967	1,083,468	50,000	50,000	50,000	0.0%
	Special Revenue Funds						
110	Police Education	7,204	30,482	10,600	10,600	10,600	—%
145	Public Safety Outside Services	1,518,018	1,482,534	1,669,500	1,471,800	1,669,500	—%
160	Law Enforcement Trust	97,660	128,799	—	706,624	—	—%
162	Federal Grants	931,468	17,531,353	5,630,655	10,124,690	2,630,655	-53.3%
163	State & County Grants	1,203,990	306,780	311,245	797,781	311,245	—%
164	Neighborhood Stabilization Prog.	86,086	11,479	—	1,112,872	—	—%
166	S.H.I.P. Program	339,052	115,519	—	2,648,584	—	0.0%
167	CDBG/Outreach Program	826,970	671,148	754,930	3,332,648	710,030	-5.9%
170	Affordable Housing Trust	—	268,500	2,000,000	6,000,000	—	-100.0%
	Debt Service Funds						
201	Debt Service	1,982,759	2,097,190	2,166,600	7,756,600	2,312,700	6.7%
203	Capital Improvement Rev Bonds 15	6,123,394	5,275,836	6,294,700	6,294,700	6,115,200	-2.9%
204	CIP Bonds 2013	4,663,351	4,755,214	2,101,100	2,663,100	2,071,100	-1.4%
205	Tax. Spec. Obligation Bonds 2021	—	51,000,000	671,900	671,900	1,678,800	149.9%
	Capital Improvements (CIP) Funds						
380	Police CIP	875,065	190,861	620,700	465,700	126,200	-79.7%
381	Fire & EMS CIP	830,728	169,759	836,600	766,200	101,200	-87.9%
385	Street Construction & Maintenance	3,167,540	3,431,338	3,633,200	3,468,020	4,549,700	25.2%
387	Park Development	3,837,436	5,134,077	4,288,800	7,279,654	1,866,600	-56.5%
388	CIP Bonds 2013	45,409	1,756	2,700	406,797	5,300	96.3%
389	2017 CIP Loan	65,634	4,976	9,400	1,471,252	11,400	21.3%
391	2020 CIP Loan-Non-Taxable	5,029,524	6,955	2,100,200	4,191,703	56,600	-97.3%
392	2020 CIP Loan-Taxable	5,035,509	7,199	1,000,100	4,460,440	62,500	-93.8%
393	CIP Grants	490,244	537,346	—	12,706,573	—	—%
394	2022 CIP Loan	—	—	8,000,000	8,035,000	45,500	-99.4%
395	Capital Projects	2,092,520	5,538	2,924,750	6,229,494	4,621,802	58.0%
	Enterprise Funds						
410	Utility	52,529,979	56,565,879	65,721,984	88,428,220	66,053,402	0.5%
414	Contribution in Aid of Construction	3,751,933	4,184,509	4,209,800	8,859,093	4,299,800	2.1%
415	Stormwater Management	5,578,200	5,470,461	5,774,989	19,989,201	6,943,800	20.2%
	Internal Service Funds						
501	Health Insurance	17,979,850	19,361,191	19,115,200	19,173,200	18,837,800	-1.5%
502	Risk Management	7,745,530	7,783,582	10,010,200	10,550,000	10,431,300	4.2%
503	Fleet Maintenance	7,787,221	3,090,539	8,648,800	15,377,025	6,819,300	-21.2%
504	Information Technology	7,021,968	7,986,550	8,669,200	12,462,020	9,788,000	12.9%
	Total Operating & Capital Budget	\$310,900,444	\$386,757,107	\$354,720,277	\$472,848,366	\$355,214,053	0.1%
	Less: Transfers between funds	(21,329,428)	(30,684,700)	(25,813,250)	(30,492,585)	(22,814,372)	-11.6%
	Less: Internal Service Funds	(40,534,568)	(38,221,862)	(46,443,400)	(57,562,245)	(45,876,400)	-1.2%
	Net Operating & Capital Budget	\$249,036,448	\$317,850,545	\$282,463,627	\$384,793,536	\$286,523,281	1.4%



All Funds Expenditure Summary

Fund #	Fund Name	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change
001	General Fund	\$172,722,880	\$175,474,568	\$186,667,224	\$204,061,677	\$202,208,919	8.3%
002	General Donations Fund	108,363	54,261	—	—	—	0.0%
005	Billboard Revenue (Sub-Fund)	—	619,900	825,200	825,200	825,100	0.0%
006	Economic Development(Sub-Fund)	1,616,575	737,250	50,000	50,000	50,000	0.0%
Special Revenue Funds							
110	Police Education	279	272	10,600	10,600	10,600	0.0%
145	Public Safety Outside Services	1,668,376	1,383,777	1,669,500	1,471,800	1,669,500	0.0%
160	Law Enforcement Trust	564,837	569,624	—	706,624	—	0.0%
162	Federal Grants	931,468	17,529,712	5,630,655	10,124,690	2,630,655	-53.3%
163	State & County Grants	1,203,990	306,780	311,245	797,781	311,245	0.0%
164	Neighborhood Stabilization Prog.	86,086	11,479	—	1,112,872	—	0.0%
166	S.H.I.P. Program	336,240	115,358	—	2,648,584	—	0.0%
167	CDBG/Outreach Program	826,970	671,148	754,930	3,332,648	710,030	-5.9%
170	Affordable Housing Trust	—	—	2,000,000	6,000,000	—	-100.0%
Debt Service Funds							
201	Debt Service	2,393,709	2,597,111	2,166,600	7,756,600	2,312,700	6.7%
203	Capital Improvement Rev Bonds 15	6,293,325	6,292,589	6,294,700	6,294,700	6,115,200	-2.9%
204	CIP Bonds 2013	4,662,256	4,484,698	2,101,100	2,663,100	2,071,100	-1.4%
205	Tax. Spec. Obligation Bonds 2021	—	50,990,301	671,900	671,900	1,678,800	149.9%
Capital Improvements (CIP) Funds							
380	Police CIP	724,719	291,743	620,700	465,700	126,200	-79.7%
381	Fire & EMS CIP	491,276	296,651	836,600	766,200	101,200	-87.9%
385	Street Construction & Maintenance	4,000,122	2,667,100	3,633,200	3,468,020	4,549,700	25.2%
387	Park Development	3,409,741	928,560	4,288,800	7,279,654	1,866,600	-56.5%
388	CIP Bonds 2013	4,112,088	122,945	2,700	406,797	5,300	96.3%
389	2017 CIP Loan	2,331,281	1,951,659	9,400	1,471,252	11,400	21.3%
391	2020 CIP Loan-Non-Taxable	434,780	376,362	2,100,200	4,191,703	56,600	-97.3%
392	2020 CIP Loan-Taxable	175,050	366,698	1,000,100	4,460,440	62,500	-93.8%
393	CIP Grants	490,244	537,346	—	12,706,573	—	0.0%
394	2022 CIP Loan	—	—	8,000,000	8,035,000	45,500	-99.4%
395	Capital Projects	1,303,592	1,099,623	2,924,750	6,229,494	4,621,802	58.0%
Enterprise Funds							
410	Utility	50,488,015	50,590,489	65,721,984	88,428,220	66,053,402	0.5%
413	Utility Construction Revenue Bonds	301,074	301,074	—	—	—	0.0%
414	Contribution in Aid of Construction	313,793	174,546	4,209,800	8,859,093	4,299,800	2.1%
415	Stormwater Management	3,406,435	3,327,947	5,774,989	19,989,201	6,943,800	20.2%
Internal Service Funds							
501	Health Insurance	16,560,321	18,127,227	19,115,200	19,173,200	18,837,800	-1.5%
502	Risk Management	6,593,214	5,405,120	10,010,200	10,550,000	10,431,300	4.2%
503	Fleet Maintenance	4,760,293	4,302,293	8,648,800	15,377,025	6,819,300	-21.2%
504	Information Technology	6,582,902	6,699,359	8,669,200	12,462,020	9,788,000	12.9%
Total Operating & Capital Budget		\$299,894,293	\$359,405,571	\$354,720,277	\$472,848,366	\$355,214,053	0.1%
Less: Transfers between funds		(21,329,428)	(30,684,700)	(25,813,250)	(30,492,585)	(22,814,372)	-11.6%
Less: Internal Service Funds		(34,496,730)	(34,533,999)	(46,443,400)	(57,562,245)	(45,876,400)	-1.2%
Net Operating & Capital Budget		\$244,068,135	\$294,186,872	\$282,463,627	\$384,793,536	\$286,523,281	1.4%



Consolidated Expenditure Summary

Fund #	Fund Name	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change
Departmental (Operating)							
001	City Commission	\$ 1,586,941	\$ 1,774,957	\$ 1,863,700	\$ 1,863,700	\$ 1,907,925	2.4%
001	Office of the City Manager	4,530,119	4,791,359	5,839,400	3,982,100	4,383,450	-24.9%
001	Human Resources	2,548,812	3,005,390	3,208,300	3,388,600	3,774,700	17.7%
001	Legal	788,813	791,356	1,454,600	1,454,600	960,000	-34.0%
001	Office of the City Clerk	837,098	1,101,660	1,006,170	1,085,070	1,372,855	36.4%
001	Marketing & Customer Service	—	—	—	2,079,700	2,586,500	100.0%
001	Financial Services	4,645,575	4,731,142	5,210,100	5,282,813	5,929,800	13.8%
001	Procurement	1,298,424	1,330,183	1,474,450	1,474,450	1,506,350	2.2%
001	Management & Budget	1,753,602	1,861,908	1,963,550	1,963,550	2,133,800	8.7%
001	Police	53,742,394	53,598,382	55,368,731	57,953,337	59,558,752	7.6%
001	Fire-Rescue	39,389,596	44,196,130	41,313,121	43,036,383	43,086,220	4.3%
001	Building, Planning & Zoning	6,425,144	6,554,674	6,880,794	6,502,304	7,350,318	6.8%
001	Economic Dev & Housing	1,127,449	1,433,514	1,828,495	2,107,395	2,455,170	34.3%
001	Public Works	11,093,041	9,790,460	10,514,814	11,058,564	11,351,900	8.0%
001	Parks & Recreation	13,375,710	13,895,205	15,074,635	15,755,014	17,147,114	13.7%
001	Social Services	6,470,843	6,955,335	8,249,393	7,572,993	8,597,118	4.2%
001	Cultural Affairs	3,352,158	2,721,533	3,916,989	3,382,504	4,407,789	12.5%
002	General Donations	108,363	54,261	—	—	—	0.0%
006	Economic Development (Sub-Fund)	1,616,575	737,250	50,000	50,000	50,000	0.0%
110	Police Education	279	272	10,600	10,600	10,600	0.0%
145	Public Safety Outside Services	1,468,376	1,217,110	1,469,500	1,271,800	1,469,500	0.0%
160	Law Enforcement Trust	564,837	569,624	—	177,724	—	0.0%
162	Federal Grants	449,034	1,137,077	—	2,002,816	—	0.0%
163	State & County Grants	8,835	77,511	—	459,964	—	0.0%
164	NSP	86,086	11,479	—	1,069,758	—	0.0%
166	S.H.I.P. Program	336,240	115,358	—	2,648,584	—	0.0%
167	CDBG/Outreach Program	826,970	671,148	754,930	3,332,648	710,030	-5.9%
410	Financial Svcs-Utility Billing	1,646,697	1,784,941	1,912,450	1,937,450	2,058,600	7.6%
410	Utilities	29,821,978	27,364,645	33,354,334	34,728,248	36,122,700	8.3%
415	Stormwater Management	2,829,573	2,771,479	2,952,472	3,143,162	3,358,000	13.7%
501	Health Fund	1,122,167	1,726,751	2,174,700	2,232,700	2,209,000	1.6%
502	Risk Management	620,513	551,169	609,900	1,149,700	525,500	-13.8%
503	Fleet Maintenance	4,276,035	4,677,761	6,174,400	6,439,801	6,738,100	9.1%
504	Information Technology	6,316,494	6,458,540	7,570,300	11,363,120	9,007,300	19.0%
	<i>Sub-Total</i>	205,064,769	208,459,563	222,200,828	241,961,150	240,769,091	8.4%
Non-Departmental							
001	Non-Departmental	5,735,532	5,798,222	5,943,400	9,613,317	6,893,286	16.0%
201	Debt Service	346	739	900	300	400	-55.6%
203	Capital Imprvmt Rev Bonds 05	1,185	823	1,100	1,100	1,900	72.7%
204	CIP Bonds 2013	381	885	300	300	500	66.7%
380	Police CIP	406	133	300	100	100	-66.7%
381	Fire & EMS CIP	376	351	100	100	100	0.0%
385	Street Construction & Maintenance	662	1,204	700	700	1,000	42.9%
387	Park Development	1,341	1,229	3,600	800	1,000	-72.2%
388	CIP Bonds 2013	564	464	300	300	300	0.0%
389	2017 CIP Loan	316	496	100	100	700	600.0%
391	2020 CIP Loan - Non-Taxable	2,330	315	200	200	500	150.0%
392	2020 CIP Loan - Taxable	1,920	169	100	100	600	500.0%
395	Capital Projects	442	855	400	400	2,000	400.0%



Consolidated Expenditure Summary

Fund #	Fund Name	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change
410	Utility Fund	(5,728,660)	7,228,322	8,587,700	11,254,151	10,588,225	23.3%
414	Contribution in Aid of Construction	(105,865)	(1,048,563)	7,500	7,500	8,700	16.0%
415	Stormwater Management	(2,095,954)	(243,784)	—	—	—	0.0%
501	Health Insurance	15,438,155	16,400,477	16,940,500	16,940,500	16,628,800	-1.8%
502	Risk Management	5,972,701	4,853,951	9,400,300	9,400,300	9,905,800	5.4%
503	Fleet Maintenance	(963,933)	(1,871,274)	2,394,400	8,927,313	1,200	-99.9%
	<i>Sub-Total</i>	18,262,245	31,125,015	43,281,900	56,147,581	44,035,111	1.7%
Debt Service							
001	General Fund	474,954	474,954	475,200	546,500	873,400	83.8%
201-205	Debt Service Funds	13,347,379	64,362,251	11,232,000	17,384,600	12,175,000	8.4%
394	Utility Fund-Non Departmental	—	—	—	35,000	—	0.0%
410	Utility Fund-Non Departmental	1,705,210	1,664,043	5,601,000	5,601,000	5,617,500	0.3%
414	CIAC	77,238	67,720	526,800	526,800	526,700	0.0%
415	Stormwater Management	182,474	183,054	1,212,900	1,212,900	1,118,100	-7.8%
504	Information Technology	6,579	4,257	1,098,900	1,098,900	780,700	-29.0%
	<i>Sub-Total</i>	15,793,835	66,756,278	20,146,800	26,405,700	21,091,400	4.7%
Capital Improvement							
163	State & County Grants	803,905	821	—	—	—	0.0%
380	Police CIP	86,813	—	—	—	—	0.0%
381	Fire and EMS CIP	—	—	340,000	340,000	—	-100.0%
385	Street Construction & Maintenance	924,993	—	500,000	607,820	1,400,000	180.0%
387	Park Development	847,101	927,331	1,600,000	5,184,354	—	-100.0%
388	CIP Bonds 2013	4,111,524	122,481	—	404,097	—	0.0%
389	2017 CIP Loan	2,330,965	1,951,163	—	1,461,852	—	0.0%
391	2020 CIP Loan-Non-Taxable	432,450	376,047	2,100,000	4,191,503	—	-100.0%
392	2020 CIP Loan-Taxable	173,130	366,530	1,000,000	4,460,340	—	-100.0%
393	CIP Grants	490,244	537,346	—	12,691,995	—	0.0%
394	2022 CIP Loan	—	—	8,000,000	8,000,000	—	-100.0%
395	Capital Projects	1,303,150	998,768	2,914,350	6,219,093	4,583,932	57.3%
410	Utility Fund	13,303,579	1,751,589	15,740,000	34,380,871	11,135,677	-29.3%
414	CIAC	242,595	1,056,430	1,000,000	5,649,293	2,000,000	100.0%
415	Stormwater Management	2,072,902	197,114	700,000	14,723,522	100,000	-85.7%
	<i>Sub-Total</i>	27,123,348	8,285,621	33,894,350	98,314,740	19,219,609	-43.3%
Interfund Transfers							
001	General Fund	12,820,720	9,684,520	12,090,350	15,692,401	13,176,472	9.0%
005	Billboard Revenue (Sub-Fund)	—	619,900	825,200	825,200	825,100	0.0%
145	Public Safety Outside Services	200,000	166,667	200,000	200,000	200,000	0.0%
162	Federal Grant	482,434	16,099,072	5,630,655	7,121,874	2,630,655	-53.3%
163	State & County Grant	391,250	228,447	311,245	337,817	311,245	0.0%
164	Neighborhood Stabilization Program	—	—	—	43,114	—	0.0%
380	Police CIP	637,500	291,610	620,400	465,600	125,900	-79.7%
381	Fire and EMS CIP	490,900	296,300	496,500	426,100	—	-100.0%
385	Street Construction & Maintenance	3,074,467	2,665,896	3,132,500	2,859,500	3,148,700	0.5%
387	Park Development	2,561,300	—	1,979,900	1,979,900	1,865,600	-5.8%
393	CIP Grants	—	—	—	14,578	—	0.0%
395	Capital Projects	—	100,000	—	—	—	0.0%
410	Utility Fund	660,473	530,400	526,500	526,500	530,700	0.8%

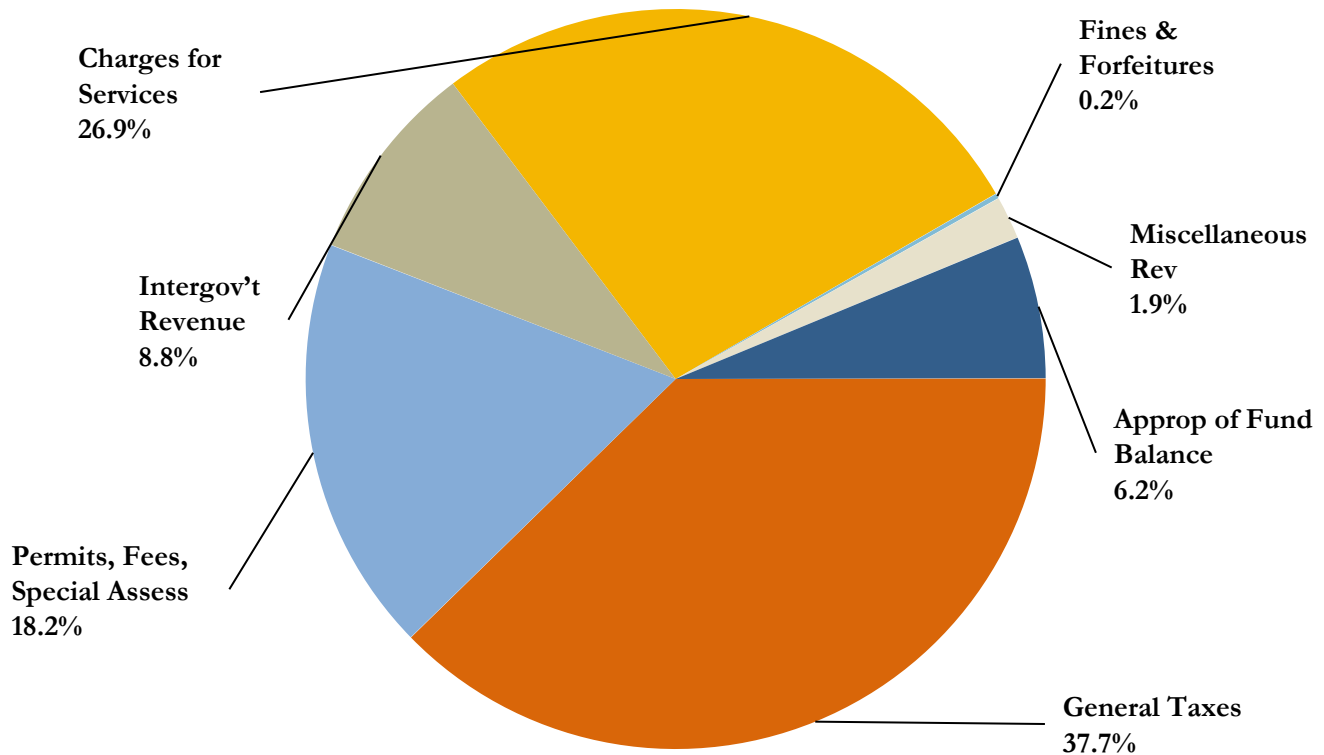
Consolidated Expenditure Summary

Fund #	Fund Name	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change
414	CIAC	10,384	1,888	—	—	—	0.0%
	<i>Sub-Total</i>	21,329,428	30,684,700	25,813,250	30,492,585	22,814,372	-11.6%
	Other Uses						
001	General Fund	725,954	983,684	2,991,032	8,266,382	2,756,000	-7.9%
160	Law Enforcement Trust	—	—	—	528,901	—	0.0%
162	Federal Grants	—	293,564	—	1,000,000	—	0.0%
170	Affordable Housing Trust	—	—	2,000,000	6,000,000	—	-100.0%
380	Police CIP	—	—	—	—	200	100.0%
381	Fire & EMS CIP	—	—	—	—	101,100	100.0%
387	Park Development	—	—	705,300	114,600	—	-100.0%
388	CIP Bonds 2013	—	—	2,400	2,400	5,000	108.3%
389	2017 CIP Loan	—	—	9,300	9,300	10,700	15.1%
391	2020 CIP Loan-Non-Taxable	—	—	—	—	56,100	100.0%
392	2020 CIP Loan-Taxable	—	—	—	—	61,900	100.0%
394	2022 CIP Loan	—	—	—	—	45,500	100.0%
395	Capital Projects	—	—	10,000	10,000	35,870	258.7%
414	CIAC	—	—	2,675,500	2,675,500	1,764,400	-34.1%
415	Stormwater Management	—	—	909,617	909,617	2,367,700	160.3%
503	Fleet Maintenance	—	8,019	80,000	9,911	80,000	0.0%
	<i>Sub-Total</i>	725,954	1,285,267	9,383,149	19,526,610	7,284,470	-22.4%
	Depreciation						
410	Utility Fund	9,078,739	10,266,548	—	—	—	0.0%
413	Utility Construction Revenue	301,074	301,074	—	—	—	0.0%
414	CIAC	89,441	97,071	—	—	—	0.0%
415	Stormwater Management	417,440	420,085	—	—	—	0.0%
503	Fleet Maintenance	1,448,190	1,487,787	—	—	—	0.0%
504	Information Technology	259,829	236,562	—	—	—	0.0%
	<i>Sub-Total</i>	11,594,714	12,809,127	—	—	—	0.0%
	Total	\$299,894,293	\$359,405,571	\$354,720,277	\$472,848,365	\$355,214,053	0.1%

All Funds Revenues

Summary by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change
General Taxes	\$ 89,604,773	\$ 93,672,318	\$ 99,410,169	\$ 97,448,569	\$ 108,067,016	8.7%
Permits, Fees, Special Assessment	56,195,877	55,539,317	53,411,697	57,415,097	52,165,591	-2.3%
Intergovernmental Revenue	21,373,359	39,144,312	26,637,938	60,274,955	25,253,710	-5.2%
Charges for Services	62,865,908	65,356,751	70,782,940	71,880,440	77,177,914	9.0%
Fines & Forfeitures	601,153	472,991	584,300	338,106	663,300	13.5%
Miscellaneous Revenue	18,395,378	63,664,856	10,717,265	37,040,539	5,339,535	-50.2%
Appropriation of Fund Balance	—	—	20,919,318	60,395,831	17,856,215	-14.6%
Total	\$249,036,448	\$317,850,545	\$282,463,627	\$384,793,536	\$286,523,281	1.4%

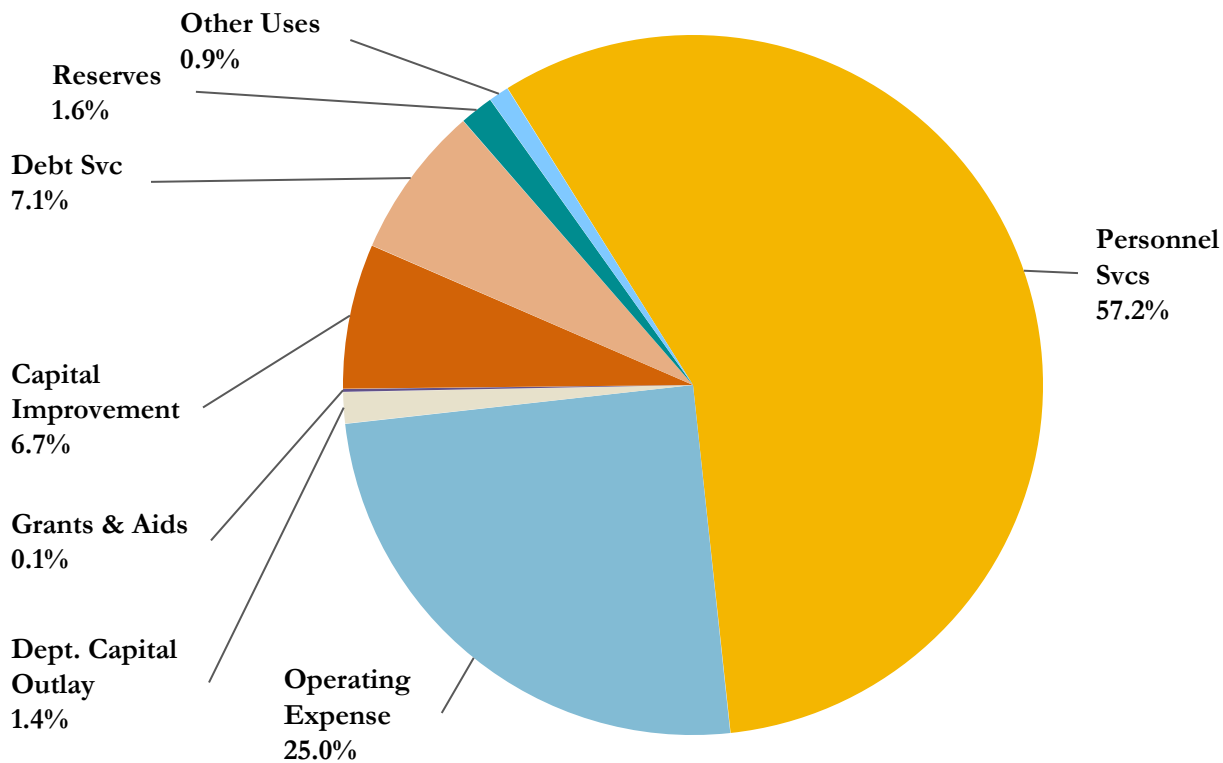
FY23 All Funds Revenue Source and Percent of Total Revenues



All Funds Expenditures

Summary by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change
Personnel Services	\$145,353,074	\$150,222,479	\$151,728,900	\$155,152,308	\$164,024,025	8.1%
Operating Expense	51,873,471	56,435,111	65,358,067	76,261,993	71,264,632	9.0%
Capital Outlay	7,279,173	2,318,190	2,878,561	9,513,591	4,147,145	44.1%
Grants & Aids	1,920,238	955,705	277,700	826,905	383,700	38.2%
Total Operating Expenditure	\$206,425,956	\$209,931,484	\$220,243,228	\$241,754,797	\$239,819,502	8.9%
Capital Improvement Program	11,257,275	5,170,548	33,894,350	98,314,740	19,219,609	-43.3%
Depreciation	9,886,694	11,084,778	—	—	—	0.0%
Debt Service	15,787,256	66,752,021	19,047,900	25,306,800	20,310,700	6.6%
Reserves	—	—	5,677,649	16,103,799	4,484,070	-21.0%
Other Uses	710,954	1,248,040	3,600,500	3,313,400	2,689,400	-25.3%
Total	\$244,068,135	\$294,186,872	\$282,463,627	\$384,793,536	\$286,523,281	1.4%

FY23 All Funds Expenditure Source and Percent of Total Expenditures



All Funds Position Comparison Summary

As indicated below, the budget includes a total of 1,153.5 FTE (Full-time equivalent) authorized positions. This reflects an increase of 21.5 FTEs compared to the FY22 budget. The total of 1,153.5 is comprised of 1,069 full-time, 140 (70 FTEs) part-time, 26 (13 FTEs) seasonal part-time and 3 (1.5 FTEs) temporary part-time budgeted positions.

Fund/ Dept. #	Department	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	# FTE Change
001-01	City Commission	10.00	10.00	10.00	10.00	10.00	—
001-05	Office of the City Manager	20.00	22.00	21.00	12.00	15.00	(6.00)
001-06	Human Resources (HR)	17.00	17.50	17.50	19.00	19.00	1.50
001-08	Office of the City Clerk	5.00	5.00	5.00	5.00	5.00	—
001-09	Marketing & Customer Service	—	—	—	9.00	13.00	13.00
001-10	Financial Services	35.50	35.50	34.50	34.50	36.00	1.50
001-11	Procurement	11.00	9.00	10.00	10.00	10.00	—
001-15	Management & Budget	10.00	9.00	9.00	9.00	9.00	—
001-20	Police	306.50	308.50	310.50	311.50	313.50	3.00
001-30	Fire-Rescue	165.00	164.50	164.50	164.50	164.50	—
001-41	Building, Planning & Zoning*	50.00	52.00	50.00	47.00	47.00	(3.00)
001-43	Economic Development & Housing**	7.00	8.00	8.00	12.00	11.00	3.00
001-50	Public Works (PW)	74.00	59.50	55.00	55.50	54.10	(0.90)
001-60	Parks and Recreation	107.50	98.50	106.50	106.50	107.00	0.50
001-63	Social Services***	72.00	78.00	79.50	79.50	77.00	(2.50)
001-68	Cultural Affairs	17.00	15.00	17.00	17.00	19.00	2.00
160-20	Police-Law Enforcement Trust	3.00	3.00	—	—	—	—
167-43	Social Services-CDBG-Outreach***	2.00	2.00	—	—	—	—
410-10	Financial Services-Utility Billing	10.00	10.00	10.00	10.00	10.00	—
410-55	Utilities	162.00	165.00	163.50	164.00	169.00	5.50
415-50	PW - Stormwater Management	14.90	14.90	14.40	14.40	15.80	1.40
501-06	HR - Health Insurance	5.00	4.00	4.00	4.00	4.00	—
502-06	HR - Risk Management	3.00	3.00	3.50	3.00	3.00	(0.50)
503-50	PW - Fleet Maintenance	14.60	13.10	13.10	13.10	15.10	2.00
504-58	Information Technology	22.00	22.50	25.50	25.50	26.50	1.00
Total Full & Part-time Employees		1,144.00	1,129.50	1,132.00	1,136.00	1,153.50	21.50

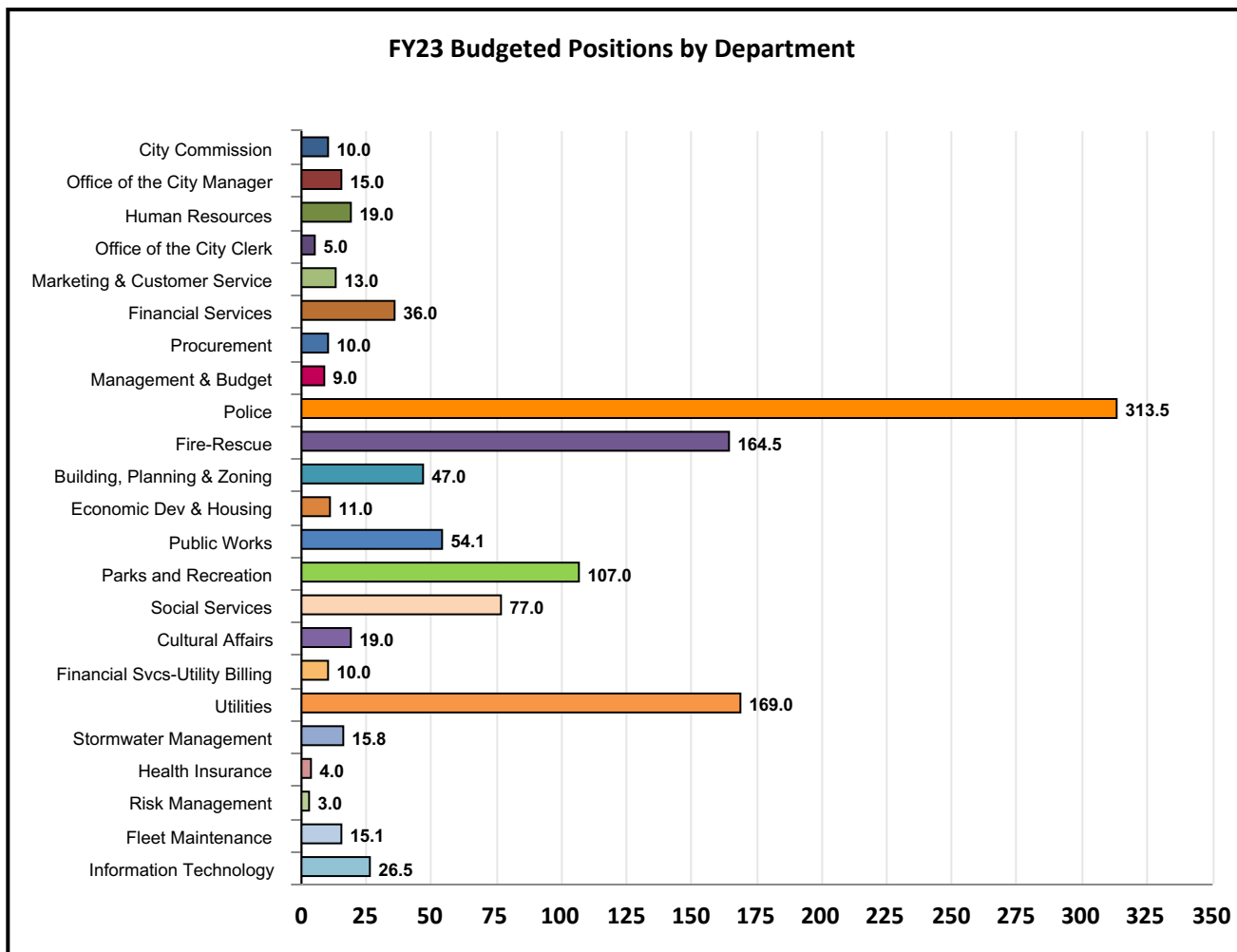
* Formerly Community Development

** Formerly Economic & Business Development

*** Formerly Community Services



FY23 Budgeted Positions by Department



Adopted Authorized Position Summary

Fund/Department	Fiscal Year 2022 Adopted					Fiscal Year 2023 Adopted								
	Regular Full-Time	Regular Part-Time	Seasonal Part-Time	Temporary Positions	Total FTE	Regular Full-Time	Regular Part-Time	Seasonal Part-Time	Temporary Positions	Total FTE	New Position FTE	Deleted Position FTE	Transfer (In/(Out))	Total Net FTE Change
City Commission	10.00	—	—	—	10.00	10.00	—	—	—	10.00	—	—	—	—
Office of the City Manager	21.00	—	—	—	21.00	15.00	—	—	—	15.00	1.00	—	(7.00)	(6.00)
Human Resources	16.00	1.50	—	—	17.50	19.00	—	—	—	19.00	1.00	—	0.50	1.50
Office of the City Clerk	5.00	—	—	—	5.00	5.00	—	—	—	5.00	—	—	—	—
Marketing & Customer Service	—	—	—	—	—	13.00	—	—	—	13.00	4.00	—	9.00	13.00
Financial Services	34.00	—	—	0.50	34.50	36.00	—	—	—	36.00	—	—	1.50	1.50
Procurement	10.00	—	—	—	10.00	10.00	—	—	—	10.00	—	—	—	—
Management and Budget	9.00	—	—	—	9.00	9.00	—	—	—	9.00	—	—	—	—
Police	310.00	0.50	—	—	310.50	313.00	0.50	—	—	313.50	3.00	—	—	3.00
Fire-Rescue	163.00	1.50	—	—	164.50	163.00	1.50	—	—	164.50	—	—	—	—
Building, Planning & Zoning	47.00	2.00	—	1.00	50.00	45.00	2.00	—	—	47.00	—	—	(3.00)	(3.00)
Economic Development & Housing	8.00	—	—	—	8.00	11.00	—	—	—	11.00	1.00	—	2.00	3.00
Public Works	51.50	3.50	—	—	55.00	52.10	2.00	—	—	54.10	—	—	(0.90)	(0.90)
Parks & Recreation	63.00	30.00	12.00	1.50	106.50	66.00	28.00	11.50	1.50	107.00	1.00	—	(0.50)	0.50
Social Services	50.00	29.50	—	—	79.50	48.00	29.00	—	—	77.00	—	—	(2.50)	(2.50)
Cultural Affairs	15.00	0.50	1.50	—	17.00	16.00	1.50	1.50	—	19.00	0.50	—	1.50	2.00
General Fund Total	812.50	69.00	13.50	3.00	898.00	831.10	64.50	13.00	1.50	910.10	11.50	—	0.60	12.10
Financial Services - Utility Billing	10.00	—	—	—	10.00	10.00	—	—	—	10.00	—	—	—	—
Utilities	161.00	2.00	—	0.50	163.50	167.00	2.00	—	—	169.00	8.00	—	(2.50)	5.50
Utility Fund Total	171.00	2.00	—	0.50	173.50	177.00	2.00	—	—	179.00	8.00	—	(2.50)	5.50
Stormwater Management	14.40	—	—	—	14.40	15.80	—	—	—	15.80	1.00	—	0.40	1.40
Stormwater Mgmt Fund Total	14.40	—	—	—	14.40	15.80	—	—	—	15.80	1.00	—	0.40	1.40
Health Insurance	4.00	—	—	—	4.00	4.00	—	—	—	4.00	—	—	—	—
Health Insurance Fund Total	4.00	—	—	—	4.00	4.00	—	—	—	4.00	—	—	—	—
Risk Management	3.00	0.50	—	—	3.50	3.00	—	—	—	3.00	—	—	(0.50)	(0.50)
Risk Management Fund Total	3.00	0.50	—	—	3.50	3.00	—	—	—	3.00	—	—	(0.50)	(0.50)
Fleet Maintenance	12.10	1.00	—	—	13.10	14.10	1.00	—	—	15.10	1.00	—	1.00	2.00
Fleet Maintenance Fund Total	12.10	1.00	—	—	13.10	14.10	1.00	—	—	15.10	1.00	—	1.00	2.00
Information Technology	23.00	2.50	—	—	25.50	24.00	2.50	—	—	26.50	—	—	1.00	1.00
Information Tech. Fund Total	23.00	2.50	—	—	25.50	24.00	2.50	—	—	26.50	—	—	1.00	1.00
ALL FUNDS TOTALS	1,040.00	75.00	13.50	3.50	1,132.00	1,069.00	70.00	13.00	1.50	1,153.50	21.50	—	—	21.50



All Funds Program Summary

The budget document is prepared to provide a comprehensive overview of all City services and a financial framework for the public, elected officials and city employees. It is developed to serve as the City's primary fiscal policy document, financial plan, operations guide and communication device. This section is comprised of the programs for the Outcome Focused Budget (OFB) which links the allocation of resources to the production of outcomes. The OFB is developed by defining the desired outcomes or results of a program, establishing a unit of service or set of services necessary to achieve those outcomes, and determining how many units of the desired outcome can be achieved with the budgeted funding. Resources are then allocated on the basis of expected performance. Performance is then tracked and analyzed to determine progress toward meeting the key intended outcome of the program.

There are 92 programs in this budget of which 67 are for General Fund, 14 for Enterprise Funds and 11 for Internal Service Funds. The following is a summary of all funds FY23 Dedicated Revenues, Expenditures, net cost and number of employees (FTE) to operate each budgeted program.

Fund	Department	Program	Dedicated Revenues	Direct Program	Net Cost	FTE
General Fund:						
	City Commission	City Commission	\$ —	\$ 1,907,925	\$ 1,907,925	10.00
	Office of the City Manager	City Management	—	1,403,540	1,403,540	4.00
		Administration	—	2,979,910	2,979,910	11.00
		<i>Sub-Total</i>	—	4,383,450	4,383,450	15.00
	Human Resources	Administration	—	846,500	846,500	4.00
		Human Resources Operations	—	1,849,300	1,849,300	11.00
		Training and Development	—	533,600	533,600	2.00
		Div of Civil Rights & Emp Labor Rel	—	545,300	545,300	2.00
		<i>Sub-Total</i>	—	3,774,700	3,774,700	19.00
	Legal	Legal	—	960,000	960,000	—
	Office of the City Clerk	Administration	—	792,505	792,505	3.75
		Passport Services	91,100	182,450	91,350	0.75
		Municipal Election	—	397,900	397,900	0.50
		<i>Sub-Total</i>	91,100	1,372,855	1,281,755	5.00
	Marketing & Customer Service	Marketing	—	2,586,500	2,586,500	13.00
		<i>Sub-Total</i>	—	2,586,500	2,586,500	13.00
	Financial Services	Administration	—	1,106,050	1,106,050	4.00
		Accounting & Revenue Enhancement	2,746,000	4,181,750	1,435,750	28.00
		Reporting and Training	—	179,050	179,050	1.00
		Grants Administration	—	462,950	462,950	3.00
		<i>Sub-Total</i>	2,746,000	5,929,800	3,183,800	36.00
	Procurement	Procurement Operations	452,000	1,239,350	787,350	8.00
		Mailroom Operations	—	267,000	267,000	2.00
		<i>Sub-Total</i>	452,000	1,506,350	1,054,350	10.00
	Management & Budget	Budget & Capital Project Mgmt.	—	1,265,100	1,265,100	5.65
		Strategic Planning & Performance Mgmt	—	459,600	459,600	1.55
		Fiscal & Structural Innovation	—	409,100	409,100	1.80
		<i>Sub-Total</i>	—	2,133,800	2,133,800	9.00
	Police	Office of the Chief	—	4,302,200	4,302,200	22.50
		Community Oriented Policing	456,400	28,396,719	27,940,319	151.00
		Specialized Support	9,500	9,124,400	9,114,900	42.00
		Code Compliance	571,500	2,258,500	1,687,000	17.00

All Funds Program Summary

Fund	Department	Program	Dedicated Revenues	Direct Program	Net Cost	FTE
		Criminal Investigations	—	6,038,050	6,038,050	30.00
		Property & Evidence	—	1,015,150	1,015,150	8.00
		Strategic Investigations	—	3,879,600	3,879,600	17.00
		Police Support Services	—	4,544,133	4,544,133	26.00
		<i>Sub-Total</i>	1,037,400	59,558,752	58,521,352	313.50
	Fire-Rescue	Administration	200	3,320,100	3,319,900	9.00
		Logistics	—	1,826,300	1,826,300	6.00
		Life Safety	2,750,000	2,977,100	227,100	9.00
		Fire Protection *	22,475,880	18,608,300	(3,867,580)	68.00
		Fire-Rescue Training	1,500	1,127,000	1,125,500	5.50
		Emergency Management	—	782,550	782,550	4.00
		Emergency Medical Services	2,275,000	14,444,870	12,169,870	63.00
		<i>Sub-Total</i>	27,502,580	43,086,220	15,583,640	164.50
	Building, Planning & Zoning	Administration	—	975,505	975,505	6.00
		Planning & Redevelopment	275,000	1,073,810	798,810	6.00
		Building Permits & Inspections	8,433,000	5,301,003	(3,131,997)	35.00
		<i>Sub-Total</i>	8,708,000	7,350,318	(1,357,682)	47.00
	Economic Development & Housing	Business Development	—	1,509,295	1,509,295	7.00
		Housing and Community Development	—	474,575	474,575	3.00
		Business Inclusion Diversity	—	471,300	471,300	1.00
		<i>Sub-Total</i>	—	2,455,170	2,455,170	11.00
	Public Works	Administration	—	775,850	775,850	3.45
		Building Maintenance	—	4,171,500	4,171,500	19.50
		Streets Maintenance	1,001,300	2,082,100	1,080,800	8.00
		Community Shuttle Service	1,800,200	1,191,700	(608,500)	5.50
		Solid Waste Management	2,008,314	1,007,400	(1,000,914)	7.65
		Landscape Maintenance	—	2,123,350	2,123,350	10.00
		<i>Sub-Total</i>	4,809,814	11,351,900	6,542,086	54.10
	Parks & Recreation	Administration	—	2,195,000	2,195,000	9.00
		Vernon E. Hargray Youth Enrich. Ctr.	50,000	878,760	828,760	11.00
		Athletics	147,000	559,520	412,520	2.00
		Sunset Lakes	219,800	911,535	691,735	9.00
		Miramar Regional Park	327,600	2,084,290	1,756,690	12.50
		Special Events	95,700	2,289,800	2,194,100	4.00
		Aquatics	504,000	2,089,485	1,585,485	26.00
		Ansin Sports Complex	84,700	681,580	596,880	7.50
		Park Maintenance	100,000	3,772,300	3,672,300	18.00
		Vizcaya Park	111,000	750,280	639,280	8.00
		Miramar Reg Park Amphitheater	625,418	934,564	309,146	—
		<i>Sub-Total</i>	2,265,218	17,147,114	14,881,896	107.00
	Social Services	Administration	—	1,049,750	1,049,750	4.00
		Senior Services	752,155	3,257,404	2,505,249	28.00
		Adult Daycare Center	245,983	904,400	658,417	9.50
		Childcare	1,449,179	3,385,564	1,936,385	35.50
		<i>Sub-Total</i>	2,447,317	8,597,118	6,149,801	77.00
	Cultural Affairs	Administration	5,000	849,400	844,400	3.00
		Arts & Education	107,750	570,900	463,150	4.50
		Food & Beverage Services	785,000	780,300	(4,700)	3.00
		Theater Production	605,000	2,207,189	1,602,189	8.50
		<i>Sub-Total</i>	1,502,750	4,407,789	2,905,039	19.00
	Total General Fund		\$ 51,562,179	\$ 178,509,761	\$126,947,582	910.10



All Funds Program Summary

Fund	Department	Program	Dedicated Revenues	Direct Program	Net Cost	FTE
Special Revenue Fund:						
Community Development Block Grant (CDBG)	Social Services	CDBG-Outreach	—	—	—	—
	Total Special Revenue Fund		\$ —	\$ —	\$ —	—
Enterprise Funds:						
Utility	Financial Services	Utility Billing	1,720,000	2,058,600	338,600	10.00
		<i>Sub-Total</i>	1,720,000	2,058,600	338,600	10.00
	Utilities	Administration	—	3,995,000	3,995,000	18.00
		Office of Operational Services	—	2,258,200	2,258,200	15.00
		Electrical Instrument & Contr	—	1,117,600	1,117,600	6.00
		Water Treatment & Supply	—	7,521,400	7,521,400	28.00
		Wastewater Treatment & Disp	—	6,027,400	6,027,400	17.00
		Plant Maintenance	—	1,563,800	1,563,800	11.00
		Water Trans & Dist Maintenance	—	2,111,500	2,111,500	14.00
		Water Accountability	—	1,293,800	1,293,800	7.00
		Wastewater Collection Maint	—	4,986,700	4,986,700	24.00
		Water & Wastewater Qual Ctrl	—	1,429,400	1,429,400	7.00
		Support Services	—	962,700	962,700	5.50
		Engineering & Strategic Development	200,000	2,855,200	2,655,200	16.50
		<i>Sub-Total</i>	200,000	36,122,700	35,922,700	169.00
	Total Utility Fund		\$ 1,920,000	\$ 38,181,300	\$ 36,261,300	179.00
Stormwater Management	Public Works	Stormwater Management	6,772,500	3,458,000	(3,314,500)	15.80
	Total Stormwater Management Fund		\$ 6,772,500	\$ 3,458,000	\$ (3,314,500)	15.80
Internal Service Funds:						
Health Insurance	Human Resources	Benefits Administration	1,846,600	1,846,600	—	3.00
		Wellness	362,400	362,400	—	1.00
		<i>Sub-Total</i>	2,209,000	2,209,000	—	4.00
Risk Management	Human Resources	Risk Management	525,500	525,500	—	3.00
		<i>Sub-Total</i>	525,500	525,500	—	3.00
Fleet Maintenance	Public Works	Fleet Maintenance	6,738,100	6,738,100	—	15.10
		<i>Sub-Total</i>	6,738,100	6,738,100	—	15.10
Information Technology	IT	Administration	735,700	735,700	—	3.00
		Data Services	2,798,100	2,798,100	—	5.00
		Network Services	2,570,000	2,570,000	—	3.00
		Helpdesk	1,565,900	1,565,900	—	5.50
		Audio Visual Events Management	264,100	264,100	—	1.00
		Cyber Security	1,167,200	1,167,200	—	3.50
		Public Safety IT	687,000	687,000	—	5.50
		<i>Sub-Total</i>	9,788,000	9,788,000	—	26.50
	Total Internal Service Fund		\$ 19,260,600	\$ 19,260,600	\$ —	48.60
Total	92 Programs		\$ 79,515,279	\$ 239,409,661	\$ 159,894,382	1,153.50

* Dedicated revenue covers full cost of fire protection expenses and allowable expenditures in other programs and CIP.
 Note: Dedicated revenues cover the costs of administration related to program function.



Summary of Changes - Proposed to Adopted

Changes between FY 2023 Proposed Budget and FY 2023 Adopted Budget

	<u>AMOUNT</u>
GENERAL FUND 001:	
Revenues	
Revised Ad Valorem Taxes	572,400
Revised Communication Service Taxes	235,247
Revised State Revenue Sharing-Proceeds	580,507
Revised Admin Charge to Utility Fund	1,033,986
Revised Ambulance Fees	400,000
Revised Cultural Affairs Reception/Banquet/Food & Beverage Fees	206,000
Revised Interest Earnings	633,500
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	165,000
New: FLCLASS Interest Earnings (Local Government Investment Pool)	140,000
Use of Fund Balance	1,919,226
Total General Fund Revenues	<u>5,885,866</u>
Expenses	
City Commission	
Employee Salaries & FICA/MICA (Increase in Salaries & Benefits)	14,275
Pension, Healthcare and Internal Service Charges	(29,200)
Total City Commission	<u>(14,925)</u>
Office of the City Manager	
Employee Salaries & FICA/MICA (Department Reorganization)	128,522
Salaries & Benefits Transfer-in Pos #1541-Executive Administrator (1 FTE) from EDR	146,427
Salaries & Benefits Transfer-in Pos #1841-Executive Administrator (1 FTE) from PD	137,251
Salaries & Benefits New Chief Public Safety Officer (1 FTE)	246,500
Pension, Healthcare, Internal Service Charges	242,700
Travel & Training and Equipment for New Public Safety Officer	10,000
Total Office of the City Manager	<u>911,400</u>
Human Resources	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	182,284
Salaries & Benefits New Pos #595-Department Coordinator (1 FTE) added in FY22	86,821
Salaries & Benefits Transfer-out Pos #56-HR Analyst 1 (1 FTE) to Risk Fund (502)	(65,288)
Salaries & Benefits Transfer-in Pos #1544-HR Analyst II from Risk Fund (502)	111,283
Pension, Healthcare, and Internal Service Charges	110,200
Total Human Resources	<u>425,300</u>
Office of the City Clerk	
Employee Salaries & FICA/MICA (Salary Adjustments)	50,700



Summary of Changes - Proposed to Adopted

	<u>AMOUNT</u>
Pension, Healthcare, and Internal Service Charges	6,100
Total Office of the City Clerk	<u>56,800</u>
 Marketing	
Salaries & Benefits New Public Relations Specialist (1 FTE)	80,257
Salaries & Benefits New Marketing Coordinator-Events (1 FTE)	64,205
Salaries & Benefits New Department Coordinator (1 FTE)	55,033
Salaries & Benefits New Videographer/Photographer (1 FTE)	64,205
Pension, Healthcare, and Internal Service Charges	94,300
Total Marketing	<u>358,000</u>
 Financial Services	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	100,100
Pension, Healthcare, and Internal Service Charges	22,100
Total Financial Services	<u>122,200</u>
 Procurement	
Miscellaneous	(4,400)
Total Procurement	<u>(4,400)</u>
 Management & Budget (MBD)	
Employee Salaries & FICA/MICA (Reclass; Salary Adjustments, etc.)	132,300
Pension, Healthcare, and Internal Service Charges	19,800
Total Management & Budget	<u>152,100</u>
 Police Department	
Employee Salaries & FICA/MICA (Reclasses; Attrition & Rehires)	(345,152)
Salaries & Benefits New Pos #593-Deputy Police Chief (1 FTE) added in FY22	222,719
Salaries & Benefits Transfer-out Pos #1841-Executive Administrator (1 FTE) to the City Manager's Office	(137,251)
Salaries & Benefits Transfer-in & Reclass Pos #1352-Research & Planning Manager (1 FTE) from EDR	166,584
Salaries & Benefits New Social Worker (1 FTE)	101,500
Salaries & Benefits New Department Coordinator (1 FTE)	69,600
Pension, Healthcare and Internal Service Charges	(265,200)
Youth Advisory Council	30,000
Protective Clothing, Uniforms, Radio & Computer Equip for New Social Worker FTE	16,300
Vehicle for New Social Worker FTE	43,000
Total Police Department	<u>(97,900)</u>

Summary of Changes - Proposed to Adopted

	<u>AMOUNT</u>
Fire-Rescue Department	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	268,700
Pension, Healthcare and Internal Service Charges	300
Tuition Reimbursement	150,000
EMS Billings & Collections	70,000
Total Fire-Rescue Department	<u>489,000</u>
Building, Planning & Zoning (BPZ)	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	50,900
Pension, Healthcare and Internal Service Charges	(24,100)
Software License & Maintenance (CIP Operational Impacts Project #54018)	179,003
Total Building, Planning & Zoning	<u>205,803</u>
Economic Development & Revitalization (EDR)	
Department name changed to Economic Development & Housing	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments)	65,278
Salaries & Benefits Transfer-Out Pos #1541-Executive Administrator (1 FTE) to City Manager's Office	(146,427)
Salaries & Benefits Transfer-Out Pos #1352-Economic Dev. Manager (1 FTE) to Police Department	(166,584)
Salaries & Benefits New Position #9-Program Manager (1FTE) created in FY22	120,633
Pension, Healthcare and Internal Service Charges	(27,800)
Total Economic Development & Revitalization (EDR)	<u>(154,900)</u>
Public Works	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	123,230
Salaries & Benefits Transfer-out Pos #1371-Heavy Duty Auto Mechanic to Fleet Maintenance Fund (503)	(50,630)
Pension, Healthcare and Internal Service Charges	(19,200)
Landscape Services (CIP Operational Impacts Project #52036, #52067, #52083 & #52084)	5,500
Total Public Works	<u>58,900</u>
Legal Department	
The City will switch to a retainer model for payment of its core municipal legal bills at \$80K/month. The administration will amend the Contract with the City Attorney accordingly.	<u>110,000</u>
Parks & Recreation	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	198,378
Salaries & Benefits New Recreation Leader 1 (1 FTE)	46,822
Pension, Healthcare and Internal Service Charges	74,300



Summary of Changes - Proposed to Adopted

	<u>AMOUNT</u>
Events (Net change : \$50,000)	
Added Art Festival event	50,000
Added New Year's Eve Gala event	75,000
Added Memorial Day event	10,000
Added 9/11 Memorial event	5,000
Latin Music Festival	(25,000)
Sports & Entertainment	(45,000)
Jamaican Independence Day	50,000
Miramar Invitational Track Meet	(50,000)
Decrease City contribution to Afro Carib Festival to account for County Visitor's Bureau grant	(50,000)
Change name of "Afro Caribbean Festival" to "Afro Carib Festival"	0
Miramar NACAC Invitational	(25,000)
Decrease Caribbean American Heritage to account for County Visitor's Bureau grant	(25,000)
Black History Celebration	25,000
Movie Night Quarterly	(20,000)
Kite Festival	25,000
Citizenship Drive	25,000
Added Women's Empowerment Event	50,000
Increase Juneteenth	25,000
Decrease Holiday Decorations	(50,000)
Contract Services (CIP Operational Impacts Projects #51022)	5,000
Electricity Services (CIP Operational Impacts Projects #51023)	3,000
Total Parks & Recreation	<u>377,500</u>
Social Services	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	93,300
Pension, Healthcare and Internal Service Charges	(41,400)
Nursing Scholarship	100,000
Total Social Services	<u>151,900</u>
Cultural Affairs	
Employee Salaries & FICA/MICA (Salary Adjustments, etc.)	50,346
Reduction in hours for As-Needed Positions	(67,300)
New Apprentice PTNB (.5 FTE) - Theater Production	32,854
Pension, Healthcare and Internal Service Charges	21,200
Total Cultural Affairs	<u>37,100</u>
Nondepartmental	
Transfer to Capital Projects Fund (395)	2,629,602

Summary of Changes - Proposed to Adopted

	AMOUNT
Grants to Others (Funding Assistance Program)	6,000
Professional Services (Energy Savings Project)	201,902
Internal Service Charges & Bank Service Charges, etc.	(20,500)
Contingency (Energy Savings Project)	14,284
Appropriated Fund Balance	(129,300)
Total Nondepartmental	2,701,988
Total General Fund Expenses	5,885,866
DEBT SERVICE FUNDS:	
Revenues	
Revised Interest Earnings	5,100
Use of Fund Balance	(2,900)
Total Debt Service Revenues	2,200
Expenses	
Bank Service Charges	2,200
Total Debt Service Expenses	2,200
CAPITAL PROJECTS FUNDS:	
Revenues	
Revised Local Option Gas Tax-First (Street Construction Fund 385)	50,000
Revised Local Option Gas Tax-Second (Street Construction Fund 385)	50,000
Revised State Sharing Revenue Proceeds (Street Construction Fund 385)	60,300
Revised Interest Earnings	250,400
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	30,000
New: FLCLASS Interest Earnings (Local Government Investment Pool)	28,000
Transfer from General Fund (001)	2,479,602
Developer Contribution (Art in Public Places)	150,000
Use of Fund Balance	657,500
Total Capital Projects Revenues	3,755,802
Expenses	
Police CIP Fund 380 (Bank Svcs Charges)	(100)
Fire & EMS CIP Fund 381 (Bank Svcs Charges and Appropriated Fund Balance)	(100)
Street Construction & Maintenance Fund 385	914,800
(Bank Service Charges; -\$2,200; Appropriated Fund Balance -\$483,000; CIP Project #52022-Street Construction & Resurfacing-Variou \$1,050,000; CIP Project #52100-Sidewalk Improvements Around AC-Perry K-8 \$350,000)	
Park Development Fund 387 (Bank Svcs Charges)	500
CIP Revenue Bond 2013 Fund 388 (Bank Svcs Charges and Appropriated Fund Bal.)	3,600

Summary of Changes - Proposed to Adopted

	<u>AMOUNT</u>
2017 CIP Loan Fund 389 (Bank Svcs Charges and Appropriated Fund Balance)	6,400
2020 CIP Loan - Non-Taxable Fund 391 (Bank Svcs Charges and Appropriated F.B.)	54,600
2020 CIP Loan - Taxable Fund 392 (Bank Svcs Charges and Appropriated Fund Bal.)	60,400
2020 CIP Loan Fund 394 (Appropriated Fund Balance)	45,500
Capital Projects Fund 395	2,670,202
(Bank Service Charges \$1,500; Appropriated Fund Balance -\$1,915,230)	
CIP Project #51003-Park Improvements-Variou \$335,000;	
CIP Project #51017-Parks Restroom Facilities \$150,000;	
CIP Project #51021-Playground Resurfacing \$80,000;	
CIP Project #51030-East (Historic) Miramar Aquatic Pool Renovation \$30,000;	
CIP Project #51035-Art in the Parks \$150,000;	
CIP Project #52067-Additional Southbound Left Turn Lane along SW 145th Avenue at Miramar Parkway \$4,330;	
CIP Project #52110-Barrier Wall along University Dr adj. to University Park Plat \$633,000;	
CIP Project #52102-Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering \$49,000;	
CIP Project #52108-Eastbound Right Turn Lane along Pembroke Road at Flamingo Road \$400,000;	
CIP Project #52109-Historic Miramar Complete Streets - Phase III \$10,000;	
CIP Project #53016-Facilities Capital Improvement \$505,000;	
CIP Project #53025-Historic Miramar Innovation & Technology Village \$705,000;	
CIP Project #53027-Vicki Coceano Childcare Facility Replacement with New Recreation & Multi-Purpose Facility \$250,000;	
CIP Project #53028-Covered Awning System at City Hall 3rd Floor Terrace Area \$300,000;	
CIP Project #54019-Audio Visual Upgrades for Cultural Arts Theater \$982,602	
Total Capital Projects Expenses	<u><u>3,755,802</u></u>
 UTILITY FUND 410:	
Revenues	
Revised Interest Earnings	231,600
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	393,800
New: FLCLASS Interest Earnings (Local Government Investment Pool)	210,000
Use of Fund Balance	<u>11,890,802</u>
Total Utility Fund Revenues	<u><u>12,726,202</u></u>
 Expenses	
Utility Billing	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	9,400
Pension, Healthcare and Internal Service Charges	<u>(9,700)</u>
Total Utility Billing Expenses	<u>(300)</u>

Summary of Changes - Proposed to Adopted

	<u>AMOUNT</u>
Utilities	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	264,928
Salaries & Benefits New Chief Innovation Officer (1 FTE)	195,750
Salaries & Benefits New Chief Capital Improvement Program Officer (1 FTE) created	248,222
Pension, Healthcare and Internal Service Charges	(62,000)
Machinery & Equipment - Two 6" Sewer By-Pass Pumps	120,000
Total Utilities Expenses	<u>766,900</u>
Utilities Nondepartmental	
Bank Service Charges, Internal Service Charges	49,400
Professional Services (Energy Savings Project)	134,499
Contingency (Energy Savings Project)	27,717
Admin Charge from the General Fund	1,034,009
Appropriated Fund Balance	(421,700)
Total Utilities Nondepartmental Expenses	<u>823,925</u>
Utilities Capital Projects	
CIP Project #52016-Meter Repair & Replacement \$750,000;	
CIP Project #52088-WWRF Building N 2nd Floor Conversion/Renovations \$635,000;	
CIP Project #52091-Utilities Collection & Distribution System Improvements (Master Plan & Subsequent Construction) \$500,000;	
CIP Project #52092-West Water Treatment Plant Capacity Improvements & Upgrades \$2,000,000;	
CIP Project #52093-Wastewater Reclamation Facility Capacity Improvements & Re-Rating \$3,500,000;	
CIP Project #52101-2 Million Gallon Storage Tank Rehabilitation \$500,000;	
CIP Project #52103-Wastewater Collection System Improvements \$500,000;	
CIP Project #52104-Water Distribution System Improvements \$450,000;	
CIP Project #52105-Lift Station Improvements \$150,000;	
CIP Project #52106-East Water Treatment Plant Wellfield Generator \$100,000;	
CIP project #54017-Smart City Surveillance System & Real Time Crime Ctr \$690,677;	
CIP Project #54021-Hydrovactor \$500,000;	
CIP Project #52078-SCADA Cybersecurity Improvement \$600,000;	
CIP Project #54020-Lucity Upgrade & Mobile Devices \$260,000;	
Total Utilities Capital Projects Expenses	<u>11,135,677</u>
TOTAL UTILITY FUND EXPENSES	<u><u>12,726,202</u></u>
CONTRIBUTION IN AID OF CONSTRUCTION (CIAC) 414:	
Revenues	
Revised Interest Earnings	84,600
Total CIAC Revenues	<u>84,600</u>



Summary of Changes - Proposed to Adopted

	<u>AMOUNT</u>
Expenses	
Bank Service Charges	3,000
CIP Project #52076-Country Club Ranches Water Main Improvements \$1,500,000;	2,000,000
CIP Project #52085-Sustainable Renewable Energy & Conservation Initiatives \$500,000	
Renewal & Replace Reserve	(1,918,400)
Total CIAC Expenses	<u>84,600</u>
 STORMWATER MANAGEMENT FUND 415:	
Revenues	
Revised Interest Earnings	115,600
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	22,500
New: FLCLASS Interest Earnings (Local Government Investment Pool)	28,000
Total Stormwater Management Fund Revenues	<u>166,100</u>
 Expenses	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	38,400
Salaries & Benefits New Special Projects Administrator (1 FTE)	98,700
Pension, Healthcare and Internal Service Charges	17,400
Contract Services (ROW Drainage Improvements)	50,000
License & Permit Fees (NPDES permit dues owed to the County)	30,000
Professional Services (Satellite Drainage Issue)	30,000
CIP Project #52095-Removal of Trees along City-Owned Canals \$100,000	100,000
Appropriated Fund Balance	(198,400)
Total Stormwater Management Fund Expenses	<u>166,100</u>
 HEALTHCARE FUND 501:	
Revenues	
Revised Interest Earnings	98,800
Revised Internal Service Charges for Healthcare Premiums	(573,200)
Total Health Fund Revenues	<u>(474,400)</u>
 Expenses	
Employee Salaries & FICA/MICA, Pension, Healthcare, Internal Service Charges	(1,800)
Health Claims Admin Fee	435,800
Healthcare Insurance Claims	(908,400)
Total Health Fund Expenses	<u>(474,400)</u>

Summary of Changes - Proposed to Adopted

	<u>AMOUNT</u>
RISK FUND 502:	
Revenues	
Revised Interest Earnings	118,500
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	90,000
New: FLSTAR Interest Earnings (Local Government Investment Pool)	70,000
Revised Internal Service Charges	(367,200)
Total Risk Fund Revenues	<u>(88,700)</u>
Expenses	
Employee Salaries & FICA/MICA, Pension, Healthcare, Internal Service Charges	(42,705)
Salaries & Benefits Transfer-out Pos #1544-HR Analyst II (1 FTE) to the General Fund (001)	(111,283)
Salaries & Benefits Transfer-In Pos #56-HR Analyst I (1 FTE) from General Fund (001)	65,288
Total Risk Fund Expenses	<u>(88,700)</u>
FLEET FUND 503:	
Revenues	
Revised Interest Earnings	139,800
Revised Internal Service Charges	(10,200)
Total Fleet Fund Revenues	<u>129,600</u>
Expenses	
Employee Salaries & FICA/MICA, Pension, Healthcare, Internal Service Charges	18,947
Salaries & Benefits Transfer-in Pos #1371-Heavy Duty Auto Mechanic (1 FTE) from General Fund (001)	50,630
Salaries & Benefits New Auto Mechanic 1 (1 FTE)	60,023
Total Fleet Fund Expenses	<u>129,600</u>
INFORMATION TECHNOLOGY FUND 504:	
Revenues	
Revised Interest Earnings	37,900
Revised Internal Service Charges	156,200
Total I.T. Revenues	<u>194,100</u>
Expenses	
Employee Salaries & FICA/MICA, Pension, Healthcare, Internal Service Charges	54,300
Software License & Maintenance (Operational Impacts CIP Project #54002; CIP Project #54018)	139,800
Total I.T. Expenses	<u>194,100</u>
TOTAL INCREASE FROM FY23 PROPOSED BUDGET - ALL FUNDS	<u>22,381,370</u>



Capital Improvement Program FY 2023 — FY 2027

Overview of Recommended Capital Projects

The Capital Improvement Program (CIP) five year plan expenditure projection for FY 2023 - FY 2027 is \$192,109,366. This includes 87 projects of which 34 will impact the FY23 Annual Budget.

The CIP program is broken down by the following four (4) functional categories:

- Park Facilities
- Infrastructure Redevelopments and Improvements
- Public Buildings
- Capital Equipment, Vehicles and Software

FY 2023 - FY 2027, five year estimated cost for each category is as follows:

Park Facilities: The total five year estimated cost for this category is \$35,200,726. This cost is for 30 projects of which 5 are budgeted in FY23 for \$745,000.

Infrastructure Redevelopment and Improvements: The total five year estimated cost for this category is \$129,137,461. This cost is for 40 projects of which 21 are budgeted in FY23 for \$14,739,061.

Public Buildings: The total five year estimated cost for this category is \$13,410,000. This cost is for 6 projects of which 4 are budgeted in FY23 for \$1,760,000.

Capital Equipment, Vehicles and Software: The total five year estimated cost for this category is \$14,361,179. This cost is for 11 projects of which 4 are budgeted in FY23 for \$2,933,279.

The proposed funding plan involves a commitment to annual appropriations established in the FY23 annual budget and long-term financing for these projects.

The total capital expenditure that will impact FY23 budget is \$20,177,340. The funding sources are allocated as follows:

Fund/Source	Amount
Street Construction & Maintenance Fund	\$1,400,000
Capital Grants Fund	957,731
Capital Projects Fund-General Fund Contribution	4,429,602
Utility Fund	11,135,677
Contribution in Aid of Construction Fund	2,000,000
Stormwater Management Fund	100,000
Developer Contribution	154,330
Total	\$20,177,340

Capital Improvement Program FY 2023 — FY 2027

FY 2023 - FY 2027 by funding source and department are allocated as follows:

Fund/Source	Amount
General Fund	\$354,397
Street Construction & Maintenance Fund	1,400,000
Park Development Fund	5,000,000
Capital Grants Fund	56,144,838
Capital Projects Fund-General Fund Contribution	4,429,602
Utility Fund	28,245,291
Contribution in Aid of Construction Fund	8,000,000
Stormwater Management Fund	714,904
State Revolving Fund Loan	8,460,732
Developer Contribution	154,330
To Be Determined	79,205,272
Total	\$192,109,366

Department	Amount
Fire-Rescue	\$3,461,550
Public Works	22,379,868
Parks and Recreation	21,166,400
Social Services	49,000
Utilities-Support Services	27,066,326
Utilities-Engineering & Strategic Development	71,699,093
Utilities	34,000,000
Information Technology	12,287,129
Total	\$192,109,366



Capital Improvement Program FY 2023 — FY 2027

Section I: List of 5 Year Capital Projects that will have a fiscal impact on the FY23 budget

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Budget	FY 2024-FY 2027	5-Year Total Cost
Park Facilities						
51001	Vizcaya Park	FY 24	UT-Support Svcs	\$ —	\$ 470,000	\$ 470,000
51003	Park Improvements-Variou	GF-Capital Projects Fund 395	Parks & Recreation	335,000	2,200,000	2,535,000
51006	Amphitheater at Miramar Regional Park	FY 24	UT-Support Svcs	—	515,000	515,000
51017	Parks Restroom Facilities	GF-Capital Projects Fund 395	Parks & Recreation	150,000	600,000	750,000
51021	Playground Resurfacing	GF-Capital Projects Fund 395	Parks & Recreation	80,000	410,000	490,000
51023	Ansin Sports Complex - Phase IV	FY 24 - FY 25	UT-Support Svcs	—	5,000,000	5,000,000
51030	East (Historic) Miramar Aquatic Pool Renovation	GF-Capital Projects Fund 395	Parks & Recreation	30,000	—	30,000
51032	Shirley Branca Park Canopy Addition	FY 24	Parks & Recreation	—	840,000	840,000
51034	Huntington Park - South Redevelopment	FY 24	Parks & Recreation	—	61,400	61,400
51035	Art in the Parks	Developer Contribution Fund 395	Parks & Recreation	150,000	600,000	750,000
51036	Vizcaya Park - Running Track	FY 24	UT-Support Svcs	—	420,000	420,000
51038	City Parks Wi-Fi Infrastructure	FY 24 - FY 26	Information Tech	—	1,663,000	1,663,000
51040	Miramar Regional Park Aquatics Complex Renovations	FY 24	Parks & Recreation	—	850,000	850,000
Future	Lakeshore Park Improvements - Phase II	FY 24	Parks & Recreation	—	185,000	185,000
Future	Miramar Regional Park Artificial Turf	FY 24	Parks & Recreation	—	1,570,000	1,570,000
Future	Ansin Sports Complex Stadium Improvements	FY 24	Parks & Recreation	—	1,670,000	1,670,000
Future	Silver Shores Park Redevelopment	FY 24 - FY 25	Parks & Recreation	—	2,065,000	2,065,000
Future	Ansin Sports Complex Improvements	FY 24 - FY 25	Parks & Recreation	—	970,000	970,000
Future	Miramar Athletic Park Field Conversion	FY 24 - FY 25	Parks & Recreation	—	3,615,000	3,615,000
Future	Corporate Pavilion Enclosure at Miramar Regional Park	FY 24 - FY 25	Parks & Recreation	—	955,000	955,000
Future	Miramar Regional Overflow Parking Improvements	FY 24 - FY 25	UT-Support Svcs	—	5,355,000	5,355,000
Future	Linear Park Lighting Improvements	FY 24 - FY 25	UT-Support Svcs	—	366,000	366,000
Future	Miramar Aquatics Equipment Replacement	FY 24	UT-Support Svcs	—	245,326	245,326
Future	Miramar Aquatic Complex Building Expansion	FY 24 - FY 25	Parks & Recreation	—	2,200,000	2,200,000
Future	Veteran's Memorial Park Improvements	FY 24	Parks & Recreation	—	200,000	200,000
Future	Flamingo Estates Park Restroom	FY 24	Parks & Recreation	—	315,000	315,000
Future	Huntington Park Entrance - Dog Park	FY 25	Parks & Recreation	—	210,000	210,000
Future	Sunset Lakes Community Center Improvements	FY 24 - FY 25	Parks & Recreation	—	340,000	340,000
Future	Historic Miramar Music Factory	FY 24	Parks & Recreation	—	300,000	300,000
Future	Fairway Park Restroom	FY 24	Parks & Recreation	—	265,000	265,000
Total PF Projects				\$ 745,000	\$ 34,455,726	\$ 35,200,726



Capital Improvement Program FY 2023 — FY 2027

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Budget	FY 2024-FY 2027	5-Year Total Cost
Section I: List of 5 Year Capital Projects that will have a fiscal impact on the FY23 budget (cont'd)						
Infrastructure Redevelopment & Improvements						
52009	Public Informational Signs	FY 24	UT-Support Svcs	—	300,000	300,000
52016	Meter Repair & Replacement	Utility Fund 410	Utilities	750,000	1,400,000	2,150,000
52021	Historic Miramar Canal Improvements	FY 24 - FY 27	Public Works	—	400,000	400,000
52022	Street Construction & Resurfacing-Various Locations	Street Construction & Maint. Fund 385	Public Works	1,050,000	7,475,000	8,525,000
52024	Bass Creek Rd-SW 148 Ave to approx. 3,270 Feet East	FY 24 - FY 25	UT-Engineering	—	3,680,000	3,680,000
52060	Air Conditioning Systems Replacement Program	FY 24 - FY 27	Public Works	—	630,000	630,000
52061	Pembroke Road-SW 160 Ave to US 27/Mir Pkwy Ext.	FY 24 - FY 27	UT-Engineering	—	42,000,000	42,000,000
52062	Left-Turn Lane from Red Road to Miramar Town Center	FY 24	UT-Engineering	—	365,000	365,000
52063	Repair/Replacement of Existing Sidewalks	FY 24 - FY 27	Public Works	—	950,000	950,000
52069	LED Streetlight Installation & Upgrade	FY 24 - FY 26	Public Works	—	1,057,146	1,057,146
52067	Additional Southbound Left Turn Lane along SW 145th Avenue at Miramar Parkway	Developer Contribution Fund 395	UT-Engineering	4,330	—	4,330
52074	ADA Evaluation and Corrective Action	FY 24 - FY 27	UT-Engineering	—	800,000	800,000
52076	Country Club Ranches Water Main Improvements	CIAC Fund 414	Utilities	1,500,000	4,500,000	6,000,000
52078	SCADA Cybersecurity Improvement	Utility Fund 410	Information Tech	600,000	—	600,000
52085	Sustainable Renewable Energy & Conservation Initiatives	CIAC Fund 414	Utilities	500,000	1,500,000	2,000,000
52087	Bus Facilities Infrastructure Improvement Program	FY 24	Public Works	—	1,098,900	1,098,900
52088	WWRF Building N 2nd Floor Conversion/Renovations	Utility Fund 410	UT-Support Svcs	635,000	—	635,000
52089	Pembroke Road Bike Lanes-Palm Ave to Douglas Road	FY 26	UT-Engineering	—	1,848,000	1,848,000
52091	Utilities Collection & Distribution System Improvements (Master Plan & Subsequent Construction)	Utility Fund 410	Utilities	500,000	2,500,000	3,000,000
52092	West Water Treatment Plant Capacity Improvements & Upgrades	Utility Fund 410	Utilities	2,000,000	1,000,000	3,000,000
52093	Wastewater Reclamation Facility Capacity Improvements & Re-Rating	Utility Fund 410	Utilities	3,500,000	7,000,000	10,500,000
52095	Removal of Trees along City-Owned Canals	Stormwater Mgmt Fund 415	Public Works	100,000	200,000	300,000
52097	Miramar Bike & Pedestrian Mobility Improvements	FY 24	UT-Engineering	—	4,510,000	4,510,000
52100	Sidewalk Improvements Around AC-Perry K-8	Street Construction & Maint. Fund 385	UT-Engineering	350,000	1,453,044	1,803,044
52101	2 Million Gallon Storage Tank Rehabilitation	Utility Fund 410	Utilities	500,000	—	500,000
52102	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	GF-Capital Projects Fund 395	Social Services	49,000	—	49,000
52103	Wastewater Collection System Improvements	Utility Fund 410	Utilities	500,000	1,400,000	1,900,000
52104	Water Distribution System Improvements	Utility Fund 410	Utilities	450,000	1,800,000	2,250,000
52105	Lift Station Improvements	Utility Fund 410	Utilities	150,000	1,200,000	1,350,000
52106	East Water Treatment Plant Wellfield Generator	Utility Fund 410	Utilities	100,000	750,000	850,000
52108	Eastbound Right Turn Lane along Pembroke Road at Flamingo Road	GF-Capital Projects Fund 395	UT-Engineering	400,000	—	400,000
52109	Historic Miramar Complete Streets - Phase III	Capital Grants Fund 393, GF-Capital Projects Fund 395	UT-Engineering	467,731	3,255,988	3,723,719
52110	Buffer Wall along University Drive adjacent to University Park Plat	GF-Capital Projects Fund 395	UT-Engineering	633,000	—	633,000
Future	Fleet Maintenance Vehicle Parking Lot	FY 24 - FY 25	Public Works	—	372,590	372,590
Future	Historic Miramar Drainage Improvements - Phase V	FY 24 - FY 25	Public Works	—	6,030,241	6,030,241
Future	Historic Miramar Drainage Improvements - Phase VI	FY 27	Public Works	—	2,430,491	2,430,491
Future	SW 148 Ave Widening-Miramar Pkwy to Bass Creek Rd	FY 27	UT-Engineering	—	1,512,000	1,512,000
Future	Honey Hill Road Widening-Red Road to Flamingo Road	FY 25 - FY 26	UT-Engineering	—	10,420,000	10,420,000
Future	Installation of Guardrail along Utopia Drive	FY 24	Public Works	—	210,000	210,000
Future	HR Department Office Renovations	FY 24	UT-Support Svcs	—	350,000	350,000
Total IRI Projects				\$ 14,739,061	\$ 114,398,400	\$ 129,137,461



Capital Improvement Program FY 2023 — FY 2027

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Budget	FY 2024-FY 2027	5-Year Total Cost
Section I: List of 5 Year Capital Projects that will have a fiscal impact on the FY23 budget (cont'd)						
Public Buildings						
53016	Facilities Capital Improvement	GF-Capital Projects Fund 395	UT-Support Svcs	505,000	1,100,000	1,605,000
53018	Historic Miramar Public Safety Complex	FY 24 - FY 25	UT-Support Svcs	—	1,225,000	1,225,000
53025	Historic Miramar Innovation & Technology Village	GF-Capital Projects Fund 395	UT-Support Svcs	705,000	3,600,000	4,305,000
53027	Vicki Coceano Childcare Facility Replacement with New Recreation & Multi-Purpose Facility	GF-Capital Projects Fund 395	UT-Support Svcs	250,000	5,550,000	5,800,000
53028	Covered Awning System at City Hall 3rd Floor Terrace Area	GF-Capital Projects Fund 395	UT-Support Svcs	300,000	—	300,000
Future	City Commission Conference Room Expansion	FY 24	UT-Support Svcs	—	175,000	175,000
Total PB Projects				\$ 1,760,000	\$ 11,650,000	\$ 13,410,000
Capital Equipment, Vehicles and Software						
54017	Smart City Surveillance System & Real Time Crime Ctr	Utility Fund 410	Information Tech	690,677	5,751,752	6,442,429
54019	Audio Visual Upgrades for Cultural Arts Theater	Capital Grants Fund 393, GF-Capital Projects Fund 395	Information Tech	1,482,602	1,618,268	3,100,870
54020	Lucity Upgrade & Mobile Devices	Utility Fund 410	Information Tech	260,000	—	260,000
54021	Hydrovactor	Utility Fund 410	Utilities	500,000	—	500,000
54023	Audio Visual Upgrades for City Facilities	FY 24	Information Tech	—	220,830	220,830
Future	Air & Light Support Unit	FY 24	Fire-Rescue	—	396,550	396,550
Future	100' Aerial Tower Ladder	FY 24	Fire-Rescue	—	800,000	800,000
Future	Special Operations Vehicle (SOV)	FY 25	Fire-Rescue	—	1,000,000	1,000,000
Future	Buses Improvement Program	FY 24	Public Works	—	375,500	375,500
Future	Advanced Life Support Engine	FY 26	Fire-Rescue	—	795,000	795,000
Future	Advanced Life Support Rescue	FY 27	Fire-Rescue	—	470,000	470,000
Total CE Projects				\$ 2,933,279	\$ 11,427,900	\$ 14,361,179
Total FY 2023-FY 2027 CIP 5 Year Projects				\$ 20,177,340	\$171,932,026	\$ 192,109,366



Capital Improvement Program FY 2023 — FY 2027

Section II: Requested changes to Capital Projects that will have no fiscal impact on the FY23 budget

Funds will be transferred between the following CIP projects:

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Transfer	FY 2023- FY 2027 Requested Funding	5-Year Total Cost
51005	Ansini Sports Complex - Phase II/III	Park Development Fund 387, CIP Revenue Bond 2013 Fund 388, Bank Loan Fund 395	UT-Support Svcs	(14,856)	—	(14,856)
51039*	Vizcaya Park Enhancements	Park Development Fund 387	Parks & Recreation	10,861	—	—
52102*	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	CIP Revenue Bond 2013 Fund 388, Bank Loan Fund 395	Social Services	3,995	—	—
51022	Skate Parks	Park Development Fund 387, CIP Revenue Bond 2013 Fund 388, GF-Capital Projects Fund	Parks & Recreation	(104,011)	—	(104,011)
51039*	Vizcaya Park Enhancements	Park Development Fund 387	Parks & Recreation	36,289	—	—
52102*	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	CIP Revenue Bond 2013 Fund 388	Social Services	5,868	—	—
54023*	Audio Visual Upgrades for City Facilities	GF-Capital Projects Fund 395	Information Tech	61,854	—	—
51023	Ansini Sports Complex - Phase IV	Park Development Fund 387	U-Support Svcs	(1,077,850)	—	(1,077,850)
51018	Amphitheater at Miramar Regional Park - Concessions & Walkways	Park Development Fund 387	UT-Support Svcs	100,000	—	100,000
51031	Monarch Lakes Park Playground	Park Development Fund 387	Parks & Recreation	55,000	—	55,000
51035	Art in the Parks	Park Development Fund 387	Parks & Recreation	125,000	750,000	875,000
51037	Covered Awning System at Vizcaya Park Patio Area	Park Development Fund 387	UT-Support Svcs	250,000	—	250,000
51038	City Parks Wi-Fi Infrastructure	Park Development Fund 387	Information Tech	170,000	1,663,000	1,833,000
51039*	Vizcaya Park Enhancements	Park Development Fund 387	Parks & Recreation	377,850	—	425,000
52004	Sewer Line Rehabilitation	Utility Fund 410	Utilities	(328,824)	—	(328,824)
52103	Wastewater Collection System Improvements	Utility Fund 410	Utilities	328,824	1,900,000	2,228,824
52059	Miramar Parkway Streetscape (SW 64 Avenue to SW 68 Avenue)	2017 CIP Loan Fund 389	UT-Engineering	(30,000)	—	(30,000)
54024*	Closed-Circuit Television Security Cameras Infrastructure Improvements	2017 CIP Loan Fund 389	Information Tech	30,000	—	—
52072	Water Service Line/Main Repair/Replacement	Utility Fund 410	Utilities	(749,710)	—	(749,710)
52104	Water Distribution System Improvements	Utility Fund 410	Utilities	749,710	2,250,000	2,999,710
52077	Buffer Wall along Pembroke Road adjacent to University Park Plat	GF-Capital Projects Fund 395	UT-Engineering	(123,104)	—	(123,104)
54023*	Audio Visual Upgrades for City Facilities	GF-Capital Projects Fund 395	Information Tech	123,104	—	—
52083	Westbound Right Turn Lane at Miramar Parkway & Dykes Road	2017 CIP Loan Fund 389	UT-Engineering	(100,000)	—	(100,000)
52069	LED Streetlight Installation & Upgrade	2017 CIP Loan Fund 389	Public Works	100,000	1,057,146	1,157,146
52084	Miramar Parkway & Ivy Way Intersection Improvements	2017 CIP Loan Fund 389	UT-Engineering	(24,451)	—	(24,451)
52102*	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	2017 CIP Loan Fund 389	Social Services	24,451	—	—
52097	Miramar Bike & Pedestrian Mobility Improvements	2022 CIP Loan Fund 394	UT-Engineering	(499,260)	—	(499,260)
52098	Miramar Boulevard Westbound Left Turn Lane at Buttonwood Avenue	2022 CIP Loan Fund 394	UT-Engineering	20,000	—	20,000
52102*	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	2022 CIP Loan Fund 394	Social Services	182,024	—	—



Capital Improvement Program FY 2023 — FY 2027

Section II: Requested changes to Capital Projects that will have no fiscal impact on the FY23 budget (cont'd)

Funds will be transferred between the following CIP projects:						
Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Transfer	Requested Funding	5-Year Total Cost
54022	Audio Visual Upgrades for Commission Conference Room	2022 CIP Loan Fund 394	Information Tech	138,936	—	138,936
54024*	Closed-Circuit Television Security Cameras Infrastructure Improvements	2022 CIP Loan Fund 394	Information Tech	158,300	—	188,300
53018	Historic Miramar Public Safety Complex	CIP Revenue Bond 2013 Fund 388, 2017 CIP Loan Fund 389, GF-Capital Projects	UT-Support Svcs	(53,599)	—	(53,599)
52102*	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	CIP Revenue Bond 2013 Fund 388, 2017 CIP Loan Fund 389, GF-Capital Projects Fund 395	Social Services	38,557	49,000	303,895
54023*	Audio Visual Upgrades for City Facilities	GF-Capital Projects Fund 395	Information Tech	15,042	220,830	420,830
53021	Replace Bay Doors & Install Transfer Switch at Fire Station 70	GF-Capital Projects Fund 395	UT-Support Svcs	(132,388)	—	(132,388)
53020	Replace Bay Doors & Install Transfer Switch at Fire Station 19	GF-Capital Projects Fund 395	UT-Support Svcs	60,413	—	60,413
53022	Replace Bay Doors & Install Transfer Switch at Fire Station 84	GF-Capital Projects Fund 395	UT-Support Svcs	6,045	—	6,045
53023	Replace Bay Doors & Install Transfer Switch at Fire Station 100	GF-Capital Projects Fund 395	UT-Support Svcs	65,930	—	65,930
53025	Historic Miramar Innovation & Technology Village	2020 CIP Loan Fund-Non-Taxable 391	UT-Support Svcs	(2,100,000)	—	(2,100,000)
51040	Miramar Regional Park Aquatics Complex Renovations	2020 CIP Loan Fund-Non-Taxable 391	Parks & Recreation	400,000	850,000	1,250,000
52036	Landscaping & Beautification-Miramar Parkway, Miramar Boulevard, Red Road Gateway & University Drive	2020 CIP Loan Fund-Non-Taxable 391	UT-Engineering	500,000	—	500,000
52107	Town Center Information Signage	2020 CIP Loan Fund-Non-Taxable 391	UT-Support Svcs	700,000	—	700,000
53029	Town Center Complex Enhancements	2020 CIP Loan Fund-Non-Taxable 391	Public Works	500,000	—	500,000

*Denotes 5-Year Total Cost for projects funded by various reprogrammed sources.



Capital Improvement Program FY 2023 — FY 2027

Section III: Projects to be programmed once funding source is identified

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Budget	FY 2024-FY 2027	Total Unfunded
Park Facilities						
Future	Parks & Recreation Field Operations Center at Country Club Ranches	Unfunded	UT-Support Svcs	\$ —	\$ —	\$ 852,700
Total PF Projects				\$ —	\$ —	\$ 852,700
Infrastructure Redevelopment & Improvements						
Future	Town Center Courtyard Brick Paver Replacement	Unfunded	Public Works	\$ —	\$ —	\$ 175,000
Future	WWRF Fuel Depot Renovations	Unfunded	Public Works	—	—	230,700
Future	SW 148 Ave Improvements-Miramar Pkwy to SW 27 St	Unfunded	UT-Engineering	—	—	1,020,000
Total IRI Projects				\$ —	\$ —	\$ 1,425,700
Public Buildings						
53019	Renovations & Additions to Fire Station 84 and Fire Rescue Headquarters	Unfunded	UT-Support Svcs	\$ —	\$ —	\$ 10,575,000
Future	Vehicle Wash Facility	Unfunded	Public Works	—	—	497,800
Total PB Projects				\$ —	\$ —	\$ 11,072,800
Capital Equipment, Vehicles and Software						
This category intentionally left blank				\$ —	\$ —	\$ —
There are no capital projects listed under this category in FY 2022.						
Total CE Projects				\$ —	\$ —	\$ —
Total To Be Programmed CIP Projects				\$ —	\$ —	\$ 13,351,200

**Note: Project numbers are only assigned to existing and FY23 projects.
Justifications for FY23 capital projects are available within each budgeted fund.**



Impact on Operating Budget FY 2023—FY 2027

Project Number	Description	FY 2023 Cost	Funding Source	Impact on FY 2023 Operating Budget
Park Facilities				
51003	Park Improvements-Variou This project will include improvements to various parks, courts, restrooms and playgrounds throughout the City.	\$ 335,000	GF-Capital Projects Fund 395	No Impact
51017	Parks Restroom Facilities This project includes restroom renovations at various parks throughout the City. FY 23 funding will renovate the restrooms at Silver Shores Park and Forzano Park.	150,000	GF-Capital Projects Fund 395	No Impact
51021	Playground Resurfacing This project entails the replacement of sand with Americans with Disabilities Act (ADA) approved surface material at designated playgrounds. This project will be done in various phases.	80,000	GF-Capital Projects Fund 395	No Impact
51030	East (Historic) Miramar Aquatic Pool Renovation This project entails removing the existing liner, reconditioning the underlying concrete surface, inputting a PVC floor membrane system, and installing a new vinyl liner with built in lane lines, walls, and stairs markers. In addition, it replaces the existing outdated water fixtures at the activity water playground.	30,000	GF-Capital Projects Fund 395	No Impact
51035	Art in the Parks The intent of this project is to create an ongoing effort to fund the design, fabrication and installation of art within the parks. This project will assess all the parks and identify opportunities to enhance the parks by adding artwork to be enjoyed by patrons and visitors to the City.	150,000	Developer Contribution Fund 395	No Impact
Total Park Facilities		\$ 745,000		

Infrastructure Redevelopment & Improvements

52016	Meter Repair & Replacement This project endeavors to maintain all meters and components through timely replacements to ensure continued accuracy in readings and billings.	\$ 750,000	Utility Fund 410	No Impact
52022	Street Construction & Resurfacing - Various Locations This project includes asphalt overlay (and milling if necessary); pavement installation, re-construction, patching, asphalt crack sealing and surface seal treatments. This includes replacement of surface safety stripping and MOT (maintenance of traffic) throughout the project's construction phase. In FY 23 approximately 5 lane miles of asphalt overlay and milling will be accomplished.	1,050,000	Street Construction & Maintenance Fund 385	No Impact
52067	Additional Southbound Left Turn Lane along SW 145th Avenue at Miramar Parkway This project involves construction of an additional southbound left turn lane from SW 145th Avenue onto Miramar Parkway. FY 23 funding of developer contribution was provided by Tru by Hilton.	4,330	Developer Contribution Fund 395	\$500 Contract Services
52076	Country Club Ranches Water Main Improvements This project will ultimately provide potable water service to properties located in the public right-of-ways within the subdivisions of Country Club Estates, Country Club Ranches Section II, Miramar West and Largo at Miramar.	1,500,000	CIAC Fund 414	No Impact
52078	SCADA Cybersecurity Improvement This project includes the full implementation and configuration of equipment, systems, software, and IT security mechanisms associated with the SCADA system that operates the City's water and wastewater plants.	600,000	Utility Fund 410	No Impact

Impact on Operating Budget FY 2023—FY 2027

Project Number	Description	FY 2023 Cost	Funding Source	Impact on FY 2023 Operating Budget
52085	Sustainable Renewable Energy & Conservation Initiatives This project aims to investigate the economics of a range of proposed solar photovoltaic scenarios in order to reduce the City's carbon footprint, lower energy costs, and potentially enhance energy security. In addition, perform energy audits and master planning of the City's three treatment plants and apurtenant facilities.	500,000	CIAC Fund 414	No Impact
52088	WWRF Building N 2nd Floor Conversion/Renovations This project includes the conversion/renovation of the vacant Police Evidence space located on the 2nd Floor of Building N at the Wastewater Reclamation Facility. The project scope of work will include design and construction of +/- 5,400 sq. ft. of miscellaneous demolition, new reception, offices, storage and conference room areas, new restrooms, interior finishes, and IT infrastructure/component.	635,000	Utility Fund 410	No Impact
52091	Utilities Collection & Distribution System Improvements (Master Plan & Subsequent Construction) This project provides for the Utilities Collection and Distribution System Improvements Master Plan that will set the policy, infrastructure improvements and capital improvements plan necessary to meet anticipated growth and development for the City of Miramar. It will also entail the construction needed to implement the recommended improvements.	500,000	Utility Fund 410	No Impact
52092	West Water Treatment Plant Capacity Improvements & Upgrades This project is composed of two components: (1) Additional treatment capacity of 2.5 MGD Reverse Osmosis Membrane Skid, and (2) Other required system upgrades to improve the treatment capacity and performance.	2,000,000	Utility Fund 410	No Impact
52093	Wastewater Reclamation Facility Capacity Improvements & Re-Rating This project is composed of the following two components: (1) Evaluate current plant treatment capacity/process and make recommendations on possible future expansion needs with options based on the regulatory requirements and historical operation and maintenance data, (2) Equipment Replacement/ Upgrade.	3,500,000	Utility Fund 410	No Impact
52095	Removal of Trees along City-Owned Canals This project will involve the removal of trees along City-owned and maintained canals east of University Drive.	100,000	Stormwater Mgmt Fund 415	No Impact
52100	Sidewalk Improvements Around AC-Perry K-8 This project includes construction of approximately 12,000 linear feet of 4' wide sidewalk in neighboring streets surrounding the AC-Perry K-8 School.	350,000	Street Construction & Maintenance Fund 385	No Impact
52101	2 Million Gallon Storage Tank Rehabilitation Over the years, the storage and repump station as deteriorated and the equipment has reached the end of useful life. This project will focus on renewing the equipment, electrical system, landscaping, security, and building improvements to restore the aesthetics of the facility, etc.	500,000	Utility Fund 410	No Impact
52102	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering This project entails replacing existing and damaged playground equipment and changing from sand to a pour-n-play surface at Sunset Lakes. In addition, creating an age and developmentally appropriate playground at Fairway for Ages 3 months - 2 years old with playground equipment and installation of artificial turf.	49,000	GF-Capital Projects Fund 395	No Impact



Impact on Operating Budget FY 2023—FY 2027

Project Number	Description	FY 2023 Cost	Funding Source	Impact on FY 2023 Operating Budget
52103	Wastewater Collection System Improvements This project provides for the inspection, evaluation, repair, reconstruction/rehabilitation of sanitary manholes, gravity sewer pipes, forcemains and sanitary laterals within the public rights-of-way or utility easements. FY 23, this expanded annual program will replace the Sewer Line Rehabilitation project (#52004).	500,000	Utility Fund 410	No Impact
52104	Water Distribution System Improvements This comprehensive water distribution system repair project incorporates leak detection program, customer service responses, and scheduled repair work to aggressively reduce and minimize water losses due to pipeline and service line deterioration and damages. FY 23, this expanded annual program will replace the Water Service Line/Main Repair/ Replacement project (#52072).	450,000	Utility Fund 410	No Impact
52105	Lift Station Improvements This project covers over 136 lift stations that the City currently operates and maintains. The project includes routine lift station improvements to help reduce costly repair bills or equipment failures. It will focus on elimination of sewage spills, improved sewer maintenance, and inspection of facilities and equipment to renew aging infrastructure.	150,000	Utility Fund 410	No Impact
52106	East Water Treatment Plant Wellfield Generator This project calls for the removal of the underground fuel system at Fire Station 19 and the replacement of the existing diesel-fed generator into a natural gas-fed system. The project also calls for environmental remediation and construction/ installation work.	100,000	Utility Fund 410	No Impact
52108	Eastbound Right Turn Lane along Pembroke Road at Flamingo Road This project includes construction of a right turn lane from westbound Pembroke Road to southbound Flamingo Road. FDOT agreed to perform design services, and Miramar is responsible for costs related to construction, Construction Engineering Inspections and any other costs that may arise, hence the funding requested in FY 23.	400,000	GF-Capital Projects Fund 395	No Impact
52109	Historic Miramar Complete Streets - Phase III This project includes construction of sidewalk on one side of the street, pedestrian lights and ADA compliant ramps along SW 18 Street, SW 20 Street, SW 20 Court, SW 22 Street, SW 22 Court, SW 23 Street, SW 24 Street, SW 25 Street, SW 26 Street, SW 33 Street, SW 37 Street and SW 40 Court, and SW 61 Avenue in between SW 19 Street and SW 25 Street all located in between State Road 7 and SW 62 Avenue. The project involves a reimbursable grant whereby the City will be reimbursed on a quarterly frequency.	467,731	Capital Grants Fund 393, GF-Capital Projects Fund 395	No Impact
52110	Buffer Wall along University Drive adjacent to University Park Plat This project is to construct approximately 450 linear feet of a new 6' high concrete buffer wall along the west side of University Drive abutting the University Park Plat between Miramar Boulevard and Bernard Boulevard; which is along the same limits of the existing wood fence.	633,000	GF-Capital Projects Fund 395	No Impact
Total Infrastructure Redevelopment & Improvements		\$ 14,739,061		

Public Buildings

53016	Facilities Capital Improvement This project includes repair and maintenance work on City facilities including HVAC upgrades to various facilities at the Public Works Department request. FY 23 provides additional funding needed for the removal and replacement of the existing roofs at the Vernon E. Hargray Youth Enrichment Center, and the West District Police Substation.	\$ 505,000	GF-Capital Projects Fund 395	No Impact
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Impact on Operating Budget FY 2023—FY 2027

Project Number	Description	FY 2023 Cost	Funding Source	Impact on FY 2023 Operating Budget
53025	Historic Miramar Innovation & Technology Village FY 23 funding will be used to assist with construction of the Perry Middle School Park Improvements, which consist of a regulations size running track, open play area, 1,000 sq. ft. restroom/ equipment storage building, covered playground, walking trail, landscaping and irrigation, and site lighting.	705,000	GF-Capital Projects Fund 395	No Impact
53027	Vicki Coceano Childcare Facility Replacement with New Recreation & Multi-Purpose Facility This project will replace the existing childcare facility with a new one story +/- 5,000 sq. ft. Recreational Multi-Purpose Facility.	250,000	GF-Capital Projects Fund 395	No Impact
53028	Covered Awning System at City Hall 3rd Floor Terrace Area This project will include an awning system that will span and cover the existing 3rd floor exposed terrace/patio area at City Hall.	300,000	GF-Capital Projects Fund 395	No Impact
Total Public Buildings		\$ 1,760,000		
Capital Equipment, Vehicles & Software				
54017	Smart City Surveillance System and Real Time Crime Center In keeping with the City's mission to continuously improve the quality of life for the residents by maintaining an economically viable and innovative community, the City will launch a Smart City Surveillance and Real Time Crime Center initiative that will protect all city assets. It will provide the resources and infrastructure to provide visibility and increase response times to critical events citywide. This is a multi-year project.	\$ 690,677	Utility Fund 410	No Impact
54019	Audio Visual Upgrades for Cultural Arts Theater This request is to replace and upgrade the outdated, out of warranty Audio Visual and Lighting equipment in the Cultural Arts Theater with state-of-the-art audio visual, and lighting technologies. Phase I will include the upgrade of the theater and stage lighting in FY 23; and Phase II will include the upgrade of the audio visual equipment in FY 24. This project is contingent upon receipt of the Florida Department of State Cultural Facilities Program Grant.	\$ 1,482,602	Capital Grants Fund 393, GF-Capital Projects Fund 395	No Impact
54020	Lucity Upgrade & Mobile Devices This project is aimed at providing Lucity Cloud accessible to Public Works and Utilities staff over the Internet via Wi-Fi. Staff would be able to use mobile devices that connect directly to the Lucity database for real-time solutions including use of the integrated GPS on their devices for location services.	\$ 260,000	Utility Fund 410	No Impact
54021	Hydrovactor A hydrovac is a piece of equipment (truck-mounted) that use high-pressure water to cut and liquefy the soil, while simultaneously using high volume vacuum to remove the soil from the excavation. Acquisition of one unit of Hydrovactor will assist with potholing, water and wastewater pipeline repairs.	\$ 500,000	Utility Fund 410	No Impact
Total Capital Equipment, Vehicles & Software		\$ 2,933,279		
TOTAL FY 2022 CIP		\$ 20,177,340		





General Fund Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change from 2022
Beginning Fund Balance	\$ 40,248,630	\$ 32,400,556	\$ 44,322,752	\$ 44,322,752	\$ 50,431,168	
Revenues:						
Current Revenues	\$ 162,151,921	\$ 170,464,169	\$ 174,532,990	\$ 192,477,027	\$ 193,095,896	10.6%
Transfer In	2,651,051	16,914,246	8,861,600	10,164,084	5,701,000	-35.7%
Approp. of Fund Balance/Carryover	—	—	3,272,634	1,420,566	3,412,023	4.3%
Total Revenues	\$ 164,802,972	\$ 187,378,414	\$ 186,667,224	\$ 204,061,677	\$ 202,208,919	8.3%
Expenditures:						
Departmental:						
City Commission	\$ 1,586,941	\$ 1,774,957	\$ 1,863,700	\$ 1,863,700	\$ 1,907,925	2.4%
Office of the City Manager	4,530,119	4,791,359	5,839,400	3,982,100	4,383,450	-24.9%
Human Resources	2,548,812	3,005,390	3,208,300	3,388,600	3,774,700	17.7%
Legal	788,813	791,356	1,454,600	1,454,600	960,000	-34.0%
Office of the City Clerk	837,098	1,101,660	1,006,170	1,085,070	1,372,855	36.4%
Marketing & Customer Service	—	—	—	2,079,700	2,586,500	100.0%
Financial Services	4,645,575	4,731,142	5,210,100	5,282,813	5,929,800	13.8%
Procurement	1,298,424	1,330,183	1,474,450	1,474,450	1,506,350	2.2%
Management & Budget	1,753,602	1,861,908	1,963,550	1,963,550	2,133,800	8.7%
Police	53,742,394	53,598,382	55,368,731	57,953,337	59,558,752	7.6%
Fire-Rescue	39,389,596	44,196,130	41,313,121	43,036,383	43,086,220	4.3%
Building, Planning & Zoning	6,425,144	6,554,674	6,880,794	6,502,304	7,350,318	6.8%
Economic Dev & Housing	1,127,449	1,433,514	1,828,495	2,107,395	2,455,170	34.3%
Public Works	11,093,041	9,790,460	10,514,814	11,058,564	11,351,900	8.0%
Parks & Recreation	13,375,710	13,895,204	15,074,635	15,755,014	17,147,114	13.7%
Social Services	6,470,843	6,955,335	8,249,393	7,572,993	8,597,118	4.2%
Cultural Affairs	3,352,158	2,721,533	3,916,989	3,382,504	4,407,789	12.5%
<i>Sub-Total</i>	152,965,719	158,533,186	165,167,242	169,943,077	178,509,761	8.1%
Non-Departmental						
Non-Departmental	6,461,487	6,781,906	6,893,400	10,350,717	7,849,286	13.9%
Debt Service	474,954	474,954	475,200	546,500	873,400	83.8%
Transfer Out	12,820,720	9,684,520	12,090,350	15,692,401	13,176,472	9.0%
Appropriated Fund Balance	—	—	2,041,032	7,528,982	1,800,000	-11.8%
<i>Sub-Total</i>	19,757,161	16,941,380	21,499,982	34,118,600	23,699,158	10.2%
Total Expenditures	\$ 172,722,880	\$ 175,474,566	\$ 186,667,224	\$ 204,061,677	\$ 202,208,919	8.3%
Excess/Deficiency (actuals)	\$ (7,919,908)	\$ 11,903,848	\$ —	\$ —	\$ —	
Appropriated Fund Balance	—	—	2,041,032	7,528,982	1,800,000	
Appropriation of Fund Balance	—	—	(3,272,634)	(1,420,566)	(3,412,023)	
Funds 002 Adjustments	71,834	18,348	—	—	—	
Ending Fund Balance	\$ 32,400,556	\$ 44,322,752	\$ 43,091,150	\$ 50,431,168	\$ 48,819,145	13.3%
Fund Balance Components						
Non Spendable	\$ 1,877,876	\$ 75,245	\$ 75,245	\$ 75,245	\$ 75,245	
Committed						
Stabilization Fund	21,003,155	22,115,814	22,115,814	22,115,814	24,487,401	
OPEB Trust Fund	500,000	500,000	500,000	500,000	500,000	
Dev Contributions-Art in Public	23,662	27,765	27,765	27,765	27,765	
Assigned						
Emergency Preparedness	2,555,290	7,175,499	7,175,499	7,175,499	7,848,526	
Pension Trust Fund	5,038,026	6,881,010	6,881,010	6,881,010	8,921,627	
Subsequent Years Budget	956,116	1,231,602	—	—	—	
Other	446,432	629,926	629,926	629,926	629,926	
Unassigned	—	5,685,891	5,685,891	13,025,909	6,328,655	
Ending Fund Balance	\$ 32,400,556	\$ 44,322,752	\$ 43,091,150	\$ 50,431,168	\$ 48,819,145	

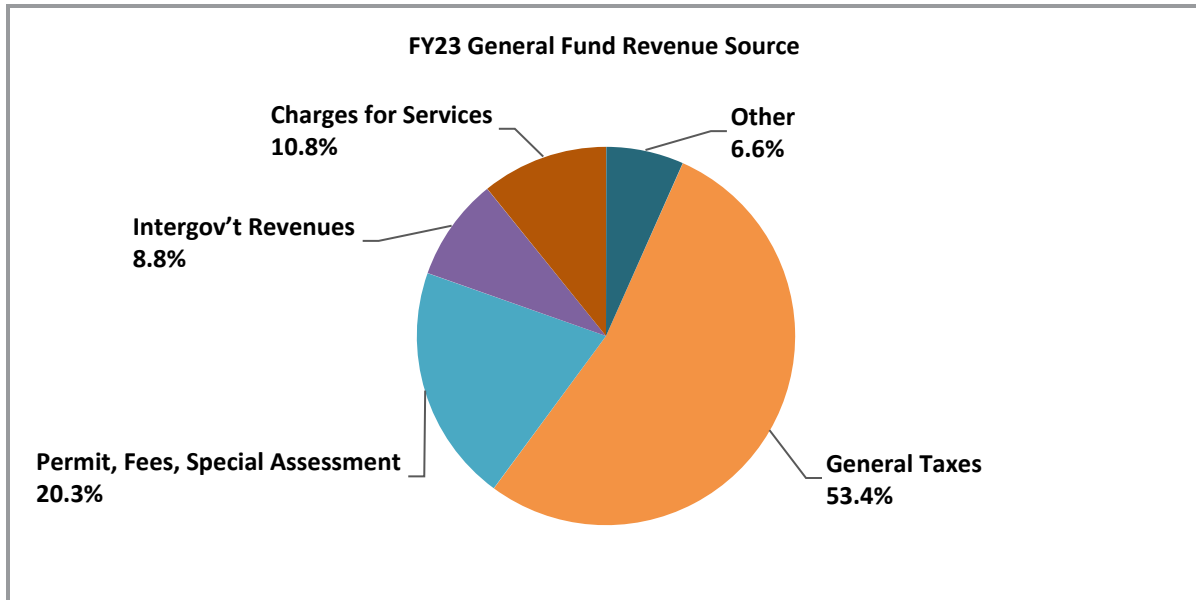
Note: Fund balance components subject to change based on final year-end audited balances.



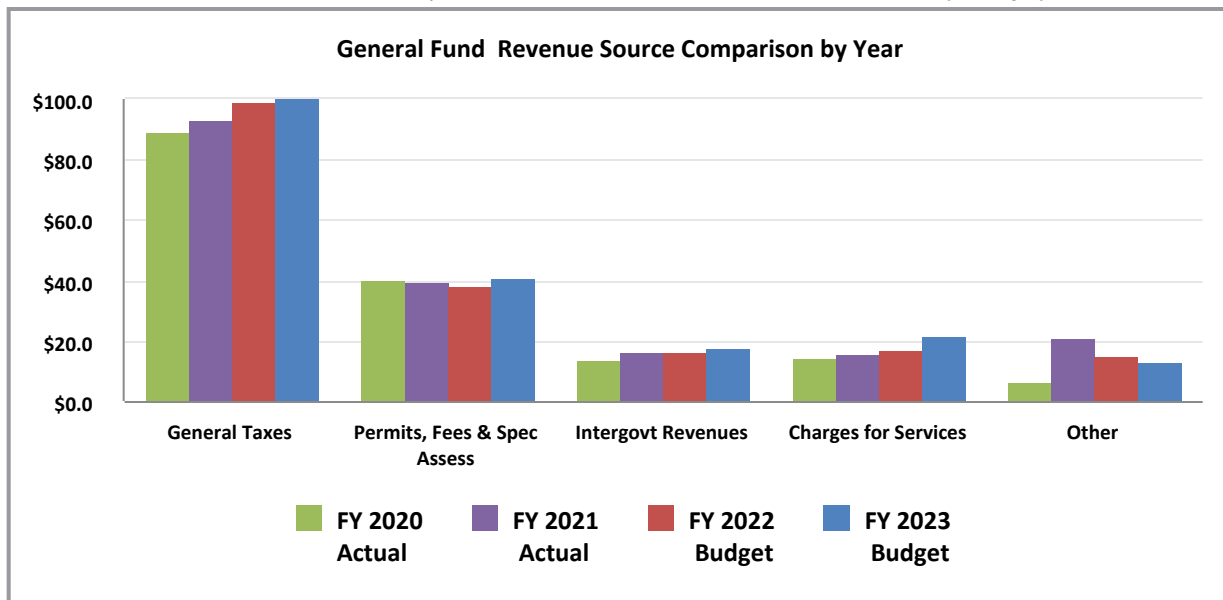
General Fund Revenue Summary by Category

Summary by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change from 2022
General Taxes	\$ 89,604,773	\$ 93,670,658	\$ 99,410,169	\$ 97,448,569	\$108,067,016	8.7%
Permits, Fees, Special Assessment	40,128,034	40,034,602	38,484,461	43,355,561	41,029,491	6.6%
Intergovernmental Revenues	14,068,977	16,544,491	16,308,408	23,017,508	17,808,780	9.2%
Charges for Services	14,691,560	15,692,996	17,394,487	18,715,487	21,878,414	25.8%
Fines & Forfeitures	511,050	315,395	573,900	271,800	652,900	13.8%
Miscellaneous Revenues	3,147,527	4,206,027	2,361,565	9,668,102	3,659,295	55.0%
Transfer In	2,651,051	16,914,246	8,861,600	10,164,084	5,701,000	-35.7%
Appropriation of Fund Balance	—	—	3,272,634	1,420,566	3,412,023	4.3%
Total	\$164,802,972	\$187,378,414	\$186,667,224	\$204,061,677	\$202,208,919	8.3%

This chart is a summary of FY23 General Fund Revenue by Source.



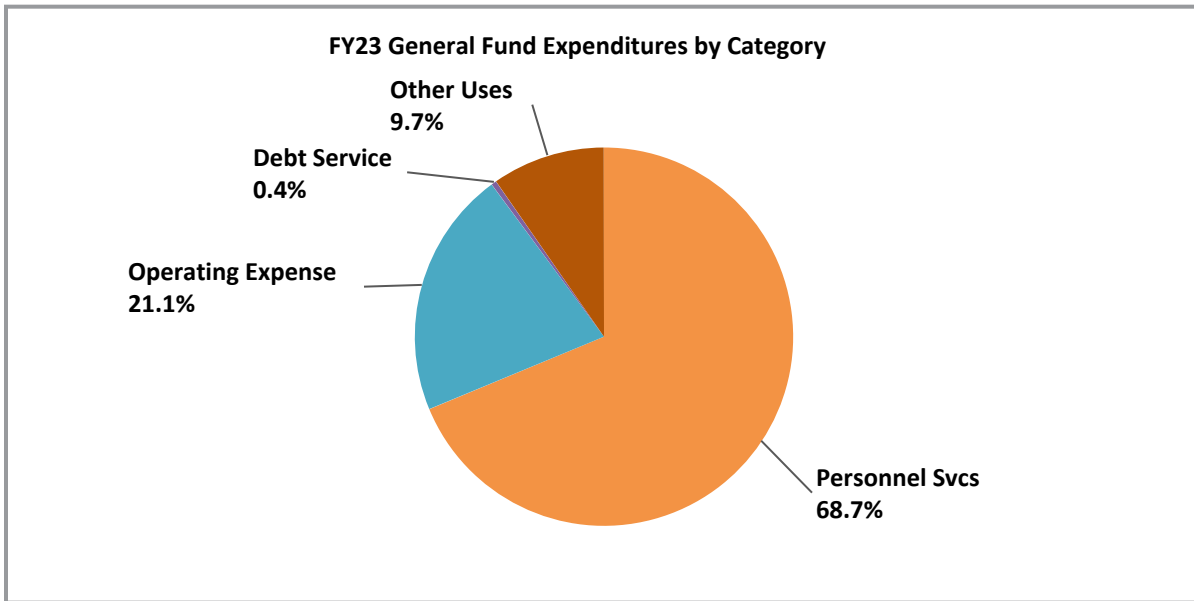
This chart shows the comparison of General Fund Revenues for FY20 to FY23 by Category



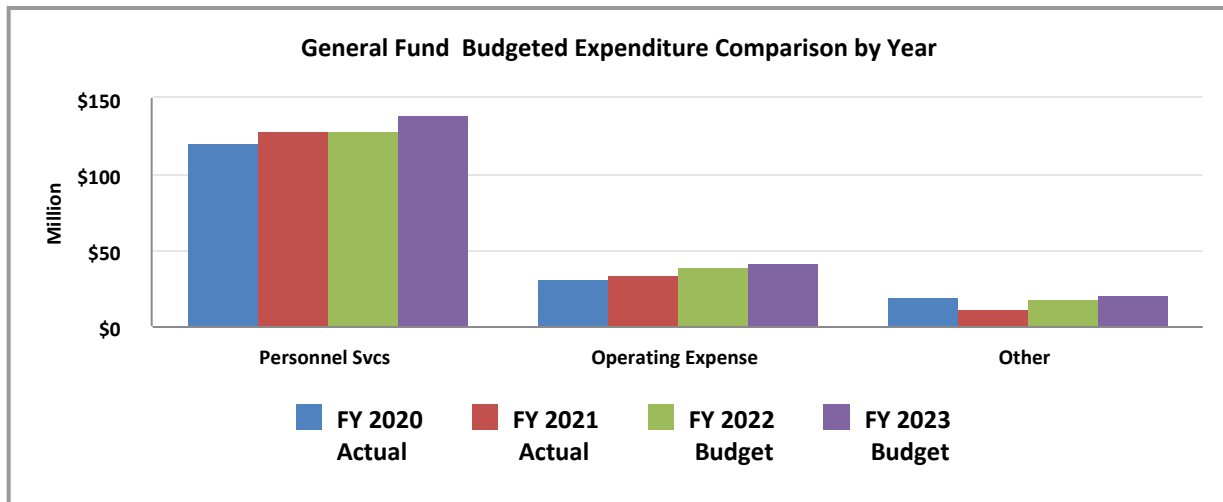
General Fund Expenditure Summary by Category

Summary by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	% Change from 2022
Personnel Services	\$121,472,042	\$129,411,472	\$128,524,900	\$131,435,898	\$138,887,125	8.1%
Operating Expense	30,929,494	33,590,876	39,649,481	42,061,916	42,707,377	7.7%
Capital Outlay	6,163,565	1,234,075	2,743,561	5,858,780	3,515,845	28.1%
Grants & Aids	151,151	124,193	217,700	299,300	323,700	48.7%
Total Operating Expenditures	158,716,251	164,360,616	171,135,642	179,655,894	185,434,047	8.4%
Capital Improvement Program	—	—	—	—	—	—
Debt Service	474,954	474,954	475,200	546,500	873,400	83.8%
Transfers	12,820,720	9,684,520	12,090,350	15,692,401	13,176,472	9.0%
Other Uses	710,954	954,476	925,000	637,900	925,000	0.0%
Appropriated Fund Balance	—	—	2,041,032	7,528,982	1,800,000	-11.8%
Total	\$172,722,880	\$175,474,566	\$186,667,224	\$204,061,677	\$202,208,919	8.3%

The following chart is a summary of FY23 General Fund expenditures by category



The following chart shows the comparison of General Fund Expenditures for FY20 to FY23 by Category

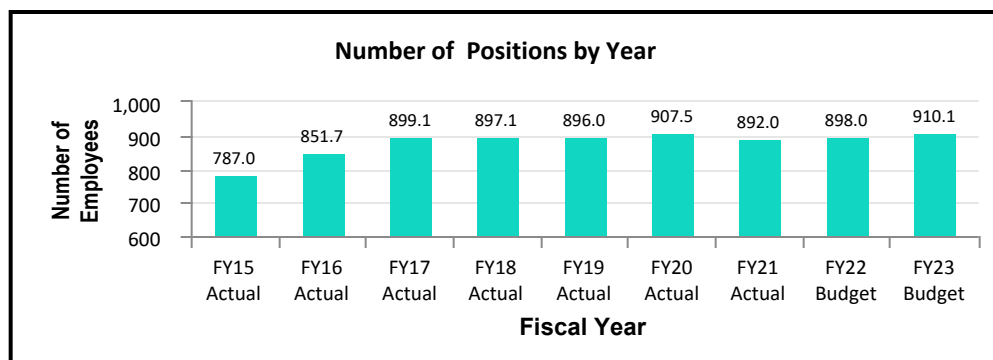
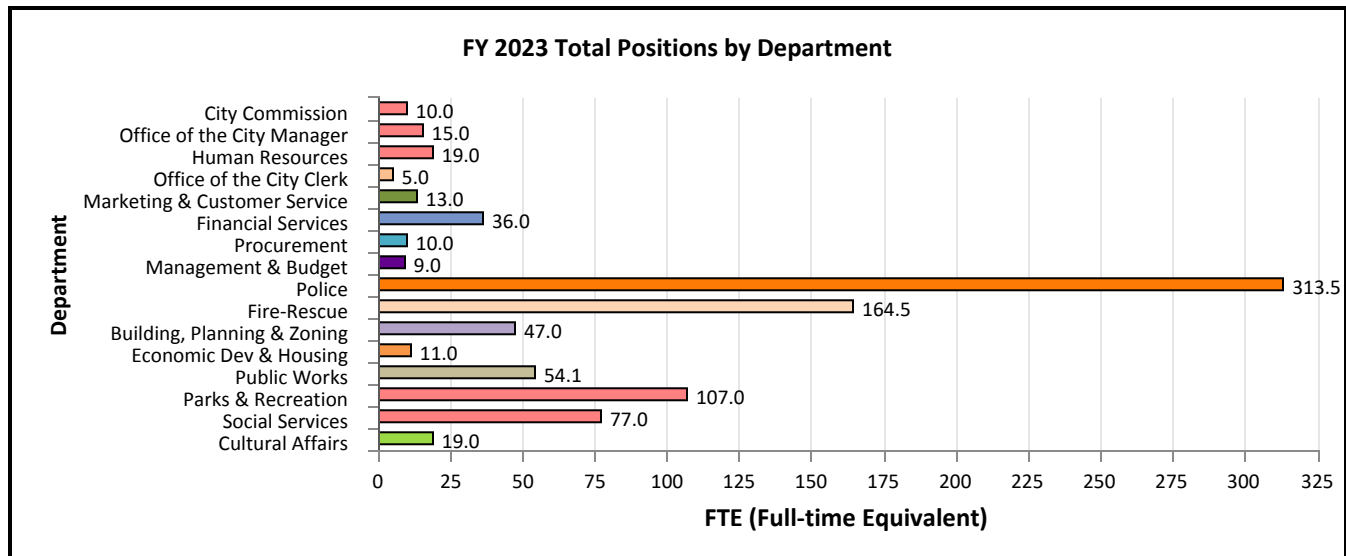


General Fund

Position Comparison Summary

As indicated, the Fiscal Year 2023 General Fund budget includes a total of 910.1 FTE (Full-time equivalent) authorized positions. This is an increase of 12.10 FTEs from the FY22 Budget. This total is comprised of 831.1 full-time, 129 (64.5 FTEs) part-time, 26 (13 FTEs) seasonal part-time, and three (1.5 FTEs) temporary part-time budgeted positions.

Department	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	# FTE Change
City Commission	10.00	10.00	10.00	10.00	10.00	—
Office of the City Manager	20.00	22.00	21.00	12.00	15.00	(6.00)
Human Resources	17.00	17.50	17.50	19.00	19.00	1.50
Office of the City Clerk	5.00	5.00	5.00	5.00	5.00	—
Marketing & Customer Service	—	—	—	9.00	13.00	13.00
Financial Services	35.50	35.50	34.50	34.50	36.00	1.50
Procurement	11.00	9.00	10.00	10.00	10.00	—
Management & Budget	10.00	9.00	9.00	9.00	9.00	—
Police	306.50	308.50	310.50	311.50	313.50	3.00
Fire-Rescue	165.00	164.50	164.50	164.50	164.50	—
Building, Planning & Zoning	50.00	52.00	50.00	47.00	47.00	(3.00)
Economic Development & Housing	7.00	8.00	8.00	12.00	11.00	3.00
Public Works	74.00	59.50	55.00	55.50	54.10	(0.90)
Parks & Recreation	107.50	98.50	106.50	106.50	107.00	0.50
Social Services	72.00	78.00	79.50	79.50	77.00	(2.50)
Cultural Affairs	17.00	15.00	17.00	17.00	19.00	2.00
Total Full & Part-time positions	907.50	892.00	898.00	902.00	910.10	12.10



General Fund Revenue Projections

Object/Loc#	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
General Taxes						
311100	Ad Valorem Taxes-Current	\$68,903,853	\$72,792,904	\$78,002,000	\$76,247,300	\$85,993,600
311101	Ad Valorem Taxes-Delinquent	1,374,248	1,299,522	1,600,000	1,252,600	1,400,000
312510	Ins Premium Tax-Fire	1,160,486	1,283,870	1,300,000	1,300,000	1,300,000
312520	Ins Premium Tax-Police	1,231,452	1,210,002	1,350,000	1,350,000	1,350,000
314100	Utility Tax-Electricity	9,088,114	9,248,678	9,350,000	9,598,400	9,650,000
314300	Utility Tax-Water	1,933,205	1,974,101	2,000,000	2,048,900	2,100,000
314400	Utility Tax-Gas	162,002	194,364	150,000	211,000	180,000
315100	Communication Svcs Taxes	3,625,130	3,539,242	3,458,169	3,116,469	3,693,416
316000	Local Business Tax	2,126,283	2,127,975	2,200,000	2,323,900	2,400,000
	<i>Sub-Total</i>	<u>89,604,773</u>	<u>93,670,658</u>	<u>99,410,169</u>	<u>97,448,569</u>	<u>108,067,016</u>
Permits, Fees, Special Assessment						
322100	Building Permits	8,261,582	7,588,812	6,196,187	10,481,587	7,100,000
322101	Open Permit Search	288,000	304,300	250,000	296,100	300,000
322110	Permits Surcharge	862,966	734,058	400,000	939,600	700,000
322111	Expired Permits/Revisions Bldg	126,463	177,782	56,445	56,445	175,000
322112	OT Inspection Fee	28,900	44,300	25,000	25,000	100,000
323100	Fran Fee-Electricity	6,534,053	6,741,374	6,700,000	6,700,000	7,850,000
323400	Fran Fee-Gas	97,765	86,712	100,000	100,000	100,000
323700	Fran Fee Solid Waste-Res	814,699	821,965	818,100	818,100	802,132
323701	Fran Fee Solid Waste-Comm	864,518	889,906	803,103	803,103	813,040
323702	Fran Fee Solid Waste-Roll Off	456,729	444,558	373,782	373,782	349,878
323703	Fran Fee-Solid Waste Res Dmst	198,246	204,068	192,344	192,344	186,441
323705	Textile Recycling Revenue	8,250	21,430	25,000	25,000	9,000
323900	Fran Fee-Towing	142,000	142,000	142,000	142,000	142,000
325200	Fire Protection-Current	21,037,403	21,441,612	22,000,000	22,000,000	22,000,000
325201	Fire Protection-Delinquent	403,628	390,066	400,000	400,000	400,000
329101	Garage Sale Permits	1,860	945	1,000	1,000	1,000
329105	Admin Fee Cost Recovery	972	714	1,500	1,500	1,000
	<i>Sub-Total</i>	<u>40,128,034</u>	<u>40,034,602</u>	<u>38,484,461</u>	<u>43,355,561</u>	<u>41,029,491</u>
Intergovernmental Revenues						
331507	Fed Grant-FEMA	14,877	102,445	—	5,699,600	—
334500	State Grant-FEMA	—	5,691	—	207,600	—
335120	State Revenue Sharing-Proceeds	3,391,460	4,157,744	4,325,293	5,127,193	4,905,800
335140	Mobile License Tax	28,846	27,980	30,000	30,000	30,000
335150	Alcohol Beverage License Tax	22,918	24,344	25,000	25,000	25,000
335180	Local Gov't Half-Cent Sales Tx	8,386,238	10,030,382	9,705,635	9,705,635	10,500,000
335210	Firefighter Supplemental Comp	69,254	63,962	75,880	75,880	75,880
335492	Fuel Tax Refund	60,887	63,417	70,000	70,000	70,000
337400	Loc Grant-Brow Cty Shuttle Bus	555,086	615,646	612,800	612,800	612,800
337602	Loc Grant-Child Svcs Council	9,500	11,332	15,000	15,000	15,000
338200	County Business Tax Receipts	148,220	151,045	130,000	130,000	150,000
338350	School Resource Officers	1,381,691	1,290,503	1,318,800	1,318,800	1,424,300
	<i>Sub-Total</i>	<u>14,068,977</u>	<u>16,544,491</u>	<u>16,308,408</u>	<u>23,017,508</u>	<u>17,808,780</u>
Charges for Services						
341297	Pmt in Lieu of Taxes-Util Fund	2,331,800	2,495,100	2,657,203	2,657,203	2,829,921
341302	Admin Fee-Sanitation Roll Off	23,049	23,550	19,340	19,340	19,780
341303	Admin Fee-Solid Waste Com	68,649	70,665	63,699	63,699	75,000
341304	Admin Chg to Utility Fund	4,090,000	4,562,200	4,362,336	4,362,336	5,745,309
341307	Admin Fee-SW Res Curb	73,499	73,902	73,667	73,667	73,499
341308	Admin Fee-SW Res Dmst	13,805	14,211	13,394	13,394	15,000



General Fund Revenue Projections

Object/Loc#	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
341309	Admin Chg to Stormwater	867,100	897,402	928,812	928,812	961,320
341900	Election Qualifying Fees	—	500	—	—	—
342120	Police Admin Fees	13,544	13,261	34,000	34,000	34,000
342130	Alarm Registration Fees	17,760	29,415	40,000	40,000	40,000
342160	Notary Services/Copies/Records	10,520	7,439	8,000	8,000	7,000
342510	Fire Inspection Fees	1,767,383	1,684,854	1,600,000	2,366,700	2,750,000
342600	Ambulance Fees	1,656,077	1,685,524	1,612,392	2,166,692	2,275,000
343900	Development Review Fees	234,149	127,017	175,612	175,612	275,000
346910	Child Care Fees	753,193	818,203	1,228,080	1,228,080	1,289,484
346912	Adult Day Care Fees	42,255	5,665	36,000	36,000	61,508
346913	Adult Day Care-Long Term Care	35,291	5,233	38,400	38,400	42,925
347210-010	Summer ProgramMiramar Youth Enrichme	—	11,189	2,000	2,000	15,000
347210-061	Summer ProgramAquatics-West	—	33,839	60,000	60,000	40,000
347210-070	Summer ProgramSunset Lakes	1,721	27,323	70,000	70,000	70,000
347210-090	Summer ProgramAnsin Sports Complex	—	31,824	58,000	58,000	58,000
347210-100	Summer ProgramVizcaya Park	—	—	30,000	30,000	30,000
347210-170	Summer ProgramMiramar Cultural Center	47	—	77,000	77,000	77,000
347260-000	Contracted ProgramsUnassigned	8,710	—	49,000	49,000	55,750
347260-010	Contracted ProgramsMiramar Youth Enrich	5,070	3,577	2,500	2,500	3,000
347260-060	Contracted ProgramsAquatics-East	—	—	—	—	12,000
347260-061	Contracted ProgramsAquatics-West	4,361	4,307	7,000	7,000	10,000
347260-070	Contracted ProgramsSunset Lakes	9,295	13,507	4,800	4,800	4,800
347260-080	Contracted ProgramsMiramar Regional Pa	8,124	24,435	3,600	3,600	3,600
347260-090	Contracted ProgramsAnsin Sports Comple	315	—	2,200	2,200	2,200
347260-100	Contracted ProgramsVizcaya Park	210	—	4,000	4,000	2,000
347260-180	Contracted ProgramsFacility Rental	4,495	747	750	750	750
347270-000	Admission Fees	—	—	—	—	5,000
347270-080	Admission FeesMiramar Regional Park	37,928	(4,153)	60,000	60,000	90,000
347270-090	Admission FeesAnsin Sports Complex	476	586	47,800	47,800	—
347271-060	Aquatic FeesAquatics-East	21,629	84,310	75,000	75,000	75,000
347271-061	Aquatic FeesAquatics-West	61,517	226,485	340,000	340,000	340,000
347280-010	Recreation ActivitiesMiramar Youth Enrich	12,506	9,367	15,000	15,000	18,000
347280-070	Recreation ActivitiesSunset Lakes	13,109	10,320	20,000	20,000	20,000
347280-090	Recreation ActivitiesAnsin Sports Complex	13,438	3,265	18,000	18,000	18,000
347280-100	Recreation ActivitiesVizcaya Park	5,407	(1,883)	7,500	7,500	5,000
347284	Rec Activities-Track Meet	—	10,322	20,700	20,700	3,500
347285	Rec Activities-Parking Fees	114,088	113,395	102,198	102,198	179,800
347296-000	Athletic ProgramsUnassigned	—	—	40,000	40,000	40,000
347299-010	Holiday CampsMiramar Youth Enrichment	660	—	2,000	2,000	2,000
347299-061	Holiday CampsAquatics-West	—	990	2,000	2,000	7,000
347299-070	Holiday CampsSunset Lakes	2,290	110	5,000	5,000	5,000
347299-080	Holiday CampsMiramar Regional Park	—	—	—	—	2,000
347299-090	Holiday CampsAnsin Sports Complex	1,825	870	4,000	4,000	4,000
347299-100	Holiday CampsVizcaya Park	1,863	—	2,500	2,500	2,500
347304	Banquet Hall Service Fee	26,226	10,547	20,000	20,000	58,000
347308	Registration Fees-EDU Programs	1,669	—	2,500	2,500	2,500
347309	General Concessions	30,291	52,345	80,825	80,825	152,000
347310-170	Concession-FoodMiramar Cultural Center	7,477	729	17,000	17,000	17,000
347311-170	Concession-BeverageMiramar Cultural Ce	7,240	1,089	14,000	14,000	14,000
347312-170	Concession-AlcoholMiramar Cultural Center	42,637	7,762	75,000	75,000	75,000
347313-170	Catering-FoodMiramar Cultural Center	45,268	7,990	37,500	37,500	117,500
347314	Catering-Beverage	5,456	1,145	13,000	13,000	13,000



General Fund Revenue Projections

Object/Loc#	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
347315	Catering-Alcohol	30,147	1,140	32,500	32,500	61,500
347316	Reception Package	44,572	38,170	245,000	245,000	300,000
347320	Food & Beverage Svcs	7,399	2,026	7,000	7,000	7,000
347330	Food & Bev Staff- Reimbursable	13,946	5,121	12,000	12,000	12,000
347337	Group Sales Svcs Fee	—	—	—	—	50,000
347339	Ticket Sales	130,365	260,525	270,279	270,279	364,018
347340	Box Office Svcs Fee	300	—	25,000	25,000	25,000
347341	Ticket Printing Fee-For Profit	—	—	10,000	10,000	10,000
347345	Credit Card Fee	11,156	13,031	45,000	45,000	45,000
347346	Facility Ticket Fee	34,979	—	75,000	75,000	75,000
347350	Souvenirs	38	290	750	750	750
347351	Merchandise Sales	—	—	—	—	5,000
347371	Production Staff Reimbursable	28,847	—	100,000	100,000	100,000
347372	Production Equipment Rental	—	—	20,000	20,000	20,000
347373	Production Outside Equip Renta	26,300	—	40,000	40,000	40,000
347374	Production Svcs Fee	4,088	—	8,000	8,000	8,000
347375	Production Svcs Incidental	758	—	5,000	5,000	5,000
347380	Theater Svcs Package	23,209	—	50,000	50,000	50,000
347385	Theater Addtl Srvc Fire Marsha	—	—	1,000	1,000	1,000
347386	Theater Insurance	2,000	—	5,000	5,000	5,000
347405	Special Events Fees	1,650	6,855	3,500	3,500	15,000
347410	Vendor Registration & Sponsors	10,986	12,500	24,000	24,000	5,700
349000	Lien Research	573,846	602,838	530,000	530,000	625,000
349001	Passport Svcs	36,064	21,160	60,400	60,400	90,100
349003	Other Charges & Svcs	2,834	5,213	5,200	5,200	5,200
349004	Garage Condo Fees	75,285	78,712	75,000	75,000	80,000
349010	Vending Svcs	3,955	6,931	10,000	10,000	10,000
349014	Bus Benches CARE	5,000	—	—	—	—
362100-000	Rental Revenue	—	—	—	—	50,000
362100-010	Rental RevenueMiramar Youth Enrichment	7,820	2,634	12,000	12,000	12,000
362100-070	Rental RevenueSunset Lakes	50,861	23,623	120,000	120,000	120,000
362100-080	Rental RevenueMiramar Regional Park	79,771	68,173	121,500	121,500	200,000
362100-090	Rental RevenueAnsin Sports Complex	—	1,500	—	—	2,500
362100-091	Rental RevenueAnsin Stadium	22,543	95,277	53,250	53,250	—
362100-100	Rental RevenueVizcaya Park	24,024	4,004	71,500	71,500	71,500
362100-180	Rental RevenueFacility Rental	37,927	7,895	97,000	97,000	105,000
362102	Rental-Police Range Master	9,084	9,504	9,500	9,500	9,500
362200	Rental-Park Fields	11,058	7,569	29,500	29,500	40,000
362204	Rental-Amphitheater	123,225	167,582	50,400	50,400	132,600
362205	Rental-Theater	87,650	340,506	120,000	120,000	120,000
362206	Rental-Rooms	700	—	1,000	1,000	1,000
362209	Rental-In House Equip-Banquet	1,950	1,624	1,000	1,000	5,000
362215-170	Rental-Banquet HallMiramar Cultural Cent	31,356	1,247	100,000	100,000	100,000
362216-170	Rental-KitchenMiramar Cultural Center	500	—	—	—	—
362217-170	Rental-Small WaresMiramar Cultural Cent	2,535	—	5,000	5,000	5,000
362301	Bldg Rental-General	9,892	21,515	22,500	22,500	60,000
362302	Bldg Rental-NSU	112,390	112,390	112,400	112,400	112,400
362400	Telecom Tower Rentals	517,127	572,965	525,000	525,000	572,000
	<i>Sub-Total</i>	14,691,560	15,692,996	17,394,487	18,715,487	21,878,414
	Fines and Forfeitures					
351500	Traffic Court Fines-General	176,331	86,812	286,000	131,700	350,000
351502	Civil Penalty Surcharge	210	—	500	500	500



General Fund Revenue Projections

Object/Loc#	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
354100	Local Ordinance Violations	194,016	119,274	165,000	98,300	165,000
354101	Broward County Parking Fines	20,770	6,294	21,400	6,300	21,400
354102	City Code Violations	65,667	—	66,000	—	66,000
354103	Building Code Violations	54,055	50,545	35,000	35,000	50,000
358201	Sale of Seized Assets Law Enf.	—	52,469	—	—	—
	<i>Sub-Total</i>	511,050	315,395	573,900	271,800	652,900
Miscellaneous Revenues						
361100	Int Earnings	694,479	106,037	82,000	459,500	821,700
361101	FLPALM Int Earnings	—	61	—	89,400	165,000
361102	FLCLASS Int Earnings	—	—	—	74,300	140,000
361109	Int-Other	59,107	1,299	19,000	19,000	19,000
361200	Dividend Income	87,995	47	200	200	60
364100	Disp of Fixed Assets-Gov't	99,386	171,626	100,000	100,000	100,000
366201	Contributions/Donations	—	(100)	—	—	—
366203	Developer Contrib-Public Art	23,662	8,103	—	158,100	—
366210	Prog Support-MCC Presents	—	—	5,000	5,000	5,000
366212	Prog Support-Education	—	—	5,000	5,000	5,000
366430	Waste Reduct Ed Contr-Roll Off	28,687	30,415	26,319	109,119	26,319
366431	Solid Waste Contract Mgmt Cont	138,600	138,600	138,600	138,600	238,600
366432	Waste Reduction-Comm	135,622	139,605	126,227	126,227	150,000
366433	Waste Reduction-Res Curb	102,744	103,304	103,301	103,301	103,301
366434	Waste Reduction-Res Dmst	31,207	32,124	30,278	30,278	29,349
366435	Solid Waste-Cost Recovery	200	—	—	—	—
366436	Public Education Waste Pro	30,000	30,000	30,000	30,000	30,000
369900	Miscellaneous Revenue	149,075	326,904	301,000	301,000	301,000
369905	Over/Short	(1,771)	(351)	—	—	—
369910	Reimbursed Expenses-General	83,801	99,813	85,000	85,000	85,000
369911	Reimbursed Expenses-Fire	1,606	375	2,500	2,500	1,500
369915	P-Card Rebates	115,731	178,924	40,000	40,000	200,000
369921	Cost Avoidance Collection-Res	408,663	377,777	315,732	315,732	206,466
369923	Cost Avoidance Coll-Commercial	654,364	673,580	634,882	660,982	720,000
369925	Cost Avoidance Coll-Res Dmpstr	145,868	150,152	141,526	141,526	160,000
369930	SW and Recy Liquidated Damages	8,500	—	5,000	5,000	2,000
369935	Community Engagement Program	150,000	150,000	150,000	150,000	150,000
369942	Solar Powered Recycling	—	—	20,000	20,000	—
383100	Capital Lease Proceeds	—	—	—	6,498,337	—
	<i>Sub-Total</i>	3,147,527	2,718,295	2,361,565	9,668,102	3,659,295
Other Sources						
381005	Trfr Fr Billboard Rev Fund	—	—	370,500	370,500	370,400
381145	Trfr Fr Pol Outside Svcs Fund	200,000	166,667	200,000	200,000	200,000
381162	Trfr Fr Fed Grant Fund	482,434	15,085,836	5,630,655	7,121,874	2,630,655
381163	Trfr Fr State & Cty Grant Fund	391,250	228,447	311,245	337,817	311,245
381164	Trfr Fr NSP	—	—	—	43,114	—
381385	Trfr Fr Street Constr&Maint Fd	1,577,367	1,433,296	2,349,200	2,076,200	2,188,700
381393	Trfr Fr Capital Grants Fund	—	—	—	14,578	—
388100	Other Fin Source-Sale Cap Assets	—	1,487,733	—	—	—
399900	CIP Carryover	—	—	—	1,420,566	—
399999	Appropriation Of Fund Balance	—	—	3,272,634	—	3,412,023
	<i>Sub-Total</i>	2,651,051	18,401,978	12,134,234	11,584,650	9,113,023
Total		\$164,802,972	\$187,378,414	\$186,667,224	\$204,061,677	\$202,208,919

General Fund Budget Justification—Revenues

Object #	Account Description	Justification
Revenue		
311100	Ad Valorem Taxes-Current	The major components that determine the amount of revenue projected in this category are: 1) the taxable value of new construction appearing on the tax rolls for the first time and 2) the taxable values (net of exemptions) of current real and personal property within the City. The FY 23 adopted amount is based on the July 1st Certificate of Taxable Value growth rate of 11.50% (\$12,585,942,283) at a millage rate of 7.1172. The City budgets approximately 96% of the gross receipts to account for early payment discounts.
311101	Ad Valorem Taxes-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31, of any given year. Total revenue received in this category is minimal when compared to the total ad valorem taxes collected.
312510	Ins Premium Tax-Fire	These are revenues provided by the State to help fund Fire Pensions per F.S. 175. The revenues are generated based on a tax on property and casualty insurance policies.
312520	Ins Premium Tax-Police	These are revenues provided by the State to help fund Police Pensions per F.S. 185. The revenues are generated based on a tax on property and casualty insurance policies.
314100	Utility Tax-Electricity	This revenue line item is derived from a 10% tax levied on each customer's electric bill within the corporate limits of the City.
314300	Utility Tax-Water	This revenue line item is derived from a 10% tax levied on each customer's water bill that receives service within the corporate limits of the City.
314400	Utility Tax-Gas	This revenue line item is derived from a 10% tax levied on each customer's gas bill that receives service within the corporate limits of the city.
315100	Communication Service Taxes	This is the combined revenues of what was formerly the Franchise Fees Telephone, Franchise Fee Cable, and Utility Tax Telecommunications. The taxes are collected by the State of Florida and remitted to the City on a monthly basis. The State of Florida releases projections for this revenue account late June/ early July of each year.
316000	Local Business Tax	This revenue source is derived from all businesses that operate within the City. The fees for the various types of businesses are set by ordinance. Per Florida Statutes, Local Business Tax Fees can be increased every other year by no more than 5%. FY23 revenue projections includes a 5% increase in fees that will be applicable in the next billing.
322100	Building Permits	Permits must be issued to any individual or business that does construction work within the corporate limits of the City. These permits are issued for construction, such as electrical, plumbing, structural, mechanical, etc.
322101	Open Permit Search	This fee was implemented to help cover the costs of research and analysis on whether open permits exist for a house undergoing a transfer of ownership. This fee, per address, is usually paid by the title company involved in the transfer. Fee includes expedited lien search.
322110	Permits Surcharge	This surcharge pertains to permit fees. If permit is building related revenue will go to Building Program, and if it is planning and zoning related it will go to the Planning Program. Funds are for technology upgrades that will enhance building development related customer service.
322111	Expired Permits/Revisions Bldg	Fees for renewal of expired permits and building plan revisions.
322112	OT Inspection Fee	This is a permit fee for weekend inspections performed by inspectors; the requests are made by the project manager/developer.
323100	Fran Fee-Electricity	This revenue line item is derived from a 6% charge on each customer's electric bill within the corporate limits of the City.
323400	Fran Fee-Gas	This revenue line item is derived from a 6% charge on each customer's gas bill within the corporate limits of the City.
323700	Fran Fee-Solid Waste Res	Fees charged per the solid waste agreement with the City's franchise waste hauler for residential single-family curbside service.
323701	Fran Fee-Solid Waste Comm	Fees charged per the solid waste agreement with the City's franchise waste hauler for commercial solid waste services.
323702	Fran Fee-Solid Waste Roll Off	Fees charged per the solid waste agreement with the City's franchise waste hauler for roll-off solid waste services.
323703	Fran Fee-Solid Waste Res Dmst	Fees charged per the solid waste agreement with the City's franchise waste hauler for multi-family residential container (dumpster) service.
323705	Textile Recycling Revenue	This line item is to account for a franchise revenue agreement for textile recycling services.
323900	Fran Fee-Towing	Revenues generated from the City's Towing Franchise agreement for towing within the city limits.
325200	Fire Protection-Current	This revenue source was implemented in FY 05. The latest rate study was completed in June 2018. The adopted rates are set at full cost for the provision of fire protection service. The annual amount is derived from property owners by the following categories: Residential-single and multi-family \$398.23 per household, Mobile Homes \$296.26 per unit, Commercial \$0.7457 per sq. ft., Industrial/Warehouse \$0.1191 per sq. ft. and Institutional \$0.6194 per sq. ft., capped at 100,000 sq. ft. The amount budgeted is based on data provided by the Broward County Property Appraiser's Office.

General Fund Budget Justification—Revenues

Object #	Account Description	Justification
325201	Fire Protection-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31 for any given year. Total revenue received in this category is minimal when compared to the total Fire Protection Assessment collected.
329101	Garage Sale Permits	This revenue is generated from permit required in order to have a garage sale within the City.
329105	Admin Fee Cost Recovery	This revenue line item is derived from administrative charge related to developer consulting fees.
335120	State Revenue Sharing- Proceeds	State of Florida distributes revenues collected to local governments per the 1972 Florida Revenue Sharing Act. 81% of the revenues received are from sales and use tax collections and are included in the General Fund and 19% are from the fuel tax on motor fuel and are included in the Street Maintenance Fund. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
335140	Mobile License Tax	This revenue source is derived from the annual license tax that is levied on park trailers and mobile homes. This tax ranges from \$20 to \$80 each which the County remits to the State and then remitted back to the local government based on a predetermined formula.
335150	Alcohol Beverage License Tax	This tax is levied on the sale of various alcoholic beverages in the City which is remitted to the State and refunded to the City based on a predetermined formula.
335180	Local Gov't Half-Cent Sales Tx	Authorized in 1982, this program generates the largest amount of revenue for local governments state-shared revenue sources. This revenue source is represented by one half of the revenue generated by the additional 1% sales tax which is distributed to counties and cities based on a population formula. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
335210	Firefighter Supplemental Comp	This is derived from state revenue sharing and is reimbursed to the City on an as available basis for educational costs associated with firefighters.
335492	Fuel Tax Refund	The City is required to pay State taxes on its original fuel purchases. Since the City is a tax exempt organization, reimbursement is submitted on a monthly basis for the State taxes.
337400	Loc Grant-Brow Cty Shuttle Bus	The City has an existing Interlocal Agreement with Broward County Transportation Services (Community Bus Service) that helps fund the City's local routes. The bus service has a total of three routes which operates five days per week, 12 hours per day and connects with the Broward County Mass Transit System.
337602	Loc Grant-Children Svc Council	Fees collected from participants for registration and the fee amount determined for the program using the Children's Services Council Sliding Fee Schedule, and revenue provided by the Maximizing Out of School Time (MOST) Grant. Funder: Children Services Council.
337602	Loc Grant-Child Svcs Council	Fees collected from participants for registration and the fee amount determined for the program using the Children's Services Council Sliding Fee Schedule, and revenue provided by the Maximizing Out of School Time (MOST) Grant. Funder: Children Services Council.
338200	County Occupational Licenses	All businesses in the City of Miramar must also pay the County Business Tax in order to operate a business within Broward County.
338350	School Resource Officers	This revenue is derived from services of police officers assigned to a specific schools per an Interlocal Agreement between the Broward County School Board and the City. In addition, the City expanded this program to include one School Resource Officer to serve the City's charter schools, which provides the same match as the public schools.
341297	Pmt in Lieu of Taxes-Util Fund	This represents a portion of the approximate equivalent in property taxes generated from utility fund's property assets.
341302	Admin Fee -Sanitation	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341303	Admin Fee-Solid Waste Com	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341304	Admin Chg to Utility Fund	These are fees charged to the Utility Funds to reimburse the costs for services provided by the General Fund activities.
341307	Admin Fee-SW Res Curb	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341308	Admin Fee-SW Res Dmst	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341309	Admin Chg to Stormwater	These are fees charged to the Enterprise Fund, Stormwater Management, to reimburse for costs of services provided by General Fund activities.
342120	Police Admin Fees	This represents fees that the City charges for the reproduction of police reports and other like items. Revenue is forecast based on prior years and anticipated actual amounts.
342130	Alarm Registration Fees	This represents fees that the City charges to residential and commercial establishments that have burglar alarms within the City Limits.

General Fund Budget Justification—Revenues

Object #	Account Description	Justification
342160	Notary Services/Copies/Records	Notary services, existing building plan copies, and certified documents provided by City staff.
342510	Fire Inspection Fees	This revenue source is to cover the costs for annual fire inspections at residential and commercial establishments within the corporate limits of the City. In the event the business does not pass the inspection, they are required to do a reinspection with an additional fee. This revenue source is also assessed for necessary and reasonable costs incurred by the City in connection with responding to, investigating, mitigating, abating, cleaning, and removing the release of a hazardous substance.
342600	Ambulance Fees	These fees are charged for Fire-Rescue's Emergency Medical Services (EMS) to transport patients to the hospital.
343900	Development Review Fees	These are fees charged to developers for costs associated with the interdepartmental review of new development proposals such as site plans and plats.
346910	Child Care Fees	This revenue source is from registration and fees collected to cover the cost for providing child care services.
346912	Adult Day Care Fees	Revenues associated with providing Adult Day Care services.
346913	Adult Day Care-Long Term Care	This represents the revenue collected from Long-Term Care Insurance agreements.
347210	Summer Program	This account is to account for revenues from Parks and Cultural Affairs summer camp tuition fees.
347260	Contracted Programs	City's revenue collected from contractual classes and programs offered at the City's various Park locations and Social Services programs, such as programs at Miramar Youth Enrichment Center, Sunset Lakes, Mir Regional Park, Aquatics-West, Ansin, Athletics and Vizcaya Park, as well as funds received from Broward County for the provision of senior transportation to seniors who are physically unable to access normal modes of public transportation to a nutritional site.
347270	Admission Fees	Admission fees for weekends and holidays at Regional Park and Ansin Sports Complex.
347271	Aquatic Fees	Fees for swimming-class registrations and pool admission as well as Funbrella rentals at Miramar Regional Aquatic Complex and Miramar Aquatic Center.
347280	Rec Activities-MYEC	Yearly membership fees to utilize facility amenities such as game room, weight room and computer labs at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin and Vizcaya Park.
347284	Rec Activities-Track Meet	Athlete registrations for track meets at Ansin Sports Complex.
347285	Rec Activities-Parking Fees	Fees collected from events through Rentals, Special Events, and Agreements at the City's various Parks locations.
347296	Athletic Programs	This revenue provides support to the Athletics Program, competitions & events.
347299	Holiday Camps	Winter and Spring Camp registration fees at the Miramar Youth Enrichment Center, Ansin Sports Complex, Aquatic Complex and Vizcaya Park.
347304	Banquet Hall Service Fee	This revenue account records revenues resulting from a service charge on all Banquet Hall Service items.
347308	Registration Fees-EDU Programs	These fees are collected from participants in educational programs.
347309	General Concessions	Concession vendor registration fees collected for events at Ansin Sports Complex and Regional Park.
347310	Concession-Food	This revenue account is used to record revenues from concession sales of food.
347311	Concession-Beverage	This revenue account is used to record revenues from concession sales of non-alcoholic beverages.
347312	Concession-Alcohol	This revenue account records revenues from concession sales of alcoholic beverages.
347313	Catering-Food	This revenue account records revenues from sales of food at events which are priced for the client as "a la carte" and not as a package price.
347314	Catering-Beverage	This revenue account records revenues from sales of non-alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347315	Catering-Alcohol	This revenue account records revenues from sales of alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347316	Reception Package	To account for revenue related to package sales (weddings, breakfast, etc.).
347320	Food & Beverage Svcs	This revenue account records revenues from rentals of linen and décor in Food and Beverage Services.
347330	Food & Bev Staff- Reimbursable	This revenue account records revenues received from rental clients to pay for reimbursable labor for rental events such as servers and bartenders in Food and Beverage Services.
347337	Group Sales Svcs Fee	Fees collected from tickets for Afro Carib Event through various ticket vendors, as approved FY23 Above Base Request.
347339	Ticket Sales	Revenue from ticket sales at various City facilities and events.
347340	Box Office Svcs Fee	This revenue account serves to record revenues received from box office services fees charged as per Commission approved Price List and embedded in rental contracts.



General Fund Budget Justification—Revenues

Object #	Account Description	Justification
347341	Ticket Printing Fee-For Profit	This revenue account serves to record revenues received from ticket printing fees charged to renters as per Commission approved Price List and embedded in rental contracts.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
347346	Facility Ticket Fee	This revenue account serves to record revenues received from Facility Fee charged per ticket for all ticket types (except lap tickets and administrative comps) as embedded in contracts.
347350	Souvenirs	This account is used to budget for revenues as a result of sales of souvenirs.
347351	Merchandise Sales	Fees collected from sale of Afro Carib Event memorabilia, as approved FY23 Above Base Request.
347371	Production Staff Reimbursable	This revenue account serves to record revenues received as a reimbursement for as-needed production staff charges for rental productions.
347372	Production Equipment Rental	This revenue account serves to record revenues received from Production Equipment rented by MCC to renters at their option at rates embedded in contracts.
347373	Production Outside Equip Renta	This revenue account serves to record revenues received from Production Equipment rented by outside vendors at rates established in contracts.
347374	Production Svcs Fee	This revenue account is to record revenues received from Production Service charges calculated based on a percentage of production costs (minimum of \$200).
347375	Production Svcs Incidental	This revenue account serves to record revenues received from Production Service charge for incidentals as per Commission approved price list and at rates embedded in contracts.
347380	Theater Svcs Package	This revenue account records revenues received from rental clients for theater service package for rehearsal and performance days as specified in rental contracts.
347385	Theater Addtl Srvc Fire Marsha	This revenue account records revenues received from additional Fire Marshall services through MCC.
347386	Theater Insurance	This revenue account records revenues from rental clients who purchase the required event insurance through MCC.
347405	Special Events Fees	Vendor registration and application fees for private-promoter events.
347410	Vendor Registration & Sponsors	Vendor registration fees and sponsorships for City special events.
349000	Lien Research	This revenue is charged to cover the costs for lien research which is primarily done when property changes ownership, and to cover the costs for validation of lien search certification.
349001	Passport Services	This revenue is derived from fees collected for the processing of US passport applications.
349003	Other Charges and Svcs	These revenues are related to charges for services that have not been categorized elsewhere.
349004	Garage Condo Fees	This revenue is derived from fees related to Miramar Town Center parking garage for NSU and Broward College.
349010	Vending Services	The Contractor pays to the City a commission as a percentage of gross sales collected from the vending machine.
351500	Traffic Court Fines-General	This revenue source is a reimbursement from Broward County for the traffic violations issued by Miramar Police Department.
351502	Civil Penalty Surcharge	Revenues collected will be used for technological enhancements utilized by code enforcement.
354100	Local Ordinance Violations	This revenues source is generated when a property or vehicle owner violates Miramar City code.
354101	Broward County Parking Fines	This represents the City's portion of parking fines collected from Broward County.
354102	City Code Violations	This represents assessments of City Code violations.
354103	Building Code Violations	This revenue is generated from City/Building Code Violations; These funds may be used to demolish future unsafe structures.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361102	FLCLASS Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361109	Int-Other	Investments are maintained to allow 100% of available funds to be invested at all times. The factors that determine forecasting revenue for this line item are the anticipated interest rate and Pooled dollars available for investment.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
362100	Rental Revenue - MYEC	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.

General Fund Budget Justification—Revenues

Object #	Account Description	Justification
362100	Rental - Multi Svc Ctr	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center.
362102	Rental-Police Range Master	This revenue source is generated from Range Rental fees and reimbursement from Federal Government for rental cars.
362200	Rental-Park Fields	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
362204	Rental-Amphitheater	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362205	Rental-Theater	For rental of the theatre at the Cultural Arts Center.
362206	Rental-Rooms	This revenue account serves to record revenues received from renters for renting the theatre.
362209	Rental-In House Equip-Banquet	This revenue account is used to record revenues from rental of in-house equipment to banquet hall rental clients.
362215	Rental-Banquet Hall	This revenue account is used to record revenues from banquet hall rental fees.
362217	Rental-Small Wares	This revenue account is used to record revenues from rental of plates, china, silverware, glassware, serving pieces, and similar portable small items to banquet hall rental clients.
362301	Bldg Rental-General	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
362302	Rental-NSU	This revenue is for the City's rental agreement with Nova Southeastern University (NSU).
362400	Rental-Telecom Tower	This represents revenue received from telecommunications companies for the rental of space on City communications equipment or the rental of land with their own telecommunications equipment.
364100	Disp of Fixed Assets-Gov't	Revenues generated from on-line and live auctions of vehicles, equipment and items declared a surplus.
366210	Prog Support-MCC Presents	This account is used to track revenue from CARE programs.
366212	Prog Support-Education	Revenues received from the Miramar Cultural Trust.
366430	Waste Reduct Ed Contr-Roll Off	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366431	Solid Waste Contract Mgmt Cont	Per the franchise agreement with Wastepro, this represents funds from Wastepro to fund the City's Solid Waste Program in the Public Works Department.
366432	Waste Reduction-Comm	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366433	Waste Reduction-Res Curb	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366434	Waste Reduction-Res Dmst	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366436	Public Education Waste Pro	This revenue source is derived from contributions from the City's franchise hauler to fund Citywide educational services related to solid waste and recycling.
369900	Miscellaneous Revenue	This is for revenues that cannot be classified in another revenue line item.
369910	Reimbursed Expenses-General	Reimbursement for overtime worked on Task Force operations.
369911	Reimbursed Expenses-Fire	Reimbursement for overtime worked on Task Force operations.
369915	P-Card Rebates	Revenues generated from rebates from purchases made by utilizing the City's Purchase Card program.
369921	Cost Avoidance Collection-Res	This revenue source is derived from reductions in the disposal cost for residential single-family curbside service.
369923	Cost Avoidance Coll-Commercial	This revenue source is derived from reductions in the disposal cost for commercial solid waste services.
369925	Cost Avoidance Coll-Res Dmpstr	This revenue source is derived from reductions in the disposal cost for multi-family dumpster solid waste services.
369930	SW and Recy Liquidated Damages	This revenue source is derived from penalties imposed for non-performance of contractual terms.
369935	Community Engagement Program	This revenue is for the new Community Engagement Program.
381005	Trfr Fr Billboard Rev Fund	Revenues transferred from Billboard Revenue Fund.
381145	Trfr Fr Pol Outside Svcs Fund	Transfer from Police Outside Services fund for the administrative fee charged and collected from each detail worked.
381162	Trfr Fr Federal Grant Fund	Federal Grant: American Rescue Plan Act (Coronavirus State and Local Fiscal Recovery Funds). This revenue is to fund governmental services to the extent of the revenue loss, immediate economic stabilization, COVID-19 response efforts and supports investments in water, sewer & broadband infrastructure.

General Fund Budget Justification—Revenues

Object #	Account Description	Justification
381162	Trfr Fr Fed Grant Fund	Dedicated grant revenue for Public Works transportation and Senior Services expenses for the Older Americans Act Grant, CARES COVID grant reimbursement and American Rescue Plan Act.
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the 2012 Transportation Improvement Revenue Note, Taxable Special Obligation Refunding Bonds, Series 2021, 2017 CIP Loan, Capital Improvement Revenue Bonds Series 2015 and 2013 CIP Revenue Bond.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.

General Fund Expenditure Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<i>Personnel Services</i>						
601100	Elected Officials Salaries	\$ 236,380	\$ 251,311	\$ 180,300	\$ 180,300	\$ 180,300
601101	Car allowance	—	—	39,000	39,000	39,000
601102	Commission Stipend	—	—	50,000	50,000	50,000
601200	Employee Salaries	63,140,819	62,847,363	66,900,400	66,104,732	74,956,728
601205	Lump Sum Payout - Accrued Time	2,352,777	2,103,120	1,436,800	1,908,700	2,693,500
601210	Non-Pensionable Earnings	363,387	25,101	195,800	195,800	—
601215	Communication Stipend	315,350	369,437	358,300	358,300	384,000
601220	Longevity Pay	488,577	496,531	474,400	474,400	533,300
601250	Firefighters-F.S. 112.816	75,000	25,000	25,000	25,000	25,000
601310	Special Duty Pay	1,252	—	2,600	2,600	2,600
601390	Overtime-Court Time Pay	80,161	42,099	145,300	145,300	145,300
601400	Overtime-General	3,423,238	9,832,503	3,995,200	5,893,765	3,941,000
601402	Overtime-Special Events	49,956	116,473	25,200	25,200	25,200
601405	Overtime-SWAT	16,279	29,734	45,400	45,400	45,400
601410	Overtime-Holiday	1,023,054	1,234,215	1,033,600	1,353,040	1,047,100
601411	Overtime-Reimbursable	170,311	303,051	308,000	308,000	308,000
601412	Overtime-Emergency	155,243	—	—	—	—
601560	VEBA Accrued Time Payout	1,287,191	1,006,680	1,300,000	2,082,800	1,300,000
601561	Drop Transfer	894,621	1,309,826	1,148,900	1,529,500	1,148,900
602100	FICA & MICA	5,259,280	5,710,432	5,426,700	5,631,825	6,174,200
602210	Pension-General	3,316,993	3,533,328	3,341,700	3,341,700	3,291,500
602220	Pension-Police	9,453,501	9,348,470	9,174,000	9,174,000	9,400,000
602230	Pension-Fire	9,287,287	9,472,862	9,700,000	9,700,000	9,500,000
602235	Pension-Senior Mgmt	2,235,857	2,545,061	2,548,300	2,604,700	3,000,000
602240	Pension-FRS	81,878	82,605	118,100	118,100	123,600
602245	Pension-Retiree	161,467	166,772	171,000	171,000	182,900
602260	Pension-401	159,742	111,861	105,600	105,600	64,400
602265	Pension-457	580,054	585,354	625,800	625,800	728,800
602300	Pmt In Lieu Of Insurance	357,688	313,992	361,000	361,000	347,500
602304	Health Insurance-PPO	1,244,133	1,085,519	990,800	1,024,400	1,521,300
602305	Health Insurance-HMO	6,842,702	6,651,105	7,463,000	7,175,796	6,710,300
602306	Dental Insurance-PPO	258,732	242,007	259,100	259,100	244,900
602307	Dental Insurance-HMO	56,619	50,857	65,500	66,130	56,400
602308	Long-Term Care Insurance	—	—	1,100	1,100	1,100
602309	Basic Life Insurance	140,058	110,408	190,900	244,701	266,300
602311	Long-Term Disability Ins	47,043	51,396	95,300	102,353	106,700
602312	HDHP Aetna	745,066	832,118	867,300	867,341	1,139,500
602313	HSA Payflex	153,300	158,900	152,000	152,000	189,000
602314	IAFF Health Insurance	1,353,544	1,829,317	2,158,800	2,158,800	2,343,200
602315	GAME Retiree Health & Dental	42,837	155,959	281,700	225,000	250,900
602316	PBA Retiree Health & Dental	—	110,305	316,100	316,100	387,600
602318	NonRep Retiree Health & Dental	343,725	340,594	599,600	353,000	520,400
602319	IAFF Retiree Stipend	22,863	31,168	30,500	30,500	33,000
602320	PBA Retiree Stipend	296,480	349,310	330,000	330,000	420,000
602321	GAME Retiree Stipend	43,300	42,630	43,100	43,100	46,100
602322	Non-Rep Retiree Stipend	139,715	159,083	141,000	228,200	240,000
602400	Workers' Compensation	3,774,582	4,801,416	4,802,700	4,802,716	4,272,200
602500	Unemployment Comp	—	46,201	—	—	—
602600	OPEB	1,000,000	500,000	500,000	500,000	500,000
	<i>Sub-Total</i>	121,472,042	129,411,472	128,524,900	131,435,897	138,887,128
<i>Operating Expense</i>						
603101	Legal Svcs-City Commission	16,814	55,603	96,400	96,400	67,800
603102	Legal Svcs-Ofc of the City Mgr	62,909	16,595	204,200	204,200	22,500
603103	Legal Svcs-Procurement	30,593	27,226	112,800	112,800	33,900
603104	Legal Svcs-Bldg, Plan & Zoning	69,800	69,800	69,800	69,800	84,700
603105	Legal Svcs-Parks & Recreation	23,523	15,326	76,000	76,000	22,600



General Fund Expenditure Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
603106	Legal Svcs-Public Works	18,896	21,312	94,100	94,100	28,200
603107	Legal Svcs-Police	98,984	60,066	153,600	153,600	67,800
603121	City Attorney Svcs	374,797	377,700	377,700	377,700	451,800
603128	Legal Svcs-Labor Related	92,497	147,728	270,000	270,000	180,700
603133	Medical Director Fees	37,400	37,400	50,000	50,000	50,000
603134	Prof Svcs-Marketing	—	6,294	10,800	10,800	10,800
603140	New Hire Screening	14,955	18,190	24,100	30,098	29,300
603141	Existing Employee Screening	55,800	68,734	87,300	81,049	85,600
603150	Information Technology Svcs	17,920	170,432	686,533	607,133	719,633
603183	Accreditation Fees	8,984	7,930	11,400	8,900	10,400
603190	Prof Svcs-Other	1,642,271	2,011,795	2,262,600	4,144,040	2,510,086
603192	Consulting Svcs	70,448	160,920	379,900	371,900	379,900
603200	Audit Fees	117,400	210,300	270,000	270,000	270,000
603301	Court Appear & Trans Fee	16,856	18,140	20,000	35,000	25,000
603400	Contract Svcs-Other	983,502	1,387,528	1,240,601	1,570,849	1,486,502
603401	Janitorial Svcs	607,967	675,671	692,910	774,910	737,875
603404	Air Condition Svcs	95,402	120,227	101,800	74,300	101,800
603407	Board up Svcs	—	1,180	3,000	3,164	3,000
603420	EMS Billings & Collections	81,474	136,862	182,000	182,000	252,000
603425	Software License & Maint	670,207	533,399	803,493	790,609	1,029,781
603455	Security Svcs	102,222	91,585	131,400	131,400	131,400
603459	Crossing Guards	180,771	488,243	562,100	550,500	562,100
603460	Landscape Svcs	1,342,384	1,581,468	1,788,780	1,716,343	1,812,060
603463	Tree Trimming Program	—	33,300	40,000	40,000	40,000
603470	Temporary Help	10,649	20,617	15,300	102,063	26,300
603480	Artist Contract	67,050	36,019	29,300	36,450	45,300
603501	Travel-Investigations	3,466	3,241	5,000	2,600	5,000
603503	Arson Investigation	—	677	700	700	700
603601	Firefighters Pension Benefits	1,160,486	1,283,870	1,200,000	1,200,000	1,300,000
603602	Police Officers Pension Benef	1,231,452	1,210,002	1,300,000	1,300,000	1,300,000
604001	Travel & Training	165,767	66,847	244,500	338,164	301,100
604002	Youth Advisory Council	—	—	—	—	30,000
604100	Communication Svcs	126,440	53,780	85,300	41,676	85,300
604105	Internet-Computer Lab	6,107	6,083	6,300	6,300	6,300
604200	Postage	55,854	62,344	108,350	125,458	130,100
604300	Water/Wastewater Svcs	647,820	601,403	724,200	724,200	641,100
604301	Electricity Svcs	1,215,504	1,152,772	1,199,800	1,199,800	1,756,000
604302	Gas-Propane	22,735	26,941	22,800	34,753	22,800
604311	Street Lights	867,167	691,960	874,264	874,264	900,500
604400	Leased Equipment	21,779	17,635	51,800	31,905	36,160
604401	Rental Vehicles	72,981	76,525	75,000	86,000	76,000
604402	Leased Vehicles	17,420	—	—	—	—
604403	Leased Building	95,728	108,550	30,600	44,799	219,000
604405	Leased Motorcycles	90,000	86,085	90,000	86,000	90,000
604500	Risk Internal Svcs Charge	2,180,800	390,600	1,668,400	1,668,400	1,397,900
604550	Health Ins Internal Serv Chg	1,750,700	3,219,800	1,741,500	1,741,500	1,661,800
604610	Fleet Internal Svcs Charge	2,615,400	2,370,200	2,128,000	2,128,000	2,783,500
604611	Vehicle Rehab & Enhance	26,265	34,764	36,000	33,323	42,000
604612	Vehicle Ancillary	19,330	21,088	13,700	12,200	16,500
604613	Vehicle Detail	2,737	2,013	6,800	7,600	6,800
604614	R&M Motorcycle	—	1,542	3,000	3,000	3,000
604620	R&M Buildings	49,950	91,322	159,500	82,399	95,900
604621	Painting	3,126	2,491	6,200	6,200	6,200
604624	Solid Waste Container Maint	3,385	789	5,000	1,000	3,000
604625	R&M Equipment	47,874	42,838	66,200	74,300	69,500
604630	R&M Electric	49,648	42,932	62,700	62,700	62,700
604640	R&M Machinery	53,177	50,642	56,600	53,496	57,600

General Fund Expenditure Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
604645	R&M Radios	54,211	135,625	153,500	157,802	164,764
604650	R&M Office Equip	—	—	1,500	1,500	1,500
604665	R&M Air Conditioning	67,405	63,684	75,000	75,000	75,000
604666	R&M Street Lights	9,400	9,539	10,000	48,500	10,000
604667	R&M Streets	19,506	37,763	46,500	57,500	49,000
604668	R&M Aquatics	51,419	46,060	41,500	56,500	41,500
604669	Landscape & Irrigation	159,826	152,284	222,100	217,100	247,700
604671	Park Maintenance	342,451	414,235	405,000	430,844	420,000
604672	Street Row & Median Maint	10,954	7,311	15,800	17,800	15,800
604684	Rental Assistance	—	44,334	—	—	—
604700	Printing & Binding Svcs	107,559	185,717	184,600	158,229	171,000
604740	Ordinance Codification	7,700	1,204	12,700	11,796	12,700
604820	Safety Education	—	1,101	1,100	1,100	1,100
604825	Crime Prevention	1,490	10,230	5,000	5,000	5,000
604830	Art Festival	—	—	—	—	50,000
604839	Memorial Day Event	—	—	—	—	10,000
604840	September 11 Memorial	—	—	—	—	5,000
604841	Men's Summit	—	—	50,000	—	50,000
604842	Latin Music Festival	—	—	75,000	75,000	125,000
604843	Juneteenth Event	—	—	50,000	50,000	75,000
604844	Halloween at River Run Event	—	—	50,000	44,641	50,000
604845	Afro-Caribbean Event	—	—	125,000	125,000	150,000
604846	Miramar Invit. Track Meet	—	—	50,000	50,000	—
604847	Miramar Invit. Ath. PrizeMoney	—	—	50,000	—	—
604848	Easter Eggstravaganza	—	—	—	50,000	50,000
604849	Miramar NACAC New Life Inv.	—	—	75,000	78,800	50,000
604850	Explorer & Recruitment	5,226	6,535	6,600	2,500	6,600
604851	Holiday Lighting Event	20,442	6,707	20,000	19,941	50,000
604853	Independence Day-4th of July	33	120,550	50,000	53,100	50,000
604855	Caribbean Amer. Heritage Celeb	147,648	24,437	75,000	75,000	50,000
604856	Hispanic Heritage	95	85,872	—	—	—
604857	Ansin Sporting Events	24,813	116,016	41,500	41,761	45,000
604858	Black History Celebration	—	5,910	75,000	75,000	100,000
604860	Economic Developmnt Activities	13,014	34,301	88,500	62,143	88,500
604861	Holiday Decorations (5 sites)	68,740	37,480	45,000	45,000	100,000
604865	Community Garden	9,774	14,372	13,000	13,000	13,000
604867	Shirley Branca Fall Festival	—	—	30,000	30,000	60,000
604870	Public Education	13,853	11,947	30,000	88,000	30,000
604875	Citizenship Drive	800	8,000	50,000	—	25,000
604876	Turkey Giveaway & Health Fair	—	—	—	—	30,000
604877	Back to School Event	—	8,767	—	—	10,000
604878	Haitian Flag Day	—	25,127	50,000	50,000	50,000
604879	Burger & Brew	—	—	50,000	15,598	30,000
604880	Chamber of Commerce Events	39,930	11,920	10,000	16,000	10,000
604882	Martin Luther King Parade&Even	17,409	14,970	50,000	—	50,000
604883	Veteran's Day	1,139	1,437	5,000	2,691	3,000
604884	Halloween	38,805	26,965	—	—	—
604886	Jamaican Independence Day	—	63,654	50,000	100,000	100,000
604889	Marketing & Promotions	198,460	292,751	498,500	440,003	500,600
604890	Special Events-Other	138,839	255,065	102,700	426,974	89,200
604891	Theatre Productions	441,616	121,200	739,900	739,900	739,900
604892	Art Gallery	12,583	22,459	26,900	34,950	49,900
604894	Women's Empowerment	—	—	—	—	50,000
604895	New Year's Event	—	—	—	950	75,000
604897	Miramar Family Night	6,674	32,683	75,000	75,000	75,000
604898	Sports & Entertainment	220	17,674	35,000	30,895	40,000
604900	Kite Festival	—	—	—	46,200	75,000



General Fund Expenditure Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
604901	Credit Card Svcs Fees	19,439	6,942	21,900	21,900	21,900
604902	P-Card Service Fees	8,731	9,717	10,000	10,000	10,000
604905	Bank Svcs Charges	9,092	10,705	9,100	9,100	26,000
604908	Legislative Expense	1,701	—	7,000	800	7,000
604909	Election Costs	—	190,899	—	—	250,300
604910	Advertising Costs	152,975	223,340	318,000	306,182	331,800
604916	Administrative Expense	35,922	46,530	59,700	96,801	72,500
604917	Volunteer Administrative Exp	—	—	2,000	1,000	2,000
604918	Commission Initiatives	175,159	192,155	225,000	281,135	250,000
604920	License & Permit Fees	55,711	47,475	61,498	49,011	61,548
604925	Parking Garage Condo Fees	190,000	190,000	190,000	190,000	190,000
604930	Record Storage Charges	33,767	43,291	40,000	48,000	45,000
604931	Recording Fees	19,149	3,251	20,975	8,775	20,275
604950	Employee Awards	17,447	18,423	28,500	122,500	93,700
604965	Special Magistrate	8,400	13,500	15,900	15,900	17,400
604966	U.S. Census	26,404	—	—	—	—
604986	Interest Expense	7,500	27,445	23,400	23,400	23,400
604989	IT Internal Svcs Charge	5,816,900	5,992,900	7,152,900	7,152,900	7,210,100
604990	Pre-School Activities	26,616	29,171	58,800	58,800	58,700
604991	Summer Programs	6,091	34,161	74,200	82,121	74,000
604992	Recreation Activities	31,797	31,424	47,100	45,650	46,600
604993	Field Trips	4,538	14,449	98,515	66,524	95,965
604994	Athletic Activities	7,108	6,823	35,000	36,027	35,000
604995	Special Assessment Expense	18,804	18,740	19,000	19,000	19,000
604997	Other Operating Expenses	35,730	45,862	110,200	85,183	108,800
604998	Contingency	10,699	11,286	402,900	56,495	717,184
605100	Office Supplies	73,984	87,752	123,200	128,518	119,100
605120	Computer Operating Expenses	118,797	18,740	37,980	39,800	35,750
605220	Vehicle Fuel-On-Site	760,247	845,561	1,011,300	1,148,100	1,057,600
605221	Vehicle Fuel-Off-Site	68,534	94,515	114,900	130,900	124,200
605225	Equip Gas Oil & Lube	—	34	12,100	12,100	12,400
605230	Program Supplies	59,663	58,084	122,000	131,619	118,000
605235	General Food & Beverage	46,961	95,984	71,900	71,900	71,900
605240	Uniforms Cost	158,920	230,032	266,400	298,669	281,500
605242	Protective Clothing and Shoes	61,015	81,610	202,519	177,107	201,319
605243	Bunker Gear	68,543	513,559	98,600	73,766	98,600
605244	Personal Prop Reimburse	610	833	1,700	1,700	2,900
605246	Safety Equipment Supplies	18,335	20,634	21,300	18,940	23,350
605247	Janitorial Supplies	107,699	95,511	141,700	140,995	143,000
605249	Solid Waste Containers	7,045	—	6,000	8,500	10,000
605250	Noncap Furn (Item less 5000)	47,305	84,560	93,000	133,974	101,400
605251	Noncap Equip (Item less 5000)	209,774	371,812	294,125	333,366	245,500
605252	Small Tools	37,917	38,072	46,800	35,975	46,800
605253	NonCap Public Art (less 5,000)	—	8,000	—	—	—
605261	Canine Expenses	30,749	29,637	24,000	35,000	24,000
605263	Automotive Supplies	5,826	4,355	6,500	6,500	6,500
605265	Medical Supplies	133,285	114,555	115,800	134,050	156,000
605266	Photography	1,185	875	1,600	1,000	1,600
605267	Oxygen	7,328	10,144	5,800	21,423	12,000
605268	Pharmaceuticals	12,304	13,582	17,000	24,704	29,000
605270	Ammunition Expense	96,989	127,174	204,864	200,164	170,800
605280	Chemicals	56,186	73,452	106,900	72,881	91,900
605285	Lab Supplies	289	188	400	400	800
605290	Other Operating Supplies	63,811	116,247	135,400	141,536	135,836
605292	Aquatic Supplies	11,517	11,975	12,000	12,000	8,800
605295	Hurricane Supplies	20,376	—	25,000	2,300	25,000
605410	Subscriptions & Memberships	123,587	148,524	158,674	158,057	153,989

General Fund Expenditure Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605500	Training-General	128,100	183,596	239,900	282,998	271,000
605510	Tuition Reimbursement	125,330	99,582	161,500	92,207	327,600
	<i>Sub-Total</i>	30,929,494	33,590,876	39,649,481	42,061,916	42,707,377
	<i>Departmental Capital Outlay</i>					
606200	Buildings/Structures	—	—	—	18,600	—
606209	Infrastructure Renovations	—	—	—	36,676	—
606210	Building Renovation	190,542	48,791	—	47,764	—
606211	Minor Building Repairs	426,274	323,450	231,500	689,187	495,000
606303	Traffic Calming	39,940	66,299	—	51,020	—
606319	Park Improvement	7,867	—	—	—	—
606322	Roadway Repairs	—	74,881	—	—	—
606400	Machinery & Equipment	250,405	218,725	82,161	2,078,368	61,570
606402	Communication Equipment	—	—	—	23,661	—
606405	Furniture & Fixtures	137,500	—	—	58,900	—
606440	Vehicles Purchase	91,151	—	—	—	43,000
606441	Vehicle Replacement Program	4,383,199	68,000	2,409,900	2,409,900	2,800,400
606450	Radio Equipment	—	137,480	—	155,818	13,500
606470	Computer Equipment	20,101	10,484	—	53,605	9,500
606471	Software	616,585	272,583	—	215,281	—
606700	Law Enforce. Memorial/Display	—	13,381	—	—	—
606701	Public Art	—	—	20,000	20,000	92,875
	<i>Sub-Total</i>	6,163,565	1,234,075	2,743,561	5,858,780	3,515,845
	<i>Debt Service</i>					
607183	Prin-2017 Motorola Lse-Radio	30,798	32,104	33,500	104,800	34,900
607184	Prin-2017 BOA M&P Radio Lse	248,623	253,235	258,000	258,000	262,800
607189	Prin-US Bancorp FF SCBA Lease	148,266	152,466	156,800	156,800	161,300
607191	Prin BOA Siemens Energy Lease	—	—	—	—	206,300
607283	Int-2017 Motorola Lse-Radio Eq	7,107	5,801	4,500	4,500	3,100
607284	Int-2017 BOA M&P Radio Lse	22,058	17,445	12,800	12,800	8,000
607289	Int -US Bancorp FF SCBA Lease	18,102	13,902	9,600	9,600	5,200
607291	Int BOA Siemens Energy Lease	—	—	—	—	191,800
	<i>Sub-Total</i>	474,954	474,954	475,200	546,500	873,400
	<i>Grants & Aids</i>					
608210	Area Agency on Aging	59,749	56,560	49,500	56,600	49,500
608250	Economic Incentive	54,124	4,989	94,300	94,300	94,300
608301	MASH Grt Energy Assistance	9,939	12,605	28,900	28,900	28,900
608306	Grants to others	27,339	50,039	45,000	119,500	151,000
	<i>Sub-Total</i>	151,151	124,193	217,700	299,300	323,700
	<i>Other Uses</i>					
609980	Emergency Preparedness	710,954	954,476	925,000	637,900	925,000
	<i>Sub-Total</i>	710,954	954,476	925,000	637,900	925,000
	<i>Appropriated Fund Balance</i>					
609990	Appropriated Fund Balance	—	—	2,041,032	7,528,982	1,800,000
	<i>Sub-Total</i>	—	—	2,041,032	7,528,982	1,800,000
	<i>Transfers</i>					
691006	Transfer to Economic Dev Fd	3,300,000	—	—	—	—
691170	Trfr to Affordable Housing Tr	—	—	2,000,000	2,000,000	—
691201	Trfr To Debt Svcs	763,800	517,650	949,700	1,162,900	1,090,800
691203	Trfr To CIP Rev Bond	4,875,900	4,845,200	5,045,500	5,089,200	4,861,770
691204	Trfr To Debt Svcs	1,921,300	4,321,670	683,700	1,373,700	1,250,300
691205	Trf to Spec.Oblig.Ref Bd 2021	—	—	218,900	259,800	1,115,800
691395	Trfr To Capital Projects	1,959,720	—	2,914,350	3,215,350	4,579,602
691410	Trfr To Utility	—	—	278,200	2,591,451	278,200
	<i>Sub-Total</i>	12,820,720	9,684,520	12,090,350	15,692,401	13,176,472
	Total	\$ 172,722,880	\$ 175,474,566	\$ 186,667,224	\$ 204,061,676	\$ 202,208,919

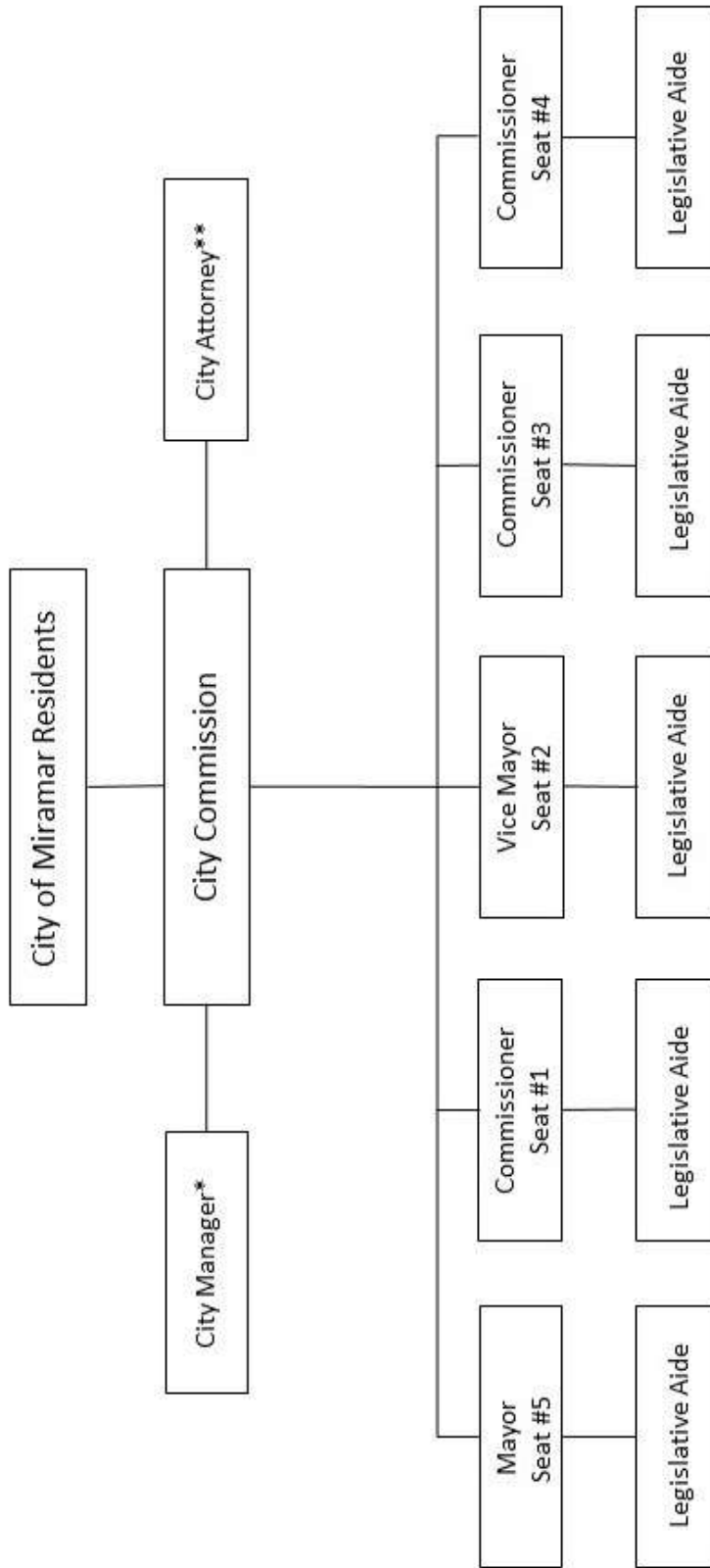


City Commission

Mission

We value the dignity and worth of our citizens and to this end we pledge to continuously improve the quality of life and economic prosperity of our residents by assuring all of our citizens a clean, safe, economically viable and progressive City that is responsive to changing needs.

City Commission Organizational Chart



- * Budgeted in the Office of the City Manager
- ** Budgeted in Legal Department



Department Overview

The City Commission is responsible for adopting the City's policies, ordinances, resolutions and the annual operating and capital improvement budgets. The City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the Commission on policy issues.

The City Commission consists of five elected officials, the Mayor and four commissioners duly elected by the qualified voters of the City as provided by the City Charter. Once a year, one of the commissioners is chosen to be Vice-Mayor. The commissioners are designated seats 1, 2, 3 and 4. All elected persons serve for a four-year term. Elections are held on the first Tuesday of March every two years.

Commission meetings generally are held on the first and third Wednesday of the month. The public can address general concerns during the second meeting of the month. However, individuals wishing to speak on matters that appear on the agenda need only raise their hand to be recognized. Workshop meetings are scheduled when deemed necessary.

As indicated in the Position Detail, this department is comprised of ten full-time budgeted positions.

FY 2022 Accomplishments

- Approved the Annual Operating and Capital Improvement Budgets.
- Approved the 5-year Capital Improvement Plan.
- Approved Solid Waste Collection and Recycling Services.
- Approved the General Employees and Management Pension Merger.
- Commission Initiatives:
 - Adopt-A-Street
 - ArtxMODA Fashion & Art Week
 - Black British Heritage: Past, Present & Future
 - Black History meets Reggae Month and ICON Awards
 - Black History Business Recognition Awards
 - COVID-19 Vaccination Ice Cream Initiative
 - Grow Your Business
 - Hispanic Business Leader Awards
 - Rhythms of Africa
 - Miramar Family Night
 - Stroke Awareness
 - Women's Empowerment Lunch
 - Youth Advisory Council
- Approved the following reports:
 - Consolidated Annual Performance & Evaluation Report (CAPER)
 - Annual Comprehensive Financial Report (ACFR)
- Approved the following code amendments:
 - Approved and adopted numerous sections of the City's Procurement Code.
 - Approved and adopted six Ordinances amending the Land Development Code.

City Commission

Program Revenues, Expenditures and Positions Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program					
City Commission	\$ 1,586,941	\$ 1,774,957	\$ 1,863,700	\$ 1,863,700	\$ 1,907,925
Total	\$ 1,586,941	\$ 1,774,957	\$ 1,863,700	\$ 1,863,700	\$ 1,907,925
Expenditures by Category					
Personnel Services	\$ 1,085,999	\$ 1,224,729	\$ 1,183,800	\$ 1,183,800	\$ 1,185,925
Operating Expense	500,942	550,227	679,900	679,900	722,000
Capital Outlay	—	—	—	—	—
Total	\$ 1,586,941	\$ 1,774,957	\$ 1,863,700	\$ 1,863,700	\$ 1,907,925
Positions by Program					
City Commission	10.00	10.00	10.00	10.00	10.00
Total	10.00	10.00	10.00	10.00	10.00
Position Detail					
Mayor	1.00	1.00	1.00	1.00	1.00
Vice Mayor	1.00	1.00	1.00	1.00	1.00
Commissioner	3.00	3.00	3.00	3.00	3.00
Legislative Aide	5.00	5.00	5.00	5.00	5.00
Total FTE's	10.00	10.00	10.00	10.00	10.00

City Commission FTE's by Program

City Commission

Adopts the City's policies, ordinances, resolutions and annual operating and capital budgets.

FY 22
10.00

FY 23
10.00



City Commission Expenditures by Object Code

City Commission General—001-01-010-511-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601215	Communication Stipend	\$ —	\$ —	\$ 700	\$ 700	\$ 700
601220	Longevity Pay	827	824	—	—	—
601400	Overtime-General	108	—	—	—	—
602210	Pension-General	—	—	—	—	17,000
602235	Pension-Senior Mgmt	52,304	80,600	37,400	37,400	18,700
602240	Pension-FRS	81,878	82,605	118,100	118,100	123,600
602260	Pension-401	—	1,540	9,600	9,600	—
602265	Pension-457	41,664	46,349	51,600	51,600	40,300
602300	Pmt In Lieu Of Insurance	1,403	—	—	—	—
602304	Health Insurance-PPO	29,979	34,304	43,900	43,900	50,100
602305	Health Insurance-HMO	89,437	91,831	78,500	78,500	90,800
602306	Dental Insurance-PPO	4,452	4,068	4,700	4,700	4,700
602307	Dental Insurance-HMO	833	756	400	400	—
602309	Basic Life	826	947	2,000	2,000	2,000
602311	Long-Term Disability	273	532	1,000	1,000	1,000
602312	HDHP Aetna	11,711	11,924	14,100	14,100	—
602313	HSA Payflex	2,800	2,800	2,700	2,700	—
602400	Workers' Compensation	38,100	42,000	42,000	42,000	37,400
	<i>Sub-Total</i>	356,595	401,081	406,700	406,700	386,300
Operating Expense						
603470	Temporary Help	—	—	2,500	2,500	2,500
604001	Travel & Training	(75)	—	—	—	—
604301	Electricity Svcs	10,630	8,350	10,700	10,700	13,500
604500	Risk Internal Svcs Charge	19,000	3,400	14,600	14,600	11,900
604550	Health Ins Internal Serv Chg	20,700	33,800	18,300	18,300	17,400
604610	Fleet Internal Svcs Charge	3,500	3,200	2,900	2,900	3,800
604916	Administrative Expense	4,363	1,686	9,500	9,500	9,500
604918	Commission Initiatives	425	—	—	—	—
604989	IT Internal Svcs Charge	74,400	70,300	82,700	82,700	83,000
605100	Office Supplies	—	1,684	1,000	1,000	1,000
605290	Other Operating Supplies	(50)	(70)	—	—	—
605410	Subscriptions & Memberships	57,471	69,932	58,100	58,100	58,100
	<i>Sub-Total</i>	190,364	192,282	200,300	200,300	200,700
	Total	\$ 546,960	\$ 593,363	\$ 607,000	\$ 607,000	\$ 587,000

City Commission Expenditures by Object Code

Mayor Messam—001-01-014-511-000-xxxxxx

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 51,653	\$ 51,211	\$ 43,500	\$ 43,500	\$ 43,500
601101	Car allowance	—	—	7,800	7,800	7,800
601200	Employee Salaries	83,232	85,000	85,500	85,500	89,765
601205	Lump Sum Payout - Accrued Time	7,933	19,279	5,000	5,000	5,000
601400	Overtime-General	7,616	—	—	—	—
602100	FICA & MICA	12,699	13,158	10,900	10,900	11,300
	<i>Sub-Total</i>	163,132	168,648	152,700	152,700	157,365
Operating Expense						
603190	Prof Svcs-Other	—	—	—	442	—
603192	Consulting Svcs	5,323	—	—	—	—
604001	Travel & Training	11,622	3,976	8,800	27,758	25,000
604200	Postage	45	—	500	500	600
604700	Printing & Binding Svcs	4,280	8,478	4,240	240	4,240
604889	Marketing & Promotions	5,208	17,947	16,000	9,700	16,000
604908	Legislative Expense	1,601	—	5,400	—	5,400
604916	Administrative Expense	—	12,404	12,500	6,201	12,500
604918	Commission Initiatives	53,277	37,933	45,000	64,799	50,000
604997	Other Operating Expenses	4,480	1,363	12,180	280	12,180
605100	Office Supplies	163	147	600	400	600
605290	Other Operating Supplies	—	—	1,100	—	1,100
605510	Tuition Reimbursement	—	—	4,000	—	4,000
	<i>Sub-Total</i>	85,999	82,248	110,320	110,320	131,620
	Total	\$ 249,132	\$ 250,896	\$ 263,020	\$ 263,020	\$ 288,985



City Commission Expenditures by Object Code

Commissioner Chambers—001-01-016-511-000-xxxxxx

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 50,025	\$ 54,475	\$ 34,200	\$ 34,200	\$ 34,200
601101	Car allowance	—	—	7,800	7,800	7,800
601102	Commission Stipend	—	—	12,500	12,500	12,500
601200	Employee Salaries	58,740	71,737	85,500	85,500	89,765
601205	Lump Sum Payout - Accrued Time	4,109	7,356	5,000	5,000	5,000
601400	Overtime-General	—	30	—	—	—
602100	FICA & MICA	9,378	11,754	11,100	11,100	11,300
	<i>Sub-Total</i>	122,252	145,352	156,100	156,100	160,565
Operating Expense						
603470	Temporary Help	169	—	—	—	—
604001	Travel & Training	1,992	101	8,800	12,700	8,800
604200	Postage	89	379	500	508	600
604700	Printing & Binding Svcs	8,134	16,958	4,240	1,740	4,240
604889	Marketing & Promotions	27,046	15,043	15,700	10,700	15,700
604908	Legislative Expense	—	—	400	—	400
604918	Commission Initiatives	35,693	46,566	45,000	63,500	50,000
604997	Other Operating Expenses	4,073	2,961	12,080	840	12,080
605100	Office Supplies	2,318	1,899	600	1,332	600
605290	Other Operating Supplies	375	551	1,000	1,000	1,000
605510	Tuition Reimbursement	—	—	4,000	—	4,000
	<i>Sub-Total</i>	79,890	84,458	92,320	92,320	97,420
	Total	\$ 202,142	\$ 229,810	\$ 248,420	\$ 248,420	\$ 257,985

Commissioner Barnes—001-01-018-511-000-xxxxxx

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 36,675	\$ 36,675	\$ 34,200	\$ 34,200	\$ 34,200
601101	Car allowance	—	—	7,800	7,800	7,800
601102	Commission Stipend	—	—	12,500	12,500	12,500
601200	Employee Salaries	92,185	151,733	85,500	85,500	89,765
601205	Lump Sum Payout - Accrued Time	—	—	5,000	5,000	5,000
602100	FICA & MICA	10,623	15,323	11,100	11,100	11,300
	<i>Sub-Total</i>	139,483	203,730	156,100	156,100	160,565
Operating Expense						
604001	Travel & Training	1,677	—	8,800	8,800	8,800
604200	Postage	—	2	500	500	600
604700	Printing & Binding Svcs	—	1,416	4,240	4,240	4,240
604889	Marketing & Promotions	—	4,650	15,500	15,500	15,500
604908	Legislative Expense	—	—	400	400	400
604918	Commission Initiatives	5,776	12,302	45,000	46,890	50,000
604997	Other Operating Expenses	2,058	3,691	12,180	10,290	12,180
605100	Office Supplies	91	58	600	600	600
605290	Other Operating Supplies	1,793	—	1,100	1,100	1,100
605510	Tuition Reimbursement	—	—	4,000	4,000	4,000
	<i>Sub-Total</i>	11,395	22,119	92,320	92,320	97,420
	Total	\$ 150,878	\$ 225,850	\$ 248,420	\$ 248,420	\$ 257,985

City Commission Expenditures by Object Code

Commissioner Davis—001-01-011-511-000-xxxxxx

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 48,527	\$ 54,475	\$ 34,200	\$ 34,200	\$ 34,200
601101	Car allowance	—	—	7,800	7,800	7,800
601102	Commission Stipend	—	—	12,500	12,500	12,500
601200	Employee Salaries	94,605	83,734	85,500	85,500	89,765
601205	Lump Sum Payout - Accrued Time	1,442	7,214	5,000	5,000	5,000
602100	FICA & MICA	11,797	11,883	11,100	11,100	11,300
	<i>Sub-Total</i>	156,372	157,306	156,100	156,100	160,565
Operating Expense						
604001	Travel & Training	9,499	—	8,800	8,800	8,800
604200	Postage	366	7	500	2,650	600
604700	Printing & Binding Svcs	3,934	8,166	4,240	1,313	4,240
604889	Marketing & Promotions	10,523	27,185	15,700	15,700	15,700
604908	Legislative Expense	100	—	400	—	400
604918	Commission Initiatives	46,180	40,111	45,000	61,483	50,000
604997	Other Operating Expenses	1,727	3,226	12,080	732	12,080
605100	Office Supplies	66	1,403	600	1,001	600
605290	Other Operating Supplies	859	362	1,000	642	1,000
605510	Tuition Reimbursement	—	1,491	4,000	—	4,000
	<i>Sub-Total</i>	73,253	81,951	92,320	92,320	97,420
	Total	\$ 229,624	\$ 239,257	\$ 248,420	\$ 248,420	\$ 257,985

Vice Mayor Colbourne—001-01-012-511-000-xxxxxx

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601100	Elected Officials Salaries	\$ 49,500	\$ 54,475	\$ 34,200	\$ 34,200	\$ 34,200
601101	Car allowance	—	—	7,800	7,800	7,800
601102	Commission Stipend	—	—	12,500	12,500	12,500
601200	Employee Salaries	84,716	81,607	85,500	85,500	89,765
601205	Lump Sum Payout - Accrued Time	2,308	—	5,000	5,000	5,000
601400	Overtime-General	—	720	—	—	—
602100	FICA & MICA	11,642	11,811	11,100	11,100	11,300
	<i>Sub-Total</i>	148,165	148,612	156,100	156,100	160,565
Operating Expense						
603190	Prof Svcs-Other	2,272	—	—	—	—
604001	Travel & Training	6,825	2,103	8,800	12,800	8,800
604200	Postage	372	1,464	500	2,923	600
604700	Printing & Binding Svcs	3,978	11,135	4,240	4,240	4,240
604889	Marketing & Promotions	9,031	14,913	15,700	15,700	15,700
604908	Legislative Expense	—	—	400	400	400
604918	Commission Initiatives	33,808	55,244	45,000	44,463	50,000
604997	Other Operating Expenses	2,435	260	12,080	9,769	12,080
605100	Office Supplies	582	2,003	600	1,425	600
605290	Other Operating Supplies	738	46	1,000	600	1,000
605510	Tuition Reimbursement	—	—	4,000	—	4,000
	<i>Sub-Total</i>	60,041	87,169	92,320	92,320	97,420
	Total	\$ 208,205	\$ 235,782	\$ 248,420	\$ 248,420	\$ 257,985

City Commission Budget Justification

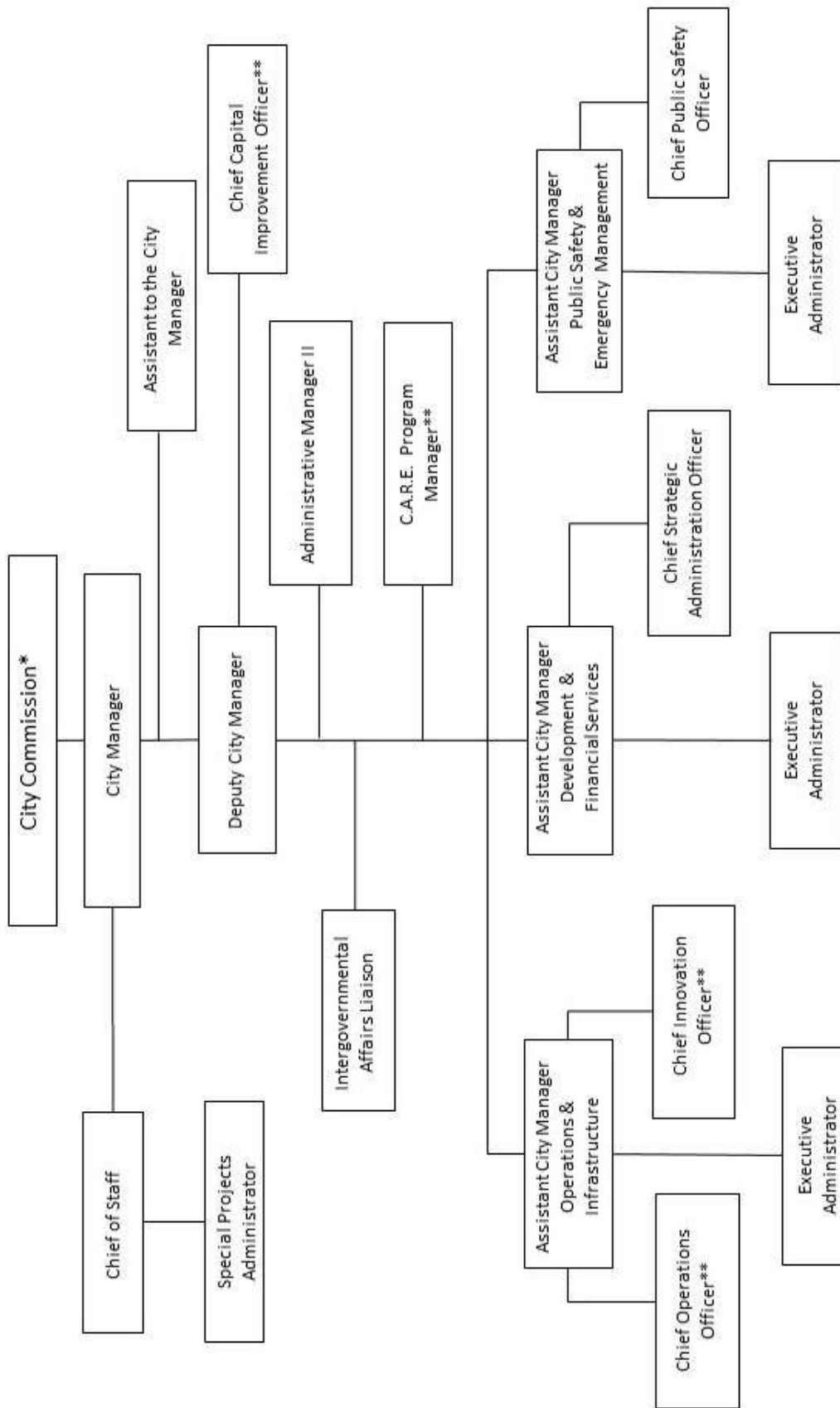
Object #	Account Description	Justification
Expense		
601101	Car allowance	Elected Officials option for a monthly vehicle allowance in lieu of the use of a City vehicle as approved by City Ordinance 20-05.
601102	Commission Stipend	Annual Stipend of \$12,500, as approved by City Ordinance 20-05, available at the option of each elected official either as: 1) payable in equal installments in accordance with the City Commission payroll structure and subject to all applicable taxes, or 2) included within the operating budget of each elected official to be used in accordance with applicable policies and procedures for business related expenditures.
601215	Communication Stipend	Annual stipend as approved by City Ordinance 220-05, available at the option of each elected official either as: 1) payable in equal installments in accordance with the City Commission payroll structure and subject to all applicable taxes, or 2) included within the operating budget of each elected official to be used in accordance with applicable policies and procedures for business related expenditures.
603470	Temporary Help	For temporary assistance as needed.
604001	Travel & Training	This account is for out-of-town travel and accommodations associated with specialized training and conferences, which includes registration, airline travel, meals, etc., such as: Florida League of Cities Board meetings, Broward, Florida & National League of Cities, National Forum for Black Public Administrators, Sister Cities Trade Mission, Broward Days in Tallahassee, Florida League of Cities Southern Municipal Conference, US Conference of Mayors, etc.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles as provided by PW-Fleet Management.
604700	Printing & Binding Svcs	This line item is for the purchase of different printed materials such as business cards and other documents/books, etc.
604889	Marketing & Promotions	This represents costs associated with marketing through Facebook ads, Constant Contact and other promotions for Commission events.
604908	Legislative Expense	This account provides funding for governmental consulting services.
604916	Administrative Expense	This account provides for miscellaneous expenses for ceremonies, events and awards and Commission events.
604918	Commission Initiatives	These are costs associated with City Commission initiatives that foster and/or support community based programming and services.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
605100	Office Supplies	This account is an estimated amount required for office supplies.
605290	Other Operating Supplies	This account provides funding for awards and miscellaneous supplies required for special events and meetings.
605410	Subscriptions & Memberships	This account is for memberships: Broward Black Elected Officials - \$500 Sam's Club membership - \$100 African American Mayor's Association - \$10,000 Broward league of Cities Annual Membership - \$10,000 Florida League of Cities - \$15,000 National Forum of Black Public Administration - \$500 Florida League of Mayors - \$1,500 United States Conference of Mayors - \$9,500 National League of Cities - \$9,000 Miscellaneous - \$2,000
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Office of the City Manager

Mission

Dedicated to promoting the most effective professional management and operation of the City through the implementation of best practices, in order to provide the highest level of service to the City Commission, residents, businesses and visitors.

Office of the City Manager Organizational Chart



* Budgeted in City Commission
 ** Budgeted in the Utility Fund (410)



Department Overview

The Office of the City Manager is responsible for the effective and efficient delivery of services including recommending and carrying out the policies and ordinances approved by the City Commission. It is the responsibility of this office to advise the Commission on the City's financial status and to submit the Annual Operating and Capital Improvement Program budgets to them. This office provides effective communication between the City Commission, employees, residents and the general public and oversees the management of all City departments. The department is committed to the ongoing implementation of best practices in all City operations. In addition, this department is responsible for the City's goals and objectives to incorporate innovative ideas and technology throughout City operations to reduce expenditures and increase revenues, while providing enhanced services and public engagement tools.

As indicated in the Position Detail, this department is comprised of 15 full-time budgeted positions. The two major programs provided are:

1. City Management
2. Administration

FY 2022 Accomplishments

City Management/Administration

- Return City to pre-pandemic operations.
- Organizational Restructure:
 - Appointment of new Assistant City Manager for Public Safety.
 - Appointment of Police and Fire-Rescue Chiefs and Deputies.
 - Appointment of Utilities Director.
- Published and distributed both the FY 2022 Adopted Budget book and the FY 2022-2026 Capital Improvement Plan.
- Finalized GE and Management Pension Merger.
- Initiated Guaranteed Energy, Water, Wastewater Performance Savings Contract with Siemens.
- Launched Miramar P.R.O.U.D. (Productive, Respectful, Outstanding, Uplifting, Dedicated) Citywide Employee Recognition Program. The goal of this program is to increase employee pride, recognize outstanding performance and improve communication.
- Launched GoLocal Government Academy, a program designed to give residents an opportunity to learn how local government works, and how they can become more involved in the City.



MIRAMAR PROUD

- Applied and accepted into the Florida League of Cities Inaugural Florida Race to Zero Cohort.
- Upgraded the City's SCADA cybersecurity system at the Wastewater and Water Plants.
- Upgraded the City's Video Security Surveillance System Infrastructure as Phase 1 of the Real Time Crime Center Program.
- Miramar Skate Park at Miramar Regional Park Grand Opening and Ribbon Cutting.
- Negotiation and Execution of the Solid Waste Collection and Recycling Services to Waste Pro of Florida, Inc.
- Successfully completed Payroll Services during ransomware attack against Kronos, the City's timekeeping system.
- The South Central/South East Senior Center completed 2021 Area Agency on Aging of Broward County audits with no findings.

Comprehensive Assessment of Revenues and Expenses (C.A.R.E.)

- 277 C.A.R.E. Suggestions Received from November 2021 to May 2022
- C.A.R.E. Revenues: \$670,494
 - Billboard Revenue: \$418,189
 - P-Card Revenue: \$168,690
 - Reimbursement From Contractors: \$83,615
- The City secured the following grants through the C.A.R.E. Program:
 - Federal \$1,960,258.70 - Bureau of Justice Assistance Grant - Body Worn Cameras;

Office of the City Manager

Department of Justice COPS Office; Victims of Crime Act 2021; FEMA Hazard Mitigation; SBA Supplemental Award; National Endowment for the Arts-Grants for Arts; Community Development Block Grant; US Dept of Homeland Security; US Dept of Justice; Florida Department of Emergency Management Federal.

- State \$517,090.62 - Florida Department of Transportation; Florida Department of Transportation-Workzone Safety Grant; Resiliency & Flooding Florida Grant; FRDAP-Grant; Florida Department of Health Grant; Victims of Crime Act 2021; High Visibility Enforcement; Florida Department of Environmental Protection.
- County \$1,015,879.77 - IWRP Reclaimed Water Construction Projects Grant; Broward County; Broward County Children's Svc Council; Areawide Council on Aging of Broward Co., Inc.
- Foundational (E.D.G.E. Non-profit): \$327,500.
 - Pending Grants: \$324,505 - (\$1,978,300-Pending foundational grants) – Duke Energy Foundation; ALDI Cares Community Foundation; The WAWA Foundation; Law Enforcement K-9 Police; Foundation Regions Bank; Enterprise Florida; TechAmerica Foundation; Walmart Foundation; The Jim Moran Foundation; Chick-Fil-A- Tru Inspiration Awards Grants; The Max and Victoria Dreyfus Foundation, Inc.; Miami Dolphins Foundation; Cornelia T. Bailey Foundation; The Max and Victoria Dreyfus Foundation, Inc.;

Andy Warhol Foundation; Ameriprise Financial Foundation.

- Received Grants: \$2,995 - FM Global Fire Prevention Grant Program; Received \$3,000 from the Whole Kids Garden Foundation; Partnered with Chick-Fil-A Foundation Share-A-Table.

Legislative

- The City was successful in securing \$1,150,000 of the state budget, of which 1,000,000 was awarded by Governor DeSantis. Approved projects for Session 2022 are as follows:
 - Miramar Historic Miramar Drainage Improvements Phase V (\$500,000)
 - Miramar South Central/South East Focal Point Senior Center (\$300,000)
 - Florida Recreational Development Assistance Program (FRDAP) Miramar Huntington Park South (\$200,000)

Innovation and Technology

- Launched Internal Smart City Hub to support all City Departments, which included new tools such as Census 2020 interactive maps, Rapid Impact Assessments for emergency management, etc.
- Launched digital quarterly report with interactive budget, articles and maps.
- Received five (5) 2022 Smart 50 Awards presented by Smart Cities Connect, in support of Public Works, Utilities, and Police.
- Launched 3D Interactive Map of the City.

Office of the City Manager

Program Revenues, Expenditures and Positions Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program					
City Management	\$ 2,939,914	\$ 1,269,979	\$ 2,021,090	\$ 2,103,590	\$ 1,403,540
Marketing & Communications*	1,590,218	1,665,819	2,079,700	—	—
Administration	—	1,855,561	1,738,610	1,878,510	2,979,910
Business Inclusion Diversity	(12)	—	—	—	—
Total	\$ 4,530,119	\$ 4,791,359	\$ 5,839,400	\$ 3,982,100	\$ 4,383,450
Expenditures by Category					
Personnel Services	\$ 3,738,465	\$ 3,760,742	\$ 3,768,800	\$ 3,405,400	\$ 3,834,600
Operating Expense	740,154	1,030,617	2,070,600	575,000	546,850
Capital Outlay	51,500	—	—	1,700	2,000
Total	\$ 4,530,119	\$ 4,791,359	\$ 5,839,400	\$ 3,982,100	\$ 4,383,450
Positions by Program					
City Management	11.00	6.00	5.00	5.00	4.00
Marketing & Communications*	9.00	8.00	9.00	—	—
Administration	—	8.00	7.00	7.00	11.00
Total	20.00	22.00	21.00	12.00	15.00

*FY 23 Department title changed from Marketing & Communications to Marketing & Customer Service.



City Manager, Dr. Roy Virgin at July 4th Celebration

Office of the City Manager

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administrative Manager II	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	2.00	2.00	1.00	2.00	3.00
Assistant to the City Manager	1.00	1.00	1.00	—	1.00
Chief Financial Officer	1.00	1.00	1.00	1.00	—
Chief Marketing Officer	1.00	1.00	1.00	—	—
Chief of Staff	—	—	—	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00	—	—
Chief Public Safety Officer	—	—	—	—	1.00
Chief Strategic Administration Officer	—	—	—	—	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations and Program Administrator	1.00	—	—	—	—
Creative Arts and Graphics Designer	1.00	1.00	1.00	—	—
Deputy City Manager	1.00	1.00	1.00	1.00	1.00
Director of Cultural Affairs	1.00	—	—	—	—
Energy Resources Manager	—	1.00	—	—	—
Events & Venue Promotions Manager	—	1.00	1.00	—	—
Executive Administrator	1.00	1.00	1.00	1.00	3.00
GIS Manager	—	1.00	1.00	1.00	—
Graphic Design & Production Manager	1.00	1.00	1.00	—	—
Intergovernmental Affairs Liaison	—	1.00	1.00	1.00	1.00
Marketing Coordinator	1.00	1.00	2.00	—	—
Marketing Operations Manager	1.00	1.00	1.00	—	—
Multimedia and Broadcast Manager	1.00	1.00	1.00	—	—
Operations Coordinator	1.00	1.00	1.00	—	—
Public Relations & Media Manager	1.00	1.00	1.00	—	—
Senior Management Administrator	1.00	—	—	—	—
Special Projects Administrator	—	—	—	1.00	1.00
Strategic Administration Officer	—	1.00	1.00	1.00	—
Total FTE's	20.00	22.00	21.00	12.00	15.00

Note: FY22 Budget Amendment #O1786 moved nine (9) FTE's under Marketing & Communications from the Office of the City Manager to its own Department. Name changed to Marketing & Customer Service.

Office of the City Manager FTE's by Program

City Management

The City Manager is the administrative head of the City Government and is responsible for the efficient and effective administration of all departments of the City. On behalf of the City Commission, the City Manager ensures the proper implementation of City policies and ordinances and carries out Commission directives. The City Manager's Office initiates the strategic planning process required to address the City's financial, operational and infrastructure needs. It also provides advice to the Commission on the City's financial status and submits the annual operating and capital improvement program budgets to them.

<u>FY 22</u>	<u>FY 23</u>
5.00	4.00

Administration

Responsible for providing executive level administration support to the City Manager to implement the efficient and effective administration of all departments of the City. With the use of technology and efficient management tools, this program functions to structure the delivery of critical programs and services to the community, while ensuring prudence in the development, administration and oversight of the City's budget. This program is also responsible for additional revenue generating initiatives and facilitating legislative agendas and associated activities. It assists the City Manager to ensure that City policies, ordinances and Commission directives are effectively implemented and coordinates the strategic planning process required to address the City's future financial, operational and infrastructure needs.

<u>FY 22</u>	<u>FY 23</u>
7.00	11.00





Marketing & Communications*

Responsible for the dissemination of official information and promoting the City's public image. It focuses on enhancing and implementing city-wide branding strategies, image development, communications and public information for all media outlets.


<u>FY 22</u>	<u>FY 23</u>
9.00	—

*FY 22 Budget Amendment #O1786 moved Marketing & Communications from the Office of the City Manager to its own Department. FY 23 Department title changed to Marketing & Customer Service.




Office of the City Manager Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Review revenue and expenditure actuals on a quarterly basis	Manage the City in Compliance with the Adopted Budget	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Review Capital Improvement Plan project status	Manage the City in Compliance with the Adopted Budget	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Hold Budget Workshop to determine goals and priorities	Provide a FY2022 Budget that Supports the City's Mission	Q4 Actual	—	—	
		YTD Actual	1.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Adopt a balanced annual budget by September 30th each year	Provide a FY2022 Budget that Supports the City's Mission	Q4 Actual	1.00	1.00	
		YTD Actual	1.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	

Office of the City Manager Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Maintain 12% committed fund balance as required by policy	Maintain a Healthy Fund Balance Reserve	Q4 Actual	12.00%	12.00%	
		YTD Actual	12.00%	12.00%	
		EOY Target	12.00%	12.00%	12.00%
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$1,325,865.39	\$1,018,557.79	
		YTD Actual	\$4,790,900.39	\$3,866,376.13	
		EOY Target	\$4,972,410.00	\$3,134,700.00	\$4,383,450.00
		% Target	96.35%	123.34%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$1,325,865.39	\$1,018,557.79	
		YTD Actual	\$4,790,900.39	\$3,866,376.13	
		EOY Projection	\$4,894,453.00	\$3,411,743.00	\$4,383,450.00
		% Target	97.88%	113.33%	
		% Goal	100.00%	100.00%	
 Hold Bi-weekly EMT Meetings (weekly status update meetings currently being held due to COVID-19)		Q4 Actual	10.00	6.00	
		YTD Actual	37.00	24.00	
		EOY Target	24.00	24.00	24.00
		% Target	154.17%	100.00%	
		% Goal	100.00%	100.00%	

Office of the City Manager Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Provide Quarterly Reports		Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Hold Executive Management Team Strategic Retreat	Executive Management Staff Training and Team Building	Q4 Actual	0.00	0.00	
		YTD Actual	0.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	—%	100.00%	
		% Goal	100.00%	100.00%	
 Ensure City Commission attends ethics training (hours)	Ensure City Commission Complies with Broward County Ethics Training Requirements	Q4 Actual	0.00	0.00	
		YTD Actual	4.00	5.00	
		EOY Target	4.00	5.00	5.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.
 End of year targets exclude year-end budget amendments.

Office of the City Manager Budget Summary by Program

City Management—Program 050

Description

The City Manager is the administrative head of the City Government and is responsible for the efficient and effective administration of all departments of the City. On behalf of the City Commission, this program is designed to ensure the proper implementation of City policies and ordinances and to carry out Commission directives. This program initiates the strategic planning process required to address the City's financial, operational and infrastructure needs. It also provides advice to the Commission on the City's financial status and submits the annual operating and capital improvement program budgets to them.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 2,602,712	\$ 1,032,381	\$ 1,117,600	\$ 1,750,400	\$ 1,105,600
Operating Expense		285,702	237,597	903,490	353,190	297,940
Departmental Capital Outlay		51,500	—	—	—	—
Total		\$ 2,939,914	\$ 1,269,979	\$ 2,021,090	\$ 2,103,590	\$ 1,403,540
Percent of Time by Position						
Administrative Manager II		1.00	1.00	1.00	1.00	—
Assistant City Manager		2.00	—	—	1.00	—
Assistant to the City Manager		1.00	1.00	1.00	—	1.00
Chief Financial Officer		1.00	—	—	—	—
Chief of Staff		—	—	—	1.00	1.00
Chief Operations Officer		1.00	1.00	1.00	—	—
City Manager		1.00	1.00	1.00	1.00	1.00
Deputy City Manager		1.00	—	—	—	—
Director of Cultural Affairs		1.00	—	—	—	—
GIS Manager		—	1.00	—	—	—
Operations Coordinator		1.00	1.00	1.00	—	—
Senior Management Administrator		1.00	—	—	—	—
Special Projects Administrator		—	—	—	1.00	1.00
Total		11.00	6.00	5.00	5.00	4.00

Office of the City Manager Budget Summary by Program

Marketing and Communications—Program 051

Note: This program was transferred in from Parks & Recreation in FY20. FY22 Budget Amendment #O1786 moved Marketing & Communications from the Office of the City Manager to its own department. In FY23 the department title changed to Marketing & Customer Service.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 1,135,753	\$ 1,047,265	\$ 1,134,100	\$ —	\$ —
Operating Expense		454,464	618,554	945,600	—	—
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 1,590,218	\$ 1,665,819	\$ 2,079,700	\$ —	\$ —
Percent of Time by Position						
Chief Marketing Officer		1.00	1.00	1.00	—	—
Community Relations and Program Administrator		1.00	—	—	—	—
Creative Arts and Graphics Designer		1.00	1.00	1.00	—	—
Events & Venue Promotions Manager		—	1.00	1.00	—	—
Executive Administrator		1.00	—	—	—	—
Graphic Design & Production Manager		1.00	1.00	1.00	—	—
Marketing Coordinator		1.00	1.00	2.00	—	—
Marketing Operations Manager		1.00	1.00	1.00	—	—
Multimedia and Broadcast Manager		1.00	1.00	1.00	—	—
Public Relations & Media Manager		1.00	1.00	1.00	—	—
Total		9.00	8.00	9.00	—	—

FY22 Budget Amendment #O1786 moved nine (9) FTE's under Marketing & Communications from the Office of the City Manager to its own Department. FY23 Department title changed to Marketing & Customer Service.

Office of the City Manager Budget Summary by Program

Administration—Program 100

This program is responsible for providing executive level administration support to the City Manager to implement the efficient and effective administration of all departments of the City. With the use of technology and efficient management tools, this program functions to structure the delivery of critical programs and services to the community, while ensuring prudence in the development, administration and oversight of the City's budget. This program is also responsible for additional revenue generating initiatives and facilitating legislative agendas and associated activities. It assists the City Manager to ensure that City policies, ordinances and Commission directives are effectively implemented and coordinates the strategic planning process required to address the City's future financial, operational and infrastructure needs.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ —	\$ 1,681,096	\$ 1,517,100	\$ 1,655,000	\$ 2,729,000
Operating Expense		—	174,465	221,510	221,810	248,910
Departmental Capital Outlay		—	—	—	1,700	2,000
Total		\$ —	\$ 1,855,561	\$ 1,738,610	\$ 1,878,510	\$ 2,979,910
Percent of Time by Position						
Administrative Manager II		—	—	—	—	1.00
Assistant City Manager		—	2.00	1.00	1.00	3.00
Chief Financial Officer		—	1.00	1.00	1.00	—
Chief Public Safety Officer		—	—	—	—	1.00
Chief Strategic Administration Officer		—	—	—	—	1.00
Deputy City Manager		—	1.00	1.00	1.00	1.00
Energy Resources Manager		—	1.00	—	—	—
Executive Administrator		—	1.00	1.00	1.00	3.00
GIS Manager		—	—	1.00	1.00	—
Intergovernmental Affairs Liaison		—	1.00	1.00	1.00	1.00
Strategic Administration Officer		—	1.00	1.00	1.00	—
Total		—	8.00	7.00	7.00	11.00



Office of the City Manager Budget Summary by Program

Business Inclusion Diversity (BID)—Program 052

Description

This program was transferred out to Economic & Business Development in FY20. In FY23, Economic & Business Development changed its name to Economic Development & Housing.

	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues						
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense		(12)	—	—	—	—
Departmental Capital Outlay		—	—	—	—	—
Total		\$ (12)	\$ —	\$ —	\$ —	\$ —

Percent of Time by Position

None

Office of the City Manager Expenditures by Object Code

City Management—001-05-050-512-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,641,287	\$ 672,983	\$ 818,700	\$ 1,163,500	\$ 676,900
601205	Lump Sum Payout - Accrued Time	196,738	87,430	65,400	178,800	38,900
601210	Non-Pensionable Earnings	5,578	—	3,000	3,000	—
601215	Communication Stipend	15,235	7,150	5,200	5,200	8,800
601220	Longevity Pay	14,063	6,466	3,000	3,000	5,400
601400	Overtime-General	201	215	500	500	500
601410	Overtime-Holiday	5	—	—	—	—
602100	FICA & MICA	103,352	47,850	34,500	66,300	42,900
602210	Pension-General	—	8,700	10,300	10,300	15,200
602235	Pension-Senior Mgmt	247,643	31,700	25,300	81,700	128,700
602260	Pension-401	27,885	15,125	15,100	15,100	—
602265	Pension-457	99,469	39,139	29,100	29,100	38,500
602300	Pmt In Lieu Of Insurance	11,308	216	—	—	—
602304	Health Insurance-PPO	217	—	—	33,600	16,700
602305	Health Insurance-HMO	108,275	79,791	71,900	71,900	48,300
602306	Dental Insurance-PPO	4,925	2,427	1,600	1,600	1,700
602307	Dental Insurance-HMO	1,047	435	500	500	200
602309	Basic Life	35,662	1,149	1,400	54,200	53,900
602311	Long-Term Disability	431	204	700	700	1,000
602312	HDHP Aetna	28,991	—	—	—	—
602313	HSA Payflex	4,200	—	—	—	—
602400	Workers' Compensation	56,200	31,400	31,400	31,400	28,000
	<i>Sub-Total</i>	2,602,712	1,032,381	1,117,600	1,750,400	1,105,600
Operating Expense						
603190	Prof Svcs-Other	6,625	69,819	90,000	110,300	80,000
603200	Audit Fees	70,000	75,000	100,000	100,000	100,000
603425	Software License & Maint	397	—	—	20,000	—
603470	Temporary Help	4,786	—	—	—	—
604001	Travel & Training	13,469	1,131	6,750	18,950	6,750
604200	Postage	60	135	450	(4,625)	500
604301	Electricity Svcs	13,712	7,565	4,400	4,400	17,400
604402	Leased Vehicles	9,677	—	—	—	—
604500	Risk Internal Svcs Charge	19,800	2,400	10,300	10,300	8,400
604550	Health Ins Internal Serv Chg	28,400	28,500	15,400	15,400	14,700
604610	Fleet Internal Svcs Charge	18,000	—	—	—	—
604700	Printing & Binding Svc	7,931	264	4,000	(3,925)	4,000
604842	Latin Music Festival	—	—	75,000	—	—
604843	Juneteenth Event	—	—	50,000	—	—
604849	Miramar NACAC New Life Inv.	—	—	75,000	—	—
604855	Caribbean Amer. Heritage Celeb	—	—	75,000	—	—
604858	Black History Celebration	—	—	75,000	—	—
604875	Citizenship Drive	—	—	50,000	—	—
604878	Haitian Heritage	—	—	50,000	—	—
604882	Martin Luther King Parade&Even	—	—	50,000	—	—
604886	Jamaican Independence Day	—	—	50,000	—	—
604889	Marketing & Promotions	3,680	1,500	1,800	1,903	1,800
604897	Miramar Family Night	—	—	75,000	—	—



Office of the City Manager Expenditures by Object Code

City Management—001-05-050-512-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
604916	Administrative Expense	4,537	2,960	3,250	9,750	13,250
604989	IT Internal Svcs Charge	69,900	40,600	33,600	33,600	37,900
604997	Other Operating Expenses	647	516	900	6,900	900
604998	Contingency	973	—	1,150	1,150	1,150
605100	Office Supplies	2,863	1,330	1,500	1,500	1,500
605120	Computer Operating Expenses	—	100	500	500	500
605220	Vehicle Fuel-On-Site	244	—	800	800	1,000
605250	Noncap Furn (Item less 5000)	—	—	—	14,000	—
605251	Noncap Equip (Item less 5000)	—	2,089	—	—	—
605290	Other Operating Supplies	960	453	500	500	500
605410	Subscriptions & Memberships	5,695	2,345	2,440	4,940	2,440
605500	Training-General	—	890	750	6,847	750
605510	Tuition Reimbursement	3,347	—	—	—	4,500
	<i>Sub-Total</i>	285,702	237,597	903,490	353,190	297,940
	Departmental Capital Outlay					
606441	Vehicle Replacement Program	51,500	—	—	—	—
	<i>Sub-Total</i>	51,500	—	—	—	—
	Total	\$ 2,939,914	\$ 1,269,979	\$ 2,021,090	\$ 2,103,590	\$ 1,403,540

Office of the City Manager Expenditures by Object Code

Marketing and Communications—001-05-051-512-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 722,433	\$ 647,295	\$ 719,500	\$ —	\$ —
601205	Lump Sum Payout - Accrued Time	53,376	65,020	28,500	—	—
601210	Non-Pensionable Earnings	—	1,122	9,000	—	—
601215	Communication Stipend	11,850	10,706	17,600	—	—
601400	Overtime-General	58	2,621	2,500	—	—
601410	Overtime-Holiday	—	4	—	—	—
602100	FICA & MICA	59,176	54,081	59,400	—	—
602210	Pension-General	25,984	—	27,600	—	—
602235	Pension-Senior Mgmt	132,955	145,800	130,000	—	—
602265	Pension-457	15,974	13,968	16,100	—	—
602300	Pmt In Lieu Of Insurance	—	—	6,200	—	—
602304	Health Insurance-PPO	15,001	3,525	—	—	—
602305	Health Insurance-HMO	49,691	41,185	50,400	—	—
602306	Dental Insurance-PPO	1,792	1,669	2,200	—	—
602307	Dental Insurance-HMO	817	829	900	—	—
602309	Basic Life Insurance	2,090	1,772	2,000	—	—
602311	Long-Term Disability Ins	511	275	1,000	—	—
602312	HDHP Aetna	14,147	24,191	28,200	—	—
602313	HSA Payflex	4,200	5,600	5,400	—	—
602400	Workers' Compensation	25,700	27,600	27,600	—	—
	<i>Sub-Total</i>	<u>1,135,753</u>	<u>1,047,265</u>	<u>1,134,100</u>	—	—
Operating Expense						
603190	Prof Svcs-Other	55,281	95,590	68,200	—	—
603192	Consulting Services	10,800	—	—	—	—
603400	Contract Svc-Other	—	—	4,800	—	—
603425	Software License & Maint	19,026	15,346	14,100	—	—
604001	Travel & Training	2,114	2,403	9,300	—	—
604100	Communication Svcs	83	600	—	—	—
604200	Postage	27,398	29,852	45,000	—	—
604301	Electricity Svcs	—	2,137	3,500	—	—
604500	Risk Internal Svcs Charge	10,400	1,900	8,100	—	—
604550	Health Ins Internal Serv Chg	18,800	18,700	10,100	—	—
604700	Printing & Binding Svcs	45,724	90,150	69,300	—	—
604889	Marketing & Promotions	50,580	57,703	339,800	—	—
604910	Advertising Costs	119,095	172,733	259,800	—	—
604916	Administrative Expense	—	—	200	—	—
604920	License & Permit Fees	3,905	6,499	6,500	—	—
604989	IT Internal Svcs Charge	65,100	49,500	67,800	—	—
604997	Other Operating Expenses	—	250	1,500	—	—
604998	Contingency	—	—	800	—	—
605100	Office Supplies	2,717	2,133	5,800	—	—
605120	Computer Operating Expenses	—	1	400	—	—
605230	Program Supplies	2,341	1,083	8,600	—	—
605250	Noncap Furn (Item less 5000)	2,796	15,439	600	—	—
605251	Noncap Equip (Item less 5000)	16,488	47,690	15,000	—	—
605266	Photography	1,185	875	1,600	—	—
605410	Subscriptions & Memberships	—	2,425	2,700	—	—
605500	Training-General	631	5,545	2,100	—	—
	<i>Sub-Total</i>	<u>454,464</u>	<u>618,554</u>	<u>945,600</u>	—	—
	Total	<u>\$ 1,590,218</u>	<u>\$ 1,665,819</u>	<u>\$ 2,079,700</u>	<u>\$ —</u>	<u>\$ —</u>



Office of the City Manager Expenditures by Object Code

Administration—001-05-100-512-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ —	\$ 1,047,079	\$ 995,100	\$ 995,100	\$ 1,776,900
601205	Lump Sum Payout - Accrued Time	—	89,657	27,500	165,400	128,500
601210	Non-Pensionable Earnings	—	—	7,000	7,000	—
601215	Communication Stipend	—	12,025	13,000	13,000	19,500
601220	Longevity Pay	—	7,794	8,300	8,300	4,800
602100	FICA & MICA	—	67,135	66,300	66,300	117,200
602210	Pension-General	—	—	—	—	94,800
602235	Pension-Senior Mgmt	—	267,000	213,700	213,700	277,200
602265	Pension-457	—	50,646	47,400	47,400	84,200
602300	Pmt In Lieu Of Insurance	—	1,295	—	—	5,600
602304	Health Insurance-PPO	—	12,396	14,600	14,600	79,000
602305	Health Insurance-HMO	—	57,883	51,900	51,900	91,200
602306	Dental Insurance-PPO	—	2,062	2,500	2,500	3,300
602307	Dental Insurance-HMO	—	877	800	800	800
602309	Basic Life Insurance	—	1,987	2,800	2,800	5,100
602311	Long-Term Disability Ins	—	945	1,400	1,400	2,500
602312	HDHP Aetna	—	26,815	29,400	29,400	9,100
602313	HSA Payflex	—	4,200	4,100	4,100	1,400
602400	Workers' Compensation	—	31,300	31,300	31,300	27,900
	<i>Sub-Total</i>	—	1,681,096	1,517,100	1,655,000	2,729,000
<u>Operating Expense</u>						
603190	Prof Svcs-Other	—	—	5,000	3,800	5,000
603200	Audit Fees	—	75,650	100,000	100,000	100,000
604001	Travel & Training	—	1,831	6,750	12,750	39,000
604200	Postage	—	22	450	450	500
604301	Electricity Svcs	—	1,068	5,800	5,800	—
604500	Risk Internal Svcs Charge	—	1,200	5,100	5,100	4,200
604550	Health Ins Internal Serv Chg	—	20,400	11,000	11,000	10,500
604700	Printing & Binding Svcs	—	867	4,000	1,000	1,200
604889	Marketing & Promotions	—	—	1,800	800	1,800
604916	Administrative Expense	—	2,702	3,250	7,050	6,050
604989	IT Internal Svcs Charge	—	47,700	52,200	52,200	51,500
604997	Other Operating Expenses	—	1,301	900	2,050	900
604998	Contingency	—	345	1,150	—	1,150
605100	Office Supplies	—	1,247	1,500	2,400	1,500
605120	<i>Computer Operating Expenses</i>	—	397	500	500	500
605250	Noncap Furn (Item less 5000)	—	—	—	1,700	2,000
605251	Noncap Equip (Item less 5000)	—	1,650	1,700	500	3,700
605290	Other Operating Supplies	—	—	500	500	500
605410	Subscriptions & Memberships	—	3,745	4,160	4,760	3,160
605500	Training-General	—	3,857	750	2,150	750
605510	Tuition Reimbursement	—	10,484	15,000	7,300	15,000
	<i>Sub-Total</i>	—	174,465	221,510	221,810	248,910
<u>Departmental Capital Outlay</u>						
606470	Computer Equipment	—	—	—	1,700	2,000
	<i>Sub-Total</i>	—	—	—	1,700	2,000
	Total	\$ —	\$ 1,855,561	\$ 1,738,610	\$ 1,878,510	\$ 2,979,910

Office of the City Manager Expenditures by Object Code

Business Inclusion Diversity—001-05-052-512-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
604916	Administrative Expense	\$ (12)	\$ —	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	(12)	—	—	—	—
	Total	\$ (12)	\$ —	\$ —	\$ —	\$ —



Office of the City Manager Budget Justification

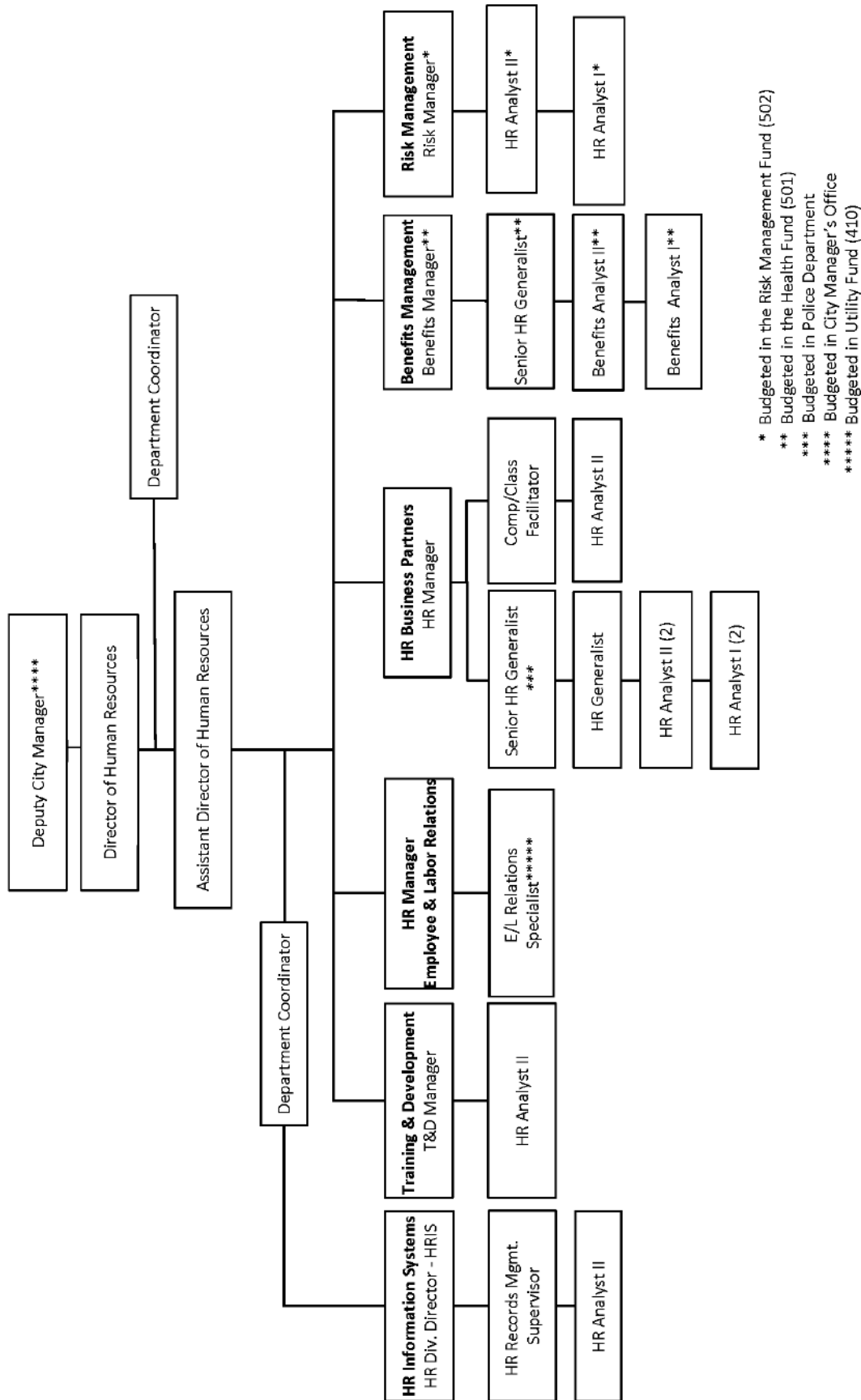
Object #	Account Description	Justification
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	Overtime is necessary due to unforeseen administrative needs.
603190	Prof Svcs-Other	This line item is necessary for securing third party resources, as needed, and for professional services in support of the department.
603200	Audit Fees	This account represents the cost for the Internal Audit Services Engagement Agreement (\$200,000).
604001	Travel & Training	This represents costs associated with travel and accommodations for specialized training and certification courses, workshops, continuing education or conferences for staff growth, knowledge, edification and learning in their respective positions including: FPPTA (Florida Public Pension Trustees Association); ICMA Certification/Annual Conference; NFBPA (National Forum for Black Public Administrators); FL League of Cities Conf; FCCMA (Florida City and County Management Association); AWWA/WEFTEC/WASTEWATER; P3C (Public-Private Partnership Conference); and AICP Training (CEUs).
604200	Postage	USPS, Federal Express and UPS charges including costs incurred for dissemination of various information and messages to the community including, but not limited to, season brochures, informational materials and general correspondence.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svc	Cost of printing informational material, general correspondence and miscellaneous notices to the internal and external community.
604889	Marketing & Promotions	This represents the costs associated with marketing materials and specialty items needed to promote City events, initiatives, programs, executive team and other meetings.
604916	Administrative Expense	This account provides funding for various administrative expenses incurred.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one-time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	This account represents contingency funds for unexpected occurrences.
605100	Office Supplies	This is an estimated amount required for office supplies.
605120	Computer Operating Expenses	This account represents costs for computer operating related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of fuel used for emergency services related to official City business.
605250	Noncap Furn (Item less 5000)	This line item will be used to purchase furniture for new and existing staff (additional workstations in whole or in part, - addition of lockable door, chair, desk, supply cabinets for specialty items) as needed.
605251	Noncap Equip (Item less 5000)	This cost represents equipment required to support administration (\$3,700.00).
605290	Other Operating Supplies	This cost is for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions, and for books, manuals and publications necessary for staff to retain and/or learn new information for professional and technical certifications and knowledge. Expenses include the following: City Management and Administration: Broward City/County Management Association (BCCMA) (\$750) National Forum for Black Public Administrators (NFBPA) (\$1,175) International City/County Management Association (ICMA) (\$1,400) American Society for Public Administration (ASPA) (\$650) Miscellaneous (\$1,625)
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings for staff within City Management (\$750), and Executive Administration (\$750).
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606470	Computer Equipment	This line item will be used to purchase computer equipment for staff.

Human Resources

Mission

To provide excellent, consistent, fair and sound Human Resources and Risk Management services that reflect a strong commitment to our core values and fiscal realities facing the City.

Human Resources Organizational Chart



- * Budgeted in the Risk Management Fund (502)
- ** Budgeted in the Health Fund (501)
- *** Budgeted in Police Department
- **** Budgeted in City Manager's Office
- ***** Budgeted in Utility Fund (410)



Department Overview

The Human Resources Department manages and provides strategic human resources services for the City of Miramar on all workforce development issues. It identifies the tools to enable staff to get the best from the most important resource, its people. The department is a key strategic partner and provides centralized employee services including recruitment, benefits, compensation, labor management, risk management and training. In addition, the department oversees the Health Insurance and Risk Management Funds.

This department is comprised of 26 budgeted positions. As indicated in the Position Detail, 19 full-time employees are general-funded; three full-time employees are budgeted in the Risk Management Internal Service Fund 502; and four full-time employees are budgeted in the Health Insurance Internal Service Fund 501. The four (4) major programs provided in the General Fund are:

1. Administration
2. Human Resources Operations
3. Training & Development
4. Division of Civil Rights & Employee Labor Relations

FY 2022 Accomplishments

Human Resources

- Coordinated and implemented weekly COVID testing protocols for City employees.
- Continued to develop and revise HR policies and procedures in timely response to new laws to ensure the safety of the workplace.
- Collaborated with the Police and Fire Departments and other stakeholders to develop and implement effective strategies for attracting and retaining a diverse pool of Public Safety personnel.
- Expanded the apprenticeship and internship programs in the Fire and HR Departments, as well as collaborated with Waste Pro to assist in the promotion of their available apprenticeship positions.
- Implemented the HRIS Operating Unit. This unit will manage the HRIS needs of the department and assist the department to automate processes and improve efficiency.
- Developed an online library of recordings of several training sessions to provide viewing options for employees which can help accommodate for schedule conflicts.
- Through continued partnership with Florida International University (FIU) scheduled and

delivered one additional cohort of the Supervisory Academy to promote employee personal growth and development.

- Implemented Annual Mandatory Compliance Trainings to include Diversity and Inclusion, Workplace Harassment, Ethics, and Workplace Violence to promote a work environment that follows all mandated policies, laws and regulations.
- Established an Education Partnership Program that provides employees with a discounted tuition rate, deferred payment plans, and possible direct bill options. This intervention will help remove some of the upfront financial burden on employees that want to continue their education and professional development.
- Developed a City-Funded Employee GED Program to help enable part-time employees obtain their educational requirements to set them up for internal promotions for Full-Time positions.
- Spearheaded an Annual Diversity and Inclusion calendar presenting monthly events to promote awareness and acceptance of all people of all races, ethnicities, gender, religion, disabilities, and sexual orientation. Events included Diversity and Inclusion, Black History Month, Women's History Month and Autism Awareness Month.
- Completed Diversity Workforce Study to ensure Diversity in Fire and Police Departments.
- Continued the grievance tracking process to ensure responses are timely.
- Continued the Human Resources/Employee focus groups to hear employees' concerns/ideas and roundtables for each union to decrease grievances.

Health Insurance

- Successfully completed the first year of the transition from fully insured to a self-insured medical plan which allowed the City to save approximately \$718K. In addition, the City experienced a medical plan rate of 6.3%, which is below the expected fully insured increase of 8.5% had the City not transitioned to self-insurance.
- The onsite Employee Health and Wellness Center has reached a 50% capacity placing the City on target to reach 75% within 18 months of operation.
- Presented the Silver Aetna Workplace Well-Being Above and Beyond Award for the City's wellness programming and commitment to employee wellness.

Human Resources

- Successfully implemented the Benefits Administration module in the City's ERP system. This transition eliminated the need for a third party benefits application and produced a savings of approximately \$25K.

Risk Management

- During FY21 the City's Worker's Compensation Experience Modification rate continues to be at a rate less than .70.
- Risk Management engaged in competitive bidding through the Request for Proposal (RFP) procurement process. The new brokerage agreement will produce a 66% reduction in annual brokerage service fees over the next five years.



Human Resources Team

Human Resources

Program Revenues, Expenditures and Positions Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program					
Administration	\$ 1,056,172	\$ 719,064	\$ 801,500	\$ 892,030	\$ 846,500
Human Resources Operations	1,247,173	1,428,619	1,385,600	1,502,470	1,849,300
Training & Development	245,467	295,577	553,300	534,200	533,600
Div of Civil Rights & Employee Labor Relations	—	562,130	467,900	459,900	545,300
Total	\$ 2,548,812	\$ 3,005,390	\$ 3,208,300	\$ 3,388,600	\$ 3,774,700
Expenditures by Category					
Personnel Services	\$ 2,175,828	\$ 2,505,021	\$ 2,550,100	\$ 2,730,400	\$ 3,102,600
Operating Expense	368,785	500,368	654,600	654,600	668,300
Capital Outlay	4,200	—	3,600	3,600	3,800
Total	\$ 2,548,812	\$ 3,005,390	\$ 3,208,300	\$ 3,388,600	\$ 3,774,700
Positions by Program					
Administration	5.00	3.00	3.00	5.00	4.00
Human Resources Operations	9.00	9.00	9.50	10.00	11.00
Training & Development	2.00	2.50	3.00	2.00	2.00
Div of Civil Rights & Employee Labor Relations	1.00	3.00	2.00	2.00	2.00
Total	17.00	17.50	17.50	19.00	19.00
Position Detail					
Assistant Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	—	—	—	1.00	—
Compensation & Classification Facilitator/Special Projects	1.00	1.00	1.00	1.00	1.00
Department Coordinator	—	1.00	1.00	2.00	2.00
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Executive Assistant to Director	1.00	—	—	—	—
Human Resources Analyst I*	1.00	3.00	2.00	3.00	2.00
Human Resources Analyst II*	—	3.00	4.00	4.00	5.00
Human Resources Assistant	1.00	—	—	—	—
Human Resources Coordinator I*	2.00	—	—	—	—
Human Resources Division Director	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist*	4.00	1.00	2.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	2.00	2.00
Human Resources Records Clerk-Part-time	1.00	1.00	0.50	—	—
Human Resources Records Management Supervisor	—	—	—	—	1.00
Intern - PT (2)	—	1.50	1.00	—	—
Senior Human Resources Generalist	—	1.00	1.00	1.00	1.00
Training & Development Administrator	1.00	—	—	—	—
Training & Development Coordinator	1.00	—	—	—	—
Training & Development Manager	—	1.00	1.00	1.00	1.00
Total FTE's	17.00	17.50	17.50	19.00	19.00

* Block Budgeting positions








Human Resources FTE's by Program






Administration (General Fund 001)			
Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management and business planning.			
<u>FY 22</u> 3.00		<u>FY 23</u> 4.00	
Human Resources Operations (General Fund 001)		Training & Development (General Fund 001)	
Develops and manages the day to day operations of the department to include employment/recruitment programs, conflict resolution, outreach, maintenance of employee compensation and classification, and employee records.		Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity, and engagement.	
<u>FY 22</u> 9.50	<u>FY 23</u> 11.00	<u>FY 22</u> 3.00	<u>FY 23</u> 2.00
Division of Civil Rights & Employee Labor Relations (General Fund 001)		Risk Management (Risk Fund 502)	
This program is responsible for developing, implementing, monitoring and enforcing fair employment guidelines.		Provides services mandated by federal and state laws and City of Miramar Policies and Procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.	
<u>FY 22</u> 2.00	<u>FY 23</u> 2.00	<u>FY 22</u> 3.50	<u>FY 23</u> 3.00
Benefits Administration (Health Fund 501)		Wellness (Health Fund 501)	
Provides and administers responsive, cost effective benefit programs including group medical, vision, dental and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.		The Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks which lead to less chronic diseases and ultimately lower healthcare costs.	
<u>FY 22</u> 3.00	<u>FY 23</u> 3.00	<u>FY 22</u> 1.00	<u>FY 23</u> 1.00





Human Resources Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of visits to HR's job website	Expand/ Improve the availability and useability of online services for departments, employees and job-seekers	Q4 Actual	26,868.00	28,475.00	
		YTD Actual	161,827.00	303,715.00	
		EOY Target	50,000.00	150,000.00	150,000.00
		% Target	323.65%	202.48%	
		% Goal	100.00%	100.00%	
 Number of HR Work Orders Received	Expand/ Improve the availability and useability of online services for departments, employees and job-seekers	Q4 Actual	1,705.00	1,419.00	
		YTD Actual	2,805.00	3,458.00	
		EOY Target	1,500.00	1,500.00	1,500.00
		% Target	187.00%	230.53%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$890,206.77	\$943,311.18	
		YTD Actual	\$3,005,014.67	\$3,326,501.62	
		EOY Target	\$3,106,200.00	\$3,208,300.00	\$3,774,700.00
		% Target	96.74%	103.68%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$890,206.77	\$943,311.18	
		YTD Actual	\$ 3,005,014.67	\$ 3,326,501.62	
		EOY Projection	\$ 2,580,721.00	\$ 3,349,400.00	\$3,774,700.00
		% Target	116.44%	99.32%	
		% Goal	100.00%	100.00%	
 Number of safety training sessions	Implement safety programs to reduce workers compensation claims and lost work days	Q4 Actual	3.00	6.00	
		YTD Actual	5.00	13.00	
		EOY Target	4.00	4.00	4.00
		% Target	125.00%	325.00%	
		% Goal	100.00%	100.00%	

Human Resources Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Workers' Compensation Claims -YTD Closed % Total	Implement safety programs to reduce workers compensation claims and lost work days	Q4 Actual	10.00%	12.00%	
		YTD Actual	45.75%	28.00%	
		EOY Target	25.00%	25.00%	25.00%
		% Target	183.00%	112.00%	
		% Goal	100.00%	100.00%	
 Total number of employees actively participating in training programs	Improve the overall skills of the workforce to adequately support the City's priorities	Q4 Actual	680.00	834.00	
		YTD Actual	2,939.00	3,324.00	
		EOY Target	500.00	750.00	750.00
		% Target	587.80%	443.20%	
		% Goal	100.00%	100.00%	
 Number of wellness events held per year	Improve health and well-being of employees by increasing wellness participation and initiatives	Q4 Actual	15.00	14.00	
		YTD Actual	65.00	62.00	
		EOY Target	50.00	50.00	50.00
		% Target	130.00%	124.00%	
		% Goal	100.00%	100.00%	
 Diversity & Inclusion monthly events		Q4 Actual	3.00	1.00	
		YTD Actual	12.00	7.00	
		EOY Target	4.00	4.00	4.00
		% Target	300.00%	175.00%	
		% Goal	100.00%	100.00%	
 Union round tables		Q4 Actual	3.00	3.00	
		YTD Actual	9.00	12.00	
		EOY Target	4.00	4.00	4.00
		% Target	225.00%	300.00%	
		% Goal	100.00%	100.00%	
 Number of Applications Received		Q4 Actual		776.00	
		YTD Actual		3,107.00	
		EOY Target		1,500.00	1,500.00
		% Target	%	207.13%	
		% Goal		100.00%	

Human Resources Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Close investigations within timelines		Q4 Actual	4.00	2.00	
		YTD Actual	15.00	10.00	
		EOY Target	6.00	6.00	6.00
		% Target	250.00%	166.67%	
		% Goal	100.00%	100.00%	
 Grievances by union: IAFF, GAME, PBA		Q4 Actual	2.00	2.00	
		YTD Actual	4.00	7.00	
		EOY Target	3.00	3.00	3.00
		% Target	133.33%	233.33%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.
 End of year targets exclude year-end budget amendments.

Human Resources Budget Summary by Program

Administration—Program 100

Description

The Human Resources Administration program provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, efficiency and accountability. Under Florida Law, collective bargaining responsibilities are delegated to this program. The City has three unions which represent approximately 84% of the workforce. Not only does work associated with the unions manifest during formal negotiations, but also unexpectedly during the management of day-to-day operations. These issues require quick, effective and legally defensible resolution to ensure an “affirmative defense” on behalf of the City.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 933,525	\$ 652,197	\$ 702,700	\$ 803,200	\$ 750,800
Operating Expense		118,447	66,867	95,200	85,230	91,900
Departmental Capital Outlay		4,200	—	3,600	3,600	3,800
Total		\$ 1,056,172	\$ 719,064	\$ 801,500	\$ 892,030	\$ 846,500
Percent of Time by Position						
Assistant Director of Human Resources		1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager		—	—	—	1.00	—
Compensation & Classification Facilitator/Special Projects		1.00	—	—	—	—
Department Coordinator		—	1.00	1.00	2.00	2.00
Director of Human Resources		1.00	1.00	1.00	1.00	1.00
Executive Assistant to Director		1.00	—	—	—	—
Human Resources Generalist		1.00	—	—	—	—
Total		5.00	3.00	3.00	5.00	4.00

Human Resources Budget Summary by Program

Human Resources Operations—Program 060

Description

The Human Resources Operations program develops and manages employment/recruitment programs aimed at attracting and retaining the most qualified candidates to serve the citizens and visitors of the City of Miramar from applicant pools which are representative of relevant job markets. This also encompasses the timely processing of personnel action requests (PARs), background screening, employee relations, disciplinary actions and ID and access control levels.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,069,340	\$ 1,227,400	\$ 1,172,100	\$ 1,221,000	\$ 1,588,500
Operating Expense	177,833	201,219	213,500	281,470	260,800
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 1,247,173	\$ 1,428,619	\$ 1,385,600	\$ 1,502,470	\$ 1,849,300

Percent of Time by Position

Compensation & Classification Facilitator/ Special Projects	—	—	1.00	1.00	1.00
Human Resources Analyst I	1.00	3.00	2.00	3.00	2.00
Human Resources Analyst II	—	3.00	3.00	3.00	4.00
Human Resources Assistant	1.00	—	—	—	—
Human Resources Coordinator I	2.00	—	—	—	—
Human Resources Division Director	—	—	—	1.00	1.00
Human Resources Generalist	3.00	1.00	2.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Records Clerk - Part Time (1)	1.00	1.00	0.50	—	—
Human Resources Records Management Supervisor	—	—	—	—	1.00
Total	9.00	9.00	9.50	10.00	11.00



Human Resources Budget Summary by Program

Training & Development—Program 064

Description

Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity and engagement.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 172,963	\$ 156,298	\$ 339,100	\$ 370,000	\$ 335,600
Operating Expense	72,504	139,279	214,200	164,200	198,000
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 245,467	\$ 295,577	\$ 553,300	\$ 534,200	\$ 533,600

Percent of Time by Position

Human Resources Analyst II	—	—	1.00	1.00	1.00
Intern - PT (2)	—	1.50	1.00	—	—
Training and Development Administrator	1.00	—	—	—	—
Training and Development Coordinator	1.00	—	—	—	—
Training and Development Manager	—	1.00	1.00	1.00	1.00
Total	2.00	2.50	3.00	2.00	2.00



Team Building Training Session

Human Resources Budget Summary by Program

Division of Civil Rights & Employee Labor Relations—Program 066

Description

This program is responsible for developing, implementing, monitoring and enforcing fair employment guidelines. It is comprised of the following five areas: Civil rights advocacy, Federal, state and local compliance, labor relations, employee relations, and Diversity and Inclusion.

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ —	\$ 469,126	\$ 336,200	\$ 336,200	\$ 427,700
Operating Expense	—	93,003	131,700	123,700	117,600
Departmental Capital Outlay	—	—	—	—	—
Total	\$ —	\$ 562,130	\$ 467,900	\$ 459,900	\$ 545,300

Percent of Time by Position

Human Resources Manager	—	—	—	1.00	1.00
Compensation & Classification Facilitator/Special Projects	—	1.00	—	—	—
Human Resources Division Director	1.00	1.00	1.00	—	—
Senior Human Resources Generalist	—	1.00	1.00	1.00	1.00
Total	1.00	3.00	2.00	2.00	2.00



Human Resources Expenditures by Object Code

Administration—001-06-100-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 579,089	\$ 367,824	\$ 441,000	\$ 495,900	\$ 458,200
601205	Lump Sum Payout - Accrued Time	61,607	74,911	22,200	67,800	69,100
601210	Non-Pensionable Earnings	6,490	—	4,000	4,000	—
601215	Communication Stipend	8,615	4,825	5,200	5,200	4,600
601220	Longevity Pay	1,633	1,678	1,600	1,600	4,800
601400	Overtime-General	3,044	49	—	—	—
601410	Overtime-Holiday	145	—	—	—	—
602100	FICA & MICA	42,469	26,559	33,000	33,000	33,900
602210	Pension-General	11,193	12,000	—	—	42,900
602235	Pension-Senior Mgmt	101,014	77,200	94,700	94,700	49,100
602265	Pension-457	22,033	17,182	16,700	16,700	19,700
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	5,600
602305	Health Insurance-HMO	54,928	22,891	51,800	51,800	39,400
602306	Dental Insurance-PPO	2,673	1,549	1,600	1,600	1,300
602307	Dental Insurance-HMO	517	349	600	600	500
602309	Basic Life	1,787	703	1,300	1,300	1,300
602311	Long-Term Disability	229	111	600	600	600
602312	HDHP Aetna	13,806	13,757	—	—	—
602313	HSA Payflex	2,800	2,800	—	—	—
602400	Workers' Compensation	13,800	22,200	22,200	22,200	19,800
	<i>Sub-Total</i>	<u>933,525</u>	<u>652,197</u>	<u>702,700</u>	<u>803,200</u>	<u>750,800</u>
Operating Expense						
603190	Prof Svcs-Other	45,225	13,041	16,000	9,568	16,000
604001	Travel & Training	50	5,039	3,500	3,500	3,500
604200	Postage	1,401	1,405	2,900	2,900	3,300
604301	Electricity Svcs	9,974	7,834	10,000	10,000	12,700
604402	Leased Vehicles	1,790	—	—	—	—
604500	Risk Internal Svcs Charge	21,000	400	1,700	1,700	1,400
604550	Health Ins Internal Serv Chg	6,100	8,100	4,400	4,400	4,200
604950	Employee Awards	4,577	2,042	4,800	800	4,800
604989	IT Internal Svcs Charge	19,800	19,200	22,900	22,900	23,900
604998	Contingency	—	—	300	300	300
605100	Office Supplies	1,250	500	2,000	2,000	2,000
605120	Computer Operating Expenses	—	—	900	900	900
605220	Vehicle Fuel-On-Site	155	—	1,300	1,262	1,400
605221	Vehicle Fuel-Off-Site	—	11	—	—	—
605250	Noncap Furn (Item less 5000)	—	—	500	500	500
605251	Noncap Equip (Item less 5000)	—	—	1,000	4,000	1,000
605290	Other Operating Supplies	1,881	2,272	2,500	3,000	2,500
605410	Subscriptions & Memberships	1,618	2,235	2,500	2,500	2,500
605500	Training-General	244	3,190	8,000	5,000	4,000
605510	Tuition Reimbursement	3,382	1,597	10,000	10,000	7,000
	<i>Sub-Total</i>	<u>118,447</u>	<u>66,867</u>	<u>95,200</u>	<u>85,230</u>	<u>91,900</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	4,200	—	3,600	3,600	3,800
	<i>Sub-Total</i>	<u>4,200</u>	<u>—</u>	<u>3,600</u>	<u>3,600</u>	<u>3,800</u>
	Total	\$ 1,056,172	\$ 719,064	\$ 801,500	\$ 892,030	\$ 846,500

Human Resources Expenditures by Object Code

Human Resources Operations—001-06-060-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 652,413	\$ 669,106	\$ 715,000	\$ 715,000	\$ 980,200
601205	Lump Sum Payout - Accrued Time	42,573	74,395	34,200	83,100	60,600
601210	Non-Pensionable Earnings	(295)	2,499	8,000	8,000	—
601215	Communication Stipend	9,815	15,266	14,300	14,300	15,000
601220	Longevity Pay	—	4,079	4,400	4,400	6,700
601400	Overtime-General	3,573	—	—	—	—
601410	Overtime-Holiday	15	—	—	—	—
602100	FICA & MICA	51,318	55,119	59,400	59,400	80,900
602210	Pension-General	29,082	28,200	—	—	50,900
602235	Pension-Senior Mgmt	52,503	96,800	95,100	95,100	134,500
602260	Pension-401	28,341	13,681	17,600	17,600	—
602265	Pension-457	17,046	17,232	20,800	20,800	22,700
602305	Health Insurance-HMO	128,188	133,546	132,100	132,100	115,500
602306	Dental Insurance-PPO	4,835	4,233	4,300	4,300	6,600
602307	Dental Insurance-HMO	578	794	700	700	200
602309	Basic Life	2,079	1,463	2,000	2,000	2,800
602311	Long-Term Disability	437	339	1,000	1,000	1,400
602312	HDHP Aetna	11,139	15,249	14,100	14,100	59,400
602313	HSA Payflex	2,800	2,800	2,700	2,700	9,800
602400	Workers' Compensation	32,900	46,400	46,400	46,400	41,300
602500	Unemployment Comp	—	46,201	—	—	—
	<i>Sub-Total</i>	1,069,340	1,227,400	1,172,100	1,221,000	1,588,500
Operating Expense						
603140	New Hire Screening	7,340	6,709	9,000	15,000	15,000
603141	Existing Employee Screening	—	—	6,500	1,000	6,500
603425	Software License & Maint	24,848	51,578	50,500	52,500	60,000
604001	Travel & Training	4,835	(5)	—	11,000	6,000
604200	Postage	22	—	—	—	—
604500	Risk Internal Svcs Charge	—	3,000	12,800	12,800	10,500
604550	Health Ins Internal Serv Chg	25,400	44,900	24,300	24,300	23,200
604610	Fleet Internal Svcs Charge	3,000	2,800	2,500	2,500	3,300
604700	Printing & Binding Svc	170	518	4,000	2,000	4,000
604890	Special Events-Other	4,117	8,383	3,500	6,000	5,000
604910	Advertising Costs	—	12,001	1,700	6,700	3,000
604920	License & Permit Fees	12,665	—	—	—	—
604950	Employee Awards	—	—	—	50,000	—
604989	IT Internal Svcs Charge	60,700	53,800	61,300	61,300	78,800
604997	Other Operating Expenses	824	527	1,000	3,500	1,000
605100	Office Supplies	5,140	4,367	5,000	5,000	5,000
605120	Computer Operating Expenses	—	80	5,700	700	6,000
605220	Vehicle Fuel-On-Site	—	25	—	38	—
605250	Noncap Furn (Item less 5000)	1,722	—	2,400	400	2,000
605251	Noncap Equip (Item less 5000)	18,975	1,969	2,200	16,332	1,000
605290	Other Operating Supplies	3,085	2,157	2,000	2,000	2,000
605410	Subscriptions & Memberships	1,732	754	600	600	1,500
605500	Training-General	3,259	6,116	13,500	2,800	3,000
605510	Tuition Reimbursement	—	1,541	5,000	5,000	24,000
	<i>Sub-Total</i>	177,833	201,219	213,500	281,470	260,800
	Total	\$ 1,247,173	\$ 1,428,619	\$ 1,385,600	\$ 1,502,470	\$ 1,849,300

Human Resources Expenditures by Object Code

Training & Development—001-06-064-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 110,692	\$ 102,569	\$ 232,800	\$ 232,800	\$ 204,600
601205	Lump Sum Payout - Accrued Time	7,332	8,901	5,100	36,000	20,800
601210	Non-Pensionable Earnings	—	—	2,000	2,000	—
601215	Communication Stipend	1,525	1,950	3,900	3,900	3,900
602100	FICA & MICA	9,109	8,543	18,600	18,600	17,500
602235	Pension-Senior Mgmt	29,446	17,900	37,400	37,400	44,000
602265	Pension-457	—	—	2,500	2,500	6,000
602305	Health Insurance-HMO	1,832	—	—	—	—
602306	Dental Insurance-PPO	196	301	1,100	1,100	1,000
602307	Dental Insurance-HMO	176	41	—	—	—
602309	Basic Life Insurance	357	212	700	700	600
602311	Long-Term Disability Ins	26	—	300	300	300
602312	HDHP Aetna	9,474	7,880	24,000	24,000	26,800
602313	HSA Payflex	2,800	1,400	4,100	4,100	4,200
602400	Workers' Compensation	—	6,600	6,600	6,600	5,900
	<i>Sub-Total</i>	172,963	156,298	339,100	370,000	335,600
Operating Expense						
603190	Prof Svcs-Other	24,224	108,694	148,000	98,000	148,000
603425	Software License & Maint	5,314	7,138	8,000	8,000	7,000
604001	Travel & Training	1,617	5,232	7,000	7,000	7,000
604500	Risk Internal Svcs Charge	—	500	2,100	2,100	1,800
604550	Health Ins Internal Serv Chg	3,200	100	100	100	100
604700	Printing & Binding Svc	—	3,799	5,000	2,424	—
604890	Special Events-Other	997	4,570	5,000	5,113	3,000
604989	IT Internal Svcs Charge	12,300	6,000	21,600	21,600	14,300
604997	Other Operating Expenses	47	131	400	400	400
605100	Office Supplies	699	329	2,000	2,000	1,900
605120	Computer Operating Expenses	236	—	2,000	2,000	1,000
605290	Other Operating Supplies	96	2,507	3,000	3,000	3,000
605410	Subscriptions & Memberships	—	—	—	463	500
605500	Training-General	17,118	279	10,000	10,000	5,000
605510	Tuition Reimbursement	6,658	—	—	2,000	5,000
	<i>Sub-Total</i>	72,504	139,279	214,200	164,200	198,000
	Total	\$ 245,467	\$ 295,577	\$ 553,300	\$ 534,200	\$ 533,600

Human Resources Expenditures by Object Code

Division of Civil Rights & Employee Labor Relations—001-06-066-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ 307,083	\$ 216,600	\$ 216,600	\$ 283,300
601205	Lump Sum Payout - Accrued Time	—	30,353	10,900	10,900	28,500
601210	Non-Pensionable Earnings	—	1,200	2,000	2,000	—
601215	Communication Stipend	—	5,200	3,300	3,300	3,300
602100	FICA & MICA	—	23,549	17,400	17,400	21,800
602235	Pension-Senior Mgmt	—	48,200	46,500	46,500	60,900
602265	Pension-457	—	5,200	2,400	2,400	3,500
602305	Health Insurance-HMO	—	45,727	35,000	35,000	24,400
602306	Dental Insurance-PPO	—	1,465	1,000	1,000	600
602307	Dental Insurance-HMO	—	180	200	200	200
602309	Basic Life Insurance	—	879	600	600	800
602311	Long-Term Disability Ins	—	90	300	300	400
	<i>Sub-Total</i>	—	469,126	336,200	336,200	427,700
Operating Expense						
603190	Prof Svcs-Other	—	15,348	70,000	44,500	56,000
604001	Travel & Training	—	9,297	5,000	8,000	7,000
604500	Risk Internal Svcs Charge	—	600	2,600	2,600	2,100
604550	Health Ins Internal Serv Chg	—	10,100	5,500	5,500	5,200
604700	Printing & Binding Svcs	—	190	4,500	4,500	2,000
604890	Special Events-Other	—	10,499	8,000	16,500	10,000
604910	Advertising Costs	—	—	3,000	3,000	3,500
604989	IT Internal Svcs Charge	—	17,900	21,600	21,600	14,300
605100	Office Supplies	—	222	2,000	2,000	2,000
605120	Computer Operating Expenses	—	—	1,000	1,000	1,000
605290	Other Operating Supplies	—	243	1,000	1,000	1,000
605410	Subscriptions & Memberships	—	515	2,500	2,500	2,500
605500	Training-General	—	23,575	2,000	8,000	8,000
605510	Tuition Reimbursement	—	4,513	3,000	3,000	3,000
	<i>Sub-Total</i>	—	93,003	131,700	123,700	117,600
	Total	\$ —	\$ 562,130	\$ 467,900	\$ 459,900	\$ 545,300



Human Resources Budget Justification

Object # <u>Expense</u>	Account Description	Justification
601215	Communication Stipend	Communication stipend as approved by City Manager.
603140	New Hire Screening	This cost is associated with hiring requirements to include criminal, workers' comp, social security and driver's license and background checks, educational verifications and drug screening for new hires and existing employees city-wide.
603141	Existing Employee Screening	This account is for legally required random screening for drivers of City vehicles, including fire and police.
603190	Prof Svcs-Other	This is for outside consultants, professionals or specialists who assist with extraordinary situations that require specialized skills or credentials. The budget of \$220,000 includes funding for the City's on-site Employee Assistance Program (EAP) for catastrophic events for an individual or group, trainings such as Supervisory Academy, Executive Academy, Harassment Training, Diversity Training, Excel trainings, Word trainings, and Microsoft Office.
603425	Software License & Maint	Software needed for staff development, performance management, organizational and program training.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc. The \$23,500 budget will cover trainings for staff as follows: Program 100 (\$3,500); Program 060 (\$6,000); Program 066 (\$7,000), and Program 064 (\$7,000).
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	City Policy prevents employees from using personal vehicles to conduct City business. Daily operations of department requires personnel to travel to various City Departments to interview, train, plan and meet with other Department administrative staff. This amount is transferred to the Fleet Fund as a reimbursement for covering the cost of repair and maintenance of vehicles, as provided by PW-Fleet Maintenance.
604700	Printing & Binding Svc	Printing needed to establish a formal on-boarding process for all new hires of the City. Funding will ensure that all new employees to the City are properly on-boarded. Printing of new union contracts. Printing of materials needed for roll-out of new training programs and other communication information for employees.
604890	Special Events-Other	Continued funding for various HR events during the fiscal year to include the Career Fair and other HR related events.
604910	Advertising Costs	Funds are used to recruit quality employers and "Job Seekers" for the City's annual Career Fair. This requires several advertisement campaigns via newspaper and various other media outlets.
604950	Employee Awards	Supplies and awards and shipping costs for employee recognition program.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	This line item represents contingency funding for unanticipated expenses not budgeted in any other account.
605100	Office Supplies	This is an estimated amount required for office supplies.
605120	Computer Operating Expenses	The budget of \$8,900 is associated with purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the Human Resources Department.
605220	Vehicle Fuel-On-Site	This account covers the cost for gas, oil and lube used for City vehicles as provided by PW-Fleet Maintenance.
605250	Noncap Furn (Item less 5000)	To purchase office chairs and other furnishings under \$5,000.
605251	Noncap Equip (Item less 5000)	Calculators, shredders, additional phones for employees; 5-drawer lateral cabinets.
605290	Other Operating Supplies	This line item is for various supplies that are not budgeted in any other line item and are unexpected expenditures.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications.
605500	Training-General	This cost will be used to fund city-wide initiatives relating to training and development needs for all employees.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.

Legal

Mission

To provide high quality, efficient, cost effective and timely legal services for the City.



Department Overview

This department provides legal support and advice to the City Commission, City Manager, Department Directors and various advisory boards on all legal issues affecting or involving the City. The contracted firm performing City Attorney services is Austin Pamies Norris Weeks Powell, PLLC.

There are no City personnel in this department.

FY 2022 Accomplishments

- Represented the City at all City Commission meetings, workshops and other required meetings.
- Successfully defended the City in key litigation matters.
- Completed review and necessary revisions to contracts in a timely manner.
- Completed review and necessary revisions of all City Commission agenda items.
- Provided responses and follow up to inquiries from the City Commission in a timely manner.

Program Revenues, Expenditures and Positions Summary

	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues						
None	—	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program						
Legal		\$ 788,813	\$ 791,356	\$ 1,454,600	\$ 1,454,600	\$ 960,000
Expenditures by Category						
Personnel Services		\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense		788,813	791,356	1,454,600	1,454,600	960,000
Capital Outlay		—	—	—	—	—
Total		\$ 788,813	\$ 791,356	\$ 1,454,600	\$ 1,454,600	\$ 960,000
Position Detail						
None		—	—	—	—	—

Legal Expenditures by Object Code

Legal—001-07-070-514-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
603101	Legal Svc-City Commission	\$ 16,814	\$ 55,603	\$ 96,400	\$ 96,400	\$ 67,800
603102	Legal Svc-Office of the City M	62,909	16,595	204,200	204,200	22,500
603103	Legal Svc-Procurement	30,593	27,226	112,800	112,800	33,900
603104	Legal Svc-Bldg, Plan & Zoning	69,800	69,800	69,800	69,800	84,700
603105	Legal Svc-Parks & Recreation	23,523	15,326	76,000	76,000	22,600
603106	Legal Svc-Public Works	18,896	21,312	94,100	94,100	28,200
603107	Legal Svc-Police	98,984	60,066	153,600	153,600	67,800
603121	City Attorney	374,797	377,700	377,700	377,700	451,800
603128	Legal Svc-Labor Related	92,497	147,728	270,000	270,000	180,700
	<i>Sub-Total</i>	788,813	791,356	1,454,600	1,454,600	960,000
	Total	\$ 788,813	\$ 791,356	\$ 1,454,600	\$ 1,454,600	\$ 960,000

Budget Justification

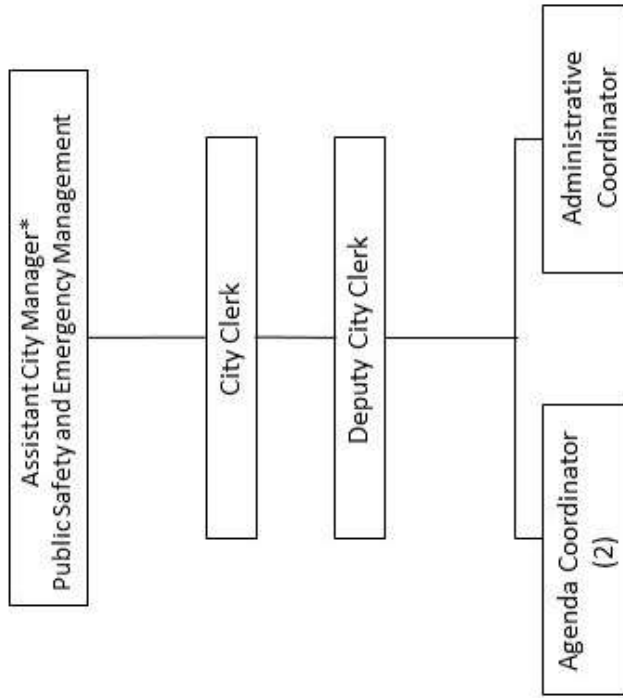
Object #	Account Description	Justification
Expense		
603101	Legal Svc-City Commission	This account is for cost related to the City Commission.
603102	Legal Svc-Office of the City M	This account is for cost related to Office of the City Manager.
603103	Legal Svc-Procurement	This account is for cost related to Procurement.
603104	Legal Svc-Bldg, Plan & Zoning	This account is for cost related to Building, Planning & Zoning.
603105	Legal Svc-Parks & Recreation	This account is for cost related to Parks & Recreation.
603106	Legal Svc-Public Works	This account is for cost related to Public Works.
603107	Legal Svc-Police	This account is for cost related to Police.
603121	City Attorney	This cost is for general matters, labor related matters and miscellaneous issues.
603128	Legal Svc-Labor Related	This account is for cost related to Labor issues.

Office of the City Clerk

Mission

Dedicated to providing exceptional service by building partnerships with the community, elected officials and other governmental agencies while maintaining neutrality and impartiality.

Office of the City Clerk Organizational Chart



*Budgeted in the Office of the City Manager

Department Overview

The Office of the City Clerk is versatile in its areas of responsibilities. It is comprised of three core functions: administration, election and passport services. Responsibilities include the maintenance of the City's legislative history, City Charter, Municipal Code and Land Development Code, making the Office of the City Clerk a central hub for information. The department administers special and general municipal elections, coordinates all activities of the City Commission Meetings, administers and oversees the Records Management Program, the Commission Agenda process and the City Commission Advisory Boards' appointment process. The Office of the City Clerk is also the custodian of the City's seal.

As indicated in the Position Detail, there are five (5) full-time budgeted positions in this department. The three (3) major programs provided are:

1. Administration
2. Passport Services
3. Municipal Election

FY 2022 Accomplishments

- Successfully completed over 18 hours of Records Management Training citywide, in collaboration with the Florida Department of State, Records Management Division.
- Successfully completed over 1475 public records requests from October 2021 to September 2022.
- Successfully destroyed 108 boxes of documents that have met the States retention schedule during the months of October 2021 - September 2022.
- Successfully completed Passport to Miramar initiative: 30 students participated.
- Successfully reviewed and submitted 2013 applications for passport services to the US Department of State.





Program Revenues, Expenditures and Positions Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
Passport Services	\$ 37,284	\$ 22,973	\$ 61,400	\$ 61,400	\$ 91,100
Municipal Election	—	500	—	—	—
Total	\$ 37,284	\$ 23,473	\$ 61,400	\$ 61,400	\$ 91,100
	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Expenditures by Program					
Administration	\$ 583,392	\$ 633,056	\$ 718,120	\$ 757,718	\$ 792,505
Passport Services	140,182	149,602	162,350	180,852	182,450
Municipal Election	113,524	319,003	125,700	146,500	397,900
Total	\$ 837,098	\$ 1,101,660	\$ 1,006,170	\$ 1,085,070	\$ 1,372,855
	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Expenditures by Category					
Personnel Services	\$ 621,400	\$ 706,812	\$ 729,500	\$ 808,400	\$ 811,600
Operating Expense	215,698	394,848	276,670	276,670	556,655
Capital Outlay	—	—	—	—	4,600
Total	\$ 837,098	\$ 1,101,660	\$ 1,006,170	\$ 1,085,070	\$ 1,372,855
	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Positions by Program					
Administration	3.75	3.75	3.75	3.75	3.75
Passport Services	0.75	0.75	0.75	0.75	0.75
Municipal Election	0.50	0.50	0.50	0.50	0.50
Total	5.00	5.00	5.00	5.00	5.00





Office of the City Clerk

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administrative Clerk II	1.00	1.00	1.00	—	—
Administrative Coordinator	—	—	—	1.00	1.00
Agenda Coordinator	1.00	2.00	2.00	2.00	2.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Records Coordinator	1.00	—	—	—	—
Total FTE's	5.00	5.00	5.00	5.00	5.00

Office of the City Clerk Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Percentage of passport applications processed accurately	Increase the percentage of passports issued timely.	Q4 Actual	100.00%	100%	
		YTD Actual	100.00%	99.75%	
		EOY Target	100.00%	100.00%	100.00%
		% Target	100.00%	99.75%	
		% Goal	100.00%	100.00%	
 Percentage of records requests processed within 14 business days	Increase the percentage of records requests processed in a reasonable time	Q4 Actual	88.00%	71.00%	
		YTD Actual	80.00%	75.50%	
		EOY Target	90.00%	90.00%	90.00%
		% Target	88.89%	83.89%	
		% Goal	100.00%	100.00%	
 Percentage of public records requests acknowledged within 1 business day	Allow for compliance with the State of Florida Sunshine Law	Q4 Actual	95.00%	89.00%	
		YTD Actual	91.75%	91.50%	
		EOY Target	95.00%	95.00%	95.00%
		% Target	96.58%	96.32%	
		% Goal	100.00%	100.00%	
 Agendas for regularly City Commission meetings posted and available to the public at least 72 hours prior to the meeting	Increase transparency to the public	Q4 Actual	6.00	6.00	
		YTD Actual	22.00	21.00	
		EOY Target	21.00	21.00	21.00
		% Target	104.76%	100.00%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$413,533.99	\$325,018.10	
		YTD Actual	\$1,101,460.35	\$1,074,276.44	
		EOY Target	\$1,128,074.00	\$1,006,170.00	\$1,372,855.00
		% Target	97.64%	106.77%	
		% Goal	100.00%	100.00%	

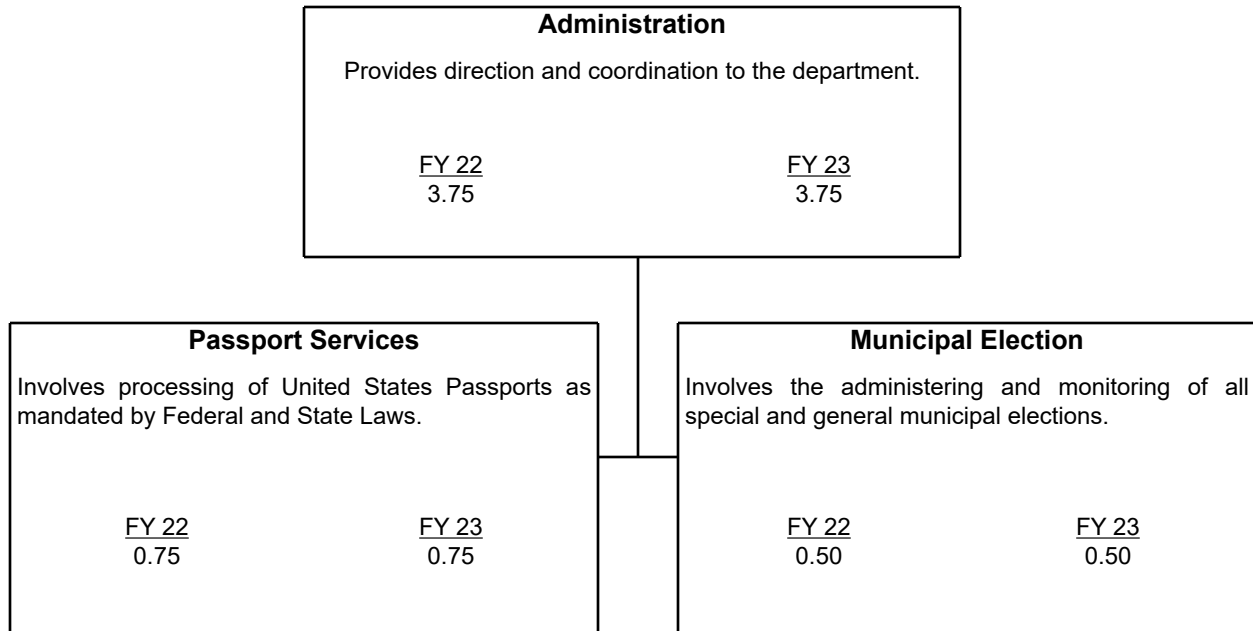
Office of the City Clerk Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets budget target - Revenues	Finances	Q4 Actual	\$16,678.60	\$26,939.36	
		YTD Actual	\$23,473.30	\$92,463.06	
		EOY Target	\$46,150.00	\$61,400.00	\$91,100.00
		% Target	50.86%	150.59%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$413,533.99	\$325,018.10	
		YTD Actual	\$1,101,460.35	\$1,074,276.44	
		EOY Projection	\$1,140,794.00	\$1,316,055.00	\$1,372,855.00
		% Target	96.55%	81.63%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	Finances	Q4 Actual	\$16,678.60	\$26,939.36	
		YTD Actual	\$23,473.30	\$92,463.06	
		EOY Projection	\$46,375.00	\$91,100.00	\$91,100.00
		% Target	50.62%	101.50%	
		% Goal	100.00%	100.00%	
 Number of course hours/cross training completed by staff	Develop and increase skill levels of staff	Q4 Actual	55.00	24.00	
		YTD Actual	118.50	123.00	
		EOY Target	100.00	120.00	120.00
		% Target	118.50%	102.50%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Office of the City Clerk FTE's by Program



Office of the City Clerk Budget Summary by Program

Administration—Program 100

Description

This program provides for the overall direction, leadership and support of the Office of the City Clerk through efficient and effective management of all of its programs and related services. These services include: the City's records management program and the paperless Commission agenda process. This program is responsible for ensuring that the department consistently meets and exceeds the goals of the City and that all duties are performed in accordance and in compliance with the City's Charter, Sunshine Laws and Florida Statutes.

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 385,061	\$ 450,589	\$ 462,100	\$ 501,800	\$ 511,200
Operating Expense	198,331	182,467	256,020	255,918	276,705
Departmental Capital Outlay	—	—	—	—	4,600
Total	\$ 583,392	\$ 633,056	\$ 718,120	\$ 757,718	\$ 792,505
Percent of Time by Position					
Administrative Clerk II	1.00	1.00	1.00	—	—
Administrative Coordinator	—	—	—	1.00	1.00
Agenda Coordinator	1.00	2.00	2.00	2.00	2.00
City Clerk	0.25	0.25	0.25	0.25	0.25
Deputy City Clerk	0.50	0.50	0.50	0.50	0.50
Records Coordinator	1.00	—	—	—	—
Total	3.75	3.75	3.75	3.75	3.75

Office of the City Clerk Budget Summary by Program

Passport Services—Program 082

Description

This program involves processing of United States Passports as mandated by Federal and State Laws. The City provides passport processing as a service to the community.

	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues						
Passport Services	349001	\$ 36,064	\$ 21,160	\$ 60,400	\$ 60,400	\$ 90,100
Miscellaneous revenues	369900	1,220	1,814	1,000	1,000	1,000
Total		\$ 37,284	\$ 22,973	\$ 61,400	\$ 61,400	\$ 91,100
Expenditures by Category						
Personnel Services		\$ 126,161	\$ 142,474	\$ 148,000	\$ 166,000	\$ 168,800
Operating Expense		14,021	7,127	14,350	14,852	13,650
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 140,182	\$ 149,602	\$ 162,350	\$ 180,852	\$ 182,450
Percent of Time by Position						
City Clerk		0.25	0.25	0.25	0.25	0.25
Deputy City Clerk		0.50	0.50	0.50	0.50	0.50
Total		0.75	0.75	0.75	0.75	0.75



Office of the City Clerk Budget Summary by Program

Municipal Election—Program 083

Description

This program ensures the democratic process in representing the public's interests by conducting municipal elections in compliance with State Law and the City Charter.

	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues						
Election Qualifying Fees	341900	\$ —	\$ 500	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 110,178	\$ 113,749	\$ 119,400	\$ 140,600	\$ 131,600
Operating Expense		3,346	205,254	6,300	5,900	266,300
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 113,524	\$ 319,003	\$ 125,700	\$ 146,500	\$ 397,900
Percent of Time by Position						
City Clerk		0.50	0.50	0.50	0.50	0.50
Total		0.50	0.50	0.50	0.50	0.50

Office of the City Clerk Expenditures by Object Code

Administration—001-08-100-512-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 232,083	\$ 272,152	\$ 271,900	\$ 300,700	\$ 322,400
601205	Lump Sum Payout - Accrued Time	9,267	12,832	15,500	26,400	13,500
601210	Non-Pensionable Earnings	—	—	800	800	—
601215	Communication Stipend	4,200	5,963	1,500	1,500	1,500
601220	Longevity Pay	705	1,443	1,800	1,800	3,500
601400	Overtime-General	11,797	10,962	15,000	15,000	15,000
601410	Overtime-Holiday	8	—	—	—	—
602100	FICA & MICA	18,662	22,067	22,600	22,600	26,500
602210	Pension-General	46,670	53,200	57,900	57,900	55,100
602235	Pension-Senior Mgmt	6,588	7,400	6,900	6,900	8,500
602265	Pension-457	3,051	3,275	3,400	3,400	4,200
602305	Health Insurance-HMO	38,522	45,743	48,600	48,600	29,700
602306	Dental Insurance-PPO	1,933	2,027	2,200	2,200	1,600
602307	Dental Insurance-HMO	—	—	—	—	200
602309	Basic Life	621	577	800	800	900
602311	Long-Term Disability	253	148	400	400	500
602312	HDHP Aetna	—	—	—	—	14,600
602313	HSA Payflex	—	—	—	—	2,100
602400	Workers' Compensation	10,700	12,800	12,800	12,800	11,400
	<i>Sub-Total</i>	<u>385,061</u>	<u>450,589</u>	<u>462,100</u>	<u>501,800</u>	<u>511,200</u>
Operating Expense						
603190	Prof Svcs-Other	25,473	35,074	36,100	35,598	36,100
603425	Software License & Maint	56,642	56,658	60,915	61,819	63,000
603470	Temporary Help	—	—	—	—	6,000
604001	Travel & Training	2,621	1,826	2,600	1,600	2,600
604200	Postage	120	334	1,400	1,400	1,600
604301	Electricity Svcs	5,835	4,583	5,900	5,900	7,400
604500	Risk Internal Svcs Charge	4,000	700	3,000	3,000	2,500
604550	Health Ins Internal Serv Chg	8,200	13,000	7,100	7,100	6,700
604610	Fleet Internal Svcs Charge	—	4,100	3,700	3,700	4,800
604625	R&M Equipment	140	1,280	200	200	200
604740	Ordinance Codification	7,700	1,204	12,700	11,796	12,700
604910	Advertising Costs	18,612	16,473	14,000	14,000	14,000
604916	Administrative Expense	1,079	1,713	1,200	1,200	1,200
604930	Record Storage Charges	—	—	40,000	48,000	45,000
604931	Recording Fees	17,222	3,765	13,975	3,475	13,975
604989	IT Internal Svcs Charge	40,900	31,300	37,500	37,500	37,200
605100	Office Supplies	3,151	5,131	6,000	8,200	6,000
605120	Computer Operating Expenses	753	523	600	2,600	600
605220	Vehicle Fuel-On-Site	—	—	600	600	600
605250	Noncap Furn (Item less 5000)	654	—	—	—	—
605290	Other Operating Supplies	496	186	500	500	500
605410	Subscriptions & Memberships	3,108	2,318	3,970	3,670	3,970
605500	Training-General	1,625	2,300	3,060	3,060	3,060
605510	Tuition Reimbursement	—	—	1,000	1,000	7,000
	<i>Sub-Total</i>	<u>198,331</u>	<u>182,467</u>	<u>256,020</u>	<u>255,918</u>	<u>276,705</u>

Office of the City Clerk Expenditures by Object Code

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Departmental Capital Outlay						
606441	Vehicle Replacement Program	—	—	—	—	4,600
	<i>Sub-Total</i>	—	—	—	—	4,600
	Total	\$ 583,392	\$ 633,056	\$ 718,120	\$ 757,718	\$ 792,505



Office of the City Clerk Staff

Office of the City Clerk Expenditures by Object Code

Passport Services—001-08-082-512-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 71,909	\$ 79,273	\$ 80,400	\$ 86,000	\$ 101,800
601205	Lump Sum Payout - Accrued Time	9,267	11,019	10,300	22,700	10,300
601210	Non-Pensionable Earnings	—	—	800	800	—
601215	Communication Stipend	1,275	1,463	1,500	1,500	1,500
601220	Longevity Pay	705	846	1,100	1,100	1,900
602100	FICA & MICA	6,070	6,927	6,900	6,900	8,400
602210	Pension-General	9,294	9,900	11,700	11,700	12,100
602235	Pension-Senior Mgmt	6,588	7,400	6,900	6,900	8,500
602265	Pension-457	3,051	3,275	3,400	3,400	4,200
602305	Health Insurance-HMO	9,516	12,454	15,000	15,000	4,700
602306	Dental Insurance-PPO	670	665	700	700	700
602309	Basic Life	265	221	200	200	300
602311	Long-Term Disability	52	34	100	100	100
602312	HDHP Aetna	—	—	—	—	5,600
602313	HSA Payflex	—	—	—	—	700
602400	Workers' Compensation	7,500	9,000	9,000	9,000	8,000
	<i>Sub-Total</i>	126,161	142,474	148,000	166,000	168,800
Operating Expense						
604200	Postage	1,736	1,835	4,200	4,702	4,800
604500	Risk Internal Svcs Charge	9,700	1,500	6,400	6,400	5,200
604550	Health Ins Internal Serv Chg	1,800	3,200	1,700	1,700	1,600
604916	Administrative Expense	246	278	300	300	300
605100	Office Supplies	300	75	1,500	1,500	1,500
605120	Computer Operating Expenses	239	239	250	250	250
	<i>Sub-Total</i>	14,021	7,127	14,350	14,852	13,650
	Total	\$ 140,182	\$ 149,602	\$ 162,350	\$ 180,852	\$ 182,450



Office of the City Clerk Expenditures by Object Code

Municipal Election—001-08-083-512-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 63,103	\$ 62,622	\$ 63,900	\$ 68,000	\$ 78,800
601205	Lump Sum Payout - Accrued Time	10,766	10,826	13,100	30,200	7,600
601210	Non-Pensionable Earnings	—	—	500	500	—
601215	Communication Stipend	600	975	1,000	1,000	1,000
601220	Longevity Pay	604	853	1,200	1,200	1,500
602100	FICA & MICA	5,093	5,605	5,600	5,600	5,800
602235	Pension-Senior Mgmt	13,176	14,900	13,700	13,700	16,900
602265	Pension-457	3,659	3,647	3,800	3,800	4,600
602305	Health Insurance-HMO	10,508	11,270	13,300	13,300	—
602306	Dental Insurance-PPO	447	443	500	500	400
602309	Basic Life	93	85	200	200	200
602311	Long-Term Disability	29	22	100	100	100
602312	HDHP Aetna	—	—	—	—	11,100
602313	HSA Payflex	—	—	—	—	1,400
602400	Workers' Compensation	2,100	2,500	2,500	2,500	2,200
	<i>Sub-Total</i>	110,178	113,749	119,400	140,600	131,600
Operating Expense						
603425	Software License & Maint	999	2,500	2,500	2,500	2,500
604500	Risk Internal Svcs Charge	—	200	800	800	700
604550	Health Ins Internal Serv Chg	1,900	3,800	2,100	2,100	1,900
604625	R&M Equipment	—	—	500	100	500
604909	Election Costs	—	190,899	—	—	250,300
604910	Advertising Costs	—	7,848	—	—	10,000
604916	Administrative Expense	447	7	100	100	100
605100	Office Supplies	—	—	300	300	300
	<i>Sub-Total</i>	3,346	205,254	6,300	5,900	266,300
	Total	\$ 113,524	\$ 319,003	\$ 125,700	\$ 146,500	\$ 397,900

Office of the City Clerk Budget Justification

Object #	Account Description	Justification
Revenue		
349001	Passport Services	This revenue is derived from fees collected for the processing of US passport applications.
369900	Miscellaneous Revenue	This is for revenues that cannot be classified in another revenue line item.
Expense		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	This account represents costs for overtime that is necessary due to unforeseen administrative needs. Includes additional overtime related to Commission Meetings, Workshops and miscellaneous meetings.
603190	Prof Svcs-Other	This account represents costs associated with the following: Closed Captioning services - \$14,100 Transcription of Meeting Minutes - \$20,000 HR negotiation and Investigation transcriptions - \$1000 Planning and Zoning closed caption - \$1000
603425	Software License & Maint	This account represents costs for the following software: BIS (Commission Chambers audio recording) - \$1,500 Granicus (Commission electronic voting, live streaming,) - \$35,394 Legistar/MCCi (Commission paperless agenda) - \$15,000 Hightail (electronically transmits audio recordings) - \$310 JustFOIA (Records Management) - \$7,632 EasyVote (Election Software) - \$2,500 MuniCode Online Hosting- (City's Code & Land Dev. Code) - \$1,900 Authorize.net (online payment module for records requests) - \$540 TimeTap (online appt. scheduler) - \$240 Tockify (online noticing software) - \$85 Check In Systems Inc. (online sign-in for passport svcs.) - \$399
603470	Temporary Help	Funds for temporary staffing services as approved by FY23 Above Base request.
604001	Travel & Training	This account represents costs associated with out-of-town travel and accommodations for specialized training and certification courses/conferences relating to BCMCA, FACC, IIMC, ARMA & FRAMA.
604200	Postage	This represents allocated costs for department mailings as well as delivery services such as U.P.S. and Federal Express. Also includes mailing of notices and legislation to the public and other public entities, master files for ordinances, resolutions, deeds and other vital records.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account is restricted and represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles as provided by PW-Fleet Maintenance.
604625	R&M Equipment	This account represents costs associated with the maintenance and repair of the following equipment: Automated Business System - Date Stamp Clock Commercial Business Machines -Typewriter
604740	Ordinance Codification	This account represents costs associated with codification services and supplements for the City Code and Land Development Code.
604909	Election Costs	This account represents costs associated with having a municipal election as required by the City's Charter and Florida Statutes.
604910	Advertising Costs	This account represents costs associated with advertising requirements to satisfy the Florida Statutes, City's Charter, City Code, legal and public hearings.
604916	Administrative Expense	This account represents costs associated with miscellaneous expenses incurred by the department.
604930	Record Storage Charges	Iron Mountain fee moved from Non-Departmental
604931	Recording Fees	This account represents costs associated with Broward County recording services.
604989	IT Internal Svcs Charge	This account represents allocated costs associated with technology such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	This account represents costs associated with the purchase of office supplies. Also included are items related to certificates, proclamations and other recognition relating to presentations and standard operating supplies to support the office function.
605120	Computer Operating Expenses	This account represents costs associated with print management service and computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.



Office of the City Clerk Budget Justification

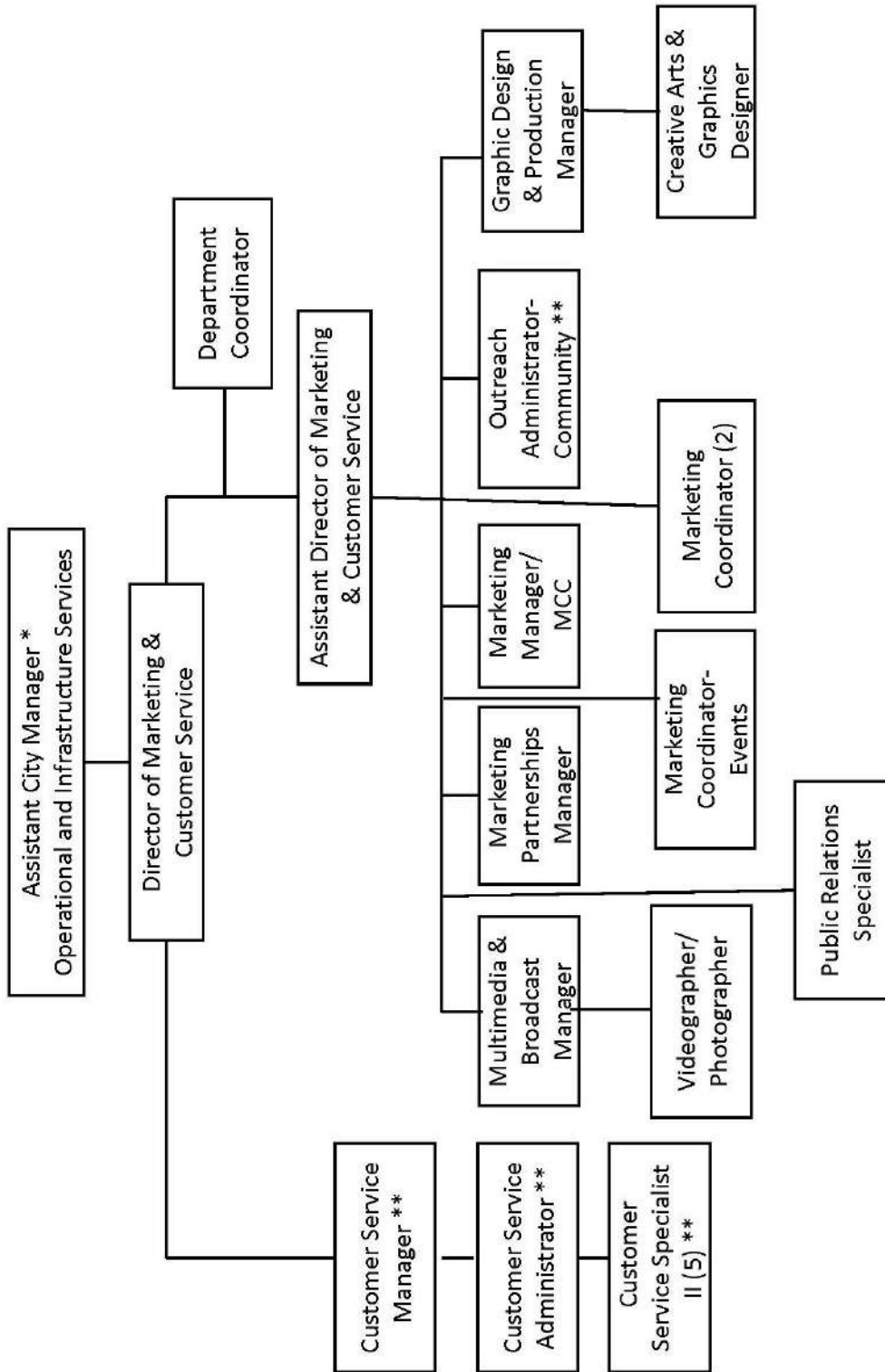
Object #	Account Description	Justification
605290	Other Operating Supplies	This account represents costs for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account represents costs associated with the following memberships/subscriptions: Florida Association of City Clerks (FACC) - \$750 International Institute of Municipal Clerks (IIMC) - \$680 American Society of Notaries - \$950 Broward County Municipal Clerks Assoc. (BCMCA) - \$425 FL Records Management Assoc. (FRMA) - \$500 American Society for Public Administration (ASPA) - \$260 National Forum for Black Public Administrators (NFBPA) - \$200 Association of Records Managers & Administrators (ARMA) - \$205
605500	Training-General	This account represents costs associated with various registration fees/conferences/webinars required to maintain certifications: Florida Association of City Clerks (FACC) - \$700 International Institute of Municipal Clerks (IIMC) - \$1,200 FL Records Management Assoc. (FRMA) - \$510 Association of Records Mgrs. Administrators (ARMA) - \$100 FL Municipal Communicators Assoc. (FMCA) - \$550
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Marketing & Customer Service

Mission

Marketing & Customer Service serves as the community brand ambassador for the City of Miramar. Marketing & Customer Service serves the critical role of external communication to inform, educate and assist residents, businesses and key stakeholders on the various City programs and services.

Marketing & Customer Service Organizational Chart



* Budgeted in the Office of the City Manager

** Budgeted in Utilities

Department Overview

Marketing & Customer Service Department serves as the community brand ambassador for the City of Miramar. The Department serves the critical role of external communication to inform, educate and assist residents, businesses and key stakeholders on the various City programs and services. The Marketing & Customer Service Department focuses on enhancing and implementing city-wide branding strategies, image development, communications and public information to inform and educate residents and businesses and to position Miramar as the South Florida gateway city to live, work, play and raise a family.

As indicated in the Position Detail, there are thirteen (13) full-time budgeted positions in this department.

FY 2022 Accomplishments

- Business Marketing - successfully ran a branded content marketing campaign that reached 261,440 businesses nationwide encouraging tech/healthcare/aviation companies to make Miramar their South Florida headquarters as well as a tri-county BID contractor database campaign targeting women-owned and minority firms.
- Enhanced the Community visual appeal: installed 32 traffic light boxes displaying student arts; installed 64 street pole banners citywide as well as enhanced parking signage and added EV charging station signs at Miramar Town Center.
- Grew community outreach and engagement on all city platforms including 7% growth on social media; 12% on miramarfl.gov city website; over 175 eblasts were sent with an average open rate of 30% (industry average 28%); created and published 6-bi-monthly Miramar News Newspaper, 8,000 copies per issue, distributed to 150 businesses and retail outlets city-wide; submitted over 150 press releases that generated over 2,000 media pick-ups/coverage; created over 200 videos to promote city programs and events.; designed and promoted over 470 programs and events for 17 departments, elected officials and COVID-19, generating over 3,900 promotional collateral pieces.
- Miramar PROUD - officially launched city-wide employee recognition program Miramar PROUD, High 5 and Movers and Shakers with notice boards placed in all facilities, Miramar Pulse created, Department Champions training completed, sourced awards and giveaways, secured piggyback for prize redemption and certificates as well as created project timeline tracking sheet and deliverables.
- Successfully planned and executed State of the City address at a new venue with execution challenges as well as provided marketing outreach for all city, MCC events and department programs.
- Miramar Cultural Center - successfully ran multimedia campaigns to secure sold-out MCC Presents shows and programs. Launched venue/wedding rentals institutional campaign to secure more corporate venue and wedding rentals.
- Solid Waste Campaign - 6-month multi-media marketing campaign successfully executed to reach every household in Miramar to advise of the changes in the WastePro renewal agreement including dedicated webpage, water bill insert, paid IP & geo-targeting ads, targeted paid e-mails, and social media, outdoor signage, door hangers, posting on all city platforms, at informational booths at city events, sent to HOAs and at Parks and Social Services Facilities.
- Opt-in Alert Campaign - successfully launched a city-wide multi-media 5-month campaign to get residents/businesses to opt in to receive phone, voice and e-mail alerts for non-emergency notifications.
- Sustainability - created a dedicated webpage to spotlight the various sustainability efforts, as well as developed Did You Know (DYK) collaterals and posted on rotation on website, eblasts and social media platforms.

Marketing & Customer Service

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Program

Marketing	\$ —	\$ —	\$ —	\$ 2,079,700	\$ 2,586,500
Total	\$ —	\$ —	\$ —	\$ 2,079,700	\$ 2,586,500

Expenditures by Category

Personnel Services	\$ —	\$ —	\$ —	\$ 1,134,100	\$ 1,633,500
Operating Expense	—	—	—	945,600	953,000
Capital Outlay	—	—	—	—	—
Total	\$ —	\$ —	\$ —	\$ 2,079,700	\$ 2,586,500

Positions by Program

Marketing	—	—	—	9.00	13.00
Total	—	—	—	9.00	13.00


Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Assistant Director of Marketing and Customer Service	—	—	—	—	1.00
Creative Arts and Graphics Designer	—	—	—	1.00	1.00
Department Coordinator	—	—	—	—	1.00
Director of Marketing and Communications	—	—	—	1.00	—
Director of Marketing and Customer Service	—	—	—	—	1.00
Graphic Design & Production Manager	—	—	—	1.00	1.00
Marketing Coordinator	—	—	—	2.00	2.00
Marketing Coordinator - Events	—	—	—	—	1.00
Marketing Manager	—	—	—	1.00	1.00
Marketing Partnerships Manager	—	—	—	1.00	1.00
Multimedia and Broadcast Manager	—	—	—	1.00	1.00
Public Relations & Media Manager	—	—	—	1.00	—
Public Relations Specialist	—	—	—	—	1.00
Videographer/Photographer	—	—	—	—	1.00
Total FTE's	—	—	—	9.00	13.00

FY22 Budget Amendment #O1786 moved nine (9) FTE's under Marketing & Communications from the Office of the City Manager to its own Department. FY23 name changed to Marketing & Customer Service.








Marketing & Customer Service Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal	
 Meets budget target - Expenses	Finances	Q4 Actual		\$584,142.00		
		YTD Actual		\$1,977,065.27		
		EOY Target		\$2,079,700.00	\$2,586,500.00	
		% Target		%	95.06%	
		% Goal		100.00%	100.00%	
 Number of calls into the call center	Provide Quality Customer Service	Q4 Actual	16,928.00	19,452.00		
		YTD Actual	46,534.00	110,126.00		
		EOY Target	60,000.00	60,000.00	60,000.00	
		% Target		77.56%	183.54%	
		% Goal		100.00%	100.00%	
 Exceed 3CMA standard of 10% of population following city's official Social Media Accounts (based on current population of 137,107)	Expand Social Media	Q4 Actual	5.00	40.00		
		YTD Actual	5.00	40.00		
		EOY Target	3.00	4.00	4.00	
		% Target		166.67%	1000.00%	
		% Goal		100.00%	100.00%	
 Number of e-mails into the call center	Provide Quality Customer Service	Q4 Actual	6,356.00	3,363.00		
		YTD Actual	15,318.00	25,833.00		
		EOY Target	12,000.00	12,000.00	12,000.00	
		% Target		127.65%	215.28%	
		% Goal		100.00%	100.00%	
 Produce quality videos in support of city services (i.e. How To Guides, Youth Camps, etc.) and assets (i.e. The Miramar Amp, Shirley Branca Memorial Park Band Shell, Rental Facilities, etc.)	Multimedia and Broadcasting	Q4 Actual	85.00	84.00		
		YTD Actual	211.00	255.00		
		EOY Target	60.00	100.00	100.00	
		% Target		351.67%	255.00%	
		% Goal		100.00%	100.00%	



Marketing & Customer Service Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Hold annual Strategic Planning retreat to prepare for upcoming calendar/ marketing year	Strategic Planning Retreat	Q4 Actual	—	2.00	
		YTD Actual	—	2.00	
		EOY Target	1.00	1.00	1.00
		% Target	%	200.00%	
		% Goal	100.00%	100.00%	
 Average Customer Wait Time to Answer Calls	Provide Quality Customer Service	Q4 Actual	4.43	2.29	
		YTD Actual	85.29	3.50	
		EOY Target	120.00	120.00	120.00
		% Target	71.07%	2.92%	
		% Goal	100.00%	100.00%	
 Maintain budgeted Training/ Development Opportunities for all staff members	On-going Training/ Development	Q4 Actual	18.00	12.00	
		YTD Actual	54.00	48.00	
		EOY Target	12.00	6.00	6.00
		% Target	450.00%	800.00%	
		% Goal	100.00%	100.00%	
 Create and implement strategic plans with department support to promote city assets/rental facilities	Marketing campaigns that promote events at various City facilities	Q4 Actual	99.00	50.00	
		YTD Actual	348.00	141.00	
		EOY Target	100.00	100.00	100.00
		% Target	348.00%	141.00%	
		% Goal	100.00%	100.00%	
 Number of after hours calls	Provide Quality Customer Service	Q4 Actual	2,368.00	2,035.00	
		YTD Actual	6,034.00	5,700.00	
		EOY Target	3,800.00	3,800.00	3,800.00
		% Target	158.79%	150.00%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual		\$584,142.00	
		YTD Actual		\$1,977,065.27	
		EOY Target		\$2,013,773.00	\$2,586,500.00
		% Target	%	98.18%	
		% Goal	—%	100.00%	
 Number of field assessments	Provide Quality Customer Service	Q4 Actual	13.00	4.00	
		YTD Actual	123.00	11.00	
		EOY Target	120.00	120.00	120.00
		% Target	102.50%	9.17%	
		% Goal	100.00%	100.00%	

Marketing & Customer Service Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of Requests Entered	Promote Accountability by Monitoring the Volume of Work-Orders	Q4 Actual	16,928.00	750.00	
		YTD Actual	19,787.00	5,292.00	
		EOY Target	2,900.00	2,900.00	2,900.00
		% Target	682.31%	182.48%	
		% Goal	100.00%	100.00%	
 Customer service training	Continued Customer Service Improvements	Q4 Actual	—	2.00	
		YTD Actual	1.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	25.00%	100.00%	
		% Goal	100.00%	100.00%	
 Outreach Events	Engage Stakeholders in Water Resource Systems, Protection and Conservation Endeavors	Q4 Actual	3.00	1.00	
		YTD Actual	5.00	10.00	
		EOY Target	16.00	16.00	16.00
		% Target	31.25%	62.50%	
		% Goal	100.00%	100.00%	
 Proficiency evaluations	Continued Customer Service Improvements	Q4 Actual	1.00	—	
		YTD Actual	5.00	3.00	
		EOY Target	12.00	12.00	12.00
		% Target	41.67%	25.00%	
		% Goal	100.00%	100.00%	
 Number of meter turn-offs and turn-ons	Promote Accountability by Monitoring the Volume of Work-Orders	Q4 Actual	420.00	1,716.00	
		YTD Actual	443.00	19,686.00	
		EOY Target	24.00	24.00	24.00
		% Target	1,845.83%	82,025.00%	
		% Goal	100.00%	100.00%	
 Number of water accounts read	Promote Accountability by Monitoring the Volume of Work-Orders	Q4 Actual	34,122.00	103,779.00	
		YTD Actual	62,386.00	103,268.75	
		EOY Target	102,000.00	102,000.00	102,000.00
		% Target	61.16%	101.24%	
		% Goal	100.00%	100.00%	
 Reaching out to the community and media to secure exposure to the City of Miramar residents.	Community Outreach	Q4 Actual		260.00	
		YTD Actual		1,459.00	
		EOY Target		200.00	200.00
		% Target	%	729.50%	
		% Goal	—%	100.00%	

Marketing & Customer Service Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal	
 Serve as the internal marketing agency for 18 city departments to create effective marketing collaterals to promote city events and department programs.	Design Strategies to Promote City Assets and Services	Q4 Actual		1,850.00		
		YTD Actual		5,078.00		
		EOY Target		400.00	400.00	
		% Target		%	1269.50%	
		% Goal		—%	100.00%	
 Percent of zero meters recorded	Promote Accountability by Monitoring the Volume of Work-Orders	Q4 Actual	2.00%	5.00%		
		YTD Actual	0.77%	3.25%		
		EOY Target	5.00%	5.00%	5.00 %	
		% Target		15.40%	65.00%	
		% Goal		100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.
 End of year targets exclude year-end budget amendments.

Marketing & Customer Service FTE's By Program

Marketing & Customer Service

Responsible for the dissemination of official information and promoting the City's public image. It focuses on enhancing and implementing city-wide branding strategies, image development, communications and public information for all media outlets.

FY 22

—

FY 23

13.00

FY22 Budget Amendment #O1786 moved nine (9) FTE's under Marketing & Communications from the Office of the City Manager to its own Department. FY23 name changed to Marketing & Customer Service.

Marketing & Customer Srv Expenditures by Object Code

Marketing—001-09-051-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ —	\$ —	\$ 719,500	\$ 1,058,600
601205	Lump Sum Payout - Accrued Time	—	—	—	28,500	46,200
601210	Non-Pensionable Earnings	—	—	—	9,000	—
601215	Communication Stipend	—	—	—	17,600	17,600
601400	Overtime-General	—	—	—	2,500	—
602100	FICA & MICA	—	—	—	59,400	84,300
602210	Pension-General	—	—	—	27,600	98,900
602235	Pension-Senior Mgmt	—	—	—	130,000	118,300
602265	Pension-457	—	—	—	16,100	20,000
602300	Pmt In Lieu Of Insurance	—	—	—	6,200	11,200
602304	Health Insurance-PPO	—	—	—	—	16,700
602305	Health Insurance-HMO	—	—	—	50,400	63,300
602306	Dental Insurance-PPO	—	—	—	2,200	3,800
602307	Dental Insurance-HMO	—	—	—	900	900
602309	Basic Life Insurance	—	—	—	2,000	3,000
602311	Long-Term Disability Ins	—	—	—	1,000	1,500
602312	HDHP Aetna	—	—	—	28,200	54,900
602313	HSA Payflex	—	—	—	5,400	9,800
602400	Workers' Compensation	—	—	—	27,600	24,500
	<i>Sub-Total</i>	—	—	—	1,134,100	1,633,500
Operating Expense						
603190	Prof Svcs-Other	—	—	—	80,163	69,000
603400	Contract Svcs-Other	—	—	—	3,680	4,800
603425	Software License & Maint	—	—	—	14,100	20,000
604001	Travel & Training	—	—	—	17,050	9,300
604200	Postage	—	—	—	45,000	54,100
604301	Electricity Svcs	—	—	—	3,500	—
604500	Risk Internal Svcs Charge	—	—	—	8,100	6,600
604550	Health Ins Internal Serv Chg	—	—	—	10,100	9,600
604700	Printing & Binding Svcs	—	—	—	67,150	70,000
604889	Marketing & Promotions	—	—	—	323,500	341,900
604910	Advertising Costs	—	—	—	253,375	259,800
604916	Administrative Expense	—	—	—	200	200
604920	License & Permit Fees	—	—	—	4,013	6,500
604989	IT Internal Svcs Charge	—	—	—	67,800	69,100
604997	Other Operating Expenses	—	—	—	2,335	1,500
604998	Contingency	—	—	—	800	800
605100	Office Supplies	—	—	—	8,278	5,800
605120	Computer Operating Expenses	—	—	—	450	400
605230	Program Supplies	—	—	—	5,508	4,600
605250	Noncap Furn (Item less 5000)	—	—	—	13,425	600
605251	Noncap Equip (Item less 5000)	—	—	—	7,675	5,000
605266	Photography	—	—	—	1,000	1,600
605410	Subscriptions & Memberships	—	—	—	3,300	2,700
605500	Training-General	—	—	—	5,100	9,100
	<i>Sub-Total</i>	—	—	—	945,600	953,000
	Total	\$ —	\$ —	\$ —	\$ 2,079,700	\$ 2,586,500

Marketing & Customer Service Budget Justification

Object #	Account Description	Justification
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
603190	Prof Svcs-Other	This line item is necessary for securing third party resources, as needed, and for professional services in support of the department. These services may include but are not limited to such needs as copywriting, videography, production, creative design, photography, etc. for MCC (\$14,000) and Marketing (\$55,000).
603400	Contract Svcs-Other	This cost is associated with contractual agreements including, but not limited to, media and promotional placement for City functions and event campaigns (\$4,800).
603425	Software License & Maint	This line item is contracted for software license and maintenance and for the purchase of software that will aid the graphics technicians and multimedia department in having the proper resources and equipment to fulfill their job duties. Vendors include Adobe Suite (\$3,280), Canva (\$600), Archive Social (\$1,800), iStockPhoto (\$6,696) and other miscellaneous software (\$7,624).
604001	Travel & Training	This represents costs associated with travel and accommodations for specialized training and certification courses, workshops, continuing education or conferences for staff growth, knowledge, edification and learning in their respective positions.
604200	Postage	USPS, Federal Express and UPS charges including costs incurred for dissemination of various information and messages to the community including, but not limited to, season brochures, informational materials and general correspondence associated with marketing and promotions, City events, etc.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourages employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svcs	Cost of printing flyers, posters, brochures, postcards, placards for buses, car and van wraps, vinyl banners, retractable banners, A-frame signs, door hangers, informational material and general correspondence and miscellaneous notices and stickers. Also includes cost of messages sent via water bills and those that are mailed to residents who do not receive a water bill.
604889	Marketing & Promotions	This represents the costs associated with marketing materials and specialty items needed to promote City events, initiatives, programs, executive team and other meetings. This includes, but not limited to, street banners, light pole banners, utility box wraps, customized gifts and promotional items such as video books, USB drives, water bottles, key chains, blankets, Frisbees, hand towels, mugs, pens/writing supplies, t-shirts, jackets, folders, hand fans, executive-level promotional items, and marketing and advertising support for Commission Initiatives.
604910	Advertising Costs	This represents costs associated with media negotiations and placement for City institutional, business, brand awareness, event campaigns, public notices, radio, print, digital, TV, OOH (billboards, bus benches, buses, etc.), social media and other messaging in publications with local, regional, national and international reach for business and personal attraction.
604916	Administrative Expense	This account provides funding for various administrative expenses incurred.
604920	License & Permit Fees	Costs associated with licensing for Citywide coverage for music (special events), images (graphic design) and video (footage). Vendors include BMI, Inc. (\$1,300), ASCAP (\$1,500) and SESAC (\$2,300). Remaining funds (\$1,400) cover licenses and permits for images and video from multiple vendors.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one-time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	This account represents contingency funds for unexpected occurrences.
605100	Office Supplies	This is an estimated amount required for office supplies.
605120	Computer Operating Expenses	This account represents costs for computer operating related items.
605230	Program Supplies	This represents the costs associated with supplies to support the City's marketing and promotional initiatives.
605250	Noncap Furn (Item less 5000)	This line item will be used to purchase furniture for new and existing staff (additional workstations in whole or in part, addition of lockable door, chair, desk, supply cabinets for specialty items, as needed, (\$400) as well as furniture needs for the City's studio (\$200).
605251	Noncap Equip (Item less 5000)	This cost represents equipment required to support multimedia and broadcast services and creative arts and graphic design equipment (\$5,000).
605266	Photography	This cost represents photography for City-wide events, additional/new city assets, etc.

Marketing & Customer Service Budget Justification

Object #	Account Description	Justification
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions, and for books, manuals and publications necessary for staff to retain and/or learn new information for professional and technical certifications and knowledge. Expenses include the following: South Florida Business Journal (\$114) Sun Sentinel Digital (\$360) Miami Herald Digital (\$120) Public Management Magazine (\$155) City County Communications and Marketing Association 3CMA (\$900) Miscellaneous (\$1,051)
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings (\$9,100).

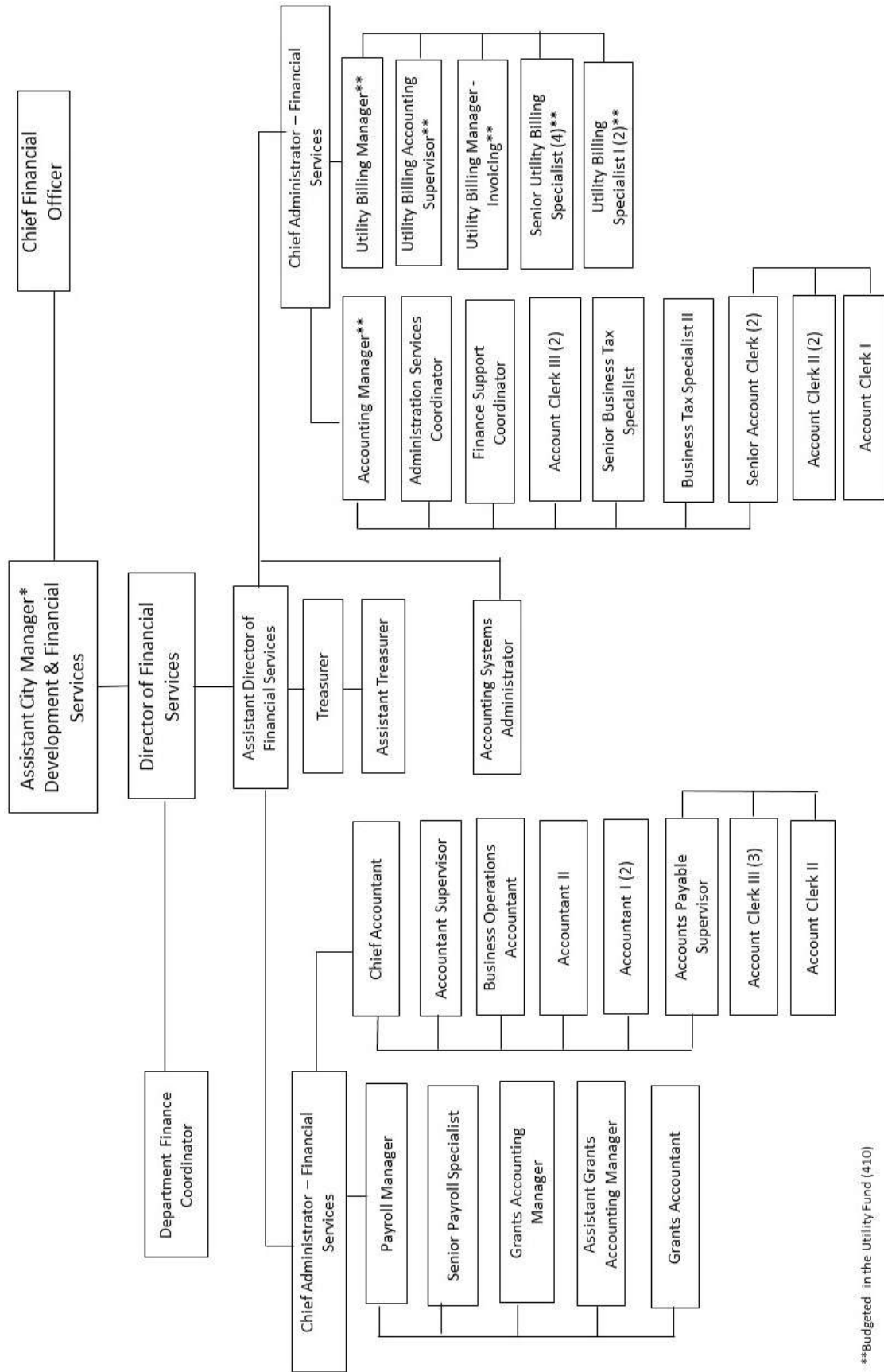


Financial Services

Mission

To maintain the accounting records of the City, provide accurate and timely financial reporting, ensure protection of City assets by establishing and maintaining adequate internal controls, and to provide training and communication to all areas of the City as it pertains to the accounting and internal control functions.

Financial Services Organizational Chart



**Budgeted in the Utility Fund (410)



Financial Services

Department Overview

The Financial Services Department maintains and operates the City's centralized accounting system, Munis.

The Department also provides:

- Related controls and services for managers and employees of the City, and generates reliable financial information that is in accordance with Generally Accepted Accounting Principles (GAAP).
- Coordination of all financial activities of the City by acting as liaison to the public, and to the administrative and department officials.
- This department also oversees the Utility Billing program which is funded by the Utility Enterprise Fund.

As indicated in the Position Detail, this department is comprised of 36 full-time budgeted positions. The four (4) major General Fund programs provided are:

1. Administration
2. Accounting and Revenue Enhancement
3. Reporting and Training
4. Grants Administration

FY 2022 Accomplishments

- Completed finance closing of Special Obligation Revenue (SOR) Note, Series 2021B in the amount of \$8 million issued to fund roadway and other capital improvements within the City.
- Completed finance closing of SOR Note, Series 2021C issued to refund SOR Note, Series 2017 resulting in reduced debt service payments of \$303,000.
- Completed capital lease financing in the amount of \$3.7 million issued to fund the cost of redesigning the City's computer network infrastructure and security.
- Completed capital lease financing in the amount of \$6.6 million issued to fund the cost of the City's Guaranteed Facility Energy Savings project.
- Awarded the prestigious Certificate of Achievement for Excellence in Financial Reporting for the 2020 Annual Comprehensive Financial Reporting (ACFR) for 33rd year from the Government Finance Officers Association (GFOA).

- Completion of the 2021 ACFR for submission to the (GFOA) anticipate receiving 34th award.
- Successfully completed the FY2021 Federal Single Audit of the City's \$18 million Federal Reimbursed Grant Expenditures.
- Submitted Compliance Reports to the Digital Assurance Certification Agency (DAC) as required by City Bond Covenants.
- Timely completion of the monthly closings and related monthly Financial Reporting.
- Accomplished timely submission of quarterly and monthly Financial Reports for over 48 Federal, State & Local Grants.
- Completed Business Tax Billing for over 3,400 accounts generating annualized revenue over \$2.3 million.
- Successfully processed 26 payrolls for approximately 1,200 employees.
- Payments were processed for over 16,300 invoices for vendor payments totaling over \$65 million.
- Completion of quarterly IRS 941 Payroll Tax Returns.
- Issued 1,225 IRS W2 Forms to City Employees.
- Issued 844 IRS 1099-Miscellaneous Forms to City Vendors.
- Issued 134 IRS 1099-R Distributions forms for Pensions, Annuities & Retirement to City Retirees.
- Submission of the Quarterly State Unemployment Report (RT-6).
- Completed the Annual Bureau of Labor Statistics Report.
- Prepared the Monthly Budget Reports for the Elected Officials.
- Conducted trainings with Departments on the Accounts Payable (AP) Process.
- Processed 350 unclaimed property payments to the State of Florida for approximately \$44 thousand.
- Improved GIS reporting capability by creating a new custom report capturing new data fields generated which show Miramar businesses by more general categories based on their NAICS codes.
- Implemented acceptance of FSA/HSA credit card payment method for the City's residents to make payments to our third-party contract manager, Change Healthcare, for their outstanding Emergency Management Services (EMS) billing invoices.

Financial Services

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Accounting & Revenue Enhancement	\$ 2,431,458	\$ 2,441,297	\$ 2,471,500	\$ 2,595,400	\$ 2,746,000

Expenditures by Program

Administration	\$ 667,020	\$ 552,596	\$ 660,650	\$ 660,400	\$ 1,106,050
Accounting & Revenue Enhancement	3,653,436	3,826,955	4,071,850	4,144,813	4,181,750
Reporting and Training	40,206	18,400	101,750	101,750	179,050
Grants Administration	284,914	333,191	375,850	375,850	462,950
Total	\$ 4,645,575	\$ 4,731,142	\$ 5,210,100	\$ 5,282,813	\$ 5,929,800

Expenditures by Category

Personnel Services	\$ 4,055,555	\$ 4,152,895	\$ 4,469,700	\$ 4,524,500	\$ 5,175,900
Operating Expense	516,052	540,355	740,400	740,400	753,900
Capital Outlay	73,967	37,892	—	17,913	—
Total	\$ 4,645,575	\$ 4,731,142	\$ 5,210,100	\$ 5,282,813	\$ 5,929,800

Financial Services

Positions by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	3.00	3.00	3.00	3.00	4.00
Accounting & Revenue Enhancement	29.00	29.00	28.00	28.00	28.00
Reporting and Training	1.00	1.00	1.00	1.00	1.00
Grants Administration	2.50	2.50	2.50	2.50	3.00
Total	35.50	35.50	34.50	34.50	36.00


Position Detail

Account Clerk I*	1.00	1.00	1.00	1.00	1.00
Account Clerk II*	4.00	4.00	3.00	3.00	3.00
Account Clerk III*	6.00	6.00	6.00	5.00	5.00
Accountant I	2.00	2.00	2.00	2.00	2.00
Accountant II	1.00	1.00	1.00	1.00	1.00
Accountant Supervisor	—	—	—	1.00	1.00
Accounting Systems Administrator	—	—	—	1.00	1.00
Accounting Systems Analyst	1.00	1.00	1.00	—	—
Accounts Payable Manager	—	1.00	1.00	—	—
Accounts Payable Supervisor	1.00	—	—	1.00	1.00
Administration Services Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Assistant Grants Accounting Manager	1.00	1.00	1.00	1.00	1.00
Assistant Payroll Manager	1.00	1.00	1.00	—	—
Assistant Treasurer	1.00	1.00	1.00	1.00	1.00
Business Operations Accountant	1.00	1.00	1.00	1.00	1.00
Business Tax Specialist II*	1.00	1.00	1.00	1.00	1.00
Chief Accountant	1.00	1.00	1.00	1.00	1.00
Chief Administrator - Financial Services	—	—	—	2.00	2.00
Chief Financial Officer	—	—	—	—	1.00
Department Finance Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Finance Support Coordinator	1.00	1.00	1.00	1.00	1.00
Financial Services Administrator	2.00	2.00	2.00	—	—
Grants Accountant	—	—	—	—	1.00
Grants Accounting Manager	1.00	1.00	1.00	1.00	1.00
Grants Assistant - Temp Part-time	0.50	0.50	0.50	0.50	—
Head Cashier	2.00	2.00	2.00	—	—
Payroll Manager	—	—	—	1.00	1.00
Senior Account Clerk	—	—	—	2.00	2.00
Senior Accountant	1.00	1.00	1.00	—	—
Senior Business Tax Specialist*	1.00	1.00	1.00	1.00	1.00
Senior Payroll Specialist	—	—	—	1.00	1.00
Treasurer/Retirement & Financial Planning Resource Manager	1.00	1.00	1.00	1.00	1.00
Total FTE's	35.50	35.50	34.50	34.50	36.00

* Block Budgeting position




Financial Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets budget target - Expenses	Finances	Q4 Actual	\$1,319,318.21	\$1,420,149.19	
		YTD Actual	\$4,730,525.21	\$5,250,727.00	
		EOY Target	\$5,098,046.00	\$5,228,012.60	\$5,929,800.00
		% Target	92.79%	100.43%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 ctual	\$1,319,318.21	\$1,420,149.19	
		YTD Actual	\$4,730,525.21	\$5,250,727.00	
		EOY Projection	\$4,771,468.00	\$5,807,600.00	\$5,929,800.00
		% Target	99.14%	90.41%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$164,671.67	\$89,717.81	
		YTD Actual	\$2,441,297.40	\$2,659,201.88	
		EOY Target	\$2,451,500.00	\$2,471,500.00	\$2,746,000.00
		% Target	99.58%	107.59%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	Finances	Q4 Actual	\$164,671.67	\$89,771.81	
		YTD Actual	\$2,441,297.40	\$2,659,201.88	
		EOY Projection	\$2,353,500.00	\$2,746,000.00	\$2,746,000.00
		% Target	103.73%	96.84%	
		% Goal	100.00%	100.00%	
 Number of training sessions held/offered	Improve supervisory leadership skills	Q4 Actual	21.00	4.00	
		YTD Actual	31.00	14.00	
		EOY Target	6.00	6.00	6.00
		% Target	516.67%	233.33%	
		% Goal	100.00%	100.00%	






Financial Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of training sessions held/offered	Improve staff customer service skills - including conflict resolution and communication skills	Q4 Actual	4.00	13.00	
		YTD Actual	32.00	32.00	
		EOY Target	30.00	30.00	30.00
		% Target	106.67%	106.67%	
		% Goal	100.00%	100.00%	
 Number of financial reports issued for the fiscal year		Q4 Actual	1.00	1.00	
		YTD Actual	2.00	2.00	
		EOY Target	1.00	1.00	1.00
		% Target	200.00%	200.00%	
		% Goal	100.00%	100.00%	
 Number of consecutive GFOA awards received	Issue CAFR by March 31 each year	Q4 Actual	0.00	0.00	
		YTD Actual	32.00	33.00	
		EOY Target	32.00	32.00	32.00
		% Target	100.00%	103.13%	
		% Goal	100.00%	100.00%	
 Number of reports issued	Fed Finance report	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Number of reports issued	Quarterly Grants report	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	




Financial Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of reports issued	Quarterly donations	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Number of FRS (Florida Retirement System) submitted		Q4 Actual	3.00	3.00	
		YTD Actual	12.00	12.00	
		EOY Target	12.00	12.00	12.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Number of reports issued	Schedule of Expenditure of Federal Awards (SEFA)	Q4 Actual	0.00	1.00	
		YTD Actual	1.00	2.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	200.00%	
		% Goal	100.00%	100.00%	
 Complete/respond to a lien search request within 3 business days	Efficiency/customer service	Q4 Actual	106.00	508.00	
		YTD Actual	258.00	1,724.00	
		EOY Target	45.00	45.00	45.00
		% Target	573.33%	3831.11%	
		% Goal	100.00%	100.00%	
 Review and issue Business Tax Receipt for complete application within 3 business days	Efficiency/customer service	Q4 Actual	32.00	101.00	
		YTD Actual	195.00	283.00	
		EOY Target	35.00	35.00	35.00
		% Target	557.14%	808.57%	
		% Goal	100.00%	100.00%	

Financial Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of eligible vendors converted	Increase ACH vendor participation in an attempt to reduce fraud opportunities	Q4 Actual	13.00	10.00	
		YTD Actual	13.00	10.00	
		EOY Target	15.00	15.00	15.00
		% Target	86.67%	66.67%	
		% Goal	100.00%	100.00%	
 Filed by 4/30, 7/31, 10/31, 1/31	Payroll quarterly form 941	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Filed by 1/31	Form 945 annual return of withheld income tax	Q4 Actual	0.00	0.00	
		YTD Actual	1.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Forms issued and filed by 1/31	W-2 form (Recipient & IRS)	Q4 Actual	0.00	0.00	
		YTD Actual	1.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Monthly filings by the 20th of the subsequent month	State Sales Tax	Q4 Actual	3.00	3.00	
		YTD Actual	12.00	12.00	
		EOY Target	12.00	12.00	12.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	

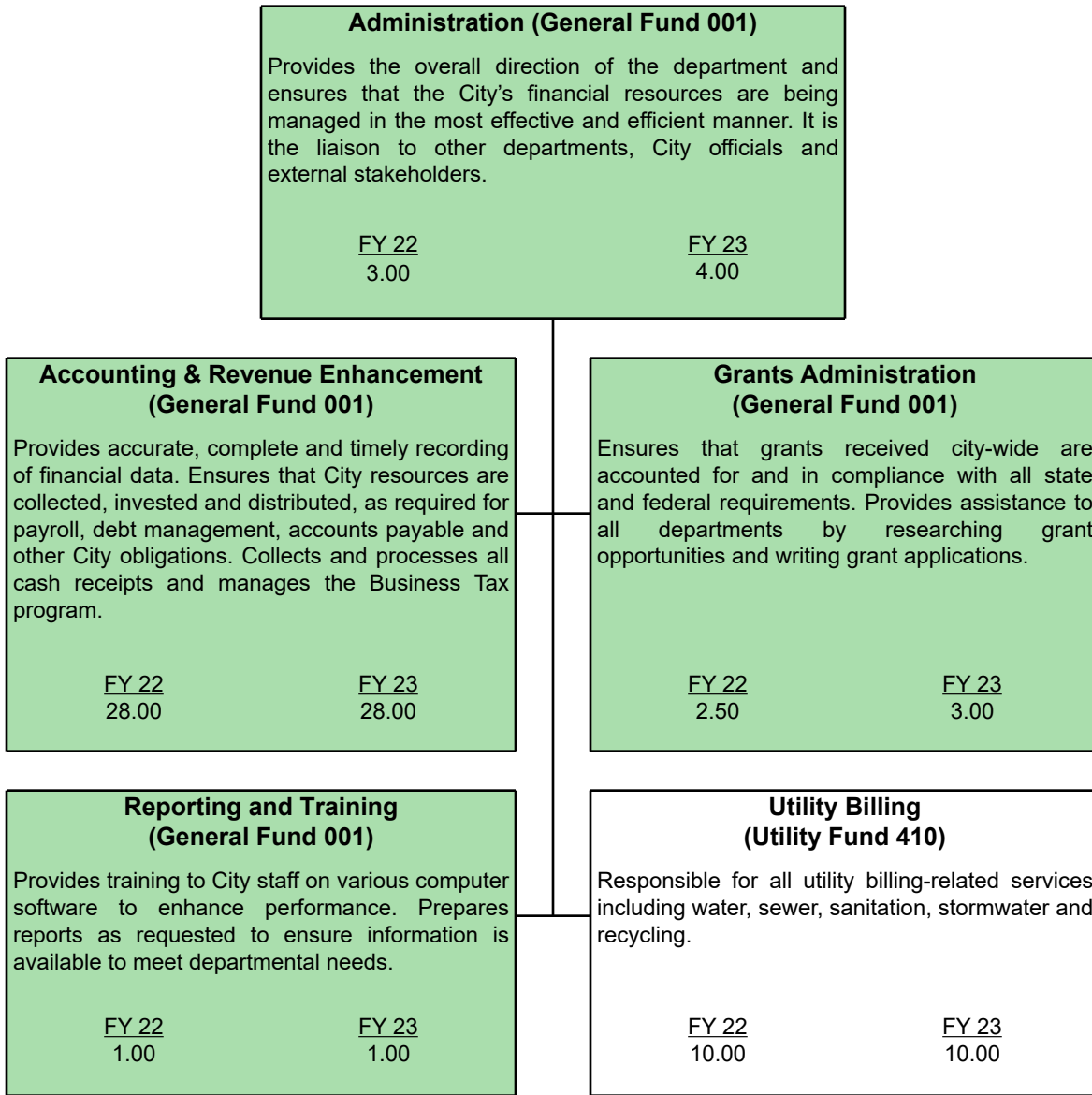
Financial Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Forms issued by 1/31	Form 1099-R (Recipient)	Q4 Actual	—	0.00	
		YTD Actual	1.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Forms filed with the IRS	Form 1099-R (IRS)	Q4 Actual	0.00	0.00	
		YTD Actual	1.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Forms issued and filed by 1/31	Form 1099-M (Recipient and IRS)	Q4 Actual	0.00	0.00	
		YTD Actual	1.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Financial Services FTE's by Program



Financial Services Budget Summary by Program

Administration—Program 100

Description

Administration provides the overall direction of the department and ensures that the City’s financial resources are being managed in the most cost effective and efficient manner. It is the liaison to other departments, City officials and external stakeholders.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 546,356	\$ 471,000	\$ 549,000	\$ 549,000	\$ 976,600
Operating Expense	46,697	43,704	111,650	111,400	129,450
Departmental Capital Outlay	73,967	37,892	—	—	—
Total	\$ 667,020	\$ 552,596	\$ 660,650	\$ 660,400	\$1,106,050

Percent of Time by Position

Assistant Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Department Finance Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Chief Financial Officer	—	—	—	—	1.00
Total	3.00	3.00	3.00	3.00	4.00



Financial Services Department Staff

Financial Services Budget Summary by Program

Accounting and Revenue Enhancement—Program 101

Description

The Accounting and Revenue Enhancement Program provides accurate, complete and timely recording of financial data that is also in compliance with Federal, State, Accounting and other regulatory criteria. This program ensures that the City's resources are collected, invested and then distributed as required for payroll, debt management, accounts payable and other obligations. It acts as the central collection point for cash receipts for all revenues of the City and collects and processes cash received directly from customers and other City locations. Credit, debit and lockbox payments are also processed. Business tax, lien searches and filing of liens, commercial sanitation billing and collections, false alarms and other miscellaneous billings are managed within this program. The Accounting and Revenue Enhancement Program operates at both the Multi-Service Complex in East Miramar and at the Town Center.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Local Business Tax	316000	\$2,116,498	\$2,115,534	\$2,200,000	\$2,323,900	\$2,400,000
Admin Fee Cost Recovery	329105	972	714	1,500	1,500	1,000
Credit Card Fee	347345	11,156	13,031	20,000	20,000	20,000
Lien Research	349000	302,831	312,018	250,000	250,000	325,000
Total		\$2,431,458	\$2,441,297	\$2,471,500	\$2,595,400	\$2,746,000
Expenditures by Category						
Personnel Services		\$3,231,817	\$3,386,644	\$3,524,900	\$3,579,700	\$3,666,300
Operating Expense		421,618	440,311	546,950	547,200	515,450
Departmental Capital Outlay		—	—	—	17,913	—
Total		\$3,653,436	\$3,826,955	\$4,071,850	\$4,144,813	\$4,181,750
Percent of Time by Position						
Account Clerk I*		1.00	1.00	1.00	1.00	1.00
Account Clerk II*		4.00	4.00	3.00	3.00	3.00
Account Clerk III		6.00	6.00	6.00	5.00	5.00
Accountant I		2.00	2.00	2.00	2.00	2.00
Accountant II		1.00	1.00	1.00	1.00	1.00
Accountant Supervisor		—	—	—	1.00	1.00
Accounts Payable Manager		—	1.00	1.00	—	—
Accounts Payable Supervisor		1.00	—	—	1.00	1.00
Administration Services Coordinator		1.00	1.00	1.00	1.00	1.00
Assistant Payroll Manager		1.00	1.00	1.00	—	—
Assistant Treasurer		1.00	1.00	1.00	1.00	1.00
Business Operations Accountant		1.00	1.00	1.00	1.00	1.00
Business Tax Specialist II*		1.00	1.00	1.00	1.00	1.00
Chief Accountant		1.00	1.00	1.00	1.00	1.00
Chief Administrator - Financial Services		—	—	—	2.00	2.00
Finance Support Coordinator		1.00	1.00	1.00	1.00	1.00
Financial Services Administrator		2.00	2.00	2.00	—	—
Head Cashier		2.00	2.00	2.00	—	—
Payroll Manager		—	—	—	1.00	1.00
Senior Account Clerk		—	—	—	2.00	2.00
Senior Accountant		1.00	1.00	1.00	—	—
Senior Business Tax Specialist*		1.00	1.00	1.00	1.00	1.00
Senior Payroll Specialist		—	—	—	1.00	1.00
Treasurer/Retirement & Financial Planning Resource Manager		1.00	1.00	1.00	1.00	1.00
Total		29.00	29.00	28.00	28.00	28.00

* Block Budgeting position



Financial Services Budget Summary by Program

Reporting and Training—Program 102

Description

The Financial Services department played a key role in the implementation of the Munis Enterprise Resource Planning (ERP) System and continues to play an essential role in ensuring Munis operates effectively and efficiently. It is the responsibility of the Financial Services department to maintain the integrity of the system. This program supports management staff in varied areas of financial analyses, including standard monthly management reporting, creation of custom reports, variance analyses, budgeting, forecasting and strategic planning; includes review and coordination of financial analyses across different departments and in support of the Financial Services Department.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 29,387	\$ 10,800	\$ 89,000	\$ 89,000	\$ 166,800
Operating Expense		10,818	7,600	12,750	12,750	12,250
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 40,206	\$ 18,400	\$ 101,750	\$ 101,750	\$ 179,050
Percent of Time by Position						
Accounting System Analyst		1.00	1.00	1.00	—	—
Accounting Systems Administrator		—	—	—	1.00	1.00
Total		1.00	1.00	1.00	1.00	1.00

Financial Services Budget Summary by Program

Grants Administration—Program 103

Description

This program assists departments with all grant related activities. Services provided include accurate grants accounting, compliance with grantor requirements, assistance with locating and advising departments with grant opportunities, grant writing and providing grants training to staff. This program provides assistance during a natural disaster or other emergencies by obtaining required documentation and accounting records for disaster related expenditures to ensure maximum reimbursement.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 247,995	\$ 284,451	\$ 306,800	\$ 306,800	\$ 366,200
Operating Expense		36,919	48,740	69,050	69,050	96,750
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 284,914	\$ 333,191	\$ 375,850	\$ 375,850	\$ 462,950
Percent of Time by Position						
Assistant Grants Accounting Manager		1.00	1.00	1.00	1.00	1.00
Grants Accounting Manager		1.00	1.00	1.00	1.00	1.00
Grants Accountant		—	—	—	—	1.00
Grants Assistant - Temp Part-time		0.50	0.50	0.50	0.50	—
Total		2.50	2.50	2.50	2.50	3.00

Financial Services Expenditures by Object Code

Administration—001-10-100-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 388,440	\$ 320,327	\$ 362,200	\$ 362,200	\$ 615,900
601205	Lump Sum Payout - Accrued Time	25,730	25,198	10,800	10,800	65,800
601210	Non-Pensionable Earnings	505	—	3,000	3,000	—
601215	Communication Stipend	3,930	2,025	3,900	3,900	5,900
601220	Longevity	3,824	150	4,100	4,100	4,400
602100	FICA & MICA	28,313	25,893	27,400	27,400	43,000
602235	Pension-Senior Mgmt	40,226	45,500	77,800	77,800	132,400
602265	Pension-457	15,234	17,032	19,800	19,800	33,400
602300	Pmt In Lieu Of Insurance	—	—	6,200	6,200	5,600
602305	Health Insurance-HMO	10,416	332	—	—	—
602306	Dental Insurance-PPO	789	990	1,400	1,400	2,700
602307	Dental Insurance-HMO	177	180	200	200	—
602309	Basic Life	970	792	1,000	1,000	1,800
602311	Long-Term Disability	190	121	500	500	900
602312	HDHP Aetna	13,312	15,761	14,100	14,100	45,400
602313	HSA Payflex	2,800	2,800	2,700	2,700	7,000
602400	Workers' Compensation	11,500	13,900	13,900	13,900	12,400
	<i>Sub-Total</i>	546,356	471,000	549,000	549,000	976,600
Operating Expense						
603190	Prof Svcs-Other	—	—	6,000	5,989	6,000
603425	Software License & Maint	—	—	40,000	40,011	40,000
604001	Travel & Training	1,504	1,335	5,650	5,650	10,650
604301	Electricity Svcs	15,426	12,116	15,400	15,400	19,600
604500	Risk Internal Svcs Charge	3,200	600	2,600	2,600	2,100
604550	Health Ins Internal Serv Chg	4,700	2,600	1,400	1,400	1,300
604650	R&M Office Equip	—	—	200	200	200
604700	Printing & Binding Svc	—	631	1,500	1,500	1,500
604916	Administrative Expense	1,358	563	1,100	1,100	1,100
604950	Employee Awards	1,920	2,273	5,000	5,000	5,000
604989	IT Internal Svcs Charge	17,000	18,100	21,800	21,800	30,000
605100	Office Supplies	191	1,847	2,300	2,300	2,300
605120	Computer Operating Expenses	423	—	800	800	800
605250	Noncap Furn (Item less 5000)	—	277	1,100	1,100	1,100
605290	Other Operating Supplies	—	—	200	200	200
605410	Subscriptions & Memberships	975	1,932	2,700	2,700	3,700
605500	Training-General	—	1,429	1,000	2,575	1,000
605510	Tuition Reimbursement	—	—	2,900	1,075	2,900
	<i>Sub-Total</i>	46,697	43,704	111,650	111,400	129,450
Departmental Capital Outlay						
606471	Software	73,967	37,892	—	—	—
	<i>Sub-Total</i>	73,967	37,892	—	—	—
	Total	\$ 667,020	\$ 552,596	\$ 660,650	\$ 660,400	\$ 1,106,050

Financial Services Expenditures by Object Code

Accounting and Revenue Enhancement—001-10-101-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 1,993,791	\$ 2,011,323	\$ 2,172,800	\$ 2,172,800	\$ 2,311,100
601205	Lump Sum Payout - Accrued Time	113,802	155,471	75,400	130,200	150,900
601210	Non-Pensionable Earnings	2,929	—	8,000	8,000	—
601215	Communication Stipend	5,920	8,913	8,500	8,500	7,800
601220	Longevity	14,034	10,357	7,000	7,000	8,200
601400	Overtime-General	20,674	5,710	26,200	26,200	26,200
601410	Overtime-Holiday	3,415	1,106	8,800	8,800	8,800
602100	FICA & MICA	160,196	163,283	175,100	175,100	191,000
602210	Pension-General	280,322	329,302	301,200	301,200	278,300
602235	Pension-Senior Mgmt	148,426	167,100	161,000	161,000	172,100
602265	Pension-457	24,064	20,220	21,200	21,200	26,600
602300	Pmt In Lieu Of Insurance	15,840	16,832	12,500	12,500	5,600
602304	Health Insurance-PPO	31,004	22,465	14,600	14,600	17,100
602305	Health Insurance-HMO	282,989	327,234	381,400	381,400	316,600
602306	Dental Insurance-PPO	13,113	13,675	15,200	15,200	11,000
602307	Dental Insurance-HMO	1,326	1,102	1,100	1,100	1,500
602309	Basic Life	3,709	3,894	6,200	6,200	6,600
602311	Long-Term Disability	1,907	1,457	3,100	3,100	3,300
602312	HDHP Aetna	25,556	22,601	21,100	21,100	28,700
602313	HSA Payflex	5,600	4,200	4,100	4,100	5,600
602400	Workers' Compensation	83,200	100,400	100,400	100,400	89,300
	<i>Sub-Total</i>	<u>3,231,817</u>	<u>3,386,644</u>	<u>3,524,900</u>	<u>3,579,700</u>	<u>3,666,300</u>
<u>Operating Expense</u>						
603190	Prof Svcs-Other	25,771	43,070	91,500	78,500	66,500
603200	Audit Fees	47,400	59,650	70,000	70,000	70,000
603470	Temporary Help	—	2,300	2,300	15,300	2,300
604001	Travel & Training	3,601	1,430	15,250	15,250	15,250
604200	Postage	11,150	11,943	19,500	19,500	22,400
604500	Risk Internal Svcs Charge	32,700	5,800	24,700	24,700	20,400
604550	Health Ins Internal Serv Chg	74,200	109,000	58,900	58,900	56,200
604650	R&M Office Equip	—	—	1,000	1,000	1,000
604700	Printing & Binding Svc	3,837	3,752	4,000	4,000	4,000
604901	Credit Card Svcs Fees	18,257	5,208	20,000	20,000	20,000
604989	IT Internal Svcs Charge	171,400	168,600	203,100	203,100	200,700
605100	Office Supplies	5,471	8,988	15,000	14,482	15,000
605120	Computer Operating Expenses	5,439	1,304	6,000	6,000	6,000
605240	Uniforms Cost	—	—	900	1,418	900
605250	Noncap Furn (Item less 5000)	466	4,538	5,000	5,000	5,000
605290	Other Operating Supplies	—	1,000	1,500	960	1,500
605410	Subscriptions & Memberships	2,893	2,802	2,800	2,800	2,800
605500	Training-General	—	5,130	1,500	2,290	1,500
605510	Tuition Reimbursement	19,033	5,795	4,000	4,000	4,000
	<i>Sub-Total</i>	<u>421,618</u>	<u>440,311</u>	<u>546,950</u>	<u>547,200</u>	<u>515,450</u>
<u>Departmental Capital Outlay</u>						
606211	Minor Building Repairs	—	—	—	17,913	—
	<i>Sub-Total</i>	<u>—</u>	<u>—</u>	<u>—</u>	<u>17,913</u>	<u>—</u>
	Total	<u>\$ 3,653,436</u>	<u>\$ 3,826,955</u>	<u>\$ 4,071,850</u>	<u>\$ 4,144,813</u>	<u>\$ 4,181,750</u>

Financial Services Expenditures by Object Code

Reporting and Training—001-10-102-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 10,500	\$ —	\$ 57,100	\$ 57,100	\$ 114,400
601205	Lump Sum Payout - Accrued Time	—	—	—	—	3,900
601210	Non-Pensionable Earnings	—	—	1,000	1,000	—
601215	Communication Stipend	—	—	—	—	2,000
602100	FICA & MICA	895	—	4,400	4,400	9,200
602235	Pension-Senior Mgmt	13,675	7,200	12,300	12,300	24,600
602265	Pension-457	150	—	1,700	1,700	3,400
602300	Pmt In Lieu Of Insurance	1,122	—	—	—	5,600
602305	Health Insurance-HMO	—	—	8,400	8,400	—
602306	Dental Insurance-PPO	145	—	—	—	—
602307	Dental Insurance-HMO	—	—	200	200	—
602309	Basic Life Insurance	—	—	200	200	300
602311	Long-Term Disability Ins	—	—	100	100	200
602400	Workers' Compensation	2,900	3,600	3,600	3,600	3,200
	<i>Sub-Total</i>	29,387	10,800	89,000	89,000	166,800
Operating Expense						
604001	Travel & Training	2,918	—	1,950	1,950	1,950
604500	Risk Internal Svcs Charge	2,100	400	1,700	1,700	1,400
604550	Health Ins Internal Serv Chg	100	1,200	700	700	600
604989	IT Internal Svcs Charge	5,700	6,000	7,200	7,200	7,100
605100	Office Supplies	—	—	600	600	600
605120	Computer Operating Expenses	—	—	400	400	400
605410	Subscriptions & Memberships	—	—	200	200	200
	<i>Sub-Total</i>	10,818	7,600	12,750	12,750	12,250
	Total	\$ 40,206	\$ 18,400	\$ 101,750	\$ 101,750	\$ 179,050

Financial Services Expenditures by Object Code

Grants Administration—001-10-103-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 155,244	\$ 166,481	\$ 192,000	\$ 192,000	\$ 225,300
601205	Lump Sum Payout - Accrued Time	6,326	21,971	8,100	8,100	15,800
601210	Non-Pensionable Earnings	314	—	2,000	2,000	—
602100	FICA & MICA	11,894	13,984	15,500	15,500	18,400
602235	Pension-Senior Mgmt	29,546	33,100	36,200	36,200	49,000
602265	Pension-457	4,572	4,960	5,100	5,100	5,300
602304	Health Insurance-PPO	—	—	—	—	16,700
602305	Health Insurance-HMO	29,540	31,532	35,000	35,000	23,900
602306	Dental Insurance-PPO	1,288	1,278	1,400	1,400	1,300
602309	Basic Life Insurance	310	355	500	500	600
602311	Long-Term Disability Ins	163	90	300	300	300
602400	Workers' Compensation	8,800	10,700	10,700	10,700	9,600
	<i>Sub-Total</i>	247,995	284,451	306,800	306,800	366,200
Operating Expense						
603190	Prof Svcs-Other	—	13,370	25,000	25,000	50,000
604001	Travel & Training	3,651	(170)	4,650	4,650	4,650
604500	Risk Internal Svcs Charge	3,200	600	2,600	2,600	2,100
604550	Health Ins Internal Serv Chg	5,400	10,100	5,500	5,500	5,200
604650	R&M Office Equip	—	—	300	300	300
604700	Printing & Binding Svc	—	—	300	300	300
604920	License & Permit Fees	8,085	8,085	10,000	10,000	10,000
604989	IT Internal Svcs Charge	14,100	14,900	18,000	18,000	21,500
605100	Office Supplies	859	475	1,000	1,000	1,000
605120	Computer Operating Expenses	700	—	700	700	700
605250	Noncap Furn (Item less 5000)	—	270	600	600	600
605410	Subscriptions & Memberships	448	249	400	400	400
605500	Training-General	—	862	—	—	—
605510	Tuition Reimbursement	476	—	—	—	—
	<i>Sub-Total</i>	36,919	48,740	69,050	69,050	96,750
	Total	\$ 284,914	\$ 333,191	\$ 375,850	\$ 375,850	\$ 462,950

Financial Services Budget Justification

Object #	Account Description	Justification
Revenue		
316000	Local Business Tax	This revenue source is derived from all businesses that operate within the City. The fees for the various types of businesses are set by ordinance. Per Florida Statutes, Local Business Tax Fees can be increased every other year by no more than 5%. FY23 revenue projections includes a 5% increase in fees that will be applicable in the next billing.
329105	Admin Fee Cost Recovery	This revenue line item is derived from administrative charge related to developer consulting fees.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
349000	Lien Research	This revenue is charged to cover the costs for lien research which is primarily done when property changes ownership, and to cover the costs for validation of lien search certification.
Expense		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	Overtime is necessary to meet commitments and scheduled deadlines such as, software conversion, billing, counter customer service, etc. Implementation of ERP modules continues. Revenue Enhancement: \$26,200 - General Support; \$45,000 - Utility Billing - General Support
601410	Overtime-Holiday	This expenditure is for overtime hours worked on contractual holidays per the individual collective bargaining agreements. \$8,800 - Revenue Enhancement - Overtime - Holiday - Clerical Support; \$2,600 - Utility Billing - Overtime - Holiday - Clerical Support
603190	Prof Svcs-Other	Professional Services for costs to be incurred for non-employee services including actuarial, grant writing and system support provided by Third Party vendors as listed below: \$6,000 - Administration (GASB Implementation of Capital Leases) \$66,500 - Revenue Enhancement (AMI Risk Consultants for Self Insurance Program \$3,500, GRS for OPEB \$20,000, GRS for Pension Actuarial Analysis \$10,000, Excess Benefit \$5,000, DAC for Disseminating \$3,000, Arbitrage Compliance Specialists for Arbitrage Reports \$5,000, Other Audits for Waste Pro and KlassEx \$20,000) \$50,000 - Grants (Grant Subscription & Service Agreement)
603200	Audit Fees	This expense is for the City's Annual Comprehensive Financial Report (ACFR) software annual maintenance cost of \$40,000 - Workiva
603425	Software License & Maint	This expense is for the City's Comprehensive Annual Financial Report (CAFR) software annual maintenance cost of \$40,000 - Workiva
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences. \$2,300 - Revenue Enhancement - Temporary Services - Clerical Support
604001	Travel & Training	This account is for out-of-town travel and accommodations associated with specialized training and required certification courses or conferences, including GFOA, FGFOA, etc., includes registration, airline travel, meals, etc.
604200	Postage	Represents allocated costs for mail, as well as delivery services for U.P.S. and Federal Express. Accounting & Revenue Enhancement: The amount of outgoing mail for Accounts Payable, Payroll and Business Tax is substantial.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604650	R&M Office Equip	Administration & Accounting & Revenue Enhancement: Costs for the Annual Comprehensive Financial Report (ACFR), payroll documents, occupational licenses, cash receipts and accounts payable. Reporting and Training: Manuals and training materials. Grants Management: Grant packets and other required materials.
604700	Printing & Binding Svc	Administration & Accounting & Revenue Enhancement: Costs for the Comprehensive Annual Financial Report (CAFR), payroll documents, occupational licenses, cash receipts and accounts payable. Reporting and Training: Manuals and training materials. Grants Management: Grant packets and other required materials.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments.
604916	Administrative Expense	To provide for various administrative expenses incurred.
604920	License & Permit Fees	Grants Administration: Annual Subscription - Grants Search Engine \$10,000
604950	Employee Awards	To promote employee morale and team building.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	Costs pertaining to the purchase of basic and other miscellaneous small desk supplies.



Financial Services Budget Justification

Object #	Account Description	Justification
605120	Computer Operating Expenses	Costs for Print Management Service Agreement and department's computer related items.
605240	Uniforms Cost	This cost is to provide uniforms to customer service employees to portray a professional appearance.
605250	Noncap Furn (Item less 5000)	This is for furniture that cost less than \$5,000 per unit. Administration and Accounting & Revenue Enhancement: Cubicle panels and desk chairs and other items, such as file cabinets, as needed. Grants Administration: To provide for necessary furnishings as needed.
605290	Other Operating Supplies	This cost is for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Government Finance Officers Association (GFOA), Florida Government Finance Officers Association (FGFOA), CPA License renewals, etc. \$3,700 - Administration (AICPA - \$600; FGFOA - \$100; SFGFOA - \$75; GAAFR Newsletter - \$100; GASB Pronouncements & Other Publications - \$750; CPA Certification - \$275; CGFO - \$100; GFOA - \$500; FICPA - \$200) \$2,800 - Revenue Enhancement (AICPA - \$300; FGFOA - \$800; SFGFOA - \$250; GFOA - \$750; FICPA - \$200; Payroll Association - \$500) \$200 - Reporting and Training (SFGFOA - \$50; GFOA - \$150) \$400 - Grants - (NGMA \$400)
605500	Training-General	Training - General is available for Continuing Professional Education (CPE) Credits for staff ongoing training and development. \$1,000 - Administration \$1,500- Revenue Enhancement - Pryor Training/Seminars
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course. \$2,900 - Tuition Reimbursement - Administration - Continuing Education \$4,000 - Tuition Reimbursement - Revenue Enhancement - Continuing Education



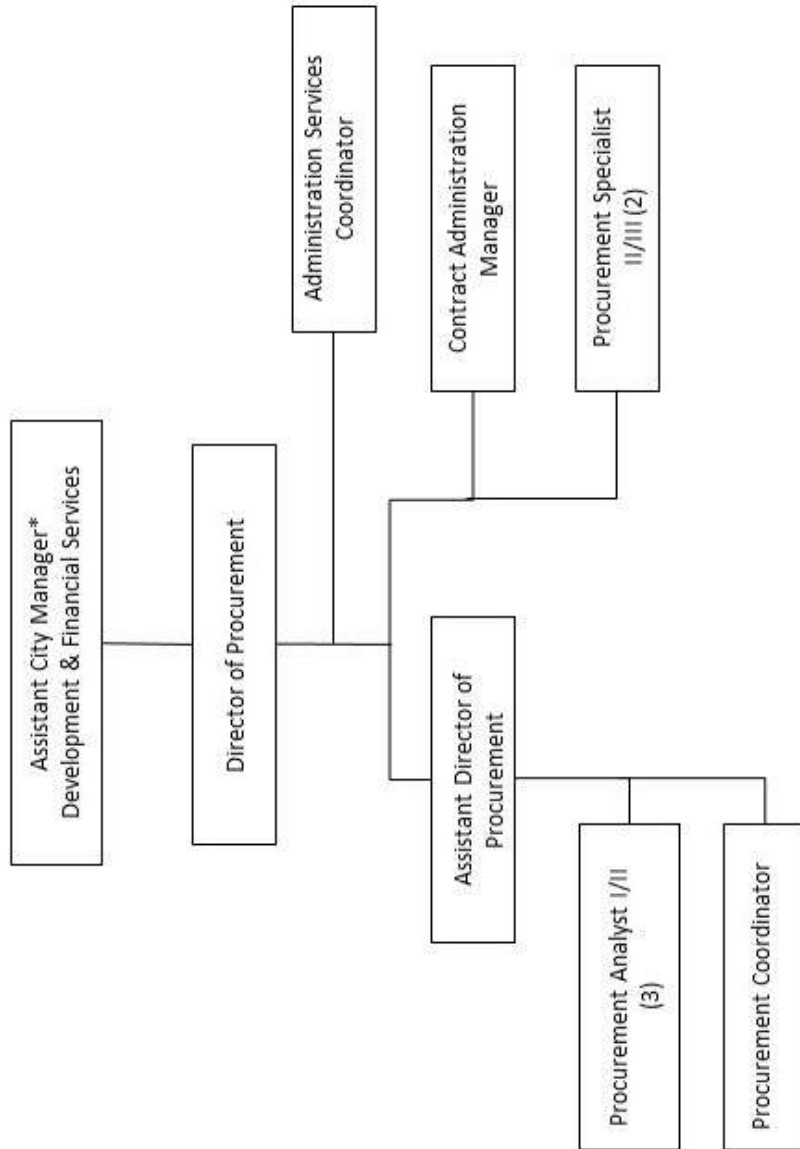


Procurement

Mission

To acquire commodities, services and construction effectively and to optimize the resources of the City for maximum savings and best value to the citizens of Miramar.

Procurement Organizational Chart



• Budgeted in the Office of the City Manager

Department Overview

The Procurement Department is responsible for managing the purchasing activities of the organization. This includes the acquisition of goods, services and construction in accordance with the City's Code, Broward County Code, Florida State Statutes and Federal Law. This department is dedicated to open competition, transparency and fairness in all procurements. The department is also responsible for disposing of the City's surplus property through auctions. Through the implementation of the new Enterprise Resource Planning (ERP) system, procurement operations has migrated to a paperless business model.

As indicated in the Position Detail, this department is comprised of ten (10) full-time budgeted positions. The two (2) major programs are:

1. Procurement Operations
2. Mailroom Operations

FY 2022 Accomplishments

- Conducted multiple internal department trainings on various Procurement topics.
- 2nd Annual Procurement Shining Star Award for 2022.
- Hosted two successful City surplus auctions.
- Upgraded city vehicle for Mailroom operations.
- Received the Achievement of Excellence of award in Procurement for 2021 and applied for the 2022 award.



Procurement Department Team Building Retreat

Procurement

Program Revenues, Expenditures and Positions Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
Procurement Operations	\$ 292,782	\$ 362,086	\$ 292,000	\$ 292,000	\$ 452,000







Expenditures by Program					
Procurement Operations	\$ 1,057,441	\$ 1,069,219	\$ 1,106,050	\$ 1,106,050	\$ 1,239,350
Mailroom Operations	240,983	260,964	368,400	368,400	267,000
Total	\$ 1,298,424	\$ 1,330,183	\$ 1,474,450	\$ 1,474,450	\$ 1,506,350

Expenditures by Category					
Personnel Services	\$ 1,159,731	\$ 1,218,179	\$ 1,308,800	\$ 1,308,800	\$ 1,340,700
Operating Expense	135,042	112,003	162,050	162,050	161,950
Capital Outlay	3,650	—	3,600	3,600	3,700
Total	\$ 1,298,424	\$ 1,330,183	\$ 1,474,450	\$ 1,474,450	\$ 1,506,350





	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Positions by Program					
Procurement Operations	8.50	7.00	8.00	8.00	8.00
Mailroom Operations	2.50	2.00	2.00	2.00	2.00
Total	11.00	9.00	10.00	10.00	10.00

Position Detail					
Administration Services Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Director of Procurement	—	—	—	1.00	1.00
Contract Administration Manager	1.00	1.00	1.00	1.00	1.00
Director of Procurement	1.00	1.00	1.00	1.00	1.00
Procurement Administrator	1.00	1.00	1.00	—	—
Procurement Analyst I/II	2.00	2.00	3.00	3.00	3.00
Procurement Coordinator	1.00	1.00	1.00	1.00	1.00
Procurement Specialist I/II/III	3.00	2.00	2.00	2.00	2.00
Senior Procurement Analyst	1.00	—	—	—	—
Total FTE's	11.00	9.00	10.00	10.00	10.00

Procurement Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of vendor workshops/outreach	Vendor and supplier outreach	Q4 Actual	3.00	2.00	
		YTD Actual	9.00	8.00	
		EOY Target	8.00	8.00	8.00
		% Target	112.50%	100.00%	
		% Goal	100.00%	100.00%	
 Number of solicitations processed and recommended for award within 90 days	Improve the management of procurement processes	Q4 Actual	7.00	6.00	
		YTD Actual	22.00	18.00	
		EOY Target	25.00	25.00	25.00
		% Target	88.00%	72.00%	
		% Goal	100.00%	100.00%	
 Number of pieces processed for mailing	Prompt and accurate distribution of mail	Q4 Actual	7,842.00	9,653.00	
		YTD Actual	31,396.00	34,505.00	
		EOY Target	55,000.00	55,000.00	55,000.00
		% Target	57.08%	62.74%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$336,984.14	\$373,929.52	
		YTD Actual	\$1,330,024.35	\$1,438,910.32	
		EOY Target	\$1,331,568.00	\$1,474,450.00	\$1,506,350.00
		% Target	99.88%	97.59%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$336,984.14	\$373,929.52	
		YTD Actual	\$1,330,024.35	\$1,438,910.32	
		EOY Projection	\$1,356,555.00	\$1,510,750.00	\$1,506,350.00
		% Target	98.04%	95.24%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$142,276.49	\$74,464.65	
		YTD Actual	\$362,085.69	\$294,180.95	
		EOY Target	\$216,000.00	\$292,000.00	\$452,000.00
		% Target	167.63%	100.75%	
		% Goal	100.00%	100.00%	

Procurement Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets projected target - Revenues	Finances	Q4 Actual	\$142,276.49	\$74,464.65	
		YTD Actual	\$362,085.69	\$294,180.95	
		EOY Projection	\$258,528.15	\$452,000.00	\$452,000.00
		% Target	140.06%	65.08%	
		% Goal	100.00%	100.00%	
 Number of training sessions hosted by Procurement for City Depts.	Expand City-wide training for end-users	Q4 Actual	2.00	2.00	
		YTD Actual	10.00	11.00	
		EOY Target	8.00	8.00	8.00
		% Target	125.00%	137.50%	
		% Goal	100.00%	100.00%	
 Number of transactions spot audit performed	Munis Transactions Spot Audit	Q4 Actual	3.00	4.00	
		YTD Actual	10.00	11.00	
		EOY Target	10.00	10.00	10.00
		% Target	100.00%	110.00%	
		% Goal	100.00%	100.00%	
 Increase the use of P-card by 10%		Q4 Actual	23.00%	-54.00%	
		YTD Actual	13.00%	8.00%	
		EOY Target	10.00%	10.00%	10.00%
		% Target	130.00%	80.00%	
		% Goal	100.00%	100.00%	
 Number of training hours attended per staff	Procurement Training and Development	Q4 Actual	16.00	24.00	
		YTD Actual	54.00	62.00	
		EOY Target	40.00	40.00	40.00
		% Target	135.00%	155.00%	
		% Goal	100.00%	100.00%	
 Number of seminars/cooperative meetings attended	Attend seminars and monthly NIGP meetings	Q4 Actual	2.00	2.00	
		YTD Actual	8.00	9.00	
		EOY Target	8.00	8.00	8.00
		% Target	100.00%	112.50%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Procurement FTE's by Program

Procurement Operations

Provides cost savings initiatives through the purchase of goods, services and construction at the best value to support City operations in accordance with the City's Code, Broward County Code, Florida State Statutes and Federal Law.

<u>FY 22</u>	<u>FY 23</u>
8.00	8.00

Mailroom Operations

Ensures that all mail is sent out, received and distributed in a timely and safe manner. Mailroom Operations further ensures the safety of Miramar employees from threats and contamination received through the mail.

<u>FY 22</u>	<u>FY 23</u>
2.00	2.00

Procurement Budget Summary by Program

Procurement Operations—Program 120

Description

The Procurement Operations Program provides cost savings initiatives through the purchase of goods, services and construction at the best value to support City operations.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Franchise Fee-Towing Services	323900	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000
Vending Services	349010	3,955	6,931	10,000	10,000	10,000
Disposal of Fixed Assets-Governmental	364100	99,386	171,626	100,000	100,000	100,000
P-Card Rebates	369915	47,441	41,528	40,000	40,000	200,000
Total		\$ 292,782	\$ 362,086	\$ 292,000	\$ 292,000	\$ 452,000

Expenditures by Category

Personnel Services	\$ 958,555	\$ 994,246	\$ 982,300	\$ 982,300	\$ 1,116,900
Operating Expense	98,886	74,973	123,750	123,750	122,450
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 1,057,441	\$ 1,069,219	\$ 1,106,050	\$ 1,106,050	\$ 1,239,350

Percent of Time by Position

Administration Services Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Director of Procurement	—	—	—	1.00	1.00
Contract Administration Manager	1.00	1.00	1.00	1.00	1.00
Director of Procurement	0.75	0.75	0.75	0.75	0.75
Procurement Administrator	1.00	1.00	1.00	—	—
Procurement Analyst I/II	2.00	2.00	3.00	3.00	3.00
Procurement Coordinator	0.75	0.75	0.75	0.75	0.75
Procurement Specialist I/II/III	1.00	0.50	0.50	0.50	0.50
Senior Procurement Analyst	1.00	—	—	—	—
Total	8.50	7.00	8.00	8.00	8.00

Procurement Budget Summary by Program

Mailroom Operations—Program 121

Description

This program provides a vital service to City departments and to the citizens of Miramar. It ensures that all mail is sent out, received and distributed in a timely and safe manner. Mailroom Operations further ensures the safety of Miramar employees from threats and contamination received through the mail.

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 201,177	\$ 223,933	\$ 326,500	\$ 326,500	\$ 223,800
Operating Expense	36,156	37,030	38,300	38,300	39,500
Departmental Capital Outlay	3,650	—	3,600	3,600	3,700
Total	\$ 240,983	\$ 260,964	\$ 368,400	\$ 368,400	\$ 267,000
Percent of Time by Position					
Director of Procurement	0.25	0.25	0.25	0.25	0.25
Procurement Coordinator	0.25	0.25	0.25	0.25	0.25
Procurement Specialist I/II/III	2.00	1.50	1.50	1.50	1.50
Total	2.50	2.00	2.00	2.00	2.00



Procurement Expenditures by Object Code

Procurement Operations—001-11-120-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 573,025	\$ 585,253	\$ 613,300	\$ 613,300	\$ 723,600
601205	Lump Sum Payout - Accrued Time	66,112	75,432	40,500	40,500	64,600
601210	Non-Pensionable Earnings	1,661	—	4,800	4,800	—
601215	Communication Stipend	8,725	9,150	9,800	9,800	10,100
601220	Longevity	1,175	1,185	1,200	1,200	2,000
601400	Overtime-General	161	451	1,000	1,000	1,000
602100	FICA & MICA	49,045	50,830	50,800	50,800	59,000
602210	Pension-General	54,965	61,600	48,300	48,300	54,900
602235	Pension-Senior Mgmt	81,450	74,500	74,100	74,100	53,900
602265	Pension-457	15,802	16,078	17,300	17,300	22,200
602300	Pmt In Lieu Of Insurance	1,003	—	—	—	—
602304	Health Insurance-PPO	—	—	—	—	16,700
602305	Health Insurance-HMO	57,840	69,801	75,300	75,300	59,300
602306	Dental Insurance-PPO	2,481	3,135	3,600	3,600	3,300
602307	Dental Insurance-HMO	506	315	300	300	400
602309	Basic Life	1,366	1,344	1,700	1,700	2,100
602311	Long-Term Disability	340	259	900	900	1,000
602312	HDHP Aetna	16,698	16,463	12,400	12,400	18,100
602313	HSA Payflex	3,500	3,850	2,400	2,400	2,800
602400	Workers' Compensation	22,700	24,600	24,600	24,600	21,900
	<i>Sub-Total</i>	958,555	994,246	982,300	982,300	1,116,900
Operating Expense						
603400	Contract Svc-Other	78	79	150	150	150
604001	Travel & Training	—	—	2,200	2,200	2,200
604301	Electricity Svcs	2,297	1,805	2,300	2,300	3,000
604403	Leased Building	—	—	600	600	600
604500	Risk Internal Svcs Charge	11,700	1,300	5,600	5,600	4,500
604550	Health Ins Internal Serv Chg	13,200	21,800	11,800	11,800	11,300
604700	Printing & Binding Svc	—	—	500	500	500
604890	Special Events-Other	282	1,565	7,000	7,000	7,000
604910	Advertising Costs	857	487	3,500	3,500	3,500
604950	Employee Awards	5,316	—	6,500	6,500	6,500
604989	IT Internal Svcs Charge	59,800	42,500	58,400	58,400	58,000
604997	Other Operating Expenses	399	553	2,000	10,000	2,000
605100	Office Supplies	1,461	1,266	1,500	1,500	1,500
605120	Computer Operating Expenses	158	1,047	1,200	1,200	1,200
605220	Vehicle Fuel-On-Site	784	448	—	—	—
605240	Uniforms Cost	206	—	1,000	1,000	1,000
605250	Noncap Furn (Item less 5000)	—	—	5,000	5,000	5,000
605251	Noncap Equip (Item less 5000)	74	—	—	—	—
605290	Other Operating Supplies	224	154	500	500	500
605410	Subscriptions & Memberships	1,296	1,630	4,000	4,000	4,000
605500	Training-General	755	339	6,000	2,000	6,000
605510	Tuition Reimbursement	—	—	4,000	—	4,000
	<i>Sub-Total</i>	98,886	74,973	123,750	123,750	122,450
	Total	\$ 1,057,441	\$ 1,069,219	\$ 1,106,050	\$ 1,106,050	\$ 1,239,350

Procurement Expenditures by Object Code

Mailroom Operations—001-11-121-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 119,576	\$ 129,545	\$ 198,300	\$ 198,300	\$ 148,500
601205	Lump Sum Payout - Accrued Time	8,029	10,501	7,800	7,800	8,500
601210	Non-Pensionable Earnings	—	—	1,300	1,300	—
601215	Communication Stipend	1,975	2,650	2,600	2,600	2,300
601220	Longevity Pay	—	—	—	—	600
601400	Overtime-General	132	190	1,500	1,500	1,500
601410	Overtime-Holiday	65	—	500	500	500
602100	FICA & MICA	9,663	10,931	16,100	16,100	12,000
602210	Pension-General	20,287	22,700	25,200	25,200	21,200
602235	Pension-Senior Mgmt	8,584	7,600	20,200	20,200	—
602265	Pension-457	2,324	2,032	3,900	3,900	2,300
602300	Pmt In Lieu Of Insurance	334	—	—	—	—
602305	Health Insurance-HMO	19,341	26,353	36,800	36,800	18,100
602306	Dental Insurance-PPO	842	1,142	1,700	1,700	900
602307	Dental Insurance-HMO	85	20	—	—	—
602309	Basic Life	198	256	600	600	400
602311	Long-Term Disability	105	78	300	300	200
602312	HDHP Aetna	2,437	1,985	1,800	1,800	—
602313	HSA Payflex	700	350	300	300	—
602400	Workers' Compensation	6,500	7,600	7,600	7,600	6,800
	<i>Sub-Total</i>	201,177	223,933	326,500	326,500	223,800
Operating Expense						
604200	Postage	1,435	2,923	3,100	3,100	3,600
604400	Leased Equipment	6,470	6,795	7,000	7,240	7,000
604500	Risk Internal Svcs Charge	—	600	2,600	2,600	2,100
604550	Health Ins Internal Serv Chg	3,700	8,200	4,400	4,400	4,200
604610	Fleet Internal Svcs Charge	5,300	4,900	4,400	4,400	5,800
604625	R&M Equipment	—	—	200	200	200
604989	IT Internal Svcs Charge	16,500	11,900	14,400	14,400	14,300
604997	Other Operating Expenses	2,195	428	500	260	500
605100	Office Supplies	147	41	200	200	200
605220	Vehicle Fuel-On-Site	410	1,244	1,500	1,500	1,600
	<i>Sub-Total</i>	36,156	37,030	38,300	38,300	39,500
Departmental Capital Outlay						
606441	Vehicle Replacement Program	3,650	—	3,600	3,600	3,700
	<i>Sub-Total</i>	3,650	—	3,600	3,600	3,700
	Total	\$ 240,983	\$ 260,964	\$ 368,400	\$ 368,400	\$ 267,000

Procurement Budget Justification

Object #	Account Description	Justification
Revenue		
323900	Fran Fee-Towing	Revenues generated from the City's Towing Franchise agreement for towing within the city limits.
349010	Vending Services	The Contractor pays to the City a commission as a percentage of gross sales collected from the vending machine.
364100	Disp of Fixed Assets-Gov't	Revenues generated from on-line and live auctions of vehicles, equipment and items declared a surplus.
369915	P-Card Rebates	Revenues generated from rebates from purchases made by utilizing the City's Purchase Card program.
Expense		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	Overtime is necessary to meet commitments, such as agenda distribution to elected officials as needed.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603400	Contract Svc-Other	This cost is for paper shredding for monthly document disposal - \$150
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604200	Postage	This cost is for general mail and the city's two post office boxes for an annual fee of \$1,300 each, as well as special, bulk, certified, FedEx and UPS - \$1,000
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604400	Leased Equipment	This represents monthly cost for the leasing of mailing machines.
604403	Leased Building	Annual rent charge for warehouse space to temporarily store surplus assets awaiting sale. Expense is funded from the Surplus Property Revenue Account # 364100 - \$600
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account is for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604625	R&M Equipment	This line item represents the maintenance and repair of the department's mail opener.
604700	Printing & Binding Svc	This line item represents the costs of printing brochures, business cards, pamphlets, handouts, training material for Procurement led training, and other Procurement events.
604890	Special Events-Other	This cost is for the Annual Reverse Trade shows and two vendor training seminars hosted by the Procurement Department.
604910	Advertising Costs	This cost is for advertising to satisfy the legal requirements of Florida State Statutes and City Code for Invitations for Bids (IFB's), Request for Qualifications (RFQ's) and Request for Proposals (RFP's).
604950	Employee Awards	A portion of the revenue generated from the City's vending machine contract come from employee use of the vending machines in break rooms and other locations throughout the City. This line utilizes a portion of the revenue to give back to the employees for employee awards and recognition.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This cost is for hosting NIGP meetings and various Procurement related events.
605100	Office Supplies	Costs for this line item include essential office supplies, miscellaneous small desk supplies, and paper.
605120	Computer Operating Expenses	This line item is for the Print Management Service Agreement and computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605240	Uniforms Cost	This cost is to provide uniforms to customer service employees to portray a professional appearance.
605250	Noncap Furn (Item less 5000)	This line item is for furniture and fixture that cost less than \$5,000. Cubicles Renovation-Furniture.
605290	Other Operating Supplies	This cost is for supplies that are not accounted for in other line item, such as emergency preparedness supplies.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: NIGP \$2,000; South FL NIGP Chapter \$1000; Fappo \$500; NPPGov \$500.

Procurement Budget Justification

Object #	Account Description	Justification
605500	Training-General	This is for ongoing staff development for employees with specialized training requirement and continued professional education. Certifications must be kept current. Trainings must be attended regularly to maintain certifications. Certifications include but are not limited to CPPO, CPPB, and CPM. NIGP and Fappo training for all employees.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.



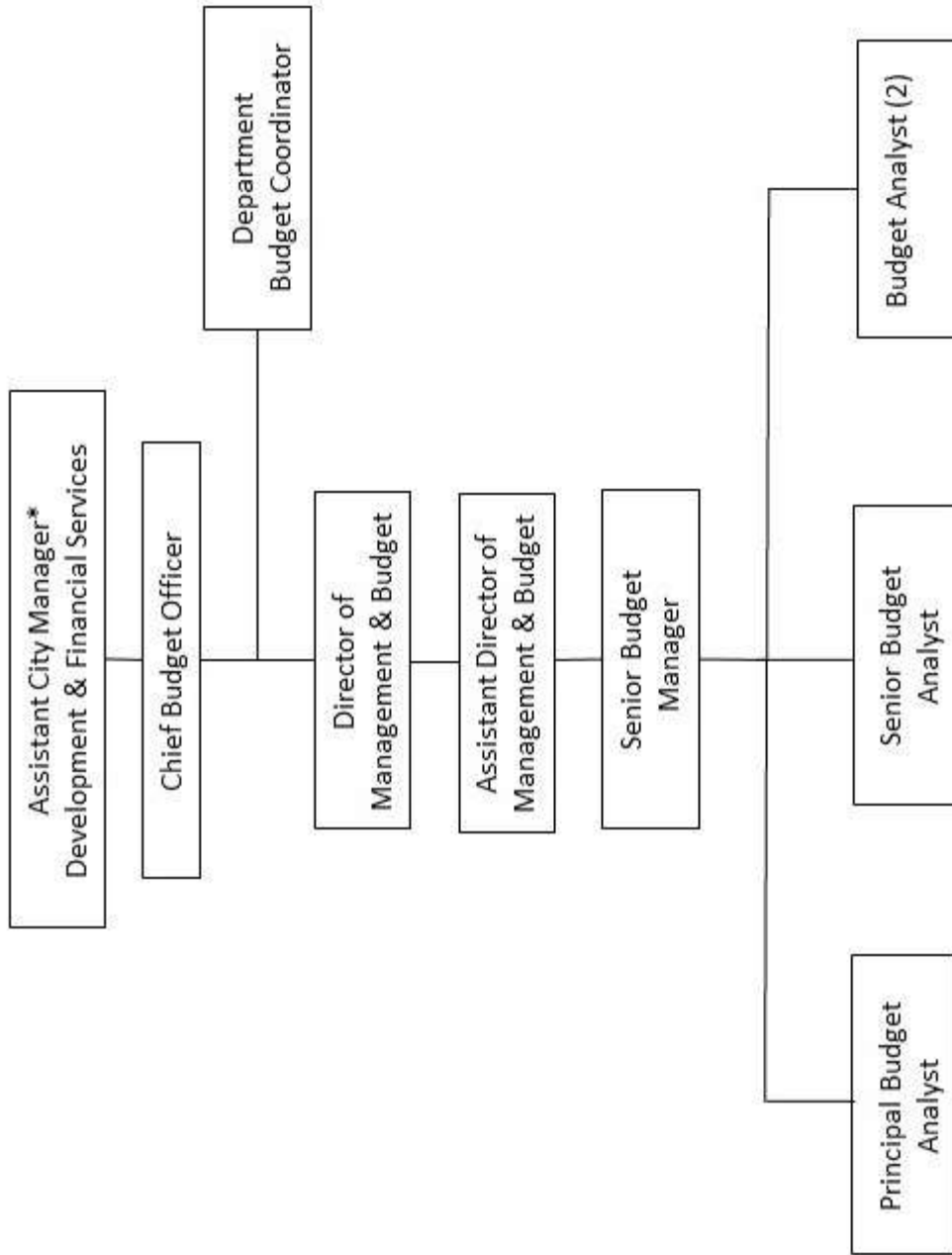


Management and Budget

Mission

To provide budgetary, operational and management analysis to stakeholders in order to maintain financial stability, increase operational efficiency and sustain governmental accountability.

Management and Budget Organizational Chart



* Budgeted in the Office of the City Manager

Management and Budget

Department Overview

The Management and Budget Department works closely with all of the City departments to prepare the City's Annual Operating Budget, Capital Improvement Program Budget and the City's strategic and business plans. With the ongoing implementation of the program/performance based budget, it is envisioned that the department will become more management focused so as to monitor and enhance City services using various tools and principles such as the Balanced Scorecard system. The department conducts financial forecasting and research, performs financial management of the City's Capital Improvement Plan, performs operational process improvements, develops and implements the City's strategic and business plans and works with all departments to develop useful and meaningful performance measures and benchmarks.

As indicated in the Position Detail, this department is comprised of nine (9) full-time budgeted positions. The three (3) programs provided are:

1. Budget and Capital Project Management
2. Strategic Planning & Performance Management
3. Fiscal and Structural Innovation

FY 2022 Accomplishments

- Migrated the publication of the annual budget publication to Workiva.
- Completed the FY 2022 carryover process.
- Conducted numerous trainings with departments on various budget topics.
- Updating the Fire Fee, Cost Allocation and General Fund Sustainability studies.
- Received the GFOA Distinguished Budget Presentation award.
- Manage and monitor 35 different funds.
- Actual within 2% of projected revenues for the past 5 years.
- Timely completion of the Adopted Annual Budget Document and the Adopted 5-Year Capital Improvement Program Document.
- Balanced the General Fund budget through various funding strategies while maintaining service levels.

Program Revenues, Expenditures and Positions Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Program					
Budget & Capital Project Management	\$ 998,925	\$ 1,109,196	\$ 1,173,450	\$ 1,174,907	\$ 1,265,100
Strategic Planning & Performance Management	401,767	383,672	424,100	422,643	459,600
Fiscal & Structural Innovation	352,910	369,040	366,000	366,000	409,100
Total	\$ 1,753,602	\$ 1,861,908	\$ 1,963,550	\$ 1,963,550	\$ 2,133,800
Expenditures by Category					
Personnel Services	\$ 1,498,359	\$ 1,688,044	\$ 1,662,000	\$ 1,662,000	\$ 1,833,000
Operating Expense	198,818	173,864	301,550	301,550	300,800
Capital Outlay	56,425	—	—	—	—
Total	\$ 1,753,602	\$ 1,861,908	\$ 1,963,550	\$ 1,963,550	\$ 2,133,800



Management and Budget

Positions by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Budget & Capital Project Management	5.65	5.65	5.65	5.65	5.65
Strategic Planning & Performance Management	1.55	1.55	1.55	1.55	1.55
Fiscal & Structural Innovation	2.80	1.80	1.80	1.80	1.80
Total	10.00	9.00	9.00	9.00	9.00







Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Assistant Director of Management & Budget	1.00	1.00	1.00	1.00	1.00
Budget Administrator	1.00	—	—	—	—
Budget Analyst*	1.00	1.00	1.00	2.00	2.00
Budget Manager	1.00	1.00	1.00	—	—
Chief Budget Officer	1.00	1.00	1.00	1.00	1.00
Department Budget Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Management & Budget	—	1.00	1.00	1.00	1.00
Grants Researcher/Writer - Temp Full-time	1.00	—	—	—	—
Principal Budget Analyst	2.00	2.00	2.00	1.00	1.00
Senior Budget Analyst*	1.00	1.00	1.00	1.00	1.00
Senior Budget Manager	—	—	—	1.00	1.00
Total FTE's	10.00	9.00	9.00	9.00	9.00

**Block budgeted positions*









Office of Management & Budget Team







Management and Budget Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Percentage of requisitions reviewed and processed within 2 business days	Enhance budget process	Q4 Actual	98.92%	84.00%	
		YTD Actual	99.42%	92.45%	
		EOY Target	94.00%	94.00%	94.00%
		% Target	105.76%	98.35%	
		% Goal	100.00%	100.00%	
 Percentage of budget transfers reviewed and processed within 2 business days	Enhance budget process	Q4 Actual	99.81%	94.00%	
		YTD Actual	99.42%	95.58%	
		EOY Target	94.00%	94.00%	94.00%
		% Target	105.77%	101.68%	
		% Goal	100.00%	100.00%	
 Number of visitors to the visual budget website	Provide transparent budgetary information to stakeholders	Q4 Actual	69.00	90.00	
		YTD Actual	288.00	328.00	
		EOY Target	500.00	500.00	500.00
		% Target	57.60%	65.60%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$496,706.81	\$562,951.17	
		YTD Actual	\$1,861,733.24	\$1,935,858.46	
		EOY Target	\$1,867,850.00	\$1,963,550.00	\$2,133,800.00
		YTD Actual versus Budget	99.67%	98.59%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Maintain a healthy fund balance	Q4 Actual	\$496,706.81	\$562,951.17	
		YTD Actual	\$1,861,733.24	\$1,935,858.46	
	Focus on ways to enhance revenues and reduce costs	EOY Projection	\$1,838,184.00	\$1,981,700.00	\$2,133,800.00
		% Target	101.28%	97.69%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$34,481,917.54	\$33,484,716.90	
		YTD Actual	\$142,232,631.55	\$153,848,154.84	
		EOY Target	\$133,483,913.00	\$143,020,128.00	\$147,234,717.00
		% Target	106.55%	107.57%	
		% Goal	100.00%	100.00%	

Management and Budget Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets projected target - Revenues	Maintain a healthy fund balance	Q4 Actual	\$34,481,917.54	\$33,484,716.90	
		YTD Actual	\$142,232,631.55	\$153,848,154.84	
	Finances	EOY Projection	\$133,520,569.00	\$143,874,077.00	\$147,234,717.00
		% Target	106.52%	106.93%	
		% Goal	100.00%	100.00%	
 GFOA annual Budget Presentation Award ratings	Enhance budget process	Q4 Actual	99.69%	99.69%	
		YTD Actual	99.69%	99.69%	
		EOY Target	82.00%	82.00%	82.00%
		% Target	121.57%	121.57%	
		% Goal	100.00%	100.00%	
 Number of coaching hours provided to City departments	Enhance budget process	Q4 Actual	18.25	3.80	
		YTD Actual	305.00	172.80	
		EOY Target	325.00	325.00	325.00
		% Target	93.85%	53.17%	
		% Goal	100.00%	100.00%	
 Percentage of position control transactions processed within 4 days	Enhance budget process	Q4 Actual	97.06%	100.00%	
		YTD Actual	95.44%	85.75%	
		EOY Target	90.00%	90.00%	90.00%
		% Target	106.04%	95.28%	
		% Goal	100.00%	100.00%	
 Comparison of General Fund YTD actual revenues versus budget	Enhance Revenues	Q4 Actual	101.90%	101.65%	
		YTD Actual	101.90%	101.65%	
		EOY Target	95.00%	95.00%	95.00%
		% Target	107.26%	107.00%	
		% Goal	100.00%	100.00%	
 Percent of departments that came in under budget	Reduce costs	Q4 Actual	93.80%	64.70%	
		YTD Actual	93.80%	64.70%	
		EOY Target	85.00%	85.00%	85.00%
		% Target	93.80%	64.70%	
		% Goal	100.00%	100.00%	

Management and Budget Balanced Scorecard

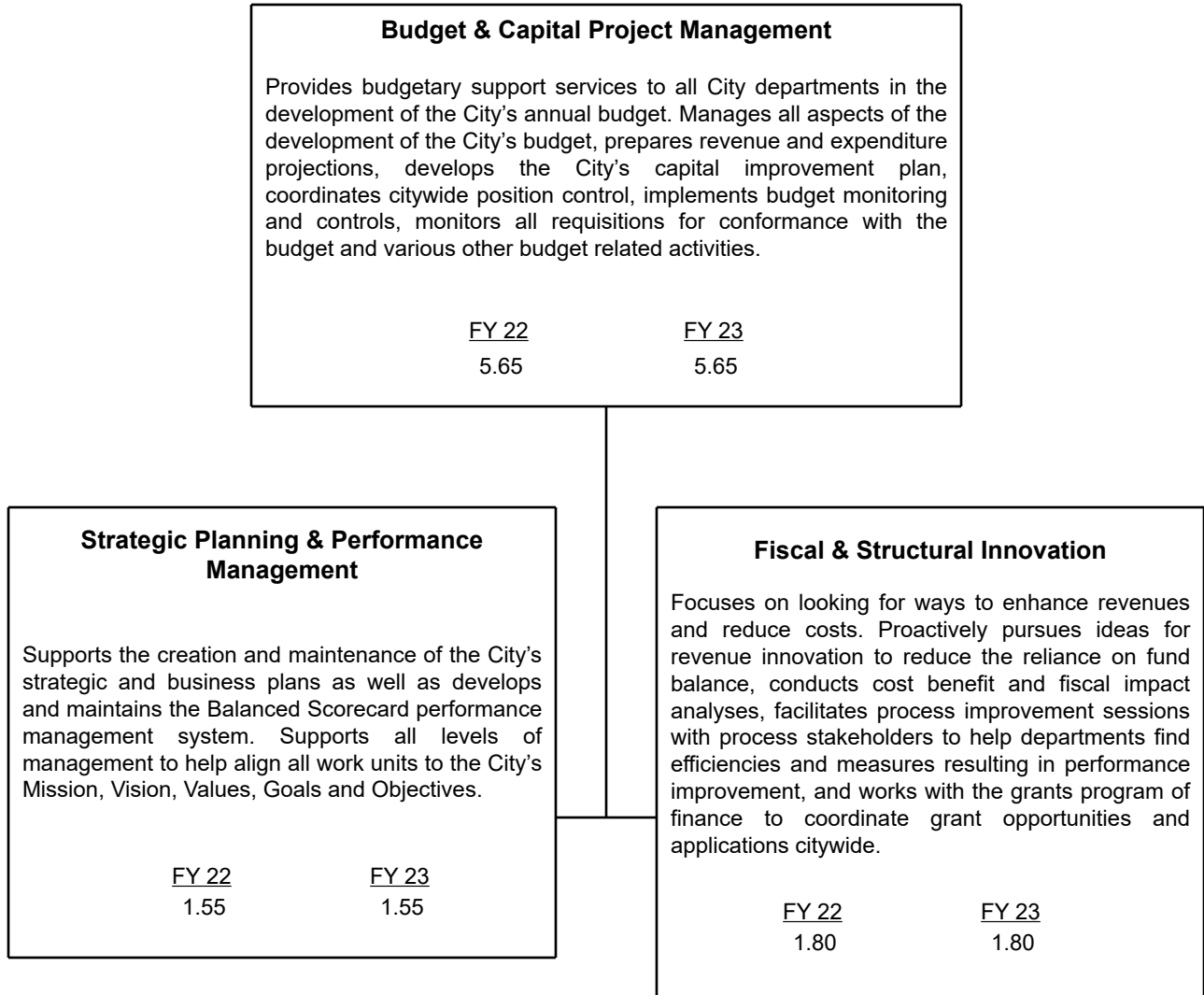
Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Projected Net General Fund Savings	Enhance Revenues	Q4 Actual	\$10.60	\$12.80	
		YTD Actual	\$10.60	\$12.80	
		EOY Proiection	\$9.00	\$3.50	\$3.50
	Reduce costs	% Target	117.78%	365.71%	
		% Goal	100.00%	100.00%	
 Comparison of General Fund YTD actuals versus budgeted expenditures	Reduce costs	Q4 Actual	96.20%	95.37%	
		YTD Actual	96.20%	95.37%	
		EOY Target	96.00%	96.00%	96.00%
		% Target	100.21%	99.34%	
		% Goal	100.00%	100.00%	
 Number of training hours attended by Budget staff	Staff development	Q4 Actual	112.25	13.45	
		YTD Actual	300.25	157.95	
		EOY Target	150.00	150.00	150.00
		% Target	200.17%	105.30%	
		% Goal	100.00%	100.00%	
 Percentage of unrestricted General Fund balance available for use	Maintain a healthy fund balance	Q4 Actual	28.32%	45.47%	
		YTD Actual	32.42%	45.47%	
		EOY Target	45.00%	45.00%	45.00%
		% Target	72.05%	101.04%	
		% Goal	100.00%	100.00%	
 Unassigned Fund Balance as a % of annual General Fund expenditures	Maintain a healthy fund balance	Q4 Actual	—%	3.41%	
		YTD Actual	—%	3.41%	
		EOY Target	5.50%	5.50%	5.50%
		% Target	—%	62.00%	
		% Goal	100.00%	100.00%	
 Bond ratings evaluation from Moody's	Legend for Data Table:	Q4 Actual	3	2	
	Aaa = 4;	YTD Actual	3	2	
	Aa1 = 3;	EOY Target	2	2	2
	Aa2 = 2;	% Target	150.00%	100.00%	
	Aa1 = 1	% Goal	100.00%	100.00%	

FY21 actuals (revenues and expenses) are as of 11-25-21.

End of year targets exclude year-end budget amendments.



Management and Budget FTE's by Program



Management and Budget Summary by Program

Budget & Capital Project Management—Program 153

Description

This program compiles and prepares the City's annual operating and capital improvement program (CIP) budgets, and conducts financial forecasting and trend analysis. It also conducts strategic planning with the City's departments in order to gauge their operations on an ongoing effort to move towards a program and performance budget.

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 870,328	\$ 1,001,402	\$ 988,500	\$ 988,500	\$ 1,080,000
Operating Expense	128,597	107,794	184,950	186,407	185,100
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 998,925	\$ 1,109,196	\$ 1,173,450	\$ 1,174,907	\$ 1,265,100
Percent of Time by Position					
Assistant Director of Management & Budget	0.50	0.75	0.75	0.75	0.75
Budget Administrator	0.75	—	—	—	—
Budget Analyst	0.75	0.75	0.75	1.50	1.50
Chief Budget Officer	—	0.40	0.40	0.40	0.40
Department Budget Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Management & Budget	0.40	0.50	0.50	0.50	0.50
Principal Budget Analyst	1.25	1.25	1.25	0.50	0.50
Senior Budget Analyst	1.00	1.00	1.00	1.00	1.00
Total	5.65	5.65	5.65	5.65	5.65



Management and Budget Summary by Program

Strategic Planning & Performance Management—Program 154

Description

This program supports the creation and maintenance of the City’s Strategic and Business Plans as well as develops and maintains the Balanced Scorecard performance management system. Supports all levels of management to help align all work units to the City’s Mission, Vision, Values, Goals and Objectives.

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 295,653	\$ 330,602	\$ 323,200	\$ 323,200	\$ 359,200
Operating Expense	49,688	53,070	100,900	99,443	100,400
Departmental Capital Outlay	56,425	—	—	—	—
Total	\$ 401,767	\$ 383,672	\$ 424,100	\$ 422,643	\$ 459,600
Percent of Time by Position					
Assistant Director of Management & Budget	0.25	0.25	0.25	0.25	0.25
Budget Administrator	0.25	—	—	—	—
Budget Analyst	0.25	0.25	0.25	0.50	0.50
Chief Budget Officer	—	0.30	0.30	0.30	0.30
Director of Management & Budget	0.30	0.25	0.25	0.25	0.25
Principal Budget Analyst	0.50	0.50	0.50	0.25	0.25
Total	1.55	1.55	1.55	1.55	1.55

Management and Budget Summary by Program

Fiscal & Structural Innovation—Program 155

Description

This program focuses on looking for ways to enhance revenues and reduce costs. Proactively pursues ideas for revenue innovation to reduce the reliance on fund balance, conducts cost-benefit and fiscal impact analyses, facilitates process improvement sessions with process stakeholders to help departments find efficiencies and measures resulting in performance improvement, and works with the grants program of Finance to coordinate grant opportunities and applications citywide.

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 332,378	\$ 356,040	\$ 350,300	\$ 350,300	\$ 393,800
Operating Expense	20,532	13,000	15,700	15,700	15,300
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 352,910	\$ 369,040	\$ 366,000	\$ 366,000	\$ 409,100
Percent of Time by Position					
Assistant Director of Management & Budget	0.25	—	—	—	—
Budget Manager	1.00	1.00	1.00	—	—
Chief Budget Officer	—	0.30	0.30	0.30	0.30
Director of Management & Budget	0.30	0.25	0.25	0.25	0.25
Grants Researcher/Writer - Temp Full-time	1.00	—	—	—	—
Principal Budget Analyst	0.25	0.25	0.25	0.25	0.25
Senior Budget Manager	—	—	—	1.00	1.00
Total	2.80	1.80	1.80	1.80	1.80

Management and Budget Expenditures by Object Code

Budget & Capital Project Management—001-15-153-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 568,750	\$ 626,629	\$ 651,400	\$ 651,400	\$ 674,600
601205	Lump Sum Payout - Accrued Time	38,520	58,499	24,200	24,200	92,100
601210	Non-Pensionable Earnings	1,983	5,112	5,700	5,700	—
601215	Communication Stipend	3,265	11,505	4,200	4,200	4,200
601220	Longevity Pay	4,239	4,709	4,800	4,800	6,900
602100	FICA & MICA	46,574	53,139	50,200	50,200	52,200
602235	Pension-Senior Mgmt	120,777	143,800	139,900	139,900	128,600
602265	Pension-457	20,470	24,600	27,300	27,300	27,600
602300	Pmt In Lieu Of Insurance	11,308	14,674	21,800	21,800	9,800
602304	Health Insurance-PPO	11,332	11,941	11,000	11,000	12,500
602305	Health Insurance-HMO	24,445	24,809	24,800	24,800	49,900
602306	Dental Insurance-PPO	1,740	2,151	2,300	2,300	2,800
602307	Dental Insurance-HMO	503	387	400	400	100
602309	Basic Life Insurance	1,721	1,498	1,900	1,900	1,900
602311	Long-Term Disability Ins	400	249	900	900	1,000
602400	Workers' Compensation	14,300	17,700	17,700	17,700	15,800
	<i>Sub-Total</i>	870,328	1,001,402	988,500	988,500	1,080,000
Operating Expense						
603192	Consulting Services	19,669	4,853	65,000	65,000	65,000
603425	Software License & Maint	28,699	32,029	38,600	38,600	38,600
604001	Travel & Training	(1,299)	—	2,500	2,500	2,500
604200	Postage	18	32	50	50	100
604301	Electricity Svcs	7,348	5,772	7,400	7,400	9,400
604500	Risk Internal Svcs Charge	6,600	1,200	5,100	5,100	4,200
604550	Health Ins Internal Serv Chg	6,600	10,600	5,700	5,700	5,500
604700	Printing & Binding Svc	8,038	10,218	6,500	8,340	6,500
604910	Advertising Costs	—	—	4,000	2,665	4,000
604950	Employee Awards	131	—	—	—	—
604989	IT Internal Svcs Charge	36,900	35,600	42,600	42,600	41,800
604998	Contingency	—	190	1,000	495	1,000
605100	Office Supplies	876	2,194	2,500	2,500	2,500
605120	Computer Operating Expenses	—	—	500	500	500
605250	Noncap Furn (Item less 5000)	—	2,351	500	1,957	500
605251	Noncap Equip (Item less 5000)	3,458	—	—	—	—
605410	Subscriptions & Memberships	999	1,090	1,500	1,500	1,500
605500	Training-General	10,295	1,665	1,500	1,500	1,500
605510	Tuition Reimbursement	265	—	—	—	—
	<i>Sub-Total</i>	128,597	107,794	184,950	186,407	185,100
	Total	\$ 998,925	\$ 1,109,196	\$ 1,173,450	\$ 1,174,907	\$ 1,265,100

Management and Budget Expenditures by Object Code

Strategic Planning & Performance Management—001-15-154-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 191,484	\$ 205,797	\$ 211,000	\$ 211,000	\$ 222,300
601205	Lump Sum Payout - Accrued Time	14,848	22,167	9,100	9,100	33,400
601210	Non-Pensionable Earnings	661	1,704	1,600	1,600	—
601215	Communication Stipend	1,578	2,798	2,000	2,000	2,000
601220	Longevity Pay	1,522	1,689	1,700	1,700	2,600
602100	FICA & MICA	15,343	16,759	15,800	15,800	16,400
602235	Pension-Senior Mgmt	40,525	46,800	45,300	45,300	42,300
602265	Pension-457	8,149	9,134	10,200	10,200	10,500
602300	Pmt In Lieu Of Insurance	4,240	4,208	6,200	6,200	4,200
602304	Health Insurance-PPO	3,777	3,980	3,700	3,700	4,200
602305	Health Insurance-HMO	5,070	5,413	6,000	6,000	11,700
602306	Dental Insurance-PPO	608	604	700	700	800
602307	Dental Insurance-HMO	130	129	100	100	—
602309	Basic Life Insurance	523	452	600	600	600
602311	Long-Term Disability Ins	93	70	300	300	300
602400	Workers' Compensation	7,100	8,900	8,900	8,900	7,900
	<i>Sub-Total</i>	295,653	330,602	323,200	323,200	359,200
Operating Expense						
603192	Consulting Services	31,856	40,470	80,000	80,000	80,000
604500	Risk Internal Svcs Charge	2,800	500	2,100	2,100	1,800
604550	Health Ins Internal Serv Chg	1,700	2,900	1,600	1,600	1,500
604989	IT Internal Svcs Charge	10,200	9,200	11,200	11,200	11,100
605410	Subscriptions & Memberships	3,000	—	2,500	2,500	2,500
605510	Tuition Reimbursement	132	—	3,500	2,043	3,500
	<i>Sub-Total</i>	49,688	53,070	100,900	99,443	100,400
Departmental Capital Outlay						
606471	Software	56,425	—	—	—	—
	<i>Sub-Total</i>	56,425	—	—	—	—
	Total	\$ 401,767	\$ 383,672	\$ 424,100	\$ 422,643	\$ 459,600

Management and Budget Expenditures by Object Code

Fiscal & Structural Innovation—001-15-155-513

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 217,271	\$ 225,521	\$ 228,200	\$ 228,200	\$ 258,100
601205	Lump Sum Payout - Accrued Time	17,818	23,842	13,400	13,400	18,700
601210	Non-Pensionable Earnings	—	—	1,800	1,800	—
601215	Communication Stipend	3,082	3,023	3,500	3,500	3,500
601220	Longevity Pay	327	356	400	400	800
602100	FICA & MICA	17,527	18,094	17,700	17,700	19,200
602235	Pension-Senior Mgmt	44,618	51,500	49,000	49,000	55,500
602265	Pension-457	8,887	8,824	9,700	9,700	10,600
602300	Pmt In Lieu Of Insurance	1,413	1,403	3,100	3,100	2,800
602305	Health Insurance-HMO	5,070	5,413	6,000	6,000	5,700
602306	Dental Insurance-PPO	510	506	500	500	500
602307	Dental Insurance-HMO	177	180	200	200	200
602309	Basic Life Insurance	693	618	600	600	700
602311	Long-Term Disability Ins	95	81	300	300	400
602312	HDHP Aetna	7,490	7,880	7,100	7,100	9,100
602313	HSA Payflex	1,400	1,400	1,400	1,400	1,400
602400	Workers' Compensation	6,000	7,400	7,400	7,400	6,600
	<i>Sub-Total</i>	332,378	356,040	350,300	350,300	393,800
Operating Expense						
604500	Risk Internal Svcs Charge	2,100	400	1,700	1,700	1,400
604550	Health Ins Internal Serv Chg	2,600	1,900	1,000	1,000	1,000
604989	IT Internal Svcs Charge	15,700	10,700	13,000	13,000	12,900
605510	Tuition Reimbursement	132	—	—	—	—
	<i>Sub-Total</i>	20,532	13,000	15,700	15,700	15,300
	Total	\$ 352,910	\$ 369,040	\$ 366,000	\$ 366,000	\$ 409,100

Management and Budget Justification

Object #	Account Description	Justification
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
603192	Consulting Services	Financial projection consultant \$45,000 Other consulting services as needed \$100,000
603425	Software License & Maint	This line item is for the purchase of software that will aid in the publication of annual budget document, CIP, and various other publications. OpenGov Visual Budget: \$14,300 ClearPoint Balanced Scorecard Software: \$18,000 Various Other Software: \$6,300
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svc	Printing and binding services related to publishing of the annual budget book, CIP book, and other products.
604910	Advertising Costs	Costs related to mandated Budget related advertisements.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	Unanticipated costs needed for emergency use.
605100	Office Supplies	This is for general office supplies.
605120	Computer Operating Expenses	This cost is associated with the purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the department.
605250	Noncap Furn (Item less 5000)	Noncapital furniture for enhanced storage and workplace efficiency.
605410	Subscriptions & Memberships	This line item is used to fund professional memberships and subscriptions with various organizations including: Government Finance Officers Association - \$750 Florida Government Financial Officers Association - \$750 Florida Benchmarking Consortium, City of Miramar membership - \$2,500
605500	Training-General	This is for local specialized training requirements for certification maintenance.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

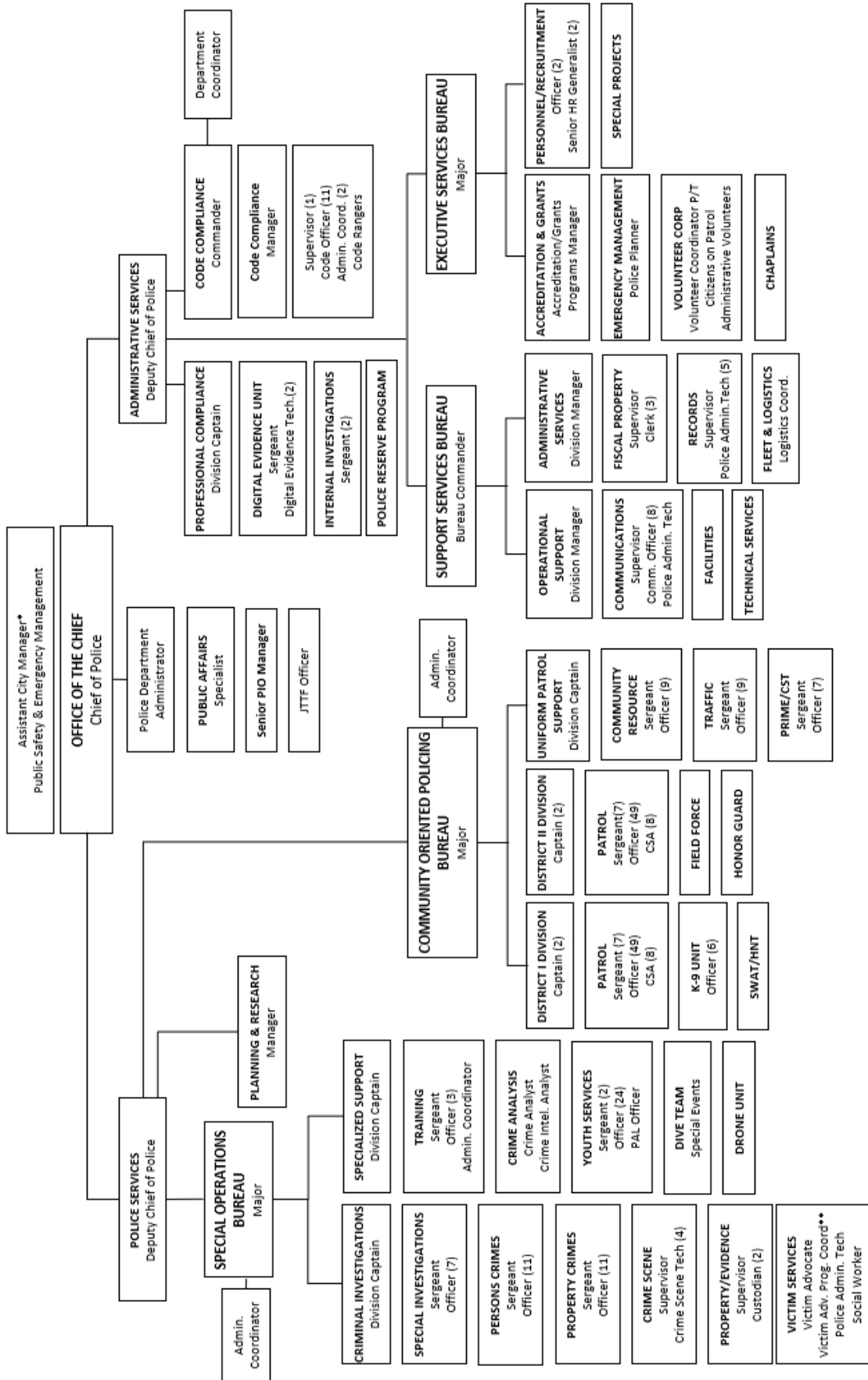


Police

Mission

***“Serving our Community”
We will work as a unified organization
through partnerships to provide an
improved quality of life within a safe
and secure community.***

Police Organizational Chart



* Office of the City Manager position
** Grant funded



Department Overview

The Miramar Police Department is a multi-accredited law enforcement agency dedicated to providing professional police services to our community by impartially enforcing the law, preserving the peace and protecting the rights of our citizens.

As indicated in the Position Detail, this department has 313.5 budgeted positions of which 313 are full-time and one (.5 FTE) part-time employees. The eight (8) major programs provided are

1. Office of the Chief
2. Community Oriented Policing
3. Specialized Support
4. Code Compliance
5. Criminal Investigations
6. Property and Evidence
7. Strategic Investigations
8. Police Support Services



Police Patrolling the Community on Bikes

FY 2022 Accomplishments

- The department created the first Community Resource Guide pamphlet for distribution which contains information about the community and youth programs supported by the police department.
- A leadership seminar was held for Command Staff post pandemic to rebuild and refocus on internal relationships that will effectively progress the agency forward from the top down.
- The first joint Public Safety Swearing-In Ceremony was held for the newly appointed Police and Fire Rescue Chiefs.
- The department received the PBA's Officer of the Year Award (Officer Michael Bourst) and Broward Sheriff's Medal of Valor Award (Officer Damian Castellanos), the 2022 Smart 50 Award and the 2022 IDC North America Smart Cities Award for innovative work in smart cities by implementing a new records management system.
- The department has been diligent in its recruitment efforts and has hired five sworn police officers and four non-sworn police officers. Other vacant positions will continue to be filled.
- The department received nine grants for body-worn cameras, high visibility enforcement, work zone safety initiatives and other safety equipment. The department also applied for four additional grants for Victims of Crime and Mental Health and Wellness.
- The department advanced technology efforts by procuring and implementing the GOV-Easy Code Compliance Application and planned for the upgrade of the Bi-Directional Antenna (BDA) System reconfiguration for compatibility and use of the new digital radios.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Community Oriented Policing	\$ 279,179	\$ 193,166	\$ 392,400	\$ 223,000	\$ 456,400
Code Compliance	548,668	439,509	551,500	418,800	571,500
Criminal Investigations	54,801	57,306	—	106,306	—
Specialized Support	28,335	9,504	9,500	20,678	9,500
Police Support Services	—	52,469	—	—	—
Unassigned	131,200	98,400	—	—	—
Total	\$ 1,042,183	\$ 850,354	\$ 953,400	\$ 768,784	\$ 1,037,400

Expenditures by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Office of the Chief	\$ 3,444,098	\$ 3,688,138	\$ 3,783,900	\$ 3,829,500	\$ 4,302,200
Community Oriented Policing	26,785,973	25,333,503	26,663,898	28,389,407	28,396,719
Specialized Support	8,008,264	8,758,563	8,511,100	9,028,613	9,124,400
Code Compliance	1,654,565	1,839,024	1,977,900	1,978,075	2,258,500
Criminal Investigations	5,390,988	5,401,207	5,376,450	5,525,650	6,038,050
Property & Evidence	869,383	925,299	984,150	984,150	1,015,150
Strategic Investigations	3,603,991	3,659,223	3,686,200	3,883,809	3,879,600
Police Support Services	3,985,132	3,993,425	4,385,133	4,334,133	4,544,133
Total	\$53,742,394	\$53,598,382	\$55,368,731	\$57,953,337	\$59,558,752

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$44,605,681	\$45,969,446	\$45,594,900	\$47,776,800	\$49,181,700
Operating Expense	6,726,444	7,410,623	8,409,831	8,594,470	8,736,952
Capital Outlay	2,410,269	218,313	1,364,000	1,582,067	1,640,100
Total	\$53,742,394	\$53,598,382	\$55,368,731	\$57,953,337	\$59,558,752





Positions by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Office of the Chief	18.50	18.50	22.50	23.50	22.50
Community Oriented Policing	153.00	151.00	150.00	150.00	151.00
Specialized Support	39.00	41.00	41.00	41.00	42.00
Code Compliance	15.00	17.00	16.00	16.00	17.00
Criminal Investigations	30.00	30.00	30.00	30.00	30.00
Property & Evidence	8.00	8.00	8.00	8.00	8.00
Strategic Investigations	18.00	17.00	17.00	17.00	17.00
Police Support Services	25.00	26.00	26.00	26.00	26.00
Total	306.50	308.50	310.50	311.50	313.50

Police





Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Accreditation & Program Manager	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	5.00	5.00	4.00	4.00	5.00
Assistant Chief of Police	1.00	1.00	1.00	—	—
Budget/Fiscal Property Supervisor	1.00	1.00	1.00	1.00	1.00
Bureau Commander	1.00	1.00	1.00	1.00	1.00
Code Compliance Commander	—	—	—	1.00	1.00
Code Compliance Intern/Officer I/II	10.00	11.00	11.00	11.00	11.00
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Code Compliance Supervisor	1.00	2.00	2.00	1.00	1.00
Communications Officer	8.00	8.00	8.00	8.00	8.00
Communications Supervisor	1.00	1.00	1.00	1.00	1.00
Community Service Aide	16.00	16.00	16.00	16.00	16.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Supervisor	—	—	—	1.00	1.00
Crime Scene Technician	4.00	4.00	4.00	4.00	4.00
Department Coordinator	1.00	1.00	1.00	—	1.00
Deputy Police Chief	—	—	—	2.00	2.00
Digital Evidence Technician	—	—	2.00	2.00	2.00
Evidence/Property Custodian	2.00	2.00	2.00	2.00	2.00
Evidence/Property Supervisor	1.00	1.00	1.00	—	—
Executive Administrator	—	—	—	1.00	—
Fiscal/Property Management Clerk	3.00	3.00	3.00	3.00	3.00
Human Resources Records Management Supervisor	—	—	—	1.00	—
Logistics Coordinator	1.00	1.00	1.00	1.00	1.00
Police Administrative Tech	7.00	7.00	7.00	7.00	7.00
Police Department Administrator	1.00	1.00	1.00	1.00	1.00
Police Captain	8.00	8.00	8.00	8.00	8.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Crime Intelligence Analyst	1.00	1.00	1.00	1.00	1.00
Police Division Manager	2.00	2.00	2.00	2.00	2.00
Police Major	3.00	3.00	3.00	3.00	3.00
Police Officer	169.00	168.00	168.00	167.00	167.00
Police Officer (School Resource Officer)	23.00	23.00	23.00	23.00	23.00
Police Personnel Administrator	1.00	—	—	—	—
Police Personnel Coordinator	1.00	—	—	—	—
Police Personnel Specialist	1.00	1.00	1.00	—	—
Police Planner	1.00	1.00	1.00	1.00	1.00
Police Sergeant	23.00	24.00	25.00	26.00	26.00
Public Affairs Specialist	1.00	1.00	1.00	1.00	1.00
Public Information Officer	1.00	—	—	—	—
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Research & Planning Manager	—	—	—	—	1.00
Senior Human Resources Generalist	—	2.00	2.00	2.00	2.00
Senior Public Information Manager	—	1.00	1.00	1.00	1.00
Social Worker - Police (Licensed)	—	—	—	—	1.00
Victim Advocate	1.00	1.00	1.00	1.00	1.00
Victim Advocate Program Coordinator	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator - Part-time	0.50	0.50	0.50	0.50	0.50
Total FTE's	306.50	308.50	310.50	311.50	313.50
Positions by Classification					
Sworn Officers	228.00	228.00	229.00	230.00	230.00
Code Compliance	15.00	17.00	16.00	16.00	17.00
Clerk/Technical Positions	63.50	63.50	65.50	65.50	66.50
Total	306.50	308.50	310.50	311.50	313.50



Police Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Community Oriented Policing	Provide community outreach initiatives and educational campaigns on a quarterly basis	Q4 Actual	60.00	108.00	
		YTD Actual	258.00	390.00	
		EOY Target	350.00	350.00	350.00
		% Target	73.71%	111.43%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$13,858,856.90	\$15,286,550.63	
		YTD Actual	\$53,537,928.43	\$57,752,824.48	
		EOY Target	\$54,459,190.00	\$55,565,137.00	\$59,558,752.00
		% Target	98.31%	103.94%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$13,858,856.90	\$ 15,286,550.63	
		YTD Actual	\$53,537,928.43	\$57,752,824.48	
		EOY Projection	\$54,389,600.00	\$59,656,652.00	\$59,558,752.00
		% Target	98.43%	96.91%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$ 149,698.32	\$ 189,968.31	
		YTD Actual	\$858,531.39	\$740,980.30	
		EOY Target	\$1,165,369.00	\$1,070,884.01	\$1,037,400.00
		% Target	73.67%	69.19%	
		% Goal	100.00%	100.00%	

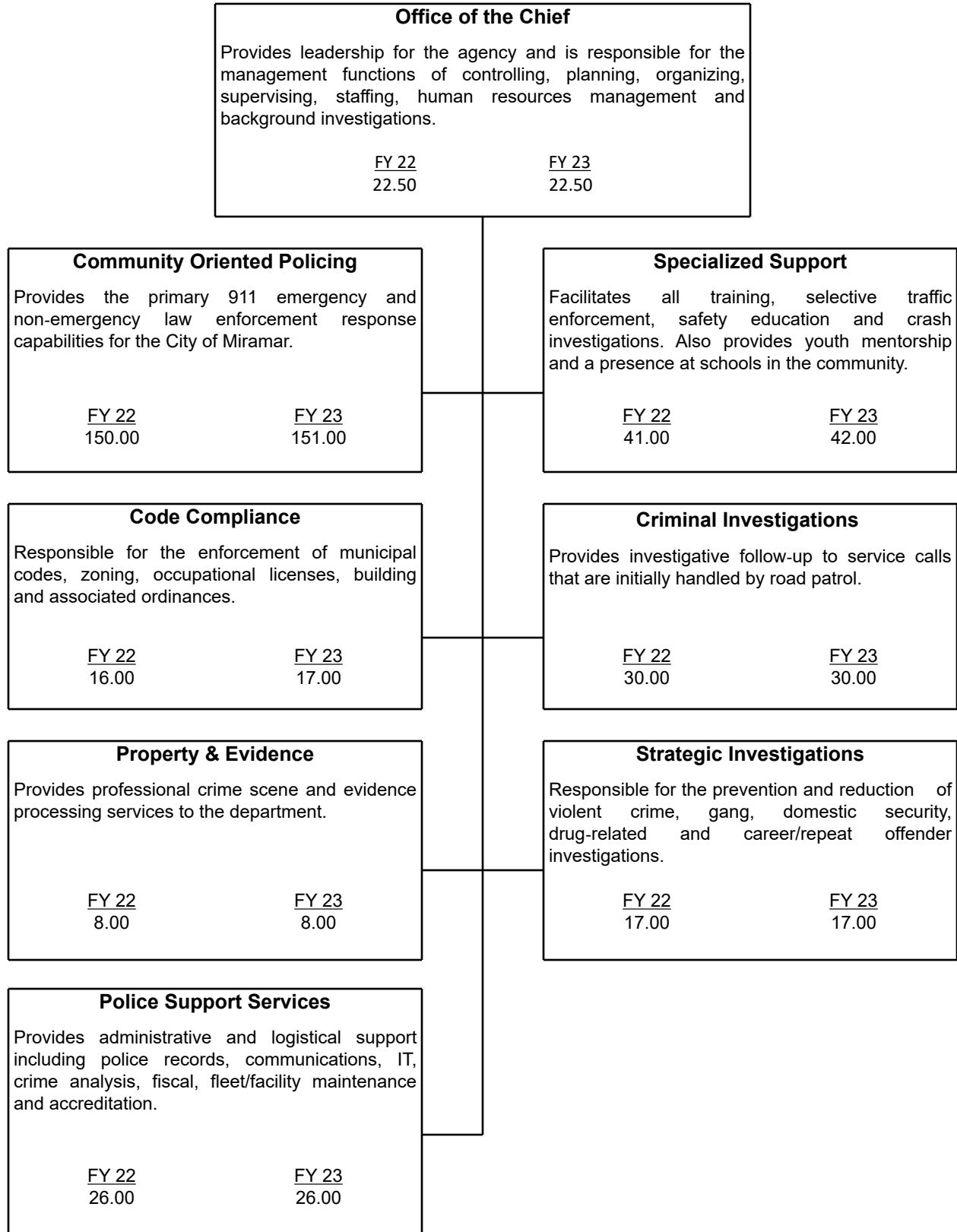
Police Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets projected target - Revenues	Finances	Q4 Actual	\$149,698.32	\$189,968.31	
		YTD Actual	\$858,531.39	\$740,980.30	
		EOY Projection	\$921,869.00	\$1,037,400.00	\$1,037,400.00
		% Target	93.13%	71.43%	
		% Goal	100.00%	100.00%	
 Code Compliance	Engage the community to gain voluntary compliance of city ordinances.	Q4 Actual	1,040.00	1,054.00	
		YTD Actual	4,662.00	3,561.00	
		EOY Target	3,000.00	3,000.00	3,000
		% Target	155.40%	118.70%	
		% Goal	100.00%	100.00%	
 Crime Clearance Rate	Improve the overall clearance rate of crimes reported	Q4 Actual	13.55%	-4.53%	
		YTD Actual	36.68%	13.10%	
		EOY Target	25.00%	25.00%	25.00%
		% Target	146.72%	52.40%	
		% Goal	100.00%	100.00%	
 Advanced Training	Provide police personnel with advanced and career development training in addition to the annual instruction curriculum	Q4 Actual	2,050.00	3,279.00	
		YTD Actual	7,681.00	9,605.00	
		EOY Target	7,500.00	7,500.00	7,500.00
		% Target	102.41%	128.07%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Police FTE's by Program



Police Budget Summary by Program

Office of the Chief—Program 200

Description

The Office of the Chief provides leadership for the agency and is responsible for the management functions of controlling, planning, organizing, supervising, staffing, human resources management, and background investigations.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 3,092,724	\$ 3,323,208	\$ 3,374,700	\$ 3,400,600	\$ 3,850,900
Operating Expense	273,974	364,930	365,100	384,800	399,900
Departmental Capital Outlay	77,400	—	44,100	44,100	51,400
Total	\$ 3,444,098	\$ 3,688,138	\$ 3,783,900	\$ 3,829,500	\$ 4,302,200

Percent of Time by Position

Assistant Chief of Police	1.00	1.00	1.00	—	—
Bureau Commander	1.00	1.00	1.00	1.00	1.00
Department Coordinator	1.00	1.00	1.00	—	—
Deputy Police Chief	—	—	—	2.00	2.00
Digital Evidence Technician	—	—	2.00	2.00	2.00
Executive Administrator	—	—	—	1.00	—
Grants/Accreditation Manager	1.00	1.00	1.00	1.00	1.00
HR Records Management Supervisor	—	—	—	1.00	—
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Department Administrator	1.00	1.00	1.00	1.00	1.00
Police Officer	3.00	3.00	3.00	3.00	3.00
Police Personnel Administrator	1.00	—	—	—	—
Police Personnel Coordinator	1.00	—	—	—	—
Police Personnel Specialist	1.00	1.00	1.00	—	—
Police Planner	1.00	1.00	1.00	1.00	1.00
Police Sergeant	2.00	2.00	4.00	4.00	4.00
Public Information Officer	1.00	—	—	—	—
Public Affairs Specialist	1.00	1.00	1.00	1.00	1.00
Research & Planning Manager	—	—	—	—	1.00
Senior Human Resources Generalist	—	2.00	2.00	2.00	2.00
Senior Public Information Manager	—	1.00	1.00	1.00	1.00
Volunteer Coordinator - Part-time	0.50	0.50	0.50	0.50	0.50
Total	18.50	18.50	22.50	23.50	22.50



Police Budget Summary by Program

Community Oriented Policing—Program 201

Description

This program provides the primary 911 emergency and non-emergency law enforcement response capabilities for the City of Miramar. The program takes a community-oriented approach by tasking officers to utilize non-committed time to address quality-of-life issues and crime trends within their assigned patrol zones. Contact is also maintained, on a regular basis, with residents and business owners through the Community Resource Unit function. Information generated through field contacts, crime analysis, and monthly Information-Based Policing meetings is utilized to direct organized and proactive responses to crime issues and crime-prevention initiatives. This program is a core function of the Police Department.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Court Fines	351500	\$ 176,331	\$ 86,812	\$ 286,000	\$ 131,700	\$ 350,000
Broward County Parking Fines	354101	20,770	6,294	21,400	6,300	21,400
Reimbursed Expenses - General	369910	82,078	100,060	85,000	85,000	85,000
Total		\$ 279,179	\$ 193,166	\$ 392,400	\$ 223,000	\$ 456,400

Expenditures by Category

Personnel Services	\$22,006,795	\$22,020,706	\$22,437,300	\$23,794,052	\$23,883,800
Operating Expense	3,228,522	3,181,342	3,353,898	3,566,837	3,522,019
Departmental Capital Outlay	1,550,656	131,455	872,700	1,028,518	990,900
Total	\$26,785,973	\$25,333,503	\$26,663,898	\$28,389,407	\$28,396,719

Percent of Time by Position

Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Community Service Aide	16.00	16.00	16.00	16.00	16.00
Police Captain	4.00	4.00	4.00	4.00	4.00
Police Major	1.00	1.00	1.00	1.00	1.00
Police Officer - CRO	9.00	9.00	9.00	9.00	9.00
Police Officer - K-9	5.00	5.00	5.00	5.00	5.00
Police Officer - Patrol	103.00	101.00	101.00	100.00	100.00
Police Sergeant - CRO	1.00	1.00	1.00	1.00	1.00
Police Sergeant - Patrol	13.00	13.00	12.00	13.00	13.00
Social Worker - Police (Licensed)	—	—	—	—	1.00
Total	153.00	151.00	150.00	150.00	151.00

Police Budget Summary by Program

Specialized Support—Program 202

Description

This program coordinates and schedules all training for department employees. It also develops, administers and conducts the in-house training curriculum for all police officers to maintain their required state certification. This program encompasses selective traffic enforcement, traffic safety education, and traffic crash, hit and run crash, and traffic homicide investigations. This program also provides support and mentorship to the youth of the community, liaisons with public schools to further the mission of the department, and provides security through a presence at all public schools within the community.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Rental Police Range Master	362102	\$ 9,084	\$ 9,504	\$ 9,500	\$ 9,500	\$ 9,500
Transfer from Federal Grnt Fund	381162	19,251	—	—	11,178	—
Total		\$ 28,335	\$ 9,504	\$ 9,500	\$ 20,678	\$ 9,500

Expenditures by Category

Personnel Services	\$ 6,790,709	\$ 7,390,772	\$ 6,838,100	\$ 7,325,600	\$ 7,449,600
Operating Expense	903,503	1,367,791	1,554,700	1,546,300	1,503,900
Departmental Capital Outlay	314,052	—	118,300	156,713	170,900
Total	\$ 8,008,264	\$ 8,758,563	\$ 8,511,100	\$ 9,028,613	\$ 9,124,400

Percent of Time by Position

Administrative Coordinator	—	—	—	—	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Officer	34.00	36.00	36.00	36.00	36.00
Police Sergeant	4.00	4.00	4.00	4.00	4.00
Total	39.00	41.00	41.00	41.00	42.00



Police Budget Summary by Program

Code Compliance—Program 203

Description

This program provides oversight to many of the City's quality-of-life standards. Code Compliance is responsible for the enforcement of municipal codes, zoning, occupational licenses, building and associated ordinances, regulations, citations, and court presentations, and submitting cases to the Special Master. It is the primary enforcement arm of the City's code.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Alarm Registration Fees	342130	\$ 17,760	\$ 29,415	\$ 40,000	\$ 40,000	\$ 40,000
Lien Research	349000	271,015	290,820	280,000	280,000	300,000
Civil Penalty Surcharge	351502	210	—	500	500	500
Local Ordinance Violations	354100	194,016	119,274	165,000	98,300	165,000
City Code Violations	354102	65,667	—	66,000	—	66,000
Total		\$ 548,668	\$ 439,509	\$ 551,500	\$ 418,800	\$ 571,500

Expenditures by Category

Personnel Services	\$ 1,334,843	\$ 1,492,743	\$ 1,603,700	\$ 1,603,700	\$ 1,876,600
Operating Expense	241,062	272,804	283,000	283,000	295,200
Departmental Capital Outlay	78,660	73,476	91,200	91,375	86,700
Total	\$ 1,654,565	\$ 1,839,024	\$ 1,977,900	\$ 1,978,075	\$ 2,258,500

Percent of Time by Position

Administrative Coordinator	3.00	3.00	2.00	2.00	2.00
Code Compliance Commander	—	—	—	1.00	1.00
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Code Compliance Supervisor	1.00	2.00	2.00	1.00	1.00
Code Compliance Intern/Officer I/II	10.00	11.00	11.00	11.00	11.00
Department Coordinator	—	—	—	—	1.00
Total	15.00	17.00	16.00	16.00	17.00

Police Budget Summary by Program

Criminal Investigations—Program 204

Description

This program provides investigative follow-up to service calls that are initially handled by road patrol. The program is designed to provide the citizens of Miramar with the highest level of investigative services for all index crimes. The investigative services include crimes against persons, crimes against juveniles, domestic violence, property crimes, and economic crimes.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Trfr Fr Fed Grant Fund	381162	\$ 54,801	\$ 57,306	\$ —	\$ 106,306	\$ —

Expenditures by Category

Personnel Services	\$ 4,822,858	\$ 4,953,913	\$ 4,775,800	\$ 4,924,100	\$ 5,353,400
Operating Expense	418,645	447,294	475,150	476,050	494,750
Departmental Capital Outlay	149,485	—	125,500	125,500	189,900
Total	\$ 5,390,988	\$ 5,401,207	\$ 5,376,450	\$ 5,525,650	\$ 6,038,050

Percent of Time by Position

Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Police Administrative Tech	2.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Major	1.00	1.00	1.00	1.00	1.00
Police Officer - Detective	21.00	22.00	22.00	22.00	22.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Victim Advocate	1.00	1.00	1.00	1.00	1.00
Victim Advocate Program Coordinator*	1.00	1.00	1.00	1.00	1.00
Total	30.00	30.00	30.00	30.00	30.00

* - Victim Advocate Program Coordinator position funded via VOCA grant.



Police Budget Summary by Program

Property and Evidence—Program 205

Description

The program provides professional crime scene and evidence processing services to the department. It also provides safe, secure, and accurate storage of all property and evidence collected by the department personnel.

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 734,347	\$ 805,382	\$ 829,900	\$ 829,900	\$ 855,900
Operating Expense	122,936	119,917	131,850	131,850	135,350
Departmental Capital Outlay	12,100	—	22,400	22,400	23,900
Total	\$ 869,383	\$ 925,299	\$ 984,150	\$ 984,150	\$ 1,015,150
Percent of Time by Position					
Crime Scene Supervisor	—	—	—	1.00	1.00
Crime Scene Technician	4.00	4.00	4.00	4.00	4.00
Evidence/Property Custodian	2.00	2.00	2.00	2.00	2.00
Evidence/Property Supervisor*	2.00	2.00	2.00	1.00	1.00
Total	8.00	8.00	8.00	8.00	8.00

* - 1 position underfilled (Police Officer)

Police Budget Summary by Program

Strategic Investigations—Program 206

Description

The program is responsible for the prevention and reduction of violent crime and the apprehension of violent offenders through pro-active means. It also serves as a compliment to other divisions when necessary to saturate problem areas and effectively combat specific crime trends. It provides strategic investigations targeting short and long-range crimes, including gang organizations, domestic security, drug-related crimes, and career/repeat offenders.

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 3,239,582	\$ 3,314,025	\$ 3,338,000	\$ 3,501,448	\$ 3,525,800
Operating Expense	308,946	345,198	326,100	336,600	320,200
Departmental Capital Outlay	55,463	—	22,100	45,761	33,600
Total	\$ 3,603,991	\$ 3,659,223	\$ 3,686,200	\$ 3,883,809	\$ 3,879,600
Percent of Time by Position					
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Officer	15.00	14.00	14.00	14.00	14.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Total	18.00	17.00	17.00	17.00	17.00



Police Budget Summary by Program

Police Support Services—Program 208

Description

This program provides the primary administrative and logistical support for the department's operations, which focuses on records maintenance, communications, information technology and analysis, payroll and accounts payable, fleet and facility maintenance, accreditation, and logistics.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Sale of Seized Assets Law Enf.	358201	\$ —	\$ 52,469	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 2,583,822	\$ 2,668,697	\$ 2,397,400	\$ 2,397,400	\$ 2,385,700
Operating Expense	1,228,857	1,311,346	1,920,033	1,869,033	2,065,633
Departmental Capital Outlay	172,453	13,381	67,700	67,700	92,800
Total	\$ 3,985,132	\$ 3,993,425	\$ 4,385,133	\$ 4,334,133	\$ 4,544,133

Percent of Time by Position

Budget/Fiscal Property Supervisor	1.00	1.00	1.00	1.00	1.00
Communications Officer	8.00	8.00	8.00	8.00	8.00
Communications Supervisor	1.00	1.00	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Division Manager	2.00	2.00	2.00	2.00	2.00
Fiscal/Property Management Clerk	3.00	3.00	3.00	3.00	3.00
Logistics Coordinator	1.00	1.00	1.00	1.00	1.00
Police Administrative Tech	5.00	6.00	6.00	6.00	6.00
Police Crime Intelligence Analyst	1.00	1.00	1.00	1.00	1.00
Police Major	1.00	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Total	25.00	26.00	26.00	26.00	26.00

Police Expenditures by Object Code

Office of the Chief—001-20-200-521-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,770,742	\$ 1,779,629	\$ 2,037,200	\$ 2,037,200	\$ 2,348,800
601205	Lump Sum Payout - Accrued Time	100,464	93,960	48,900	48,900	174,500
601210	Non-Pensionable Earnings	10,357	1,695	12,000	12,000	—
601215	Communication Stipend	8,122	9,298	10,300	10,300	13,700
601220	Longevity	36,412	31,266	29,600	29,600	42,900
601400	Overtime-General	22,181	53,299	32,300	58,200	32,300
601405	Overtime-SWAT	348	—	1,000	1,000	1,000
601410	Overtime-Holiday	12,527	17,023	15,000	15,000	15,000
601412	Overtime-Emergency	3,797	—	—	—	—
601561	Drop Transfer	88,809	219,891	32,500	32,500	32,500
602100	FICA & MICA	135,752	143,884	161,300	161,300	187,200
602210	Pension-General	25,884	27,400	59,400	59,400	40,500
602220	Pension-Police	358,600	443,499	332,800	332,800	393,100
602235	Pension-Senior Mgmt	98,618	90,600	128,600	128,600	146,500
602260	Pension-401	41,349	23,407	10,900	10,900	—
602265	Pension-457	46,171	36,418	38,300	38,300	49,300
602300	Pmt In Lieu Of Insurance	11,567	10,790	12,500	12,500	16,800
602304	Health Insurance-PPO	817	—	—	—	51,800
602305	Health Insurance-HMO	254,335	256,069	315,600	315,600	230,000
602306	Dental Insurance-PPO	11,083	9,720	10,600	10,600	12,500
602307	Dental Insurance-HMO	550	847	1,700	1,700	200
602309	Basic Life Insurance	2,957	2,947	5,800	5,800	6,700
602311	Long-Term Disability Ins	1,249	750	2,900	2,900	3,300
602312	HDHP Aetna	—	9,315	14,100	14,100	—
602313	HSA Payflex	—	2,800	2,700	2,700	—
602400	Workers' Compensation	50,035	58,700	58,700	58,700	52,300
	<i>Sub-Total</i>	<u>3,092,724</u>	<u>3,323,208</u>	<u>3,374,700</u>	<u>3,400,600</u>	<u>3,850,900</u>
Operating Expense						
603140	New Hire Screening	2,321	9,124	12,800	11,800	10,000
603183	Accreditation Fees	8,134	7,080	10,000	7,500	9,000
603190	Prof Svcs-Other	15,026	66,881	18,000	28,700	13,000
604001	Travel & Training	26,722	7,445	21,000	25,300	21,000
604002	Youth Advisory Council	—	—	—	—	30,000
604500	Risk Internal Svcs Charge	27,600	5,100	21,800	21,800	17,900
604550	Health Ins Internal Serv Chg	31,000	93,400	50,600	50,600	48,300
604610	Fleet Internal Svcs Charge	16,200	14,800	13,300	13,300	17,400
604825	Crime Prevention	1,490	10,230	5,000	5,000	5,000
604916	Administrative Expense	13,022	12,599	14,000	23,300	14,000
604917	Volunteer Administrative Exp	—	—	2,000	1,000	2,000
604950	Employee Awards	4,508	12,748	11,000	8,000	11,000
604989	IT Internal Svcs Charge	98,600	104,800	156,400	156,400	169,200
604998	Contingency	2,545	2,281	4,000	4,000	4,000
605220	Vehicle Fuel-On-Site	3,487	7,434	10,900	10,900	11,800
605240	Uniforms Cost	4,459	—	—	—	—
605251	Noncap Equip (Item less 5000)	111	2,662	2,300	4,600	2,300
605410	Subscriptions & Memberships	4,595	4,896	5,000	5,000	5,000
605500	Training-General	1,518	3,452	2,000	2,600	4,000

Police Expenditures by Object Code

Office of the Chief—001-20-200-521-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605510	Tuition Reimbursement	12,636	—	5,000	5,000	5,000
	<i>Sub-Total</i>	273,974	364,930	365,100	384,800	399,900
	Departmental Capital Outlay					
606441	Vehicle Replacement Program	77,400	—	44,100	44,100	46,400
606470	Computer Equipment	—	—	—	—	5,000
	<i>Sub-Total</i>	77,400	—	44,100	44,100	51,400
	Total	\$ 3,444,098	\$ 3,688,138	\$ 3,783,900	\$ 3,829,500	\$ 4,302,200



Police Chief Burgess Talking with Children

Police Expenditures by Object Code

Community Oriented Policing—001-20-201-521-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 10,654,236	\$ 10,235,889	\$ 11,174,700	\$ 11,389,957	\$ 12,344,300
601205	Lump Sum Payout - Accrued Time	26,017	49,447	21,800	21,800	122,000
601210	Non-Pensionable Earnings	168,425	—	5,000	5,000	—
601215	Communication Stipend	18,538	20,305	17,900	17,900	18,900
601220	Longevity	135,432	147,790	150,600	150,600	153,500
601390	Overtime-Court Time Pay	56,430	30,634	94,800	94,800	94,800
601400	Overtime-General	509,479	1,303,804	581,300	1,292,900	581,300
601402	Overtime-Special Events	10,269	47,229	5,200	5,200	5,200
601405	Overtime-SWAT	3,310	7,950	14,000	14,000	14,000
601410	Overtime-Holiday	514,803	567,745	528,000	690,000	528,000
601412	Overtime-Emergency	89,300	—	—	—	—
601561	Drop Transfer	302,924	83,027	213,800	370,200	213,800
602100	FICA & MICA	907,711	921,156	915,700	986,653	1,034,700
602210	Pension-General	178,687	190,301	193,100	193,100	186,700
602220	Pension-Police	5,841,901	5,666,382	5,493,800	5,493,800	5,666,800
602265	Pension-457	14,495	18,517	23,400	23,400	23,900
602300	Pmt In Lieu Of Insurance	127,754	104,666	93,500	93,500	134,700
602304	Health Insurance-PPO	328,550	327,763	318,800	318,800	396,600
602305	Health Insurance-HMO	1,171,438	1,104,735	1,312,900	1,344,760	1,144,100
602306	Dental Insurance-PPO	56,389	55,282	60,000	60,000	54,600
602307	Dental Insurance-HMO	8,264	6,207	8,700	9,328	9,000
602309	Basic Life	21,168	19,174	31,800	32,801	35,200
602311	Long-Term Disability	9,922	12,974	15,800	22,853	17,500
602312	HDHP Aetna	138,352	164,431	224,500	224,500	260,700
602313	HSA Payflex	28,000	32,200	35,100	35,100	39,200
602400	Workers' Compensation	685,002	903,100	903,100	903,100	804,300
	<i>Sub-Total</i>	<u>22,006,795</u>	<u>22,020,706</u>	<u>22,437,300</u>	<u>23,794,052</u>	<u>23,883,800</u>
Operating Expense						
603140	New Hire Screening	3,615	—	—	—	300
603407	Board up Services	—	590	2,500	2,500	2,500
603425	Software License & Maint	308,741	217,407	216,300	216,300	235,000
604001	Travel & Training	6,932	4,228	4,000	9,500	4,000
604500	Risk Internal Svcs Charge	372,000	69,300	296,000	296,000	242,600
604550	Health Ins Internal Serv Chg	268,000	485,300	262,700	262,700	250,700
604610	Fleet Internal Svcs Charge	786,300	714,900	641,800	641,800	838,100
604989	IT Internal Svcs Charge	820,200	898,400	1,047,300	1,047,300	1,075,000
605220	Vehicle Fuel-On-Site	442,989	495,097	451,300	600,600	451,300
605221	Vehicle Fuel-Off-Site	15,534	22,523	29,200	30,200	31,600
605240	Uniforms Cost	53,587	95,782	98,700	128,700	100,700
605242	Protective Clothing	56,567	72,899	193,719	168,558	192,219
605251	Noncap Equip (Item less 5000)	4,825	6,797	17,315	19,615	6,500
605261	Canine Expenses	30,749	29,637	24,000	35,000	24,000
605270	Ammunition Expense	—	—	14,064	9,364	—
605290	Other Operating Supplies	5,083	12,174	15,000	15,000	15,000
605500	Training-General	33,744	47,175	34,000	77,700	46,500
605510	Tuition Reimbursement	19,654	9,132	6,000	6,000	6,000
	<i>Sub-Total</i>	<u>3,228,522</u>	<u>3,181,342</u>	<u>3,353,898</u>	<u>3,566,837</u>	<u>3,522,019</u>
Departmental Capital Outlay						
606440	Vehicles	—	—	—	—	43,000
606441	Vehicle Replacement Program	1,546,480	—	872,700	872,700	931,900
606450	Radio Equipment	—	131,455	—	155,818	13,500
606470	Computer Equipment	4,176	—	—	—	2,500
	<i>Sub-Total</i>	<u>1,550,656</u>	<u>131,455</u>	<u>872,700</u>	<u>1,028,518</u>	<u>990,900</u>
	Total	<u>\$ 26,785,973</u>	<u>\$ 25,333,503</u>	<u>\$ 26,663,898</u>	<u>\$ 28,389,407</u>	<u>\$ 28,396,719</u>

Police Expenditures by Object Code

Specialized Support—001-20-202-521-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 3,295,758	\$ 3,596,547	\$ 3,500,100	\$ 3,500,100	\$ 4,157,800
601205	Lump Sum Payout - Accrued Time	6,929	19,731	—	—	58,600
601210	Non-Pensionable Earnings	48,448	—	1,000	1,000	—
601215	Communication Stipend	8,059	7,435	6,700	6,700	7,300
601220	Longevity	72,200	71,198	62,800	62,800	86,200
601390	Overtime-Court Time Pay	8,861	2,873	6,600	6,600	6,600
601400	Overtime-General	164,988	314,476	167,900	355,200	167,900
601402	Overtime-Special Events	8,747	13,457	3,500	3,500	3,500
601405	Overtime-SWAT	—	338	3,300	3,300	3,300
601410	Overtime-Holiday	88,897	94,811	86,000	162,000	86,000
601412	Overtime-Emergency	17,858	—	—	—	—
601561	Drop Transfer	257,038	337,681	65,400	289,600	65,400
602100	FICA & MICA	275,227	286,224	283,400	283,400	342,000
602210	Pension-General	—	—	12,800	12,800	22,700
602220	Pension-Police	1,758,700	1,834,994	1,792,600	1,792,600	1,590,300
602265	Pension-457	5,871	3,364	3,700	3,700	4,100
602300	Pmt In Lieu Of Insurance	22,573	18,127	18,700	18,700	16,800
602304	Health Insurance-PPO	70,618	42,591	29,100	29,100	25,000
602305	Health Insurance-HMO	451,702	483,420	530,900	530,900	469,300
602306	Dental Insurance-PPO	19,530	18,847	17,000	17,000	17,400
602307	Dental Insurance-HMO	1,381	1,451	2,800	2,800	3,300
602309	Basic Life	2,599	4,201	10,000	10,000	11,800
602311	Long-Term Disability	2,693	1,625	5,000	5,000	5,900
602312	HDHP Aetna	48,705	57,502	51,800	51,800	127,200
602313	HSA Payflex	8,400	9,680	6,800	6,800	19,600
602400	Workers' Compensation	144,928	170,200	170,200	170,200	151,600
	<i>Sub-Total</i>	6,790,709	7,390,772	6,838,100	7,325,600	7,449,600
Operating Expense						
603459	Crossing Guards	180,771	488,243	562,100	550,500	562,100
604001	Travel & Training	5,407	3,889	4,000	5,600	4,000
604405	Leased Motorcycles	90,000	86,085	90,000	86,000	90,000
604500	Risk Internal Svcs Charge	95,300	17,800	76,000	76,000	62,300
604550	Health Ins Internal Serv Chg	83,200	197,600	106,800	106,800	101,900
604610	Fleet Internal Svcs Charge	85,700	78,000	70,100	70,100	91,600
604614	R&M Motorcycle	—	1,542	3,000	3,000	3,000
604989	IT Internal Svcs Charge	207,800	239,500	317,600	317,600	301,000
605220	Vehicle Fuel-On-Site	33,226	30,893	85,000	85,000	91,900
605230	Program Supplies	7,866	—	11,800	11,800	11,800
605240	Uniforms Cost	4,342	—	—	—	—
605251	Noncap Equip (Item less 5000)	3,251	81,026	29,200	29,200	5,200
605270	Ammunition Expense	96,989	127,174	190,800	190,800	170,800
605290	Other Operating Supplies	1,328	2,925	3,300	7,800	3,300
605500	Training-General	2,811	3,719	3,000	4,100	3,000
605510	Tuition Reimbursement	5,512	9,396	2,000	2,000	2,000
	<i>Sub-Total</i>	903,503	1,367,791	1,554,700	1,546,300	1,503,900
Departmental Capital Outlay						
606400	Machinery & Equipment	—	—	—	38,413	—
606441	Vehicle Replacement Program	314,052	—	118,300	118,300	170,900
	<i>Sub-Total</i>	314,052	—	118,300	156,713	170,900
	Total	\$ 8,008,264	\$ 8,758,563	\$ 8,511,100	\$ 9,028,613	\$ 9,124,400

Police Expenditures by Object Code

Code Compliance—001-20-203-524-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 752,835	\$ 838,300	\$ 947,600	\$ 947,600	\$ 1,179,700
601205	Lump Sum Payout - Accrued Time	21,009	18,674	11,400	11,400	32,800
601210	Non-Pensionable Earnings	—	—	1,000	1,000	—
601215	Communication Stipend	6,847	7,385	8,700	8,700	8,100
601220	Longevity Pay	4,593	3,723	3,300	3,300	3,600
601400	Overtime-General	12,891	13,000	13,000	13,000	13,000
601410	Overtime-Holiday	3,389	1,568	1,000	1,000	1,000
601412	Overtime-Emergency	200	—	—	—	—
602100	FICA & MICA	58,078	65,146	74,900	74,900	94,400
602210	Pension-General	186,682	220,801	211,300	211,300	211,200
602235	Pension-Senior Mgmt	19,264	15,700	15,300	15,300	20,100
602265	Pension-457	654	—	—	—	2,700
602300	Pmt In Lieu Of Insurance	—	—	6,200	6,200	—
602304	Health Insurance-PPO	21,967	3,615	—	—	17,100
602305	Health Insurance-HMO	159,204	197,384	200,800	200,800	201,500
602306	Dental Insurance-PPO	5,880	6,800	8,300	8,300	6,500
602307	Dental Insurance-HMO	872	765	400	400	1,400
602309	Basic Life	1,303	1,719	2,700	2,700	3,400
602311	Long-Term Disability	885	883	1,300	1,300	1,700
602312	HDHP Aetna	7,490	7,880	7,100	7,100	—
602313	HSA Payflex	1,400	1,400	1,400	1,400	—
602400	Workers' Compensation	69,400	88,000	88,000	88,000	78,400
	<i>Sub-Total</i>	<u>1,334,843</u>	<u>1,492,743</u>	<u>1,603,700</u>	<u>1,603,700</u>	<u>1,876,600</u>
Operating Expense						
603425	Software License & Maint	—	5,000	—	—	—
603460	Landscape Services	2,050	3,853	1,600	1,600	5,100
604001	Travel & Training	—	—	1,500	1,500	2,200
604301	Electricity Svcs	3,738	2,936	3,800	3,800	4,800
604500	Risk Internal Svcs Charge	36,200	6,800	29,000	29,000	23,800
604550	Health Ins Internal Serv Chg	43,200	68,700	37,200	37,200	35,500
604610	Fleet Internal Svcs Charge	47,200	43,000	38,600	38,600	50,500
604700	Printing & Binding Svc	507	160	4,000	4,000	4,000
604931	Recording Fees	1,890	(569)	2,000	2,000	2,800
604965	Special Magistrate	7,800	12,600	13,800	13,800	13,800
604989	IT Internal Svcs Charge	79,900	101,800	115,500	115,500	114,600
605120	Computer Operating Expenses	158	—	—	—	—
605220	Vehicle Fuel-On-Site	6,697	8,814	20,000	20,000	21,600
605240	Uniforms Cost	4,665	7,009	4,800	4,800	4,800
605251	Noncap Equip (Item less 5000)	738	845	500	500	1,000
605410	Subscriptions & Memberships	1,513	1,448	1,600	1,600	1,600
605500	Training-General	893	3,740	6,100	6,100	6,100
605510	Tuition Reimbursement	3,913	6,668	3,000	3,000	3,000
	<i>Sub-Total</i>	<u>241,062</u>	<u>272,804</u>	<u>283,000</u>	<u>283,000</u>	<u>295,200</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	78,660	68,000	91,200	91,200	86,700
606470	Computer Equipment	—	5,476	—	175	—
	<i>Sub-Total</i>	<u>78,660</u>	<u>73,476</u>	<u>91,200</u>	<u>91,375</u>	<u>86,700</u>
	Total	<u>\$ 1,654,565</u>	<u>\$ 1,839,024</u>	<u>\$ 1,977,900</u>	<u>\$ 1,978,075</u>	<u>\$ 2,258,500</u>

Police Expenditures by Object Code

Criminal Investigations—001-20-204-521-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 2,532,517	\$ 2,514,008	\$ 2,309,300	\$ 2,309,300	\$ 2,662,800
601205	Lump Sum Payout - Accrued Time	18,322	36,384	62,000	62,000	54,000
601210	Non-Pensionable Earnings	36,051	—	5,000	5,000	—
601215	Communication Stipend	14,709	15,559	11,900	11,900	10,400
601220	Longevity Pay	71,571	63,314	48,500	48,500	41,100
601390	Overtime-Court Time Pay	6,806	5,019	22,800	22,800	22,800
601400	Overtime-General	266,368	412,832	305,000	410,700	305,000
601402	Overtime-Special Events	1,978	15,796	1,500	1,500	1,500
601405	Overtime-SWAT	195	816	2,600	2,600	2,600
601410	Overtime-Holiday	71,494	107,119	73,000	115,600	73,000
601412	Overtime-Emergency	13,034	—	—	—	—
601561	Drop Transfer	209,345	243,056	248,400	248,400	248,400
602100	FICA & MICA	224,050	222,173	199,700	199,700	234,400
602210	Pension-General	34,778	28,300	29,800	29,800	23,300
602220	Pension-Police	653,700	596,298	778,600	778,600	958,400
602235	Pension-Senior Mgmt	11,778	13,000	25,600	25,600	72,500
602260	Pension-401	7,277	7,756	8,300	8,300	8,600
602265	Pension-457	11,752	12,081	14,100	14,100	12,300
602300	Pmt In Lieu Of Insurance	18,300	22,875	37,400	37,400	11,200
602304	Health Insurance-PPO	74,719	72,611	78,900	78,900	77,600
602305	Health Insurance-HMO	314,126	292,203	222,900	222,900	232,900
602306	Dental Insurance-PPO	15,937	14,233	12,300	12,300	10,400
602307	Dental Insurance-HMO	1,304	1,479	1,600	1,600	2,700
602309	Basic Life	2,803	3,217	6,600	6,600	7,600
602311	Long-Term Disability	2,160	1,133	3,300	3,300	3,800
602312	HDHP Aetna	41,083	58,552	70,200	70,200	95,400
602313	HSA Payflex	7,000	8,400	10,800	10,800	15,400
602400	Workers' Compensation	159,702	185,700	185,700	185,700	165,300
	<i>Sub-Total</i>	4,822,858	4,953,913	4,775,800	4,924,100	5,353,400
Operating Expense						
603501	Travel-Investigations	3,466	3,241	5,000	2,600	5,000
604001	Travel & Training	4,025	3,256	3,350	3,750	3,350
604500	Risk Internal Svcs Charge	73,600	13,900	59,300	59,300	48,700
604550	Health Ins Internal Serv Chg	59,200	134,500	72,800	72,800	69,400
604610	Fleet Internal Svcs Charge	101,200	92,100	82,700	82,700	108,000
604989	IT Internal Svcs Charge	159,800	173,700	209,400	209,400	215,000
605220	Vehicle Fuel-On-Site	13,082	12,992	33,300	33,300	36,000
605240	Uniforms Cost	2,368	—	—	—	—
605251	Noncap Equip (Item less 5000)	759	3,444	3,500	3,500	3,500
605290	Other Operating Supplies	19	—	700	700	700
605500	Training-General	1,125	3,313	3,500	6,400	3,500
605510	Tuition Reimbursement	—	6,848	1,600	1,600	1,600
	<i>Sub-Total</i>	418,645	447,294	475,150	476,050	494,750
Departmental Capital Outlay						
606441	Vehicle Replacement Program	149,485	—	125,500	125,500	189,900
	<i>Sub-Total</i>	149,485	—	125,500	125,500	189,900
	Total	\$ 5,390,988	\$ 5,401,207	\$ 5,376,450	\$ 5,525,650	\$ 6,038,050

Police Expenditures by Object Code

Property & Evidence—001-20-205-521-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 415,309	\$ 439,244	\$ 467,600	\$ 467,600	\$ 500,300
601205	Lump Sum Payout - Accrued Time	14,544	14,800	10,700	10,700	17,100
601215	Communication Stipend	2,405	2,450	2,600	2,600	2,600
601220	Longevity Pay	3,668	3,974	4,000	4,000	4,100
601390	Overtime-Court Time Pay	312	—	1,000	1,000	1,000
601400	Overtime-General	38,137	59,077	45,200	45,200	45,200
601410	Overtime-Holiday	4,982	8,284	4,000	4,000	4,000
602100	FICA & MICA	35,449	38,788	39,000	39,000	43,000
602210	Pension-General	100,436	108,901	112,800	112,800	97,300
602300	Pmt In Lieu Of Insurance	1,942	5,611	12,500	12,500	11,200
602304	Health Insurance-PPO	31,471	33,446	35,000	35,000	35,400
602305	Health Insurance-HMO	40,225	44,861	50,400	50,400	54,200
602306	Dental Insurance-PPO	2,443	2,163	1,700	1,700	1,600
602307	Dental Insurance-HMO	231	242	600	600	500
602309	Basic Life	1,118	948	1,300	1,300	1,400
602311	Long-Term Disability	485	629	700	700	700
602312	HDHP Aetna	7,490	1,164	—	—	—
602313	HSA Payflex	1,400	—	—	—	—
602400	Workers' Compensation	32,300	40,800	40,800	40,800	36,300
	<i>Sub-Total</i>	<u>734,347</u>	<u>805,382</u>	<u>829,900</u>	<u>829,900</u>	<u>855,900</u>
Operating Expense						
604001	Travel & Training	352	1,993	1,750	1,750	1,750
604301	Electricity Svcs	9,880	7,576	9,900	9,900	13,300
604500	Risk Internal Svcs Charge	17,500	3,300	14,100	14,100	11,500
604550	Health Ins Internal Serv Chg	16,900	24,600	13,300	13,300	12,700
604610	Fleet Internal Svcs Charge	13,900	12,700	11,400	11,400	14,900
604989	IT Internal Svcs Charge	42,700	47,900	57,800	57,800	57,400
605220	Vehicle Fuel-On-Site	853	1,022	1,500	1,500	1,600
605225	Equip Gas Oil & Lube	—	—	900	900	1,000
605240	Uniforms Cost	1,415	—	—	—	—
605251	Noncap Equip (Item less 5000)	9,651	9,617	10,000	10,000	10,000
605290	Other Operating Supplies	7,524	9,172	7,500	7,500	7,500
605410	Subscriptions & Memberships	1,025	565	1,000	1,000	1,000
605500	Training-General	1,237	1,472	2,700	2,700	2,700
	<i>Sub-Total</i>	<u>122,936</u>	<u>119,917</u>	<u>131,850</u>	<u>131,850</u>	<u>135,350</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	12,100	—	22,400	22,400	23,900
	<i>Sub-Total</i>	<u>12,100</u>	<u>—</u>	<u>22,400</u>	<u>22,400</u>	<u>23,900</u>
	Total	\$ 869,383	\$ 925,299	\$ 984,150	\$ 984,150	\$ 1,015,150

Police Expenditures by Object Code

Strategic Investigations—001-20-206-521-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,440,910	\$ 1,398,900	\$ 1,479,800	\$ 1,479,800	\$ 1,662,600
601205	Lump Sum Payout - Accrued Time	3,674	—	—	—	—
601210	Non-Pensionable Earnings	26,955	—	1,000	1,000	—
601215	Communication Stipend	8,676	7,430	7,900	7,900	7,700
601220	Longevity Pay	31,034	35,842	38,400	38,400	39,500
601390	Overtime-Court Time Pay	7,668	3,573	20,000	20,000	20,000
601400	Overtime-General	208,681	334,702	308,700	333,248	308,700
601402	Overtime-Special Events	—	4,329	5,000	5,000	5,000
601405	Overtime-SWAT	317	1,299	2,500	2,500	2,500
601410	Overtime-Holiday	56,928	69,269	54,000	90,800	54,000
601412	Overtime-Emergency	9,924	—	—	—	—
601561	Drop Transfer	20,380	45,005	88,800	88,800	88,800
602100	FICA & MICA	227,804	232,228	131,800	233,900	153,200
602220	Pension-Police	840,600	807,297	776,200	776,200	791,400
602265	Pension-457	3,857	3,974	4,000	4,000	4,000
602300	Pmt In Lieu Of Insurance	4,402	9,279	6,200	6,200	5,600
602304	Health Insurance-PPO	9,341	2,355	—	—	—
602305	Health Insurance-HMO	152,137	154,252	193,300	193,300	190,000
602306	Dental Insurance-PPO	9,116	9,110	10,200	10,200	9,800
602307	Dental Insurance-HMO	786	390	600	600	400
602309	Basic Life	1,269	2,058	4,200	4,200	4,700
602311	Long-Term Disability	1,181	701	2,100	2,100	2,400
602312	HDHP Aetna	71,409	76,531	88,200	88,200	72,700
602313	HSA Payflex	12,600	12,600	12,200	12,200	11,200
602400	Workers' Compensation	89,933	102,900	102,900	102,900	91,600
	<i>Sub-Total</i>	<u>3,239,582</u>	<u>3,314,025</u>	<u>3,338,000</u>	<u>3,501,448</u>	<u>3,525,800</u>
Operating Expense						
604001	Travel & Training	1,314	225	500	700	500
604401	Rental Vehicles	72,981	76,525	75,000	86,000	76,000
604500	Risk Internal Svcs Charge	43,700	8,100	34,600	34,600	28,300
604550	Health Ins Internal Serv Chg	35,500	61,500	33,200	33,200	31,700
604610	Fleet Internal Svcs Charge	39,200	35,700	32,100	32,100	41,900
604989	IT Internal Svcs Charge	90,700	101,800	122,800	122,800	121,900
605220	Vehicle Fuel-On-Site	19,649	20,340	12,900	12,900	13,900
605240	Uniforms Cost	3,633	—	—	—	—
605251	Noncap Equip (Item less 5000)	565	39,263	10,400	10,400	1,400
605290	Other Operating Supplies	780	1,001	800	800	800
605500	Training-General	925	745	1,000	300	1,000
605510	Tuition Reimbursement	—	—	2,800	2,800	2,800
	<i>Sub-Total</i>	<u>308,946</u>	<u>345,198</u>	<u>326,100</u>	<u>336,600</u>	<u>320,200</u>
Departmental Capital Outlay						
606402	Communication Equipment	—	—	—	23,661	—
606441	Vehicle Replacement Program	55,463	—	22,100	22,100	33,600
	<i>Sub-Total</i>	<u>55,463</u>	<u>—</u>	<u>22,100</u>	<u>45,761</u>	<u>33,600</u>
	Total	\$ 3,603,991	\$ 3,659,223	\$ 3,686,200	\$ 3,883,809	\$ 3,879,600

Police Expenditures by Object Code

Police Support Services—001-20-208-529-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,504,128	\$ 1,431,263	\$ 1,377,100	\$ 1,377,100	\$ 1,428,800
601205	Lump Sum Payout - Accrued Time	56,453	89,956	35,000	35,000	43,300
601210	Non-Pensionable Earnings	1,181	—	3,000	3,000	—
601215	Communication Stipend	2,817	2,920	2,800	2,800	2,500
601220	Longevity Pay	11,218	11,781	9,600	9,600	8,900
601390	Overtime-Court Time Pay	84	—	100	100	100
601400	Overtime-General	41,131	87,934	51,700	51,700	51,700
601410	Overtime-Holiday	50,431	42,739	50,000	50,000	50,000
601412	Overtime-Emergency	5,370	—	—	—	—
601561	Drop Transfer	16,125	—	—	—	—
602100	FICA & MICA	125,803	124,078	113,100	113,100	119,300
602210	Pension-General	244,845	280,302	211,400	211,400	175,500
602235	Pension-Senior Mgmt	67,575	76,600	36,000	36,000	51,100
602265	Pension-457	8,239	9,185	5,600	5,600	7,100
602300	Pmt In Lieu Of Insurance	3,884	—	—	—	—
602304	Health Insurance-PPO	31,004	28,178	14,600	14,600	17,100
602305	Health Insurance-HMO	238,497	262,643	284,800	284,800	254,200
602306	Dental Insurance-PPO	7,507	7,472	7,100	7,100	5,600
602307	Dental Insurance-HMO	2,035	2,315	2,600	2,600	2,300
602309	Basic Life	3,919	3,257	3,900	3,900	4,100
602311	Long-Term Disability	1,651	1,136	2,000	2,000	2,000
602312	HDHP Aetna	20,026	29,739	14,100	14,100	9,100
602313	HSA Payflex	5,600	7,000	2,700	2,700	1,400
602400	Workers' Compensation	134,300	170,200	170,200	170,200	151,600
	<i>Sub-Total</i>	2,583,822	2,668,697	2,397,400	2,397,400	2,385,700
Operating Expense						
603150	Information Technology Svc	17,920	170,432	686,533	607,133	719,633
603301	Court Appear & Trans Fee	16,856	18,140	20,000	35,000	25,000
604001	Travel & Training	2,666	1,956	3,500	3,000	3,500
604100	Communication Services	7,135	7,013	9,000	8,400	9,000
604200	Postage	6,925	6,487	12,000	25,000	11,500
604300	Water/Wastewater Svc	37,979	37,117	42,000	42,000	65,400
604301	Electricity Svcs	158,459	156,041	166,800	166,800	258,300
604500	Risk Internal Svcs Charge	65,200	12,200	52,100	52,100	42,700
604550	Health Ins Internal Serv Chg	58,800	84,200	45,600	45,600	43,500
604610	Fleet Internal Svcs Charge	56,400	51,300	46,100	46,100	60,200
604611	Vehicle Rehab & Enhance	20,309	29,252	30,000	30,000	36,000
604612	Vehicle Ancillary	17,288	18,402	11,000	12,200	13,800
604613	Vehicle Detail	2,406	1,774	3,000	3,800	3,000
604625	R&M Equipment	7,367	9,615	6,200	9,700	9,200
604645	R&M Radios	26,919	67,827	61,300	57,300	66,700
604700	Printing & Binding Svc	5,329	7,598	13,000	13,000	9,000
604989	IT Internal Svcs Charge	676,300	576,500	633,700	633,700	625,200
604997	Other Operating Expenses	5,741	6,998	6,000	6,600	7,500
605100	Office Supplies	11,036	8,965	18,000	16,500	13,000
605120	Computer Operating Expenses	84	—	2,000	2,000	500
605220	Vehicle Fuel-On-Site	5,890	8,897	2,200	2,200	2,400
605225	Equip Gas Oil & Lube	—	—	900	900	900
605240	Uniforms Cost	5,742	8,593	11,100	11,100	11,100
605244	Personal Prop Reimburse	238	606	500	500	500



Police Expenditures by Object Code

Police Support Services—001-20-208-529-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605251	Noncap Equip (Item less 5000)	8,535	13,631	20,000	18,300	10,600
605290	Other Operating Supplies	2,284	4,069	8,000	8,000	8,000
605410	Subscriptions & Memberships	1,156	1,737	2,500	2,500	2,500
605500	Training-General	2,406	1,998	2,000	4,600	2,000
605510	Tuition Reimbursement	1,485	—	5,000	5,000	5,000
	<i>Sub-Total</i>	1,228,857	1,311,346	1,920,033	1,869,033	2,065,633
	Departmental Capital Outlay					
606441	Vehicle Replacement Program	172,453	—	67,700	67,700	92,800
606700	Law Enforce. Memorial/Display	—	13,381	—	—	—
	<i>Sub-Total</i>	172,453	13,381	67,700	67,700	92,800
	Total	\$ 3,985,132	\$ 3,993,425	\$ 4,385,133	\$ 4,334,133	\$ 4,544,133



Police Restorative Justice Training

Police Budget Justification

Object #	Account Description	Justification
Revenue		
342130	Alarm Registration Fees	This represents fees that the City charges to residential and commercial establishments that have burglar alarms within the City Limits.
349000	Lien Research	This revenue is charged to cover the costs for lien research which is primarily done when property changes ownership, and to cover the costs for validation of lien search certification.
351500	Traffic Court Fines-General	This revenue source is a reimbursement from Broward County for the traffic violations issued by Miramar Police Department.
351502	Civil Penalty Surcharge	Revenues collected will be used for technological enhancements utilized by code enforcement.
354100	Local Ordinance Violations	This revenues source is generated when a property or vehicle owner violates Miramar City code.
354101	Broward County Parking Fines	This represents the City's portion of parking fines collected from Broward County.
354102	City Code Violations	This represents assessments of City Code violations.
362102	Rental-Police Range Master	This revenue source is generated from Range Rental fees and reimbursement from Federal Government for rental cars.
369910	Reimbursed Expenses-General	Reimbursement for overtime worked on Task Force operations.
Expense		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601390	Overtime-Court Time Pay	This line item is used to fund contractually driven overtime for court appearances while off-duty.
601400	Overtime-General	This line reflects anticipated overtime expenditures based on increased activity, minimum staffing requirements, contractual agreements, investigators called out to major crimes, for crime scene processing, presentations at Homeowner's Association Meetings, and other emergency situations after regular business hours.
601402	Overtime-Special Events	This request will fund police services to city events such as Concerts in the Park, 5K-10K Run and other events scheduled by any city departments.
601405	Overtime-SWAT	This line item accounts for police SWAT and Hostage Negotiations overtime.
601410	Overtime-Holiday	This expenditure is for overtime hours worked on assigned holidays, to include days worked and not worked per the individual collective bargaining agreements.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks for potential new hire police employees.
603150	Information Technology Svc	<p>This line item provides funding for online computerized information services.</p> <p>Reed Elsevier- AVCC service -\$1600 monthly Reed Elsevier- news media service - \$200 monthly West Publishing media services -\$19,200 (\$1600 monthly) Identi-Kit Annual Maintenance - \$1400 Insight Public Sector - Netmotion maintenance- \$29,700 All Traffic solution Annual maintenance - \$7,500 Biometrics4all Annual maintenance - \$1,100 Hawk Analytics Annual maintenance - \$6,000 Power Details Annual maintenance - \$9,000 Cellebrite Annual maintenance - \$5,000 Coban Technologies Annual maintenance - \$8,500 Keytrak Annual Maintenance - \$2,000 Motorola Solutions Annual CAD maintenance \$32,800 CI Technologies Annual maintenance - \$1,900 Crash Data Annual maintenance- \$1,100 Global Positioning Service Info. Technology - \$500 TVEyes - \$5000 Body Camera Licenses - \$235,000 Dropbox - \$200 Vetted Security Systems - \$19,500 EvidenceonQ - \$10,000 Pix4d - \$500 Hootsuite \$200 PowerDMS - \$2,200 Motorola Solutions 2nd Touch- \$8,200 Collective QM - \$11,100 Insight Public Sector - LEFTA Systems - \$23,000 Gov. Easy - Inkforce - \$23,000 Vigilant Commercial -\$20,000 Shotspotter - \$198,400 Adobe Photoshop Licence - \$1100 Leads Online - \$14,800 Automated Business Machine maintenance -\$200</p>
603183	Accreditation Fees	<p>Annual accreditation fees: CALEA - \$8000 Commission for Florida Law Enforcement - \$1000</p>



Police Budget Justification

Object #	Account Description	Justification
603190	Prof Svcs-Other	This line item is used to fund outside professional services: Videographer services - \$5,000 (\$1250 per video) Psychological testing (\$300 pp) - \$5100 Forensic investigation - \$1500 (DNA testing and photo recognition) Destruction of Police Uniforms - \$1400
603301	Court Appear & Trans Fee	This line item is for transcribed statements and the use of other investigative tools during criminal and internal affairs investigations. Using a transcription service eliminates paying overtime to type statements during peak times, and will supplement existing resources during time sensitive requirements for statements or to maintain the workflow when employees are out without using overtime funds.
603407	Board up Services	Expenses relating to vendor board up services to secure homes that have been burglarized, left unsecure, and where the owner could not be contacted to secure the residence before the departure of police personnel.
603425	Software License & Maint	This line funds the police department's portion of the costs associated with the annual maintenance of the computer aided dispatch system and other systems: Insight Public Sector - Mark 43 software - \$231,700 Carolina Crisis Annual Software - \$800 Includes approved above base request of \$2,500 for new Police Licensed Social Worker position
603459	Crossing Guards	This line item is used to fund contractual crossing guard services for all school zones within Miramar.
603460	Landscape Services	This line item is to fund the maintenance of vacant properties to include lawn mowing, pool services, and trash removal that violate city code.
603501	Travel-Investigations	This line item funds travel expenses, including tolls, for out of the area or out of state investigators to complete criminal investigations. This also includes the need or requirement for internal affairs investigators or background investigators to leave the area.
604001	Travel & Training	This line item funds travel and accommodations associated with specialized trainings and conferences, such as International Association of Chiefs of Police, FBINAA, and many other annual training conferences.
604002	Youth Advisory Council	This line item is being used in support of the Youth Advisory.
604100	Communication Services	This line funds cellular service fees for HNT line and cable services for PDHQ and WSS: ATT - \$20 per month - \$240 Comcast PDHQ - \$540 per month - \$6,500 Google Gsuite - \$40 per month - \$500 Other - \$1,760
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svc	Costs associated with water and wastewater services for police department buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604401	Rental Vehicles	This cost is for rental vehicles: Enterprise Holding (4 vehicles) - \$3,200 per month - \$38,000 Royal Rental (4 vehicles) - \$3,200 per month - \$38,000
604405	Leased Motorcycles	This line funds the costs for 9 Leased Motorcycles: Peterson's Harley-Davidson 9 motorcycles at \$785 each per month - \$90,000
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as per HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account is for repair and maintenance of city vehicles as per PW Fleet Maintenance.
604611	Vehicle Rehab & Enhance	This line is for repair and maintenance work on department vehicles considered to be outside the normal scope of repair and maintenance, and considered to be an enhancement to the existing vehicle. An example of this would be the replacement of a broken vehicle emergency light bar with a new one when the existing light bar cannot be repaired.
604612	Vehicle Ancillary	This line is for ancillary costs related to department owned vehicles, such as vehicle cleaning, biohazard cleaning services, window tinting services, etc. This also covers the costs of equipment needed to properly outfit each vehicle, such as fire extinguishers, water rescue rope, first aid kits, flares, personal biohazard/personal protective equipment.
604613	Vehicle Detail	This line is for costs associated with vehicle cleanliness and general upkeep.
604614	R&M Motorcycle	This line is for costs associated with motorcycle repair costs not covered under the motorcycle vendor lease agreement.
604625	R&M Equipment	This line represents costs associated with the repair and maintenance of equipment.
604645	R&M Radios	The funds allocated to this account will be used for repair and maintenance of department's radio equipment when not covered under warranty or maintenance contract.
604700	Printing & Binding Svc	This line funds expenses associated with the printing and binding of various department forms and reports, such as police reports, case cards, business cards, training handouts, arrest cards, educational flyers, etc.



Police Budget Justification

Object #	Account Description	Justification
604825	Crime Prevention	This line funds expenses associated with the Civilian Police Academy, Citizen Volunteer Program, and Citizen Crime Watch. Educational efforts via lectures, visual aids, and hand-out materials are offered to homeowners' associations, civic groups, churches, businesses and the public-spirited schools by all department personnel.
604916	Administrative Expense	This expenditure is associated with ceremonies, community events, staff meetings, personnel remembrances, awards and presentations.
604917	Volunteer Administrative Exp	This line is for costs associated with volunteer programs, supplies, events, etc.
604931	Recording Fees	This line item is for costs associated with recording special magistrate hearings in all applicable mediums.
604950	Employee Awards	For employee recognition and awards.
604965	Special Magistrate	This line item is for fees paid to contract attorneys who provide special magistrate services to the city.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This cost is for supplies that are not accounted for in other line items.
604998	Contingency	This is required for unexpected costs and emergencies which have not been budgeted for in other accounts.
605100	Office Supplies	This cost is for desktop and other general office supplies for the department.
605120	Computer Operating Expenses	This cost is for the print management contract and computer related supplies such as paper, ribbons, tapes, laser toner drum, and printer related supplies.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles.
605221	Vehicle Fuel-Off-Site	This account covers costs for city vehicles fueled outside of city limits. It is primarily used when city vehicles are used to transport employees to off-site trainings, meetings or other city related events.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment.
605230	Program Supplies	This line funds costs associated with school programs such as equipment, supplies, and other expenses related to the Student Resource Officer and Explorer programs.
605240	Uniforms Cost	This account is used for the replacement and initial issuance of all uniforms and accessories worn by both police and civilian personnel of the department.
605242	Protective Clothing	This account is used for the replacement and initial issuance of all protective clothing worn by both police and civilian personnel of the department. Includes approved above base request of \$77,719 for Safety Equipment Replacement (Year 2 of 2).
605244	Personal Prop Reimburse	This expenditure is a stipulated contractual agreement in the current PBA agreement where members are reimbursed for personal property damaged in the line of duty.
605251	Noncap Equip (Item less 5000)	Account used for noncapital equipment items that cost under \$5,000 each: Crime scene processing supplies and equipment: Drug testing kits, fingerprint processing equipment, gunpowder detection kits, evidence markers, biohazard gear, evidence packaging) - \$10,000 Replacement of Automated External Defibrillators (AEDs) - \$10,000 Equipment rental for DUI checkpoints (solar light towers, traffic cones) - \$5,000 Camera equipment and accessories - \$3,000 Interview room acoustics -\$3,000 Dive tools - \$2,700 Promotional products for recruitment and department events - \$2,300 Miscellaneous equipment - \$4,500
605261	Canine Expenses	This cost is for veterinary care, food, grooming, and other related supplies needed for police canines.
605270	Ammunition Expense	This account is used to purchase weapons, munitions, simunitions and long-barrel weapons. Semi-annual qualification and regular practice in firearms training is performed in order to maintain a level of proficiency as mandated by state standards. Replaced ammunition is used for practice to lower expenses. In addition to rounds expended during practice and qualification, fresh factory ammunition is issued to all officers yearly.
605290	Other Operating Supplies	This line item is for commodities for the operating budget such as batteries, flares, cassette tapes for transcriptions, tools for sign and graffiti removal, first aid supplies, crime scene tape and processing supplies and items used for surveillance.

Police Budget Justification

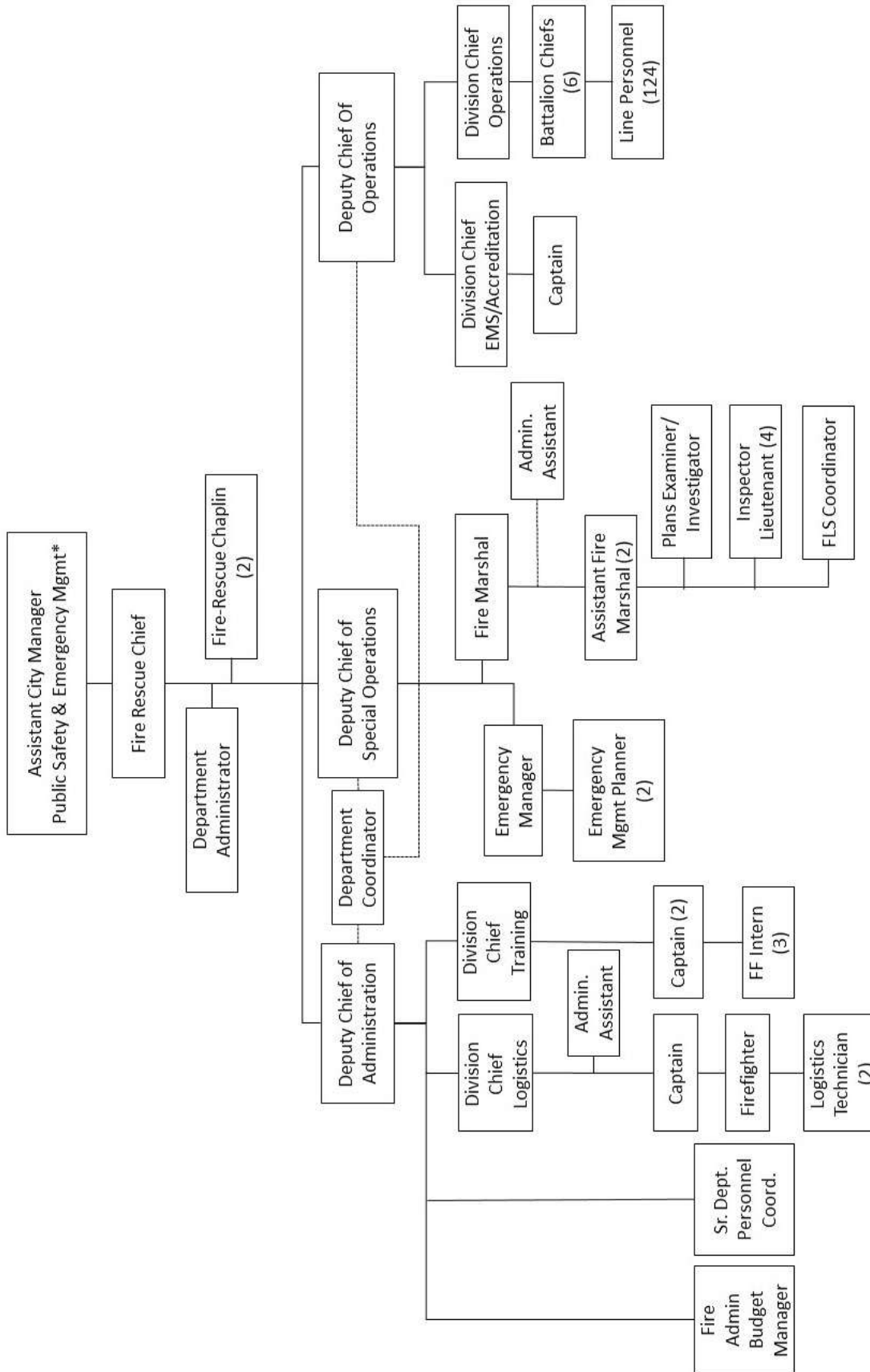
Object #	Account Description	Justification
605410	Subscriptions & Memberships	<p>This cost is for various professional organizational memberships and subscriptions, professional journals and online subscriptions, and access to training materials which update employees on changing laws and procedures within their job functions:</p> <p>Kiwanis Group annual membership - \$300 Sun Sentinel subscription - \$100 International Conference of Police Chaplains (3 members) - \$400 Fl. Police Chiefs Association (6 members) - \$1,100 International Assoc. of Chiefs of Police (6 members) - \$1,200 Broward County Chiefs of Police Assoc. (13 members) - \$1,900 South Florida Background Investigators agency membership - \$125 National Internal Affairs Investigators Assoc. agency membership - \$50 Society for Human Resources (1 member) - \$200 International Assoc. for Identification membership (4 members) - \$400 American Academy of Forensic Sciences (1 member) - \$25 Assoc. for Crime Scene Reconstruction (1 member) - \$40 International Associate for Property & Evidence (3 members) - \$150 FL Division of the International Assoc. for Identification (4 members) - \$140 Sam's Club Annual Membership - \$45 International Assoc. of Financial Crimes Investigators (2 members) - \$160 National Narcotic Detector Dog Assoc. (1 member) - \$55 North American Police Work Dog Association membership (1 member) - \$45 Gold Coast Assoc. of Code Enforcement membership (15 members) - \$450 FL Assoc. of Code Enforcement (15 members) - \$600 Allotment for price increases and/or new subscriptions/memberships - \$2,615</p>
605500	Training-General	<p>This is for local training by subject matter experts to include course registration fees and training materials needed to support training activities.</p> <p>Palm Beach County Sheriff Office \$300 University of Central Florida-safety training for Code officers \$2000 FBI Leads- \$650 Miami Dade Police Dept. Training Bureau \$2300 Police Motorcycle Training - \$1450 Police/CSA Academy for new hires, general officer safety courses-\$47,010 Broward Victim Advocate training-\$250 Fl. Dept. of Health- 911 Dispatch Certification Fee -\$350 Police Honor Guard -\$150 Glock/Range/Tactical Training-\$3000 FAU Public Safety Leadership Course- \$2000 Code Officer Safety Training courses-\$1300 State of Florida Bureau of Criminal Justice -\$160 Institute of Police Technology -\$230 International Assoc. of Identification -\$600 Exam fees- \$550 Fl. State College of Jacksonville- 911 dispatch certification course -\$600 John Scott Dailey Fl. Institute -Leadership course \$1300 Police Range - \$2100 Includes approved above base request of \$2,500 for new Police Licensed Social Worker position</p>
605510	Tuition Reimbursement	<p>Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.</p>
606440	Vehicles	<p>This line item is used to replace department's vehicle.</p>
606441	Vehicle Replacement Program	<p>This budgeted amount is for escrow for future vehicle replacements.</p>

Fire-Rescue

Mission

***To protect, serve and educate our
community with pride and
professionalism.***

Fire-Rescue Organizational Chart



*Budgeted in the Office of the City Manager



Department Overview

The Fire-Rescue Department provides services to the City's residents from five City-owned stations. The Fire Chief is responsible for and has the ultimate authority in every aspect of the fire service.

As indicated in the Position Detail, this department has 164.5 budgeted positions of which 163 are full-time and three (1.5 FTEs) part-time employees. The seven (7) programs provided are:

1. Administration
2. Logistics
3. Life Safety
4. Fire Protection
5. Fire-Rescue Training
6. Emergency Management
7. Emergency Medical Services

FY 2022 Accomplishments

- Promoted one Fire Department Intern to Firefighter/EMT.
- Received \$55,380 in EMS matching grant funds for a stretcher and medical equipment.
- Re-certified City Departments in CPR, First Aid, Extinguisher training, and Stop the Bleed.
- Hired and trained eleven new Firefighter/Paramedic's for emergency operations.
- Conducted promotional exams for Battalion Chief and Lieutenant.
- Initiated the Accreditation process and ISO 1 process.
- Initiated the updates for Continuity of Operations Planning (COOP) and Municipal Emergency Operations Plan (MEOP).
- Provided COVID supplies to city departments.
- Provided advanced CERT instruction to members.
- Recertified fire department in Advanced and Basic Cardiac Life Support.
- Completed Everbridge training for employees from Public Works, Utilities, Marketing, and Social Services.

Program Revenues, Expenditures and Positions Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
Administration	\$ 205	\$ 312	\$ 200	\$ 200	\$ 200
Life Safety	1,767,383	1,684,854	1,600,000	2,366,700	2,750,000
Fire Protection	21,510,285	21,895,640	22,475,880	22,475,880	22,475,880
Fire-Rescue Training	1,606	375	2,500	2,500	1,500
Emergency Medical Services	1,656,077	1,685,524	1,612,392	2,166,692	2,275,000
Total	\$ 24,935,555	\$ 25,266,704	\$ 25,690,972	\$ 27,011,972	\$ 27,502,580

* Dedicated revenue covers 100% (FY18 thru FY23) of fire protection costs and allowable expenditures in other programs and CIP.

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Expenditures by Program					
Administration	\$ 1,936,339	\$ 2,142,414	\$ 2,718,300	\$ 2,688,941	\$ 3,320,100
Logistics	1,006,826	952,356	1,325,800	1,282,355	1,826,300
Life Safety	1,965,452	2,161,721	2,147,900	2,136,499	2,977,100
Fire Protection	18,462,066	20,322,100	18,614,900	20,242,125	18,608,300
Fire-Rescue Training	1,463,384	1,481,976	810,100	812,100	1,127,000
Emergency Management	617,570	429,112	843,221	841,821	782,550
Emergency Medical Services	13,937,960	16,706,451	14,852,900	15,032,542	14,444,870
Total	\$ 39,389,596	\$ 44,196,130	\$ 41,313,121	\$ 43,036,383	\$ 43,086,220

Fire-Rescue

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 34,124,390	\$ 39,521,769	\$ 36,325,200	\$ 38,006,800	\$ 37,282,900
Operating Expense	3,638,822	4,433,084	4,362,660	4,339,239	5,018,250
Capital Outlay	1,626,384	241,277	625,261	690,344	785,070
Total	\$ 39,389,596	\$ 44,196,130	\$ 41,313,121	\$ 43,036,383	\$ 43,086,220

Positions by Program

Administration	8.00	8.00	8.00	8.00	9.00
Logistics	5.00	5.00	5.00	5.00	6.00
Life Safety	8.00	8.00	8.00	8.00	9.00
Fire Protection	70.50	69.50	69.50	69.50	68.00
Fire-Rescue Training	4.00	5.50	5.50	5.50	5.50
Emergency Management	4.00	4.00	4.00	4.00	4.00
Emergency Medical Services	65.50	64.50	64.50	64.50	63.00
Total	165.00	164.50	164.50	164.50	164.50







Position Detail

Administrative Coordinator	3.00	2.00	2.00	2.00	2.00
Assistant Fire Marshal/Fire Plans Examiner	1.00	2.00	2.00	2.00	2.00
Battalion Chief	6.00	6.00	6.00	6.00	6.00
Captain	25.00	25.00	25.00	25.00	25.00
Department Administrator	1.00	1.00	1.00	1.00	1.00
Department Budget Coordinator	1.00	—	—	—	—
Deputy Fire Chief	1.00	1.00	1.00	3.00	3.00
Division Chief	5.00	5.00	5.00	4.00	4.00
Driver/Engineer	21.00	21.00	21.00	23.00	21.00
Emergency Mgmt. Manager	1.00	1.00	1.00	1.00	1.00
Emergency Mgmt. Planner	2.00	2.00	2.00	2.00	2.00
Fire Administrative Budget Manager	—	1.00	1.00	1.00	1.00
Fire & Public Relations Specialist	—	—	—	—	—
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Department Coordinator	2.00	1.00	1.00	1.00	1.00
Fire Life Safety Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Firefighter EMT	—	3.00	3.00	4.00	4.00
Firefighter Paramedic	65.00	60.00	60.00	58.00	58.00
Inspector Lieutenant	4.00	4.00	4.00	3.00	4.00
Intern - Firefighter - Part-time (3)	—	1.50	1.50	1.50	1.50
Logistics Technician	2.00	2.00	2.00	2.00	2.00
Plans Examiner/Investigator	—	—	—	—	1.00
Rescue Lieutenant	21.00	21.00	21.00	21.00	21.00
Senior Administrative Manager	1.00	—	—	—	—
Senior Department Personnel Coordinator	—	1.00	1.00	1.00	1.00
Total FTE's	165.00	164.50	164.50	164.50	164.50







Positions by Classification

Certified Firefighters	151.00	150.00	150.00	151.00	151.00
Clerk/Tech/Firefighter Paramedic Trainee	14.00	14.50	14.50	13.50	13.50
Total	165.00	164.50	164.50	164.50	164.50







Fire-Rescue Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Total Miramar Fire-Rescue Transports	Enhanced Continuity of service	Q4 Actual	1,518.00	1,445.00	
		YTD Actual	5,514.00	5,744.00	
		EOY Target	5,600.00	5,600.00	5,600.00
		% Target	98.46%	102.57%	
		% Goal	100.00%	100.00%	
 Total Average EMS Response Times (in minutes)	Reduce Fire-Rescue Response Times to Medical Calls	Q4 Actual	7.06	6.54	
		YTD Actual	6.80	6.80	
		EOY Target	6.00	6.00	6.00
		% Target	88.30%	88.24%	
		% Goal	100.00%	100.00%	
 % of EMS calls arrived in 6 minutes or less	Reduce Fire-Rescue Response Times to Medical Calls	Q4 Actual	70.00%	73.00%	
		YTD Actual	71.50%	72.25%	
		EOY Target	83.00%	83.00%	83.00%
		% Target	86.14%	87.05%	
		% Goal	100.00%	100.00%	
 Total Average Fire Response Time (in minutes)	Reduce Fire-Rescue Response Times to Medical Calls	Q4 Actual	5.30	5.29	
		YTD Actual	4.91	4.75	
		EOY Target	6.00	6.00	6.00
		% Target	122.20%	126.25%	
		% Goal	100.00%	100.00%	
 % of Fire calls arrived in 6 minutes or less	Reduce Fire-Rescue Response Times to Medical Calls	Q4 Actual	88.64%	86.00%	
		YTD Actual	86.44%	89.25%	
		EOY Target	90.00%	90.00%	90.00%
		% Target	96.04%	99.17%	
		% Goal	100.00%	100.00%	
 Number of EMS Calls Responded to	Enhanced Continuity of service	Q4 Actual	2,582.00	2,353.00	
		YTD Actual	9,204.00	9,339.00	
		EOY Target	8,984.00	8,984.00	8,984.00
		% Target	102.45%	103.95%	
		% Goal	100.00%	100.00%	

Fire-Rescue Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of Fire Calls Responded to	Enhanced Continuity of service	Q4 Actual	1,025.00	1,017.00	
		YTD Actual	3,996.00	4,010.00	
		EOY Target	2,432.00	2,432.00	2,432.00
		% Target	164.31%	164.88%	
		% Goal	100.00%	100.00%	
 Percent of Cardiac Patients with pulsatile rhythms upon delivery to a hospital	Enhanced Continuity of service	Q4 Actual	10.00%	7.00%	
		YTD Actual	13.00%	14.50%	
		EOY Target	15.00%	15.00%	15.00%
		% Target	86.67%	96.67%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$16,150,689.98	\$12,901,982.36	
		YTD Actual	\$44,191,530.17	\$42,856,411.04	
		EOY Target	\$39,797,981.25	\$41,354,783.00	\$43,086,220.00
		% Target	111.04%	103.63%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$16,150,689.98	\$12,901,982.36	
		YTD Actual	\$44,191,530.17	\$42,856,411.04	
		EOY Projection	\$38,837,231.40	\$42,597,220.00	\$43,086,220.00
		% Target	113.79%	100.61%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$944,504.48	\$1,242,349.08	
		YTD Actual	\$25,266,713.88	\$26,741,701.18	
		EOY Target	\$25,278,980.00	\$25,690,972.00	\$27,502,580.00
		% Target	99.95%	104.09%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	Finances	Q4 Actual	\$944,504.48	\$1,242,349.08	
		YTD Actual	\$25,266,713.88	\$26,741,701.18	
		EOY Projection	\$25,564,465.00	\$27,102,580.00	\$27,502,580.00
		% Target	98.84%	98.67%	
		% Goal	100.00%	100.00%	

Fire-Rescue Balanced Scorecard

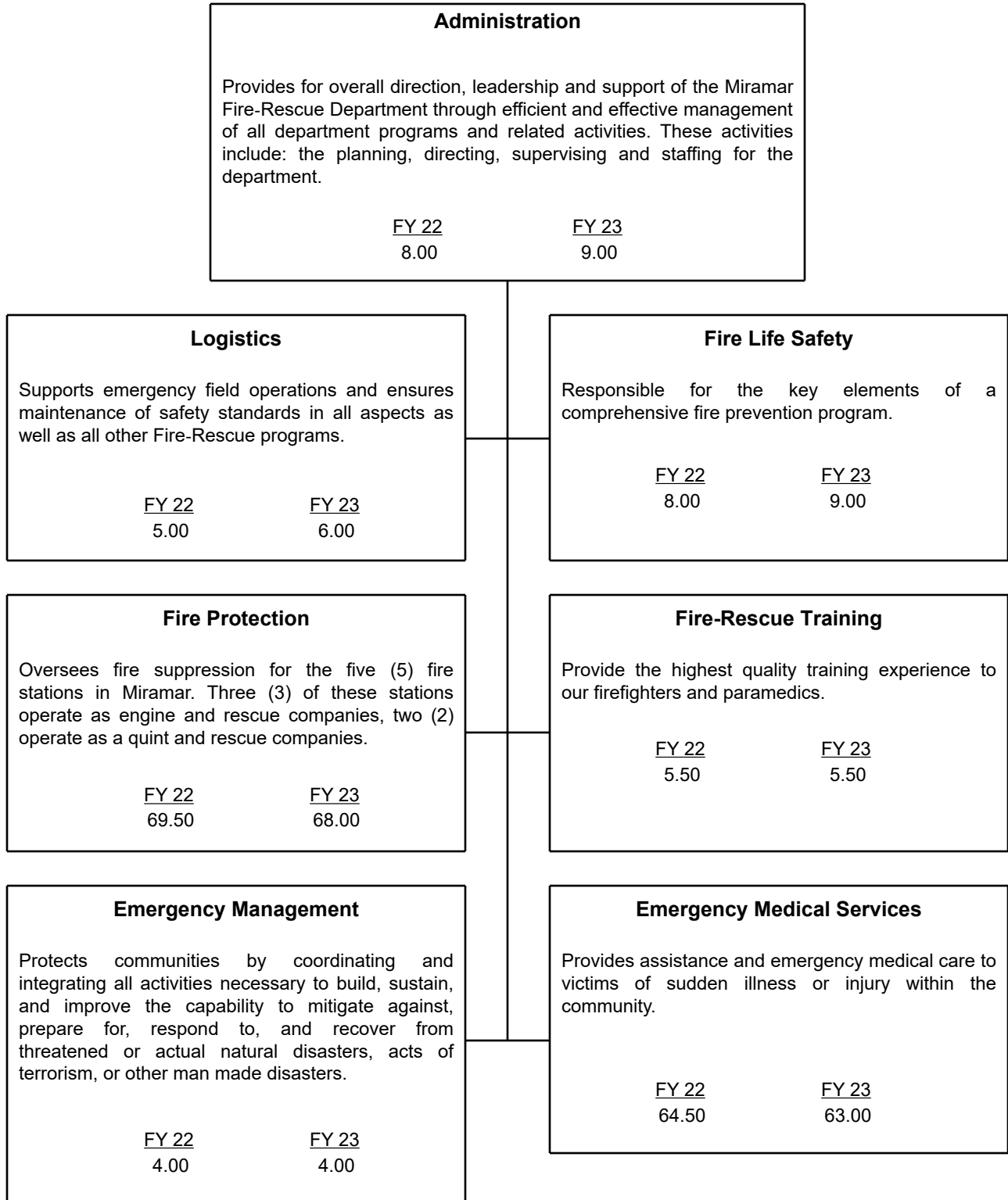
Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Percent of Fire Plan Reviews Processed within 4 days	Reduce Property Loss and Destruction	Q4 Actual	15.00%	97.00%	
		YTD Actual	34.14%	74.25%	
		EOY Target	90.00%	90.00%	90.00%
		% Target	37.94%	82.50%	
		% Goal	100.00%	100.00%	
 Number of Fire Plans reviewed	Reduce Property Loss and Destruction	Q4 Actual	266.00	277.00	
		YTD Actual	1,051.00	1,166.00	
		EOY Target	824.00	824.00	824.00
		% Target	127.55%	141.50%	
		% Goal	100.00%	100.00%	
 Total Number of Life Safety Inspections	Reduce Property Loss and Destruction	Q4 Actual	1,073.00	1,285.00	
		YTD Actual	4,440.00	4,001.00	
		EOY Target	3,444.00	3,444.00	3,444.00
		% Target	128.92%	116.17%	
		% Goal	100.00%	100.00%	
 Total training hours (248 per FF/PM)	Enhance Fire Training	Q4 Actual	11,433.40	11,856.84	
		YTD Actual	43,858.96	44,085.29	
		EOY Target	37,448.00	37,448.00	37,448.00
		% Target	117.12%	117.72%	
		% Goal	100.00%	100.00%	
 Survey: Fire Service Quality, Among all respondents: % Excellent or Good	Professional Development	Q4 Actual	90.00%	94.00%	
		YTD Actual	92.63%	93.75%	
		EOY Target	98.00%	98.00%	98.00%
		% Target	94.52%	95.66%	
		% Goal	100.00%	100.00%	
 Number of incidents per 1,000 residents	Improve planning and preparedness	Q4 Actual	25.97	23.65	
		YTD Actual	95.04	93.70	
		EOY Target	84.00	84.00	84.00
		% Target	113.14%	111.55%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.



Fire-Rescue FTE's by Program



Fire-Rescue Budget Summary by Program

Administration—Program 100

Description

The Administration Program provides for overall direction, leadership and support of the Miramar Fire Rescue Department through efficient and effective management of all department programs and related activities. These activities include; the planning, directing, supervising, and staffing for the department. This program is responsible to ensure that the Department consistently meets and exceeds the goals of the City along with applicable standards or regulations which will result in the delivery of responsive, effective, and efficient fire department services. Components of the Administration Program include policy development, personnel administration, planning, research and development, financial management, union contract negotiations, labor relations, records management, communications, information technology, payroll and accounts payable.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Other Charges and Svcs	349003	\$ 205	\$ 312	\$ 200	\$ 200	\$ 200

Expenditures by Category

Personnel Services	\$ 1,290,627	\$ 1,559,682	\$ 1,974,600	\$ 1,974,600	\$ 2,533,900
Operating Expense	582,202	576,707	711,800	682,441	753,300
Departmental Capital Outlay	63,510	6,025	31,900	31,900	32,900
Total	\$ 1,936,339	\$ 2,142,414	\$ 2,718,300	\$ 2,688,941	\$ 3,320,100

Percent of Time by Position

Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Department Administrator	1.00	1.00	1.00	1.00	1.00
Department Budget Coordinator	1.00	—	—	—	—
Deputy Fire Chief	1.00	1.00	1.00	1.00	2.00
Driver/Engineer	—	—	—	1.00	1.00
Fire Administrative Budget Manager	—	1.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Department Coordinator	2.00	1.00	1.00	1.00	1.00
Public Relations Specialist - Fire	—	1.00	1.00	—	—
Senior Administrative Manager	1.00	—	—	—	—
Senior Department Personnel Coordinator	—	1.00	1.00	1.00	1.00
Total	8.00	8.00	8.00	8.00	9.00



Fire-Rescue Budget Summary by Program

Logistics—Program 302

Description

The Logistics Program is a responsive program that supports emergency field operations and ensures compliance with apparatus, equipment, facility and personal protective equipment safety standards for the department. This program is responsible for ensuring that emergency operations are prepared to be in a constant state of readiness by coordinating fleet, facility, and equipment purchasing, inventory, maintenance, testing and repairs. The Program is also responsible for procuring, maintaining and delivering emergency medical supplies, station supplies, fire suppression supplies, uniforms, bunker gear, medications and safety equipment. The Logistics Facility is the receiving and distribution center for the Fire-Rescue Department. Staff oversees various large scale projects by providing project management for assigned projects. The Logistics program ensures all equipment, apparatus and personal protection equipment are maintained, inspected and tested annually to meet national safety standards and local codes and regulations.

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
None	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category					
Personnel Services	\$ 756,662	\$ 740,539	\$ 1,049,500	\$ 1,049,500	\$ 1,409,900
Operating Expense	223,529	211,817	244,700	201,255	378,500
Departmental Capital Outlay	26,635	—	31,600	31,600	37,900
Total	\$ 1,006,826	\$ 952,356	\$ 1,325,800	\$ 1,282,355	\$ 1,826,300
Percent of Time by Position					
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Captain	—	—	—	—	1.00
Division Chief	1.00	1.00	1.00	1.00	1.00
Firefighter Paramedic	1.00	1.00	1.00	1.00	1.00
Logistics Technician	2.00	2.00	2.00	2.00	2.00
Total	5.00	5.00	5.00	5.00	6.00

Fire-Rescue Budget Summary by Program

Life Safety—Program 303

Description

The Fire Life Safety Program is a mission critical program whose primary function is the prevention of loss of life and or property; via the efforts of all members of the fire service and its leadership who are responsible for the key elements of a comprehensive fire prevention program. A program consisting of: fire safety education, fire investigations, enforcement of all state, county and local codes and ordinances, pre-construction plan review and permit approval, property inspection, evaluation of built-in fire protection systems, training of inspectors and firefighters, as well as members of our community, and offering professional consultation services in the field of life safety to entities entering our municipality.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Inspection Fees	342510	\$ 1,767,383	\$ 1,684,854	\$ 1,600,000	\$ 2,366,700	\$ 2,750,000
Expenditures by Category						
Personnel Services		\$ 1,780,994	\$ 1,999,052	\$ 1,978,700	\$ 1,978,700	\$ 2,776,100
Operating Expense		124,158	162,669	162,200	150,799	157,500
Departmental Capital Outlay		60,300	—	7,000	7,000	43,500
Total		\$ 1,965,452	\$ 2,161,721	\$ 2,147,900	\$ 2,136,499	\$ 2,977,100
Percent of Time by Position						
Administrative Coordinator		1.00	—	—	—	—
Assistant Fire Marshal/Fire Plans Examiner		1.00	2.00	2.00	2.00	2.00
Deputy Fire Chief		—	—	—	1.00	—
Field Inspector Lieutenant		4.00	4.00	4.00	3.00	4.00
Fire Marshal		1.00	1.00	1.00	1.00	1.00
Fire Life Safety Coordinator		1.00	1.00	1.00	1.00	1.00
Plans Examiner/Investigator		—	—	—	—	1.00
Total		8.00	8.00	8.00	8.00	9.00

Fire-Rescue Budget Summary by Program

Fire Protection—Program 304

Description

The Miramar Fire Protection program oversees emergency operations for the five fire stations in Miramar. Three of these stations operate as engine and rescue companies, one operates as a quint and rescue company and one operates as an engine company. The function of these units is multi-faceted and include emergency functions such as fire suppression, management of hazardous materials incidents, response to emergency medical scenes, technical rescue and surface water rescue operations. The fire protection program also conducts pre-fire planning of all commercial occupants within the City. The fire protection program also provides fire and rescue services at special events that take place within the City as well as conducting fire safety education to the public and giving tours of its fire stations to community groups.

	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues						
Firefighter's Supplement	335210	\$ 69,254	\$ 63,962	\$ 75,880	\$ 75,880	\$ 75,880
Special Assess-Fire Protection	325200	21,037,403	21,441,612	22,000,000	22,000,000	22,000,000
Special Assess-Fire Protect Delinquent	325201	403,628	390,066	400,000	400,000	400,000
Total		\$21,510,285	\$21,895,640	\$22,475,880	\$22,475,880	\$22,475,880
Expenditures by Category						
Personnel Services		\$15,424,787	\$17,833,478	\$16,306,300	\$17,826,500	\$15,808,300
Operating Expense		1,637,517	2,253,370	1,857,700	1,899,642	2,234,600
Departmental Capital Outlay		1,399,762	235,252	450,900	515,983	565,400
Total		\$18,462,066	\$20,322,100	\$18,614,900	\$20,242,125	\$18,608,300
Percent of Time by Position						
Battalion Chief		6.00	6.00	6.00	6.00	6.00
Captain		10.50	10.50	10.50	10.50	10.00
Division Chief		1.00	1.00	1.00	1.00	1.00
Fire Driver Engineer		11.00	11.00	11.00	11.50	10.50
Firefighter EMT		—	1.50	1.50	2.00	2.00
Firefighter Paramedic		31.50	29.00	29.00	28.00	28.00
Lieutenant-Rescue		10.50	10.50	10.50	10.50	10.50
Total		70.50	69.50	69.50	69.50	68.00

Fire-Rescue Budget Summary by Program

Fire-Rescue Training—Program 305

Description

The Fire-Rescue Training Program’s mission is to provide the highest quality training experience to our Firefighters and Paramedics. The goal is accomplished through the provisions of classroom education and practical experience opportunities both in house and at various training facilities.

As a result, all personnel will have the knowledge, skills and abilities to safely manage and mitigate fire/medical/hazardous emergency incidents while minimizing the risks to themselves, civilians and the environment. This highly specialized training is administered to all levels in the Fire Department from the newly hired firefighter to the Fire Chief. Firefighter training consists of six core areas of specialization: Firefighting, Firefighter Orientation, Emergency Medical Services, Professional Development, Occupational Safety & Health (OSHA) and the National Incident Management System (NIMS). Through these core training areas, this program is able to meet (and exceed most of) the professional training requirements set forth by the following regulatory and professional standards organizations: National Fire Protection Agency, State of Florida Bureau of Fire Standards & Training, State of Florida Department of Health Division of Medical Quality Assurance, OSHA and NIMS. In addition, the Fire-Rescue Training Program is responsible for managing the City’s American Heart Association (AHA) Community Training Center (CTC). As a function of this responsibility, the department delivers AHA CPR courses to the community and City employees.

During Fiscal Year 2015 this program initiated a High School Fire Academy at Everglades High School within the City. Continuing in FY23, this program offers training to high school students interested in a future career in the fire service. Upon completion of this three-year program, completing a “Live Burn” and once the student reaches 18 years of age, the students will have achieved the requirements for certification as Firefighter I through the State of Florida.

	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues						
Reimbursed Expenses - Fire	369911	\$ 1,606	\$ 375	\$ 2,500	\$ 2,500	\$ 1,500
Expenditures by Category						
Personnel Services		\$ 1,320,813	\$ 1,367,020	\$ 632,400	\$ 632,400	\$ 942,500
Operating Expense		113,698	114,956	144,300	146,300	149,400
Departmental Capital Outlay		28,873	—	33,400	33,400	35,100
Total		\$ 1,463,384	\$ 1,481,976	\$ 810,100	\$ 812,100	\$ 1,127,000
Percent of Time by Position						
Captain		3.00	3.00	3.00	3.00	3.00
Division Chief		1.00	1.00	1.00	1.00	1.00
Intern - Firefighter - Part-time (3)		—	1.50	1.50	1.50	1.50
Total		4.00	5.50	5.50	5.50	5.50



Fire-Rescue Budget Summary by Program

Emergency Management—Program 306

Description

The Emergency Management program protects our community by coordinating and integrating all activities necessary to build, sustain, and improve the capability to prepare for, respond to, recover from, mitigate against, and prevent damage from threatened or actual natural disasters, acts of terrorism, or other man-made disasters. The program also directs all training and activities pertaining to the Community Emergency Response Team (CERT) and manages the AlertMIRAMAR Emergency Public Mass Notification System.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 506,551	\$ 355,999	\$ 675,100	\$ 675,100	\$ 681,400
Operating Expense		79,419	73,113	97,660	96,260	92,450
Departmental Capital Outlay		31,600	—	70,461	70,461	8,700
Total		\$ 617,570	\$ 429,112	\$ 843,221	\$ 841,821	\$ 782,550
Percent of Time by Position						
Deputy Fire Chief		—	—	—	1.00	1.00
Division Chief		1.00	1.00	1.00	—	—
Emergency Management Manager		1.00	1.00	1.00	1.00	1.00
Emergency Management Planner		2.00	2.00	2.00	2.00	2.00
Total		4.00	4.00	4.00	4.00	4.00



Hurricane EOC/FOC Activation Drill 2022

Fire-Rescue Budget Summary by Program

Emergency Medical Services—Program 307

Description

The Emergency Medical Services (EMS) Program provides emergency medical care in a pre-hospital setting to community members and its surrounding areas. The EMS program is responsible for ensuring that our agency is compliant with local, state and federal regulations and oversees the SWAT Medic and Public Access Defibrillation program. In addition, this program manages compliance with vehicle permitting, personnel certifications and licensure, Health Insurance Portability and Accountability Act, quality assurance, electronic patient care reporting (ePCR), records management and infection control tracking and reporting.

	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues						
EMS Transport Fees	342600	\$ 1,656,077	\$ 1,685,524	\$ 1,612,392	\$ 2,166,692	\$ 2,275,000
Reimbursed Fire Expense	369911	—	—	—	—	—
Total		\$ 1,656,077	\$ 1,685,524	\$ 1,612,392	\$ 2,166,692	\$ 2,275,000
Expenditures by Category						
Personnel Services		\$13,043,957	\$15,665,999	\$13,708,600	\$13,870,000	\$13,130,800
Operating Expense		878,299	1,040,452	1,144,300	1,162,542	1,252,500
Departmental Capital Outlay		15,704	—	—	—	61,570
Total		\$13,937,960	\$16,706,451	\$14,852,900	\$15,032,542	\$14,444,870
Percent of Time by Position						
Captain		11.50	11.50	11.50	11.50	11.00
Division Chief		1.00	1.00	1.00	1.00	1.00
Driver Engineer		10.00	10.00	10.00	10.50	9.50
Firefighter EMT		—	1.50	1.50	2.00	2.00
Firefighter Paramedic		32.50	30.00	30.00	29.00	29.00
Rescue Lieutenant		10.50	10.50	10.50	10.50	10.50
Total		65.50	64.50	64.50	64.50	63.00

Fire-Rescue Expenditures by Object Code

Administration—001-30-100-522-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 717,371	\$ 783,570	\$ 775,000	\$ 775,000	\$ 1,072,700
601205	Lump Sum Payout - Accrued Time	136,197	47,259	166,900	166,900	87,500
601210	Non-Pensionable Earnings	438	—	7,000	7,000	—
601215	Communication Stipend	10,755	14,850	13,700	13,700	13,700
601220	Longevity	13,481	14,880	15,500	15,500	15,100
601400	Overtime-General	2,471	13,828	4,600	4,600	4,600
601410	Overtime-Holiday	—	439	—	—	—
601561	Drop Transfer	—	188,471	500,000	500,000	500,000
602100	FICA & MICA	(51,424)	59,141	58,500	58,500	77,800
602210	Pension-General	27,882	45,600	49,100	49,100	31,300
602230	Pension-Fire	137,700	148,799	145,700	145,700	439,300
602235	Pension-Senior Mgmt	23,856	27,100	25,700	25,700	51,000
602260	Pension-401	3,444	—	—	—	—
602265	Pension-457	30,713	31,356	31,000	31,000	46,500
602300	Pmt In Lieu Of Insurance	6,992	5,611	6,200	6,200	—
602304	Health Insurance-PPO	—	12,396	14,600	14,600	16,700
602305	Health Insurance-HMO	72,864	69,947	60,200	60,200	66,200
602306	Dental Insurance-PPO	1,944	1,940	2,100	2,100	1,800
602307	Dental Insurance-HMO	460	524	400	400	500
602309	Basic Life	1,590	1,559	2,200	2,200	3,100
602311	Long-Term Disability	453	343	1,100	1,100	1,500
602314	IAFF Health Insurance	17,992	26,169	29,200	29,200	45,900
602400	Workers' Compensation	32,600	65,900	65,900	65,900	58,700
	<i>Sub-Total</i>	1,290,627	1,559,682	1,974,600	1,974,600	2,533,900
Operating Expense						
603141	Existing Employee Screening	1,072	6,840	10,000	10,000	10,000
603425	Software License & Maint	49,455	47,770	80,800	80,800	93,300
604001	Travel & Training	—	—	1,500	10,350	1,500
604100	Communication Services	76,894	13,059	47,900	13,900	47,900
604200	Postage	958	1,130	4,500	4,500	5,200
604301	Electricity Svcs	7,121	6,053	7,400	7,400	21,000
604500	Risk Internal Svcs Charge	18,800	3,200	13,600	13,600	11,200
604550	Health Ins Internal Serv Chg	16,200	27,400	14,800	14,800	14,100
604610	Fleet Internal Svcs Charge	15,000	13,600	12,200	12,200	15,900
604640	R&M Machinery	2,160	90	2,400	—	2,400
604645	R&M Radios	11,792	48,267	73,300	80,726	78,000
604700	Printing & Binding Svc	1,131	842	1,500	1,500	1,500
604820	Safety Education	—	1,101	1,100	1,100	1,100
604850	Explorer & Recruitment	5,226	6,535	6,600	2,500	6,600
604916	Administrative Expense	989	1,195	1,000	1,000	1,000
604920	License & Permit Fees	—	—	300	300	300
604950	Employee Awards	995	1,360	1,200	1,200	1,200
604989	IT Internal Svcs Charge	346,100	361,800	390,200	390,200	399,100
604997	Other Operating Expenses	6,200	6,563	5,500	5,810	5,500
604998	Contingency	3,371	—	7,700	—	7,700
605100	Office Supplies	1,783	2,032	2,000	2,000	2,000
605120	Computer Operating Expenses	872	500	500	4,000	500
605220	Vehicle Fuel-On-Site	5,899	3,390	5,900	5,900	6,400
605240	Uniforms Cost	891	1,022	1,100	1,100	1,100
605251	Noncap Equip (Item less 5000)	4,283	14,143	9,000	7,155	9,000
605252	Small Tools	1,352	3,947	5,000	3,500	5,000
605290	Other Operating Supplies	2,323	2,330	2,900	2,580	2,900
605410	Subscriptions & Memberships	865	2,484	1,400	1,720	1,400
605500	Training-General	470	55	500	2,600	500
	<i>Sub-Total</i>	582,202	576,707	711,800	682,441	753,300
Departmental Capital Outlay						
606441	Vehicle Replacement Program	63,510	—	31,900	31,900	32,900
606450	Radio Equipment	—	6,025	—	—	—
	<i>Sub-Total</i>	63,510	6,025	31,900	31,900	32,900
	Total	\$ 1,936,339	\$ 2,142,414	\$ 2,718,300	\$ 2,688,941	\$ 3,320,100

Fire-Rescue Expenditures by Object Code

Logistics—001-30-302-529-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 447,403	\$ 474,893	\$ 604,000	\$ 604,000	\$ 769,000
601205	Lump Sum Payout - Accrued Time	41,059	14,987	55,300	55,300	10,400
601210	Non-Pensionable Earnings	—	—	1,000	1,000	—
601215	Communication Stipend	6,568	7,650	9,800	9,800	9,800
601220	Longevity	3,236	4,330	4,300	4,300	6,600
601400	Overtime-General	4,516	39,144	35,100	35,100	35,100
601410	Overtime-Holiday	3,675	9,057	800	800	800
601412	Overtime-Emergency	162	—	—	—	—
602100	FICA & MICA	33,748	37,976	47,700	47,700	60,000
602210	Pension-General	39,275	28,600	29,800	29,800	25,900
602230	Pension-Fire	81,400	—	117,300	117,300	337,300
602304	Health Insurance-PPO	3,359	—	—	—	—
602305	Health Insurance-HMO	42,231	34,528	35,000	35,000	41,900
602306	Dental Insurance-PPO	820	392	400	400	400
602307	Dental Insurance-HMO	519	528	600	600	500
602309	Basic Life	1,262	1,037	1,700	1,700	2,200
602311	Long-Term Disability	361	215	900	900	1,100
602312	HDHP Aetna	1,668	6,134	7,100	7,100	—
602313	HSA Payflex	—	1,400	1,400	1,400	—
602314	IAFF Health Insurance	18,900	26,169	43,800	43,800	61,300
602400	Workers' Compensation	26,500	53,500	53,500	53,500	47,600
	<i>Sub-Total</i>	756,662	740,539	1,049,500	1,049,500	1,409,900
Operating Expense						
604301	Electricity Svcs	5,409	3,266	6,500	6,500	6,500
604403	Leased Building	95,728	108,550	30,000	44,199	218,400
604500	Risk Internal Svcs Charge	15,700	2,600	11,100	11,100	9,100
604550	Health Ins Internal Serv Chg	8,700	20,000	10,800	10,800	10,300
604610	Fleet Internal Svcs Charge	27,700	25,200	22,600	22,600	29,500
604611	Vehicle Rehab & Enhance	5,956	5,512	6,000	3,323	6,000
604612	Vehicle Ancillary	2,042	2,686	2,700	—	2,700
604620	R&M Buildings	—	—	69,100	6,024	—
604640	R&M Machinery	411	52	200	200	200
604989	IT Internal Svcs Charge	26,900	29,900	36,000	36,000	43,000
605100	Office Supplies	462	475	500	500	500
605220	Vehicle Fuel-On-Site	31,317	6,232	38,000	38,000	41,100
605240	Uniforms Cost	784	1,372	2,700	2,700	2,700
605251	Noncap Equip (Item less 5000)	941	1,145	1,100	17,609	1,100
605252	Small Tools	1,094	1,300	1,300	1,300	1,300
605290	Other Operating Supplies	385	300	300	300	300
605410	Subscriptions & Memberships	—	27	100	100	100
605500	Training-General	—	3,200	5,700	—	5,700
	<i>Sub-Total</i>	223,529	211,817	244,700	201,255	378,500
Departmental Capital Outlay						
606441	Vehicle Replacement Program	26,635	—	31,600	31,600	37,900
	<i>Sub-Total</i>	26,635	—	31,600	31,600	37,900
Total		\$ 1,006,826	\$ 952,356	\$ 1,325,800	\$ 1,282,355	\$ 1,826,300

Fire-Rescue Expenditures by Object Code

Life Safety—001-30-303-522-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 844,222	\$ 765,359	\$ 809,400	\$ 809,400	\$ 1,191,000
601205	Lump Sum Payout - Accrued Time	11,182	17,002	1,000	1,000	17,800
601210	Non-Pensionable Earnings	—	—	2,000	2,000	—
601215	Communication Stipend	10,875	10,500	11,700	11,700	15,600
601220	Longevity	—	—	—	—	2,200
601400	Overtime-General	45,940	150,991	102,700	102,700	102,700
601410	Overtime-Holiday	7,493	5,061	14,700	14,700	14,700
601411	Overtime-Reimbursable	149,576	290,345	288,700	288,700	288,700
602100	FICA & MICA	72,321	85,441	76,400	76,400	110,700
602210	Pension-General	28,382	16,600	17,700	17,700	15,500
602230	Pension-Fire	457,999	489,298	488,800	488,800	816,000
602265	Pension-457	8,190	8,273	8,700	8,700	5,200
602300	Pmt In Lieu Of Insurance	1,338	—	—	—	—
602304	Health Insurance-PPO	6,359	—	—	—	17,100
602305	Health Insurance-HMO	42,020	9,392	8,400	8,400	—
602306	Dental Insurance-PPO	1,866	—	—	—	—
602307	Dental Insurance-HMO	5	—	—	—	—
602309	Basic Life	1,478	1,339	2,300	2,300	3,400
602311	Long-Term Disability	635	347	1,100	1,100	1,700
602314	IAFF Health Insurance	62,615	91,504	87,500	87,500	122,500
602400	Workers' Compensation	28,500	57,600	57,600	57,600	51,300
	<i>Sub-Total</i>	1,780,994	1,999,052	1,978,700	1,978,700	2,776,100
Operating Expense						
603425	Software License & Maint	12,104	11,379	20,000	13,200	20,000
603503	Arson Investigation	—	677	700	700	700
604500	Risk Internal Svcs Charge	15,700	2,600	11,100	11,100	9,100
604550	Health Ins Internal Serv Chg	11,000	25,200	13,700	13,700	13,000
604610	Fleet Internal Svcs Charge	27,700	25,200	22,600	22,600	29,500
604700	Printing & Binding Svc	—	240	400	400	400
604989	IT Internal Svcs Charge	42,700	41,800	67,800	67,800	58,300
605100	Office Supplies	243	499	500	500	500
605120	Computer Operating Expenses	1,337	414	500	500	500
605220	Vehicle Fuel-On-Site	8,854	42,039	7,800	7,800	8,400
605230	Program Supplies	—	448	700	700	700
605240	Uniforms Cost	1,157	841	1,200	1,200	1,200
605251	Noncap Equip (Item less 5000)	294	5,397	5,400	3,060	5,400
605252	Small Tools	425	658	600	395	600
605290	Other Operating Supplies	—	1,398	1,500	344	1,500
605410	Subscriptions & Memberships	2,494	3,759	5,500	5,500	5,500
605500	Training-General	150	119	2,200	1,300	2,200
	<i>Sub-Total</i>	124,158	162,669	162,200	150,799	157,500
Departmental Capital Outlay						
606441	Vehicle Replacement Program	60,300	—	7,000	7,000	43,500
	<i>Sub-Total</i>	60,300	—	7,000	7,000	43,500
	Total	\$ 1,965,452	\$ 2,161,721	\$ 2,147,900	\$ 2,136,499	\$ 2,977,100

Fire-Rescue Expenditures by Object Code

Fire Protection—001-30-304-522-

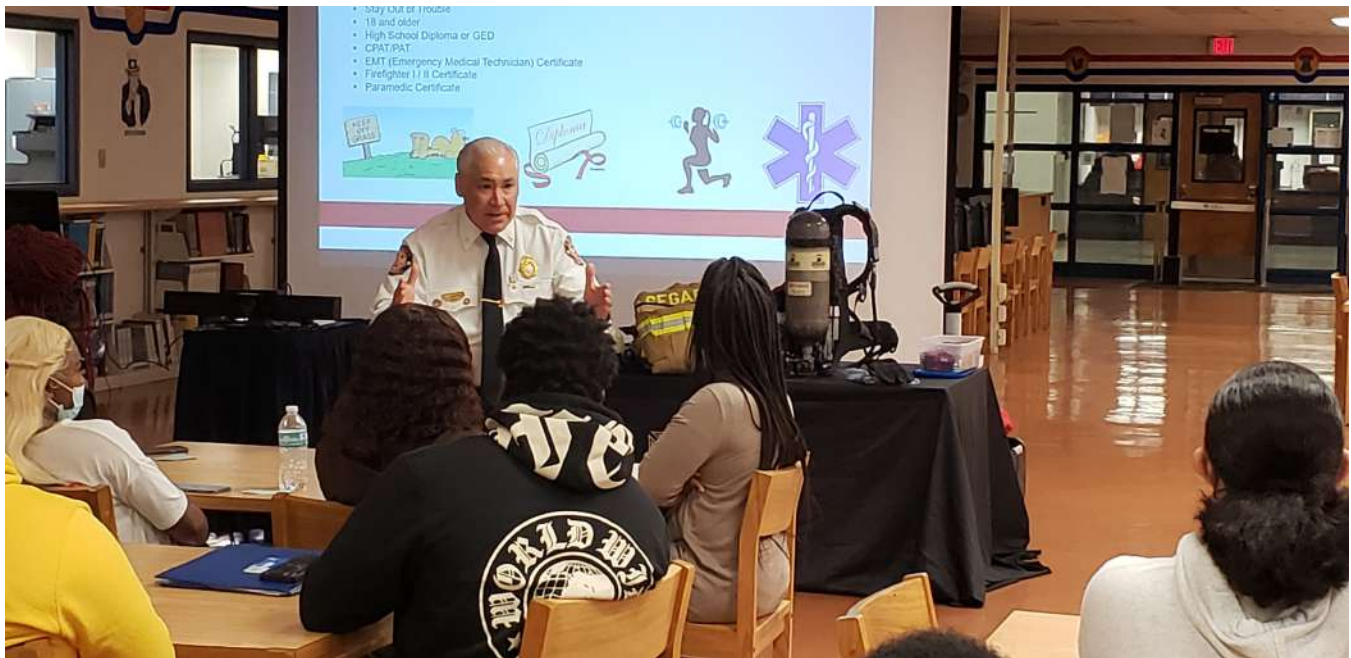
Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 6,945,236	\$ 6,956,873	\$ 7,371,500	\$ 7,371,500	\$ 7,278,200
601205	Lump Sum Payout - Accrued Time	327,398	15,096	19,000	19,000	173,000
601210	Non-Pensionable Earnings	4,747	—	2,000	2,000	—
601215	Communication Stipend	3,923	5,950	5,900	5,900	5,900
601220	Longevity	4,784	5,741	4,600	4,600	3,000
601250	Firefighters-F.S. 112.816	25,000	12,500	12,500	12,500	12,500
601310	Special Duty Pay	1,231	—	1,300	1,300	1,300
601400	Overtime-General	802,245	3,208,953	831,800	1,569,200	831,800
601405	Overtime-SWAT	6,154	9,844	11,000	11,000	11,000
601410	Overtime-Holiday	87,182	120,272	84,300	84,300	84,300
601560	VEBA Accrued Time Payout	1,287,191	1,006,680	1,300,000	2,082,800	1,300,000
601561	Drop Transfer	—	96,348	—	—	—
602100	FICA & MICA	579,495	731,403	594,900	594,900	613,200
602230	Pension-Fire	4,190,394	4,237,383	4,479,800	4,479,800	3,907,800
602265	Pension-457	4,889	4,889	—	—	—
602300	Pmt In Lieu Of Insurance	7,337	—	—	—	—
602304	Health Insurance-PPO	55,639	—	—	—	—
602305	Health Insurance-HMO	177,741	—	—	—	—
602306	Dental Insurance-PPO	7,751	—	—	—	—
602307	Dental Insurance-HMO	668	—	—	—	—
602309	Basic Life	4,627	8,208	21,000	21,000	20,700
602311	Long-Term Disability	4,569	4,421	10,500	10,500	10,300
602314	IAFF Health Insurance	628,385	866,417	1,013,700	1,013,700	1,072,100
602400	Workers' Compensation	268,200	542,500	542,500	542,500	483,200
	<i>Sub-Total</i>	15,424,787	17,833,478	16,306,300	17,826,500	15,808,300
Operating Expense						
603141	Existing Employee Screening	52,930	59,215	66,000	66,000	66,000
603190	Prof Svcs-Other	11,789	13,367	12,000	49,760	82,000
603400	Contract Svc-Other	31,591	35,078	36,400	34,174	36,400
603407	Board up Services	—	590	500	664	500
603425	Software License & Maint	372	—	—	—	—
604001	Travel & Training	—	103	1,600	1,600	1,600
604300	Water/Wastewater Svc	50,029	51,550	55,400	55,400	61,600
604301	Electricity Svcs	80,801	82,140	100,600	100,600	123,400
604302	Gas-Propane	20,432	24,681	20,500	32,453	20,500
604500	Risk Internal Svcs Charge	125,800	21,500	91,800	91,800	75,300
604550	Health Ins Internal Serv Chg	54,700	263,400	142,400	142,400	136,000
604610	Fleet Internal Svcs Charge	537,300	488,500	438,600	438,600	572,800
604640	R&M Machinery	16,537	16,253	16,200	16,200	16,200
604645	R&M Radios	6,100	6,100	6,100	6,100	6,100
604700	Printing & Binding Svc	135	—	200	200	200
604989	IT Internal Svcs Charge	382,300	420,900	500,600	500,600	494,500
605100	Office Supplies	1,285	1,171	1,300	1,300	1,300
605120	Computer Operating Expenses	2,566	1,000	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	4,435	10,714	8,000	8,000	8,600
605221	Vehicle Fuel-Off-Site	52,999	71,982	85,700	100,700	92,600
605240	Uniforms Cost	29,392	47,945	49,400	56,651	63,400
605243	Bunker Gear	68,543	513,559	98,600	73,766	98,600
605244	Personal Prop Reimburse	372	227	1,200	1,200	2,400
605246	Safety Supplies	4,512	4,170	4,200	4,200	4,200
605247	Janitorial Supplies	25,744	27,022	25,500	25,500	25,500
605250	Noncap Furn (Item less 5000)	2,070	4,447	4,300	18,248	4,300
605251	Noncap Equip (Item less 5000)	33,185	47,750	39,500	26,809	39,500
605252	Small Tools	23,794	20,020	26,200	21,817	26,200



Fire-Rescue Expenditures by Object Code

Fire Protection—001-30-304-522-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605263	Automotive Supplies	5,826	4,355	6,500	6,500	6,500
605290	Other Operating Supplies	1,801	4,918	2,400	2,400	2,400
605410	Subscriptions & Memberships	165	150	300	300	300
605510	Tuition Reimbursement	10,012	10,566	14,700	14,700	164,700
	<i>Sub-Total</i>	1,637,517	2,253,370	1,857,700	1,899,642	2,234,600
Departmental Capital Outlay						
606210	Building Renovation	190,542	—	—	—	—
606400	Machinery & Equipment	161,064	10,954	—	65,083	—
606441	Vehicle Replacement Program	789,230	—	450,900	450,900	565,400
606471	Software	258,927	224,298	—	—	—
	<i>Sub-Total</i>	1,399,762	235,252	450,900	515,983	565,400
	Total	\$18,462,066	\$20,322,100	\$18,614,900	\$20,242,125	\$18,608,300



Fire-Rescue Department Presentation at Miramar High School Career Day 2022

Fire-Rescue Expenditures by Object Code

Fire-Rescue Training—001-30-305-529-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 651,066	\$ 655,608	\$ 290,000	\$ 290,000	\$ 456,100
601205	Lump Sum Payout - Accrued Time	167,148	10,118	—	—	9,100
601210	Non-Pensionable Earnings	8,034	—	—	—	—
601215	Communication Stipend	3,955	6,350	3,900	3,900	5,900
601220	Longevity	4,843	2,992	—	—	3,000
601250	Firefighters-F.S. 112.816	25,000	—	—	—	—
601400	Overtime-General	6,026	207,142	12,300	12,300	12,300
601410	Overtime-Holiday	991	1,640	9,600	9,600	9,600
602100	FICA & MICA	44,360	52,336	22,800	22,800	34,500
602230	Pension-Fire	333,800	346,399	230,500	230,500	334,900
602265	Pension-457	38	—	—	—	—
602304	Health Insurance-PPO	11,320	—	—	—	—
602305	Health Insurance-HMO	7,985	—	—	—	—
602306	Dental Insurance-PPO	595	—	—	—	—
602307	Dental Insurance-HMO	2	—	—	—	—
602309	Basic Life	401	712	800	800	1,300
602311	Long-Term Disability	281	176	400	400	600
602314	IAFF Health Insurance	38,770	50,648	29,200	29,200	45,900
602400	Workers' Compensation	16,200	32,900	32,900	32,900	29,300
	<i>Sub-Total</i>	<u>1,320,813</u>	<u>1,367,020</u>	<u>632,400</u>	<u>632,400</u>	<u>942,500</u>
Operating Expense						
603425	Software License & Maint	15,634	15,414	19,800	19,800	19,800
604500	Risk Internal Svcs Charge	9,400	1,600	6,800	6,800	5,600
604550	Health Ins Internal Serv Chg	3,300	11,500	6,200	6,200	5,900
604610	Fleet Internal Svcs Charge	26,500	24,200	21,700	21,700	28,400
604989	IT Internal Svcs Charge	16,000	32,800	39,600	39,600	39,400
605100	Office Supplies	277	300	300	300	300
605220	Vehicle Fuel-On-Site	968	565	1,500	1,500	1,600
605240	Uniforms Cost	966	625	1,000	1,000	1,000
605251	Noncap Equip (Item less 5000)	—	—	—	4,264	—
605410	Subscriptions & Memberships	95	125	100	100	400
605500	Training-General	35,444	23,891	44,300	42,036	44,000
605510	Tuition Reimbursement	5,114	3,937	3,000	3,000	3,000
	<i>Sub-Total</i>	<u>113,698</u>	<u>114,956</u>	<u>144,300</u>	<u>146,300</u>	<u>149,400</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	28,873	—	33,400	33,400	35,100
	<i>Sub-Total</i>	<u>28,873</u>	<u>—</u>	<u>33,400</u>	<u>33,400</u>	<u>35,100</u>
	Total	<u>\$ 1,463,384</u>	<u>\$ 1,481,976</u>	<u>\$ 810,100</u>	<u>\$ 812,100</u>	<u>\$ 1,127,000</u>

Fire-Rescue Expenditures by Object Code

Emergency Management—001-30-306-525-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 355,018	\$ 219,273	\$ 390,000	\$ 390,000	\$ 423,000
601205	Lump Sum Payout - Accrued Time	13,260	19,040	126,500	126,500	92,800
601210	Non-Pensionable Earnings	1,165	—	4,000	4,000	—
601215	Communication Stipend	5,985	5,850	7,800	7,800	7,800
601220	Longevity	4,258	2,193	6,900	6,900	7,100
601400	Overtime-General	—	—	300	300	300
602100	FICA & MICA	23,947	19,196	31,700	31,700	33,400
602235	Pension-Senior Mgmt	44,718	29,200	27,700	27,700	28,800
602265	Pension-457	6,817	6,647	11,700	11,700	17,900
602304	Health Insurance-PPO	3,359	—	—	—	—
602305	Health Insurance-HMO	19,734	17,983	16,800	16,800	18,700
602306	Dental Insurance-PPO	1,395	1,175	1,300	1,300	1,200
602309	Basic Life	688	427	1,100	1,100	1,200
602311	Long-Term Disability	254	135	600	600	600
602312	HDHP Aetna	7,490	7,880	7,100	7,100	9,100
602313	HSA Payflex	1,400	1,400	1,400	1,400	1,400
602314	IAFF Health Insurance	4,362	—	14,600	14,600	15,300
602400	Workers' Compensation	12,700	25,600	25,600	25,600	22,800
	<i>Sub-Total</i>	506,551	355,999	675,100	675,100	681,400
Operating Expense						
603140	New Hire Screening	405	315	700	700	700
603425	Software License & Maint	3,033	4,385	11,500	11,500	11,500
604001	Travel & Training	2,074	300	1,750	1,750	1,750
604500	Risk Internal Svcs Charge	9,400	1,600	6,800	6,800	5,600
604550	Health Ins Internal Serv Chg	9,700	5,000	2,700	2,700	2,600
604610	Fleet Internal Svcs Charge	13,900	12,700	11,400	11,400	14,900
604645	R&M Radios	9,400	9,400	9,400	9,400	9,400
604700	Printing & Binding Svc	232	720	800	800	800
604989	IT Internal Svcs Charge	21,300	17,900	28,800	28,800	28,700
605100	Office Supplies	528	124	800	800	800
605120	Computer Operating Expenses	420	485	500	500	500
605220	Vehicle Fuel-On-Site	1,731	5,621	3,300	3,300	3,600
605225	Equip Gas Oil & Lube	—	—	2,200	2,200	2,200
605240	Uniforms Cost	1,412	2,981	1,100	1,100	1,100
605251	Noncap Equip (Item less 5000)	590	7,073	11,610	11,610	4,000
605252	Small Tools	3,100	1,996	2,000	600	2,000
605290	Other Operating Supplies	1,449	1,361	1,500	1,500	1,500
605410	Subscriptions & Memberships	745	1,153	800	800	800
	<i>Sub-Total</i>	79,419	73,113	97,660	96,260	92,450
Departmental Capital Outlay						
606400	Machinery & Equipment	—	—	62,161	62,161	—
606441	Vehicle Replacement Program	31,600	—	8,300	8,300	8,700
	<i>Sub-Total</i>	31,600	—	70,461	70,461	8,700
	Total	\$ 617,570	\$ 429,112	\$ 843,221	\$ 841,821	\$ 782,550

Fire-Rescue Expenditures by Object Code

Emergency Medical Services—001-30-307-526-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 6,267,609	\$ 6,270,631	\$ 6,552,900	\$ 6,552,900	\$ 6,442,700
601205	Lump Sum Payout - Accrued Time	229,092	34,280	24,900	24,900	135,800
601210	Non-Pensionable Earnings	2,922	—	2,000	2,000	—
601215	Communication Stipend	2,273	4,675	5,900	5,900	5,900
601220	Longevity	2,976	4,178	4,500	4,500	3,100
601250	Firefighters-F.S. 112.816	25,000	12,500	12,500	12,500	12,500
601310	Special Duty Pay	21	—	1,300	1,300	1,300
601400	Overtime-General	753,573	2,904,523	765,500	926,900	765,500
601405	Overtime-SWAT	5,955	9,488	11,000	11,000	11,000
601410	Overtime-Holiday	86,904	111,024	77,600	77,600	77,600
601561	Drop Transfer	—	96,348	—	—	—
602100	FICA & MICA	505,957	676,223	532,500	532,500	547,200
602230	Pension-Fire	4,085,994	4,250,983	4,237,900	4,237,900	3,664,700
602265	Pension-457	5,007	5,092	5,200	5,200	5,200
602300	Pmt In Lieu Of Insurance	7,337	—	—	—	—
602304	Health Insurance-PPO	54,223	—	—	—	—
602305	Health Insurance-HMO	160,536	—	—	—	—
602306	Dental Insurance-PPO	7,252	—	—	—	—
602307	Dental Insurance-HMO	570	—	—	—	—
602309	Basic Life	3,937	7,419	18,700	18,700	18,300
602311	Long-Term Disability	4,099	4,127	9,300	9,300	9,100
602314	IAFF Health Insurance	582,521	768,409	940,800	940,800	980,200
602400	Workers' Compensation	250,200	506,100	506,100	506,100	450,700
	<i>Sub-Total</i>	13,043,957	15,665,999	13,708,600	13,870,000	13,130,800
Operating Expense						
603133	Medical Director Fees	37,400	37,400	50,000	50,000	50,000
603420	EMS Billings & Collections	81,474	136,862	182,000	182,000	252,000
603425	Software License & Maint	6,303	8,097	11,400	11,400	11,400
604500	Risk Internal Svcs Charge	129,300	22,100	94,400	94,400	83,200
604550	Health Ins Internal Serv Chg	48,200	240,500	130,100	130,100	124,200
604610	Fleet Internal Svcs Charge	10,400	9,500	8,500	8,500	11,100
604640	R&M Machinery	20,962	19,085	24,300	23,596	24,300
604700	Printing & Binding Svc	—	671	700	700	700
604916	Administrative Expense	96	—	1,400	1,400	1,400
604920	License & Permit Fees	—	10,925	12,000	—	12,000
604989	IT Internal Svcs Charge	350,300	391,100	464,600	464,600	458,700
605100	Office Supplies	784	799	800	800	800
605120	Computer Operating Expenses	821	—	—	—	—
605220	Vehicle Fuel-On-Site	1,650	2,059	1,900	1,900	2,100
605240	Uniforms Cost	1,179	887	1,300	1,300	1,300
605251	Noncap Equip (Item less 5000)	5,563	12,120	15,100	6,020	15,100
605252	Small Tools	4,490	4,808	4,600	3,049	4,600
605265	Medical Supplies	133,285	114,555	115,800	134,050	156,000
605267	Oxygen	7,328	10,144	5,800	21,423	12,000
605268	Pharmaceuticals	12,304	13,582	17,000	24,704	29,000
605290	Other Operating Supplies	400	613	500	500	500
605410	Subscriptions & Memberships	150	—	200	200	200
605500	Training-General	1,900	258	1,900	1,900	1,900
605510	Tuition Reimbursement	24,012	4,388	—	—	—
	<i>Sub-Total</i>	878,299	1,040,452	1,144,300	1,162,542	1,252,500
Departmental Capital Outlay						
606400	Machinery & Equipment	15,704	—	—	—	61,570
	<i>Sub-Total</i>	15,704	—	—	—	61,570
	Total	\$13,937,960	\$16,706,451	\$14,852,900	\$15,032,542	\$14,444,870

Fire-Rescue Budget Justification

Object #	Account Description	Justification
Revenue		
325200	Fire Protection-Current	This revenue source was implemented in FY 05. The latest rate study was completed in June 2018. The adopted rates are set at full cost for the provision of fire protection service. The annual amount is derived from property owners by the following categories: Residential-single and multi-family \$398.23 per household, Mobile Homes \$296.26 per unit, Commercial \$0.7457 per sq. ft., Industrial/Warehouse \$0.1191 per sq. ft. and Institutional \$0.6194 per sq. ft., capped at 100,000 sq. ft. The amount budgeted is based on data provided by the Broward County Property Appraiser's Office.
325201	Fire Protection-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31 for any given year. Total revenue received in this category is minimal when compared to the total Fire Protection Assessment collected.
335210	Firefighter Supplemental Comp	This is derived from state revenue sharing and is reimbursed to the City on an as available basis for educational costs associated with firefighters.
342510	Fire Inspection Fees	This revenue source is to cover the costs for annual fire inspections at residential and commercial establishments within the corporate limits of the City. In the event the business does not pass the inspection, they are required to do a reinspection with an additional fee. This revenue source is also assessed for necessary and reasonable costs incurred by the City in connection with responding to, investigating, mitigating, abating, cleaning, and removing the release of a hazardous substance.
342600	Ambulance Fees	These fees are charged for Fire-Rescue's Emergency Medical Services (EMS) to transport patients to the hospital.
349003	Other Charges and Svcs	These revenues are related to charges for services that have not been categorized elsewhere.
369911	Reimbursed Expenses-Fire	Reimbursement for overtime worked on Task Force operations.
Expense		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601310	Special Duty Pay	This account is for Public Safety personnel assigned to Special Duty details.
601400	Overtime-General	Allocated for overtime costs.
601405	Overtime-SWAT	This line item accounts for SWAT and Hostage Negotiations overtime.
601410	Overtime-Holiday	Pay I.A.F.F. and G.A.M.E. contractual obligations for Holiday pay. This is based on total pay out on all holidays.
601411	Overtime-Reimbursable	Allocated for the Fire Inspection OT Reimbursable Program.
601560	VEBA Accrued Time Payout	Voluntary Employees' Beneficiary Association (VEBA) Accrued Time Payout.
603133	Medical Director Fees	The State of Florida requires all rescue systems to provide a medical director. The funding for this year is ear marked for the Medical Director Services contract.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks and screenings for potential new hire Fire-Rescue employees.
603141	Existing Employee Screening	This line item is for medical evaluations for existing employees.
603190	Prof Svcs-Other	This cost is associated with providing professional services to assist in new FF/PM hires and Promotional Assessment Center Testing. The exams are: Captain, Driver Engineer. and FF/ PM's. Promotional Assessment Center testing - \$82,000
603400	Contract Svc-Other	This line item is for contractual services for Hydraulic tools: \$2,200, Ground/Aerial Ladder: \$2,800, Safe Air annual maintenance: \$13,000, Channel Innovations: \$10,000, Commercial Laundry: \$5,400, City Fire: \$500, Hydrostat: \$2,500.
603407	Board up Services	Board up services as needed.



Fire-Rescue Budget Justification

Object #	Account Description	Justification
603420	EMS Billings & Collections	This line item is for contracted emergency medical services for billings and collections. Includes Fire MCO Managed Care Program.
603425	Software License & Maint	This line item is for contracted software license and maintenance. Fire/EMS reporting software - \$23,800 Report software for fire calls - \$3,100 GIS license application - \$400 Payroll & scheduling for fire personnel - \$22,892 Survey software - \$900 Incident command & paging software - \$7,528 Online video software for training - \$200 Inspection software - \$12,000 Plan review software - \$3,300 FLS plan review application - \$1,200 Prefire drawing application - \$3,500 Paging alerting application - \$247 Netmotion licenses - \$500 Adobe - \$262 Fire studio for training - \$425 Remote control app - \$400 GIS - \$500 Program for photos - \$200 Training software - \$19,731 Weather station software - \$1,600 MDT county license - \$1,600 Inventory software - \$8,000 Crystal reporting - \$1,065 Interface for ESO & EMS software - \$1,750 WebEOC enhancements - \$6,500 PowerDMS - \$2,200 First Due - \$24,200 ReadyOp - \$8,000
603503	Arson Investigation	This line item represents fire investigation costs associated with cause and origination for all fires.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., and includes the following: Fire-Rescue International: Fire Chief to attend two International Assoc. of Fire Chief's Conferences to stay abreast of new information and policies and to receive advance notification of changes within the fire industry. Includes the cost for two people to attend The Governors Hurricane Conference.
604100	Communication Services	This line item funds costs associated with medical telecommunications, radios, fire station alerting system, and communication ties for fire stations to the network server.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svc	Costs associated with water and wastewater services for Fire Department buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This account is for the use of propane gas service at the fire stations.
604403	Leased Building	Rental of storage space.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604611	Vehicle Rehab & Enhance	This is for repair and maintenance of department vehicles which is considered to be outside the normal scope of repair and maintenance, and is considered to be an enhancement to the existing vehicle.
604612	Vehicle Ancillary	This is for ancillary cost related to department vehicles, such as cleaning, biohazard cleaning, window tinting, etc.
604640	R&M Machinery	This account is for repair and maintenance of machinery and equipment that are associated with the department.
604645	R&M Radios	This account is for the department's repair and maintenance of radio equipment.
604700	Printing & Binding Svc	Printing and binding of Standard Operating Procedures, Administrative Policies and Procedure Manuals, and public handouts.
604820	Safety Education	This account provides for safety educational events throughout the City, including CPR and First Aid courses for City employees.
604850	Explorer & Recruitment	This program is to recruit future firefighters.



Fire-Rescue Budget Justification

Object #	Account Description	Justification
604916	Administrative Expense	This account will cover costs associated with the miscellaneous expenses for ceremonies, awards and events such as: promotional, Chief's Association meetings, BCMA meetings, and miscellaneous.
604920	License & Permit Fees	This account is for new/renewal licenses of vehicles and various state required renewals. State/Local Inspector Licenses - \$300 Paramedic and EMT licenses - \$12,000
604950	Employee Awards	This account is for employee recognition for doing an excellent job.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expense that cannot be charged to any other budgeted line item.
604998	Contingency	This is required for unexpected costs and emergencies which have not been budgeted for in other accounts.
605100	Office Supplies	This line item is for necessary desktop supplies for use in all operations.
605120	Computer Operating Expenses	This cost is for Print Management Service Agreement and for computer related items. This line item is also for repair and maintenance of monitors, disk drives, keyboards and other computer components.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.
605221	Vehicle Fuel-Off-Site	This account covers costs for city vehicles fueled outside of city limits. It is primarily used when city vehicles are used to transport employees to off-site trainings, meetings or other city related events as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	Program supplies for the Enhanced Fire Code Enforcement initiative.
605240	Uniforms Cost	This account is for the initial issuance of uniforms and accessories and for the replacement and maintenance of current uniform requirements.
605243	Bunker Gear	This line item is to maintain a reserve inventory for new and replacement gears utilized in hazardous and biological environments that becomes contaminated or unusable annually. Replacement & new gear: \$68,600 Parts (helmets,gloves,hoods,boots,decals): \$10,000 Inspection/cleaning/repairs: \$20,000
605244	Personal Prop Reimburse	In accordance with the Collective Bargaining Agreement between the City and The Professional Firefighters of Miramar, this line item will be used to reimburse personal property damaged or lost in the line of duty.
605246	Safety Supplies	Expenditures from this account are used to purchase necessary equipment to maintain safety standards for employees. Safety vests: \$1,000 Gloves and goggles: \$1,000 Respirators: \$1,200 Protective clothing: \$1,000
605247	Janitorial Supplies	This line item is for janitorial supplies used for the fire stations and apparatus.

Fire-Rescue Budget Justification

Object #	Account Description	Justification
605250	Noncap Furn (Item less 5000)	This cost is for furniture & fixtures costing less than \$5,000 per item. Mattresses (10): \$2,300; miscellaneous: \$2,000
605251	Noncap Equip (Item less 5000)	This account is for equipment that cost under \$5,000 per item. Firefighter tools and equipment - \$4,000 Gas detectors - \$2,500 Firefighting foam - \$6,000 Chainsaws & blades - \$3,000 SCBA parts - \$5,000 Fire hose various sizes - \$8,000 Fire Extinguishers - \$2,000 Compressors - \$200 Fire investigation tools - \$1,400 Zoll batteries - \$2,400 Hand tools/tool box - \$500 Radio batteries - \$2,000 Stretcher mattresses - \$600 Shower benches - \$400 Ballistic body gear - \$3,000 Radio shoulder straps - \$1,000 Suction units - \$1,800 Vacuums for stations - \$300 Washers & dryers - \$1,000 Refrigerators - \$2,500 Storage bins - \$2,000 Grills - \$600 AED chargers, batteries & adapters - \$2,500 Stretcher chargers - \$1,300 High-rise kits - \$2,500 Hazmat kits - \$2,500 CERT Team packs - \$4,000 Nozzles - \$7,100 Replacement equipment for Fire Inspections program - \$4,000 (program 303)
605252	Small Tools	This account is for various small tools which are needed to meet medical and fire suppression requirements as well as consumable supplies.
605263	Automotive Supplies	This account is used to purchase non-mechanical supplies needed for general up keep (wax, cleaners, brushes, buckets, etc.) and for washing and cleaning interior by line and staff personnel on a daily basis.
605265	Medical Supplies	This account is for medical supplies that are utilized on rescue vehicles and engine companies for the treatment and/or management of patients and disaster victims within the City of Miramar.
605267	Oxygen	This is used on the majority of medical calls and for rehabilitation of firefighters and civilians at emergency scenes. Higher usage is due to increase in call projections and additional new apparatus and stations.
605268	Pharmaceuticals	There are two types of emergency pharmaceutical boxes carried on Fire-Rescue units to treat a medical emergency. The department also maintains a proactive approach to new pharmacological agents.
605290	Other Operating Supplies	This line item funds commodities and services not otherwise covered in the operating budget.
605410	Subscriptions & Memberships	Subscription to various journals, training programs and local and state organizations: Fire Chief's Association of Broward County: For 9 members - \$1200 Florida Fire Chief's Assoc: For 9 members - \$500 International Assoc. of Fire Chiefs: For 9 members - \$1600 Fire inspector Assoc. of Broward County: 6 members - \$300 National Fire Protection Agency (NFPA) 1 member - \$500 National Fire Codes Subscription: 1 member - \$1200 Florida Fire Marshal Association: 1 member - \$70 Institution of Fire Engineer: 1 member - \$200 Florida Emergency Preparedness Assoc: 2 members - \$200 International Association of Emergency Managers: 2 members - \$400 Florida Association of EMS Educators: 2 members - \$100 Sam's Club: 3 members - \$100 Enhanced Fire Code Enforcement initiative - \$660 Fire Inspectors subscriptions/memberships/CEUs - \$1670



Fire-Rescue Budget Justification

Object #	Account Description	Justification
605500	Training-General	<p>The Fire Department is working towards IAFC/ICMA accreditation and must maintain high training standards.</p> <ul style="list-style-type: none"> OSHA Safety Training - \$7,300 Annual Live Fire Training - \$5,600 EMS Re-certification (ACLS, BTLs, PALS) - \$5,900 Fire RMS Training - \$1,100 Broward County Fire Academy - \$11,000 FL Prof. Emergency Mgr. Re-certification Training - \$800 Fire-Rescue Int'l - \$1,300 Competitions - \$1,900 Honor Guard Training - \$400 Rapid Intervention Team (RIT) Training - \$1,300 Stretcher training - \$3,000 Florida Fire Service Instr. re-certification training - \$800 Fire Chief/Marshal Conference - \$700 Admin Seminars - \$500 Life Safety re-certification training - \$2,200 Fire Inspection Seminars - \$900 Fire Department Safety Officer Association (FDSOA) - \$400 Fire-Rescue East - \$700 Self Contained Breathing Apparatus (SCBA) training - \$2,000 American Heart Association - \$2,000 Training for promotions - \$3,800 Fork lift training - \$700
605510	Tuition Reimbursement	<p>Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.</p>
606400	Machinery & Equipment	<p>Approved above base requests for cardiac monitors and stretchers.</p>
606441	Vehicle Replacement Program	<p>This budgeted amount is for escrow for future vehicle replacements.</p>



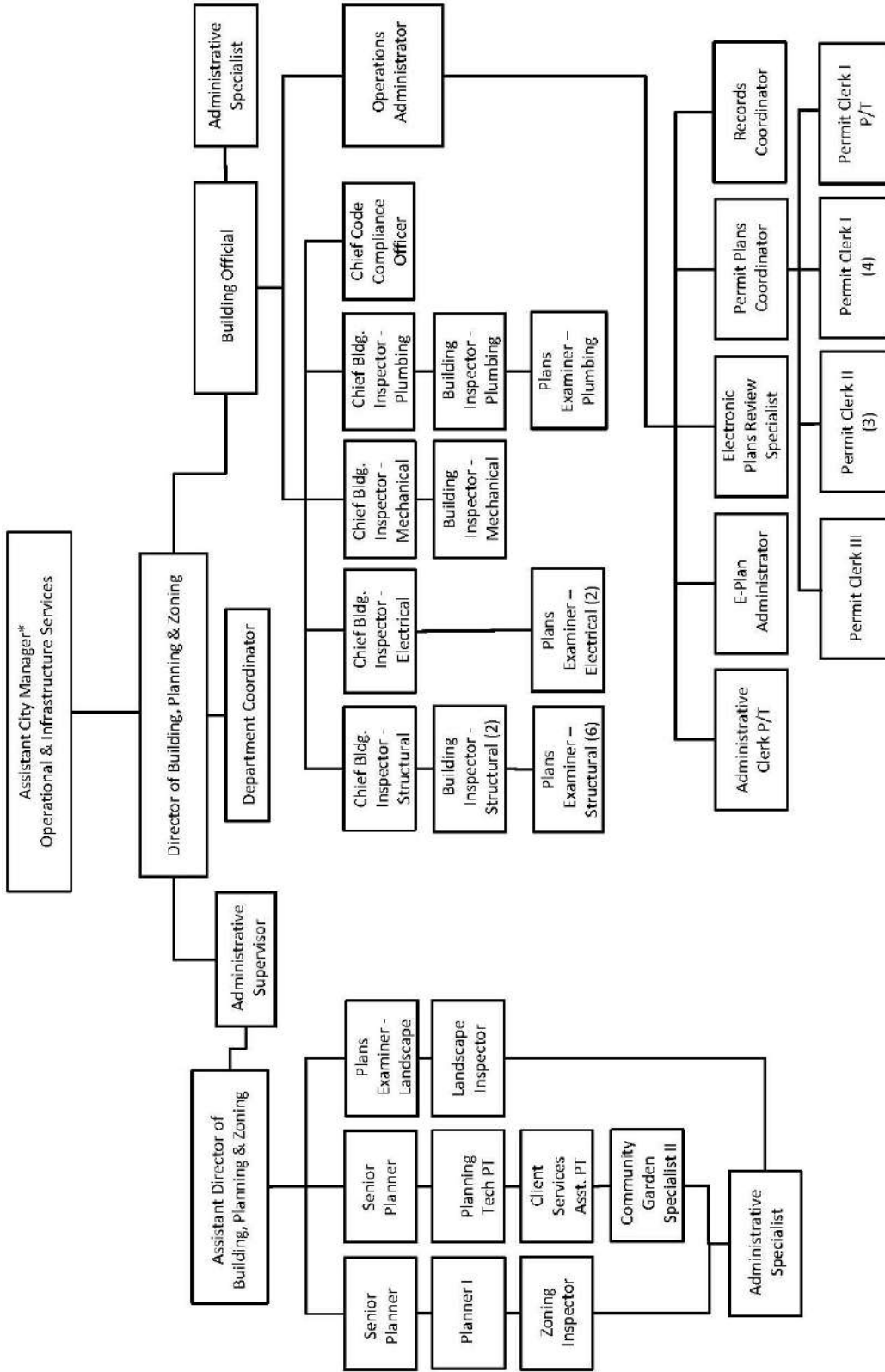
Miramar Fire Crew Training 2022

Building, Planning & Zoning

Mission

To create a livable community that balances the physical, social and economic environment of its neighborhoods while enhancing the overall quality of life by promoting sustainability and economic opportunity for both residents and businesses.

Building, Planning & Zoning Organizational Chart



* Budgeted in the Office of the City Manager

Department Overview

This department provides customer service to the residents, businesses, and development community as well as offering various services and programs with regard to land development, environmental sustainability, building regulations, and neighborhood revitalization.

As indicated in the Position Detail, this department is comprised of 47 budgeted positions of which 45 are full-time and four (2 FTEs) part-time employees. The three (3) programs provided are:

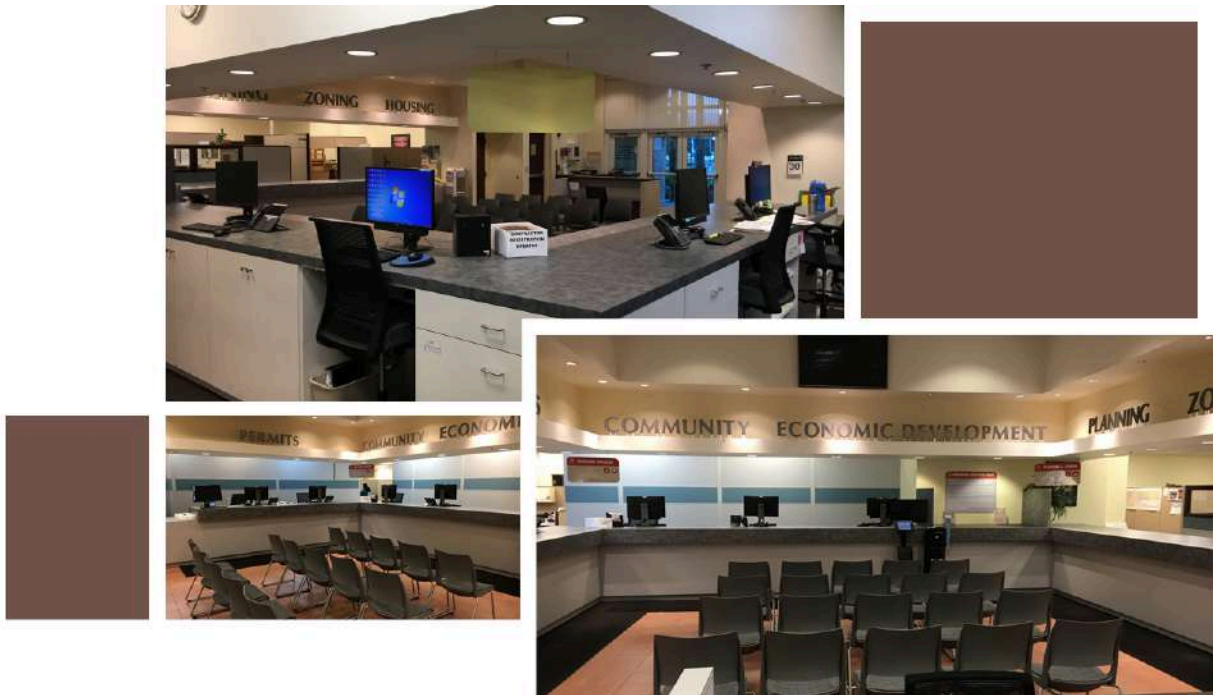
1. Administration
2. Planning & Redevelopment
3. Building Permits and Inspections

FY 2022 Accomplishments

- 971 daily interactions (inspections, emails, phone calls and lobby visitors) with the public.
- Received over 60,000 calls in the Permitting Call Center.
- For the sixth year in a row, revenues exceeded the historical average.
- For the second year in a row, the Building Division generated the highest per staff person revenue in Broward County (FY22).
- Implemented Qless Customer Service Cueing System for lobby check-in and text notifications.
- Implementation of Digital Permitting Software, Energov. This will significantly automate the application process and provide a user-friendly interface for the public.
- Covid-19:
 - Department remained fully operational with staff in the office during the COVID-19 pandemic.
 - Department averaged 200 (inspections and lobby services) daily face-to-face interactions with public.
 - Converted from a primarily paper plan review process to a manual electronic plan review process during the pandemic. Unlike some cities that shut their doors to customers, staff made significant adjustments to provide the services needed.
- Virtual and in-person board meetings throughout COVID-19 pandemic:
 - Planning and Zoning Board
 - Development Review Committee
 - Community Appearance Board
 - Historic Miramar Advisory Board
- Hired a second Landscape Inspector to assist with the tree trimming program, tree removal applications and plan reviews.
- Ordinance for the Annual Review of the Capital Improvements Element of the Comprehensive Plan to update the Five-Year Schedule to account for FY 2021-2025.
- Community Garden Outdoor Classroom completed.
- Received a \$5,000 Community Garden grant from Baptist Hospital.
- Continued to expedite and track City development projects.
- Completed updates to the Transportation and Capital Improvement elements of the Comprehensive Plan.
- Creation of UDAC-a new local Activity Center on Miramar Parkway and University Drive.
- Continued to provide Floodplain information regarding upcoming Flood Map changes and Flood Insurance awareness.
- Adopted and Implemented performance measures for Flood Plain Management.
- Implemented Forerunner Flood Plain Software to assist with outreach and delivery of information regarding flood plain.
- Completed Annual Community Rating System Re-certification.
- Finalized agreement with Florida Soccer Soldiers for construction of the Sports Complex.
- Updated schedule of Capital improvements in the Comprehensive Plan.
- Approved Plat and Site Plan for Pinnacle – 110 Senior Affordable Housing.
- Agreement for 56 affordable housing units on former Wellman Field.
- Redevelopment in Historic Miramar:
 - Countyline Shopping Center – Site Plan Approved.
 - Positano - 35 Townhomes – Certificate of Occupancy Issued.
 - Self-storage redevelopment on State Road 7 – Certificate of Occupancy Issued.
 - 19-Unit apartment building – Site Plan Approved.
- Certificates of occupancy issued for over 1,200 residential units/homes.
- Certificate of occupancy issued for the Holiday Inn Express.
- Certificate of occupancy issued for the new Publix shopping center (over 170,000 square feet) at Miramar Parkway and Flamingo Road.
- Certificate of occupancy issued for the new Amazon distribution center (524,000 square feet).

Building, Planning & Zoning

- Certificate of occupancy issued for the new Extra Space Storage.
- Certificates of occupancy issued for City projects including the Amphitheater Back of House.
- Certificate of Occupancy issued for Coin Match to move out of Amazon building to a new location in Miramar.
- Certificate of Occupancy issued for over 20 new restaurants.
- Certificates of occupancy issued for over a million square feet of retail/industrial/warehouse space.
- Building permit issued the Town Center Block 2 development.
- Building permit issued for 250 apartment units at Miramar Parkway/SW 148th Avenue, includes a \$1,000,000 contribution to the Affordable Housing Trust Fund.
- Building permit issued for UTI Automotive training school.
- Initiated land use plan amendment to increase the residential unit allocation for the development of “The Park” on the corner of Miramar Parkway and Red Road.



Building, Planning & Zoning Department

Building, Planning & Zoning

Program Revenues, Expenditures and Positions Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
Planning & Redevelopment	\$ 234,149	\$ 127,017	\$ 175,612	\$ 175,612	\$ 275,000
Building Permits & Inspections	9,661,557	8,907,677	6,971,632	11,842,732	8,433,000
Total	\$ 9,895,706	\$ 9,034,694	\$ 7,147,244	\$ 12,018,344	\$ 8,708,000
Expenditures by Program					
Administration	\$ 1,427,437	\$ 897,757	\$ 917,800	\$ 912,400	\$ 975,505
Planning & Redevelopment	1,260,063	1,523,064	1,479,664	1,021,749	1,073,810
Building Permits & Inspections	3,737,644	4,133,853	4,483,330	4,568,155	5,301,003
Total	\$ 6,425,144	\$ 6,554,674	\$ 6,880,794	\$ 6,502,304	\$ 7,350,318
Expenditures by Category					
Personnel Services	\$ 5,652,602	\$ 5,642,020	\$ 5,614,400	\$ 5,052,300	\$ 5,759,700
Operating Expense	676,288	907,645	1,174,694	1,356,494	1,515,018
Grants & Aids	—	—	—	—	—
Capital Outlay	96,253	5,008	91,700	93,510	75,600
Total	\$ 6,425,144	\$ 6,554,674	\$ 6,880,794	\$ 6,502,304	\$ 7,350,318
Positions by Program					
Administration	6.00	6.00	6.50	6.00	6.00
Planning & Redevelopment	12.00	14.00	10.00	6.00	6.00
Building Permits & Inspections	32.00	32.00	33.50	35.00	35.00
Total	50.00	52.00	50.00	47.00	47.00

Building, Planning & Zoning

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administrative Clerk - Part-time	—	—	0.50	0.50	0.50
Administrative Coordinator	1.00	1.00	1.00	—	—
Administrative Specialist	1.00	1.00	1.00	2.00	2.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Director of Building, Planning & Zoning	—	—	—	1.00	1.00
Assistant Director of Community Development	1.00	1.00	1.00	—	—
Building Inspector - Mechanical	—	—	—	1.00	1.00
Building Inspector - Plumbing	—	—	—	1.00	1.00
Building Inspector - Structural	—	—	—	2.00	2.00
Building Official	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector - Electrical	—	—	—	1.00	1.00
Chief Building Inspector - Mechanical	—	—	—	1.00	1.00
Chief Building Inspector - Plumbing	—	—	—	1.00	1.00
Chief Building Inspector - Structural	—	—	—	1.00	1.00
Chief Code Compliance Officer	1.00	1.00	1.00	1.00	1.00
Chief Electrical Inspector	1.00	1.00	1.00	—	—
Chief Mechanical Inspector	1.00	1.00	1.00	—	—
Chief Operations Officer	1.00	—	—	—	—
Chief Plumbing Inspector/Plans Examiner	1.00	1.00	1.00	—	—
Chief Structural Inspector/Plans Examiner	1.00	1.00	1.00	—	—
Client Services Assistant	1.00	—	—	—	—
Client Services Assistant - Part-time	—	0.50	0.50	0.50	0.50
Client Services Coordinator I	1.00	—	—	—	—
Client Services Coordinator II	—	1.00	1.00	—	—
Community Garden Specialist	1.00	1.00	—	—	—
Community Garden Specialist II	—	—	1.00	1.00	1.00
Customer Contact & Marketing Relations Manager	1.00	1.00	1.00	—	—
Department Coordinator	—	1.00	1.00	1.00	1.00
Development & Capital Mgmt. Coordinator	1.00	1.00	1.00	—	—
Director of Building, Planning & Zoning	—	—	—	1.00	1.00
Director of Community Development	1.00	1.00	1.00	—	—
E-Plan Administrator	—	1.00	1.00	1.00	1.00
Electrical Plans Examiner	1.00	1.00	1.00	—	—
Electrical Plans Examiner/Inspector	1.00	1.00	1.00	—	—
Electronic Plans Review Specialist	1.00	1.00	1.00	1.00	1.00
Housing & Community Development Administrator	—	1.00	1.00	—	—
Landscape Inspector	1.00	1.00	1.00	1.00	1.00
Mechanical Inspector/Plans Examiner	1.00	1.00	1.00	—	—
Operations Administrator	—	—	—	1.00	1.00
Permit Clerk I/II/III *	7.00	7.00	8.00	8.00	8.00
Permit Clerk I - Part-time	1.50	1.00	0.50	0.50	0.50
Permit Plans Coordinator	1.00	1.00	1.00	1.00	1.00
Planning Intern - Part-time	1.00	—	—	—	—
Planning Tech/Asst. Planner/Planner I/II *	4.00	2.00	2.00	1.00	1.00
Planning Technician - Part-time	0.50	0.50	0.50	0.50	0.50
Plans Examiner - Electrical	—	—	—	2.00	2.00
Plans Examiner - Landscape	—	—	—	1.00	1.00
Plans Examiner - Plumbing	—	—	—	1.00	1.00
Plans Examiner - Structural	—	—	—	6.00	6.00
Plumbing Inspector/Plans Examiner	2.00	2.00	2.00	—	—
Records Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Planner/Principal Planner *	1.00	4.00	2.00	2.00	2.00
Special Projects Manager	1.00	1.00	—	—	—







Building, Planning & Zoning

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Structural Inspector/Structural Plans Examiner	5.00	6.00	7.00	—	—
Structural Plans Examiner	1.00	1.00	1.00	—	—
Sustainability Manager	1.00	1.00	—	—	—
Zoning Inspector	1.00	1.00	1.00	1.00	1.00
Total FTE's	50.00	52.00	50.00	47.00	47.00

* Block Budgeted Positions







Building, Planning & Zoning Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets budget target - Expenses	Finances	Q4 Actual	\$1,748,983.42	\$1,812,091.15	
		YTD Actual	\$6,470,578.72	\$6,479,784.59	
		EOY Target	\$6,813,691.00	\$6,603,704.00	\$7,350,318.00
		% Target	94.96%	98.12%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$1,748,983.42	\$1,812,091.15	
		YTD Actual	\$6,470,578.72	\$6,479,784.59	
		EOY Projection	\$6,786,567.00	\$7,144,515.00	\$7,350,318.00
		% Target	95.34%	90.70%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$2,286,443.80	\$2,240,889.49	
		YTD Actual	\$9,039,319.27	\$12,513,218.51	
		EOY Target	\$6,604,900.00	\$7,147,244.00	\$8,708,000.00
		% Target	136.86%	175.08%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	Finances	Q4 Actual	\$2,286,443.80	\$2,240,889.49	
		YTD Actual	\$9,039,319.27	\$12,513,218.51	
		EOY Projection	\$7,172,000.00	\$8,708,000.00	\$8,708,000.00
		% Target	126.04%	143.70%	
		% Goal	100.00%	100.00%	


Building, Planning & Zoning Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of development applications for residents, businesses, and the development community	Provide efficient development review and development/zoning permit issuance processes	Q4 Actual	\$198.00	\$157.00	
		YTD Actual	\$665.00	\$720.00	
		EOY Target	\$400.00	\$250.00	\$250.00
		% Target	166.25%	288.00%	
		% Goal	100.00%	100.00%	
 New construction projects completed within the Transit Oriented Corridor	Facilitate the construction of at least one new mixed-use or multifamily residential project to enhance redevelopment and property values of Historic zone	Q4 Actual	\$—	\$—	
		YTD Actual	\$2.00	\$1.00	
		EOY Target	\$1.00	\$1.00	\$1.00
		% Target	200.00%	100.00%	
		% Goal	100.00%	100.00%	
 20 Minutes or Less Wait-time for Permitting	Provide efficient service for customers applying for permits by limiting lobby wait time	Q4 Actual	22.91	17.49	
		YTD Actual	19.38	17.54	
		EOY Target	20.00	20.00	20.00
		% Target	96.89%	87.71%	
		% Goal	100.00%	100.00%	
 Number of Lien Searches performed	Timely processing of Lien Search Requests	Q4 Actual	933.00	647.00	
		YTD Actual	3,425.00	3,291.00	
		EOY Target	1,800.00	1,800.00	1,800.00
		% Target	190.28%	182.83%	
		% Goal	100.00%	100.00%	

Building, Planning & Zoning Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of Digitally Processed Permit Applications	Timely Processing of On-Line Permit Applications	Q4 Actual	998.00	724.00	
		YTD Actual	4,966.00	2,865.00	
		EOY Target	2,500.00	2,500.00	2,500.00
		% Target	198.64%	114.60%	
		% Goal	100.00%	100.00%	
 New land development policies implemented	implement at least one new land development policy, procedure or objective to facilitate development/redevelopment and/or Smart Growth	Q4 Actual	—	—	
		YTD Actual	3.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	300.00%	100.00%	
		% Goal	100.00%	100.00%	
 Flood Plain Permits Reviewed		Q4 Actual	998.00	73.00	
		YTD Actual	4,966.00	362.00	
		EOY Target	2,500.00	350.00	350.00
		% Target	198.64%	103.43%	
		% Goal	100.00%	100.00%	
 Update elements of City's Comprehensive Plan		Q4 Actual	—	—	
		YTD Actual	3.00	1.00	
		EOY Target	1.00	4.00	4.00
		% Target	300.00%	25.00%	
		% Goal	100.00%	100.00%	

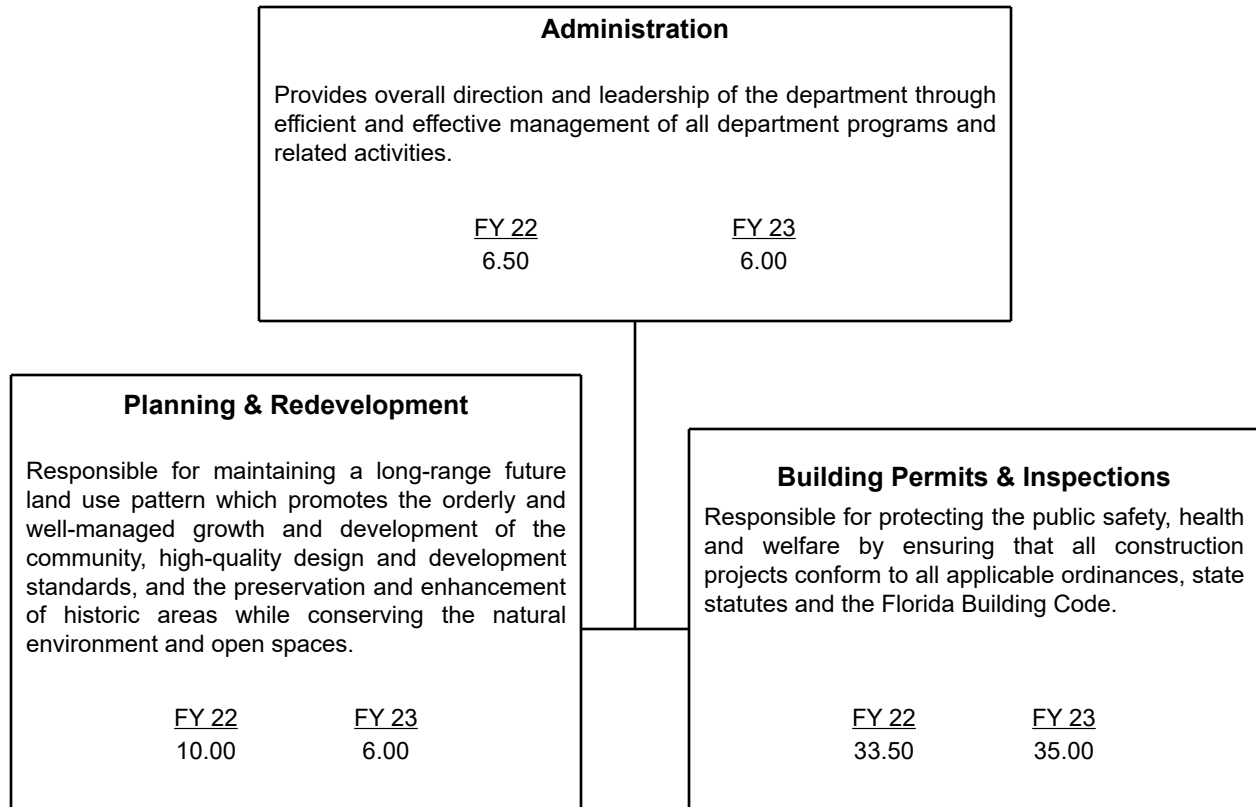
Building, Planning & Zoning Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Flood Plain Inquiries		Q4 Actual	933.00	25.00	
		YTD Actual	3,425.00	55.00	
		EOY Target	1,800.00	75.00	75.00
		% Target	190.28%	73.33%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Building, Planning & Zoning FTE's by Program



Bldg., Planning & Zoning Budget Summary by Program

Administration—Program 100

Description

This program provides for overall direction, support and leadership for the department through efficient and effective management of all department programs and related activities. Components of the Administrative Program include policy development, personnel administration, budgeting, records management, payroll and accounts payable. Additionally, the Administration Program provides support to all City departments, City Manager and external stakeholders.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 1,034,912	\$ 826,014	\$ 825,000	\$ 825,000	\$ 862,400
Operating Expense		389,826	71,743	90,000	84,600	110,105
Departmental Capital Outlay		2,700	—	2,800	2,800	3,000
Total		\$ 1,427,437	\$ 897,757	\$ 917,800	\$ 912,400	\$ 975,505
Percent of Time by Position						
Administrative Clerk PT		—	—	0.50	—	—
Administrative Coordinator		1.00	1.00	1.00	—	—
Administrative Specialist		1.00	1.00	1.00	2.00	2.00
Administrative Supervisor		1.00	1.00	1.00	1.00	1.00
Assistant Director of Building, Planning & Zoning		—	—	—	1.00	1.00
Asst Director of Community Development		1.00	1.00	1.00	—	—
Chief Operations Officer		1.00	—	—	—	—
Department Coordinator		—	1.00	1.00	1.00	1.00
Director of Building, Planning & Zoning		—	—	—	1.00	1.00
Director of Community Development		1.00	1.00	1.00	—	—
Total		6.00	6.00	6.50	6.00	6.00



Bldg., Planning & Zoning Budget Summary by Program

Planning & Redevelopment—Program 401

Description

This program encompasses a variety of department tasks that combine to support and direct the City's current and future development pattern.

The planning component includes adoption of land use and zoning regulations; the use of sustainable community best practices and mitigation/resilience planning; providing for housing that meets the needs of households of all types and income levels; assistance programs and services for businesses of all sizes; and assist the public in engaging the City.

The redevelopment component involves the activities of the planning side but with a focus on how those can best address the conditions found in the historic area of the City. Land use and zoning regulations such as the Transit Oriented Corridor and programs that assist with maintaining the existing stock of commercial buildings and homes are examples of ongoing initiatives.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Development Review Fees	343900	\$ 234,149	\$ 127,017	\$ 175,612	\$ 175,612	\$ 275,000

Expenditures by Category

Personnel Services	\$ 1,171,535	\$ 1,241,497	\$ 1,076,500	\$ 686,400	\$ 799,900
Operating Expense	88,528	281,567	383,164	315,349	273,910
Departmental Capital Outlay	—	—	20,000	20,000	—
Total	\$ 1,260,063	\$ 1,523,064	\$ 1,479,664	\$ 1,021,749	\$ 1,073,810

Percent of Time by Position

Client Services Assistant	1.00	—	—	—	—
Client Services Assistant Part-time	—	0.50	0.50	0.50	0.50
Client Services Coordinator I	1.00	—	—	—	—
Client Services Coordinator II	—	1.00	1.00	—	—
Community Garden Specialist	1.00	1.00	—	—	—
Community Garden Specialist II	—	—	1.00	1.00	1.00
Dev. & Capital Mgmt. Coordinator	1.00	1.00	1.00	—	—
E-plan Administrator	—	1.00	—	—	—
Housing & Community Devel. Administrator	—	1.00	1.00	—	—
Landscape Inspector	0.50	0.50	0.50	0.50	0.50
Planning Intern Part-time	1.00	—	—	—	—
Planning Tech/Asst Planner/Planner I/II	4.00	2.00	2.00	1.00	1.00
Planning Technician Part-time	—	0.50	0.50	0.50	0.50
Senior Planner/Principal Planner*	1.00	4.00	2.00	2.00	2.00
Sustainability Manager	1.00	1.00	—	—	—
Zoning Inspector	0.50	0.50	0.50	0.50	0.50
Total	12.00	14.00	10.00	6.00	6.00

Bldg., Planning & Zoning Budget Summary by Program

Building Permits & Inspections—Program 404

Description

This program is responsible for protecting the public safety, health and welfare by ensuring that all construction projects conform to all applicable ordinances, state statutes and the Florida Building Code (FBC). This is accomplished by issuing permits and by conducting inspections to ensure compliance.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Building Permit	322100	\$ 8,261,582	\$ 7,588,308	\$ 6,196,187	\$ 10,481,587	\$ 7,100,000
Open Permit Search	322101	288,000	304,300	250,000	296,100	300,000
8% Surcharge	322110	862,966	734,058	400,000	939,600	700,000
Expired Permits & Revisions	322111	126,463	177,782	56,445	56,445	175,000
OT Inspection Fee	322112	28,900	44,300	25,000	25,000	100,000
Garage Sale Permits	329101	1,860	945	1,000	1,000	1,000
Notary Services	342160	10,520	7,439	8,000	8,000	7,000
Building Code Violations	354103	54,055	50,545	35,000	35,000	50,000
Miscellaneous Revenue	369900	27,211	—	—	—	—
Total		\$ 9,661,557	\$ 8,907,677	\$ 6,971,632	\$ 11,842,732	\$ 8,433,000
Expenditures by Category						
Personnel Services		\$ 3,446,156	\$ 3,574,509	\$ 3,712,900	\$ 3,540,900	\$ 4,097,400
Operating Expense		197,935	554,336	701,530	956,545	1,131,003
Departmental Capital Outlay		93,553	5,008	68,900	70,710	72,600
Total		\$ 3,737,644	\$ 4,133,853	\$ 4,483,330	\$ 4,568,155	\$ 5,301,003



Bldg., Planning & Zoning Budget Summary by Program

Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Percent of Time by Position					
Administrative Clerk Part-time	—	—	—	0.50	0.50
Building Inspector - Mechanical	—	—	—	1.00	1.00
Building Inspector - Plumbing	—	—	—	1.00	1.00
Building Inspector - Structural	—	—	—	2.00	2.00
Building Official	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector - Electrical	—	—	—	1.00	1.00
Chief Building Inspector - Mechanical	—	—	—	1.00	1.00
Chief Building Inspector - Plumbing	—	—	—	1.00	1.00
Chief Building Inspector - Structural	—	—	—	1.00	1.00
Chief Code Compliance Officer	1.00	1.00	1.00	1.00	1.00
Chief Electrical Inspector	1.00	1.00	1.00	—	—
Chief Mechanical Inspector	1.00	1.00	1.00	—	—
Chief Plumbing Inspector/Plans Examiner	1.00	1.00	1.00	—	—
Chief Structural Inspector/Plans Examiner	1.00	1.00	1.00	—	—
Customer Contact & Marketing Relations Manager	1.00	1.00	1.00	—	—
E-Plan Administrator	—	—	1.00	1.00	1.00
Electrical Plans Examiner	1.00	1.00	1.00	—	—
Electrical Plans Examiner/Inspector	1.00	1.00	1.00	—	—
Electronic Plans Review Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Inspector	0.50	0.50	0.50	0.50	0.50
Mechanical Inspector/Plans Examiner	1.00	1.00	1.00	—	—
Operations Administrator	—	—	—	1.00	1.00
Permit Clerks (I, II, III)	7.00	7.00	8.00	8.00	8.00
Permit Clerk I Part-time (2)	1.50	1.00	0.50	0.50	0.50
Permit Plans Coordinator	1.00	1.00	1.00	1.00	1.00
Planning Technician Part-time	0.50	—	—	—	—
Plans Examiner - Electrical	—	—	—	2.00	2.00
Plans Examiner - Landscape	—	—	—	1.00	1.00
Plans Examiner - Plumbing	—	—	—	1.00	1.00
Plans Examiner - Structural	—	—	—	6.00	6.00
Plumbing Inspector/Plans Examiner	2.00	2.00	2.00	—	—
Records Coordinator	1.00	1.00	1.00	1.00	1.00
Special Projects Manager	1.00	1.00	—	—	—
Structural Inspector/Structural Plans Examiner	5.00	6.00	7.00	—	—
Structural Plans Examiner	1.00	1.00	1.00	—	—
Zoning Inspector	0.50	0.50	0.50	0.50	0.50
Total	32.00	32.00	33.50	35.00	35.00

Bldg., Planning & Zoning Expenditures by Object Code

Administration—001-41-100-559-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 679,476	\$ 496,596	\$ 511,100	\$ 511,100	\$ 546,400
601205	Lump Sum Payout - Accrued Time	57,665	57,202	35,400	35,400	54,800
601210	Non-Pensionable Earnings	430	—	3,000	3,000	—
601215	Communication Stipend	5,695	5,213	3,900	3,900	3,900
601220	Longevity Pay	2,501	3,992	4,300	4,300	3,300
601400	Overtime-General	2,485	335	900	900	1,800
601410	Overtime-Holiday	926	—	—	—	—
602100	FICA & MICA	50,825	40,654	40,100	40,100	43,400
602210	Pension-General	30,381	33,400	35,500	35,500	13,700
602235	Pension-Senior Mgmt	70,550	65,100	61,400	61,400	65,900
602260	Pension-401	8,580	8,586	8,600	8,600	9,300
602265	Pension-457	20,183	18,558	19,500	19,500	17,700
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	5,600
602304	Health Insurance-PPO	12,868	—	—	—	—
602305	Health Insurance-HMO	59,942	60,510	63,600	63,600	68,200
602306	Dental Insurance-PPO	2,910	2,556	2,800	2,800	2,200
602307	Dental Insurance-HMO	2	—	—	—	200
602309	Basic Life Insurance	1,681	982	1,500	1,500	1,600
602311	Long-Term Disability Ins	406	220	700	700	800
602312	HDHP Aetna	54	—	—	—	—
602400	Workers' Compensation	21,700	26,500	26,500	26,500	23,600
	<i>Sub-Total</i>	1,034,912	826,014	825,000	825,000	862,400
Operating Expense						
604001	Travel & Training	3,934	—	9,000	2,700	10,500
604301	Electricity Svcs	7,239	5,686	7,300	7,300	9,200
604500	Risk Internal Svcs Charge	65,400	1,400	6,000	6,000	4,900
604550	Health Ins Internal Serv Chg	11,700	20,300	11,000	11,000	10,500
604610	Fleet Internal Svcs Charge	8,800	8,000	7,200	7,200	9,500
604700	Printing & Binding Svc	83	—	500	500	500
604916	Administrative Expense	258	142	300	300	300
604989	IT Internal Svcs Charge	290,800	34,100	43,900	43,900	49,800
605100	Office Supplies	—	—	100	100	100
605220	Vehicle Fuel-On-Site	644	1,232	1,800	1,800	1,900
605251	Noncap Equip (Item less 5000)	158	—	400	400	400
605410	Subscriptions & Memberships	810	883	1,700	1,700	2,505
605500	Training-General	—	—	800	800	10,000
605510	Tuition Reimbursement	—	—	—	900	—
	<i>Sub-Total</i>	389,826	71,743	90,000	84,600	110,105
Departmental Capital Outlay						
606441	Vehicle Replacement Program	2,700	—	2,800	2,800	3,000
	<i>Sub-Total</i>	2,700	—	2,800	2,800	3,000
	Total	\$ 1,427,437	\$ 897,757	\$ 917,800	\$ 912,400	\$ 975,505

Bldg., Planning & Zoning Expenditures by Object Code

Planning & Redevelopment—001-41-401-515-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 700,977	\$ 755,621	\$ 513,800	\$ 297,400	\$ 492,300
601205	Lump Sum Payout - Accrued Time	16,096	36,676	75,400	73,600	9,800
601210	Non-Pensionable Earnings	2,890	—	11,000	9,000	—
601215	Communication Stipend	1,020	4,066	2,900	2,900	1,000
601220	Longevity Pay	932	545	3,400	3,400	—
601400	Overtime-General	1,665	1,643	1,500	1,500	2,000
601410	Overtime-Holiday	1,474	209	1,200	1,200	1,200
602100	FICA & MICA	54,012	59,524	64,400	47,600	38,700
602210	Pension-General	76,252	95,901	76,500	46,900	48,900
602235	Pension-Senior Mgmt	67,575	50,400	64,600	54,100	47,600
602265	Pension-457	12,618	10,863	16,800	15,000	—
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	5,600
602304	Health Insurance-PPO	69,426	45,829	—	—	—
602305	Health Insurance-HMO	103,176	107,038	168,900	57,700	83,600
602306	Dental Insurance-PPO	4,541	3,691	4,200	4,200	1,500
602307	Dental Insurance-HMO	734	794	1,400	1,400	1,000
602309	Basic Life Insurance	2,070	1,461	2,400	2,400	1,400
602311	Long-Term Disability Ins	722	926	1,200	1,200	700
602312	HDHP Aetna	—	—	—	—	9,100
602313	HSA Payflex	—	—	—	—	1,400
602400	Workers' Compensation	49,700	60,700	60,700	60,700	54,100
	<i>Sub-Total</i>	1,171,535	1,241,497	1,076,500	686,400	799,900
Operating Expense						
603190	Prof Svcs-Other	2,266	46,550	46,300	15,000	46,300
603400	Contract Svcs-Other	—	—	39,464	39,464	—
603425	Software License & Maint	9,471	1,529	15,800	30,800	11,400
603463	Tree Trimming Program	—	33,300	40,000	40,000	40,000
604001	Travel & Training	3,921	—	9,800	4,100	4,000
604200	Postage	1,928	1,725	1,400	1,400	2,300
604301	Electricity Svcs	15,553	12,217	15,600	15,600	19,700
604500	Risk Internal Svcs Charge	—	2,700	11,500	11,500	9,500
604550	Health Ins Internal Serv Chg	26,300	64,900	35,100	35,100	33,500
604700	Printing & Binding Svc	479	444	500	500	500
604860	Economic Developmnt Activities	1,866	—	—	—	—
604865	Community Garden	9,774	14,372	13,000	13,000	13,000
604910	Advertising Costs	12,087	6,906	20,000	9,000	20,000
604916	Administrative Expense	373	342	1,100	1,100	1,100
604989	IT Internal Svcs Charge	—	77,500	75,600	75,600	43,000
604997	Other Operating Expenses	(7,339)	324	3,200	3,200	3,200
605100	Office Supplies	2,656	4,250	4,400	4,400	4,400
605240	Uniforms Cost	184	204	600	1,185	600
605250	Noncap Furn (Item less 5000)	—	—	1,500	1,500	1,500
605253	NonCap Public Art (less 5,000)	—	4,000	—	—	—
605410	Subscriptions & Memberships	8,513	9,579	13,100	7,100	5,910
605500	Training-General	497	725	5,800	5,800	7,000
605510	Tuition Reimbursement	—	—	29,400	—	7,000
	<i>Sub-Total</i>	88,528	281,567	383,164	315,349	273,910
Departmental Capital Outlay						
606701	Public Art	—	—	20,000	20,000	—
	<i>Sub-Total</i>	—	—	20,000	20,000	—
	Total	\$ 1,260,063	\$ 1,523,064	\$ 1,479,664	\$ 1,021,749	\$ 1,073,810

Bldg., Planning & Zoning Expenditures by Object Code

Building Permits & Inspections—001-41-404-524-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 2,184,074	\$ 2,174,105	\$ 2,362,500	\$ 2,262,500	\$ 2,650,500
601205	Lump Sum Payout - Accrued Time	41,040	87,677	44,800	44,800	96,800
601210	Non-Pensionable Earnings	7,646	—	7,000	7,000	—
601215	Communication Stipend	19,670	23,244	18,500	18,500	15,900
601220	Longevity Pay	4,953	5,643	6,500	6,500	6,200
601400	Overtime-General	32,816	79,570	49,300	49,300	75,000
601410	Overtime-Holiday	14,215	14,102	12,800	12,800	12,800
601411	Overtime-Reimbursable	20,736	12,706	19,300	19,300	19,300
602100	FICA & MICA	173,702	176,511	188,800	188,800	216,800
602210	Pension-General	371,959	401,309	343,300	343,300	361,700
602235	Pension-Senior Mgmt	72,866	73,257	80,700	80,700	70,100
602265	Pension-457	12,257	12,392	14,000	14,000	12,800
602305	Health Insurance-HMO	267,960	320,071	394,000	322,000	367,600
602306	Dental Insurance-PPO	9,369	10,400	12,100	12,100	11,100
602307	Dental Insurance-HMO	2,801	1,944	2,300	2,300	2,600
602309	Basic Life Insurance	6,978	5,371	6,700	6,700	7,500
602311	Long-Term Disability Ins	1,629	1,034	3,400	3,400	3,800
602312	HDHP Aetna	92,502	61,973	35,400	35,400	63,600
602313	HSA Payflex	20,300	9,800	8,100	8,100	11,200
602400	Workers' Compensation	88,682	103,400	103,400	103,400	92,100
	<i>Sub-Total</i>	3,446,156	3,574,509	3,712,900	3,540,900	4,097,400
Operating Expense						
603400	Contract Svcs-Other	35,577	179,383	84,300	414,800	300,000
603425	Software License & Maint	—	—	159,800	98,800	342,803
603460	Landscape Svcs	—	—	6,000	—	6,000
604001	Travel & Training	168	—	6,250	50	6,500
604301	Electricity Svcs	15,535	12,202	15,500	15,500	19,700
604500	Risk Internal Svcs Charge	—	7,300	31,200	31,200	25,600
604550	Health Ins Internal Serv Chg	80,000	94,100	50,900	50,900	48,600
604610	Fleet Internal Svcs Charge	37,100	33,800	30,300	30,300	39,600
604613	Vehicle Detail	30	158	2,700	2,700	2,700
604700	Printing & Binding Svc	1,910	2,382	2,700	2,700	2,700
604931	Recording Fees	37	56	5,000	3,300	3,500
604965	Special Magistrate	600	900	2,100	2,100	3,600
604989	IT Internal Svcs Charge	—	197,400	251,600	251,600	256,400
604997	Other Operating Expenses	558	471	2,500	2,500	2,500
605100	Office Supplies	4,213	3,453	4,300	4,300	4,300
605120	Computer Operating Expenses	—	179	4,330	4,330	4,300
605220	Vehicle Fuel-On-Site	7,198	7,175	12,900	12,900	13,900
605240	Uniforms Cost	2,646	4,562	6,100	5,515	5,000
605246	Safety Equipment Supplies	1,611	2,223	3,150	3,150	3,100
605250	Noncap Furn (Item less 5000)	—	—	1,500	1,500	1,500
605251	Noncap Equip (Item less 5000)	2,000	—	5,600	5,600	5,600
605410	Subscriptions & Memberships	5,803	3,081	5,800	5,800	6,100
605500	Training-General	2,950	5,512	7,000	7,000	20,000
605510	Tuition Reimbursement	—	—	—	—	7,000
	<i>Sub-Total</i>	197,935	554,336	701,530	956,545	1,131,003
Departmental Capital Outlay						
606440	Vehicles Purchase	21,308	—	—	—	—
606441	Vehicle Replacement Program	68,600	—	68,900	68,900	72,600
606470	Computer Equipment	3,645	5,008	—	1,810	—
	<i>Sub-Total</i>	93,553	5,008	68,900	70,710	72,600
	Total	\$ 3,737,644	\$ 4,133,853	\$ 4,483,330	\$ 4,568,155	\$ 5,301,003

Building, Planning & Zoning Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
322100	Building Permits	Permits must be issued to any individual or business that does construction work within the corporate limits of the City. These permits are issued for construction, such as electrical, plumbing, structural, mechanical, etc.
322101	Open Permit Search	This fee was implemented to help cover the costs of research and analysis on whether open permits exist for a house undergoing a transfer of ownership. This fee, per address, is usually paid by the title company involved in the transfer. Fee includes expedited lien search.
322110	Permits Surcharge	This surcharge pertains to permit fees. If permit is building related revenue will go to Building Program, and if it is planning and zoning related it will go to the Planning Program. Funds are for technology upgrades that will enhance building development related customer service.
322111	Expired Permits/Revisions Bldg	Fees for renewal of expired permits and building plan revisions.
322112	OT Inspection Fee	This is a permit fee for weekend inspections performed by inspectors; the requests are made by the project manager/developer.
329101	Garage Sale Permits	This revenue is generated from permit required in order to have a garage sale within the City.
342160	Notary Services/Copies/Records	Notary services, existing building plan copies, and certified documents provided by City staff.
343900	Development Review Fees	These are fees charged to developers for costs associated with the interdepartmental review of new development proposals such as site plans and plats.
354103	Building Code Violations	This revenue is generated from City/Building Code Violations; These funds may be used to demolish future unsafe structures.
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	This line item is required for overtime due to unforeseen circumstances.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
601411	Overtime-Reimbursable	Reimbursable overtime paid by contractors.
603190	Prof Svcs-Other	This cost is for Comprehensive Plan Consultants and Advisory Boards Meeting Minutes.
603400	Contract Svcs-Other	Services for Broward County Inspectors, CAP Inspectors, Advanced Data Solutions (Scanning).
603425	Software License & Maint	Contracted software licenses and maintenance: ESRI \$5,900 Adobe Pro \$3,200 Acrobat \$500 Sketchup \$1,800 GIS Software \$159,800. BlueBeam \$4,000, Operational Impact funds - CIP project 54018 \$179,003.
603460	Landscape Svcs	Contracted services for landscape services.
603463	Tree Trimming Program	For Tree Trimming Services.
604001	Travel & Training	Attendance at National and State Planning Conferences. This represents costs associated with travel and accommodations for specialized training and certification courses or conferences.
604200	Postage	USPS, Federal Express and UPS charges including costs for public notifications.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This line item is for the repair and maintenance of city vehicles as per Public Works-Fleet Maintenance.
604613	Vehicle Detail	Cost associated with cleaning and detailing of City vehicles assigned to Department.
604700	Printing & Binding Svc	Cost of Building permit cards, business cards and shells, violation tags, flyers, informational materials, general correspondence and miscellaneous notices.
604865	Community Garden	Maintenance and daily operations of Miramar Community Garden.
604910	Advertising Costs	This cost is related to mandated public notice legal requirements. This represents the costs associated with media placement for City institutional, business and event campaigns, public notices, radio ads and ads in national and international publications for business attraction.
604916	Administrative Expense	This represents the costs associated with administrative expenses required for program operations.
604931	Recording Fees	This line item is for costs associated with recording special magistrate hearings in all applicable mediums.
604965	Special Magistrate	This line item is for fees paid to contract attorneys who provide special magistrate services to the city.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.

Building, Planning & Zoning Budget Justification

Object #	Account Description	Justification
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
605100	Office Supplies	This cost is for desktop and general office supplies to support the needs of the department.
605120	Computer Operating Expenses	These costs are for the Print Management Service Agreement and computer related items. This cost is associated with purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605240	Uniforms Cost	This account is used for uniforms for specific employees as required by GAME contract.
605246	Safety Equipment Supplies	Includes first aid kits, safety shoes and gear, fire extinguishers in the vehicles, and rain coats for field workers.
605250	Noncap Furn (Item less 5000)	Desk, chairs and other small furnishings for the department. Office chairs and furniture for new hires.
605251	Noncap Equip (Item less 5000)	Cost for computer equipment and scanners.
605410	Subscriptions & Memberships	Subscriptions for various journals and memberships for local, state and professional organizations: APA \$800 Sun Sentinel \$500 ASPA \$240 AICP \$800 APA/FAPA/BAPA \$3,300 ULI \$600 Smart Growth Partnership \$400 Landscape Inspectors Association of Florida \$75 Landscape Architect Exam Review \$365 Landscape Architect Registration Examination (L.A.R.E.) \$720 P.E. Renewal for Yanet Gonzalez \$200 P.E. Renewal for Pablo Cubeddu \$200 I.A.E.I. renewal fees for Jeisson Moreta \$120 I.A.E.I. renewal fees for Dennis Mitchell \$120 I.A.E.I. renewal fees for Scott Douglas \$120 ANSI/NSPI Residential Inground Swimming Pools \$150 BOIEA Membership \$850 ICC Membership for BO \$250 FAPGMI Membership for H. Acosta \$145 FAPGMI Membership for Mechanical Chief \$145 Certified General Contractor License Renewals \$1,500 Notary Package/Renewals \$2,250 Medical Gas License Renewal Plumbing Chief \$250 Medical Gas License Renewal Plumbing Inspector \$250 Other \$165
605500	Training-General	This account is for local training and educational costs for conferences and meetings and for the maintenance of professional certifications for all applicable staff members. Training for Director and Assistant Director \$1,500 Department Training-Team Building \$5,000 Public Administrator Training \$500 Flood Plain Certification \$3,000 Local Training for Senior Planner \$600 Local Training for Senior Planner \$600 Local Training for Planner I \$400 Local Training for Assistant Planner \$400 Local Training for Landscape Inspector \$400 Horticultural Therapy Certificate Program-Garden Specialist \$2,600 AICP Training \$2000 Local County/Customer Service Training for 11 Permit Clerks \$5000 Local County/Customer Service Training for 18 Inspectors/Plan Reviewers \$8500 Tyler Connect Conference (Eplan Admin & Customer Contact/Mrkg Mgr) \$3,000 Munis/EnerGov Training \$3,500
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.



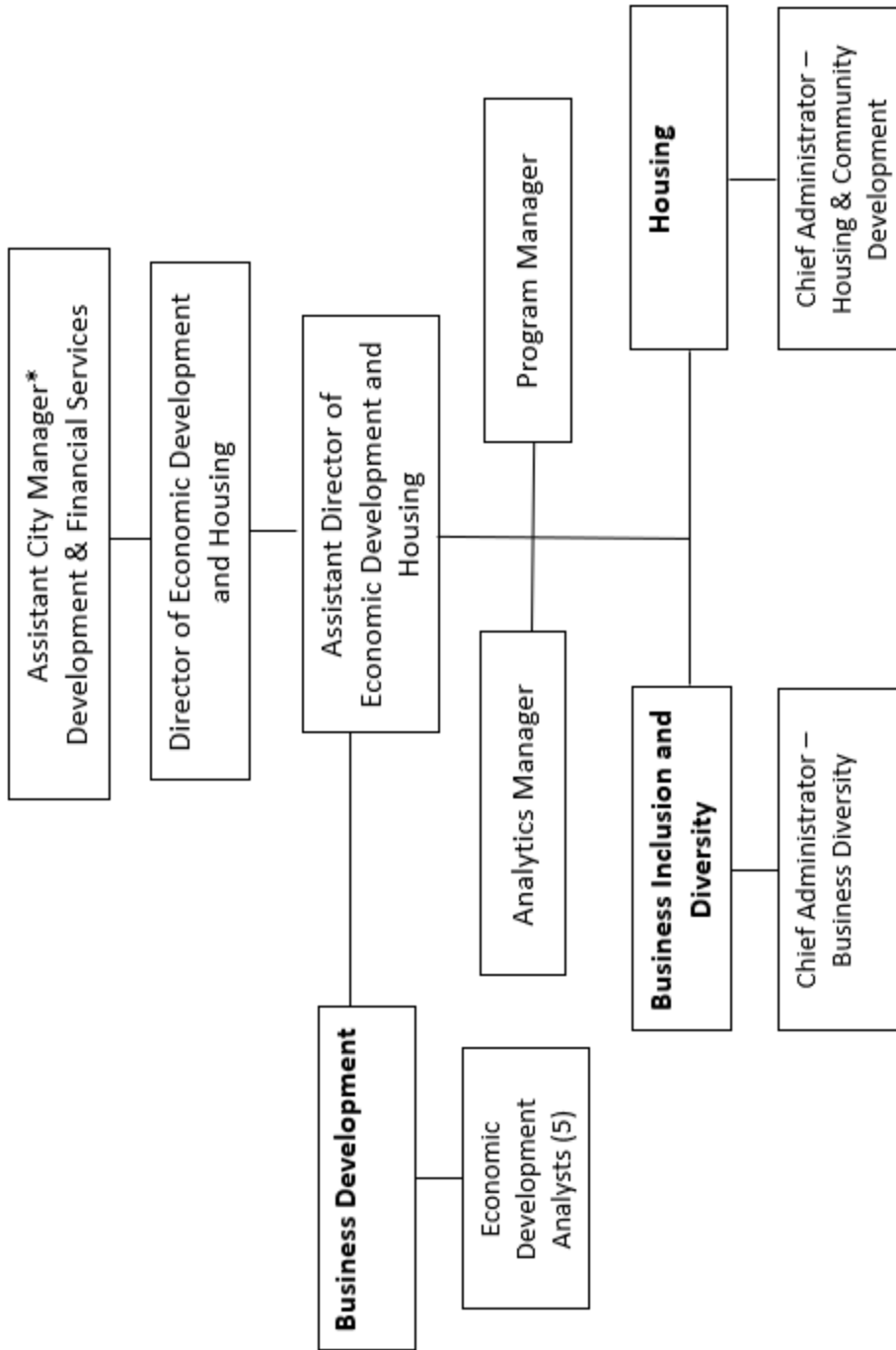


Economic Development & Housing

Mission

The mission of the Miramar Economic Development & Housing Department is to support the City's position as a premier location for all sizes and stages of businesses that fosters economic growth. This growth will occur through collaboration, innovation, connectivity, community development and aggressive business recruitment, retention and outreach.

Economic Development & Housing Org. Chart



*Budgeted in the Office of the City Manager

Economic Development & Housing

Department Overview

The Economic Development & Housing Department is responsible for citywide economic development, redevelopment activities in Historic Miramar, and business inclusion and diversity programs and initiatives. Over the past several years, the City has become a premier location for Fortune 500 companies and the City's historic areas are also experiencing a renaissance as a result of reinvestment by the public and private sectors. The department is responsible for the recruitment, retention and expansion of target industry jobs and for increasing foreign direct investment; the coordination of neighborhood redevelopment and revitalization initiatives; the growth and sustainability of Miramar's workforce in Broward County's targeted industries; the implementation of technological innovations where start-ups and new technology companies thrive; the implementation of initiatives designed to place businesses in the best position to grow and develop;

and enhance inclusion and diversity on City projects using the latest technological advances. Through partnerships with Broward County, the State of Florida, the Federal Government, Miramar/Pembroke Pines Chamber of Commerce, institutions of higher learning, and private sector partners, the department implements projects and programs that promote business opportunity; supports commercial, office and industrial development; attracts and retains businesses; enhances neighborhoods through redevelopment; and expands global trade through foreign direct investment.

As indicated in the Position Detail, this department is comprised of 11 full-time budgeted positions. The three (3) programs provided are:

1. Business Development
2. Business Inclusion Diversity
3. Housing & Community Development



Miramar Represented at the Florida International Trade & Cultural Expo (FITCE) 2021

FY 2022 Accomplishments

- Submitted application for accreditation with the International Economic Development Council (IEDC).
- Revamped the Department's website into a user-friendly, informative site (ongoing).
- Updated collateral materials for dissemination to the public, for conferences and trade shows.
- Implemented use of QRCode to minimize paperwork to give users access to more information.
- Through partnership with SCORE, Small Business Development Center at FAU (SBDC@FAU) and Broward College, offered a wide variety webinars.
- Broward College courses (Broward Up) -- 195 residents enrolled and continuing.
- Initiated Strategic Partnership Agreement with the United States Small Business Administration.
- City Commission approved application (\$242,320) for Commercial Rehabilitation Assistance (Tower Shops Phase 2).
- Amended MicroEnterprise Assistance program to increase award from \$10,000 to \$25,000 for payroll expenses, PPE Equipment, COVID-related modifications, and past due rent/utilities (CDBG/CARES Act). Processed 10 applications.
- Implemented strategic business outreach: new corporations, new small businesses, and struggling businesses.
- Block 2 -Related/Current Builders achieved 17.5% minority/small/local participation (2.5% local outstanding as of May 2022).
- Miramar Surtax -Kimley Horn Construction -- 30% minority/small/local participated (exceeded goal).
- Implemented process for BID to review procurement requests.
- Prepared and submitted draft BID Policies and Procedures Manual to Internal Auditors for review.
- Implemented B2GNow Goal Setting Module (for contract percentages).
- Hosted workshops: Berger Entrepreneur Bootcamp (NSU); Green Space Workshops (Public Works and Parks); CIP Project Scope of Services; Small Business Spotlights (CMA and HBL, Inc.); Law Clinic (NSU); Health and Wellness Extravaganza; County's Business Development Initiatives (OESBD); New Business/Growth Development Training (SCORE); Training Initiatives to Advance Minority Business Growth (FSMSDC); and 10 workshops on foreclosure prevention counseling, pre-purchase and post-purchase counseling, fair housing assistance, and assistance with budgeting.
- Conducted 20 Corporate Outreach visits.
- Secured business retention & expansion software platform and created an online directory for businesses and a CRM system for EDR staff (BluDot).
- Hosted United States Commercial Service | U.S. Department of Commerce | International Trade Administration, "U.S. Export Compliance" Seminar.
- Opening of Amazon Last Mile facility (creating over 100 jobs).
- Opening of Universal Technical Institute (UTI).
- Relocation of Funtrition, a Colombia-based company, is opening a manufacturing facility in Miramar.
- City Commission approved the creation of the Sister Cities International Board.
- Held Belize American Chamber of Commerce Investment Forum.
- Sponsored Florida International Trade and Cultural Expo at Broward County Convention Center.
- Sponsored U.S. Caribbean Business Conference.
- Attended Trade Mission to Dubai.
- Attended Broward and Beyond Conference.
- Completed Strategic Marketing Strategy (The Whitehouse Group).
- Completed International Strategy (Wilkinson Global Connections).
- Hosted Import/Export Trade program.
- BizFit Roadshow and Workshops.
- Awarded approximately \$583,460 for CARES Act Emergency Rental Assistance/Utilities and Mortgage Assistance/Utilities: Assisted 41 households.
- Housing Rehabilitation (approximately \$3,294,065 in SHIP, CDBG & HOME) funding: Assisted a total of 14 households.
- Approximately \$465,222 available in State Housing Initiatives Partnership (SHIP) funding for down payment and closing cost assistance: Assisted 5 households.

Economic Development & Housing

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Program

Business Development	\$ 618,606	\$ 974,256	\$ 1,378,495	\$ 1,661,038	\$ 1,509,295
Housing & Community Development	—	—	—	—	474,575
Business Inclusion Diversity	508,843	459,258	450,000	446,357	471,300
Total	\$ 1,127,449	\$ 1,433,514	\$ 1,828,495	\$ 2,107,395	\$ 2,455,170

Expenditures by Category

Personnel Services	\$ 875,953	\$ 1,139,941	\$ 1,133,200	\$ 1,412,100	\$ 1,629,100
Operating Expense	197,372	288,584	600,995	600,995	635,895
Grants & Aids	54,124	4,989	94,300	94,300	94,300
Capital Outlay	—	—	—	—	95,875
Total	\$ 1,127,449	\$ 1,433,514	\$ 1,828,495	\$ 2,107,395	\$ 2,455,170

Positions by Program



Business Development	3.00	7.00	7.00	8.00	7.00
Housing & Community Development	—	—	—	3.00	3.00
Business Inclusion Diversity	4.00	1.00	1.00	1.00	1.00
Total	7.00	8.00	8.00	12.00	11.00

Position Detail





Analytics Manager	—	—	—	1.00	1.00
Assistant Director of Economic & Business Development	—	1.00	1.00	—	—
Assistant Director of Economic Development & Housing	—	—	—	—	1.00
Assistant Director of Economic Development & Business Development Coordinator	—	3.00	3.00	—	—
Business Diversity Administrator	1.00	1.00	1.00	—	—
Chief Administrator - Business Diversity	—	—	—	1.00	1.00
Chief Administrator - Housing & Community Development	—	—	—	1.00	1.00
Compliance Coordinator	1.00	—	—	—	—
Department Coordinator	1.00	1.00	1.00	—	—
Director of Economic & Business Development	1.00	1.00	1.00	—	—
Director of Economic Development & Housing	—	—	—	—	1.00
Director of Economic Development & Revitalization	—	—	—	1.00	—
Economic Development Analyst	1.00	1.00	1.00	5.00	5.00
Executive Administrator	—	—	—	1.00	—
Ombudsman Coordinator	1.00	—	—	—	—
Outreach Coordinator	1.00	—	—	—	—
Program Manager	—	—	—	1.00	1.00
Total FTE's	7.00	8.00	8.00	12.00	11.00








Economic Dev. & Housing Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Track and report on the inclusion and diversity of vendors/contractors on City procurements and projects through B2G Now software via quarterly reports starting in October 2022.	Support the recruitment, Growth and Sustainability of Disadvantaged and Minority-LED Businesses in the City of Miramar.	Q4 Actual	300.00	40.00	
		YTD Actual	300.00	115.00	
		EOY Target	20.00	20.00	20.00
		% Target	1,500.00%	575.00%	
		% Goal	100.00%	100.00%	
 BID 12 small business development workshops hosted/attended by BID.	BID - Enhance Small Business Growth and Development in FY21 by providing variety of outreach programs on topics of interest and practical use to Miramar Small businesses.	Q4 Actual	6.00	4.00	
		YTD Actual	17.00	17.00	
		EOY Target	12.00	12.00	12.00
		% Target	141.67%	141.67%	
		% Goal	100.00%	100.00%	
 BID - Identify 25 ready, willing and able sub-consultants to become registered vendors for CIP projects by September 2022.	BID - Enhance Workforce Diversity, Inclusion, Growth and Sustainability of Disadvantaged and Minority Led businesses in the City of Miramar.	Q4 Actual	35.00	25.00	
		YTD Actual	88.00	29.00	
		EOY Target	25.00	25.00	25.00
		% Target	352.00%	116.00%	
		% Goal	100.00%	100.00%	
 Complete 7 activities towards application completion for IEDC Accreditation.	Achieve accreditation with International Economic Development Council (IEDC).	Q4 Actual	1.00	7.00	
		YTD Actual	9.00	12.00	
		EOY Target	7.00	7.00	7.00
		% Target	128.57%	171.43%	
		% Goal	100.00%	100.00%	






Economic Dev. & Housing Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Host at least 3 BizFit tours and Workshops.	Offer a wide variety of outreach programs on topics of interest and practical use to Miramar small businesses.	Q4 Actual	2.00	4.00	
		YTD Actual	4.00	7.00	
		EOY Target	3.00	3.00	3.00
		% Target	133.33%	233.33%	
		% Goal	100.00%	100.00%	
 Add software to measure the success of implementing economic development programs.	Develop ways to measure the impact/success of three of the programs we deliver by April 2022 and collect the measurement data on those programs between April 1 and September 30.	Q4 Actual	2.00	25.00	
		YTD Actual	5.00	100.00	
		EOY Target	3.00	3.00	3.00
		% Target	166.67%	3333.33%	
		% Goal	100.00%	100.00%	
 Create five additions to website for small business community to be informative and user friendly.	Revamp the Department's website to be a user friendly, informative site that provides the visitor with information on every economic support program the City offers as well as links to other organizations and sites that can assist them in improving and sustaining their business.	Q4 Actual	2.00	25.00	
		YTD Actual	6.00	100.00	
		EOY Target	5.00	5.00	5.00
		% Target	120.00%	2000.00%	
		% Goal	100.00%	100.00%	
 Assist 25 micro Miramar businesses by June 2022.	Provide web-site development assistance (financial and professional development assistance).	Q4 Actual	12.00	25.00	
		YTD Actual	27.00	87.00	
		EOY Target	25.00	25.00	25.00
		% Target	108.00%	348.00%	
		% Goal	100.00%	100.00%	



Economic Dev. & Housing Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Complete 12 podcast in FY22.	Give small businesses easy access to tools, knowledge and funding that can help them survive and thrive.	Q4 Actual	3.00	5.00	
		YTD Actual	12.00	14.00	
		EOY Target	12.00	12.00	12.00
		% Target	100.00%	116.67%	
		% Goal	100.00%	100.00%	
 Number of COVID-19 assistance provided.	Reduce the number of evictions and foreclosures, and prevent homelessness.	Q4 Actual	0.00	\$ 9.00	
		YTD Actual	102.00	\$ 52.00	
		EOY Target	75.00	\$ 40.00	40.00
		% Target	136.00%	130.00%	
		% Goal	100.00%	100.00%	
 Track attendance rate of small businesses engagement via Workshops/ Webinars.	Give small businesses easy access to tools, knowledge and funding that can help them survive and thrive.	Q4 Actual	174.00	25.00	
		YTD Actual	374.00	100.00	
		EOY Target	100.00	100.00	100.00
		% Target	374.00%	100.00%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$ 393,460.19	\$ 510,448.37	
		YTD Actual	\$ 1,404,274.47	\$ 1,938,345.76	
		EOY Target	\$ 1,734,995.00	\$ 2,107,395.00	\$2,455,170.00
		% Target	80.94%	91.98%	
		% Goal	100.00%	100.00%	
 Implement the Business Inclusion Act upon adoption in the Code of Ordinances by the City Commission through 5 step process.	Support the recruitment, growth and sustainability of disadvantaged and Minority-LED Businesses in the City of Miramar.	Q4 Actual	3.00	\$ 11.00	
		YTD Actual	7.00	\$ 28.00	
		EOY Target	5.00	\$ 5.00	5.00
		% Target	140.00%	560.00%	
		% Goal	100.00%	100.00%	

Economic Dev. & Housing Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Conduct 25 Corporate Outreach visits in FY22 to acquaint companies with the variety of Miramar's economic development programs and other business support agencies in the County and the State.	Recruit and Retain Broward County Target Industry Jobs In Miramar.	Q4 Actual	3.00	25.00	
		YTD Actual	10.00	44.00	
		EOY Target	25.00	25.00	25.00
		% Target	40.00%	176.00%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$ 393,460.19	\$ 510,448.37	
		YTD Actual	\$ 1,404,274.47	\$ 1,938,345.76	
		EOY Projection	\$ 1,612,200.31	\$ 2,610,070.00	2,455,170.00
		% Target	87.10%	74.26%	
		% Goal	100.00%	100.00%	
 Number of housing rehabilitation projects completed.		Q4 Actual	1.00	4.00	
		YTD Actual	6.00	12.00	
		EOY Target	10.00	10.00	10.00
		% Target	60.00%	120.00%	
		% Goal	100.00%	100.00%	
 Number of households receiving down payment assistance.		Q4 Actual	1.00	0.00	
		YTD Actual	5.00	2.00	
		EOY Target	4.00	4.00	4.00
		% Target	125.00%	50.00%	
		% Goal	100.00%	100.00%	
 Expend Community Development Block Grant funding by program year deadline.		Q4 Actual	100%	40%	
		YTD Actual	310%	100%	
		EOY Target	100%	100%	100%
		% Target	310.00%	100.00%	
		% Goal	100.00%	100.00%	

Economic Dev. & Housing Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of housing workshops provided to residents.		Q4 Actual	3.00	3.00	
		YTD Actual	10.00	10.00	
		EOY Target	8.00	8.00	8.00
		% Target	125.00%	125.00%	
		% Goal	100.00%	100.00%	
 Number of environmentally sustainable outreach events/workshops.		Q4 Actual	0.00	2.00	
		YTD Actual	9.00	8.00	
		EOY Target	8.00	8.00	8.00
		% Target	112.50%	100.00%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Economic Dev. & Housing FTE's by Program

Business Development

Responsible for recruitment, retention and expansion of targeted industry jobs and foreign direct investment; coordination of neighborhood redevelopment, workforce development and technological innovation.

<u>FY 22</u>	<u>FY 23</u>
7.00	7.00

Business Inclusion Diversity (BID)

Responsible for the implementation of initiatives designed to place businesses in the best position to grow and develop. Through strategic outreach, monitoring and compliance objectives, BID enhances inclusion and diversity on City projects using the latest technological advancements. It targets and aggressively recruits new businesses that can help support the creation of new value-added art, workforce and entertainment opportunities to help meet local community market demands.

<u>FY 22</u>	<u>FY 23</u>
1.00	1.00

Housing & Community Development

Through federal, state, county and other grant funding sources, responsible for creating partnerships that produce and preserve affordable homeownership and multifamily housing; developing viable urban communities by providing decent housing and suitable living environment; and expanding economic opportunities, principally for persons of low and moderate income.

<u>FY 22</u>	<u>FY 23</u>
—	3.00



Economic Dev. & Housing Budget Summary by Program

Business Development—Program 432

Description

This program encompasses a variety of department tasks that combine to support and direct the City's current and future economic growth: Business and International Relations; Redevelopment; Workforce Development; and Innovation/Technology. Business and International Relations involves the recruitment, retention and expansion of target industry jobs and investments and works to increase exports and foreign direct investment. The Redevelopment component coordinates and implements neighborhood development, redevelopment, and revitalization initiatives in Historic Miramar. Workforce Development involves growing and sustaining Miramar's workforce in Broward County's targeted industries through innovative education and career training programs. The Innovation/Technology component implements technological innovations where leading-edge anchor institutions and companies cluster and connect with start-ups, business incubators and accelerators.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 430,028	\$ 784,904	\$ 936,700	\$ 1,215,600	\$ 1,050,800
Operating Expense		134,455	184,363	347,495	351,138	361,195
Departmental Capital Outlay		—	—	—	—	3,000
Grants & Aids		54,124	4,989	94,300	94,300	94,300
Total		\$ 618,606	\$ 974,256	\$ 1,378,495	\$ 1,661,038	\$ 1,509,295
Percent of Time by Position						
Analytics Manager		—	—	—	1.00	1.00
Assistant Director of Economic & Business Development		—	1.00	1.00	—	—
Assistant Director of Economic Development & Housing		—	—	—	—	1.00
Assistant Director of Economic Development & Revitalization		—	—	—	1.00	—
Business Development Coordinator		—	3.00	3.00	—	—
Department Coordinator		1.00	1.00	1.00	—	—
Director of Economic & Business Development		1.00	1.00	1.00	—	—
Director of Economic Development & Housing		—	—	—	—	1.00
Director of Economic Development & Revitalization		—	—	—	1.00	—
Economic & Development Manager		—	—	—	—	—
Economic Development Analyst		1.00	1.00	1.00	3.00	3.00
Executive Administrator		—	—	—	1.00	—
Program Manager		—	—	—	1.00	1.00
Total		3.00	7.00	7.00	8.00	7.00

Economic Dev. & Housing Budget Summary by Program

Business Inclusion Diversity (BID)—Program 052

Description

This program implements initiatives that are designed to place businesses in the best position to grow and develop. Through strategic outreach, monitoring and compliance objectives, BID enhances inclusion and diversity on City projects using the latest technological advancements. The program also targets and aggressively recruits new businesses that can help support the creation of new value-added art, workforce, and entertainment opportunities to the City to help meet local community market demands.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 445,926	\$ 355,037	\$ 196,500	\$ 196,500	\$ 218,100
Operating Expense		62,917	104,221	253,500	249,857	253,200
Total		\$ 508,843	\$ 459,258	\$ 450,000	\$ 446,357	\$ 471,300
Percent of Time by Position						
Business Diversity Administrator		1.00	1.00	1.00	—	—
Chief Administrator - Business Diversity		—	—	—	1.00	1.00
Compliance Coordinator		1.00	—	—	—	—
Ombudsman Coordinator		1.00	—	—	—	—
Outreach Coordinator		1.00	—	—	—	—
Total		4.00	1.00	1.00	1.00	1.00



Economic Dev. & Housing Budget Summary by Program

Housing & Community Development—Program 431

Description

Through federal, state, county and other grant funding sources, this program is responsible for creating partnerships that produce and preserve affordable homeownership and multifamily housing; developing viable urban communities by providing decent housing and suitable living environment; and expanding economic opportunities, principally for persons of low and moderate income.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ —	\$ —	\$ —	\$ —	\$ 360,200
Operating Expense		—	—	—	—	21,500
Departmental Capital Outlay		—	—	—	—	92,875
Grants & Aids		—	—	—	—	—
Total		\$ —	\$ —	\$ —	\$ —	\$ 474,575
Percent of Time by Position						
Chief Administrator - Housing & Community Development		—	—	—	1.00	1.00
Economic Development Analyst		—	—	—	2.00	2.00
Total		—	—	—	3.00	3.00

Economic Dev. & Housing Expenditures by Object Code

Business Development—001-43-432-552-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 289,253	\$ 474,966	\$ 587,200	\$ 803,600	\$ 651,600
601205	Lump Sum Payout - Accrued Time	4,575	30,409	13,300	15,100	38,700
601210	Non-Pensionable Earnings	—	—	7,000	9,000	—
601215	Communication Stipend	2,250	1,950	2,000	2,000	3,900
601220	Longevity Pay	—	1,330	1,400	1,400	1,400
601400	Overtime-General	(1,111)	—	—	—	—
602100	FICA & MICA	22,353	36,232	45,100	61,900	50,500
602210	Pension-General	—	—	—	29,600	—
602235	Pension-Senior Mgmt	54,200	114,000	126,100	136,600	140,100
602260	Pension-401	—	—	—	—	8,000
602265	Pension-457	1,958	10,548	13,500	15,300	16,900
602300	Pmt In Lieu Of Insurance	—	—	6,200	6,200	5,600
602304	Health Insurance-PPO	15,001	41,739	49,600	49,600	51,800
602305	Health Insurance-HMO	10,103	42,084	45,300	45,300	53,300
602306	Dental Insurance-PPO	871	1,623	1,800	1,800	2,200
602307	Dental Insurance-HMO	243	433	700	700	400
602309	Basic Life	974	1,170	1,700	1,700	1,900
602311	Long-Term Disability	122	173	800	800	900
602312	HDHP Aetna	7,436	1,747	7,100	7,100	—
602313	HSA Payflex	1,400	—	1,400	1,400	—
602400	Workers' Compensation	20,400	26,500	26,500	26,500	23,600
	<i>Sub-Total</i>	430,028	784,904	936,700	1,215,600	1,050,800
Operating Expense						
603190	Prof Svcs-Other	29,635	29,000	80,000	85,000	80,000
603425	Software License & Maint	650	4,741	5,078	5,078	5,078
604001	Travel & Training	3,787	1,194	6,000	30,000	6,000
604100	Communication Services	—	(174)	—	—	—
604200	Postage	26	1,486	5,000	5,000	5,800
604500	Risk Internal Svcs Charge	—	1,800	7,800	7,800	6,300
604550	Health Ins Internal Serv Chg	9,100	6,800	3,700	3,700	3,500
604610	Fleet Internal Svcs Charge	—	—	—	—	4,300
604700	Printing & Binding Svcs	—	6,277	12,000	12,000	12,000
604860	Economic Developmnt Activities	11,148	34,301	88,500	62,143	88,500
604880	Chamber of Commerce Events	39,930	11,920	10,000	16,000	10,000
604910	Advertising Costs	325	5,028	10,000	10,000	10,000
604920	License & Permit Fees	12,321	10,547	12,073	12,073	12,073
604989	IT Internal Svcs Charge	15,800	35,800	50,400	50,400	59,500
604997	Other Operating Expenses	65	4,857	12,000	5,730	12,000
605100	Office Supplies	1,276	2,034	5,000	5,000	5,000
605120	Computer Operating Expenses	339	5,528	600	1,870	600
605220	Vehicle Fuel-On-Site	—	—	—	—	1,200
605410	Subscriptions & Memberships	9,748	14,352	15,904	15,904	15,904
605500	Training-General	305	8,873	23,440	23,440	23,440
	<i>Sub-Total</i>	134,455	184,363	347,495	351,138	361,195
Departmental Capital Outlay						
606441	Vehicle Replacement Program	—	—	—	—	3,000
	<i>Sub-Total</i>	—	—	—	—	3,000
Grants & Aids						
608250	Economic Incentive	54,124	4,989	94,300	94,300	94,300
	<i>Sub-Total</i>	54,124	4,989	94,300	94,300	94,300
	Total	\$ 618,606	\$ 974,256	\$ 1,378,495	\$ 1,661,038	\$ 1,509,295

Economic Dev. & Housing Expenditures by Object Code

Business Inclusion Diversity (BID)—001-43-052-552-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 307,786	\$ 249,438	\$ 137,700	\$ 137,700	\$ 143,200
601205	Lump Sum Payout - Accrued Time	7,206	12,624	4,300	4,300	8,800
601210	Non-Pensionable Earnings	—	—	1,000	1,000	—
601215	Communication Stipend	1,510	1,950	2,000	2,000	2,000
602100	FICA & MICA	20,295	18,951	11,000	11,000	11,300
602235	Pension-Senior Mgmt	57,993	44,200	29,600	29,600	30,800
602265	Pension-457	8,612	5,773	4,100	4,100	4,300
602300	Pmt In Lieu Of Insurance	6,992	9,927	6,200	6,200	—
602305	Health Insurance-HMO	25,860	394	—	—	—
602306	Dental Insurance-PPO	348	15	—	—	—
602307	Dental Insurance-HMO	454	246	—	—	300
602309	Basic Life Insurance	1,330	715	400	400	400
602311	Long-Term Disability Ins	319	125	200	200	200
602312	HDHP Aetna	5,822	7,880	—	—	14,000
602313	HSA Payflex	1,400	2,800	—	—	2,800
	<i>Sub-Total</i>	445,926	355,037	196,500	196,500	218,100
<u>Operating Expense</u>						
603190	Prof Svcs-Other	—	—	4,000	4,000	4,000
603192	Consulting Svcs	—	10,000	150,000	145,000	150,000
603425	Software License & Maint	—	51,590	40,000	40,000	40,000
604001	Travel & Training	16,336	425	12,000	13,357	12,000
604200	Postage	—	—	200	200	200
604550	Health Ins Internal Serv Chg	10,500	5,700	3,100	3,100	2,900
604610	Fleet Internal Svcs Charge	1,000	—	—	—	—
604889	Marketing & Promotions	787	28,445	26,500	26,500	26,500
604916	Administrative Expense	15	—	3,000	3,000	3,000
604989	IT Internal Svcs Charge	31,000	6,000	7,200	7,200	7,100
605100	Office Supplies	111	195	1,000	1,000	1,000
605410	Subscriptions & Memberships	530	877	3,500	3,500	3,500
605500	Training-General	2,639	989	3,000	3,000	3,000
	<i>Sub-Total</i>	62,917	104,221	253,500	249,857	253,200
	Total	\$ 508,843	\$ 459,258	\$ 450,000	\$ 446,357	\$ 471,300

Economic Dev. & Housing Expenditures by Object Code

Housing & Community Development—001-43-431-xxx-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ —	\$ —	\$ —	\$ 240,800
601205	Lump Sum Payout - Accrued Time	—	—	—	—	5,900
601215	Communication Stipend	—	—	—	—	2,000
602100	FICA & MICA	—	—	—	—	19,000
602210	Pension-General	—	—	—	—	23,700
602235	Pension-Senior Mgmt	—	—	—	—	25,500
602265	Pension-457	—	—	—	—	7,100
602305	Health Insurance-HMO	—	—	—	—	34,000
602306	Dental Insurance-PPO	—	—	—	—	1,000
602307	Dental Insurance-HMO	—	—	—	—	200
602309	Basic Life	—	—	—	—	700
602311	Long-Term Disability	—	—	—	—	300
	<i>Sub-Total</i>	—	—	—	—	360,200
Operating Expense						
604989	IT Internal Svcs Charge	—	—	—	—	21,500
	<i>Sub-Total</i>	—	—	—	—	21,500
Departmental Capital Outlay						
606701	Public Art	—	—	—	—	92,875
	<i>Sub-Total</i>	—	—	—	—	92,875
	Total	\$ —	\$ —	\$ —	\$ —	\$ 474,575



Economic Dev. & Housing Budget Justification

Object #	Account Description	Justification
Expense		
601215	Communication Stipend	Annual stipend as approved by City Ordinance 220-05, available at the option of each elected official either as: 1) payable in equal installments in accordance with the City Commission payroll structure and subject to all applicable taxes, or 2) included within the operating budget of each elected official to be used in accordance with applicable policies and procedures for business related expenditures.
603190	Prof Svcs-Other	This account is for the following professional services: SCM Consulting \$48,000; Wilkinson Global Connections LLC \$32,000; and professional services for Business Inclusion Diversity \$4,000.
603192	Consulting Svcs	This account represents consulting services for Business Inclusion Diversity (BID).
603425	Software License & Maint	This account is for B2GNow (Compliance Software) \$40,000. This account also includes annual costs for wireless service of four (4) tablets; and annual fee for Mail Chimp and Hootsuite with Marketing - \$5,078
604001	Travel & Training	This account includes miscellaneous travel and training expenses such as lodging, transportation, meal allowance, mileage, etc. for the following conferences: IEDC, IEDC Training, ICSC, APA, and NFBPA.
604200	Postage	This account represents allocated costs for mailings and delivery services for USPS, UPS and Federal Express, to include the mailing of the Quarterly Economic Newsletter.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604700	Printing & Binding Svcs	This account is for the printing of the Quarterly Economic Newsletter.
604860	Economic Developmnt Activities	This represents the expense associated with Business Development Trade Shows.
604880	Chamber of Commerce Events	This represents costs associated with special events, sponsorships, and membership incentives as per the partnership agreement with the MPRCC.
604889	Marketing & Promotions	This line item represents the costs associated with marketing and promotional materials needed to promote Economic and Business Development, and Business Inclusion Diversity activities.
604910	Advertising Costs	This represents costs for ads in national and international publications for business attraction.
604916	Administrative Expense	This account provides funding for various administrative expenses incurred.
604920	License & Permit Fees	This account is for Co-Star Realty Information to track commercial real estate transactions, United States Permit fee to cover bulk mail, and Broward County recording fees. - \$12,073
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.
605100	Office Supplies	This is an estimated amount needed for desktop supplies, graphic materials, DVDs, CDs, CD Covers and labels, foam boards, etc.
605120	Computer Operating Expenses	This cost is associated with the purchase of computer related hardware, display screens, keyboards, etc. to support the necessary functions of the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.
605410	Subscriptions & Memberships	This account represents costs for the following subscriptions and memberships: FAPA (\$2,000); APA (\$1,146); IEDC (\$1,010); Business Retention and Expansion International (\$100); Broward Alliance (\$1,044); Broward Section APA (\$48); ISCS (\$300); NFBPA (\$600); Sister Cities International (\$1,000); Florida Community Development Association (\$1,500); South Florida Business Journal Digital (\$192); Miami Herald Digital Subscription (\$312); Sun Sentinel Digital Subscription (\$192); Florida Housing Coalition (\$600); Neighborhood USA (\$300); Constant Contact (\$260); Mailchimp (\$1500); Survey Monkey (\$1,300); ICABA (\$2500) and Business Inclusion Diversity (\$3,500)
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings, including IEDC Accreditation to include Business Inclusion Diversity - \$26,440
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.

Economic Dev. & Housing Budget Justification

Object #	Account Description	Justification
606701	Public Art	This line is for public art to include original works of art that are accessible to the public and which may possess functional as well as aesthetic qualities that typically reflect an awareness of its site, both physically and socially.
608250	Economic Incentive	This account represents economic incentive payments to companies moving into Miramar and hiring Miramar residents.



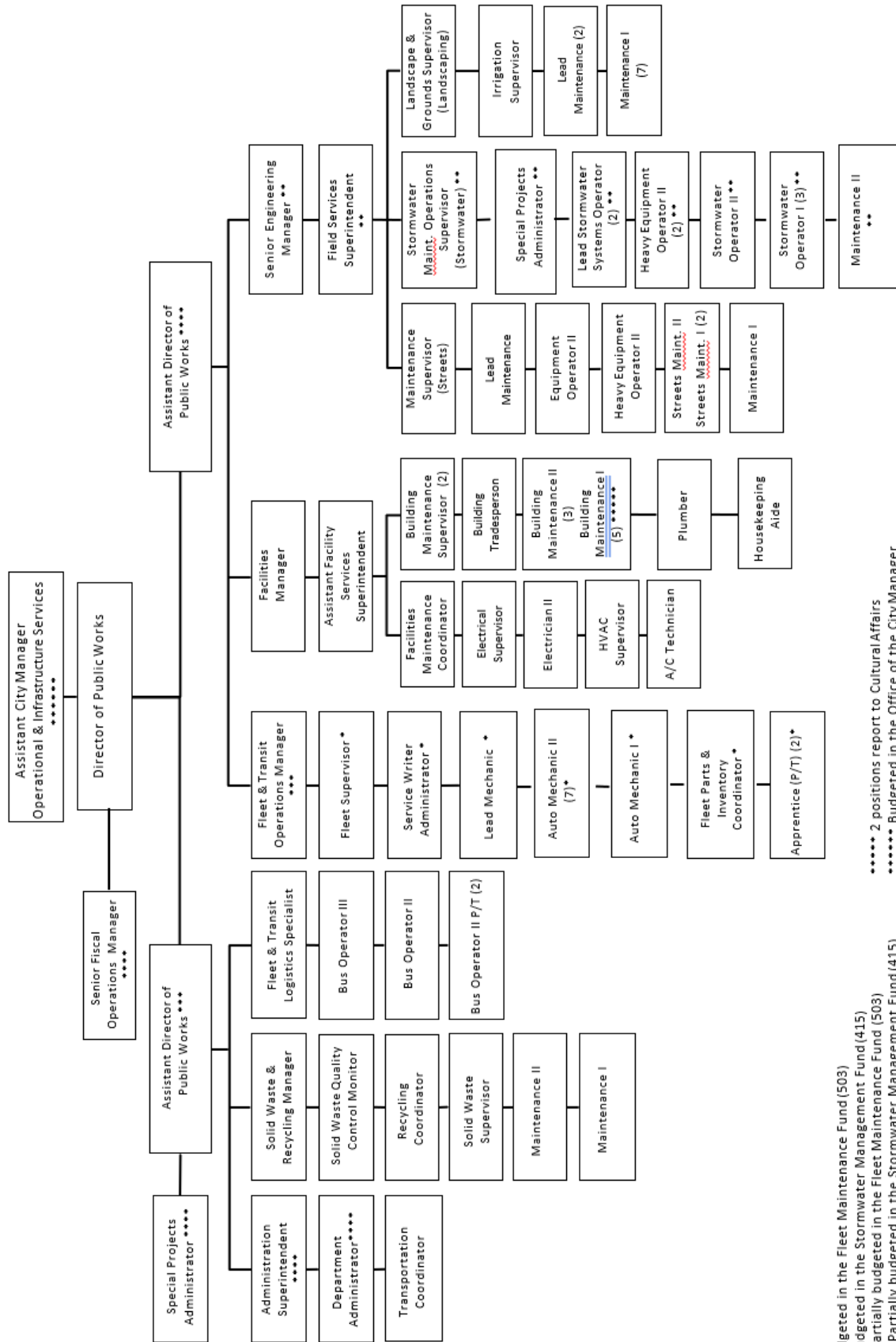


Public Works

Mission

To improve the quality of life for City residents and staff through responsive, efficient, and effective delivery of services, and to promote public health, personal safety, transportation, economic growth and civic vitality.

Public Works Organizational Chart



* Budgeted in the Fleet Maintenance Fund (503)
 ** Budgeted in the Stormwater Management Fund (415)
 *** Partially budgeted in the Fleet Maintenance Fund (503)
 ***** Partially budgeted in the Stormwater Management Fund (415)
 ***** 2 positions report to Cultural Affairs
 ***** Budgeted in the Office of the City Manager



Department Overview

The Public Works Department provides a variety of services directed toward the repair and maintenance of municipal properties, infrastructure and equipment. These services include Building Maintenance, Street Maintenance, Community Shuttle Service, Solid Waste Management, and Landscape Maintenance. In addition, this department oversees the Fleet Maintenance program which is funded by the Internal Service Fund and Stormwater Management program which is an Enterprise Fund. The goal of this department is to provide top quality, professional, effective and timely delivery of services to residents, businesses and City departments to assure utmost customer satisfaction.

As indicated in the Position Detail, this department is comprised of 54.1 budgeted positions of which 52.1 are full-time, four (2 FTEs) part-time employees. The six (6) major programs provided are:

1. Administration
2. Building Maintenance
3. Streets Maintenance
4. Community Shuttle Service
5. Solid Waste Management
6. Landscape Maintenance

FY 2022 Accomplishments

Fleet Maintenance

- Purchased 56 replacement vehicles and 2 new vehicles.
- Prepared 50 City vehicles to be auctioned.

Stormwater Management

- Completed 22 canal embankment geo-tube installation.
- Installation of drainage systems at: SW 68th Way and 30th Street; SW 23rd Street and 62nd Terrace
- Partnership with South Broward Drainage District (SBDD) for cleaning canals west of University Drive to include Red Road and University Drive canals.
- Successfully bid and awarded a construction contract for Historic Miramar Drainage Improvement – Phase IV Project

Public Works

- Completed brick paver walkway repair at the Town Center.
- Remodeled City Commission 3rd Floor Kitchen and Bathroom.
- Replaced light bulbs at the garage with LED bulbs.
- Completed exterior and interior painting of Silver Shores and Fairway Park Daycare facilities, Regional Park Concession and Aquatics Center, and Fire Station 70 and 100
- Distributed over 1,500 sandbags to residents due to potential impact of Tropical Storm Ian.
- Successful bid and award of new sanitation services franchise agreement.
- Installation of 24 light-emitting diode (“LED”) streetlights within the Knolls Community.
- Installation of 54 light-emitting diode (“LED”) streetlights within the Tropical Valley Community.
- Installation of 13 light-emitting diode (“LED”) streetlights within Country Club Ranches.
- Installation of drainage systems at: SW 68th Way and 30th Street; SW 23rd Street and 62nd Terrace.
- Completed Honey Hill Off Road Improvements.
- Completed milling and resurfacing sections of SW 148th Avenue between Miramar Parkway to Bass Creek Road.
- Completed roof repairs at Lakeshore Park
- Successfully bid and awarded a contract to mill and resurface Miramar Parkway from Flamingo Road to Dykes Road, excluding Florida Department of Transportation (FDOT) right-of-way.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Streets Maintenance	\$ 879,201	\$ 846,898	\$ 1,103,800	\$ 1,199,312	\$ 1,001,300
Community Shuttle Service	1,565,221	1,294,775	1,858,200	1,858,200	1,800,200
Solid Waste Management	2,046,690	2,045,111	1,916,965	2,025,865	2,008,314
Total	\$ 4,491,112	\$ 4,186,783	\$ 4,878,965	\$ 5,083,377	\$ 4,809,814

Expenditures by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	\$ 616,550	\$ 624,083	\$ 587,033	\$ 612,558	\$ 775,850
Building Maintenance	3,765,952	3,564,310	3,743,783	4,228,377	4,171,500
Streets Maintenance	1,906,616	1,902,116	1,978,247	2,124,167	2,082,100
Community Shuttle Service	2,074,868	1,043,005	1,342,185	1,302,185	1,191,700
Solid Waste Management	632,071	706,635	823,483	858,483	1,007,400
Landscape Maintenance	2,096,913	1,950,312	2,040,083	1,932,795	2,123,350
Field Operations	70	—	—	—	—
Total	\$ 11,093,041	\$ 9,790,460	\$ 10,514,814	\$ 11,058,564	\$ 11,351,900

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 5,423,782	\$ 4,852,870	\$ 5,190,600	\$ 5,065,600	\$ 5,425,100
Operating Expense	4,539,601	4,428,632	4,826,914	4,932,914	5,137,100
Capital Outlay	1,129,657	508,958	497,300	1,060,050	789,700
Total	\$ 11,093,041	\$ 9,790,460	\$ 10,514,814	\$ 11,058,564	\$ 11,351,900

Positions by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	2.45	1.95	2.45	3.75	3.45
Building Maintenance	19.00	19.00	19.00	20.50	19.50
Streets Maintenance	9.25	8.25	8.00	8.00	8.00
Community Shuttle Service	18.40	9.40	8.90	5.50	5.50
Solid Waste Management	4.65	6.15	5.65	7.75	7.65
Landscape Maintenance	20.25	14.75	11.00	10.00	10.00
Total	74.00	59.50	55.00	55.50	54.10

Public Works

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration Superintendent**	0.50	0.50	0.50	0.50	0.50
Administrative Coordinator	1.00	—	—	—	—
Air Conditioning Technician	1.00	1.00	1.00	1.00	1.00
Assistant Director of Public Works*	1.00	1.00	1.00	1.00	0.60
Assistant Facility Services Superintendent	1.00	1.00	1.00	1.00	1.00
Building Maintenance I	5.00	5.00	5.00	5.00	5.00
Building Maintenance II	3.00	3.00	3.00	3.00	3.00
Building Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00
Building Tradesperson	1.00	1.00	1.00	1.00	1.00
Bus Operator I/II - Part-time (4)	8.00	3.50	3.00	2.00	2.00
Bus Operator II	3.00	1.00	1.00	1.00	1.00
Bus Operator III	3.00	1.00	1.00	1.00	1.00
Department Administrator**	—	—	—	0.50	0.50
Department Coordinator**	0.50	0.50	0.50	—	—
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Electrical Supervisor	—	—	—	1.00	1.00
Electrician II	2.00	2.00	2.00	1.00	1.00
Equipment Operator II	3.00	1.00	1.00	1.00	1.00
Facilities Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
Facilities Manager	1.00	1.00	1.00	1.00	1.00
Field Service Manager**	0.50	0.50	—	—	—
Fiscal Operations Manager**	0.50	0.50	0.50	—	—
Fleet & Transit Logistics Specialist	—	1.00	1.00	1.00	1.00
Fleet & Transit Operations Manager****	—	0.50	0.50	0.50	0.50
General Maintenance Aide - Part-time	0.50	—	—	—	—
Heavy Equipment Operator I	—	1.00	1.00	—	—
Heavy Equipment Operator II	—	—	—	1.00	1.00
Housekeeping Aide	—	—	—	1.00	1.00
Housekeeping Aide - Part-time	0.50	0.50	0.50	—	—
HVAC Supervisor	—	—	—	1.00	1.00
Instrumentation/Electrical Technician-HVAC	1.00	1.00	1.00	—	—
Irrigation Supervisor	—	—	—	1.00	1.00
Irrigation Technician	2.00	—	—	—	—
Landscape & Grounds Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Maintenance	5.00	5.00	5.00	3.00	3.00
Maintenance I	12.00	12.00	9.00	9.00	8.00
Maintenance II	2.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	2.00	1.00	1.00	1.00	1.00
Maintenance Worker - Temp Part-time	0.50	0.50	—	—	—
Plumber	—	—	—	1.00	1.00
Recycling Coordinator	—	1.00	1.00	1.00	1.00
Senior Fiscal Operations Manager	—	—	—	0.50	0.50
Solid Waste & Recycling Manager	1.00	1.00	1.00	1.00	1.00
Solid Waste Quality Control Monitor	—	—	—	1.00	1.00
Solid Waste Supervisor	—	—	—	1.00	1.00
Special Projects Administrator**	0.50	0.50	0.50	0.50	0.50
Streets Maintenance I	3.00	2.00	2.00	2.00	2.00
Streets Maintenance II	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	1.00	—	—	—	—
Transportation & Logistics Manager	1.00	1.00	1.00	—	—
Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Total FTE's	74.00	59.50	55.00	55.50	54.10









Public Works

* 1 Position split with Stormwater Management Program .40 (Fund 415); 1 Position split with Fleet Maintenance Program .60 (Fund 503)
** Positions split with Stormwater Management Program .50 (Fund 415)
*** Position split with Fleet Maintenance Program .60 (Fund 503)
**** Position split with Fleet Maintenance Program .50 (Fund 503)







Adopt A Street Cleanup Event






Public Works Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of median cuts on major arterials including edging and trimming	Maintain a standard landscape maintenance program that retains City infrastructure and aesthetic investment.	Q4 Actual	11.00	11.00	
		YTD Actual	36.00	40.00	
		EOY Target	36.00	36.00	36.00
		% Target	100.00%	111.11%	
		% Goal	100.00%	100.00%	
 Number of trees/palms trimmed in ROW	Maintain a standard landscape maintenance program that retains City infrastructure and aesthetic investment.	Q4 Actual	111.00	24.00	
		YTD Actual	730.00	591.00	
		EOY Target	600.00	600.00	600.00
		% Target	121.67%	98.50%	
		% Goal	100.00%	100.00%	
 Missed residential recycle collection per 10,000 services reported	Provide efficient sanitation services to all residential, multi-family, and commercial properties.	Q4 Actual	0.66	3.10	
		YTD Actual	0.59	154.45	
		EOY Target	3.00	3.00	3.00
		% Target	19.67%	5,148.33%	
		% Goal	100.00%	100.00%	
 Missed residential trash collection per 10,000 services reported	Provide efficient sanitation services to all residential, multi-family, and commercial properties.	Q4 Actual	1.40	2.22	
		YTD Actual	0.93	22.61	
		EOY Target	1.00	1.00	1.00
		% Target	92.75%	2,261.25%	
		% Goal	100.00%	100.00%	
 Tons of recyclable material delivered	Provide efficient sanitation services to all residential, multi-family, and commercial properties.	Q4 Actual	1,380.00	1,368.00	
		YTD Actual	5,980.00	5,273.00	
		EOY Target	5,750.00	5,750.00	5,750.00
		% Target	104.00%	91.70%	
		% Goal	100.00%	100.00%	
 Number of facilities maintenance work orders completed	Provide clean, safe, and secure facilities for employees and visitors.	Q4 Actual	530.00	402.00	
		YTD Actual	1,834.00	1,799.00	
		EOY Target	3,200.00	3,200.00	3,200.00
		% Target	57.31%	56.22%	
		% Goal	100.00%	100.00%	

Public Works Balanced Scorecard






Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of facilities maintenance man-hours	Provide clean, safe, and secure facilities for employees and visitors.	Q4 Actual	1,795.00	1,561.00	
		YTD Actual	7,512.00	6,573.00	
		EOY Target	10,000.00	10,000.00	10,000.00
		% Target	75.12%	65.73%	
		% Goal	100.00%	100.00%	
 Linear feet of sidewalks repaired	Maintain safe roadways and pathways for motorists and pedestrians.	Q4 Actual	600.00	2,400.00	
		YTD Actual	3,700.00	11,300.00	
		EOY Target	4,000.00	4,000.00	4,000.00
		% Target	92.50%	282.50%	
		% Goal	100.00%	100.00%	
 Number of City-owned street lights repaired	Maintain safe roadways and pathways for motorists and pedestrians.	Q4 Actual	48.00	70.00	
		YTD Actual	128.00	460.00	
		EOY Target	350.00	350.00	350.00
		% Target	36.57%	131.43%	
		% Goal	100.00%	100.00%	
 Number of community bus passengers.	Provide reliable City bus services to residents and visitors.	Q4 Actual	2,206.00	2,602.00	
		YTD Actual	11,409.00	14,523.00	
		EOY Target	140,000.00	40,000.00	40,000.00
		% Target	8.15%	36.31%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$3,057,968.66	\$3,431,669.19	
		YTD Actual	\$9,787,601.95	\$10,852,554.74	
		EOY Target	\$10,752,930.93	\$11,058,564.12	\$11,351,900.00
		% Target	91.02%	98.14%	
		% Goal	100.00%	100.00%	

Public Works Balanced Scorecard




Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets projected target - Expenses	Finances	Q4 Actual	\$ 3,057,968.66	\$ 3,431,669.19	
		YTD Actual	\$ 9,787,601.95	\$ 10,852,554.74	
		EOY Projection	\$ 10,551,812.40	\$ 11,293,000.00	\$11,351,900.00
		% Target	92.76%	96.10%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$ 1,647,196.36	\$ 834,755.89	
		YTD Actual	\$ 4,186,783.36	\$ 4,572,568.60	
		EOY Target	\$ 5,021,158.31	\$ 4,974,476.90	\$4,809,814.00
		% Target	83.38%	93.72%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	Finances	Q4 Actual	\$1,647,196.36	\$834,755.89	
		YTD Actual	\$4,186,783.36	\$4,572,568.60	
		EOY Projection	\$4,872,908.00	\$4,809,814.00	\$4,809,814.00
		% Target	85.92%	93.72%	
		% Goal	100.00%	100.00%	
 City-owned street light repairs completed within ten business days	Ensure timely response to complaints and timely completion of repairs.	Q4 Actual	60.00%	20.00%	
		YTD Actual	22.00%	44.50%	
		EOY Target	75.00%	75.00%	75.00%
		% Target	29.33%	59.33%	
		% Goal	100.00%	100.00%	
 Repair of pothole within 48 hours	Ensure timely response to complaints and timely completion of repairs.	Q4 Actual	100.00%	100.00%	
		YTD Actual	100.00%	100.00%	
		EOY Target	100.00%	100.00%	100.00%
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	



Public Works Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 City cost per passenger per community bus service	Ensure on-time and cost effective transportation services.	Q4 Actual	\$3.38	\$3.06	
		YTD Actual	\$3.39	\$3.34	
		EOY Target	\$4.95	\$3.45	\$3.45
		% Target	68.54%	96.74%	
		% Goal	100.00%	100.00%	
 On-time scheduled bus stop arrivals	Ensure on-time and cost effective transportation services.	Q4 Actual	95.00%	96.00%	
		YTD Actual	96.25%	94.75%	
		EOY Target	97.00%	93.00%	93.00%
		% Target	99.23%	101.88%	
		% Goal	100.00%	100.00%	
 Quarterly wet checking of irrigation systems	Enhance landscape services.	Q4 Actual	75.00%	75.00%	
		YTD Actual	81.25%	70.00%	
		EOY Target	100.00%	100.00%	100.00%
		% Target	81.25%	70.00%	
		% Goal	100.00%	100.00%	
 Bi-weekly inspection of landscape areas	Enhance landscape services.	Q4 Actual	75.00%	65.00%	
		YTD Actual	77.50%	66.75%	
		EOY Target	100.00%	100.00%	100.00%
		% Target	77.50%	66.75%	
		% Goal	100.00%	100.00%	
 Number of training sessions attended (per staff)	Provide Training and Employee Development Opportunities.	Q4 Actual	1.00	4.00	
		YTD Actual	11.00	8.00	
		EOY Target	0.08	7.00	7.00
		% Target	137.50%	114.29%	
		% Goal	100.00%	100.00%	

Public Works Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of technical licenses/certificates acquired or renewed	Provide Training and Employee Development Opportunities.	Q4 Actual	10.00	1.00	
		YTD Actual	12.00	2.00	
		EOY Target	7.00	7.00	7.00
		% Target	171.43%	28.57%	
		% Goal	100.00%	100.00%	
 Total cubic yards of litter removed from right-of-way including bus stops	Maintain a standard landscape maintenance program that retains City infrastructure and aesthetic investment.	Q4 Actual	375.00	175.00	
		YTD Actual	1,198.00	964.00	
		EOY Target	580.00	580.00	580.00
		% Target	206.55%	166.21%	
		% Goal	100.00%	100.00%	
 Total square feet of right-of-ways pressure cleaned including curbs and sidewalks	Maintain safe roadways and pathways for motorists and pedestrians.	Q4 Actual	34,000.00	42,000.00	
		YTD Actual	236,000.00	63,000.00	
		EOY Target	50,000.00	50,000.00	50,000.00
		% Target	472.00%	126.00%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Public Works FTE's by Program

<p style="text-align: center;">Administration (General Fund 001)</p> <p>Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>FY 22</u></td> <td style="text-align: center;"><u>FY 23</u></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">2.45</td> <td style="text-align: center;">3.45</td> <td></td> <td></td> </tr> </table>				<u>FY 22</u>	<u>FY 23</u>			2.45	3.45										
<u>FY 22</u>	<u>FY 23</u>																		
2.45	3.45																		
<p style="text-align: center;">Building Maintenance (General Fund 001)</p> <p>Responsible for providing scheduled preventive maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>FY 22</u></td> <td style="text-align: center;"><u>FY 23</u></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">19.00</td> <td style="text-align: center;">19.50</td> <td></td> <td></td> </tr> </table>		<u>FY 22</u>	<u>FY 23</u>			19.00	19.50			<p style="text-align: center;">Streets Maintenance (General Fund 001)</p> <p>Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>FY 22</u></td> <td style="text-align: center;"><u>FY 23</u></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">8.00</td> <td style="text-align: center;">8.00</td> <td></td> <td></td> </tr> </table>		<u>FY 22</u>	<u>FY 23</u>			8.00	8.00		
<u>FY 22</u>	<u>FY 23</u>																		
19.00	19.50																		
<u>FY 22</u>	<u>FY 23</u>																		
8.00	8.00																		
<p style="text-align: center;">Community Shuttle Service (General Fund 001)</p> <p>Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>FY 22</u></td> <td style="text-align: center;"><u>FY 23</u></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">8.90</td> <td style="text-align: center;">5.50</td> <td></td> <td></td> </tr> </table>		<u>FY 22</u>	<u>FY 23</u>			8.90	5.50			<p style="text-align: center;">Landscape Maintenance (General Fund 001)</p> <p>Encompasses inspection and landscape maintenance of city properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>FY 22</u></td> <td style="text-align: center;"><u>FY 23</u></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">11.00</td> <td style="text-align: center;">10.00</td> <td></td> <td></td> </tr> </table>		<u>FY 22</u>	<u>FY 23</u>			11.00	10.00		
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8.90	5.50																		
<u>FY 22</u>	<u>FY 23</u>																		
11.00	10.00																		
<p style="text-align: center;">Solid Waste Management (General Fund 001)</p> <p>Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>FY 22</u></td> <td style="text-align: center;"><u>FY 23</u></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">5.65</td> <td style="text-align: center;">7.65</td> <td></td> <td></td> </tr> </table>		<u>FY 22</u>	<u>FY 23</u>			5.65	7.65			<p style="text-align: center;">Stormwater Management (Stormwater Fund 415)</p> <p>Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>FY 22</u></td> <td style="text-align: center;"><u>FY 23</u></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">14.40</td> <td style="text-align: center;">15.80</td> <td></td> <td></td> </tr> </table>		<u>FY 22</u>	<u>FY 23</u>			14.40	15.80		
<u>FY 22</u>	<u>FY 23</u>																		
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14.40	15.80																		
<p style="text-align: center;">Fleet Maintenance (Fleet Fund 503)</p> <p>Provides cost effective maintenance and repair of all City vehicles and operates an effective Vehicle Replacement Program.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>FY 22</u></td> <td style="text-align: center;"><u>FY 23</u></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">13.10</td> <td style="text-align: center;">15.10</td> <td></td> <td></td> </tr> </table>				<u>FY 22</u>	<u>FY 23</u>			13.10	15.10										
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13.10	15.10																		



Public Works Budget Summary by Program

Administration—Program 100

Description

The Administration Program provides for overall direction, support and leadership of the Public Works Department through efficient and effective management of all departmental programs. These programs include the management of contractual agreements, building maintenance, street maintenance, transit operations, landscape maintenance, solid waste management, fleet maintenance, and stormwater maintenance functions. Program personnel are also responsible for ensuring that the goals and objectives of the programs are effectively and efficiently managed while providing exemplary service to external and departmental users. Components of the Administration program include policy development, personnel administration, annual budget preparation, financial and revenue management, procurement, asset management, records management, payroll, and accounts payable. Staff is also responsible for administering any county, state, and federal grants. Program personnel act as the liaison to other departments and external stakeholders.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 433,156	\$ 442,975	\$ 428,483	\$ 428,483	\$ 556,700
Operating Expense	140,874	181,108	150,550	139,399	215,750
Departmental Capital Outlay	42,520	—	8,000	44,676	3,400
Total	\$ 616,550	\$ 624,083	\$ 587,033	\$ 612,558	\$ 775,850

Percent of Time by Position

Assistant Director of Public Works	0.20	0.20	0.20	0.50	0.20
Administration Superintendent	0.25	0.25	0.25	0.25	0.25
Department Administrator	—	—	—	0.50	0.50
Department Coordinator	0.50	0.50	0.50	—	—
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Special Projects Administrator	0.50	—	0.50	0.50	0.50
Transportation Coordinator	—	—	—	1.00	1.00
Total	2.45	1.95	2.45	3.75	3.45



Public Works Budget Summary by Program

Building Maintenance—Program 501

Description

The Building Maintenance program is responsible for providing scheduled preventative maintenance services to all building components such as HVAC units, electrical components, lighting, plumbing, and roofing. In addition to these services, staff performs minor building modifications, minor renovations and repairs including but not limited to drywall installation and repair, carpet and floor tile replacement, plumbing repairs, and interior and exterior painting. These functions protect the value of the City facilities/assets, as well as the health, safety and well-being of City employees, residents and guests who occupy our facilities while in compliance with regulatory codes.

This program oversees and monitors contractors who provide building maintenance services. This includes backflow and sprinkler fire suppression systems inspection and repair, fire and burglar alarm system monitoring and repair, gates and overhead doors repair, janitorial service, insect and rodent pest control service, elevator inspection and maintenance as well as locksmith service.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,505,977	\$ 1,602,239	\$ 1,699,383	\$ 1,654,383	\$ 1,795,700
Operating Expense	1,597,939	1,659,081	1,788,500	1,891,651	1,841,600
Departmental Capital Outlay	662,037	302,990	255,900	682,343	534,200
Total	\$ 3,765,952	\$ 3,564,310	\$ 3,743,783	\$ 4,228,377	\$ 4,171,500

Percent of Time by Position

Air Conditioning Technician	1.00	1.00	1.00	1.00	1.00
Assist. Facility Services Superintendent	1.00	1.00	1.00	1.00	1.00
Building Maintenance I	5.00	5.00	5.00	5.00	5.00
Building Maintenance II	3.00	3.00	3.00	3.00	3.00
Building Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00
Building Tradesperson	1.00	1.00	1.00	1.00	1.00
Electrical Supervisor	—	—	—	1.00	1.00
Electrician II	1.00	1.00	1.50	0.50	0.50
Facilities Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
Facilities Manager	1.00	1.00	1.00	1.00	1.00
Housekeeping Aide	—	—	—	1.00	1.00
Housekeeping Aide - Part-Time	0.50	0.50	0.50	—	—
HVAC Supervisor	—	—	—	1.00	1.00
Instrumentation /Electrical Technician-HVAC	1.00	1.00	1.00	—	—
Maintenance I	1.00	1.00	1.00	1.00	—
Maintenance Worker Temp - Part Time	0.50	0.50	—	—	—
Plumber	—	—	—	1.00	1.00
Total	19.00	19.00	19.00	20.50	19.50

Public Works Budget Summary by Program

Streets Maintenance—Program 505

Description

The Streets Maintenance Program encompasses Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, Guardrail Maintenance, Traffic Calming Maintenance and Sign Maintenance.

Street Light Maintenance ensures the safe illumination of City roadways through a street light inspection and maintenance program. The Pavement Maintenance activity is conducted in all City maintained rights-of-way. This includes pothole repairs, roadway restoration, shoulder restoration, roadway stripping, and pavement marker replacement. Sidewalk, Curb and Gutter Maintenance promotes ADA compliant pedestrian walkways and safe traffic-way conditions. Guardrail Maintenance provides protection of pedestrian or vehicular traffic from straying into dangerous or off-limit areas. Traffic Calming Maintenance provides speed control to slow down or reduce motor vehicle traffic as well as to improve safety of pedestrians and motorists. Sign Maintenance activity provides directional, information, roadway and gateway signs to make it easier for residents and visitors to navigate City roadways safely.

Service identification is achieved by inspections and stakeholder complaints. This work is accomplished by notifying the responsible agency, internal work orders, or contractual services.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Trfr Fr State & Cty Grant Fund	381163	\$ 90,030	\$ 92,731	\$ —	\$ 95,512	\$ —
Trfr Fr Street Construction & Maint.	381385	789,170	754,167	1,103,800	1,103,800	1,001,300
Total		\$ 879,201	\$ 846,898	\$ 1,103,800	\$ 1,199,312	\$ 1,001,300

Expenditures by Category

Personnel Services	\$ 625,327	\$ 667,940	\$ 648,483	\$ 638,483	\$ 667,700
Operating Expense	1,208,584	1,080,896	1,283,164	1,340,164	1,365,200
Departmental Capital Outlay	72,705	153,280	46,600	145,520	49,200
Total	\$ 1,906,616	\$ 1,902,116	\$ 1,978,247	\$ 2,124,167	\$ 2,082,100

Percent of Time by Position

Electrician II	0.50	0.50	0.50	0.50	0.50
Equipment Operator II	1.00	—	—	—	—
Field Service Manager	0.25	0.25	—	—	—
Fiscal Operations Manager	0.50	0.50	0.50	—	—
Heavy Equipment Operator I	—	1.00	1.00	—	—
Heavy Equipment Operator II	—	—	—	1.00	1.00
Lead Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance I	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Fiscal Operations Manager	—	—	—	0.50	0.50
Street Maintenance I	3.00	2.00	2.00	2.00	2.00
Street Maintenance II	1.00	1.00	1.00	1.00	1.00
Total	9.25	8.25	8.00	8.00	8.00



Public Works Budget Summary by Program

Community Shuttle Service—Program 507

Description

This program provides four fixed-route community shuttle bus service and operates in conjunction with Broward County Transit. Community Shuttle Service operates in compliance with all regulatory and contractual obligations related to transportation.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Loc Grant-Brow Cty Shuttle Bus	337400	\$ 555,086	\$ 615,646	\$ 612,800	\$ 612,800	\$ 612,800
Trfr fr Fed Grant Fund	381162	221,937	—	—	—	—
Trfr Fr Street Construction & Maint.	381385	788,197	679,129	1,245,400	1,245,400	1,187,400
Total		\$ 1,565,221	\$ 1,294,775	\$ 1,858,200	\$ 1,858,200	\$ 1,800,200

Expenditures by Category

Personnel Services	\$ 1,417,713	\$ 746,595	\$ 880,185	\$ 840,185	\$ 713,900
Operating Expense	579,500	296,410	337,500	337,500	348,000
Departmental Capital Outlay	77,655	—	124,500	124,500	129,800
Total	\$ 2,074,868	\$ 1,043,005	\$ 1,342,185	\$ 1,302,185	\$ 1,191,700

Percent of Time by Position

Administrative Coordinator	1.00	—	—	—	—
Assistant Director of Public Works	0.40	0.40	0.40	—	—
Bus Operator II	3.00	1.00	1.00	1.00	1.00
Bus Operator I/II (P/T 4)	8.00	3.50	3.00	2.00	2.00
Bus Operator III	3.00	1.00	1.00	1.00	1.00
Fleet & Transit Logistics Specialist	—	1.00	1.00	1.00	1.00
Fleet & Transit Operations Manager	—	0.50	0.50	0.50	0.50
Transportation & Logistics Manager	1.00	1.00	1.00	—	—
Transportation Coordinator	1.00	1.00	1.00	—	—
Transit Supervisor	1.00	—	—	—	—
Total	18.40	9.40	8.90	5.50	5.50

Public Works Budget Summary by Program

Solid Waste Management—Program 508

Description

This program provides solid waste and disposal services to all residents and commercial properties within the City of Miramar. The Solid Waste program is responsible for planning, organizing and directing the activities of solid waste, source reduction, recycling and education programs with a high degree of contact with federal, state and county agencies, vendors, consultants, engineering firms, and private individuals or interest groups. The program also provides for litter control along City rights-of-way.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Broward County Parking Fines	323702	\$ 33,430	\$ 28,226	\$ —	\$ —	\$ —
Broward County Parking Fines	323705	—	9,000	25,000	25,000	9,000
Admin Fee-Sanitation Roll Off	341302	23,049	23,550	19,340	19,340	19,780
Admin Fee-Solid Waste Commercial	341303	68,649	70,665	63,699	63,699	75,000
Admin Fee-Solid Waste Residential	341307	73,499	73,902	73,667	73,667	73,499
Admin Fee-Solid Waste-Multi-Family	341308	13,805	14,211	13,394	13,394	15,000
Waste Reduction-Roll Off	366430	28,687	30,415	26,319	109,119	26,319
Solid Waste Contract Mgmt. Contrib	366431	138,600	138,600	138,600	138,600	238,600
Waste Reduction-Commercial	366432	135,622	139,605	126,227	126,227	150,000
Waste Reduction-Residential	366433	102,744	103,304	103,301	103,301	103,301
Waste Reduction-Multi-Family	366434	31,207	32,124	30,278	30,278	29,349
Public Education Contribution	366436	30,000	30,000	30,000	30,000	30,000
Cost Avoidance Collection-Residential	369921	408,663	377,777	315,732	315,732	206,466
Cost Avoidance Collection-Commercial	369923	654,364	673,580	634,882	660,982	720,000
Cost Avoidance Collection-Multi-Family	369925	145,868	150,152	141,526	141,526	160,000
Solid Waste Recycling Liq. Damages	369930	8,500	—	5,000	5,000	2,000
Community Engagement Program	369935	150,000	150,000	150,000	150,000	150,000
Solar Powered Recycling	369942	—	—	20,000	20,000	—
Total		\$ 2,046,690	\$ 2,045,111	\$ 1,916,965	\$ 2,025,865	\$ 2,008,314
Expenditures by Category						
Personnel Services		\$ 481,071	\$ 570,147	\$ 614,183	\$ 614,183	\$ 762,400
Operating Expense		124,501	136,489	199,100	234,100	234,400
Departmental Capital Outlay		26,500	—	10,200	10,200	10,600
Total		\$ 632,071	\$ 706,635	\$ 823,483	\$ 858,483	\$ 1,007,400
Percent of Time by Position						
Administration Superintendent		0.25	0.25	0.25	0.25	0.25
Assistant Director of Public Works		0.40	0.40	0.40	0.50	0.40
Lead Maintenance		1.00	1.00	1.00	1.00	1.00
Maintenance I		1.00	1.00	1.00	1.00	1.00
Maintenance II		1.00	1.00	1.00	1.00	1.00
Recycling Coordinator		—	1.00	1.00	1.00	1.00
Solid Waste Supervisor		—	—	—	1.00	1.00
Solid Waste & Recycling Manager		1.00	1.00	1.00	1.00	1.00
Solid Waste Quality Control Monitor		—	—	—	1.00	1.00
Special Projects Administrator		—	0.50	—	—	—
Total		4.65	6.15	5.65	7.75	7.65



Public Works Budget Summary by Program

Landscape Maintenance—Program 509

Description

The Landscape/Irrigation Repair and Maintenance Program encompasses inspection and landscape maintenance of properties under Public Works responsibility, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape Maintenance mowing services performed by an in-house landscape maintenance crew and City contractors. This program also includes staff to manage and inspect lawn maintenance services performed by contractors and an in-house aesthetics crew.

Irrigation systems are an integral component of all the landscaped areas. This program also incorporates inspection and maintenance of all irrigation systems to ensure compliance with water conservation. This program helps the City to maintain the highest efficiency water conservation system. The program is also inclusive of chemical application to the City's irrigation pumping systems to aid in the prevention of rust build-up.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 960,539	\$ 822,975	\$ 919,883	\$ 889,883	\$ 928,700
Operating Expense	888,134	1,074,649	1,068,100	990,100	1,132,150
Departmental Capital Outlay	248,240	52,688	52,100	52,812	62,500
Total	\$ 2,096,913	\$ 1,950,312	\$ 2,040,083	\$ 1,932,795	\$ 2,123,350

Percent of Time by Position

Electrician II	0.50	0.50	—	—	—
Equipment Operator II	2.00	1.00	1.00	1.00	1.00
Field Service Manager	0.25	0.25	—	—	—
General Maintenance Aide - Part Time	0.50	—	—	—	—
Irrigation Technician	2.00	—	—	—	—
Irrigation Supervisor	—	—	—	1.00	1.00
Landscape & Grounds Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Maintenance	3.00	3.00	3.00	1.00	1.00
Maintenance I	9.00	9.00	6.00	6.00	6.00
Maintenance II	1.00	—	—	—	—
Maintenance Supervisor	1.00	—	—	—	—
Maintenance Worker - Temp. Part-Time (6)	—	—	—	—	—
Total	20.25	14.75	11.00	10.00	10.00

Public Works Budget Summary by Program

Field Operations—Program 502

Description

This program was moved to Parks & Recreation Department, Park Maintenance Program (208) in FY15.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense		70	—	—	—	—
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 70	\$ —	\$ —	\$ —	\$ —



Public Works Expenditures by Object Code

Administration—001-50-100-539

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 266,825	\$ 265,364	\$ 270,700	\$ 270,700	\$ 347,800
601205	Lump Sum Payout - Accrued Time	23,118	28,790	8,800	8,800	36,600
601210	Non-Pensionable Earnings	1,570	—	2,500	2,500	—
601215	Communication Stipend	3,021	4,103	3,800	3,800	4,600
601220	Longevity Pay	227	231	200	200	300
601400	Overtime-General	9	—	—	—	—
602100	FICA & MICA	21,124	19,778	19,800	19,800	26,300
602210	Pension-General	5,397	5,800	5,900	5,900	5,700
602235	Pension-Senior Mgmt	42,821	47,400	45,800	45,800	48,700
602260	Pension-401	3,533	3,512	3,600	3,600	10,100
602265	Pension-457	11,212	11,831	12,500	12,500	13,300
602304	Health Insurance-PPO	24,234	15,921	14,600	14,600	20,000
602305	Health Insurance-HMO	14,024	16,424	16,800	16,800	21,400
602306	Dental Insurance-PPO	152	368	400	400	1,300
602307	Dental Insurance-HMO	436	423	500	500	100
602309	Basic Life	309	496	800	800	1,000
602311	Long-Term Disability	44	1,152	400	400	500
602400	Workers' Compensation	15,100	21,383	21,383	21,383	19,000
	<i>Sub-Total</i>	433,156	442,975	428,483	428,483	556,700
<u>Operating Expense</u>						
603190	Prof Svcs-Other	—	4,900	5,000	—	5,000
603400	Contract Svc-Other	—	63,824	500	—	500
604001	Travel & Training	948	—	2,450	299	2,450
604100	Communication Services	—	—	300	300	300
604200	Postage	786	196	2,000	1,100	2,300
604300	Water/Wastewater Svc	10,832	9,982	10,100	10,100	11,400
604301	Electricity Svcs	69,163	53,030	68,700	68,700	92,600
604500	Risk Internal Svcs Charge	13,100	2,500	10,700	10,700	8,800
604550	Health Ins Internal Serv Chg	7,800	8,900	4,800	4,800	4,600
604610	Fleet Internal Svcs Charge	12,300	11,200	10,100	10,100	13,200
604700	Printing & Binding Svc	2,153	300	2,200	200	1,100
604916	Administrative Expense	1,306	605	500	—	500
604950	Employee Awards	—	—	—	1,000	—
604989	IT Internal Svcs Charge	15,400	11,700	17,700	17,700	26,200
604997	Other Operating Expenses	1,122	1,311	1,200	1,200	2,000
604998	Contingency	99	131	500	500	25,500
605100	Office Supplies	1,955	2,056	2,400	2,400	2,400
605120	Computer Operating Expenses	2,688	6,693	4,200	4,200	4,200
605220	Vehicle Fuel-On-Site	1,005	2,379	5,300	4,200	5,700
605410	Subscriptions & Memberships	218	648	1,200	1,200	1,300
605500	Training-General	—	753	700	700	700
605510	Tuition Reimbursement	—	—	—	—	5,000
	<i>Sub-Total</i>	140,874	181,108	150,550	139,399	215,750

Public Works Expenditures by Object Code

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Departmental Capital Outlay						
606209	Infrastructure Renovations	—	—	—	36,676	—
606441	Vehicle Replacement Program	42,520	—	8,000	8,000	3,400
	<i>Sub-Total</i>	42,520	—	8,000	44,676	3,400
	Total	\$ 616,550	\$ 624,083	\$ 587,033	\$ 612,558	\$ 775,850



Public Works Expenditures by Object Code

Building Maintenance—001-50-501-519

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 768,013	\$ 786,674	\$ 908,200	\$ 863,200	\$ 1,051,600
601205	Lump Sum Payout - Accrued Time	7,013	18,358	2,900	2,900	22,400
601210	Non-Pensionable Earnings	—	—	1,000	1,000	—
601215	Communication Stipend	16,275	14,975	13,700	13,700	15,000
601220	Longevity Pay	3,819	4,812	3,300	3,300	6,000
601400	Overtime-General	168,335	215,135	160,700	160,700	100,700
601410	Overtime-Holiday	2,221	3,820	3,900	3,900	3,900
601412	Overtime-Emergency	4,085	—	—	—	—
602100	FICA & MICA	71,598	77,704	77,400	77,400	89,800
602210	Pension-General	174,689	157,901	179,700	179,700	149,300
602235	Pension-Senior Mgmt	17,667	30,500	15,300	15,300	21,700
602265	Pension-457	24	—	2,100	2,100	—
602300	Pmt In Lieu Of Insurance	17,005	16,185	18,700	18,700	16,800
602304	Health Insurance-PPO	33,617	58,705	64,300	64,300	86,600
602305	Health Insurance-HMO	166,407	156,108	184,100	184,100	173,400
602306	Dental Insurance-PPO	4,883	5,042	5,800	5,800	5,800
602307	Dental Insurance-HMO	1,098	1,020	1,500	1,500	1,100
602309	Basic Life	1,909	1,789	2,600	2,600	3,000
602311	Long-Term Disability	817	628	1,300	1,300	1,500
602400	Workers' Compensation	46,500	52,883	52,883	52,883	47,100
	<i>Sub-Total</i>	1,505,977	1,602,239	1,699,383	1,654,383	1,795,700
Operating Expense						
603190	Prof Svcs-Other	20,000	51,527	50,000	111,551	50,000
603400	Contract Svc-Other	368,956	385,152	356,800	401,800	367,900
603401	Janitorial Services	219,989	238,129	297,700	313,700	302,500
603404	Air Condition Services	93,902	118,741	100,300	72,800	100,300
603460	Landscape Services	66,796	66,445	70,500	70,500	70,500
604001	Travel & Training	—	—	1,100	2,200	1,100
604100	Communication Services	1,460	1,208	4,000	2,000	4,000
604300	Water/Wastewater Svc	86,479	86,166	88,900	88,900	97,700
604301	Electricity Svcs	49,675	39,793	45,300	45,300	59,900
604400	Leased Equipment	324	129	1,100	1,100	1,100
604500	Risk Internal Svcs Charge	39,600	8,400	35,900	35,900	29,500
604550	Health Ins Internal Serv Chg	48,200	70,000	37,800	37,800	36,100
604610	Fleet Internal Svcs Charge	49,500	45,000	40,400	40,400	52,700
604620	R&M Buildings	36,212	48,956	44,300	44,300	44,300
604621	Painting	3,126	2,491	6,200	6,200	6,200
604630	R&M Electric	34,747	34,961	50,000	50,000	50,000
604640	R&M Machinery	487	4,878	3,000	3,000	4,000
604665	R&M Air Conditioning	67,405	63,684	75,000	75,000	75,000
604669	Landscape & Irrigation	—	4,375	5,000	—	5,000
604920	License & Permit Fees	12,453	4,544	6,400	8,400	6,400
604925	Parking Garage Condo Fees	190,000	190,000	190,000	190,000	190,000
604989	IT Internal Svcs Charge	111,500	115,300	140,200	140,200	146,900
604997	Other Operating Expenses	2,820	399	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	14,663	16,621	23,600	23,600	25,500
605225	Equip Gas Oil & Lube	—	—	2,300	2,300	2,300

Public Works Expenditures by Object Code

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605240	Uniforms Cost	5,907	7,473	8,400	8,400	8,400
605242	Protective Clothing	681	675	700	700	700
605246	Safety Supplies	90	700	700	700	700
605247	Janitorial Supplies	65,599	48,035	92,300	92,300	92,300
605250	Noncap Furn (Item less 5000)	3,086	—	—	—	—
605251	Noncap Equip (Item less 5000)	1,429	2,805	4,300	16,300	4,300
605252	Small Tools	1,926	1,625	2,100	2,100	2,100
605290	Other Operating Supplies	925	869	1,200	1,200	1,200
605500	Training-General	—	—	2,000	2,000	2,000
	<i>Sub-Total</i>	1,597,939	1,659,081	1,788,500	1,891,651	1,841,600
	Departmental Capital Outlay					
606211	Minor Building Repairs	421,574	302,990	231,500	605,443	495,000
606400	Machinery & Equipment	12,023	—	—	—	—
606405	Furniture & Fixtures	137,500	—	—	52,500	—
606441	Vehicle Replacement Program	90,940	—	24,400	24,400	39,200
	<i>Sub-Total</i>	662,037	302,990	255,900	682,343	534,200
	Total	\$ 3,765,952	\$ 3,564,310	\$ 3,743,783	\$ 4,228,377	\$ 4,171,500



Building Maintenance - Interior & Exterior Repainting of Fire Station 100

Public Works Expenditures by Object Code

Streets Maintenance—001-50-505-541

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 307,457	\$ 315,952	\$ 336,700	\$ 336,700	\$ 374,100
601205	Lump Sum Payout - Accrued Time	5,841	7,679	4,600	4,600	9,100
601210	Non-Pensionable Earnings	800	—	500	500	—
601215	Communication Stipend	3,375	5,556	4,200	4,200	4,200
601220	Longevity Pay	2,117	2,022	2,000	2,000	2,400
601400	Overtime-General	52,482	82,269	70,300	60,300	50,000
601410	Overtime-Holiday	428	1,011	—	—	—
601412	Overtime-Emergency	2,610	—	—	—	—
602100	FICA & MICA	27,455	30,538	29,300	29,300	32,700
602210	Pension-General	75,152	65,000	55,700	55,700	47,600
602235	Pension-Senior Mgmt	12,776	14,600	9,000	9,000	12,300
602265	Pension-457	1,660	1,248	1,300	1,300	1,700
602300	Pmt In Lieu Of Insurance	1,554	—	—	—	—
602305	Health Insurance-HMO	90,129	93,504	86,500	86,500	90,400
602306	Dental Insurance-PPO	1,929	2,077	2,400	2,400	1,800
602307	Dental Insurance-HMO	697	677	500	500	600
602309	Basic Life	817	769	1,000	1,000	1,100
602311	Long-Term Disability	349	1,054	500	500	500
602400	Workers' Compensation	37,700	43,983	43,983	43,983	39,200
	<i>Sub-Total</i>	<u>625,327</u>	<u>667,940</u>	<u>648,483</u>	<u>638,483</u>	<u>667,700</u>
Operating Expense						
603400	Contract Svc-Other	52,764	114,093	100,400	110,400	115,400
604100	Communication Services	1,135	967	1,600	1,600	1,600
604311	Street Lights	867,167	691,960	874,264	874,264	900,500
604400	Leased Equipment	299	468	2,000	1,000	2,000
604500	Risk Internal Svcs Charge	29,600	6,700	28,600	28,600	23,400
604550	Health Ins Internal Serv Chg	19,700	26,700	14,400	14,400	13,800
604610	Fleet Internal Svcs Charge	117,200	106,600	95,700	95,700	124,900
604640	R&M Machinery	846	1,554	2,000	2,000	2,000
604666	R&M Street Lights	9,400	9,539	10,000	48,500	10,000
604667	R&M Streets	19,506	37,763	46,500	57,500	49,000
604672	Street Row & Median Maint	10,954	7,311	15,800	17,800	15,800
604989	IT Internal Svcs Charge	50,000	41,900	57,700	57,700	64,500
605220	Vehicle Fuel-On-Site	9,291	15,316	17,000	17,000	18,400
605240	Uniforms Cost	3,814	4,245	4,700	4,700	4,700
605242	Protective Clothing	224	625	700	700	1,000
605246	Safety Supplies	4,350	5,624	4,600	2,600	6,000
605251	Noncap Equip (Item less 5000)	12,176	7,441	4,700	4,700	9,700
605290	Other Operating Supplies	159	98	500	500	500
605500	Training-General	—	1,992	2,000	500	2,000
	<i>Sub-Total</i>	<u>1,208,584</u>	<u>1,080,896</u>	<u>1,283,164</u>	<u>1,340,164</u>	<u>1,365,200</u>
Departmental Capital Outlay						
606303	Traffic Calming	39,940	66,299	—	51,020	—
606322	Roadway Repairs	—	74,881	—	—	—
606400	Machinery & Equipment	—	12,100	—	47,900	—
606441	Vehicle Replacement Program	32,765	—	46,600	46,600	49,200
	<i>Sub-Total</i>	<u>72,705</u>	<u>153,280</u>	<u>46,600</u>	<u>145,520</u>	<u>49,200</u>
	Total	<u>\$ 1,906,616</u>	<u>\$ 1,902,116</u>	<u>\$ 1,978,247</u>	<u>\$ 2,124,167</u>	<u>\$ 2,082,100</u>

Public Works Expenditures by Object Code

Community Shuttle Service—001-50-507-544

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 901,903	\$ 437,143	\$ 532,900	\$ 492,900	\$ 429,300
601205	Lump Sum Payout - Accrued Time	24,787	17,223	12,000	12,000	17,600
601210	Non-Pensionable Earnings	2,564	—	3,900	3,900	—
601215	Communication Stipend	4,165	2,860	3,100	3,100	1,800
601220	Longevity Pay	2,413	1,170	1,600	1,600	2,300
601400	Overtime-General	27,841	10,526	20,000	20,000	15,000
601410	Overtime-Holiday	1,611	1,851	600	600	5,600
601412	Overtime-Emergency	2,685	—	—	—	—
602100	FICA & MICA	70,785	34,705	42,500	42,500	35,000
602210	Pension-General	101,935	43,200	45,100	45,100	49,100
602235	Pension-Senior Mgmt	11,678	21,200	27,500	27,500	—
602260	Pension-401	4,588	4,560	4,700	4,700	—
602265	Pension-457	4,790	5,835	8,500	8,500	5,300
602300	Pmt In Lieu Of Insurance	432	—	—	—	5,600
602304	Health Insurance-PPO	15,502	15,979	14,600	14,600	17,100
602305	Health Insurance-HMO	175,485	86,927	99,600	99,600	74,600
602306	Dental Insurance-PPO	1,446	2,019	2,400	2,400	1,800
602307	Dental Insurance-HMO	3,621	1,104	1,300	1,300	700
602309	Basic Life	753	675	1,500	1,500	1,200
602311	Long-Term Disability	306	2,033	800	800	600
602312	HDHP Aetna	5,822	—	—	—	—
602313	HSA Payflex	1,400	—	—	—	—
602400	Workers' Compensation	51,200	57,585	57,585	57,585	51,300
	<i>Sub-Total</i>	<u>1,417,713</u>	<u>746,595</u>	<u>880,185</u>	<u>840,185</u>	<u>713,900</u>
Operating Expense						
603140	New Hire Screening	282	198	300	300	300
603400	Contract Svc-Other	2,909	650	4,900	4,900	5,700
604001	Travel & Training	—	—	600	600	600
604100	Communication Services	5,933	604	1,000	1,000	1,000
604300	Water/Wastewater Svcs	645	574	800	800	700
604500	Risk Internal Svcs Charge	37,000	10,000	42,800	42,800	35,000
604550	Health Ins Internal Serv Chg	43,800	31,600	17,100	17,100	16,400
604610	Fleet Internal Svcs Charge	297,200	137,050	123,100	123,100	160,700
604645	R&M Radios	—	1,932	1,300	1,300	1,300
604700	Printing & Binding Svc	—	—	100	100	100
604989	IT Internal Svcs Charge	100,400	70,900	64,300	64,300	39,400
604993	Field Trips	178	—	100	100	100
605100	Office Supplies	357	190	400	400	400
605220	Vehicle Fuel-On-Site	77,765	37,004	69,200	69,200	74,800
605240	Uniforms Cost	9,093	3,824	6,600	6,600	6,600
605290	Other Operating Supplies	3,939	1,884	3,000	3,000	3,000
605500	Training-General	—	—	1,900	1,900	1,900
	<i>Sub-Total</i>	<u>579,500</u>	<u>296,410</u>	<u>337,500</u>	<u>337,500</u>	<u>348,000</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	77,655	—	124,500	124,500	129,800
	<i>Sub-Total</i>	<u>77,655</u>	<u>—</u>	<u>124,500</u>	<u>124,500</u>	<u>129,800</u>
	Total	<u>\$ 2,074,868</u>	<u>\$ 1,043,005</u>	<u>\$ 1,342,185</u>	<u>\$ 1,302,185</u>	<u>\$ 1,191,700</u>

Public Works Expenditures by Object Code

Solid Waste Management—001-50-508-534

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 262,205	\$ 308,714	\$ 332,700	\$ 332,700	\$ 449,600
601205	Lump Sum Payout - Accrued Time	16,470	9,561	11,400	11,400	16,400
601210	Non-Pensionable Earnings	2,681	—	2,700	2,700	—
601215	Communication Stipend	5,116	5,818	5,800	5,800	4,700
601220	Longevity Pay	838	868	900	900	1,000
601400	Overtime-General	18,682	29,749	20,000	20,000	20,000
601410	Overtime-Holiday	1,150	1,252	—	—	—
601412	Overtime-Emergency	331	—	—	—	—
602100	FICA & MICA	22,881	26,468	27,800	27,800	36,800
602210	Pension-General	36,877	49,700	53,000	53,000	29,600
602235	Pension-Senior Mgmt	2,695	3,400	24,300	24,300	64,600
602260	Pension-401	9,995	7,390	—	—	—
602265	Pension-457	5,484	5,554	5,800	5,800	10,500
602304	Health Insurance-PPO	15,502	27,467	29,300	29,300	23,700
602305	Health Insurance-HMO	58,839	64,221	71,600	71,600	79,000
602306	Dental Insurance-PPO	2,339	2,592	2,900	2,900	2,300
602307	Dental Insurance-HMO	241	267	300	300	600
602309	Basic Life	491	637	900	900	1,300
602311	Long-Term Disability	255	2,206	500	500	600
602400	Workers' Compensation	18,000	24,283	24,283	24,283	21,700
	<i>Sub-Total</i>	<u>481,071</u>	<u>570,147</u>	<u>614,183</u>	<u>614,183</u>	<u>762,400</u>
Operating Expense						
603190	Prof Svcs-Other	—	—	20,000	20,000	20,000
603400	Contract Svc-Other	9,599	24,721	25,000	15,000	25,000
604001	Travel & Training	646	—	5,900	—	5,900
604100	Communication Services	487	665	1,100	1,100	1,100
604500	Risk Internal Svcs Charge	15,900	3,000	12,800	12,800	10,500
604550	Health Ins Internal Serv Chg	14,400	27,200	14,700	14,700	14,000
604610	Fleet Internal Svcs Charge	15,000	13,600	12,200	12,200	15,900
604624	Solid Waste Container Maint	3,385	789	5,000	1,000	3,000
604700	Printing & Binding Svc	—	64	100	100	100
604870	Public Education	13,853	11,947	30,000	88,000	30,000
604989	IT Internal Svcs Charge	27,100	36,800	40,700	40,700	47,600
604997	Other Operating Expenses	4,497	4,436	5,300	5,300	5,300
604998	Contingency	694	93	300	300	25,300
605100	Office Supplies	274	613	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	8,991	6,849	11,600	6,000	12,500
605240	Uniforms Cost	1,272	1,145	1,800	1,800	2,000
605242	Protective Clothing	—	738	700	700	700
605246	Safety Equipment Supplies	576	481	600	600	600
605249	Solid Waste Containers	7,045	—	6,000	8,500	10,000
605251	Noncap Equip (Item less 5000)	150	246	400	400	400
605410	Subscriptions & Memberships	234	315	1,100	1,100	700
605500	Training-General	399	2,787	2,800	2,800	2,800
	<i>Sub-Total</i>	<u>124,501</u>	<u>136,489</u>	<u>199,100</u>	<u>234,100</u>	<u>234,400</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	26,500	—	10,200	10,200	10,600
	<i>Sub-Total</i>	<u>26,500</u>	<u>—</u>	<u>10,200</u>	<u>10,200</u>	<u>10,600</u>
	Total	<u>\$ 632,071</u>	<u>\$ 706,635</u>	<u>\$ 823,483</u>	<u>\$ 858,483</u>	<u>\$ 1,007,400</u>

Public Works Expenditures by Object Code

Landscape Maintenance—001-50-509-519

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 517,471	\$ 389,074	\$ 476,100	\$ 461,100	\$ 512,000
601205	Lump Sum Payout - Accrued Time	10,293	3,238	6,500	6,500	4,800
601210	Non-Pensionable Earnings	964	—	—	—	—
601215	Communication Stipend	5,013	5,931	4,600	4,600	5,900
601220	Longevity Pay	731	540	500	500	600
601400	Overtime-General	40,598	95,274	86,600	71,600	86,600
601410	Overtime-Holiday	3,547	5,632	—	—	—
601412	Overtime-Emergency	5,105	—	—	—	—
602100	FICA & MICA	45,336	37,778	40,600	40,600	45,000
602210	Pension-General	159,999	123,001	114,800	114,800	99,600
602235	Pension-Senior Mgmt	4,392	5,100	—	—	—
602265	Pension-457	401	—	—	—	—
602300	Pmt In Lieu Of Insurance	16,444	7,553	6,200	6,200	5,600
602304	Health Insurance-PPO	—	14,503	14,600	14,600	17,100
602305	Health Insurance-HMO	110,017	88,516	122,400	122,400	92,400
602306	Dental Insurance-PPO	2,709	2,283	2,600	2,600	2,100
602307	Dental Insurance-HMO	1,042	966	1,500	1,500	1,400
602309	Basic Life Insurance	1,530	1,330	1,400	1,400	1,500
602311	Long-Term Disability Ins	549	1,474	700	700	700
602312	HDHP Aetna	—	—	—	—	14,300
602313	HSA Payflex	—	—	—	—	2,800
602400	Workers' Compensation	34,400	40,783	40,783	40,783	36,300
	<i>Sub-Total</i>	960,539	822,975	919,883	889,883	928,700
Operating Expense						
603190	Prof Svcs-Other	—	—	3,000	3,000	3,000
603400	Contract Svc-Other	10,422	9,271	14,800	14,800	14,800
603460	Landscape Services	507,874	740,194	686,100	623,100	691,600
604100	Communication Services	811	423	1,900	1,900	1,900
604400	Leased Equipment	634	634	1,000	1,000	2,000
604500	Risk Internal Svcs Charge	31,700	3,700	15,800	15,800	12,900
604550	Health Ins Internal Serv Chg	41,200	38,500	20,800	20,800	19,900
604610	Fleet Internal Svcs Charge	61,000	55,500	49,800	49,800	65,000
604640	R&M Machinery	8,419	8,729	8,500	8,500	8,500
604669	Landscape & Irrigation	72,729	51,943	90,000	90,000	114,100
604920	License & Permit Fees	—	—	100	100	150
604989	IT Internal Svcs Charge	113,800	88,200	79,400	79,400	71,700
604998	Contingency	1	—	—	—	25,000
605220	Vehicle Fuel-On-Site	16,325	29,551	37,300	37,300	40,300
605240	Uniforms Cost	4,126	5,964	7,600	7,600	7,600
605242	Protective Clothing	462	1,968	1,300	1,300	1,300
605246	Safety Equipment Supplies	5,456	5,787	5,400	5,400	5,400
605251	Noncap Equip (Item less 5000)	7,514	16,474	23,000	14,000	23,000
605280	Chemicals	1,103	5,234	13,000	7,000	13,000
605290	Other Operating Supplies	2,785	9,036	3,300	3,300	5,000
605500	Training-General	1,774	3,540	6,000	6,000	6,000
	<i>Sub-Total</i>	888,134	1,074,649	1,068,100	990,100	1,132,150

Public Works Expenditures by Object Code

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Departmental Capital Outlay						
606400	Machinery & Equipment	—	52,688	—	712	—
606441	Vehicle Replacement Program	248,240	—	52,100	52,100	62,500
	<i>Sub-Total</i>	248,240	52,688	52,100	52,812	62,500
	Total	\$ 2,096,913	\$ 1,950,312	\$ 2,040,083	\$ 1,932,795	\$ 2,123,350



Public Works Crews - Sandbag Filling/Canal Cleaning/Roadway Repairs

Public Works Expenditures by Object Code

Field Operations—001-50-502-519

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
604640	R&M Machinery	\$ 55	\$ —	\$ —	\$ —	\$ —
604669	Landscape & Irrigation	15	—	—	—	—
	<i>Sub-Total</i>	70	—	—	—	—
	Total	\$ 70	\$ —	\$ —	\$ —	\$ —



Public Works Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
323705	Textile Recycling Revenue	This line item is to account for a franchise revenue agreement for textile recycling services.
337400	Loc Grant-Brow Cty Shuttle Bus	The City has an existing Interlocal Agreement with Broward County Transportation Services (Community Bus Service) that helps fund the City's local routes. The bus service has a total of three routes which operates five days per week, 12 hours per day and connects with the Broward County Mass Transit System.
341302	Admin Fee -Sanitation	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341303	Admin Fee-Solid Waste Com	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341307	Admin Fee-SW Res Curb	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341308	Admin Fee-SW Res Dmst	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
366430	Waste Reduct Ed Contr-Roll Off	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366431	Solid Waste Contract Mgmt Cont	Per the franchise agreement with WastePro, this represents funds from WastePro to fund the City's Solid Waste Program in the Public Works Department.
366432	Waste Reduction-Comm	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366433	Waste Reduction-Res Curb	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366434	Waste Reduction-Res Dmst	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366436	Public Education Waste Pro	This revenue source is derived from contributions from the City's franchise hauler to fund Citywide educational services related to solid waste and recycling.
369921	Cost Avoidance Collection-Res	This revenue source is derived from reductions in the disposal cost for residential single-family curbside service.
369923	Cost Avoidance Coll-Commercial	This revenue source is derived from reductions in the disposal cost for commercial solid waste services.
369925	Cost Avoidance Coll-Res Dmpstr	This revenue source is derived from reductions in the disposal cost for multi-family dumpster solid waste services.
369930	SW and Recy Liquidated Damages	This revenue source is derived from penalties imposed for non-performance of contractual terms.
369935	Community Engagement Program	This revenue is for the new Community Engagement Program.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the 2012 Transportation Improvement Revenue Note, Taxable Special Obligation Refunding Bonds, Series 2021, 2017 CIP Loan, Capital Improvement Revenue Bonds Series 2015 and 2013 CIP Revenue Bond.
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	This line item represents the cost for overtime required for the following reasons: (1) repair to City facilities; (2) Hurricane Storm Event required FOC and UCC staffing; (3) unforeseen emergencies which may require staffs' assistance; (4) Coverage for Cultural Arts events.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks for potential new hire employees.
603190	Prof Svcs-Other	This line item is for outside professional services such as rate studies and other related services. The budgeted amount of \$78,000 includes \$50,000 (program 501), \$5,000 (program 100), \$20,000 (program 508), and \$3,000 (program 509).
603400	Contract Svc-Other	This line item provides funding for contractual services related to security systems maintenance, audio/video technical repairs and operations for studio in chambers, electrical services, street light rehabilitation, burglar/fire alarm monitoring, pest control services, irrigation maintenance and repair to landscape irrigation systems in rights-of-way, medians, and swales, pressure cleaning of bus shelters, and solid waste studies and program functions.
603401	Janitorial Services	This line item provides funding related to janitorial services.
603404	Air Condition Services	This cost is associated with air conditioning maintenance of energy management systems located at four facilities and includes services and required parts purchases at all City facilities.
603460	Landscape Services	This represents the cost for contracting lawn mowing, hedge trimming, bi-monthly irrigation system inspections and cleaning right-of-way areas that cannot be accomplished efficiently and timely with the City's existing rights-of-way and medians.

Public Works Budget Justification

Object #	Account Description	Justification
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., and includes the National and State APWA Conference and other development seminars.
604100	Communication Services	This amount is for GPS tracking services.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svc	This line item represents the anticipated cost for water and sewer service to Public Works facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604311	Street Lights	This line item is for anticipated cost for FP&L street light power consumption and maintenance of street lights.
604400	Leased Equipment	This line item is for rental of specialized equipment that are seldomly used to perform various maintenance services.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604620	R&M Buildings	This account is for general repair and maintenance for all municipal buildings and facilities.
604621	Painting	This account is for painting of municipal buildings and facilities.
604624	Solid Waste Container Maint	The budget of \$5,000 will cover maintenance needed for the Solid Waste container.
604630	R&M Electric	This line item represents the costs for maintaining electrical systems for all City buildings and facilities and irrigation systems.
604640	R&M Machinery	This amount covers the cost to repair and maintain all large and small power equipment.
604645	R&M Radios	This represents the cost of repairs and maintenance to portable and mobile radios.
604665	R&M Air Conditioning	This line item is for repair and maintenance of air conditioning systems in the City's buildings.
604666	R&M Street Lights	This line item is for repair and maintenance of City-owned street lighting.
604667	R&M Streets	This line item represents cost for service used in the maintenance of streets and sidewalks.
604669	Landscape & Irrigation	This \$95,000 represents the cost to maintain irrigation systems and provide landscaping and beautification city-wide in all parks and rights-of-way. Materials include sprinkler heads, timers, PVC pipe, pump repairs, PVC glue, irrigation clocks, etc.
604672	Street Row & Median Maint	This line item represents the cost for repair, maintenance, and cleaning of all the City's rights-of-way and medians.
604700	Printing & Binding Svc	This represents the cost for printing letterheads, envelopes, business cards, brochures, flyers and booklets.
604870	Public Education	This line item is for Public Works Department Public Outreach and Information Program.
604916	Administrative Expense	This line item provides funding for reimbursable expenses such as reprographic work etc.
604920	License & Permit Fees	This cost is associated with obtaining and renewing of generator, elevator, fuel storage tanks user permits to meet regulatory requirements for all City buildings.
604925	Parking Garage Condo Fees	This line item is the City's portion of expenses for charges incurred for the City of Miramar Block 3B Garage Condo at the Town Center Complex.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604993	Field Trips	This account is for toll expenses associated with field trips.
604997	Other Operating Expenses	Unanticipated one-time expense that cannot be charged in other budgeted line item.
604998	Contingency	This line item represents contingency funding for unanticipated expenses not budgeted in any other account.
605100	Office Supplies	This line item is for the costs of office supplies utilized by administrative, secretarial, and supervisory personnel.
605120	Computer Operating Expenses	The costs for this line item is for Print Management Service Agreement for computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605240	Uniforms Cost	This line item represents the cost of uniforms, shirts, safety shoes, jackets and caps for employees, including the new staff who will be part of the in-house landscape maintenance crew.
605242	Protective Clothing	This represents the cost for safety clothing such as safety goggles, gloves, hard hats, vests, etc., including equipment for the new landscape crew.

Public Works Budget Justification

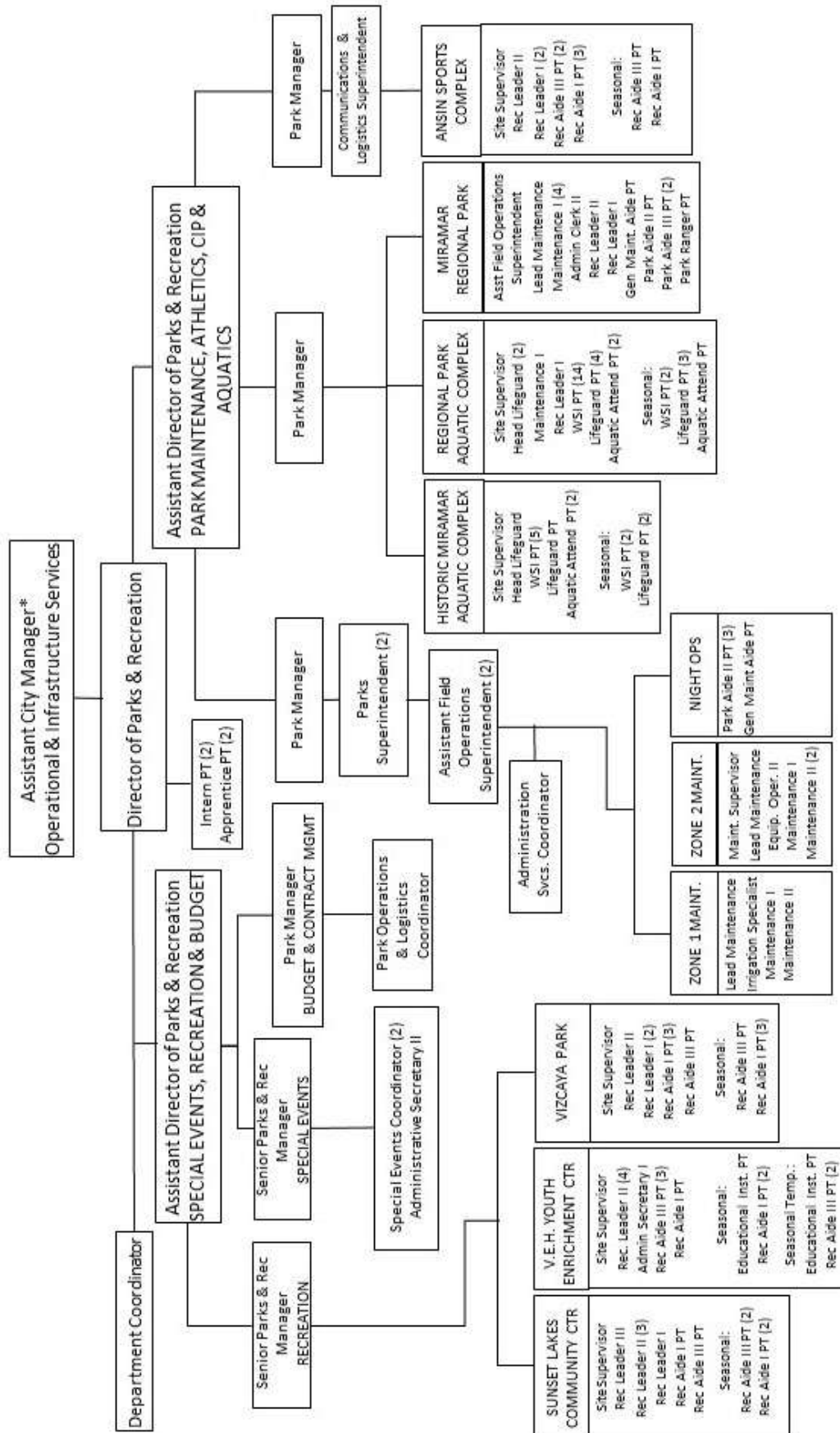
Object #	Account Description	Justification
605246	Safety Supplies	This expenditure is for safety equipment including traffic cones, barricades, caution tapes, first aid kits and flashlights.
605247	Janitorial Supplies	This represents funding for janitorial supplies for all City buildings which is not included in the contract.
605249	Solid Waste Containers	This line represents the cost of replacement recycling carts as part of the City's enhanced recycling cart program.
605251	Noncap Equip (Item less 5000)	This amount is to purchase new and replacement of small equipment costing less than \$5,000 per item. The funding of \$37,400 includes \$4,300 for parts and equipment for program 501, \$9,700 for program 505, \$400 for program 508, and \$23,000 for program 509.
605252	Small Tools	This represents the cost for items such as rakes, shovels, saw blades, hand tools, etc.
605280	Chemicals	This \$13,000 budget represents the cost for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain 44 acres of open space, medians and rights-of-way at the Town Center and City facilities. These funds also cover the cost of chemicals to be applied to sod, and palms.
605290	Other Operating Supplies	The line item represents the cost associated with other miscellaneous expenditures such as paint brushes, rags, air filters, root barriers, etc., on an as-needed basis.
605410	Subscriptions & Memberships	This line item is for the cost to maintain membership in professional associations, American Public Works Association, Professional Engineer License and subscriptions to Public Works related magazines.
605500	Training-General	This represents the cost associated with training for the Department's continuing efforts to train and retain the highest qualified professional and technical personnel as stated in the Department's goals and objectives. This budget also includes funding for MOT safety training for new personnel associated with landscape maintenance.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606211	Minor Building Repairs	This line item is to cover minor repairs and maintenance of City buildings; such as exterior and interior painting, carpeting, replacement of cabinets, installation of new doors and windows, roof cleaning, flooring, etc. Funding includes approved above base request of \$345,000 for Repair and Maintenance of Buildings for General Fund Departments, and \$150,000 for MTC Block 3 Parking Garage Sealing.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.

Parks and Recreation

Mission

*To provide a wide variety of services,
recreational activities and special
events for youths, adults and senior
residents to enhance the quality of life
for Miramar residents.*

Parks and Recreation Organizational Chart



*Budgeted in the Office of the City Manager.



Parks and Recreation

Department Overview

The Parks and Recreation Department encompasses 40 passive and active parks and two (2) aquatic complexes. The Department carries out recreational and athletic activities in addition to hosting a variety of educational classes and programs for residents. The Department also hosts many special events and is responsible for the maintenance of the City's parks and facilities.

As indicated in the Position Detail, this department is currently comprised of 107 budgeted positions of which 66 are full-time, 56 (28 FTEs) part-time, 23 (11.5 FTEs) seasonal part-time and 3 (1.5 FTEs) temporary seasonal part-time employees. The 11 programs provided are:

1. Administration
2. Athletics
3. Vernon E. Hargray Youth Enrichment Center (VEHYEC)
4. Sunset Lakes
5. Miramar Regional Park
6. Special Events (formerly Community Services)
7. Aquatics (Program with East and West locations)
8. Ansin Sports Complex
9. Park Maintenance
10. Vizcaya Park
11. Miramar Regional Park Amphitheater

- Small Dog Park Expanded.
- Island Park Walkway Replaced (Phase 1).
- Harbor Lakes Parking Lot Expanded.
- Swing Gates Installed at Silver Lakes Tennis Complex, Silver Shores Park and Silver Lakes Sports Complex.
- River Run, Sheraton and Beekman Parking Lots Renovated.
- Heating Systems at both Aquatic Centers Replaced.
- Vizcaya Lobby Flooring Installed.
- Flamingo Estates Fitness Circuit Installed.
- Fairway and Linear Parks Walkways Renovated.
- Teen Council Advisory Board Chair Jasmine Morales offered an internship in Senator Shervin Jones' office.
- Huntington Park South Water Fountain/Bottle Filling Station Installed.
- Replaced Lobby Furniture at Sunset Lakes, Ansin Sports Complex and VEH Youth Enrichment Center.
- Vizcaya Athletic Field Goal Pads Installed.
- Hosted COVID-19 Vaccination Site at Vizcaya Park.
- Hosted three (3) COVID-19 Testing Sites.

FY 2022 Accomplishments

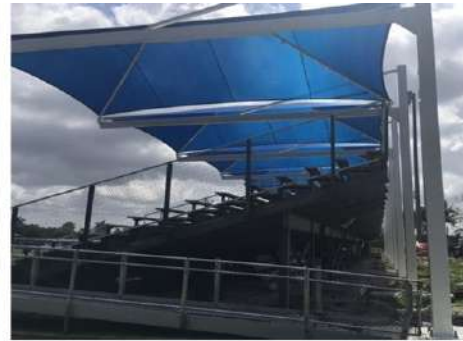
- Skate Park Development.
- Ansin South Bleachers Shade Structure Installation.
- East Aquatic Pool Liner and Water Playground Replacement.
- Monarch Lakes Playground Installed.
- Silver Lakes Sports Complex Restroom Renovation.
- Little Free Libraries nominated for a 2022 Todd H. Bol Award for Outstanding Achievement.
- Progress and Beauty Parks Pavers Replaced.
- Produced City's First Paid Festival.
- Irrigation System Installed at the Historic Miramar Aquatics Complex.
- Hosted 22 Community Events and 1 Co-Sponsored Event.
- Introduced Nine New Specialty Camps.
- Girls Mentoring Program Implemented.
- Developed the Happy to Help Campaign.
- Established Role Models of Today Creating Leaders of Tomorrow Program.
- Sheraton Park Playground Renovated.



Parks and Recreation

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Vernon E. Hargray Youth Enrichment Center	\$ 26,056	\$ 26,766	\$ 68,492	\$ 33,500	\$ 50,000
Athletics	—	—	80,000	80,000	147,000
Sunset Lakes	77,276	74,883	219,800	219,800	219,800
Miramar Regional Park	160,488	89,165	215,100	215,100	327,600
Special Events (formerly Community Services)	12,636	11,855	27,500	27,500	95,700
Aquatics	88,468	356,044	504,000	504,000	504,000
Ansin Sports Complex	38,973	144,144	211,575	211,575	84,700
Park Maintenance	20,950	29,084	52,000	52,000	100,000
Vizcaya Park	31,504	2,121	115,500	115,500	111,000
Miramar Regional Park Amphitheater	264,773	549,020	323,577	323,577	625,418
Total	\$ 721,123	\$ 1,283,081	\$ 1,817,544	\$ 1,782,552	\$ 2,265,218



Shade Structure at Ansin Sports Complex

Parks and Recreation

Expenditures by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	\$ 1,955,902	\$ 1,978,174	\$ 2,389,100	\$ 2,469,399	\$ 2,195,000
Vernon E. Hargray Youth Enrichment Center	571,201	639,920	713,910	730,990	878,760
Athletics	—	478	465,700	446,595	559,520
Sunset Lakes	653,166	650,279	781,655	790,155	911,535
Miramar Regional Park	1,820,930	1,758,490	1,983,630	1,978,630	2,084,290
Special Events (formerly Community Services)	858,591	1,176,006	979,100	1,574,319	2,289,800
Aquatics	2,042,526	1,996,810	2,058,535	2,066,535	2,089,485
Ansin Sports Complex	913,638	939,177	944,200	898,263	681,580
Park Maintenance	3,189,173	3,086,227	3,240,900	3,252,677	3,772,300
Vizcaya Park	544,092	649,406	599,105	612,564	750,280
Miramar Regional Park Amphitheater	826,492	1,020,237	918,800	934,887	934,564
Total	\$ 13,375,710	\$ 13,895,204	\$ 15,074,635	\$ 15,755,014	\$ 17,147,114

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 7,606,923	\$ 7,903,031	\$ 8,204,800	\$ 8,213,098	\$ 9,113,100
Operating Expense	5,414,577	5,938,677	6,742,235	7,197,383	7,946,114
Capital Outlay	354,211	53,496	127,600	344,533	87,900
Total	\$ 13,375,710	\$ 13,895,204	\$ 15,074,635	\$ 15,755,014	\$ 17,147,114

Positions by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	9.50	9.50	8.00	8.00	9.00
Vernon E. Hargray Youth Enrichment Center	8.50	7.00	9.00	9.00	11.00
Athletics	—	—	5.00	5.00	2.00
Sunset Lakes	9.00	8.00	9.50	8.50	9.00
Miramar Regional Park	14.00	12.50	12.50	13.50	12.50
Special Events (formerly Community Services)	3.00	4.50	4.50	4.50	4.00
Aquatics (East and West locations)	27.50	23.50	26.00	26.00	26.00
Ansin Sports Complex	10.50	9.00	9.00	9.00	7.50
Park Maintenance	17.00	17.00	16.00	16.00	18.00
Vizcaya Park	8.50	7.50	7.00	7.00	8.00
Total	107.50	98.50	106.50	106.50	107.00


Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration Services Coordinator	—	—	—	1.00	1.00
Administration Superintendent	1.00	1.00	1.00	—	—
Administrative Clerk II	1.00	1.00	1.00	1.00	1.00
Administrative Secretary I	1.00	1.00	1.00	1.00	1.00
Administrative Secretary II	2.00	2.00	2.00	1.00	1.00
Apprentice - Part-time (2)	—	—	1.00	1.00	1.00
Aquatic Attendant - Part-time (4)	2.50	2.50	2.50	2.00	2.00
Aquatic Attendant - Part-time (Seasonal)	0.50	—	0.50	0.50	0.50
Aquatic Site Supervisor	2.00	2.00	2.00	2.00	2.00
Assistant Director of Parks and Recreation	1.00	1.00	1.00	2.00	2.00
Assistant Field Operations Superintendent	3.00	3.00	3.00	3.00	3.00
Athletic Program Manager	1.00	1.00	1.00	—	—
Communications & Logistics Superintendent	—	—	1.00	1.00	1.00
Communications & Logistics Superintendent - Part-time	—	0.50	—	—	—
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Educational Instructor - Part-time (Seasonal)	0.50	—	0.50	0.50	0.50
Educational Instructor - Temp Part-time (Seasonal)	0.50	—	0.50	0.50	0.50
Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Facility Operations Superintendent	1.00	1.00	1.00	—	—





Parks and Recreation

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
General Maintenance Aide - Part-time (2)	1.50	1.00	1.00	1.00	1.00
Head Lifeguard	3.00	3.00	3.00	3.00	3.00
Intern - Parks and Recreation - Part-time (2)	0.50	—	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Lead Maintenance	3.00	3.00	3.00	3.00	3.00
Lifeguard - Part-time (5)	3.50	3.00	3.00	2.50	2.50
Lifeguard - Part-time (Seasonal) (5)	2.50	0.50	2.50	2.50	2.50
Maintenance I	7.00	7.00	6.00	7.00	7.00
Maintenance II	3.00	3.00	3.00	3.00	3.00
Maintenance Supervisor I	2.00	3.00	3.00	1.00	1.00
Operations Manager	—	1.00	1.00	—	—
Park Aide II - Part-time (4)	2.00	2.00	2.00	2.00	2.00
Park Aide III - Part-time (2)	2.50	1.50	1.50	1.00	1.00
Park Manager	1.00	1.00	1.00	3.00	3.00
Park Manager - Regional Park	—	—	—	1.00	1.00
Park Ranger - Part-time	0.50	0.50	0.50	0.50	0.50
Parks and Recreation Administrator	1.00	—	—	—	—
Parks and Recreation Department Coordinator	1.00	1.00	1.00	1.00	1.00
Parks Operations & Logistics Coordinator	—	—	—	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	2.00	2.00
Recreation Aide I - Part-time (8)	3.50	4.00	4.00	4.00	4.00
Recreation Aide I - Part-time (Seasonal) (8)	5.00	2.50	4.50	4.50	4.00
Recreation Aide III - Part-time (7)	4.50	4.00	4.00	3.50	3.50
Recreation Aide III - Part-time (Seasonal) (4)	3.00	1.50	2.00	2.00	2.00
Recreation Aide III - Temp Part-time (Seasonal) (2)	1.00	0.50	1.00	1.00	1.00
Recreation Leader	10.00	11.00	10.00	6.00	7.00
Recreation Leader II	5.00	5.00	5.00	10.00	10.00
Recreation Leader III	1.00	1.00	1.00	1.00	1.00
Recreation Site Supervisor	3.00	3.00	4.00	4.00	4.00
Recreation Superintendent	1.00	1.00	1.00	—	—
Regional Park Manager	—	—	—	—	—
Senior Parks & Recreation Manager	—	—	—	2.00	2.00
Special Events Aide	1.00	1.00	1.00	—	—
Special Events Coordinator	2.00	2.00	2.00	2.00	2.00
Water Safety Instructor - Part-time (19)	10.50	9.50	9.50	9.50	9.50
Water Safety Instructor - Part-time (Seasonal) (4)	2.00	2.00	2.00	2.00	2.00
Total FTE's	107.50	98.50	106.50	106.50	107.00

Parks and Recreation Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of Parks Maintained	Ensure and maintain Parks and Recreation Fields	Q4 Actual	40.00	40.00	
		YTD Actual	40.00	40.00	
		EOY Target	40.00	40.00	40.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Number of City run recreation and athletic programs offered	Increase residents use of parks, and recreation facilities	Q4 Actual	25.00	30.00	
		YTD Actual	53.00	116.00	
		EOY Target	50.00	75.00	75.00
		% Target	106.00%	154.67%	
		% Goal	100.00%	100.00%	
 Number of residents utilizing aquatic facilities	Increase residents use of Miramar Aquatic facilities	Q4 Actual	31,671.00	30,388.00	
		YTD Actual	51,044.00	88,772.00	
		EOY Target	30,000.00	60,000.00	60,000.00
		% Target	170.15%	147.95%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$4,120,759.52	\$4,585,209.47	
		YTD Actual	\$13,907,102.87	\$15,646,095.62	
		EOY Target	\$14,097,653.00	\$15,755,013.95	\$17,147,114.00
		% Target	98.65%	99.31%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$4,120,759.52	\$4,585,209.47	
		YTD Actual	\$13,907,102.87	\$15,646,095.62	
		EOY Projection	\$13,915,290.00	\$16,769,614.00	\$17,147,114.00
		% Target	99.94%	93.30%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$560,208.49	\$456,205.41	
		YTD Actual	\$1,282,982.32	\$1,923,336.17	
		EOY Target	\$1,124,075.00	\$1,782,552.00	\$2,265,218.00
		% Target	114.14%	107.90%	
		% Goal	100.00%	100.00%	

Parks and Recreation Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets projected target - Revenues	Finances	Q4 Actual	\$560,208.49	\$456,205.41	
		YTD Actual	\$1,282,982.32	\$1,923,336.17	
		EOY Projection	\$976,129.00	\$2,265,218.00	\$2,265,218.00
		% Target	131.44%	84.91%	
		% Goal	100.00%	100.00%	
 Number of City Ran family entertainment events	Provide family entertainment	Q4 Actual	10.00	12.00	
		YTD Actual	65.00	42.00	
		EOY Target	50.00	25.00	25.00
		% Target	130.00%	168.00%	
		% Goal	100.00%	100.00%	
 Number of hosted events	Events hosted at City Parks by Promoters	Q4 Actual	7.00	8.00	
		YTD Actual	37.00	41.00	
		EOY Target	20.00	25.00	25.00
		% Target	185.00%	164.00%	
		% Goal	100.00%	100.00%	
 Attend Conferences, Trainings, & Workshops	Provide additional learning opportunities and tools	Q4 Actual	15.00	26.00	
		YTD Actual	78.00	262.00	
		EOY Target	4.00	50.00	50.00
		% Target	1950.00%	524.00%	
		% Goal	100.00%	100.00%	
 Various Park Improvements (Project #51003) Construction completed %	Maintain and enhance the City park facilities and amenities for residents use	Q4 Actual		51%	
		YTD Actual		103%	
		EOY Target		90%	90%
		% Target	—%	114.24%	
		% Goal	100.00%	100.00%	
 Various Park Improvements (Project #51003) Construction within budget		Q4 Actual		\$ 126,572.00	
		YTD Actual		\$ 268,703.08	
		EOY Target		\$ 247,500.00	\$ 247,500.00
		% Target	—%	108.57%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Parks and Recreation FTE's by Program

Administration			
Formulates departmental policy and provides overall direction and coordination of departmental operations and management. Oversees capital improvement park projects and works with Citizen Advisory Boards, civic and special interest groups.			
<u>FY 22</u>		<u>FY 23</u>	
8.00		9.00	
<hr/>			
Vernon E. Hargray Youth Enrichment Center		Athletics	
Coordinates recreational activities including facility rentals, programs and classes at Miramar Youth Enrichment Center.			
<u>FY 22</u>		<u>FY 23</u>	
9.00		11.00	
<hr/>			
Sunset Lakes		Miramar Regional Park	
Coordinates recreational activities including facility rentals, programs and classes at Sunset Lakes Community Center.			
<u>FY 22</u>		<u>FY 23</u>	
9.50		9.00	
<hr/>			
Special Events		Aquatics	
Coordinates city-wide special events including City funded events and private promoter events.			
<u>FY 22</u>		<u>FY 23</u>	
4.50		4.00	
<hr/>			
Ansin Sports Complex		Park Maintenance	
Coordinates recreational activities including facility rentals, programs and classes at Ansin Sports Complex.			
<u>FY 22</u>		<u>FY 23</u>	
9.00		7.50	
<hr/>			
Vizcaya Park			
Coordinates recreational activities including facility rentals, programs and classes at Vizcaya Park.			
<u>FY 22</u>		<u>FY 23</u>	
7.00		8.00	



Parks and Recreation Budget Summary by Program

Administration—Program 100

Description

The Administration Program is responsible for providing the overall strategic planning and organizational leadership for the Department while collaborating with other departments to work collaboratively and capitalize on available resources to maintain and improve operations and facilities. This program oversees all programs such as athletics, recreation, aquatics, and special events. It is responsible to obtain and administer grants, attract sports and entertainment to City facilities and to develop relationships with local, state, national and international organizations.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,231,884	\$ 1,314,909	\$ 1,301,200	\$ 1,301,200	\$ 1,323,200
Operating Expense	625,617	663,265	1,033,000	987,274	863,700
Departmental Capital Outlay	98,401	—	54,900	180,925	8,100
Total	\$ 1,955,902	\$ 1,978,174	\$ 2,389,100	\$ 2,469,399	\$ 2,195,000

Percent of Time by Position

Administration Superintendent	1.00	1.00	1.00	—	—
Administrative Secretary II	1.00	1.00	—	—	—
Apprentice - Part-Time (2)	—	—	—	—	1.00
Assistant Director of Parks & Recreation	1.00	1.00	1.00	2.00	2.00
Assistant Field Operations Superintendent	—	1.00	—	—	—
Communications & Logistics Superintendent - PT	—	0.50	—	—	—
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Facility Operations Superintendent	1.00	—	—	—	—
Intern Parks & Recreation Part-time (2)	0.50	—	—	—	1.00
Operations Manager	—	1.00	1.00	—	—
Park Manager	—	—	—	1.00	1.00
Park Operations & Logistics Coordinator	—	—	—	1.00	1.00
Parks & Recreation Administrator	1.00	—	—	—	—
Parks & Recreation Department Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Leader III	1.00	1.00	1.00	1.00	—
Recreation Superintendent	1.00	1.00	1.00	—	—
Senior Parks & Recreation Manager	—	—	—	1.00	1.00
Special Events Aide	—	—	1.00	—	—
Total	9.50	9.50	8.00	8.00	9.00

Parks and Recreation Budget Summary by Program

Vernon E. Hargray Youth Enrichment Center—Program 600

Description

The Miramar Youth Enrichment Center was renamed to the Vernon E. Hargray Youth Enrichment Center in 2018. This center provides recreational activities and classes to residents of all ages. It hosts the Community Access Center After School Program, Spring, Summer and Winter Sports Camps as well as a variety of classes such as Karate-Do, Adult Basketball Leagues, Youth Athletic Symposiums and much more. This program also provides various athletic programs including Pee Wee Basketball, Mini Basketball, and IQ skills clinic.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Recreation Activities-YEC	347280	\$ 12,506	\$ 9,367	\$ 15,000	\$ 15,000	\$ 18,000
Summer - YEC	347210	—	11,189	2,000	2,000	15,000
Holiday Camp	347299	660	—	2,000	2,000	2,000
Contractual Services	347260	5,070	3,577	2,500	2,500	3,000
Rentals - YEC	362100	7,820	2,634	12,000	12,000	12,000
Trfr fr State & County Grant Fund	381163	—	—	34,992	—	—
Total		\$ 26,056	\$ 26,766	\$ 68,492	\$ 33,500	\$ 50,000

Expenditures by Category

Personnel Services	\$ 335,754	\$ 427,603	\$ 461,700	\$ 461,700	\$ 638,600
Operating Expense	200,185	197,332	240,610	235,585	228,360
Departmental Capital Outlay	35,262	14,985	11,600	33,705	11,800
Total	\$ 571,201	\$ 639,920	\$ 713,910	\$ 730,990	\$ 878,760

Percent of Time by Position

Administrative Secretary I	—	1.00	1.00	1.00	1.00
Educational Instructor Part-time (Seasonal)	0.50	—	0.50	0.50	0.50
Educational Instructor - Temp Part-time (Seasonal)	0.50	—	0.50	0.50	0.50
Recreation Aide I Part-time	0.50	0.50	0.50	0.50	0.50
Recreation Aide I Part-time (Seasonal) (2)	1.00	0.50	1.00	1.00	1.00
Recreation Aide III Part-time (3)	1.50	1.50	1.50	1.50	1.50
Recreation Aide III Part-time (Seasonal)	0.50	—	—	—	—
Recreation Aide III - Temp Part-time (Seasonal) (2)	1.00	0.50	1.00	1.00	1.00
Recreation Leader	1.00	1.00	1.00	—	—
Recreation Leader II	1.00	1.00	1.00	2.00	4.00
Recreation Site Supervisor	1.00	1.00	1.00	1.00	1.00
Total	8.50	7.00	9.00	9.00	11.00



Parks and Recreation Budget Summary by Program

Athletics—Program 602

Description

In FY19, the Athletics Program, staffing and accompanying revenues and expenses were reallocated to other existing programs within the department. However, in FY22, the Athletics Program, staffing and accompanying revenues and expenses were reinstated as the need for this program was apparent with the rising increase in the number of athletic programs, activities, and events.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Contracted Programs	347260	\$ —	\$ —	\$ 40,000	\$ 40,000	\$ 40,000
Admission Fees	347270	—	—	—	—	5,000
Rec Activities-Track Meet	347284	—	—	—	—	3,500
Rec Activities-Parking Fees	347285	—	—	—	—	3,500
Athletic Programs	347296	—	—	40,000	40,000	40,000
General Concessions	347309	—	—	—	—	5,000
Rental Revenue	362100	—	—	—	—	50,000
Total		\$ —	\$ —	\$ 80,000	\$ 80,000	\$ 147,000

Expenditures by Category

Personnel Services	\$ —	\$ —	\$ 239,200	\$ 239,200	\$ 368,800
Operating Expense	—	478	226,500	207,395	190,720
Departmental Capital Outlay	—	—	—	—	—
Total	\$ —	\$ 478	\$ 465,700	\$ 446,595	\$ 559,520

Percent of Time by Position

Apprentice Part-time (2)	—	—	1.00	1.00	—
Athletic Program Manager	—	—	1.00	—	—
Communications & Logistics Superintendent	—	—	1.00	1.00	1.00
Intern Parks & Recreation Part-time (2)	—	—	1.00	1.00	—
Park Manager	—	—	—	1.00	1.00
Recreation Leader I	—	—	1.00	1.00	—
Total	—	—	5.00	5.00	2.00



Soccer Camp Day at Miramar Regional Park

Parks and Recreation Budget Summary by Program

Sunset Lakes—Program 603

Description

This program oversees the Sunset Lakes facility and park. It serves to promote a community atmosphere; hosts Spring, Summer and Winter Camps, holds programs in response to community interests and needs; collaborates with individuals and other agencies to provide programming and assistance; and promotes athletic and recreational events. This program also oversees the management of a ballroom, meeting spaces, senior and youth programs.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Recreation Activities-Sunset Lakes	347280	\$ 13,109	\$ 10,320	\$ 20,000	\$ 20,000	\$ 20,000
Summer Program-Sunset Lakes	347210	1,721	27,323	70,000	70,000	70,000
Contracted Programs	347260	9,295	13,507	4,800	4,800	4,800
Holiday Camps	347299	2,290	110	5,000	5,000	5,000
Rentals-Sunset Lakes	362100	50,861	23,623	120,000	120,000	120,000
Total		\$ 77,276	\$ 74,883	\$ 219,800	\$ 219,800	\$ 219,800

Expenditures by Category

Personnel Services	\$ 489,851	\$ 480,143	\$ 534,600	\$ 534,600	\$ 651,800
Operating Expense	160,515	170,136	244,155	234,055	256,635
Departmental Capital Outlay	2,800	—	2,900	21,500	3,100
Total	\$ 653,166	\$ 650,279	\$ 781,655	\$ 790,155	\$ 911,535

Percent of Time by Position

Recreation Aide I Part-time	0.50	0.50	0.50	0.50	0.50
Recreation Aide I Part-time (Seasonal) (2)	1.50	0.50	1.50	1.50	1.00
Recreation Aide III Part-time	1.00	0.50	0.50	0.50	0.50
Recreation Aide III Part-time (Seasonal) (2)	1.00	0.50	1.00	1.00	1.00
Recreation Leader	3.00	4.00	4.00	1.00	1.00
Recreation Leader II	1.00	1.00	1.00	3.00	3.00
Recreation Leader III	—	—	—	—	1.00
Recreation Site Supervisor	1.00	1.00	1.00	1.00	1.00
Total	9.00	8.00	9.50	8.50	9.00

Parks and Recreation Budget Summary by Program

Miramar Regional Park—Program 604

Description

This program manages the City's largest and only Regional Park which serves participants of all ages. Amenities and activities include, but are not limited to, basketball, baseball, football, soccer, organized youth and adult sports leagues, instructional classes, and fitness circuits. This program manages the rental of various pavilions that are used for gatherings of families, friends or business associates. This program also hosts several large scale events that are open to the general public, such as holiday themed special events, music related festivals and shows, and sports related tournaments as well as private large scale events

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Contracted Programs - Other	347260	\$ 8,124	\$ 24,435	\$ 3,600	\$ 3,600	\$ 3,600
Admission Fees	347270	37,928	(4,153)	60,000	60,000	90,000
Rec Activities-Parking Fees	347285	34,665	87	30,000	30,000	32,000
General Concessions	347309	—	624	—	—	—
Holiday Camps	347299	—	—	—	—	2,000
Rental Revenue	362100	79,771	68,173	121,500	121,500	200,000
Total		\$ 160,488	\$ 89,165	\$ 215,100	\$ 215,100	\$ 327,600

Expenditures by Category

Personnel Services	\$1,015,500	\$ 893,658	\$1,004,600	\$1,004,600	\$1,082,100
Operating Expense	774,830	864,832	975,530	970,530	993,990
Departmental Capital Outlay	30,600	—	3,500	3,500	8,200
Total	\$1,820,930	\$1,758,490	\$1,983,630	\$1,978,630	\$2,084,290

Percent of Time by Position

Administrative Clerk II	1.00	1.00	1.00	1.00	1.00
Asst. Field Operations Superintendent	—	1.00	1.00	1.00	1.00
Facility Operations Superintendent	—	1.00	1.00	—	—
General Maintenance Aide Part-time	1.50	1.00	1.00	1.00	0.50
Irrigation Specialist	—	—	1.00	1.00	—
Lead Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance I	4.00	4.00	3.00	4.00	4.00
Maintenance Supervisor I	1.00	—	—	—	—
park Aide II part-Time	—	—	—	—	0.50
Park Aide III Part-time (2)	2.50	1.50	1.50	1.00	1.00
Park Manager - Regional Park	1.00	—	—	1.00	1.00
Park Ranger Part-time	0.50	0.50	0.50	0.50	0.50
Recreation Aide III Part-time	0.50	0.50	0.50	—	—
Recreation Leader I	—	—	—	1.00	1.00
Recreation Leader II	1.00	1.00	1.00	1.00	1.00
Total	14.00	12.50	12.50	13.50	12.50

Parks and Recreation Budget Summary by Program

Special Events (formerly Community Services)—Program 605

Description

This program is responsible for the development and production of City events geared to engage and entertain residents of the City's diverse community. Events are designed based on resident interests, current market trends and health and fitness activities. This program also oversees the coordination of organizations and outside promoters that seek to utilize City facilities to hold functions and/or events.

Note: In FY20, the Office of Marketing & Public Relations was moved from the Parks & Recreation Department back into the Office of the City Manager. This program was renamed from Community Services (formerly in FY19) to Special Events in FY20.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Rec Activities-Parking Fees	347285	\$ —	\$ —	\$ —	\$ —	\$ 10,000
General Concessions	347309	—	—	—	—	10,000
Group Sales Svcs Fee	347337	—	—	—	—	50,000
Merchandise Sales	347351	—	—	—	—	5,000
Special Events Fees	347405	1,650	6,855	3,500	3,500	15,000
Vendor Registration & Sponsors	347410	10,986	5,000	24,000	24,000	5,700
Total		\$ 12,636	\$ 11,855	\$ 27,500	\$ 27,500	\$ 95,700

Expenditures by Category

Personnel Services	\$ 452,267	\$ 602,495	\$ 516,000	\$ 524,298	\$ 630,300
Operating Expense	403,864	573,510	457,400	1,044,321	1,653,700
Departmental Capital Outlay	2,460	—	5,700	5,700	5,800
Total	\$ 858,591	\$ 1,176,006	\$ 979,100	\$ 1,574,319	\$ 2,289,800

Percent of Time by Position

Administration Services Coordinator	—	—	—	1.00	1.00
Administrative Secretary II	—	—	1.00	—	—
Park Manager	—	1.00	1.00	—	—
Recreation Aide I Part-time	—	0.50	0.50	0.50	—
Sr. Parks & Recreation Manager	—	—	—	1.00	1.00
Special Events Aide	1.00	1.00	—	—	—
Special Events Coordinator	2.00	2.00	2.00	2.00	2.00
Total	3.00	4.50	4.50	4.50	4.00



Big Bounce America Event

Parks and Recreation Budget Summary by Program

Aquatics—Program 606

Description

The Aquatics program oversees two aquatic locations, the Miramar Aquatic Complex which is located adjacent to Civic Center Park and the Miramar Regional Park Aquatic Complex. This program provides swimming classes for all ages from beginners to experts and also offers water aerobics and various water sports. Emphasis is placed on teaching children and adults how to swim and be safe in and around water.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Summer Program	347210	\$ —	\$ 33,839	\$ 60,000	\$ 60,000	\$ 40,000
Contracted Prog - Aquatics East	347260	—	—	—	—	12,000
Contracted Prog - Aquatics West	347260	4,361	4,307	7,000	7,000	10,000
Aquatic Fees - East	347271	21,629	84,310	75,000	75,000	75,000
Aquatic Fees - West	347271	61,517	226,485	340,000	340,000	340,000
Holiday Camps	347299	—	990	2,000	2,000	7,000
Trfr Fr State & Cty Grant Fund	381163	960	6,114	20,000	20,000	20,000
Total		\$ 88,468	\$ 356,044	\$ 504,000	\$ 504,000	\$ 504,000

Expenditures by Category

Personnel Services	\$ 1,596,845	\$ 1,610,791	\$ 1,622,200	\$ 1,622,200	\$ 1,689,100
Operating Expense	382,138	386,019	426,835	434,835	390,585
Departmental Capital Outlay	63,543	—	9,500	9,500	9,800
Total	\$ 2,042,526	\$ 1,996,810	\$ 2,058,535	\$ 2,066,535	\$ 2,089,485

Percent of Time by Position

Aquatic Attendant Part-time (4)	2.50	2.50	2.50	2.00	2.00
Aquatic Attendant Part-time (Seasonal)	0.50	—	0.50	0.50	0.50
Aquatic Site Supervisor	2.00	2.00	2.00	2.00	2.00
Head Lifeguard	3.00	3.00	3.00	3.00	3.00
Lifeguard Part-time (5)	3.50	3.00	3.00	2.50	2.50
Lifeguard Part-time (Seasonal) (5)	2.50	0.50	2.50	2.50	2.50
Maintenance I	1.00	1.00	1.00	1.00	1.00
Recreation Leader I	—	—	—	1.00	1.00
Water Safety Instructor Part-time (19)	10.50	9.50	9.50	9.50	9.50
Water Safety Instructor Part-time (Seasonal) (4)	2.00	2.00	2.00	2.00	2.00
Total	27.50	23.50	26.00	26.00	26.00

Parks and Recreation Budget Summary by Program

Ansin Sports Complex—Program 607

Description

This program manages the Ansin Sports Complex that includes a state-of-the-art track which is used for local, national and international events. The facility also hosts youth and adult elite athletic camps, clinics and programs. This program provides recreation activities and classes to residents of all ages including an After-School program, Winter, Spring and Summer Camps, as well as a variety of classes such as dance, martial arts, and athletic skill education.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Summer Camp-Ansin	347210	\$ —	\$ 31,824	\$ 58,000	\$ 58,000	\$ 58,000
Contracted Programs	347260	315	—	2,200	2,200	2,200
Admission Fees	347270	476	586	47,800	47,800	—
Recreation Activities-Ansin	347280	13,438	3,265	18,000	18,000	18,000
Holiday Camp	347299	1,825	870	4,000	4,000	4,000
Track Meet	347284	—	10,322	20,700	20,700	—
Parking Fees-Ansin	347285	377	—	2,000	2,000	—
Concession-Ansin	347309	—	500	5,625	5,625	—
Rentals-Ansin Bldg.	362100	—	1,500	—	—	2,500
Rentals-Ansin Stadium	362100	22,543	95,277	53,250	53,250	—
Total		\$ 38,973	\$ 144,144	\$ 211,575	\$ 211,575	\$ 84,700

Expenditures by Category

Personnel Services	\$ 720,403	\$ 614,167	\$ 697,200	\$ 697,200	\$ 457,100
Operating Expense	190,467	317,526	244,200	198,263	221,580
Departmental Capital Outlay	2,768	7,485	2,800	2,800	2,900
Total	\$ 913,638	\$ 939,177	\$ 944,200	\$ 898,263	\$ 681,580

Percent of Time by Position

Assistant Field Operations Superintendent	1.00	—	1.00	1.00	—
Athletic Program Manager	1.00	1.00	—	—	—
Recreation Aide I Part-time (3)	1.00	0.50	0.50	0.50	1.50
Recreation Aide I Part-time (Seasonal)	1.00	0.50	0.50	0.50	0.50
Recreation Aide III Part-time (2)	1.50	1.50	1.50	1.50	1.00
Recreation Aide III Part-time (Seasonal)	1.00	0.50	0.50	0.50	0.50
Recreation Leader	3.00	4.00	3.00	3.00	2.00
Recreation Leader II	1.00	1.00	1.00	1.00	1.00
Recreation Site Supervisor	—	—	1.00	1.00	1.00
Total	10.50	9.00	9.00	9.00	7.50

Parks and Recreation Budget Summary by Program

Park Maintenance Program—Program 608

Description

This program serves to administer the maintenance of the City's parks and recreational facilities. This program is also responsible for the management of parks, courts and field improvements as well as new park development, working with other departments to ensure objectives and consistency throughout. The rental of athletic fields is also managed by this program.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Park Field Rentals	362200	\$ 11,058	\$ 7,569	\$ 29,500	\$ 29,500	\$ 40,000
Pavilion Rentals	362301	9,892	21,515	22,500	22,500	60,000
Total		\$ 20,950	\$ 29,084	\$ 52,000	\$ 52,000	\$ 100,000

Expenditures by Category

Personnel Services	\$ 1,334,052	\$ 1,484,345	\$ 1,440,600	\$ 1,440,600	\$ 1,762,000
Operating Expense	1,739,944	1,601,882	1,766,800	1,778,577	1,975,600
Departmental Capital Outlay	115,177	—	33,500	33,500	34,700
Total	\$ 3,189,173	\$ 3,086,227	\$ 3,240,900	\$ 3,252,677	\$ 3,772,300

Percent of Time by Position

Administrative Secretary I	1.00	—	—	—	—
Administrative Secretary II	1.00	1.00	1.00	—	—
Administration Services Coordinator	—	—	—	1.00	1.00
Asst. Field Operations Superintendent	2.00	1.00	1.00	1.00	2.00
Equipment Operator II	1.00	1.00	1.00	1.00	1.00
General Maintenance Aide Pat-Time	—	—	—	—	0.50
Irrigation Specialist	1.00	1.00	—	—	1.00
Lead Maintenance	2.00	2.00	2.00	2.00	2.00
Maintenance I	2.00	2.00	2.00	2.00	2.00
Maintenance II	3.00	3.00	3.00	3.00	3.00
Maintenance Supervisor I	1.00	3.00	3.00	1.00	1.00
Park Aide II Part-time (3)	2.00	2.00	2.00	2.00	1.50
Park Manager	—	—	—	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	2.00	2.00
Total	17.00	17.00	16.00	16.00	18.00

Parks and Recreation Budget Summary by Program

Vizcaya Park—Program 609

Description

The Vizcaya facility and exterior grounds are energy efficient as certified by LEED. Amenities include computer lab, game room, recreation room, pavilions, soccer/football field, basketball court and patio area with picnic benches and more. Recreation activities and classes are offered for residents of all ages, such as an After-School program and Spring, Summer and Winter Camps. The park also provides contractual classes such as dance and karate class. The athletic programs include cross-fit, soccer, flag football, basketball and mini-sports development.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Contracted Programs	347260	\$ 210	\$ —	\$ 4,000	\$ 4,000	\$ 2,000
Recreation Activities-Vizcaya	347280	5,407	(1,883)	7,500	7,500	5,000
Rentals - Vizcaya	362100	24,024	4,004	71,500	71,500	71,500
Summer Program	347210	—	—	30,000	30,000	30,000
Holiday Camps	347299	1,863	—	2,500	2,500	2,500
Total		\$ 31,504	\$ 2,121	\$ 115,500	\$ 115,500	\$ 111,000

Expenditures by Category

Personnel Services	\$ 430,367	\$ 474,920	\$ 387,500	\$ 387,500	\$ 510,100
Operating Expense	110,525	143,461	208,405	208,405	236,680
Departmental Capital Outlay	3,200	31,026	3,200	16,659	3,500
Total	\$ 544,092	\$ 649,406	\$ 599,105	\$ 612,564	\$ 750,280

Percent of Time by Position

Recreation Aide I Part-time (3)	1.50	2.00	2.00	2.00	1.50
Recreation Aide I Part-time (Seasonal) (3)	1.50	1.00	1.50	1.50	1.50
Recreation Aide III Part-time	—	—	—	—	0.50
Recreation Aide III Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Recreation Leader	3.00	2.00	1.00	1.00	2.00
Recreation Leader II	1.00	1.00	1.00	1.00	1.00
Recreation Site Supervisor	1.00	1.00	1.00	1.00	1.00
Total	8.50	7.50	7.00	7.00	8.00

Parks and Recreation Budget Summary by Program

Miramar Regional Park Amphitheater—Program 610

Description

The Miramar Regional Park Amphitheater is an open-air venue with 5,000 seats, 3,000 of which are under a canopy and 2,000 are in the open grass area. This program manages the rental and use of the Miramar Regional Park Amphitheater for festivals, concerts, shows, and events.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Rec Activities-Parking Fees	347285	\$ 79,047	\$ 113,308	\$ 70,198	\$ 70,198	\$ 134,300
General Concessions	347309	30,291	51,221	75,200	75,200	137,000
Ticket Sales	347339	32,211	216,908	127,779	127,779	221,518
Rental - Amphitheater	362204	123,225	167,582	50,400	50,400	132,600
Total		\$ 264,773	\$ 549,020	\$ 323,577	\$ 323,577	\$ 625,418

Expenditures by Category					
Personnel Services	\$	—	\$	—	\$
Operating Expense		826,492	1,020,237	918,800	934,564
Departmental Capital Outlay		—	—	—	36,744
Total		\$ 826,492	\$ 1,020,237	\$ 918,800	\$ 934,887

Percent of Time by Position

None

Parks and Recreation Expenditures by Object Code

Administration—001-60-100-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 741,769	\$ 753,179	\$ 808,700	\$ 808,700	\$ 844,000
601205	Lump Sum Payout - Accrued Time	50,209	61,645	38,400	38,400	67,200
601210	Non-Pensionable Earnings	1,439	2,200	8,500	8,500	—
601215	Communication Stipend	11,125	14,528	13,000	13,000	11,100
601220	Longevity Pay	1,793	2,744	1,200	1,200	4,100
601400	Overtime-General	1,589	4,751	1,500	1,500	1,000
601410	Overtime-Holiday	—	4,258	—	—	—
602100	FICA & MICA	58,395	61,457	64,900	64,900	67,600
602210	Pension-General	51,367	73,600	24,300	24,300	35,000
602235	Pension-Senior Mgmt	101,014	112,400	108,400	108,400	96,600
602260	Pension-401	13,399	13,996	14,500	14,500	15,000
602265	Pension-457	14,733	18,503	20,700	20,700	23,900
602300	Pmt In Lieu Of Insurance	—	3,237	6,200	6,200	—
602304	Health Insurance-PPO	—	14,503	—	—	17,100
602305	Health Insurance-HMO	92,228	83,511	92,900	92,900	66,900
602306	Dental Insurance-PPO	3,233	2,828	2,900	2,900	1,700
602307	Dental Insurance-HMO	663	792	1,100	1,100	800
602309	Basic Life	1,841	1,783	2,300	2,300	2,400
602311	Long-Term Disability	513	1,067	1,100	1,100	1,200
602312	HDHP Aetna	16,773	21,226	28,100	28,100	14,000
602313	HSA Payflex	2,800	5,600	5,400	5,400	2,800
602400	Workers' Compensation	67,000	57,100	57,100	57,100	50,800
	<i>Sub-Total</i>	1,231,884	1,314,909	1,301,200	1,301,200	1,323,200
Operating Expense						
603140	New Hire Screening	992	1,612	1,000	1,998	1,000
603141	Existing Employee Screening	329	136	1,500	749	1,500
603190	Prof Svcs-Other	895	7,825	160,000	102,920	10,000
603400	Contract Svc-Other	614	(66)	11,000	25,212	12,000
604001	Travel & Training	7,694	5,009	15,000	12,300	13,500
604200	Postage	254	536	1,000	6,000	6,900
604301	Electricity Svcs	5,105	3,998	5,100	5,100	6,500
604500	Risk Internal Svcs Charge	46,100	7,500	32,000	32,000	26,300
604550	Health Ins Internal Serv Chg	20,900	39,800	21,600	21,600	20,600
604610	Fleet Internal Svcs Charge	14,800	13,500	12,100	12,100	15,800
604700	Printing & Binding Svc	506	4,318	2,000	2,495	2,000
604890	Special Events-Other	6,747	4,486	50,000	64,781	15,000
604910	Advertising Costs	2,000	1,864	2,000	3,942	4,000
604989	IT Internal Svcs Charge	504,600	544,100	666,400	666,400	684,800
604997	Other Operating Expenses	2,011	4,868	3,700	4,488	—
605100	Office Supplies	2,658	3,962	3,000	3,000	3,000
605220	Vehicle Fuel-On-Site	222	733	2,600	2,600	2,800
605240	Uniforms Cost	5,563	17,945	20,000	16,000	20,000
605410	Subscriptions & Memberships	1,627	1,139	3,000	1,200	3,000
605510	Tuition Reimbursement	2,000	—	20,000	2,389	15,000
	<i>Sub-Total</i>	625,617	663,265	1,033,000	987,274	863,700
Departmental Capital Outlay						
606400	Machinery & Equipment	—	—	20,000	104,105	—
606440	Vehicles Purchase	69,843	—	—	—	—
606441	Vehicle Replacement Program	28,558	—	34,900	34,900	8,100
606470	Computer Equipment	—	—	—	41,920	—
	<i>Sub-Total</i>	98,401	—	54,900	180,925	8,100
	Total	\$ 1,955,902	\$ 1,978,174	\$ 2,389,100	\$ 2,469,399	\$ 2,195,000

Parks and Recreation Expenditures by Object Code

Vernon E. Hargray Youth Enrichment Center—001-60-600-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 200,726	\$ 251,161	\$ 284,100	\$ 284,100	\$ 421,900
601205	Lump Sum Payout - Accrued Time	—	4,480	1,400	1,400	1,800
601210	Non-Pensionable Earnings	—	447	—	—	—
601215	Communication Stipend	1,300	1,300	1,300	1,300	1,300
601220	Longevity Pay	360	464	500	500	500
601400	Overtime-General	6,957	14,678	15,000	15,000	15,000
601410	Overtime-Holiday	347	6,376	500	500	1,000
602100	FICA & MICA	16,234	21,529	22,600	22,600	33,500
602210	Pension-General	29,581	46,300	45,700	45,700	57,200
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	11,200
602304	Health Insurance-PPO	3,452	—	—	—	17,100
602305	Health Insurance-HMO	23,696	33,981	42,100	42,100	38,500
602306	Dental Insurance-PPO	809	1,175	1,300	1,300	800
602307	Dental Insurance-HMO	293	297	600	600	700
602309	Basic Life	253	480	800	800	1,200
602311	Long-Term Disability	91	123	400	400	600
602313	HSA Payflex	—	—	—	—	1,400
602400	Workers' Compensation	46,000	39,200	39,200	39,200	34,900
	<i>Sub-Total</i>	335,754	427,603	461,700	461,700	638,600
<u>Operating Expense</u>						
603400	Contract Svc-Other	23,252	8,307	10,000	10,000	6,750
603401	Janitorial Svcs	37,508	43,760	38,010	38,010	38,010
603460	Landscape Services	—	10,568	15,500	17,500	15,500
604300	Water/Wastewater Svc	11,247	12,601	17,200	17,200	14,300
604301	Electricity Svcs	56,526	51,485	64,700	64,700	53,800
604500	Risk Internal Svcs Charge	28,800	4,600	19,700	19,700	16,100
604550	Health Ins Internal Serv Chg	11,400	9,800	5,300	5,300	5,000
604610	Fleet Internal Svcs Charge	9,200	8,400	7,500	7,500	9,800
604620	R&M Buildings	—	9,394	10,000	4,975	13,000
604700	Printing & Binding Svcs	—	331	500	873	700
604989	IT Internal Svcs Charge	800	—	—	—	—
604991	Summer Programs	491	2,635	8,000	8,000	8,000
604992	Recreation Activities	6,535	11,619	8,200	8,200	7,700
604993	Field Trips	—	1,002	16,200	14,200	16,200
605100	Office Supplies	2,037	1,888	2,000	2,000	2,000
605220	Vehicle Fuel-On-Site	1,192	1,421	1,300	1,300	1,400
605225	Equip Gas Oil & Lube	—	—	700	700	800
605230	Program Supplies	4,812	6,766	5,000	5,000	5,000
605247	Janitorial Supplies	1,396	1,136	1,500	1,500	1,500
605250	Noncap Furn (Item less 5000)	2,976	2,340	—	—	3,500
605251	Noncap Equip (Item less 5000)	—	6,994	7,000	6,627	7,000
605290	Other Operating Supplies	2,013	2,286	2,300	2,300	2,300
	<i>Sub-Total</i>	200,185	197,332	240,610	235,585	228,360

Parks and Recreation Expenditures by Object Code

Vernon E. Hargray Youth Enrichment Center—001-60-600-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Departmental Capital Outlay						
606210	Building Renovation	—	—	—	22,105	—
606400	Machinery & Equipment	—	14,985	—	—	—
606441	Vehicle Replacement Program	35,262	—	11,600	11,600	11,800
	<i>Sub-Total</i>	35,262	14,985	11,600	33,705	11,800
	Total	\$ 571,201	\$ 639,920	\$ 713,910	\$ 730,990	\$ 878,760



Parks and Recreation Expenditures by Object Code

Athletics—001-60-602-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ —	\$ 177,500	\$ 177,500	\$ 247,700
601205	Lump Sum Payout - Accrued Time	—	—	1,200	1,200	11,000
601210	Non-Pensionable Earnings	—	—	1,000	1,000	—
601215	Communication Stipend	—	—	1,300	1,300	3,300
601400	Overtime-General	—	—	—	—	15,000
601410	Overtime-Holiday	—	—	—	—	500
602100	FICA & MICA	—	—	13,800	13,800	20,900
602210	Pension-General	—	—	8,400	8,400	—
602235	Pension-Senior Mgmt	—	—	18,000	18,000	35,600
602305	Health Insurance-HMO	—	—	16,800	16,800	33,200
602307	Dental Insurance-HMO	—	—	400	400	500
602309	Basic Life Insurance	—	—	500	500	700
602311	Long-Term Disability Ins	—	—	300	300	400
	<i>Sub-Total</i>	—	—	239,200	239,200	368,800
Operating Expense						
603190	Prof Svcs-Other	—	—	5,000	5,000	25,720
604400	Leased Equipment	—	—	25,000	10,000	10,000
604846	Miramar Invit. Track Meet	—	—	50,000	50,000	—
604847	Miramar Invit. Ath. PrizeMoney	—	—	50,000	—	—
604857	Athletic Sporting Events	—	—	41,500	41,761	45,000
604898	Sports & Entertainment	—	—	—	30,895	40,000
604994	Athletic Activities	—	—	35,000	36,027	35,000
605220	Vehicle Fuel-On-Site	—	478	—	—	—
605230	Program Supplies	—	—	20,000	18,712	20,000
605251	Noncap Equip (Item less 5000)	—	—	—	15,000	15,000
	<i>Sub-Total</i>	—	478	226,500	207,395	190,720
	Total	\$ —	\$ 478	\$ 465,700	\$ 446,595	\$ 559,520

Parks and Recreation Expenditures by Object Code

Sunset Lakes—001-60-603-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 274,459	\$ 273,099	\$ 304,600	\$ 304,600	\$ 382,300
601205	Lump Sum Payout - Accrued Time	6,151	8,034	1,300	1,300	13,900
601210	Non-Pensionable Earnings	867	447	—	—	—
601215	Communication Stipend	1,310	1,300	1,300	1,300	3,300
601220	Longevity Pay	401	420	400	400	2,000
601400	Overtime-General	20,586	15,976	38,000	38,000	45,000
601410	Overtime-Holiday	515	3,656	1,000	1,000	1,000
602100	FICA & MICA	21,845	23,284	25,300	25,300	33,400
602210	Pension-General	45,371	48,900	48,100	48,100	50,300
602300	Pmt In Lieu Of Insurance	—	8,848	12,500	12,500	11,200
602304	Health Insurance-PPO	—	5,078	14,600	14,600	—
602305	Health Insurance-HMO	67,149	47,195	43,400	43,400	69,000
602306	Dental Insurance-PPO	978	847	600	600	1,400
602307	Dental Insurance-HMO	1,129	1,010	1,200	1,200	900
602309	Basic Life	772	675	900	900	1,100
602311	Long-Term Disability	217	373	400	400	500
602400	Workers' Compensation	48,100	41,000	41,000	41,000	36,500
	<i>Sub-Total</i>	<u>489,851</u>	<u>480,143</u>	<u>534,600</u>	<u>534,600</u>	<u>651,800</u>
Operating Expense						
603400	Contract Svc-Other	14,423	11,100	11,800	9,300	9,800
603401	Janitorial Services	24,742	34,790	38,400	38,400	38,000
603460	Landscape Svcs	—	—	60,500	60,500	60,480
604300	Water/Wastewater Svc	5,794	5,583	5,000	5,000	6,200
604301	Electricity Svcs	36,728	32,884	34,100	34,100	46,200
604500	Risk Internal Svcs Charge	30,100	5,200	22,200	22,200	18,200
604550	Health Ins Internal Serv Chg	13,100	17,300	9,300	9,300	8,900
604610	Fleet Internal Svcs Charge	3,500	3,200	2,900	2,900	3,800
604620	R&M Buildings	5,605	10,059	10,500	10,500	13,000
604700	Printing & Binding Svc	—	194	500	500	500
604989	IT Internal Svcs Charge	800	—	—	—	—
604991	Summer Programs	957	3,419	4,000	5,361	4,000
604992	Recreation Activities	8,811	13,597	3,600	3,600	3,600
604993	Field Trips	—	3,604	19,155	11,386	19,155
605100	Office Supplies	1,771	1,993	2,000	2,000	2,000
605220	Vehicle Fuel-On-Site	675	195	1,000	1,000	1,100
605225	Equip Gas Oil & Lube	—	—	2,200	2,200	2,200
605230	Program Supplies	3,157	7,093	5,000	4,000	5,000
605247	Janitorial Supplies	2,003	1,491	1,500	1,500	1,500
605250	Noncap Furn (Item less 5000)	4,174	13,470	3,500	3,500	6,000
605251	Noncap Equip (Item less 5000)	—	1,965	4,000	3,809	4,000
605290	Other Operating Supplies	4,176	2,999	3,000	3,000	3,000
	<i>Sub-Total</i>	<u>160,515</u>	<u>170,136</u>	<u>244,155</u>	<u>234,055</u>	<u>256,635</u>
Departmental Capital Outlay						
606210	Building Renovation	—	—	—	12,200	—
606405	Furniture & Fixtures-SunsetLks	—	—	—	6,400	—
606441	Vehicle Replacement Program	2,800	—	2,900	2,900	3,100
	<i>Sub-Total</i>	<u>2,800</u>	<u>—</u>	<u>2,900</u>	<u>21,500</u>	<u>3,100</u>
	Total	\$ 653,166	\$ 650,279	\$ 781,655	\$ 790,155	\$ 911,535

Parks and Recreation Expenditures by Object Code

Miramar Regional Park—001-60-604-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 625,346	\$ 518,032	\$ 615,600	\$ 615,600	\$ 681,700
601205	Lump Sum Payout - Accrued Time	20,001	17,485	10,100	10,100	19,900
601210	Non-Pensionable Earnings	439	1,935	1,000	1,000	—
601215	Communication Stipend	3,700	3,200	3,300	3,300	3,300
601220	Longevity Pay	606	3,017	3,200	3,200	3,400
601400	Overtime-General	6,202	9,231	15,000	15,000	15,000
601410	Overtime-Holiday	30	2,934	1,000	1,000	3,000
601412	Overtime-Emergency	(113)	—	—	—	—
602100	FICA & MICA	49,506	42,440	49,000	49,000	55,200
602210	Pension-General	64,959	73,500	61,100	61,100	63,300
602235	Pension-Senior Mgmt	28,547	18,100	16,600	16,600	22,400
602260	Pension-401	5,809	6,171	6,500	6,500	6,400
602265	Pension-457	1,584	1,683	1,800	1,800	1,700
602300	Pmt In Lieu Of Insurance	5,654	5,827	6,200	6,200	5,600
602304	Health Insurance-PPO	10,932	—	—	—	—
602305	Health Insurance-HMO	116,612	117,411	145,700	145,700	131,000
602306	Dental Insurance-PPO	2,656	2,352	2,700	2,700	2,100
602307	Dental Insurance-HMO	1,390	1,336	1,900	1,900	1,500
602309	Basic Life	1,221	908	1,800	1,800	1,900
602311	Long-Term Disability	317	761	900	900	1,000
602312	HDHP Aetna	—	6,134	—	—	9,100
602313	HSA Payflex	—	1,400	1,400	1,400	1,400
602400	Workers' Compensation	70,100	59,800	59,800	59,800	53,200
	<i>Sub-Total</i>	1,015,500	893,658	1,004,600	1,004,600	1,082,100
Operating Expense						
603400	Contract Svc-Other	13,568	29,095	29,100	29,100	34,100
603401	Janitorial Services	27,518	11,481	15,000	15,000	15,000
603404	Air Condition Services	1,500	1,485	1,500	1,500	1,500
603460	Landscape Services	—	114,480	136,880	136,880	136,880
603470	Temporary Help	—	—	—	3,763	5,000
604300	Water/Wastewater Svc	151,725	131,940	191,000	191,000	99,100
604301	Electricity Svcs	224,307	204,754	190,400	190,400	287,400
604400	Leased Equipment	6,606	3,400	8,400	3,515	6,760
604500	Risk Internal Svcs Charge	49,300	7,300	31,200	31,200	25,600
604550	Health Ins Internal Serv Chg	28,200	40,100	21,700	21,700	20,700
604610	Fleet Internal Svcs Charge	23,900	21,700	19,400	19,400	25,400
604625	R&M Equipment	11,700	5,539	11,000	11,000	11,000
604669	Landscape & Irrigation	31,665	46,000	57,400	57,400	57,400
604671	Park Maintenance	161,749	195,980	185,000	201,122	200,000
604700	Printing & Binding Svc	789	997	1,000	1,000	1,500
604989	IT Internal Svcs Charge	1,400	—	—	—	—
604994	Athletic Activities	7,108	6,823	—	—	—
605100	Office Supplies	589	1,402	1,300	1,300	1,300
605220	Vehicle Fuel-On-Site	5,792	5,387	17,500	17,500	18,900
605240	Uniforms Cost	2,684	2,057	4,200	4,200	4,200
605242	Protective Clothing	2,118	2,069	3,200	3,200	3,200
605246	Safety Supplies	548	29	650	650	650
605247	Janitorial Supplies	1,572	2,931	3,000	3,000	3,000
605250	Noncap Furn (Item less 5000)	2,214	6,986	11,200	11,200	14,500
605251	Noncap Equip (Item less 5000)	2,913	14,131	10,200	10,200	10,600
605252	Small Tools	1,404	2,080	3,000	3,000	3,000
605280	Chemicals	11,670	4,431	20,000	—	5,000
605290	Other Operating Supplies	2,291	2,255	2,300	2,300	2,300
	<i>Sub-Total</i>	774,830	864,832	975,530	970,530	993,990

Parks and Recreation Expenditures by Object Code

Miramar Regional Park—001-60-604-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Departmental Capital Outlay						
606441	Vehicle Replacement Program	30,600	—	3,500	3,500	8,200
	<i>Sub-Total</i>	30,600	—	3,500	3,500	8,200
	Total	\$ 1,820,930	\$ 1,758,490	\$ 1,983,630	\$ 1,978,630	\$ 2,084,290



Swim Team West Aquatics

Parks and Recreation Expenditures by Object Code

Special Events—001-60-605-574

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 252,987	\$ 326,686	\$ 329,900	\$ 330,375	\$ 423,500
601205	Lump Sum Payout - Accrued Time	6,487	5,209	6,100	6,100	14,500
601210	Non-Pensionable Earnings	—	—	1,000	1,000	—
601215	Communication Stipend	2,610	4,550	6,500	6,500	6,500
601220	Longevity Pay	2,008	2,350	2,800	2,800	3,100
601400	Overtime-General	49,153	50,473	4,000	11,457	5,000
601402	Overtime-Special Events	28,961	35,662	10,000	10,000	10,000
601410	Overtime-Holiday	75	1,059	500	500	500
602100	FICA & MICA	25,559	31,751	27,200	27,472	35,100
602210	Pension-General	30,381	46,000	32,300	32,300	28,500
602235	Pension-Senior Mgmt	—	19,000	18,000	18,000	25,200
602265	Pension-457	107	—	—	—	—
602304	Health Insurance-PPO	15,904	17,056	14,600	14,600	17,100
602305	Health Insurance-HMO	12,811	35,650	35,000	35,035	33,600
602306	Dental Insurance-PPO	1,069	1,570	1,500	1,500	1,400
602307	Dental Insurance-HMO	247	290	300	302	200
602309	Basic Life	548	933	900	900	1,200
602311	Long-Term Disability	177	142	500	500	600
602312	HDHP Aetna	10,883	13,095	14,100	14,141	14,300
602313	HSA Payflex	2,800	2,920	2,700	2,700	2,800
602400	Workers' Compensation	9,500	8,100	8,100	8,116	7,200
	<i>Sub-Total</i>	<u>452,267</u>	<u>602,495</u>	<u>516,000</u>	<u>524,298</u>	<u>630,300</u>
Operating Expense						
604500	Risk Internal Svcs Charge	5,800	1,400	6,000	6,000	4,900
604550	Health Ins Internal Serv Chg	7,600	14,300	7,700	7,700	7,400
604610	Fleet Internal Svcs Charge	5,800	5,300	4,700	4,700	6,200
604700	Printing & Binding Svc	—	1,021	1,000	1,000	1,000
604830	Art Festival	—	—	—	—	50,000
604839	Memorial Day	—	—	—	—	10,000
604840	September 11 Memorial	—	—	—	—	5,000
604841	Men's Summit	—	—	50,000	—	50,000
604842	Latin Music Festival	—	—	—	75,000	125,000
604843	Juneteenth Event	—	—	—	50,000	75,000
604844	Halloween at River Run Event	—	—	50,000	44,641	50,000
604845	Afro-Carib Festival	—	—	125,000	125,000	150,000
604848	Easter Eggstravaganza	—	—	—	50,000	50,000
604849	Miramar NACAC New Life Inv.	—	—	—	78,800	50,000
604851	Holiday Lighting Event	20,442	6,707	20,000	19,941	50,000
604853	Independence Day-4th of July	33	120,550	50,000	53,100	50,000
604855	Caribbean Amer. Heritage Celeb	147,648	24,437	—	75,000	50,000
604856	Hispanic Heritage	95	85,872	—	—	—
604858	ObservanceofBlackHistoryMonth	—	5,910	—	75,000	100,000
604861	Holiday Decorations (5 sites)	68,740	37,480	45,000	45,000	100,000
604867	ShirleyBrancaGoodVibesConcerts	—	—	30,000	30,000	60,000
604875	Citizenship Drive	800	8,000	—	—	25,000
604876	Turkey Giveaway & Health Fair	—	—	—	—	30,000
604877	Back to School Event	—	8,767	—	—	10,000
604878	Haitian Heritage	—	25,127	—	50,000	50,000
604879	Burger & Brew	—	—	50,000	15,598	30,000
604882	Martin Luther King Parade&Even	17,409	14,970	—	—	50,000
604883	Veteran's Day	1,139	1,437	5,000	2,691	3,000
604884	Halloween	38,805	26,965	—	—	—
604886	Jamaican Independence Day	—	63,654	—	100,000	100,000
604890	Special Events-Other	78,246	70,654	—	—	20,000

Parks and Recreation Expenditures by Object Code

Special Events—001-60-605-574

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
604894	Women's Empowerment	—	—	—	—	50,000
604895	New Year's Eve Gala	—	—	—	950	75,000
604897	Miramar Family Night	6,674	32,683	—	75,000	75,000
604900	Kite Festival	—	—	—	46,200	75,000
604989	IT Internal Svcs Charge	700	—	—	—	—
605100	Office Supplies	961	1,079	1,200	1,200	1,200
605220	Vehicle Fuel-On-Site	1,417	2,470	2,800	2,800	3,000
605240	Uniforms Cost	609	1,000	2,000	2,000	2,000
605251	Noncap Equip (Item less 5000)	—	7,094	2,000	2,000	5,000
605290	Other Operating Supplies	946	6,633	5,000	5,000	5,000
	<i>Sub-Total</i>	403,864	573,510	457,400	1,044,321	1,653,700
	Departmental Capital Outlay					
606441	Vehicle Replacement Program	2,460	—	5,700	5,700	5,800
	<i>Sub-Total</i>	2,460	—	5,700	5,700	5,800
	Total	\$ 858,591	\$ 1,176,006	\$ 979,100	\$ 1,574,319	\$ 2,289,800



Tour De Broward Event at Miramar Regional Park

Parks and Recreation Expenditures by Object Code

Aquatics—001-60-606-572-060/061

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,067,249	\$ 1,035,396	\$ 1,058,200	\$ 1,058,200	\$ 1,176,100
601205	Lump Sum Payout - Accrued Time	4,667	24,095	7,900	7,900	29,600
601210	Non-Pensionable Earnings	1,109	5,512	—	—	—
601215	Communication Stipend	3,550	3,900	3,900	3,900	3,900
601220	Longevity Pay	—	—	—	—	700
601400	Overtime-General	5,691	37,475	15,000	15,000	15,000
601410	Overtime-Holiday	27	5,559	1,000	1,000	2,000
602100	FICA & MICA	81,222	83,697	82,500	82,500	93,600
602210	Pension-General	65,558	71,100	74,800	74,800	74,700
602304	Health Insurance-PPO	—	—	—	—	43,700
602305	Health Insurance-HMO	254,586	246,102	276,000	276,000	157,100
602306	Dental Insurance-PPO	2,895	2,881	3,100	3,100	3,100
602307	Dental Insurance-HMO	3,576	3,362	4,700	4,700	2,300
602309	Basic Life	318	865	3,000	3,000	3,400
602311	Long-Term Disability Ins	98	246	1,500	1,500	1,700
602313	HSA Payflex	—	—	—	—	1,400
602400	Workers' Compensation	106,300	90,600	90,600	90,600	80,800
	<i>Sub-Total</i>	<u>1,596,845</u>	<u>1,610,791</u>	<u>1,622,200</u>	<u>1,622,200</u>	<u>1,689,100</u>
Operating Expense						
603400	Contract Svc-Other	9,051	14,986	14,800	10,900	14,800
603401	Janitorial Services	4,250	23,189	23,760	23,760	23,760
604300	Water/Wastewater Svc	106,403	83,635	120,700	120,700	78,300
604301	Electricity Svcs	20,821	19,810	17,600	17,600	32,900
604500	Risk Internal Svcs Charge	70,300	11,100	47,400	47,400	38,800
604550	Health Ins Internal Serv Chg	49,100	73,900	39,900	39,900	38,100
604610	Fleet Internal Svcs Charge	5,600	5,200	4,700	4,700	6,200
604668	R&M Aquatics	51,419	46,060	41,500	56,500	41,500
604669	Landscape & Irrigation	4,337	5,747	9,000	9,000	10,500
604700	Printing & Binding Svc	347	509	700	700	1,100
604920	License & Permit Fees	1,789	1,983	2,275	2,275	2,275
604989	IT Internal Svcs Charge	2,900	—	—	—	—
604991	Summer Programs	1,593	6,766	4,000	5,500	4,000
604992	Recreation Activities	—	1,506	2,000	2,000	2,000
604993	Field Trips	—	3,503	13,800	8,319	11,250
605100	Office Supplies	1,045	1,316	1,400	1,400	2,400
605120	Computer Operating Expenses	1,155	—	—	—	—
605220	Vehicle Fuel-On-Site	5,499	6,913	2,700	2,700	2,900
605242	Protective Clothing	790	1,139	1,200	1,200	1,200
605246	Safety Supplies	500	249	500	500	1,200
605247	Janitorial Supplies	1,776	2,054	2,200	2,200	3,500
605250	Noncap Furn (Item less 5000)	11,113	19,774	15,000	15,000	15,000
605251	Noncap Equip (Item less 5000)	2,131	5,920	5,400	9,300	5,400
605280	Chemicals	18,412	38,598	43,900	40,881	43,900
605285	Lab Supplies	289	188	400	400	800
605292	Aquatic Supplies	11,517	11,975	12,000	12,000	8,800
	<i>Sub-Total</i>	<u>382,138</u>	<u>386,019</u>	<u>426,835</u>	<u>434,835</u>	<u>390,585</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	63,543	—	9,500	9,500	9,800
	<i>Sub-Total</i>	<u>63,543</u>	<u>—</u>	<u>9,500</u>	<u>9,500</u>	<u>9,800</u>
	Total	<u>\$ 2,042,526</u>	<u>\$ 1,996,810</u>	<u>\$ 2,058,535</u>	<u>\$ 2,066,535</u>	<u>\$ 2,089,485</u>

Parks and Recreation Expenditures by Object Code

Ansin Sports Complex—001-60-607-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 439,456	\$ 356,984	\$ 439,300	\$ 439,300	\$ 285,900
601205	Lump Sum Payout - Accrued Time	17,055	23,959	9,800	9,800	2,200
601210	Non-Pensionable Earnings	—	420	500	500	—
601215	Communication Stipend	2,600	2,650	1,300	1,300	2,000
601220	Longevity Pay	1,629	194	1,700	1,700	—
601400	Overtime-General	13,599	7,407	30,000	30,000	15,000
601410	Overtime-Holiday	1,170	4,089	1,000	1,000	1,000
602100	FICA & MICA	36,150	30,308	36,200	36,200	23,100
602210	Pension-General	51,967	44,000	58,900	58,900	36,600
602235	Pension-Senior Mgmt	16,769	19,000	4,700	4,700	—
602265	Pension-457	—	—	700	700	—
602304	Health Insurance-PPO	31,005	12,996	14,600	14,600	—
602305	Health Insurance-HMO	78,484	83,822	63,100	63,100	66,900
602306	Dental Insurance-PPO	1,719	836	1,100	1,100	400
602307	Dental Insurance-HMO	1,266	1,535	1,200	1,200	1,100
602309	Basic Life	573	696	1,300	1,300	800
602311	Long-Term Disability	261	117	600	600	400
602312	HDHP Aetna	—	2,454	7,100	7,100	—
602313	HSA Payflex	—	—	1,400	1,400	1,400
602400	Workers' Compensation	26,700	22,700	22,700	22,700	20,300
	Sub-Total	720,403	614,167	697,200	697,200	457,100
Operating Expense						
603400	Contract Svc-Other	12,575	21,228	20,460	20,460	11,000
603401	Janitorial Services	15,443	20,176	20,760	20,760	17,200
603460	Landscape Services	24,394	25,123	34,000	28,563	33,300
604300	Water/Wastewater Svc	11,687	12,057	11,900	11,900	18,100
604301	Electricity Svcs	39,387	44,238	41,200	41,200	63,600
604400	Leased Equipment	1,950	—	—	—	—
604500	Risk Internal Svcs Charge	19,000	2,500	10,700	10,700	8,800
604550	Health Ins Internal Serv Chg	19,800	25,900	14,000	14,000	13,400
604610	Fleet Internal Svcs Charge	3,500	3,200	2,900	2,900	3,800
604620	R&M Buildings	483	2,864	3,000	3,000	3,000
604700	Printing & Binding Svc	1,000	996	1,000	1,000	1,000
604857	Ansin Sporting Events	24,813	116,016	—	—	—
604898	Sports & Entertainment	220	17,674	35,000	—	—
604989	IT Internal Svcs Charge	700	—	—	—	—
604991	Summer Programs	—	3,554	4,000	4,000	4,000
604992	Recreation Activities	1,403	837	4,100	4,100	4,100
604993	Field Trips	—	5,939	17,880	12,380	17,880
605100	Office Supplies	279	1,871	2,000	2,000	2,000
605220	Vehicle Fuel-On-Site	—	1,588	1,200	1,200	1,300
605225	Equip Gas Oil & Lube	—	—	600	600	600
605230	Program Supplies	3,322	1,784	4,000	4,000	4,000
605247	Janitorial Supplies	2,052	2,379	2,500	2,500	2,500
605250	Noncap Furn (Item less 5000)	2,664	2,504	4,000	4,000	4,000
605251	Noncap Equip (Item less 5000)	2,295	2,198	6,000	6,000	5,000
605290	Other Operating Supplies	3,502	2,899	3,000	3,000	3,000
	Sub-Total	190,467	317,526	244,200	198,263	221,580
Departmental Capital Outlay						
606400	Machinery & Equipment	—	7,485	—	—	—
606441	Vehicle Replacement Program	2,768	—	2,800	2,800	2,900
	Sub-Total	2,768	7,485	2,800	2,800	2,900
	Total	\$ 913,638	\$ 939,177	\$ 944,200	\$ 898,263	\$ 681,580

Parks and Recreation Expenditures by Object Code

Park Maintenance—001-60-608-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 767,419	\$ 839,072	\$ 822,100	\$ 822,100	\$ 1,075,200
601205	Lump Sum Payout - Accrued Time	25,758	49,471	17,000	17,000	56,100
601210	Non-Pensionable Earnings	797	—	1,000	1,000	—
601215	Communication Stipend	4,565	6,578	7,200	7,200	7,200
601220	Longevity Pay	7,748	6,752	7,600	7,600	9,100
601400	Overtime-General	20,022	14,142	45,000	45,000	45,000
601410	Overtime-Holiday	565	10,474	500	500	500
601412	Overtime-Emergency	374	—	—	—	—
602100	FICA & MICA	61,580	69,277	67,300	67,300	90,400
602210	Pension-General	144,808	160,601	158,400	158,400	115,100
602235	Pension-Senior Mgmt	15,671	16,000	16,900	16,900	55,200
602300	Pmt In Lieu Of Insurance	1,338	—	—	—	—
602304	Health Insurance-PPO	92,773	85,881	78,900	78,900	103,700
602305	Health Insurance-HMO	103,836	133,087	144,000	144,000	125,800
602306	Dental Insurance-PPO	4,167	4,995	5,700	5,700	6,300
602307	Dental Insurance-HMO	1,134	1,509	1,600	1,600	1,300
602309	Basic Life	1,666	1,857	2,300	2,300	3,100
602311	Long-Term Disability	767	502	1,200	1,200	1,500
602312	HDHP Aetna	7,564	20,148	—	—	9,100
602313	HSA Payflex	1,400	4,200	4,100	4,100	4,200
602400	Workers' Compensation	70,100	59,800	59,800	59,800	53,200
	<i>Sub-Total</i>	<u>1,334,052</u>	<u>1,484,345</u>	<u>1,440,600</u>	<u>1,440,600</u>	<u>1,762,000</u>
Operating Expense						
603400	Contract Svc-Other	200,947	215,458	240,000	247,200	290,000
603460	Landscape Services	741,270	602,123	720,500	720,500	735,500
604300	Water/Wastewater Svc	131,950	125,851	134,500	134,500	135,400
604301	Electricity Svcs	172,979	176,998	152,500	152,500	282,600
604400	Leased Equipment	2,716	2,802	3,300	—	3,300
604500	Risk Internal Svcs Charge	50,300	8,100	34,600	34,600	28,300
604550	Health Ins Internal Serv Chg	43,800	59,500	32,200	32,200	30,700
604610	Fleet Internal Svcs Charge	71,400	65,000	58,300	58,300	76,100
604625	R&M Equipment	10,000	9,210	10,000	15,000	10,000
604630	R&M Electric	7,384	—	—	—	—
604640	R&M Machinery	3,300	—	—	—	—
604669	Landscape & Irrigation	51,080	44,219	60,700	60,700	60,700
604671	Park Maintenance	180,702	218,256	220,000	229,722	220,000
604989	IT Internal Svcs Charge	5,300	—	—	—	—
605220	Vehicle Fuel-On-Site	22,901	24,855	34,600	34,600	37,400
605240	Uniforms Cost	3,358	3,617	7,500	6,000	7,500
605242	Protective Clothing	173	1,496	1,000	749	1,000
605246	Safety Equipment Supplies	692	1,371	1,500	1,140	1,500
605247	Janitorial Supplies	—	105	1,000	295	1,000
605250	Noncap Furn (Item less 5000)	7,681	9,794	15,000	14,044	15,000
605251	Noncap Equip (Item less 5000)	5,000	1,784	9,100	9,051	9,100
605252	Small Tools	332	1,638	2,000	214	2,000
605280	Chemicals	25,000	25,000	25,000	25,000	25,000
605290	Other Operating Supplies	1,678	4,705	3,500	2,261	3,500
	<i>Sub-Total</i>	<u>1,739,944</u>	<u>1,601,882</u>	<u>1,766,800</u>	<u>1,778,577</u>	<u>1,975,600</u>

Parks and Recreation Expenditures by Object Code

Park Maintenance—001-60-608-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Departmental Capital Outlay						
606319	Park Improvement	7,867	—	—	—	—
606400	Machinery & Equipment	20,908	—	—	—	—
606441	Vehicle Replacement Program	86,402	—	33,500	33,500	34,700
	<i>Sub-Total</i>	115,177	—	33,500	33,500	34,700
	Total	\$ 3,189,173	\$ 3,086,227	\$ 3,240,900	\$ 3,252,677	\$ 3,772,300



Taste of the Caribbean Event

Parks and Recreation Expenditures by Object Code

Vizcaya Park—001-60-609-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 257,699	\$ 299,968	\$ 253,000	\$ 253,000	\$ 314,700
601205	Lump Sum Payout - Accrued Time	5,745	9,201	4,400	4,400	4,600
601210	Non-Pensionable Earnings	420	—	—	—	—
601215	Communication Stipend	—	400	1,300	1,300	1,300
601220	Longevity Pay	1,127	1,032	600	600	600
601400	Overtime-General	10,151	5,828	9,000	9,000	12,000
601410	Overtime-Holiday	1,017	4,972	500	500	1,000
602100	FICA & MICA	20,708	24,156	20,300	20,300	25,300
602210	Pension-General	62,460	45,700	21,700	21,700	39,300
602304	Health Insurance-PPO	15,501	21,389	29,300	29,300	52,500
602305	Health Insurance-HMO	23,754	33,983	25,300	25,300	38,100
602306	Dental Insurance-PPO	781	852	1,000	1,000	1,600
602307	Dental Insurance-HMO	441	661	600	600	500
602309	Basic Life	335	429	700	700	900
602311	Long-Term Disability	208	121	400	400	400
602312	HDHP Aetna	5,822	5,427	—	—	—
602313	HSA Payflex	1,400	1,400	—	—	—
602400	Workers' Compensation	22,800	19,400	19,400	19,400	17,300
	<i>Sub-Total</i>	<u>430,367</u>	<u>474,920</u>	<u>387,500</u>	<u>387,500</u>	<u>510,100</u>
Operating Expense						
603400	Contract Svc-Other	8,418	20,559	10,835	18,335	10,310
603401	Janitorial Services	11,475	11,249	15,840	15,840	20,840
603460	Landscape Services	—	18,684	57,200	57,200	57,200
604300	Water/Wastewater Svc	7,403	7,681	7,600	7,600	8,800
604301	Electricity Svcs	27,425	32,036	23,900	23,900	49,600
604500	Risk Internal Svcs Charge	14,100	2,200	9,400	9,400	7,700
604550	Health Ins Internal Serv Chg	9,200	11,500	6,200	6,200	6,000
604610	Fleet Internal Svcs Charge	9,000	8,200	7,400	7,400	9,700
604620	R&M Buildings	—	8,998	3,000	2,000	3,000
604625	R&M Equipment	—	—	500	500	800
604700	Printing & Binding Svcs	485	500	500	500	500
604920	License & Permit Fees	—	250	250	250	250
604989	IT Internal Svcs Charge	700	—	—	—	—
604991	Summer Programs	1,450	—	8,000	6,560	8,000
604992	Recreation Activities	6,154	2,200	4,200	2,750	4,200
604993	Field Trips	—	—	17,880	6,639	17,880
605100	Office Supplies	1,002	1,972	2,000	2,000	2,000
605220	Vehicle Fuel-On-Site	2,570	3,286	3,000	3,000	3,200
605230	Program Supplies	2,549	2,015	3,500	3,500	3,500
605247	Janitorial Supplies	893	2,492	2,500	2,500	2,500
605250	Noncap Furn (Item less 5000)	3,500	—	7,500	7,500	5,000
605251	Noncap Equip (Item less 5000)	585	3,265	9,200	20,830	7,700
605280	Chemicals	—	189	5,000	—	5,000
605290	Other Operating Supplies	3,617	6,186	3,000	4,000	3,000
	<i>Sub-Total</i>	<u>110,525</u>	<u>143,461</u>	<u>208,405</u>	<u>208,405</u>	<u>236,680</u>

Parks and Recreation Expenditures by Object Code

Vizcaya Park—001-60-609-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Departmental Capital Outlay						
606210	Building Renovation	—	23,541	—	13,459	—
606400	Machinery & Equipment	—	7,485	—	—	—
606441	Vehicle Replacement Program	3,200	—	3,200	3,200	3,500
	<i>Sub-Total</i>	3,200	31,026	3,200	16,659	3,500
	Total	\$ 544,092	\$ 649,406	\$ 599,105	\$ 612,564	\$ 750,280



Vizcaya Park Science Camp Group Project

Miramar Regional Park Amphitheater—001-60-610-572

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
603190	Prof Svcs-Other	\$ 637,573	\$ 749,593	\$ 700,000	\$ 726,625	\$ 697,064
603400	Contract Svcs-Other	134,752	200,998	150,000	86,081	152,000
603401	Janitorial Svcs	—	—	—	—	15,000
604100	Communication Svcs	32,501	29,416	16,000	8,976	16,000
604301	Electricity Svcs	5,892	11,710	17,800	17,800	19,500
604400	Leased Equipment	2,779	3,408	4,000	8,050	4,000
604920	License & Permit Fees	679	542	1,000	1,000	1,000
605290	Other Operating Supplies	12,316	24,570	30,000	49,611	30,000
	<i>Sub-Total</i>	826,492	1,020,237	918,800	898,143	934,564
Departmental Capital Outlay						
606400	Machinery & Equipment	0	0	0	36,744	0
	<i>Sub-Total</i>	—	—	—	36,744	—
	Total	\$ 826,492	\$ 1,020,237	\$ 918,800	\$ 934,887	\$ 934,564

Parks and Recreation Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
347210	Summer Program	This account is to account for revenues from Parks and Cultural Affairs summer camp tuition fees.
347260	Contracted Prog-MYEC	City's revenue collected from contractual classes and programs offered at the City's various Park locations and Social Services programs, such as programs at Miramar Youth Enrichment Center, Sunset Lakes, Mir Regional Park, Aquatics-West, Ansin, Athletics and Vizcaya Park, as well as funds received from Broward County for the provision of senior transportation to seniors who are physically unable to access normal modes of public transportation to a nutritional site.
347270	Admission Fees	Admission fees for weekends and holidays at Regional Park and Ansin Sports Complex.
347271	Aquatic Fees	Fees for swimming-class registrations and pool admission as well as Funbrella rentals at Miramar Regional Aquatic Complex and Miramar Aquatic Center.
347280	Rec Activities-MYEC	Yearly membership fees to utilize facility amenities such as game room, weight room and computer labs at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin and Vizcaya Park.
347284	Rec Activities-Track Meet	Athlete registrations for track meets at Ansin Sports Complex.
347285	Rec Activities-Parking Fees	Fees collected from events through Rentals, Special Events, and Agreements at the City's various Parks locations.
347296	Athletic Programs	This revenue provides support to the Athletics Program, competitions & events.
347299	Holiday Camps	Winter and Spring Camp registration fees at the Miramar Youth Enrichment Center, Ansin Sports Complex, Aquatic Complex and Vizcaya Park.
347309	General Concessions	Concession vendor registration fees collected for events at Ansin Sports Complex and Regional Park.
347337	Group Sales Svcs Fee	Fees collected from tickets for Afro Carib Event through various ticket vendors, as approved FY23 Above Base Request.
347339	Ticket Sales	Revenue from ticket sales at various City facilities and events.
347351	Merchandise Sales	Fees collected from sale of Afro Carib Event memorabilia, as approved FY23 Above Base Request.
347405	Special Events Fees	Vendor registration and application fees for private-promoter events.
347410	Vendor Registration & Sponsors	Vendor registration fees and sponsorships for City special events.
362100	Rental Revenue - MYEC	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362200	Rental-Park Fields	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
362204	Rental-Amphitheater	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362301	Bldg Rental-General	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees.
601402	Overtime-Special Events	This represents overtime generated from the development and management of City sponsored special events, community initiatives and private/third party events held in Parks.
601410	Overtime-Holiday	This represents the cost of holiday pay when employees work on a City observed holiday either due to an event or park/facility being opened, mostly during the summer months when usage is in high demand (Labor Day, July 4th and Memorial Day).
603140	New Hire Screening	This cost is associated with level II background screenings required for all new hires.
603141	Existing Employee Screening	This cost is associated with level II background screenings for current employees, which is required every 2 years.
603190	Prof Svcs-Other	Professional consulting services and professional services including: Athletic Event Professional Services \$25,720 Appraisals for Impact Fees \$10,000 Miramar Regional Park Amphitheater Operating Budget \$697,064

Parks and Recreation Budget Justification

Object #	Account Description	Justification
603400	Contract Svc-Other	This line item provides funding for services procured by contract such as: Locksmith services \$4,900 Plaza Zumba Instructor \$3,000 Pest control \$7,100 Burglar & Fire Alarm Services \$6175 Bee Removal Services \$470 Weight room equipment servicing and maintenance \$5,500 Storage Unit \$9000 Annual buffing and deep cleaning of facility floors \$8,000 Thor Guard maintenance (lighting detection system) \$13,475 Bay & Roll Down Door Maintenance \$1,020 Kitchen Maintenance Exhaust System \$1000 Generator Maintenance \$2390 Elevator Maintenance \$1000 Electrical/Mechanical Services \$51,000 Field Lighting Services \$6,000 Mulching Services \$40,000 Sand Supply Services \$20,000 Sod Supply Services \$65,000 Pond Restocking \$1,050 Aquatics Pumping System/Heating System Services \$11,080 Welding & Fabrication Services \$45,500 Irrigation Pump System Services \$25,600 Amphitheater: Auditor services \$25,000 Management services \$65,000 Management Revenue Incentive \$25,000 Tent Suspension Maintenance Services \$25,000 Appetize POS contract \$10,000 Parking Services Events \$7,500 Funding includes \$50,000 for Electrical Services as approved by FY23 Above Base Request.
603401	Janitorial Services	Contracted janitorial services for the City's park facilities and restrooms.
603404	Air Condition Services	HVAC equipment repairs and maintenance for various parks facilities.
603460	Landscape Services	This line provides funding for the contracted maintenance of park green spaces and fields, including mowing, trimming, pesticide/herbicide treatment, cleaning and irrigation services. The following parks will be maintained by the contracted vendors with this funding: Vernon E. Hargray Youth Enrichment Center \$15,500, Sunset Lakes Community Center \$60,500, Miramar Regional Park \$136,880, Ansin Sports Complex \$33,300, Forzano and Silver Lakes Sports Complex \$341,300, 19th Street Park, Beauty and Beekman Park, Bernard Park, Miramar Isles Park, Progress Park, Sawyer Park, Sheraton Park, Veterans Memorial Park, Huntington Entrance, Miramar Aquatic Complex, Country Club Ranches, Harbour Lakes Park, Island Park, Silver Lakes Tennis Complex, and Lakeshore Park \$146,100, Miramar Athletic Park, Perry Wellman Field, Linear North and South Park, Civic Center Park, Silver Shores Park, Huntington North & South, Flamingo Estates, Monarch Lakes Park, Shirley Branca Park, Fairway Park and River Run Park \$ 233,100, Forcina Park \$15,000, and Vizcaya Park \$57,200.
603470	Temporary Help	For temporary assistance as needed.
604001	Travel & Training	Travel and training expenses for various divisions in Parks such as Athletics, Recreation, Special Events, Maintenance and other related activities and programs.
604100	Communication Svcs	Cost of City issued cellular phones assigned to supervisors, managers, coordinators and any other employee needing cell phone access to perform functions. This also includes the communication cost for any vehicle with installed GPS tracking.
604200	Postage	This represents costs for the Department's special mailings, bulk mailings, certified mail, UPS and FedEx.
604300	Water/Wastewater Svc	This represents the cost of water and wastewater usage for the facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604400	Leased Equipment	This represents the costs for leasing necessary equipment that the city does not have and would seldom use to complete maintenance tasks. Leasing equipment saves capital dollars since the City will only pay for the time equipment will be used. The leased equipment will be bucket trucks, loaders and other necessary equipment for Miramar Regional Park. In addition, Ansin Sports Complex will lease a track scrubber as well as additional bleachers as needed for events with an increased spectator expectation.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.



Parks and Recreation Budget Justification

Object #	Account Description	Justification
604620	R&M Buildings	This line item represents funding for minor repairs and maintenance of the Parks and Recreation Buildings/Facilities. Funding is needed for annual maintenance including: Re-varnishing-Basketball Gyms, Multipurpose Rm, Aerobics Rm & Boxing Rm floors \$7,500, Basketball Gymnasium Maintenance & Repairs \$5,500, parking lot fixtures/LED lighting \$6,500, plumbing fixtures \$4,000, ceiling tile replacement \$1,000, pressure washing maintenance \$500, and miscellaneous building parts and supplies \$7,000.
604625	R&M Equipment	Repair and maintenance of operating equipment located in the City's facilities including items such as utility carts, pressure washers, gym equipment, mowers, spray machines, etc.
604668	R&M Aquatics	Repair and maintenance needs for the Regional Aquatics Complex (West) and the Miramar Aquatics Complex (East).
604669	Landscape & Irrigation	Repairs and supplies to address irrigation systems at all parks. Irrigation pump repairs and maintenance \$67,900 Monthly Irrigation Wet Checks \$6,600 Irrigation Services Monthly \$17,100 Replacement irrigation parts (PVC pipe, valves, sprinkler heads) \$9,500 Mulch \$9,000 Sod/Palm/Shrub pruning/River Rock/Palm Trees \$13,000 Aquatic centers plant bed replenishing materials \$5,500
604671	Park Maintenance	This represents the cost to maintain facilities by in house staff.
604700	Printing & Binding Svc	This cost is for printing and binding brochures, calendars, flyers, permits, manuals, registration forms and parent handbooks.
604830	Art Festival	This line item is for the Art Festival.
604839	Memorial Day	This line item is for observance of the Memorial Day holiday.
604840	September 11 Memorial	This line item is for the September 11 Memorial event.
604841	Men's Summit	This line item is for the Men's Summit.
604842	Latin Music Festival	This line item is for the Latin Music Festival, including approved FY23 Above Base Request for an additional \$75,000.
604843	Juneteenth Event	This line item is for the Juneteenth Event.
604844	Halloween at River Run Event	This line item is for the Halloween at River Run Event.
604845	Afro-Carib Festival	Funding for the Afro-Caribbean Event, including approved FY23 Above Base Request for an additional \$75,000.
604848	Easter Eggstravaganza	This line item is for the Easter Eggstravaganza Event.
604849	Miramar NACAC New Life Inv.	This line item is for the Miramar NACA New Life Invitational.
604851	Holiday Tree Lighting	For Holiday Lighting Event, including approved FY23 Above Base Request for an additional \$30,000.
604853	Independence Day-4th of July	July 4th Celebration.
604855	Taste of the Caribbean Islands	This line item is for the Caribbean American Heritage Event.
604857	Athletic Sporting Events	Cost associated to carry out a variety of sporting events at the Ansin Sports Complex such as track, soccer, football, etc.
604858	Black History Celebration	This line item is for the Black History Celebration Event.
604861	Holiday Decorations (5 sites)	Citywide Holiday Decorations to decorate City Hall and other locations in the City in celebration of the Holidays, promoting a festive & brilliant season. The FY23 final adopted budget is \$100,000.
604867	ShirleyBrancaGoodVibesConcerts	Fall Festival @ Shirley Branca Park, including approved FY23 Above Base Request for an additional \$30,000.
604875	Citizenship Drive	This line item is for the Citizenship Drive.
604876	Turkey Giveaway & Health Fair	This line item is for the Turkey Giveaway & Health Fair as approved through FY23 Above Base Request.
604877	Back to School Bash	This line item is for the Back to School Event, as approved through FY23 Above Base Request.
604878	Haitian Heritage	This line item is for the Haitian Heritage Event.
604879	Burger & Brew	Burger & Brew Event.
604882	Martin Luther King Parade&Even	This line item is for the Martin Luther King Parade & Event as approved through FY23 Above Base Request.
604883	Veteran's Day	Veterans' Day.
604886	Jamaican Independence Day	This line item is for the Jamaican Independence Day Event.
604890	Special Events-Other	Teen Advisory Board (Prog. 100); Sports & Media Summit (Prog. 605). Other events identified with Project codes as requested.
604894	Women's Empowerment	This line item is for the Women's Empowerment event.
604895	New Year's Eve Gala	This line item is for the New Year's Eve Gala.
604897	Miramar Family Night	This line item is for Miramar Family Night.
604898	Sports & Entertainment	Funding for various Sports & Entertainment Events.
604900	Kite Festival	This line item is for the Kite Festival.
604910	Advertising Costs	This cost is associated with advertising of Department's Ordinances as required through the City Clerk's office.

Parks and Recreation Budget Justification

Object #	Account Description	Justification
604920	License & Permit Fees	This line item represents funding for: Annual License/permit fees, etc. \$2,525; Liquor License \$300; Health Food License at Reg Park Amp \$700
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604991	Summer Programs	This includes costs related to the summer camp programs and include equipment, supplies, special guests, field trips and transportation.
604992	Recreation Activities	This includes costs related to contractual classes, teacher planning days, holiday camp, family programming, field trips and special events.
604993	Field Trips	Cost of field trips for Summer Camp, Winter Camp and Spring Camp participants as well as other programming such as the Dream Big Mentor Program and the Teen Advisory Board.
604994	Athletic Activities	This line item provides supplies, uniforms, officials and equipment for the following programs: Adult Softball, Youth Basketball, Flag Football, Adult Soccer and Tennis programs run by the City.
605100	Office Supplies	This represents the costs for general desktop supplies for the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	This represents the cost of general supplies needed for a variety of programs and meetings to include games, replacement parts for gamerooms, educational supplies, paper goods, etc.
605240	Uniforms Cost	These costs represent the purchase of uniforms for staff, recreational and athletics program participants as well as uniform service for maintenance and other divisions.
605242	Protective Clothing	This cost is for clothing and/or items provided for protective purposes such as rubber apron, work gloves, eye protection, masks etc.
605246	Safety Supplies	Safety vests, Rescue tubes, First aid supplies \$1450 Caution tape, Flashing barricade lights, Reflective Cones \$500 Fire extinguishers \$150 Rubber boot covers, Rain gear \$650 Earplugs and protective goggles \$600
605247	Janitorial Supplies	Supplies needed to clean, sanitize, and restock for events at Park facilities not covered by the contracted janitorial services.
605250	Noncap Furn (Item less 5000)	Purchase & replace furniture-new benches, tables & chairs at various facilities for classrooms, multipurpose rooms, front lobby areas, and staff lounges \$18,500 Replace pool furniture East & West Aquatic facilities incl, chaise lounge chairs for the pool decks & Funbrellas \$15,000 Purchase pavilion furniture/fixtures incl, bleachers, picnic benches, waste receptacles, & BBQ grills \$29,500
605251	Noncap Equip (Item less 5000)	Purchase new weight room equip: Leg Press 1, Treadmill, 1 Elliptical Machine, Dumbbells & Benches, and 1 Smith Machine \$14,500 New Splash Pad Fixtures, Pool Pump & Vacuum, New Aqua-Bike \$5,400 New Trash Cans, BBQ Grill, Sanitizing Stations, Water Bottle Filling Stations, and Heated Pressure Washing Machine, \$11,700 New Event Equipment tents & chairs \$5,000 New Track Equipment i.e. Long Jump Boards, Hurdles, Blocks, & Dollys \$15,000 New Field Equipment i.e. Soccer Goals, Scoreboards \$12,200 Other \$5,000
605252	Small Tools	Costs associated with miscellaneous small tools such as screwdrivers, wrenches, and trimmers.
605280	Chemicals	The cost is for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain Miramar Regional Park, as well as chemicals necessary for the aquatic facilities, and Vizcaya Park.
605285	Lab Supplies	Laboratory supplies for water quality testing at the City's aquatic complexes.
605290	Other Operating Supplies	This cost is for all supplies that need to be replaced or single use items such as: brooms, mops, trash can liners, miscellaneous pool supplies, nails, wood, etc. As well as the cost for procuring alcohol to sell during events/activities at the Amphitheater concession .
605292	Aquatic Supplies	This amount is for cost of all aquatic supplies needed such as life savers, pool poles, hardware for picnic tables and lifeguard chairs, etc.
605410	Subscriptions & Memberships	Memberships include: Florida Recreation and Parks Association (FRPA) - \$2500 National Recreation and Parks Association - \$500
605510	Tuition Reimbursement	Financial assistance for full time employees seeking a degree from a college or university. Education must be related to the employee's position or serve to enhance the employee skills and knowledge. Cost covers tuition, books and any applicable lab fees.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.

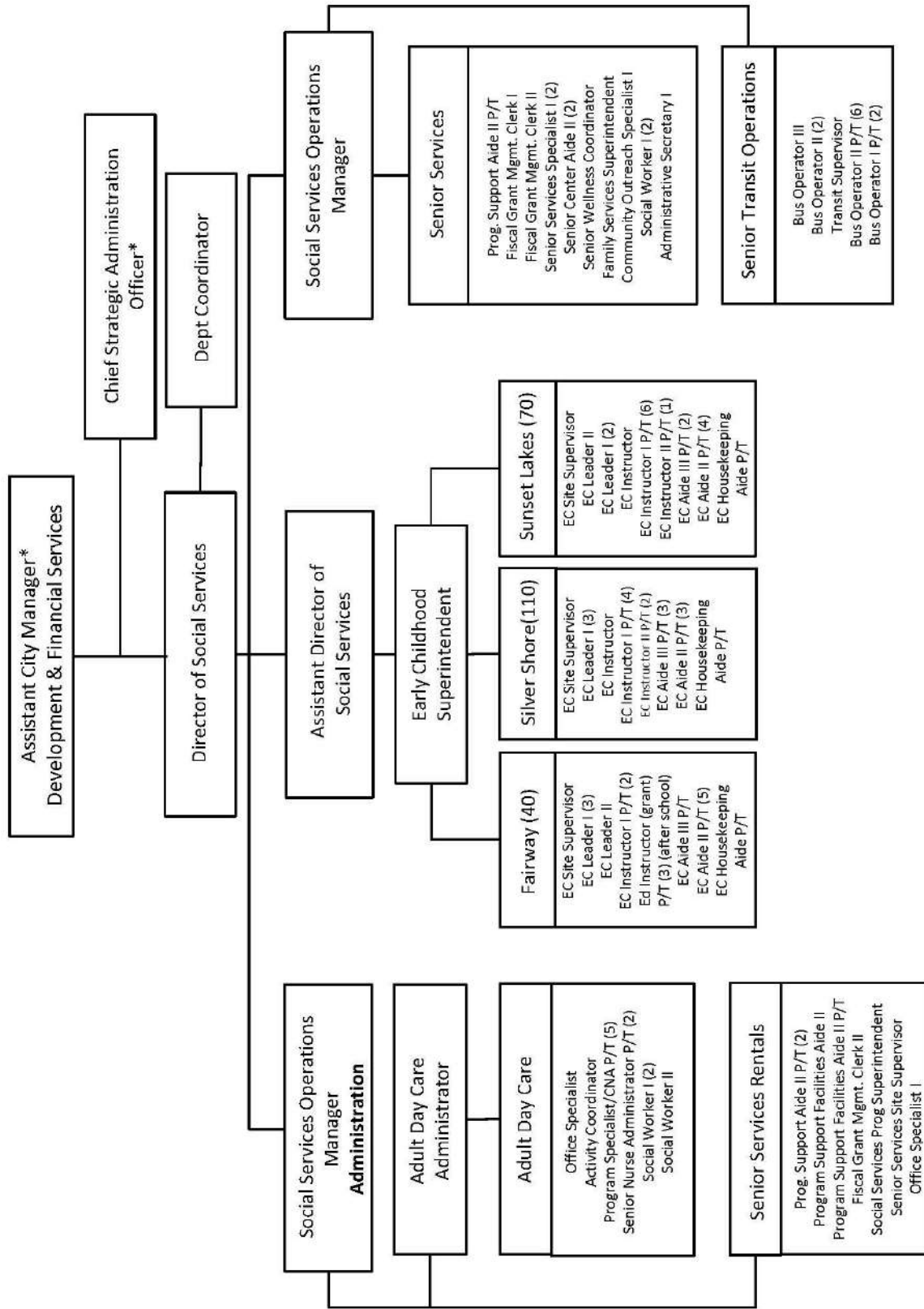


Social Services

Mission

To improve and enhance the quality of life for individuals of all ages in the City of Miramar by providing comprehensive social service programs and services.

Social Services Organizational Chart



* Budgeted in the Office of the City Manager

Social Services

Department Overview

The Social Services Department name was reinstated from Community Services in FY22.

The Social Services Department provides comprehensive social services programs. This department operates childcare centers that deliver educational programming for preschool and elementary aged children. Additional services include senior programs and services, information and referral, and youth and family community outreach. The department operates an adult daycare center which serves clients 18 years old and older.

As indicated in the Position Detail, this department has 77 budgeted positions, 48 full-time and 58 (29 FTEs) part-time employees. The four (4) programs provided by Community Services are:

1. Administration
2. Senior Services
3. Adult Daycare Center
4. Childcare Services

FY 2022 Accomplishments

- The Southcentral/Southeast Focal Point Senior Center held the Senior Walk to Wellness serving over 200 seniors from 9 neighboring cities.
- Miramar's Early Childhood Academy has been awarded the Cox Museum of Science and Aquarium STEAM Grant that provides 6 hours of free professional development STEAM training for all staff, free yearly family membership to museum, aquarium and \$60 gift card, and free STEAM classroom materials valued at \$700-\$1000.

- The Southcentral/Southeast Focal Point Senior Center completed 2021 Area Agency on Aging of Broward County audits with no findings.
- Provided monthly virtual caregiver educational support groups to clients at the Adult Day Care.
- Provided quarterly outreach for Multi-Agency Homeless Task Force (MAHT) Initiative with Miramar PD, providing water, hygiene supplies, and resources to the homeless clients throughout the city.
- Provided administrative support to Community Development Department's rent, mortgage and utility assistance program.
- Facilitated Fire Fee Hardship Exemption program.
- Rebranded Community Services collateral to Social Services.
- Installed new playground at Silver Shores Early Childhood Academy.
- Acquired partnership with ELC Broward Above and Beyond Workforce to retain/recruit new staff for THE Early Childhood program.
- Request for Proposal to the Children's Services Council have been awarded for providing Maximizing Out of School Program (MOST) after school program at Fairway Academy for the next 5 years.
- Established MOU with "Be Strong International". This partnership will provide educational services and resources, career and education workshops as well as parenting courses. Services began January 2022.
- Facilitated Community Resource Fair with more than 40 vendors, to provide health screenings, resources to combat unemployment, mental health crises and housing instability serving more than 150 residents and their families.



Social Services

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Senior Services	\$ 177,577	\$ 290,269	\$ 737,405	\$ 1,091,713	\$ 752,155
Adult Daycare Center	147,381	42,101	215,950	261,591	245,983
Childcare Services	861,918	821,710	1,352,783	1,273,194	1,449,179
Total	\$ 1,186,875	\$ 1,154,081	\$ 2,306,138	\$ 2,626,498	\$ 2,447,317

Expenditures by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	\$ 922,345	\$ 784,932	\$ 812,750	\$ 827,850	\$ 1,049,750
Senior Services	1,740,374	2,728,359	3,112,404	2,872,844	3,257,404
Adult Daycare Center	529,761	435,244	831,100	773,710	904,400
Childcare Services	3,278,363	3,006,800	3,493,139	3,098,589	3,385,564
Total	\$ 6,470,843	\$ 6,955,335	\$ 8,249,393	\$ 7,572,993	\$ 8,597,118

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 5,063,538	\$ 5,494,660	\$ 6,345,700	\$ 5,559,200	\$ 6,498,500
Operating Expense	1,259,613	1,370,679	1,785,093	1,880,093	1,879,118
Capital Outlay	65,665	—	20,200	28,200	21,100
Grants & Aids	82,027	89,996	98,400	105,500	198,400
Total	\$ 6,470,843	\$ 6,955,335	\$ 8,249,393	\$ 7,572,993	\$ 8,597,118







Positions by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	6.00	5.00	5.00	4.00	4.00
Senior Services	18.00	28.00	26.50	29.00	28.00
Adult Daycare Center	7.50	6.50	10.50	10.50	9.50
Childcare Services	40.50	38.50	37.50	36.00	35.50
Total	72.00	78.00	79.50	79.50	77.00

Social Services







Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Activity Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	—	1.00	1.00	1.00	—
Administrative Secretary I	1.00	1.00	1.00	1.00	1.00
Adult Day Care Administrator	—	—	—	1.00	1.00
Adult Day Care Superintendent	1.00	1.00	1.00	—	—
Assistant Director of Social Services	—	—	—	1.00	1.00
Bus Operator I/II - Part-time (8)	—	4.50	4.00	4.00	4.00
Bus Operator II	—	2.00	1.00	2.00	2.00
Bus Operator III	—	2.00	2.00	1.00	1.00
Community Outreach Specialist I	—	—	1.00	1.00	1.00
Community Services Department Coordinator	1.00	1.00	1.00	—	—
Community Services Operations Manager	1.00	2.00	2.00	—	—
Community Services Operations Specialist	1.00	1.00	—	—	—
Community Services Program Manager	1.00	1.00	1.00	—	—
Community Services Program Superintendent	1.00	1.00	1.00	—	—
Department Coordinator	—	—	—	1.00	1.00
Director of Community Services	1.00	1.00	1.00	—	—
Director of Social Services	—	—	—	1.00	1.00
Early Childcare Site Supervisor	4.00	4.00	4.00	3.00	3.00
Early Childhood Aide II - Part-time (12)	6.50	6.00	6.00	6.00	6.00
Early Childhood Aide III - Part-time (6)	4.50	3.00	3.00	3.00	3.00
Early Childhood Housekeeping Aide - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Early Childhood Instructor	4.00	4.00	3.00	2.00	2.00
Early Childhood Instructor I - Part-time (12)	6.00	6.00	6.00	6.50	6.00
Early Childhood Instructor II - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Early Childhood Leader I	8.00	8.00	8.00	8.00	8.00
Early Childhood Leader II	2.00	2.00	2.00	2.00	2.00
Early Childhood Superintendent	1.00	1.00	1.00	1.00	1.00
Educational Instructor - Part-time (After School) (3)	1.50	1.50	1.50	1.50	1.50
Family Services Superintendent	—	—	1.00	1.00	1.00
Fiscal Grant Management Clerk I	1.00	1.00	1.00	1.00	1.00
Fiscal Grant Management Clerk II	2.00	2.00	2.00	2.00	2.00
Food & Beverage Operations Supervisor	—	—	—	1.00	—
Office Specialist	1.00	1.00	1.00	2.00	2.00
Program Specialist/C N A - Part-time (5)	2.50	2.50	2.50	2.50	2.50
Program Support Aide II - Part-time (3)	2.00	2.00	2.00	1.50	1.50
Program Support Facilities Aide II	—	—	—	1.00	1.00
Program Support Facilities Aide II - Part-time	1.00	0.50	0.50	0.50	0.50
Quality Control Officer	1.00	—	—	—	—
Senior Center Aide II	3.00	2.00	2.00	2.00	2.00
Senior Nurse Administrator - Part-time (2)	1.00	1.00	1.00	1.00	1.00
Senior Services Site Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Services Specialist I	2.00	2.00	2.00	2.00	2.00
Senior Services Superintendent	1.00	—	—	—	—
Senior Wellness Coordinator	1.00	1.00	1.00	1.00	1.00
Social Services Operations Manager	—	—	—	2.00	2.00
Social Services Program Manager	—	—	—	—	—
Social Services Program Superintendent	—	—	—	1.00	1.00
Social Worker I	3.00	3.00	6.00	4.00	4.00
Social Worker II	—	—	—	1.00	1.00
Transit Supervisor	—	1.00	1.00	1.00	1.00
Total FTE's	72.00	78.00	79.50	79.50	77.00





Social Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of unduplicated enrolled in VPK annually	Maintain enrollment at 100%	Q4 Actual	52.00%	86.00%	
		YTD Actual	57.50%	61.75%	
		EOY Target	60.00%	81.00%	81.00%
		% Target	95.83%	76.23%	
		% Goal	100.00%	100.00%	
 Number of unduplicated enrolled in MOST annually	Maintain enrollment at 100%	Q4 Actual	45.00	70.00	
		YTD Actual	25.00	46.75	
		EOY Target	50.00	50.00	50.00
		% Target	50.00%	93.50%	
		% Goal	100.00%	100.00%	
 Number of Unduplicated Enrollment in Senior Services	To expand programming	Q4 Actual	1,024.00	963.00	
		YTD Actual	964.50	932.25	
		EOY Target	800.00	800.00	800.00
		% Target	120.56%	116.53%	
		% Goal	100.00%	100.00%	
 Total Number of Senior Transportation Segments	Increase the availability of senior transportation and support seniors ability to live independently	Q4 Actual	4,314.00	6,838.00	
		YTD Actual	21,768.00	22,152.00	
		EOY Target	40,000.00	40,000.00	40,000.00
		% Target	54.42%	55.38%	
		% Goal	100.00%	100.00%	
 Number of unduplicated enrollments in Adult Day Care	Increase census in the Adult Daycare Program	Q4 Actual	3.00	6.00	
		YTD Actual	41.00	53.00	
		EOY Target	45.00	40.00	40.00
		% Target	91.11%	132.50%	
		% Goal	100.00%	100.00%	
 Number of Meals Served Through the Early Childhood Program	Develop good eating habits in children that will last throughout the years	Q4 Actual	18,985.00	32,154.00	
		YTD Actual	49,258.00	97,184.00	
		EOY Target	40,000.00	70,000.00	70,000.00
		% Target	123.15%	138.83%	
		% Goal	100.00%	100.00%	


Social Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets budget target - Expenses	Finances	Q4 Actual	\$1,886,992.87	\$2,253,730.33	
		YTD Actual	\$6,951,335.42	\$7,518,032.76	
		EOY Target	\$7,764,552.00	\$8,249,393.00	\$8,597,118.00
		% Target	89.53%	91.13%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$1,886,992.87	\$2,253,730.33	
		YTD Actual	\$6,951,335.42	\$7,518,032.76	
		EOY Target	\$7,261,742.00	\$8,445,218.00	\$8,597,118.00
		% Target	95.73%	89.02%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$472,352.26	\$558,491.23	
		YTD Actual	\$1,154,080.50	\$1,855,627.45	
		EOY Target	\$1,312,541.69	\$2,626,497.93	\$2,447,317.00
		% Target	87.93%	70.65%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	Finances	Q4 Actual	\$472,352.26	\$558,491.23	
		YTD Actual	\$1,154,080.50	\$1,855,627.45	
		EOY Projection	\$771,039.62	\$2,447,317.00	\$2,447,317.00
		% Target	149.68%	75.82%	
		% Goal	100.00%	100.00%	
 Provide at least 1500 Hours of Department Wide Training	Develop and increase skill levels of all Community Services staff	Q4 Actual	400.00	444.75	
		YTD Actual	2,104.00	1,591.50	
		EOY Target	1,500.00	1,500.00	1,500.00
		% Target	140.27%	106.10%	
		% Goal	100.00%	100.00%	
 Provide at least 400 Hours of Department Wide Cross Training	Provide cross training to have adequate staff to combat attrition	Q4 Actual	77.50	23.50	
		YTD Actual	1,662.50	548.00	
		EOY Target	500.00	500.00	500.00
		% Target	332.50%	109.60%	
		% Goal	100.00%	100.00%	





Social Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Provide 50 hours of Leadership Training	Develop training to management & supervisory staff	Q4 Actual	116.00	—	
		YTD Actual	140.00	96.50	
		EOY Target	50.00	50.00	50.00
		% Target	280.00%	193.00%	
		% Goal	100.00%	100.00%	
 Number of new activities offered at Adult Day Care	Improve and maintain social skills through specific activities	Q4 Actual	2.00	14.00	
		YTD Actual	61.00	55.00	
		EOY Target	50.00	40.00	40.00
		% Target	122.00%	137.50%	
		% Goal	100.00%	100.00%	
 Number of Meals Served in Senior Services and Adult Day Care Program	Continue to ensure that adequate nutrition and dietary needs are being met	Q4 Actual	4,513.00	2,236.00	
		YTD Actual	43,743.00	7,220.00	
		EOY Target	30,000.00	7,000.00	7,000.00
		% Target	145.81%	103.14%	
		% Goal	100.00%	100.00%	
 Number of youth and family outreach clients served	Expand outreach methods to identify specific areas of need and provide them with information and access to services and resources	Q4 Actual	297.00	281.00	
		YTD Actual	2,099.00	1,000.00	
		EOY Target	2,500.00	2,500.00	25,000.00
		% Target	83.96%	40.00%	
		% Goal	100.00%	100.00%	
 Number of recreation units for seniors	To meet contractual obligations	Q4 Actual	562.75	1,989.00	
		YTD Actual	592.75	6,282.50	
		EOY Target	6,000.00	6,000.00	6,000.00
		% Target	9.88%	104.71%	
		% Goal	100.00%	100.00%	

Social Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of outreach events attended	To meet contractual obligations	Q4 Actual	3.00	3.00	
		YTD Actual	4.00	15.00	
		EOY Target	40.00	40.00	40.00
		% Target	10.00%	37.50%	
		% Goal	100.00%	100.00%	
 Number of presentations to the community	To meet contractual obligations	Q4 Actual	1.00	6.00	
		YTD Actual	1.00	12.00	
		EOY Target	12.00	12.00	12.00
		% Target	8.33%	100.00%	
		% Goal	100.00%	100.00%	
 Number of Media Publicity	Increase community awareness of services	Q4 Actual	—	5.00	
		YTD Actual	2.00	6.00	
		EOY Target	12.00	12.00	12.00
		% Target	16.67%	50.00%	
		% Goal	100.00%	100.00%	
 Number of contacts through partnership linkages	To meet contractual obligations	Q4 Actual	5.00	0.00	
		YTD Actual	10.00	4.00	
		EOY Target	40.00	40.00	40.00
		% Target	25.00%	10.00%	
		% Goal	100.00%	100.00%	
 Number of Early Childhood Intergenerational Events	Promote greater understanding and respect between generations	Q4 Actual	—	7.00	
		YTD Actual	—	9.00	
		EOY Target	6.00	6.00	6.00
		% Target	—%	150.00%	
		% Goal	100.00%	100.00%	

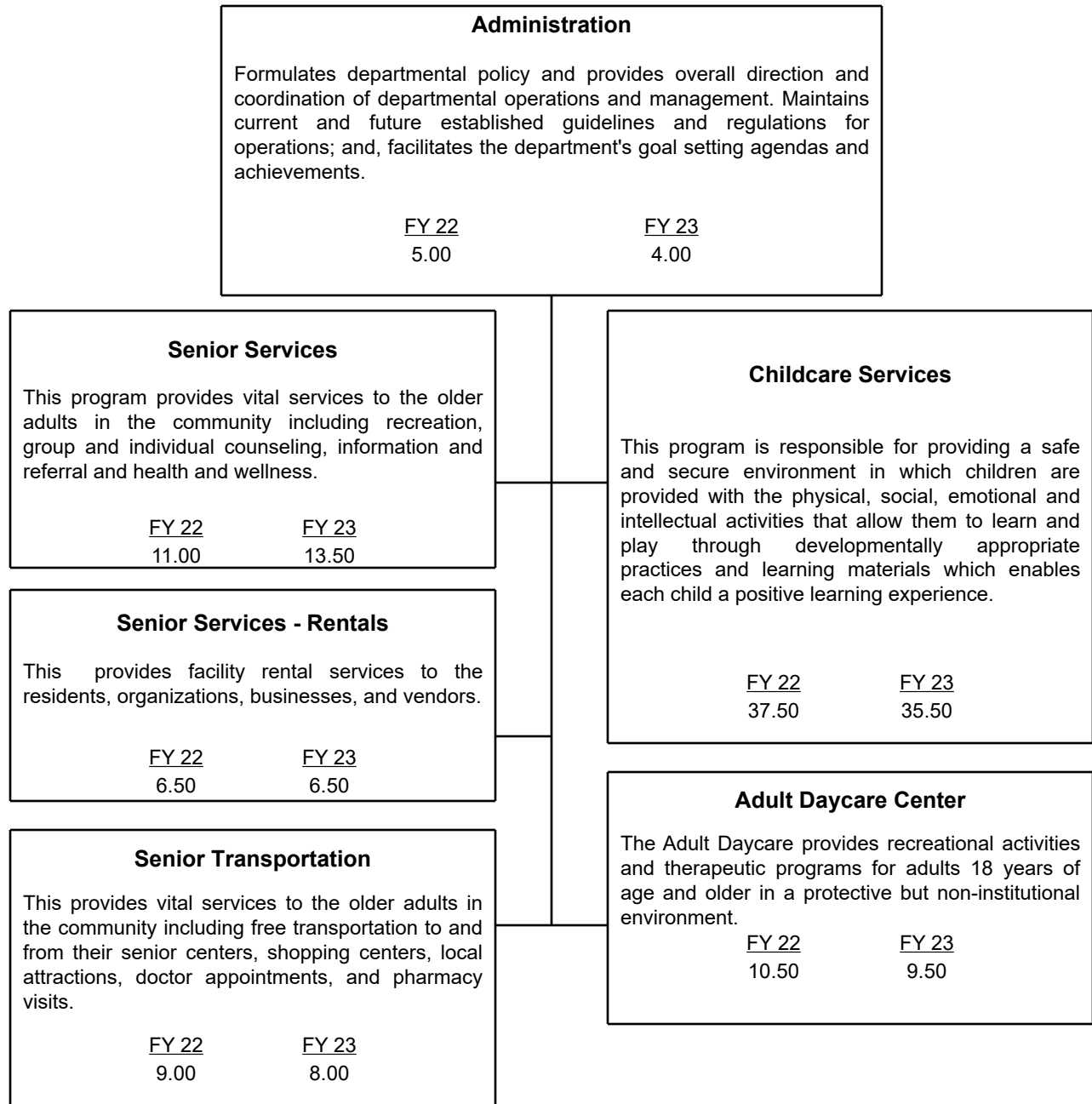
Social Services Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of Senior Services Special Events	To increase Senior satisfaction and community access	Q4 Actual	2.00	3.00	
		YTD Actual	3.00	11.00	
		EOY Target	10.00	10.00	10.00
		% Target	30.00%	110.00%	
		% Goal	100.00%	100.00%	
 Number of presentations for senior services	Increase awareness and understanding of aging and health related issues	Q4 Actual	2.00	4.00	
		YTD Actual	3.00	11.00	
		EOY Target	8.00	12.00	12.00
		% Target	37.50%	91.67%	
		% Goal	100.00%	100.00%	
 Conduct Annual re-assessments on all Adult Day-Care Clients	To monitor changes in client's status	Q4 Actual	—	12.00	
		YTD Actual	16.00	25.00	
		EOY Target	30.00	30.00	30.00
		% Target	53.33%	83.33%	
		% Goal	100.00%	100.00%	
 Number of Parent Engagement Activities in the Early Childhood Program	Increase communication between parents and teachers	Q4 Actual	9.00	5.00	
		YTD Actual	163.00	13.00	
		EOY Target	30.00	12.00	12.00
		% Target	543.33%	108.33%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Social Services FTE's by Program



Social Services Budget Summary by Program

Administration—Program 100

Description

This program is necessary for the department as it oversees all programs (Administration; Senior Services; Adult Daycare and Childcare). It maintains current and future established guidelines and regulations for operations and facilitates the department's goal setting agendas and achievements.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 737,121	\$ 627,729	\$ 620,300	\$ 620,300	\$ 740,400
Operating Expense	105,936	79,812	115,750	115,750	132,350
Departmental Capital Outlay	7,200	—	7,200	15,200	7,500
Grants & Aids	72,088	77,392	69,500	76,600	169,500
Total	\$ 922,345	\$ 784,932	\$ 812,750	\$ 827,850	\$ 1,049,750

Percent of Time by Position

Assistant Director of Social Services	—	—	—	1.00	1.00
Community Services Operations Manager	1.00	2.00	2.00	—	—
Community Services Operations Specialist	1.00	—	—	—	—
Community Services Program Manager	1.00	1.00	1.00	—	—
Department Coordinator	—	—	—	1.00	1.00
Director of Community Services	1.00	1.00	1.00	—	—
Director of Social Services	—	—	—	1.00	1.00
Quality Control Officer	1.00	—	—	—	—
Social Services Operations Manager	—	—	—	1.00	1.00
Total	6.00	5.00	5.00	4.00	4.00

Social Services Budget Summary by Program

Senior Services—Program 632

Description

This program provides vital services to the older adults in the community including recreation, counseling services, referral, health and wellness and other information. It also administers various benefit programs for low income persons 60 years of age and older.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Contracted Programs - Multi Svc Ctr	347260	\$ 4,495	\$ 747	\$ 750	\$ 750	\$ 750
Contracted Programs	347260	8,710	—	9,000	9,000	15,750
Rental-Multi Svc Center	362100	37,927	7,895	97,000	97,000	105,000
Trfr fr Fed Grant Fund	381162	126,445	281,628	630,655	984,963	630,655
Total		\$ 177,577	\$ 290,269	\$ 737,405	\$ 1,091,713	\$ 752,155

Expenditures by Category

Personnel Services	\$ 1,331,966	\$ 2,119,275	\$ 2,362,300	\$ 2,079,040	\$ 2,425,500
Operating Expense	398,469	596,479	721,204	764,904	803,004
Departmental Capital Outlay	—	—	—	—	—
Grants & Aids	9,939	12,605	28,900	28,900	28,900
Total	\$ 1,740,374	\$ 2,728,359	\$ 3,112,404	\$ 2,872,844	\$ 3,257,404

Percent of Time by Position

Administrative Coordinator	—	1.00	1.00	1.00	—	
Administrative Secretary I	—	—	—	—	1.00	
Bus Operator I/II - Part-time (8)	—	4.50	4.00	4.00	4.00	
Bus Operator II	—	2.00	1.00	2.00	2.00	
Bus Operator III	—	2.00	2.00	1.00	1.00	
Community Outreach Specialist	—	—	1.00	1.00	1.00	
Community Services Operations Specialist	—	1.00	—	—	—	
Community Services Program Superintendent	1.00	1.00	1.00	—	—	
Family Services Superintendent	—	—	1.00	1.00	1.00	
Fiscal Grant Management Clerk I	1.00	1.00	1.00	1.00	1.00	
Fiscal Grant Management Clerk II	2.00	2.00	2.00	2.00	2.00	
Food & Beverage Operations Supervisor	—	—	—	1.00	—	
Office Specialist	—	1.00	1.00	1.00	1.00	
Program Support Aide II - Part-time (3)	2.00	2.00	2.00	1.50	1.50	
Program Support Facilities Aide II	—	—	—	1.00	1.00	
Program Support Facilities Aide II - Part-time	1.00	0.50	0.50	0.50	0.50	
Senior Center Aide II	3.00	2.00	2.00	2.00	2.00	
Senior Services Site Supervisor	1.00	1.00	1.00	1.00	1.00	
Senior Services Specialist I	2.00	2.00	2.00	2.00	2.00	
Senior Services Superintendent	1.00	—	—	—	—	
Senior Wellness Coordinator	1.00	1.00	1.00	1.00	1.00	
Social Services Operations Manager	—	—	—	1.00	1.00	
Social Services Program Superintendent	—	—	—	1.00	1.00	
Social Worker I	3.00	3.00	2.00	2.00	2.00	
Transit Supervisor	—	1.00	1.00	1.00	1.00	
Total		18.00	28.00	26.50	29.00	28.00

Social Services Budget Summary by Program

Adult Daycare Center—Program 634

Description

The Adult Daycare Center provides programming and therapeutic programs of social and health services as well as activities for adults 18 years old and older, who have functional impairments in a protective but non-institutional environment.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Adult Daycare Fees	346912	\$ 42,255	\$ 5,665	\$ 36,000	\$ 36,000	\$ 61,508
Adult Daycare - Long Term Care	346913	35,291	5,233	38,400	38,400	42,925
Trfr fr State & Cty Grant Fund	381163	69,835	31,203	141,550	187,191	141,550
Total		\$ 147,381	\$ 42,101	\$ 215,950	\$ 261,591	\$ 245,983

Expenditures by Category

Personnel Services	\$ 427,536	\$ 330,581	\$ 677,500	\$ 570,110	\$ 753,700
Operating Expense	95,025	104,663	148,200	198,200	145,000
Departmental Capital Outlay	7,200	—	5,400	5,400	5,700
Total	\$ 529,761	\$ 435,244	\$ 831,100	\$ 773,710	\$ 904,400

Percent of Time by Position

Activity Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Secretary I	1.00	1.00	1.00	1.00	—
Adult Day Care Administrator	—	—	—	1.00	1.00
Adult Day Care Superintendent	1.00	1.00	1.00	—	—
Office Specialist	1.00	—	—	1.00	1.00
Program Specialist/CNA Part-time (5)	2.50	2.50	2.50	2.50	2.50
Senior Nurse Administrator Part-time (2)	1.00	1.00	1.00	1.00	1.00
Social Worker I	—	—	4.00	2.00	2.00
Social Worker II	—	—	—	1.00	1.00
Total	7.50	6.50	10.50	10.50	9.50



Senior Activities - Chair Aerobics/Painting/Self Defense Training

Social Services Budget Summary by Program

Childcare Services—Program 650

Description

This program is responsible for providing a safe and secure environment in which children are provided with the physical, social, emotional and intellectual activities that allow them to learn and play through developmentally appropriate practices and learning materials which enables each child to have a positive learning experience.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Local Grant - Child Svcs Council	337602	\$ 9,500	\$ 3,507	\$ 10,000	\$ 10,000	\$ 10,000
Childcare-Fairway	346910	131,197	147,173	279,840	279,840	293,832
Childcare-Sunset Lakes	346910	349,449	403,291	585,840	585,840	\$ 615,132
Childcare-Silver Shores	346910	272,547	267,740	362,400	362,400	380,520
Childcare-Sunset Lakes	346910	—	—	—	—	—
Trfr fr State & Cty Grant Fund	381163	99,225	—	114,703	35,114	149,695
Total		\$ 861,918	\$ 821,710	\$ 1,352,783	\$ 1,273,194	\$ 1,449,179

Expenditures by Category

Personnel Services	\$ 2,566,915	\$ 2,417,075	\$ 2,685,600	\$ 2,289,750	\$ 2,578,900
Operating Expense	660,183	589,725	799,939	801,239	798,764
Departmental Capital Outlay	51,265	—	7,600	7,600	7,900
Total	\$ 3,278,363	\$ 3,006,800	\$ 3,493,139	\$ 3,098,589	\$ 3,385,564

Percent of Time by Position

Early Childcare Site Supervisor	4.00	4.00	4.00	3.00	3.00
Early Childhood Aide II - Part-time (12)	6.50	6.00	6.00	6.00	6.00
Early Childhood Aide III - Part-time (6)	4.50	3.00	3.00	3.00	3.00
Early Childhood Housekeeping Aide - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Early Childhood Instructor	4.00	4.00	3.00	2.00	2.00
Early Childhood Instructor I - Part-time (12)	6.00	6.00	6.00	6.50	6.00
Early Childhood Instructor II - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Early Childhood Leader I	8.00	8.00	8.00	8.00	8.00
Early Childhood Leader II	2.00	2.00	2.00	2.00	2.00
Early Childhood Superintendent	1.00	1.00	1.00	1.00	1.00
Educational Instructor - Part-time (After School) (3)	1.50	1.50	1.50	1.50	1.50
Total	40.50	38.50	37.50	36.00	35.50

Social Services Expenditures by Object Code

Administration—001-63-100-569

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 473,095	\$ 372,246	\$ 384,600	\$ 384,600	\$ 461,300
601205	Lump Sum Payout - Accrued Time	31,982	37,500	5,200	5,200	39,200
601210	Non-Pensionable Earnings	2,631	—	4,000	4,000	—
601215	Communication Stipend	4,485	3,850	3,900	3,900	3,900
601220	Longevity	1,233	—	—	—	—
601400	Overtime-General	203	—	1,000	1,000	—
601410	Overtime-Holiday	18	—	—	—	—
602100	FICA & MICA	37,874	30,071	30,400	30,400	36,700
602210	Pension-General	45,671	33,500	33,300	33,300	30,700
602235	Pension-Senior Mgmt	33,638	53,500	52,900	52,900	65,200
602265	Pension-457	9,629	7,105	7,400	7,400	8,900
602304	Health Insurance-PPO	18,469	—	—	—	—
602305	Health Insurance-HMO	31,783	34,637	35,000	35,000	33,200
602306	Dental Insurance-PPO	1,550	1,673	2,100	2,100	1,900
602307	Dental Insurance-HMO	456	336	300	300	200
602309	Basic Life	1,737	1,023	1,100	1,100	1,300
602311	Long-Term Disability	382	168	500	500	700
602312	HDHP Aetna	14,486	24,319	31,000	31,000	31,800
602313	HSA Payflex	4,200	5,600	5,400	5,400	5,600
602400	Workers' Compensation	23,600	22,200	22,200	22,200	19,800
	<i>Sub-Total</i>	<u>737,121</u>	<u>627,729</u>	<u>620,300</u>	<u>620,300</u>	<u>740,400</u>
Operating Expense						
603134	Prof Svc-Marketing	—	—	3,900	3,900	3,900
603141	Existing Employee Screening	1,176	179	200	200	200
603190	Prof Svcs-Other	237	258	500	500	500
603455	Security Services	20,512	25,154	36,400	36,400	36,400
604001	Travel & Training	4,318	1,019	3,950	3,950	3,950
604200	Postage	616	424	700	700	800
604300	Water/Wastewater Svc	645	574	800	800	700
604301	Electricity Svcs	4,939	5,069	4,800	4,800	7,100
604500	Risk Internal Svcs Charge	16,200	1,800	7,800	7,800	6,300
604550	Health Ins Internal Serv Chg	12,500	9,800	5,300	5,300	5,000
604610	Fleet Internal Svcs Charge	4,200	3,800	3,400	3,400	4,400
604613	Vehicle Detail	21	—	—	—	—
604700	Printing & Binding Svcs	883	—	1,200	1,200	1,200
604916	Administrative Expense	1,839	1,966	3,000	3,000	3,000
604920	License & Permit Fees	354	400	400	400	400
604989	IT Internal Svcs Charge	36,200	24,000	29,000	29,000	44,000
604998	Contingency	286	—	800	800	800
605100	Office Supplies	516	274	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	151	686	1,200	1,200	1,300
605410	Subscriptions & Memberships	145	200	200	200	200
605500	Training-General	199	4,210	11,200	11,200	11,200
	<i>Sub-Total</i>	<u>105,936</u>	<u>79,812</u>	<u>115,750</u>	<u>115,750</u>	<u>132,350</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	7,200	—	7,200	7,200	7,500
606470	Computer Equipment	—	—	—	8,000	—
	<i>Sub-Total</i>	<u>7,200</u>	<u>—</u>	<u>7,200</u>	<u>15,200</u>	<u>7,500</u>
Grants & Aids						
608210	Area Agency on Aging	59,749	56,560	49,500	56,600	49,500
608306	Grants to others	12,339	20,832	20,000	20,000	120,000
	<i>Sub-Total</i>	<u>72,088</u>	<u>77,392</u>	<u>69,500</u>	<u>76,600</u>	<u>169,500</u>
	Total	<u>\$ 922,345</u>	<u>\$ 784,932</u>	<u>\$ 812,750</u>	<u>\$ 827,850</u>	<u>\$ 1,049,750</u>

Social Services Expenditures by Object Code

Senior Services—001-63-632-569/544

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 716,938	\$ 1,224,281	\$ 1,406,600	\$ 1,238,500	\$ 1,468,900
601205	Lump Sum Payout - Accrued Time	17,403	68,577	23,800	23,800	54,800
601210	Non-Pensionable Earnings	510	—	5,000	5,000	—
601215	Communication Stipend	2,575	6,000	4,600	4,600	4,700
601220	Longevity Pay	3,734	5,076	2,700	2,700	4,400
601400	Overtime-General	1,331	11,358	78,100	38,400	71,100
601410	Overtime-Holiday	26	—	200	1,540	4,200
601412	Overtime-Emergency	522	—	—	—	—
602100	FICA & MICA	54,168	97,281	109,200	109,200	121,500
602210	Pension-General	151,204	179,901	164,600	164,600	152,000
602235	Pension-Senior Mgmt	29,745	37,500	43,000	43,000	38,100
602265	Pension-457	2,052	6,421	6,000	6,000	5,400
602300	Pmt In Lieu Of Insurance	1,079	1,295	—	—	5,600
602304	Health Insurance-PPO	46,506	65,311	29,200	29,200	85,400
602305	Health Insurance-HMO	141,090	242,305	307,100	230,300	250,900
602306	Dental Insurance-PPO	5,028	6,023	4,700	4,700	5,400
602307	Dental Insurance-HMO	1,463	3,364	5,200	5,200	3,400
602309	Basic Life Insurance	2,018	2,702	3,900	3,900	4,200
602311	Long-Term Disability Ins	725	993	1,800	1,800	2,100
602312	HDHP Aetna	30,750	40,072	43,400	43,400	40,400
602313	HSA Payflex	7,000	7,000	8,100	8,100	5,600
602400	Workers' Compensation	116,100	113,816	115,100	115,100	97,400
	<i>Sub-Total</i>	1,331,966	2,119,275	2,362,300	2,079,040	2,425,500
Operating Expense						
603140	New Hire Screening	—	233	300	300	300
603141	Existing Employee Screening	1	653	800	800	800
603183	Accreditation Fees	250	—	500	500	500
603190	Prof Svcs-Other	5,150	—	18,800	18,800	18,800
603400	Contract Svcs-Other	1,362	1,896	8,200	8,200	8,200
603401	Janitorial Svcs	63,710	54,800	64,604	90,604	64,604
603425	Software License & Maint	3,535	—	4,600	21,600	4,600
604001	Travel & Training	310	25	4,000	4,000	4,000
604100	Communication Svcs	—	—	2,500	2,500	2,500
604300	Water/Wastewater Svc	5,157	4,592	6,400	6,400	5,200
604301	Electricity Svcs	44,449	45,412	42,500	42,500	63,300
604302	Gas-Propane	789	689	700	700	700
604402	Leased Vehicles	5,953	—	—	—	—
604500	Risk Internal Svcs Charge	61,900	8,100	34,500	34,500	52,600
604550	Health Ins Internal Serv Chg	47,000	101,500	54,800	54,800	52,400
604610	Fleet Internal Svcs Charge	4,800	141,450	127,000	127,000	165,700
604613	Vehicle Detail	83	21	500	500	500
604620	R&M Buildings	7,245	11,052	19,600	11,600	19,600
604645	R&M Radios	—	2,100	2,100	2,976	3,264
604700	Printing & Binding Svcs	4,186	611	7,200	7,200	7,200
604890	Special Events-Other	7,941	4,057	10,500	20,500	10,500
604989	IT Internal Svcs Charge	114,700	173,600	198,700	198,700	200,800
604993	Field Trips	—	—	500	500	500
604998	Contingency	901	879	1,300	1,300	1,300
605100	Office Supplies	3,539	2,671	3,800	3,800	3,800
605120	Computer Operating Expenses	503	—	900	900	900
605220	Vehicle Fuel-On-Site	680	21,837	70,400	64,600	76,100
605225	Equip Gas Oil & Lube	—	—	900	900	1,000
605230	Program Supplies	2,670	4,061	9,200	9,200	9,200
605240	Uniforms Cost	2,686	3,558	11,400	11,400	11,400



Social Services Expenditures by Object Code

Senior Services—001-63-632-569/544

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605250	Noncap Furn (Item less 5000)	1,325	240	5,000	5,000	5,000
605251	Noncap Equip (Item less 5000)	788	327	2,000	2,000	2,000
605290	Other Operating Supplies	—	1,018	3,000	2,124	1,736
605410	Subscriptions & Memberships	275	250	400	400	400
605500	Training-General	558	632	3,600	3,600	3,600
605510	Tuition Reimbursement	6,021	10,214	—	4,500	—
	<i>Sub-Total</i>	398,469	596,479	721,204	764,904	803,004
Grants & Aids						
608301	MASH Grt Energy Assistance	9,939	12,605	28,900	28,900	28,900
	<i>Sub-Total</i>	9,939	12,605	28,900	28,900	28,900
	Total	\$ 1,740,374	\$ 2,728,359	\$ 3,112,404	\$ 2,872,844	\$ 3,257,404



Senior Center Blood Pressure Checks by Miramar Fire-Rescue Dept.

Social Services Expenditures by Object Code

Adult Daycare Center—001-63-634-569

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 285,232	\$ 225,375	\$ 430,000	\$ 380,000	\$ 515,300
601205	Lump Sum Payout - Accrued Time	1,685	—	900	900	6,000
601210	Non-Pensionable Earnings	—	410	2,000	2,000	—
601215	Communication Stipend	1,163	350	1,300	1,300	1,300
601220	Longevity Pay	394	403	500	500	—
601400	Overtime-General	2,031	609	2,100	3,810	4,100
602100	FICA & MICA	20,821	16,843	33,300	33,300	40,200
602210	Pension-General	20,687	22,200	56,100	56,100	52,400
602235	Pension-Senior Mgmt	12,277	6,200	12,300	12,300	16,800
602265	Pension-457	3,020	1,332	1,300	1,300	—
602300	Pmt In Lieu Of Insurance	—	—	—	—	5,600
602304	Health Insurance-PPO	—	—	14,600	14,600	17,100
602305	Health Insurance-HMO	54,365	48,232	110,600	51,500	81,600
602306	Dental Insurance-PPO	111	156	2,000	2,000	2,600
602307	Dental Insurance-HMO	1,745	1,452	2,100	2,100	1,200
602309	Basic Life Insurance	314	335	1,200	1,200	1,500
602311	Long-Term Disability Ins	151	84	600	600	700
602312	HDHP Aetna	13,640	—	—	—	—
602313	HSA Payflex	2,800	—	—	—	1,400
602400	Workers' Compensation	7,100	6,600	6,600	6,600	5,900
	<i>Sub-Total</i>	<u>427,536</u>	<u>330,581</u>	<u>677,500</u>	<u>570,110</u>	<u>753,700</u>
Operating Expense						
603141	Existing Employee Screening	89	179	300	300	300
603190	Prof Svcs-Other	922	600	2,400	2,400	2,400
603401	Janitorial Svcs	—	—	1,500	1,500	1,500
603470	Temporary Help	4,483	17,848	8,500	58,500	8,500
604001	Travel & Training	—	150	700	700	700
604300	Water/Wastewater Svc	5,665	5,690	5,600	5,600	7,000
604301	Electricity Svcs	7,200	6,945	7,500	7,500	10,500
604500	Risk Internal Svcs Charge	8,400	1,400	6,000	6,000	4,900
604550	Health Ins Internal Serv Chg	13,000	22,000	11,900	11,900	11,300
604610	Fleet Internal Svcs Charge	6,700	6,100	5,500	5,500	7,200
604613	Vehicle Detail	125	60	300	300	300
604700	Printing & Binding Svc	333	—	2,500	2,500	2,500
604890	Special Events-Other	1,805	145	4,500	4,500	4,500
604920	License & Permit Fees	499	502	500	500	500
604989	IT Internal Svcs Charge	36,400	33,000	68,600	68,600	60,900
604998	Contingency	1,656	1,474	2,200	2,200	2,200
605100	Office Supplies	1,169	1,099	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	—	—	1,000	1,000	1,100
605230	Program Supplies	5,199	4,873	10,500	10,500	10,500
605240	Uniforms Cost	—	1,410	2,000	2,000	2,000
605250	Noncap Furn (Item less 5000)	—	—	1,000	1,000	1,000
605251	Noncap Equip (Item less 5000)	971	—	1,200	1,200	1,200
605410	Subscriptions & Memberships	170	320	500	500	500
605500	Training-General	238	867	2,500	2,500	2,500
	<i>Sub-Total</i>	<u>95,025</u>	<u>104,663</u>	<u>148,200</u>	<u>198,200</u>	<u>145,000</u>
Departmental Capital Outlay						
606441	Vehicle Replacement Program	7,200	—	5,400	5,400	5,700
	<i>Sub-Total</i>	<u>7,200</u>	<u>—</u>	<u>5,400</u>	<u>5,400</u>	<u>5,700</u>
	Total	\$ 529,761	\$ 435,244	\$ 831,100	\$ 773,710	\$ 904,400

Social Services Expenditures by Object Code

Childcare—001-63-650-569-040/070/110/120

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,550,337	\$ 1,422,980	\$ 1,687,600	\$ 1,290,800	\$ 1,654,800
601205	Lump Sum Payout - Accrued Time	23,879	23,013	14,800	14,800	23,900
601210	Non-Pensionable Earnings	3,295	399	4,900	4,900	—
601215	Communication Stipend	1,313	1,300	1,200	1,200	1,200
601220	Longevity Pay	5,650	5,923	4,500	4,500	5,000
601400	Overtime-General	1,245	2,986	4,700	4,950	6,700
601410	Overtime-Holiday	344	5,640	—	700	—
602100	FICA & MICA	117,649	108,795	131,200	131,200	129,300
602210	Pension-General	140,311	194,201	188,000	188,000	117,100
602235	Pension-Senior Mgmt	11,778	13,300	12,700	12,700	13,100
602300	Pmt In Lieu Of Insurance	4,316	5,179	6,200	6,200	—
602304	Health Insurance-PPO	14,277	15,676	14,600	14,600	17,100
602305	Health Insurance-HMO	474,697	451,054	442,000	442,000	464,800
602306	Dental Insurance-PPO	5,204	6,346	6,200	6,200	5,600
602307	Dental Insurance-HMO	6,225	4,989	6,900	6,900	5,900
602309	Basic Life Insurance	2,399	2,664	4,800	4,800	4,700
602311	Long-Term Disability Ins	597	561	2,400	2,400	2,400
602312	HDHP Aetna	—	7,667	7,100	7,100	—
602313	HSA Payflex	—	1,400	2,800	2,800	—
602400	Workers' Compensation	203,400	143,000	143,000	143,000	127,300
	<i>Sub-Total</i>	<u>2,566,915</u>	<u>2,417,075</u>	<u>2,685,600</u>	<u>2,289,750</u>	<u>2,578,900</u>
Operating Expense						
603134	Prof Svcs-Marketing	—	6,294	6,900	6,900	6,900
603140	New Hire Screening	—	—	—	—	1,700
603141	Existing Employee Screening	202	1,532	2,000	2,000	300
603183	Accreditation Fees	600	850	900	900	900
603400	Contract Svcs-Other	2,882	3,136	3,800	3,800	3,800
603401	Janitorial Svcs	16,114	17,303	34,139	34,139	58,264
603425	Software License & Maint	—	—	1,500	1,500	1,500
604001	Travel & Training	—	81	1,900	1,900	1,900
604105	Internet-Computer Lab	6,107	6,083	6,300	6,300	6,300
604300	Water/Wastewater Svcs	8,135	10,023	9,900	9,900	14,400
604301	Electricity Svcs	21,535	24,444	21,200	21,200	37,400
604500	Risk Internal Svcs Charge	213,000	36,700	156,700	156,700	128,600
604550	Health Ins Internal Serv Chg	103,500	148,300	80,200	80,200	76,500
604610	Fleet Internal Svcs Charge	10,500	9,600	8,700	8,700	11,400
604613	Vehicle Detail	72	—	300	300	300
604700	Printing & Binding Svcs	1,045	—	3,000	3,000	3,000
604916	Administrative Expense	575	2,533	2,600	2,600	2,600
604920	License & Permit Fees	445	944	1,200	1,200	1,200
604989	IT Internal Svcs Charge	213,500	225,100	271,300	271,300	254,400
604990	Pre-School Activities	26,616	29,171	58,800	58,800	58,700
604991	Summer Programs	742	17,789	19,600	19,600	19,400
604992	Recreation Activities	8,893	1,665	25,000	25,000	25,000
604993	Field Trips	4,360	401	13,000	13,000	13,000
604998	Contingency	174	652	1,700	1,700	1,700
605100	Office Supplies	1,716	2,487	3,000	3,000	3,000
605220	Vehicle Fuel-On-Site	—	—	2,700	2,700	3,000
605230	Program Supplies	4,511	8,181	13,700	13,700	13,700
605235	General Food & Beverage	6,653	10,787	23,400	23,400	23,400
605240	Uniforms Cost	—	5,678	8,200	8,200	8,200
605250	Noncap Furn (Item less 5000)	864	2,129	6,600	6,600	6,600
605251	Noncap Equip (Item less 5000)	2,722	2,858	3,900	3,900	3,900
605410	Subscriptions & Memberships	1,182	983	1,100	1,100	1,100

Social Services Expenditures by Object Code

Childcare—001-63-650-569-040/070/110/120

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605500	Training-General	1,991	1,011	6,100	6,100	6,100
605510	Tuition Reimbursement	1,546	13,012	600	1,900	600
	<i>Sub-Total</i>	660,183	589,725	799,939	801,239	798,764
	Departmental Capital Outlay					
606441	Vehicle Replacement Program	51,265	—	7,600	7,600	7,900
	<i>Sub-Total</i>	51,265	—	7,600	7,600	7,900
	Total	\$ 3,278,363	\$ 3,006,800	\$ 3,493,139	\$ 3,098,589	\$ 3,385,564



Child Care Activities Time

Social Services Budget Justification

Object #	Account Description	Justification
Revenue		
337602	Loc Grant-Child Svcs Council	Fees collected from participants for registration and the fee amount determined for the program using the Children's Services Council Sliding Fee Schedule, and revenue provided by the Maximizing Out of School Time (MOST) Grant. Funder: Children Services Council.
346910	Child Care Fees	This revenue source is from registration and fees collected to cover the cost for providing child care services.
346912	Adult Day Care Fees	Revenues associated with providing Adult Day Care services.
346913	Adult Day Care-Long Term Care	This represents the revenue collected from Long-Term Care Insurance agreements.
347260	Contracted Programs	City's revenue collected from contractual classes and programs offered at the City's various Park locations and Social Services programs, such as programs at Miramar Youth Enrichment Center, Sunset Lakes, Mir Regional Park, Aquatics-West, Ansin, Athletics and Vizcaya Park, as well as funds received from Broward County for the provision of senior transportation to seniors who are physically unable to access normal modes of public transportation to a nutritional site.
362100	Rental - Multi Svc Ctr	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center.
381162	Trfr Fr Fed Grant Fund	Dedicated grant revenue for Public Works transportation and Senior Services expenses for the Older Americans Act Grant, CARES COVID grant reimbursement and American Rescue Plan Act.
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
Expense		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	This line represents the overtime cost for special events, emergencies and unanticipated personnel shortages.
601410	Overtime-Holiday	This line represents the overtime cost for special events, emergencies and unanticipated personnel shortages that occur on a Holiday.
603134	Prof Svc-Marketing	This line item is for marketing expenses that are not covered by OMC. These funds will be used to communicate with the public the programs offered by Social Services Department.
603140	New Hire Screening	New hire screening.
603141	Existing Employee Screening	This line represents the cost for outside service to perform mandatory screenings on current employees required for programming.
603183	Accreditation Fees	This represents the cost for Accreditation Fees for Senior Services renewal NCOA (National Council on Aging) in 5 years of 2024 - \$500 Early Childhood annual renewal APPLE (Accredited Professional Preschool Learning Environment) - \$900
603190	Prof Svcs-Other	This line item provides for outside prof. consulting svcs & prof. svcs to address exercise, health, wellness, and other program related initiatives: Senior Services: Grant - Contracted health/wellness/exercise programs-4 classes/wk @ \$50.00/class x 52 wks (Multi Service Complex/Sunset Lakes) \$18,800; Grant - Contracted health/wellness/exercise programs-2 classes/wk @ \$50.00/class x 26 Adult Day Care: Certified Therapy Classes/Instruction-36 sessions @ \$66/session \$2,376; Administration: Misc costs for extra pick-ups & shredding \$500
603400	Contract Svcs-Other	This amount is directed to contracted services for: Pest Control (All facilities \$6,000) Multi-Service Complex Interior & Exterior & Rodent Services (\$2,200) Child Care at Fairway Interior & Exterior (\$1,200) Child Care at Sunset Lakes Interior & Exterior (\$1,300) Child Care at Silver Shores Interior & Exterior (\$1,300)
603401	Janitorial Svcs	Cost allocated for janitorial services-All facilities (contract #422) Multi-Service Complex: Janitorial Services & Supply Delivery - \$64,604; Child Care Janitorial Services & Supply Delivery - \$30,539; Child Care at Fairway: Chair cleaning/Office Furniture - \$200; Carpet Cleaning (Rugs) - \$500; Floor Cleaning - \$1,100 Child Care at Silver Shores: Chair cleaning/Office Furniture - \$200; Carpet Cleaning (Rugs) - \$500; Floor Cleaning - \$1,100 Child Care at Sunset Lakes Adult Day Care Center: Floor Cleaning - \$1,000; Detail cleaning - \$500 Other: \$24,125
603425	Software License & Maint	Senior services – ServTracker program web Hosting with Accessible Solutions, Inc. -\$4,600 Child Care- Procure cloud services that includes maintenance of all data entered into Procure and help manage every aspect of the childcare centers, enrich classroom and parent interactions, and automate the payment process. \$500 a year for (3) locations.
603455	Security Services	Cost for security services at the Multi-Service Complex (MMSC).
603470	Temporary Help	For temporary assistance to cover licensing requirement.



Social Services Budget Justification

Object #	Account Description	Justification
604001	Travel & Training	Represents the cost for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, transportation, etc.
604100	Communication Svcs	Cost of City issued cellular phones assigned to supervisors, managers, coordinators and any other employee needing cell phone access to perform functions. This also includes the communication cost for any vehicle with installed GPS tracking.
604105	Internet-Computer Lab	Cost associated with filtered wireless for the child care program locations only.
604200	Postage	This is allocated costs for department mailings as well as delivery services such as U.P.S and Federal Express.
604300	Water/Wastewater Svc	This represents the cost for water, wastewater, and/or gas at facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This represents the cost associated with the purchase of gas/propane.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles. Funds added for approved Above Base Request for vehicle replacement for Childcare Program 650.
604613	Vehicle Detail	Cost associated with cleaning and detailing of City vehicles assigned to Department.
604620	R&M Buildings	This line item is used for building maint & repair - Multi-Service Complex: Lock, key and safe repairs - \$2,000 Carpet replacement - \$2,000 Plumbing repairs - \$2,000 Building safety signs and office/building signage - \$1,500 Building, office & misc. touch-up painting - \$3,000 Door access card readers - \$1,000 PA system repairs, electrical repairs, speaker repair - \$2,000 Parking lot repairs - \$1,500 Minor repairs as needed - \$4,600
604645	R&M Radios	Funds for repair and maintenance for radio equipment.
604700	Printing & Binding Svcs	This represents the cost of printing and binding of brochures, calendars, flyers, permits, handbooks/manuals, registration forms and booklets as well as charges for copier overages.
604890	Special Events-Other	This represents the cost necessary for the events and program activities.
604916	Administrative Expense	This figure represents the cost for expenses associated with ceremonies, events, awards and employee incentive program.
604920	License & Permit Fees	This represent the cost of license and permit renewal as follows: Motion Picture License Corporation - \$400.00 (administration) (Adult Day care) ACHA Renewal - \$200.00 Comprehensive Emergency management plan - \$45 RN and CNA License renewal - \$155 Health department Permit - \$100.00 (Child Care) Health Department Permit renewal =\$400.00 each center - \$1200.00
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604990	Pre-School Activities	This represents the costs associated with year-round pre-school programming. Includes funding for curriculum components approved Above Base Request during Summertime Changes.
604991	Summer Programs	This line item represents expenses associated with elementary age grades K-5th summer camp program.
604992	Recreation Activities	The cost associated with implementing the MOST Maximizing Out-of-School Time grant.
604993	Field Trips	This line item represents costs associated with field trips throughout the fiscal year to attend enrichment activities.
604998	Contingency	The cost for unanticipated expenses and emergencies.
605100	Office Supplies	This line item represents the costs associated with purchasing office supplies.
605120	Computer Operating Expenses	Costs associated with repairs and maintenance of computer equipment in computer labs.
605220	Vehicle Fuel-On-Site	This account covers the cost of fuel used for city vehicles as provided by PW-Fleet Maintenance. Funds added for approved Above Base Request for vehicle replacement for Childcare Program 650.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.

Social Services Budget Justification

Object #	Account Description	Justification
605230	Program Supplies	This represents the cost of general operating and program supplies for year round activities and programs.
605235	General Food & Beverage	This cost is associated with expenses for the Child Care Food Program.
605240	Uniforms Cost	This represents the costs for providing uniforms for employees.
605250	Noncap Furn (Item less 5000)	Adult Daycare: Replacement cost for damaged furniture (tables, chairs) \$1,000 Childcare: Replacement cost for damaged furniture (tables, chairs) 3 locations \$6,600 Senior Services: Replacement cost for damaged furniture (tables, chairs) 30 chairs \$5,000
605251	Noncap Equip (Item less 5000)	This represents the cost for purchasing or replacing equipment that cost less than \$5,000 per item. Adult Day Care: Replacement of refrigerators, microwave, vacuum, television, washer/dryer, etc. \$1,200 Childcare: Door repair, door alarms and keys at 3 locations \$600 Refrigerators, microwave, vacuum, television, washer/dryer, etc. 3 locations at 3 locations \$3,900 Senior Services: Door repair, door alarms and keys \$400 Misc equipment as needed \$1,000
605290	Other Operating Supplies	To cover the costs of other operating expenses.
605410	Subscriptions & Memberships	This cost is associated with professional memberships and subscriptions required to maintain program standards and licensing. Administration: Notary renewal \$165 Adult Day Care: Senior Current Affairs Subscription \$250 Sam's Club Membership \$50 Childcare: FLAEYC - Premium Annual Membership for Supervisor \$450 Early childhood professional memberships – SEEDS at 3 locations \$450 Senior Services: Florida Council on Aging \$225 Florida Health Care Activity Coordinators Association \$100 Sam's Club Membership (4 staff) \$200 National Certification for Activity Professionals (Renews every other year) \$60 National Council on Aging (NCOA) Due every June \$145 (FASC) Florida Association of Senior Centers \$105
605500	Training-General	This represents the cost associated with the Department's continuing efforts to train and retain the highest qualified professional and technical personnel. Senior Services Evidence based Health & Wellness training, and professional training and CEU's training for 19 employees \$1,900. Transportation services employees required training \$1,200. Adult Day Care Services provide ongoing training and seminars for staff as well as Direct Care Training, Online CPR/First Aid, RN License and Certifications, CNA License and Certifications. Staff is also provided Continuing Education Units, RN Continuing Education Units - CNA's professional training as needed for 10 employees \$ 2,500 Childcare Services provides training to staff such as childcare minimal certifications for 60 employees at \$600, staff development training seminars, webinars online (Fred Pryor, Skill Path) for 3 employees at \$600, and Broward or Miami Dade Early Childhood Conference for 60 employees at \$1,500, Miscellaneous trainings based on Employee Development/evaluation goals and training materials and provisions needed for scheduled development for 60 employees \$3,580 Administration General provides training to staff training and Professional Development Training; Department of Elder Affairs (DOEA) certifications; and First Aid & CPR for 1 employee at \$320. Annual Strategic Planning Workshop for 1 employee at \$6,700. Team building training workshop for 1 employee at \$4,500
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.
608210	Area Agency on Aging	This represents the City's fair share amount to the Area Agency on Aging for the mandated local match for funds received from the Federal government.
608301	MASH Grt Energy Assistance	This expenditure is for the Miramar Assisting Seniors in their Homes (MASH) program which allows the City to help senior citizens to stay in their homes by providing emergency assistance for the payment of their rent, utilities, and other necessities.
608306	Grants to others	This account represents funding assistance that helps better the City of Miramar community. Funding for scholarships in the amount of \$120,000.

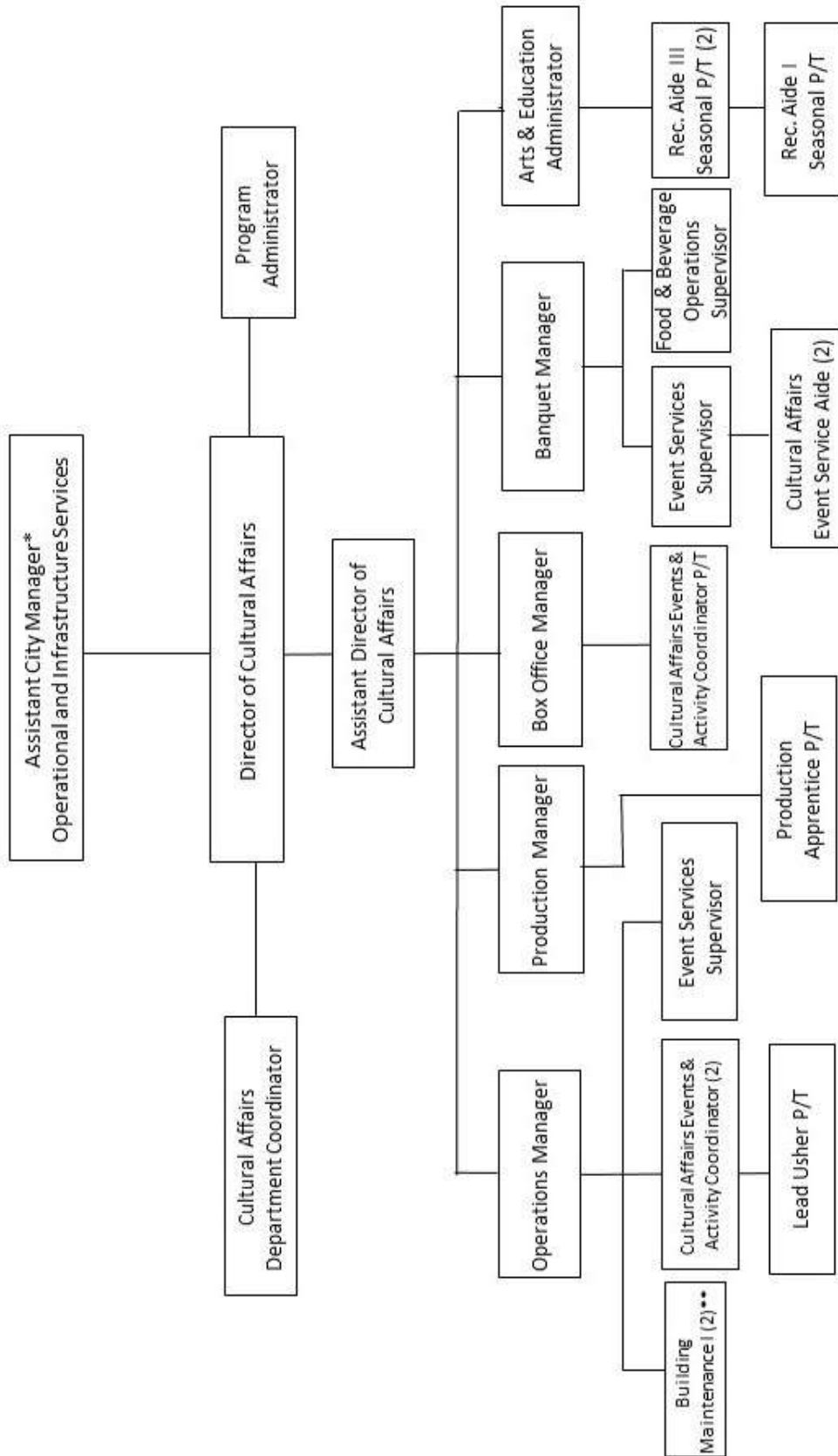


Cultural Affairs

Mission

To gather together our culturally diverse community and engage citizens from every walk of life in unique educational and cultural opportunities.

Cultural Affairs Organizational Chart



* Budgeted in the Office of the City Manager

** Budgeted in Public Works

Department Overview

The department administers arts and cultural programs and activities under the guidance of the department's pre-determined annual business initiatives for the City of Miramar. The department's primary oversight for programming and facilities is the Miramar Cultural Center/ArtsPark facility.

The Miramar Cultural Center/ArtsPark (MCC) is supported by two boards, the Cultural Arts Advisory Board, a council comprised of residents of Miramar appointed by the Commissioners, and the Miramar Cultural Trust, Inc., a not-for-profit board organized to support the arts in the City of Miramar, to provide endowment and annual financial support for the MCC, and to encourage, solicit and administer gifts and bequests of property and funds for the advancement and long-term fiscal viability of the MCC and its projects and programs. The Cultural Affairs Department brand for MCC was trademarked on July 19, 2011, by the United States of America Patent and Trademark Office. It includes a logo which represents an artistic take on the Center's acronym for its facility (MCC) and is connected to the slogan, "Where Community and Culture Converge."

As indicated in the Position Detail, this department is comprised of 19 budgeted positions, 16 full-time, three (1.5 FTEs) part-time and three (1.5 FTEs) seasonal part-time employees. In addition to the budgeted positions, there are also approximately 59 as needed temporary help positions. The four (4) programs provided are:

1. Administration
2. Arts & Education
3. Food & Beverage Services
4. Theatre Production

FY 2022 Accomplishments

- Awarded SBA Shuttered Venue Operators Grant \$534,938.40 plus a supplement of \$267,469.20 totaling \$802,407.60.
- Received NEA Grant for \$15,000.00 to support Cultural programming planning.
- Established seven (7) new regional community based cultural classes averaging a 90% or better sell-through: Adult Ballet, Adult Afro Beat, Kids Dance, Children Drumming (Spirit of the Drum) and children theater class (Sankofa) and served over 212 residents in 6 week increments.

- Upgraded MCC building through improvements and equipment upgrades inclusive of: New flooring inside MCC Banquet Hall, New rubberized surface around Botanical Garden Fountain, New wireless microphones and receivers in the MCC Theater, Enhanced audio/visual installation inside MCC Banquet Hall, Replacement of ceiling inside the MCC Theater Lobby.
- Served over 40 theater rentals with COVID-19 safety protocols.
- Catered over 97 events in the Banquet Hall.
- Delivered six (6) FREE and OPEN to the PUBLIC exhibitions inclusive of Roots of Irma, Human/Nature - A Series of Soft Sculpture Portraits; Purvis Young: Manchild in the Promised Land; Hispanic Heritage: Our Art Our Power; Golden Moments – Jamaica's Olympics Journey 1948-2021; Art In Lockdown and Caribbean Heritage: Counter Valence II.
- Presented two temporary ART IN PUBLIC PLACES Exhibitions in the Botanical Garden: LEBO Wishing Garden and Windows to Our World.
- Added Culinary as an art form by developing Kids kitchen for 6-9 year old's and Kids Chopped for 9-14 year old's serving 64 families at a consistently sold out capacity.
- Received \$5,000 grant from SIEMENS to support an Arts and Education program called Cultural Start, which offers global exposure to CULTURE for community based VPK programs inclusive of the City's own Miramarvels Academy.
- Presented five MCC PRESENTS commercial productions of Anthony Brown and Group Therapy, Stephanie Mills, Keith Sweat, Barrington Levy and Sabores Peruanos at a 60% or greater participation.
- Presented MCC PRESENTS first inaugural Community Showcase featuring eight Miramar schools and guest participation from Dillard Center for the Arts. Participation included visual art submissions, drumlines, spoken word, dance, mime, choirs and soloists from 125 to 140 students.
- Presented MCC Presents first inaugural TEACHER APPRECIATION lunch and learn with ARTS INTEGRATION IN CURRICULUM as a feature topic led by artist GEORGE GADSON.

Cultural Affairs

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	\$ —	\$ —	\$ 5,000	\$ 5,000	\$ 5,000
Arts & Education	14,943	290	107,750	107,750	107,750
Food & Beverage Services	266,709	78,588	579,000	579,000	785,000
Theatre Production	389,778	363,141	605,000	630,000	605,000
Client Management Services	(35,982)	35,982	—	—	—
Total	\$ 635,448	\$ 478,001	\$ 1,296,750	\$ 1,321,750	\$ 1,502,750



Beautiful Miramar Cultural Center Botanical Gardens

Cultural Affairs

Expenditures by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	\$ 533,079	\$ 600,934	\$ 775,700	\$ 528,100	\$ 849,400
Arts & Education	544,077	402,461	559,800	418,000	570,900
Food & Beverage Services	635,695	576,356	574,800	574,800	780,300
Theatre Production	1,639,218	1,141,782	2,006,689	1,861,604	2,207,189
Theatre Facilities	88	—	—	—	—
Total	\$ 3,352,158	\$ 2,721,533	\$ 3,916,989	\$ 3,382,504	\$ 4,407,789





Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 1,733,448	\$ 1,775,490	\$ 2,029,300	\$ 1,394,600	\$ 2,497,200
Operating Expense	1,612,280	946,043	1,877,389	1,877,389	1,904,189
Capital Outlay	6,430	—	10,300	110,515	6,400
Total	\$ 3,352,158	\$ 2,721,533	\$ 3,916,989	\$ 3,382,504	\$ 4,407,789

Positions by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	4.00	3.00	3.00	3.00	3.00
Arts & Education	6.00	5.00	4.50	4.50	4.50
Food & Beverage Services	2.50	2.50	2.50	2.00	3.00
Theatre Production	4.50	4.50	7.00	7.50	8.50
Total	17.00	15.00	17.00	17.00	19.00





Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Apprentice - Production - Part-time	—	—	—	—	0.50
Arts & Education Administrator	1.00	1.00	1.00	1.00	1.00
Arts & Education Manager	1.00	—	—	—	—
Arts & Education Superintendent - Part-time	0.50	—	—	—	—
Assistant Director of Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Banquet Manager	1.00	1.00	1.00	1.00	1.00
Box Office Manager	—	—	1.00	1.00	1.00
Box Office Manager - Part-time	—	0.50	—	—	—
Cultural Affairs Department Coordinator	1.00	1.00	1.00	1.00	1.00
Cultural Affairs Event Service Aide	3.00	3.00	3.00	2.00	2.00
Cultural Affairs Events & Activity Coordinator	2.00	2.00	2.00	2.00	2.00
Cultural Affairs Events & Activity Coordinator - Part-time	—	—	0.50	0.50	0.50
Director of Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Event Services Supervisor	1.00	1.00	1.00	2.00	2.00
Events & Venue Promotions Manager	1.00	—	—	—	—
Food & Beverage Operations Supervisor	—	—	—	—	1.00
General Manager	1.00	1.00	1.00	1.00	—
Lead Usher - Part-time	—	—	—	—	0.50
Operations Manager	—	—	—	—	1.00
Production Manager	—	—	1.00	1.00	1.00
Program Administrator	1.00	1.00	1.00	1.00	1.00
Recreation Aide I - Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Recreation Aide III - Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Total FTE's	17.00	15.00	17.00	17.00	19.00








Cultural Affairs Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Conference with Arts Advisory Members once per quarter	Cultivate relationships within our communities	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Ensure financial responsibility	Q4 Actual	\$780,485.43	\$226,115.78	
		YTD Actual	\$2,720,166.98	\$3,286,402.06	
		EOY Target	\$3,205,300.00	\$4,017,204.00	\$4,407,789.00
		% Target	84.86%	81.81%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Ensure financial responsibility	Q4 Actual	\$780,485.43	\$226,115.78	
		YTD Actual	\$2,720,166.98	\$3,286,402.06	
		EOY Projection	\$2,869,647.07	\$4,102,992.00	\$4,407,789.00
		% Target	94.79%	80.10%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Ensure financial responsibility	Q4 Actual	\$259,439.61	\$375,114.75	
		YTD Actual	\$478,001.30	\$927,617.74	
		EOY Target	\$641,150.00	\$1,321,750.00	\$1,502,750.00
		% Target	74.55%	70.18%	
		% Goal	100.00%	100.00%	

Cultural Affairs Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets projected target - Revenues	Ensure financial responsibility	Q4 Actual	\$259,439.61	\$375,114.75	
		YTD Actual	\$478,001.30	\$927,617.74	
		EOY Projection	\$200,109.29	\$1,296,750.00	\$1,502,750.00
		% Target	238.87%	71.53%	
		% Goal	100.00%	100.00%	
 Apply for 2 grants per fiscal year	Ensure financial responsibility	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	2.00	2.00	4.00
		% Target	200.00%	200.00%	
		% Goal	100.00%	100.00%	
 Book 30 events per quarter	Strengthen sales	Q4 Actual	30.00	30.00	
		YTD Actual	120.00	120.00	
		EOY Target	120.00	120.00	120.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Staff attend 7 internal or external workshops/ conferences or events annually	Professional development for staff	Q4 Actual	1.00	2.00	
		YTD Actual	10.00	8.00	
		EOY Target	7.00	7.00	7.00
		% Target	142.86%	114.29%	
		% Goal	100.00%	100.00%	

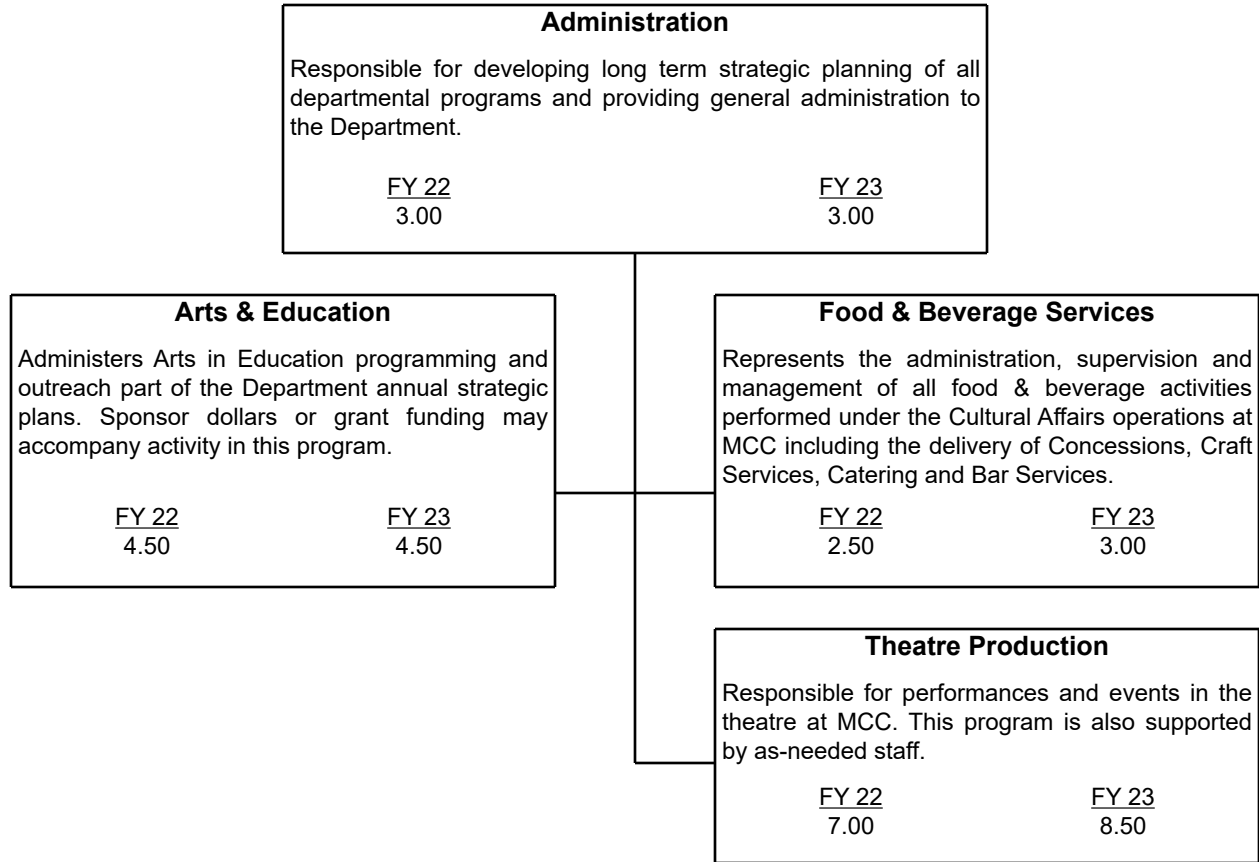
Cultural Affairs Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Increase Arts & Education participation by 5%	Strengthen Arts & Education programs participation	Q4 Actual	1.50	1.50	
		YTD Actual	6.00	6.00	
		EOY Target	5.00	5.00	5.00
		% Target	120.00%	120.00%	
		% Goal	100%	100.00%	
 Complete 4 annual exhibitions	Offer well-managed events and facilities for patrons, renters, artists and the City	Q4 Actual	1.00	1.00	
		YTD Actual	5.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	125.00%	100.00%	
		% Goal	100.00%	100.00%	
 Increase social media footprint across all platforms	Raise awareness of Miramar Cultural Center and our programs	Q4 Actual	2.00%	2.00%	
		YTD Actual	8.00%	8.00%	
		EOY Target	7.00%	7.00%	7.00%
		% Target	114.29%	114.29%	
		% Goal	100.00%	100.00%	
 Increase outreach of print collateral engagement by 7%	Strengthen marketing	Q4 Actual	2.00%	2.00%	
		YTD Actual	8.00%	8.00%	
		EOY Target	7.00%	7.00%	7.00%
		% Target	114.29%	114.29%	
		% Goal	100.00%	100.00%	
 Curate a profile for the MCC experience inclusive of one plaza activity, Miramar 1st buying campaign and Miramar Theater Days and Nights programming	Improve MCC community experience	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Cultural Affairs FTE's by Program



Cultural Affairs Budget Summary by Program

Administration—Program 100

Description

This program is responsible for developing long term strategic planning and general administration for the Cultural Affairs Department. This includes developing the department's vision, managing major relationships, contract administration, providing policy, budgeting, and accounting.

	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues						
Progr Support-MCC Presents	366210	\$ —	\$ —	\$ 5,000	\$ 5,000	\$ 5,000
Expenditures by Category						
Personnel Services		\$ 398,150	\$ 479,743	\$ 563,700	\$ 316,100	\$ 638,100
Operating Expense		134,929	121,191	212,000	212,000	211,300
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 533,079	\$ 600,934	\$ 775,700	\$ 528,100	\$ 849,400
Percent of Time by Position						
Assistant Director of Cultural Affairs		1.00	1.00	1.00	1.00	1.00
Cultural Affairs Department Coordinator		1.00	1.00	1.00	1.00	1.00
Director of Cultural Affairs		1.00	1.00	1.00	1.00	1.00
Events & Venue Promotions Manager		1.00	—	—	—	—
Total		4.00	3.00	3.00	3.00	3.00

Cultural Affairs Budget Summary by Program

Arts & Education—Program 683

Description

This program develops and manages children's programming, educational performances and workshops, and exhibitions and activities in the Ansin Family Art Gallery. Programs include master classes and workshops, school performances, Little Broadway Summer Camp and additional educational opportunities. The exhibitions in the Ansin Family Art Gallery will be presented in partnership with prestigious local arts organizations and be offered as further educational opportunities for schools, community organizations, and the public. (In FY20, this program was renamed from Education and Gallery Services.)

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Souvenirs	347350	\$ 38	\$ 290	\$ 750	\$ 750	\$ 750
Registration Fees - EDU Programs	347308	1,669	—	2,500	2,500	2,500
Ticket Sales	347339	13,189	—	22,500	22,500	22,500
Summer Programs	347210	47	—	77,000	77,000	77,000
Program Support - Education	366212	—	—	5,000	5,000	5,000
Total		\$ 14,943	\$ 290	\$ 107,750	\$ 107,750	\$ 107,750

Expenditures by Category

Personnel Services	\$ 423,139	\$ 308,943	\$ 367,400	\$ 225,600	\$ 376,700
Operating Expense	120,939	93,518	192,400	192,400	194,200
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 544,077	\$ 402,461	\$ 559,800	\$ 418,000	\$ 570,900

Percent of Time by Position

Arts & Education Administrator	1.00	1.00	1.00	1.00	1.00
Arts & Education Manager	1.00	—	—	—	—
Arts & Education Superintendent - Part time	0.50	—	—	—	—
Box Office Manager - P/T	—	0.50	—	—	—
Cultural Affairs Event Service Aide	1.00	1.00	1.00	1.00	1.00
Cultural Affairs Events & Activity Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Aide I (PT-Seasonal)	0.50	0.50	0.50	0.50	0.50
Recreation Aide III (2 PT-Seasonal)	1.00	1.00	1.00	1.00	1.00
Total	6.00	5.00	4.50	4.50	4.50



Cultural Affairs Budget Summary by Program

Food & Beverage Services—Program 684

Description

This program provides for sales, administration, supervision and management of all food & beverage activities at MCC and where contracted elsewhere for concessions and catering. This program is conducted with the consideration of regulatory guidelines delivered by the State of Florida for food, beverage, and liquor administration.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Banquet Hall Service Fee	347304	\$ 26,226	\$ 10,547	\$ 20,000	\$ 20,000	\$ 58,000
Concession-Food	347310	7,477	729	17,000	17,000	17,000
Concession-Beverage	347311	7,240	1,089	14,000	14,000	14,000
Concession-Alcohol	347312	42,637	7,762	75,000	75,000	75,000
Catering-Food	347313	45,268	7,990	37,500	37,500	117,500
Catering-Beverage	347314	5,456	1,145	13,000	13,000	13,000
Catering-Alcohol	347315	30,147	1,140	32,500	32,500	61,500
Reception Package	347316	44,572	38,170	245,000	245,000	300,000
Food & Beverage Svcs	347320	7,399	2,026	7,000	7,000	7,000
Food & Bev Staff- Reimbursable	347330	13,946	5,121	12,000	12,000	12,000
Rental-In House Equip-Banquet	362209	1,950	1,624	1,000	1,000	5,000
Rental-Banquet Hall	362215	31,356	1,247	100,000	100,000	100,000
Rental-Kitchen	362216	500	—	—	—	—
Rental-Small Wares	362217	2,535	—	5,000	5,000	5,000
Total		\$ 266,709	\$ 78,588	\$ 579,000	\$ 579,000	\$ 785,000

Expenditures by Category

Personnel Services	\$ 321,953	\$ 290,347	\$ 305,900	\$ 305,900	\$ 512,500
Operating Expense	313,742	286,009	268,900	268,900	267,800
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 635,695	\$ 576,356	\$ 574,800	\$ 574,800	\$ 780,300

Percent of Time by Position

Banquet Manager	1.00	1.00	1.00	1.00	1.00
Cultural Affairs Event Service Aide	0.50	0.50	0.50	0.50	0.50
Event Services Supervisor	1.00	1.00	1.00	0.50	0.50
Food & Beverage Operations Supervisor	—	—	—	—	1.00
Total	2.50	2.50	2.50	2.00	3.00

Cultural Affairs Budget Summary by Program

Theatre Production—Program 685

Description

This program provides for the planning, management and execution of productions and events in the theatre at MCC. Among these events and productions are those presented solely by MCC, presented with an external producer as co-producers, and by artistic companies in residence at MCC, as well as a variety of artistic, community and corporate events for which the theatre at MCC is rented.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Ticket Sales	347339	\$ 84,965	\$ 43,617	\$ 120,000	\$ 120,000	\$ 120,000
Box Office Svcs Fee	347340	300	—	25,000	25,000	25,000
Ticket Printing Fee-For Profit	347341	—	—	10,000	10,000	10,000
Credit Card Fee	347345	—	—	25,000	25,000	25,000
Facility Ticket Fee	347346	34,979	—	75,000	75,000	75,000
Production Staff Reimbursable	347371	28,847	—	100,000	100,000	100,000
Production Equipment Rental	347372	—	—	20,000	20,000	20,000
Production Outside Equip Renta	347373	26,300	—	40,000	40,000	40,000
Production Svcs Fee	347374	4,088	—	8,000	8,000	8,000
Production Svcs Incidental	347375	758	—	5,000	5,000	5,000
Theater Svcs Package	347380	23,209	—	50,000	50,000	50,000
Theater Addtl Svc Fire Marshal	347385	—	—	1,000	1,000	1,000
Theater Insurance	347386	2,000	—	5,000	5,000	5,000
Rental-Theater	362205	123,632	304,525	120,000	120,000	120,000
Rental-Rooms	362206	700	—	1,000	1,000	1,000
Trfr Fr Fed Grant Fund	381162	60,000	15,000	—	25,000	—
Total		\$ 389,778	\$ 363,141	\$ 605,000	\$ 630,000	\$ 605,000

Expenditures by Category

Personnel Services	\$ 590,206	\$ 696,456	\$ 792,300	\$ 547,000	\$ 969,900
Operating Expense	1,042,582	445,326	1,204,089	1,204,089	1,230,889
Departmental Capital Outlay	6,430	—	10,300	110,515	6,400
Total	\$ 1,639,218	\$ 1,141,782	\$ 2,006,689	\$ 1,861,604	\$ 2,207,189

Percent of Time by Position

Apprentice-Production PT	—	—	—	—	0.50
Box Office Manager	—	—	1.00	1.00	1.00
Cultural Affairs Event Service Aide	1.50	1.50	1.50	0.50	0.50
Cultural Affairs Events & Activity Coordinator	1.00	1.00	1.00	1.00	1.00
Cultural Affairs Events & Activity Coordinator PT	—	—	0.50	0.50	0.50
Event Services Supervisor	—	—	—	1.50	1.50
General Manager	1.00	1.00	1.00	1.00	—
Lead Usher P/T	—	—	—	—	0.50
Operations Manager	—	—	—	—	1.00
Production Manager	—	—	1.00	1.00	1.00
Program Administrator	1.00	1.00	1.00	1.00	1.00
Total	4.50	4.50	7.00	7.50	8.50



Cultural Affairs Budget Summary by Program

Theatre Facilities—Program 689

Description

This program managed the operation, maintenance and regulatory mandates required of this state-of-the-art theatre in our \$22 million, 51,575 sq. ft. cultural venue. This program was eliminated in the FY19 budget.

	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues						
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense		88	—	—	—	—
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 88	\$ —	\$ —	\$ —	\$ —
Percent of Time by Position						
None		—	—	—	—	—

Cultural Affairs Budget Summary by Program

Client Management Services—Program 680

Description

In FY17, the Client Management Services Program was replaced with Theatre Production and Theatre Facilities Programs.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Rental-Theatre	362205	\$ (35,982)	\$ 35,982	\$ —	\$ —	\$ —
Total		\$ (35,982)	\$ 35,982	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Departmental Capital Outlay	—	—	—	—	—
Total	\$ —	\$ —	\$ —	\$ —	\$ —



Great Event Venue at Miramar Cultural Center (MCC)

Cultural Affairs Expenditures by Object Code

Administration—001-68-100-573

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 214,527	\$ 232,189	\$ 330,700	\$ 83,100	\$ 353,500
601205	Lump Sum Payout - Accrued Time	20,834	51,060	25,700	25,700	58,700
601210	Non-Pensionable Earnings	3,237	—	3,000	3,000	—
601215	Communication Stipend	5,526	5,288	5,900	5,900	5,900
601220	Longevity Pay	—	1,378	1,400	1,400	2,900
601400	Overtime-General	—	—	3,300	3,300	3,300
601410	Overtime-Holiday	—	—	700	700	700
602100	FICA & MICA	18,467	20,609	26,500	26,500	28,800
602235	Pension-Senior Mgmt	49,908	78,100	71,000	71,000	76,000
602265	Pension-457	4,273	12,604	14,500	14,500	14,800
602300	Pmt In Lieu Of Insurance	—	5,395	6,200	6,200	5,600
602305	Health Insurance-HMO	8,555	—	—	—	—
602306	Dental Insurance-PPO	1,498	1,938	2,300	2,300	2,400
602309	Basic Life Insurance	581	523	900	900	1,000
602311	Long-Term Disability Ins	87	119	500	500	500
602312	HDHP Aetna	13,107	13,791	14,100	14,100	31,400
602313	HSA Payflex	2,450	2,450	2,700	2,700	4,200
602400	Workers' Compensation	55,100	54,300	54,300	54,300	48,400
	<i>Sub-Total</i>	398,150	479,743	563,700	316,100	638,100
Operating Expense						
603190	Prof Svcs-Other	—	1,960	—	—	—
603400	Contract Svcs-Other	—	80	—	—	—
603401	Janitorial Svcs	350	14,484	59,100	59,100	59,100
603455	Security Svcs	81,710	66,432	95,000	95,000	95,000
604001	Travel & Training	7,571	—	4,000	4,000	4,000
604200	Postage	150	26	2,000	2,000	1,200
604550	Health Ins Internal Serv Chg	3,400	2,900	1,600	1,600	1,500
604610	Fleet Internal Svcs Charge	3,000	2,800	2,500	2,500	3,300
604620	R&M Buildings	404	—	—	—	—
604889	Marketing & Promotions	5,646	—	—	—	—
604916	Administrative Expense	1,126	4,835	—	—	—
604920	License & Permit Fees	215	465	6,500	6,500	6,500
604989	IT Internal Svcs Charge	25,600	19,300	23,500	23,500	22,800
604997	Other Operating Expenses	1,170	428	2,000	2,000	2,000
604998	Contingency	—	—	5,000	3,486	5,000
605100	Office Supplies	1,119	1,242	2,000	2,000	2,000
605120	Computer Operating Expenses	183	250	2,000	2,000	2,000
605220	Vehicle Fuel-On-Site	948	1,166	1,100	1,100	1,200
605225	Equip Gas Oil & Lube	—	—	500	500	500
605250	Noncap Furn (Item less 5000)	—	—	1,200	1,200	1,200
605251	Noncap Equip (Item less 5000)	—	—	900	900	900
605290	Other Operating Supplies	41	—	500	2,014	500
605410	Subscriptions & Memberships	2,295	4,583	1,600	1,600	1,600
605500	Training-General	—	241	1,000	1,000	1,000
	<i>Sub-Total</i>	134,929	121,191	212,000	212,000	211,300
	Total	\$ 533,079	\$ 600,934	\$ 775,700	\$ 528,100	\$ 849,400

Cultural Affairs Expenditures by Object Code

Arts & Education—001-68-683-573

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 271,297	\$ 181,323	\$ 209,100	\$ 67,300	\$ 239,300
601205	Lump Sum Payout - Accrued Time	13,751	9,010	4,400	4,400	1,100
601210	Non-Pensionable Earnings	550	—	4,000	4,000	—
601215	Communication Stipend	1,901	488	700	700	—
601400	Overtime-General	349	—	3,500	3,500	3,500
601410	Overtime-Holiday	—	—	100	100	100
602100	FICA & MICA	22,943	15,162	16,800	16,800	18,600
602210	Pension-General	17,689	27,000	27,900	27,900	12,100
602235	Pension-Senior Mgmt	32,540	18,000	17,000	17,000	34,900
602265	Pension-457	5,404	3,180	3,000	3,000	4,900
602300	Pmt In Lieu Of Insurance	8,891	5,611	6,200	6,200	5,600
602305	Health Insurance-HMO	6,582	4,496	8,400	8,400	28,000
602306	Dental Insurance-PPO	719	155	1,200	1,200	—
602307	Dental Insurance-HMO	302	290	300	300	500
602309	Basic Life Insurance	922	510	600	600	700
602311	Long-Term Disability Ins	224	99	300	300	300
602312	HDHP Aetna	10,924	10,770	29,400	29,400	—
602313	HSA Payflex	2,450	2,450	4,100	4,100	—
602400	Workers' Compensation	25,700	30,400	30,400	30,400	27,100
	<i>Sub-Total</i>	423,139	308,943	367,400	225,600	376,700
Operating Expense						
603190	Prof Svcs-Other	—	—	56,000	34,300	30,000
603480	Artist Contract	67,050	36,019	29,300	36,450	45,300
604300	Water/Wastewater Svcs	4,011	3,947	4,100	4,100	4,200
604500	Risk Internal Svcs Charge	2,300	500	2,100	2,100	1,800
604550	Health Ins Internal Serv Chg	3,200	2,500	1,300	1,300	1,300
604610	Fleet Internal Svcs Charge	1,700	1,600	1,400	1,400	1,800
604892	Art Gallery	12,583	22,459	26,900	34,950	49,900
604916	Administrative Expense	60	—	900	900	900
604989	IT Internal Svcs Charge	25,400	21,300	32,900	32,900	21,500
604991	Summer Programs	858	—	26,600	33,100	26,600
605220	Vehicle Fuel-On-Site	—	576	600	600	600
605225	Equip Gas Oil & Lube	—	—	300	300	300
605230	Program Supplies	3,776	617	10,000	10,000	10,000
605253	NonCap Public Art (less 5,000)	—	4,000	—	—	—
	<i>Sub-Total</i>	120,939	93,518	192,400	192,400	194,200
	Total	\$ 544,077	\$ 402,461	\$ 559,800	\$ 418,000	\$ 570,900



Cultural Affairs Expenditures by Object Code

Food & Beverage Services—001-68-684-579

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 177,926	\$ 149,594	\$ 156,100	\$ 156,100	\$ 317,400
601205	Lump Sum Payout - Accrued Time	10,682	10,918	7,500	7,500	15,300
601210	Non-Pensionable Earnings	—	—	2,000	2,000	—
601215	Communication Stipend	1,973	1,950	2,000	2,000	2,000
601400	Overtime-General	10,395	798	5,300	5,300	5,300
601410	Overtime-Holiday	—	—	600	600	600
602100	FICA & MICA	16,209	12,023	13,000	13,000	25,900
602210	Pension-General	3,997	4,400	4,300	4,300	18,600
602235	Pension-Senior Mgmt	17,468	19,800	18,800	18,800	20,500
602260	Pension-401	2,771	3,128	3,100	3,100	3,500
602265	Pension-457	3,855	3,957	4,000	4,000	4,400
602300	Pmt In Lieu Of Insurance	2,374	—	—	—	—
602304	Health Insurance-PPO	—	—	—	—	16,700
602305	Health Insurance-HMO	26,344	34,204	39,200	39,200	36,400
602306	Dental Insurance-PPO	1,135	1,375	1,500	1,500	1,800
602307	Dental Insurance-HMO	1	—	—	—	—
602309	Basic Life Insurance	219	237	400	400	900
602311	Long-Term Disability Ins	105	64	200	200	500
602400	Workers' Compensation	46,500	47,900	47,900	47,900	42,700
	<i>Sub-Total</i>	321,953	290,347	305,900	305,900	512,500
Operating Expense						
603400	Contract Svcs-Other	41,992	31,929	45,000	45,000	45,000
603401	Janitorial Svcs	129,712	92,437	40,000	40,000	40,000
603425	Software License & Maint	—	839	2,300	2,300	2,300
603470	Temporary Help	1,210	468	1,000	1,000	1,000
604300	Water/Wastewater Svcs	4,011	3,947	4,100	4,100	4,200
604302	Gas-Propane	1,513	1,572	1,600	1,600	1,600
604500	Risk Internal Svcs Charge	52,100	10,400	44,500	44,500	36,500
604550	Health Ins Internal Serv Chg	4,600	8,900	4,800	4,800	4,600
604610	Fleet Internal Svcs Charge	800	800	700	700	900
604625	R&M Equipment	8,821	6,992	20,000	20,000	20,000
604916	Administrative Expense	99	—	500	500	500
604920	License & Permit Fees	2,168	1,788	2,000	2,000	2,000
604989	IT Internal Svcs Charge	12,100	15,200	18,300	18,300	25,100
605220	Vehicle Fuel-On-Site	—	—	600	600	600
605225	Equip Gas Oil & Lube	—	34	300	300	300
605230	Program Supplies	19,458	21,163	20,000	35,000	20,000
605235	General Food & Beverage	40,308	85,198	48,500	48,500	48,500
605247	Janitorial Supplies	3,257	3,506	3,700	3,700	3,700
605290	Other Operating Supplies	(8,408)	683	10,000	(5,000)	10,000
605500	Training-General	—	153	1,000	1,000	1,000
	<i>Sub-Total</i>	313,742	286,009	268,900	268,900	267,800
	Total	\$ 635,695	\$ 576,356	\$ 574,800	\$ 574,800	\$ 780,300

Cultural Affairs Expenditures by Object Code

Theatre Production—001-68-685-573

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 339,989	\$ 399,491	\$ 478,200	\$ 232,900	\$ 601,900
601205	Lump Sum Payout - Accrued Time	11,732	17,018	7,100	7,100	20,600
601210	Non-Pensionable Earnings	—	—	6,000	6,000	—
601215	Communication Stipend	2,450	1,950	4,600	4,600	5,900
601400	Overtime-General	3,944	17,637	11,300	11,300	11,300
601410	Overtime-Holiday	—	161	200	200	200
602100	FICA & MICA	27,623	33,236	35,000	35,000	48,700
602210	Pension-General	13,691	14,800	14,900	14,900	8,500
602235	Pension-Senior Mgmt	35,435	40,800	71,400	71,400	79,400
602260	Pension-401	2,771	3,009	3,100	3,100	3,500
602265	Pension-457	3,904	5,380	9,200	9,200	7,200
602300	Pmt In Lieu Of Insurance	7,596	6,906	6,200	6,200	—
602304	Health Insurance-PPO	15,109	15,921	14,600	14,600	33,400
602305	Health Insurance-HMO	13,803	25,011	29,400	29,400	21,900
602306	Dental Insurance-PPO	737	1,817	1,600	1,600	2,500
602307	Dental Insurance-HMO	406	439	500	500	200
602309	Basic Life Insurance	1,111	966	1,200	1,200	1,700
602311	Long-Term Disability Ins	194	135	600	600	900
602312	HDHP Aetna	11,010	11,780	—	—	31,400
602313	HSA Payflex	2,100	2,800	—	—	4,200
602400	Workers' Compensation	96,600	97,200	97,200	97,200	86,500
	<i>Sub-Total</i>	590,206	696,456	792,300	547,000	969,900
Operating Expense						
603190	Prof Svcs-Other	388,306	162,179	181,000	181,000	181,000
603400	Contract Svcs-Other	7,772	16,570	18,092	18,092	18,092
603401	Janitorial Svcs	—	—	44,097	44,097	44,097
603470	Temporary Help	—	—	1,000	1,000	1,000
604001	Travel & Training	25	17	300	300	300
604300	Water/Wastewater Svcs	8,022	7,893	8,200	8,200	8,400
604301	Electricity Svcs	60,418	60,821	63,700	63,700	84,200
604500	Risk Internal Svcs Charge	77,300	15,400	65,800	65,800	53,900
604550	Health Ins Internal Serv Chg	6,700	7,900	4,200	4,200	4,000
604610	Fleet Internal Svcs Charge	3,500	3,200	2,900	2,900	3,800
604625	R&M Equipment	9,846	10,202	17,600	17,600	17,600
604630	R&M Electric	7,518	7,971	12,700	12,700	12,700
604890	Special Events-Other	28	—	200	200	200
604891	Theatre Productions	441,528	121,200	739,900	739,900	739,900
604920	License & Permit Fees	132	—	—	—	—
604989	IT Internal Svcs Charge	27,300	27,300	36,500	36,500	53,800
605220	Vehicle Fuel-On-Site	—	17	600	600	600
605225	Equip Gas Oil & Lube	—	—	300	300	300
605240	Uniforms Cost	780	295	1,000	1,000	1,000
605247	Janitorial Supplies	3,408	4,362	6,000	6,000	6,000
	<i>Sub-Total</i>	1,042,582	445,326	1,204,089	1,204,089	1,230,889
Departmental Capital Outlay						
606400	Machinery & Equipment	—	—	—	100,215	—
606441	Vehicle Replacement Program	6,430	—	10,300	10,300	6,400
	<i>Sub-Total</i>	6,430	—	10,300	110,515	6,400
	Total	\$ 1,639,218	\$ 1,141,782	\$ 2,006,689	\$ 1,861,604	\$ 2,207,189

Cultural Affairs Expenditures by Object Code

Theater Facilities—001-68-689-573

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
604891	Theatre Productions	\$ 88	\$ —	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	88	—	—	—	—
	Total	\$ 88	\$ —	\$ —	\$ —	\$ —



An Inside View of the Lobby, Theater & Ballroom at the Miramar Cultural Arts Center

Cultural Affairs Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
347210	Summer Program	This account is to account for revenues from Parks and Cultural Affairs summer camp tuition fees.
347304	Banquet Hall Service Fee	This revenue account records revenues resulting from a service charge on all Banquet Hall Service items.
347308	Registration Fees-EDU Programs	These fees are collected from participants in educational programs.
347310	Concession-Food	This revenue account is used to record revenues from concession sales of food.
347311	Concession-Beverage	This revenue account is used to record revenues from concession sales of non-alcoholic beverages.
347312	Concession-Alcohol	This revenue account records revenues from concession sales of alcoholic beverages.
347313	Catering-Food	This revenue account records revenues from sales of food at events which are priced for the client as "a la carte" and not as a package price.
347314	Catering-Beverage	This revenue account records revenues from sales of non-alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347315	Catering-Alcohol	This revenue account records revenues from sales of alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347316	Reception Package	To account for revenue related to package sales (weddings, breakfast, etc.).
347320	Food & Beverage Svcs	This revenue account records revenues from rentals of linen and décor in Food and Beverage Services.
347330	Food & Bev Staff- Reimbursable	This revenue account records revenues received from rental clients to pay for reimbursable labor for rental events such as servers and bartenders in Food and Beverage Services.
347339	Ticket Sales	Revenue from ticket sales at various City facilities and events.
347340	Box Office Svcs Fee	This revenue account serves to record revenues received from box office services fees charged as per Commission approved Price List and embedded in rental contracts.
347341	Ticket Printing Fee-For Profit	This revenue account serves to record revenues received from ticket printing fees charged to renters as per Commission approved Price List and embedded in rental contracts.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
347346	Facility Ticket Fee	This revenue account serves to record revenues received from Facility Fee charged per ticket for all ticket types (except lap tickets and administrative comps) as embedded in contracts.
347350	Souvenirs	This account is used to budget for revenues as a result of sales of souvenirs.
347371	Production Staff Reimbursable	This revenue account serves to record revenues received as a reimbursement for as-needed production staff charges for rental productions.
347372	Production Equipment Rental	This revenue account serves to record revenues received from Production Equipment rented by MCC to renters at their option at rates embedded in contracts.
347373	Production Outside Equip Renta	This revenue account serves to record revenues received from Production Equipment rented by outside vendors at rates established in contracts.
347374	Production Svcs Fee	This revenue account is to record revenues received from Production Service charges calculated based on a percentage of production costs (minimum of \$200).
347375	Production Svcs Incidental	This revenue account serves to record revenues received from Production Service charge for incidentals as per Commission approved price list and at rates embedded in contracts.
347380	Theater Svcs Package	This revenue account records revenues received from rental clients for theater service package for rehearsal and performance days as specified in rental contracts.
347385	Theater Addtl Srvc Fire Marsha	This revenue account records revenues received from additional Fire Marshall services through MCC.
347386	Theater Insurance	This revenue account records revenues from rental clients who purchase the required event insurance through MCC.
362205	Rental-Theater	For rental of the theatre at the Cultural Arts Center.
362206	Rental-Rooms	This revenue account serves to record revenues received from renters for renting the theatre.
362209	Rental-In House Equip-Banquet	This revenue account is used to record revenues from rental of in-house equipment to banquet hall rental clients.
362215	Rental-Banquet Hall	This revenue account is used to record revenues from banquet hall rental fees.
362217	Rental-Small Wares	This revenue account is used to record revenues from rental of plates, china, silverware, glassware, serving pieces, and similar portable small items to banquet hall rental clients.
366210	Prog Support-MCC Presents	This account is used to track revenue from CARE programs.
366212	Prog Support-Education	Revenues received from the Miramar Cultural Trust.
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	This account represents costs for overtime that is necessary due to unforeseen administrative needs.



Cultural Affairs Budget Justification

Object #	Account Description	Justification
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603190	Prof Svcs-Other	This cost is for professional services contracts related to RFP, Marketing, and Food & Beverage services for the MCC.
603400	Contract Svcs-Other	This cost is for annual and other contracts including the following: Pest Control, Pressure washing of exterior, Window Cleaning, Food and Beverage: Alarm Service-Fire, Security System Service Contract; Security Guard Services ,Carpet Cleaning, Elevator Maintenance, Generator Maintenance & Inspection, Generator Fuel, Pavers Maintenance in plaza & front of building, Cleaning Upholstery and Public Art Fountain (Botanical Garden) Event Setup and Breakdown Services, Emergency Spot Pressure Cleaning Alternative support services stipend for Theater. The budgeted amount of \$63,092 includes \$45,000 for program 684 and \$18,092 for program 685.
603401	Janitorial Svcs	The \$143,197 requested is to cover the contract for janitorial services. This budget is distributed as follows: \$59,100 (Program 100); \$40,000 (Program 684); \$44,097 (Program 685).
603425	Software License & Maint	This \$2,300 is to cover the cost of software licences and maintenance fees for Venue Ops and Appetize.
603455	Security Svcs	The \$95,000 budget covers the cost for non-event related and non-building related security services at the MCC.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
603480	Artist Contract	This \$45,300 is to cover payments of contracts with artists, for educational teaching artists.
604001	Travel & Training	This cost is for travel and training to attend annual meetings and conferences including National Association of Performing Arts Presenters' Conference (APAP), (South Arts) Performing Arts Exchange, and Americans for the Arts.
604200	Postage	This cost is for allocated postage, mail outs, Fedex and UPS charges.
604300	Water/Wastewater Svcs	This cost is for water and wastewater consumption.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This cost is for Food & Beverage Services use of propane gas for cooking purposes.
604500	Risk Internal Svcs Charge	This is restricted for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604625	R&M Equipment	This cost is for repair and maintenance of various equipment.
604630	R&M Electric	This line item represents the costs for maintaining electrical systems for all City buildings and facilities and irrigation systems.
604890	Special Events-Other	This represents the cost necessary for the events and program activities.
604891	Theatre Productions	This \$739,900 funding request will cover artist and production fees for MCC presents.
604892	Art Gallery	This account records all expenses related to visual art exhibitions. This includes an additional \$23,000 approved Above Base Request to allow outdoor art exhibitions for a 12-month period, as well as to keep the Ansin Family Art Gallery with five (5) annual art exhibitions.
604916	Administrative Expense	To provide for various administrative expenses incurred.
604920	License & Permit Fees	This \$8,500 is for food and beverage license renewals.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, computer licenses, database needs and support services.
604991	Summer Programs	This cost is associated with all Cultural Affairs Arts & Education Programs including summer camp and after school activities, contracted teaching artist, field trip transportation, musical instruments, administration materials & show/class expenses.
604997	Other Operating Expenses	This represents the cost for expenses that are not budgeted in another line item and are emergency related.
604998	Contingency	This line item represents contingency funding for unanticipated expenses not budgeted in any other account.
605100	Office Supplies	This represents the cost for office supplies for staff.
605120	Computer Operating Expenses	These costs are for the Print Management Service Agreement and computer related items.
605220	Vehicle Fuel-On-Site	To provide fuel for City vehicles assigned to department.
605225	Equip Gas Oil & Lube	To provide for equipment maintenance (gas, oil, lube) for vehicles assigned to department.
605230	Program Supplies	This account is for program supplies to support Education and Gallery Services Activities including outreach events, promotions, receptions, and quarterly events at the MCC. The budget of \$30,000 includes \$10,000 for program 683 and \$20,000 for program 684.

Cultural Affairs Budget Justification

Object #	Account Description	Justification
605235	General Food & Beverage	This expense line item provides funds for purchase of food, beverage and alcohol to support events at the MCC. The budget request for FY23 is \$48,500.
605240	Uniforms Cost	This represents the cost of providing uniforms for all GAME members. The collective bargaining agreements provided for employees to receive uniforms and safety/special shoes.
605247	Janitorial Supplies	This cost is for various janitorial supplies such as paper products, light bulbs and other related items.
605250	Noncap Furn (Item less 5000)	This cost is for furniture and fixture that cost less than \$5,000 per item.
605251	Noncap Equip (Item less 5000)	This cost is for equipment that cost less than \$5,000 per item. The \$900 request will be for emergency equipment replacements at the Banquet Hall or the theater.
605290	Other Operating Supplies	The anticipated amount of funding is required for expenditures not budgeted in another line item.
605410	Subscriptions & Memberships	This cost is to maintain membership with professional associations, subscriptions and publications such as Volgstics, Florida Festival of Events (FFEA), Sun Sentinel, APAP membership and Florida Theatre Performing Arts.
605500	Training-General	This account represents the cost associated with training of personnel; such as the annual Crowd Management training for MCC staff and safety courses related to working with food items.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.



General Fund Non-Departmental



General Fund Non-Departmental

Description

The Non-Departmental budget is for expenditures that are not directly related to a specific operating department or for activities that are separate from departmental operations for control purposes. As such, goals, objectives, performance measures and accomplishments do not apply to this budget.

All General Fund departments benefit from this budget. Although no positions are assigned to this budget, personnel services are for retired employees pension, health and dental insurance, the City's portion of long term care insurance and medical insurance stipend. Operating expenses include debt service for short term debt payment and transfers out from the General Fund to other funds, including the Debt Service and Capital Projects Funds.

Expenditure Summary

Summary by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 2,050,386	\$ 1,855,821	\$ 2,414,100	\$ 2,198,000	\$ 2,582,000
Operating Expense	3,400,193	3,773,271	3,529,300	5,492,569	4,311,286
Capital Outlay	284,953	169,130	—	1,922,749	—
Debt Service	474,954	474,954	475,200	546,500	873,400
Depreciation	—	—	—	—	—
Total Operating Expenditures	\$ 6,210,486	\$ 6,273,176	\$ 6,418,600	\$ 10,159,817	\$ 7,766,686
Transfer Out	12,820,720	9,684,520	12,090,350	15,692,401	13,176,472
Capital Asset Clearing	—	—	—	—	—
Grants & Aids	15,000	29,208	25,000	99,500	31,000
Other Uses	710,954	954,476	925,000	637,900	925,000
Appropriated Fund Balance	—	—	2,041,032	7,528,982	1,800,000
Total	\$ 19,757,161	\$ 16,941,380	\$ 21,499,982	\$ 34,118,600	\$ 23,699,158

Expenditure Detail Budget—001-70/90-000-519/581-000

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Debt Service						
607183	Prin-2017 Motorola Lse-Radio	\$ 30,798	\$ 32,104	\$ 33,500	\$ 104,800	\$ 34,900
607184	Prin-2017 BOA M&P Radio Lse	248,623	253,235	258,000	258,000	262,800
607189	Prin-US Bancorp FF SCBA Lease	148,266	152,466	156,800	156,800	161,300
607191	Prin BOA Siemens Energy Lease	—	—	—	—	206,300
607283	Int-2017 Motorola Lse-Radio Eq	7,107	5,801	4,500	4,500	3,100
607284	Int-2017 BOA M&P Radio Lse	22,058	17,445	12,800	12,800	8,000
607289	Int -US Bancorp FF SCBA Lease	18,102	13,902	9,600	9,600	5,200
607291	Int BOA Siemens Energy Lease	—	—	—	—	191,800
	<i>Sub-Total</i>	474,954	474,954	475,200	546,500	873,400
	Total	\$ 474,954	\$ 474,954	\$ 475,200	\$ 546,500	\$ 873,400

General Fund Non-Departmental

Expenditure Detail Budget—001-70/90-000-519/581-000

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
602245	Pension-Retiree	\$ 161,467	\$ 166,772	\$ 171,000	\$ 171,000	\$ 182,900
602308	Long-Term Care Insurance	—	—	1,100	1,100	1,100
602315	GAME Retiree Health & Dental	42,837	155,959	281,700	225,000	250,900
602316	PBA Retiree Health & Dental	—	110,305	316,100	316,100	387,600
602318	NonRep Retiree Health & Dental	343,725	340,594	599,600	353,000	520,400
602319	IAFF Retiree Stipend	22,863	31,168	30,500	30,500	33,000
602320	PBA Retiree Stipend	296,480	349,310	330,000	330,000	420,000
602321	GAME Retiree Stipend	43,300	42,630	43,100	43,100	46,100
602322	Non-Rep Retiree Stipend	139,715	159,083	141,000	228,200	240,000
602600	OPEB	1,000,000	500,000	500,000	500,000	500,000
	<i>Sub-Total</i>	2,050,386	1,855,821	2,414,100	2,198,000	2,582,000
Operating Expense						
603190	Prof Svcs-Other	345,599	483,150	344,800	2,263,625	708,702
603192	Consulting Services	2,800	105,597	84,900	81,900	84,900
603401	Janitorial Svcs	57,157	113,875	—	40,000	—
603425	Software License & Maint	124,984	—	—	—	—
603470	Temporary Help	—	—	—	20,000	—
603601	Firefighters Pension Benefits	1,160,486	1,283,870	1,200,000	1,200,000	1,300,000
603602	Police Officers Pension Benef	1,231,452	1,210,002	1,300,000	1,300,000	1,300,000
604001	Travel & Training	—	—	—	10,000	—
604550	Health Ins Internal Serv Chg	66,700	133,500	72,200	72,200	68,900
604684	Rental Assistance	—	44,334	—	—	—
604889	Marketing & Promotions	85,959	125,364	50,000	20,000	50,000
604890	Special Events-Other	38,676	150,706	14,000	302,380	14,000
604901	Credit Card Svc Fees	1,182	1,734	1,900	1,900	1,900
604902	P-Card Service Fees	8,731	9,717	10,000	10,000	10,000
604905	Bank Svc Charges	9,092	10,705	9,100	9,100	26,000
604916	Administrative Expense	4,148	—	—	24,300	—
604930	Record Storage Charges	33,767	43,291	—	—	—
604950	Employee Awards	—	—	—	50,000	65,200
604966	U.S. Census	26,404	—	—	—	—
604986	Interest Expense	7,500	27,445	23,400	23,400	23,400
604995	Special Assessment Expense	18,804	18,740	19,000	19,000	19,000
604998	Contingency	—	5,241	375,000	39,464	614,284
605120	Computer Operating Expenses	99,723	—	—	—	—
605251	Noncap Equip (Item less 5000)	56,656	—	—	—	—
605295	Hurricane Supplies	20,376	—	25,000	2,300	25,000
605410	Subscriptions & Memberships	—	3,000	—	3,000	—
605500	Training-General	—	3,000	—	—	—
	<i>Sub-Total</i>	3,400,193	3,773,271	3,529,300	5,492,569	4,311,286
Departmental Capital Outlay						
606200	Buildings/Structures	—	—	—	18,600	—
606210	Building Renovation	—	25,250	—	—	—
606211	Minor Building Repairs	4,700	20,460	—	65,832	—
606400	Machinery & Equipment	40,707	113,028	—	1,623,036	—
606470	Computer Equipment	12,280	—	—	—	—
606471	Software	227,267	10,392	—	215,281	—
	<i>Sub-Total</i>	284,953	169,130	—	1,922,749	—

General Fund Non-Departmental

Expenditure Detail Budget—001-70/90-000-519/581-000

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Grants & Aids						
608306	Grants to others	15,000	29,208	25,000	99,500	31,000
	<i>Sub-Total</i>	15,000	29,208	25,000	99,500	31,000
Other Uses						
609980	Emergency Preparedness	710,954	954,476	925,000	637,900	925,000
	<i>Sub-Total</i>	710,954	954,476	925,000	637,900	925,000
Appropriated Fund Balance						
609990	Appropriated Fund Balance	—	—	2,041,032	7,528,982	1,800,000
	<i>Sub-Total</i>	—	—	2,041,032	7,528,982	1,800,000
Transfers						
691006	Transfer to Economic Dev Fd	3,300,000	—	—	—	—
691170	Trfr to Affordable Housing Tr	—	—	2,000,000	2,000,000	—
691201	Trfr To Debt Service	763,800	517,650	949,700	1,162,900	1,090,800
691203	Trfr To CIP Rev Bond	4,875,900	4,845,200	5,045,500	5,089,200	4,861,770
691204	Trfr To Debt Svcs	1,921,300	4,321,670	683,700	1,373,700	1,250,300
691205	Tfr to Spec.Oblig.Ref Bd 2021	—	—	218,900	259,800	1,115,800
691395	Trfr To Capital Projects	1,959,720	—	2,914,350	3,215,350	4,579,602
691410	Trfr To Utility	—	—	278,200	2,591,451	278,200
	<i>Sub-Total</i>	12,820,720	9,684,520	12,090,350	15,692,401	13,176,472
	Total	\$ 19,282,207	\$ 16,466,426	\$ 21,024,782	\$ 33,572,100	\$ 22,825,758



General Fund Non-Departmental Budget Justification

Object #	Account Description	Justification
Expense		
602245	Pension-Retiree	This account is for the annual pension amount for employees per IRS Code.
602308	Long-Term Care Insurance	This is the City's portion for long term care insurance.
602315	GAME Retiree Health & Dental	This account includes costs associated with retired employee health and dental insurance benefits provided by Collective Bargaining Agreements.
602316	PBA Retiree Health & Dental	This account includes costs associated with retired employee health and dental insurance benefits for PBA employees.
602318	NonRep Retiree Health & Dental	This account includes costs associated with retired employee health and dental insurance benefits for non-represented employees.
602319	IAFF Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements.
602320	PBA Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements.
602321	GAME Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements.
602322	Non-Rep Retiree Stipend	This account includes costs associated with retired employee stipend payments provided to non-represented employees.
602600	OPEB	This line item represents funds committed to the OPEB Trust Fund.
603190	Prof Svcs-Other	This is for benefits and other related outside professional services.
603192	Consulting Services	This is for legal governmental consulting services.
603601	Firefighters' Pension Benefits	This account is a pass through for revenues (312510) provided by the State to help fund Fire Pensions per F.S. 175. The revenues are generated based on a tax on property and casualty insurance policies.
603602	Police Officers' Pension Benef	This account is a pass through for revenues (312520) provided by the State to help fund Police Pensions per F.S. 185. The revenues are generated based on a tax on property and casualty insurance policies.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604889	Marketing & Promotions	This represents the costs associated with marketing materials relating to Covid-19.
604890	Special Events-Other	This account represents funding for City events that are not sponsored by a specific department.
604901	Credit Card Svc Fees	Bank charges for handling credit card payments.
604902	P-Card Service Fees	This line item represents service fees for P-card purchases.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604950	Employee Awards	For employee recognition awards as approved through FY23 Above Base Request.
604986	Interest Expense	This account is used to budget for an inter-fund transfer to the Utility Fund for repayment of a \$2 million internal loan - Interest Payment.
604995	Special Assessment Expense	This cost is associated with the addition of the Fire Protection Assessment to the annual TRIM notice mailed out by the Broward County Property Appraiser.
604998	Contingency	This is for one time expenditures that are not budgeted in another line item.
605295	Hurricane Supplies	This represents possible anticipated hurricane supplies cost for all situations not budgeted in the departmental budgets.
608306	Grants to others	This account represents funding assistance to non-for-profit organizations that help better the City of Miramar community.
609980	Emergency Preparedness	To provide funding for emergency preparedness, for but not limited to Covid-19 related items.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance in order to fund governmental services, such as Pension Trust funds, to the extent of the revenue loss.
691201	Trfr To Debt Service	Funds to be transferred to the Debt Service Fund in this category will be used to pay the 2017 CIP Loan.
691203	Trfr To CIP Rev Bond	These funds will be used for debt service payment on 2015 CIP Refunding Revenue Bonds, the financing of five Fire-Rescue vehicles, and bank charges.
691204	Trfr To Debt Svcs	These funds will be used for the debt service payment on the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013.
691205	Trf to Spec.Oblig.Ref Bd 2021	Funds to be transferred to the Debt Service Fund in this category will be used to pay the Taxable Special Obligation Refunding Bonds, Series 2021.

General Fund Non-Departmental Budget Justification

Object #	Account Description	Justification
<i>Expense</i>		
691395	Trfr To Capital Projects	This line item represents a transfer out to the Capital Projects Fund in order to fund Capital Improvement (CIP) projects.
691410	Trfr To Utility	This account is used to budget for an inter-fund transfer to the Utility Fund for repayment of a \$2 million internal loan - Principal Payment.



General Fund Debt Service Budget Justification

Object #	Account Description	Justification
<u>Expense</u>		
607183	Prin-2017 Motorola Lse-Radio	This is the Principal for the 2017-Motorola Back-Up Radio System Equipment 7-Year Lease. Principal and Interest is due annually from March 1, 2018 through March 1, 2024.
607184	Prin-2017 BOA M&P Radio Lse	This is the Principal for the 2017-Motorola Portable and Mobile Radios 7-Year Lease.
607189	Prin-US Bancorp FF SCBA Lease	This is the Principal portion for the U.S. Bankcorp Lease for the Self Contained Breathing Apparatus (SCBA) (73). Principal and Interest are paid quarterly on May 15, August 15, November 15 and February 15. First payment due May 15, 2019 and final payment due February 15, 2024.
607191	Prin BOA Siemens Energy Lease	Principle payments for the Bank of America Siemens Energy Lease
607283	Int-2017 Motorola Lse-Radio Eq	This is the Interest for the 2017-Motorola Back-Up Radio System Equipment 7-Year Lease. Principal and Interest is due annually from March 1, 2018 through March 1, 2024.
607284	Int-2017 BOA M&P Radio Lse	This is the Interest for the 2017-Motorola Portable and Mobile Radios 7-Year Lease.
607289	Int -US Bancorp FF SCBA Lease	This is the Interest portion for the U.S. Bankcorp Lease for the Self Contained Breathing Apparatus (SCBAs) (73). Principal and Interest are paid quarterly on May 15, August 15, November 15 and February 15. First payment due May 15, 2019 and final payment due February 15, 2024.
607291	Int BOA Siemens Energy Lease	Interest payments for the Bank of America Siemens Energy Lease

Billboard Revenue Sub-Fund

Description Fund 005

The Billboard Revenue sub-fund was created to track the revenues from the four (4) billboards that the City of Miramar currently licenses on City property.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ 931,068	\$ 926,432	\$ 926,432	\$ 926,432
Revenues By Category					
General Taxes	—	—	—	—	—
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	930,500	615,212	825,000	825,000	825,000
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	568	52	200	200	100
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 931,068	\$ 615,264	\$ 825,200	\$ 825,200	\$ 825,100
Expenditures By Category					
Personnel Services	—	—	—	—	—
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	—	—	—	—	—
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	619,900	825,200	825,200	825,100
Appropriated Fund Balance	—	—	—	—	—
Total	\$ —	\$ 619,900	\$ 825,200	\$ 825,200	\$ 825,100
Excess/Deficiency	931,068	(4,636)	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 931,068	\$ 926,432	\$ 926,432	\$ 926,432	\$ 926,432



Billboard Revenue Sub-Fund

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services						
349011	Billboard revenue	\$ 930,500	\$ 615,212	\$ 825,000	\$ 825,000	\$ 825,000
	<i>Sub-Total</i>	930,500	615,212	825,000	825,000	825,000
Miscellaneous Revenues						
361200	Dividend Income	568	52	200	200	100
	<i>Sub-Total</i>	568	52	200	200	100
	Total	\$ 931,068	\$ 615,264	\$ 825,200	\$ 825,200	\$ 825,100

Expenditure Detail Budget—005-90-581-000-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
691001	Trfr To General Fund	\$ —	\$ —	\$ 370,500	\$ 370,500	\$ 370,400
691201	Trfr To Debt Service	—	619,900	454,700	454,700	454,700
	<i>Sub-Total</i>	—	619,900	825,200	825,200	825,100
	Total	\$ —	\$ 619,900	\$ 825,200	\$ 825,200	\$ 825,100

Billboard Revenue Sub-Fund Budget Justification

Object #	Account Description	Justification
Revenue		
349011	Billboard revenue	This represents revenues expected by the City for the rights to operate four billboards on City land.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
691001	Trfr To General Fund	This represents funds transferred to the General Fund from revenues received for the rights to operate four billboards on City land.
691201	Trfr To Debt Svcs	Funds to be transferred to the Debt Service Fund in this category will be used to pay the 2020 Bank Loan.

Economic Development Sub-Fund

Description Fund 006

This sub-fund was established in Fiscal Year 2018 (Resolution No. 18-146) to support Historic Miramar improvements and redevelopment initiatives, as well as, other citywide economic development efforts. This dedicated funding source supports economic development activities to diversify Miramar's tax base to enhance economic competitiveness and resilience; expand urban innovation and revitalization activities; leverage Miramar's cultural arts, entertainment and sports assets; create a unique sense of place in Miramar, and tie together Miramar's distinct neighborhood subareas into a cohesive city.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ 1,725,392	\$ 2,071,610	\$ 2,071,610	\$ 2,071,610
Revenues By Category					
General Taxes	\$ —	\$ 1,660	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	9,000	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	20,000	50,000	50,000	50,000
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	41,967	39,572	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	3,300,000	1,013,236	—	—	—
Total	\$ 3,341,967	\$ 1,083,468	\$ 50,000	\$ 50,000	\$ 50,000
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	18,850	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	1,597,725	737,250	50,000	50,000	50,000
Total Operating Expenditures	\$ 1,616,575	\$ 737,250	\$ 50,000	\$ 50,000	\$ 50,000
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 1,616,575	\$ 737,250	\$ 50,000	\$ 50,000	\$ 50,000
Excess/Deficiency	\$ 1,725,392	\$ 346,218	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 1,725,392	\$ 2,071,610	\$ 2,071,610	\$ 2,071,610	\$ 2,071,610



Economic Development Sub-Fund

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
General Taxes						
316000	Local Business Tax	\$ —	\$ 1,660	\$ —	\$ —	\$ —
	<i>Sub-total</i>	—	1,660	—	—	—
Permits, Fees, Special Assessments						
323705	Textile Recycling Revenue	—	9,000	—	—	—
	<i>Sub-total</i>	—	9,000	—	—	—
Charges for Services						
349011	Billboard revenue	—	—	20,000	20,000	20,000
349014	Bus Benches CARE	—	20,000	30,000	30,000	30,000
	<i>Sub-total</i>	—	20,000	50,000	50,000	50,000
Miscellaneous Revenues						
369915	P-Card Rebates	41,967	39,572	—	—	—
	<i>Sub-total</i>	41,967	39,572	—	—	—
Other Sources						
381001	Trfr Fr General Fund	3,300,000	—	—	—	—
381162	Trfr Fr Federal Grant Fund	—	1,013,236	—	—	—
	<i>Sub-total</i>	3,300,000	1,013,236	—	—	—
	Total	\$ 3,341,967	\$ 1,083,468	\$ 50,000	\$ 50,000	\$ 50,000

Expenditure Detail Budget—006-43-432-552-000-/006-90-000-519-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
604889	Marketing & Promotions	\$ 18,850	\$ —	\$ —	\$ —	\$ —
	<i>Sub-total</i>	18,850	—	—	—	—
Grants & Aids						
608250	Economic Incentive	1,597,725	737,250	50,000	50,000	50,000
	<i>Sub-total</i>	1,597,725	737,250	50,000	50,000	50,000
	Total	\$ 1,616,575	\$ 737,250	\$ 50,000	\$ 50,000	\$ 50,000

Economic Development Sub-Fund Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
349011	Billboard revenue	This represents a portion of the revenues expected by the City for the rights to operate four billboards on City land. These revenues are pledged towards economic development activities in Historic Miramar.
349014	Bus Benches CARE	This represents a portion of the revenues expected by the City to grant the contractor the right and privilege to operate approximately 150 bus benches and bus shelters, and 10 free standing digital kiosks. These revenues are pledged to be utilized with the C.A.R.E. Program.
<u>Expense</u>		
608250	Economic Incentive	These monies will be used as matching grants to those businesses in Historic Miramar that show an economic need to improve their facades or general structures. Those businesses that are excluded from receiving Federal, State or County grants will be prioritized.





Special Revenue Funds

Description

Special Revenue Funds are used to account for revenues that are legally restricted or committed to expenditures for a specific purpose other than debt service or capital projects. Currently, the City has nine (9) Special Revenue Funds.

Revenues and Expenditures Summary

Revenue By Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	3,384,753	18,634,478	6,696,830	20,991,574	3,651,930
Charges for Services	1,518,018	1,482,534	1,669,500	1,446,000	1,669,500
Fines & Forfeitures	90,103	157,596	10,400	66,306	10,400
Miscellaneous Revenues	17,573	171,987	200	1,029,718	200
Other Sources	—	—	—	672,000	—
Transfer In	—	100,000	2,000,000	2,000,000	—
Total	\$ 5,010,447	\$ 20,546,595	\$ 10,376,930	\$ 26,205,599	\$ 5,332,030

Expenditures by Category

Personnel Services	\$ 1,880,611	\$ 1,628,240	\$ 1,469,500	\$ 1,981,910	\$ 1,469,500
Operating Expense	1,581,642	1,925,385	755,530	7,902,420	710,630
Capital Outlay	215,404	205,954	—	611,957	—
Grants & Aids	63,000	40,000	10,000	477,605	10,000
Total Operating Expenditures	\$ 3,740,657	\$ 3,799,579	\$ 2,235,030	\$ 10,973,893	\$ 2,190,130
Capital Improvement Program	803,905	821	—	—	—
Capital Asset Clearing	—	—	—	—	—
Donations	—	—	—	—	—
Other Uses	—	293,564	—	—	—
Transfers	1,073,684	16,494,186	6,141,900	7,702,805	3,141,900
Appropriated Fund Balance	—	—	2,000,000	7,528,901	—
Total	\$ 5,618,246	\$ 20,588,150	\$ 10,376,930	\$ 26,205,599	\$ 5,332,030

Revenues

	Fund #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Police Education	110	\$ 7,204	\$ 30,482	\$ 10,600	\$ 10,600	\$ 10,600
Public Safety Outside Services	145	1,518,018	1,482,534	1,669,500	1,471,800	1,669,500
Law Enforcement Trust	160	97,660	128,798	—	706,624	—
Federal Grants	162	931,468	17,531,353	5,630,655	10,124,690	2,630,655
State & County Grants	163	1,203,990	306,780	311,245	797,781	311,245
Neighborhood Stabilization Prog (NSP)	164	86,086	11,479	—	1,112,872	—
S.H.I.P.	166	339,052	115,519	—	2,648,584	—
Community Develop Block Grant (CDBG)	167	826,970	671,148	754,930	3,332,648	710,030
Affordable Housing Trust	170	—	268,500	2,000,000	6,000,000	—
Total		\$ 5,010,447	\$ 20,546,595	\$ 10,376,930	\$ 26,205,599	\$ 5,332,030

Expenditures

Police Education	110	\$ 279	\$ 272	\$ 10,600	\$ 10,600	\$ 10,600
Public Safety Outside Services	145	1,668,376	1,383,777	1,669,500	1,471,800	1,669,500
Law Enforcement Trust	160	564,837	569,624	—	706,624	—
Federal Grants	162	931,468	17,529,712	5,630,655	10,124,690	2,630,655
State & County Grants	163	1,203,990	306,780	311,245	797,781	311,245
Neighborhood Stabilization Prog (NSP)	164	86,086	11,479	—	1,112,872	—
S.H.I.P.	166	336,240	115,358	—	2,648,584	—
Community Develop Block Grant (CDBG)	167	826,970	671,148	754,930	3,332,648	710,030
Affordable Housing Trust	170	—	—	2,000,000	6,000,000	—
Total		\$ 5,618,246	\$ 20,588,150	\$ 10,376,930	\$ 26,205,599	\$ 5,332,030



Police Education Fund

Description Fund 110

This fund was established to pay for law enforcement officers training costs. Revenues are associated with the two dollars the City receives from each paid traffic citation, which by State Statute, must be used to further City's Police Officers education.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 90,285	\$ 97,210	\$ 127,421	\$ 127,421	\$ 127,421
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	7,069	30,218	10,400	10,400	10,400
Miscellaneous Revenues	135	265	200	200	200
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 7,204	\$ 30,482	\$ 10,600	\$ 10,600	\$ 10,600
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	279	272	10,600	10,600	10,600
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 279	\$ 272	\$ 10,600	\$ 10,600	\$ 10,600
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 279	\$ 272	\$ 10,600	\$ 10,600	\$ 10,600
Excess/Deficiency	\$ 6,925	\$ 30,211	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 97,210	\$ 127,421	\$ 127,421	\$ 127,421	\$ 127,421

Police Education Fund

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Fines and Forfeitures</u>						
351500	Traffic Court Fines-General	\$ —	\$ 24,605	\$ —	\$ —	\$ —
351501	Traffic Court Fines-PD Ed	7,069	5,613	10,400	10,400	10,400
	<i>Sub-total</i>	7,069	30,218	10,400	10,400	10,400
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	135	265	200	200	200
	<i>Sub-total</i>	135	265	200	200	200
	Total	\$ 7,204	\$ 30,482	\$ 10,600	\$ 10,600	\$ 10,600

Expenditure Detail Budget—110-20-000-529-000-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Operating Expense</u>						
604905	Bank Svc Charges	\$ 279	\$ 272	\$ 300	\$ 300	\$ 300
605500	Training-General	—	—	10,300	10,300	10,300
	Total	\$ 279	\$ 272	\$ 10,600	\$ 10,600	\$ 10,600

Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
351501	Traffic Court Fines-PD Ed	Two dollars (\$2.00) are received from each paid traffic citation issued within the corporate limits of the City. These revenues are based on historical data and anticipated growth.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
<u>Expense</u>		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
605500	Training-General	This is for outside training and subject matter experts and includes registration fees. It is also to purchase materials needed to support training activities, such as range materials, training suits and floor mats, etc.

Public Safety Outside Services Fund

Description Fund 145

This fund was established to account for revenues and expenditures associated with services provided by off-duty police officers and firefighters in private customer details to various businesses and homeowner associations.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 187,791	\$ 37,433	\$ 136,189	\$ 136,189	\$ 110,389
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	1,518,018	1,482,534	1,669,500	1,446,000	1,669,500
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	25,800	—
Transfer In	—	—	—	—	—
Total	\$ 1,518,018	\$ 1,482,534	\$ 1,669,500	\$ 1,471,800	\$ 1,669,500
Expenditures By Category					
Personnel Services	\$ 1,468,376	\$ 1,217,110	\$ 1,469,500	\$ 1,271,800	\$ 1,469,500
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 1,468,376	\$ 1,217,110	\$ 1,469,500	\$ 1,271,800	\$ 1,469,500
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	200,000	166,667	200,000	200,000	200,000
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 1,668,376	\$ 1,383,777	\$ 1,669,500	\$ 1,471,800	\$ 1,669,500
Excess/Deficiency	\$ (150,358)	\$ 98,757	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	(25,800)	—
Ending Fund Balance	\$ 37,433	\$ 136,189	\$ 136,189	\$ 110,389	\$ 110,389

Public Safety Outside Services Fund

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services						
342140	Police Special Details	\$ 1,250,275	\$ 1,247,847	\$ 1,460,200	\$ 1,157,500	\$ 1,368,500
342150	PD Special Detail Admin Fee	203,553	184,611	200,000	158,500	200,000
342200	Fire Special Details	64,190	50,075	9,300	130,000	101,000
	<i>Sub-total</i>	1,518,018	1,482,534	1,669,500	1,446,000	1,669,500
Other Sources						
399999	Appropriation Of Fund Balance	—	—	—	25,800	—
	<i>Sub-total</i>	—	—	—	25,800	—
	Total	\$ 1,518,018	\$ 1,482,534	\$ 1,669,500	\$ 1,471,800	\$ 1,669,500

Expenditure Detail Budget—145-20-000-521-000-/145-90-000-521-000-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601310	Special Duty Pay	\$ 1,367,580	\$ 1,132,543	\$ 1,369,400	\$ 1,183,700	\$ 1,369,400
602100	FICA & MICA	100,796	84,537	100,100	88,100	100,100
602309	Basic Life Insurance	—	30	—	—	—
	<i>Sub-total</i>	1,468,376	1,217,110	1,469,500	1,271,800	1,469,500
Other						
691001	Trfr To General Fund	200,000	166,667	200,000	200,000	200,000
	<i>Sub-total</i>	200,000	166,667	200,000	200,000	200,000
	Total	\$ 1,668,376	\$ 1,383,777	\$ 1,669,500	\$ 1,471,800	\$ 1,669,500

Budget Justification

Object #	Account Description	Justification
Revenue		
342140	Police Special Details	This line item is for authorizing, contracting, scheduling, employing and accounting for hours worked by City-paid Police Officers in private customer service.
342150	PD Special Detail Admin Fee	This line item is to reimburse the cost of City support staff for the administration, book-keeping and coordination of special duty activities
342200	Fire Special Details	This line item is for the authorizing, contracting, scheduling, employing and accounting of hours worked by City-paid Firefighters in private customer service.
Expense		
601310	Special Duty Pay	This account is for Public Safety personnel assigned to Special Duty details.
691001	Trfr To General Fund	This line is to account for the transfer to the General Fund of Administrative Fees collected in the Public Safety Outside Services Fund. The Administrative Fee is used to reimburse the cost of City support staff for the administration, bookkeeping and coordination of special duty activities.



Law Enforcement Trust Fund

Description Fund 160

This fund was established to account for the awards provided by the Federal, Treasury, and State agencies related to confiscated and forfeited contraband found during police operations. During FY19 the City Commission authorized use of Law Enforcement Trust funds to cover the first two years of a body worn camera program to include three (3) full time positions, equipment, software, etc.

In FY22, the three (3) full-time positions and all operating expenses related to the body worn camera program previously funded in the Law Enforcement Trust Fund were transferred into the General Fund and budgeted within the Police Department.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 1,554,743	\$ 1,087,566	\$ 646,740	\$ 646,740	\$ 529,441
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	83,034	127,379	—	55,906	—
Miscellaneous Revenues	14,625	1,420	—	4,518	—
Appropriation of Fund Balance	—	—	—	646,200	—
Transfer In	—	—	—	—	—
Total	\$ 97,660	\$ 128,798	\$ —	\$ 706,624	\$ —
Expenditures By Category					
Personnel Services	\$ 250,659	\$ 212,063	\$ —	\$ —	\$ —
Operating Expense	160,141	308,561	—	142,495	—
Capital Outlay	91,037	9,000	—	13,229	—
Grants & Aids	63,000	40,000	—	22,000	—
Total Operating Expenditures	\$ 564,837	\$ 569,624	\$ —	\$ 177,724	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	528,901	—
Total	\$ 564,837	\$ 569,624	\$ —	\$ 706,624	\$ —
Excess/Deficiency	\$ (467,178)	\$ (440,825)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	528,901	—
Appropriation of Fund Balance	—	—	—	(646,200)	—
Ending Fund Balance	\$ 1,087,566	\$ 646,740	\$ 646,740	\$ 529,441	\$ 529,441
Position Detail					
Police Digital Evidence Technician	2.00	2.00	—	—	—
Police Sergeant	1.00	1.00	—	—	—
Total	3.00	3.00	—	—	—

Law Enforcement Trust Fund

Revenue Projections

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Fines & Forfeitures</u>							
355100	Federal Forfeiture-Justice	92220	\$ 10,544	\$ 51,630	\$ —	\$ 20,140	\$ —
355101	Federal Forfeiture-Treasury	92221	13,981	—	—	—	—
356100	State Forfeiture	93200	58,509	75,748	—	35,766	—
	<i>Sub-total</i>		83,034	127,379	—	55,906	—
<u>Miscellaneous Revenues</u>							
361100	Int Earnings		11,653	1,420	—	4,518	—
361200	Dividend Income		2,972	—	—	—	—
	<i>Sub-total</i>		14,625	1,420	—	4,518	—
<u>Other Sources</u>							
399999	Appropriation Of Fund Balance		—	—	—	646,200	—
	<i>Sub-total</i>		—	—	—	646,200	—
	Total		\$ 97,660	\$ 128,798	\$ —	\$ 706,624	\$ —

Law Enforcement Trust Fund

Expenditure Detail Budget—160-20-000-521-000-

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services							
601200	Employee Salaries		\$ 213,499	\$ 176,585	\$ —	\$ —	\$ —
602100	FICA & MICA		16,967	13,252	—	—	—
602305	Health Insurance-HMO		18,038	20,312	—	—	—
602306	Dental Insurance-PPO		1,216	1,125	—	—	—
602309	Basic Life Insurance		681	568	—	—	—
602311	Long-Term Disability Ins		259	221	—	—	—
	<i>Sub-total</i>		250,659	212,063	—	—	—
Operating Expense							
603425	Software License & Maint		54,885	192,531	—	25,008	—
603502	Confidential Informant		—	6,000	—	—	—
603190	Prof Svcs-Other		89	99,167	—	—	—
604001	Travel & Training		27,337	10,661	—	101,858	—
604905	Bank Svc Charges		220	202	—	224	—
604997	Other Operating Expenses		—	—	—	—	—
605251	Noncap Equip (Item less 5000)		77,610	—	—	15,405	—
	<i>Sub-total</i>		160,141	308,561	—	142,495	—
Dept. Capital Outlay							
606400	Machinery & Equipment		13,990	—	—	13,229	—
606440	Vehicles Purchase		32,135	—	—	—	—
606471	Software		18,280	—	—	—	—
606700	Law Enforce. Memorial/Display		26,632	9,000	—	—	—
	<i>Sub-total</i>		91,037	9,000	—	13,229	—
Grants & Aides							
608304	Crime Prev Program		63,000	40,000	—	22,000	—
	<i>Sub-total</i>		63,000	40,000	—	22,000	—
Other							
609990	Appropriated Fund Balance		—	—	—	528,901	—
	<i>Sub-total</i>		—	—	—	528,901	—
	Total		\$ 564,837	\$ 569,624	\$ —	\$ 706,624	\$ —

Federal Grants Fund

Description Fund 162

This fund was established to account for revenues and expenditures associated with funding from various Federal granting agencies which is not recorded in a separate special revenue fund. In prior years, the grant revenues were allocated directly to the applicable funds where the corresponding expenses were budgeted. Funds are provided to the City under the Older Americans Act and are used to subsidize the Senior Services operation. These funds are allocated between Social Services and Public Works (Transit Operations) departments. Additionally, funds are provided under the Coronavirus Relief (CARES) program.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ —	\$ 1,641	\$ 1,641	\$ 1,001,641
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	931,468	17,529,712	5,630,655	10,124,690	2,630,655
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	1,641	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 931,468	\$ 17,531,353	\$ 5,630,655	\$ 10,124,690	\$ 2,630,655
Expenditures By Category					
Personnel Services	\$ —	\$ 60,495	\$ —	\$ 628,013	\$ —
Operating Expense	331,416	888,992	—	1,068,038	—
Capital Outlay	117,618	187,590	—	306,765	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 449,034	\$ 1,137,077	\$ —	\$ 2,002,816	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	293,564	—	—	—
Debt Service	—	—	—	—	—
Transfers	482,434	16,099,072	5,630,655	7,121,874	2,630,655
Appropriated Fund Balance	—	—	—	1,000,000	—
Total	\$ 931,468	\$ 17,529,712	\$ 5,630,655	\$ 10,124,690	\$ 2,630,655
Excess/Deficiency	\$ —	\$ 1,641	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	1,000,000	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ 1,641	\$ 1,641	\$ 1,001,641	\$ 1,001,641
Summary by Department					
	Dept. #				
Office of the City Manager	05	\$ —	\$ 5,133,146	\$ —	\$ —
Police	20	212,070	107,770	—	346,445
Fire-Rescue	30	112,706	122,900	—	343,367
Building, Planning & Zoning	41	161,871	774,768	—	624,602
Public Works	50	241,936	—	—	20,588
Social Services	63	142,884	289,051	630,655	2,028,348
Cultural Affairs	68	60,000	75,495	—	766,913
Unassigned	00	—	11,026,585	5,000,000	5,994,428
Total		\$ 931,468	\$ 17,529,712	\$ 5,630,655	\$ 10,124,690
				\$ 1,001,641	\$ 1,001,641



Federal Grants Fund

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services						
331100	Fed Grant-Amer Rescue Plan	\$ —	\$ 11,026,585	\$ 5,000,000	\$ 6,994,428	\$ 2,000,000
331248	Fed Grant-BVP	7,063	3,484	—	—	—
331249	Fed Grant - HVE	19,251	—	—	11,178	—
331253	Fed Grant-JAGS	29,793	—	—	28,981	—
331254	Fed Grant-UASI	112,706	118,237	—	343,367	—
331255	DOJ Body Worn Camera 2019	—	46,980	—	108,080	—
331259	Fed Grant-360 For Us By Us	—	—	—	67,900	—
331260	Miramar Response Coronavirus	101,163	—	—	—	—
331300	Urban Community Forestry Grant	19,998	—	—	—	—
331400	FEMA-Wind Retrofit	—	—	—	20,588	—
331493	Work Zone Safety Initiatives	—	—	—	63,000	—
331502	Fed Grant-SBA Shuttered Venue	—	60,495	—	741,913	—
331504	Corona Virus Relief (CARES)	161,871	5,822,313	—	—	—
331509	EMPG CERT	—	4,663	—	—	—
331620	Fed Grant-HOME	—	85,600	—	624,602	—
331621	Fed Grant-EHEAP	21,393	10,919	—	58,051	—
331690	Fed Grant-Area Agency on Aging	343,429	278,132	630,655	970,297	630,655
331710	Fed Grant-NEA	60,000	15,000	—	25,000	—
331796	Fed Grant-VOCA	54,801	57,306	—	67,306	—
361100	Int Earnings	—	1,641	—	—	—
	<i>Sub-total</i>	931,468	17,531,353	5,630,655	10,124,690	2,630,655
Total		\$ 931,468	\$ 17,531,353	\$ 5,630,655	\$ 10,124,690	\$ 2,630,655

Expenditure Detail Budget—162 - Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Salaries and Benefits							
601200	Employee Salaries	- 93808	\$ —	\$ 56,645	\$ —	\$ 628,013	\$ —
602100	FICA & MICA	- 93808	—	3,850	—	—	—
	<i>Sub-total</i>		—	60,495	—	628,013	—
Operating Expense							
<i>162-20-900/902-521/529</i>							
605251	Noncap Equip (Item less 5000)	- 92245	7,063	—	—	—	—
605251	Noncap Equip (Item less 5000)	- 92246	—	3,484	—	—	—
604997	Other Operating Expenses	- 92247	—	—	—	4,900	—
603425	Software License & Maint	- 92250	—	46,980	—	46,980	—
604001	Travel & Training	- 92250	—	—	—	3,100	—
603425	Software License & Maint	- 92251	—	—	—	34,104	—
605251	Noncap Equip (Item less 5000)	- 92251	—	—	—	23,896	—
604700	Printing & Binding Svcs	- 92292	—	—	—	2,000	—

Federal Grants Fund

Expenditure Detail Budget—162 - Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605230	Program Supplies	- 92292	—	—	—	5,550	—
605250	Noncap Furn (Item less 5000)	- 92292	—	—	—	2,450	—
605251	Noncap Equip (Item less 5000)	- 93808	101,163	—	—	—	—
	<u>162-30-901-529/901-525</u>						
603425	Software License & Maint	- 92226	24,881	—	—	—	—
603425	Software License & Maint	- 92227	—	30,000	—	—	—
605251	Noncap Equip (Item less 5000)	- 91702	—	4,663	—	—	—
605251	Noncap Equip (Item less 5000)	- 92227	—	21,675	—	12,231	—
603425	Software License & Maint	- 92228	—	—	—	106,000	—
605251	Noncap Equip (Item less 5000)	- 92228	—	—	—	49,940	—
	<u>162-41-900/901-554-</u>						
603114	Admin Svcs-CRA	- 92662	—	—	—	13,903	—
603114	Admin Svcs-CRA	- 92663	—	—	—	5,600	—
603114	Admin Svcs-CRA	- 92664	—	5,600	—	8,400	—
603114	Admin Svcs-CRA	- 92665	—	—	—	16,800	—
603114	Admin Svcs-CRA	- 93808	6,508	70,967	—	—	—
604680	Home Repairs	- 92662	—	—	—	18,515	—
604680	Home Repairs	- 92663	—	—	—	206,162	—
604683	Foreclosure Prevention	- 93808	—	252,243	—	—	—
604684	Rental Assistance	- 93808	155,363	365,958	—	—	—
604685	Purchase Assistance	- 92664	—	80,000	—	118,828	—
604685	Purchase Assistance	- 92665	—	—	—	236,394	—
	<u>162-50-900-539-</u>						
603190	Prof Svcs-Other	- 93701	19,998	—	—	—	—
	<u>162-63-900-569-</u>						
604301	Electricity Svcs	- 92509	16,439	3,349	—	—	—
604301	Electricity Svcs	- 92510	—	—	—	33,385	—
604301	Electricity Svcs	- 93808	—	4,074	—	—	—
604301	Electricity Svcs	- 93809	—	—	—	10,000	—
	<u>162-68-901-573-</u>						
603190	Prof Svcs-Other	- 93808	—	—	—	38,700	—
604301	Electricity Svcs	- 93808	—	—	—	16,500	—
604891	Theatre Productions	- 93808	—	—	—	53,700	—
	<i>Sub-total</i>		331,416	888,992	—	1,068,038	—
	Dept. Capital Outlay						
	<u>162-05-900-581-</u>						
606471	Software	- 93808	—	121,028	—	—	—
	<u>162-20-901-529-</u>						
606400	Machinery & Equipment	- 92247	—	—	—	63,000	—
606400	Machinery & Equipment	- 92269	29,793	—	—	—	—
606400	Machinery & Equipment	- 92270	—	—	—	28,981	—
606400	Machinery & Equipment	- 95008	—	—	—	14,000	—
	<u>162-30-901-529-</u>						
606400	Machinery & Equipment	- 92226	87,825	—	—	—	—



Federal Grants Fund

Expenditure Detail Budget—162 - Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
606400	Machinery & Equipment	- 92227	—	66,561	—	1,843	—
606400	Machinery & Equipment	- 92228	—	—	—	173,353	—
	<u>162-50-900-519-</u>						
606400	Machinery & Equipment	- 93703	—	—	—	20,588	—
	<u>162-68-901-573-</u>						
606400	Machinery & Equipment	- 93808	—	—	—	5,000	—
	<i>Sub-total</i>		117,618	187,590	—	306,765	—
	Other						
	<u>162-00-900-581-</u>						
691001	Trfr To General Fund	- 93809	—	11,026,585	5,000,000	5,994,428	2,000,000
	<u>162-05-900-581-</u>						
609980	Emergency Preparedness	- 93808	—	293,564	—	—	—
691001	Trfr To General Fund	- 93808	—	3,705,317	—	—	—
691006	Transfer to Economic Dev Fd	- 93808	—	1,013,236	—	—	—
	<u>162-20-900-581/902-581/901-529</u>						
691001	Trfr To General Fund	- 95008	—	—	—	49,000	—
691001	Trfr To General Fund	- 92290	54,801	—	—	—	—
691001	Trfr To General Fund	- 92291	—	57,306	—	—	—
691001	Trfr To General Fund	- 92292	—	—	—	57,306	—
691001	Trfr To General Fund	- 95005	19,251	—	—	2,035	—
691001	Trfr To General Fund	-95011	—	—	—	9,143	—
	<u>162-63-900/901-581</u>						
609990	Appropriated Fund Balance	- 93809	—	—	—	1,000,000	—
691001	Trfr To General Fund	- 92509	4,953	1,311	—	—	—
691001	Trfr To General Fund	- 92510	—	—	—	10,165	—
691001	Trfr To General Fund	- 92558	40,958	—	—	—	—
691001	Trfr To General Fund	- 92559	80,534	95,570	—	—	—
691001	Trfr To General Fund	- 92560	—	142,610	148,403	488,045	—
691001	Trfr To General Fund	- 92561	—	—	482,252	482,252	148,403
691001	Trfr To General Fund	- 92562	—	—	—	—	482,252
691001	Trfr To General Fund	- 93808	—	2,185	—	—	—
691001	Trfr To General Fund	- 93808	—	39,952	—	—	—
691001	Trfr To General Fund	- 93809	—	—	—	4,500	—
	<u>162-68-900-581-</u>						
691001	Trfr To General Fund	- 92601	60,000	—	—	—	—
691001	Trfr To General Fund	- 92603	—	—	—	10,000	—
691001	Trfr To General Fund	- 92602	—	15,000	—	—	—
691001	Trfr To General Fund	- 92604	—	—	—	15,000	—
	<u>162-50-901-581-</u>						
691001	Trfr To General Fund	- 92558	122,702	—	—	—	—
691001	Trfr To General Fund	- 92559	99,236	—	—	—	—
	<i>Sub-total</i>		482,434	16,392,636	5,630,655	8,121,874	2,630,655
Total			\$ 931,468	\$ 17,529,712	\$ 5,630,655	\$ 10,124,690	\$ 2,630,655

Federal Grants Fund Budget Justification

Object #	Account Description	Justification
<i>Revenue</i>		
331100	Fed Grant-Amer Rescue Plan	This is part of the American Rescue Plan Act (ARPA) funds that will be appropriated and used in recognition of the revenue loss in the General Fund due to the pandemic during calendar year 2022.
331690	Fed Grant-Area Agency on Aging	This is Older Americans Act Grant revenue. Funding Agency: Area Agency on Aging. Funds are to support several activities provided by Social Services to help improve the lives of older individuals. Some of the services include transportation, counseling, health support and recreation.
<i>Expense</i>		
691001	Trfr To General Fund	This represents funds transferred to the General Fund to account for grant reimbursement to Public Works transportation and Senior Services expenses for the Older Americans Act Grant, and for services rendered as part of the American Rescue Plan Act (Coronavirus State and Local Fiscal Recovery Funds) for governmental services to the extent of the revenue loss, immediate economic stabilization, COVID-19 response efforts and to support investments in water, sewer & broadband infrastructure.



State and County Grants Fund

Description Fund 163

This fund was established to account for revenues and expenditures associated with funding from various State granting agencies which are not recorded in a separate special revenue fund. In prior years, the grant revenues were allocated directly to the applicable funds where the corresponding expenses were budgeted.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	1,203,990	306,780	311,245	772,781	311,245
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	25,000	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 1,203,990	\$ 306,780	\$ 311,245	\$ 797,781	\$ 311,245
Expenditures By Category					
Personnel Services	\$ —	\$ 47,459	\$ —	\$ 75,540	\$ —
Operating Expense	2,085	20,688	—	92,460	—
Capital Outlay	6,750	9,365	—	291,964	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 8,835	\$ 77,511	\$ —	\$ 459,964	\$ —
Capital Improvement Program	803,905	821	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	391,250	228,447	311,245	337,817	311,245
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 1,203,990	\$ 306,780	\$ 311,245	\$ 797,781	\$ 311,245
Excess/Deficiency	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Summary by Department	Dept. #				
Police	20	\$ 131,200	\$ 98,400	\$ —	\$ 73,500
Fire-Rescue	30	8,835	9,365	—	243,131
Building, Planning & Zoning	41	—	—	—	8,000
Public Works	50	90,030	92,731	—	95,512
Construction & Facilities Management	53	457,116	—	—	—
Utilities	55	346,789	821	—	—
Parks & Recreation	60	960	23,551	54,992	78,189
Social Services	63	169,059	81,912	256,253	299,449
Cultural Affairs	68	—	—	—	—
Total		\$ 1,203,990	\$ 306,780	\$ 311,245	\$ 797,781

State and County Grants Fund

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Intergovernmental Revenues						
334201	State Grant-DFS	\$ —	\$ 9,365	\$ —	\$ —	\$ —
334380	State Grnt- FDOT Hwy Maint	90,030	92,731	—	95,512	—
334385	LSP Area Agency on Aging	69,835	17,089	141,550	161,411	141,550
334601	IN2L Pilot Program	—	14,114	—	6,308	—
334602	UNIPER Pilot 20/21	—	—	—	12,132	—
334603	Mass Spectrometer	—	—	—	73,500	—
334690	State Grant-EMS Grants	8,835	—	—	240,136	—
337210	COVID-19Emerg.OrderEnforcement	131,200	98,400	—	—	—
337220	Local Grant-FM Global	—	—	—	2,995	—
337301	Local Grant-Miramar Parkway	197,736	—	—	—	—
337380	Local Grt-Brwd Water Improve	346,789	821	—	—	—
337382	Loc Grt-Pembroke Road Widening	259,380	—	—	—	—
337601	Loc Grant-Water Safety	960	6,114	20,000	20,000	20,000
337602	Loc Grant-Child Svcs Council	99,225	68,147	149,695	145,447	149,695
337604	Local Grant-Elderly Services	—	—	—	7,340	—
337720	Miramar Community Garden	—	—	—	8,000	—
366100	Contributions Private Sources	—	—	—	25,000	—
	<i>Sub-total</i>	1,203,990	306,780	311,245	797,781	311,245
	Total	\$ 1,203,990	\$ 306,780	\$ 311,245	\$ 797,781	\$ 311,245

Expenditure Detail Budget—163 - Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Expense							
<i>MOST#17-2958</i>							
<i>163-63-900-569-040-</i>							
601200	Employee Salaries	94108	\$ —	\$ 36,055	\$ —	\$ 56,366	\$ —
602100	FICA & MICA	94108	—	2,758	—	4,991	—
	<i>Sub-total</i>		—	38,813	—	61,356	—
<i>163-60-900-572-000-</i>							
601200	Employee Salaries	94108	—	8,032	—	13,176	—
602100	FICA & MICA	94108	—	614	—	1,008	—
	<i>Sub-total</i>		—	8,646	—	14,184	—
Operating Expense							
<i>FM Global Fire Prevention</i>							
<i>163-30-900-529-000-</i>							
605251	Noncap Equip (Item less 5000)	92259	—	—	—	2,995	—
	<i>Sub-total</i>		—	—	—	2,995	—
<i>EMS 2018</i>							
<i>163-30-900-525-000-</i>							
605251	Noncap Equip (Item less 5000)	93505	2,085	—	—	—	—
	<i>Sub-total</i>		2,085	—	—	—	—
<i>Active Shooter/Stop the Bleed</i>							
<i>163-30-900-526-000-</i>							
605251	Noncap Equip (Item less 5000)	93508	—	—	—	21,672	—
	<i>Sub-total</i>		—	—	—	21,672	—



State and County Grants Fund

Expenditure Detail Budget—163 - Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
SEED MONEY							
<i>163-41-900-515-000-</i>							
605251	Noncap Equip (Item less 5000)	95007	—	—	—	5,000	—
	<i>Sub-total</i>		—	—	—	5,000	—
<i>Whole Kids Foundation Grant</i>							
<i>163-41-900-519-000-</i>							
605251	Noncap Equip (Item less 5000)	95009	—	—	—	3,000	—
	<i>Sub-total</i>		—	—	—	3,000	—
<i>AT&T Foundation</i>							
<i>163-60-900-572-000-</i>							
605251	Noncap Equip (Item less 5000)	95010	—	—	—	25,000	—
	<i>Sub-total</i>		—	—	—	25,000	—
<i>MOST#17-2958</i>							
<i>163-60-900-572-000-</i>							
604992	Recreation Activities	94108	—	8,791	—	19,005	—
<i>163-63-900-569-040-</i>							
604992	Recreation Activities	94108	—	11,896	—	15,788	—
	<i>Sub-total</i>		—	20,688	—	34,793	—
Dept. Capital Outlay							
<i>EMS 2018</i>							
<i>163-30-900-529-000-</i>							
606400	Machinery & Equipment	93505	6,750	—	—	—	—
<i>FL-Firefighter Decontaminate Grant</i>							
<i>163-30-900-529-000-</i>							
606400	Machinery & Equipment	96006	—	9,365	—	—	—
<i>EMS-M9035</i>							
<i>163-30-900-525-000-</i>							
606400	Machinery & Equipment	93507	—	—	—	33,750	—
<i>Emergency Medical Services-M0001</i>							
<i>163-30-900-525-000-</i>							
606400	Machinery & Equipment	93509	—	—	—	99,375	—
<i>Emergency Medical Services- M0002</i>							
<i>163-30-900-525-000-</i>							
606400	Machinery & Equipment	93510	—	—	—	85,339	—
<i>Portable Mass Spectrometer</i>							
<i>163-20-900-529-000-</i>							
606400	Machinery & Equipment	96000	—	—	—	73,500	—
	<i>Sub-total</i>		6,750	9,365	—	291,964	—
Capital Improvement							
<i>Pembroke Rd Widening Fr Dykes to SS</i>							
<i>163-53-808-541-000-</i>							
606510	CIP-Construction	52026	259,380	—	—	—	—
	<i>Sub-total</i>		259,380	—	—	—	—
<i>Miramar Pkwy (SW 64 to SW 68)</i>							
<i>163-53-900-541-000-</i>							
606510	CIP-Construction	52059	197,736	—	—	—	—
	<i>Sub-total</i>		197,736	—	—	—	—



State and County Grants Fund

Expenditure Detail Budget—163 - Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<i>Broward Co Waterlines Improvement</i>							
<i>163-55-900-536-000-</i>							
606502	CIP-Plan/Design/Eng	94400	11,833	454	—	—	—
606510	CIP-Construction	94400	334,956	367	—	—	—
	<i>Sub-total</i>		346,789	821	—	—	—
Transfers							
<i>163-20-900-521-000-</i>							
691001	Trfr To General Fund	93808	131,200	98,400	—	—	—
<i>163-50-900-581-000-</i>							
691001	Trfr To General Fund	93800	90,030	92,731	—	95,512	—
<i>163-60-900-581-000-</i>							
691001	Trfr To General Fund	94105	960	6,114	20,000	20,000	20,000
691001	Trfr To General Fund	94108	—	—	34,992	—	34,992
<i>163-63-900-581-000-</i>							
691001	Trfr To General Fund	93554	69,835	—	—	—	—
691001	Trfr To General Fund	93555	—	1,562	—	—	—
691001	Trfr To General Fund	93556	—	15,527	106,162	126,023	—
691001	Trfr To General Fund	93557	—	—	35,388	35,388	106,162
691001	Trfr To General Fund	93558	—	—	—	—	35,388
691001	Trfr To General Fund	93808	—	14,114	—	6,308	—
691001	Trfr To General Fund	94108	99,225	—	114,703	—	114,703
691001	Trfr To General Fund	94109	—	—	—	35,114	—
691001	Trfr To General Fund	94340	—	—	—	7,340	—
<i>163-63-901-581-000</i>							
691001	Trfr To General Fund	93808	—	—	—	12,132	—
	<i>Sub-total</i>		391,250	228,447	311,245	337,817	311,245
Total			\$ 1,203,990	\$ 306,780	\$ 311,245	\$ 797,781	\$ 311,245



State and County Grants Fund Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
334385	LSP Area Agency on Aging	LSP Area Agency on Aging grant. Funds are provided to support the adult day care services. Grant allocation is on an annual basis from July-June.
337601	Loc Grant-Water Safety	These funds are provided to the City from the Swim Central Grant.
337602	Loc Grant-Child Svcs Council	Fees collected from participants for registration and the fee amount determined for the program using the Children's Services Council Sliding Fee Schedule, and revenue provided by the Maximizing Out of School Time (MOST) Grant. Funder: Children Services Council.
<u>Expense</u>		
691001	Trfr To General Fund	<p>This represents funds transferred to the General Fund for services rendered as part of the Water Safety Project from the Broward County Swim Central Grant Program.</p> <p>This represents funds transferred to the General Fund for services rendered as part of the Water Safety Grant, MOST Grant Program and to account for grant reimbursable expenses related to Senior Services provided by the Southcentral/Southeast Focal Point Senior Center. Local Service Programs (LSP).</p>

Neighborhood Stabilization Program Fund

Description Fund 164

This fund was established to account for Federal Funds received from the United States Department of Housing and Urban Development (HUD) through the Neighborhood Stabilization Program (NSP). The purpose of the program is to develop viable urban communities by providing decent housing and a suitable living environment.

The NSP program is administered by the Building, Planning & Zoning Department. Due to the unpredictable nature of funding source, no funds will be budgeted for FY23.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	86,086	11,479	—	1,112,872	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 86,086	\$ 11,479	\$ —	\$ 1,112,872	\$ —
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	86,086	11,479	—	1,069,758	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 86,086	\$ 11,479	\$ —	\$ 1,069,758	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	43,114	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 86,086	\$ 11,479	\$ —	\$ 1,112,872	\$ —
Excess/Deficiency	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —

Neighborhood Stabilization Program Fund

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Intergovernmental Revenues						
331503	Fed Grant- NSP	\$ —	\$ —	\$ —	\$ 749,462	\$ —
331625	Fed Grant-Reimb Prog Inc	86,086	11,479	—	363,410	—
	<i>Sub-total</i>	86,086	11,479	—	1,112,872	—
	Total	\$ 86,086	\$ 11,479	\$ —	\$ 1,112,872	\$ —

Expenditure Detail Budget—164-41-900-554-000-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
Neighborhood Stabilization Program						
<u>164-41-900-554-000-</u>						
603114	Admin Svcs-CRA	- 92690 \$ 13,609	\$ 1,650	\$ —	\$ 1,050	\$ —
603121	City Attorney Svcs	- 92690	—	—	6,907	—
604301	Electricity Svcs	- 92690	1,281	733	23	—
604390	Utilities NSP (50)	- 92690	1,336	1,310	391	—
604694	Acq. Rehab (50)	- 92690	69,859	7,786	460,402	—
604973	NSP Purch Assist (50)	- 92690	—	—	295,650	—
604974	NSP Purch Assist (51-120)	- 92690	—	—	305,335	—
	<i>Sub-total</i>		86,086	11,479	—	1,069,758
Transfers						
<u>164-41-900-581-000-</u>						
691001	Trfr To General Fund	92690	—	—	43,114	—
	<i>Sub-total</i>		—	—	43,114	—
	Total	\$ 86,086	\$ 11,479	\$ —	\$ 1,112,872	\$ —

State Housing Initiatives Partnership

Description Fund 166

The State Housing Initiatives Partnership (SHIP) fund was established to award money for deferred loan grants to eligible applicants for minor home repair/weatherization and for purchase assistance programs. SHIP program provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multi-family housing. Funds may be used for home repairs, new construction, down payment and closing cost assistance, construction and gap financing, mortgage buy-downs, property acquisitions, impact fees, homeownership counsel benefiting very low, low and moderate income households.

This is an ongoing program and funds not used are rolled over to the next year. Amounts are only budgeted when the agreements are executed and approved by the City Commission. The Building, Planning & Zoning Department oversees this program.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 19,947	\$ 22,759	\$ 22,921	\$ 22,921	\$ 22,921
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	336,240	115,358	—	2,648,584	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	2,812	161	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 339,052	\$ 115,519	\$ —	\$ 2,648,584	\$ —
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	336,240	115,358	—	2,648,584	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 336,240	\$ 115,358	\$ —	\$ 2,648,584	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 336,240	\$ 115,358	\$ —	\$ 2,648,584	\$ —
Excess/Deficiency	\$ 2,812	\$ 161	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 22,759	\$ 22,921	\$ 22,921	\$ 22,921	\$ 22,921



State Housing Initiatives Partnership

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Intergovernmental Revenue</u>						
334900	State Grant-SHIP	\$ 336,240	\$ 115,358	\$ —	\$ 2,648,584	\$ —
	<i>Sub-total</i>	336,240	115,358	—	2,648,584	—
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	3	150	—	—	—
361200	Dividend Income	2,809	11	—	—	—
	<i>Sub-total</i>	2,812	161	—	—	—
	Total	\$ 339,052	\$ 115,519	\$ —	\$ 2,648,584	\$ —

State Housing Initiatives Partnership

Expenditure Detail Budget—166-43-900-554-000-

Object #	Account Description		FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense							
<i>SHIP (17/18)</i>							
<u>166-41-900-554-000-</u>							
603185	Counseling Svcs	- 93609	\$ 6,000	\$ —	\$ —	\$ —	—
604680	Home Repairs	- 93609	105,955	—	—	—	—
604682	Emergency Repair	- 93609	23,375	—	—	—	—
604686	Security/Utility Deposits	- 93609	3,210	—	—	—	—
604688	Disaster Repair	- 93609	26,042	—	—	—	—
	<i>Sub-Total</i>		164,582	—	—	—	—
<i>SHIP (18/19)</i>							
<u>166-41-900-554-000-</u>							
604682	Emergency Repair	- 93610	1,850	—	—	—	—
603185	Counseling Svcs	- 93610	4,500	9,000	—	—	—
604680	Home Repairs	- 93610	88,312	17,368	—	121,368	—
	<i>Sub-Total</i>		94,662	26,368	—	121,368	—
<i>SHIP (21/22)</i>							
<u>166-41-900-554-000-</u>							
603114	Admin Svcs-CRA	- 93612	—	12,215	—	85,203	—
603185	Counseling Svcs	- 93612	—	—	—	10,500	—
604680	Home Repairs	- 93612	—	—	—	735,904	—
604682	Emergency Repair	- 93612	—	—	—	75,000	—
604685	Purchase Assistance	- 93612	—	—	—	80,000	—
	<i>Sub-Total</i>		—	12,215	—	986,607	—
<i>SHIP (22/23)</i>							
<u>166-43-900-554-000-</u>							
603114	Admin Svcs-CRA	- 93613	—	—	—	130,299	—
603185	Counseling Svcs	- 93613	—	—	—	12,696	—
604680	Home Repairs	- 93613	—	—	—	720,000	—
604682	Emergency Repair	- 93613	—	—	—	100,000	—
604683	Foreclosure Prevention	- 93613	—	—	—	40,000	—
604685	Purchase Assistance	- 93613	—	—	—	260,000	—
604686	Security/Utility Deposits	- 93613	—	—	—	40,000	—
	<i>Sub-Total</i>		—	—	—	1,302,995	—
<i>SHIP (19/20)</i>							
<u>166-41-900-554-000-</u>							
603114	Admin Svcs-CRA	- 93611	31,321	—	—	8,278	—
603185	Counseling Svcs	- 93611	1,500	4,500	—	4,673	—
604680	Home Repairs	- 93611	14,175	2,150	—	199,787	—
604682	Emergency Repair	- 93611	—	125	—	24,875	—
604685	Purchase Assistance	- 93611	30,000	70,000	—	—	—
	<i>Sub-Total</i>		76,996	76,775	—	237,614	—
Total			\$ 336,240	\$ 115,358	\$ —	\$ 2,648,584	\$ —



Community Development Block Grant

Description Fund 167

The Community Development Block Grant (CDBG) fund was established to award money to eligible applicants for minor home repair/weatherization, commercial rehabilitation and to provide for the cost of equipment and renovations for community parks. This program is a Federal entitlement grant program administered by the U.S. Department of Housing and Urban Development. The primary objective of this program is for the development of viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.

This CDBG Program is ongoing and is a reimbursement grant. As such, funds not used in one year are rolled over to the next year. The Building, Planning & Zoning Department administers this program, and the Social Services Department administrated the Youth and Family Outreach Program. In FY22, the two (2) full-time positions previously housed and partially funded by the CDBG Fund, affiliated with the Youth and Family Outreach Program were transferred into the General Fund and budgeted within the Social Services Department.

Revenues, Expenditures and Positions Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	826,970	671,148	754,930	3,332,648	710,030
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 826,970	\$ 671,148	\$ 754,930	\$ 3,332,648	\$ 710,030
Expenditures By Category					
Personnel Services	\$ 161,575	\$ 91,113	\$ —	\$ 6,557	\$ —
Operating Expense	665,394	580,035	744,930	2,870,486	700,030
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	10,000	455,605	10,000
Total Operating Expenditures	\$ 826,970	\$ 671,148	\$ 754,930	\$ 3,332,648	\$ 710,030
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 826,970	\$ 671,148	\$ 754,930	\$ 3,332,648	\$ 710,030
Excess/Deficiency	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Position Detail					
Community Outreach Specialist I	1.00	1.00	—	—	—
Family Services Superintendent	1.00	1.00	—	—	—
Total FTE's	2.00	2.00	—	—	—

Community Development Block Grant

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Intergovernmental Revenues						
331623	Fed Grant-CDBG	\$ 826,970	\$ 671,148	\$ 754,930	\$ 3,332,648	\$ 710,030
	<i>Sub-total</i>	826,970	671,148	754,930	3,332,648	710,030
	Total	\$ 826,970	\$ 671,148	\$ 754,930	\$ 3,332,648	\$ 710,030

Expenditure Detail Budget—167-41/43-900-554-000-

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Expense							
601200	Employee Salaries		\$ 17,410	\$ 18,236	\$ —	\$ 6,078	\$ —
602100	FICA & MICA		1,332	1,395	—	465	—
602400	Workers' Compensation		40	40	—	14	—
	<i>Sub-Total</i>		18,782	19,671	—	6,557	—
Operating Expense							
604680	Home Repairs	- 92625	187	—	—	—	—
604681	Commercial Rehab	- 92625	96,770	—	—	—	—
603114	Admin Svcs-CRA	- 93808	—	24,490	—	109,525	—
603114	Admin Svcs-CRA	- 93808	12,700	11,550	—	53,188	—
604683	Foreclosure Prevention	- 93808	—	—	—	404,052	—
604684	Rental Assistance	- 93808	—	—	—	145,086	—
	<i>Sub-Total</i>		109,657	36,040	—	711,851	—
Grants and Aides							
608270	Small Business Assistance	- 93808	—	—	—	455,605	—
	<i>Sub-Total</i>		—	—	—	455,605	—
	Total		\$ 128,439	\$ 55,711	\$ —	\$ 1,174,013	\$ —



Community Development Block Grant

Outreach—167-41-905-569-000-/167-41-900-554-000-

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Expense							
601200	Employee Salaries		\$ 89,948	\$ 44,627	\$ —	\$ —	\$ —
601215	Communication Stipend		1,313	600	—	—	—
601400	Overtime-General		45	546	—	—	—
602100	FICA & MICA		6,470	3,238	—	—	—
602210	Pension-General		8,653	4,293	—	—	—
602235	Pension-Senior Mgmt		11,068	6,043	—	—	—
602305	Health Insurance-HMO		15,555	6,509	—	—	—
602306	Dental Insurance-PPO		445	220	—	—	—
602307	Dental Insurance-HMO		231	145	—	—	—
602309	Basic Life Insurance		595	276	—	—	—
602311	Long-Term Disability Ins		154	76	—	—	—
602312	HDHP Aetna		5,815	3,587	—	—	—
602400	Workers' Compensation		2,502	1,284	—	—	—
	<i>Sub-Total</i>		142,793	71,443	—	—	—
<i>CDBG 2017</i>							
<i>167-41-900-554-000-</i>							
603410	Grant Administration	- 92626	534	—	—	—	—
604681	Commercial Rehab	- 92626	71,258	28,742	—	—	—
	<i>Sub-Total</i>		71,792	28,742	—	—	—
<i>CDBG 2018</i>							
<i>167-41-900-554-000-</i>							
603410	Grant Administration	- 92627	4,505	20,159	—	1,527	—
604680	Home Repairs	- 92627	285,744	4,850	—	—	—
604681	Commercial Rehab	- 92627	19,185	66,732	—	14,083	—
	<i>Sub-Total</i>		309,433	91,740	—	15,610	—
<i>CDBG 2019</i>							
<i>167-41-900-554-000-</i>							
603114	Admin Svcs-CRA	- 92628	121,234	—	—	—	—
603410	Grant Administration	- 92628	16,252	9,665	—	721	—
604680	Home Repairs	- 92628	31,866	201,173	—	294,001	—
604681	Commercial Rehab	- 92628	5,160	64,663	—	30,177	—
	<i>Sub-Total</i>		174,512	275,501	—	324,899	—
<i>CDBG 2020</i>							
<i>167-41-900-554-000-</i>							
603114	Admin Svcs-CRA	- 92629	—	129,828	—	3,375	—
603410	Grant Administration	- 92629	—	18,183	—	30,710	—
604680	Home Repairs	- 92629	—	—	—	677,033	—
604681	Commercial Rehab	- 92629	—	—	—	100,000	—
	<i>Sub-Total</i>		—	148,011	—	811,118	—

Community Development Block Grant

Outreach—167-41-905-569-000-/167-41-900-554-000-

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<i>CDBG 2021</i>							
<i>167-41-900-554-000-</i>							
603114	Admin Svcs-CRA	- 92630	—	—	92,121	139,793	—
603410	Grant Administration	- 92630	—	—	49,604	46,598	—
604680	Home Repairs	- 92630	—	—	603,205	470,617	—
604681	Commercial Rehab	- 92630	—	—	—	350,000	—
608270	Small Business Assistance	- 92630	—	—	10,000	—	—
	<i>Sub-Total</i>		—	—	754,930	1,007,008	—
<i>CDBG 2022</i>							
<i>167-41-900-554-000-</i>							
603114	Admin Svcs-CRA	-92631	—	—	—	—	92,121
603410	Grant Administration	-92631	—	—	—	—	49,604
604680	Home Repairs	-92631	—	—	—	—	558,305
608270	Small Business Assistance	-92631	—	—	—	—	10,000
	<i>Sub-Total</i>		—	—	—	—	710,030
Total			\$ 698,531	\$ 615,437	\$ 754,930	\$ 2,158,635	\$ 710,030
Expense Total			\$ 826,970	\$ 671,148	\$ 754,930	\$ 3,332,648	\$ 710,030



Community Development Block Grant Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
331623	Fed Grant-CDBG	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.
<u>Expense</u>		
603114	Admin Svcs-CRA	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.
603410	Grant Administration	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.
604680	Home Repairs	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.
608270	Small Business Assistance	Community Development Block Grant (CDBG). Funder: HUD. This is an annual formula grant and anticipated allocation becomes effective on October 1.

Affordable Housing Trust Fund

Description Fund 170

The Affordable Housing trust fund was established to provide a continuing, non-lapsing fund for the city Commission to address the need for workforce housing in the City. Funding may be comprised of the sale of City -owned property, Broward County Affordable Housing Trust Funds, grants or donations and mandatory or voluntary payments by developers.

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ —	\$ 268,500	\$ 268,500	\$ 6,268,500
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	3,000,000	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	168,500	—	1,000,000	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	100,000	2,000,000	2,000,000	—
Total	\$ —	\$ 268,500	\$ 2,000,000	\$ 6,000,000	\$ —
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ —	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	2,000,000	6,000,000	—
Total	\$ —	\$ —	\$ 2,000,000	\$ 6,000,000	\$ —
Excess/Deficiency	\$ —	\$ 268,500	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	2,000,000	6,000,000	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ 268,500	\$ 2,268,500	\$ 6,268,500	\$ 6,268,500

Affordable Housing Trust Fund

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services						
331100	Fed Grant-Amer Rescue Plan	\$ —	\$ —	\$ —	\$ 3,000,000	\$ —
366202	Developer Contrib/Donations	\$ —	\$ 168,500	\$ —	\$ 1,000,000	\$ —
381001	Trfr Fr General Fund	—	—	2,000,000	2,000,000	—
381395	Trfr Fr Capital Projects Fund	—	100,000	—	—	—
	<i>Sub-total</i>	—	268,500	2,000,000	6,000,000	—
	Total	\$ —	\$ 268,500	\$ 2,000,000	\$ 6,000,000	\$ —

Expenditure Detail Budget—170-xx

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
609990	Appropriated Fund Balance	\$ —	\$ —	\$ 2,000,000	\$ 6,000,000	\$ —
	Total	\$ —	\$ —	\$ 2,000,000	\$ 6,000,000	\$ —

Debt Service Funds

Description

Debt Service Funds were established to account for the servicing of long term general obligation debt not being financed by proprietary funds. They are comprised of funds 201, 203, 204 and 205. Fund 201 is the major debt service fund. Fund 203 is for the Capital Improvement Refunding Revenue Bonds, Series 2015 and the debt service for the US Bancorp Fire Truck Lease/Purchase. Fund 204 is for Special Obligation Refunding and Improvement Revenue Bonds, Series 2013. Fund 205 is used to account for the debt service for the Taxable Special Obligation Refunding Bonds, Series 2021.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 2,268,043	\$ 1,688,257	\$ 451,798	\$ 451,798	\$ 477,398
Revenues by Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	21,704	51,003,310	1,700	5,416,700	5,830
Appropriation of Fund Balance	—	—	—	(25,600)	447,100
Transfer In	12,747,800	12,124,930	11,232,600	11,995,200	11,724,870
Total	\$ 12,769,504	\$ 63,128,240	\$ 11,234,300	\$ 17,386,300	\$ 12,177,800
Expenditures by Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	1,911	2,448	2,300	1,700	2,800
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 1,911	\$ 2,448	\$ 2,300	\$ 1,700	\$ 2,800
Debt Service	13,347,379	64,362,251	11,232,000	17,384,600	12,175,000
Appropriated Fund Balance	—	—	—	—	—
Transfers	—	—	—	—	—
Total	\$ 13,349,290	\$ 64,364,699	\$ 11,234,300	\$ 17,386,300	\$ 12,177,800
Excess/Deficiency (actuals)	\$ (579,787)	\$ (1,236,458)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	25,600	(447,100)
Ending Fund Balance	\$ 1,688,257	\$ 451,798	\$ 451,798	\$ 477,398	\$ 30,298

Revenues	Fund #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Debt Service	201	\$ 1,982,759	\$ 2,097,190	\$ 2,166,600	\$ 7,756,600	\$ 2,312,700
Capital Improvement Rev. Bonds 2015	203	6,123,394	5,275,836	6,294,700	6,294,700	6,115,200
CIP Bonds 2013	204	4,663,351	4,755,214	2,101,100	2,663,100	2,071,100
Tax. Spec. Obligation Bonds 2021	205	—	51,000,000	671,900	671,900	1,678,800
Total		\$ 12,769,504	\$ 63,128,240	\$ 11,234,300	\$ 17,386,300	\$ 12,177,800

Expenditures	Fund #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Debt Service	201	\$ 2,393,709	\$ 2,597,111	\$ 2,166,600	\$ 7,756,600	\$ 2,312,700
Capital Improvement Rev. Bonds 2015	203	6,293,325	6,292,589	6,294,700	6,294,700	6,115,200
CIP Bonds 2013	204	4,662,256	4,484,698	2,101,100	2,663,100	2,071,100
Tax. Spec. Obligation Bonds 2021	205	—	50,990,301	671,900	671,900	1,678,800
Total		\$ 13,349,290	\$ 64,364,699	\$ 11,234,300	\$ 17,386,300	\$ 12,177,800



Debt Service - Fund 201

Description Fund 201—Debt Service

This is the City's major debt service fund. Currently, the 2012 BB&T Transportation Improvement Revenue Note, the 2017 CIP Loan, the 2019 and 2021 CIP Loans and related administrative costs are being accounted for in this fund.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 885,360	\$ 474,410	\$ (25,511)	\$ (25,511)	\$ 89
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	4,659	740	700	5,415,700	400
Appropriation of Fund Balance	—	—	—	(25,600)	—
Transfer In	1,978,100	2,096,450	2,165,900	2,366,500	2,312,300
Total	\$ 1,982,759	\$ 2,097,190	\$ 2,166,600	\$ 7,756,600	\$ 2,312,700
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	346	739	900	300	400
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 346	\$ 739	\$ 900	\$ 300	\$ 400
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	2,393,363	2,596,371	2,165,700	7,756,300	2,312,300
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 2,393,709	\$ 2,597,111	\$ 2,166,600	\$ 7,756,600	\$ 2,312,700
Excess/Deficiency	\$ (410,950)	\$ (499,920)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	25,600	—
Ending Fund Balance	\$ 474,410	\$ (25,511)	\$ (25,511)	\$ 89	\$ 89

Debt Service - Fund 201

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Misc. Revenues						
361100	Int Earnings	\$ 637	\$ 738	\$ 600	\$ 600	\$ 400
361200	Dividend Income	4,022	2	100	100	—
	<i>Sub-total</i>	4,659	740	700	700	400
Other Sources						
381001	Trfr Fr General Fund	763,800	517,650	949,700	1,162,900	1,090,800
381005	Trfr Fr Billboard Rev Fund	—	619,900	454,700	454,700	454,700
381381	Transfer from Fire and EMS CIP	54,200	32,200	89,100	76,500	—
381385	Trfr Fr Street Constr&Maint Fd	1,104,800	926,700	418,700	418,700	603,200
381387	Transfer from Park Development	55,300	—	253,700	253,700	163,600
385100	Proceeds from refunding bonds	—	—	—	5,415,000	—
399999	Appropriation Of Fund Balance	—	—	—	(25,600)	—
	<i>Sub-total</i>	1,978,100	2,096,450	2,165,900	7,755,900	2,312,300
	Total	\$ 1,982,759	\$ 2,097,190	\$ 2,166,600	\$ 7,756,600	\$ 2,312,700

Expenditure Detail Budget—201-70-000-517-000

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
604905	Bank Svc Charges	\$ 346	\$ 739	\$ 900	\$ 300	\$ 400
	<i>Sub-total</i>	346	739	900	300	400
Debt Service						
607125	Prin-2017 CIP Loan	945,000	975,000	785,000	483,700	—
607141	Prin-Spc.Obl.RevNote2019 Exmpt	135,000	210,000	210,000	210,000	215,000
607142	Prin-Spc.Obl.RevNote2019Taxabl	135,000	205,000	205,000	205,000	210,000
607143	Prin- 2022 CIP Loan	—	—	330,000	—	—
607145	Prin-Spc Obl Rev Note 2021B	—	—	—	310,000	460,000
607146	Prin-Spc Obl Ref Rev Nte 2021C	—	—	—	555,000	1,060,000
607150	Prin-12 Trans Imp Rev Note	776,300	793,800	201,200	201,200	—
607225	Int-2017 CIP Loan	216,763	188,948	50,800	54,200	—
607241	Int-Spc.Obl.RevNote2019Exempt	65,247	91,832	87,800	87,800	83,700
607242	Int-Spec.Obl.RevNote2019Taxabl	80,200	112,996	108,200	108,200	103,300
607243	Int-2022 CIP Ln	—	—	134,300	—	—
607245	Int-Spc Obl Rev Note 2021B	—	—	—	101,900	142,600
607246	Int-Spc Obl Ref Rev Nte 2021C	—	—	—	29,300	36,300
607250	Int-12 Trans Imp Rev Note	39,853	18,795	1,400	1,400	1,400
607320	Cost Of Issuance	—	—	—	17,200	—
607322	Admin Costs	—	—	52,000	—	—
607330	Pmt to Refund Bond Escrow Agt	—	—	—	5,391,400	—
	<i>Sub-total</i>	2,393,363	2,596,371	2,165,700	7,756,300	2,312,300
	Total	\$ 2,393,709	\$ 2,597,111	\$ 2,166,600	\$ 7,756,600	\$ 2,312,700



Debt Service Fund 201 Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
381001	Trfr Fr General Fund	This transfer is for a portion of revenues that are pledged to pay the debt service on the 2017 CIP Loan and bank service charges.
381005	Trfr Fr Billboard Rev Fund	This transfer is for a portion of revenues to pay the debt service on the 2020 bank loan and bank service charges.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the 2012 Transportation Improvement Revenue Note, Taxable Special Obligation Refunding Bonds, Series 2021, 2017 CIP Loan, Capital Improvement Revenue Bonds Series 2015 and 2013 CIP Revenue Bond.
381387	Transfer from Park Development	Transfer from Park Development Fund to help pay the debt service on the 2017 CIP Loan.
Expense		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607141	Prin-Spc.Obl.RevNote2019 Exmpt	This is the Principal portion for the 2019 Special Obligation Bond Series A. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607142	Prin-Spc.Obl.RevNote2019Taxabl	This is the Principal portion for the 2019 Special Obligation Bond Series B. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607145	Prin-Spc Obl Rev Note 2021B	Principle payments for the 2021 Special Obligation Note B \$8.0M CIP Loan
607146	Prin-Spc Obl Ref Rev Nte 2021C	The 2021C Note is being issued by the City to (i) refund the City's outstanding Special Obligation Revenue Note, Series 2017 and (ii) pay the costs of issuance of the 2021C Note.
607241	Int-Spc.Obl.RevNote2019Exempt	This is the Interest portion for the 2019 Special Obligation Bond Series A. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607242	Int-Spec.Obl.RevNote2019Taxabl	This is the Interest portion for the 2019 Special Obligation Bond Series B. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607245	Int-Spc Obl Rev Note 2021B	Interest payments for the 2021 Special Obligation Note B \$8.0M CIP Loan
607246	Int-Spc Obl Ref Rev Nte 2021C	The 2021C Note is being issued by the City to (i) refund the City's outstanding Special Obligation Revenue Note, Series 2017 and (ii) pay the costs of issuance of the 2021C Note.
607250	Int-12 Trans Imp Rev Note	This is the Interest for the 2012 Transportation Improvement Revenue Note that was issued in January 2012 for various transportation projects. Principal and Interest is due quarterly on Jan, April, July and October 1 through October 1, 2021. Note is secured by the 1-5 Cents Local Option Fuel Tax revenues.

Capital Improvement Revenue Bonds 2015 - Fund 203

Description Fund 203—Capital Improvement Revenue Bonds Series 2015

This Fund is used to account for the debt service for the Capital Improvement Refunding Revenue Bonds, Series 2015. This revenue bond replaced the \$93 Million CIP Revenue Bond. Payments for Principal and Interest will be made annually beginning 10/1/2015 and Interest only to be paid annually beginning 4/1/2016. This fund is also used to account for the debt service for the US Bancorp Fire Truck Lease/Purchase.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 1,642,703	\$ 1,472,771	\$ 456,018	\$ 456,018	\$ 456,018
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	15,794	1,636	700	700	4,930
Appropriation of Fund Balance	—	—	—	—	447,100
Transfer In	6,107,600	5,274,200	6,294,000	6,294,000	5,663,170
Total	\$ 6,123,394	\$ 5,275,836	\$ 6,294,700	\$ 6,294,700	\$ 6,115,200
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	1,185	823	1,100	1,100	1,900
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 1,185	\$ 823	\$ 1,100	\$ 1,100	\$ 1,900
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	6,292,140	6,291,765	6,293,600	6,293,600	6,113,300
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 6,293,325	\$ 6,292,589	\$ 6,294,700	\$ 6,294,700	\$ 6,115,200
Excess/Deficiency	\$ (169,932)	\$ (1,016,753)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	(447,100)
Ending Fund Balance	\$ 1,472,771	\$ 456,018	\$ 456,018	\$ 456,018	\$ 8,918

Capital Improvement Revenue Bonds 2015 - Fund 203

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Misc. Revenues						
361100	Int Earnings	\$ 8,149	\$ 1,602	\$ 500	\$ 500	\$ 4,900
361200	Dividend Income	7,645	33	200	200	30
	<i>Sub-total</i>	15,794	1,636	700	700	4,930
Other Sources						
381001	Trfr Fr General Fund	4,875,900	4,845,200	5,045,500	5,089,200	4,861,770
381381	Transfer from Fire and EMS CIP	276,400	170,600	308,200	264,500	—
381385	Trfr Fr Street Constr&Maint Fd	304,400	258,400	289,300	289,300	288,700
381387	Transfer from Park Development	650,900	—	651,000	651,000	512,700
399999	Appropriation Of Fund Balance	—	—	—	—	447,100
	<i>Sub-total</i>	6,107,600	5,274,200	6,294,000	6,294,000	6,110,270
	Total	\$ 6,123,394	\$ 5,275,836	\$ 6,294,700	\$ 6,294,700	\$ 6,115,200

Expenditure Detail Budget—203-70-000-517-000

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
604905	Bank Svc Charges	\$ 1,185	\$ 823	\$ 1,100	\$ 1,100	\$ 1,900
	<i>Sub-total</i>	1,185	823	1,100	1,100	1,900
Debt Service						
607131	Prin-15 Cap Imp Rev Bond	3,030,000	3,185,000	3,350,000	3,350,000	3,510,000
607182	Prin-USBancorp Fire Truck Leas	321,243	326,410	331,700	331,700	167,900
607231	Int-15 Cap Imp Rev Bond	2,924,475	2,769,100	2,605,800	2,605,800	2,434,300
607282	Int-USBancorp Fire Truck Leas	16,423	11,255	6,100	6,100	1,100
	<i>Sub-total</i>	6,292,140	6,291,765	6,293,600	6,293,600	6,113,300
	Total	\$ 6,293,325	\$ 6,292,589	\$ 6,294,700	\$ 6,294,700	\$ 6,115,200

Capital Improvement Revenue Bonds 2015 Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
381001	Trfr Fr General Fund	This transfer is for a portion of revenues that are pledged to pay the debt service on the Capital Improvement Revenue Bonds Series 2015, the financing of 5 Fire-Rescue vehicles, and bank service charges.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the 2012 Transportation Improvement Revenue Note, Taxable Special Obligation Refunding Bonds, Series 2021, 2017 CIP Loan, Capital Improvement Revenue Bonds Series 2015 and 2013 CIP Revenue Bond.
381387	Transfer from Park Development	Transfer from Park Development Fund to help pay the debt service on the 2015 Capital Improvement Revenue Bond.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
<u>Expense</u>		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607131	Prin-15 Cap Imp Rev Bond	This is the Principal for the 2015 CIP Revenue Bonds which was issued in March 2015 to refund the outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and Interest are paid semi annually on April and October 1 through October 2035.
607182	Prin-USBancorp Fire Truck Leas	This is the Principal portion for the U.S. Bancorp Lease/Purchase Agreement in FY17 for the five Fire-Rescue vehicles.
607231	Int-15 Cap Imp Rev Bond	This is the Interest for the 2015 CIP Revenue Bonds which was issued in March 2015 to refund the outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and Interest are paid semi annually on April and October 1 through October 2035.
607282	Int-USBancorp Fire Truck Leas	This is the Interest portion for the U.S. Bancorp Lease/Purchase Agreement in FY 2017 for the five Fire-Rescue vehicles.



CIP Revenue Bonds 2013 - Fund 204

Description Fund 204—CIP Revenue Bonds 2013

This fund was established to account for capital projects associated with the CIP revenue bonds issued in 2013.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ (260,019)	\$ (258,924)	\$ 11,592	\$ 11,592	\$ 11,592
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	1,251	934	300	300	500
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	4,662,100	4,754,280	2,100,800	2,662,800	2,070,600
Total	\$ 4,663,351	\$ 4,755,214	\$ 2,101,100	\$ 2,663,100	\$ 2,071,100
Expenditures By Category					
Personnel Services	—	—	—	—	—
Operating Expense	381	885	300	300	500
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 381	\$ 885	\$ 300	\$ 300	\$ 500
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	4,661,875	4,483,813	2,100,800	2,662,800	2,070,600
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 4,662,256	\$ 4,484,698	\$ 2,101,100	\$ 2,663,100	\$ 2,071,100
Excess/Deficiency	\$ 1,095	\$ 270,516	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ (258,924)	\$ 11,592	\$ 11,592	\$ 11,592	\$ 11,592

CIP Revenue Bonds 2013 - Fund 204

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Misc. Revenues						
361100	Int Earnings	\$ 681	\$ 932	\$ 300	\$ 300	\$ 500
361200	Dividend Income	570	2	—	—	—
	<i>Sub-total</i>	1,251	934	300	300	500
Other Sources						
381001	Trfr Fr General Fund	1,921,300	4,321,670	683,700	1,373,700	1,250,300
381380	Transfer from Police CIP Fund	637,500	291,610	470,100	352,800	125,900
381381	Transfer from Fire and EMS CIP	160,300	93,500	75,200	64,500	—
381385	Trfr Fr Street Constr&Maint Fd	87,900	47,500	57,100	57,100	37,600
381387	Transfer from Park Development	1,855,100	—	814,700	814,700	656,800
	<i>Sub-total</i>	4,662,100	4,754,280	2,100,800	2,662,800	2,070,600
	Total	\$ 4,663,351	\$ 4,755,214	\$ 2,101,100	\$ 2,663,100	\$ 2,071,100

Expenditure Detail Budget—204-70-000-517-000

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
604905	Bank Svc Charges	\$ 381	\$ 885	\$ 300	\$ 300	\$ 500
	<i>Sub-total</i>	381	885	300	300	500
Debt Service						
607151	Prin- 13 Improve Rev Bond	2,135,000	2,035,000	1,980,000	1,980,000	2,030,000
607251	Interest-13 Improve Rev Bond	2,526,875	2,448,813	120,800	682,800	40,600
	<i>Sub-total</i>	4,661,875	4,483,813	2,100,800	2,662,800	2,070,600
	Total	\$ 4,662,256	\$ 4,484,698	\$ 2,101,100	\$ 2,663,100	\$ 2,071,100



CIP Revenue Bonds 2013 Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
381001	Trfr Fr General Fund	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond and bank service charges.
381380	Transfer from Police CIP Fund	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the 2012 Transportation Improvement Revenue Note, Taxable Special Obligation Refunding Bonds, Series 2021, 2017 CIP Loan, Capital Improvement Revenue Bonds Series 2015 and 2013 CIP Revenue Bond.
381387	Transfer from Park Development	Transfer from Park Development Fund to help pay the debt service on the 2013 Capital Improvement Revenue Bond.
<u>Expense</u>		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607151	Prin- 13 Improve Rev Bond	This is the Principal for the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 which was used to pay off the then outstanding \$10,000,000 Capital Improvement Revenue Note, Series 2018, and to be used for various future capital projects. Principal is due annually beginning October 1, 2017 through October 1, 2038.
607251	Interest-13 Improve Rev Bond	This is the Interest on the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 in September 2013. It was used to pay off the Capital Improvement Revenue Note, Series 2008 and for various capital projects.

Taxable Special Obligations Refunding Bonds 2021

Description Fund 205—Taxable Special Obligation Refunding Bond 2021

This fund is used to account for the debt service for the Taxable Special Obligation Refunding Bonds, Series 2021. This bond issuance advance refunded the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013. The City's obligation to repay the bonds is secured by the City's covenant to budget and appropriate legally available non-ad valorem revenues sufficient to pay principal and interest on the Series 2021 Bonds when due.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ —	\$ 9,699	\$ 9,699	\$ 9,699
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	51,000,000	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	671,900	671,900	1,678,800
Total	\$ —	\$ 51,000,000	\$ 671,900	\$ 671,900	\$ 1,678,800
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ —	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	50,990,301	671,900	671,900	1,678,800
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ —	\$ 50,990,301	\$ 671,900	\$ 671,900	\$ 1,678,800
Excess/Deficiency	\$ —	\$ 9,699	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ 9,699	\$ 9,699	\$ 9,699	\$ 9,699

Taxable Special Obligations Refunding Bonds 2021

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Other Sources						
381001	Trfr Fr General Fund	\$ —	\$ —	\$ 218,900	\$ 259,800	\$ 1,115,800
381380	Transfer from Police CIP Fund	—	—	150,300	112,800	—
381381	Transfer from Fire and EMS CIP	—	—	24,000	20,600	—
381385	Trfr Fr Street Constr&Maint Fd	—	—	18,200	18,200	30,500
381387	Transfer from Park Development	—	—	260,500	260,500	532,500
384100	Bonds Proceeds	—	51,000,000	—	—	—
	<i>Sub-total</i>	—	51,000,000	671,900	671,900	1,678,800
	Total	\$ —	\$ 51,000,000	\$ 671,900	\$ 671,900	\$ 1,678,800

Expenditure Detail Budget—205-70-000-517-000

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Debt Service						
607239	Int-TaxSpecObligRefBonds2021	\$ —	\$ —	\$ 671,900	\$ 671,900	\$ 993,800
607320	Cost Of Issuance	—	462,815	—	—	—
607330	Pmt to Refund Bond Escrow Agt	—	50,527,487	—	—	—
	<i>Sub-total</i>	—	50,990,301	671,900	671,900	1,678,800
	Total	\$ —	\$ 50,990,301	\$ 671,900	\$ 671,900	\$ 1,678,800

Taxable Spec. Oblig. Bonds 2021 Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
381001	Trfr Fr General Fund	This transfer is for a portion of the debt service on the Taxable Special Obligation Refunding Bonds, Series 2021.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred from Streets Construction and Maintenance to help pay a portion of the debt service for the City's various Bonds, Notes and Loans, such as the 2012 Transportation Improvement Revenue Note, Taxable Special Obligation Refunding Bonds, Series 2021, 2017 CIP Loan, Capital Improvement Revenue Bonds Series 2015 and 2013 CIP Revenue Bond.
381387	Transfer from Park Development	This transfer is for a portion of the debt service on the Taxable Special Obligation Refunding Bonds, Series 2021.
<u>Expense</u>		
607139	Prin-TaxSpecObligRefBond 2021	This is to pay for the Principal on the Taxable Special Obligation Refunding Bonds, Series 2021.
607239	Int-TaxSpecObligRefBonds2021	This is to pay for the Interest on the Taxable Special Obligation Refunding Bonds, Series 2021.





Capital Projects Funds

Description

These funds were established to account for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds. Currently, the City has eleven (11) capital project funds.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	
Revenue By Category						
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —	
Permits, Fees, Special Assessment	5,519,404	5,485,678	5,398,400	4,530,700	640,700	
Intergovernmental Revenues	3,657,445	3,965,344	3,632,700	16,065,873	3,793,000	
Charges for Services	—	—	—	—	—	
Fines & Forfeitures	—	—	—	—	—	
Miscellaneous Revenues	10,333,041	38,783	8,049,500	8,133,700	327,210	
Other Sources	—	—	3,421,500	17,535,210	2,106,290	
Transfer In	1,959,720	—	2,914,350	3,215,350	4,579,602	
Total	\$ 21,469,610	\$ 9,489,804	\$ 23,416,450	\$ 49,480,832	\$ 11,446,802	
Expenditures by Category						
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —	
Operating Expense	8,357	5,216	5,800	2,800	6,300	
Capital Outlay	—	—	—	—	—	
Grants & Aids	—	—	—	—	—	
Total Operating Expenditures	\$ 8,357	\$ 5,216	\$ 5,800	\$ 2,800	\$ 6,300	
Capital Improvement Program	10,700,368	5,279,666	16,454,350	43,561,054	5,983,932	
Capital Asset Clearing	—	—	—	—	—	
Donations	—	—	—	—	—	
Other Uses	—	—	—	—	—	
Debt Service	—	—	—	35,000	—	
Transfers	6,764,167	3,353,806	6,229,300	5,745,678	5,140,200	
Appropriated Fund Balance	—	—	727,000	136,300	316,370	
Total	\$ 17,472,893	\$ 8,638,688	\$ 23,416,450	\$ 49,480,832	\$ 11,446,802	
Revenues by Fund						
	Fund #					
Police CIP	380	\$ 875,065	\$ 190,861	\$ 620,700	\$ 465,700	\$ 126,200
Fire & EMS CIP	381	830,728	169,759	836,600	766,200	101,200
Street Construction & Maintenance	385	3,167,540	3,431,338	3,633,200	3,468,020	4,549,700
Park Development	387	3,837,436	5,134,077	4,288,800	7,279,654	1,866,600
CIP Revenue Bonds 2013	388	45,409	1,756	2,700	406,797	5,300
2017 CIP Loan	389	65,634	4,976	9,400	1,471,252	11,400
2020 CIP Loan-Non-Taxable	391	5,029,524	6,955	2,100,200	4,191,703	56,600
2020 CIP Loan-Taxable	392	5,035,509	7,199	1,000,100	4,460,440	62,500
Capital Grants	393	490,244	537,346	—	12,706,573	—
2022 CIP Loan	394	—	—	8,000,000	8,035,000	45,500
Capital Projects	395	2,092,520	5,538	2,924,750	6,229,494	4,621,802
Total		\$ 21,469,610	\$ 9,489,804	\$ 23,416,450	\$ 49,480,832	\$ 11,446,802
Expenditures by Fund						
Police CIP	380	\$ 724,719	\$ 291,743	\$ 620,700	\$ 465,700	\$ 126,200
Fire & EMS CIP	381	491,276	296,651	836,600	766,200	101,200
Street Construction & Maintenance	385	4,000,122	2,667,100	3,633,200	3,468,020	4,549,700
Park Development	387	3,409,741	928,560	4,288,800	7,279,654	1,866,600
CIP Revenue Bonds 2013	388	4,112,088	122,945	2,700	406,796	5,300
2017 CIP Loan	389	2,331,281	1,951,659	9,400	1,471,252	11,400
2020 CIP Loan-Non-Taxable	391	434,780	376,362	2,100,200	4,191,703	56,600
2020 CIP Loan-Taxable	392	175,050	366,698	1,000,100	4,460,440	62,500
Capital Grants	393	490,244	537,346	—	12,706,573	—
2022 CIP Loan	394	—	—	8,000,000	8,035,000	45,500
Capital Projects	395	1,303,592	1,099,623	2,924,750	6,229,494	4,621,802
Total		\$ 17,472,893	\$ 8,638,688	\$ 23,416,450	\$ 49,480,832	\$ 11,446,802



Police CIP

Description Fund 380

This fund was established in Fiscal Year 2016 to account for impact fees derived from new development and restricted by Ordinance for Police Capital Improvements, including buildings and equipment. This funding source will assist the City to provide police capital improvements which are required by growth in new development.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 498	\$ 150,845	\$ 49,963	\$ 49,963	\$ 49,963
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	874,923	190,734	620,500	465,600	126,100
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	143	127	200	100	100
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 875,065	\$ 190,861	\$ 620,700	\$ 465,700	\$ 126,200
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	406	133	300	100	100
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 406	\$ 133	\$ 300	\$ 100	\$ 100
Capital Improvement Program	86,813	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	637,500	291,610	620,400	465,600	125,900
Appropriated Fund Balance	—	—	—	—	200
Total	\$ 724,719	\$ 291,743	\$ 620,700	\$ 465,700	\$ 126,200
Excess/Deficiency	\$ 150,347	\$ (100,882)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	200
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ 150,845	\$ 49,963	\$ 49,963	\$ 49,963	\$ 50,163

Police CIP

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Licenses, Permits & Fees</u>						
324110	Impact Fees-PD-Residential	\$ 874,923	\$ 190,734	\$ 620,500	\$ 465,600	\$ 126,100
	<i>Sub-total</i>	874,923	190,734	620,500	465,600	126,100
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	143	127	200	100	100
	<i>Sub-total</i>	143	127	200	100	100
	Total	\$ 875,065	\$ 190,861	\$ 620,700	\$ 465,700	\$ 126,200

Expenditure Detail Budget—380-90-000-519-000/53-800-521-000

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Operating Expense:</u>							
<u>380-90-000-519-000-</u>							
604905	Bank Svcs Charges		\$ 406	\$ 133	\$ 300	\$ 100	\$ 100
691204	Trfr To Debt Svcs		637,500	291,610	470,100	352,800	125,900
691205	Trf to Spec.Oblig.Ref Bd 2021		—	—	150,300	112,800	—
	<i>Sub-total</i>		637,906	291,743	620,700	465,700	126,000
<u>Capital Improvement</u>							
<i>Historic Public Safety Complex</i>							
<i>380-53-800-521-000-</i>							
606502	CIP-Plan/Design/Eng	53018	86,813	—	—	—	—
	<i>Sub-total</i>		86,813	—	—	—	—
<u>Other Uses: 380-90-000-519-000-</u>							
609990	Appropriated Fund Balance		—	—	—	—	200
	<i>Sub-total</i>		—	—	—	—	200
	Total		\$ 724,719	\$ 291,743	\$ 620,700	\$ 465,700	\$ 126,200



Police CIP Budget Justification

Object #	Account Description	Justification
Revenue		
324110	Impact Fees-PD-Residential	These are impact fees paid for by new development that will fund additional Police related capital items caused by the impact of increased demand for services on the community.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance.
691204	Transfer to Debt Service	This is the proportional amount that can be utilized to fund Capital Improvement Plan (CIP) related debt service, as determined by Finance.



Police Department's Autism Awareness Vehicle

Fire & EMS CIP

Description Fund 381

This fund was established in Fiscal Year 2016 to account for impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements, including buildings and equipment. This funding source will assist the City to provide fire and emergency medical services capital improvements which are required by growth in new development.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 277	\$ 339,729	\$ 212,837	\$ 212,837	\$ (127,163)
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	830,387	169,397	496,400	426,100	101,000
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	341	361	200	100	200
Appropriation of Fund Balance	—	—	340,000	340,000	—
Transfer In	—	—	—	—	—
Total	\$ 830,728	\$ 169,759	\$ 836,600	\$ 766,200	\$ 101,200
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	376	351	100	100	100
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 376	\$ 351	\$ 100	\$ 100	\$ 100
Capital Improvement Program	—	—	340,000	340,000	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	490,900	296,300	496,500	426,100	—
Appropriated Fund Balance	—	—	—	—	101,100
Total	\$ 491,276	\$ 296,651	\$ 836,600	\$ 766,200	\$ 101,200
Excess/Deficiency	\$ 339,452	\$ (126,893)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	101,100
Appropriation of Fund Balance	—	—	(340,000)	(340,000)	—
Ending Fund Balance	\$ 339,729	\$ 212,837	\$ (127,163)	\$ (127,163)	\$ (26,063)

Fire & EMS CIP

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Licenses, Permits & Fees						
324115	Impact Fees-Fire-Residential	\$ 830,387	\$ 169,397	\$ 496,400	\$ 426,100	\$ 101,000
	<i>Sub-total</i>	830,387	169,397	496,400	426,100	101,000
Miscellaneous Revenues						
361100	Int Earnings	276	358	100	100	200
361200	Dividend Income	65	3	100	—	—
	<i>Sub-total</i>	341	361	200	100	200
Other Sources						
399999	Appropriation Of Fund Balance	—	—	340,000	340,000	—
	<i>Sub-total</i>	—	—	340,000	340,000	—
	Total	\$ 830,728	\$ 169,759	\$ 836,600	\$ 766,200	\$ 101,200

Expenditure Detail Budget—381-various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense: 381-90-000-519-000-							
604905	Bank Svcs Charges		\$ 376	\$ 351	\$ 100	\$ 100	\$ 100
	<i>Sub-total</i>		376	351	100	100	100
Capital Improvement							
<i>Fire Station 107</i>							
	<i>381-55-800-522-000-</i>	53012					
606505	CIP-Permits		—	—	10,000	10,000	—
606510	CIP-Construction		—	—	175,000	175,000	—
606520	CIP-Contingency		—	—	15,000	15,000	—
	<i>Sub-total</i>		—	—	200,000	200,000	—
<i>Fire & Rescue Logistics & Storage Space/W Police Substation</i>							
	<i>381-55-800-522-000-</i>	53026					
606501	CIP-Pre-Construction		—	—	16,463	16,463	—
606502	CIP-Plan/Design/Eng		—	—	38,537	38,537	—
606505	CIP-Permits		—	—	10,000	10,000	—
606520	CIP-Contingency		—	—	75,000	75,000	—
	<i>Sub-total</i>		—	—	140,000	140,000	—
Other: 381-90-000-519/581-000-							
691201	Trfr To Debt Svcs		54,200	32,200	89,100	76,500	—
691203	Trfr To CIP Rev Bond		276,400	170,600	308,200	264,500	—
691204	Trfr To Debt Svcs		160,300	93,500	75,200	64,500	—
691205	Trf to Spec.Oblig.Ref Bd 2021		—	—	24,000	20,600	—
609990	Appropriated Fund Balance		—	—	—	—	101,100
	<i>Sub-total</i>		490,900	296,300	496,500	426,100	101,100
	Total		\$ 491,276	\$ 296,651	\$ 836,600	\$ 766,200	\$ 101,200

Fire & EMS CIP Budget Justification

Object #	Account Description	Justification
Revenue		
324115	Impact Fees-Fire-Residential	These are impact fees paid for by new development that will fund additional Fire and Emergency Medical Services related capital items caused by the impact of increased demand for services on the community.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance.



Community & Public Safety Event

Street Construction and Maintenance

Description Fund 385

This fund was established to account for the City's proportional share of state revenue sharing and local option gas tax funds, in accordance with State Statute 336.025(7). Funds are limited to be used for the purchase of transportation and the improvement and maintenance of roads and streets within the City.

Expenditures will be accounted for in the General Fund by designating specific expenditure accounts in the Public Works Department, Streets Maintenance Program and the Capital Improvement Program. Transfer to the General Fund will be made quarterly to reimburse the fund for actual expenditures made from the designated expenditure accounts.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 957,563	\$ 124,981	\$ 889,219	\$ 889,219	\$ 781,399
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	3,167,201	3,427,998	3,632,700	3,359,300	3,793,000
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	339	3,340	500	900	1,000
Appropriation of Fund Balance	—	—	—	107,820	755,700
Transfer In	—	—	—	—	—
Total	\$ 3,167,540	\$ 3,431,338	\$ 3,633,200	\$ 3,468,020	\$ 4,549,700
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	662	1,204	700	700	1,000
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 662	\$ 1,204	\$ 700	\$ 700	\$ 1,000
Capital Improvement Program	924,993	—	500,000	607,820	1,400,000
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	3,074,467	2,665,896	3,132,500	2,859,500	3,148,700
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 4,000,122	\$ 2,667,100	\$ 3,633,200	\$ 3,468,020	\$ 4,549,700
Excess/Deficiency	\$ (832,582)	\$ 764,238	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	(107,820)	(755,700)
Ending Fund Balance	\$ 124,981	\$ 889,219	\$ 889,219	\$ 781,399	\$ 25,699

Street Construction and Maintenance

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services						
312410	Local Option Gas Tax-First	\$ 1,279,502	\$ 1,329,957	\$ 1,456,600	\$ 1,178,800	\$ 1,506,600
312420	Local Option Gas Tax-Second	897,056	934,911	1,035,600	828,900	1,085,600
335120	State Revenue Sharing-Proceeds	990,643	1,163,130	1,140,500	1,351,600	1,200,800
	<i>Sub-total</i>	3,167,201	3,427,998	3,632,700	3,359,300	3,793,000
Miscellaneous Revenues						
361100	Int Earnings	339	1,298	500	900	1,000
361200	Dividend Income	—	1	—	—	—
369900	Miscellaneous Revenue	—	2,041	—	—	—
	<i>Sub-total</i>	339	3,340	500	900	1,000
Other Sources						
399900	CIP Carryover	—	—	—	107,820	—
399999	Appropriation Of Fund Balance	—	—	—	—	755,700
	<i>Sub-total</i>	—	—	—	107,820	755,700
	Total	\$ 3,167,540	\$ 3,431,338	\$ 3,633,200	\$ 3,468,020	\$ 4,549,700



Street Construction and Maintenance

Expenditure Detail Budget—385- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense:							
385-90-000-519-000-							
604905	Bank Svcs Charges		\$ 662	\$ 1,204	\$ 700	\$ 700	\$ 1,000
	<i>Sub-total</i>		662	1,204	700	700	1,000
Capital Improvement							
<i>Street Construction & Resurfacing-Variou Loc.</i>							
	<i>385-50/53-804-541-000-</i>	52022					
606502	CIP-Plan/Design/Eng		350	—	—	39,890	50,000
606510	CIP-Construction		399,970	—	400,000	364,146	1,000,000
	<i>Sub-total</i>		400,320	—	400,000	404,036	1,050,000
<i>Pembroke Rd Widening Fr Dykes to SS</i>							
	<i>381-55-800-522-000-</i>	52026					
606502	CIP-Plan/Design/Eng		(57,821)	—	—	—	—
606510	CIP-Construction		490,747	—	—	—	—
	<i>Sub-total</i>		432,926	—	—	—	—
<i>Drainage Improvements</i>							
	<i>385-50-809-541-000-</i>	52035					
606502	CIP-Plan/Design/Eng		(8,253)	—	—	—	—
	<i>Sub-total</i>		(8,253)	—	—	—	—
<i>Land & Beau Mir Pky, Mir Blvd & Red Rd</i>							
	<i>385-50/53-800-539-000-</i>	52036					
606510	CIP-Construction		—	—	—	610	—
	<i>Sub-total</i>		—	—	—	610	—
<i>Repair/Replace of Existing Sidewalks</i>							
	<i>385-50-801-541-000-</i>	52063					
606510	CIP-Construction		100,000	—	100,000	203,174	—
	<i>Sub-total</i>		100,000	—	100,000	203,174	—
<i>Sidewalk Improv. Around AC-Perry K-8</i>							
	<i>385-50-800-541-000-</i>	52100					
606502	CIP-Plan/Design/Eng		—	—	—	—	300,000
606505	CIP-Permits		—	—	—	—	50,000
	<i>Sub-total</i>		—	—	—	—	350,000
Other: 385-90-000-581-000-							
691001	Trfr To General Fund		1,577,367	1,433,296	2,349,200	2,076,200	2,188,700
691201	Trfr To Debt Svcs		1,104,800	926,700	418,700	418,700	603,200
691203	Trfr To CIP Rev Bond		304,400	258,400	289,300	289,300	288,700
691204	Trfr To Debt Svcs		87,900	47,500	57,100	57,100	37,600
691205	Trf to Spec.Oblig.Ref Bd 2021		—	—	18,200	18,200	30,500
	<i>Sub-total</i>		3,074,467	2,665,896	3,132,500	2,859,500	3,148,700
Total			\$ 4,000,122	\$ 2,667,100	\$ 3,633,200	\$ 3,468,020	\$ 4,549,700

Street Construction and Maintenance Budget Justification

Object #	Account Description	Justification
Revenue		
312410	Local Option Gas Tax-First	This relates to the 1 to 6 Cents Local Option Fuel Tax. Revenues received in this category are distributed to municipalities from the Local Option Gas Tax Trust Fund that was also established to provide monies restricted for use on street related projects. This fuel tax is authorized to be used for roadway and right-of-way maintenance. The amount is based on State of Florida estimates.
312420	Local Option Gas Tax-Second	This relates to the 1 to 5 Cents Local Option Fuel Tax. Revenues received in this category are distributed to municipalities from the Local Option Gas Tax Trust Fund that was also established to provide monies restricted for use on street related projects. This fuel tax is authorized to be used for roadway related capital improvements or debt service for any roadway related capital improvement debt. Routine maintenance of roads is not considered an authorized expenditure. The amount is based on State of Florida estimates.
335120	State Revenue Sharing- Proceeds	State of Florida distributes revenues collected to local governments per the 1972 Florida Revenue Sharing Act. 79.1% of the revenues received are from sales and use tax collections and are included in the General Fund and 20.9% are from the fuel tax on motor fuel and are included in the Street Maintenance Fund. The fuel tax related funds are authorized to be used for roadway and transportation maintenance. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691001	Transfer to General Fund	This includes funds transferred to the General Fund for the purposes of roadway and right-of-way maintenance.
691201	Transfer to Debt Service	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
691203	Transfer to CIP Revenue Bond	This will be used for debt service payment on the 2015 CIP Refunding Revenue Bonds.
691204	Transfer to Debt Service	This is the proportional amount that can be utilized to fund Capital Improvement Plan (CIP) related debt service, as determined by Finance.
691205	Transfer to Spec. Obligation Refunding Bonds, Series 2021	Funds to be transferred to the Debt Service Fund in this category will be used to pay the Taxable Special Obligation Refunding Bonds, Series 2021.

Capital Improvement Projects

Object #	Project	Justification
<u>Street Construction & Resurfacing - Various Locations</u>		
606502 / 606510	52022	This project includes asphalt overlay (and milling if necessary); pavement installation, reconstruction, patching, asphalt crack sealing and surface seal treatments. This includes replacement of surface safety stripping and MOT (maintenance of traffic) throughout the project's construction phase. In FY 23 approximately 5 lane miles of asphalt overlay and milling will be accomplished.
<u>Sidewalk Improvements Around AC-Perry K-8</u>		
606502 / 606505	52100	This project includes construction of approximately 12,000 linear feet of 4' wide sidewalk in neighboring streets surrounding the AC-Perry K-8 School.



Park Development

Description Fund 387

This fund was established specifically to collect park and recreation impact fees to be used for capital improvements and development to the City's parks, recreational facilities and new park sites.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 2,247,659	\$ 2,675,354	\$ 6,880,871	\$ 6,880,871	\$ 3,411,117
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	3,814,094	5,125,546	4,281,500	3,639,000	413,600
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	23,342	8,531	7,300	56,300	102,410
Appropriation of Fund Balance	—	—	—	3,584,354	1,350,590
Transfer In	—	—	—	—	—
Total	\$ 3,837,436	\$ 5,134,077	\$ 4,288,800	\$ 7,279,654	\$ 1,866,600
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	1,341	1,229	3,600	800	1,000
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 1,341	\$ 1,229	\$ 3,600	\$ 800	\$ 1,000
Capital Improvement Program	847,101	927,331	1,600,000	5,184,354	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	2,561,300	—	1,979,900	1,979,900	1,865,600
Appropriated Fund Balance	—	—	705,300	114,600	—
Total	\$ 3,409,741	\$ 928,560	\$ 4,288,800	\$ 7,279,654	\$ 1,866,600
Excess/Deficiency	\$ 427,695	\$ 4,205,517	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	705,300	114,600	—
Appropriation of Fund Balance	—	—	—	(3,584,354)	(1,350,590)
Ending Fund Balance	\$ 2,675,354	\$ 6,880,871	\$ 7,586,171	\$ 3,411,117	\$ 2,060,527

Park Development

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Permits, Fees, Special Assessment</u>						
324610	Impact Fees-Recreation-Dev	\$ 868,171	\$ 485,382	\$ 717,100	\$ 694,900	\$ 47,500
324611	Impact Fees-Park	2,945,923	4,640,164	3,564,400	2,944,100	366,100
	<i>Sub-total</i>	3,814,094	5,125,546	4,281,500	3,639,000	413,600
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	14,077	8,517	7,200	48,400	87,400
361101	FLPALM Int Earnings	—	—	—	7,900	15,000
361200	Dividend Income	9,265	14	100	—	10
	<i>Sub-total</i>	23,342	8,531	7,300	56,300	102,410
<u>Other Sources</u>						
399900	CIP Carryover	—	—	—	3,584,354	—
399999	Appropriation Of Fund Balance	—	—	—	—	1,350,590
	<i>Sub-total</i>	—	—	—	3,584,354	1,350,590
	Total	\$ 3,837,436	\$ 5,134,077	\$ 4,288,800	\$ 7,279,654	\$ 1,866,600



The Amphitheater at Miramar Regional Park

Park Development

Expenditure Detail Budget—387- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense:							
387-90-000-519-000-							
604905	Bank Svcs Charges		\$ 1,341	\$ 1,229	\$ 3,600	\$ 800	\$ 1,000
	<i>Sub-total</i>		1,341	1,229	3,600	800	1,000
Capital Improvement							
<i>Ansini Sports Complex-Phase II</i>							
<i>387-53-802-572-000-</i>							
		51005					
606502	CIP-Plan/Design/Eng		25,000	—	—	—	—
606510	CIP-Construction		300,143	—	—	431,845	—
606520	CIP-Contingency		—	—	—	12,367	—
	<i>Sub-total</i>		325,143	—	—	444,212	—
<i>Amphitheater-Miramar Regional Park</i>							
<i>387-53-800-572-000-</i>							
		51006					
606510	CIP-Construction		—	75,696	—	199,305	—
	<i>Sub-total</i>		—	75,696	—	199,305	—
<i>Monarch Lakes Park</i>							
<i>387-55-801-572-000-</i>							
		51007					
606502	CIP-Plan/Design/Eng		11,728	28,212	—	26,880	—
606510	CIP-Construction		—	—	—	123,125	—
606520	CIP-Contingency		—	—	—	55	—
	<i>Sub-total</i>		11,728	28,212	—	150,060	—
<i>Amphitheater at MRP-Concessions</i>							
<i>387-55-808-572-000-</i>							
		51018					
606502	CIP-Plan/Design/Eng		5,000	—	—	36,801	—
606510	CIP-Construction		64,762	300,000	—	323,390	—
	<i>Sub-total</i>		69,762	300,000	—	360,191	—
<i>Bark Park</i>							
<i>387-60-801-572-000-</i>							
		51019					
606510	CIP-Construction		58,500	—	—	1,500	—
	<i>Sub-total</i>		58,500	—	—	1,500	—
<i>Forcina Park Renovations</i>							
<i>387-55-800-572-000-</i>							
		51020					
606502	CIP-Plan/Design/Eng		—	2,505	—	155	—
606505	CIP-Permits		2,033	7,967	—	—	—
606510	CIP-Construction		169,880	313,300	—	—	—
606513	CIP-Landscaping		13,146	51,504	—	—	—
606520	CIP-Contingency		—	5,429	—	—	—
	<i>Sub-total</i>		185,060	380,705	—	155	—
<i>Skate Park</i>							
<i>387-60-800-572-000-</i>							
		51022					
606502	CIP-Plan/Design/Eng		8,199	21,801	—	—	—
606505	CIP-Permits		4,099	5,885	—	5,016	—
606510	CIP-Construction		2,707	—	—	267,293	—
606520	CIP-Contingency		—	—	—	32,280	—
	<i>Sub-total</i>		15,005	27,686	—	306,389	—

Park Development

Expenditure Detail Budget—387- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Ansin Sports Complex- Phase IV</u>							
	387-55-802-572-000-	51023					
606502	CIP-Plan/Design/Eng		84,241	36,795	180,000	308,964	—
606505	CIP-Permits		—	—	20,000	60,000	—
606510	CIP-Construction		—	27,040	1,400,000	2,972,960	—
606520	CIP-Contingency		—	—	—	110,000	—
	<i>Sub-total</i>		84,241	63,835	1,600,000	3,451,924	—
<u>911 Remembrance Monument</u>							
	387-55-803-572-000-	51024					
606502	CIP-Plan/Design/Eng		4,890	29,617	—	5,473	—
606505	CIP-Permits		—	—	—	7,145	—
606510	CIP-Construction		—	4,875	—	8,000	—
	<i>Sub-total</i>		4,890	34,492	—	20,618	—
<u>Miramar Regional Park-Wifi Infrastr</u>							
	387-58-800-572-000-	51027					
606517	CIP-Implementation Fees		66,214	—	—	—	—
606810	CIP-Tech Software/Hardware		26,557	16,706	—	—	—
	<i>Sub-total</i>		92,771	16,706	—	—	—
<u>Miramar Regional Bark Park Trail</u>							
	387-60-802-572-000-	51029					
606510	CIP-Construction		—	—	—	100,000	—
	<i>Sub-total</i>		—	—	—	100,000	—
<u>Public Informational Signs</u>							
	387-55-800-539-000-	52009					
606510	CIP-Construction		—	—	—	150,000	—
	<i>Sub-total</i>		—	—	—	150,000	—
<u>Other Uses: 387-90-000-572/519/581-000-</u>							
691201	Trfr To Debt Svcs		55,300	—	253,700	253,700	163,600
691203	Trfr To CIP Rev Bond		650,900	—	651,000	651,000	512,700
691204	Trfr To Debt Svcs		1,855,100	—	814,700	814,700	656,800
691205	Trf to Spec.Oblig.Ref Bd 2021		—	—	260,500	260,500	532,500
609990	Appropriated Fund Balance		—	—	705,300	114,600	—
	<i>Sub-total</i>		2,561,300	—	2,685,200	2,094,500	1,865,600
Total			\$ 3,409,741	\$ 928,560	\$ 4,288,800	\$ 7,279,654	\$ 1,866,600



Park Development Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
324610	Impact Fees-Recreation-Dev	These are impact fees paid for by new development that will fund additional Recreation related capital items caused by the impact of increased demand for services on the community.
324611	Impact Fees-Park	These are impact fees paid for by new development that will fund additional Parks related capital items caused by the impact of the increased demand for services on the community.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
399999	Appropriation of Fund Balance	This account is primarily for the use of fund balance.
<u>Expense</u>		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691201	Transfer to Debt Service	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
691203	Transfer to CIP Revenue Bond	This will be used for debt service payment on the 2015 CIP Refunding Revenue Bonds.
691204	Transfer to Debt Service	This is the proportional amount that can be utilized to fund Capital Improvement Plan (CIP) related debt service, as determined by Finance.
691205	Transfer to Spec. Obligation Refunding Bonds, Series 2021	Funds to be transferred to the Debt Service Fund in this category will be used to pay the Taxable Special Obligation Refunding Bonds, Series 2021.

CIP Revenue Bonds 2013

Description Fund 388

In FY13, this special obligation refunding and improvement revenue bond fund was established to account for various capital projects.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 4,821,967	\$ 755,288	\$ 634,100	\$ 634,100	\$ 232,403
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	45,409	1,756	2,700	2,700	5,300
Appropriation of Fund Balance	—	—	—	404,097	—
Transfer In	—	—	—	—	—
Total	\$ 45,409	\$ 1,756	\$ 2,700	\$ 406,797	\$ 5,300
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	564	464	300	300	300
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 564	\$ 464	\$ 300	\$ 300	\$ 300
Capital Improvement Program	4,111,524	122,481	—	404,097	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	2,400	2,400	5,000
Total	\$ 4,112,088	\$ 122,945	\$ 2,700	\$ 406,797	\$ 5,300
Excess/Deficiency	\$ (4,066,679)	\$ (121,189)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	2,400	2,400	5,000
Appropriation of Fund Balance	—	—	—	(404,097)	—
Ending Fund Balance	\$ 755,288	\$ 634,100	\$ 636,500	\$ 232,403	\$ 237,403

CIP Revenue Bonds 2013

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 38,249	\$ 1,749	\$ 2,600	\$ 2,600	\$ 5,300
361200	Dividend Income	7,161	8	100	100	—
399900	CIP Carryover	—	—	—	404,097	—
	<i>Sub-total</i>	45,409	1,756	2,700	406,797	5,300
	Total	\$ 45,409	\$ 1,756	\$ 2,700	\$ 406,797	\$ 5,300

Expenditure Detail Budget—388- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense:							
388-90-000-519-000-							
604905	Bank Svcs Charges		\$ 564	\$ 464	\$ 300	\$ 300	\$ 300
	<i>Sub-total</i>		564	464	300	300	300
Capital Improvement							
<i>Vizcaya Park</i>							
<i>388-53-800-572-000-</i>							
606511	CIP-Furniture Fixtures & Equip	51001	—	—	—	4,166	—
606520	CIP-Contingency		—	—	—	234	—
	<i>Sub-total</i>		—	—	—	4,400	—
<i>Park Improvements-Variou</i>							
<i>388-60-800-572-000-</i>							
606510	CIP-Construction	51003	100,000	—	—	—	—
	<i>Sub-total</i>		100,000	—	—	—	—
<i>Ansin Sports Complex-Phase II</i>							
<i>388-53-803-572-000-/60-801</i>							
606502	CIP-Plan/Design/Eng	51005	45,000	—	—	368	—
606505	CIP-Permits		—	—	—	11,130	—
606510	CIP-Construction		76,370	—	—	23,630	—
	<i>Sub-total</i>		121,370	—	—	35,128	—
<i>Amphitheater-Miramar Regional Park</i>							
<i>388-53-802-572-000-</i>							
606502	CIP-Plan/Design/Eng	51006	8,187	—	—	—	—
	<i>Sub-total</i>		8,187	—	—	—	—
<i>Monarch Lakes Park</i>							
<i>388-53-804-572-000-</i>							
606502	CIP-Plan/Design/Eng	51007	—	—	—	925	—
606510	CIP-Construction		770	—	—	96,182	—
	<i>Sub-total</i>		770	—	—	97,107	—

CIP Revenue Bonds 2013

Expenditure Detail Budget—388- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Parks Restroom Facilities</u>							
	388-60-812-572-000-	51017					
606505	CIP-Permits		3,431	—	—	228	—
606520	CIP-Contingency		11,016	—	—	733	—
	<i>Sub-total</i>		14,447	—	—	961	—
<u>Amphitheater at MRP-Concessions</u>							
	388-55-813-572-000-	51018					
606502	CIP-Plan/Design/Eng		—	—	—	1	—
	<i>Sub-total</i>		—	—	—	1	—
<u>Skate Park</u>							
	388-60-802-572-000-	51022					
606502	CIP-Plan/Design/Eng		—	11,266	—	3,734	—
606505	CIP-Permits		—	—	—	4,080	—
606510	CIP-Construction		—	—	—	20,000	—
606520	CIP-Contingency		—	—	—	15,920	—
	<i>Sub-total</i>		—	11,266	—	43,734	—
<u>911 Remembrance Monument</u>							
	388-55-800-572-000-	51024					
606502	CIP-Plan/Design/Eng		1,835	13,165	—	—	—
	<i>Sub-total</i>		1,835	13,165	—	—	—
<u>Historic Miramar Canal Improvements</u>							
	388-50-800-537-000-	52021					
606510	CIP-Construction		—	—	—	147	—
	<i>Sub-total</i>		—	—	—	147	—
<u>Street Construction & Resurfacing-Variou Loc.</u>							
	388-50-802-541-000-	52022					
606510	CIP-Construction		—	—	—	7,066	—
	<i>Sub-total</i>		—	—	—	7,066	—
<u>Land & Beau Mir Pky, Mir Blvd & Red Rd</u>							
	388-53-802-539-000-/55-800	52036					
606502	CIP-Plan/Design/Eng		3,485	1,240	—	16,928	—
606510	CIP-Construction		50,000	—	—	1	—
	<i>Sub-total</i>		53,485	1,240	—	16,929	—
<u>Monument Signs for Social Svcs Fac</u>							
	388-55-801-539-000-	52073					
606510	CIP-Construction		—	—	—	70,585	—
	<i>Sub-total</i>		—	—	—	70,585	—
<u>ADA Evaluation and Corrective Action</u>							
	388-55-800-541-000-	52074					
606502	CIP-Plan/Design/Eng		238,775	2,650	—	8,275	—
	<i>Sub-total</i>		238,775	2,650	—	8,275	—
<u>Fire Station 107</u>							
	388-53-800-522-000-	53012					
606502	CIP-Plan/Design/Eng		4,650	—	—	10,225	—
606505	CIP-Permits		—	865	—	10,808	—
606510	CIP-Construction		—	—	—	38,202	—
	<i>Sub-total</i>		4,650	865	—	59,235	—



CIP Revenue Bonds 2013

Expenditure Detail Budget—388- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<i>Facilities Capital Improvement</i>							
<i>388-53-800-519-000-</i>							
		53016					
606502	CIP-Plan/Design/Eng		—	3,400	—	19,511	—
606505	CIP-Permits		—	—	—	3,370	—
606510	CIP-Construction		37,736	4,202	—	21,649	—
606515	CIP-Professional Fees		—	66,088	—	147	—
606520	CIP-Contingency		2,736	—	—	—	—
	<i>Sub-total</i>		40,472	73,690	—	44,677	—
<i>Historic Public Safety Complex</i>							
<i>388-53-804-521-000-</i>							
		53018					
606501	CIP-Pre-Construction		—	—	—	10,218	—
606510	CIP-Construction		3,522,741	—	—	5,029	—
606511	CIP-Furniture Fixtures & Equip		4,792	19,605	—	603	—
	<i>Sub-total</i>		3,527,533	19,605	—	15,850	—
Other Uses: 388-90-000-582-							
609990	Appropriated Fund Balance		—	—	2,400	2,400	5,000
	<i>Sub-total</i>		—	—	2,400	2,400	5,000
	Total		\$ 4,112,088	\$ 122,945	\$ 2,700	\$ 406,797	\$ 5,300

CIP Revenue Bonds 2013 Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
<u>Expense</u>		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance.



2017 CIP Loan

Description Fund 389

This fund was established in Fiscal Year 2017 to account for loan proceeds and expenditures associated with the 2017 Bank Loan to be used for various capital improvement projects within the City.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 5,897,919	\$ 3,632,272	\$ 1,685,589	\$ 1,685,589	\$ 233,037
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	65,634	4,976	9,400	9,400	11,400
Appropriation of Fund Balance	—	—	—	1,461,852	—
Transfer In	—	—	—	—	—
Total	\$ 65,634	\$ 4,976	\$ 9,400	\$ 1,471,252	\$ 11,400
Expenditures By Category					
Personnel Services	—	—	—	—	—
Operating Expense	316	496	100	100	700
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 316	\$ 496	\$ 100	\$ 100	\$ 700
Capital Improvement Program	2,330,965	1,951,163	—	1,461,852	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	9,300	9,300	10,700
Total	\$ 2,331,281	\$ 1,951,659	\$ 9,400	\$ 1,471,252	\$ 11,400
Excess/Deficiency	\$ (2,265,647)	\$ (1,946,683)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	9,300	9,300	10,700
Appropriation of Fund Balance	—	—	—	(1,461,852)	—
Ending Fund Balance	\$ 3,632,272	\$ 1,685,589	\$ 1,694,889	\$ 233,037	\$ 243,737

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 60,078	\$ 4,971	\$ 9,300	\$ 9,300	\$ 11,400
361200	Dividend Income	5,556	5	100	100	—
399900	CIP Carryover	—	—	—	1,461,852	—
	<i>Sub-total</i>	65,634	4,976	9,400	1,471,252	11,400
	Total	\$ 65,634	\$ 4,976	\$ 9,400	\$ 1,471,252	\$ 11,400

2017 CIP Loan

Expenditure Detail Budget—389- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense:							
389-90-000-519-000-							
604905	Bank Svcs Charges		\$ 316	\$ 496	\$ 100	\$ 100	\$ 700
	<i>Sub-total</i>		316	496	100	100	700
Capital Improvement							
Park Improvements-Variou							
389-60-800-572-000-							
606510	CIP-Construction	51003	425	—	—	—	—
606511	CIP-Furniture Fixtures & Equip		4,760	—	—	—	—
	<i>Sub-total</i>		5,185	—	—	—	—
Amphitheater-Miramar Regional Park							
389-53-805-572-000-							
606502	CIP-Plan/Design/Eng	51006	51,371	24,848	—	2,788	—
606505	CIP-Permits		—	25,000	—	1,015	—
606510	CIP-Construction		—	74,726	—	1,528	—
606520	CIP-Contingency		—	33,466	—	25,553	—
	<i>Sub-total</i>		51,371	158,039	—	30,882	—
Monarch Lakes Park							
389-55-800-572-000-							
606510	CIP-Construction	51007	—	—	—	190,000	—
	<i>Sub-total</i>		—	—	—	190,000	—
Lakeshore Park Improvements							
389-53-803-572-000-							
606505	CIP-Permits	51012	—	1,425	—	—	—
606520	CIP-Contingency		—	15,795	—	—	—
	<i>Sub-total</i>		—	17,220	—	—	—
Forcina Park Renovations							
389-55-801-572-000-							
606510	CIP-Construction	51020	—	49,999	—	1	—
	<i>Sub-total</i>		—	49,999	—	1	—
911 Remembrance Monument							
389-55-802-572-000-							
606510	CIP-Construction	51024	—	—	—	370,042	—
	<i>Sub-total</i>		—	—	—	370,042	—
Public Informational Signs							
389-53-801-539-000-							
606505	CIP-Permits	52009	—	—	—	4,675	—
606510	CIP-Construction		—	—	—	54,594	—
606520	CIP-Contingency		2,945	—	—	33,055	—
	<i>Sub-total</i>		2,945	—	—	92,325	—
Miramar Pkwy (SW 64 to SW 68)							
389-53-802-541-000-							
606502	CIP-Plan/Design/Eng	52059	15,774	2,528	—	—	—
606505	CIP-Permits		—	—	—	16,158	—
606510	CIP-Construction		169,042	8,864	—	—	—
606520	CIP-Contingency		64,330	14,347	—	14,280	—
	<i>Sub-total</i>		249,146	25,739	—	30,438	—
Repair/Replace of Existing Sidewalks							
389-50-800-541-000-							
606510	CIP-Construction	52063	—	—	—	2	—
	<i>Sub-total</i>		—	—	—	2	—



2017 CIP Loan

Expenditure Detail Budget—389- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<i>Add'l Southbound Left Turn Lane</i>							
	389-55-800-541-000-	52067					
606510	CIP-Construction		—	15,679	—	128,851	—
	<i>Sub-total</i>		—	15,679	—	128,851	—
<i>Monument Signs for Social Svcs Fac</i>							
	389-55-800-539-000-	52073					
606510	CIP-Construction		—	—	—	74,415	—
	<i>Sub-total</i>		—	—	—	74,415	—
<i>Westbound Right Turn Mir Prky & Dyk</i>							
	389-55-801-541-000-	52083					
606502	CIP-Plan/Design/Eng		17,660	3,407	—	28,933	—
606505	CIP-Permits		—	—	—	10,000	—
606510	CIP-Construction		—	—	—	250,000	—
606520	CIP-Contingency		—	—	—	50,000	—
	<i>Sub-total</i>		17,660	3,407	—	338,933	—
<i>Miramar Prky & Ivy Way Inters Imprv</i>							
	389-55-802-541-000-	52084					
606502	CIP-Plan/Design/Eng		22,366	3,979	—	7,955	—
606510	CIP-Construction		—	32,071	—	39,629	—
606520	CIP-Contingency		—	—	—	24,000	—
	<i>Sub-total</i>		22,366	36,050	—	71,584	—
<i>Fire Station 107</i>							
	389-53-800-522-000-	53012					
606510	CIP-Construction		—	—	—	179	—
606520	CIP-Contingency		—	—	—	14,023	—
	<i>Sub-total</i>		—	—	—	14,202	—
<i>Facilities Capital Improvement</i>							
	389-53-800-519-000-	53016					
606502	CIP-Plan/Design/Eng		—	—	—	7,000	—
606505	CIP-Permits		—	—	—	3,408	—
606510	CIP-Construction		123,000	—	—	1,250	—
	<i>Sub-total</i>		123,000	—	—	11,658	—
<i>Historic Public Safety Complex</i>							
	389-53-800-521-000-	53018					
606510	CIP-Construction		1,838,384	1,503,392	—	107,850	—
606520	CIP-Contingency		—	24,451	—	670	—
606810	CIP-Tech Software/Hardware		—	74,879	—	—	—
	<i>Sub-total</i>		1,838,384	1,602,722	—	108,520	—
<i>Building Plans Digital Conversion</i>							
	389-41-800-524-000-	54011					
606519	CIP-Contract Labor		20,909	42,308	—	—	—
	<i>Sub-total</i>		20,909	42,308	—	—	—
Other Uses: 389-90-000-581-000-							
609990	Appropriated Fund Balance		—	—	9,300	9,300	10,700
	<i>Sub-total</i>		—	—	9,300	9,300	10,700
	Total		\$ 2,331,281	\$ 1,951,659	\$ 9,400	\$ 1,471,252	\$ 11,400

2017 CIP Loan Budget Justification

	Object #	Account Description	Justification
<u>Revenue</u>			
	361100	Interest Earnings	Revenues received from interest on 2017 CIP Loan.
<u>Expense</u>			
	604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
	609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance.



2020 CIP Loan Non-Taxable

Description Fund 391

This fund was established in Fiscal Year 2020 to account for loan proceeds and expenditures associated with the 2020 Bank Loan to be used for various non-taxable capital improvement projects within the City.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ 4,594,744	\$ 4,225,337	\$ 4,225,337	\$ 43,034
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	5,029,524	6,955	9,400	9,400	56,600
Appropriation of Fund Balance	—	—	2,090,800	4,182,303	—
Transfer In	—	—	—	—	—
Total	\$ 5,029,524	\$ 6,955	\$ 2,100,200	\$ 4,191,703	\$ 56,600
Expenditures By Category					
Personnel Services	—	—	—	—	—
Operating Expense	2,330	315	200	200	500
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 2,330	\$ 315	\$ 200	\$ 200	\$ 500
Capital Improvement Program	432,450	376,047	2,100,000	4,191,503	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	56,100
Total	\$ 434,780	\$ 376,362	\$ 2,100,200	\$ 4,191,703	\$ 56,600
Excess/Deficiency	\$ 4,594,744	\$ (369,406)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	56,100
Appropriation of Fund Balance	—	—	(2,090,800)	(4,182,303)	—
Ending Fund Balance	\$ 4,594,744	\$ 4,225,337	\$ 2,134,537	\$ 43,034	\$ 99,134

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 22,508	\$ 6,944	\$ 9,300	\$ 9,300	\$ 56,600
361200	Dividend Income	7,016	11	100	100	—
384200	Other Financing Sources	5,000,000	—	—	—	—
399900	CIP Carryover	—	—	—	2,091,503	—
399999	Appropriation Of Fund Balance	—	—	2,090,800	2,090,800	—
	<i>Sub-total</i>	5,029,524	6,955	2,100,200	4,191,703	56,600
	Total	\$ 5,029,524	\$ 6,955	\$ 2,100,200	\$ 4,191,703	\$ 56,600

2020 CIP Loan Non-Taxable

Expenditure Detail Budget—391- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense:							
<u>391-90-000-519-000-</u>							
604905	Bank Svcs Charges		\$ 2,330	\$ 315	\$ 200	\$ 200	\$ 500
	<i>Sub-total</i>		2,330	315	200	200	500
Capital Improvement							
<u>Park Improvements-Variou</u>							
<u>391-60-803-572-000-</u>							
606510	CIP-Construction	51003	—	—	—	63,074	—
	<i>Sub-total</i>		—	—	—	63,074	—
<u>Amphitheater-Miramar Regional Park</u>							
<u>391-55-801-572-000-</u>							
606502	CIP-Plan/Design/Eng	51006	23,200	51,820	—	11,846	—
606505	CIP-Permits		—	—	—	824	—
606510	CIP-Construction		—	69,227	—	330,886	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	40,000	—
606520	CIP-Contingency		—	—	—	62,197	—
	<i>Sub-total</i>		23,200	121,047	—	445,753	—
<u>Monarch Lakes Park</u>							
<u>391-55-804-572-000-</u>							
606510	CIP-Construction	51007	—	—	—	45,000	—
	<i>Sub-total</i>		—	—	—	45,000	—
<u>Amphitheater at MRP-Concessions</u>							
<u>391-55-803-572-000-</u>							
606510	CIP-Construction	51018	—	—	—	25,000	—
	<i>Sub-total</i>		—	—	—	25,000	—
<u>911 Remembrance Monument</u>							
<u>391-55-805-572-000-</u>							
606510	CIP-Construction	51024	—	—	—	66,411	—
	<i>Sub-total</i>		—	—	—	66,411	—
<u>Harbour Lakes Park Improvements</u>							
<u>391-60-800-572-000-</u>							
606502	CIP-Plan/Design/Eng	51026	2,000	—	—	—	—
606510	CIP-Construction		98,000	—	—	—	—
	<i>Sub-total</i>		100,000	—	—	—	—
<u>Monarch Lakes Park</u>							
<u>391-60-801-572-000-</u>							
606502	CIP-Plan/Design/Eng	51031	—	—	—	15,000	—
606505	CIP-Permits		—	—	—	25,000	—
606510	CIP-Construction		—	—	—	110,000	—
606520	CIP-Contingency		—	—	—	7,750	—
	<i>Sub-total</i>		—	—	—	157,750	—
<u>Harbour Lakes Pk- Parking Improv</u>							
<u>391-60-802-572-000-</u>							
606510	CIP-Construction	51033	—	—	—	16,926	—
	<i>Sub-total</i>		—	—	—	16,926	—
<u>Street Construction & Resurfacing-Variou</u>							
<u>391-50-800-541-000-</u>							
606510	CIP-Construction	52022	300,000	—	—	—	—
	<i>Sub-total</i>		300,000	—	—	—	—



2020 CIP Loan Non-Taxable

Expenditure Detail Budget—391- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Land & Beau Mir Pky, Mir Blvd & Red</u>							
	391-55-800-539-000-	52036					
606510	CIP-Construction		—	—	—	500,000	—
	<i>Sub-total</i>		—	—	—	500,000	—
<u>Pemb Rd fr SW 184 to US27/Mir Pdwy Ext</u>							
	391-55-800-541-000-	52061					
606500	CIP-Land Acquisition		9,250	—	—	490,750	—
	<i>Sub-total</i>		9,250	—	—	490,750	—
<u>Buffer Wall Pemb Rd Univ Pk Plat</u>							
	391-55-801-541-000-	52077					
606510	CIP-Construction		—	255,000	—	—	—
	<i>Sub-total</i>		—	255,000	—	—	—
<u>Historic Mir Innov & Tech Village</u>							
	391-55-800-559-000-	53025					
606502	CIP-Plan/Design/Eng		—	—	1,000,000	1,000,000	—
606510	CIP-Construction		—	—	880,000	880,000	—
606520	CIP-Contingency		—	—	220,000	220,000	—
	<i>Sub-total</i>		—	—	2,100,000	2,100,000	—
<u>EnerGov Implementation</u>							
	391-58-800-524-000-	54018					
606517	CIP-Implementation Fees		—	—	—	218,000	—
606520	CIP-Contingency		—	—	—	62,839	—
	<i>Sub-total</i>		—	—	—	280,839	—
<u>Other Uses: 389-90-000-581-000-</u>							
609990	Appropriated Fund Balance		—	—	—	—	56,100
	<i>Sub-total</i>		—	—	—	—	56,100
	Total		\$ 434,780	\$ 376,362	\$ 2,100,200	\$ 4,191,703	\$ 56,600

2020 CIP Loan Non-Taxable Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
<u>Expense</u>		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance.



2020 CIP Loan Taxable

Description Fund 392

This fund was established in Fiscal Year 2020 to account for loan proceeds and expenditures associated with the 2020 Bank Loan to be used for various taxable capital improvement projects within the City.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ 4,860,459	\$ 4,500,959	\$ 4,500,959	\$ 49,919
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	5,035,509	7,199	9,400	9,400	62,500
Appropriation of Fund Balance	—	—	990,700	4,451,040	—
Transfer In	—	—	—	—	—
Total	\$ 5,035,509	\$ 7,199	\$ 1,000,100	\$ 4,460,440	\$ 62,500
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	1,920	169	100	100	600
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 1,920	\$ 169	\$ 100	\$ 100	\$ 600
Capital Improvement Program	173,130	366,530	1,000,000	4,460,340	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	61,900
Total	\$ 175,050	\$ 366,698	\$ 1,000,100	\$ 4,460,440	\$ 62,500
Excess/Deficiency	\$ 4,860,459	\$ (359,500)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	61,900
Appropriation of Fund Balance	—	—	(990,700)	(4,451,040)	—
Ending Fund Balance	\$ 4,860,459	\$ 4,500,959	\$ 3,510,259	\$ 49,919	\$ 111,819

2020 CIP Loan Taxable

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 35,176	\$ 7,191	\$ 9,300	\$ 9,300	\$ 62,400
361200	Dividend Income	333	8	100	100	100
384200	Other Financing Sources	5,000,000	—	—	—	—
399900	CIP Carryover	—	—	—	3,460,340	—
399999	Appropriation Of Fund Balance	—	—	990,700	990,700	—
	<i>Sub-total</i>	5,035,509	7,199	1,000,100	4,460,440	62,500
	Total	\$ 5,035,509	\$ 7,199	\$ 1,000,100	\$ 4,460,440	\$ 62,500

Expenditure Detail Budget—392- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense:							
392-90-000-519-000-							
604905	Bank Svcs Charges		\$ 1,920	\$ 169	\$ 100	\$ 100	\$ 600
	<i>Sub-total</i>		1,920	169	100	100	600
Capital Improvement							
<i>Historic Mir Innov & Tech Village</i>							
<i>392-55-800-559-000-</i>							
		53025					
606501	CIP-Pre-Construction		—	—	—	56,767	—
606502	CIP-Plan/Design/Eng		—	122,736	500,000	39,739	—
606505	CIP-Permits		—	1,845	—	2,200	—
606510	CIP-Construction		—	173,438	500,000	4,255,274	—
606515	CIP-Professional Fees		173,130	68,510	—	6,360	—
606520	CIP-Contingency		—	—	—	100,000	—
	<i>Sub-total</i>		173,130	366,530	1,000,000	4,460,340	—
Other Uses: 389-90-000-581-000-							
609990	Appropriated Fund Balance		—	—	—	—	61,900
	<i>Sub-total</i>		—	—	—	—	61,900
	Total		\$ 175,050	\$ 366,698	\$ 1,000,100	\$ 4,460,440	\$ 62,500



2020 CIP Loan Taxable Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
<u>Expense</u>		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance.

Capital Grants

Description Fund 393

This fund was established to account for capital improvements funded through grant proceeds.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	490,244	537,346	—	12,706,573	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ 490,244	\$ 537,346	\$ —	\$ 12,706,573	\$ —
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ —	\$ —
Capital Improvement Program	490,244	537,346	—	12,691,995	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	14,578	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 490,244	\$ 537,346	\$ —	\$ 12,706,573	\$ —
Excess/Deficiency	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —

Capital Grants

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Miscellaneous Revenues						
331400	FEMA-Wind Retrofit	\$ —	\$ —	\$ —	\$ 1,777,372	\$ —
331491	Transportation Alt Prog-TAP	490,244	10,285	—	529,260	—
331700	Fed Grant-Recreational Trail	—	—	—	100,000	—
334390	Miramar Historic Drainage Sys	—	—	—	250,000	—
334834	State Grnt FRDAP	—	27,060	—	72,940	—
337402	Surtax County Grant	—	—	—	9,977,001	—
337700	BOH County Grant	—	500,000	—	—	—
	<i>Sub-total</i>	490,244	537,346	—	12,706,573	—
	Total	\$ 490,244	\$ 537,346	\$ —	\$ 12,706,573	\$ —

Expenditure Detail Budget—393- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Capital Improvement							
<i>Park Improvements-Variou</i>							
	393-53-900/60-901-572-000-	51003					
606510	CIP-Construction		\$ —	\$ 22,994	\$ —	\$ 28,000	\$ —
606511	CIP-Furniture Fixtures & Equip		—	3,742	—	44,940	—
606513	CIP-Landscaping		—	325	—	—	—
	<i>Sub-total</i>		—	27,060	—	72,940	—
<i>Amphitheater-Miramar Regional Park</i>							
	393-60-900/901-572-000-	51006					
606510	CIP-Construction		—	500,000	—	—	—
	<i>Sub-total</i>		—	500,000	—	—	—
<i>Miramar Regional Bark Park Trail</i>							
	393-60-900-572-000-	51029					
606510	CIP-Construction		—	—	—	100,000	—
	<i>Sub-total</i>		—	—	—	100,000	—
<i>Street Construction & Resurfacing-</i>							
	393-50-900-541-000-	52022					
606510	CIP-Construction		—	—	—	1,665,001	—
	<i>Sub-total</i>		—	—	—	1,665,001	—
<i>Miramar Pkwy (SW 64 to SW 68)</i>							
	393-55-900-541-000-	52059					
606510	CIP-Construction		490,244	10,285	—	—	—
	<i>Sub-total</i>		490,244	10,285	—	—	—
<i>Pemb Rd fr SW 184 to US27/Mir Pdwy</i>							
	393-53-900-541-000-	52061					
606500	CIP-Land Acquisition		0	—	—	1,800,000	—
606502	CIP-Plan/Design/Eng		—	—	—	5,930,000	—
	<i>Sub-total</i>		—	—	—	7,730,000	—

Capital Grants

Expenditure Detail Budget—393- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<i>Repair/Replace of Existing Sidewalks</i>							
606510	393-50-900-541-000- CIP-Construction	52063	—	—	—	330,000	—
	<i>Sub-total</i>		—	—	—	330,000	—
<i>Historic Mir Drainage Improvement</i>							
606510	393-50-900-538-000- CIP-Construction	52066	—	—	—	250,000	—
	<i>Sub-total</i>		—	—	—	250,000	—
<i>Pembroke Rd Bike Lan- Palm- Douglas</i>							
606502	393-53-900-541-000- CIP-Plan/Design/Eng	52089	—	—	—	252,000	—
	<i>Sub-total</i>		—	—	—	252,000	—
<i>Miramar Bike & Pedestrian Mobility</i>							
606502	393-55-900-541-000- CIP-Plan/Design/Eng	52097	—	—	—	529,260	—
	<i>Sub-total</i>		—	—	—	529,260	—
<i>Repl Bay Doors & Instal Trf FS 19</i>							
606510	393-50-900-522-000- CIP-Construction	53020	—	—	—	489,375	—
606520	CIP-Contingency		—	—	—	6,250	—
	<i>Sub-total</i>		—	—	—	495,625	—
<i>Repl Bay Doors & Install Trf FS 70</i>							
606510	393-50-900-522-000- CIP-Construction	53021	—	—	—	55,271	—
	<i>Sub-total</i>		—	—	—	55,271	—
<i>Repl Bay Doors & Install Trf FS 84</i>							
606510	393-50-900-522-000- CIP-Construction	53022	—	—	—	424,403	—
	<i>Sub-total</i>		—	—	—	424,403	—
<i>Repl Bay Doors & Install Trf FS 100</i>							
606510	393-50-900-522-000- CIP-Construction	53023	—	—	—	481,725	—
606520	CIP-Contingency		—	—	—	6,250	—
	<i>Sub-total</i>		—	—	—	487,975	—
<i>Standby Generators for Lift Station</i>							
606510	393-55-900/901/902-535/581-000- CIP-Construction	54015	—	—	—	218,685	—
691001	Trfr To General Fund		—	—	—	14,578	—
	<i>Sub-total</i>		—	—	—	233,263	—
<i>Hazard Mitigation-C#4468-003-R</i>							
606510	393-55-900-519-000- CIP-Construction	93704	—	—	—	80,837	—
	<i>Sub-total</i>		—	—	—	80,837	—
Total			\$ 490,244	\$ 537,346	\$ —	\$12,706,573	\$ —



2022 CIP Loan

Description Fund 394

This fund was established to account for loan proceeds and expenditures associated with the 2022 Bank Loan to be used for various capital improvement projects within the city.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ —
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	8,000,000	8,035,000	45,500
Appropriation of Fund Balance	—	—	—	—	—
Transfer In	—	—	—	—	—
Total	\$ —	\$ —	\$ 8,000,000	\$ 8,035,000	\$ 45,500
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ —	\$ —
Capital Improvement Program	—	—	8,000,000	8,000,000	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	35,000	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	45,500
Total	\$ —	\$ —	\$ 8,000,000	\$ 8,035,000	\$ 45,500
Excess/Deficiency	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	45,500
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ —	\$ —	\$ —	\$ —	\$ 45,500

2022 CIP Loan

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ —	\$ —	\$ —	\$ 18,000	\$ 2,500
361101	FLPALM Int Earnings	\$ —	\$ —	\$ —	\$ 11,700	\$ 15,000
361102	FLCLASS Int Earnings	\$ —	\$ —	\$ —	\$ 5,300	\$ 28,000
384200	Other Financing Sources	\$ —	\$ —	\$ 8,000,000	\$ 8,000,000	\$ —
	<i>Sub-total</i>	—	—	8,000,000	8,035,000	45,500
	Total	\$ —	\$ —	\$ 8,000,000	\$ 8,035,000	\$ 45,500

Expenditure Detail Budget—394- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Capital Improvement							
<i>Street Construction & Resurfacing-Variou Loc.</i>							
	394-50-800-541-000-	52022					
606510	CIP-Construction		\$ —	\$ —	\$ 3,020,740	\$ 3,020,740	\$ —
	<i>Sub-total</i>		—	—	3,020,740	3,020,740	—
<i>Eastbound Turn Ln Ext.-Mir.Pkwy/Dykes/I-75</i>							
	394-55-800-541-000-	52096					
606510	CIP-Construction		—	—	350,000	433,775	—
606520	CIP-Contingency		—	—	100,000	16,225	—
	<i>Sub-total</i>		—	—	450,000	450,000	—
<i>Miramar Bike & Pedestrian Mobility Improv.</i>							
	394-55-801-541-000-	52097					
606502	CIP-Plan/Design/Eng		—	—	500,000	500,000	—
606505	CIP-Permits		—	—	29,260	29,260	—
	<i>Sub-total</i>		—	—	529,260	529,260	—
<i>Mir. Blvd. W. Turn Ln at Buttonwood Ave.</i>							
	394-55-802-541-000-	52098					
606502	CIP-Plan/Design/Eng		—	—	25,000	26,500	—
606505	CIP-Permits		—	—	5,000	—	—
606510	CIP-Construction		—	—	120,000	130,000	—
606520	CIP-Contingency		—	—	10,000	3,500	—
	<i>Sub-total</i>		—	—	160,000	160,000	—
<i>Historic Mir Innov & Tech Village</i>							
	394-55-800-559-000	53025					
606502	CIP-Plan/Design/Eng		—	—	—	210,020	—
606510	CIP-Construction		—	—	3,620,000	3,629,980	—
606520	CIP-Contingency		—	—	220,000	—	—
	<i>Sub-total</i>		—	—	3,840,000	3,840,000	—
Other Uses: 394-90-000-581/70-000-517-							
607320	Cost Of Issuance		—	—	—	35,000	—
609990	Appropriated Fund Balance		—	—	—	—	45,500
	<i>Sub-total</i>		—	—	—	35,000	45,500
	Total		\$ —	\$ —	\$ 8,000,000	\$ 8,035,000	\$ 45,500



2022 CIP Loan Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361102	FLCLASS Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
<u>Expense</u>		
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance in order to fund governmental services, such to the extent of the revenue loss.

Capital Projects

Description Fund 395

This fund was established to account for financial resources used for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds.

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 3,096,082	\$ 3,885,011	\$ 2,790,926	\$ 2,790,926	\$ (202,818)
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	132,800	5,538	10,400	10,400	42,200
Appropriation of Fund Balance	—	—	—	3,003,744	—
Transfer In	1,959,720	—	2,914,350	3,215,350	4,579,602
Total	\$ 2,092,520	\$ 5,538	\$ 2,924,750	\$ 6,229,494	\$ 4,621,802
Expenditures By Category					
Personnel Services	—	—	—	—	—
Operating Expense	442	855	400	400	2,000
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 442	\$ 855	\$ 400	\$ 400	\$ 2,000
Capital Improvement Program	1,303,150	998,768	2,914,350	6,219,094	4,583,932
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	100,000	—	—	—
Appropriated Fund Balance	—	—	10,000	10,000	35,870
Total	\$ 1,303,592	\$ 1,099,623	\$ 2,924,750	\$ 6,229,494	\$ 4,621,802
Excess/Deficiency	\$ 788,928	\$ (1,094,085)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	10,000	10,000	35,870
Appropriation of Fund Balance	—	—	—	(3,003,744)	—
Ending Fund Balance	\$ 3,885,011	\$ 2,790,926	\$ 2,800,926	\$ (202,818)	\$ (166,948)

Capital Projects

Revenue Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Miscellaneous Revenues						
361100	Int Earnings	\$ 20,596	\$ 5,513	\$ 10,300	\$ 10,300	\$ 42,100
361200	Dividend Income	12,205	25	100	100	100
366202	Developer Contrib/Donations	100,000	—	—	—	—
	<i>Sub-total</i>	132,800	5,538	10,400	10,400	42,200
Other Sources						
381001	Trfr Fr General Fund	1,959,720	—	2,914,350	3,215,350	4,579,602
399900	CIP Carryover	—	—	—	3,003,744	—
	<i>Sub-total</i>	1,959,720	—	2,914,350	6,219,094	4,579,602
	Total	\$ 2,092,520	\$ 5,538	\$ 2,924,750	\$ 6,229,494	\$ 4,621,802

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense:							
395-90-000-519-000-							
604905	Bank Svcs Charges		\$ 442	\$ 855	\$ 400	\$ 400	\$ 2,000
	<i>Sub-total</i>		442	855	400	400	2,000
Capital Improvement							
<u>Vizcaya Park</u>							
	395-53-800-572-000-	51001					
606502	CIP-Plan/Design/Eng		—	—	—	7,435	—
606510	CIP-Construction		—	—	—	3,405	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	279	—
	<i>Sub-total</i>		—	—	—	11,119	—
<u>Park Improvements-Variou</u>							
	395-60-800-572-000-	51003					
606505	CIP-Permits		—	—	—	—	25,000
606510	CIP-Construction		345,713	—	275,000	275,598	285,000
606511	CIP-Furniture Fixtures & Equip		—	—	—	—	10,000
606513	CIP-Landscaping		—	—	—	—	10,000
606520	CIP-Contingency		—	—	—	—	5,000
	<i>Sub-total</i>		345,713	—	275,000	275,598	335,000
<u>Ansin Sports Complex-Phase II</u>							
	395-53-803-572-000-	51005					
606502	CIP-Plan/Design/Eng		1,650	—	—	3,627	—
	<i>Sub-total</i>		1,650	—	—	3,627	—
<u>Amphitheater-Miramar Regional Park</u>							
	395-55-801-572-000-	51006					
606510	CIP-Construction		—	—	—	10,800	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	10,000	—
606520	CIP-Contingency		—	—	—	4,061	—
606810	CIP-Tech Software/Hardware		—	—	—	9,200	—
	<i>Sub-total</i>		—	—	—	34,061	—
<u>Monarch Lakes Park</u>							
	395-55-805-572-000-	51007					
606502	CIP-Plan/Design/Eng		—	—	—	2,159	—
606510	CIP-Construction		—	—	—	40,000	—
606520	CIP-Contingency		—	—	—	17,841	—
	<i>Sub-total</i>		—	—	—	60,000	—
<u>Lakeshore Park Improvements</u>							
	395-53-809-572-000-	51012					
606510	CIP-Construction		—	3,945	—	—	—
	<i>Sub-total</i>		—	3,945	—	—	—
<u>Parks Restroom Facilities</u>							
	395-60-802-572-000-	51017					
606510	CIP-Construction		110,546	—	70,000	71,289	150,000
	<i>Sub-total</i>		110,546	—	70,000	71,289	150,000

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Amphitheater at MRP-Concessions</u>							
	395-55-815-572-000-	51018					
606502	CIP-Plan/Design/Eng		—	—	—	2,200	—
606505	CIP-Permits		—	—	—	27,032	—
606510	CIP-Construction		—	13,108	—	70,278	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	26,000	—
606520	CIP-Contingency		—	—	—	35,000	—
	<i>Sub-total</i>		—	13,108	—	160,511	—
<u>Bark Park</u>							
	395-60-803-572-000-	51019					
606510	CIP-Construction		44,773	—	—	—	—
	<i>Sub-total</i>		44,773	—	—	—	—
<u>Forcina Park Renovations</u>							
	395-55-800-572-000-	51020					
606502	CIP-Plan/Design/Eng		48,101	12,020	—	—	—
606510	CIP-Construction		—	10,895	—	—	—
606520	CIP-Contingency		—	22,974	—	886	—
	<i>Sub-total</i>		48,101	45,889	—	886	—
<u>Playground Resurfacing</u>							
	395-60-804-572-000-	51021					
606505	CIP-Permits		—	2,500	2,500	2,500	2,500
606510	CIP-Construction		59,006	18,494	77,500	77,500	77,500
	<i>Sub-total</i>		59,006	20,994	80,000	80,000	80,000
<u>Skate Park</u>							
	395-60-808-572-000-	51022					
606510	CIP-Construction		—	—	50,000	150,000	—
	<i>Sub-total</i>		—	—	50,000	150,000	—
<u>911 Remembrance Monument</u>							
	395-55-802-572-000-	51024					
606510	CIP-Construction		—	—	465,000	493,547	—
606520	CIP-Contingency		—	—	—	20,000	—
	<i>Sub-total</i>		—	—	465,000	513,547	—
<u>Miramar Regional Park-Wifi Infrastr</u>							
	395-58-800-572-000-	51027					
606517	CIP-Implementation Fees		72,000	—	—	—	—
	<i>Sub-total</i>		72,000	—	—	—	—
<u>East (Historic) Miramar Aquatic Pool Renovation</u>							
	395-60-805-572-000-	51030					
606505	CIP-Permits		—	—	5,000	5,000	—
606510	CIP-Construction		—	—	230,000	230,000	—
606511	CIP-Furniture Fixtures & Equip		—	—	60,000	60,000	28,000
606520	CIP-Contingency		—	—	10,000	10,000	2,000
	<i>Sub-total</i>		—	—	305,000	305,000	30,000
<u>Shirley Branca Park Canopy Addition</u>							
	395-60-806-572-000-	51032					
606502	CIP-Plan/Design/Eng		—	—	10,000	10,000	—
606505	CIP-Permits		—	—	15,000	15,000	—
606510	CIP-Construction		—	—	175,000	175,000	—
606513	CIP-Landscaping		—	—	10,000	10,000	—
606520	CIP-Contingency		—	—	10,000	10,000	—
	<i>Sub-total</i>		—	—	220,000	220,000	—

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Huntington Park - South Redevelopment</u>							
	395-60-807-572-000-	51034					
606502	CIP-Plan/Design/Eng		—	—	10,000	10,000	—
606505	CIP-Permits		—	—	7,000	7,000	—
606510	CIP-Construction		—	—	130,000	130,000	—
606511	CIP-Furniture Fixtures & Equip		—	—	10,000	10,000	—
606520	CIP-Contingency		—	—	7,350	7,350	—
	<i>Sub-total</i>		—	—	164,350	164,350	—
<u>Art in the Parks</u>							
	395-60-809-572-000-/ 810	51035					
606502	CIP-Plan/Design/Eng		—	—	50,000	50,000	—
606510	CIP-Construction		—	—	150,000	150,000	150,000
	<i>Sub-total</i>		—	—	200,000	200,000	150,000
<u>Vizcaya Park - Running Track</u>							
	395-55-803-572-000-	51036					
606501	CIP-Pre-Construction		—	—	5,000	5,000	—
606502	CIP-Plan/Design/Eng		—	—	130,000	130,000	—
606505	CIP-Permits		—	—	5,000	5,000	—
606520	CIP-Contingency		—	—	10,000	10,000	—
	<i>Sub-total</i>		—	—	150,000	150,000	—
<u>Covered Awning Sys. at Vizcaya Pk. Patio Area</u>							
	395-55-804-572-000-	51037					
606502	CIP-Plan/Design/Eng		—	—	5,000	6,000	—
606505	CIP-Permits		—	—	5,000	5,000	—
606510	CIP-Construction		—	—	80,000	80,000	—
606520	CIP-Contingency		—	—	10,000	9,000	—
	<i>Sub-total</i>		—	—	100,000	100,000	—
<u>Street Construction & Resurfacing-Variou Loc.</u>							
	395-50-804-541-000-	52022					
606502	CIP-Plan/Design/Eng		25,675	4,995	—	3,830	—
606510	CIP-Construction		250	41,150	—	124,100	—
	<i>Sub-total</i>		25,925	46,145	—	127,930	—
<u>Land & Beau Mir Pky, Mir Blvd & Red Rd</u>							
	395-50-800/900/53/55-802-539-000-	52036					
606502	CIP-Plan/Design/Eng		500	—	—	42,337	—
606505	CIP-Permits		907	—	—	8,000	—
606510	CIP-Construction		56,486	8,275	—	24,388	—
606513	CIP-Landscaping		3,600	—	—	—	—
606520	CIP-Contingency		2,861	—	—	17,054	—
	<i>Sub-total</i>		64,354	8,275	—	91,779	—
<u>Embankment Stabilize and Storm Mgmt</u>							
	395-50-801-537-000-	52052					
606510	CIP-Construction		5,350	25,195	—	—	—
	<i>Sub-total</i>		5,350	25,195	—	—	—
<u>Pemb Rd fr SW 184 to US27/Mir Pdwy Ext</u>							
	395-53-804-541-000-	52061					
606500	CIP-Land Acquisition		18,895	—	—	79,650	—
606502	CIP-Plan/Design/Eng		—	—	—	70,000	—
606510	CIP-Construction		—	—	—	192,189	—
	<i>Sub-total</i>		18,895	—	—	341,839	—

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Left-Turn from Red Rd to Town Ctr</u>							
606502	395-53-805-541-000- CIP-Plan/Design/Eng	52062	—	—	—	3,594	—
	Sub-total		—	—	—	3,594	—
<u>Repair/Replace of Existing Sidewalks</u>							
606510	395-50-807-541-000- CIP-Construction	52063	—	—	—	1	—
	Sub-total		—	—	—	1	—
<u>Add'l Southbound Left Turn Lane</u>							
606502	395-53-806-541-000- CIP-Plan/Design/Eng	52067	28,006	4,326	—	47,668	—
606510	CIP-Construction		—	—	—	132,549	4,330
606520	CIP-Contingency		—	—	—	19,680	—
	Sub-total		28,006	4,326	—	199,897	4,330
<u>LED Streetlight Installation & Upgrade</u>							
606510	395-50-806-541-000- CIP-Construction	52069	179,710	73,229	—	18,127	—
	Sub-total		179,710	73,229	—	18,127	—
<u>Monument Signs for Social Svcs Fac</u>							
606502	395-55-800-539-000- CIP-Plan/Design/Eng	52073	20,624	15,724	—	6,295	—
606505	CIP-Permits		—	—	—	1,000	—
606520	CIP-Contingency		—	—	—	4,000	—
606510	CIP-Construction		—	—	—	64,516	—
	Sub-total		20,624	15,724	—	75,811	—
<u>ADA Evaluation and Corrective Action</u>							
606502	395-55-800-541-000- CIP-Plan/Design/Eng	52074	1,663	—	—	—	—
	Sub-total		1,663	—	—	—	—
<u>IT Office Remodel</u>							
606501	395-55-801-539-000- CIP-Pre-Construction	52075	—	—	—	675	—
606505	CIP-Permits		793	—	—	1,788	—
606510	CIP-Construction		35,552	20,297	—	6,921	—
606511	CIP-Furniture Fixtures & Equip		—	1,320	—	—	—
606515	CIP-Professional Fees		—	—	—	5,503	—
606520	CIP-Contingency		—	—	—	7,792	—
	Sub-total		36,346	21,617	—	22,678	—
<u>Buffer Wall Pemb Rd Univ Pk Plat</u>							
606502	395-55-801-541-000- CIP-Plan/Design/Eng	52077	—	—	—	4,724	—
606510	CIP-Construction		—	137,862	—	102,138	—
606520	CIP-Contingency		—	28,920	—	21,080	—
	Sub-total		—	166,782	—	127,942	—
<u>Childcare Playgrounds Soft Surface</u>							
606510	395-55-800-572-000- CIP-Construction	52081	10,465	—	—	—	—
	Sub-total		10,465	—	—	—	—

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Bus Facilities Infrastructure Improv. Prog.</u>							
	395-50-801-544-000-	52087					
606510	CIP-Construction		—	—	100,000	100,000	—
	Sub-total		—	—	100,000	100,000	—
<u>Silver Shores Early Childhood Playground</u>							
	395-63-800-572-000-	52094					
606505	CIP-Permits		—	—	—	1,374	—
606510	CIP-Construction		—	—	—	184,983	—
606520	CIP-Contingency		—	—	—	9,178	—
	Sub-total		—	—	—	195,535	—
<u>Barrier Wall at County Line Road</u>							
	395-55-803-541-000-	52099					
606502	CIP-Plan/Design/Eng		—	—	180,000	180,000	—
606505	CIP-Permits		—	—	5,000	5,000	—
606520	CIP-Contingency		—	—	15,000	15,000	—
	Sub-total		—	—	200,000	200,000	—
<u>Sunset Lks Academy & Fairwy Plygrd Equip</u>							
	395-63-801-572-000-	52102					
606510	CIP-Construction		—	—	—	—	49,000
	Sub-total		—	—	—	—	49,000
<u>Eastbd Right Trn Ln Along Pemb Rd at Flamingo</u>							
	395-55-804-541-000-	52108					
606510	CIP-Construction		—	—	—	—	400,000
	Sub-total		—	—	—	—	400,000
<u>Historic Miramar Complete Strts-Phase III</u>							
	395-55-805-541-000-	52109					
606520	CIP-Contingency		—	—	—	—	10,000
	Sub-total		—	—	—	—	10,000
<u>Buffer Wall along Univ Dr adj. to Univ Park Plat</u>							
	395-55-806-541-000-	52110					
606502	CIP-Plan/Design/Eng		—	—	—	—	30,000
606505	CIP-Permits		—	—	—	—	3,000
606510	CIP-Construction		—	—	—	—	600,000
	Sub-total		—	—	—	—	633,000
<u>Police Headquarters Facility</u>							
	395-53-800-521-000-	53001					
606510	CIP-Construction		—	—	—	81,428	—
606511	CIP-Furniture Fixtures & Equip		—	—	—	3,355	—
606520	CIP-Contingency		—	—	—	32,662	—
	Sub-total		—	—	—	117,445	—
<u>Facilities Capital Improvement</u>							
	395-50/55-800-519-000-	53016					
606502	CIP-Plan/Design/Eng		—	—	—	30,089	—
606505	CIP-Permits		—	81	—	14,919	50,000
606510	CIP-Construction		80,200	50,000	—	460,792	405,000
606810	CIP-Tech Software/Hardware		—	26,412	—	3,507	50,000
	Sub-total		80,200	76,493	—	509,307	505,000

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Historic Public Safety Complex</u>							
	395-53-803-521-000-	53018					
606502	CIP-Plan/Design/Eng		7,167	18,253	—	2,481	—
606510	CIP-Construction		15,181	23,800	—	143,437	—
606511	CIP-Furniture Fixtures & Equip		67,926	313,321	—	19,065	—
606520	CIP-Contingency		—	1,754	—	48,246	—
	<i>Sub-total</i>		90,273	357,128	—	213,229	—
<u>Repl Bay Doors & Instal Trf FS 19</u>							
	395-50-800-522-000-	53020					
606510	CIP-Construction		—	—	—	108,757	—
606520	CIP-Contingency		—	—	—	2,083	—
	<i>Sub-total</i>		—	—	—	110,840	—
<u>Repl Bay Doors & Install Trf FS 70</u>							
	395-50-801-522-000-	53021					
606510	CIP-Construction		—	—	—	128,111	—
606520	CIP-Contingency		—	—	—	4,277	—
	<i>Sub-total</i>		—	—	—	132,388	—
<u>Repl Bay Doors & Install Trf FS 84</u>							
	395-50-802-522-000-	53022					
606510	CIP-Construction		—	—	—	109,259	—
606520	CIP-Contingency		—	—	—	32,209	—
	<i>Sub-total</i>		—	—	—	141,468	—
<u>Repl Bay Doors & Install Trf FS 100</u>							
	395-50-803-522-000-	53023					
606510	CIP-Construction		—	—	—	100,690	—
606520	CIP-Contingency		—	—	—	2,083	—
	<i>Sub-total</i>		—	—	—	102,773	—
<u>Historic Mir Innov & Tech Village</u>							
	395-55-800-559-000-	53025					
606510	CIP-Construction		—	—	—	—	705,000
	<i>Sub-total</i>		—	—	—	—	705,000
<u>Vicki Coceano Childcare Replacement w/New Recreation & Multi-Purpose Facility</u>							
	395-55-800-575-000-	53027					
606501	CIP-Pre-Construction		—	—	10,000	10,000	—
606502	CIP-Plan/Design/Eng		—	—	250,000	250,000	150,000
606505	CIP-Permits		—	—	10,000	10,000	—
606510	CIP-Construction		—	—	100,000	100,000	100,000
606520	CIP-Contingency		—	—	30,000	30,000	—
	<i>Sub-total</i>		—	—	400,000	400,000	250,000
<u>Covered Awning Sys. at City Hall 3rd Floor Terrace Area</u>							
	395-55-803-539-000-	53028					
606502	CIP-Plan/Design/Eng		—	—	5,000	6,000	—
606505	CIP-Permits		—	—	5,000	5,000	5,000
606510	CIP-Construction		—	—	80,000	80,000	285,000
606511	CIP-Furniture Fixtures & Equip		—	—	—	—	10,000
606520	CIP-Contingency		—	—	10,000	9,000	—
	<i>Sub-total</i>		—	—	100,000	100,000	300,000

Capital Projects

Expenditure Detail Budget—395- Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<i>Enterprise Resource Plan Sys-STEAM</i>							
	395-10/58-800-513-000-	54002					
606515	CIP-Professional Fees		4,555	2,374	—	9,502	—
606517	CIP-Implementation Fees		54,344	72,358	35,000	139,022	—
606810	CIP-Tech Software/Hardware		450	3,061	—	13,000	—
	<i>Sub-total</i>		59,350	77,793	35,000	161,524	—
<i>Building Plans Digital Conversion</i>							
	395-41-800-524-000-	54011					
606519	CIP-Contract Labor		200	42,124	—	—	—
	<i>Sub-total</i>		200	42,124	—	—	—
<i>EnerGov Implementation</i>							
	395-58-800-524-000-	54018					
606517	CIP-Implementation Fees		—	—	—	198,000	—
606520	CIP-Contingency		—	—	—	27,000	—
	<i>Sub-total</i>		—	—	—	225,000	—
<i>Audio Visual Upgrades for CA Theater</i>							
	395-58-800-573-000-	54019					
606515	CIP-Professional Fees		—	—	—	—	348,753
606520	CIP-Contingency		—	—	—	—	44,000
606810	CIP-Tech Software/Hardware		—	—	—	—	589,849
	<i>Sub-total</i>		—	—	—	—	982,602
<i>Transfers: 395-90-000-581-000-</i>							
691170	Trfr to Affordable Housing Tr		—	100,000	—	—	—
	<i>Sub-total</i>		—	100,000	—	—	—
<i>Other Uses: 395-90-000-590-000-</i>							
609990	Appropriated Fund Balance		—	—	10,000	10,000	35,870
	<i>Sub-total</i>		—	—	10,000	10,000	35,870
Total			\$ 1,303,592	\$ 1,099,623	\$ 2,924,750	\$ 6,229,494	\$ 4,621,802

Capital Projects Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
381001	Transfer from the General Fund	Funds transferred in from the General Fund to provide financial resources needed for capital improvement projects.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance.

Capital Improvement Projects

Object #	Project	Justification
<u>Park Improvements - Various</u>		
606505 / 606510 / 606511 / 606513 / 606520	51003	This project will include improvements to various parks, courts, restrooms and playgrounds throughout the City.
<u>Parks Restroom Facilities</u>		
606510	51017	This project includes restroom renovations at various parks throughout the City. FY 23 funding will renovate the restrooms at Silver Shores Park and Forzano Park.
<u>Playground Resurfacing</u>		
606505 / 606510	51021	This project entails the replacement of sand with Americans with Disabilities Act (ADA) approved surface material at designated playgrounds. This project will be done in various phases.
<u>East (Historic) Miramar Aquatic Pool Renovation</u>		
606511 / 606520	51030	This project entails removing the existing liner, reconditioning the underlying concrete surface, inputting a PVC floor membrane system, and installing a new vinyl liner with built in lane lines, walls, and stairs markers. In addition, it replaces the existing outdated water fixtures at the activity water playground.
<u>Art in the Parks</u>		
606510	51035	The intent of this project is to create an ongoing effort to fund the design, fabrication and installation of art within the parks. This project will assess all the parks and identify opportunities to enhance the parks by adding artwork to be enjoyed by patrons and visitors to the City.
<u>Additional Southbound Left Turn Lane along SW 145th Avenue at Miramar Parkway</u>		
606510	52067	This project involves construction of an additional southbound left turn lane from SW 145th Avenue onto Miramar Parkway. FY 23 funding of developer contribution was provided by Tru by Hilton.
<u>Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering</u>		
606510	52102	This project entails replacing existing and damaged playground equipment and changing from sand to a pour-n-play surface at Sunset Lakes. In addition, creating an age and developmentally appropriate playground at Fairway for Ages 3 months - 2 years old with playground equipment and installation of artificial turf.

Capital Projects Budget Justification

Object #	Account Description	Justification
<u>Eastbound Right Turn Lane along Pembroke Road at Flamingo Road</u>		
606510	52108	This project includes construction of a right turn lane from westbound Pembroke Road to southbound Flamingo Road. FDOT agreed to perform design services, and Miramar is responsible for costs related to construction, Construction Engineering Inspections and any other costs that may arise, hence the funding requested in FY 23.
<u>Historic Miramar Complete Streets - Phase III</u>		
606520	52109	This project includes construction of sidewalk on one side of the street, pedestrian lights and ADA compliant ramps along SW 18 Street, SW 20 Street, SW 20 Court, SW 22 Street, SW 22 Court, SW 23 Street, SW 24 Street, SW 25 Street, SW 26 Street, SW 33 Street, SW 37 Street and SW 40 Court, and SW 61 Avenue in between SW 19 Street and SW 25 Street all located in between State Road 7 and SW 62 Avenue. The project involves a reimbursable grant whereby the City will be reimbursed on a quarterly frequency.
<u>Buffer Wall along University Drive adjacent to University Park Plat</u>		
606502 / 606505 / 606510	52110	This project is to construct approximately 450 linear feet of a new 6' high concrete buffer wall along the west side of University Drive abutting the University Park Plat between Miramar Boulevard and Bernard Boulevard; which is along the same limits of the existing wood fence.
<u>Facilities Capital Improvement</u>		
606505 / 606510 / 606520	53016	This project includes repair and maintenance work on City facilities including HVAC upgrades to various facilities at the Public Works Department request. FY 23 provides additional funding needed for the removal and replacement of the existing roofs at the Vernon E. Hargray Youth Enrichment Center, and the West District Police Substation.
<u>Historic Miramar Innovation & Technology Village</u>		
606510	53025	FY 23 funding will be used to assist with construction of the Perry Middle School Park Improvements, which consist of a regulations size running track, open play area, 1,000 sq. ft. restroom/ equipment storage building, covered playground, walking trail, landscaping and irrigation, and site lighting.
<u>Vicki Coceano Childcare Facility Replacement with New Recreation & Multi-Purpose Facility</u>		
606502 / 606510	53027	This project will replace the existing childcare facility with a new one story +/- 5,000 sq. ft. Recreational Multi-Purpose Facility.
<u>Covered Awning System at City Hall 3rd Floor Terrace Area</u>		
606505 / 606510 / 606511	53028	This project will include an awning system that will span and cover the existing 3rd floor exposed terrace/patio area at City Hall.
<u>Audio Visual Upgrades for Cultural Arts Theater</u>		
606515 / 606520 / 606810	54019	This request is to replace and upgrade the outdated, out of warranty Audio Visual and Lighting equipment in the Cultural Arts Theater with state-of-the-art audio visual, and lighting technologies. Phase I will include the upgrade of the theater and stage lighting in FY 23; and Phase II will include the upgrade of the audio visual equipment in FY 24. This project is contingent upon receipt of the Florida Department of State Cultural Facilities Program Grant.





Utility Funds



Utility Fund

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 278,259,710	\$ 280,301,674	\$ 286,277,065	\$ 286,277,065	\$ 252,020,009
Revenues					
Current Revenues	\$ 52,519,595	\$ 56,563,991	\$ 51,218,600	\$ 51,579,712	\$ 53,884,400
Transfer In	10,384	1,888	278,200	2,591,451	278,200
Appropriation of Fund Balance/Carryover	—	—	14,225,184	34,257,056	11,890,802
Total	\$ 52,529,979	\$ 56,565,879	\$ 65,721,984	\$ 88,428,220	\$ 66,053,402
Expenditures					
Departmental					
Financial Services-Utility Billing	\$ 1,646,697	\$ 1,784,941	\$ 1,912,450	\$ 1,937,450	\$ 2,058,600
Public Works	—	—	—	—	—
Utilities	29,821,978	27,364,645	33,354,334	34,728,248	36,122,700
<i>Sub-Total</i>	<i>31,468,675</i>	<i>29,149,586</i>	<i>35,266,784</i>	<i>36,665,698</i>	<i>38,181,300</i>
Non-Departmental					
Non-Departmental	7,921,710	9,032,045	8,587,700	11,254,151	10,588,225
Debt Service	1,705,210	1,664,043	5,601,000	5,601,000	5,617,500
Transfers to Other Funds	660,473	530,400	526,500	526,500	530,700
Other	(4,571,631)	8,462,826	—	—	—
Appropriated Fund Balance	—	—	—	—	—
<i>Sub-Total</i>	<i>5,715,761</i>	<i>19,689,314</i>	<i>14,715,200</i>	<i>17,381,651</i>	<i>16,736,425</i>
Capital Improvement (CIP)					
Public Works	—	40,638	—	2,959,362	—
Construction & Facilities Management	305	—	—	468	—
Utilities	13,303,274	1,676,436	14,905,000	29,968,363	10,275,677
Information Technology	—	34,515	835,000	1,452,678	860,000
<i>Sub-Total</i>	<i>13,303,579</i>	<i>1,751,589</i>	<i>15,740,000</i>	<i>34,380,871</i>	<i>11,135,677</i>
Total	\$ 50,488,015	\$ 50,590,489	\$ 65,721,984	\$ 88,428,220	\$ 66,053,402
Excess/Deficiency (actuals)	\$ 2,041,964	\$ 5,975,391	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(14,225,184)	(34,257,056)	(11,890,802)
Ending Fund Balance	\$ 280,301,674	\$ 286,277,065	\$ 272,051,881	\$ 252,020,009	\$ 240,129,207
Revenue by Category					
Permits, Fees, Special Assessment	\$ 2,065,796	\$ 954,466	\$ 260,500	\$ 260,500	\$ 209,000
Intergovernmental Revenues	262,184	—	—	200,000	—
Charges for Services	45,657,498	47,505,390	50,680,400	50,680,400	52,591,400
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	4,534,117	8,104,135	277,700	438,812	1,084,000
Other Sources	—	—	—	—	—
Transfer In	10,384	1,888	278,200	2,591,451	278,200
Appropriation of Fund Balance	—	—	14,225,184	34,257,056	11,890,802
Total	\$ 52,529,979	\$ 56,565,879	\$ 65,721,984	\$ 88,428,220	\$ 66,053,402
Expenditure by Category					
Personnel Services	\$ 20,511,840	\$ 17,930,817	\$ 20,307,900	\$ 20,307,900	\$ 21,990,100
Operating Expense	18,010,959	19,432,398	23,411,584	24,759,785	26,148,125
Capital Outlay	867,586	818,415	135,000	2,852,164	631,300
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 39,390,385	\$ 38,181,631	\$ 43,854,484	\$ 47,919,849	\$ 48,769,525
Capital Improvement Program	13,303,579	1,751,589	15,740,000	34,380,871	11,135,677
Debt Service	1,705,210	1,664,043	5,601,000	5,601,000	5,617,500
Depreciation	9,078,739	10,266,548	—	—	—
Capital Asset Clearing	(13,650,370)	(1,803,722)	—	—	—
Transfer Out	660,473	530,400	526,500	526,500	530,700
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 50,488,015	\$ 50,590,489	\$ 65,721,984	\$ 88,428,220	\$ 66,053,402

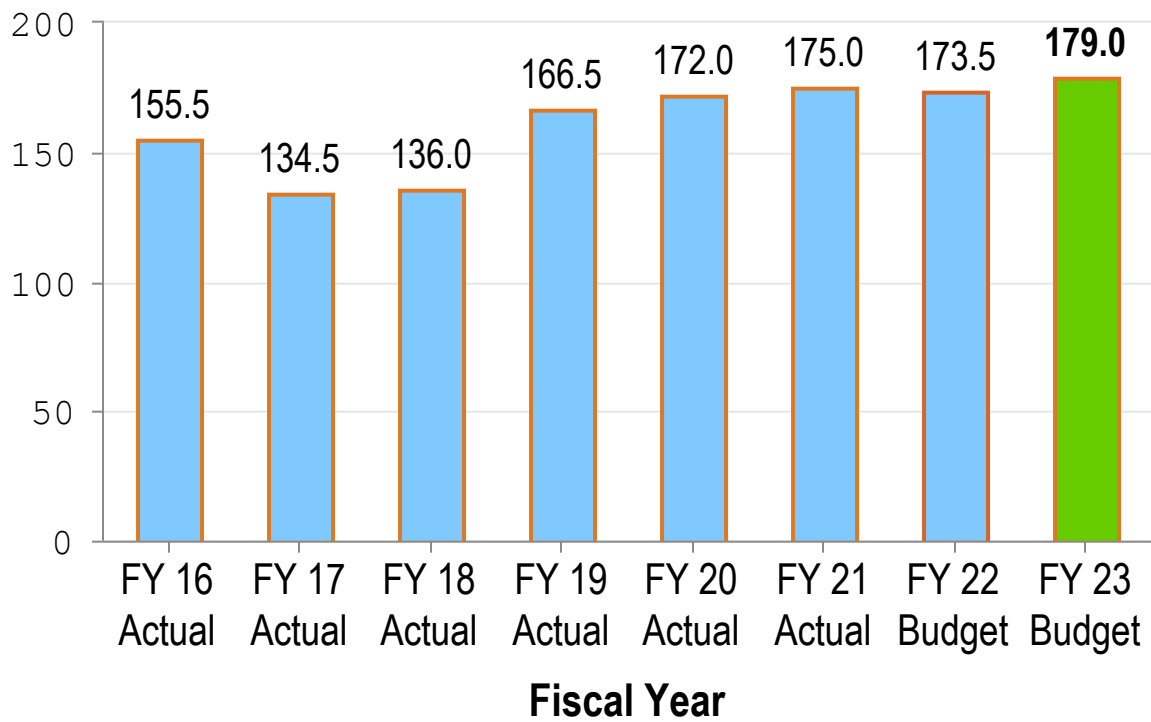
Utility Fund

Position Comparison Summary

As indicated, FY 2023 Utility Fund budget includes a total of 179 FTE (Full-time equivalent) authorized positions. This reflects a increase of 5.5 FTEs from the FY22 Budget. This total is comprised of 177 full-time and four (2 FTEs) part-time budgeted positions.

Department	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget	# of FTE Change
Financial Services-Utility Billing	10.00	10.00	10.00	10.00	10.00	—
Utilities	162.00	165.00	163.50	164.00	169.00	5.50
Total Full and Part-time Positions	172.00	175.00	173.50	174.00	179.00	5.50

Number of Full-Time Equivalent Positions



Utility Fund Revenue Projections

Object #	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Permits, Fees, Special Assessment</u>						
329100	Engineering Permits	\$ 2,057,355	\$ 936,764	\$ 239,800	\$ 239,800	\$ 200,000
329102	Pretreatment Permit	8,441	17,702	20,700	20,700	9,000
	<i>Sub-Total</i>	2,065,796	954,466	260,500	260,500	209,000
<u>Intergovernmental Revenues</u>						
331507	Fed Grant-FEMA	248,385	—	—	—	—
334500	State Grant-FEMA	13,799	—	—	—	—
	<i>Sub-Total</i>	262,184	—	—	—	—
<u>Charges for Services</u>						
343312	Water Sales-Citywide	19,853,660	20,771,866	21,700,000	21,700,000	22,400,000
343313	New Occupant Account	69,550	85,546	120,000	120,000	120,000
343314	Delinquent Charge	568,261	342,435	1,000,000	1,000,000	1,200,000
343315	Other Service Charge	44,322	29,074	75,000	75,000	100,000
343317	New Property Residential	125	—	—	—	—
343319	New Property Commercial	50	25	—	—	—
343321	Meter Purchase	8,822	50,581	15,000	15,000	15,000
343322	Termination Fee	75,825	83,375	100,000	100,000	100,000
343323	After Hours Turn-On	4,995	135	5,000	5,000	1,000
343324	Turn-Ons/Offs Fee	154,716	74,400	200,000	200,000	200,000
343511	Wastewater Sales	24,157,737	25,352,853	26,400,000	26,400,000	27,500,000
343512	Wastewater- Broward	585,699	644,537	675,000	675,000	695,000
343517	Wastewater Blockage	170	—	400	400	400
343520	Backflow Fees	51,325	53,155	90,000	90,000	60,000
343910	Lab Testing Fees	600	—	—	—	—
347345	Credit Card Fee	81,641	17,408	300,000	300,000	200,000
	<i>Sub-Total</i>	45,657,498	47,505,390	50,680,400	50,680,400	52,591,400
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	556,207	149,757	177,200	177,200	375,000
361101	FLPALM Int Earnings	—	193	—	—	393,800
361102	FLCLASS Int Earnings	—	—	—	—	210,000
361200	Dividend Income	111,397	134	500	500	200
361105	Int-UB Residential	30,711	32,493	55,000	55,000	35,000
369900	Miscellaneous Revenue	49,837	75,507	45,000	45,000	70,000
384200	Other Financing Sources	—	—	—	161,112	—
389801	Capital Cont from Developer	615,186	2,326,888	—	—	—
	<i>Sub-Total</i>	1,363,338	2,584,972	277,700	438,812	1,084,000
<u>Other Sources</u>						
337381	Local Grt-Reclaim Wtr Sys Exp	—	—	—	200,000	—
381001	Trfr Fr General Fund	—	—	278,200	2,591,451	278,200
381414	Trfr Fr CIAC	10,384	1,888	—	—	—
389700	Capital Contributions	3,185,000	5,545,000	—	—	—
390000	UB Clearing Account	(14,221)	(25,837)	—	—	—
399900	CIP Carryover	—	—	—	17,753,672	—
399999	Appropriation Of Fund Balance	—	—	14,225,184	16,503,384	11,890,802
	<i>Sub-Total</i>	3,181,163	5,521,051	14,503,384	37,048,507	12,169,002
Total		\$52,529,979	\$56,565,879	\$65,721,984	\$88,428,220	\$66,053,402

Utility Fund Revenue Budget Justification

Object #	Account Description	Justification
Revenue		
329100	Engineering Permits	Permit fees are collected to offset the cost of providing services by engineering staff for managing the infrastructure construction inspection services.
329102	Pretreatment Permit	This is for a permit for industrial wastewater pretreatment prior to discharge into our sanitary sewage system.
343312	Water Sales-Citywide	This revenue is derived directly from those users serviced by the City's water plants. In accordance with the requirements of the City's Bond Issue as well as good business principles, revenues for Water and Sewer Fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343313	New Occupant Account	Administrative fee of \$25 charged every time an occupant opens a new account.
343314	Delinquent Charge	This fee is assessed on the current portion of utility bills when they become past due on a monthly basis.
343315	Other Service Charge	Revenue derived from Utility Billing fees such as turn off fees, NSF fees, late fees, etc.
343321	Meter Purchase	This revenue is derived from purchase of water meters for utility service.
343322	Termination Fee	Revenue derived from fees for termination of utility service.
343323	After Hours Turn-On	These revenues are derived from turning on/off fees for after hours turn on/off for utility service.
343324	Turn-Ons/Offs Fee	These revenues are derived from turning on/off fees for turn on/off for utility service.
343511	Wastewater Sales	These revenues are derived from the charges for sewage transmitted to and treated at the City's wastewater treatment plant. The basis for the quantity of sewage charged to each of the City's users is the level of the consumption of water. In accordance with the requirements of the City's Bond Issue as well as good business principles, in that, revenues for Water and Sewer fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343512	Wastewater- Broward	These revenues are derived from the charges for sewage transmitted to and treated at the City's wastewater treatment plant and are billed and collected on behalf of the City by Broward County. The basis for the quantity of sewage charged to each of the City's users is the level of the consumption of water. In accordance with the requirements of the City's Bond Issue as well as good business principles, in that, revenues for Water and Sewer fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343517	Wastewater Blockage	This revenue source is for services provided to remove sewer blockage.
343520	Backflow Fees	This revenue is derived from back-flows that require annual re-certification.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361102	FLCLASS Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361105	Int-UB Residential	This account is for the interest paid on residential accounts.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
369900	Miscellaneous Revenue	This is for revenues that cannot be classified in another revenue line item.
381001	Trfr Fr General Fund	This account is used to budget for an inter-fund transfer from the General Fund for repayment of a \$2 million internal loan - Principal Payment.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.

Utility Fund Expenditure Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 10,182,646	\$ 10,588,268	\$ 11,697,900	\$ 11,697,900	\$ 13,212,400
601205	Lump Sum Payout - Accrued Time	412,186	558,609	240,900	240,900	389,100
601210	Non-Pensionable Earnings	12,688	1,457	48,000	48,000	—
601215	Communication Stipend	54,738	68,650	66,700	66,700	64,000
601220	Longevity Pay	62,384	64,399	60,400	60,400	72,900
601400	Overtime-General	1,195,808	1,467,061	1,132,200	1,132,200	1,147,200
601410	Overtime-Holiday	297,711	279,928	315,600	315,600	284,700
601412	Overtime-Emergency	(331)	—	200	200	200
601600	Compensated Absences	364,908	(24,720)	—	—	—
602100	FICA & MICA	907,736	962,833	968,300	968,300	1,122,500
602210	Pension-General	3,328,136	1,043,623	1,716,900	1,716,900	1,654,700
602235	Pension-Senior Mgmt	637,990	561,043	782,400	782,400	755,300
602265	Pension-457	91,018	97,175	121,600	121,600	139,200
602300	Pmt In Lieu Of Insurance	96,290	105,958	112,100	112,100	89,700
602304	Health Insurance-PPO	541,448	515,212	502,500	502,500	604,900
602305	Health Insurance-HMO	1,395,092	1,492,266	1,740,600	1,740,600	1,679,800
602306	Dental Insurance-PPO	59,426	60,166	65,900	65,900	58,900
602307	Dental Insurance-HMO	9,732	9,184	12,500	12,500	12,800
602309	Basic Life Insurance	25,389	24,042	33,300	33,300	37,500
602311	Long-Term Disability Ins	10,223	9,651	16,500	16,500	18,800
602312	HDHP Aetna	119,608	124,378	147,500	147,500	172,200
602313	HSA Payflex	23,800	23,100	23,100	23,100	25,200
602322	Non-Rep Retiree Stipend	1,920	1,920	—	—	—
602400	Workers' Compensation	448,400	502,800	502,800	502,800	448,100
602600	OPEB	232,891	(606,185)	—	—	—
	<i>Sub-Total</i>	20,511,840	17,930,817	20,307,900	20,307,900	21,990,100
Operating Expense						
603080	Other Insurance Premium	—	878	750	750	800
603110	Engineering Svcs	84,764	117,856	468,000	114,000	523,000
603121	City Attorney Svcs	25,000	25,000	25,000	25,000	25,000
603190	Prof Svcs-Other	384,373	262,921	545,000	2,925,451	646,099
603200	Audit Fees	39,600	39,600	40,000	40,000	40,000
603400	Contract Svcs-Other	1,994,765	1,576,354	2,610,500	2,420,556	2,231,400
603401	Janitorial Svcs	35,488	32,758	36,000	36,000	36,000
603402	Contracted Lab Testing	54,651	78,577	120,000	120,000	120,000
603404	Air Condition Svcs	11,294	30,121	32,000	32,000	32,000
603425	Software License & Maint	212,698	247,072	291,950	301,071	445,400
603455	Security Svcs	40,880	40,009	50,000	50,000	60,000
603460	Landscape Svcs	80,500	153,951	183,200	200,050	212,400
603470	Temporary Help	10,431	51,101	30,000	120,500	130,000
604001	Travel & Training	11,218	11,808	39,900	81,800	81,200
604100	Communication Svcs	450	4,382	9,700	10,700	1,600
604200	Postage	181,513	175,950	242,600	236,600	336,500
604300	Water/Wastewater Svcs	50,262	45,996	48,300	48,300	52,300
604301	Electricity Svcs	2,706,853	2,165,262	2,738,000	2,738,000	3,291,600
604302	Gas-Propane	1,919	2,633	5,700	5,700	5,700
604320	Hollywood Large User	181,384	506,627	140,000	140,000	140,000
604330	Brow Cty Wtr/Wst Collect Fee	29,606	29,670	21,300	21,300	21,300
604400	Leased Equipment	8,653	16,314	36,800	27,209	371,900
604500	Risk Internal Svcs Charge	261,400	275,000	1,177,800	1,177,800	956,900
604550	Health Ins Internal Serv Chg	435,100	650,600	351,900	351,900	336,100
604610	Fleet Internal Svcs Charge	441,800	402,200	361,200	361,200	471,900
604613	Vehicle Detail	—	—	500	500	—
604620	R&M Buildings	174,538	161,901	318,400	83,310	174,700
604625	R&M Equipment	11,144	6,723	14,500	14,500	14,500



Utility Fund Expenditure Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
604630	R&M Electric	89,027	78,875	88,200	94,000	91,200
604640	R&M Machinery	291,763	353,552	473,500	410,582	448,300
604641	R&M Membrane Elements	79,022	—	166,200	79,105	381,000
604650	R&M Office Equip	6,521	9,366	14,000	14,000	13,000
604661	R&M Distribution System	233,731	278,035	283,700	283,700	286,400
604662	R&M Lift Station-Minor	241,960	194,131	190,000	190,000	250,000
604664	R&M Telemetry	79,295	93,749	105,900	105,900	121,500
604665	R&M Air Conditioning	3,688	9,729	10,000	1,700	10,000
604669	Landscape & Irrigation	—	1,190	2,500	3,450	2,000
604690	Res. Copper Pipe Loan Program	—	—	—	157,966	—
604700	Printing & Binding Svcs	4,883	7,288	14,800	14,800	16,300
604870	Public Education	23,814	24,859	55,000	55,000	50,000
604889	Marketing & Promotions	—	2,346	25,000	27,000	25,000
604901	Credit Card Svcs Fees	291,768	488,902	300,000	201,641	200,000
604905	Bank Svcs Charges	32,918	34,421	30,800	30,800	37,900
604910	Advertising Costs	965	—	30,000	10,000	20,000
604915	Pmt in Lieu of Taxes	2,331,800	2,495,100	2,657,200	2,657,200	2,829,900
604916	Administrative Expense	2,123	928	5,300	11,000	5,300
604920	License & Permit Fees	22,195	110,366	119,600	114,600	75,600
604931	Recording Fees	—	—	1,500	1,500	1,500
604989	IT Internal Svcs Charge	957,300	1,730,600	1,262,300	1,262,300	1,287,900
604996	Admin Chg from Gen Fund	4,090,000	4,562,200	4,362,400	4,362,400	5,745,309
604997	Other Operating Expenses	36,626	10,818	60,200	39,708	46,900
604998	Contingency	1,200	10,000	465,000	132,264	732,717
605100	Office Supplies	20,920	22,499	30,900	31,180	32,300
605120	Computer Operating Expenses	6,017	26,695	40,300	47,360	41,300
605210	Water Meters	3,133	3,965	5,000	5,000	5,000
605220	Vehicle Fuel-On-Site	107,390	115,147	169,900	169,900	183,500
605225	Equip Gas Oil & Lube	34,457	39,568	88,100	88,100	88,100
605240	Uniforms Cost	36,015	52,250	58,025	56,145	60,000
605242	Protective Clothing and Shoes	30,841	32,885	52,200	52,200	63,300
605246	Safety Equipment Supplies	20,112	17,257	22,600	22,600	22,800
605250	Noncap Furn (Item less 5000)	3,585	14,222	29,700	22,462	29,800
605251	Noncap Equip (Item less 5000)	33,168	66,637	66,400	84,991	71,700
605280	Chemicals	1,180,404	1,187,683	1,775,500	1,835,800	1,729,200
605285	Lab Supplies	93,253	96,284	136,300	136,300	138,300
605290	Other Operating Supplies	100,470	89,850	114,309	117,251	110,600
605410	Subscriptions & Memberships	10,356	12,682	19,700	17,100	24,800
605500	Training-General	19,778	32,399	89,550	81,584	87,400
605510	Tuition Reimbursement	20,179	14,655	51,000	47,000	24,000
	<i>Sub-Total</i>	<u>18,010,959</u>	<u>19,432,398</u>	<u>23,411,584</u>	<u>24,759,785</u>	<u>26,148,125</u>
	Depreciation					
605915	Depreciation-Proprietary	9,078,739	10,266,548	—	—	—
	<i>Sub-Total</i>	<u>9,078,739</u>	<u>10,266,548</u>	<u>—</u>	<u>—</u>	<u>—</u>
	Departmental Capital Outlay					
606210	Building Renovation	—	—	—	310,285	—
606211	Minor Building Repairs	—	—	—	108,142	—
606360	Lift Station Rehab	32,141	—	—	—	—
606400	Machinery & Equipment	293,214	758,729	35,000	1,377,712	120,000
606440	Vehicles Purchase	534,947	32,936	100,000	1,053,765	511,300
606470	Computer Equipment	7,285	1,750	—	2,260	—
606471	Software	—	25,000	—	—	—
	<i>Sub-Total</i>	<u>867,586</u>	<u>818,415</u>	<u>135,000</u>	<u>2,852,164</u>	<u>631,300</u>



Utility Fund Expenditure Projections

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
CIP						
606502	CIP-Plan/Design/Eng	300,639	399,431	2,050,000	4,229,864	565,000
606505	CIP-Permits	35,920	38,733	—	112,220	25,000
606510	CIP-Construction	12,587,500	978,846	11,855,000	24,457,272	7,625,000
606511	CIP-Furniture Fixtures & Equip	379,520	334,579	750,000	1,071,820	1,390,000
606515	CIP-Professional Fees	—	—	—	—	600,000
606517	CIP-Implementation Fees	—	—	150,835	423,200	—
606520	CIP-Contingency	—	—	71,000	2,109,153	70,000
606810	CIP-Tech Software/Hardware	—	—	863,165	1,977,343	860,677
	<i>Sub-Total</i>	13,303,579	1,751,589	15,740,000	34,380,871	11,135,677
Capital Asset Clearing						
606900	Capital Asset Clearing Account	(13,650,370)	(1,803,722)	—	—	—
	<i>Sub-Total</i>	(13,650,370)	(1,803,722)	—	—	—
Debt Service						
607128	Princ-15 Util System Bond	515,000	530,000	525,000	525,000	550,000
607138	2017 Util Sys Rev Bd-Prin	1,014,550	1,058,875	1,113,100	1,113,100	1,167,300
607144	Prin-2018 SRL WW060801	—	181,499	—	—	324,100
607228	Int-15 Util System Bond	240,306	226,545	216,200	216,200	202,000
607238	2017 Util Sys Rev Bd-Int	1,493,999	1,452,028	1,413,300	1,413,300	1,356,300
607240	Int-SRF Loans	265,089	248,280	—	—	—
607244	Int-2018 SRL WW060801	—	31,232	—	—	62,600
607290	Int-Custom Deposits	12,136	12,278	12,000	12,000	12,000
607320	Cost Of Issuance	(313,128)	(313,128)	—	—	—
607322	Admin Costs	—	—	2,321,400	2,321,400	1,943,200
607324	Bond Discount Amortization	6,807	6,807	—	—	—
607999	Debt Svcs Clearing	(1,529,550)	(1,770,374)	—	—	—
	<i>Sub-Total</i>	1,705,210	1,664,043	5,601,000	5,601,000	5,617,500
Transfers						
691414	Trfr To CIAC	660,473	530,400	526,500	526,500	530,700
	<i>Sub-Total</i>	660,473	530,400	526,500	526,500	530,700
	Total	\$ 50,488,015	\$ 50,590,489	\$ 65,721,984	\$ 88,428,220	\$ 66,053,402



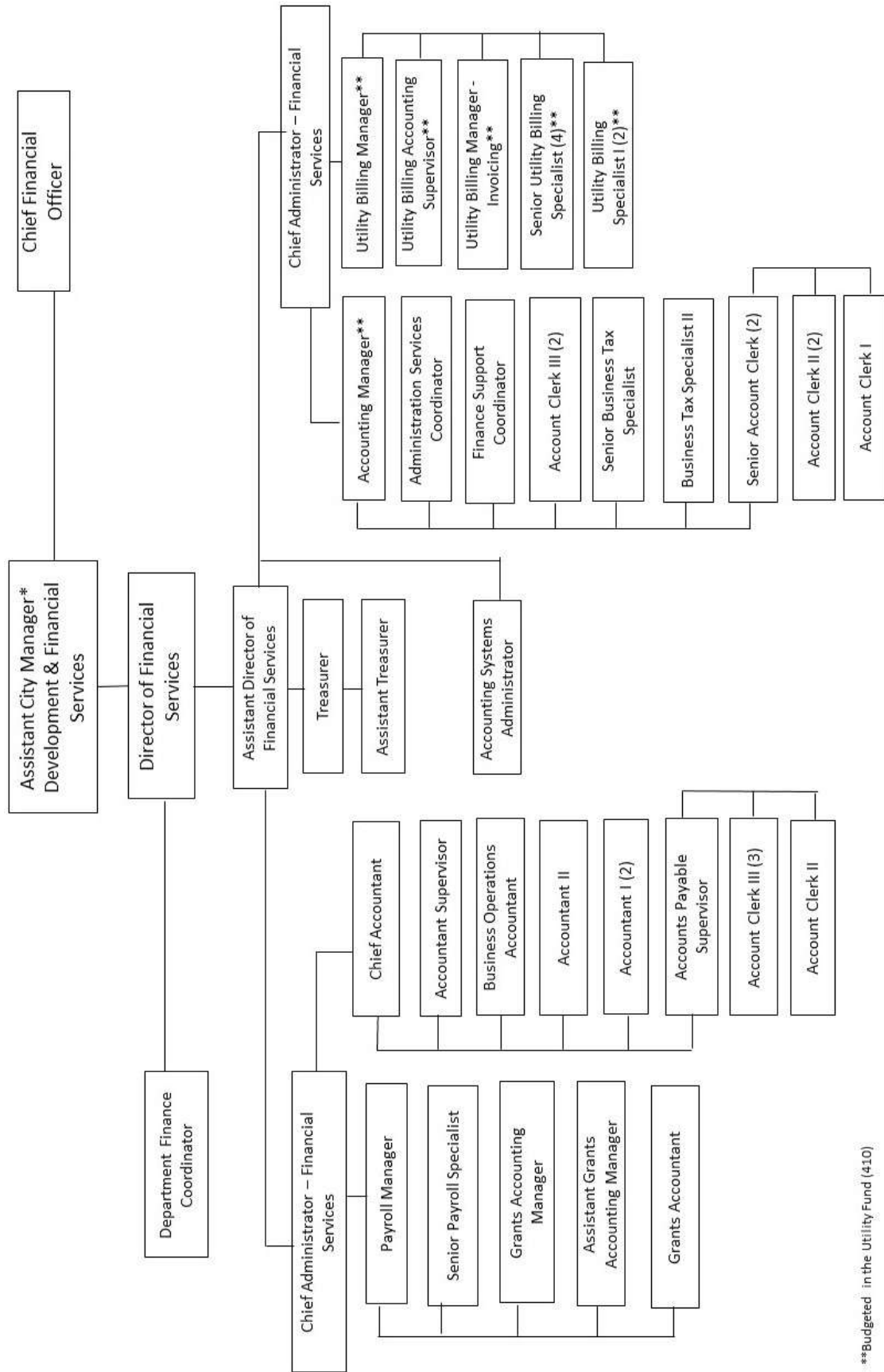


Utility Billing Financial Services Department

Mission

To provide excellent customer service to both internal and external customers, while making sure City ordinances are followed for fees, and working to collect revenues and reduce delinquencies on behalf of the City.

Utility Billing Organizational Chart



**Budgeted in the Utility Fund (410)



Utility Billing Program

Description

The Utility Billing Program is responsible for the monthly billing of utility services including water, sewer, sanitation and recycling services. Miramar Code provides that all owners and occupants of residences and businesses in Miramar are required to have garbage collection service which is collected twice a week. Bulk pick up is also provided with this service once a month.

The Financial Services Department administers this program. As indicated in the Position Detail, this program is comprised of ten (10) full-time budgeted positions.

FY 2022 Accomplishments

- Completed monthly Utility Billing for over 35,000 customer accounts generating annualized revenue over \$50 million.

- Implemented the customer ticketing system that allows us to track customer requests for new accounts, leaks, customer inquiries, and documentation.
- Along with the Utilities Department, completed the successful implementation of Sensus Analytics which allows meter readings in hourly intervals in order to process billings on new VFlex integrated system.
- Assisted with completion of the 2021 Annual Comprehensive Financial Reporting (ACFR).
- Processed over 17,000 customer inquiries this year:
 - 40% related to new accounts/closures;
 - 5% related to payments agreements;
 - 55% related to general inquiries.
- Successfully updated 21,952 accounts to be compatible with Everbridge.
- Successfully implemented beginning phase of Copper Pipe Infrastructure Loan Program.

Utility Billing Program

Program Revenues, Expenditures and Position Summary

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
New Occupant Account	343313	\$ 69,550	\$ 85,546	\$ 120,000	\$ 120,000	\$ 120,000
Delinquent Charge	343314	568,261	342,435	1,000,000	1,000,000	1,200,000
Other Service Charge	343315	44,322	29,074	75,000	75,000	100,000
New Property Residential	343317	125	—	—	—	—
New Property Commercial	343319	50	25	—	—	—
Termination Fee	343322	75,825	83,375	100,000	100,000	100,000
Credit Card Fee	347345	81,641	17,408	300,000	300,000	200,000
Total		\$ 839,774	\$ 557,863	\$ 1,595,000	\$ 1,595,000	\$ 1,720,000

Expenditures by Program

Utility Billing	\$ 1,646,697	\$ 1,784,941	\$ 1,912,450	\$ 1,937,450	\$ 2,058,600
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Expenditures by Category

Personnel Services	\$ 1,008,730	\$ 928,563	\$ 1,146,500	\$ 1,146,500	\$ 1,231,700
Operating Expense	637,967	856,378	765,950	682,808	826,900
Departmental Capital Outlay	—	—	—	108,142	—
Total	\$ 1,646,697	\$ 1,784,941	\$ 1,912,450	\$ 1,937,450	\$ 2,058,600

Positions By Program

Utility Billing	10.00	10.00	10.00	10.00	10.00
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Position Detail

Accounting Manager	1.00	1.00	1.00	1.00	1.00
Administration Services Coordinator	1.00	1.00	1.00	—	—
Senior Utility Billing Specialist	4.00	4.00	4.00	4.00	4.00
Utility Billing Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Billing Manager	1.00	1.00	1.00	1.00	1.00
Utility Billing Manager - Invoicing	—	—	—	1.00	1.00
Utility Billing Specialist I	2.00	2.00	2.00	2.00	2.00
Total FTE's	10.00	10.00	10.00	10.00	10.00

Utility Billing Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of Open Payment Arrangement reports issued for the fiscal year		Q4 Actual	282.00	23.00	
		YTD Actual	312.00	191.00	
		EOY Target	22.00	22.00	22.00
		% Target	1418.18%	868.18%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$527,458.90	\$459,963.11	
		YTD Actual	\$1,862,964.00	\$1,624,056.44	
		EOY Target	\$1,827,550.00	\$1,937,450.00	\$2,058,600.00
		% Target	101.94%	83.82%	
		% Goal	100.00%	100.00%	
 Number of training sessions held/ offered	Improve supervisory leadership skills	Q4 Actual	1.00	4.00	
		YTD Actual	4.00	23.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	575.00%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$527,458.90	\$459,963.11	
		YTD Actual	\$1,862,964.00	\$1,624,056.44	
		EOY Projection	\$1,820,086.00	\$2,058,900.00	\$2,058,600.00
		% Target	102.36%	78.88%	
		% Goal	100.00%	100.00%	
 Number of training sessions held/ offered	Career track to enhance staff training and development	Q4 Actual	1.00	3.00	
		YTD Actual	4.00	6.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	150.00%	
		% Goal	100.00%	100.00%	

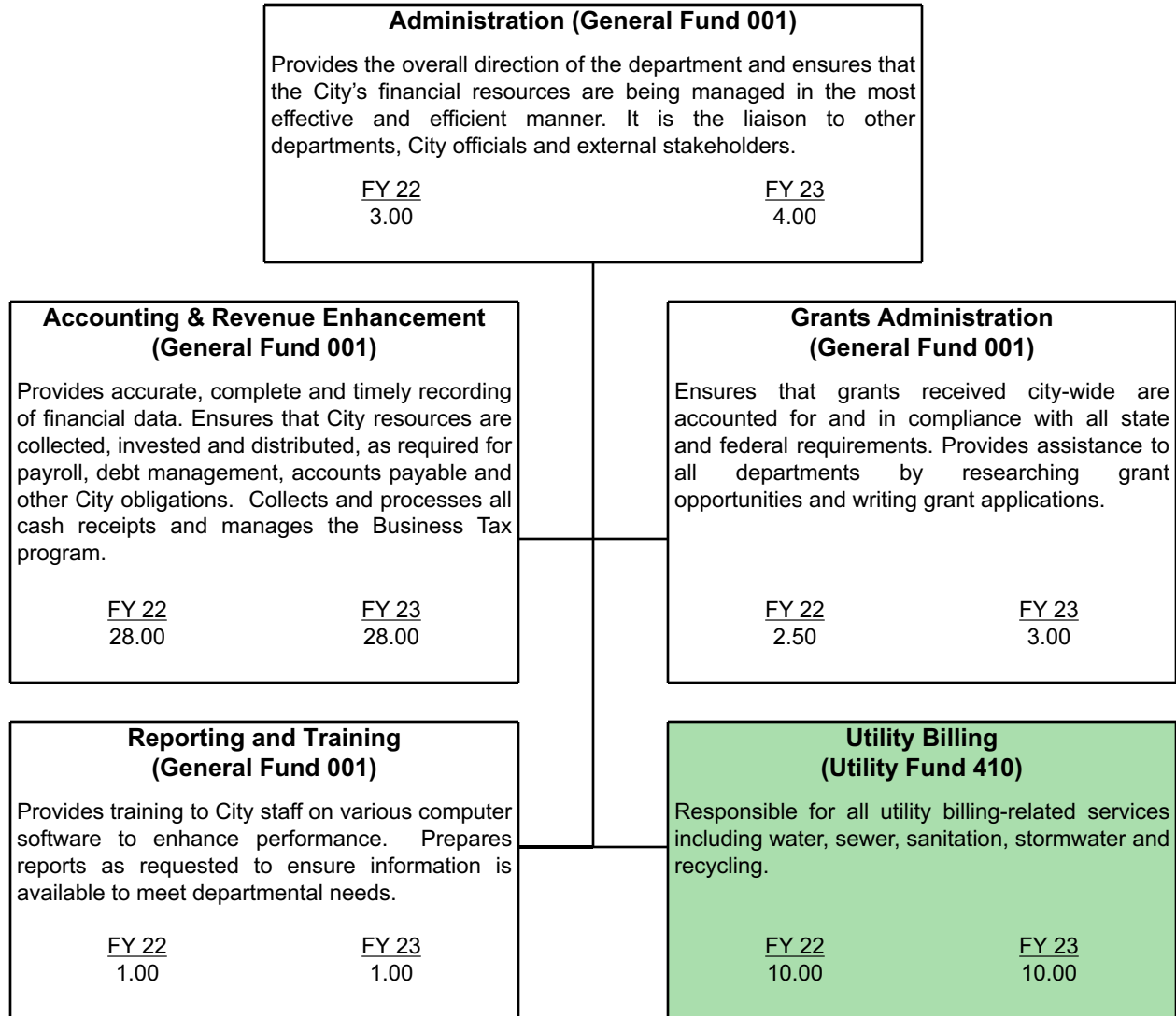
Utility Billing Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets budget target - Revenues	Finances	Q4 Actual	\$425,700.13	\$454,778.75	
		YTD Actual	\$557,863.00	\$1,659,677.59	
		EOY Target	\$1,180,000.00	\$1,595,000.00	\$1,720,000.00
		% Target	47.28%	104.06%	
		% Goal	100.00%	100.00%	
 Number of updates per fiscal year	Maintain updated ownership records of water billing	Q4 Actual	20.00	412.00	
		YTD Actual	23.00	613.00	
		EOY Target	3.00	3.00	3.00
		% Target	766.67%	20433.33%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	Finances	Q4 Actual	\$425,700.13	\$454,778.75	
		YTD Actual	\$557,863.00	\$1,659,677.59	
		EOY Projection	\$630,000.00	\$1,720,000.00	\$1,720,000.00
		% Target	88.55%	96.49%	
		% Goal	100.00%	100.00%	
 Number of work orders in Ticketing Systems	Finalize work orders prior to expiration of overdue service level agreements	Q4 Actual	2,294.00	1,992.00	
		YTD Actual	8,717.00	7,947.00	
		EOY Target	3,000.00	3,000.00	3,000.00
		% Target	290.57%	264.90%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Utility Billing FTE's by Program



Utility Billing Expenditures by Object Code

Utility Billing—410-10-110-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 504,839	\$ 565,157	\$ 665,500	\$ 665,500	\$ 727,000
601205	Lump Sum Payout - Accrued Time	28,735	56,372	11,000	11,000	41,400
601210	Non-Pensionable Earnings	2,886	—	3,000	3,000	—
601215	Communication Stipend	5,700	3,900	3,900	3,900	3,900
601220	Longevity	1,663	2,734	2,900	2,900	3,100
601400	Overtime-General	27,757	13,672	45,000	45,000	45,000
601410	Overtime-Holiday	527	59	2,600	2,600	2,600
601412	Overtime-Emergency	—	—	200	200	200
602100	FICA & MICA	41,208	46,660	54,300	54,300	62,100
602210	Pension-General	182,560	58,655	98,800	98,800	89,600
602235	Pension-Senior Mgmt	47,333	43,289	54,900	54,900	57,200
602265	Pension-457	3,231	3,514	5,400	5,400	5,600
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	5,600
602305	Health Insurance-HMO	64,400	75,774	95,200	95,200	83,200
602306	Dental Insurance-PPO	2,452	2,686	3,100	3,100	3,100
602307	Dental Insurance-HMO	1,113	1,226	1,500	1,500	1,200
602309	Basic Life	948	1,136	1,900	1,900	2,100
602311	Long-Term Disability	537	345	900	900	1,000
602312	HDHP Aetna	37,042	43,224	50,500	50,500	59,900
602313	HSA Payflex	8,400	8,400	8,100	8,100	9,800
602400	Workers' Compensation	27,800	31,600	31,600	31,600	28,100
602600	OPEB	13,946	(35,449)	—	—	—
	<i>Sub-Total</i>	1,008,730	928,563	1,146,500	1,146,500	1,231,700
Operating Expense						
603190	Prof Svcs-Other	62,908	65,604	100,000	78,934	100,000
603200	Audit Fees	39,600	39,600	40,000	40,000	40,000
603425	Software License & Maint	2,019	4,874	5,200	5,200	5,200
603470	Temporary Help	10,431	46,447	30,000	56,000	100,000
604001	Travel & Training	(514)	—	8,000	8,000	8,000
604200	Postage	179,279	166,533	231,000	225,000	323,200
604301	Electricity Svcs	4,212	3,321	4,300	4,300	5,400
604500	Risk Internal Svcs Charge	12,500	2,200	9,400	9,400	7,700
604550	Health Ins Internal Serv Chg	26,000	25,300	13,700	13,700	13,000
604650	R&M Office Equip	—	—	500	500	500
604700	Printing & Binding Svc	1,272	1,978	2,500	2,500	2,500
604901	Credit Card Svcs Fees	291,768	488,753	300,000	201,641	200,000
604931	Recording Fees	—	—	1,500	1,500	1,500
605100	Office Supplies	1,798	2,950	4,400	4,080	4,400
605120	Computer Operating Expenses	3,006	4,376	5,500	2,000	5,500
605240	Uniforms Cost	—	—	600	920	600
605250	Noncap Furn (Item less 5000)	3,002	2,020	3,200	1,983	3,200
605290	Other Operating Supplies	387	984	2,000	27,000	2,000
605410	Subscriptions & Memberships	300	50	150	150	200
605500	Training-General	—	1,389	—	—	—
605510	Tuition Reimbursement	—	—	4,000	—	4,000
	<i>Sub-Total</i>	637,967	856,378	765,950	682,808	826,900
Departmental Capital Outlay						
606211	Minor Building Repairs	—	—	—	108,142	—
	<i>Sub-Total</i>	—	—	—	108,142	—
	Total	\$1,646,697	\$1,784,941	\$1,912,450	\$1,937,450	\$2,058,600

Utility Billing Budget Justification

Object #	Account Description	Justification
Revenue		
343313	New Occupant Account	Administrative fee of \$25 charged every time an occupant opens a new account.
343314	Delinquent Charge	This fee is assessed on the current portion of utility bills when they become past due on a monthly basis.
343315	Other Service Charge	Revenue derived from Utility Billing fees such as turn off fees, NSF fees, late fees, etc.
343322	Termination Fee	Revenue derived from fees for termination of utility service.
347345	Credit Card Fee	Credit card fee of to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
Expense		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	Overtime is necessary to meet commitments and scheduled deadlines such as, software conversion, billing, counter customer service, etc. Implementation of ERP modules continues. Revenue Enhancement: \$26,200 - General Support; \$45,000 - Utility Billing - General Support
601410	Overtime-Holiday	This expenditure is for overtime hours worked on contractual holidays per the individual collective bargaining agreements. \$8,800 - Revenue Enhancement - Overtime - Holiday - Clerical Support; \$2,600 - Utility Billing - Overtime - Holiday - Clerical Support
601412	Overtime-Emergency	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees. \$200 - Utility Billing - Overtime-Emergencies - Personnel Support
603190	Prof Svcs-Other	This cost incurred for non-employee services including the production of utility bills and system support provided by Third Party vendors. \$100,000 - Utility Billing - Professional Services for Printing and mailing of City Bills and Statements
603200	Audit Fees	Contracted cost between the City and its external auditors for the annual year-end financial audit. The cost is allocated between Financial Services (General Fund-001) and Utility Billing (Utility Fund-410) as shown below: \$70,000 - Financial Services (General Fund-001) \$40,000 - Utility Billing (Utility Fund-410)
603425	Software License & Maint	This account records the annual license and maintenance costs for meter reading software and for the modular mailing system used to send various customer communications. \$4,000 - Software License & Maintenance - Inserting machine for Utility Billing mailing of invoices and statements. \$1,200 - Check In System - customer queuing system which (1) sorts and organizes customers into a check list, (2) sort visitors and notify the correct department or staff member and (3) track wait times.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences. \$100,000 - Utility Billing - Temporary Services - Clerical Support
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, such as Munis Conference, which includes registration, airline travel, meals, etc.
604200	Postage	This account is used to record postage charges incurred for the mailing of utility bills, late notices and customer communication including those sent to the Lockbox processor and subsequently re-routed to the Utility Billing department for follow up. US Postal service charges for providing customer address updates/changes are also recorded in this account.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604650	R&M Office Equip	Represents costs associated with repair and maintenance of small office equipment and mailer equipment.
604700	Printing & Binding Svc	This cost is for printing late notices, special envelopes and a new resident brochures. Reduction due to the outsourcing of utility bills.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments.
604931	Recording Fees	This cost is for required fees paid to record and release utility liens.
605100	Office Supplies	This cost is for desktop office supplies such as pens, pencils, etc., to conduct the operation of the office.
605120	Computer Operating Expenses	This cost is for Print Management Service Agreement and computer related items - \$5,500
605240	Uniforms Cost	This expenditure represents funding for uniforms for employees which includes, but not limited to t-shirts, hats, uniform rental and safety shoes on an average of \$125.00 annually per person per year.



Utility Billing Budget Justification

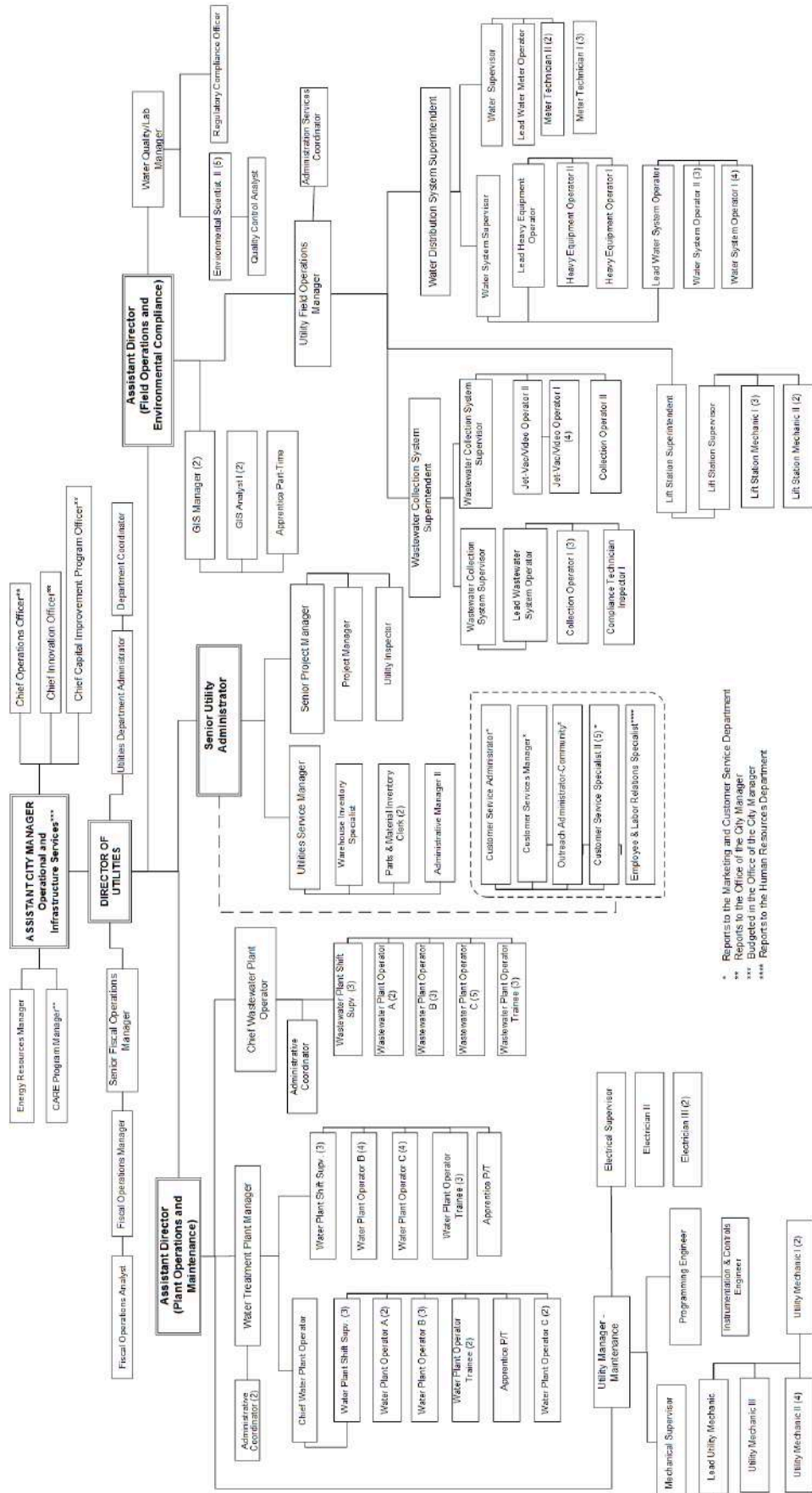
Object #	Account Description	Justification
605250	Noncap Furn (Item less 5000)	This is for furniture that cost less than \$5,000 per unit. Utility Billing: Cubicle panels and desk chairs and other items, such as file cabinets, as needed.
605290	Other Operating Supplies	The anticipated amount of funding required for miscellaneous expenditures not included in other accounts. Includes funding for additional fill, plants, and sod for restoration.
605410	Subscriptions & Memberships	This includes \$200 for the Utility Billing Team Annual membership for SFGFOA.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course. \$4,000 - Tuition Reimbursement - Utility Billing - Continuing Education

Utilities Department

Mission

To provide the City's residents and businesses with safe drinking water, wastewater treatment and disposal services in compliance with federal, state and local agencies' rules and regulations.

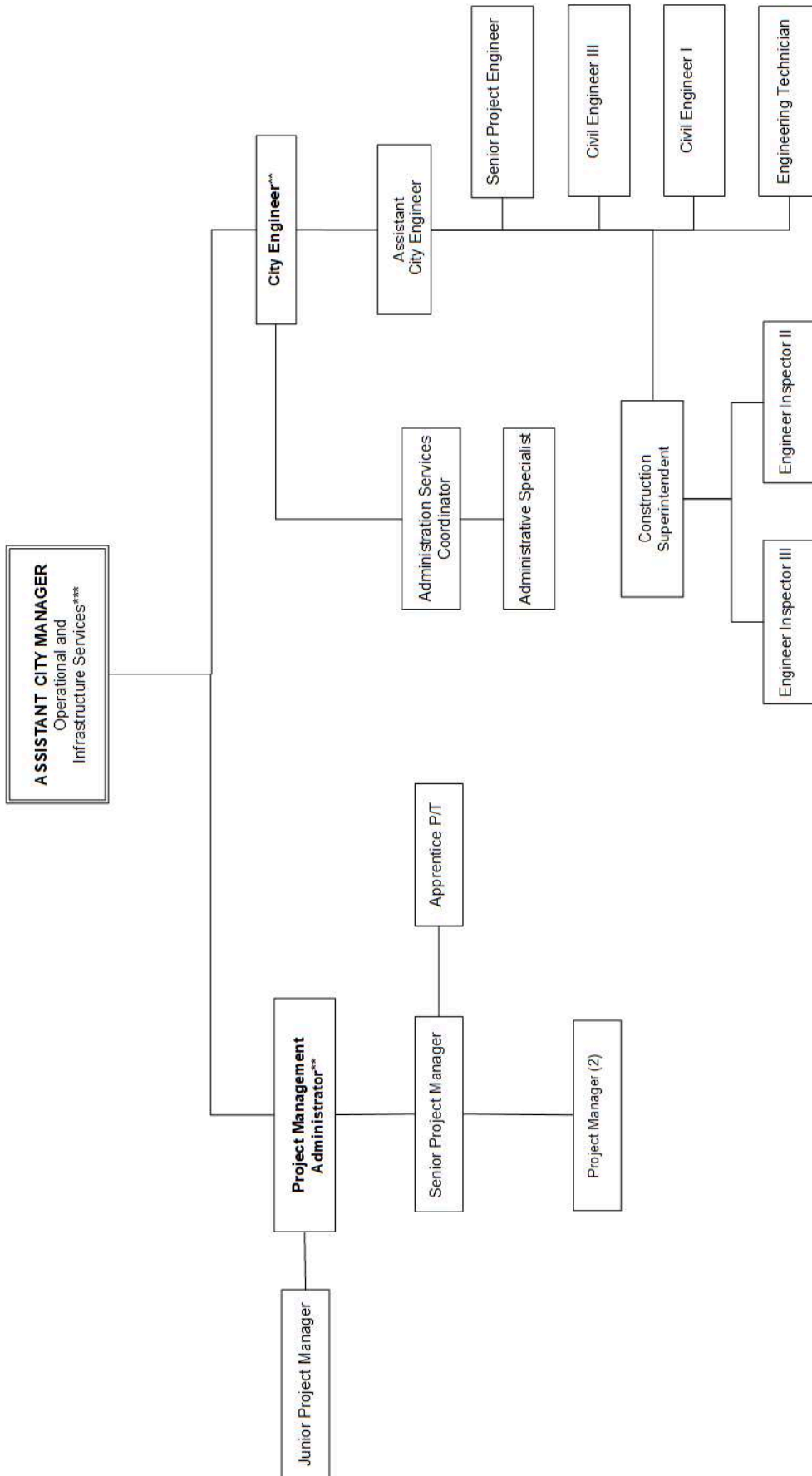
Utilities Organizational Chart



* Reports to the Marketing and Customer Service Department
 ** Reports to the Office of the City Manager
 *** Budgeted in the Office of the City Manager
 **** Reports to the Human Resources Department



Utilities Organizational Chart



** Reports to the Office of the City Manager
 *** Budgeted in the Office of the City Manager





Department Overview

The Utilities operation is a pure and essential government service recognized as a business enterprise. Contrary to other departmental operations, this department's functions are directly drawn from an "Enterprise Fund" that earns its revenues by selling water and wastewater services. This business characteristic has long been recognized as a viable revenue source based on water, wastewater and other infrastructure assets. This return on revenue assets allows the City to fulfill a primary function in providing effective & environmentally sound water treatment, wastewater treatment and disposal services. In the provision of these services, it is critical to meet regulatory guidelines in order to sustain the health and safety of citizens and customers of the City of Miramar. It is the goal of this Department to provide our residents, customers and the business community a clean, safe and productive environment through high water quality and infrastructure enhancement.

As indicated in the Position Detail, this department is comprised of 169 budgeted positions, 167 full-time and four (2 FTEs) part-time employees.

The twelve major programs provided are:

1. Administration
2. Office of Operational Services
3. Electrical Instrumentation and Control
4. Water Treatment and Supply
5. Wastewater Treatment and Disposal
6. Plant Maintenance
7. Water Transmission & Distribution Maintenance
8. Water Accountability
9. Wastewater Collection Maintenance
10. Water and Wastewater Quality Control
11. Support Services
12. Engineering & Strategic Development

FY 2022 Accomplishments

- East Water Treatment Plant: Completed cleaning of the De-gasifier Tower.
- West Water Treatment Plant: Rehabilitation of Deep Injection Wells (IW-1 & IW-2).
- Wastewater Reclamation Facility: Completed the Influent Channel Cleaning, and in the process of completing Aeration Basin No.3 Cleaning.
- Completed preliminary evaluation of the Wastewater Reclamation Facility Capacity Analysis and Upgrades.
- Completed the replacement of Nanofiltration Filtration Membranes at the West Water Treatment Plant.

- Design of the Huntington Raw Waterline - 100% completed.
- Design of the I-75 Reclaimed Water System Expansion (West of Dykes Rd.) -30% completed.
- Design of the Country Club Ranches Watermain Project Phase 2 – 60% completed.
- Annual Water Distribution Flushing System Program: Over 650 Fire Hydrants have been flushed so far in the program about 15% of the City's fire hydrants.
- Leak Detection Program : 350 of the 441 leaking water services lines detected and repaired - 80% completed.
- Advance Metering Infrastructure (AMI) Project is 94% completed.
- Regional Park Amphitheater Back of House Project - completed and Certificate of Occupancy issued.
- WWTP Lab & Office Space Project - Construction continues to progress, the structural roof support and decking have been installed, thus reaching a critical milestone in the construction schedule. Anticipated Completion September 2023.
- Regional Park Amphitheater Stage-House Enclosure - The contractor has mobilized and commenced with the construction scope of work. Anticipated Completion July 2022.
- Started construction of 3 CIP roadway projects.
- Started construction of CIP for Ansin Park Phase IV access drive.
- Started LAP certification for design & construction of 2 roadway projects totaling over \$4M funded by MPO/FDOT.
- Started design by FDOT of 3 CSLIP roadway projects totaling over \$4M funded by MPO.
- Issued over 100 combined construction, utility and sitework permits for private developments and utility companies.
- Collected over \$500K in permit fees.
- Performed over 1,000 inspections.
- Collected over \$2M in water and sewer impact fees.
- Collected over \$4M in Park impact fees.
- Submitted 2 Complete Streets and Localized Initiatives Program (CSLIP) grant applications, totaling over \$3M.
- Received award of \$1.5M from CSLIP application for walkway improvements along Honey Hill road from Flamingo road to Red Road.
- Entered into Interlocal Agreements to receive over \$6M from County Surtax to fund various City transportation projects.

Program Revenue, Expenditures and Positions Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Engineering & Strategic Development	\$ 2,057,355	\$ 936,764	\$ 239,800	\$ 239,800	\$ 200,000
Total	\$ 2,057,355	\$ 936,764	\$ 239,800	\$ 239,800	\$ 200,000

Expenditures by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	\$ 2,888,846	\$ 2,412,417	\$ 3,916,300	\$ 4,456,300	\$ 3,995,000
Office of Operational Services	1,882,236	1,939,732	2,517,100	2,517,100	2,258,200
Electrical Instrumentation & Control	1,052,784	968,648	1,082,500	1,293,050	1,117,600
Water Treatment & Supply	6,183,665	4,982,958	6,472,200	6,642,123	7,521,400
Wastewater Treatment & Disposal	4,453,686	4,224,080	5,021,500	4,989,066	6,027,400
Plant Maintenance	1,396,235	1,253,856	1,468,200	1,468,200	1,563,800
Water Transmission & Distribution Maintenance	1,578,674	1,636,414	1,940,700	1,841,106	2,111,500
Water Accountability	1,274,691	1,300,689	1,197,600	1,201,987	1,293,800
Wastewater Collection Maintenance	5,039,731	4,735,942	4,665,500	5,415,672	4,986,700
Water & Wastewater Quality Control	1,174,367	1,049,953	1,418,800	1,469,710	1,429,400
Support Services	947,409	808,684	922,600	922,600	962,700
Engineering & Strategic Development	1,949,654	2,051,272	2,731,334	2,511,334	2,855,200
Total	\$ 29,821,978	\$ 27,364,645	\$ 33,354,334	\$ 34,728,248	\$ 36,122,700

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 19,136,282	\$ 17,025,054	\$ 19,161,400	\$ 19,161,400	\$ 20,758,400
Operating Expense	9,840,945	9,591,176	14,057,934	13,665,944	14,733,000
Capital Outlay	844,751	748,415	135,000	1,900,904	631,300
Total	\$ 29,821,978	\$ 27,364,645	\$ 33,354,334	\$ 34,728,248	\$ 36,122,700

Positions by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	21.50	20.50	18.50	17.00	18.00
Office of Operational Services	14.00	14.00	16.00	18.00	15.00
Electrical Instrumentation & Control	6.00	6.00	6.00	6.00	6.00
Water Treatment & Supply (East-12 & West-11)	24.00	24.00	24.00	24.00	28.00
Wastewater Treatment & Disposal	15.00	15.00	15.00	15.00	17.00
Plant Maintenance	11.00	11.00	11.00	11.00	11.00
Water Transmission & Distribution Maintenance	10.00	14.00	14.00	14.00	14.00
Water Accountability	8.00	8.00	7.00	7.00	7.00
Wastewater Collection Maintenance	24.00	24.00	24.00	24.00	24.00
Water & Wastewater Quality Control	8.00	8.00	8.00	8.00	7.00
Support Services	5.50	5.50	5.50	5.50	5.50
Engineering & Strategic Development	15.00	15.00	14.50	14.50	16.50
Total	162.00	165.00	163.50	164.00	169.00

Utilities

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration Services Coordinator	1.00	2.00	2.00	2.00	2.00
Administration Services Supervisor	1.00	—	—	—	—
Administrative Clerk II	1.00	1.00	1.00	—	—
Administrative Coordinator	2.00	1.00	1.00	3.00	3.00
Administrative Manager I	1.00	1.00	—	—	—
Administrative Manager II	—	—	—	1.00	1.00
Administrative Secretary II	1.00	1.00	1.00	—	—
Administrative Specialist	—	—	—	1.00	1.00
Apprentice - Part-time (4)	1.50	1.50	2.00	2.00	2.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	—	—	1.00	1.00	—
Assistant Director of Economic & Business	1.00	—	—	—	—
Assistant Director of Utilities	2.00	2.00	2.00	2.00	2.00
Assistant Utility Manager	1.00	1.00	1.00	—	—
Assistant Water System Superintendent	1.00	1.00	—	—	—
Audio Visual Manager	—	1.00	1.00	1.00	—
C.A.R.E. Program Manager	1.00	1.00	1.00	1.00	1.00
C.A.R.E. Program Specialist	1.00	1.00	1.00	—	—
C.A.R.E. Support - Temp Part-time	0.50	0.50	—	—	—
Chief Capital Improvement Program Officer	—	—	—	1.00	1.00
Chief Innovation Officer	—	—	—	—	1.00
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00
Chief Utility Engineer	—	1.00	1.00	—	—
Chief Wastewater Plant Operator	1.00	1.00	1.00	1.00	1.00
Chief Water Plant Operator	2.00	2.00	2.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer I*	1.00	1.00	1.00	1.00	1.00
Civil Engineer III*	1.00	1.00	1.00	1.00	1.00
Collection Operator I	3.00	3.00	3.00	3.00	3.00
Collection Operator II	1.00	1.00	1.00	1.00	1.00
Compensation Program Specialist - Temp Part-time	0.50	0.50	—	—	—
Compliance Technician Inspector I	1.00	1.00	1.00	1.00	1.00
Construction Superintendent	1.00	1.00	1.00	1.00	1.00
Customer Service Administrator	—	—	—	1.00	1.00
Customer Service Specialist I	3.00	1.00	1.00	—	—
Customer Service Specialist II	4.00	5.00	5.00	5.00	5.00
Customer Service Support - Temp Part-time	1.50	1.50	0.50	—	—
Customer Services Manager	—	—	—	1.00	1.00
Department Coordinator	—	1.00	1.00	1.00	1.00
Director of Utilities	1.00	1.00	1.00	1.00	1.00
Economic & Development Manager	—	—	—	1.00	—
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician II	1.00	1.00	1.00	1.00	1.00
Electrician III	1.00	1.00	1.00	2.00	2.00
Employee & Labor Relations Specialist	—	—	—	1.00	1.00
Energy Resources Manager	—	—	1.00	1.00	1.00
Engineer Inspector II	1.00	1.00	1.00	1.00	1.00
Engineer Inspector III	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Environmental Scientist II	—	—	—	5.00	5.00
Executive Administrator	1.00	1.00	1.00	—	—
Fiscal Operations Analyst	1.00	1.00	1.00	1.00	1.00
Fiscal Operations Management Controller	1.00	1.00	1.00	—	—
Fiscal Operations Manager	1.00	1.00	1.00	1.00	1.00
GIS Analyst I	2.00	2.00	2.00	2.00	2.00
GIS Manager	—	1.00	1.00	1.00	2.00
Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00



Utilities

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Instrumentation & Controls Engineer	—	—	—	1.00	1.00
Jet-Vac/Video Operator I	4.00	4.00	4.00	4.00	4.00
Jet-Vac/Video Operator II	2.00	2.00	2.00	1.00	1.00
Junior Project Manager	—	—	—	1.00	1.00
Laboratory Technician II	5.00	5.00	5.00	—	—
Lead Heavy Equipment Operator	—	1.00	1.00	1.00	1.00
Lead Lift Station Mechanic	1.00	1.00	1.00	—	—
Lead Utility Mechanic	—	—	—	1.00	1.00
Lead Wastewater System Operator	1.00	1.00	1.00	1.00	1.00
Lead Water Meter Operator	1.00	1.00	1.00	1.00	1.00
Lead Water System Operator	1.00	1.00	1.00	1.00	1.00
Lift Station Mechanic I	3.00	3.00	3.00	3.00	3.00
Lift Station Mechanic II	2.00	2.00	2.00	2.00	2.00
Lift Station Superintendent	—	—	—	1.00	1.00
Lift Station Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanical Supervisor	1.00	1.00	1.00	1.00	1.00
Meter Supervisor	1.00	1.00	1.00	—	—
Meter Technician*	5.00	5.00	5.00	—	—
Meter Technician I*	—	—	—	3.00	3.00
Meter Technician II*	—	—	—	2.00	2.00
Outreach Administrator - Community	—	—	—	1.00	1.00
Parts & Material Inventory Clerk	2.00	2.00	2.00	2.00	2.00
Programming Engineer	1.00	1.00	1.00	1.00	1.00
Project Management Administrator	1.00	1.00	1.00	1.00	1.00
Project Manager	4.00	4.00	3.00	3.00	3.00
Project Manager/GIS	1.00	—	—	—	—
Projects Coordinator	1.00	1.00	1.00	—	—
Quality Control Analyst	1.00	—	—	—	1.00
Regulatory Compliance Officer	1.00	1.00	1.00	1.00	1.00
Senior Executive Administrator	—	—	1.00	—	—
Senior Fiscal Operations Manager	—	—	—	1.00	1.00
Senior Project Engineer	1.00	1.00	1.00	1.00	1.00
Senior Project Manager	2.00	2.00	2.00	2.00	2.00
Senior Utility Administrator	—	—	—	1.00	1.00
Utilities Department Administrator	1.00	1.00	1.00	1.00	1.00
Utility Field Operations Manager	1.00	1.00	1.00	1.00	1.00
Utility Inspector	—	1.00	1.00	1.00	1.00
Utility Instrumentation Engineer I	1.00	1.00	1.00	—	—
Utility Locator I	1.00	1.00	1.00	1.00	—
Utility Manager - Maintenance	—	—	—	1.00	1.00
Utility Mechanic I	4.00	4.00	4.00	3.00	3.00
Utility Mechanic II	4.00	4.00	4.00	4.00	4.00
Utility Mechanic III	2.00	2.00	2.00	1.00	1.00
Utility Service Administrator	1.00	2.00	2.00	—	—
Utility Service Safety Officer	1.00	1.00	1.00	—	—
Utility Services Manager	—	—	—	1.00	1.00
Warehouse Inventory Specialist	1.00	1.00	1.00	1.00	1.00
Wastewater Collection System Superintendent	1.00	1.00	1.00	1.00	1.00
Wastewater Collection System Supervisor	2.00	2.00	2.00	2.00	2.00
Wastewater Plant Operator A	2.00	2.00	2.00	2.00	2.00
Wastewater Plant Operator B	2.00	2.00	2.00	3.00	3.00
Wastewater Plant Operator C	5.00	5.00	5.00	5.00	5.00
Wastewater Plant Operator Trainee	2.00	2.00	2.00	1.00	3.00






Utilities

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Wastewater Plant Shift Supervisor	3.00	3.00	3.00	3.00	3.00
Water Plant Operator A	1.00	1.00	1.00	2.00	2.00
Water Plant Operator B	7.00	8.00	8.00	7.00	7.00
Water Plant Operator C	5.00	5.00	5.00	6.00	6.00
Water Plant Operator Trainee	3.00	2.00	2.00	1.00	5.00
Water Plant Shift Supervisor	6.00	6.00	6.00	6.00	6.00
Water Quality/Lab Manager	1.00	1.00	1.00	1.00	1.00
Water Resources Manager	1.00	—	—	—	—
Water Supervisor	—	—	—	1.00	1.00
Water System Operator I	2.00	4.00	4.00	4.00	4.00
Water System Operator II	3.00	3.00	3.00	3.00	3.00
Water System Superintendent	1.00	1.00	1.00	1.00	1.00
Water System Supervisor	1.00	1.00	1.00	1.00	1.00
Water Treatment Plant Manager	—	—	—	1.00	1.00
Total FTE's	162.00	165.00	163.50	164.00	169.00



* Block Budgeted positions



Utilities Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Customer service training	Continued Customer Service Improvements	Q4 Actual	0.00	2.00	
		YTD Actual	1.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	25.00%	100.00%	
		% Goal	100.00%	100.00%	
 Outreach Events	Engage Stakeholders in Water Resource Systems, Protection and Conservation Endeavors	Q4 Actual	3.00	1.00	
		YTD Actual	5.00	10.00	
		EOY Target	16.00	16.00	16.00
		% Target	31.25%	62.50%	
		% Goal	100.00%	100.00%	
 Proficiency evaluations	Continued Customer Service Improvements	Q4 Actual	1.00	—	
		YTD Actual	5.00	3.00	
		EOY Target	12.00	12.00	12.00
		% Target	41.67%	25.00%	
		% Goal	100.00%	100.00%	
 Number of meter turn-offs and turn-ons	Promote Accountability by Monitoring the Volume of Work-Orders	Q4 Actual	420.00	1,716.00	
		YTD Actual	443.00	19,686.00	
		EOY Target	24.00	24.00	24.00
		% Target	1,845.83%	82,025.00%	
		% Goal	100.00%	100.00%	
 Number of water accounts read	Promote Accountability by Monitoring the Volume of Work-Orders	Q4 Actual	34,122.00	103,779.00	
		YTD Actual	62,386.00	103,268.75	
		EOY Target	\$ 102,000	102,000.00	102,000.00
		% Target	61.16%	101.24%	
		% Goal	100.00%	100.00%	

Utilities Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Percent of zero meters recorded	Promote Accountability by Monitoring the Volume of Work-Orders	Q4 Actual	2.00%	5.00%	
		YTD Actual	0.77%	3.25%	
		EOY Target	5.00%	5.00%	5.00 %
		% Target	15.40%	65.00%	
		% Goal	100.00%	100.00%	
 Number of water leaks reported	Monitor and Trend System Corrective Actions	Q4 Actual	360.00	291.00	
		YTD Actual	983.00	967.00	
		EOY Target	650.00	650.00	650.00
		% Target	151.23%	148.77%	
		% Goal	100.00%	100.00%	
 Number of service line leaks repaired	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	80.00	225.00	
		YTD Actual	490.00	655.00	
		EOY Target	500.00	500.00	500.00
		% Target	98.00%	131.00%	
		% Goal	100.00%	100.00%	
 Number of sewer blockage calls	Monitor and Trend System Corrective Actions	Q4 Actual	40.00	103.00	
		YTD Actual	120.00	443.00	
		EOY Target	90.00	90.00	90.00
		% Target	133.33%	492.22%	
		% Goal	100.00%	100.00%	
 Number of fire hydrants repaired	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	8.00	—	
		YTD Actual	22.00	12.00	
		EOY Target	16.00	16.00	16.00
		% Target	137.50%	75.00%	
		% Goal	100.00%	100.00%	


Utilities Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of fire hydrants flushed	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	30.00	26.00	
		YTD Actual	209.00	3,179.00	
		EOY Target	100.00	100.00	100.00
		% Target	209.00%	3,179.00%	
		% Goal	100.00%	100.00%	
 Water Distribution Valves exercised	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	120.00	540.00	
		YTD Actual	1,282.00	1,783.00	
		EOY Target	700.00	700.00	700.00
		% Target	183.14%	254.71%	
		% Goal	100.00%	100.00%	
 Wastewater Mainline Valves Exercised	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	4.00	4.00	
		YTD Actual	4.00	39.00	
		EOY Target	100.00	30.00	30.00
		% Target	4.00%	130.00%	
		% Goal	100.00%	100.00%	
 Linear feet of sewer lines cleaned	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	25,000.00	4,357.00	
		YTD Actual	45,300.00	23,407.00	
		EOY Target	22,000.00	22,000.00	22,000.00
		% Target	205.91%	106.40%	
		% Goal	100.00%	100.00%	

Utilities Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of manholes inspected/cleaned	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	120.00	85.00	
		YTD Actual	1,288.00	238.00	
		EOY Target	1,200.00	1,200.00	1,200.00
		% Target	107.33%	19.83%	
		% Goal	100.00%	100.00%	
 Number of underground locate requests	Monitor and Trend System Corrective Actions	Q4 Actual	800.00	1,960.00	
		YTD Actual	3,018.00	6,739.00	
		EOY Target	2,300.00	2,300.00	2,300.00
		% Target	131.22%	293.00%	
		% Goal	100.00%	100.00%	
 Number of SCADA generated lift station alarms and inspections	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	335.00	552.00	
		YTD Actual	1,653.00	1,810.00	
		EOY Target	1,400.00	1,400.00	1,400.00
		% Target	118.07%	129.29%	
		% Goal	100.00%	100.00%	
 % of Underground Locate Requests Conducted within the Mandatory 2 business days		Q4 Actual	100.00%	75.00%	
		YTD Actual	99.50%	91.25%	
		EOY Target	100.00%	100.00%	100.00%
		% Target	99.50%	91.25%	
		% Goal	100.00%	100.00%	

Utilities Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Percent of Non-Emergency service line repaired completed in 14 days	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	100.00%	80.00%	
		YTD Actual	100.00%	81.25%	
		EOY Target	100.00%	100.00%	100.00%
		% Target	100.00%	81.25%	
		% Goal	100.00%	100.00%	
 Percent of Emergency Repairs completed in 24-hour	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	100.00%	100.00%	
		YTD Actual	100.00%	100.00%	
		EOY Target	100.00%	100.00%	100.00%
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Percent of Restoration completed in 30 days	Ensure the operational readiness of the transmission, distribution and collection systems	Q4 Actual	100.00%	50.00%	
		YTD Actual	94.00%	66.25%	
		EOY Target	100.00%	100.00%	100.00%
		% Target	94.00%	66.25%	
		% Goal	100.00%	100.00%	
 Compliance with Drinking Water Standards (% Days)	Compliance with permitted conditions	Q4 Actual	100.00	100.00	
		YTD Actual	100.00	100.00	
		EOY Target	100.00	100.00	100.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 Compliance with Wastewater Standards (% quarterly)	Compliance with permitted conditions	Q4 Actual	100.00	100.00	
		YTD Actual	100.00	100.00	
		EOY Target	100.00	100.00	100.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	




Utilities Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of lab tests for plants and water main clearances	Provide quality testing/lab services	Q4 Actual	4,068.00	3,930.00	
		YTD Actual	16,066.00	16,346.00	
		EOY Target	10,000.00	10,000.00	10,000.00
		% Target	160.66%	163.46%	
		% Goal	100.00%	100.00%	
 Number of water quality complaints	Monitor and Trend System Corrective Actions	Q4 Actual	8.00	11.00	
		YTD Actual	40.00	31.00	
		EOY Target	20.00	20.00	20.00
		% Target	200.00%	155.00%	
		% Goal	100.00%	100.00%	
 Number of water quality tests	Provide quality testing/lab services	Q4 Actual	4,600.00	4,280.00	
		YTD Actual	18,100.00	17,648.00	
		EOY Target	20,000.00	20,000.00	20,000.00
		% Target	90.50%	88.24%	
		% Goal	100.00%	100.00%	
 ENG-Number of days from permit submittal to plan review	ENG—Complete permit plan reviews to assist developers	Q4 Actual	300.00%	300.00%	
		YTD Actual	300.00%	525.00%	
		EOY Target	200.00%	500.00%	500.00%
		% Target	150.00%	105.00%	
		% Goal	100.00%	100.00%	
 ENG/SS - Increase internal and external training sessions for staff	ENG/ SS - Provide internal/ external training to staff on project management practices, tasks, communication activities to enhance project delivery and overall performance.	Q4 Actual	1.00	1.00	
		YTD Actual	4.00	4.00	
		EOY Target	4.00	4.00	4.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	

Utilities Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 ENG/SS - Percentage of CIP Projects completed in FY21 within budget	ENG/SS - Monitor construction costs to deliver completed projects within allocated funding.	Q4 Actual	1.00	1.00	
		YTD Actual	1.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 ENG/SS - Percentage of FY21 CIP Projects underway	ENG/SS - Total percentage of CIP Projects identified for FY 19 that have been initiated and on-going.	Q4 Actual	1.00	1.00	
		YTD Actual	1.00	1.00	
		EOY Target	1.00	1.00	1.00
		% Target	100.00%	100.00%	
		% Goal	100.00%	100.00%	
 ENG/SS - Percentage of CIP Projects designed within allocated contract time in FY21	ENG/SS - Monitor CIP Projects Design Within Allocated Contract Time	Q4 Actual	1.00	1.00	
		YTD Actual	3.88	2.65	
		EOY Target	1.00	1.00	1.00
		% Target	388.00%	265.00%	
		% Goal	100.00%	100.00%	
 ENG/SS - Number of CIP Projects scheduled for completion in FY21	ENG/SS - Monitor CIP Projects Design Within Allocated Contract Time	Q4 Actual	2.00	25.00	
		YTD Actual	8.00	175.00	
		EOY Target	5.00	100.00	100.00
		% Target	160.00%	175.00%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	ENG/SS -Finances	Q4 Actual	\$12,252,461.62	\$15,675,744.46	
		YTD Actual	\$39,820,199.95	\$49,246,219.72	
		EOY Projection	\$62,681,917.03	\$45,650,800.00	\$57,517,302.00
		% Target	63.53%	107.88%	
		% Goal	100.00%	100.00%	

Utilities Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets budget target - Expenses	ENG/SS -Finances	Q4 Actual	\$12,252,461.62	\$15,675,744.46	
		YTD Actual	\$39,820,199.95	\$49,246,219.72	
		EOY Target	\$64,349,974.97	\$76,477,261.72	\$57,517,302.00
		% Target	61.88%	64.39%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	ENG/SS -Finances	Q4 Actual	\$20,268,244.13	\$15,406,140.87	
		YTD Actual	\$53,627,342.69	\$50,726,681.33	
		EOY Projection	\$72,658,926.88	\$51,607,200.00	\$64,333,402.00
		% Target	73.81%	98.29%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	ENG/SS -Finances	Q4 Actual	\$20,268,244.13	\$15,406,140.87	
		YTD Actual	\$53,627,342.69	\$50,726,681.33	
		EOY Target	\$72,093,485.88	\$86,833,219.61	\$64,333,402.00
		% Target	74.39%	58.42%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.
End of year targets exclude year-end budget amendments.

Utilities FTE's by Program

Administration													
Responsible to provide planning, supervision, coordination and oversight of the day to day operations and the completion of operational goals and objectives established for the operations, as well as developing an effective long-range Capital Improvement and Financing Plan to meet the City of Miramar's future development.													
<u>FY 22</u> 18.50	<u>FY 23</u> 18.00												
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Utilities Budget Summary by Program

Administration—Program 100

Description

This program is responsible for developing an effective long-range Capital Improvement and Financing Plan to meet the City of Miramar’s future development. Capital facilities represent a major investment of the City and, therefore, professional management, budgeting oversight and an annual review of the City’s vision are mandated as part of the department’s goals/objectives. This program provides planning, supervision, coordination and oversight of the day to day operations and the completion of operational goals and objectives established for the operations. This program also provides engineering and construction management services for utility infrastructure expansion and rehabilitation projects.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 2,202,383	\$ 1,852,525	\$ 2,173,000	\$ 2,173,000	\$ 2,415,500
Operating Expense	679,178	559,893	1,743,300	2,281,215	1,548,400
Departmental Capital Outlay	7,285	—	—	2,085	31,100
Total	\$ 2,888,846	\$ 2,412,417	\$ 3,916,300	\$ 4,456,300	\$ 3,995,000

Percent of Time by Position

Administrative Clerk II	1.00	1.00	1.00	—	—
Administration Services Coordinator	—	1.00	1.00	1.00	1.00
Administrative Coordinator	2.00	1.00	1.00	2.00	2.00
Assistant Director of Utilities	2.00	2.00	2.00	2.00	2.00
C.A.R.E. Program Manager	1.00	1.00	1.00	1.00	1.00
C.A.R.E. Program Specialist	1.00	1.00	1.00	—	—
C.A.R.E. Support - Temp Part-time	0.50	0.50	—	—	—
Chief Innovation Officer	—	—	—	—	1.00
Chief Utility Engineer	—	1.00	1.00	—	—
Compensation Program Specialist - Temp Part-time	0.50	0.50	—	—	—
Customer Service Specialist I	1.00	—	—	—	—
Customer Service Support - Temp Part-time	1.50	1.50	0.50	—	—
Director of Utilities	1.00	1.00	1.00	1.00	1.00
Fiscal Operations Analyst	1.00	1.00	1.00	1.00	1.00
Fiscal Operations Manager	1.00	1.00	1.00	1.00	1.00
Parts & Material Inventory Clerk	2.00	2.00	2.00	2.00	2.00
Project Manager	—	1.00	1.00	1.00	1.00
Project Manager/GIS	1.00	—	—	—	—
Senior Project Manager	1.00	1.00	1.00	1.00	1.00
Senior Utility Administrator	—	—	—	1.00	1.00
Utilities Department Administrator	1.00	1.00	1.00	1.00	1.00
Utility Service Safety Officer	1.00	1.00	1.00	—	—
Utility Services Manager	—	—	—	1.00	1.00
Warehouse Inventory Specialist	1.00	1.00	1.00	1.00	1.00
Water Resources Manager	1.00	—	—	—	—
Total	21.50	20.50	18.50	17.00	18.00



Utilities Budget Summary by Program

Office of Operational Services—Program 550

Description

This program includes the customer service component that is designed to provide Miramar's residential and commercial customers with a centralized, accessible, friendly, efficient and effective issue resolution services and general informational needs. It includes water billing inquiry and payment support services, bulk and regular trash pick up assistance, recycle bin distribution and replacements, call dispatching and conducts field assessments to assist in customer issue resolutions. The customer service staff also manages after-hour calls to assist with emergency operational issues outside of regular hours of operation.

In addition, this program offers residents and business owners immediate contact and interaction with local government and its functions through receiving and expediting resident concerns as well as community outreach through attending civic organization meetings, schools, and city events, thereby creating the viable relationship necessary to ensure the overall City goal and objective of providing quality care and service.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 1,683,946	\$ 1,678,808	\$ 2,148,400	\$ 2,148,400	\$ 1,878,600
Operating Expense		198,290	260,923	368,700	368,700	379,600
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 1,882,236	\$ 1,939,732	\$ 2,517,100	\$ 2,517,100	\$ 2,258,200

Percent of Time by Position

Administration Services Supervisor	1.00	—	—	—	—
Administrative Coordinator	—	—	—	1.00	1.00
Administrative Manager I	1.00	1.00	—	—	—
Administrative Manager II	—	—	—	1.00	—
Administrative Secretary II	1.00	1.00	1.00	—	—
Apprentice-PT (2)	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	—	—	1.00	1.00	—
Chief Capital Improvement Program Officer	—	—	—	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00
Customer Service Administrator	—	—	—	1.00	1.00
Customer Service Specialist I	2.00	—	—	—	—
Customer Service Specialist II	4.00	5.00	5.00	5.00	5.00
Customer Services Manager	—	—	—	1.00	1.00
Economic & Dev Manager	—	—	—	1.00	—
Energy Resources Manager	—	—	1.00	1.00	1.00
Executive Administrator	1.00	1.00	1.00	—	—
Department Coordinator	—	1.00	1.00	1.00	1.00
Fiscal Operations Management Controller	1.00	1.00	1.00	—	—
Outreach Administrator - Community	—	—	—	1.00	1.00
Senior Executive Administrator	—	—	1.00	—	—
Senior Fiscal Operations Manager	—	—	—	1.00	1.00
Utility Services Administrator	1.00	2.00	2.00	—	—
Total	14.00	14.00	16.00	18.00	15.00

Utilities Budget Summary by Program

Electrical Instrumentation and Control—Program 553

Description

This program provides ongoing inspection, preventative and corrective maintenance, repair, replacement, routine maintenance and emergency services of all Utilities' Electrical, Air Conditioning (AC) units, Instrumentation, Supervisory Control and Data Acquisition (SCADA) System. Program also includes services and supports for plant operations, data collection and reporting, process treatments and capital improvement to ensure City compliance with regulatory and permit requirements.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 744,316	\$ 627,769	\$ 738,400	\$ 738,400	\$ 723,900
Operating Expense	268,089	304,757	344,100	338,200	393,700
Departmental Capital Outlay	40,379	36,122	—	216,450	—
Total	\$ 1,052,784	\$ 968,648	\$ 1,082,500	\$ 1,293,050	\$ 1,117,600

Percent of Time by Position

Assistant Utility Manager	1.00	1.00	1.00	—	—
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician II	1.00	1.00	1.00	1.00	1.00
Electrician III	1.00	1.00	1.00	1.00	1.00
Instrumentation & Controls Engineer	—	—	—	1.00	1.00
Programming Engineer	1.00	1.00	1.00	1.00	1.00
Utility Instrumentation Engineer I	1.00	1.00	1.00	—	—
Utility Manager - Maintenance	—	—	—	1.00	1.00
Total	6.00	6.00	6.00	6.00	6.00



Utilities Budget Summary by Program

Water Treatment & Supply—Program 554

Description

This program provides quality potable water service to the citizens and businesses within Miramar service area which ensures their health, safety, and welfare. The treated water must meet all Federal and State Regulatory Standards mandated by the United States Environmental Protection Agency (USEPA), the Florida Department of Environmental Protection (FDEP), the South Florida Water Management District (SFWMD) and the Broward County Health Department (BCHD). The operation of this program provides potable water on demand 24 hours per day, 365 days per year.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None		\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 2,925,488	\$ 2,295,126	\$ 2,742,600	\$ 2,742,600	\$ 3,210,500
Operating Expense		3,135,944	2,551,905	3,729,600	3,501,011	4,310,900
Departmental Capital Outlay		122,233	135,926	—	398,512	—
Total		\$ 6,183,665	\$ 4,982,958	\$ 6,472,200	\$ 6,642,123	\$ 7,521,400
Percent of Time by Position						
Chief Water Plant Operator		2.00	2.00	2.00	1.00	1.00
Water Plant Operator A		1.00	1.00	1.00	2.00	2.00
Water Plant Operator B		7.00	8.00	8.00	7.00	7.00
Water Plant Operator C		5.00	5.00	5.00	6.00	6.00
Water Plant Operator Trainee		3.00	2.00	2.00	1.00	5.00
Water Plant Shift Supervisor		6.00	6.00	6.00	6.00	6.00
Water Treatment Plant Manager		—	—	—	1.00	1.00
Total		24.00	24.00	24.00	24.00	28.00

Utilities Budget Summary by Program

Wastewater Treatment & Disposal—Program 555

Description

This program provides treatment and disposal of wastewater generated in the City's service area from the Wastewater Reclamation Facility (WWRF). The wastewater plant is designed to produce public access reclaimed water suitable for irrigation applications.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 1,885,276	\$ 1,570,261	\$ 1,796,600	\$ 1,796,600	\$ 2,114,700
Operating Expense		2,408,194	2,174,218	3,224,900	2,881,297	3,668,900
Departmental Capital Outlay		160,216	479,602	—	311,169	243,800
Total		\$ 4,453,686	\$ 4,224,080	\$ 5,021,500	\$ 4,989,066	\$ 6,027,400
Percent of Time by Position						
Chief Wastewater Plant Operator		1.00	1.00	1.00	1.00	1.00
Wastewater Plant Operator A		2.00	2.00	2.00	2.00	2.00
Wastewater Plant Operator B		2.00	2.00	2.00	3.00	3.00
Wastewater Plant Operator C		5.00	5.00	5.00	5.00	5.00
Wastewater Plant Operator Trainee		2.00	2.00	2.00	1.00	3.00
Wastewater Plant Shift Supervisor		3.00	3.00	3.00	3.00	3.00
Total		15.00	15.00	15.00	15.00	17.00



Utilities Budget Summary by Program

Plant Maintenance—Program 556

Description

Plant Maintenance provides ongoing inspection and preventative and corrective maintenance of the City's mechanical equipment at the Wastewater Reclamation Facility, and East and West Water Treatment Plants.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 968,344	\$ 781,950	\$ 925,200	\$ 925,200	\$ 1,015,400
Operating Expense		427,891	462,090	543,000	543,000	548,400
Departmental Capital Outlay		—	9,816	—	—	—
Total		\$ 1,396,235	\$ 1,253,856	\$ 1,468,200	\$ 1,468,200	\$ 1,563,800
Percent of Time by Position						
Mechanical Supervisor		1.00	1.00	1.00	1.00	1.00
Electrician III		—	—	—	1.00	1.00
Lead Utility Mechanic		—	—	—	1.00	1.00
Utility Mechanic I		4.00	4.00	4.00	3.00	3.00
Utility Mechanic II		4.00	4.00	4.00	4.00	4.00
Utility Mechanic III		2.00	2.00	2.00	1.00	1.00
Total		11.00	11.00	11.00	11.00	11.00

Utilities Budget Summary by Program

Water Transmission & Distribution Maintenance—Program 557

Description

This program is responsible for the delivery of high quality water to our customers, to provide ongoing inspection of the water transmission system, corrective and preventative maintenance to ensure an uninterrupted water supply from treatment facilities to our customers in accordance with all local, state and federal regulations and standards.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 1,091,786	\$ 1,136,193	\$ 1,319,800	\$ 1,319,800	\$ 1,468,000
Operating Expense	426,657	500,111	620,900	520,900	606,600
Departmental Capital Outlay	60,231	110	—	406	36,900
Total	\$ 1,578,674	\$ 1,636,414	\$ 1,940,700	\$ 1,841,106	\$ 2,111,500

Percent of Time by Position

Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Lead Heavy Equipment Operator	—	1.00	1.00	1.00	1.00
Lead Water System Operator	1.00	1.00	1.00	1.00	1.00
Utility Inspector	—	1.00	1.00	1.00	1.00
Water System Operator I	2.00	4.00	4.00	4.00	4.00
Water System Operator II	3.00	3.00	3.00	3.00	3.00
Water System Superintendent	1.00	1.00	1.00	1.00	1.00
Water System Supervisor	1.00	1.00	1.00	1.00	1.00
Total	10.00	14.00	14.00	14.00	14.00



Utilities Budget Summary by Program

Water Accountability—Program 558

Description

The Water Accountability program is responsible for the accurate and timely reading of all water meters throughout the City. This program also provides meter maintenance and tracks the use of all temporary and new development meters as well as responds to customer service calls and a large volume of non-payment service deactivation and reactivation requests from Financial Services-Utility Billing staff.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 996,551	\$ 952,443	\$ 843,000	\$ 843,000	\$ 902,000
Operating Expense	253,140	319,833	354,600	354,600	391,800
Departmental Capital Outlay	25,000	28,413	—	4,387	—
Total	\$ 1,274,691	\$ 1,300,689	\$ 1,197,600	\$ 1,201,987	\$ 1,293,800

Percent of Time by Position

Assistant Water System Superintendent	1.00	1.00	—	—	—
Lead Water Meter Operator	1.00	1.00	1.00	1.00	1.00
Meter Supervisor	1.00	1.00	1.00	—	—
Meter Technician*	5.00	5.00	5.00	—	—
Meter Technician I*	—	—	—	3.00	3.00
Meter Technician II*	—	—	—	2.00	2.00
Water Supervisor	—	—	—	1.00	1.00
Total	8.00	8.00	7.00	7.00	7.00

* Block Budgeted positions

Utilities Budget Summary by Program

Wastewater Collection Maintenance—Program 559

Description

This program is responsible for ensuring the health and safety of the City's residents by efficiently pumping sewage away from areas where it comes into contact with the public and the environment. Ultimately, ensuring that sewage discharges into the City's collection system from all connected dwelling units are safely contained and transported through 263 miles of gravity mains and over 6,537 manholes to the receiving lift station facilities. By ensuring containment, the program also ensures that groundwater infiltration and rain water inflow (I/I) are minimized. Also, it is responsible for maintenance, minor installations and major repairs to the City's collection system requiring excavation. It covers 81 miles of pressurized force mains and over 300 Force Main flow control valves.

In addition, this program is responsible for the maintenance and repair of the City's 44 miles of pressurized reuse water mains, flushing hydrants, and for providing locating services for all underground water, sewer and reuse pipes upon request from other City departments, the general public and the development community.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —

Expenditures by Category

Personnel Services	\$ 3,038,409	\$ 2,759,287	\$ 2,733,300	\$ 2,733,300	\$ 2,880,400
Operating Expense	1,586,723	1,918,229	1,797,200	1,765,387	1,786,800
Departmental Capital Outlay	414,600	58,427	135,000	916,985	319,500
Total	\$ 5,039,731	\$ 4,735,942	\$ 4,665,500	\$ 5,415,672	\$ 4,986,700

Percent of Time by Position

Collection Operator II	1.00	1.00	1.00	1.00	1.00
Collection Operator I	3.00	3.00	3.00	3.00	3.00
Compliance Technician Inspector I	1.00	1.00	1.00	1.00	1.00
Employee & Labor Relations Specialist	—	—	—	1.00	1.00
Jet-Vac/Video Operator I	4.00	4.00	4.00	4.00	4.00
Jet-Vac/Video Operator II	2.00	2.00	2.00	1.00	1.00
Lead Lift Station Mechanic	1.00	1.00	1.00	—	—
Lead Wastewater System Operator	1.00	1.00	1.00	1.00	1.00
Lift Station Mechanic I	3.00	3.00	3.00	3.00	3.00
Lift Station Mechanic II	2.00	2.00	2.00	2.00	2.00
Lift Station Superintendent	—	—	—	1.00	1.00
Lift Station Supervisor	1.00	1.00	1.00	1.00	1.00
Quality Control Analyst	—	—	—	—	1.00
Utility Field Operations Manager	1.00	1.00	1.00	1.00	1.00
Utility Locator I	1.00	1.00	1.00	1.00	—
Wastewater Collection System Superintendent	1.00	1.00	1.00	1.00	1.00
Wastewater Collection System Supervisor	2.00	2.00	2.00	2.00	2.00
Total	24.00	24.00	24.00	24.00	24.00

Utilities Budget Summary by Program

Water & Wastewater Quality Control—Program 563

Description

This program provides vital and specialized chemical and microbiological testing services to the Miramar community. As an environmental laboratory certified by the state of Florida in accordance with the National Environmental Laboratory Accreditation Conference (NELAC), this program is able to provide water quality testing and monitoring in compliance with the Safe Drinking Water Act (SDWA) for the East Water Treatment Plant and West Water Treatment Plant, and the Clean Water Act (CWA) for the WWRF. It also provides quality assurance and control of wastes entering the wastewater treatment process from domestic, commercial and institutional discharges.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 920,473	\$ 770,274	\$ 970,200	\$ 970,200	\$ 973,400
Operating Expense		239,087	279,679	448,600	448,600	456,000
Departmental Capital Outlay		14,808	—	—	50,910	—
Total		\$ 1,174,367	\$ 1,049,953	\$ 1,418,800	\$ 1,469,710	\$ 1,429,400
Percent of Time by Position						
Audio Visual Manager		—	1.00	1.00	1.00	—
Environmental Scientist II		—	—	—	5.00	5.00
Laboratory Technician II		5.00	5.00	5.00	—	—
Quality Control Analyst		1.00	—	—	—	—
Regulatory Compliance Officer		1.00	1.00	1.00	1.00	1.00
Water Quality/Lab Manager		1.00	1.00	1.00	1.00	1.00
Total		8.00	8.00	8.00	8.00	7.00

Utilities Budget Summary by Program

Support Services—Program 564

Description

The Support Services Program is Responsible for the upkeep of the City's real assets including life cycle analysis, strategies for repair and renovation, design, coordination, procurement, contract administration and construction management services. Support services are provided to assure cost effective project delivery for public infrastructure and municipal facilities.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None	—	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures by Category						
Personnel Services		\$ 892,198	\$ 769,424	\$ 849,000	\$ 849,000	\$ 886,500
Operating Expense		55,211	39,260	73,600	73,600	76,200
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 947,409	\$ 808,684	\$ 922,600	\$ 922,600	\$ 962,700
Percent of Time by Position						
Apprentice-PT		0.50	0.50	0.50	0.50	0.50
Junior Project Manager		—	—	—	1.00	1.00
Projects Coordinator		1.00	1.00	1.00	—	—
Project Management Administrator		1.00	1.00	1.00	1.00	1.00
Project Manager		2.00	2.00	2.00	2.00	2.00
Senior Project Manager		1.00	1.00	1.00	1.00	1.00
Total FTE's		5.50	5.50	5.50	5.50	5.50



Utilities Budget Summary by Program

Engineering & Strategic Development—Program 565

Description

Engineering & Strategic Development was established to address traffic engineering related issues; manage design and construction of infrastructure capital projects; review design plans, issue permits, and provide construction inspection services for private utility company's work as well as infrastructure construction within private developments and City's capital projects. This program also strategizes on current and future planning related to GIS systems, innovation technology, and re-development that promotes advancement and progress consistent with the City's vision.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Engineering Permits	329100	\$ 2,057,355	\$ 936,764	\$ 239,800	\$ 239,800	\$ 200,000

Expenditures by Category

Personnel Services	\$ 1,787,112	\$ 1,830,994	\$ 1,921,900	\$ 1,921,900	\$ 2,289,500
Operating Expense	162,542	220,278	809,434	589,434	565,700
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 1,949,654	\$ 2,051,272	\$ 2,731,334	\$ 2,511,334	\$ 2,855,200

Percent of Time by Position

Administration Services Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Manager II	—	—	—	—	1.00
Administrative Specialist	—	—	—	1.00	1.00
Apprentice - Part-time (1)	—	—	0.50	0.50	0.50
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Dir.of Economic & Business Dev.	1.00	—	—	—	—
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer I*	1.00	1.00	1.00	1.00	1.00
Civil Engineer III*	1.00	1.00	1.00	1.00	1.00
Construction Superintendent	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist I	—	1.00	1.00	—	—
Engineer Inspector II	1.00	1.00	1.00	1.00	1.00
Engineer Inspector III	1.00	1.00	1.00	1.00	1.00
Engineer Technician	1.00	1.00	1.00	1.00	1.00
GIS Analyst I	2.00	2.00	2.00	2.00	2.00
GIS Manager	—	1.00	1.00	1.00	2.00
Project Manager	1.00	1.00	—	—	—
Project Manager /GIS	1.00	—	—	—	—
Senior Project Engineer	1.00	1.00	1.00	1.00	1.00
Total FTE's	15.00	15.00	14.50	14.50	16.50

*Block Budgeted position for Civil Engineer I, II, III, IV

Utilities Expenditures by Object Code

Administration—410-55-100-536-

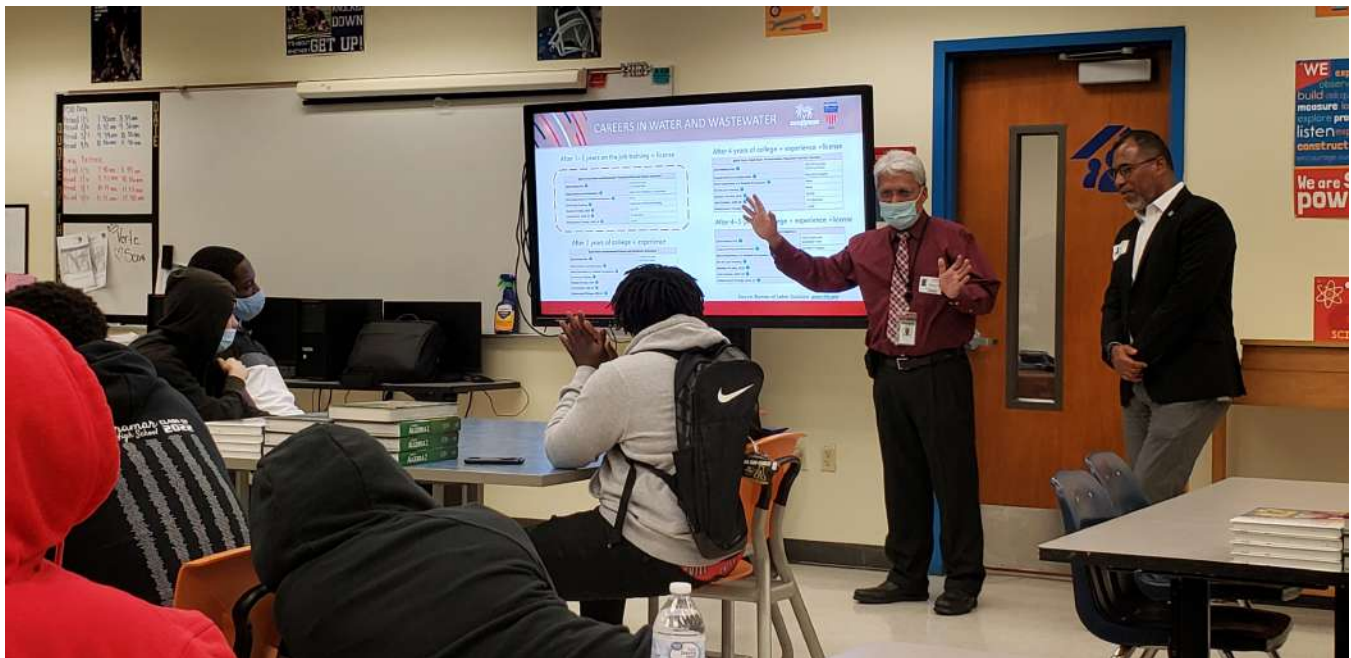
Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,287,331	\$ 1,259,745	\$ 1,374,400	\$ 1,374,400	\$ 1,583,000
601205	Lump Sum Payout - Accrued Time	96,477	72,570	42,700	42,700	59,600
601210	Non-Pensionable Earnings	—	—	10,000	10,000	—
601215	Communication Stipend	14,585	13,350	13,700	13,700	15,600
601220	Longevity Pay	6,386	8,059	7,900	7,900	7,300
601400	Overtime-General	53,127	28,211	50,000	50,000	35,000
601410	Overtime-Holiday	8,275	2,357	10,000	10,000	5,000
602100	FICA & MICA	110,657	103,194	110,000	110,000	126,200
602210	Pension-General	189,500	51,874	69,800	69,800	143,600
602235	Pension-Senior Mgmt	179,511	142,282	194,300	194,300	144,600
602265	Pension-457	33,065	37,374	41,300	41,300	44,600
602300	Pmt In Lieu Of Insurance	26,932	28,486	31,200	31,200	28,100
602304	Health Insurance-PPO	34,181	22,710	14,600	14,600	16,700
602305	Health Insurance-HMO	90,349	93,677	148,500	148,500	130,300
602306	Dental Insurance-PPO	4,793	4,625	4,900	4,900	5,200
602307	Dental Insurance-HMO	351	373	800	800	500
602309	Basic Life	3,220	3,265	3,900	3,900	4,500
602311	Long-Term Disability	842	1,083	1,900	1,900	2,200
602312	HDHP Aetna	—	—	—	—	22,300
602313	HSA Payflex	—	—	—	—	2,800
602400	Workers' Compensation	37,700	43,100	43,100	43,100	38,400
602600	OPEB	25,102	(63,809)	—	—	—
	<i>Sub-Total</i>	2,202,383	1,852,525	2,173,000	2,173,000	2,415,500
Operating Expense						
603110	Engineering Services	8,251	9,000	45,000	—	35,000
603190	Prof Svcs-Other	232,735	44,023	250,000	855,000	250,000
603400	Contract Svc-Other	1,007	14,562	6,900	6,900	6,900
603401	Janitorial Services	19,638	18,127	20,000	20,000	20,000
603425	Software License & Maint	24,983	25,835	30,000	42,366	43,100
603455	Security Services	40,880	40,009	50,000	50,000	60,000
604001	Travel & Training	4,918	755	5,000	5,000	19,000
604200	Postage	1,942	8,941	9,600	9,600	11,000
604300	Water/Wastewater Svc	47,187	42,905	43,400	43,400	49,300
604500	Risk Internal Svcs Charge	213,500	264,100	1,131,200	1,131,200	918,800
604550	Health Ins Internal Serv Chg	22,800	38,600	20,900	20,900	20,000
604610	Fleet Internal Svcs Charge	24,400	22,200	20,000	20,000	26,100
604620	R&M Buildings	379	—	4,500	300	—
604650	R&M Office Equip	—	—	1,500	1,500	1,500
604700	Printing & Binding Svc	923	750	2,500	2,500	1,500
604870	Public Education	5,000	1,000	10,000	10,000	5,000
604910	Advertising Costs	—	—	20,000	—	10,000
604916	Administrative Expense	1,191	240	2,500	2,500	1,500
604997	Other Operating Expenses	6,815	2,266	10,000	10,000	3,000
604998	Contingency	—	—	20,000	8,334	15,000
605100	Office Supplies	5,742	5,308	7,500	7,500	7,500
605120	Computer Operating Expenses	394	195	5,600	7,015	6,000
605220	Vehicle Fuel-On-Site	2,730	4,156	6,700	6,700	7,200



Utilities Expenditures by Object Code

Administration—410-55-100-536-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605240	Uniforms Cost	2,393	3,003	3,500	3,500	7,000
605251	Noncap Equip (Item less 5000)	170	—	—	—	—
605290	Other Operating Supplies	164	33	1,000	1,000	700
605410	Subscriptions & Memberships	6,908	10,304	10,000	10,000	15,000
605500	Training-General	4,131	3,581	6,000	6,000	8,300
	Sub-Total	679,178	559,893	1,743,300	2,281,215	1,548,400
	<i>Departmental Capital Outlay</i>					
606440	Vehicles	—	—	—	—	31,100
606470	Computer Equipment	7,285	—	—	2,085	—
	Sub-Total	7,285	—	—	2,085	31,100
	Total	\$ 2,888,846	\$ 2,412,417	\$ 3,916,300	\$ 4,456,300	\$ 3,995,000



Career Day at Utilities Department

Utilities Expenditures by Object Code

Office of Operational Services—410-55-550-536-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 896,227	\$ 1,016,331	\$ 1,285,000	\$ 1,285,000	\$ 1,147,400
601205	Lump Sum Payout - Accrued Time	49,665	101,025	41,600	41,600	35,600
601210	Non-Pensionable Earnings	3,007	—	9,000	9,000	—
601215	Communication Stipend	8,295	10,375	15,000	15,000	11,700
601220	Longevity Pay	—	255	600	600	600
601400	Overtime-General	63,092	59,369	60,000	60,000	60,000
601410	Overtime-Holiday	31,238	7,374	40,000	40,000	20,000
602100	FICA & MICA	78,197	85,752	99,900	99,900	93,500
602210	Pension-General	161,527	46,949	66,000	66,000	70,600
602235	Pension-Senior Mgmt	121,076	116,472	196,000	196,000	160,300
602265	Pension-457	8,205	7,923	21,200	21,200	13,300
602300	Pmt In Lieu Of Insurance	1,295	4,316	—	—	—
602304	Health Insurance-PPO	23,254	44,627	43,900	43,900	33,800
602305	Health Insurance-HMO	168,885	167,580	202,100	202,100	168,900
602306	Dental Insurance-PPO	6,492	5,346	4,900	4,900	3,900
602307	Dental Insurance-HMO	656	1,249	2,300	2,300	1,900
602309	Basic Life	3,289	2,981	3,700	3,700	3,300
602311	Long-Term Disability	811	1,380	1,800	1,800	1,600
602312	HDHP Aetna	—	1,533	7,100	7,100	9,100
602313	HSA Payflex	—	700	1,400	1,400	1,400
602400	Workers' Compensation	42,000	46,900	46,900	46,900	41,700
602600	OPEB	16,735	(49,629)	—	—	—
	<i>Sub-Total</i>	1,683,946	1,678,808	2,148,400	2,148,400	1,878,600
Operating Expense						
603110	Engineering Services	—	—	20,000	20,000	—
603190	Prof Svcs-Other	67541	108068	100000	60000	120000
603400	Contract Svc-Other	54,351	31,645	70,000	100,000	70,000
603425	Software License & Maint	—	1,977	2,500	2,500	2,500
603470	Temporary Help	—	—	—	10,000	10,000
604001	Travel & Training	5,291	—	6,000	6,000	6,000
604100	Communication Services	450	—	—	—	—
604550	Health Ins Internal Serv Chg	37,700	64,300	34,700	34,700	33,200
604610	Fleet Internal Svcs Charge	7,000	6,400	5,800	5,800	7,600
604700	Printing & Binding Svc	630	—	2,500	2,500	1,500
604870	Public Education	18,814	23,859	45,000	45,000	45,000
604889	Marketing & Promotions	—	2,346	25,000	25,000	25,000
604910	Advertising Costs	965	—	10,000	10,000	10,000
604916	Administrative Expense	682	88	2,500	2,500	2,000
604997	Other Operating Expenses	477	584	1,500	900	1,000
604998	Contingency	—	—	10,000	10,000	10,000
605100	Office Supplies	1,497	2,135	2,000	2,000	2,500
605120	Computer Operating Expenses	—	12,145	18,000	18,000	18,000
605220	Vehicle Fuel-On-Site	—	359	1,700	1,700	1,800
605240	Uniforms Cost	1,023	1,475	3,000	3,000	3,000
605290	Other Operating Supplies	1,530	—	2,000	2,000	1,500
605410	Subscriptions & Memberships	203	435	500	500	1,000
605500	Training-General	136	450	1,000	1,600	3,000
605510	Tuition Reimbursement	—	4,658	5,000	5,000	5,000
	<i>Sub-Total</i>	198,290	260,923	368,700	368,700	379,600
Total		\$ 1,882,236	\$ 1,939,732	\$ 2,517,100	\$ 2,517,100	\$ 2,258,200

Utilities Expenditures by Object Code

Electrical Instrumentation & Controls—410-55-553-539-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 394,742	\$ 408,577	\$ 467,000	\$ 467,000	\$ 473,600
601205	Lump Sum Payout - Accrued Time	27,219	28,039	24,800	24,800	23,900
601210	Non-Pensionable Earnings	621	—	3,000	3,000	—
601215	Communication Stipend	5,700	6,500	6,500	6,500	4,600
601220	Longevity Pay	5,234	5,388	5,400	5,400	3,400
601400	Overtime-General	1,150	4,499	5,100	5,100	5,100
601410	Overtime-Holiday	1,402	2,291	2,000	2,000	2,000
602100	FICA & MICA	32,937	35,047	39,000	39,000	39,100
602210	Pension-General	136,499	32,301	51,300	51,300	36,900
602235	Pension-Senior Mgmt	38,801	30,302	35,500	35,500	34,900
602265	Pension-457	5,921	5,911	6,000	6,000	8,500
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	5,600
602304	Health Insurance-PPO	31,004	32,621	29,300	29,300	34,100
602305	Health Insurance-HMO	31,597	32,376	36,900	36,900	34,100
602306	Dental Insurance-PPO	1,288	1,278	1,400	1,400	1,000
602307	Dental Insurance-HMO	439	488	700	700	500
602309	Basic Life	768	877	1,300	1,300	1,300
602311	Long-Term Disability	373	634	700	700	700
602400	Workers' Compensation	14,600	16,300	16,300	16,300	14,600
602600	OPEB	8,367	(21,270)	—	—	—
	<i>Sub-Total</i>	744,316	627,769	738,400	738,400	723,900
Operating Expense						
603400	Contract Svc-Other	39,099	52,381	57,600	64,600	89,600
603404	Air Condition Svcs	11,294	30,121	32,000	32,000	32,000
603425	Software License & Maint	18,388	10,998	15,000	12,600	10,000
604100	Communication Services	—	35	—	—	—
604550	Health Ins Internal Serv Chg	14,800	21,300	11,500	11,500	11,000
604610	Fleet Internal Svcs Charge	13,900	12,700	11,400	11,400	14,900
604630	R&M Electric	79,824	65,843	78,200	84,000	81,200
604664	R&M Telemetry	79,295	93,749	105,900	105,900	121,500
604665	R&M Air Conditioning	3,688	9,729	10,000	1,700	10,000
604920	License & Permit Fees	—	89	400	400	400
604997	Other Operating Expenses	—	59	1,000	1,000	1,000
604998	Contingency	—	—	8,000	—	8,000
605100	Office Supplies	281	210	500	500	500
605220	Vehicle Fuel-On-Site	3,503	3,332	6,500	6,500	7,000
605240	Uniforms Cost	1,281	2,323	2,500	2,500	1,300
605242	Protective Clothing	654	106	400	400	1,600
605246	Safety Supplies	250	—	300	300	300
605251	Noncap Equip (Item less 5000)	1,088	1,137	1,200	1,200	1,200
605290	Other Operating Supplies	582	218	500	500	500
605500	Training-General	160	428	1,200	1,200	1,700
	<i>Sub-Total</i>	268,089	304,757	344,100	338,200	393,700
Departmental Capital Outlay						
606400	Machinery & Equipment	40,379	36,122	—	17,650	—
606440	Vehicles	—	—	—	198,800	—
	<i>Sub-Total</i>	40,379	36,122	—	216,450	—
	Total	\$ 1,052,784	\$ 968,648	\$ 1,082,500	\$ 1,293,050	\$ 1,117,600

Utilities Expenditures by Object Code

Water Treatment & Supply—410-55-554-533-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,455,524	\$ 1,347,891	\$ 1,493,800	\$ 1,493,800	\$ 1,922,300
601205	Lump Sum Payout - Accrued Time	5,722	20,816	5,100	5,100	9,000
601210	Non-Pensionable Earnings	—	—	2,000	2,000	—
601215	Communication Stipend	3,000	3,900	4,000	4,000	—
601220	Longevity Pay	10,713	8,477	8,100	8,100	7,900
601400	Overtime-General	114,217	157,741	170,000	170,000	170,000
601410	Overtime-Holiday	124,718	106,311	115,000	115,000	115,000
601412	Overtime-Emergency	(331)	—	—	—	—
602100	FICA & MICA	126,710	122,310	126,300	126,300	164,700
602210	Pension-General	620,240	203,083	360,300	360,300	346,200
602235	Pension-Senior Mgmt	—	—	—	—	12,500
602265	Pension-457	—	983	—	—	1,700
602300	Pmt In Lieu Of Insurance	11,308	12,301	18,700	18,700	5,600
602304	Health Insurance-PPO	82,480	69,885	75,500	75,500	86,600
602305	Health Insurance-HMO	229,058	221,808	256,400	256,400	274,200
602306	Dental Insurance-PPO	6,476	6,242	7,200	7,200	6,900
602307	Dental Insurance-HMO	2,384	1,979	2,400	2,400	2,800
602309	Basic Life	3,288	2,907	4,300	4,300	5,400
602311	Long-Term Disability	1,592	1,296	2,100	2,100	2,800
602312	HDHP Aetna	22,618	14,875	14,100	14,100	9,100
602313	HSA Payflex	5,600	2,800	2,700	2,700	1,400
602400	Workers' Compensation	66,700	74,600	74,600	74,600	66,400
602600	OPEB	33,470	(85,078)	—	—	—
	<i>Sub-Total</i>	2,925,488	2,295,126	2,742,600	2,742,600	3,210,500
Operating Expense						
603110	Engineering Services	26,364	10,000	35,000	35,000	185,000
603190	Prof Svcs-Other	8,213	—	15,000	15,000	15,000
603400	Contract Svc-Other	309,889	155,402	390,600	255,856	230,600
603401	Janitorial Services	8,023	7,400	7,400	7,400	7,400
603460	Landscape Services	29,934	56,674	87,400	86,450	104,400
603470	Temporary Help	—	4,654	—	54,500	20,000
604001	Travel & Training	—	—	4,000	2,200	4,000
604300	Water/Wastewater Svc	3,075	3,091	4,900	4,900	3,000
604301	Electricity Svcs	1,513,447	1,086,689	1,269,500	1,269,500	1,645,300
604400	Leased Equipment	895	1,829	7,200	—	7,200
604550	Health Ins Internal Serv Chg	71,200	94,300	51,000	51,000	48,700
604610	Fleet Internal Svcs Charge	9,100	8,400	7,500	7,500	9,900
604620	R&M Buildings	35,857	65,983	62,900	12,295	46,200
604630	R&M Electric	9,202	13,032	10,000	10,000	10,000
604640	R&M Machinery	8,275	58,491	69,000	94,400	50,000
604641	R&M Membrane Elements	79,022	—	166,200	79,105	381,000
604669	Landscape & Irrigation	—	646	—	950	—
604700	Printing & Binding Svc	—	776	800	800	800
604920	License & Permit Fees	9,226	10,761	17,400	12,400	19,700
604997	Other Operating Expenses	19,705	2,604	32,700	12,700	32,700
604998	Contingency	1,200	—	45,000	—	40,000
605100	Office Supplies	1,515	1,484	3,100	3,700	3,000
605120	Computer Operating Expenses	1,091	—	2,800	2,800	1,800
605220	Vehicle Fuel-On-Site	1,571	2,023	2,700	2,700	2,900
605225	Equip Gas Oil & Lube	6,213	15,091	32,800	32,800	32,800
605240	Uniforms Cost	7,034	11,988	11,600	9,400	11,800
605242	Protective Clothing	5,548	5,555	9,400	9,400	10,400
605246	Safety Supplies	893	1,250	1,300	1,300	1,500

Utilities Expenditures by Object Code

Water Treatment & Supply—410-55-554-533-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605250	Noncap Furn (Item less 5000)	448	5,626	4,000	4,000	4,100
605251	Noncap Equip (Item less 5000)	—	3,595	20,900	35,700	21,200
605280	Chemicals	891,411	861,011	1,274,500	1,334,800	1,274,500
605285	Lab Supplies	23,210	23,783	29,300	29,300	31,300
605290	Other Operating Supplies	50,361	33,168	41,700	21,100	42,500
605410	Subscriptions & Memberships	840	770	2,500	1,300	2,300
605500	Training-General	1,049	5,829	9,500	755	9,900
605510	Tuition Reimbursement	2,135	—	—	—	—
	<i>Sub-Total</i>	<u>3,135,944</u>	<u>2,551,905</u>	<u>3,729,600</u>	<u>3,501,011</u>	<u>4,310,900</u>
	Departmental Capital Outlay					
606210	Building Renovation	—	—	—	39,000	—
606400	Machinery & Equipment	54,976	133,532	—	359,337	—
606440	Vehicles Purchase	67,257	644	—	—	—
606470	Computer Equipment	—	1,750	—	175	—
	<i>Sub-Total</i>	<u>122,233</u>	<u>135,926</u>	<u>—</u>	<u>398,512</u>	<u>—</u>
	Total	<u>\$ 6,183,665</u>	<u>\$ 4,982,958</u>	<u>\$ 6,472,200</u>	<u>\$ 6,642,123</u>	<u>\$ 7,521,400</u>

Utilities Expenditures by Object Code

Wastewater Treatment & Disposal—410-55-555-535-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 875,294	\$ 914,839	\$ 1,000,300	\$ 1,000,300	\$ 1,257,400
601205	Lump Sum Payout - Accrued Time	14,124	12,189	8,000	8,000	15,200
601210	Non-Pensionable Earnings	1,240	—	2,000	2,000	—
601215	Communication Stipend	2,025	1,950	2,000	2,000	2,000
601220	Longevity Pay	7,416	9,827	9,900	9,900	13,500
601400	Overtime-General	101,372	83,407	78,600	78,600	78,600
601410	Overtime-Holiday	69,416	71,186	83,200	83,200	83,200
602100	FICA & MICA	79,982	81,192	84,400	84,400	107,800
602210	Pension-General	421,696	121,786	175,800	175,800	171,800
602235	Pension-Senior Mgmt	15,310	11,680	14,000	14,000	15,700
602265	Pension-457	—	997	—	—	3,300
602304	Health Insurance-PPO	125,540	135,518	143,200	143,200	155,800
602305	Health Insurance-HMO	100,671	123,119	137,400	137,400	156,300
602306	Dental Insurance-PPO	5,270	6,202	7,300	7,300	7,300
602307	Dental Insurance-HMO	946	778	800	800	900
602309	Basic Life	2,370	2,127	2,800	2,800	3,600
602311	Long-Term Disability	986	1,141	1,400	1,400	1,800
602400	Workers' Compensation	40,700	45,500	45,500	45,500	40,500
602600	OPEB	20,918	(53,174)	—	—	—
	<i>Sub-Total</i>	1,885,276	1,570,261	1,796,600	1,796,600	2,114,700
Operating Expense						
603110	Engineering Services	29,366	91,006	105,000	36,000	150,000
603400	Contract Svc-Other	906,121	744,424	1,113,200	1,101,000	1,064,300
603401	Janitorial Services	3,959	3,661	5,000	5,000	5,000
603460	Landscape Services	37,479	70,579	80,800	93,000	93,000
604001	Travel & Training	434	307	3,500	3,500	3,500
604100	Communication Services	—	210	500	500	500
604301	Electricity Svcs	780,553	598,477	774,700	774,700	1,044,400
604302	Gas-Propane	1,919	2,633	5,700	5,700	5,700
604330	Brow Cty Wtr/Wst Collect Fee	29,606	29,670	21,300	21,300	21,300
604400	Leased Equipment	—	—	—	—	335,100
604550	Health Ins Internal Serv Chg	44,000	72,700	39,300	39,300	37,500
604610	Fleet Internal Svcs Charge	16,400	15,000	13,500	13,500	17,700
604620	R&M Buildings	136,841	88,392	248,000	67,715	125,500
604640	R&M Machinery	66,021	57,901	143,700	49,382	140,200
604669	Landscape & Irrigation	—	545	2,500	2,500	2,000
604700	Printing & Binding Svc	—	—	500	500	—
604920	License & Permit Fees	6,809	3,954	10,500	10,500	20,600
604997	Other Operating Expenses	619	824	1,000	1,000	1,300
604998	Contingency	—	—	20,000	20,000	20,000
605100	Office Supplies	1,771	1,718	2,000	2,000	2,000
605120	Computer Operating Expenses	759	2,205	2,900	2,900	2,900
605220	Vehicle Fuel-On-Site	1,804	5,389	2,200	2,200	2,400
605225	Equip Gas Oil & Lube	28,244	22,970	49,400	49,400	49,400
605240	Uniforms Cost	4,718	8,303	8,000	8,000	8,000
605242	Protective Clothing	6,204	4,572	14,800	14,800	17,500
605246	Safety Supplies	7,043	5,810	8,000	8,000	8,000
605250	Noncap Furn (Item less 5000)	136	2,977	5,500	5,500	5,500
605251	Noncap Equip (Item less 5000)	3,320	9,753	9,500	9,500	9,500
605280	Chemicals	283,850	321,498	496,300	496,300	450,000
605285	Lab Supplies	4,914	4,253	7,000	7,000	7,000
605290	Other Operating Supplies	2,558	1,748	2,500	2,500	3,000
605410	Subscriptions & Memberships	268	—	600	600	600

Utilities Expenditures by Object Code

Wastewater Treatment & Disposal—410-55-555-535-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605500	Training-General	—	1,525	5,500	5,500	5,500
605510	Tuition Reimbursement	2,478	1,213	22,000	22,000	10,000
	<i>Sub-Total</i>	2,408,194	2,174,218	3,224,900	2,881,297	3,668,900
	Departmental Capital Outlay					
606210	Building Renovation	—	—	—	271,285	—
606400	Machinery & Equipment	160,216	479,602	—	39,884	—
606440	Vehicles	—	—	—	—	243,800
	<i>Sub-Total</i>	160,216	479,602	—	311,169	243,800
	Total	\$ 4,453,686	\$ 4,224,080	\$ 5,021,500	\$ 4,989,066	\$ 6,027,400

Utilities Expenditures by Object Code

Plant Maintenance—410-55-556-536-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 480,509	\$ 491,245	\$ 549,600	\$ 549,600	\$ 604,400
601205	Lump Sum Payout - Accrued Time	8,341	7,504	8,000	8,000	7,500
601220	Longevity Pay	1,702	2,745	2,700	2,700	3,500
601400	Overtime-General	25,071	31,919	25,000	25,000	25,000
601410	Overtime-Holiday	1,218	6,542	6,000	6,000	6,000
602100	FICA & MICA	38,669	40,602	44,000	44,000	48,900
602210	Pension-General	246,918	80,466	132,600	132,600	117,600
602300	Pmt In Lieu Of Insurance	5,481	5,395	6,200	6,200	5,600
602304	Health Insurance-PPO	—	—	—	—	60,800
602305	Health Insurance-HMO	117,323	124,370	119,300	119,300	107,400
602306	Dental Insurance-PPO	1,792	2,097	2,400	2,400	1,800
602307	Dental Insurance-HMO	968	749	1,100	1,100	1,200
602309	Basic Life	1,208	1,076	1,600	1,600	1,700
602311	Long-Term Disability	604	335	800	800	900
602400	Workers' Compensation	23,200	25,900	25,900	25,900	23,100
602600	OPEB	15,340	(38,994)	—	—	—
	<i>Sub-Total</i>	968,344	781,950	925,200	925,200	1,015,400
Operating Expense						
603400	Contract Svc-Other	126,879	140,089	187,000	187,000	187,000
604001	Travel & Training	890	1,435	2,400	2,400	2,400
604100	Communication Services	—	—	—	400	—
604400	Leased Equipment	1,236	4,786	3,000	609	3,000
604550	Health Ins Internal Serv Chg	23,000	41,300	22,300	22,300	21,300
604610	Fleet Internal Svcs Charge	24,200	22,000	19,800	19,800	25,900
604625	R&M Equipment	11,144	6,723	14,500	14,500	14,500
604640	R&M Machinery	200,732	211,715	238,100	244,100	238,100
604998	Contingency	—	—	8,000	—	8,000
605100	Office Supplies	411	242	500	500	500
605120	Computer Operating Expenses	294	—	2,400	1,200	2,400
605220	Vehicle Fuel-On-Site	3,420	4,045	3,800	3,800	4,100
605240	Uniforms Cost	2,554	4,581	4,000	4,000	4,000
605242	Protective Clothing	3,367	4,118	7,500	7,500	7,500
605246	Safety Supplies	541	704	1,000	1,000	1,000
605251	Noncap Equip (Item less 5000)	14,852	13,948	12,000	16,391	12,000
605290	Other Operating Supplies	511	1,810	900	900	900
605410	Subscriptions & Memberships	496	125	400	400	400
605500	Training-General	7,481	4,470	10,400	11,200	10,400
605510	Tuition Reimbursement	5,884	—	5,000	5,000	5,000
	<i>Sub-Total</i>	427,891	462,090	543,000	543,000	548,400
Departmental Capital Outlay						
606400	Machinery & Equipment	—	9,816	—	—	—
	<i>Sub-Total</i>	—	9,816	—	—	—
	Total	\$ 1,396,235	\$ 1,253,856	\$ 1,468,200	\$ 1,468,200	\$ 1,563,800

Utilities Expenditures by Object Code

Water Transmission & Distribution Maintenance—410-55-557-533-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 469,387	\$ 553,525	\$ 722,800	\$ 722,800	\$ 839,900
601205	Lump Sum Payout - Accrued Time	17,402	23,380	19,500	19,500	32,100
601210	Non-Pensionable Earnings	1,488	—	1,000	1,000	—
601215	Communication Stipend	500	1,250	700	700	700
601220	Longevity Pay	4,188	4,785	6,000	6,000	6,600
601400	Overtime-General	155,131	242,168	100,000	100,000	130,000
601410	Overtime-Holiday	5,265	3,971	4,000	4,000	4,000
602100	FICA & MICA	48,623	62,875	61,400	61,400	75,000
602210	Pension-General	200,227	90,380	151,500	151,500	144,300
602235	Pension-Senior Mgmt	19,050	15,029	—	—	—
602265	Pension-457	2,357	2,707	2,800	2,800	2,900
602300	Pmt In Lieu Of Insurance	4,316	10,790	12,500	12,500	11,200
602304	Health Insurance-PPO	31,004	41,751	64,300	64,300	70,800
602305	Health Insurance-HMO	48,989	58,986	93,800	93,800	98,100
602306	Dental Insurance-PPO	4,891	5,369	7,100	7,100	6,200
602307	Dental Insurance-HMO	—	—	200	200	400
602309	Basic Life	1,207	1,317	2,100	2,100	2,400
602311	Long-Term Disability	557	824	1,000	1,000	1,200
602312	HDHP Aetna	27,257	26,917	29,400	29,400	9,100
602313	HSA Payflex	4,200	4,200	4,100	4,100	1,400
602400	Workers' Compensation	31,800	35,600	35,600	35,600	31,700
602600	OPEB	13,946	(49,629)	—	—	—
	<i>Sub-Total</i>	1,091,786	1,136,193	1,319,800	1,319,800	1,468,000
Operating Expense						
603400	Contract Svc-Other	146,727	158,744	262,700	162,700	220,000
604100	Communication Services	—	1,032	1,800	1,800	—
604550	Health Ins Internal Serv Chg	24,400	36,300	19,700	19,700	18,800
604610	Fleet Internal Svcs Charge	113,200	102,900	92,400	92,400	120,600
604640	R&M Machinery	6,345	5,427	10,000	10,000	10,000
604661	R&M Distribution System	84,061	115,155	120,000	120,000	120,000
604700	Printing & Binding Svc	—	509	600	600	600
604920	License & Permit Fees	82	50	1,000	1,000	1,000
604997	Other Operating Expenses	951	1,456	1,000	1,000	1,000
604998	Contingency	—	10,000	20,000	20,000	20,000
605100	Office Supplies	985	1,053	1,200	1,200	1,200
605220	Vehicle Fuel-On-Site	19,740	26,249	35,900	35,900	38,800
605240	Uniforms Cost	2,562	4,496	5,600	5,600	5,600
605242	Protective Clothing	2,846	5,568	6,000	6,000	6,000
605246	Safety Supplies	5,450	4,411	6,000	6,000	6,000
605251	Noncap Equip (Item less 5000)	6,362	6,273	6,600	6,600	6,600
605290	Other Operating Supplies	11,116	15,520	20,000	20,000	20,000
605410	Subscriptions & Memberships	—	—	400	400	400
605500	Training-General	1,830	2,708	10,000	10,000	10,000
605510	Tuition Reimbursement	—	2,259	—	—	—
	<i>Sub-Total</i>	426,657	500,111	620,900	520,900	606,600
Departmental Capital Outlay						
606440	Vehicles	60,231	110	—	406	36,900
	<i>Sub-Total</i>	60,231	110	—	406	36,900
	Total	\$ 1,578,674	\$ 1,636,414	\$ 1,940,700	\$ 1,841,106	\$ 2,111,500

Utilities Expenditures by Object Code

Water Accountability—410-55-558-533-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 424,870	\$ 470,573	\$ 387,500	\$ 387,500	\$ 458,000
601205	Lump Sum Payout - Accrued Time	22,912	48,937	6,500	6,500	13,600
601220	Longevity Pay	4,644	4,384	2,700	2,700	5,500
601400	Overtime-General	159,353	182,009	150,000	150,000	150,000
601410	Overtime-Holiday	2,303	2,127	6,500	6,500	6,500
602100	FICA & MICA	44,543	52,281	36,300	36,300	45,500
602210	Pension-General	164,892	54,497	93,500	93,500	75,700
602300	Pmt In Lieu Of Insurance	1,338	—	—	—	—
602304	Health Insurance-PPO	43,054	44,489	29,300	29,300	34,100
602305	Health Insurance-HMO	91,057	93,025	101,900	101,900	87,800
602306	Dental Insurance-PPO	4,410	4,615	4,400	4,400	2,800
602307	Dental Insurance-HMO	341	80	—	—	300
602309	Basic Life	747	705	1,100	1,100	1,300
602311	Long-Term Disability	531	281	500	500	600
602400	Workers' Compensation	20,400	22,800	22,800	22,800	20,300
602600	OPEB	11,157	(28,360)	—	—	—
	<i>Sub-Total</i>	<u>996,551</u>	<u>952,443</u>	<u>843,000</u>	<u>843,000</u>	<u>902,000</u>
<u>Operating Expense</u>						
603400	Contract Svc-Other	4,810	2,294	8,500	8,500	3,000
603425	Software License & Maint	—	—	—	—	98,200
604100	Communication Services	—	2,102	4,900	4,900	—
604200	Postage	31	—	—	—	—
604550	Health Ins Internal Serv Chg	26,700	43,700	23,600	23,600	22,600
604610	Fleet Internal Svcs Charge	45,200	41,200	37,000	37,000	48,300
604640	R&M Machinery	2,321	—	2,700	2,700	—
604661	R&M Distribution System	149,669	162,880	163,700	163,700	166,400
604700	Printing & Binding Svc	43	—	200	200	200
604920	License & Permit Fees	(5,118)	35,925	60,300	60,300	300
604998	Contingency	—	—	2,000	2,000	2,000
605100	Office Supplies	835	712	900	900	900
605210	Water Meters	3,133	3,965	5,000	5,000	5,000
605220	Vehicle Fuel-On-Site	15,312	15,577	26,300	26,300	28,400
605240	Uniforms Cost	3,265	3,547	4,000	4,000	4,000
605242	Protective Clothing	2,808	3,106	3,500	3,500	3,500
605246	Safety Supplies	626	1,305	1,000	1,000	1,000
605251	Noncap Equip (Item less 5000)	2,582	647	3,200	3,200	3,200
605290	Other Operating Supplies	924	1,242	1,000	1,000	1,000
605410	Subscriptions & Memberships	—	—	200	200	200
605500	Training-General	—	1,632	6,600	6,600	3,600
	<i>Sub-Total</i>	<u>253,140</u>	<u>319,833</u>	<u>354,600</u>	<u>354,600</u>	<u>391,800</u>
<u>Departmental Capital Outlay</u>						
606440	Vehicles Purchase	25,000	28,413	—	4,387	—
	<i>Sub-Total</i>	<u>25,000</u>	<u>28,413</u>	<u>—</u>	<u>4,387</u>	<u>—</u>
	Total	<u>\$ 1,274,691</u>	<u>\$ 1,300,689</u>	<u>\$ 1,197,600</u>	<u>\$ 1,201,987</u>	<u>\$ 1,293,800</u>

Utilities Expenditures by Object Code

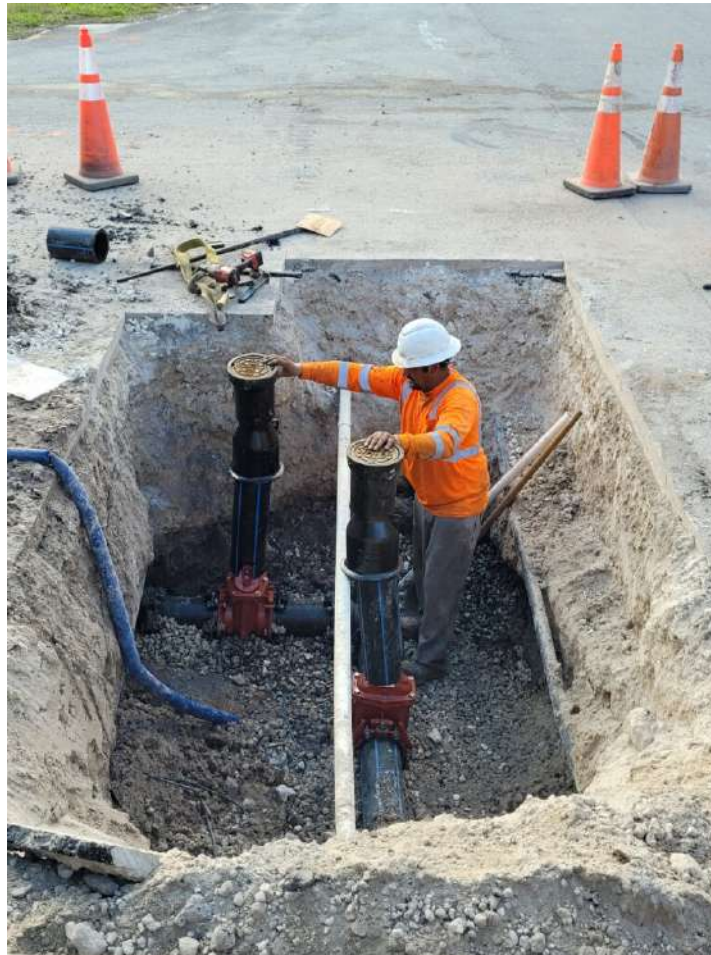
Wastewater Collection Maintenance—410-55-559-535-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,298,941	\$ 1,300,774	\$ 1,379,100	\$ 1,379,100	\$ 1,527,000
601205	Lump Sum Payout - Accrued Time	37,107	47,864	18,300	18,300	28,700
601210	Non-Pensionable Earnings	—	1,457	2,000	2,000	—
601215	Communication Stipend	2,525	2,600	2,600	2,600	4,600
601220	Longevity	9,571	11,057	10,300	10,300	12,400
601400	Overtime-General	459,063	637,323	405,600	405,600	405,600
601410	Overtime-Holiday	43,405	69,127	35,900	35,900	30,000
602100	FICA & MICA	138,074	154,417	124,900	124,900	145,300
602210	Pension-General	574,179	180,313	314,900	314,900	266,300
602235	Pension-Senior Mgmt	19,868	13,558	15,800	15,800	20,100
602265	Pension-457	1,147	—	—	—	—
602300	Pmt In Lieu Of Insurance	5,654	1,295	—	—	5,600
602304	Health Insurance-PPO	71,047	43,598	29,300	29,300	51,200
602305	Health Insurance-HMO	231,342	271,603	283,100	283,100	269,700
602306	Dental Insurance-PPO	11,268	11,218	11,700	11,700	10,400
602307	Dental Insurance-HMO	933	867	1,000	1,000	1,000
602309	Basic Life	2,632	2,455	3,900	3,900	4,300
602311	Long-Term Disability	1,606	1,159	2,000	2,000	2,200
602312	HDHP Aetna	18,378	7,880	7,100	7,100	18,100
602313	HSA Payflex	2,800	1,400	1,400	1,400	2,800
602400	Workers' Compensation	75,400	84,400	84,400	84,400	75,100
602600	OPEB	33,469	(85,079)	—	—	—
	<i>Sub-Total</i>	3,038,409	2,759,287	2,733,300	2,733,300	2,880,400
Operating Expense						
603400	Contract Svc-Other	377,678	255,601	300,000	300,000	300,000
603401	Janitorial Services	3,868	3,571	3,600	3,600	3,600
603460	Landscape Services	13,087	26,699	15,000	20,600	15,000
604100	Communication Services	—	1,004	—	600	—
604301	Electricity Svcs	397,980	468,568	679,000	679,000	583,200
604320	Hollywood Large User	181,384	506,627	140,000	140,000	140,000
604400	Leased Equipment	1,808	4,017	6,600	6,600	6,600
604550	Health Ins Internal Serv Chg	64,900	101,400	54,900	54,900	52,400
604610	Fleet Internal Svcs Charge	159,900	145,400	130,500	130,500	170,500
604620	R&M Buildings	1,461	7,526	3,000	3,000	3,000
604640	R&M Machinery	8,069	20,017	10,000	10,000	10,000
604662	R&M Lift Station-Minor	241,960	194,131	190,000	190,000	250,000
604700	Printing & Binding Svc	—	215	700	700	700
604920	License & Permit Fees	1,896	56,332	2,600	2,600	2,600
604997	Other Operating Expenses	3,821	3,025	3,000	3,000	3,000
604998	Contingency	—	—	75,000	37,587	75,000
605100	Office Supplies	1,287	1,416	1,500	1,500	1,500
605120	Computer Operating Expenses	—	4,092	400	400	400
605220	Vehicle Fuel-On-Site	54,990	49,179	75,300	75,300	81,400
605225	Equip Gas Oil & Lube	—	1,507	5,900	5,900	5,900
605240	Uniforms Cost	8,453	8,840	9,000	9,000	9,000
605242	Protective Clothing	5,607	5,454	4,600	4,600	9,400
605246	Safety Supplies	4,152	2,435	3,600	3,600	3,600
605251	Noncap Equip (Item less 5000)	4,793	6,285	8,000	7,400	8,000
605280	Chemicals	5,143	5,174	4,700	4,700	4,700
605290	Other Operating Supplies	32,104	30,034	36,500	36,500	36,500
605410	Subscriptions & Memberships	690	690	800	800	800

Utilities Expenditures by Object Code

Wastewater Collection Maintenance—410-55-559-535-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605500	Training-General	2,010	2,464	18,000	18,000	10,000
605510	Tuition Reimbursement	9,682	6,525	15,000	15,000	—
	<i>Sub-Total</i>	1,586,723	1,918,229	1,797,200	1,765,387	1,786,800
	Departmental Capital Outlay					
606360	Lift Station Rehab	32,141	—	—	—	—
606400	Machinery & Equipment	—	54,658	35,000	66,813	120,000
606440	Vehicles Purchase	382,459	3,769	100,000	850,172	199,500
	<i>Sub-Total</i>	414,600	58,427	135,000	916,985	319,500
	Total	\$ 5,039,731	\$ 4,735,942	\$ 4,665,500	\$ 5,415,672	\$ 4,986,700



Utilities Expenditures by Object Code

Water & Wastewater Quality Control—410-55-563-533-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 431,638	\$ 444,620	\$ 543,200	\$ 543,200	\$ 564,200
601205	Lump Sum Payout - Accrued Time	8,247	16,492	7,400	7,400	18,100
601210	Non-Pensionable Earnings	—	—	3,000	3,000	—
601215	Communication Stipend	1,725	1,950	2,000	2,000	2,000
601220	Longevity Pay	1,306	1,334	1,300	1,300	2,100
601400	Overtime-General	20,155	24,829	30,000	30,000	30,000
601410	Overtime-Holiday	8,284	8,584	9,600	9,600	9,600
602100	FICA & MICA	33,432	35,432	44,100	44,100	47,100
602210	Pension-General	217,683	56,352	91,400	91,400	91,500
602235	Pension-Senior Mgmt	18,932	29,567	35,300	35,300	20,100
602265	Pension-457	2,321	2,408	2,400	2,400	2,800
602300	Pmt In Lieu Of Insurance	—	—	6,200	6,200	—
602304	Health Insurance-PPO	39,384	41,854	43,800	43,800	27,200
602305	Health Insurance-HMO	99,641	106,077	120,100	120,100	131,300
602306	Dental Insurance-PPO	4,126	4,871	5,300	5,300	4,300
602307	Dental Insurance-HMO	270	—	—	—	400
602309	Basic Life	1,279	1,163	1,500	1,500	1,600
602311	Long-Term Disability	495	300	800	800	800
602400	Workers' Compensation	20,400	22,800	22,800	22,800	20,300
602600	OPEB	11,156	(28,360)	—	—	—
	<i>Sub-Total</i>	920,473	770,274	970,200	970,200	973,400
Operating Expense						
603400	Contract Svc-Other	26,587	20,711	38,600	38,600	40,800
603402	Contracted Lab Testing	54,651	78,577	120,000	120,000	120,000
603425	Software License & Maint	21,254	31,042	55,700	55,700	55,700
604001	Travel & Training	—	—	3,000	3,000	3,000
604100	Communication Services	—	—	1,400	1,400	—
604400	Leased Equipment	4,714	5,682	20,000	20,000	20,000
604550	Health Ins Internal Serv Chg	33,300	49,400	26,700	26,700	25,500
604610	Fleet Internal Svcs Charge	10,400	9,500	8,500	8,500	11,100
604613	Vehicle Detail	—	—	500	500	—
604700	Printing & Binding Svc	1,284	1,548	1,500	1,500	5,000
604920	License & Permit Fees	7,482	2,800	23,000	23,000	26,000
604997	Other Operating Expenses	3,612	—	10,000	10,000	2,500
604998	Contingency	—	—	5,000	5,000	5,000
605100	Office Supplies	1,595	2,041	4,000	4,000	4,000
605120	Computer Operating Expenses	—	—	1,300	1,300	2,000
605220	Vehicle Fuel-On-Site	1,668	2,425	2,700	2,700	2,900
605240	Uniforms Cost	1,205	1,565	3,000	3,000	2,400
605242	Protective Clothing	3,807	4,407	6,000	6,000	7,400
605246	Safety Supplies	1,159	1,341	1,400	1,400	1,400
605250	Noncap Furn (Item less 5000)	—	—	2,000	2,000	2,000
605251	Noncap Equip (Item less 5000)	—	—	5,000	5,000	10,000
605285	Lab Supplies	65,129	68,248	100,000	100,000	100,000
605410	Subscriptions & Memberships	456	—	1,800	1,800	1,800
605500	Training-General	785	390	7,500	7,500	7,500
	<i>Sub-Total</i>	239,087	279,679	448,600	448,600	456,000
Departmental Capital Outlay						
606400	Machinery & Equipment	14,808	—	—	50,910	—
	<i>Sub-Total</i>	14,808	—	—	50,910	—
	Total	\$ 1,174,367	\$ 1,049,953	\$ 1,418,800	\$ 1,469,710	\$ 1,429,400

Utilities Expenditures by Object Code

Support Services—410-55-564-539-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 562,229	\$ 523,020	\$ 561,900	\$ 561,900	\$ 576,200
601205	Lump Sum Payout - Accrued Time	34,893	40,482	17,700	17,700	40,300
601210	Non-Pensionable Earnings	3,446	—	5,000	5,000	—
601215	Communication Stipend	4,883	6,925	6,500	6,500	6,500
601220	Longevity Pay	1,985	1,341	1,100	1,100	—
601400	Overtime-General	78	—	—	—	—
602100	FICA & MICA	46,349	41,505	44,000	44,000	45,300
602210	Pension-General	27,552	—	—	—	—
602235	Pension-Senior Mgmt	106,000	74,653	92,500	92,500	119,700
602265	Pension-457	9,573	9,610	11,700	11,700	21,200
602300	Pmt In Lieu Of Insurance	4,402	5,395	—	—	—
602304	Health Insurance-PPO	2,755	—	—	—	—
602305	Health Insurance-HMO	38,525	24,461	37,000	37,000	28,000
602306	Dental Insurance-PPO	1,310	1,076	1,800	1,800	1,000
602307	Dental Insurance-HMO	870	734	700	700	800
602309	Basic Life Insurance	1,761	1,408	1,600	1,600	1,600
602311	Long-Term Disability Ins	406	211	800	800	800
602312	HDHP Aetna	14,314	28,729	39,300	39,300	22,300
602313	HSA Payflex	2,800	5,600	5,400	5,400	2,800
602400	Workers' Compensation	19,700	22,000	22,000	22,000	20,000
602600	OPEB	8,367	(17,725)	—	—	—
	<i>Sub-Total</i>	892,198	769,424	849,000	849,000	886,500
Operating Expense						
603110	Engineering Svcs	—	—	3,000	3,000	3,000
603400	Contract Svcs-Other	—	500	2,500	2,500	2,500
603425	Software License & Maint	—	—	2,000	2,000	1,000
604001	Travel & Training	—	3,109	8,000	8,000	8,000
604100	Communication Svcs	—	—	1,100	1,100	1,100
604200	Postage	46	110	900	900	1,000
604301	Electricity Svcs	10,661	8,207	10,500	10,500	13,300
604500	Risk Internal Svcs Charge	14,600	2,600	11,100	11,100	9,100
604550	Health Ins Internal Serv Chg	15,500	7,400	4,000	4,000	3,900
604610	Fleet Internal Svcs Charge	10,400	9,500	8,500	8,500	11,100
604650	R&M Office Equip	—	890	1,500	1,500	1,500
604700	Printing & Binding Svcs	291	356	800	800	800
604916	Administrative Expense	250	—	300	300	300
604920	License & Permit Fees	1,818	—	4,000	4,000	4,000
605100	Office Supplies	758	766	1,300	1,300	1,300
605220	Vehicle Fuel-On-Site	759	239	2,800	2,800	3,000
605240	Uniforms Cost	—	627	1,200	1,200	1,200
605250	Noncap Furn (Item less 5000)	—	3,000	3,000	6,479	3,000
605290	Other Operating Supplies	127	1,600	1,600	142	1,600
605410	Subscriptions & Memberships	—	—	1,400	—	1,400
605500	Training-General	—	356	4,100	3,479	4,100
	<i>Sub-Total</i>	55,211	39,260	73,600	73,600	76,200
	Total	\$ 947,409	\$ 808,684	\$ 922,600	\$ 922,600	\$ 962,700

Utilities Expenditures by Object Code

Engineering & Strategic Development—410-55-565-539-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 1,101,118	\$ 1,291,971	\$ 1,267,800	\$ 1,267,800	\$ 1,532,000
601205	Lump Sum Payout - Accrued Time	61,342	82,940	30,300	30,300	64,100
601210	Non-Pensionable Earnings	—	—	8,000	8,000	—
601215	Communication Stipend	5,800	15,950	9,800	9,800	12,400
601220	Longevity Pay	7,577	4,012	1,500	1,500	7,000
601400	Overtime-General	16,241	1,915	12,900	12,900	12,900
601410	Overtime-Holiday	1,659	—	800	800	800
602100	FICA & MICA	88,355	101,566	99,700	99,700	122,000
602210	Pension-General	184,662	66,969	111,000	111,000	100,600
602235	Pension-Senior Mgmt	72,109	84,210	144,100	144,100	170,200
602265	Pension-457	25,199	25,748	30,800	30,800	35,300
602300	Pmt In Lieu Of Insurance	24,256	26,759	24,900	24,900	22,400
602304	Health Insurance-PPO	57,745	38,158	29,300	29,300	33,800
602305	Health Insurance-HMO	83,255	99,410	108,900	108,900	110,500
602306	Dental Insurance-PPO	4,858	4,543	4,400	4,400	5,000
602307	Dental Insurance-HMO	463	662	1,000	1,000	900
602309	Basic Life Insurance	2,671	2,626	3,600	3,600	4,400
602311	Long-Term Disability Ins	885	664	1,800	1,800	2,200
602312	HDHP Aetna	—	1,220	—	—	22,300
602313	HSA Payflex	—	—	—	—	2,800
602400	Workers' Compensation	28,000	31,300	31,300	31,300	27,900
602600	OPEB	20,918	(49,629)	—	—	—
	<i>Sub-Total</i>	1,787,112	1,830,994	1,921,900	1,921,900	2,289,500
Operating Expense						
603080	Other Insurance Premium	—	878	750	750	800
603110	Engineering Svcs	20,783	7,850	260,000	20,000	150,000
603190	Prof Svcs-Other	—	45,226	80,000	28,865	26,600
603400	Contract Svcs-Other	1,616	—	172,900	192,900	16,700
603425	Software License & Maint	64,002	59,971	181,550	180,705	229,700
604001	Travel & Training	200	6,202	—	43,700	27,300
604200	Postage	216	366	1,100	1,100	1,300
604500	Risk Internal Svcs Charge	20,800	6,100	26,100	26,100	21,300
604550	Health Ins Internal Serv Chg	30,800	54,600	29,600	29,600	28,200
604610	Fleet Internal Svcs Charge	7,700	7,000	6,300	6,300	8,200
604650	R&M Office Equip	6,521	8,476	10,500	10,500	9,500
604700	Printing & Binding Svcs	441	1,156	2,200	2,200	2,700
604889	Marketing & Promotions	—	—	—	2,000	—
604916	Administrative Expense	—	600	—	5,700	1,500
604920	License & Permit Fees	—	456	400	400	1,000
604997	Other Operating Expenses	627	—	—	108	1,400
604998	Contingency	—	—	2,000	1,627	2,000
605100	Office Supplies	2,445	2,464	2,000	2,000	3,000
605120	Computer Operating Expenses	474	3,681	1,400	11,745	2,300
605220	Vehicle Fuel-On-Site	1,894	2,173	3,300	3,300	3,600
605240	Uniforms Cost	1,527	1,501	2,025	2,025	2,100
605250	Noncap Furn (Item less 5000)	—	599	12,000	2,500	12,000
605290	Other Operating Supplies	105	3,494	4,609	4,609	400

Utilities Expenditures by Object Code

Engineering & Strategic Development—410-55-565-539-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
605410	Subscriptions & Memberships	195	308	950	950	700
605500	Training-General	2,195	7,178	9,750	9,750	13,400
	<i>Sub-Total</i>	162,542	220,278	809,434	589,434	565,700
	Total	\$ 1,949,654	\$ 2,051,272	\$ 2,731,334	\$ 2,511,334	\$ 2,855,200



Engineering & Strategic Development Staff

Utilities Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
329100	Engineering Permits	Permit fees are collected to offset the cost of providing services by engineering staff for managing the infrastructure construction inspection services.
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	Overtime is required for the following reasons: (1) repairs to utility lines; (2) holiday shift work, illness, vacation and emergency plant operations; (3) supervision and inspection of construction.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays, to include days worked and not worked per the individual collective bargaining agreements.
603080	Other Insurance Premium	This account was created to budget for the premium of liability and hull insurance for drones.
603110	Engineering Services	This cost is for required services such as survey, design on existing water and sewer projects relating to the current requirements and permitting of construction, maintenance and repair of Utilities infrastructure, plant operations and analysis, etc. This line is required for the following reasons: Boundary Surveys and Traffic Studies, Topographic Surveys, Soil Testing, Environmental Studies, Engineering Studies, Property Appraisals for park agreement, and other professional services as needed for administrative and health and wellness programs. The FY23 budget includes an approved above base request of \$150,000 to pay for mechanical integrity test of injection well (every 5 years) required by the State permit.
603190	Prof Svcs-Other	Various Consulting Services - \$171,600 Feasibility Study - \$50,000 Mitigation Area Inspection & Treatment - \$15,000 Departmental Personnel Enhancement - \$35,000 Operational Studies & Development - \$40,000 Citywide GIS Software - \$100,000 Total - \$411,600
603400	Contract Svc-Other	This line item represents funds for services performed by outside contractors such as: cleaning, grounds maintenance, repairs to lift stations, fence repairs, generator repairs, hauling, sand removal, grit removal, for motor repairs, contractual meter replacement work, welding services, air compressor inspection/services for 3 plants, laboratory equipment maintenance, service electric switchgears, SCADA security assessment, and upgrades to SCADA HMI Software. The budgeted amount of \$2,231,350 is distributed as follows: \$6,900 (program 100); \$89,600 (program 553); \$1,064,300 (program 555); \$187,000 (program 556); \$220,000 (program 557); \$3,000 (program 558); \$300,000 (program 559); \$40,800 (program 563); \$70,600 (program 554/location 130); \$160,000 (program 554/location 140); \$70,000 (program 550); \$2,500 (program 564); \$16,650 (program 565). Includes approved above base request of \$32,000 (program 553).
603401	Janitorial Services	This line item is for services performed by outside contractors for cleaning.
603402	Contracted Lab Testing	The \$120,000 budget will cover outside service for wastewater laboratory analysis required by the City of Hollywood Large User Agreement and for related water laboratory analysis required by Federal, State and Local regulations.
603404	Air Condition Svcs	Repairs and maintenance for A/C equipment as needed.

Utilities Budget Justification

Object #	Account Description	Justification
603425	Software License & Maint	<p>Bentley WaterCAD Maintenance Contract & Support \$9,000 Hansen Gateway Lisc. For Barcoding System \$600 Hansen Maintenance Contract & Support2013 \$10,000 Tokay Maintenance Contract & Support - Backflow Program / Maintenance \$1,000 Aquatic Informatics / Tokay \$12,000 Inovyze \$4,000 Auto Desk \$3,500 Acrobat Creative Cloud \$3,000 XLReporter Licenses Support Services (7 licenses) - \$2,000 Rockwell Programming Software - \$8,000 Annual Revenue Locator App \$36,000 Annual FlexNet RNI Hosted SaaS \$28,200 Annual Sensus Analytics Hosted \$29,500 Annual Presssure Profile \$4,500 Perkin-Elmer: Inst maintenance-Lab/ICP \$20,000 Dionex IC instrument maintenance \$10,000 Ethosoft (\$2600) LIMS maintenance \$2,800 Linko Pretreatment software maintenance \$3,900 Chromelion 7.0 Version for Dionex IC \$10,000 Protocol3 \$5,000 Omnion (Lachat) software \$4,000 Civical Maintenance & Support - CSRT (replaced by Lucy module STEAM); Telephonetics Upgrade - Cisco – Survey; Additional Software Needs; Viso/Adobe Pro \$2,500 This is to renew the following software license for Engineering and GIS is undefined: Bluebean; AutoCat; Adobe Pro \$230,642 Total \$440,142</p>
603455	Security Services	This line item is for outside security services at the water plant.
603460	Landscape Services	Costs to maintain landscape and several Utilities plants and lift station properties located throughout the city. Includes approve above base request of \$17,000 (program 554, location 140).
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
604001	Travel & Training	This cost is for approved out of area travel for trainings, conference, seminars, etc., and includes registration, airline travel, mileage, meals and other related expenses.
604100	Communication Services	This account is for radios, hand held units, Cell Tower Modem fees, air card service charges, and monthly GPS fees to Synovvia and Verizon. The budget of \$1,600 is distributed as follows: \$500 (program 555); \$1,100 (program 564).
604200	Postage	This account represents allocated costs for regular and bulk mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svc	This represents costs for water and sewer usage for the water plant, lift stations and other buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	Purchase of Propane Gas to fuel the WWRF Digesters and Boilers.
604320	Hollywood Large User	The City of Miramar is part of the Large User Agreement for the treatment of wastewater at the City of Hollywood Regional Facility. The City pays monthly service charges & fees.
604330	Brow Cty Wtr/Wst Collect Fee	Funding for costs associated with utilities for Broward County Services.
604400	Leased Equipment	Allocated costs for copier rental. Toner is only purchased if exceeds allotted meter amount. Crane and Scissors lift Rental
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account is for the repair and maintenance of city vehicles as allocated by Public Works Fleet Maintenance.



Utilities Budget Justification

Object #	Account Description	Justification
604620	R&M Buildings	<p>Pressure and Paint well pads #2 \$12,500 Roof Inspections and repairs at Bldg. J (Digester Bldg) \$15,000 Replacing Doors/Interior Doors (Exterior Replaced FY2023) \$48,000 Concrete Repair & Railings (Sand Filters & Aeration Basin #1 East Wall) \$50,000 Sites - 133 lift stations @ \$25 ea misc parts for structural repairs \$3,000 Wall sealing repair \$7,000 Lighting Maintenance (EWTP & 2MGT) \$4,200 Paints, Paint Supplies, & Graffiti Remover \$1,000 Pest Control Service \$1,000 Building Consumables: Coatings, Sealers, Solvents, & Cleaners \$2,000 Door maintenance/repairs \$1,000 Window & Shutter maintenance and repairs \$10,000 Miscellaneous Painting at WWTP and Fence Repair \$20,000 Total \$174,700</p>
604625	R&M Equipment	Purchase of new and replacement pumps and motors.
604630	R&M Electric	Cost of electrical maintenance and parts. Includes \$81,200 (program 553) and \$10,000 (program 554). Includes approved above base request of \$3,000 (program 553).
604640	R&M Machinery	This line item represents repair and maintenance of all pumps, motors and power equipment utilized in the Utilities Operations. Includes funding for additional equipment rehabilitation and spare parts for three plants.
604641	R&M Membrane Elements	This budget is to fund the cost of membrane elements. Includes approved above base request of \$54,800.
604650	R&M Office Equip	Repair of office related equipment such as the plans copier and plotter.
604661	R&M Distribution System	This represents funding for the purchase of all materials and supplies required to maintain meters and to upgrade the City's existing water and sewer mains and fire hydrants.
604662	R&M Lift Station-Minor	This represents funding for the maintenance and repair of lift stations city-wide including but not limited to pump repairs, control system services and parts, painting and structural improvements and repairs. Includes approved above base request of \$60,000.
604664	R&M Telemetry	This account is used to pay cost associated with electronic supplies for telemetry system. Includes approved above base request of \$15,600.
604665	R&M Air Conditioning	This represents funding for repairs and maintenance related to city-wide air conditioning systems.
604669	Landscape & Irrigation	The line is for landscape & beautification/irrigation.
604700	Printing & Binding Svc	This line item is for special anticipated flyers for compliance with the Safe Water Drinking Act, service related door hangers, meter cards, books, and copier overages. It also represents printing services related to letterhead, envelopes, business cards and other project related materials. Copy overages will also be charged to this account.
604870	Public Education	This line item is for Public Outreach and Information Program for reclaimed water, water conservation and water and wastewater utility system.
604889	Marketing & Promotions	This represents costs associated with marketing materials and specialty items needed to promote City events, initiatives, and programs.
604910	Advertising Costs	This line item supports specialized advertising for recruiting Utilities staff and public notices to be advertised in newspapers per Federal, State, and Local regulations pertaining to water/wastewater.
604916	Administrative Expense	This is for petty cash reimbursements and expenses incurred with administrative sponsored meetings, trainings, etc.

Utilities Budget Justification

Object #	Account Description	Justification
604920	License & Permit Fees	<p>PE License Renewal - \$200 Electrical Journeyman Renewal \$200 Fuel Storage & Generator Licensing \$680 Storage Tank State (DEP) (Annual Renewal), Hazardous Material (FDEP) (Annual Renewal) \$1,650 FDEP Operation License/Broward County Lic to Operate Annual Renewal,5/1/2021 \$2,500 FDEP Air License, [Bi-Annual, Due October'23 \$360 Certification upgrade reimbursement \$235 Operator CEUs 2-Yrs Renewals Due in 2023 \$2,400 Operator license renewals \$1,050 FWPCOA membership (CHAPTER 7) Hazardous Material (FDEP & DPEP) (Bi-Annual Renewal, 5/31/2023) \$1,550 DEP Permit (5-yr renewal) 2023 \$10,000 Elevator Operation - Broward County-Annual \$175 AWWA Water Distribution Licenses (10 ea \$50.00) \$500 CDL License Renewal (2 ea \$250.00) \$500 CDL Licenses New and Renewal (3 ea \$100.00) \$300 annual license renewal for Booster Pump Station \$2,600 NELAC Audit \$10,000 Lab water/wastewater certification: FL Dept. of Health \$3,500 Lab water wastewater certification app fee: FL Dept. of Health \$12,500 Hazard Materials Cert. Due 5/31/20' (Broward Co.) \$850 Diesel Fuel Storage Tank Cert. @ 10 MGT Facility. (FL. State) Annual \$500 Diesel Fuel Storage Tank Cert. @ EWTP. (FL. State) Annual \$500 Storage Tank Registration Placard Annual \$100 Annual Fire Inspection Permit Annual \$750 Elevator Operations Permit Annual \$775 Operators License Exams: Estimated 2 operators \$400 Operators License Renewals \$825 Permit to Operate: BCHU exp. 06/30/20 (Annually) \$11,620 Diesel Storage Tank Placards: FDEP \$1,800 Air License (Due 3-1-23) Every 2 yrs. \$680 (11) WTP Operator Licenses Renewals (Due 2023) & (2) License Exams \$900 BOES Dumping Permit Renewal UT2100, UT2107 ANNUAL (2 renewal @ \$100) \$200 DNRP - Sludge transport/permit fees \$500 DEP/DNRP diesel storage tank registration for MPS - ANNUAL renewal \$1,000 DEP/DNRP diesel storage tank registration BPS - ANNUAL renewal \$200 DEP/DNRP diesel storage tank registrations PS #7 - ANNUAL renewal \$350 Professional licenses \$2,750 Total \$75,600</p>
604997	Other Operating Expenses	This account is for expenditures that cannot be accounted for in another line item.
604998	Contingency	This line item represents contingency funding for unanticipated expenses not budgeted in any other account.
605100	Office Supplies	This represents funding for miscellaneous office supplies for the department to function.
605120	Computer Operating Expenses	This line item is computer related hardware/items.
605210	Water Meters	This represents funding for renewal and replacement meters.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles. Allocation provided by Public Works Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works department provided the budgeted amount.
605240	Uniforms Cost	This expenditure represents funding for uniforms for employees which includes, but not limited to t-shirts, hats, uniform rental and safety shoes.
605242	Protective Clothing	This line item provides for required protective items such as gloves, safety goggles, full body suits, and rubber boots.
605246	Safety Supplies	This expenditure is for safety equipment supplies such as: traffic cones, barricades, gas detectors, etc.
605250	Noncap Furn (Item less 5000)	Furniture costing under \$5,000 for each item. Includes the purchase of miscellaneous furniture such as tables and chairs for meeting room, Laboratory and Operations Center, workstations, desks, appliances and file cabinets for new staff.



Utilities Budget Justification

Object #	Account Description	Justification
605251	Noncap Equip (Item less 5000)	This expenditure is for the purchase of new and replacement of small hand and power tools and other associated accessories utilized in the Utilities Department that cost under \$5,000. It also includes funding for Toughbook laptops as well as sample stations for monthly required testing. The budget of \$71,700 is requesting for the following items: All-purpose penetrating oil/WD-40; Bar, Johnson, Pry, Breaker, Flat Tip x 5 ft; Batteries; Battery jumper cables; Couplings, Aluminum (Quick Disconnect for Pumps); Cutting fluid for drill press; Degreasers; Dial indicator for shaft alignment; Electric Saws; Electrical fish tape; Extension, 1/2" Drive x 4 Foot Long; Gas Cans; Gauge, Hydrant, Pressure Reading 0 to 200 psi; Grease, Lubricant, Tube, For Backhoes; Mag-Lite; Manhole hooks; Marking Paint; Misc. Hand Tools (Measuring Tapes, Pliers, Picks, Pipe Cutter, Hammer, etc.); Operations Tools, Lockers, Chemical Cabinets; Portable Generator; Portable insect fogger for injection well/pretreat; Pressurized Spray Bottles for Disinfecting equipment; Rakes for leveling of solids in trailers and grit/rag bins; RO & Nano Train Spare/Replacement Parts; Rust and corrosion inhibitor; Sample pump for monitor well; Shop Tools; Shovels, Hand/Variou; Skimming nets; Small valve/pump repair and maintenance; Socket, Sets/Adapters; Spare sludge judges; Submersible Pumps; Various Blades, Hack Saw/Band Saw, Drill Bits Set, etc. Various Nozzles; Tools (Chisels/Screwdrivers/Shears); Wire Brushes, rollers, squeegee, scrapers, brooms, mops, etc; Wrenches, Pipe/Crescent/Hydrant/Meter.
605280	Chemicals	This line represents funding for different types of chemicals used in water treatment such as: lime, chlorine, fluoride coagulant poly-phosphate, and calcium carbonate remover. Chemicals used in the sewer department include sewer solvent, lift station control, grease eliminator, deodorant blocks and art cleaners. The budgeted amount of \$1,729,200 is distributed as follows: \$450,000 (Prog 555); \$4,700 (Prog 559); \$329,500 (Prog 554/location 130); \$945,000 (Prog 554/location 140).
605285	Lab Supplies	This amount is for the cost of laboratory supplies to test water quality.
605290	Other Operating Supplies	The anticipated amount of funding required for miscellaneous expenditures not included in other accounts. Includes funding for additional fill, plants, and sod for restoration.
605410	Subscriptions & Memberships	American Academy of Environmental Engineers \$450 American Society of Civil Engineers \$1,400 Water Environmental Federation \$5,000 National Society of Professional Engineers \$1,200 Florida Rural Water Association \$500 Professional Engineering Licenses \$600 SEFLUC \$1,500 AWWA \$4,000 Women of Color Empowerment Institute \$150 National Forum for Black Public Administrators - Fiscal Ops Mgr \$200 Subsc/Mem to include: FCCMA, BCCMA, APWA, AWWA \$1,000 (11) FW&PCOA Membership \$330 (11) S.E.D.A. Membership \$440 National Safety Council Membership: (Utility Dept.) \$400 FW&PCOA Memberships: (12 ea \$30.00) \$360 AWWA Membership: Chief Operator \$250 SEDA Memberships: (12 ea \$40.00) \$480 Water Environment Federation (Chief Operator) \$200 Association (FWPCOA) Annual Renewal, (15 operators @ \$25.50) \$300 2 AWWA Memberships: Utility Manager # 1327 \$175 AWWA, AMTA & SEDA Memberships \$175 Memberships for FWPCOA @ \$25 ea./year (11 @ \$25) (6 @ \$30) \$455 Subscriptions & memberships for new staff \$800 MemberShipp APWA \$230 MemberShipp FWPCOA (All staff) (22 ea. \$35.00) \$770 Publications (FWEA & WEF Libraries) \$25 Membership AWWA \$25 SEDA membership: (7 ea \$50.00) \$350 FW&PCOA membership: (7 ea \$30.00) \$210 FSEA subscription: (7 ea \$55.00) \$385 AWWA membership (7 @ \$50.00) \$350 WEF membership (7 @ \$50.00) \$350 FIPA membership: (2 ea \$30.00) \$60 ENR Renewal Subscription for Engineering and for GIS (GISP Application Fee and URISA membership). \$700 Other \$800 Total \$24,595



Utilities Budget Justification

Object #	Account Description	Justification
605500	Training-General	<p>This expenditure represents funds needed to attend various trainings/seminars to include:</p> <p>Training for CEU/Engineering Certification \$6,000</p> <p>Backflow Testing and Repair Certification, (1) Employees, Water System Operator II \$500</p> <p>Recertification for Certificate Occupational Safety Manger \$1,800</p> <p>Customer Service Enhancement Training for CSRT Training for Exec Asst. to Asst. City Manager \$3,000</p> <p>Electrical Code 2-Day Seminar (Local): NFPA requires 16 hours of Continuing Education Units (C.E.U.) toward Electrical License renewal - (3) Employees \$900</p> <p>Training Instrumentation - \$300</p> <p>Laws & Rules and Area of Practice (CEU for PE License) - \$500</p> <p>(11) Emps. For State Approved CEU/Training \$2,200</p> <p>Emps. "C" License @1.0 CEU \$1,000</p> <p>Emps. "A" & "B" License @ 2.0 CEU's \$1,300</p> <p>State Approved CEU/Training CEU 12.0 Emp \$2,400</p> <p>Safety Training (3 @ \$1,000) \$3,000</p> <p>Safety & Plant Operation Training Classes for Operator CEU's (FY21) (12 ea @ \$300) \$3,600</p> <p>Books and registration for operators to take their licenses (6 ea @ \$315) \$1,900</p> <p>FWPCO Short School for (8) mechanics @ \$325 \$2,600</p> <p>FWRC Florida Water/Wastewater Conference in , FL. (7 ea. @ \$500) \$3,500</p> <p>Safety Training- (3 ea. @ \$1,000) \$3,000</p> <p>Local training courses-1 l/s \$1,300</p> <p>Equipment Operator Training: (4 @ \$2,500) \$10,000</p> <p>CDL TRAINING (4 @ \$880) \$3,600</p> <p>Certification One-Time Incentive of \$500 for Class "B" to Class "A": \$525</p> <p>CDL License Training (8 @ \$880) \$7,040</p> <p>Certification One-Time Incentive of \$300 for Class "C" to Class "B": (2 @ \$300) \$600</p> <p>Training by: The Health and Safety Training Group" \$995</p> <p>"Maintenance of Traffic: Training by: The Health and Safety Training Group" \$995</p> <p>Training Videos \$370</p> <p>FWPOCA Short School to obtain Wastewater Certification (13 @ \$275) \$3,575</p> <p>Data Integrity Seminar registration fee for 7 staff (7 @ \$125) \$875</p> <p>FIPA registration fee:1 additional staff (2 @ \$150) \$300</p> <p>Nelac On Demand Training (online) (2 @ \$1,300) \$2,600</p> <p>FSEA Fall Technical Conference Registration for 4 staff (4 @ \$700) \$2,800</p> <p>Risk and Resilience Awareness Training \$925</p> <p>Inspectors training and certification for GIS \$13,400</p> <p>Total: \$87,400</p>
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606400	Machinery & Equipment	<p>This represents the cost for Machinery and Equipment.</p> <p>Replacement of 8 vehicles for a total of \$511,300.</p> <p>Program 559 - 4 vehicles \$199,500</p> <p>Program 100 - 1 vehicle \$31,100</p> <p>Program 555 - 2 vehicles \$243,800</p>
606440	Vehicles	Program 557 - 1 vehicle \$36,900



Utility Fund Non-Departmental

Description

The Utility Fund Non-Departmental section is used for expenditures that are not directly related to a specific operating department service activities or that are separate from departmental operations for control purposes. As such, goals, objectives, performance measures and accomplishments do not apply to this budget.

Operating expenses include debt service for short term debt payment, other expenses not charged to utility fund programs, mandatory renewal and replacement reserves and inter-fund transfer out to Contribution in Aid of Construction (CIAC) Fund for State Revolving Loan.

Expenditure Budget Summary

Summary by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 366,828	\$ (22,800)	\$ —	\$ —	\$ —
Operating Expense	7,532,046	8,984,845	8,587,700	10,411,033	10,588,225
Capital Outlay	22,836	70,000	—	843,118	—
Debt Service	1,705,210	1,664,043	5,601,000	5,601,000	5,617,500
Depreciation	9,078,739	10,266,548	—	—	—
Total Operating Expenditures	\$ 18,705,659	\$ 20,962,636	\$ 14,188,700	\$ 16,855,151	\$ 16,205,725
Transfer Out	660,473	530,400	526,500	526,500	530,700
Capital Asset Clearing	(13,650,370)	(1,803,722)	—	—	—
Grants & Aids	—	—	—	—	—
Other Uses	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 5,715,761	\$ 19,689,314	\$ 14,715,200	\$ 17,381,651	\$ 16,736,425

Utility Fund Non-Departmental

Expenditure Detail Budget—410-70-000-517-000-|410-90-000-519-/536/581/590-000-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Capital Asset Clearing						
606900	Capital Asset Clearing Account	\$(13,650,370)	\$ (1,803,722)	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	(13,650,370)	(1,803,722)	—	—	—
Debt Service						
607128	Princ-15 Util System Bond	515,000	530,000	525,000	525,000	550,000
607138	2017 Util Sys Rev Bd-Prin	1,014,550	1,058,875	1,113,100	1,113,100	1,167,300
607144	2018 SRL WW060801	—	181,499	—	—	324,100
607228	Int-15 Util System Bond	240,306	226,545	216,200	216,200	202,000
607238	2017 Util Sys Rev Bd-Int	1,493,999	1,452,028	1,413,300	1,413,300	1,356,300
607240	607240-Int-SRF Loans	265,089	248,280	—	—	—
607244	Int-2018 SRL WW060801	—	31,232	—	—	62,600
607290	Int-Custom Deposits	12,136	12,278	12,000	12,000	12,000
607320	Cost Of Issuance	(313,128)	(313,128)	—	—	—
607322	Admin Costs	—	—	2,321,400	2,321,400	1,943,200
607324	Bond Discount Amortization	6,807	6,807	—	—	—
607999	Debt Service Clearing	(1,529,550)	(1,770,374)	—	—	—
	<i>Sub-Total</i>	1,705,210	1,664,043	5,601,000	5,601,000	5,617,500
Personnel Services						
601600	Compensated Absences	364,908	(24,720)	—	—	—
602322	Non-Rep Retiree Stipend	1,920	1,920	—	—	—
	<i>Sub-Total</i>	366,828	(22,800)	—	—	—
Operating Expense						
603121	City Attorney Services	25,000	25,000	25,000	25,000	25,000
603190	Prof Svcs-Other	12,976	—	—	1,887,651	134,499
603425	Software License & Maint	82,052	112,375	—	—	—
604690	Res. Copper Pipe Loan Program	—	—	—	157,966	—
604901	Credit Card Svc Fees	—	148	—	—	—
604905	Bank Svc Charges	32,918	34,421	30,800	30,800	37,900
604915	Pmt in Lieu of Taxes	2,331,800	2,495,100	2,657,200	2,657,200	2,829,900
604989	IT Internal Svcs Charge	957,300	1,730,600	1,262,300	1,262,300	1,287,900
604996	Admin Chg from Gen Fund	4,090,000	4,562,200	4,362,400	4,362,400	5,745,309
604998	Contingency	—	—	250,000	27,717	527,717
605251	Noncap Equip (Item less 5000)	—	25,000	—	—	—
	<i>Sub-Total</i>	7,532,046	8,984,845	8,587,700	10,411,033	10,588,225
605915	Depreciation-Proprietary	9,078,739	10,266,548	—	—	—
	<i>Sub-Total</i>	9,078,739	10,266,548	—	—	—
Departmental Capital Outlay						
606400	Machinery & Equipment	22,836	45,000	—	843,118	—
606471	Software	—	25,000	—	—	—
	<i>Sub-Total</i>	22,836	70,000	—	843,118	—
691414	Transfers	660,473	530,400	526,500	526,500	530,700
	<i>Sub-Total</i>	660,473	530,400	526,500	526,500	530,700
	Total	\$ 5,715,761	\$ 19,689,313	\$ 14,715,200	\$ 17,381,651	\$ 16,736,425

Utility Fund Non-Departmental Budget Justification

Object #	Account Description	Justification
Expense		
603121	City Attorney Services	This is Utility's portion for city attorney's service.
603190	Prof Svcs-Other	This is for benefits and other related outside professional services.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604915	Pmt in Lieu of Taxes	This account is for payment that property owners are not subject to taxes and make the City compensate for services that the property owners receive that are normally financed through
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land
604996	Admin Chg from Gen Fund	This is for charges from the general fund for administrative service cost.
604998	Contingency	This is for one time expenditures that are not budgeted in another line item.
691414	Trfr To CIAC	This transfer is for the State Revolving Loan Infrastructure and Wastewater principal and interest debt service.

Utility Fund Debt Service Budget Justification

Object #	Account Description	Justification
Expense		
607128	Princ-15 Util System Bond	This is the Principal for the 2015 Utility System Revenue Bond which refunded the Utility System Refunding and Improvement Revenue Bonds, Series 2004. Principal and Interest are due quarterly in Jan, April, July and October 1 through 2034.
607138	2017 Util Sys Rev Bd-Prin	This is the Principal for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding Utility System Revenue Bond, Series 2007. Principal is due annually on October 1 through October 1, 2037, to begin October 1, 2018. Reduced by -\$16,100 to account for the split between funds 410 and 415, with 98.5% of the total P & I belonging to 410 and 1.5% to fund 415.
607144	2018 SRL WW060801	Principle payment for the State Revolving Loan Funds SRF060801
607228	Int-15 Util System Bond	This is the Interest portion for the 2015 Utility System Revenue Bond which refunded the Utility System Refunding and Improvement Revenue Bonds, Series 2004. Principal and Interest are due quarterly in Jan, April, July and October 1 through 2034.
607238	2017 Util Sys Rev Bd-Int	This is the Interest for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding Utility System Revenue Bond, Series 2007. Interest is due annually on October 1 through October 1, 2037, to begin October 1, 2018. Reduced by -\$22,300 to account for the split between funds 410 and 415, with 98.5% of the total P & I belonging to 410 and 1.5% to fund 415.
607244	Int-2018 SRL WW060801	Interest payment for the State Revolving Loan Funds SRF060801
607290	Int-Custom Deposits	This account is for the interest paid on customer deposits.
607322	Admin Costs	This is for the Principle and Interest payments for the new SRL Loans DW060820 and WW060801.

Utility Fund Capital Improvement

Description

This section is for capital improvement projects expenditures that cost over \$100,000 and are funded by the Utility Fund. These expenditures only reflect what will impact FY23 Budget. All other details on these projects are in the Five Year Capital Improvement Budget.

Expenditure Budget Summary

Summary by Department	Dept. #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Public Works	50	\$ —	\$ 40,638	\$ —	\$ 2,959,362	\$ —
Construction & Facilities Management	53	305	—	—	468	—
Utilities	55	13,303,274	1,676,436	14,905,000	29,968,363	10,275,677
Information Technology	58	—	34,515	835,000	1,452,678	860,000
Total		\$13,303,579	\$1,751,589	\$15,740,000	\$34,380,871	\$11,135,677

Expenditure Detail Budget—410-Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Capital Improvement							
<i>Monarch Lakes Park</i>							
	410-53-801-572-000-	51007					
606510	CIP-Construction		\$ 305	\$ —	\$ —	\$ 468	\$ —
	<i>Sub-total</i>		305	—	—	468	—
<i>Sewer Line Rehabilitation Program</i>							
	410-55-801-535-000-	52004					
606510	CIP-Construction		—	124,620	350,000	499,099	—
	<i>Sub-total</i>		—	124,620	350,000	499,099	—
<i>E Mir Fire Hydrant & Lines Imprv</i>							
	410-55-800-529-000-	52010					
606510	CIP-Construction		—	—	—	42,732	—
	<i>Sub-total</i>		—	—	—	42,732	—
<i>Meter Repair & Replacement</i>							
	410-55-800-533-000-	52016					
606511	CIP-Furniture & Fixtures		361,534	258,536	350,000	434,231	750,000
	<i>Sub-total</i>		361,534	258,536	350,000	434,231	750,000
<i>West WTP Lab & Office Space Mod</i>							
	410-55-807-533-000-	52038					
606502	CIP-Plan/Design/Eng		27,377	23,981	—	67,070	—
606505	CIP-Permits		—	25,000	—	4,700	—
606510	CIP-Construction		—	—	—	617,135	—
606511	CIP-Furniture & Fixtures		—	—	400,000	460,000	—
606520	CIP-Contingency		—	—	—	50,000	—
606810	CIP-Tech Software/Hardware		—	—	—	50,000	—
	<i>Sub-total</i>		27,377	48,981	400,000	1,248,905	—



Utility Fund Capital Improvement

Expenditure Detail Budget-410-Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<i>Historic Miramar Improvements III</i>							
	410-55-801/901-536-000-	52040					
606502	CIP-Plan/Design/Eng		11,247	(2,041)	—	159,570	—
606505	CIP-Permits		—	—	—	1,542	—
606510	CIP-Construction		2,357,305	38,997	—	—	—
	<i>Sub-total</i>		2,368,551	36,956	—	161,112	—
<i>East Water Plant Process Enhance</i>							
	410-55-803/900-533-000-	52041					
606502	CIP-Plan/Design/Eng		—	4,985	—	—	—
606505	CIP-Permits		35,920	13,733	—	—	—
606510	CIP-Construction		4,838,273	114,675	—	—	—
	<i>Sub-total</i>		4,874,193	133,393	—	—	—
<i>Reclaimed Water System Exp/Piping</i>							
	410-55-806/815/816-533-000-	52047					
606502	CIP-Plan/Design/Eng		—	—	750,000	750,000	—
606505	CIP-Permits		—	—	—	9,358	—
606510	CIP-Construction		—	—	7,520,000	7,710,642	—
606810	CIP-Tech Software/Hardware		—	—	550,000	550,000	—
	<i>Sub-total</i>		—	—	8,820,000	9,020,000	—
<i>Reclaimed Water System Expansion/WW</i>							
	410-55-808/900-533-000-	52049					
606510	CIP-Construction		5,096,211	135,388	—	—	—
	<i>Sub-total</i>		5,096,211	135,388	—	—	—
<i>West Water Plant Process Improv</i>							
	410-55-810-533-000-	52064					
606502	CIP-Plan/Design/Eng		48,965	14,000	—	6,064	—
606510	CIP-Construction		—	191,395	—	59,305	—
	<i>Sub-total</i>		48,965	205,395	—	65,369	—
<i>Historic Mir Drainage Improvement</i>							
	410-50-800-533-000-	52066					
606502	CIP-Plan/Design/Eng		—	40,638	—	81,812	—
606510	CIP-Construction		—	—	—	2,477,550	—
606520	CIP-Contingency		—	—	—	400,000	—
	<i>Sub-total</i>		—	40,638	—	2,959,362	—
<i>Water Service Line & Main Repr/Repl</i>							
	410-55-811-533-000-	52072					
606510	CIP-Construction		37,026	90,294	500,000	952,680	—
606511	CIP-Furniture & Fixtures		—	29,705	—	140,295	—
	<i>Sub-total</i>		37,026	119,999	500,000	1,092,975	—
<i>CC Ranches Wtr Main Impr Ph I</i>							
	410-55-812-533-000-	52076					
606502	CIP-Plan/Design/Eng		213,050	50,008	—	15,389	—
	<i>Sub-total</i>		213,050	50,008	—	15,389	—

Utility Fund Capital Improvement

Expenditure Detail Budget-410-Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u><i>SCADA Cybersecurity Improvement</i></u>							
	<i>410-58-801-536-000-</i>	52078					
606502	CIP-Plan/Design/Eng		—	34,515	800,000	1,043,304	—
606515	CIP-Professional Fees		—	—	—	—	600,000
606520	CIP-Contingency		—	—	—	11,863	—
606810	CIP-Tech Software/Hardware		—	—	—	256,261	—
	<i>Sub-total</i>		—	34,515	800,000	1,311,428	600,000
<u><i>WWRF Bldg N 2nd Floor Conversion</i></u>							
	<i>410-55-809-535-000-</i>	52088					
606502	CIP-Plan/Design/Eng		—	2,925	—	37,075	—
606505	CIP-Permits		—	—	—	20,000	10,000
606510	CIP-Construction		—	—	—	375,000	525,000
606511	CIP-Furniture & Fixtures		—	—	—	20,000	—
606520	CIP-Contingency		—	—	—	30,000	50,000
606810	CIP-Tech Software/Hardware		—	—	—	15,000	50,000
	<i>Sub-total</i>		—	2,925	—	497,075	635,000
<u><i>Utilities Collection & Distribution</i></u>							
	<i>410-55-813-533-000-</i>	52091					
606502	CIP-Plan/Design/Eng		—	—	500,000	900,000	500,000
	<i>Sub-total</i>		—	—	500,000	900,000	500,000
<u><i>WW Treatment Plant Cap Imp & Upgrad</i></u>							
	<i>410-55-814-533-000-</i>	52092					
606502	CIP-Plan/Design/Eng		—	79,569	—	970,431	—
606505	CIP-Permits		—	—	—	60,800	—
606510	CIP-Construction		—	—	1,285,000	8,483,232	2,000,000
606511	CIP-Furniture & Fixtures		—	29,678	—	15,968	—
606520	CIP-Contingency		—	—	—	1,545,322	—
	<i>Sub-total</i>		—	109,247	1,285,000	11,075,753	2,000,000
<u><i>Wastewater Reclamation Facility Cap</i></u>							
	<i>410-55-810-535-000-</i>	52093					
606502	CIP-Plan/Design/Eng		—	150,851	—	199,149	—
606510	CIP-Construction		—	—	1,000,000	1,850,000	3,500,000
	<i>Sub-total</i>		—	150,851	1,000,000	2,049,149	3,500,000
<u><i>2 Million Gallon Storage Tank Rehabilitation</i></u>							
	<i>410-55-817-533-000-</i>	52101					
606510	CIP-Construction		—	—	—	—	500,000
	<i>Sub-total</i>		—	—	—	—	500,000
<u><i>Wastewater Collection System Improv</i></u>							
	<i>410-55-811-535-000-</i>	52103					
606510	CIP-Construction		—	—	—	—	500,000
	<i>Sub-total</i>		—	—	—	—	500,000
<u><i>Water Distribution System Improvemt</i></u>							
	<i>410-55-818-533-000-</i>	52104					
606510	CIP-Construction		—	—	—	—	450,000
	<i>Sub-total</i>		—	—	—	—	450,000

Utility Fund Capital Improvement

Expenditure Detail Budget-410-Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Lift Station Improvements</u>							
606510	410-55-812-535-000- CIP-Construction	52105	—	—	—	—	150,000
	<i>Sub-total</i>		—	—	—	—	150,000
<u>East Water Treatment Plant Wellfield Gen</u>							
606502	410-55-819-533-000- CIP-Plan/Design/Eng	52106	—	—	—	—	65,000
606505	CIP-Permits		—	—	—	—	15,000
606520	CIP-Contingency		—	—	—	—	20,000
	<i>Sub-total</i>		—	—	—	—	100,000
<u>Historic Mir Innov & Tech Village</u>							
606510	410-55-800-536-000- CIP-Construction	53025	—	—	1,200,000	1,200,000	—
	<i>Sub-total</i>		—	—	1,200,000	1,200,000	—
<u>Enterprise Resource Plan Sys-STEAM</u>							
606517	410-58-800-513-000- CIP-Implementation Fees	54002	—	—	35,000	141,250	—
	<i>Sub-total</i>		—	—	35,000	141,250	—
<u>WWRF Equipment Replacements</u>							
606510	410-55-802-535-000- CIP-Construction	54007	258,381	81,772	—	248	—
606511	CIP-Furniture & Fixtures		17,986	16,660	—	1,326	—
	<i>Sub-total</i>		276,367	98,432	—	1,574	—
<u>Standby Generators for Lift Station</u>							
606505	410-55-807-535-000- CIP-Permits	54015	—	—	—	10,820	—
606510	CIP-Construction		—	—	—	189,180	—
	<i>Sub-total</i>		—	—	—	200,000	—
<u>WWRF Switchgear PLC System Upgrade</u>							
606510	410-55-808-535-000- CIP-Construction	54016	—	201,705	—	—	—
	<i>Sub-total</i>		—	201,705	—	—	—
<u>Smart City Surveillance System and Real Time Crime Center</u>							
606505	410-55-802-536-000- CIP-Permits	54017	—	—	—	5,000	—
606517	CIP-Implementation Fees		—	—	115,835	281,950	—
606520	CIP-Contingency		—	—	71,000	71,968	—
606810	CIP-Tech Software/Hardware		—	—	313,165	1,106,082	690,677
	<i>Sub-total</i>		—	—	500,000	1,465,000	690,677
<u>Lucity Upgrade & Mobile Devices</u>							
606511	410-58-801-516-000- CIP-Furniture & Fixtures	54020	—	—	—	—	140,000
606810	CIP-Tech Software/Hardware		—	—	—	—	120,000
	<i>Sub-total</i>		—	—	—	—	260,000

Utility Fund Capital Improvement

Expenditure Detail Budget-410-Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
	<i>Hydrovactor</i>						
	410-55-803-536-000-	54021					
606511	CIP-Furniture & Fixtures		—	—	—	—	500,000
	<i>Sub-total</i>		—	—	—	—	500,000
	Total		\$13,303,579	\$ 1,751,589	\$15,740,000	\$34,380,871	\$11,135,677



Utility Fund Capital Improvement Budget Justification

Object #	Account Description	Justification
<u>Capital Improvement Projects</u>		
<u>Meter Repair & Replacement</u>		
606511	52016	This project endeavors to maintain all meters and components through timely replacements to ensure continued accuracy in readings and billings.
<u>SCADA Cybersecurity Improvement</u>		
606515	52078	This project includes the full implementation and configuration of equipment, systems, software, and IT security mechanisms associated with the SCADA system that operates the City's water and wastewater plants.
<u>WWRF Building N 2nd Floor Conversion/Renovations</u>		
606505 / 606510 / 606820 / 606810	52088	This project includes the conversion/renovation of the vacant Police Evidence space located on the 2nd Floor of Building N at the Wastewater Reclamation Facility. The project scope of work will include design and construction of +/- 5,400 sq. ft. of miscellaneous demolition, new reception, offices, storage and conference room areas, new restrooms, interior finishes, and IT infrastructure/component.
<u>Utilities Collection & Distribution System Improvements (Master Plan & Subsequent Construction)</u>		
606502	52091	This project provides for the Utilities Collection and Distribution System Improvements Master Plan that will set the policy, infrastructure improvements and capital improvements plan necessary to meet anticipated growth and development for the City of Miramar. It will also entail the construction needed to implement the recommended improvements.
<u>West Water Treatment Plant Capacity Improvements & Upgrades</u>		
606510	52092	This project is composed of two components: (1) Additional treatment capacity of 2.5 MGD Reverse Osmosis Membrane Skid, and (2) Other required system upgrades to improve the treatment capacity and performance.
<u>Wastewater Reclamation Facility Capacity Improvements & Re-Rating</u>		
606510	52093	This project is composed of the following two components: (1) Evaluate current plant treatment capacity/process and make recommendations on possible future expansion needs with options based on the regulatory requirements and historical operation and maintenance data, (2) Equipment Replacement/ Upgrade.
<u>2 Million Gallon Storage Tank Rehabilitation</u>		
606510	52101	Over the years, the storage and repump station as deteriorated and the equipment has reached the end of useful life. This project will focus on renewing the equipment, electrical system, landscaping, security, and building improvements to restore the aesthetics of the facility, etc.
<u>Wastewater Collection System Improvements</u>		
606510	52103	This project provides for the inspection, evaluation, repair, reconstruction/rehabilitation of sanitary manholes, gravity sewer pipes, forcemains and sanitary laterals within the public rights-of-way or utility easements. FY 23, this expanded annual program will replace the Sewer Line Rehabilitation project (#52004).
<u>Water Distribution System Improvements</u>		
606510	52104	This comprehensive water distribution system repair project incorporates leak detection program, customer service responses, and scheduled repair work to aggressively reduce and minimize water losses due to pipeline and service line deterioration and damages. FY 23, this expanded annual program will replace the Water Service Line/Main Repair/ Replacement project (#52072).
<u>Lift Station Improvements</u>		
606510	52105	This project covers over 136 lift stations that the City currently operates and maintains. The project includes routine lift station improvements to help reduce costly repair bills or equipment failures. It will focus on elimination of sewage spills, improved sewer maintenance, and inspection of facilities and equipment to renew aging infrastructure.
<u>East Water Treatment Plant Wellfield Generator</u>		
606502 / 606505 / 606520	52106	This project calls for the removal of the underground fuel system at Fire Station 19 and the replacement of the existing diesel-fed generator into a natural gas-fed system. The project also calls for environmental remediation and construction/ installation work.

Utility Fund Capital Improvement Budget Justification

Smart City Surveillance System and Real Time Crime Center

606810

54017

In keeping with the City's mission to continuously improve the quality of life for the residents by maintaining an economically viable and innovative community, the City will launch a Smart City Surveillance and Real Time Crime Center initiative that will protect all city assets. It will provide the resources and infrastructure to provide visibility and increase response times to critical events citywide. This is a multi-year project.

Lucity Upgrade & Mobile Devices

606511 / 606810

54020

This project is aimed at providing Lucity Cloud accessible to Public Works and Utilities staff over the Internet via Wi-Fi. Staff would be able to use mobile devices that connect directly to the Lucity database for real-time solutions including use of the integrated GPS on their devices for location services.

Hydrovactor

606511

54021

A hydrovac is a piece of equipment (truck-mounted) that use high-pressure water to cut and liquefy the soil, while simultaneously using high volume vacuum to remove the soil from the excavation. Acquisition of one unit of Hydrovactor will assist with potholing, water and wastewater pipeline repairs.



Utility Construction Revenue Bonds

Description–Fund 413

This fund was established to account for proceeds and expenditures associated with the Utilities Revenue Bond issued for capital projects.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ (607,124)	\$ (908,198)	\$ (1,209,272)	\$ (1,209,272)	\$ (1,209,272)
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Transfers In	—	—	—	—	—
Total	\$ —	\$ —	\$ —	\$ —	\$ —
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	—	—	—	—	—
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ —	\$ —	\$ —	\$ —	\$ —
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	301,074	301,074	—	—	—
Debt Service	—	—	—	—	—
Transfers Out	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 301,074	\$ 301,074	\$ —	\$ —	\$ —
Excess/Deficiency	\$ (301,074)	\$ (301,074)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	—	—
Ending Fund Balance	\$ (908,198)	\$ (1,209,272)	\$ (1,209,272)	\$ (1,209,272)	\$ (1,209,272)

Utility Construction Revenue Bonds

Revenue Projections

Object #	Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
None			\$ —	\$ —	\$ —	\$ —	\$ —

Expenditure Detail Budget—413-55-Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense							
605915	Depreciation-Proprietary		\$ 301,074	\$ 301,074	\$ —	\$ —	\$ —
	<i>Sub-total</i>		301,074	301,074	—	—	—
	Total		\$ 301,074	\$ 301,074	\$ —	\$ —	\$ —



Contribution In Aid Of Construction

Description–Fund 414

This fund was established to account for impact fees received from new development and restricted by Ordinance to be used for Capital Improvements for the City’s water and wastewater infrastructure needs.

The Utilities Department has oversight for this fund.

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 4,381,850	\$ 7,819,990	\$ 11,829,953	\$ 11,829,953	\$ 7,180,661
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	3,072,473	3,642,764	3,677,500	3,677,500	3,677,500
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	—	—	—	—	—
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	18,988	11,345	5,800	5,800	91,600
Appropriation of Fund Balance	—	—	—	4,649,293	—
Transfers In	660,473	530,400	526,500	526,500	530,700
Total	\$ 3,751,933	\$ 4,184,509	\$ 4,209,800	\$ 8,859,093	\$ 4,299,800
Expenditures By Category					
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ —
Operating Expense	4,319	7,767	7,500	7,500	8,700
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 4,319	\$ 7,767	\$ 7,500	\$ 7,500	\$ 8,700
Capital Improvement Program	242,595	1,056,430	1,000,000	5,649,293	2,000,000
Capital Asset Clearing	(110,184)	(1,056,330)	—	—	—
Other Uses	89,441	97,071	2,675,500	2,675,500	1,764,400
Debt Service	77,238	67,720	526,800	526,800	526,700
Transfers Out	10,384	1,888	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 313,793	\$ 174,546	\$ 4,209,800	\$ 8,859,093	\$ 4,299,800
Excess/Deficiency	\$ 3,438,140	\$ 4,009,964	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	(4,649,293)	—
Ending Fund Balance	\$ 7,819,990	\$ 11,829,953	\$ 11,829,953	\$ 7,180,661	\$ 7,180,661

Contribution In Aid Of Construction

Revenue Projections

Object #	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Permits, Fees, Special Assessment</u>						
324210	Impact Fees-Water	\$ 1,531,795	\$ 1,816,832	\$ 1,834,800	\$ 1,834,800	\$ 1,834,800
324211	Impact Fees-Wastewater	1,530,293	1,824,044	1,842,700	1,842,700	1,842,700
324212	Impact Fees-Water-Dev	6,226	1,132	—	—	—
324213	Impact Fees-Wastewater-Dev	4,158	756	—	—	—
	<i>Sub-Total</i>	<u>3,072,473</u>	<u>3,642,764</u>	<u>3,677,500</u>	<u>3,677,500</u>	<u>3,677,500</u>
<u>Miscellaneous Revenues</u>						
361100	Int Earnings	4,616	11,275	5,500	5,500	91,500
361200	Dividend Income	14,372	70	300	300	100
	<i>Sub-Total</i>	<u>18,988</u>	<u>11,345</u>	<u>5,800</u>	<u>5,800</u>	<u>91,600</u>
<u>Other Sources</u>						
381410	Trfr Fr Utility Fund	660,473	530,400	526,500	526,500	530,700
399900	CIP Carryover	—	—	—	4,649,293	—
	<i>Sub-Total</i>	<u>660,473</u>	<u>530,400</u>	<u>526,500</u>	<u>5,175,793</u>	<u>530,700</u>
	Total	<u>\$ 3,751,933</u>	<u>\$ 4,184,509</u>	<u>\$ 4,209,800</u>	<u>\$ 8,859,093</u>	<u>\$ 4,299,800</u>

Expenditure Detail Budget—414-Variou

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Operating Expense</u>							
604905	Bank Svc Charges		\$ 4,319	\$ 7,767	\$ 7,500	\$ 7,500	\$ 8,700
	<i>Sub-total</i>		<u>4,319</u>	<u>7,767</u>	<u>7,500</u>	<u>7,500</u>	<u>8,700</u>
<u>Capital Improvement</u>							
<i>West WTP Lab & Office Space Mod</i>							
	414-55-808-533-000-	52038					
606510	CIP-Construction		—	290,250	—	692,000	—
606520	CIP-Contingency		—	—	—	17,750	—
	<i>Sub-total</i>		<u>—</u>	<u>290,250</u>	<u>—</u>	<u>709,750</u>	<u>—</u>
<i>Historic Miramar Improvements III</i>							
	414-55-801-536-000-	52040					
606502	CIP-Plan/Design/Eng		—	—	—	74,727	—
606510	CIP-Construction		132,226	100	—	187,047	—
	<i>Sub-total</i>		<u>132,226</u>	<u>100</u>	<u>—</u>	<u>261,774</u>	<u>—</u>



Contribution In Aid Of Construction

Expenditure Detail Budget—414-Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<i>Reclaimed Water System Exp/Piping</i>							
	414-55-806-533-000-	52047					
606510	CIP-Construction		107,819	—	—	976,260	—
	<i>Sub-total</i>		107,819	—	—	976,260	—
<i>CC Ranches Wtr Main Impr Ph I</i>							
	414-55-809-533-000-	52076					
606502	CIP-Plan/Design/Eng		—	41,655	—	168,345	—
606505	CIP-Permits		2,550	900	—	7,450	—
606510	CIP-Construction		—	723,525	1,000,000	2,555,575	1,500,000
	<i>Sub-total</i>		2,550	766,080	1,000,000	2,731,370	1,500,000
<i>Sustainable Renewable Energy & Cons</i>							
	414-55-800-539-000-	52085					
606502	CIP-Plan/Design/Eng		—	—	—	470,139	—
606510	CIP-Construction		—	—	—	500,000	500,000
	<i>Sub-total</i>		—	—	—	970,139	500,000
Debt Service							
607132	Prin-SRL Infrastructure		430,628	439,676	449,000	449,000	458,400
607136	Prin.-SRL Hist. Mir. Impr.		16,655	17,084	17,600	17,600	18,000
607232	Int-SRL Infrastructure		68,155	59,068	51,800	51,800	42,400
607236	Int.-SRL Hist. Mir. Impr.		9,084	8,652	8,400	8,400	7,900
607999	Debt Service Clearing		(447,283)	(456,760)	—	—	—
	<i>Sub-total</i>		77,238	67,720	526,800	526,800	526,700
Other							
605915	Depreciation-Proprietary		89,441	97,071	—	—	—
606900	Capital Asset Clearing Account		(110,184)	(1,056,330)	—	—	—
609906	Renewal & Replace Reserve		—	—	2,675,500	2,675,500	1,764,400
691410	Transfer to Utility		10,384	1,888	—	—	—
	<i>Sub-total</i>		(10,359)	(957,372)	2,675,500	2,675,500	1,764,400
Total			\$ 313,793	\$ 174,546	\$ 4,209,800	\$ 8,859,093	\$ 4,299,800

Contribution In Aid Of Construction Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
324210	Impact Fees-Water	These line items represent impact fees collected from developers to be used for various Capital Improvements related to utility infrastructure.
324211	Impact Fees-Wastewater	These line items represent impact fees collected from developers to be used for various Capital Improvements related to utility infrastructure.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
381410	Trfr Fr Utility Fund	This transfer is for State Revolving Loan principal and interest debt service.
<u>Expense</u>		
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607132	Prin-SRL Infrastructure	This account is for the Principal portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year Principal and Interest payment which is for the debt service cost.
607136	Prin.-SRL Hist. Mir. Inpr.	This is the Principal for the State Revolving Loan # 060800 for the Historic Miramar Improvement Phase 3 which will be used for Wastewater Improvements. Principal and Interest is due semi-annually beginning January 15 and July 15. 2017 through January 15, 2037.
607232	Int-SRL Infrastructure	This account is for the interest portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year principal and interest payment which is for the debt service cost.
607236	Int.-SRL Hist. Mir. Impr.	This is the Interest for the State Revolving Loan # 060800 for the Historic Miramar Improvement Phase 3 which will be used for Wastewater Improvements. Principal and Interest is due semi-annually beginning January 15 and July 15. 2017 through January 15, 2037.
609906	Renewal & Replace Reserve	This account is to budget for any unanticipated expenses or major unexpected repairs and replacement of City vehicles and equipment.

Capital Improvement Projects

Country Club Ranches Water Main Improvements

606510	52076	This project will ultimately provide potable water service to properties located in the public right-of-ways within the subdivisions of Country Club Estates, Country Club Ranches Section II, Miramar West and Largo at Miramar.
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Sustainable Renewable Energy & Conservation Initiatives

606510	52085	This project aims to investigate the economics of a range of proposed solar photovoltaic scenarios in order to reduce the City's carbon footprint, lower energy costs, and potentially enhance energy security. In addition, perform energy audits and master planning of the City's three treatment plants and appurtenant facilities.
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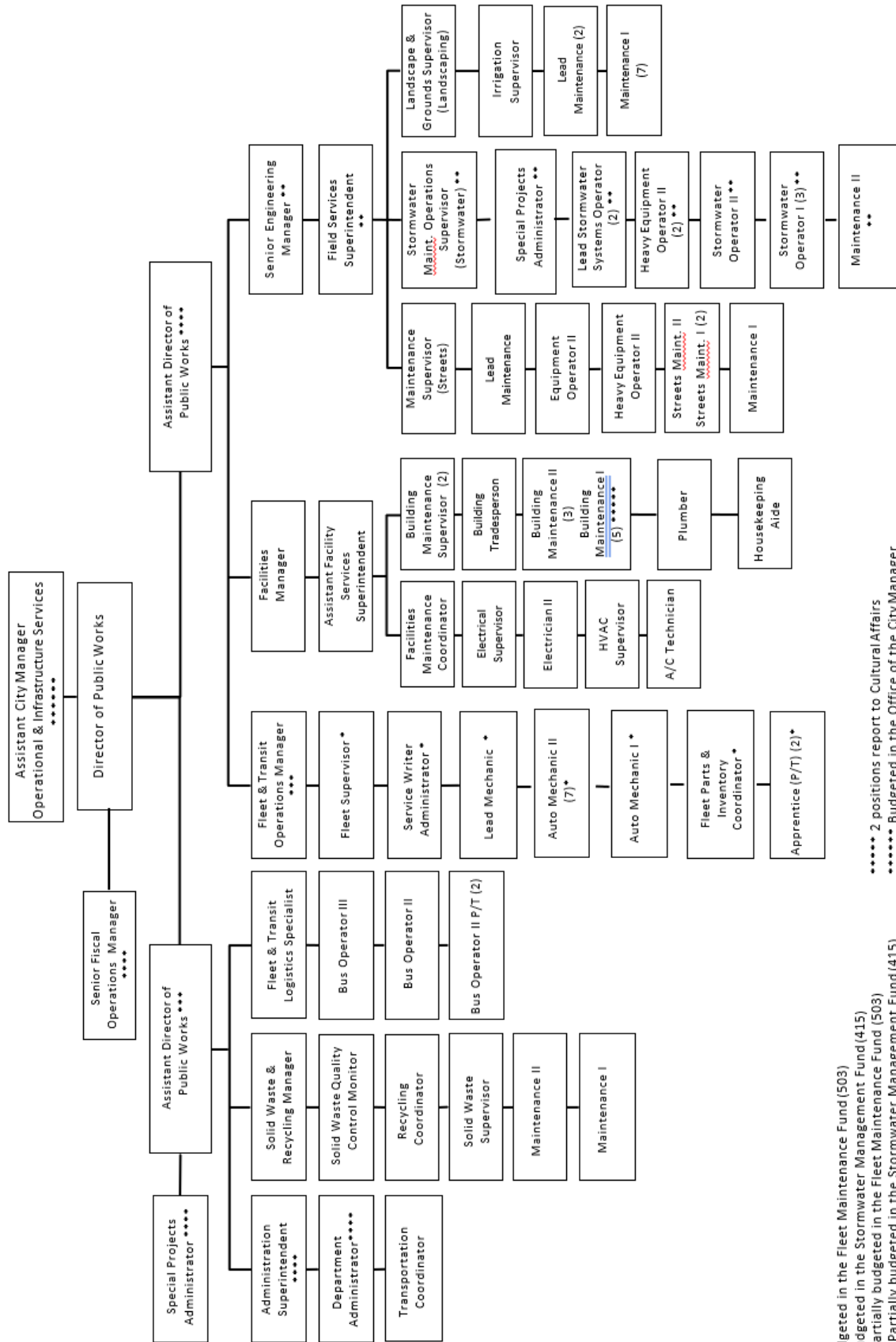




Stormwater Management Fund



Stormwater Management Organizational Chart



* Budgeted in the Fleet Maintenance Fund (503)
 ** Budgeted in the Stormwater Management Fund (415)
 *** Partially budgeted in the Fleet Maintenance Fund (503)
 ***** Partially budgeted in the Stormwater Management Fund (415)
 ***** 2 positions report to Cultural Affairs
 ***** Budgeted in the Office of the City Manager



Stormwater Management

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 9,636,404	\$ 11,808,169	\$ 13,950,683	\$ 13,950,683	\$ 12,972,993
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	5,410,170	5,412,808	5,590,836	5,590,836	6,608,900
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	68,333	40,619	163,553	163,553	163,600
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	99,698	17,034	20,600	12,347,506	171,300
Appropriation of Fund Balance	—	—	—	1,887,306	—
Transfers In	—	—	—	—	—
Total	\$ 5,578,200	\$ 5,470,461	\$ 5,774,989	\$ 19,989,201	\$ 6,943,800
Expenditures By Category					
Personnel Services	1,488,582	1,251,948	1,426,600	1,426,600	1,677,300
Operating Expense	1,317,939	1,471,021	1,525,872	1,525,872	1,680,700
Capital Outlay	32,618	59,746	—	190,690	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 2,839,138	\$ 2,782,715	\$ 2,952,472	\$ 3,143,162	\$ 3,358,000
Capital Improvement Program	2,072,902	197,114	700,000	14,723,522	100,000
Capital Asset Clearing	(2,105,519)	(255,020)	—	—	—
Other Uses	417,440	420,085	—	—	—
Debt Service	182,474	183,054	1,212,900	1,212,900	1,118,100
Transfers Out	—	—	—	—	—
Appropriated Fund Balance	—	—	909,617	909,617	2,367,700
Total	\$ 3,406,435	\$ 3,327,947	\$ 5,774,989	\$ 19,989,201	\$ 6,943,800
Excess/Deficiency	2,171,765	2,142,514	—	—	—
Appropriated Fund Balance	—	—	909,617	909,617	2,367,700
Appropriation of Fund Balance	—	—	—	(1,887,306)	—
Ending Fund Balance	\$ 11,808,169	\$ 13,950,683	\$ 14,860,300	\$ 12,972,993	\$ 15,340,693

Stormwater Management




Revenue Projections

Object #	Description	Project Number	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services							
325205	Stormwater Assessment		\$ 5,308,887	\$ 5,333,365	\$ 5,590,836	\$ 5,590,836	\$ 6,608,900
325206	Stormwater Delinquent		101,283	79,443	—	—	—
343950	Stormwater Fees		68,333	40,619	163,553	163,553	163,600
	<i>Sub-Total</i>		5,478,503	5,453,427	5,754,389	5,754,389	6,772,500
Miscellaneous Revenues							
361100	Int Earnings		69,755	16,947	20,500	20,500	120,800
361101	FLPALM Int Earnings		—	—	—	—	22,500
361102	FLCLASS Int Earnings		—	—	—	—	28,000
361200	Dividend Income		27,078	12	100	100	—
361109	Int-Other		2,865	75	—	—	—
399900	CIP Carryover		—	—	—	887,306	—
384200	Other Financing Sources		—	—	—	12,326,906	—
	<i>Sub-Total</i>		99,698	17,034	20,600	13,234,812	171,300
	Total		\$ 5,578,200	\$ 5,470,461	\$ 5,774,989	\$18,989,201	\$ 6,943,800




Stormwater Management Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Total cubic yards of street debris collected by Streets sweeper		Q4 Actual	773.00	1,249.00	
		YTD Actual	3,027.00	3,605.00	
		EOY Target	2,600.00	1,400.00	1,400.00
		% Target	116.42%	257.50%	
		% Goal	100.00%	100.00%	
 Number of catch basins inspected	Mitigate the potential for flooding.	Q4 Actual	472.00	715.00	
		YTD Actual	1,886.00	2,802.00	
		EOY Target	830.00	830.00	830.00
		% Target	227.23%	337.59%	
		% Goal	100.00%	100.00%	
 Number of catch basins cleaned	Mitigate the potential for flooding.	Q4 Actual	464.00	699.00	
		YTD Actual	1,640.00	2,650.00	
		EOY Target	450.00	450.00	450.00
		% Target	364.44%	588.89%	
		% Goal	100.00%	100.00%	
 Number of outfalls inspected and cleared	Mitigate the potential for flooding.	Q4 Actual	1.00	4.00	
		YTD Actual	13.00	17.00	
		EOY Target	12.00	17.00	17.00
		% Target	108.33%	100.00%	
		% Goal	100.00%	100.00%	
 Total miles of streets swept	Reduce the amount of pollutants in City waterways to comply with the Clean Water Act.	Q4 Actual	869.00	1,306.00	
		YTD Actual	3,629.00	4,174.00	
		EOY Target	1,100.00	1,100.00	1,100.00
		% Target	329.91%	379.45%	
		% Goal	100.00%	100.00%	

Stormwater Management Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Quantity (CY) of debris and aquatic weeds removed from waterways	Reduce the amount of pollutants in City waterways to comply with the Clean Water Act.	Q4 Actual	1,125.00	1,504.00	
		YTD Actual	3,934.00	6,480.00	
		EOY Target	2,200.00	2,200.00	2,200.00
		% Target	178.82%	294.55%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$1,199,808.74	\$908,511.81	
		YTD Actual	\$3,430,323.61	\$3,479,609.05	
		EOY Target	\$6,737,099.53	\$19,989,201.36	\$6,943,800.00
		% Target	50.92%	17.41%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$1,199,808.74	\$908,511.81	
		YTD Actual	\$3,430,323.61	\$3,479,609.05	
		EOY Projection	\$4,449,050.86	\$6,777,700.00	\$6,943,800.00
		% Target	77.10%	51.34%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$88,670.49	\$132,342.57	
		YTD Actual	\$5,470,291.62	\$5,619,398.53	
		EOY Target	\$6,737,009.53	\$19,989,201.36	\$6,943,800.00
		% Target	81.20%	28.11%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	Finances	Q4 Actual	\$88,670.49	\$132,342.57	
		YTD Actual	\$5,470,291.62	\$5,619,398.53	
		EOY Projection	\$6,658,910.12	\$6,777,700.00	\$6,943,800.00
		% Target	82.15%	82.91%	
		% Goal	100.00%	100.00%	

Stormwater Management Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of catch basins cleaned per staff	Enhance productivity.	Q4 Actual	232.00	349.50	
		YTD Actual	820.00	1,325.00	
		EOY Target	225.00	225.00	225.00
		% Target	364.44%	588.89%	
		% Goal	100.00%	100.00%	
 Number of canal related complaints	Reduce complaints.	Q4 Actual	6.00	7.00	
		YTD Actual	21.00	38.00	
		EOY Target	12.00	12.00	12.00
		% Target	175.00%	316.67%	
		% Goal	100.00%	100.00%	
 Number of training sessions attended (per staff)	Provide Training and Employee Development Opportunities.	Q4 Actual	—	1.00	
		YTD Actual	3.00	3.00	
		EOY Target	5.00	5.00	5.00
		% Target	60.00%	60.00%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.
 End of year targets exclude year-end budget amendments.

Stormwater Management FTE's by Program

Administration (General Fund 001) Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><u>FY 22</u> 2.45</td> <td style="text-align: center; border: none;"><u>FY 23</u> 3.45</td> </tr> </table>		<u>FY 22</u> 2.45	<u>FY 23</u> 3.45		
<u>FY 22</u> 2.45	<u>FY 23</u> 3.45				
Building Maintenance (General Fund 001) Responsible for providing scheduled preventive maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><u>FY 22</u> 19.00</td> <td style="text-align: center; border: none;"><u>FY 23</u> 19.50</td> </tr> </table>	<u>FY 22</u> 19.00	<u>FY 23</u> 19.50	Streets Maintenance (General Fund 001) Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><u>FY 22</u> 8.00</td> <td style="text-align: center; border: none;"><u>FY 23</u> 8.00</td> </tr> </table>	<u>FY 22</u> 8.00	<u>FY 23</u> 8.00
<u>FY 22</u> 19.00	<u>FY 23</u> 19.50				
<u>FY 22</u> 8.00	<u>FY 23</u> 8.00				
Community Shuttle Service (General Fund 001) Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><u>FY 22</u> 8.90</td> <td style="text-align: center; border: none;"><u>FY 23</u> 5.50</td> </tr> </table>	<u>FY 22</u> 8.90	<u>FY 23</u> 5.50	Landscape Maintenance (General Fund 001) Encompasses inspection and landscape maintenance of city properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><u>FY 22</u> 11.00</td> <td style="text-align: center; border: none;"><u>FY 23</u> 10.00</td> </tr> </table>	<u>FY 22</u> 11.00	<u>FY 23</u> 10.00
<u>FY 22</u> 8.90	<u>FY 23</u> 5.50				
<u>FY 22</u> 11.00	<u>FY 23</u> 10.00				
Solid Waste Management (General Fund 001) Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><u>FY 22</u> 5.65</td> <td style="text-align: center; border: none;"><u>FY 23</u> 7.65</td> </tr> </table>	<u>FY 22</u> 5.65	<u>FY 23</u> 7.65	Stormwater Management (Stormwater Fund 415) Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><u>FY 22</u> 14.40</td> <td style="text-align: center; border: none;"><u>FY 23</u> 15.80</td> </tr> </table>	<u>FY 22</u> 14.40	<u>FY 23</u> 15.80
<u>FY 22</u> 5.65	<u>FY 23</u> 7.65				
<u>FY 22</u> 14.40	<u>FY 23</u> 15.80				
Fleet Maintenance (Fleet Fund 503) Provides cost effective maintenance and repair of all City vehicles and operates an effective Vehicle Replacement Program. <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><u>FY 22</u> 13.10</td> <td style="text-align: center; border: none;"><u>FY 23</u> 15.10</td> </tr> </table>		<u>FY 22</u> 13.10	<u>FY 23</u> 15.10		
<u>FY 22</u> 13.10	<u>FY 23</u> 15.10				



Stormwater Management Program

Description

The Stormwater Management encompasses Canal Management, Flood Protection, Pollution Control, Drainage and Guardrail Maintenance.

Canal Management ensures the cleanliness of City maintained waterways, keeping them free of debris and invasive aquatic vegetation. Staff controls the aquatic vegetation by applying chemicals and mechanical harvesting. The removal of tree limbs/ roots is also an important aspect of canal management, taking a proactive approach to avoid the potential for hazardous pipe obstructions.

The Flood Mitigation and Pollution Control staff provides services to mitigate potential flooding for the safety of all commercial and residential properties which is a vital service of the City. The activities include street sweeping and comply with the best management practices of the National Pollution Discharge and Elimination System (NPDES) Stormwater ordinance requirements. The City is a participant in the National Flood Insurance Protection (NFIP) and Community Rating System (CRS) which allows residents and business owners, whose properties qualify, to receive a discount on their flood insurance premiums.

Street Sweeping service ensures clean roadways and keeping roadway debris from blocking storm drains. This service also conforms to best management practices as part of the City's NPDES permit requirements.

The Drainage Structure Cleaning and Inspection (VacCon) services remove debris from catch basins and pipes throughout the City to prevent flooding.

Guardrail Maintenance provides protection of vehicular traffic from driving into canals and waterways, and includes periodic inspections of guardrails throughout the City.

To fund future and existing debt service, capital needs, and stormwater operations, an assessment rate is established. The assessment rate is based on the total number of Equivalent Residential Units ("ERUs").

There are a total of 57,368.73 ERUs citywide for FY 2023. The Stormwater Assessment Rate for the 2023 Fiscal Year is \$120 per ERU, or \$10 per month.

As indicated in the Position Detail, this program is comprised of 15.80 full-time budgeted positions, and is managed by the Public Works Department.

FY 2022 Accomplishments

- Projected to complete 70 canal embankment geo-tube installation.
- Partnership with South Broward Drainage District (SBDD) for cleaning canals west of University Drive to include Red Road and University Drive canals.
- Design and Bid Phase IV Drainage Project.

Stormwater Management Program

Program Revenues, Expenditures and Position Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Stormwater Management	\$ 5,478,503	\$ 5,453,427	\$ 5,754,389	\$ 5,754,389	\$ 6,772,500

Expenditures by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Stormwater Management	\$ 2,829,573	\$ 2,771,479	\$ 2,952,472	\$ 3,143,162	\$ 3,358,000

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 1,479,016	\$ 1,240,712	\$ 1,426,600	\$ 1,426,600	\$ 1,677,300
Operating Expense	1,317,939	1,471,021	1,525,872	1,525,872	1,680,700
Capital Outlay	32,618	59,746	—	190,690	—
Total	\$ 2,829,573	\$ 2,771,479	\$ 2,952,472	\$ 3,143,162	\$ 3,358,000

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration Superintendent****	0.50	0.50	0.50	0.50	0.50
Administrative Coordinator	1.00	1.00	1.00	—	—
Assistant Director of Public Works*	0.40	0.40	0.40	0.40	0.80
Department Administrator*****	—	—	—	0.50	0.50
Department Coordinator*****	0.50	0.50	0.50	—	—
Field Service Manager**	0.50	0.50	—	—	—
Field Services Superintendent	1.00	1.00	1.00	1.00	1.00
Fiscal Operations Manager***	0.50	0.50	0.50	—	—
Heavy Equipment Operator II	2.00	2.00	2.00	2.00	2.00
Lead Stormwater System Operator	1.00	1.00	1.00	2.00	2.00
Maintenance II	1.00	1.00	1.00	1.00	1.00
Senior Engineering Manager	—	—	—	1.00	1.00
Senior Fiscal Operations Manager	—	—	—	0.50	0.50
Special Projects Administrator*****	0.50	0.50	0.50	0.50	1.50
Stormwater Maintenance Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Stormwater Operator I	3.00	3.00	3.00	3.00	3.00
Stormwater Operator II	1.00	1.00	1.00	1.00	1.00
Streets & Drainage Engineer	1.00	1.00	1.00	—	—
Total	14.90	14.90	14.40	14.40	15.80

*1 Position split with Public Works-Administration Program .20 & Solid Waste Management Program .40 (Fund 001); 1 Position split with Public Works-Fleet Maintenance Program .60 (Fund 503).

**Position split with Public Works-Streets Maintenance Program .25 & Landscape Maintenance Program .25 (Fund 001).

***Position split with Public Works-Streets Maintenance Program .50 (Fund 001).

****Position split with Public Works-Administration Program .25 & Solid Waste Management Program .25 (Fund 001).

*****Position split with Public Works-Administration Program .50 (Fund 001).

Stormwater Management Expenditures by Object Code

Stormwater Management — 415-50-515-538-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 760,721	\$ 701,592	\$ 815,700	\$ 815,700	\$ 1,019,600
601205	Lump Sum Payout - Accrued Time	32,768	42,713	26,100	26,100	52,100
601210	Non-Pensionable Earnings	2,818	—	4,400	4,400	—
601215	Communication Stipend	10,005	10,405	10,200	10,200	7,900
601220	Longevity Pay	4,531	4,321	4,500	4,500	5,800
601400	Overtime-General	60,705	86,828	45,200	45,200	45,200
601410	Overtime-Holiday	1,341	2,564	—	—	—
601412	Overtime-Emergency	3,655	—	—	—	—
602100	FICA & MICA	63,976	62,239	67,600	67,600	85,200
602210	Pension-General	211,584	72,023	115,100	115,100	100,500
602235	Pension-Senior Mgmt	65,096	53,171	53,400	53,400	68,500
602260	Pension-401	3,533	3,512	3,600	3,600	4,300
602265	Pension-457	8,840	9,142	9,400	9,400	13,000
602304	Health Insurance-PPO	16,209	16,311	14,600	14,600	40,800
602305	Health Insurance-HMO	143,421	135,601	163,300	163,300	155,600
602306	Dental Insurance-PPO	3,611	3,895	4,600	4,600	4,300
602307	Dental Insurance-HMO	1,557	1,225	1,600	1,600	1,300
602309	Basic Life	2,150	1,765	2,300	2,300	2,800
602311	Long-Term Disability	842	3,975	1,200	1,200	1,400
602312	HDHP Aetna	18,634	19,804	21,100	21,100	14,000
602313	HSA Payflex	4,900	4,200	4,100	4,100	2,800
602400	Workers' Compensation	37,200	58,600	58,600	58,600	52,200
602600	OPEB	20,918	(53,174)	—	—	—
	<i>Sub-Total</i>	1,479,016	1,240,712	1,426,600	1,426,600	1,677,300
Operating Expense						
603190	Prof Svcs-Other	14,017	7,590	85,000	85,000	107,500
603400	Contract Svc-Other	22,895	70,864	93,160	93,160	148,500
603450	Aquatic Plant Control	5,000	5,000	5,000	5,000	10,000
604100	Communication Services	1,555	695	2,300	2,300	2,300
604301	Electricity Svcs	29,641	22,727	29,500	29,500	39,700
604400	Leased Equipment	572	—	1,000	1,000	1,000
604500	Risk Internal Svcs Charge	27,600	5,000	21,400	21,400	17,500
604550	Health Ins Internal Serv Chg	40,100	57,500	31,100	31,100	29,600
604610	Fleet Internal Svcs Charge	109,500	99,600	89,400	89,400	116,700
604640	R&M Machinery	6,090	16,614	4,900	7,400	4,900
604663	R&M Stormwater	6,900	2,468	12,100	8,600	12,100
604700	Printing & Binding Svc	43	—	500	500	500
604870	Public Education	1,427	3,250	7,200	7,200	7,200
604905	Bank Svc Charges	189	1,761	1,200	1,200	2,600
604910	Advertising Costs	—	—	1,100	1,100	1,100
604920	License & Permit Fees	35,000	62,993	35,000	35,000	66,500
604989	IT Internal Svcs Charge	92,600	148,700	103,800	103,800	106,100
604995	Special Assessment Expense	19,488	19,442	19,600	19,600	19,600
604996	Admin Chg from Gen Fund	867,100	897,402	928,812	928,812	928,800
605220	Vehicle Fuel-On-Site	19,257	23,460	21,700	21,700	23,500
605240	Uniforms Cost	3,865	4,617	5,300	5,300	5,300
605242	Protective Clothing	2,212	1,826	2,500	2,500	2,500
605246	Safety Supplies	2,275	2,442	2,900	2,900	2,900
605252	Small Tools	3,300	3,100	3,700	4,700	3,700
605280	Chemicals	1,839	5,290	5,700	5,700	8,600
605290	Other Operating Supplies	4,103	6,598	7,000	7,000	7,000
605410	Subscriptions & Memberships	841	758	1,700	1,700	1,700
605500	Training-General	531	1,326	3,300	3,300	3,300
	<i>Sub-Total</i>	1,317,939	1,471,021	1,525,872	1,525,872	1,680,700
Departmental Capital Outlay						
606209	Infrastructure Renovations	—	57,906	—	84,094	—
606400	Machinery & Equipment	6,171	—	—	—	—
606440	Vehicles Purchase	26,447	1,840	—	106,596	—
	<i>Sub-Total</i>	32,618	59,746	—	190,690	—
Total		\$ 2,829,573	\$ 2,771,479	\$ 2,952,472	\$ 3,143,162	\$ 3,358,000



Stormwater Management Expenditures by Object Code

Debt Service—415-70-000/515-517-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Debt Service						
607132	Prin-SRL Infrastructure	\$ 506,335	\$ 516,973	\$ 527,900	\$ 527,900	\$ 539,000
607137	Prin-Hist Mir Impr SRLSW060810	12,881	13,135	13,400	13,400	13,700
607138	2017 Util Sys Rev Bd-Prin	15,450	16,125	17,000	17,000	17,800
607144	Prin-2018 SRL WW060801	—	221,832	—	—	396,100
607232	Int-SRL Infrastructure	80,137	69,452	60,900	60,900	49,800
607238	2017 Util Sys Rev Bd-Int	22,751	10,973	21,600	21,600	20,700
607237	Int-Hist Mir Impr SRLSW060810	5,056	4,801	4,700	4,700	4,400
607240	Int-SRF Loans	74,530	59,656	—	—	—
607244	Int-2018 SRL WW060801	—	38,173	—	—	76,600
607322	Admin Costs	—	—	567,400	567,400	—
607999	Debt Service Clearing	(534,666)	(768,064)	—	—	—
	<i>Sub-Total</i>	182,474	183,054	1,212,900	1,212,900	1,118,100
	Total	\$ 182,474	\$ 183,054	\$ 1,212,900	\$ 1,212,900	\$ 1,118,100

Non-Departmental—415-90-000-538-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601600	Compensated Absences	\$ 9,565	\$ 11,236	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	9,565	11,236	—	—	—
Depreciation						
605915	Depreciation-Proprietary	417,440	420,085	—	—	—
	<i>Sub-Total</i>	417,440	420,085	—	—	—
Appropriated Fund Balance						
609990	Appropriated Fund Balance	—	—	909,617	909,617	2,367,700
	<i>Sub-Total</i>	—	—	909,617	909,617	2,367,700
	Total	\$ 427,005	\$ 431,321	\$ 909,617	\$ 909,617	\$ 2,367,700

Stormwater Management Expenditures by Object Code

Unassigned—415-00-000-000-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Capital Asset Clearing						
606900	Capital Asset Clearing Account	\$ (2,105,519)	\$ (255,020)	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	<i>(2,105,519)</i>	<i>(255,020)</i>	<i>—</i>	<i>—</i>	<i>—</i>
	Total	\$ (2,105,519)	\$ (255,020)	\$ —	\$ —	\$ —



Stormwater Management Expenditures by Object Code

Capital Improvement Program Expenditure Detail Budget—415-Various

Object #	Account Description	Project #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Capital Improvement							
<i>Historic Miramar Canal</i>							
<i>415-50-800-537-000-</i>							
606510	CIP-Construction	52021	\$ 70,662	\$ 168,266	\$ —	\$ 696,616	\$ —
	<i>Sub-total</i>		70,662	168,266	—	696,616	—
<i>Drainage Improvements</i>							
<i>415-55-900/901-541-000-</i>							
606510	CIP-Construction	52035	1,717,115	367	—	—	—
	<i>Sub-total</i>		1,717,115	367	—	—	—
<i>Historic Mir Drainage Improvement</i>							
<i>415-50-900/901-538-000-</i>							
606502	CIP-Plan/Design/Eng	52066	285,125	28,482	—	376,906	—
606510	CIP-Plan/Design/Eng		—	—	—	11,950,000	—
606520	CIP-Contingency		—	—	—	1,000,000	—
	<i>Sub-total</i>		285,125	28,482	—	13,326,906	—
<i>Removal of Trees along City-Owned</i>							
<i>415-50-801-538-000-</i>							
606510	CIP-Construction	52095	—	—	100,000	100,000	100,000
	<i>Sub-total</i>		—	—	100,000	100,000	100,000
<i>Historic Mir Innov & Tech Village</i>							
<i>415-50-800-538-000-</i>							
606510	CIP-Construction	53025	—	—	600,000	600,000	—
	<i>Sub-total</i>		—	—	600,000	600,000	—
Total			\$ 2,072,902	\$ 197,114	\$ 700,000	\$14,723,522	\$ 100,000



Stormwater Management Budget Justification

Object #	Account Description	Justification
Revenue		
325205	Stormwater Assessment	This revenue is generated from Stormwater fees collected via the annual tax bill.
343950	Stormwater Fees	These fees are collected from properties that are not able to be billed on the tax bill.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361102	FLCLASS Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
Expense		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	This line item represents the cost for overtime required for the following reasons: (1) repair to City facilities; (2) Hurricane Storm Event required FOC and UCC staffing; (3) unforeseen emergencies which may require staffs' assistance.
603190	Prof Svcs-Other	This line item is for outside professional services such as rate studies and other related services. Includes \$7,500 for Water Quality profile for lake and canal system; and \$10,000 for American Public Works Association accreditation process. In FY23, an additional \$60,000 was approved for the Identification of GIS Drainage maps & Stormwater modeling.
603400	Contract Svc-Other	This line item represents \$15,000 for services performed by outside contractors such as street sweeping and tree removal from canal embankments; \$8,500 for Broward County Naturescape Interlocal Agreement. In addition, \$25,000 was approved for contractual cleaning of drainage structures associated with Project No. 52035-Drainage Improvements - Phase III. FY23 includes \$50,000 in Above Base Request for Canal Maintenance.
603450	Aquatic Plant Control	This line item is for services provided by outside contractors licensed to chemically treat canals and lakes within the City of Miramar's jurisdiction (i.e., East of University Drive).
604100	Communication Services	This line item represents the cost for GPS tracking services
604301	Electricity Svcs	This account represents allocated costs for electricity usage at the water plant.
604400	Leased Equipment	This line item is for rental of specialized equipment that are seldomly used to perform various maintenance services.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as per Human Resources, Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles. Allocation provided by Public Works Fleet Maintenance.
604640	R&M Machinery	This amount covers the cost to repair and maintain all large and small power equipment.
604663	R&M Stormwater	This line item represents anticipated cost associated with the fountain, drainage and canal maintenance.
604700	Printing & Binding Svc	This line item is for the printing of special inserts, envelopes and new resident brochures.
604870	Public Education	This represents the cost for pamphlets, posters, giveaways, etc., to educate residents.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604910	Advertising Costs	Cost associated with advertising to satisfy legal requirements of State Statutes, and public hearing notices to adopt the Annual Stormwater Management Service Assessment Rate.
604920	License & Permit Fees	This cost is for State of Florida fee, NPDES, West Water Management Association.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604995	Special Assessment Expense	This cost is for the stormwater assessment fees to be added on the Broward County tax roll.
604996	Admin Chg from Gen Fund	This is to reimburse the General Fund for services provided.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles. Allocation provided by Public Works Fleet Maintenance.
605240	Uniforms Cost	This line item represents the cost of uniforms, shirts, safety shoes, jackets and caps for employees.
605242	Protective Clothing	This expenditure is for safety clothing as required by certain positions.
605246	Safety Supplies	This amount is for safety items such as traffic cones, barricades, caution tapes, first aid kits and flashlights.

Stormwater Management Budget Justification

Object #	Account Description	Justification
605252	Small Tools	This cost is for new and replacement of small hand and power tools and other related accessories.
605280	Chemicals	This line item represents the cost for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain canals and waterways.
605290	Other Operating Supplies	This line item is for expenses that are not budgeted in another line item.
605410	Subscriptions & Memberships	This line item is for the cost to maintain Florida Stormwater Association membership for eight employees.
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings.
607132	Prin-SRL Infrastructure	This amount is for the Principal portion of a State Revolving Loan (SRF - 33508L - East Miramar Infrastructure). In 2005 the City received funding for a 10 year loan.
607137	Prin-Hist Mir Impr SRLSW060810	This is the Principal for the State Revolving Loan # 060810 for the Historic Miramar Improvement Phase 3 which will be used for Stormwater Improvements. Principal and Interest is due semi-annually on May 15 and November 15 through November 15, 2036, to begin May 15, 2017.
607138	2017 Util Sys Rev Bd-Prin	This is the Principal for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding Utility System Revenue Bond, Series 2007. Principal is due annually on October 1 through October 1, 2037, to begin October 1, 2018. Increased by \$16,200 to account for the split between funds 410 and 415 with 98.5% of the total P & I belonging to 410 and 1.5% to fund 415.
607144	Prin-2018 SRL WW060801	Principle payment for the State Revolving Loan Funds SRF060801
607232	Int-SRL Infrastructure	This amount is for the Interest portion of a State Revolving Loan (SRF - 33508L - East Miramar Infrastructure). In 2005 the City received funding for a 10 year loan.
607237	Int-Hist Mir Impr SRLSW060810	This is the Interest for the State Revolving Loan # 060810 for the Historic Miramar Improvement Phase 3 which will be used for Stormwater Improvements. Principal and Interest is due semi-annually on May 15 and November 15 through November 15, 2036, to begin May 15, 2017.
607238	2017 Util Sys Rev Bd-Int	This is the Interest for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding Utility System Revenue Bond, Series 2007. Interest is due annually on October 1 through October 1, 2037, to begin October 1, 2018. Increased by \$22,400 to account for the split between funds 410 and 415 with 98.5% of the total P & I belonging to 410 and 1.5% to fund 415.
607244	Int-2018 SRL WW060801	Interest payment for the State Revolving Loan Funds SRF060801
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance in order to fund governmental services to the extent of the revenue loss.

Capital Improvement Projects

Removal of Trees along City-Owned Canals

606510	52095	This project will involve the removal of trees along City-owned and maintained canals east of University Drive.
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Internal Service Funds

Description

Internal Service Funds are used to account for the financing of services, self-insurance activities, fleet maintenance and information system services provided to other funds within the City on a cost-reimbursement basis. Currently, the City has four Internal Service Funds:

1. Health Insurance (Fund 501)
2. Risk Management (Fund 502)
3. Fleet Maintenance (Fund 503)
4. Information Technology (Fund 504)

Revenues and Expenditures Summary

Revenue By Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	81,625	76,675	90,000	90,000	90,000
Charges for Services	39,576,507	36,683,669	44,328,100	44,328,100	41,965,600
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	876,436	1,461,518	223,600	4,502,422	760,100
Other Sources	—	—	1,801,700	8,641,723	3,060,700
Transfers In	—	—	—	—	—
Total	\$ 40,534,568	\$ 38,221,862	\$ 46,443,400	\$ 57,562,245	\$ 45,876,400

Expenditures by Category

Personnel Services	\$ 5,794,052	\$ 5,100,806	\$ 5,801,100	\$ 6,340,900	\$ 6,151,700
Operating Expense	26,917,664	27,625,396	33,936,500	34,019,258	35,378,100
Capital Outlay	1,086,956	1,999,811	5,526,900	16,093,276	3,485,900
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 33,798,672	\$ 34,726,012	\$ 45,264,500	\$ 56,453,434	\$ 45,015,700
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	(1,016,541)	(1,928,638)	—	—	—
Other Uses	1,708,020	1,732,368	80,000	9,911	80,000
Debt Service	6,579	4,257	1,098,900	1,098,900	780,700
Transfers Out	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 34,496,730	\$ 34,533,999	\$ 46,443,400	\$ 57,562,245	\$ 45,876,400

Summary by Fund

Revenues	Fund #	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Health Insurance	501	\$ 17,979,850	\$ 19,361,191	\$ 19,115,200	\$ 19,173,200	\$ 18,837,800
Risk Management	502	7,745,530	7,783,582	10,010,200	10,550,000	10,431,300
Fleet Maintenance	503	7,787,221	3,090,539	8,648,800	15,377,025	6,819,300
Information Technology (IT)	504	7,021,968	7,986,550	8,669,200	12,462,020	9,788,000
Total		\$ 40,534,568	\$ 38,221,862	\$ 46,443,400	\$ 57,562,245	\$ 45,876,400

Expenditures

Health Insurance	501	\$ 16,560,321	\$ 18,127,227	\$ 19,115,200	\$ 19,173,200	\$ 18,837,800
Risk Management	502	6,593,214	5,405,120	10,010,200	10,550,000	10,431,300
Fleet Maintenance	503	4,760,293	4,302,293	8,648,800	15,377,025	6,819,300
Information Technology (IT)	504	6,582,902	6,699,359	8,669,200	12,462,020	9,788,000
Total		\$ 34,496,730	\$ 34,533,999	\$ 46,443,400	\$ 57,562,245	\$ 45,876,400



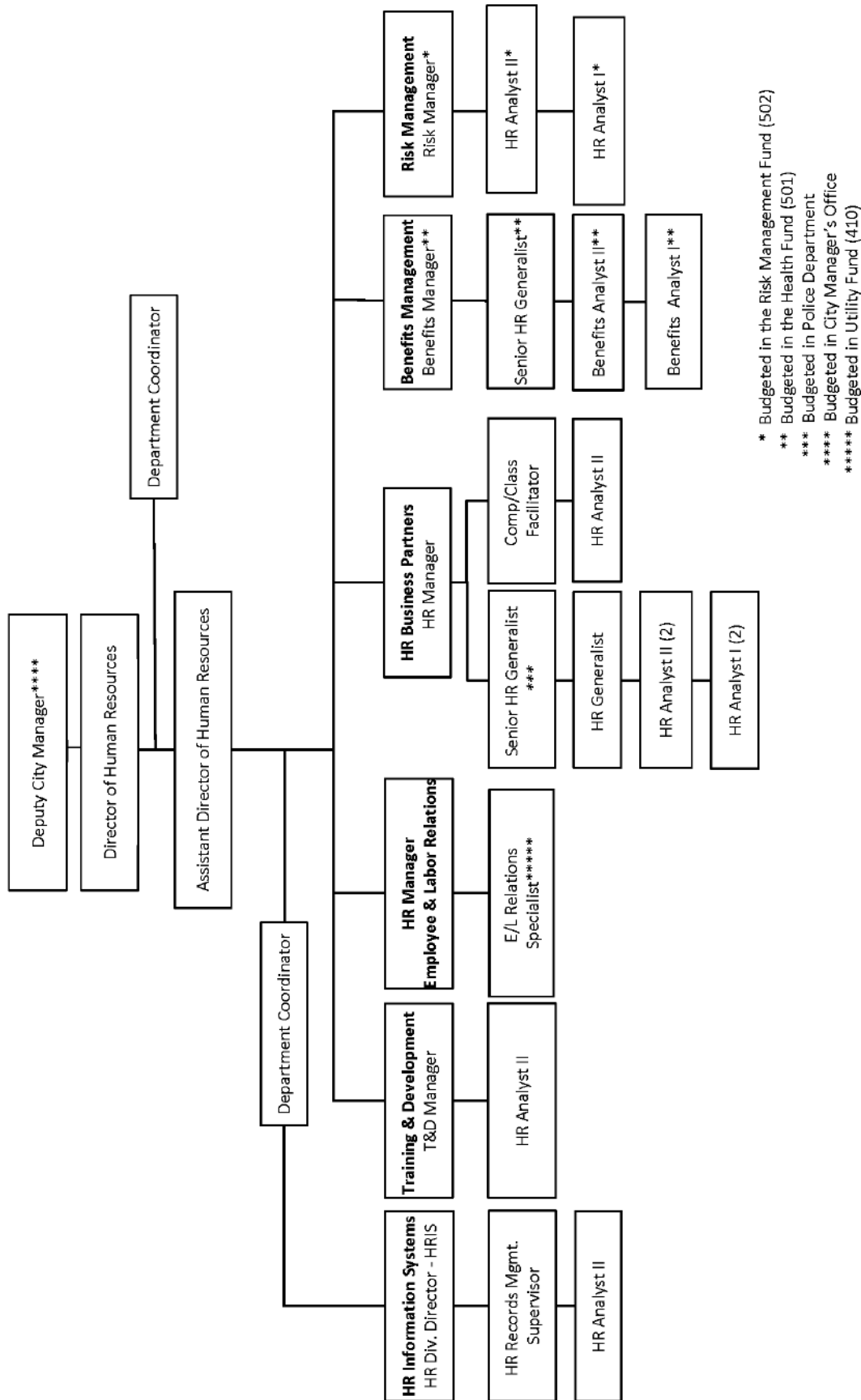
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Health Insurance Fund



Health Insurance Fund Organizational Chart



Health Insurance Fund

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 1,640,568	\$ 3,060,096	\$ 4,294,060	\$ 4,294,060	\$ 4,236,060
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	17,953,080	19,353,929	19,106,600	19,106,600	18,723,300
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	26,770	7,262	8,600	8,600	103,900
Appropriation of Fund Balance	—	—	—	58,000	10,600
Transfers In	—	—	—	—	—
Total	\$ 17,979,850	\$ 19,361,191	\$ 19,115,200	\$ 19,173,200	\$ 18,837,800
Expenditures By Category					
Personnel Services	\$ 598,901	\$ 506,720	\$ 562,100	\$ 562,100	\$ 611,800
Operating Expense	15,961,420	17,620,507	18,553,100	18,608,100	18,226,000
Capital Outlay	—	—	—	3,000	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 16,560,321	\$ 18,127,227	\$ 19,115,200	\$ 19,173,200	\$ 18,837,800
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers Out	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 16,560,321	\$ 18,127,227	\$ 19,115,200	\$ 19,173,200	\$ 18,837,800
Excess/Deficiency	\$ 1,419,528	\$ 1,233,964	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	(58,000)	(10,600)
Ending Fund Balance	\$ 3,060,096	\$ 4,294,060	\$ 4,294,060	\$ 4,236,060	\$ 4,225,460



Health Insurance Fund

Operating Revenues

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services						
341200	Internal Svcs Charge	\$ 2,328,000	\$ 4,066,300	\$ 2,199,200	\$ 2,199,200	\$ 2,098,800
341205	PPO Dental City Contribution	349,902	339,860	348,100	348,100	325,800
341206	PPO Dental Emp Contribution	163,488	159,194	196,600	196,600	98,000
341207	HMO Dental City Contribution	71,811	65,037	82,800	82,800	73,100
341208	HMO Dental Emp Contribution	21,144	14,606	20,700	20,700	14,100
341220	PPO Medical City Contribution	2,161,529	1,987,128	1,839,700	1,839,700	2,585,300
341221	PPO Medical Emp Contribution	198,317	170,493	156,700	156,700	197,900
341222	HMO Medical City Contribution	8,907,929	9,002,195	10,675,200	10,675,200	9,760,000
341223	HMO Medical Emp Contribution	2,582,263	2,278,833	2,229,500	2,229,500	1,808,500
341224	HDHP Medical City Contribution	973,077	1,059,374	1,093,600	1,093,600	1,408,200
341225	HDHP Medical Employee Contrib	195,620	210,910	264,500	264,500	353,600
	<i>Sub-total</i>	<u>17,953,080</u>	<u>19,353,929</u>	<u>19,106,600</u>	<u>19,106,600</u>	<u>18,723,300</u>
Miscellaneous Revenues						
361100	Int Earnings	7,731	7,236	8,500	8,500	103,800
361200	Dividend Income	19,039	27	100	100	100
399900	CIP Carryover	—	—	—	58,000	—
399999	Appropriation Of Fund Balance	—	—	—	—	10,600
	<i>Sub-total</i>	<u>26,770</u>	<u>7,262</u>	<u>8,600</u>	<u>66,600</u>	<u>114,500</u>
	Total	<u>\$17,979,850</u>	<u>\$19,361,191</u>	<u>\$19,115,200</u>	<u>\$19,173,200</u>	<u>\$18,837,800</u>

Health Insurance Fund

Description—Fund 501

This fund accounts for the City's self-funded medical, dental, and fully-insured disability, and life insurance for employees, retirees and eligible dependents. Administrative fees for the self-funded medical and dental are billed monthly, claims are billed as incurred, while catastrophic medical claims are covered through a stop-loss policy to maintain adequate reserves and protect the plan from large losses. In addition, expenses for the Employee Onsite Health and Wellness Center are managed through this fund.

The Human Resources Department manages the Health Fund. As indicated in the Position Detail, this fund is comprised of four (4) full-time budgeted positions.

The two programs provided are:

1. Benefits Administration
2. Wellness



HR's Wellness Team

FY 2022 Accomplishments

- Successfully completed the first year of the transition from fully insured to a self-insured medical plan which helped the City realize approximately \$718K in savings. In addition, the City experienced a medical plan rate increase of 6.3% in 2022, well below the national medical trend of 7.4%, and well below the expected fully insured increase of 8.5% had the City not transitioned to self-insurance.
- Implemented the Benefits Administration module in Munis and completed a successful 2022 open enrollment using the Munis module via Employee Self Service (ESS). This transition eliminated the need for a third-party benefits application and produced a savings of approximately \$25K in year one and is expected to produce savings of approximately \$40,000 annually.
- Presented with the Silver Aetna Workplace Well-Being Above and Beyond Award for the City's wellness programming and commitment to employee wellness.
- The Onsite Health and Wellness Center steadily increased engaged members by 85% and implemented a Diabetes Program in which participants lowered their HbA1C levels on average by more than 1 point. For every one-point reduction in HbA1C, a 40% reduction in microvascular complications is reported and up to \$4K can be saved in annual healthcare costs.

Health Insurance Fund

Revenues, Expenditures and Position Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Benefits Administration	\$ 1,042,204	\$ 1,589,404	\$ 1,817,400	\$ 1,890,400	\$ 1,846,600
Wellness	79,963	137,347	357,300	342,300	362,400
Total	\$ 1,122,167	\$ 1,726,751	\$ 2,174,700	\$ 2,232,700	\$ 2,209,000

Expenditures by Program

Benefits Administration	\$ 1,042,204	\$ 1,589,404	\$ 1,817,400	\$ 1,890,400	\$ 1,846,600
Wellness	79,963	137,347	357,300	342,300	362,400
Health-Non Departmental	15,438,155	16,400,477	16,940,500	16,940,500	16,628,800
Total	\$ 16,560,321	\$ 18,127,227	\$ 19,115,200	\$ 19,173,200	\$ 18,837,800

Expenditures by Category

Personnel Services	\$ 598,901	\$ 506,720	\$ 562,100	\$ 562,100	\$ 611,800
Operating Expense	15,961,420	17,620,507	18,553,100	18,608,100	18,226,000
Capital Outlay	—	—	—	3,000	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 16,560,321	\$ 18,127,227	\$ 19,115,200	\$ 19,173,200	\$ 18,837,800

Positions by Program

Benefits Administration	4.00	3.00	3.00	3.00	3.00
Wellness	1.00	1.00	1.00	1.00	1.00
Total	5.00	4.00	4.00	4.00	4.00

Position Detail

Benefits Analyst	1.00	1.00	—	—	—
Benefits Analyst I*	—	—	1.00	1.00	1.00
Benefits Analyst II*	—	—	1.00	1.00	1.00
Benefits Coordinator	1.00	—	—	—	—
Benefits Fund Analyst	1.00	1.00	—	—	—
Benefits Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst II	1.00	—	—	—	—
Human Resources Generalist	—	1.00	1.00	—	—
Senior Human Resources Generalist	—	—	—	1.00	1.00
Total FTE's	5.00	4.00	4.00	4.00	4.00

Health Insurance Fund FTE's by Program

Administration (General Fund 001)			
<p>Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management and business planning.</p>			
<u>FY 22</u> 3.00		<u>FY 23</u> 4.00	
Human Resources Operations (General Fund 001)		Training & Development (General Fund 001)	
<p>Develops and manages the day to day operations of the department to include employment/recruitment programs, conflict resolution, outreach, maintenance of employee compensation and classification, and employee records.</p>		<p>Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity, and engagement.</p>	
<u>FY 22</u> 9.50	<u>FY 23</u> 11.00	<u>FY 22</u> 3.00	<u>FY 23</u> 2.00
Division of Civil Rights & Employee Labor Relations (General Fund 001)		Risk Management (Risk Fund 502)	
<p>This program is responsible for developing, implementing, monitoring and enforcing fair employment guidelines.</p>		<p>Provides services mandated by federal and state laws and City of Miramar Policies and Procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.</p>	
<u>FY 22</u> 2.00	<u>FY 23</u> 2.00	<u>FY 22</u> 3.50	<u>FY 23</u> 3.00
Benefits Administration (Health Fund 501)		Wellness (Health Fund 501)	
<p>Provides and administers responsive, cost effective benefit programs including group medical, vision, dental and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.</p>		<p>The Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks which lead to less chronic diseases and ultimately lower healthcare costs.</p>	
<u>FY 22</u> 3.00	<u>FY 23</u> 3.00	<u>FY 22</u> 1.00	<u>FY 23</u> 1.00

Health Insurance Fund Budget Summary by Program

Benefits Administration—Program 062

Description

The importance of successfully recruiting and retaining skilled staff depends on many factors including a competitive and innovative benefit program. The Benefits Program offers employees, retirees and dependents a wide selection of benefits including group health, dental, life, vision, long term disability, and various voluntary programs. The program requires good oversight in terms of finances as well as the quality of services delivered. It also involves the ability to respond to employee questions and concerns timely and effectively. This program also encompasses retirement educational programs to provide employees with the necessary tools to proactively plan for their retirement.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$1,042,204	\$1,589,404	\$1,817,400	\$1,890,400	\$1,846,600
Expenditures by Category						
Personnel Services		\$ 597,506	\$ 455,410	\$ 444,000	\$ 444,000	\$ 484,500
Operating Expense		444,698	1,133,995	1,373,400	1,443,400	1,362,100
Departmental Capital Outlay		—	—	—	3,000	—
Total		\$1,042,204	\$1,589,404	\$1,817,400	\$1,890,400	\$1,846,600
Percent of Time by Position						
Benefits Analyst II		—	—	1.00	1.00	1.00
Benefits Coordinator		1.00	—	—	—	—
Benefits Fund Analyst		1.00	1.00	—	—	—
Benefits Manager		1.00	1.00	1.00	1.00	1.00
Human Resources Analyst II		1.00	—	—	—	—
Human Resources Generalist		—	1.00	1.00	—	—
Senior Human Resources Generalist		—	—	—	1.00	1.00
Total		4.00	3.00	3.00	3.00	3.00

Health Insurance Fund Budget Summary by Program

Wellness—Program 065

Description

The City's Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks and lower health risks lead to less chronic diseases and ultimately reduces healthcare costs.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$ 79,963	\$ 137,347	\$ 357,300	\$ 342,300	\$ 362,400
Total						

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 1,395	\$ 51,311	\$ 118,100	\$ 118,100	\$ 127,300
Operating Expense	78,568	86,036	239,200	224,200	235,100
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 79,963	\$ 137,347	\$ 357,300	\$ 342,300	\$ 362,400

Percent of Time by Position	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Benefits Analyst	1.00	1.00	—	—	—
Benefits Analyst I	—	—	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00	1.00



CPR Training

Health Insurance Fund Expenditures by Object Code

Benefits Administration—501- 06-062-513

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 345,916	\$ 286,359	\$ 284,500	\$ 284,500	\$ 312,700
601205	Lump Sum Payout - Accrued Time	18,026	17,592	7,400	7,400	23,700
601210	Non-Pensionable Earnings	1,550	—	3,000	3,000	—
601215	Communication Stipend	1,800	3,900	3,900	3,900	3,900
601220	Longevity Pay	1,823	—	—	—	—
601600	Compensated Absences	29,309	6,525	—	—	—
602100	FICA & MICA	26,714	22,765	22,900	22,900	26,000
602235	Pension-Senior Mgmt	103,312	67,830	61,100	61,100	67,200
602265	Pension-457	7,792	5,683	6,200	6,200	6,600
602304	Health Insurance-PPO	4,700	6,004	—	—	—
602305	Health Insurance-HMO	33,649	31,532	35,000	35,000	24,400
602306	Dental Insurance-PPO	1,686	2,095	2,000	2,000	1,900
602307	Dental Insurance-HMO	250	—	—	—	—
602309	Basic Life Insurance	1,170	890	800	800	900
602311	Long-Term Disability Ins	314	144	400	400	400
602312	HDHP Aetna	11,117	11,924	14,100	14,100	14,000
602313	HSA Payflex	2,800	2,800	2,700	2,700	2,800
602600	OPEB	5,578	(10,635)	—	—	—
	<i>Sub-Total</i>	597,506	455,410	444,000	444,000	484,500
<u>Operating Expense</u>						
603190	Prof Svcs-Other	296,046	836,444	995,000	939,000	1,015,000
603425	Software License & Maint	47,942	46,950	50,000	50,000	30,000
603470	Temporary Help	28,544	—	15,000	15,000	6,000
604001	Travel & Training	4,362	7,301	16,000	16,000	16,000
604301	Electricity Svcs	—	1,887	4,600	4,600	1,300
604403	Leased Building	32,814	66,635	75,000	75,000	75,000
604500	Risk Internal Svcs Charge	—	500	2,100	2,100	1,800
604700	Printing & Binding Svcs	—	480	4,000	4,000	4,000
604890	Special Events-Other	5,174	1,248	7,500	7,500	7,500
604989	IT Internal Svcs Charge	25,700	17,900	28,800	28,800	28,700
605100	Office Supplies	443	827	2,100	2,100	2,200
605120	Computer Operating Expenses	2,466	—	2,000	2,000	2,000
605250	Noncap Furn (Item less 5000)	—	72	2,000	2,000	2,000
605251	Noncap Equip (Item less 5000)	—	—	2,500	2,500	2,500
605265	Medical Supplies	—	20,505	55,000	24,000	55,000
605268	Pharmaceuticals	—	81,512	52,800	167,800	52,800
605285	Lab Supplies	—	28,388	22,000	52,000	22,000
605290	Other Operating Supplies	—	19,382	21,000	33,000	21,000
605410	Subscriptions & Memberships	369	2,021	4,000	4,000	5,300
605500	Training-General	837	1,942	5,000	5,000	5,000
605510	Tuition Reimbursement	—	—	7,000	7,000	7,000
	<i>Sub-Total</i>	444,698	1,133,995	1,373,400	1,443,400	1,362,100
<u>Departmental Capital Outlay</u>						
606405	Furniture & Fixtures	—	—	—	3,000	—
	<i>Sub-Total</i>	—	—	—	3,000	—
	Total	\$ 1,042,204	\$ 1,589,404	\$ 1,817,400	\$ 1,890,400	\$ 1,846,600

Health Insurance Fund Expenditures by Object Code

Wellness—501-06-065-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ 43,077	\$ 76,800	\$ 76,800	\$ 79,800
601205	Lump Sum Payout - Accrued Time	—	—	—	—	4,100
601210	Non-Pensionable Earnings	—	—	1,000	1,000	—
602100	FICA & MICA	—	3,284	5,900	5,900	6,400
602235	Pension-Senior Mgmt	—	(3,059)	16,500	16,500	17,200
602265	Pension-457	—	1,050	2,300	2,300	2,200
602304	Health Insurance-PPO	—	9,917	14,600	14,600	16,700
602306	Dental Insurance-PPO	—	382	700	700	600
602309	Basic Life Insurance	—	175	200	200	200
602311	Long-Term Disability Ins	—	30	100	100	100
602600	OPEB	1,395	(3,545)	—	—	—
	<i>Sub-Total</i>	1,395	51,311	118,100	118,100	127,300
Operating Expense						
603425	Software License & Maint	69,383	70,843	75,000	75,000	75,000
604500	Risk Internal Svcs Charge	—	200	800	800	700
604700	Printing & Binding Svcs	—	—	3,000	3,000	2,500
604890	Special Events-Other	3,641	3,518	60,000	45,000	60,000
604910	Advertising Costs	—	—	5,000	5,000	5,000
604920	License & Permit Fees	—	—	700	700	700
604950	Employee Awards	—	4,684	85,000	85,000	85,000
604989	IT Internal Svcs Charge	5,300	6,000	—	—	—
605100	Office Supplies	—	736	1,200	1,200	1,200
605251	Noncap Equip (Item less 5000)	—	—	2,500	2,500	500
605290	Other Operating Supplies	244	—	1,000	1,000	500
605410	Subscriptions & Memberships	—	55	1,000	1,000	1,000
605500	Training-General	—	—	4,000	4,000	3,000
	<i>Sub-Total</i>	78,568	86,036	239,200	224,200	235,100
	Total	\$ 79,963	\$ 137,347	\$ 357,300	\$ 342,300	\$ 362,400

Health Insurance Fund Expenditures by Object Code

Non-Departmental—501-90-000-519-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Operating Expense						
603010	Health PPO Premium	\$ 2,364,043	\$ 529,988	\$ —	\$ —	\$ —
603015	Health HMO Premium	11,319,520	2,702,550	—	—	—
603016	Health HDHP Premium	1,209,119	306,056	—	—	—
603025	Dental HMO Premium	85,453	78,407	—	—	—
604905	Bank Svc Charges	2,700	2,349	3,100	3,100	4,000
604921	Dental HMO Claims	—	—	98,500	105,900	79,200
604922	Dental PPO Claims	429,595	437,982	518,600	490,200	380,200
604940	Health HMO Claims	—	8,422,462	12,253,300	10,915,800	10,581,200
604944	Dental Claims Admin Fee	27,724	28,278	30,000	51,000	30,000
604946	Health PPO Claims	—	1,018,917	1,897,100	1,897,100	2,623,700
604947	HDHP Claims	—	622,707	1,289,900	2,189,900	1,644,700
604948	Health Claims Admin Fee	—	835,586	850,000	1,287,500	1,285,800
604949	Ins Claims-Health	—	1,415,195	—	—	—
	<i>Sub-Total</i>	15,438,155	16,400,477	16,940,500	16,940,500	16,628,800
	Total	\$15,438,155	\$16,400,477	\$16,940,500	\$16,940,500	\$16,628,800

Health Insurance Fund Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
341200	Internal Svcs Charge	Revenues budgeted in this account represent funds collected from all participant departments and programs as an allocation for cost recovery of health insurance services.
341205	PPO Dental City Contribution	Revenues for this line item arise from an internal service charge against each City department that is based on each employee's estimated PPO and HMO dental insurance coverage and costs. Only PPO dental insurance coverage and outstanding claims are in this fund.
341206	PPO Dental Emp Contribution	Revenues are the employees' share of PPO and HMO dental insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341207	HMO Dental City Contribution	Revenues for this line item arise from an internal service charge against each City department that is based on each employee's estimated PPO and HMO dental insurance coverage and costs. Only PPO dental insurance coverage and outstanding claims are in this fund.
341208	HMO Dental Emp Contribution	Revenues are the employees' share of PPO and HMO dental insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341220	PPO Medical City Contribution	Revenues relate to the City's share of the Medical insurance premium costs.
341221	PPO Medical Emp Contribution	Revenues are the employees' share of PPO and HMO medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341222	HMO Medical City Contribution	Revenues relate to the City's share of the Medical insurance premium costs.
341223	HMO Medical Emp Contribution	Revenues are the employees' share of PPO and HMO medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341224	HDHP Medical City Contribution	Revenues are the City's share of the HDHP medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341225	HDHP Medical Employee Contrib	Revenues are the employees' share of the HDHP medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
603190	Prof Svcs-Other	Funding is to cover professional services for employee benefits consultations and the cost of implementing an Onsite health clinic, which includes payments to the provider selected, doctors and/or nurse practitioners.
603425	Software License & Maint	This line item is for contracted software license and maintenance related to administration of benefits.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604403	Leased Building	This \$75,000 is budgeted to cover the cost of leasing space, in order to provide easily accessible and quick access to primary care physicians and/or nurse practitioners to City employees and eligible dependents.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604700	Printing & Binding Svcs	Printing campaign materials for risk prevention programs and benefit educational campaigns to be distributed city-wide to employees.
604890	Special Events-Other	Continued funding for various HR events during the fiscal year to include the Career Fair and other HR related events.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604910	Advertising Costs	Cost associated with advertising to satisfy legal requirements of State Statutes, and public hearing notices to adopt the Annual Stormwater Management Service Assessment Rate.
604920	License & Permit Fees	This represents the cost associated with licensing fees related to operating wellness programs.



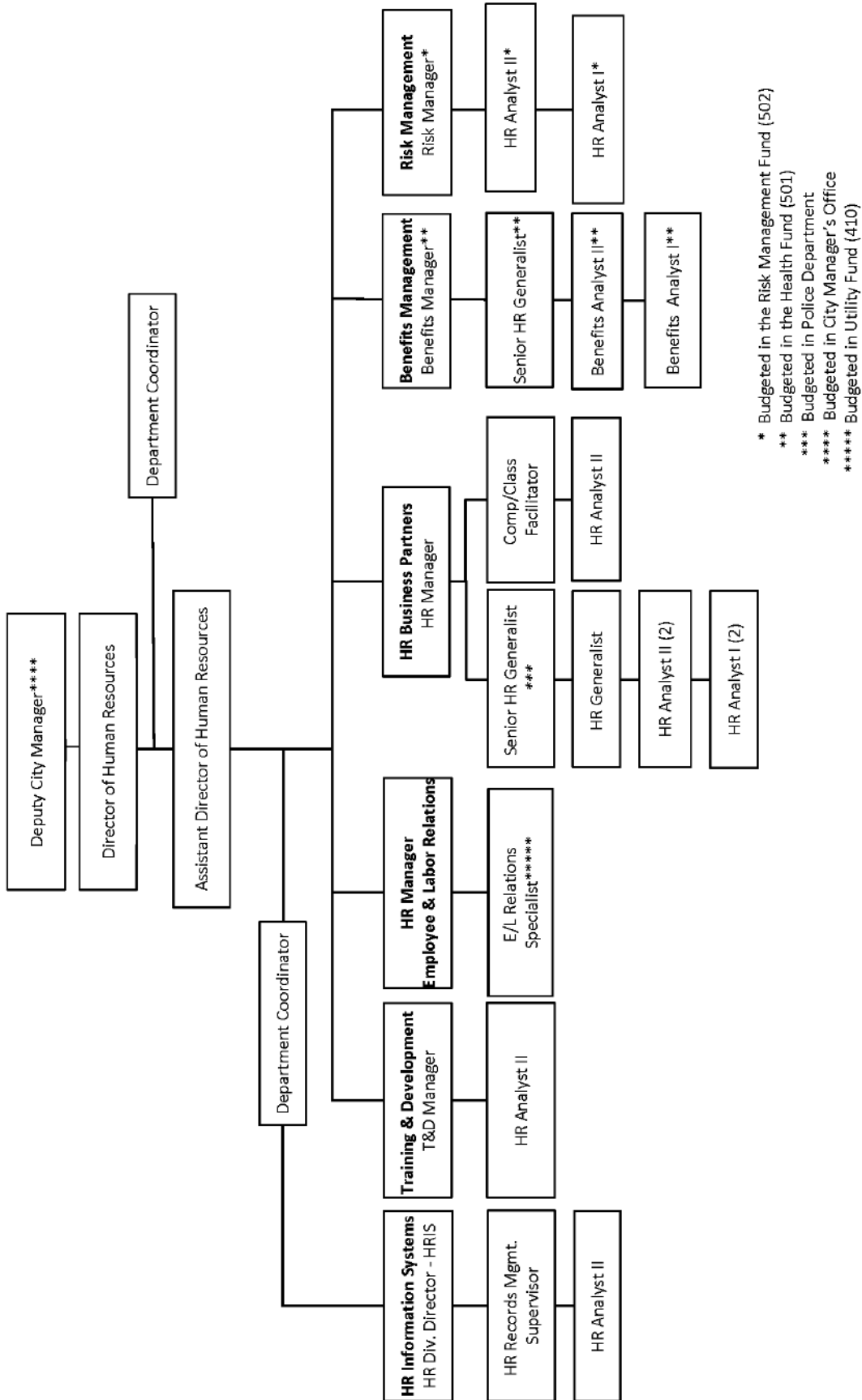
Health Insurance Fund Budget Justification

Object #	Account Description	Justification
604921	Dental HMO Claims	Expenditures from this line item represent insurance claims paid by the City for the self-insured HMO dental plan.
604922	Dental PPO Claims	Expenditures from this line item represent insurance claims paid by the City for the self-insured dental plan.
604940	Health HMO Claims	Expenditures are the City's portion for providing HMO Health care benefit to enrolled participants.
604944	Dental Claims Admin Fee	Expenditures from this line item represent administrative fees for the City's self-insured dental insurance plan.
604946	Health PPO Claims	Expenditures are the City's portion for providing PPO health care benefit to enrolled employees.
604947	HDHP Claims	Expenditures are the City's portion for providing HDHP health care benefit to employees participating of this type of insurance.
604948	Health Claims Admin Fee	Expenditures from this line item represent administrative fees for the City's self-insured medical insurance plan.
604950	Employee Awards	Supplies and awards and shipping costs for employee recognition program.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	Costs for office supplies to be used by the new staff funded in the Health Fund programs, including pens, note pads, printer paper, desk tools, etc.
605120	Computer Operating Expenses	This account represents costs for computer and hardware related items.
605250	Noncap Furn (Item less 5000)	This line item is for furniture and fixture that cost less than \$5,000.
605251	Noncap Equip (Item less 5000)	This funding is for non-capital equipment that cost less than \$5,000.
605265	Medical Supplies	This account is used to budget for medical supplies.
605268	Pharmaceuticals	This account is to pay for pharmaceutical boxes to treat medical emergencies when necessary.
605285	Lab Supplies	This amount is for the cost of laboratory supplies covered by the Health Fund.
605290	Other Operating Supplies	This line item is for various supplies that are not budgeted in any other line item and are unexpected expenditures.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications.
605500	Training-General	This expenditure represents funds needed to pay for staff to attend various seminars and trainings.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Risk Management Fund



Risk Management Organizational Chart



Risk Management Fund

Revenue and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 8,655,928	\$ 9,808,244	\$ 12,186,705	\$ 12,186,705	\$ 10,986,705
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	7,011,627	6,365,440	8,618,900	8,618,900	8,202,900
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	733,903	1,418,142	191,300	731,100	472,600
Appropriation of Fund Balance	—	—	1,200,000	1,200,000	1,755,800
Transfer In	—	—	—	—	—
Total	\$ 7,745,530	\$ 7,783,582	\$ 10,010,200	\$ 10,550,000	\$ 10,431,300
Expenditures By Category					
Personnel Services	\$ 572,178	\$ 487,724	\$ 538,600	\$ 1,078,400	\$ 444,900
Operating Expense	6,021,037	4,917,397	9,471,600	9,471,600	9,986,400
Capital Outlay	—	—	—	—	—
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 6,593,214	\$ 5,405,120	\$ 10,010,200	\$ 10,550,000	\$ 10,431,300
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	—	—	—	—	—
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 6,593,214	\$ 5,405,120	\$ 10,010,200	\$ 10,550,000	\$ 10,431,300
Excess/Deficiency	\$ 1,152,316	\$ 2,378,462	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(1,200,000)	(1,200,000)	(1,755,800)
Ending Fund Balance	\$ 9,808,244	\$ 12,186,705	\$ 10,986,705	\$ 10,986,705	\$ 9,230,905



Risk Management Fund

Operating Revenues

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services						
341200	Internal Svcs Charge	\$ 2,548,200	\$ 689,000	\$ 2,942,500	\$ 2,942,500	\$ 2,436,900
341203	City Contribution - WC	4,463,427	5,676,440	5,676,400	5,676,400	5,766,000
	<i>Sub-total</i>	<u>7,011,627</u>	<u>6,365,440</u>	<u>8,618,900</u>	<u>8,618,900</u>	<u>8,202,900</u>
Miscellaneous Revenues						
361100	Int Earnings	148,728	28,399	41,000	41,000	125,500
361101	FLPALM Int Earnings	—	—	—	—	90,000
361200	Dividend Income	38,652	72	300	300	100
361103	FLSTAR Int Earnings	—	6	—	—	70,000
369300	Insurance Recoveries	546,522	1,389,665	150,000	689,800	187,000
	<i>Sub-total</i>	<u>733,903</u>	<u>1,418,142</u>	<u>191,300</u>	<u>731,100</u>	<u>472,600</u>
Other Sources						
399999	Appropriation Of Fund Balance	—	—	1,200,000	1,200,000	1,755,800
	<i>Sub-total</i>	<u>—</u>	<u>—</u>	<u>1,200,000</u>	<u>1,200,000</u>	<u>1,755,800</u>
	Total	<u>\$ 7,745,530</u>	<u>\$ 7,783,582</u>	<u>\$ 10,010,200</u>	<u>\$ 10,550,000</u>	<u>\$ 10,431,300</u>

Risk Management Fund

Description—Fund 502

Risk Management is responsible for managing the risk programs for the City. This includes the self-insurance for liability and workers' compensation and providing a safety net from catastrophic risk and implementation of loss control programs to reduce exposure and mitigate cost.

The Human Resources Department manages the Risk Management Program. As indicated in the Position Detail, this program is comprised of three (3) full-time budgeted positions.

FY 2022 Accomplishments

- Risk Management engaged in competitive bidding through the Request for Proposal (RFP) procurement process. The new brokerage agreement commencing in FY 22 will produce a 66% reduction in annual brokerage service fees over the next five years.
- Risk Management closed 19% more claims (liability and workers' compensation combined) in FY22 compared to FY21 and realized a 67% decline in total paid on closed claims.
- Resumption of the Safety/Accident Review Committee.



Vaccination Incentive Raffle Drawing
Shaun Gayle, Assistant City Manager

Risk Management Fund

Program Revenues, Expenditures and Position Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Risk Management	\$ 620,513	\$ 551,169	\$ 609,900	\$ 1,149,700	\$ 525,500
Total	\$ 620,513	\$ 551,169	\$ 609,900	\$ 1,149,700	\$ 525,500






Expenditures by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Risk Management	\$ 620,513	\$ 551,169	\$ 609,900	\$ 1,149,700	\$ 525,500
Risk-Non Departmental	5,972,701	4,853,951	9,400,300	9,400,300	9,905,800
Total	\$ 6,593,214	\$ 5,405,120	\$ 10,010,200	\$ 10,550,000	\$ 10,431,300

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 572,178	\$ 487,724	\$ 538,600	\$ 1,078,400	\$ 444,900
Operating Expense	6,021,037	4,917,397	9,471,600	9,471,600	9,986,400
Total	\$ 6,593,214	\$ 5,405,120	\$ 10,010,200	\$ 10,550,000	\$ 10,431,300


Positions by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Risk Management	3.00	3.00	3.50	3.00	3.00
Total	3.00	3.00	3.50	3.00	3.00

Position Detail	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Human Resources Analyst I	—	—	2.00	—	1.00
Human Resources Analyst II	2.00	1.00	—	2.00	1.00
Human Resources Generalist	—	1.00	—	—	—
Human Resources Records Clerk - Part-time	—	—	0.50	—	—
Risk & Labor Relations Manager	1.00	1.00	1.00	—	—
Risk Manager	—	—	—	1.00	1.00
Total FTE's	3.00	3.00	3.50	3.00	3.00



Risk Management Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Number of visits to HR's job website	Expand/ Improve the availability and useability of online services for departments, employees and job-seekers	Q4 Actual	26,868.00	28,475.00	
		YTD Actual	161,827.00	303,715.00	
		EOY Target	50,000.00	150,000.00	150,000.00
		% Target	323.65%	202.48%	
		% Goal	100.00%	100.00%	
 Number of HR Work Orders Received	Expand/ Improve the availability and useability of online services for departments, employees and job-seekers	Q4 Actual	1,705.00	1,419.00	
		YTD Actual	2,805.00	3,458.00	
		EOY Target	1,500.00	1,500.00	1,500.00
		% Target	187.00%	230.53%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$890,206.77	\$943,311.18	
		YTD Actual	\$3,005,014.67	\$3,326,501.62	
		EOY Target	\$3,106,200.00	\$3,208,300.00	\$3,774,700.00
		% Target	96.74%	103.68%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$890,206.77	\$943,311.18	
		YTD Actual	\$3,005,014.67	\$3,326,501.62	
		EOY Projection	\$2,580,721.00	\$3,349,400.00	\$3,774,700.00
		% Target	116.44%	99.32%	
		% Goal	100.00%	100.00%	
 Number of safety training sessions	Implement safety programs to reduce workers compensation claims and lost work days	Q4 Actual	\$3.00	\$6.00	
		YTD Actual	\$5.00	\$13.00	
		EOY Target	\$4.00	\$4.00	4.00
		% Target	125.00%	325.00%	
		% Goal	100.00%	100.00%	

Risk Management Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Workers' Compensation Claims -YTD Closed % Total	Implement safety programs to reduce workers compensation claims and lost work days	Q4 Actual	0.10	0.12	
		YTD Actual	0.46	0.28	
		EOY Target	0.25	0.25	0.25
		% Target	183.00%	112.00%	
		% Goal	100.00%	100.00%	
 Total number of employees actively participating in training programs	Improve the overall skills of the workforce to adequately support the City's priorities	Q4 Actual	680.00	834.00	
		YTD Actual	2,939.00	3,324.00	
		EOY Target	500.00	750.00	750.00
		% Target	587.80%	443.20%	
		% Goal	100.00%	100.00%	
 Number of wellness events held per year	Improve health and well-being of employees by increasing wellness participation and initiatives	Q4 Actual	15.00	14.00	
		YTD Actual	65.00	62.00	
		EOY Target	50.00	50.00	50.00
		% Target	130.00%	124.00%	
		% Goal	100.00%	100.00%	
 Diversity & Inclusion monthly events		Q4 Actual	3.00	1.00	
		YTD Actual	12.00	7.00	
		EOY Target	4.00	4.00	4.00
		% Target	300.00%	175.00%	
		% Goal	100.00%	100.00%	
 Union round tables		Q4 Actual	3.00	3.00	
		YTD Actual	9.00	12.00	
		EOY Target	4.00	4.00	4.00
		% Target	225.00%	300.00%	
		% Goal	100.00%	100.00%	
 Number of Applications Received		Q4 Actual		776.00	
		YTD Actual		3,107.00	
		EOY Target		1,500.00	1,500.00
		% Target	%	207.13%	
		% Goal		100.00%	

Risk Management Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Close investigations within timelines		Q4 Actual	4.00	2.00	
		YTD Actual	15.00	10.00	
		EOY Target	6.00	6.00	6.00
		% Target	250.00%	166.67%	
		% Goal	100.00%	100.00%	
 Grievances by union: IAFF, GAME, PBA		Q4 Actual	2.00	2.00	
		YTD Actual	4.00	7.00	
		EOY Target	3.00	3.00	3.00
		% Target	133.33%	233.33%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.
 End of year targets exclude year-end budget amendments.

Risk Management FTE's by Program

Administration (General Fund 001)			
Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management and business planning.			
<u>FY 22</u> 3.00		<u>FY 23</u> 4.00	
Human Resources Operations (General Fund 001)		Training & Development (General Fund 001)	
Develops and manages the day to day operations of the department to include employment/ recruitment programs, conflict resolution, outreach, maintenance of employee compensation and classification, and employee records.		Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity, and engagement.	
<u>FY 22</u> 9.50	<u>FY 23</u> 11.00	<u>FY 22</u> 3.00	<u>FY 23</u> 2.00
Division of Civil Rights & Employee Labor Relations (General Fund 001)		Risk Management (Risk Fund 502)	
This program is responsible for developing, implementing, monitoring and enforcing fair employment guidelines.		Provides services mandated by federal and state laws and City of Miramar Policies and Procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.	
<u>FY 22</u> 2.00	<u>FY 23</u> 2.00	<u>FY 22</u> 3.50 <u>FY 23</u> 3.00	
Benefits Administration (Health Fund 501)		Wellness (Health Fund 501)	
Provides and administers responsive, cost effective benefit programs including group medical, vision, dental and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.		The Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks which lead to less chronic diseases and ultimately lower healthcare costs.	
<u>FY 22</u> 3.00	<u>FY 23</u> 3.00	<u>FY 22</u> 1.00	<u>FY 23</u> 1.00

Risk Management Budget Summary by Program

Risk Management—Program 061

Description

This program is responsible for managing the risk programs and the self insurance funds for the City of Miramar. This includes monitoring and analyzing liability and workers' compensation claims and implementing education and prevention programs to reduce reduce and mitigate exposure.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$ 620,513	\$ 551,169	\$ 609,900	\$ 1,149,700	\$ 525,500
Expenditures by Category						
Personnel Services		\$ 560,500	\$ 494,186	\$ 538,600	\$ 1,078,400	\$ 444,900
Operating Expense		60,013	56,983	71,300	71,300	80,600
Departmental Capital Outlay		—	—	—	—	—
Total		\$ 620,513	\$ 551,169	\$ 609,900	\$ 1,149,700	\$ 525,500
Percent of Time by Position						
Human Resources Analyst I		—	—	2.00	—	1.00
Human Resources Analyst II		2.00	1.00	—	2.00	1.00
Human Resources Generalist		—	1.00	—	—	—
Human Resources Records Clerk - P/T		—	—	0.50	—	—
Risk & Labor Relations Manager		1.00	1.00	1.00	—	—
Risk Manager		—	—	—	1.00	1.00
Total		3.00	3.00	3.50	3.00	3.00



Risk Management Expenditures by Object Code

Risk Management—502-06-061-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 288,788	\$ 303,537	\$ 300,900	\$ 300,900	\$ 251,200
601205	Lump Sum Payout - Accrued Time	13,093	18,322	11,200	11,200	12,000
601210	Non-Pensionable Earnings	3,840	—	3,000	3,000	—
601215	Communication Stipend	2,475	6,816	3,900	3,900	2,600
601220	Longevity Pay	696	—	1,500	1,500	—
601510	Incentive Pay	—	—	—	539,800	—
602100	FICA & MICA	22,510	24,560	22,600	22,600	20,300
602210	Pension-General	62,255	20,277	38,200	38,200	8,500
602235	Pension-Senior Mgmt	66,732	40,185	60,200	60,200	44,600
602260	Pension-401	—	8,941	—	—	—
602265	Pension-457	11,783	12,479	11,200	11,200	3,700
602300	Pmt In Lieu Of Insurance	—	—	—	—	5,600
602305	Health Insurance-HMO	8,493	17,633	46,000	46,000	9,300
602306	Dental Insurance-PPO	1,602	1,389	1,500	1,500	600
602307	Dental Insurance-HMO	—	—	200	200	200
602309	Basic Life	541	692	900	900	700
602311	Long-Term Disability	209	132	400	400	400
602312	HDHP Aetna	25,312	15,156	—	—	14,000
602313	HSA Payflex	5,600	2,800	—	—	2,800
602400	Workers' Compensation	26,600	31,900	31,900	31,900	28,400
602500	Unemployment Comp	15,788	—	5,000	5,000	40,000
602600	OPEB	4,184	(10,634)	—	—	—
	<i>Sub-Total</i>	<u>560,500</u>	<u>494,186</u>	<u>538,600</u>	<u>1,078,400</u>	<u>444,900</u>
Operating Expense						
603041	Driver's License Check	4,008	4,000	4,000	4,200	6,000
603141	Existing Employee Screening	4,778	5,438	3,000	5,000	5,000
603470	Temporary Help	—	16,008	—	—	—
604001	Travel & Training	1,623	325	12,500	10,300	12,500
604301	Electricity Svcs	2,370	1,862	2,400	2,400	3,100
604500	Risk Internal Svcs Charge	15,900	3,100	9,600	9,600	10,900
604550	Health Ins Internal Serv Chg	7,100	5,100	2,700	2,700	2,600
604700	Printing & Binding Svc	—	—	1,300	1,300	1,300
604920	License & Permit Fees	50	120	500	500	500
604989	IT Internal Svcs Charge	22,800	17,900	25,200	25,200	21,500
605100	Office Supplies	155	122	400	400	500
605290	Other Operating Supplies	—	—	—	—	1,000
605410	Subscriptions & Memberships	715	1,226	1,300	1,300	1,300
605500	Training-General	(120)	615	8,400	8,400	8,400
605510	Tuition Reimbursement	634	1,168	—	—	6,000
	<i>Sub-Total</i>	<u>60,013</u>	<u>56,983</u>	<u>71,300</u>	<u>71,300</u>	<u>80,600</u>
	Total	<u>\$ 620,513</u>	<u>\$ 551,169</u>	<u>\$ 609,900</u>	<u>\$ 1,149,700</u>	<u>\$ 525,500</u>

Risk Management Expenditures by Object Code

Non-Departmental—502-90-000-513-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601600	Compensated Absences	\$ 11,678	\$ (6,462)	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	11,678	(6,462)	—	—	—
Operating Expense						
603127	Legal Svc-Litigation	21,838	13,327	50,000	50,000	50,000
603135	Medical Review Fees	—	585	15,000	5,000	5,000
603190	Prof Svcs-Other	—	—	2,000	2,000	1,600
603470	Temporary Help	—	5,134	—	—	—
604501	Surety Bonds Premium	2,603,735	2,764,542	3,150,000	3,700,000	3,665,000
604504	State Workers Comp Prem	20,774	16,088	80,000	80,000	50,000
604905	Bank Svc Charges	1,172	1,191	2,300	2,300	3,200
604941	Ins Claims-Workers' Comp	1,614,372	1,566,233	2,926,000	2,926,000	2,926,000
604942	Ins Claims-Liability	1,564,712	265,326	1,500,000	950,000	1,500,000
604943	Ins Claims-Property	134,422	214,537	450,000	450,000	450,000
604945	Ins.Claims-Fire F.S. 112.816	—	13,452	25,000	35,000	55,000
604998	Contingency	—	—	1,200,000	1,200,000	1,200,000
	<i>Sub-Total</i>	5,961,024	4,860,413	9,400,300	9,400,300	9,905,800
	Total	\$ 5,972,701	\$ 4,853,951	\$ 9,400,300	\$ 9,400,300	\$ 9,905,800



Risk Management Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
341200	Internal Service Charge	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
341203	City Contribution - WC	Revenues for this line item arise from an internal service charge against each City department that is based on each department's historically estimated yearly liability and workers' compensation loss exposures.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361101	FLPALM Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361103	FLSTAR Int Earnings	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
369300	Insurance Recoveries	Reimbursement for property and liability claims from insurance companies.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
602500	Unemployment Comp	This is for payments to former employees who apply for unemployment compensation from the State.
603041	Driver's License Check	APDP 8.1.1 requires Human Resources/ Risk Management to conduct a drivers' license record check on every City employee (who drives or may drive City vehicles), at least once a year, to ensure compliance.
603127	Legal Svc-Litigation	This is for costs related to litigation matters.
603135	Medical Review Fees	For medical review fees.
603141	Existing Employee Screening	This account is for legally required Drivers' License Checks for drivers of City vehicles, including fire and police, done randomly and semi-annually.
603190	Prof Svcs-Other	This account is for professional support of vendors for computer related goods and services which are typically associated with voice and data infrastructure and incident resolution outside the scope of staff expertise.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604501	Surety Bonds Premium	Expenditures from this line item represent insurance premiums paid annually by the City for property and liability insurance/excess and primary, claims administration, and loss control consulting services.
604504	State Workers Comp Prem	Expenditures from this line item represent insurance premiums paid annually by the City for excess Workers Compensation insurance, claims administration, and State of Florida Workers Compensation administrating and special disability trust fund self-insurer assessments.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svc	Printing campaign materials for risk prevention programs and benefit educational campaigns to be distributed city-wide to employees.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604920	License & Permit Fees	This represents new/renewal licenses of vehicles, professional licenses and various other renewals; permitting & plans.
604941	Ins Claims-Workers' Comp	Expenditures for this line item account for the medical indemnity, managed care, and legal aspects of each Workers Compensation claim.
604942	Ins Claims-Liability	Expenditures from this line account for all costs associated with the defense of all liability claims presented to the City including, but not limited to settlement offers, legal fees, private investigators, and independent medical examinations.

Risk Management Budget Justification

Object #	Account Description	Justification
604943	Ins Claims-Property	Expenditures from this line item account for all self-insured property, automobile physical damage, and electronic data processing losses that the City sustains on an annual basis.
604945	Ins.Claims-Fire F.S. 112.816	The funds budgeted in this account are used to reimburse Fire employees for qualifying insurance claims.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	This account represents contingency funds for unexpected occurrences, such as Worker's Compensation claims.
605100	Office Supplies	Costs for office supplies for the division to include; pens, note pads, printer paper, desk tools, etc.
605290	Other Operating Supplies	This line item is for various supplies that are not budgeted in any other line item and are unexpected expenditures.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Worker's Compensation Claims Professional (WCCP), NASP (National Association of Safety Professional), Safety Council, IASP/NASP, etc.
605500	Training-General	This account is for attendance to various seminars and trainings locally.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.



Fleet Maintenance Fund

Fleet Maintenance Fund

Revenues and Expenditures Budget Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 9,641,600	\$ 12,668,528	\$ 11,456,774	\$ 11,456,774	\$ 4,126,850
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	81,625	76,675	90,000	90,000	90,000
Charges for Services	7,601,900	2,981,000	7,935,200	7,935,200	6,291,200
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	103,696	32,864	21,900	21,900	143,800
Appropriation of Fund Balance	—	—	601,700	7,329,925	294,300
Transfer In	—	—	—	—	—
Total	\$ 7,787,221	\$ 3,090,539	\$ 8,648,800	\$ 15,377,025	\$ 6,819,300
Expenditures By Category					
Personnel Services	\$ 1,804,949	\$ 1,441,939	\$ 1,608,700	\$ 1,608,700	\$ 1,785,400
Operating Expense	1,443,709	1,306,756	1,446,500	1,483,258	1,481,600
Capital Outlay	1,079,986	1,986,431	5,513,600	12,275,156	3,472,300
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 4,328,644	\$ 4,735,125	\$ 8,568,800	\$ 15,367,114	\$ 6,739,300
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	(1,016,541)	(1,928,638)	—	—	—
Other Uses	1,448,190	1,495,806	80,000	9,911	80,000
Debt Service	—	—	—	—	—
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 4,760,293	\$ 4,302,293	\$ 8,648,800	\$ 15,377,025	\$ 6,819,300
Excess/Deficiency	\$ 3,026,928	\$ (1,211,754)	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	(601,700)	(7,329,925)	(294,300)
Ending Fund Balance	\$ 12,668,528	\$ 11,456,774	\$ 10,855,074	\$ 4,126,850	\$ 3,832,550



Fleet Maintenance Fund

Operating Revenues

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services						
341200	Internal Svcs Charge	\$ 3,211,700	\$ 2,913,000	\$ 2,615,400	\$ 2,615,400	\$ 3,420,200
	<i>Sub-total</i>	<u>3,211,700</u>	<u>2,913,000</u>	<u>2,615,400</u>	<u>2,615,400</u>	<u>3,420,200</u>
Other Sources						
337401	Fuel Surcharge	81,625	76,675	90,000	90,000	90,000
341230	Vehicle Replacement Program	4,390,200	68,000	5,319,800	5,319,800	2,871,000
361100	Int Earnings	55,002	13,725	21,600	21,600	143,700
361200	Dividend Income	25,907	70	300	300	100
369300	Insurance Recoveries	22,787	19,069	—	—	—
399900	CIP Carryover	—	—	—	6,728,225	—
399999	Appropriation Of Fund Balance	—	—	601,700	601,700	294,300
	<i>Sub-total</i>	<u>4,575,521</u>	<u>177,539</u>	<u>6,033,400</u>	<u>12,761,625</u>	<u>3,399,100</u>
	Total	<u>\$ 7,787,221</u>	<u>\$ 3,090,539</u>	<u>\$ 8,648,800</u>	<u>\$ 15,377,025</u>	<u>\$ 6,819,300</u>

Fleet Maintenance Fund

Description—Fund 503

Fleet Maintenance is managed by the Public Works Department and operates as an Internal Service Fund (ISF). The expenses charged to this fund are for service and repair cost of City vehicles. ISF operates on a cost-reimbursement basis for services provided to participant departments and when necessary, adjustments are made to Internal Service Charges as a result of changes in cost structure or service levels. Fleet Maintenance is responsible for the maintenance and repairs of all City own vehicles, generators, fuel tanks along with fuel procurement and inventory management.

As indicated in the Position Detail, this program is comprised of 15.1 budgeted positions, 14.1 full-time and two (1 FTE) part-time employees which are managed by the Public Works Department. The major program provided is Fleet Maintenance.

FY 2022 Accomplishments

- Purchased 56 replacement vehicles and 2 new vehicles.
- Prepared 50 City vehicles to be auctioned.



Part of the City's Fleet of Vehicles

Fleet Maintenance Fund

Program Revenues, Expenditures and Position Summary






	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Dedicated Revenues					
Internal Services Charge	\$ 4,276,035	\$ 4,677,761	\$ 6,174,400	\$ 6,439,801	\$ 6,738,100
Expenditures by Program					
Fleet Maintenance	\$ 4,276,035	\$ 4,677,761	\$ 6,174,400	\$ 6,439,801	\$ 6,738,100
Expenditures by Category					
Personnel Services	\$ 1,753,270	\$ 1,451,831	\$ 1,608,700	\$ 1,608,700	\$ 1,785,400
Operating Expense	1,442,779	1,265,968	1,445,400	1,445,400	1,480,400
Capital Outlay	1,079,986	1,959,962	3,120,300	3,385,701	3,472,300
Total	\$ 4,276,035	\$ 4,677,761	\$ 6,174,400	\$ 6,439,801	\$ 6,738,100

Position Detail





Apprentice - Part-time (2)	1.00	1.00	1.00	1.00	1.00
Assistant Director of Public Works*	0.60	0.60	0.60	0.60	0.60
Auto Mechanic I	1.00	1.00	1.00	—	1.00
Auto Mechanic II	6.00	6.00	6.00	7.00	7.00
Fleet & Transit Logistics Specialist	1.00	—	—	—	—
Fleet & Transit Operations Manager	1.00	0.50	0.50	0.50	0.50
Fleet Parts & Inventory Coordinator	1.00	1.00	1.00	1.00	1.00
Fleet Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Mechanic	—	—	—	1.00	1.00
Maintenance I	—	—	—	—	1.00
Service Writer Administrator	1.00	1.00	1.00	1.00	1.00
Small Engine Mechanic	1.00	1.00	1.00	—	—
Total FTE's	14.60	13.10	13.10	13.10	15.10

* Position split with Public Works-Stormwater Program .40 (Fund 415).

Fleet Maintenance Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Annual number of PMs completed	Provide fast and reliable service.	Q4 Actual	592.00	216.00	
		YTD Actual	4,133.00	759.00	
		EOY Target	3,460.00	3,460.00	3,460.00
		% Target	119.45%	21.94%	
		% Goal	100.00%	100.00%	
 % of rework on repairs	Provide fast and reliable service.	Q4 Actual	1.00%	1.00%	
		YTD Actual	4.00%	4.00%	
		EOY Target	3.00%	1.00%	1.00%
		% Target	133.33%	400.00%	
		% Goal	100.00%	100.00%	
 Meets budget target - Expenses	Finances	Q4 Actual	\$911,586.16	\$1,810,876.15	
		YTD Actual	\$4,842,910.54	\$4,521,331.51	
		EOY Target	\$11,767,188.27	\$15,377,024.61	\$6,819,300.00
		% Target	41.16%	29.40%	
		% Goal	100.00%	100.00%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$911,586.16	\$1,810,876.15	
		YTD Actual	\$4,842,910.54	\$4,521,331.51	
		EOY Projection	\$5,234,759.64	\$6,689,700	\$6,819,300.00
		% Target	92.51%	67.59%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$767,613.29	\$1,347,031.25	
		YTD Actual	\$3,090,539.13	\$5,255,104.21	
		EOY Target	\$11,767,188.27	\$15,377,024.61	\$6,819,300.00
		% Target	26.26%	34.18%	
		% Goal	100.00%	100.00%	

Fleet Maintenance Balanced Scorecard

	Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets projected target - Revenues	Finances		Q4 Actual	\$767,613.29	\$1,347,031.25	
			YTD Actual	\$3,090,539.13	\$5,255,104.21	
			EOY Projection	\$11,715,188.27	\$6,689,700.00	\$6,819,300.00
			% Target	26.38%	78.56%	
			% Goal	100.00%	100.00%	
 Average repair cost for light, medium and heavy-duty vehicles	Improve Cost Effectiveness.		Q4 Actual	\$993.00	\$3,500.00	
			YTD Actual	\$1,150.75	\$2,686.25	
			EOY Target	\$1,120.00	\$1,120.00	\$1,120.00
			% Target	102.75%	239.84%	
			% Goal	100.00%	100.00%	
 Avg. Monthly Productive Hours	Mechanics Productivity.		Q4 Actual	932.00	916.00	
			YTD Actual	1,206.00	1,183.00	
			EOY Target	1,100.00	1,100.00	1,100.00
			% Target	109.64%	107.55%	
			% Goal	100.00%	100.00%	
 Number of training sessions attended (per mechanic)	Develop staff and management expertise through organized and individual educational opportunities.		Q4 Actual	0.20	—	
			YTD Actual	1.20	1.00	
			EOY Target	2.00	2.00	2.00
			% Target	60.00%	50.00%	
			% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.

End of year targets exclude year-end budget amendments.

Fleet Maintenance FTE's by Program

<p style="text-align: center;">Administration (General Fund 001)</p> <p>Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 22</u> 2.45</td> <td style="text-align: center; width: 50%;"><u>FY 23</u> 3.45</td> </tr> </table>				<u>FY 22</u> 2.45	<u>FY 23</u> 3.45
<u>FY 22</u> 2.45	<u>FY 23</u> 3.45				
<p style="text-align: center;">Building Maintenance (General Fund 001)</p> <p>Responsible for providing scheduled preventive maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 22</u> 19.00</td> <td style="text-align: center; width: 50%;"><u>FY 23</u> 19.50</td> </tr> </table>	<u>FY 22</u> 19.00	<u>FY 23</u> 19.50	<p style="text-align: center;">Streets Maintenance (General Fund 001)</p> <p>Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 22</u> 8.00</td> <td style="text-align: center; width: 50%;"><u>FY 23</u> 8.00</td> </tr> </table>	<u>FY 22</u> 8.00	<u>FY 23</u> 8.00
<u>FY 22</u> 19.00	<u>FY 23</u> 19.50				
<u>FY 22</u> 8.00	<u>FY 23</u> 8.00				
<p style="text-align: center;">Community Shuttle Service (General Fund 001)</p> <p>Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 22</u> 8.90</td> <td style="text-align: center; width: 50%;"><u>FY 23</u> 5.50</td> </tr> </table>	<u>FY 22</u> 8.90	<u>FY 23</u> 5.50	<p style="text-align: center;">Landscape Maintenance (General Fund 001)</p> <p>Encompasses inspection and landscape maintenance of city properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 22</u> 11.00</td> <td style="text-align: center; width: 50%;"><u>FY 23</u> 10.00</td> </tr> </table>	<u>FY 22</u> 11.00	<u>FY 23</u> 10.00
<u>FY 22</u> 8.90	<u>FY 23</u> 5.50				
<u>FY 22</u> 11.00	<u>FY 23</u> 10.00				
<p style="text-align: center;">Solid Waste Management (General Fund 001)</p> <p>Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 22</u> 5.65</td> <td style="text-align: center; width: 50%;"><u>FY 23</u> 7.65</td> </tr> </table>	<u>FY 22</u> 5.65	<u>FY 23</u> 7.65	<p style="text-align: center;">Stormwater Management (Stormwater Fund 415)</p> <p>Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 22</u> 14.40</td> <td style="text-align: center; width: 50%;"><u>FY 23</u> 15.80</td> </tr> </table>	<u>FY 22</u> 14.40	<u>FY 23</u> 15.80
<u>FY 22</u> 5.65	<u>FY 23</u> 7.65				
<u>FY 22</u> 14.40	<u>FY 23</u> 15.80				
<p style="text-align: center;">Fleet Maintenance (Fleet Fund 503)</p> <p>Provides cost effective maintenance and repair of all City vehicles and operates an effective Vehicle Replacement Program.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>FY 22</u> 13.10</td> <td style="text-align: center; width: 50%;"><u>FY 23</u> 15.10</td> </tr> </table>				<u>FY 22</u> 13.10	<u>FY 23</u> 15.10
<u>FY 22</u> 13.10	<u>FY 23</u> 15.10				

Fleet Maintenance Expenditures by Object Code

Fleet Maintenance - 503-50-521-519

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 845,503	\$ 777,887	\$ 839,100	\$ 839,100	\$ 1,009,000
601205	Lump Sum Payout - Accrued Time	29,101	58,337	28,000	28,000	57,900
601210	Non-Pensionable Earnings	3,845	—	1,100	1,100	—
601215	Communication Stipend	4,530	3,640	3,400	3,400	3,400
601220	Longevity Pay	4,432	6,382	7,100	7,100	8,500
601400	Overtime-General	24,733	28,666	37,900	37,900	37,900
601410	Overtime-Holiday	110	192	—	—	—
601412	Overtime-Emergency	1,938	—	—	—	—
602100	FICA & MICA	65,729	63,667	67,800	67,800	83,600
602210	Pension-General	358,599	96,969	158,800	158,800	157,100
602235	Pension-Senior Mgmt	20,452	15,763	18,300	18,300	—
602265	Pension-457	10,260	9,181	9,100	9,100	9,600
602304	Health Insurance-PPO	92,994	69,682	64,300	64,300	51,200
602305	Health Insurance-HMO	144,514	143,887	153,000	153,000	169,100
602306	Dental Insurance-PPO	6,487	5,691	6,100	6,100	5,700
602307	Dental Insurance-HMO	592	569	600	600	700
602309	Basic Life	2,476	1,868	2,400	2,400	2,900
602311	Long-Term Disability	950	1,490	1,200	1,200	1,400
602400	Workers' Compensation	116,500	210,500	210,500	210,500	187,400
602600	OPEB	19,524	(42,539)	—	—	—
	<i>Sub-Total</i>	1,753,270	1,451,831	1,608,700	1,608,700	1,785,400
Operating Expense						
603400	Contract Svc-Other	2,394	2,550	2,800	2,800	2,800
603425	Software License & Maint	50,274	37,485	48,600	50,937	48,600
604001	Travel & Training	580	—	5,100	—	5,100
604100	Communication Services	687	665	1,800	1,800	1,800
604300	Water/Wastewater Svc	14,443	13,309	13,500	13,500	15,200
604301	Electricity Svcs	98,804	75,757	98,100	98,100	132,200
604402	Leased Vehicles	14,189	(7,580)	—	—	—
604500	Risk Internal Svcs Charge	44,200	11,300	48,200	48,200	39,600
604550	Health Ins Internal Serv Chg	49,900	67,200	36,300	36,300	34,700
604610	Fleet Internal Svcs Charge	38,900	35,400	31,800	31,800	41,500
604613	Vehicle Detail	301	415	1,000	1,000	1,000
604615	R&M Fuel Maintance Sys	55,459	49,698	51,300	63,415	51,300
604616	Reimbursable Parts	663,054	553,635	595,000	595,000	625,000
604617	Reimbursable Services	281,261	286,678	345,000	366,294	315,000
604640	R&M Machinery	10,156	14,233	10,000	12,000	10,000
604700	Printing & Binding Svc	68	202	300	300	300
604905	Bank Svc Charges	587	—	900	900	600
604920	License & Permit Fees	1,369	350	2,800	2,800	2,800
604989	IT Internal Svcs Charge	89,300	69,300	94,400	94,400	93,900
605100	Office Supplies	1,273	1,370	1,500	900	1,700
605120	Computer Operating Expenses	—	—	—	3,200	—
605220	Vehicle Fuel-On-Site	1,959	3,202	4,200	4,200	4,500
605240	Uniforms Cost	5,387	6,365	7,400	7,400	7,400
605242	Protective Clothing	120	—	700	—	700
605246	Safety Supplies	518	961	800	200	800
605251	Noncap Equip (Item less 5000)	9,733	30,000	30,000	8,706	30,000
605252	Small Tools	1,595	11,481	2,200	200	2,200
605290	Other Operating Supplies	4,112	554	1,200	664	3,200
605410	Subscriptions & Memberships	499	—	500	—	500
605500	Training-General	1,660	1,440	10,000	385	8,000
	<i>Sub-Total</i>	1,442,779	1,265,968	1,445,400	1,445,400	1,480,400

Fleet Maintenance Expenditures by Object Code

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Departmental Capital Outlay						
606211	Minor Building Repairs	33,790	—	—	—	—
606400	Machinery & Equipment	101,769	—	—	—	—
606405	Furniture & Fixtures	—	—	146,000	146,000	250,000
606440	Vehicles Purchase	944,396	1,959,962	2,926,600	3,192,001	3,165,300
606441	Vehicle Replacement Program	31	—	47,700	47,700	57,000
	<i>Sub-Total</i>	1,079,986	1,959,962	3,120,300	3,385,701	3,472,300
	Total	\$ 4,276,035	\$ 4,677,761	\$ 6,174,400	\$ 6,439,801	\$ 6,738,100



Fleet Maintenance Expenditures by Object Code

Non-Departmental—503-90-000-590

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601600	Compensated Absences	\$ 51,679	\$ (9,893)	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	51,679	(9,893)	—	—	—
Operating Expense						
604615	R&M Fuel Maintance Sys	—	25,000	—	36,758	—
604630	R&M Electric	—	7,776	—	—	—
604905	Bank Svc Charges	930	1,092	1,100	1,100	1,200
605251	Noncap Equip (Item less 5000)	—	6,920	—	—	—
	<i>Sub-Total</i>	930	40,788	1,100	37,858	1,200
Departmental Capital Outlay						
606209	Infrastructure Renovations	—	12,601	—	66,499	—
606400	Machinery & Equipment	—	13,867	—	16,089	—
606405	Furniture & Fixtures	—	—	—	17,242	—
606498	Vehicle Replacement Reserve	—	—	2,393,300	8,789,625	—
	<i>Sub-Total</i>	—	26,468	2,393,300	8,889,455	—
Other Uses						
609906	Renewal & Replace Reserve	—	8,019	80,000	9,911	80,000
	<i>Sub-Total</i>	—	8,019	80,000	9,911	80,000
	Total	\$ 52,609	\$ 65,383	\$ 2,474,400	\$ 8,937,224	\$ 81,200

Unassigned—503-00-000-000

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Depreciation						
605910	Depreciation-Gen Gov't	\$ 249,491	\$ 308,110	\$ —	\$ —	\$ —
605911	Depreciation-Pub Safety	1,100,518	1,072,885	—	—	—
605913	Depreciation-Comm Svcs	98,181	106,791	—	—	—
	<i>Sub-Total</i>	1,448,190	1,487,787	—	—	—
Capital Asset Clearing						
606900	Capital Asset Clearing Account	(1,016,541)	(1,928,638)	—	—	—
	<i>Sub-Total</i>	(1,016,541)	(1,928,638)	—	—	—
	Total	\$ 431,649	\$ (440,851)	\$ —	\$ —	\$ —

Fleet Maintenance Budget Justification

Object #	Account Description	Justification
<u>Revenue</u>		
337401	Fuel Surcharge	This revenue source is used to fund maintenance and management costs associated with operating the City's Fuel Depot located at the Wastewater Reclamation Facility.
341200	Internal Service Charge	Revenues for this fund are reimbursed from other funds based on the usage for the repair and maintenance of all city vehicles and heavy equipment.
341230	Vehicle Replacement Program	This revenue is for the Governmental departments charges for the City's vehicle replacement program, including escrow amounts for future replacements.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
<u>Expense</u>		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	This is required for emergency repairs to City vehicles after normal business hours.
603400	Contract Svc-Other	This amount is for contractual services related to fleet systems and engine analysis.
603425	Software License & Maint	This amount is for annual renewal of various database management license systems utilized by fleet mechanics in the repair and maintenance of city vehicles.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., for two mechanics to attend EVT Training in Ocala, FL.
604100	Communication Services	This amount covers the cost for GPS communication services.
604300	Water/Wastewater Svc	This line item presents the cost for water and wastewater usage at the Fleet Maintenance Facility.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604613	Vehicle Detail	This line is for costs associated with vehicle cleanliness and general upkeep.
604615	R&M Fuel Maintance Sys	This amount is related to the maintenance and fuel management of the City's Fuel Depot island.
604616	Reimbursable Parts	This line item is associated with procuring parts used in the repair and maintenance of city vehicles and equipment and is reimbursed by user departments.
604617	Reimbursable Services	This line item is associated with outsourcing repair of city vehicles and equipment.
604640	R&M Machinery	This line item is for the repair and maintenance of various machinery such as vehicle lifts, air compressor, wheel alignments that are utilized in the repair and maintenance of city vehicles.
604700	Printing & Binding Svc	This line item is for printing new service road call stickers, evaluation survey hangers for City vehicle maintenance and parts request forms.
604905	Bank Svc Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604920	License & Permit Fees	This line item is for permits such as underground fuel tanks, flammable fluid storage tanks, double tank of clean motor and waste motor, transmission oil tank, hydraulic oil tank, gear oil tank, anti-freeze tank, and above ground fuel tanks, which is a regulatory requirement for fleet maintenance.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	This costs is associated with various desktop supplies to maintain the administrative office.
605220	Vehicle Fuel-On-Site	This amount is for the cost of fuel and oil used for city vehicles. This is restricted for Public Works.
605240	Uniforms Cost	This amount is for shirts, safety shoes, jackets, and caps as required by bargaining unit for certain positions.
605242	Protective Clothing	This cost is for safety clothing as required for certain positions.

Fleet Maintenance Budget Justification

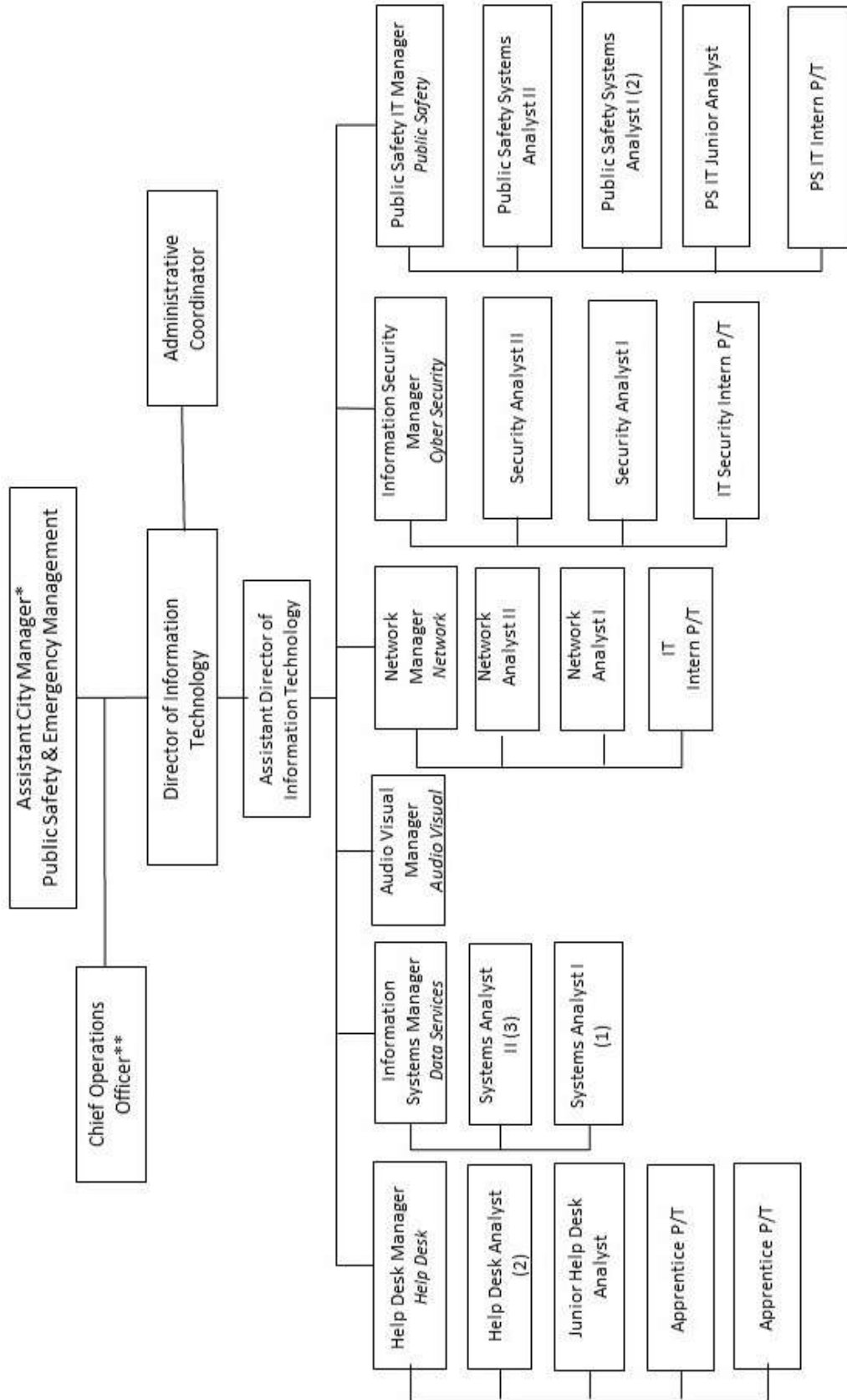
Object #	Account Description	Justification
605246	Safety Supplies	This expenditure is for safety items such as cones and barricades.
605251	Noncap Equip (Item less 5000)	This funding is for non-capital equipment that cost less than \$5,000.
605252	Small Tools	This cost is for small tool items used by mechanics. Increase is due to tools for four new mechanics for Public Safety fleet in-house vehicle maintenance.
605290	Other Operating Supplies	This cost is for supplies such as fuel spill absorption sheets, rags, air filters, etc.
605410	Subscriptions & Memberships	This cost is associated with membership for National Association of Fleet Administrators, annual ASE certifications for automotive mechanics and FLAGA.
605500	Training-General	This cost is for Florida Government Fleet Administrators Seminar and other technical training courses locally.
606405	Furniture & Fixtures	FY23 includes \$250,000 in approved Above Base Request for Repair and Maintenance of Fleet Maintenance Assets and Miramar EV Infrastructure for Enterprise Fund, General Fund, and Internal Service Fund Departments.
606440	Vehicles Purchase	This account is to fund vehicle's purchases for participant departments per the City's Vehicle Replacement Program.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.
609906	Renewal & Replace Reserve	This account is to budget for any unanticipated expenses or major unexpected repairs and replacement of City vehicles and equipment.

Information Technology Fund

Mission

To provide reliable, secure, functional and easily accessible information resources and related services that empower our residents and employees with easy and well-designed IT systems by focusing on their needs with innovative, coordinated and cost-effective ideas and solutions.

Information Technology Organizational Chart



* Budgeted in the Office of the City Manager



Information Technology Fund

Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Beginning Fund Balance	\$ 395,970	\$ 835,035	\$ 2,122,227	\$ 2,122,227	\$ 2,068,429
Revenues By Category					
General Taxes	\$ —	\$ —	\$ —	\$ —	\$ —
Permits, Fees, Special Assessment	—	—	—	—	—
Intergovernmental Revenues	—	—	—	—	—
Charges for Services	7,009,900	7,983,300	8,667,400	8,667,400	8,748,200
Fines & Forfeitures	—	—	—	—	—
Miscellaneous Revenues	12,068	3,250	1,800	3,740,822	39,800
Appropriation of Fund Balance	—	—	—	53,798	1,000,000
Transfer In	—	—	—	—	—
Total	\$ 7,021,968	\$ 7,986,550	\$ 8,669,200	\$ 12,462,020	\$ 9,788,000
Expenditures By Category					
Personnel Services	\$ 2,818,025	\$ 2,664,423	\$ 3,091,700	\$ 3,091,700	\$ 3,309,600
Operating Expense	3,491,499	3,780,736	4,465,300	4,456,300	5,684,100
Capital Outlay	6,970	13,380	13,300	3,815,120	13,600
Grants & Aids	—	—	—	—	—
Total Operating Expenditures	\$ 6,316,494	\$ 6,458,540	\$ 7,570,300	\$ 11,363,120	\$ 9,007,300
Capital Improvement Program	—	—	—	—	—
Capital Asset Clearing	—	—	—	—	—
Other Uses	259,829	236,562	—	—	—
Debt Service	6,579	4,257	1,098,900	1,098,900	780,700
Transfers	—	—	—	—	—
Appropriated Fund Balance	—	—	—	—	—
Total	\$ 6,582,902	\$ 6,699,359	\$ 8,669,200	\$ 12,462,020	\$ 9,788,000
Excess/Deficiency	\$ 439,065	\$ 1,287,191	\$ —	\$ —	\$ —
Appropriated Fund Balance	—	—	—	—	—
Appropriation of Fund Balance	—	—	—	(53,798)	(1,000,000)
Ending Fund Balance	\$ 835,035	\$ 2,122,227	\$ 2,122,227	\$ 2,068,429	\$ 1,068,429



Information Technology Fund

Operating Revenues

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Charges for Services						
341200	Internal Svcs Charge	\$ 7,009,900	\$ 7,983,300	\$ 8,667,400	\$ 8,667,400	\$ 8,748,200
	<i>Sub-total</i>	<u>7,009,900</u>	<u>7,983,300</u>	<u>8,667,400</u>	<u>8,667,400</u>	<u>8,748,200</u>
Miscellaneous Revenues						
361100	Int Earnings	519	3,205	1,600	1,600	39,700
361200	Dividend Income	11,549	45	200	200	100
383100	Capital Lease Proceeds	—	—	—	3,739,022	—
399900	CIP Carryover	—	—	—	53,798	—
399999	Appropriation Of Fund Balance	—	—	—	—	1,000,000
	<i>Sub-total</i>	<u>12,068</u>	<u>3,250</u>	<u>1,800</u>	<u>3,794,620</u>	<u>1,039,800</u>
	Total	<u>\$ 7,021,968</u>	<u>\$ 7,986,550</u>	<u>\$ 8,669,200</u>	<u>\$ 12,462,020</u>	<u>\$ 9,788,000</u>

Department Overview

The Information Technology (IT) Department addresses the common needs for information services from all City departments which consist of Local, Wide and Metropolitan Area Networking as well as computer training, help desk, internet and voice/data communications support. The Department is a key strategic partner and provides technical support and guidance in procuring, designing, installing, testing and developing of all computer related software and hardware applications including internet and intranet based systems.

As indicated in the Position Detail, this department is comprised of 26.5 budgeted positions, 24 full-time and five (2.5 FTEs) part-time employees. The seven (7) programs provided are:

1. Administration
2. Data Services
3. Network Services
4. Help Desk
5. Cyber Security
6. Public Safety IT
7. Audio Visual

FY 2022 Accomplishments

- Implemented a new work order solution for the Marketing & Customer Service department.
- Completed Body Cam Upgrade.
- Completed upgrade to our Fax Servers.
- Completed the 1Gb Redundant Internet service upgrade.
- Completed recovery of Kronos environment.
- Completed Security Awareness training for all City staff.
- Completed Firewall software upgrade to address vulnerabilities according to current cyber threats.
- Completed security cameras upgrade at Vizcaya Park, Fairway Park, and Sunset Lakes Community Center/VPK.
- Completed Projector installation at Miramar Cultural Center.
- Completed ERP system upgrade.
- Completed DNAfusion badge access reconfiguration.
- Completed audio-visual upgrade for Anson Park track public announcement (PA) system.
- Completed replacement of computers at all City computer lab for public use.
- Completed installation of video wall and Audio Visual upgrade in MCC Banquet Hall.

Program Revenues, Expenditures and Position Summary

Dedicated Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	\$ 705,043	\$ 670,921	\$ 679,500	\$ 681,522	\$ 735,700
Data Services	1,355,085	1,531,054	2,269,900	2,329,900	2,798,100
Network Services	1,855,237	1,783,656	2,703,800	6,431,598	2,570,000
Help Desk	1,255,081	1,065,619	1,319,000	1,322,000	1,565,900
Audio Visual Events Management	—	—	—	—	264,100
Cyber Security	658,497	911,753	1,092,300	1,092,300	1,167,200
Public Safety IT	494,129	499,794	604,700	604,700	687,000
Total	\$ 6,323,073	\$ 6,462,796	\$ 8,669,200	\$ 12,462,020	\$ 9,788,000

Expenditures by Program	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Administration	\$ 705,043	\$ 670,921	\$ 679,500	\$ 681,522	\$ 735,700
Data Services	1,355,085	1,531,054	2,269,900	2,329,900	2,798,100
Network Services	1,855,237	1,783,656	2,703,800	6,431,598	2,570,000
Help Desk	1,255,081	1,065,619	1,319,000	1,322,000	1,565,900
Audio Visual Events Management	—	—	—	—	264,100
Cyber Security	658,497	911,753	1,092,300	1,092,300	1,167,200
Public Safety IT	494,129	499,794	604,700	604,700	687,000
Total	\$ 6,323,073	\$ 6,462,796	\$ 8,669,200	\$ 12,462,020	\$ 9,788,000



Information Technology

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ 2,818,025	\$ 2,664,423	\$ 3,091,700	\$ 3,091,700	\$ 3,309,600
Operating Expense	3,491,499	3,780,736	4,465,300	4,456,300	5,684,100
Capital Outlay	6,970	13,380	13,300	3,815,120	13,600
Debt Service	6,579	4,257	1,098,900	1,098,900	780,700
Total	\$ 6,323,073	\$ 6,462,796	\$ 8,669,200	\$ 12,462,020	\$ 9,788,000





Positions by Program

Administration	3.00	3.00	3.00	3.00	3.00
Data Services	4.00	5.00	5.50	5.00	5.00
Network Services	3.00	3.00	3.50	3.00	3.00
Help Desk	5.00	4.50	4.50	5.50	5.50
Audio Visual Events Management	—	—	—	—	1.00
Cyber Security	3.00	3.00	3.50	3.50	3.50
Public Safety IT	4.00	4.00	5.50	5.50	5.50
Total	22.00	22.50	25.50	25.50	26.50





Position Detail

Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Apprentice - Part-time (2)	—	—	1.00	1.00	1.00
Assistant Director of IT	1.00	1.00	1.00	1.00	1.00
Audio Visual Manager	—	—	—	—	1.00
Director of IT	1.00	1.00	1.00	1.00	1.00
Enterprise Resource Planning Administrator	1.00	1.00	1.00	—	—
Help Desk Analyst I	2.00	1.00	1.00	2.00	2.00
Help Desk Manager	1.00	1.00	1.00	1.00	1.00
Information Security Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Intern - IT Help Desk - Part-time	1.00	0.50	0.50	0.50	0.50
Intern - IT Security - Part-time	—	—	0.50	0.50	0.50
Intern - Public Safety IT - Part-time	—	—	0.50	0.50	0.50
Junior Analyst - Help Desk	1.00	2.00	2.00	1.00	1.00
Junior Analyst - Public Safety Systems	—	—	1.00	1.00	1.00
Network Analyst I	—	—	—	1.00	1.00
Network Analyst II	2.00	2.00	2.00	1.00	1.00
Network Manager	1.00	1.00	1.00	1.00	1.00
Public Safety Information Technology Manager	1.00	1.00	1.00	1.00	1.00
Public Safety Systems Analyst I	—	1.00	1.00	2.00	2.00
Public Safety Systems Analyst II	3.00	2.00	2.00	1.00	1.00
Security Analyst I	1.00	1.00	1.00	1.00	1.00
Security Analyst II	1.00	1.00	1.00	1.00	1.00
Systems Analyst I	—	—	—	1.00	1.00
Systems Analyst II	2.00	3.00	3.00	3.00	3.00
Total FTE's	22.00	22.50	25.50	25.50	26.50




Information Technology Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Percentage of work requests resolved within 10 hours	Provide efficient technical services in a timely manner	Q4 Actual	68.30%	59.80%	
		YTD Actual	63.10%	58.78%	
		EOY Target	65.00%	65.00%	65.00%
		% Target	97.08%	90.42%	
		% Goal	100.00%	100.00%	
 Percentage of service requests completed within Service Level Agreement	Provide efficient technical services in a timely manner	Q4 Actual	98.20%	97.20%	
		YTD Actual	97.43%	96.75%	
		EOY Target	95.00%	95.00%	95.00%
		% Target	102.55%	101.84%	
		% Goal	100.00%	100.00%	
 Systems Availability	Provide access to infrastructure services on demand; any time, any location, and any device	Q4 Actual	99.19%	99.88%	
		YTD Actual	99.72%	99.65%	
		EOY Target	99.70%	99.70%	99.70%
		% Target	100.02%	99.95%	
		% Goal	100.00%	100.00%	
 Network Availability	Provide access to infrastructure services on demand; any time, any location, and any device	Q4 Actual	99.75%	99.29%	
		YTD Actual	99.67%	99.67%	
		EOY Target	99.92%	99.92%	99.92%
		% Target	99.74%	99.75%	
		% Goal	100.00%	100.00%	

Information Technology Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 Meets budget target - Expenses	Finances	Q4 Actual	\$1,716,129.56	\$2,160,359.91	
		YTD Actual	\$6,543,244.89	\$10,418,350.01	
		EOY Target	\$11,807,500.00	\$12,462,020.00	\$9,788,000.00
		% Target	55.42%	83.60%	
		% Goal	100.00%	100%	
 Meets projected target - Expenses	Finances	Q4 Actual	\$1,716,129.56	\$2,160,359.91	
		YTD Actual	\$6,543,244.89	\$10,418,350.01	
		EOY Projection	\$6,916,648.29	\$9,593,900.00	\$9,788,000.00
		% Target	94.60%	108.59%	
		% Goal	100.00%	100.00%	
 Meets budget target - Revenues	Finances	Q4 Actual	\$1,996,985.32	\$2,182,657.94	
		YTD Actual	\$7,986,549.98	\$8,690,512.61	
		EOY Target	\$11,807,500.00	\$12,462,020.00	\$9,788,000.00
		% Target	67.64%	69.74%	
		% Goal	100.00%	100.00%	
 Meets projected target - Revenues	Finances	Q4 Actual	\$1,996,985.32	\$2,182,657.94	
		YTD Actual	\$7,986,549.98	\$8,690,512.61	
		EOY Projection	\$11,791,200.00	\$9,593,900.00	\$9,788,000.00
		% Target	67.73%	90.58%	
		% Goal	100.00%	100.00%	

Information Technology Balanced Scorecard

Measures	Objectives	Series Status	FY 2021 Actual	FY 2022 Actual	FY 2023 Goal
 IT customer satisfaction rate	Maintain high customer satisfaction on completed work requests	Q4 Actual	97.87%	97.90%	
		YTD Actual	98.29%	95.81%	
		EOY Target	95.00%	94.00%	94.00%
		% Target	103.46%	101.93%	
		% Goal	100.00%	100.00%	
 Number of job specific training courses/conferences attended by staff annually	Provide efficient technical services in a timely manner	Q4 Actual	13.00	12.00	
		YTD Actual	30.00	26.00	
		EOY Target	20.00	23.00	23.00
		% Target	150.00%	113.04%	
		% Goal	100.00%	100.00%	
 Backup Success Rate	Provide efficient technical services in a timely manner	Q4 Actual	99.97%	99.90%	
		YTD Actual	98.86%	99.68%	
		EOY Target	99.00%	98.00%	98.00%
		% Target	99.86%	101.71%	
		% Goal	100.00%	100.00%	

FY22 actuals (revenues and expenses) are as of 11-21-22.
 End of year targets exclude year-end budget amendments.

Information Technology FTE's by Program

Administration Provides the overall direction of the department and ensures that the City's technical resources are being managed in the most effective and efficient manner. It is the liaison to other departments, City officials and internal stakeholders. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>FY 22</u> 3.00</td> <td style="width: 50%; text-align: center;"><u>FY 23</u> 3.00</td> </tr> </table>				<u>FY 22</u> 3.00	<u>FY 23</u> 3.00
<u>FY 22</u> 3.00	<u>FY 23</u> 3.00				
Data Services This program manages all servers, data storage, and applications for the City's internal and external communications. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>FY 22</u> 5.50</td> <td style="width: 50%; text-align: center;"><u>FY 23</u> 5.00</td> </tr> </table>	<u>FY 22</u> 5.50	<u>FY 23</u> 5.00	Network Services Enables the City to maintain a reliable, safe and uniform way for communication exchange with other federal, state and local agencies, and the public at large. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>FY 22</u> 3.50</td> <td style="width: 50%; text-align: center;"><u>FY 23</u> 3.00</td> </tr> </table>	<u>FY 22</u> 3.50	<u>FY 23</u> 3.00
<u>FY 22</u> 5.50	<u>FY 23</u> 5.00				
<u>FY 22</u> 3.50	<u>FY 23</u> 3.00				
Help Desk Maintains computers and laptops that enable our employees to access data and the Internet so that they can communicate their findings electronically. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>FY 22</u> 4.50</td> <td style="width: 50%; text-align: center;"><u>FY 23</u> 5.50</td> </tr> </table>	<u>FY 22</u> 4.50	<u>FY 23</u> 5.50	Cyber Security This program coordinates all of the City of Miramar's information technology security efforts. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>FY 22</u> 3.50</td> <td style="width: 50%; text-align: center;"><u>FY 23</u> 3.50</td> </tr> </table>	<u>FY 22</u> 3.50	<u>FY 23</u> 3.50
<u>FY 22</u> 4.50	<u>FY 23</u> 5.50				
<u>FY 22</u> 3.50	<u>FY 23</u> 3.50				
Public Safety IT This program coordinates all of the City of Miramar's Public Safety information technology support services. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>FY 22</u> 5.50</td> <td style="width: 50%; text-align: center;"><u>FY 23</u> 5.50</td> </tr> </table>	<u>FY 22</u> 5.50	<u>FY 23</u> 5.50	Audio Visual Events Management This program coordinates all of the City's events and meetings requiring Audio Visual support. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>FY 22</u> —</td> <td style="width: 50%; text-align: center;"><u>FY 23</u> 1.00</td> </tr> </table>	<u>FY 22</u> —	<u>FY 23</u> 1.00
<u>FY 22</u> 5.50	<u>FY 23</u> 5.50				
<u>FY 22</u> —	<u>FY 23</u> 1.00				

Information Technology Budget Summary by Program

Administration—Program 100

This program is necessary for the department as it oversees all programs (Data, Network, Help Desk, Security, Audio Visual and Public Safety IT). It upholds all established guidelines and technical requirements for operations and facilitates the department's objectives and achievements.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$ 705,043	\$ 670,921	\$ 679,500	\$ 681,522	\$ 735,700

Expenditures by Category

Personnel Services	\$ 606,126	\$ 599,007	\$ 581,000	\$ 581,000	\$ 613,900
Operating Expense	91,948	71,914	85,200	87,222	108,200
Departmental Capital Outlay	6,970	—	13,300	13,300	13,600
Total	\$ 705,043	\$ 670,921	\$ 679,500	\$ 681,522	\$ 735,700

Percent of Time by Position

Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Director of IT	1.00	1.00	1.00	1.00	1.00
Director of IT	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00	3.00

Data Services—Program 580

This program manages all servers, data storage and applications for the City's internal and external communications.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$ 1,355,085	\$ 1,531,054	\$ 2,269,900	\$ 2,329,900	\$ 2,798,100

Expenditures by Category

Personnel Services	\$ 582,024	\$ 589,832	\$ 638,200	\$ 638,200	\$ 651,500
Operating Expense	1,103,862	1,274,345	1,631,700	1,691,700	2,146,600
Departmental Capital Outlay	—	—	—	—	—
Debt Service	(330,801)	(333,124)	—	—	—
Total	\$ 1,355,085	\$ 1,531,054	\$ 2,269,900	\$ 2,329,900	\$ 2,798,100

Percent of Time by Position

Apprentice - Part-time	—	—	0.50	—	—
Enterprise Resource Planning Administrator	1.00	1.00	1.00	—	—
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Systems Analyst I	—	—	—	1.00	1.00
Systems Analyst II	2.00	3.00	3.00	3.00	3.00
Total	4.00	5.00	5.50	5.00	5.00



Information Technology Budget Summary by Program

Network Services—Program 581

This program provides critical data and telecommunication services for the City's interdepartmental communications. It enables the City to maintain a reliable, safe and uniform way for communication exchange with other federal, state and local agencies, City's residents and the public at large.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$ 1,855,237	\$ 1,783,656	\$ 2,703,800	\$ 6,431,598	\$ 2,570,000

Expenditures by Category

Personnel Services	\$ 366,620	\$ 379,829	\$ 443,200	\$ 443,200	\$ 365,500
Operating Expense	1,151,236	1,053,066	1,161,700	1,087,678	1,423,800
Departmental Capital Outlay	—	13,380	—	3,801,820	—
Debt service	337,380	337,380	1,098,900	1,098,900	780,700
Total	\$ 1,855,237	\$ 1,783,656	\$ 2,703,800	\$ 6,431,598	\$ 2,570,000

Percent of Time by Position

Apprentice - Part-time	—	—	0.50	—	—
Network Analyst I	—	—	—	1.00	1.00
Network Analyst II	2.00	2.00	2.00	1.00	1.00
Network Manager	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.50	3.00	3.00

Help Desk—Program 582

This program provides desktop, laptop, audio visual and printer support that enables our employees to access data and the internet so that they can communicate their findings electronically or via email to other internal employees or to the general public.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$ 1,255,081	\$ 1,065,619	\$ 1,319,000	\$ 1,322,000	\$ 1,565,900

Expenditures by Category

Personnel Services	\$ 530,709	\$ 325,831	\$ 481,300	\$ 481,300	\$ 480,200
Operating Expense	724,372	739,788	837,700	840,700	1,085,700
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 1,255,081	\$ 1,065,619	\$ 1,319,000	\$ 1,322,000	\$ 1,565,900

Percent of Time by Position

Apprentice - Part-time (2)	—	—	—	1.00	1.00
Help Desk Analyst I	2.00	1.00	1.00	2.00	2.00
Help Desk Manager	1.00	1.00	1.00	1.00	1.00
Intern - IT Help Desk - Part-time	1.00	0.50	0.50	0.50	0.50
Junior Analyst - Help Desk	1.00	2.00	2.00	1.00	1.00
Total	5.00	4.50	4.50	5.50	5.50

Information Technology Budget Summary by Program

Cyber Security—Program 584

This program coordinates all of the City of Miramar’s information technology security efforts. It provides for key cyber security decisions to be better aligned with overall organizational strategic business goals by assessing risk tolerance at the inception of any given initiative. This program further ensures that automated information systems are designed, operated and maintained with the appropriate information technology security and privacy data protections in place.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$ 658,497	\$ 911,753	\$ 1,092,300	\$ 1,092,300	\$ 1,167,200

Expenditures by Category

Personnel Services	\$ 265,383	\$ 322,837	\$ 397,100	\$ 397,100	\$ 415,200
Operating Expense	393,114	588,916	695,200	695,200	752,000
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 658,497	\$ 911,753	\$ 1,092,300	\$ 1,092,300	\$ 1,167,200

Percent of Time by Position

Information Security Manager	1.00	1.00	1.00	1.00	1.00
Intern - IT Security - Part-time	—	—	0.50	0.50	0.50
Security Analyst I	1.00	1.00	1.00	1.00	1.00
Security Analyst II	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.50	3.50	3.50



Information Technology Budget Summary by Program

Public Safety IT—Program 585

This program provides technical support for all City of Miramar Public Safety operations. It provides technical guidance for acquisition, maintenance, and troubleshooting of all software and hardware required for Public Safety day to day operations, as well as ensures that appropriate safeguards are in place for information security and compliance.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$ 494,129	\$ 499,794	\$ 604,700	\$ 604,700	\$ 687,000

Expenditures by Category

Personnel Services	\$ 467,162	\$ 447,088	\$ 550,900	\$ 550,900	\$ 579,700
Operating Expense	26,967	52,706	53,800	53,800	107,300
Departmental Capital Outlay	—	—	—	—	—
Total	\$ 494,129	\$ 499,794	\$ 604,700	\$ 604,700	\$ 687,000

Percent of Time by Position

Intern - Public Safety IT - Part-time	—	—	0.50	0.50	0.50
Junior Analyst - Public Safety Systems	—	—	1.00	1.00	1.00
Public Safety Information Technology Manager	1.00	1.00	1.00	1.00	1.00
Public Safety Systems Analyst II	3.00	2.00	2.00	1.00	1.00
Public Safety Systems Analyst I	—	1.00	1.00	2.00	2.00
Total	4.00	4.00	5.50	5.50	5.50

Information Technology Budget Summary by Program

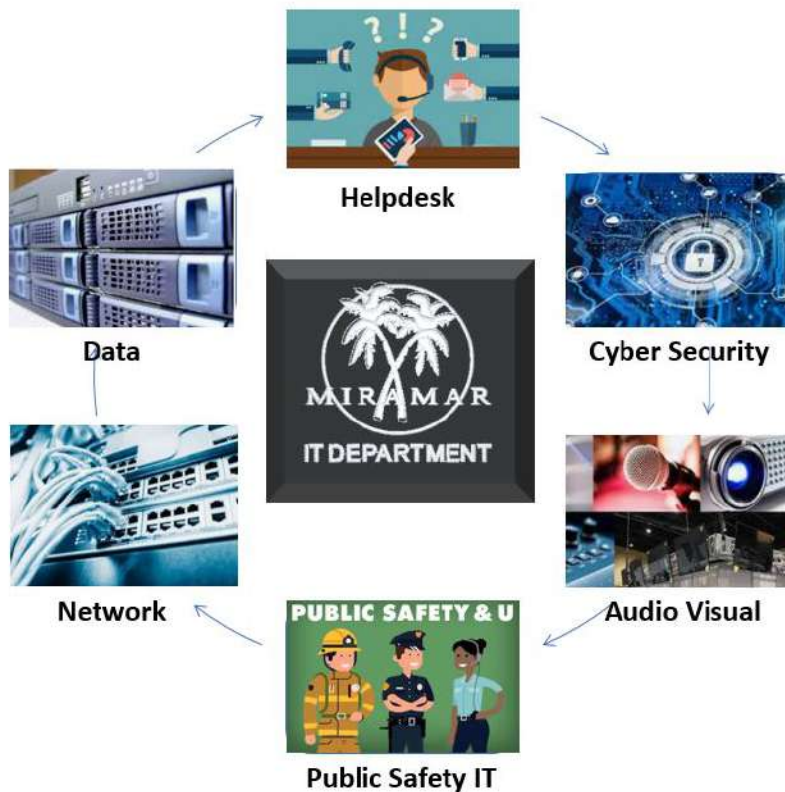
Audio Visual Events Management—Program 583

This program provides audio-visual guidance and technical support for all live, televised, virtual, and streamed events, including City Commission meetings for all City of Miramar events at various City facilities and locations.

Dedicated Revenues	Object Code	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Internal Services Charge	341200	\$ —	\$ —	\$ —	\$ —	\$ 264,100

Expenditures by Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services	\$ —	\$ —	\$ —	\$ —	\$ 203,600
Operating Expense	—	—	—	—	60,500
Departmental Capital Outlay	—	—	—	—	—
Total	\$ —	\$ —	\$ —	\$ —	\$ 264,100

Percent of Time by Position	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Audio Visual Manager	—	—	—	—	1.00
Total	—	—	—	—	1.00



Information Technology Expenditures by Object Code

Administration—504-58-100-516-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
<u>Personnel Services</u>						
601200	Employee Salaries	\$ 352,864	\$ 399,359	\$ 362,000	\$ 362,000	\$ 381,000
601205	Lump Sum Payout - Accrued Time	59,020	35,703	19,300	19,300	34,800
601210	Non-Pensionable Earnings	—	—	2,000	2,000	—
601215	Communication Stipend	—	—	3,900	3,900	3,900
601220	Longevity Pay	1,562	1,550	1,600	1,600	1,600
601400	Overtime-General	2,753	3,221	1,200	1,200	1,200
601410	Overtime-Holiday	13	43	—	—	—
602100	FICA & MICA	26,654	28,191	27,300	27,300	28,900
602210	Pension-General	27,342	9,082	14,900	14,900	13,400
602235	Pension-Senior Mgmt	71,524	55,623	64,500	64,500	67,100
602265	Pension-457	17,184	15,508	18,000	18,000	18,100
602305	Health Insurance-HMO	30,224	32,312	36,900	36,900	34,400
602306	Dental Insurance-PPO	1,776	1,763	1,900	1,900	1,800
602309	Basic Life Insurance	366	486	1,000	1,000	1,100
602311	Long-Term Disability Ins	175	130	500	500	500
602312	HDHP Aetna	7,401	7,787	7,100	7,100	9,100
602313	HSA Payflex	1,383	1,383	1,400	1,400	1,400
602400	Workers' Compensation	1,700	17,500	17,500	17,500	15,600
602600	OPEB	4,184	(10,635)	—	—	—
	<i>Sub-Total</i>	606,126	599,007	581,000	581,000	613,900
<u>Operating Expense</u>						
604001	Travel & Training	3,913	—	—	5,167	10,000
604200	Postage	1	954	200	200	200
604301	Electricity Svcs	8,971	7,046	9,000	9,000	11,400
604500	Risk Internal Svcs Charge	18,300	800	3,500	3,500	2,800
604550	Health Ins Internal Serv Chg	8,000	10,800	5,800	5,800	5,500
604610	Fleet Internal Svcs Charge	6,100	5,600	5,000	5,000	6,600
604905	Bank Svcs Charges	15	1,366	700	700	600
604950	Employee Awards	2,968	828	3,300	5,322	3,500
605100	Office Supplies	2,242	2,966	2,500	2,500	2,700
605220	Vehicle Fuel-On-Site	101	613	3,200	3,200	3,500
605410	Subscriptions & Memberships	38,307	39,441	42,000	42,000	34,400
605500	Training-General	3,029	1,500	10,000	4,833	20,000
605510	Tuition Reimbursement	—	—	—	—	7,000
	<i>Sub-Total</i>	91,948	71,914	85,200	87,222	108,200
<u>Departmental Capital Outlay</u>						
606441	Vehicle Replacement Program	6,970	—	13,300	13,300	13,600
	<i>Sub-Total</i>	6,970	—	13,300	13,300	13,600
	Total	\$ 705,043	\$ 670,921	\$ 679,500	\$ 681,522	\$ 735,700

Information Technology Expenditures by Object Code

Data Services—504-58-580-516-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 315,817	\$ 377,390	\$ 416,700	\$ 416,700	\$ 404,600
601205	Lump Sum Payout - Accrued Time	19,226	47,155	10,600	10,600	22,000
601210	Non-Pensionable Earnings	—	—	5,000	5,000	—
601215	Communication Stipend	13,755	15,000	7,800	7,800	9,800
601600	Compensated Absences	51,690	(17,170)	—	—	—
602100	FICA & MICA	26,036	33,044	33,700	33,700	33,400
602210	Pension-General	—	—	—	—	10,900
602235	Pension-Senior Mgmt	52,358	60,441	84,500	84,500	75,000
602260	Pension-401	9,243	6,075	—	—	—
602265	Pension-457	4,843	3,974	4,700	4,700	2,400
602304	Health Insurance-PPO	—	—	—	—	16,700
602305	Health Insurance-HMO	30,247	41,603	51,900	51,900	52,200
602306	Dental Insurance-PPO	1,055	832	400	400	1,200
602307	Dental Insurance-HMO	518	715	900	900	600
602309	Basic Life	1,042	1,026	1,200	1,200	1,200
602311	Long-Term Disability	327	202	600	600	600
602312	HDHP Aetna	21,773	17,806	7,100	7,100	9,100
602313	HSA Payflex	4,217	4,217	1,400	1,400	1,400
602400	Workers' Compensation	24,300	11,700	11,700	11,700	10,400
602600	OPEB	5,578	(14,179)	—	—	—
	<i>Sub-Total</i>	582,024	589,832	638,200	638,200	651,500
Operating Expense						
603190	Prof Svcs-Other	23,103	11,339	20,000	20,000	20,000
603425	Software License & Maint	1,035,471	1,241,893	1,569,000	1,569,000	2,072,200
604001	Travel & Training	12,364	—	—	4,760	5,000
604500	Risk Internal Svcs Charge	—	600	2,600	2,600	2,100
604550	Health Ins Internal Serv Chg	9,900	12,600	6,800	6,800	6,500
604660	R&M Computers	8,138	302	10,000	70,000	10,000
604998	Contingency	—	505	2,500	2,500	2,500
605220	Vehicle Fuel-On-Site	609	22	—	—	—
605240	Uniforms Cost	—	2,181	—	—	—
605252	Small Tools	—	157	400	400	400
605290	Other Operating Supplies	903	—	900	900	900
605500	Training-General	13,374	4,746	12,500	7,740	20,000
605510	Tuition Reimbursement	—	—	7,000	7,000	7,000
	<i>Sub-Total</i>	1,103,862	1,274,345	1,631,700	1,691,700	2,146,600
Debt Service						
607100	Prin-Dell Lease	28,961	—	—	—	—
607200	Int-Dell Lease	656	—	—	—	—
607999	Debt Svcs Clearing	(360,418)	(333,124)	—	—	—
	<i>Sub-Total</i>	(330,801)	(333,124)	—	—	—
	Total	\$ 1,355,085	\$ 1,531,054	\$ 2,269,900	\$ 2,329,900	\$ 2,798,100

Information Technology Expenditures by Object Code

Network Services—504-58-581-516-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 214,386	\$ 237,269	\$ 276,000	\$ 276,000	\$ 242,500
601205	Lump Sum Payout - Accrued Time	22,747	23,164	15,800	15,800	23,900
601210	Non-Pensionable Earnings	(816)	—	3,000	3,000	—
601215	Communication Stipend	5,295	5,850	5,900	5,900	3,900
601220	Longevity	996	989	1,000	1,000	1,000
602100	FICA & MICA	17,973	19,650	23,100	23,100	20,800
602235	Pension-Senior Mgmt	39,035	33,896	39,300	39,300	11,500
602260	Pension-401	6,911	6,968	7,600	7,600	9,200
602265	Pension-457	1,885	1,900	2,100	2,100	3,800
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	5,600
602305	Health Insurance-HMO	21,017	22,541	26,600	26,600	33,200
602306	Dental Insurance-PPO	893	886	1,000	1,000	900
602307	Dental Insurance-HMO	566	697	700	700	500
602309	Basic Life	372	472	800	800	700
602311	Long-Term Disability	211	135	400	400	300
602312	HDHP Aetna	10,915	18,934	22,300	22,300	—
602313	HSA Payflex	2,100	2,800	2,700	2,700	—
602400	Workers' Compensation	12,300	8,700	8,700	8,700	7,700
602600	OPEB	4,183	(10,635)	—	—	—
	<i>Sub-Total</i>	366,620	379,829	443,200	443,200	365,500
Operating Expense						
603190	Prof Svcs-Other	9,695	22,532	25,000	25,000	25,000
603400	Contract Svcs-Other	—	—	63,600	51,600	63,600
603425	Software License & Maint	72,121	188,365	158,300	158,300	410,600
604001	Travel & Training	484	—	—	—	5,000
604100	Communication Services	783,842	609,576	667,000	538,000	631,700
604106	Cellular Services	266,487	199,729	215,000	244,000	253,000
604500	Risk Internal Svcs Charge	—	400	1,700	1,700	1,400
604550	Health Ins Internal Serv Chg	6,300	7,900	4,200	4,200	4,000
604646	R&M Telecomm Equip	11,635	14,550	15,000	55,000	15,000
604998	Contingency	—	93	3,000	978	3,000
605252	Small Tools	101	520	500	500	500
605290	Other Operating Supplies	489	901	900	900	1,000
605500	Training-General	81	8,500	7,500	7,500	10,000
	<i>Sub-Total</i>	1,151,236	1,053,066	1,161,700	1,087,678	1,423,800
Departmental Capital Outlay						
606402	Communication Equipment	—	13,380	—	3,801,820	—
	<i>Sub-Total</i>	—	13,380	—	3,801,820	—
Debt Service						
607185	Prin-Key Bk Phone Sys Lease	293,758	293,758	293,800	293,800	—
607186	Prin-Cisco Network Switches	—	—	761,300	761,300	747,900
607188	De Lage WiFi Lse 2018-DS Prin	37,699	39,366	41,200	41,200	32,100
607288	De Lage WiFi Lse 2018-DS Int	5,924	4,257	2,600	2,600	700
	<i>Sub-Total</i>	337,380	337,380	1,098,900	1,098,900	780,700
	Total	\$ 1,855,237	\$ 1,783,656	\$ 2,703,800	\$ 6,431,598	\$ 2,570,000

Information Technology Expenditures by Object Code

Help Desk—504-58-582-516-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 323,977	\$ 215,410	\$ 319,700	\$ 319,700	\$ 306,500
601205	Lump Sum Payout - Accrued Time	33,137	13,133	4,300	4,300	8,800
601210	Non-Pensionable Earnings	(348)	—	4,000	4,000	—
601215	Communication Stipend	9,810	7,575	7,800	7,800	3,900
601400	Overtime-General	—	31	—	—	—
602100	FICA & MICA	27,944	18,767	25,700	25,700	24,400
602210	Pension-General	—	5,501	18,800	18,800	7,900
602235	Pension-Senior Mgmt	56,331	31,282	39,200	39,200	50,800
602265	Pension-457	1,746	672	1,200	1,200	4,100
602300	Pmt In Lieu Of Insurance	—	4,316	6,200	6,200	—
602304	Health Insurance-PPO	13,917	15,921	14,600	14,600	16,700
602305	Health Insurance-HMO	25,618	8,328	16,800	16,800	18,700
602306	Dental Insurance-PPO	1,542	1,160	1,300	1,300	1,300
602307	Dental Insurance-HMO	178	(7)	200	200	400
602309	Basic Life	1,052	460	900	900	900
602311	Long-Term Disability	357	126	500	500	400
602312	HDHP Aetna	7,436	7,880	7,100	7,100	22,300
602313	HSA Payflex	1,738	1,400	1,400	1,400	2,800
602400	Workers' Compensation	19,300	11,600	11,600	11,600	10,300
602600	OPEB	6,973	(17,725)	—	—	—
	<i>Sub-Total</i>	530,709	325,831	481,300	481,300	480,200
Operating Expense						
603190	Prof Svcs-Other	35,680	73,556	42,900	59,900	—
603425	Software License & Maint	107,065	60,149	105,100	106,950	130,800
604001	Travel & Training	—	—	—	—	5,000
604404	Leased Computer	384,232	420,228	465,700	477,700	702,800
604440	Leased Copiers	137,630	122,478	150,000	150,000	201,600
604500	Risk Internal Svcs Charge	—	500	2,100	2,100	1,800
604550	Health Ins Internal Serv Chg	6,300	9,200	5,000	5,000	4,800
604660	R&M Computers	39,228	24,792	10,000	10,000	10,000
604998	Contingency	1,523	1,678	30,000	2,150	2,500
605250	Noncap Furn (Item less 5000)	—	1,588	—	—	—
605252	Small Tools	724	400	500	500	500
605290	Other Operating Supplies	909	1,090	900	900	900
605410	Subscriptions & Memberships	750	1,000	1,000	1,000	—
605500	Training-General	6,008	8,427	12,500	12,500	15,000
605510	Tuition Reimbursement	4,324	14,703	12,000	12,000	10,000
	<i>Sub-Total</i>	724,372	739,788	837,700	840,700	1,085,700
	Total	\$ 1,255,081	\$ 1,065,619	\$ 1,319,000	\$ 1,322,000	\$ 1,565,900



Information Technology Expenditures by Object Code

Cyber Security—504-58-584-516-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 160,951	\$ 207,735	\$ 263,600	\$ 263,600	\$ 273,200
601205	Lump Sum Payout - Accrued Time	11,858	21,665	5,800	5,800	13,400
601210	Non-Pensionable Earnings	—	—	3,000	3,000	—
601215	Communication Stipend	3,915	4,050	2,000	2,000	2,000
602100	FICA & MICA	13,618	17,847	21,000	21,000	22,100
602235	Pension-Senior Mgmt	49,903	44,189	51,600	51,600	53,700
602265	Pension-457	2,553	3,173	4,600	4,600	4,500
602305	Health Insurance-HMO	17,047	23,776	33,600	33,600	18,700
602306	Dental Insurance-PPO	—	1,200	2,000	2,000	1,900
602307	Dental Insurance-HMO	518	136	—	—	—
602309	Basic Life Insurance	694	606	800	800	800
602311	Long-Term Disability Ins	142	395	400	400	400
602312	HDHP Aetna	—	—	—	—	14,000
602313	HSA Payflex	—	—	—	—	2,800
602400	Workers' Compensation	—	8,700	8,700	8,700	7,700
602600	OPEB	4,184	(10,634)	—	—	—
	<i>Sub-Total</i>	265,383	322,837	397,100	397,100	415,200
Operating Expense						
603190	Prof Svcs-Other	2,271	11,275	85,400	83,400	20,000
603425	Software License & Maint	369,860	476,522	497,700	499,700	620,100
604001	Travel & Training	12	—	—	—	5,000
604500	Risk Internal Svcs Charge	—	400	1,700	1,700	1,400
604550	Health Ins Internal Serv Chg	4,700	7,300	4,000	4,000	3,800
604660	R&M Computers	5,908	87,607	80,000	80,000	65,000
604998	Contingency	(18)	—	2,500	2,500	2,500
605252	Small Tools	254	495	500	500	500
605290	Other Operating Supplies	579	502	900	900	900
605410	Subscriptions & Memberships	—	—	—	—	1,800
605500	Training-General	9,547	4,815	7,500	7,500	10,000
605510	Tuition Reimbursement	—	—	15,000	15,000	21,000
	<i>Sub-Total</i>	393,114	588,916	695,200	695,200	752,000
Total		\$ 658,497	\$ 911,753	\$ 1,092,300	\$ 1,092,300	\$ 1,167,200

Information Technology Expenditures by Object Code

Public Safety IT—504-58-585-516-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ 291,986	\$ 292,752	\$ 356,200	\$ 356,200	\$ 375,200
601205	Lump Sum Payout - Accrued Time	20,674	21,739	11,400	11,400	17,000
601210	Non-Pensionable Earnings	—	—	5,000	5,000	—
601215	Communication Stipend	1,965	1,950	5,900	5,900	5,900
602100	FICA & MICA	23,030	23,241	29,000	29,000	30,500
602210	Pension-General	—	—	—	—	20,100
602235	Pension-Senior Mgmt	53,174	41,165	52,800	52,800	53,400
602260	Pension-401	8,705	8,710	9,600	9,600	—
602265	Pension-457	4,435	4,099	5,300	5,300	—
602304	Health Insurance-PPO	—	—	—	—	16,700
602305	Health Insurance-HMO	54,450	53,147	60,300	60,300	47,000
602306	Dental Insurance-PPO	1,620	1,732	1,600	1,600	1,800
602307	Dental Insurance-HMO	288	180	600	600	200
602309	Basic Life Insurance	935	693	1,000	1,000	1,100
602311	Long-Term Disability Ins	323	160	500	500	500
602400	Workers' Compensation	—	11,700	11,700	11,700	10,300
602600	OPEB	5,578	(14,180)	—	—	—
	<i>Sub-Total</i>	<u>467,162</u>	<u>447,088</u>	<u>550,900</u>	<u>550,900</u>	<u>579,700</u>
Operating Expense						
603190	Prof Svcs-Other	9,300	8,971	20,000	17,500	—
603425	Software License & Maint	—	14,300	—	—	43,000
604001	Travel & Training	—	—	—	—	5,000
604404	Leased Computer	—	—	2,000	2,000	—
604500	Risk Internal Svcs Charge	—	600	2,600	2,600	2,100
604550	Health Ins Internal Serv Chg	9,900	18,300	9,900	9,900	9,400
604660	R&M Computers	—	—	5,000	7,500	10,000
604998	Contingency	—	858	2,500	2,500	9,400
605252	Small Tools	—	497	500	500	500
605290	Other Operating Supplies	—	781	900	900	900
605410	Subscriptions & Memberships	—	—	400	400	—
605500	Training-General	7,767	8,400	10,000	10,000	20,000
605510	Tuition Reimbursement	—	—	—	—	7,000
	<i>Sub-Total</i>	<u>26,967</u>	<u>52,706</u>	<u>53,800</u>	<u>53,800</u>	<u>107,300</u>
	Total	<u>\$ 494,129</u>	<u>\$ 499,794</u>	<u>\$ 604,700</u>	<u>\$ 604,700</u>	<u>\$ 687,000</u>

Information Technology Expenditures by Object Code

Audio Visual Events Management—504-58-583-516-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Personnel Services						
601200	Employee Salaries	\$ —	\$ —	\$ —	\$ —	\$ 162,000
601205	Lump Sum Payout - Accrued Time	—	—	—	—	3,900
602100	FICA & MICA	—	—	—	—	12,700
602235	Pension-Senior Mgmt	—	—	—	—	18,700
602300	Pmt In Lieu Of Insurance	—	—	—	—	5,600
602309	Basic Life	—	—	—	—	500
602311	Long-Term Disability	—	—	—	—	200
	<i>Sub-Total</i>	—	—	—	—	203,600
Operating Expense						
603190	Prof Svcs-Other	—	—	—	—	10,000
603425	Software License & Maint	—	—	—	—	30,900
604660	R&M Computers	—	—	—	—	10,000
604998	Contingency	—	—	—	—	2,500
605252	Small Tools	—	—	—	—	400
605290	Other Operating Supplies	—	—	—	—	900
605410	Subscriptions & Memberships	—	—	—	—	800
605500	Training-General	—	—	—	—	5,000
	<i>Sub-Total</i>	—	—	—	—	60,500
	Total	\$ —	\$ —	\$ —	\$ —	\$ 264,100

Unassigned—504-000-000-000-

Object #	Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Revised	FY 2023 Budget
Depreciation						
605910	Depreciation-Gen Gov't	\$ 259,829	\$ 236,562	\$ —	\$ —	\$ —
	<i>Sub-Total</i>	259,829	236,562	—	—	—
	Total	\$ 259,829	\$ 236,562	\$ —	\$ —	\$ —

Information Technology Budget Justification

Object #	Account Description	Justification
Revenue		
341200	Internal Service Charge	Internal Service Fund - Revenues for this fund are reimbursed from other funds for Information Technology (IT) services.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
399999	Appropriation Of Fund Balance	This account is used to budget for a portion of fund balance needed to cover all budgeted expenses.
Expense		
601215	Communication Stipend	Communication stipend as approved by City Manager.
601400	Overtime-General	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees.
603190	Prof Svcs-Other	This account is for professional support of vendors for computer related goods and services which are typically associated with voice and data infrastructure and incident resolution outside the scope of staff expertise.
603400	Contract Svcs-Other	CIP Project 54017-Smart City Surveillance System and Real Time Crime Center
603425	Software License & Maint	This account represents the cost for contracted software licenses and maintenance. FY23 Includes the following: DATA: ERP \$318,000 Timekeeper \$86,000 VMWare 59,100 Microsoft \$725,000 Storage \$18,000 Domains \$3,240 POS System \$8,900 Alerts \$15,800 Email Protection \$37,100 Remote Access \$7,600 Intranet \$45,600 Work Order System \$34,200, Electronic Signature \$147,500, Data Security \$60,900 Back-up Solutions \$374,600 NETWORK: Network Monitoring \$2,882 Right Fax \$4,086 Recording \$11,052 Mobile Device Manager \$38,200 Smart Net \$18,000 Network Reporting \$7,000 Local Measure \$31,200 Telephonetics \$1,000 Meraki w/Webex \$74,500 Phone System Smart Net \$37,000 SMACS \$8,615 Phone System Flex \$159,390 Contact Center \$17,640 HELPDESK: Manage Engine \$57,427 Website \$44,789 Team Viewer \$18,435 Anti-Theft \$10,110 AV: Audio Visual \$21,704 SECURITY: Security Monitoring/ Antivirus \$202,500 Web Security Training \$16,979 Q-radar \$12,155 Web Filter \$38,160 Fire Wall \$21,545 2Factor Authentication \$108,797 Gigavue \$38,592 Pen Test \$39,736 PCI Compliance \$5,019 Vulnerability Scanning \$54,523 Forescout \$23,597 DNA Fusion \$14,215 Beyond Trust \$11,376 Fast Pass \$1,484 CCTV \$7,844 Endpoint Scanning \$19,553 Cloud Firewall \$3,997 PUBLIC SAFETY: Radio Support \$43,158 = \$3,167,800 plus CIP Operational Impact of: \$54,000 Project 54002; \$76,600 54018; and \$9,200 for TBD Audio Visual Upgrades for City Facilities = \$3,307,600
604001	Travel & Training	This represents costs associated with travel and accommodations for specialized training and certification courses, workshops, continuing education or conferences for staff growth, knowledge, edification and learning in their respective positions.
604100	Communication Services	This represents charges for allocated telephone services and general telephone items for all departments city-wide. AT&T \$69,000 U-verse \$1,000 Comcast \$416,000 Granite \$119,700 and Crown Castle \$26,000 = \$631,700
604106	Cellular Services	This account is for monthly fees for cell phone, tablets, and other mobile devices citywide.
604200	Postage	Postage expense for the department.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604404	Leased Computer	This account is for the lease of Citywide computers, servers, and storage arrays.
604440	Leased Copiers	This account represents citywide costs of copiers, printers and plotters.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as per HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of City vehicles.
604646	R&M Telecomm Equip	This line item represents the repair and maintenance of city-wide voice and data equipment and infrastructure.
604660	R&M Computers	This line item represents repair and maintenance of city-wide data equipment and infrastructure. It includes items such as servers, workstations and laptops, UPS backup devices, data center maintenance, repairs to racks and KVM devices.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.



Information Technology Budget Justification

Object #	Account Description	Justification
604950	Employee Awards	To promote employee morale and team building for the Information Technology department staff.
604998	Contingency	This amount is for emergency or one time unanticipated expenses.
605100	Office Supplies	Costs associated with this line item are pens, pencils, staplers, paper clips, calendars, legal pads, markers, tape, folders, labeling supplies, stamp pads, ink, highlighters, staples, staplers, binders, binding clips, inkjet cartridges, white board cleaner, CAD/DVD covers, storage boxes, etc., and other miscellaneous small desk supplies.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.
605252	Small Tools	Costs for items such as screwdrivers, wrenches, ratchets, etc., to physically repair computers, printers, telephone equipment, switches and routers.
605290	Other Operating Supplies	Costs associated with furniture and equipment costing less than \$200 per item. Anticipated items are racks, tables, shelves, contingent small equipment such as vacuum, portable chairs, dollies, etc.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions to knowledge based sites for staff to retain professional and technical certifications, such as CJIS, FLGISA, CBT Nuggets, PMI, and Gartner.
605500	Training-General	This account funds training and educational costs associated with ongoing education of IT personnel, installed software/hardware, communication systems, security and public safety initiatives and certifications necessary to stay current in the latest technology and updates to all current systems. Training is specialized and technical in nature and focus is on core services leveraged in the City and would not apply to the general City training being offered; with funding equally dispersed among all 7 IT programs and integrally tied to current systems such as VMWare, Tyler, Lucity, Vermont Systems, Microsoft, Windows, Forescout, Cisco, wireless AP's, Fred Pryor Seminars, Project Management, APC Certifications, Dell Technologies, Gartner, Enterprise Connect, Cyber Security and Public Safety Certifications.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount is for escrow for future vehicle replacements.
607186	Prin-Cisco Network Switches	This is the Principal portion for the Cisco 5 Year Lease for the Network Switch Replacement.
607188	De Lage WiFi Lse 2018-DS Prin	This is the Principal portion for the De Lage WiFi Replacement 5-Year Lease. Quarterly payments due on August 15, November 15, February 15 and May 15. Final Payment on May 15, 2023.
607288	De Lage WiFi Lse 2018-DS Int	This is the Interest portion due for the De Lage WiFi Replacement 5-Year Lease. Quarterly payments due on August 15, November 15, February 15 and May 15. Final Payment on May 15, 2023.

Statistical Information

This section of the annual budget presents detailed statistical information to communicate the City's overall financial status. It is broken down in five categories: Financial Trends, Revenue Capacity, Debt Capacity, Demographics and Economic Status.

Financial Trends

The information in this category is intended to assist users to understand and assess how the City's financial position has changed over the years.

- Fund Balances of Governmental Funds
- Changes in Fund Balances of Governmental Funds

Revenue Capacity

These schedules contain information to help the reader assess the City's most significant local revenue source, their property taxes.

- Assessed and Estimated Actual Values of Taxable Property
- Direct and Overlapping Property Tax Rates
- Principal Property Taxpayers
- Property Tax Levies and Collections

Debt Capacity

This section helps the reader assess the affordability of the City's current levels of outstanding debt and the ability to issue additional debt in the future.

- Ratios of Outstanding Debt by Type
- Direct and Overlapping Governmental Activities Debt



Demographic and Economic Status

Demographic and economic indicators are presented to help the reader understand the environment within which the City's financial activities take place.

- Demographic and Economic Statistics
- Principal Employers in Miramar

Source: City of Miramar 2021 Annual Comprehensive Financial Report (ACFR).

Fund Balance Overview

Fund balance is the difference between assets and liabilities on governmental funds which are divided into non-spendable and spendable portions. The reservation of fund balance is necessary for two reasons:

- Resources not available for spending and legal restrictions on spending
- Non-spendable fund balance includes amounts that cannot be spent because they are either (a) not in a spendable form or (b) legally or contractually required to be maintained intact

Spendable fund balance is broken down into the following categories: Restricted, Committed, Assigned and Unassigned.

Restricted fund balance

This includes amounts that are restricted for a specific purpose by any of the following:

- Externally imposed by grantors, laws or regulations, etc.
- Imposed in law through constitutional provisions or enabling legislation
- Enabling legislation

Committed fund balance

Amounts that can only be used for a specific purpose, pursuant to constraints imposed by formal action of the government's highest decision-making authority; meaning that the City Commission will have to take action to commit or de-commit any fund balance.

Assigned fund balance

These amounts are constrained by the government's intent to be used for specific purposes, but are neither restricted or committed.

Unassigned fund balance

This type of fund balance is reported in the General Fund and includes amounts that are not assigned to other funds and that are not restricted, committed or assigned to specific purposes within the General Fund.



Miramar Police Supports Autism Awareness (MPD vs Miami-Dade Softball Game)

Changes in Fund Balances of Governmental Funds

Last Ten Fiscal Years (Modified Accrual Basis of Accounting - Amounts Expressed in Thousands)

Revenues	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Taxes	\$ 62,889	\$ 62,920	\$ 66,325	\$ 71,479	\$ 74,942	\$ 79,924	\$ 83,779	\$ 91,021	\$ 94,203	\$ 98,410
Special Assessments	10,604	15,955	15,714	16,321	19,150	20,577	20,764	21,169	21,441	21,832
Licenses & Permits	3,994	6,261	4,161	5,090	5,062	6,934	8,623	8,589	11,845	11,131
Inter-Governmental	24,422	29,935	19,711	20,545	22,174	23,468	27,460	29,739	23,355	41,487
Charges for Services	8,489	9,773	10,328	10,877	15,497	17,120	18,866	18,203	17,140	17,811
Fines & Forfeitures	973	1,301	952	1,017	1,058	1,080	1,199	1,033	601	473
Impact Fees	1,390	1,959	1,769	910	737	2,210	689	2,462	5,519	5,486
Interest Income	341	198	388	674	535	939	1,500	2,380	1,114	151
Developer Contributions	—	—	—	—	—	35	232	—	124	176
Miscellaneous	3,052	3,472	2,937	5,112	2,943	2,628	2,605	3,165	2,505	2,717
Total Revenues	\$ 116,154	\$ 131,774	\$ 122,285	\$ 132,025	\$ 142,098	\$ 154,915	\$ 165,717	\$ 177,761	\$ 177,847	\$ 199,674
Expenditures										
General Government	\$ 11,103	\$ 19,107	\$ 20,063	\$ 20,218	\$ 21,641	\$ 26,555	\$ 28,042	\$ 28,268	\$ 30,205	\$ 32,935
Public Safety (1)	65,389	68,500	71,272	71,211	73,336	81,083	86,677	90,213	94,762	103,322
Physical Environment (2)	7,982	2,111	1,198	1,321	1,391	3,581	6,206	4,899	1,546	1,332
Transportation (2)	—	3,355	4,159	3,285	3,205	3,568	3,426	3,671	3,831	3,711
Economic Environment (1)	—	1,944	2,673	2,914	3,267	2,043	2,594	3,126	3,785	3,828
Community Services (1) (5)	12,698	—	—	—	—	—	—	—	6,499	6,080
Social Services (4) (5)	1,757	1,540	2,057	2,414	5,196	5,794	6,187	6,490	—	—
Cultural Arts (4)	—	—	—	—	3,133	3,173	3,356	3,821	3,346	2,782
Parks and Recreation (1)	—	8,022	8,516	10,326	11,086	13,126	13,461	13,775	13,083	13,875
Non-Departmental	2,757	—	—	—	—	—	—	—	—	—
Grants and Aid	8,490	11,129	123	230	105	119	169	356	1,812	901
Capital Outlay	8,845	7,992	8,716	14,733	28,207	22,910	12,635	15,211	17,536	6,720
Debt Service	8,737	19,418	9,449	98,605	8,488	10,549	13,129	13,268	13,824	14,312
Total Expenditures	\$ 127,758	\$ 143,118	\$ 128,226	\$ 225,257	\$ 159,055	\$ 172,501	\$ 175,882	\$ 183,098	\$ 190,229	\$ 189,798
Excess/Deficiency	\$ (11,604)	\$ (11,344)	\$ (5,941)	\$ (93,232)	\$ (16,957)	\$ (17,586)	\$ (10,165)	\$ (5,337)	\$ (12,382)	\$ 9,876
Other Financing Sources:										
Transfer In	\$ 26,247	\$ 27,987	\$ 12,686	\$ 11,276	\$ 15,511	\$ 13,006	\$ 14,625	\$ 16,326	\$ 17,359	\$ 30,152
Transfer Out	(24,476)	(30,398)	(16,402)	(14,673)	(13,617)	(13,713)	(14,625)	(16,326)	(17,359)	(30,152)
Issuance of Debt (3)	7,879	59,815	—	79,595	2,232	11,999	—	773	10,000	51,000
Payment to escrow agent (6)	—	—	—	—	—	—	—	—	—	(50,527)
Premium on Issuance of Debt (3)	—	190	—	7,209	—	—	—	—	—	—
Sale of capital assets	—	—	—	—	—	185	—	—	—	1,488
Total other financing sources (uses)	9,650	57,594	(3,716)	83,407	4,126	11,477	—	773	10,000	1,961
Net Change in Fund Balance	\$ (1,954)	\$ 46,250	\$ (9,657)	\$ (9,825)	\$ (12,831)	\$ (6,109)	\$ (10,165)	\$ (4,564)	\$ (2,382)	\$ 11,837
Debt Service as a % of Non Capital Expenditures	7.35 %	13.19 %	7.72 %	45.80 %	6.32 %	6.82 %	7.85 %	7.62 %	7.72 %	7.77 %

- (1) Beginning FY2013, revenues and expenditures previously classified under Community Services were reclassified to parks and recreation, economic environment, and public safety.
- (2) Beginning in FY2013, revenues and expenditures previously classified under physical environment were reclassified to transportation.
- (3) In FY15, \$79.6M in Capital Improvement Refunding Revenue Bonds, Series 2015 were issued to current refund \$3.6M and \$83.9M in then outstanding Public Service Tax Revenue Bonds, Series 2003, and Capital Imp. Revenue Bonds, Series 2005, respectively.
- (4) Beginning in FY 2016, Cultural Arts and Early Childhood operations were transferred to the General Fund and are included under the functional classifications of cultural arts and social services, respectively.
- (5) Beginning in fiscal year 2020, revenue and expenditures previously classified under the function social services and included under the function community services.
- (6) In FY21, \$51 million Taxable Special Obligation refunding Bonds, Series 2021, were issued to advance refund \$47.7 million Special Obligation Refunding and Improvement Revenue Bonds, Series 2013. Source: City of Miramar FY2021 ACFR; p.169



Fund Balances of Governmental Funds

Last Ten Fiscal Years

(Modified Accrual Basis of Accounting - Amounts Expressed in Thousands)

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund:										
Non-spendable	\$ 970	\$ 109	\$ 99	\$ 210	\$ 153	\$ 123	\$ 1,824	\$ 1,713	\$ 1,878	\$ 75
Restricted	—	—	—	—	—	—	—	—	—	1,014
Committed	—	—	14,620	15,115	16,309	18,340	19,070	20,383	23,252	24,715
Assigned	20,045	18,275	5,092	4,993	9,527	6,922	6,479	9,567	9,927	15,831
Unassigned	5,937	9,437	5,075	8,923	12,026	10,684	7,976	8,585	—	5,686
Total General Fund	\$ 26,952	\$ 27,821	\$ 24,886	\$ 29,241	\$ 38,015	\$ 36,069	\$ 35,349	\$ 40,248	\$ 35,057	\$ 47,321
All other Governmental										
Non-spendable	39	207	4	1	—	3,895	3,312	—	—	—
Restricted	31,318	86,523	79,999	65,819	44,214	38,009	28,967	22,091	24,403	23,976
Assigned	9,986	—	—	—	—	—	—	—	—	—
Unassigned, reported in:										
Special Revenue Funds	(2)	(9)	(4)	(1)	—	(1,853)	(1,673)	(948)	(451)	(451)
Capital Projects Funds	—	—	—	—	—	—	—	—	—	—
Total All Other Governmental Funds	\$ 41,341	\$ 86,721	\$ 79,999	\$ 65,819	\$ 44,214	\$ 40,051	\$ 30,606	\$ 21,143	\$ 23,952	\$ 23,525
Total Governmental Funds	\$ 68,293	\$ 114,542	\$ 104,885	\$ 95,060	\$ 82,229	\$ 76,120	\$ 65,955	\$ 61,391	\$ 59,009	\$ 70,846

Note: The City implemented GASB Statement No.54 beginning fiscal year ending September 30, 2010.
Source: City of Miramar FY2021 ACFR; p.168

Assessed Values of Taxable Property

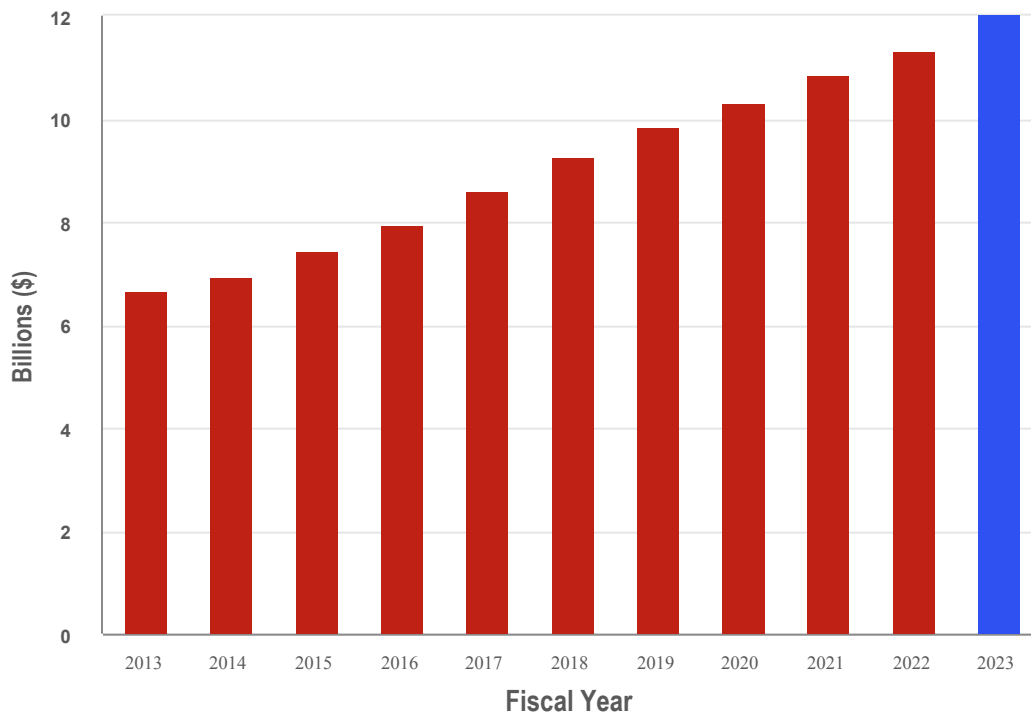
Fiscal Year	Real Property	Personal Property	Total Assessed Value	Total Change	% Change from Prior Year
2014	\$ 6,578,377,660	\$ 376,425,619	\$ 6,954,803,279	294,001,264	4.4%
2015	7,054,091,620	387,432,520	7,441,524,140	486,720,861	7.0%
2016	7,542,042,770	415,820,113	7,957,862,883	516,338,743	6.9%
2017	8,194,349,440	443,446,236	8,637,795,676	679,932,793	8.5%
2018	8,827,421,120	444,667,461	9,272,088,581	634,292,905	7.3%
2019	9,417,874,970	429,992,165	9,847,867,135	575,778,554	6.2%
2020	9,873,870,150	446,676,851	10,320,547,001	472,679,866	4.8%
2021	10,426,972,350	445,681,075	10,872,653,425	552,106,424	5.3%
2022	10,922,159,410	433,971,628	11,356,131,038	483,477,613	4.4%
2023	\$ 12,130,501,090	\$ 455,441,193	\$ 12,585,942,283	1,229,811,245	10.8%

Note: Property tax rates are based on each \$1,000 of net assessed value.

Note: Broward County properties are reassessed on an average once a year. The County assesses property at approximately 85-100% of actual value, as required by Florida law.

Source: <https://https://bcpa.net/Includes/Downloads/2022/DR420s/Miramar.pdf>

Total Assessed Value



Assessed Value for the City of Miramar increased by 10.8% compared to tax year 2021.



Property Tax Levies and Collections

Last Ten Fiscal Years

Fiscal Year	Total Tax Levy	Current Tax Collections	Percentage of Levy	Delinquent Tax Collections in Subsequent Years	Total Tax Collections	Percentage of Levy
2012	\$ 42,775,713	\$ 40,888,853	95.59%	\$ 55,210	\$ 40,944,063	95.72%
2013	43,025,597	41,216,497	95.80%	35,857	41,252,354	95.88%
2014	44,985,950	43,231,304	96.10%	1,332,063	44,563,367	99.06%
2015	50,266,100	48,049,334	95.59%	25,945	48,075,279	95.64%
2016	53,868,885	51,631,178	95.85%	24,310	51,655,488	95.89%
2017	58,501,360	56,146,772	95.98%	35,490	56,182,262	96.04%
2018	62,689,618	59,967,326	95.66%	33,531	60,000,857	95.71%
2019	70,019,480	67,034,330	95.74%	22,645	67,056,975	95.77%
2020	73,390,469	70,240,360	95.71%	—	70,240,360	95.71%
2021	\$ 77,277,141	\$ 73,923,436	95.66%	\$ —	\$ 73,923,436	95.66%

(1) Collections do not include discount amounts.

Source: Broward County Property Appraiser (BCPA) DR420; City of Miramar FY2021 ACFR; p.173 (Schedule 8 - Property Tax Levies and Collections)

Principal Taxpayers

Taxpayer	2021 Taxable Assessed Value	% of Total Taxable Assessed Value	Rank
Sunbeam Properties Inc/Sunbeam Dev. Corp.	\$ 471,506,830	4.35%	1
MTC Property Corp.	107,929,700	0.99%	2
FC Miramar Phase I LLC	103,746,704	0.96%	3
Florida Power & Light	102,176,810	0.94%	4
CH Realty VII-PSREG FT Lauderdale Solano LLC	99,647,420	0.92%	5
Luma at Miramar LLC	80,031,820	0.74%	6
South Broward Hospital District	70,566,110	0.65%	7
BPP Alphabet MF Miramar LLC	66,428,900	0.61%	8
Bel Miramar LLC	65,983,360	0.61%	9
Windsor At Miramar I LLC & (II)	61,909,370	0.57%	10
Total	\$ 1,229,927,024	11.33%	

Source: City of Miramar FY2021 ACFR; p.172 (Schedule 7 - Principal Property Taxpayers)

Direct and Overlapping Property Tax Rates

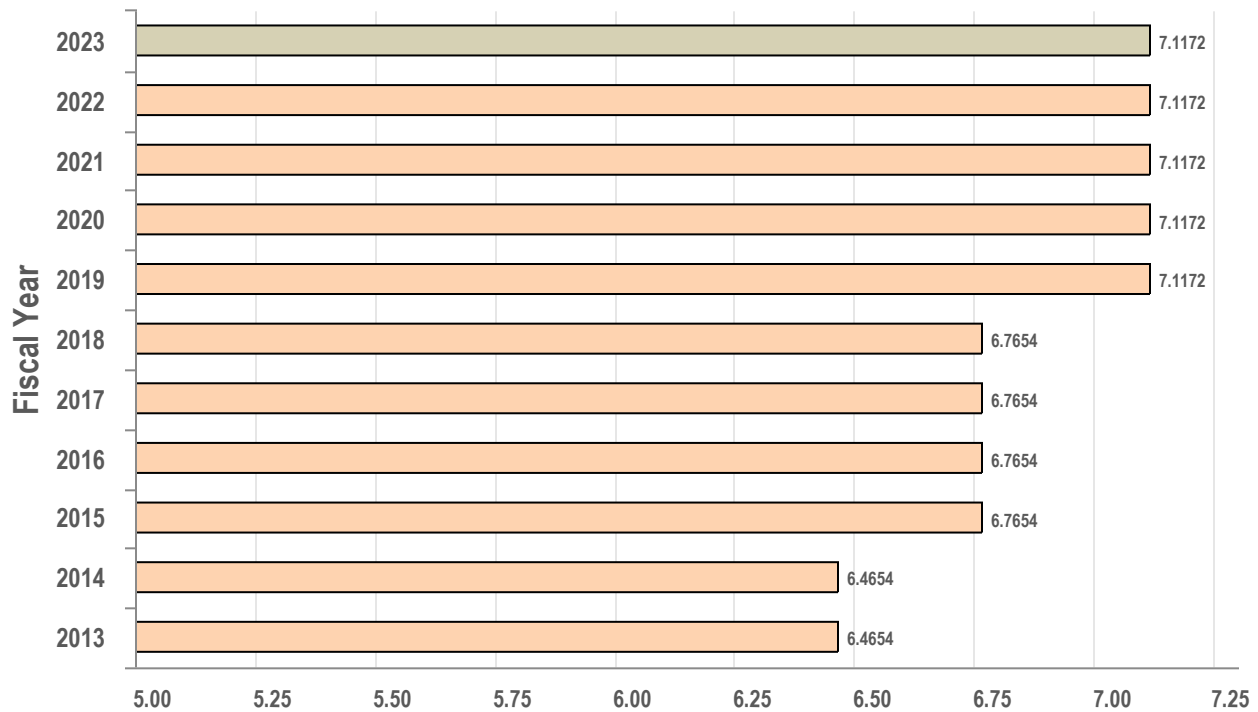
Last Ten Fiscal Years

Fiscal Year	City of Miramar Millage*	Overlapping Rates						Total Direct & Overlapping Rates
		School Board (Operating & Debt)	Broward County Operating	Broward County Debt	South Florida Water Management District	South Broward Hospital District	Other	
2013	6.4654	7.4560	5.2576	0.2954	0.4289	0.6000	0.5247	21.0280
2014	6.4654	7.4800	5.4400	0.2830	0.4110	0.4000	0.5227	21.0021
2015	6.7654	7.4380	5.4584	0.2646	0.3842	0.1863	0.5227	21.0196
2016	6.7654	7.2740	5.4741	0.2489	0.3551	0.1750	0.5202	20.8127
2017	6.7654	6.9063	5.4474	0.2216	0.3307	0.1615	0.5202	20.3531
2018	6.7654	6.5394	5.4623	0.2067	0.3100	0.1496	0.5202	19.9536
2019	7.1172	6.4029	5.4792	0.1898	0.2936	0.1414	0.5202	20.1443
2020	7.1172	6.7393	5.4878	0.1812	0.2795	0.1260	0.5202	20.4512
2021	7.1172	6.5052	5.4999	0.1691	0.2675	0.1199	0.5202	20.1990
2022	7.1172	6.1383	5.5306	0.1384	0.2301	0.1010	0.4820	19.7376

Note: Millage is the property tax rate based on each \$1,000 of net assessed value.
 Source: BCPA Final Adopted Millage Rates

Hyperlink: <https://bcpa.net/Includes/Downloads/2022/2022%20Final%20Millage%20Rate%20Table.pdf>

City of Miramar Millage Rate



Ratios of Outstanding Debt by Type

Fiscal Year	Governmental Activities				Business-Type Activities					Total Primary Government	% of Personal Income Per Capita	
	Revenue Bonds	Special Assessments	Notes Payable	Capital Leases	Revenue Bonds	Special Assessments	Notes Payable	Revolving Loan	Capital Leases		Personal Income	Per Capita
2012	95,420	122	16,195	1,180	57,345	0	0	13,954	78	184,294	5.93 %	1,493
2013	153,935	0	6,087	784	55,876	0	0	13,062	34	229,778	7.64 %	1,817
2014	151,265	0	5,407	445	54,507	0	0	12,151	0	223,775	7.00 %	1,742
2015	146,594	0	4,711	286	53,377	0	0	11,329	0	216,297	7.04 %	1,637
2016	145,128	0	4,000	2,204	51,799	0	0	10,660	0	213,791	5.97 %	1,595
2017	135,595	0	12,864	5,437	50,235	0	0	10,028	0	214,159	6.44 %	1,572
2018	137,081	0	11,235	4,665	48,618	0	0	22,693	0	224,292	5.71 %	1,636
2019	126,060	0	9,566	4,366	40,795	0	0	35,387	0	216,174	5.71 %	1,557
2020	126,324	0	17,575	3,257	45,017	0	0	45,899	0	238,072	6.16 %	1,767
2021	123,854	0	15,391	2,160	43,099	0	0	53,741	0	238,245	5.79 %	1,752

Source: City of Miramar FY2021 ACFR; p.175 (Schedule 10 - Ratios of Outstanding Debt by Type)

Direct and Overlapping Governmental Debt

Governmental Unit	Net Debt Outstanding 9/30/2021	Percentage Applicable to City of Miramar	Amount Applicable to City of Miramar
Debt repaid with property taxes:			
Broward County, Florida	\$ 102,733,000 (1)	4.90%	\$ 5,032,564
Broward County School Board	605,165,000 (2)	4.79%	28,966,281
Other debt:			
Broward County Special Obligation Bonds	195,625,000	4.90%	9,583,049
Broward County Capital Leases	2,725,000	4.90%	133,489
Broward County Loans Payable and Other Obligations	343,030,000	4.90%	16,803,953
Broward County School Board Capital Outlay Bonds	5,990,000	4.79%	286,712
Broward County School Board Certificates of Participation	1,475,739,000	4.79%	70,636,390
Broward County School Board Capital Leases	105,730,000	4.79%	5,060,777
<i>Subtotal, overlapping debt</i>			<u>136,503,216</u>
Other direct debt:			
City of Miramar, Florida	\$ 141,405,000	100.00%	<u>141,405,000</u>
Total Direct and overlapping Debt			<u><u>\$ 277,908,216</u></u>

Note: The percentage of overlapping debt is estimated using taxable assessed property values. Value that is within the City boundaries is divided by the County's and School Board's total taxable assessed value.

Source: City of Miramar FY2021 ACFR; p.176 (Schedule 11 - Direct and Overlapping Governmental Activities Debt)

(1) Broward County, Florida

(2) School Board of Broward County, Florida

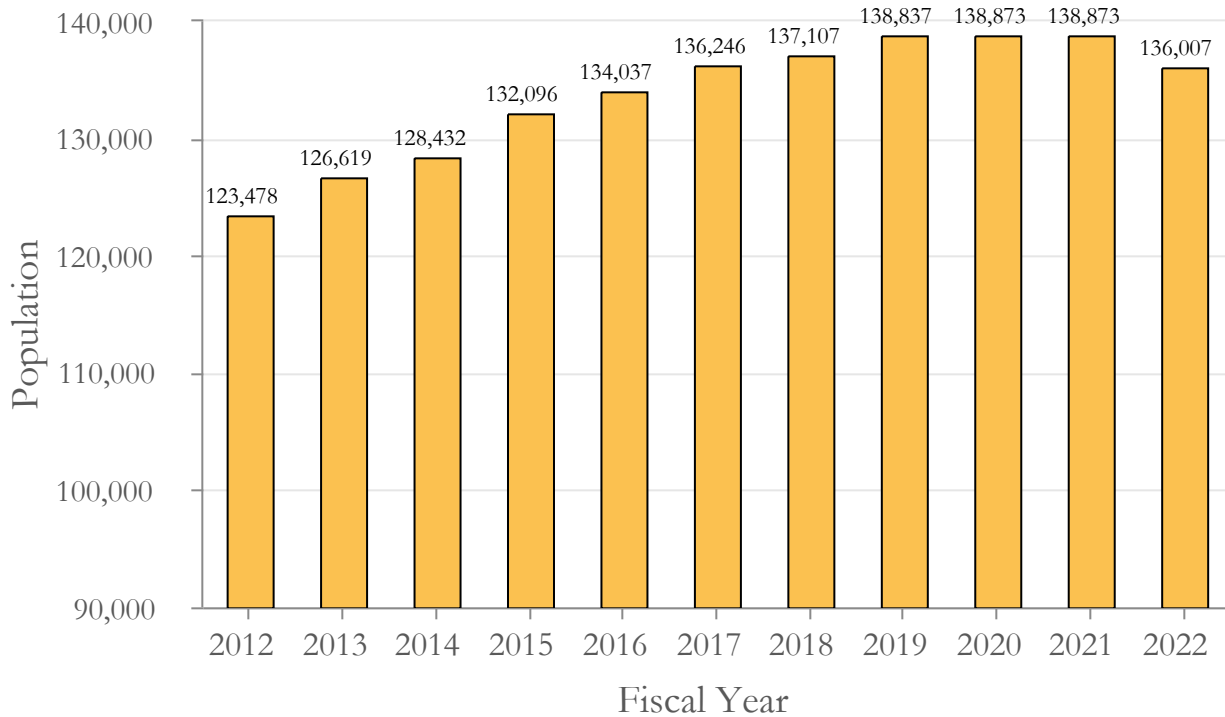
Demographic and Economic Statistics

Last Ten Fiscal Years

Fiscal Year	Broward County Population (1)	Miramar Population (1)	School Enrollment (2)	Unemployment Rate (3)	Median Household Income (4)	Per Capita Personal Income (4)	Median Age (4)
2013	1,771,099	126,619	23,857	9.3%	64,907	23,770	35
2014	1,783,757	128,432	23,718	6.3%	62,649	24,901	35
2015	1,802,891	132,096	23,589	4.7%	67,291	23,269	35
2016	1,896,425	134,037	23,093	4.6%	70,133	26,723	37
2017	1,873,970	136,246	22,675	3.8%	61,767	24,408	39
2018	1,897,976	137,107	22,781	2.7%	70,381	28,656	36
2019	1,919,644	138,837	21,574	2.8%	68,293	27,275	36
2020	1,942,700	138,873	20,927	7.8%	70,669	28,697	37
2021	1,944,375	138,873	26,083	4.6%	75,079	30,237	36
2022	1,955,375	136,007	23,080	3.0%	70,477	29,293	38

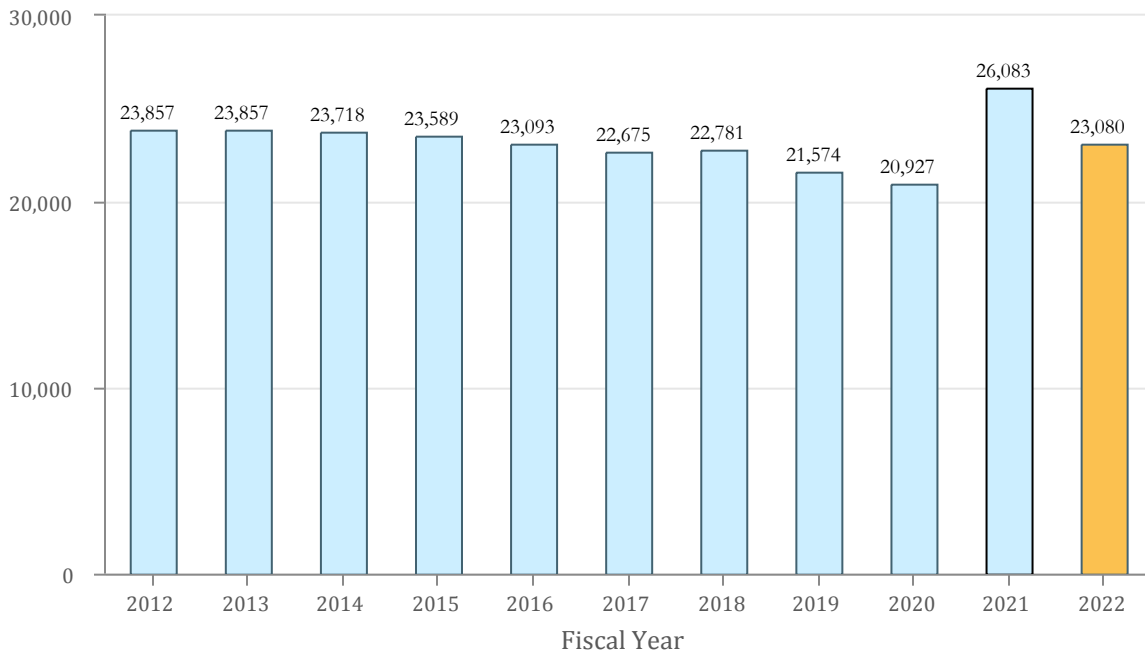
Source: (1) Bureau of Economic & Business Research (BEBR)
 (2) School Board of Broward County
 (3) State of Florida LAUS
 (4) American Fact Finder ACS, U.S. Bureau of Census

City of Miramar Population History



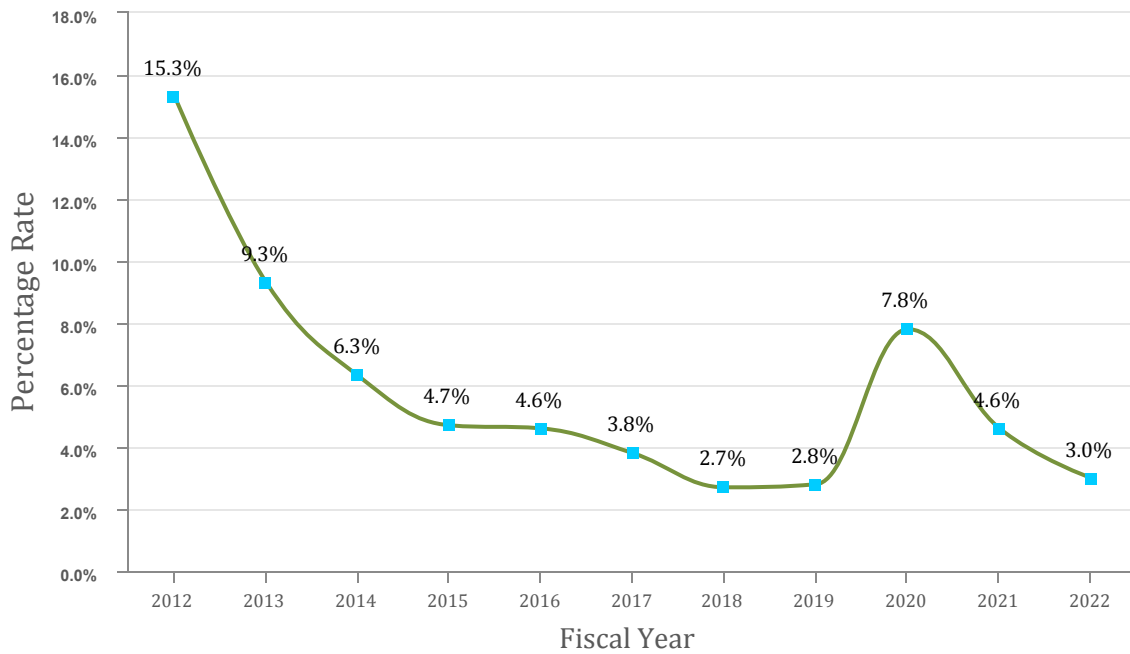
Demographic and Economic Statistics

School Enrollment



The number of students enrolled for 2022 includes: 6,867 (High School), 7,950 (Grades 5-8), 6,528 (Grades 1-4), and 1,735 (Kindergarten).

Unemployment Rate



Source: U.S. Department of Labor, Bureau of Labor Statistics, Local Area Unemployment Statistics program, in cooperation with the Fla Dept of Economic Opportunity/Bureau of Labor Market Statistics.

Major Employers

Corporate Park/ Company Name	Number of Employees	Type of Service	Corporate Park/ Company Name	Number of Employees	Type of Service
County Line Corporate Center			Miramar Park of Commerce cont'd		
Edward Don & Company	60	Culinary Supply	Inter-Continental Cigar Corp	27	Wholesale
Hamilton Sundstrand Wld Repair	191	Appliance	J.C. White Office Furniture	87	Office Furniture
Kellstrom Defense Aerospace	38	Aerospace	JL Audio, Inc	514	Audio Equip.
Planned Building Services	2	Comm cleaning	J Pay, Inc	40	Financial
Huntington Corporate Park			Kaba Workforce Solutions, Inc	23	Workforce
Arise Virtual Solutions, Inc	353	Call Center	Kone Elevators Escalator	30	Elevator Svc.
Carnival Corporation	750	Cruise	Maritime Tele-communications Net	122	Communication
Compu Pay, Inc	125	Payroll	Neiman Marcus	110	Retail
Premier Beverage Co, LLC	364	Sprits	Neoptx, LLC	11	Optical
Quest Diagnostics	570	Lab/Pharmacy	Nutrition Formulators, Inc	66	Nutraceutical
La Carreta Restaurant	85	Restaurant	Spirit Airlines, Inc	630	Airlines
Miramar Property Partners	0	Real Estate	Stanley Black & Decker	160	Tools
NBC Subsidiary (WTVJ-TV) LP	151	TV	Trane US, Inc	5	Air Condition
Telemundo of Florida, Inc	142	TV	Transcore Its, LLC	64	Logistics
Claro Enterprise Solution	144	Communication	United Tranzactions, LLC	111	Financial
US Gas & Electric, Inc	156	Utility	Vitas Healthcare Corp of Fla	171	Healthcare
Miramar Center Business & Corporate Park			Miramar Town Center		
Benihana	86	Restaurant	24 Hour Fitness #629	22	Fitness
Bokampers Sports Bar & Grill	216	Restaurant	Monarch Lakes Industrial Park		
Dynalectric Company	52	Contractor	Comcast of South Florida	949	Cable
Humana	65	Insurance	Hilton Garden Inn Miramar	62	Hotel
Johnson Controls, Inc	147	Building/	Paychex North America, Inc	63	Payroll
Principal Life Insurance Co	11	Insurance	Publix Super Markets, Inc #0673	155	Retail
Propulsion Technologies International	105	Aviation	Ross University School of Medicine	123	School
Texas Roadhouse	105	Restaurant	Royal Caribbean Cruises Ltd	1,000	Cruise
The Home Depot #6353	185	Retail	Southern Wine and Spirits	850	Retail
Miramar Park of Commerce			Employers out of Corporate Parks		
ADT, LLC DBA ADT Security Services	40	Security	Memorial Healthcare System	1,100	Hospital
Aveva Drug Delivery Systems	236	Pharmaceutical	Publix Super Markets, Inc #0368	139	Retail
Beghelli, Inc	50	Manufacturing	Publix Super Markets, Inc #0652	132	Retail
Concorde Career Institute	40	School	Sam's Club	206	Retail
Federal Express Corporation	229	Courier	Target Store, T-1512	186	Retail
Florida Supplement, LLC	175	Nutraceuticals	Trinity Health Care Service	150	Healthcare
			Walmart Stores East LP #1511	299	Retail

Major employers for the City of Miramar.

Source: City of Miramar, Financial Services Dept-Business Tax; e-mail: businesstax@miramarfl.gov



Comparison to Other Local Municipalities

Municipality	Total All Funds Operating Budget FY 23 Budget (1)	General Fund Budget FY 23 Budget (1)	Number of Employees-FTE's FY 23 Budget (1)	Estimated Population FY 2023 (2)	Millage Rate Operating Debt Service FY 2023 (3)	Fire Protection Assessment Fee (3)			Solid Waste Rate per Year (1)	
						Single Multi Family Homes	Mobile Homes	Commercial Industrial/ Warehouse		
Coral Springs	247,142,101	158,898,771	917.0	134,558	6.0232 0.2114*	262.72 249.72	—	31.00 3.52 per 100 sq ft	50.19 per 100 sq ft	330.00
Hollywood	733,577,135	310,312,368	1,702.0	153,854	7.4665 0.6883*	228.00	—	647 206**	632.00**	540.00
Miramar	355,214,053	202,208,919	1,132.0	136,007	7.1172	398.23	296.26	0.7457 0.1191 per sq ft	0.6194 per sq ft	365.52
Pembroke Pines	485,173,441	235,656,607	761.5	171,178	5.8000 0.3835*	352.16	—	0.5804 0.1058 per sq ft	0.5428 per sq ft	315.96
Plantation	222,925,963	121,874,783	1,067.0	94,850	5.8000 0.3393*	—	—	—	—	350.62
Sunrise	\$435,452,570	\$154,821,960	1375	97,359	6.0543 0.3787*	249.50	—	428.00 70.00 **	645.00**	207.60
Town of Davie	\$261,989,402	\$150,503,369	834	106,199	5.6250 0.2217*	206.00	—	0.671 0.0611 sq ft	0.0611 0.0846 sq ft	310.00
Weston	\$160,773,300	\$52,275,900	10 309 Contract	68,305	3.3464	581.47 596.35	—	1,218.85 425.67**	—	365.30

Millage rate is the tax rate for every \$1,000 of assessed property value

*Includes debt service millage rate

**<=1,999 sq.ft. Rates increase based on various tiers per 2,000 sq.ft.

Source: (1) Various Cities Budgets
 (2) BEBR (Bureau of Economic and Business Reports)
 (3) Broward County Property Appraiser (BCPA)
 Hyperlink: <https://www.bebur.ufl.edu/population>

Comparison of Other Cities Taxable Value

Municipality	FY 2022 Gross Taxable Value	FY 2023 Gross Taxable Value	Amount Change	% Change from Prior Year
Coral Springs	\$ 11,757,400,445	\$ 12,789,737,023	\$ 1,032,336,578	8.78%
Hollywood	18,938,419,616	21,001,968,219	2,063,548,603	10.90%
Miramar	11,356,131,038	12,585,942,283	1,229,811,245	10.83%
Pembroke Pines	14,862,515,588	16,100,736,829	1,238,221,241	8.33%
Plantation	10,636,630,334	11,678,873,997	1,042,243,663	9.80%
Sunrise	8,661,399,745	9,375,933,382	714,533,637	8.25%
Town of Davie	11,356,865,657	12,494,575,904	1,137,710,247	10.02%
Weston	\$ 9,535,391,273	\$ 10,540,297,532	\$ 1,004,906,259	10.54%

Source: BCPA, Form DR-420, Certification of Taxable Value
 Folder.asp?page=2022DR420s

Hyperlink: <https://bcpa.net/>



Glossary of Terms

Account A financial reporting unit used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance. All budgetary transactions are recorded in accounts.

Accrual Basis of Accounting A method of accounting that recognizes revenues and expenditures when service occurs, regardless of the timing of related cash flows.

Administrative Charge Payment from one fund to another primarily for services provided.

Ad Valorem Tax A tax levied on the assessed value of real estate and personal property. This tax is also known as property tax.

Adopted Budget The formal process through which the City Commission approves the proposed budget.

Amended Budget Adjustment to the adopted budget and approved by the City Commission.

American Rescue Plan Act (ARPA) President Biden's plan to provide direct relief to Americans, contain COVID-19, and rescue the economy.

Annual Comprehensive Financial Report (ACFR) The official annual report that presents the City's financial status in a standardized format. It is organized by Governmental and Business Type Activities, and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance and an operating statement that compares revenues and expenditures.

Appropriation An authorization granted by a legislative body to purchase goods or services for specific purposes. An appropriation is limited in amount and as to the time it may be expended.

Assessed Property Value The value set upon real estate or other property by the County Assessor and the State as a basis for levying taxes.

Audit An independent examination of financial information of any entity with a view to express an opinion thereon.

Balanced Budget A budget in which total approved revenues equal total approved expenditures for the fiscal year.

Basis of Accounting The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. It is an essential part of measurement focus because a

particular timing of recognition is necessary to accomplish a particular measurement focus.

Bond A written promise, generally under seal, to pay a specified sum of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a pre-determined rate, usually payable periodically.

Bond Anticipation A short-term interest-bearing note issued by a government in anticipation of bond proceeds to be received at a later date.

Budget A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

Budget Calendar A schedule of key dates which the City follows for the preparation, adoption and administration of the budget.

Budget Message A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

Budgetary Basis of Accounting The method used to determine when revenues and expenditures are recognized for budgetary purposes.

Budgetary Control The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available resources.

Business-type Activities One of two classes of activities reported in the government-wide financial statements. It is financed in whole or in part by fees charged to external parties for goods or services. These activities are usually reported in enterprise funds.

Business Plan A written document outlining how the City sources will be applied to achieve the strategic plan.

Capital Equipment Physical plant and equipment with an expected life of five years or more.

Capital Expenditure Is for the acquisition of infrastructure, park development, building, construction or expansion, and addition to fixed assets with an estimated cost of \$100,000 or more.

Glossary of Terms

Capital Lease An agreement conveying the right to use property, plant or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.

Capital Improvement Program (CIP) An official statement of public policy regarding long-range capital development for expenditure of \$100,000 or more. It is the City's Five Year Plan and supports the City's Comprehensive Plan.

Chart of Accounts The classification system used by a city to organize the accounting for various funds, based on the State of Florida Uniform Accounting System Manual.

Comprehensive Plan A plan adopted by the legislative body which governs the growth and/or development of a community. It may include land use, transportation, environmental, or other component plans.

Contingency A budgetary reserve to provide for emergency or unanticipated expenditures.

Debt Service The payment of principal and/or interest on borrowed funds such as bonds and loans.

Debt Service Fund A governmental fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest, and related costs.

Defeasance The netting of outstanding liabilities and related assets on the statement of position in financial reporting. Only the new debt, if any is reported as a liability. Most refunding result in the defeasance of the refunded debt.

Departmental Capital Outlay Expenditures for the acquisition of fixed assets costing more than \$5,000 and less than \$100,000.

Depreciation The decrease in value of physical assets due to usage or expiration of service. In governmental accounting, depreciation may be recorded in proprietary funds and trust funds where expenses, net income, and/ or capital maintenance are measured.

Designated Funds that have been identified for a specific purpose. This differs from reserved funds, in that there is no legal requirement for funds that have been designated.

Designated Unreserved Fund Balance Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the government's senior management. Designations that reflect a government's self-imposed limitations on the use of otherwise available expendable financial resources in governmental funds.

Developer Fees Charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

Distinguished Budget Presentation Awards Program A voluntary program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Effectiveness A term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

Efficiency A term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives with the least use of scarce resources. Efficiency necessarily presupposes effectiveness.

Enterprise Fund A self supporting fund established to account for activities supported by a user fee for goods or services such as water and solid waste services.

Expenditure The disbursement of appropriated funds to purchase goods or pay for a service. Encumbrances are not considered expenditures.

Federal Emergency Management Administration (FEMA) An agency of the US government responsible for disaster mitigation, preparedness, response and recovery planning.

Fiduciary Funds These funds are used to report assets held in a trustee or agency capacity for others and cannot be used to support government's own programs. This category includes pension trust funds, investment trust funds and agency funds.

Glossary of Terms

Fire EMS CIP Fund This fund was established in FY 2016 to account for impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements, including buildings and equipment.

Fiscal Period A period in which a governmental unit determines its financial condition and the results of its operations and closes its books. Normally, it is usually a year, but not a calendar year.

Five-year Capital Plan A plan for capital expenditures to incur each year over a five-year period to meet capital needs arising from the long-term work program and other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Fixed Asset A term used for assets and property which cannot easily be converted into cash such as land, buildings, machinery, vehicles, furniture, and other equipment.

Franchise Bonds These bonds are for the payment of which the City's franchise revenues are pledged.

Franchise Fees Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries. (e.g., electricity, communications, cable television, and solid waste).

Function A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Accounts All accounts necessary to set forth the financial operations and financial condition of a fund.

Fund Balance The difference between assets and liabilities reported in a governmental fund.

Fund Type One of four classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue, debt service and capital projects. Proprietary fund

types include enterprise funds and internal service funds. Fiduciary fund types include pension, trust, and investment funds.

General Fund One of the five governmental fund types and typically serves as the chief operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds Payments in full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

General Revenues All revenues that are not required to be reported as program revenues. All taxes, even those that are levied for a specific purpose are general revenues and should be reported by type of tax (e.g. sales tax, property tax, franchise tax, income tax).

Generally Accepted Accounting Principles (GAAP) The conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements.

Government Finance Officers Association (GFOA) An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting since 1946 and the Certificate of Recognition for Budget Preparation.

Governmental Accounting Standards Board (GASB) The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments. GASB was established in June of 1984.

Governmental Activities Generally financed through taxes, intergovernmental revenues, and other non-exchange revenues. These activities are usually reported in governmental funds and Internal Service Funds.

Governmental Funds These are the General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Fund in this document.

Grant A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes for general purposes.



Glossary of Terms

Homestead Exemption A tax-saving exemption provided by the Florida State Constitution on the first and third \$25,000 of the assessed value of an owner/occupied residence.

Impact Fee A fee charged to developers by governmental entities to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks). These fees are often tied to a standard measure, such as square footage.

Infrastructure A public domain fixed assets including roads, bridges, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the city.

Interfund Transfers Flows of assets such as cash for goods between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Inter-Governmental Revenue Received from or through the Federal, State, or County government. These include State Revenue Sharing, Alcoholic Beverage Tax, Half-Cent Sales Tax and Grants.

Internal Service Fund This is a proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis. The City has four Internal Service Funds which are referred to as Funds 501-504.

Liability A debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Mill A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

Millage The total tax obligation per \$1,000 of assessed valuation of property.

Modified Accrual Basis of Accounting Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Object A term used in connection with the classification of expenditures. The article was purchased or the service obtained, rather than the purpose for which the article or service was purchase or obtained.

Operating Budget A budget for general revenues and expenditures such as salaries, utilities, and supplies.

Original Budget The first complete appropriated budget. It may be adjusted by reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes before the beginning of the fiscal year.

Output Measures Term used in connection with service efforts and accomplishments reporting. Indicators that measure the quantity of services provided. Output measures include both measures of the quantity of service provided and measures of the quantity of a service provided that meets a certain quality requirement.

Overlapping Government All local governments located wholly or in part within the geographic boundaries of the reporting government.

Park Development Fund A fund used to account for revenues specifically earmarked for capital improvement to the City's park system. This is a capital project fund which is referred to as Fund 387.

Police CIP Fund This fund was established in FY 2016 to account for impact fees derived from new development and restricted by Ordinance for Police Capital Improvements, including buildings and equipment.

Police Education Fund A fund used to account for revenues pursuant to Florida Statute 943.25 which allows municipalities to collect two dollars from each traffic citation for the purpose of criminal justice education and training police officers. This is a special revenue fund which is referred to as Fund 110.

Property Tax A tax levied on the assessed value of real and personal property which is also known as ad valorem tax.

Proprietary Funds Enterprise and internal service funds that are similar to corporate funds, in that they are related to assets, liabilities, equities, revenues, expense and transfers determined by business or quasi-business activities. The City's Enterprise Funds are comprised of Funds 410-415, while the Internal Service Funds are Funds 501-504.

Glossary of Terms

Refunding Paying off an outstanding bond issue by using money from the sale of a new bond offering. In other words, issuing more bonds to pay off existing bonds.

Reserves A portion of fund balance or retained earnings legally segregated for a specific purpose.

Resolution A legislative act by the city with less legal formality than an ordinance.

Revenue Monies received from all sources (with the exception of fund balances) which will be used to fund expenditures in a fiscal year. In addition, to fund financial resources.

Revenue Bonds This is for bonds whose principal and interest are payable exclusively from earnings of an enterprise fund from all sources (with the exception of fund balances) which will be used to fund expenditures in a fiscal year. In addition, to fund financial resources.

Rolled-Back Rate An operating millage rate required to raise the same ad valorem tax revenues as were levied in the prior year, exclusive of new construction, additions to structures, deletions and property added.

Self Insurance Fund An internal service fund is used to centrally manage the employee health and life insurance benefit packages, the workers' compensation program, and the City's insurance coverage of real and personal property.

Special Assessment A compulsory levy imposed on certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Fund A governmental fund type used to account for revenues that are legally restricted to expenditure for specific purposes. Currently, the City has ten (10) Special Revenue Funds which are referred to as Funds 110, 145, 160-167.

State Revolving Fund A low interest loan program from the Florida Department of Environmental Protection (DEP) for planning, designing and constructing drinking water and wastewater projects.

Strategic Plan A plan outlining long-term goals, critical issues and action plans which will increase the City's effectiveness in attaining its mission, goals and objectives. Strategic planning starts with examining the present, envisioning the future, deciding how to get there, and making it happen.

Street Construction and Maintenance Fund A fund to account for the City's proportional share of state revenue sharing and local option gas tax funds, in accordance with State Statute 336.59. These funds are restricted for the improvement and maintenance of roads and streets within the City.

Taxes Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Taxable Value The assessed value less homestead and other exemptions, if applicable.

Trust and Agency Funds These funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds.

Truth in Millage (TRIM) The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

Urban Area Security Initiative (UASI) A grant program funded by the US Department of Homeland Security and awarded through the State of Florida Division of Emergency Management. The program provides assistance to build an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism.

User Fees Charges for expenses incurred when services are provided to an individual or groups and not the community at large (e.g. building inspections).

Utility Fund This is an enterprise fund and as such receives its revenues from charges levied for the provision of services to users. It was established to account for the resources and uses of the Utilities function of the City and is prepared on the full accrual basis of accounting.

Utility Service Tax Taxes levied on consumer consumption based on utility services provided by the City. The tax is levied as a percentage of gross receipts.

Working Capital A financial metric that represents operating liquidity available to a business. It is calculated as current assets less current liabilities.

Abbreviations and Acronyms

A

ACFR Annual Comprehensive Financial Report
 ADA Americans with Disabilities Act
 APDP Administrative Policy Directives and Procedures
 ARPA American Rescue Plan Act

B

BEBR Bureau of Economic and Business Research
 BCT Broward County Transit

C

CADD Computer Assisted Design and Drafting
 CALEA Commission on Accreditation for Law Enforcement
 CDBG Community Development Block Grant
 CERT Community Emergency Response Team
 CFA Commission for Florida Law Enforcement
 CO Certificate of Occupancy
 COPS Community Oriented Policing Services
 CRA Community Redevelopment Agency

D

DEP Department of Environmental Protection
 DOE Department of Energy
 DRC Design Review Committee

E

EHEAP Emergency Home Energy Assistance Program
 EMS Emergency Medical Services
 ERP Enterprise Resource Planning

F

FEMA Federal Emergency Management Administration
 FICA Federal Insurance Contribution Act
 FTE Full-time Equivalent
 FY Fiscal Year

G

GAAP Generally Accepted Accounting Principles
 GASB Governmental Accounting Standards Board
 GFOA Government Finance Officers Association
 GIS Geographic Information Systems

H

HMO Health Maintenance Organization
 HUD Housing & Urban Development

I

ICMA International City Management Association
 ILA Interlocal Agreement
 ISF Internal Service Fund

J

JAG Justice Assistance Grant

K

KIO Key Intended Outcome

L

LAN Local Area Network
 LEED Leadership in Energy & Environmental Design

M

MASH Miramar Assisting Seniors in their Homes

O

OPEB Other Post Employment Benefits
 OSHA Occupational Safety Health Administration

P

PPO Preferred Provider Organization

S

SFWMD South Florida Water Management District
 SHIP State Housing Initiatives Partnership
 SOH Save Our Homes
 SRO School Resource Officer
 SWAT Special Weapons and Tactics
 SWOT Strengths, Weaknesses, Opportunities, Threats

T

TRIM Truth in Millage

U

UASI Urban Area Security Initiative

Millage Rate Ordinance

Temp. Ord. No. 1796
08/04/2022
09/20/2022

CITY OF MIRAMAR
MIRAMAR, FLORIDA

ORDINANCE NO. 22-13

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, ESTABLISHING AND ADOPTING THE CITY OF MIRAMAR AD VALOREM TAX OPERATING MILLAGE LEVY RATE AT 7.1172 MILLS, OR \$7.1172 PER THOUSAND DOLLARS OF TAXABLE ASSESSED PROPERTY VALUE FOR THE 2022 TAX YEAR, WHICH IS 9.59% GREATER THAN THE ROLLED-BACK RATE OF 6.4943 MILLS; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission and Administration of the City of Miramar have reviewed the 2023 Fiscal Year ("FY23") Budget for the various operating departments of the City and the means of financing said budget; and

WHEREAS, the City Commission has determined that a millage rate of 7.1172 is necessary to fund the FY23 Budget; and

WHEREAS, all public notice and hearings required by Chapter 200.065, Florida Statutes have occurred.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, AS FOLLOWS:

Section 1: That it establishes and adopts the City of Miramar Ad Valorem Tax Operating Millage Levy Rate of 7.1172 mills for the 2022 tax year, or \$7.1172 per thousand dollars of taxable assessed property value. This millage rate is 9.59% greater than the rolled-back rate of 6.4943 mills.

Ord. No. 22-13

CERTIFICATION
I CERTIFY THIS TO BE A TRUE & CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE AT CITY HALL.
WITNESS MY HAND AND OFFICIAL SEAL OF THE CITY OF MIRAMAR THIS 29 DAY OF September, 2022
Donald A. Gull
CITY CLERK

Millage Rate Ordinance (continued)

Temp. Ord. No. 1796
08/04/2022
09/20/2022

Section 2: All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 3: The appropriate City officials are authorized to do all things necessary and expedient to carry out the intent and purpose of this ordinance.

Ord. No. 22-13

2

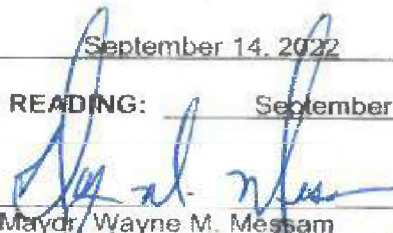
Millage Rate Ordinance (continued)

Temp. Ord. No. 1796
08/04/2022
09/20/2022


Section 4: This Ordinance shall take effect on October 1, 2022.

PASSED FIRST READING: September 14, 2022

PASSED AND ADOPTED ON SECOND READING: September 29, 2022



Mayor, Wayne M. Messam

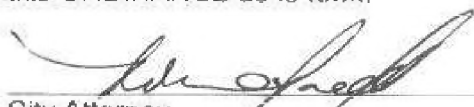


Vice Mayor, Yvette Colbourne

ATTEST:


City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this ORDINANCE as to form:



City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Winston F. Barnes	Yes
Commissioner Maxwell B. Chambers	Yes
Vice Mayor Yvette Colbourne	Yes
Commissioner Alexandra P. Davis	Yes
Mayor Wayne M. Messam	Yes

Ord. No. 22-13

3

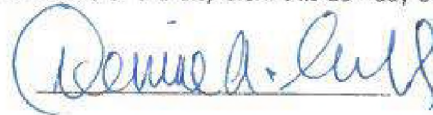


Millage Rate Ordinance (continued)

Certificate of Filing for an Ordinance

CERTIFICATE OF FILING

I, Denise A. Gibbs, as City Clerk of the City of Miramar, a Florida Municipal Corporation, hereby certify that this fully executed Ordinance No. 22-13 was filed in the records of the City Clerk this 29th day of September, 2022.



Print Name: Denise A. Gibbs

Print Title: City Clerk

Budget and CIP Ordinance

Temp. Ord. No. O1795
08/04/2022
09/26/2022

CITY OF MIRAMAR
MIRAMAR, FLORIDA

ORDINANCE NO. 22-14

CERTIFICATION

I CERTIFY THIS TO BE A TRUE & CORRECT
COPY OF THE ORIGINAL DOCUMENT ON
FILE AT CITY HALL.

WITNESS MY HAND AND OFFICIAL SEAL OF
THE CITY OF MIRAMAR THIS 24 DAY
OF September 2022
Denise A. Hill
CITY CLERK

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, ADOPTING THE TENTATIVE OPERATING AND CAPITAL IMPROVEMENT PROGRAM AS THE CITY OF MIRAMAR'S FINAL BUDGET FOR FISCAL YEAR 2023, ALLOCATING, APPROPRIATING, AND AUTHORIZING EXPENDITURES IN ACCORDANCE WITH AND FOR THE PURPOSES STATED IN SAID BUDGET, EXCEPTING CERTAIN APPROPRIATIONS AND EXPENDITURES FROM REQUIRING FURTHER CITY COMMISSION ACTION; AUTHORIZING BUDGETARY CONTROL BY DEPARTMENT TOTAL FOR ALL APPROPRIATIONS; PROVIDING FOR THE AUTHORIZATION OF ALL BUDGETED EMPLOYMENT POSITIONS; PROVIDING FOR THE CREATION OF BALANCED REVENUE AND EXPENDITURE ACCOUNTS FOR RECEIPT OF MONIES BY GIFT, GRANT, OR OTHERWISE, AND THE MANAGEMENT AND DISBURSEMENT THEREOF; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY ORDINANCE; PROVIDING FOR THE AUTHORIZATION TO LAPSE ALL ENCUMBRANCES OUTSTANDING ON SEPTEMBER 30, 2022; PROVIDING AUTHORIZATION TO RE-APPROPRIATE LAPSED CAPITAL OUTLAY AND CAPITAL IMPROVEMENT ENCUMBRANCES IN THE 2023 FISCAL YEAR ; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF
MIRAMAR, FLORIDA, AS FOLLOWS:

Ord. No. 22-14



Budget and CIP Ordinance (continued)

Temp. Ord. No. O1795
08/04/2022
09/26/2022

Section 1: That the tentative Fiscal Year 2023 ("FY 2023") Operating and Capital Improvement Program Budget, approved by the City Commission on September 14, 2022, is established and adopted as the City of Miramar's final budget for the 2023 Fiscal Year.

Section 2: That the budget may be amended or adjusted by a motion approved by a majority vote of the City Commission at the public hearing in accordance with State Statutes.

Section 3: Subject to the adjustment and/or amendment process authorized in Section 2, amounts allocated in said budget for expenditure effective October 1, 2022 are authorized in accordance with the purposes as set forth in said budget, except that no funds shall be deemed authorized for expenditure in those instances where specific and additional City Commission action and authorization is required as provided in Chapter 2, Article VI, Division 1 of the Miramar City Code, as well as other applicable law.

Section 4: That the FY 2023 Operating and Capital Improvement Program Budget establishes limitations on expenditures by department total, said limitation meaning that the total sum allocated to each department for operating expenses may not be increased or decreased without specific authorization by a duly enacted Ordinance effecting such amendment or transfer. However, specific line item amounts may be exceeded so long as excesses exist in other line items within said department budget.

Ord. No. 22-14

2

Budget and CIP Ordinance (continued)

Temp. Ord. No. O1795
08/04/2022
09/26/2022

When such excess expenditures occur, the City Manager or designee is authorized to transfer such unencumbered appropriations from one line item to another to balance the deficiency.

Section 5: That the amounts allocated to Capital Improvement Program projects are specific authorizations for each project and may be expended only for that specific purpose. The amount allocated to each project may not be exceeded, increased, or decreased, or funds transferred to or from projects without specific City Commission authorization by a duly enacted Ordinance effecting such amendment or transfer.

Section 6: That the "Program Revenues, Expenditures & Position Summary" included within each department budget and supporting documents not included in the budget enumerates all authorized budgeted positions. All personnel filling said authorized positions shall be paid pursuant to and in accordance with the City of Miramar's Comprehensive Pay Plan or Collective Bargaining Agreements in effect at any given time for said position.

Section 7: That when the City of Miramar receives monies from any source, be it private or governmental, by grant, gift, or otherwise, to which there is attached, as a condition of acceptance, any limitation regarding the use or expenditure of the monies received, the funds so received will be established in the Operating Budget upon acceptance of the grant, gift, or otherwise by the City Commission, but said monies shall only be disbursed and applied toward the purposes for which the funds were received.

Ord. No. 22-14

3



Budget and CIP Ordinance (continued)

Temp. Ord. No. O1795
08/04/2022
09/26/2022

To ensure the integrity of the Operating Budget and the integrity of the monies received by the City under grants or gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and placed into separate revenue and expenditure accounts established to properly account for all such funds and expenditures. Any money drawn from the established expenditure accounts may only be disbursed and applied within the limitations placed upon the gift or grant.

Section 8: That upon the passage and adoption of the FY 2023 Budget for the City of Miramar, if the City Manager determines that an Operating Department total will exceed its original appropriation, he is hereby authorized and directed to prepare such Resolutions or Ordinances as may be necessary and proper to administratively and publicly adjust or modify any line items from the Budget.

Section 9: That all outstanding encumbrances at September 30, 2022, shall lapse at that time; and all lapsed capital outlay and capital improvement encumbrances and available balances for active projects shall be re-appropriated in the 2023 fiscal year.

Section 10: If any section, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 11: All Ordinances or parts of Ordinances, insofar as they are inconsistent or in conflict with the provisions of this Ordinance, are hereby repealed.

Ord. No. 22-14

4

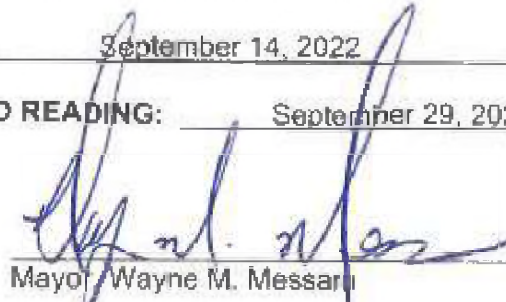
Budget and CIP Ordinance (continued)

Temp. Ord. No. O1795
08/04/2022
09/26/2022


Section 12: This Ordinance shall take effect on October 1, 2022.

PASSED FIRST READING: September 14, 2022

PASSED AND ADOPTED ON SECOND READING: September 29, 2022



Mayor, Wayne M. Messam



Vice Mayor, Yvette Colbourne

ATTEST:



City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this ORDINANCE as to form:



City Attorney,
Austin Pamles Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Winston F. Barnes	Yes
Commissioner Maxwell B. Chambers	Yes
Vice Mayor Yvette Colbourne	Yes
Commissioner Alexandra P. Davis	Yes
Mayor Wayne M. Messam	Yes

Ord. No. 22-14

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Budget and CIP Ordinance (continued)

EXHIBIT 1

22-M-40



CITY OF MIRAMAR OFFICE OF THE CITY MANAGER INTER-OFFICE MEMORANDUM

TO: Honorable Mayor, Vice-Mayor and Commissioners
FROM: Dr. Roy Virgin, City Manager
DATE: September 26, 2023
RE: Changes to the FY 2023 Proposed Budget

Please see below the highlights of changes to the tentative budget as it will be presented on September 29, 2022. The majority of the changes presented relate to the annual CIP process. All changes address immediate needs of the City as well as concerns and proposed initiatives from the newly appointed executive team as well as initiatives and priorities from elected officials, while keeping our promise to be fiscally responsible and presenting a budget that deals with challenges that face the City. The tentative budget maintains the levels of service our residents have come to expect without raising the millage rate or fire fee and addresses the impact of collective bargaining and funds critical CIP needs.

FUND	AMOUNT
GENERAL FUND 001:	
Revenues	
Revised Ad Valorem Taxes	572,400
Revised Communication Service Taxes	235,247
Revised State Revenue Sharing-Proceeds	580,507
Revised Admin Charge to Utility Fund	1,033,986
Revised Ambulance Fees	400,000
Revised Cultural Affairs Reception/Banquet/Food & Beverage Fees	206,000
Revised Interest Earnings	633,500
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	165,000
New: FLCLASS Interest Earnings (Local Government Investment Pool)	140,000
Use of Fund Balance	1,919,226
Total General Fund Revenues	5,885,866
Expenses	
City Commission	
Employee Salaries & FICA/MICA (Increase in Salaries & Benefits)	14,275
Pension, Healthcare and Internal Service Charges	(29,200)
Total City Commission	(14,925)
Office of the City Manager	
Employee Salaries & FICA/MICA (Department Reorganization)	128,522
Salaries & Benefits Transfer-in Pos #1541-Executive Administrator (1 FTE) from EDR	146,427
Salaries & Benefits Transfer-in Pos #1841-Executive Administrator (1 FTE) from PD	137,251
Salaries & Benefits New Chief Public Safety Officer (1 FTE)	246,500
Pension, Healthcare, Internal Service Charges	242,700
Travel & Training and Equipment for New Public Safety Officer	10,000
Total Office of the City Manager	911,400



Budget and CIP Ordinance (continued)

Human Resources

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	182,284
Salaries & Benefits New Pos #595-Department Coordinator (1 FTE) added in FY22	86,821
Salaries & Benefits Transfer-out Pos #56-HR Analyst I (1 FTE) to Risk Fund (502)	(65,288)
Salaries & Benefits Transfer-in Pos #1544-HR Analyst II from Risk Fund (502)	111,283
Pension, Healthcare, and Internal Service Charges	110,200
Total Human Resources	425,300

Office of the City Clerk

Employee Salaries & FICA/MICA (Salary Adjustments)	50,700
Pension, Healthcare, and Internal Service Charges	6,100
Total Office of the City Clerk	56,800

Marketing

Salaries & Benefits New Public Relations Specialist (1 FTE)	80,257
Salaries & Benefits New Marketing Coordinator-Events (1 FTE)	64,205
Salaries & Benefits New Department Coordinator (1 FTE)	55,033
Salaries & Benefits New Videographer/Photographer (1 FTE)	64,205
Pension, Healthcare, and Internal Service Charges	94,300
Total Marketing	358,000

Financial Services

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	100,100
Pension, Healthcare, and Internal Service Charges	22,100
Total Financial Services	122,200

Procurement

Miscellaneous	(4,400)
Total Procurement	(4,400)

Management & Budget (M&B)

Employee Salaries & FICA/MICA (Reclass; Salary Adjustments, etc.)	132,300
Pension, Healthcare, and Internal Service Charges	19,800
Total Management & Budget	152,100

Police Department

Employee Salaries & FICA/MICA (Reclasses; Attrition & Rehires)	(345,152)
Salaries & Benefits New Pos #593-Deputy Police Chief (1 FTE) added in FY22	222,719
Salaries & Benefits Transfer-out Pos #1841-Executive Administrator (1 FTE) to the City Manager's Office	(137,251)
Salaries & Benefits Transfer-in & Reclass Pos #1352-Research & Planning Manager (1 FTE) from EDR	166,584

Budget and CIP Ordinance (continued)

Salaries & Benefits New Social Worker (1 FTE)	101,500
Salaries & Benefits New Department Coordinator (1 FTE)	69,600
Pension, Healthcare and Internal Service Charges	(265,200)
Youth Advisory Council	30,000
Protective Clothing, Uniforms, Radio & Computer Equip for New Social Worker FTE	16,300
Vehicle for New Social Worker FTE	43,000
Total Police Department	(97,900)

Fire-Rescue Department

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	268,700
Pension, Healthcare and Internal Service Charges	300
Tuition Reimbursement	150,000
EMS Billings & Collections	70,000
Total Fire Department	489,000

Building, Planning & Zoning (BPZ)

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	50,900
Pension, Healthcare and Internal Service Charges	(24,100)
Software License & Maintenance (CIP Operational Impacts Project #54018)	179,003
Total Building, Planning & Zoning	205,803

Economic Development & Revitalization (EDR)

<i>Department name changed to Economic Development & Housing</i>	
Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments)	65,278
Salaries & Benefits Transfer-Out Pos #1541-Executive Administrator (1 FTE) to City Manager's Office	(146,427)
Salaries & Benefits Transfer-Out Pos #1352-Economic Dev. Manager (1 FTE) to Police Department	(166,584)
Salaries & Benefits New Position #9-Program Manager (1FTE) created in FY22	120,633
Pension, Healthcare and Internal Service Charges	(27,800)
Justification verbiage changes: 603190 (Professional Services-Other) – This account is for professional services in support of economic development master planning (Economic Development Strategic Plan and Public Art Master Plan) 603192 (Consulting Services) – This account is for consulting services in support of economic development programs and initiatives. 604860 (Economic Development Activities) – This represents expenses associated with economic development trade shows, sponsorships, business outreach, and other economic development activities.	
Total Economic Development & Revitalization (EDR)	(154,900)

Budget and CIP Ordinance (continued)

Public Works

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	123,230
Salaries & Benefits Transfer-out Pos #1371-Heavy Duty Auto Mechanic to Fleet Maintenance Fund (503)	(50,630)
Pension, Healthcare and Internal Service Charges	(19,200)
Landscape Services (CIP Operational Impacts Project #52036, #52067, #52083 & #52084)	5,500
Total Public Works	58,900

Legal Department

The City will switch to a retainer model for payment of its core municipal legal bills at \$80K/month. The administration will amend the Contract with the City Attorney accordingly.	110,000
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Parks & Recreation

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	198,378
Salaries & Benefits New Recreation Leader 1 (1 FTE)	46,822
Pension, Healthcare and Internal Service Charges	74,300
Events (Net change : \$50,000)	
Added Art Festival event	50,000
Added New Year's Eve Gala event	75,000
Added Memorial Day event	10,000
Added 9/11 Memorial event	5,000
Latin Music Festival	(25,000)
Sports & Entertainment	(45,000)
Jamaican Independence Day	50,000
Miramar Invitational Track Meet	(50,000)
Decrease City contribution to Afro Carib Festival to account for County Visitor's Bureau grant	(50,000)
Change name of "Afro Caribbean Festival" to "Afro Carib Festival"	0
Miramar NACAC Invitational	(25,000)
Decrease Caribbean American Heritage to account for County Visitor's Bureau	(25,000)
Black History Celebration	25,000
Movie Night Quarterly	(20,000)
Kite Festival	25,000
Citizenship Drive	25,000
Added Women's Empowerment Event	50,000
increase Juneteenth	25,000
Decrease Holiday Decorations	(50,000)
Contract Services (CIP Operational Impacts Projects #51022)	5,000
Electricity Services (CIP Operational Impacts Projects #51023)	3,000
Total Parks & Recreation	377,500

Budget and CIP Ordinance (continued)

Social Services

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	93,300
Pension, Healthcare and Internal Service Charges	(41,400)
Nursing Scholarship	100,000
Total Social Services	151,900

Cultural Affairs

Employee Salaries & FICA/MICA (Salary Adjustments, etc.)	50,346
Reduction in hours for As-Needed Positions	(67,300)
New Apprentice PTNB (.5 FTE) - Theater Production	32,854
Pension, Healthcare and Internal Service Charges	21,200
Total Cultural Affairs	37,100

Nondepartmental

Transfer to Capital Projects Fund (395)	2,629,602
Grants to Others (Funding Assistance Program)	6,000
Professional Services (Energy Savings Project)	201,902
Internal Service Charges & Bank Service Charges, etc.	(20,500)
Contingency (Energy Savings Project)	14,284
Appropriated Fund Balance	(129,300)
Total Nondepartmental	2,701,988

Total General Fund Expenses

5,885,866

The above constitutes a net additional 10.5 FTEs to the General Fund.

AFFORDABLE HOUSING TRUST FUND:

In FY 2022 a budget amendment will be included to transfer in \$3 Million from ARPA funding as well recognize \$1 Million of unbudgeted revenue from developer contributions. These monies will be reflected in the FY 2023 fund balance.

DEBT SERVICE FUNDS:

Revenues

Revised Interest Earnings	5,100
Use of Fund Balance	(2,900)
Total Debt Service Revenues	2,200

Expenses

Bank Service Charges	2,200
Total Debt Service Expenses	2,200

Budget and CIP Ordinance (continued)

CAPITAL PROJECTS FUNDS:

Revenues

Revised Local Option Gas Tax-First (Street Construction Fund 385)	50,000
Revised Local Option Gas Tax-Second (Street Construction Fund 385)	50,000
Revised State Sharing Revenue Proceeds (Street Construction Fund 385)	60,300
Revised Interest Earnings	250,400
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	30,000
New: FLCLASS Interest Earnings (Local Government Investment Pool)	28,000
Transfer from General Fund (001)	2,479,602
Developer Contribution (Art in Public Places)	150,000
Use of Fund Balance	657,500
Total Capital Projects Revenues	3,755,802

Expenses

Police CIP Fund 380 (Bank Svcs Charges)	(100)
Fire & EMS CIP Fund 381 (Bank Svcs Charges and Appropriated Fund Balance)	(100)
Street Construction & Maintenance Fund 385	914,800
(Bank Service Charges; -\$2,200; Appropriated Fund Balance -\$483,000; CIP Project #52022-Street Construction & Resurfacing-Various \$1,050,000; CIP Project #52100-Sidewalk Improvements Around AC-Perry K-8 \$350,000)	
Park Development Fund 387 (Bank Svcs Charges)	500
CIP Revenue Bond 2013 Fund 388 (Bank Svcs Charges and Appropriated Fund Bal.)	3,600
2017 CIP Loan Fund 389 (Bank Svcs Charges and Appropriated Fund Balance)	6,400
2020 CIP Loan - Non-Taxable Fund 391 (Bank Svcs Charges and Appropriated F.B.)	54,600
2020 CIP Loan - Taxable Fund 392 (Bank Svcs Charges and Appropriated Fund Bal.)	60,400
2020 CIP Loan Fund 394 (Appropriated Fund Balance)	45,500
Capital Projects Fund 395	2,670,202
(Bank Service Charges \$1,500; Appropriated Fund Balance -\$1,915,230)	
CIP Project #51003-Park Improvements-Various \$335,000;	
CIP Project #51017-Parks Restroom Facilities \$150,000;	
CIP Project #51021-Playground Resurfacing \$80,000;	
CIP Project #51030-East (Historic) Miramar Aquatic Pool Renovation \$30,000;	
CIP Project #51035-Art in the Parks \$150,000;	
CIP Project #52067-Additional Southbound Left Turn Lane along SW 145th Avenue at Miramar Parkway \$4,330;	
CIP Project #52110-Barrier Wall along University Dr adj. to University Park Plat \$633,000;	
CIP Project #52102-Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering \$49,000;	
CIP Project #52108-Eastbound Right Turn Lane along Pembroke Road at Flamingo Road \$400,000;	
CIP Project #52109-Historic Miramar Complete Streets - Phase III \$10,000;	
CIP Project #53016-Facilities Capital Improvement \$505,000;	
CIP Project #53025-Historic Miramar Innovation & Technology Village \$705,000;	

Budget and CIP Ordinance (continued)

CIP Project #53027-Vicki Coceano Childcare Facility Replacement with New Recreation & Multi-Purpose Facility \$250,000;	
CIP Project #53028-Covered Awning System at City Hall 3rd Floor Terrace Area \$300,000;	
CIP Project #54019-Audio Visual Upgrades for Cultural Arts Theater \$982,602	
Total Capital Projects Expenses	3,755,802

UTILITY FUND #10:

Revenues

Revised Interest Earnings	231,600
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	393,800
New: FLCCLASS Interest Earnings (Local Government Investment Pool)	210,000
Use of Fund Balance	11,890,802
Total Utility Fund Revenues	12,726,202

Expenses

Utility Billing

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	9,400
Pension, Healthcare and Internal Service Charges	(9,700)
Total Utility Billing Expenses	(300)

Utilities

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	264,928
Salaries & Benefits New Chief Innovation Officer (1 FTE)	195,750
Salaries & Benefits New Chief Capital Improvement Program Officer (1 FTE) created in FY22	248,222
Pension, Healthcare and Internal Service Charges	(62,000)
Machinery & Equipment - Two 6" Sewer By-Pass Pumps	120,000
Total Utilities Expenses	766,900

Nondepartmental

Bank Service Charges, Internal Service Charges	49,400
Professional Services (Energy Savings Project)	134,499
Contingency (Energy Savings Project)	27,717
Admin Charge from the General Fund	1,034,009
Appropriated Fund Balance	(421,700)
Total Nondepartmental Expenses	823,925

Capital Projects

CIP Project #52016-Meter Repair & Replacement \$750,000;	
CIP Project #52088-WWRF Building N 2nd Floor Conversion/Renovations \$635,000;	
CIP Project #52091-Utilities Collection & Distribution System Improvements (Master Plan & Subsequent Construction) \$500,000;	

Budget and CIP Ordinance (continued)

CIP Project #52092-West Water Treatment Plant Capacity Improvements & Upgrades \$2,000,000;	
CIP Project #52093-Wastewater Reclamation Facility Capacity Improvements & Re-Rating \$3,500,000;	
CIP Project #52101-2 Million Gallon Storage Tank Rehabilitation \$500,000;	
CIP Project #52103-Wastewater Collection System Improvements \$500,000;	
CIP Project #52104-Water Distribution System Improvements \$450,000;	
CIP Project #52105-Lift Station Improvements \$150,000;	
CIP Project #52106-East Water Treatment Plant Wellfield Generator \$100,000;	
CIP project #54017-Smart City Surveillance System & Real Time Crime Ctr \$690,677;	
CIP Project #54021-Hydrovactor \$500,000;	
CIP Project #52078-SCADA Cybersecurity Improvement \$600,000;	
CIP Project #54020-Lucity Upgrade & Mobile Devices \$260,000;	
Total Capital Projects Expenses	11,135,677
TOTAL UTILITY FUND EXPENSES	12,726,202

The above constitutes a net additional 2.0 FTEs to the Utility Fund.

CONTRIBUTION IN AID OF CONSTRUCTION (CIAC) 414:

Revenues

Revised Interest Earnings	84,600
Total CIAC Revenues	84,600

Expenses

Bank Service Charges	3,000
CIP Project #52076-Country Club Ranches Water Main Improvements \$1,500,000; CIP Project #52085-Sustainable Renewable Energy & Conservation Initiatives \$500,000	2,000,000
Renewal & Replace Reserve	(1,918,400)
Total CIAC Expenses	84,600

STORMWATER MANAGEMENT FUND 415:

Revenues

Revised Interest Earnings	115,600
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	22,500
New: FLCLASS Interest Earnings (Local Government Investment Pool)	28,000
Total Stormwater Management Fund Revenues	166,100

Expenses

Employee Salaries & FICA/MICA (Reclasses; Salary Adjustments, etc.)	38,400
Salaries & Benefits New Special Projects Administrator (1 FTE)	98,700
Pension, Healthcare and Internal Service Charges	17,400
Contract Services (ROW Drainage Improvements)	50,000
License & Permit Fees (NPDES permit dues owed to the County)	30,000

Budget and CIP Ordinance (continued)

Professional Services (Satellite Drainage Issue)	30,000
CIP Project #52095-Removal of Trees along City-Owned Canals \$100,000	100,000
Appropriated Fund Balance	(198,400)
Total Stormwater Management Fund Expenses	166,100

The above constitutes a net additional 1.0 FTE to the Stormwater Management Fund.

HEALTHCARE FUND 501

Revenues

Revised Interest Earnings	98,800
Revised Internal Service Charges for Healthcare Premiums	(573,200)
Total Health Fund Revenues	(474,400)

Expenses

Employee Salaries & FICA/MICA, Pension, Healthcare, Internal Service Charges	(1,800)
Health Claims Admin Fee	435,800
Healthcare Insurance Claims	(908,400)
Total Health Fund Expenses	(474,400)

RISK FUND 502:

Revenues

Revised Interest Earnings	118,500
New: FLPALM Interest Earnings (Florida Public Assets for Liquidity Management)	90,000
New: FLSTAR Interest Earnings (Local Government Investment Pool)	70,000
Revised Internal Service Charges	(367,200)
Total Risk Fund Revenues	(88,700)

Expenses

Employee Salaries & FICA/MICA, Pension, Healthcare, Internal Service Charges	(42,705)
Salaries & Benefits Transfer-out Pos #1544-HR Analyst II (1 FTE) to the General Fund (001)	(111,283)
Salaries & Benefits Transfer-In Pos #56-HR Analyst I (1 FTE) from General Fund (001)	65,288
Total Risk Fund Expenses	(88,700)

FLEET FUND 503:

Revenues

Revised Interest Earnings	139,800
Revised Internal Service Charges	(10,200)
Total Fleet Fund Revenues	129,600

Expenses

Employee Salaries & FICA/MICA, Pension, Healthcare, Internal Service Charges	18,947
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Budget and CIP Ordinance (continued)

Salaries & Benefits Transfer-in Pos #1371-Heavy Duty Auto Mechanic (1 FTE) from General Fund (001)	50,630
Salaries & Benefits New Auto Mechanic 1 (1 FTE)	60,023
Total Fleet Fund Expenses	129,680

The above constitutes a net additional 2.0 FTEs to the Fleet Fund.

INFORMATION TECHNOLOGY FUND 504:

Revenues

Revised Interest Earnings	37,900
Revised Internal Service Charges	156,200
Total I.T. Revenues	194,100

Expenses

Employee Salaries & FICA/MICA, Pension, Healthcare, Internal Service Charges	54,300
Software License & Maintenance (Operational Impacts CIP Project #54002; CIP Project #54018)	139,800
Total I.T. Expenses	194,100

TOTAL INCREASE FROM FY23 PROPOSED BUDGET - ALL FUNDS	22,381,370
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The above changes represent months of work and analysis by the Management & Budget department in coordination with each department and program in the City. The overall FTE count for the City in all funds increased by 15.5 FTEs. Please see attached schedule of reclassified positions for further detail and information regarding title changes and reclassifications.

Should you have any questions or require additional information, please let me know.

Attachment: Fiscal Years 2023-2027 Capital Improvement Program Document

- C: City Manager's Senior Executive Team
- City Attorney
- City Clerk
- Directors

Budget and CIP Ordinance (continued)

POSITION RECLASSIFICATIONS CHANGES FROM FY 2023 PROPOSED BUDGET SALARIES

Dept	Position #	FY 23 Proposed Title	FY23 Tentative Title	Impact
Office of the City Manager (05)	1433	ASSISTANT TO THE CITY MANAGER	CHIEF OF STAFF	26,000
	208	OPERATIONS COORDINATOR - CITY MANAGER	SPECIAL PROJECTS ADMINISTRATOR - CITY MANAGER	26,000
	367	EXECUTIVE ADMINISTRATOR	ASSISTANT TO THE CITY MANAGER	59,696
	1841	DEPARTMENT COORDINATOR FTE MOVED FROM POLICE DEPARTMENT	EXECUTIVE ADMINISTRATOR	10,782
	1541	DEPARTMENT COORDINATOR FTE MOVED FROM EDR	EXECUTIVE ADMINISTRATOR	25,562
	1647	EXECU ADMINISTRATOR	ADMINISTRATIVE MANAGER II	40,405
	1921	STRATEGIC ADMINISTRATION OFFICER	CHIEF STRATEGIC ADMINISTRATION OFFICER	-
Human Resources (06)				
	80	HR ANALYST I	HR ANALYST II	19,760
	326	HR MANAGER- HRIS	HR DIVISION DIRECTOR - HRIS	16,670
	308	HR GENERALIST	SENIOR HR GENERALIST	(4,160)
	1044	POLICE PERSONNEL SPC	HR RECORDS MANAGEMENT SUPERVISOR	27,383
	94	CHIEF ADMINISTRATOR - CIVIL RIGHTS, EMPLOYEE & LABOR RELATIONS	DIVISION DIRECTOR - CIVIL RIGHTS, EMPLOYEE & LABOR RELATIONS	16,255
Financial Services (10)				
	1474	ACCOUNTS PAYABLE MANAGER	ACCOUNTS PAYABLE SUPERVISOR	(30,181)
	1862	ACCOUNTING SYSTEMS ANALYST	ACCOUNTING SYSTEMS ADMINISTRATOR	56,160
	2044	ACCOUNT CLERK III	SENIOR PAYROLL SPECIALIST	9,638
	1313	ASSISTANT PAYROLL MANAGER	PAYROLL MANAGER	6,969
Management & Budget (15)				
	242	BUDGET MANAGER	SENIOR BUDGET MANAGER	14,693
Police Department (20)				
	1084	ASST POLICE CHIEF	DEPUTY POLICE CHIEF	-
	1580	CODE COMPLIANCE SUPV	CODE COMPLIANCE MANAGER	13,888
Fire-Rescue (30)				
	191	FIREFIGHTER EMT	FIREFIGHTER PM	8,926
	454	FIREFIGHTER PM	FIREFIGHTER EMT	(5,779)
	1063	PUBLIC RELATIONS SPECIALIST-FIRE	FIRE DRIVER ENGINEER PM	-
	457	FIREFIGHTER PM	FIRE DRIVER ENGINEER PM	(5,812)
Building, Planning & Zoning (41)				
	1353	DEVELOPMENT & CAP MGMT COORDINATOR	LANDSCAPE INSPECTOR	11,912
	382	LANDSCAPE INSPECTOR	PLANS EXAMINER - LANDSCAPE	615
	1315	ADMINISTRATIVE COORDINATOR	ADMINISTRATIVE SPECULIST	5,644
	318	CUSTOMER CONTACT & MARKETING RELATIONS MANAGER	OPERATIONS ADMINISTRATOR	7,060
Economic Development & Revitalization (43)				
	505	BUSINESS DEVELOPMENT COORD	ECONOMIC DEVELOPMENT ANALYST	5,420
	508	BUSINESS DEVELOPMENT COORD	ANALYTICS MANAGER	15,820
	507	BUSINESS DEVELOPMENT COORD	ECONOMIC DEVELOPMENT ANALYST	5,420



Budget and CIP Ordinance (continued)

**POSITION RECLASSIFICATIONS
CHANGES FROM FY 2023 PROPOSED BUDGET
SALARIES**

Dept Parks & Recreation (60)	Position #	FY 23 Proposed Title	FY23 Tentative Title	Impact
	1569	ATHLETIC PROGRAM MGR	PARK MANAGER	5,561
	1641	MAINTENANCE SUPERVIS	PARKS SUPERINTENDENT	17,066
	340	MAINTENANCE SUPERVIS	PARKS SUPERINTENDENT	19,695
	1039	OPERATIONS MANAGER - PARKS & RECREATION	ASSISTANT DIRECTOR OF PARKS & REC	35,878
	1440	PARKS SUPT	PARK MANAGER	11,024
	1770	RECREATION LEADER	RECREATION LEADER II	855
	1650	RECREATION LEADER I	RECREATION LEADER II	2,734
	245	RECREATION LEADER I	RECREATION LEADER II	2,849
	1968	RECREATION LEADER I	RECREATION LEADER II	7,340
	246	RECREATION LEADER I	RECREATION LEADER II	(1,522)
	1385	ADMINISTRATION SUPT	PARK MANAGER	13,411
	1708	RECREATION SUPT	SENIOR PARKS AND RECREATION MANAGER	35,131
	1399	PARK MANAGER	SENIOR PARKS AND RECREATION MANAGER	29,668
	229	CUSTOMER SERV. SUPT- TEMP PT	POSITION TO BE DELETED IN FY23	(23,400)
Social Services (63)				
	1297	PROGRAM MANAGER - COMMUNITY SERVICES	ASST DIR OF SOCIAL SERVICES	32,825
Cultural Affairs (68)				
	72	BANQUET SERVER (AS NEEDED)	INTERN - CULTURAL AFFAIRS (AS NEEDED)	7,020
	162	CULTURAL AFFAIRS EVENT SERVICE AIDE	EVENT SERVICES SUPERVISOR	20,741
TOTAL				886,508
New Positions added in FY22 not included in the FY23 Proposed Budget:				
Human Resources (06)				
	595	N/A - New in FY22	DEPARTMENT COORDINATOR	55,900
Police Department (20)				
	593	N/A - New in FY22	DEPUTY POLICE CHIEF	169,704
Economic Dev & Revitalization (43)				
	9	N/A - NEW IN FY22	PROGRAM MANAGER	72,800
Utilities (55)				
	TBD	N/A - NEW IN FY22	CHIEF CAPITAL IMPROVEMENT PROGRAM OFFICER	187,200
TOTAL				485,604



Budget and CIP Ordinance (continued)

**POSITION RECLASSIFICATIONS
CHANGES FROM FY 2023 PROPOSED BUDGET
SALARIES**

<u>Dept</u>	<u>Position #</u>	<u>FY 23 Proposed Title</u>	<u>FY23 Tentative Title</u>	<u>Impact</u>
	1545	CLIENT SVCS COORD II	HOUSING SPECIALIST	(7,134)
	1303	PLANNER II	ECONOMIC DEVELOPMENT ANALYST	(5,408)
Public Works (50)				
	1308	DEPARTMENT COORDINATOR - PUBLIC WORKS	DEPARTMENT ADMINISTRATOR - PUBLIC WORKS	21,185
	387	AUTO MECHANIC II	LEAD MECHANIC	525
	1534	BUS OPERATOR II - PT	BUILDING MAINTENANCE I	14,289
	1117	TRANS & LOGISTICS MGR	QUALITY CONTROL MONITOR-SOLID WASTE	-
	357	LANDSCOPE & GRNDS SPV	LANDSCOPE & GRNDS SUPV	9,042
	358	UT INSTRM ELEC/TECH	HVAC SUPERVISOR	7,807
	267	LEAD MAINTENANCE	IRRIGATION SUPERVISOR	5,217
	1518	HEAVY EQUIPMENT OPERATOR I	HEAVY EQUIPMENT OPERATOR II	6,270
	270	LEAD MAINTENANCE	SOLID WASTE SUPERVISOR	5,171
	1417	HOUSEKEEPING AIDE PT	HOUSEKEEPING AIDE	13,318
	1637	FISCAL OPERATIONS MANAGER	SENIOR FISCAL OPERATIONS MANAGER	20,434
	254	PUBLIC WORKS ENGINEERING MANAGER	SENIOR ENGINEERING MANAGER	16,806
Utilities (55)				
	1787	JET-VAC/VIDEO OPER II	EMPLOYEE & LABOR RELATIONS SPECIALIST	24,244
	1291	UTILITY MECHANIC III	LEAD UTILITY MECHANIC	3,730
	2016	WATER PLANT OPER B	WATER PLANT OPER A	15,363
	243	FISCAL OPS MGMT CTLR	SENIOR FISCAL OPERATIONS MANAGER	13,624
	1922	PROJECTS COORDINATOR	JUNIOR PROJECT MANAGER	19,448
	1493	ASST UTILITY MGR	UTILITY MGR - MAINTENANCE	18,020
	1110	CHIEF WTR PLANT OPER	WTR TREATMENT PLANT MANAGER	31,200
	1147	LABORATORY TECH II	ENVIRONMENTAL SCIENTIST II	(2,061)
	361	CUSTOMER SVC SPEC II	CUSTOMER SERVICE ADMINISTRATOR	17,717
	1772	LABORATORY TECH II	ENVIRONMENTAL SCIENTIST II	(2,605)
	1092	LABORATORY TECH II	ENVIRONMENTAL SCIENTIST II	(3,477)
	1595	LABORATORY TECH II	ENVIRONMENTAL SCIENTIST II	819
	1006	LABORATORY TECH II	ENVIRONMENTAL SCIENTIST II	(284)
	1722	UTILITY SVC ADMINTR	OUTREACH ADMINISTRATOR-COMMUNITY	-
	1144	WASTEWATER OPER C	WASTEWATER OPER B	13,121
	233	WATER ACCT METR SUPV	WATER SUPERVISOR	(3,238)
	1260	CHIEF UTILITY ENGINEER	SENIOR UTILITY ADMINISTRATOR	5,616
	536	WW PLNT OP TRNEE	WW PLNT OP C	11,754
Information Technology (58)				
	1832	JR ANALYST - HELP DESK	HELP DESK ANALYST I	12,189
	1367	NETWORK ANALYST II	NETWORK ANALYST I	(29,640)
	248	SYSTEMS ANALYST I	SYSTEMS ANALYST II	31,824

Capital Improvement Program

FY 2023 - FY 2027

Overview of Recommended Capital Projects

The Capital Improvement Program (CIP) five year plan expenditure projection for FY 2023 - FY 2027 is \$192,109,366. This includes 87 projects of which 34 will impact the FY 2023 Annual Budget.

The CIP program is broken down by the following four functional categories:

- Park Facilities
- Infrastructure Redevelopments and Improvements
- Public Buildings
- Capital Equipment, Vehicles and Software

FY 2023 - FY 2027, five year estimated cost for each category is as follows:

Park Facilities: The total five year estimated cost for this category is \$35,200,726. This cost is for 30 projects of which 5 are budgeted in FY 2023 for \$745,000.

Infrastructure Redevelopment and Improvements: The total five year estimated cost for this category is \$129,137,461. This cost is for 40 projects of which 21 are budgeted in FY 2023 for \$14,739,061.

Public Buildings: The total five year estimated cost for this category is \$13,410,000. This cost is for 6 projects of which 4 are budgeted in FY 2023 for \$1,760,000.

Capital Equipment, Vehicles and Software: The total five year estimated cost for this category is \$14,361,179. This cost is for 11 projects of which 4 are budgeted in FY 2023 for \$2,933,279.

The proposed funding plan involves a commitment to annual appropriations established in the FY 2023 annual budget and long-term financing for these projects.

The total capital expenditure that will impact FY 2023 budget is \$20,177,340. The funding sources are allocated as follows:

Fund/Source	Amount
Street Construction & Maintenance Fund	\$ 1,400,000
Capital Grants Fund	957,731
Capital Projects Fund-General Fund Contribution	4,429,602
Utility Fund	11,135,677
Contribution in Aid of Construction Fund	2,000,000
Stormwater Management Fund	100,000
Developer Contribution	154,330
Total	\$ 20,177,340

FY 2023 - FY 2027 by funding source and department are allocated as follows:

Fund/Source	Amount
General Fund	\$ 354,397
Street Construction & Maintenance Fund	1,400,000
Park Development Fund	5,000,000
Capital Grants Fund	58,144,838
Capital Projects Fund-General Fund Contribution	4,429,602
Utility Fund	28,245,291
Contribution in Aid of Construction Fund	8,000,000
Stormwater Management Fund	714,904
State Revolving Fund Loan	8,460,732
Developer Contribution	154,330
To Be Determined	79,205,272
Total	\$ 192,109,366

Department	Amount
Fire-Rescue	\$ 3,461,550
Public Works	22,379,668
Parks and Recreation	21,166,400
Social Services	49,000
Utilities-Support Services	27,066,326
Utilities-Engineering & Strategic Development	71,699,093
Utilities	34,000,000
Information Technology	12,287,129
Total	\$ 192,109,366

Budget and CIP Ordinance (continued)

Section I: List of 5 Year Capital Projects that will have a fiscal impact on the FY23 budget

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Budget	FY 2024 - FY 2027	5-Year Total Cost
Park Facilities						
51001	Vizcaya Park	FY 24	UT-Support Svcs	\$ -	\$ 470,000	\$ 470,000
51003	Park Improvements-Various	GF-Capital Projects Fund 395	Parks & Recreation	335,000	2,200,000	2,535,000
51006	Amphitheater at Miramar Regional Park	FY 24	UT-Support Svcs	-	515,000	515,000
51017	Parks Restroom Facilities	GF-Capital Projects Fund 395	Parks & Recreation	150,000	800,000	750,000
51021	Playground Resurfacing	GF-Capital Projects Fund 395	Parks & Recreation	80,000	410,000	490,000
51023	Ansin Sports Complex - Phase IV	FY 24 - FY 25	UT-Support Svcs	-	5,000,000	5,000,000
51030	East (Historic) Miramar Aquatic Pool Renovation	GF-Capital Projects Fund 395	Parks & Recreation	30,000	-	30,000
51032	Shirley Branca Park Canopy Addition	FY 24	Parks & Recreation	-	840,000	840,000
51034	Huntington Park - South Redevelopment	FY 24	Parks & Recreation	-	61,400	61,400
51035	Art in the Parks	Developer Contribution Fund 395	Parks & Recreation	150,000	600,000	750,000
51036	Vizcaya Park - Running Track	FY 24	UT-Support Svcs	-	420,000	420,000
51038	City Parks Wi-Fi Infrastructure	FY 24 - FY 25	Information Tech	-	1,663,000	1,663,000
51040	Miramar Regional Park Aquatics Complex Renovations	FY 24	Parks & Recreation	-	850,000	850,000
Future	Lakeshore Park Improvements - Phase II	FY 24	Parks & Recreation	-	185,000	185,000
Future	Miramar Regional Park Artificial Turf	FY 24	Parks & Recreation	-	1,570,000	1,570,000
Future	Ansin Sports Complex Stadium Improvements	FY 24	Parks & Recreation	-	1,670,000	1,670,000
Future	Silver Shores Park Redevelopment	FY 24 - FY 25	Parks & Recreation	-	2,065,000	2,065,000
Future	Ansin Sports Complex Improvements	FY 24 - FY 25	Parks & Recreation	-	970,000	970,000
Future	Miramar Athletic Park Field Conversion	FY 24 - FY 25	Parks & Recreation	-	3,615,000	3,615,000
Future	Corporate Pavilion Enclosure at Miramar Regional Park	FY 24 - FY 25	Parks & Recreation	-	955,000	955,000
Future	Miramar Regional Overflow Parking Improvements	FY 24 - FY 25	UT-Support Svcs	-	5,355,000	5,355,000
Future	Linear Park Lighting Improvements	FY 24 - FY 25	UT-Support Svcs	-	368,000	368,000
Future	Miramar Aquatics Equipment Replacement	FY 24	UT-Support Svcs	-	245,326	245,326
Future	Miramar Aquatic Complex Building Expansion	FY 24 - FY 25	Parks & Recreation	-	2,200,000	2,200,000
Future	Veteran's Memorial Park Improvements	FY 24	Parks & Recreation	-	200,000	200,000
Future	Flamingo Estates Park Restroom	FY 24	Parks & Recreation	-	315,000	315,000
Future	Huntington Park Entrance - Dog Park	FY 25	Parks & Recreation	-	210,000	210,000
Future	Sunset Lakes Community Center Improvements	FY 24 - FY 25	Parks & Recreation	-	340,000	340,000
Future	Historic Miramar Music Factory	FY 24	Parks & Recreation	-	300,000	300,000
Future	Fairway Park Restroom	FY 24	Parks & Recreation	-	265,000	265,000
Total PF Projects:				\$ 745,000	\$ 34,466,726	\$ 36,209,726
Infrastructure Redevelopment & Improvements						
52009	Public Informational Signs	FY 24	UT-Support Svcs	\$ -	\$ 300,000	\$ 300,000
52016	Meter Repair & Replacement	Utility Fund 410	Utilities	750,000	1,400,000	2,150,000
52021	Historic Miramar Canal Improvements	FY 24 - FY 27	Public Works	-	400,000	400,000
52022	Street Construction & Resurfacing-Various Locations	Street Construction & Maint. Fund 385	Public Works	1,050,000	7,475,000	8,525,000
52024	Bass Creek Rd-SW 148 Ave to approx. 3,270 Feet East	FY 24 - FY 25	UT-Engineering	-	3,880,000	3,880,000
52060	Air Conditioning Systems Replacement Program	FY 24 - FY 27	Public Works	-	630,000	630,000
52061	Pembroke Road-SW 160 Ave to US 27/Mr Pkwy Ext.	FY 24 - FY 27	UT-Engineering	-	42,000,000	42,000,000
52062	Left-Turn Lane from Red Road to Miramar Town Center	FY 24	UT-Engineering	-	365,000	365,000
52063	Repair/Replacement of Existing Sidewalks	FY 24 - FY 27	Public Works	-	950,000	950,000
52089	LED Streetlight Installation & Upgrade	FY 24 - FY 26	Public Works	-	1,057,146	1,057,146
52087	Additional Southbound Left Turn Lane along SW 145th Avenue at Miramar Parkway	Developer Contribution Fund 395	UT-Engineering	4,330	-	4,330
52074	ADA Evaluation and Corrective Action	FY 24 - FY 27	UT-Engineering	-	800,000	800,000
52076	Country Club Ranches Water Main Improvements	CIAC Fund 414	Utilities	1,500,000	4,500,000	6,000,000
52078	SCADA Cybersecurity Improvement	Utility Fund 410	Information Tech	600,000	-	600,000
52085	Sustainable Renewable Energy & Conservation Initiatives	CIAC Fund 414	Utilities	500,000	1,500,000	2,000,000
52087	Bus Facilities Infrastructure Improvement Program	FY 24	Public Works	-	1,098,900	1,098,900
52088	WWRF Building N 2nd Floor Conversion/Renovations	Utility Fund 410	UT-Support Svcs	635,000	-	635,000
52089	Pembroke Road Bike Lanes-Palm Ave to Douglas Road	FY 26	UT-Engineering	-	1,848,000	1,848,000
52091	Utilities Collection & Distribution System Improvements (Master Plan & Subsequent Construction)	Utility Fund 410	Utilities	500,000	2,500,000	3,000,000
52092	West Water Treatment Plant Capacity Improvements & Upgrades	Utility Fund 410	Utilities	2,000,000	1,000,000	3,000,000
52093	Wastewater Reclamation Facility Capacity Improvements & Re-Rating	Utility Fund 410	Utilities	3,500,000	7,000,000	10,500,000
52095	Removal of Trees along City-Owned Canals	Stormwater Mgmt Fund 415	Public Works	100,000	200,000	300,000
52097	Miramar Bike & Pedestrian Mobility Improvements	FY 24	UT-Engineering	-	4,510,000	4,510,000
52100	Sidewalk Improvements Around AC-Perry K-B	Street Construction & Maint. Fund 385	UT-Engineering	350,000	1,453,044	1,803,044

Budget and CIP Ordinance (continued)

Section I: List of 5 Year Capital Projects that will have a fiscal impact on the FY23 budget (cont'd)

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Budget	FY 2024 - FY 2027	5-Year Total Cost
Infrastructure Redevelopment & Improvements (cont'd)						
52101	2 Million Gallon Storage Tank Rehabilitation	Utility Fund 410	Utilities	500,000	-	500,000
52102	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	GF-Capital Projects Fund 395	Social Services	49,000	-	49,000
52103	Wastewater Collection System Improvements	Utility Fund 410	Utilities	500,000	1,400,000	1,900,000
52104	Water Distribution System Improvements	Utility Fund 410	Utilities	450,000	1,800,000	2,250,000
52105	Lift Station Improvements	Utility Fund 410	Utilities	150,000	1,200,000	1,350,000
52106	East Water Treatment Plant Wellfield Generator	Utility Fund 410	Utilities	100,000	750,000	850,000
52108	Eastbound Right Turn Lane along Pembroke Road at Flamingo Road	GF-Capital Projects Fund 395	UT-Engineering	400,000	-	400,000
52109	Historic Miramar Complete Streets - Phase III	Capital Grants Fund 393, GF-Capital Projects Fund 395	UT-Engineering	467,731	3,255,988	3,723,719
52110	Buffer Wall along University Drive adjacent to University Park Plat	GF-Capital Projects Fund 395	UT-Engineering	633,000	-	633,000
Future	Fleet Maintenance Vehicle Parking Lot	FY 24 - FY 25	Public Works	-	372,590	372,590
Future	Historic Miramar Drainage Improvements - Phase V	FY 24 - FY 25	Public Works	-	6,030,241	6,030,241
Future	Historic Miramar Drainage Improvements - Phase VI	FY 27	Public Works	-	2,430,491	2,430,491
Future	SW 148 Ave Widening-Miramar Pkwy to Bass Creek Rd	FY 27	UT-Engineering	-	1,512,000	1,512,000
Future	Honey Hill Road Widening-Red Road to Flamingo Road	FY 25 - FY 26	UT-Engineering	-	10,420,000	10,420,000
Future	Installation of Guardrail along Utopia Drive	FY 24	Public Works	-	210,000	210,000
Future	HR Department Office Renovations	FY 24	UT-Support Svcs	-	350,000	350,000
Total IRI Projects				\$ 14,739,061	\$ 114,398,400	\$ 129,137,461
Public Buildings						
53016	Facilities Capital Improvement	GF-Capital Projects Fund 395	UT-Support Svcs	\$ 505,000	\$ 1,100,000	\$ 1,605,000
53018	Historic Miramar Public Safety Complex	FY 24 - FY 25	UT-Support Svcs	-	1,225,900	1,225,000
53025	Historic Miramar Innovation & Technology Village	GF-Capital Projects Fund 395	UT-Support Svcs	705,000	3,600,000	4,305,000
53027	Vicki Coceano Childcare Facility Replacement with New Recreation & Multi-Purpose Facility	GF-Capital Projects Fund 395	UT-Support Svcs	250,000	5,550,000	5,800,000
53028	Covered Awning System at City Hall 3rd Floor Terrace Area	GF-Capital Projects Fund 395	UT-Support Svcs	300,000	-	300,000
Future	City Commission Conference Room Expansion	FY 24	UT-Support Svcs	-	175,000	175,000
Total PB Projects				\$ 1,760,000	\$ 11,650,900	\$ 13,410,000
Capital Equipment, Vehicles and Software						
54017	Smart City Surveillance System & Real Time Crime Ctr	Utility Fund 410	Information Tech	\$ 690,677	\$ 5,751,752	\$ 6,442,429
54019	Audio Visual Upgrades for Cultural Arts Theater	Capital Grants Fund 393, GF-Capital Projects Fund 395	Information Tech	1,482,802	1,618,268	3,100,870
54020	Lucity Upgrade & Mobile Devices	Utility Fund 410	Information Tech	260,000	-	260,000
54021	Hydrovactor	Utility Fund 410	Utilities	500,000	-	500,000
54023	Audio Visual Upgrades for City Facilities	FY 24	Information Tech	-	220,830	220,830
Future	Air & Light Support Unit	FY 24	Fire-Rescue	-	396,550	396,550
Future	100' Aerial Tower Ladder	FY 24	Fire-Rescue	-	800,000	800,000
Future	Special Operations Vehicle (SOV)	FY 25	Fire-Rescue	-	1,000,000	1,000,000
Future	Buses Improvement Program	FY 24	Public Works	-	375,500	375,500
Future	Advanced Life Support Engine	FY 26	Fire-Rescue	-	795,000	795,000
Future	Advanced Life Support Rescue	FY 27	Fire-Rescue	-	470,000	470,000
Total CE Projects				\$ 2,933,279	\$ 11,427,900	\$ 14,361,179
Total FY 2023-FY 2027 CIP 5 Year Projects				\$ 20,177,340	\$ 171,932,826	\$ 192,109,366

Section II: Requested changes to Capital Projects that will have no fiscal impact on the FY23 budget

Funds will be transferred between the following CIP projects:

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Transfer	FY 2023 - FY 2027 Requested Funding	5-Year Total Cost
51005	Ansin Sports Complex - Phase III/II	Park Development Fund 387, CIP Revenue Bond 2013 Fund 388, Bank Loan Fund 395	UT-Support Svcs	\$ (14,856)	\$ -	\$ (14,856)
51039	Vizeys Park Enhancements	Park Development Fund 387	Parks & Recreation	10,651	-	-
52102	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	CIP Revenue Bond 2013 Fund 388, Bank Loan Fund 395	Social Services	3,995	-	-

Budget and CIP Ordinance (continued)

Section II: Requested changes to Capital Projects that will have no fiscal impact on the FY23 budget (cont'd)

Funds will be transferred between the following CIP projects:

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Transfer	FY 2023 - FY 2027 Requested Funding	5-Year Total Cost
51022	Skate Parks	Park Development Fund 387 CIP Revenue Bond 2013 Fund 388 GF-Capital Projects Fund 395	Parks & Recreation	(104,011)	-	(104,011)
51039	Vizcaya Park Enhancements	Park Development Fund 387	Parks & Recreation	36,289	-	- *
52102	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	CIP Revenue Bond 2013 Fund 388	Social Services	5,868	-	- *
54023	Audio Visual Upgrades for City Facilities	GF-Capital Projects Fund 395	Information Tech	61,854	-	- *
51023	Ansin Sports Complex - Phase IV	Park Development Fund 387	U-Support Svcs	(1,077,860)	-	(1,077,860)
51016	Amphitheater at Miramar Regional Park - Concessions & Walkways	Park Development Fund 387	UT-Support Svcs	100,000	-	100,000
51031	Monarch Lakes Park Playground	Park Development Fund 387	Parks & Recreation	55,000	-	55,000
51035	Art in the Parks	Park Development Fund 387	Parks & Recreation	125,000	750,000	875,000
51037	Covered Awning System at Vizcaya Park Patio Area	Park Development Fund 387	UT-Support Svcs	250,000	-	250,000
51038	City Parks Wi-Fi Infrastructure	Park Development Fund 387	Information Tech	170,000	1,863,000	1,833,000
51039	Vizcaya Park Enhancements	Park Development Fund 387	Parks & Recreation	377,850	-	425,000 *
52004	Sewer Line Rehabilitation	Utility Fund 410	Utilities	(328,824)	-	(328,824)
52103	Wastewater Collection System Improvements	Utility Fund 410	Utilities	328,824	1,900,000	2,228,824
52059	Miramar Parkway Streetscape (SW 64 Avenue to SW 68 Avenue)	2017 CIP Loan Fund 389	UT-Engineering	(30,000)	-	(30,000)
54024	Closed-Circuit Television Security Cameras Infrastructure Improvements	2017 CIP Loan Fund 389	Information Tech	30,000	-	-
52072	Water Service Line/Main Repair/Replacement	Utility Fund 410	Utilities	(749,710)	-	(749,710)
52104	Water Distribution System Improvements	Utility Fund 410	Utilities	749,710	2,250,000	2,999,710
52077	Buffer Wall along Pembroke Road adjacent to University Park Plat	GF-Capital Projects Fund 395	UT-Engineering	(123,104)	-	(123,104)
54023	Audio Visual Upgrades for City Facilities	GF-Capital Projects Fund 395	Information Tech	123,104	-	- *
52083	Westbound Right Turn Lane at Miramar Parkway & Dykes Road	2017 CIP Loan Fund 389	UT-Engineering	(100,000)	-	(100,000)
52069	LED Streetlight Installation & Upgrade	2017 CIP Loan Fund 389	Public Works	100,000	1,057,148	1,157,148
52084	Miramar Parkway & Ivy Way Intersection Improvements	2017 CIP Loan Fund 389	UT-Engineering	(24,451)	-	(24,451)
52102	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	2017 CIP Loan Fund 389	Social Services	24,451	-	- *
52097	Miramar Bike & Pedestrian Mobility Improvements	2022 CIP Loan Fund 394	UT-Engineering	(499,260)	-	(499,260)
52098	Miramar Boulevard Westbound Left Turn Lane at Butterwood Avenue	2022 CIP Loan Fund 394	UT-Engineering	20,000	-	20,000
52102	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	2022 CIP Loan Fund 394	Social Services	182,024	-	- *
54022	Audio Visual Upgrades for Commission Conference Room	2022 CIP Loan Fund 394	Information Tech	138,936	-	138,936
54024	Closed-Circuit Television Security Cameras Infrastructure Improvements	2022 CIP Loan Fund 394	Information Tech	158,300	-	188,300 *
53018	Historic Miramar Public Safety Complex	CIP Revenue Bond 2013 Fund 388 2017 CIP Loan Fund 389 GF-Capital Projects Fund 395	UT-Support Svcs	(63,699)	-	(63,699)
52102	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering	CIP Revenue Bond 2013 Fund 388 2017 CIP Loan Fund 389 GF-Capital Projects Fund 395	Social Services	38,557	49,000	303,895 *
54023	Audio Visual Upgrades for City Facilities	GF-Capital Projects Fund 395	Information Tech	15,042	220,830	420,830 *
53021	Replace Bay Doors & Install Transfer Switch at Fire Station 70	GF-Capital Projects Fund 395	UT-Support Svcs	(132,388)	-	(132,388)
53020	Replace Bay Doors & Install Transfer Switch at Fire Station 19	GF-Capital Projects Fund 395	UT-Support Svcs	60,413	-	60,413
53022	Replace Bay Doors & Install Transfer Switch at Fire Station 84	GF-Capital Projects Fund 395	UT-Support Svcs	8,045	-	8,045
53023	Replace Bay Doors & Install Transfer Switch at Fire Station 100	GF-Capital Projects Fund 395	UT-Support Svcs	65,930	-	65,930
53025	Historic Miramar Innovation & Technology Village	2020 CIP Loan Fund-Non-Taxable 391	UT-Support Svcs	(2,100,000)	-	(2,100,000)
51040	Miramar Regional Park Aquatics Complex Renovations	2020 CIP Loan Fund-Non-Taxable 391	Parks & Recreation	400,000	850,000	1,250,000
52036	Landscaping & Beautification-Miramar Parkway, Miramar Boulevard, Red Road Gateway & University Drive	2020 CIP Loan Fund-Non-Taxable 391	UT-Engineering	500,000	-	500,000
52107	Town Center Information Signage	2020 CIP Loan Fund-Non-Taxable 391	UT-Support Svcs	700,000	-	700,000
53029	Town Center Complex Enhancements	2020 CIP Loan Fund-Non-Taxable 391	Public Works	500,000	-	500,000

* Denotes 5-Year Total Cost for projects funded by various reprogrammed sources.

Budget and CIP Ordinance (continued)

Section III: Projects to be programmed once funding source is identified

Project Number	Project Title	5-Year Schedule FY 2023 - FY 2027	Department	FY 2023 Budget	FY 2024 - FY 2027	Total Unfunded
Park Facilities						
Future	Parks & Recreation Field Operations Center at Country Club Ranches	Unfunded	UT-Support Svcs	\$ - \$	- \$	852,700
Total PF Projects				\$ - \$	- \$	852,700
Infrastructure Redevelopment & Improvements						
Future	Town Center Courtyard Brick Paver Replacement	Unfunded	Public Works	\$ - \$	- \$	175,000
Future	WWRF Fuel Depot Renovations	Unfunded	Public Works	-	-	230,700
Future	SW 148 Ave Improvements-Miramar Pkwy to SW 27 St	Unfunded	UT-Engineering	-	-	1,020,000
Total IRI Projects				\$ - \$	- \$	1,426,700
Public Buildings						
53019	Renovations & Additions to Fire Station 84 & Fire Rescue Headquarters	Unfunded	UT-Support Svcs	\$ - \$	- \$	10,575,000
Future	Vehicle Wash Facility	Unfunded	Public Works	-	-	497,800
Total PB Projects				\$ - \$	- \$	11,072,800
Capital Equipment, Vehicles and Software						
This category intentionally left blank				\$ - \$	- \$	-
There are no capital projects listed under this category in FY 2023.						
Total CE Projects				\$ - \$	- \$	-
Total To Be Programmed CIP Projects				\$ - \$	- \$	13,381,200

Note: Project numbers are only assigned to existing and FY 2023 projects.
Justifications for FY 2023 capital projects are available within each budgeted fund.

Budget and CIP Ordinance (continued)

Impact on Operating Budget

FY 2023 - FY 2027

Project Number	Description	FY 2023 Cost	Funding Source	Impact on FY 2023 Operating Budget
Park Facilities				
51003	Park Improvements-Various This project will include improvements to various parks, courts, restrooms and playgrounds throughout the City.	\$ 335,000	GF-Capital Projects Fund 395	No Impact
51017	Parks Restroom Facilities This project includes restroom renovations at various parks throughout the City. FY 23 funding will renovate the restrooms at Silver Shores Park and Forzano Park.	150,000	GF-Capital Projects Fund 395	No Impact
51021	Playground Resurfacing This project entails the replacement of sand with Americans with Disabilities Act (ADA) approved surface material at designated playgrounds. This project will be done in various phases.	80,000	GF-Capital Projects Fund 395	No Impact
51030	East (historic) Miramar Aquatic Pool Renovation This project entails removing the existing liner, reconditioning the underlying concrete surface, inputting a PVC floor membrane system, and installing a new vinyl liner with built in lane lines, walls, and stairs markers. In addition, it replaces the existing outdated water fixtures at the activity water playground.	30,000	GF-Capital Projects Fund 395	No Impact
51035	Art in the Parks The intent of this project is to create an ongoing effort to fund the design, fabrication and installation of art within the parks. This project will assess all the parks and identify opportunities to enhance the parks by adding artwork to be enjoyed by patrons and visitors to the City.	150,000	Developer Contribution Fund 395	No Impact
Total Park Facilities		\$ 745,000		
Infrastructure Redevelopment & Improvements				
52016	Meter Repair & Replacement This project endeavors to maintain all meters and components through timely replacements to ensure continued accuracy in readings and billings.	\$ 750,000	Utility Fund 410	No Impact
52022	Street Construction & Resurfacing - Various Locations This project includes asphalt overlay (and milling if necessary), pavement installation, re-construction, patching, asphalt crack sealing and surface seal treatments. This includes replacement of surface safety striping and MOT (maintenance of traffic) throughout the project's construction phase. In FY 23 approximately 5 lane miles of asphalt overlay and milling will be accomplished.	1,050,000	Street Construction & Maintenance Fund 385	No Impact
52067	Additional Southbound Left Turn Lane along SW 145th Avenue at Miramar Parkway This project involves construction of an additional southbound left turn lane from SW 145th Avenue onto Miramar Parkway. FY 23 funding of developer contribution was provided by Tru by Hilton.	4,330	Developer Contribution Fund 395	\$500 Contract Services
52076	Country Club Ranches Water Main Improvements This project will ultimately provide potable water service to properties located in the public right-of-ways within the subdivisions of Country Club Estates, Country Club Ranches Section II, Miramar West and Largo at Miramar.	1,500,000	CIAC Fund 414	No Impact
52078	SCADA Cybersecurity Improvement This project includes the full implementation and configuration of equipment, systems, software, and IT security mechanisms associated with the SCADA system that operates the City's water and wastewater plants.	600,000	Utility Fund 410	No Impact
52085	Sustainable Renewable Energy & Conservation Initiatives This project aims to investigate the economics of a range of proposed solar photovoltaic scenarios in order to reduce the City's carbon footprint, lower energy costs, and potentially enhance energy security. In addition, perform energy audits and master planning of the City's three treatment plants and appurtenant facilities.	500,000	CIAC Fund 414	No Impact

Budget and CIP Ordinance (continued)

Impact on Operating Budget

FY 2023 - FY 2027

Project Number	Description	FY 2023 Cost	Funding Source	Impact on FY 2023 Operating Budget
Infrastructure Redevelopment & Improvements (cont'd)				
52088	WWRF Building N 2nd Floor Conversion/Renovations This project includes the conversion/renovation of the vacant Police Evidence space located on the 2nd Floor of Building N at the Wastewater Reclamation Facility. The project scope of work will include design and construction of +/- 5,400 sq. ft. of miscellaneous demolition, new reception, offices, storage and conference room areas, new restrooms, interior finishes, and IT infrastructure/component.	635,000	Utility Fund 410	No Impact
52091	Utilities Collection & Distribution System Improvements (Master Plan & Subsequent Construction) This project provides for the Utilities Collection and Distribution System Improvements Master Plan that will set the policy, infrastructure improvements and capital improvements plan necessary to meet anticipated growth and development for the City of Miramar. It will also entail the construction needed to implement the recommended improvements.	500,000	Utility Fund 410	No Impact
52092	West Water Treatment Plant Capacity Improvements & Upgrades This project is composed of two components: (1) Additional treatment capacity of 2.5 MGD Reverse Osmosis Membrane Skid, and (2) Other required system upgrades to improve the treatment capacity and performance.	2,000,000	Utility Fund 410	No Impact
52093	Wastewater Reclamation Facility Capacity Improvements & Re-Rating This project is composed of the following two components: (1) Evaluate current plant treatment capacity/process and make recommendations on possible future expansion needs with options based on the regulatory requirements and historical operation and maintenance data, (2) Equipment Replacement/ Upgrade.	3,500,000	Utility Fund 410	No Impact
52095	Removal of Trees along City-Owned Canals This project will involve the removal of trees along City-owned and maintained canals east of University Drive.	100,000	Stormwater Mgmt Fund 415	No Impact
52100	Sidewalk Improvements Around AC-Perry K-8 This project includes construction of approximately 12,000 linear feet of 4' wide sidewalk in neighboring streets surrounding the AC-Perry K-8 School.	350,000	Street Construction & Maintenance Fund 395	No Impact
52101	2 Million Gallon Storage Tank Rehabilitation Over the years, the storage and repump station is deteriorated and the equipment has reached the end of useful life. This project will focus on renewing the equipment, electrical system, landscaping, security, and building improvements to restore the aesthetics of the facility, etc.	500,000	Utility Fund 410	No Impact
52102	Sunset Lakes Academy & Fairway Academy Playground Equipment & Soft Surface Covering This project entails replacing existing and damaged playground equipment and changing from sand to a pour-in-place surface at Sunset Lakes. In addition, creating an age and developmentally appropriate playground at Fairway for Ages 3 months - 2 years old with playground equipment and installation of artificial turf.	49,000	GF-Capital Projects Fund 395	No Impact

Budget and CIP Ordinance (continued)

Impact on Operating Budget

FY 2023 - FY 2027

Project Number	Description	FY 2023 Cost	Funding Source	Impact on FY 2023 Operating Budget
Infrastructure Redevelopment & Improvements (cont'd)				
52103	<p>Wastewater Collection System Improvements</p> <p>This project provides for the inspection, evaluation, repair, reconstruction/rehabilitation of sanitary manholes, gravity sewer pipes, force mains and sanitary laterals within the public rights-of-way or utility easements. FY 23, this expanded annual program will replace the Sewer Line Rehabilitation project (#52004).</p>	500,000	Utility Fund 410	No Impact
52104	<p>Water Distribution System Improvements</p> <p>This comprehensive water distribution system repair project incorporates leak detection program, customer service responses, and scheduled repair work to aggressively reduce and minimize water losses due to pipeline and service line deterioration and damages. FY 23, this expanded annual program will replace the Water Service Line/Main Repair/Replacement project (#52072).</p>	450,000	Utility Fund 410	No Impact
52105	<p>Lift Station Improvements</p> <p>This project covers over 136 lift stations that the City currently operates and maintains. The project includes routine lift station improvements to help reduce costly repair bills or equipment failures. It will focus on elimination of sewage spills, improved sewer maintenance, and inspection of facilities and equipment to renew aging infrastructure.</p>	150,000	Utility Fund 410	No Impact
52106	<p>East Water Treatment Plant Wellfield Generator</p> <p>This project calls for the removal of the underground fuel system at Fire Station 19 and the replacement of the existing diesel-fed generator into a natural gas-fed system. The project also calls for environmental remediation and construction/ installation work.</p>	100,000	Utility Fund 410	No Impact
52108	<p>Eastbound Right Turn Lane along Pembroke Road at Flamingo Road</p> <p>This project includes construction of a right turn lane from westbound Pembroke Road to southbound Flamingo Road. FDOT agreed to perform design services, and Miramar is responsible for costs related to construction, Construction Engineering Inspections and any other costs that may arise, hence the funding requested in FY 23.</p>	400,000	GF-Capital Projects Fund 395	No Impact
52109	<p>Historic Miramar Complete Streets - Phase III</p> <p>This project includes construction of sidewalk on one side of the street, pedestrian lights and ADA compliant ramps along SW 18 Street, SW 20 Street, SW 20 Court, SW 22 Street, SW 22 Court, SW 23 Street, SW 24 Street, SW 25 Street, SW 26 Street, SW 33 Street, SW 37 Street and SW 40 Court, and SW 61 Avenue in between SW 18 Street and SW 25 Street all located in between State Road 7 and SW 62 Avenue. The project involves a reimbursable grant whereby the City will be reimbursed on a quarterly frequency.</p>	487,731	Capital Grants Fund 393, GF-Capital Projects Fund 395	No Impact
52110	<p>Buffer Wall along University Drive adjacent to University Park Plat</p> <p>This project is to construct approximately 450 linear feet of a new 6' high concrete buffer wall along the west side of University Drive abutting the University Park Plat between Miramar Boulevard and Bernard Boulevard, which is along the same limits of the existing wood fence.</p>	633,000	GF-Capital Projects Fund 395	No Impact
Total Infrastructure Redevelopment & Improvements		\$ 14,739,051		

Budget and CIP Ordinance (continued)

Impact on Operating Budget

FY 2023 - FY 2027

Project Number	Description	FY 2023 Cost	Funding Source	Impact on FY 2023 Operating Budget
Public Buildings				
53016	Facilities Capital Improvement This project includes repair and maintenance work on City facilities including HVAC upgrades to various facilities at the Public Works Department request. FY 23 provides additional funding needed for the removal and replacement of the existing roots at the Vernon E. Hargray Youth Enrichment Center, and the West District Police Substation.	\$ 505,000	GF-Capital Projects Fund 395	No Impact
53025	Historic Miramar Innovation & Technology Village FY 23 funding will be used to assist with construction of the Perry Middle School Park Improvements, which consist of a regulation-size running track, open play area, 1,000 sq. ft. restroom/equipment storage building, covered playground, walking trail, landscaping and mitigation, and site lighting.	705,000	GF-Capital Projects Fund 395	No Impact
53027	Vicki Coceano Childcare Facility Replacement with New Recreation & Multi-Purpose Facility This project will replace the existing childcare facility with a new one story +/- 5,000 sq. ft. Recreational Multi-Purpose Facility.	250,000	GF-Capital Projects Fund 395	No Impact
53028	Covered Awning System at City Hall 3rd Floor Terrace Area This project will include an awning system that will span and cover the existing 3rd floor exposed terrace/patio area at City Hall.	300,000	GF-Capital Projects Fund 395	No Impact
Total Public Buildings		<u>\$ 1,760,000</u>		
Capital Equipment, Vehicles & Software				
54017	Smart City Surveillance System and Real Time Crime Center In keeping with the City's mission to continuously improve the quality of life for the residents by maintaining an economically viable and innovative community, the City will launch a Smart City Surveillance and Real Time Crime Center initiative that will protect all city assets. It will provide the resources and infrastructure to provide visibility and increase response times to critical events citywide. This is a multi-year project.	\$ 600,677	Utility Fund 410	No Impact
54019	Audio Visual Upgrades for Cultural Arts Theater This request is to replace and upgrade the outdated, out of warranty Audio Visual and Lighting equipment in the Cultural Arts Theater with state-of-the-art audio visual, and lighting technologies. Phase I will include the upgrade of the theater and stage lighting in FY 23; and Phase II will include the upgrade of the audio visual equipment in FY 24. This project is contingent upon receipt of the Florida Department of State Cultural Facilities Program Grant.	1,482,602	Capital Grants Fund 393, GF-Capital Projects Fund 395	No Impact
54020	Lucity Upgrade & Mobile Devices This project is aimed at providing Lacity Cloud accessible to Public Works and Utilities staff over the internet via V6-Fi. Staff would be able to use mobile devices that connect directly to the Lacity database for real-time solutions including use of the integrated GPS on their devices for location services.	250,000	Utility Fund 410	No Impact
54021	Hydrovac A hydrovac is a piece of equipment (truck-mounted) that use high pressure water to cut and liquify the soil, while simultaneously using high volume vacuum to remove the soil from the excavation. Acquisition of one unit of Hydrovac will assist with potholing, water and wastewater pipeline repairs.	500,000	Utility Fund 410	No Impact
Total Capital Equipment, Vehicles & Software		<u>\$ 2,933,279</u>		
TOTAL FY 2023 CIP		<u>\$ 20,177,340</u>		

Budget and CIP Ordinance (continued)

City of Miramar, FL
FY 2023 Adopted Annual Budget

Attachment "3"

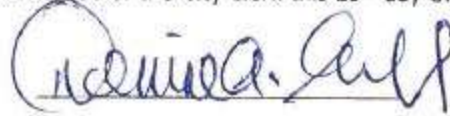
Fund Type / Fund Name	Expenses	Revenues
General Fund & Sub-Funds		
001-General Fund	\$202,208,919	-\$202,208,919
005-Billboard Revenue Fund	\$825,100	-\$825,100
006-Economic Development Fund	\$50,000	-\$50,000
General Fund & Sub-Funds Total	\$203,084,019	-\$203,084,019
Special Revenue Funds		
110-Police Education Fund	\$10,600	-\$10,600
145-Public Safety Outside Services Fund	\$1,669,500	-\$1,669,500
162-Federal Grants Fund	\$2,630,655	-\$2,630,655
163-State & County Grants Fund	\$311,245	-\$311,245
167-CDBG Fund	\$710,030	-\$710,030
Special Revenue Funds Total	\$5,332,030	-\$5,332,030
Debt Service Funds		
201-Debt Service Fund	\$2,312,700	-\$2,312,700
203-CIP Revenue Bonds 2015 Fund	\$6,115,200	-\$6,115,200
204-CIP Revenue Bonds 2013 Fund	\$2,071,100	-\$2,071,100
205-Taxable Special Obligation Refunding Bonds 2021 Fund	\$1,678,800	-\$1,678,800
Debt Service Funds Total	\$12,177,800	-\$12,177,800
Capital Project Funds		
380-Police CIP Fund	\$126,200	-\$126,200
381-Fire & EMS CIP Fund	\$101,200	-\$101,200
385-Street Construction & Maintenance Fund	\$4,549,700	-\$4,549,700
387-Park Development Fund	\$1,866,600	-\$1,866,600
388-CIP revenue Bond 2013 Fund	\$5,300	-\$5,300
389-2017 CIP Loan Fund	\$11,400	-\$11,400
391-2020 CIP Loan Fund	\$56,600	-\$56,600
392-2020 CIP Loan Fund - Taxable	\$62,500	-\$62,500
394-2022 CIP Loan	\$45,500	-\$45,500
395-Capital Projects Fund	\$4,621,802	-\$4,621,802
Capital Project Funds Total	\$11,446,802	-\$11,446,802
Enterprise Funds		
410-Utility Fund	\$66,053,402	-\$66,053,402
414-Contribution In Aid Of Construction Fund	\$4,299,800	-\$4,299,800
415-Stormwater Management Fund	\$6,943,800	-\$6,943,800
Enterprise Funds Total	\$77,297,002	-\$77,297,002
Internal Service Funds		
501-Health Insurance Fund	\$18,837,800	-\$18,837,800
502-Risk Management Fund	\$10,431,300	-\$10,431,300
503-Fleet Maintenance Fund	\$6,819,300	-\$6,819,300
504-Information Technology Fund	\$9,788,000	-\$9,788,000
Internal Service Funds Total	\$45,876,400	-\$45,876,400
Grand Total	\$355,214,053	-\$355,214,053

Budget and CIP Ordinance (continued)

Certificate of Filing for an Ordinance

CERTIFICATE OF FILING

I, Denise A. Gibbs, as City Clerk of the City of Miramar, a Florida Municipal Corporation, hereby certify that this fully executed Ordinance No. 22-14 was filed in the records of the City Clerk this 29th day of September, 2022.



Print Name: Denise A. Gibbs

Print Title: City Clerk



