



# MIRAMAR FINANCE DEPARTMENT LIEN INQUIRY REQUEST FORM

Date: \_\_\_\_\_

To: **City of Miramar**

**Attn: Lien Inquiry**  
2300 Civic Center Place  
Miramar, FL 33025

**Phone:** (954) 602-3040  
(954) 602-3061  
**Fax:** (954) 602-3650

From: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

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**PLEASE COMPLETE ALL INFORMATION**

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Folio No: \_\_\_\_\_

Indicate if request is a for a vacant lot

Anticipated Closing Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Name of Buyer: \_\_\_\_\_ Name of Seller: \_\_\_\_\_

**For Office Use Only:**

| Type of Lien | Lien Date | Amount to Satisfy Lien |
|--------------|-----------|------------------------|
|              |           |                        |
|              |           |                        |
|              |           |                        |
|              |           |                        |

**Unpaid Utility Bills for Service Through:** Date:  **Amount:**

**Utility Billing Account #:** \_\_\_\_\_

Lien Inquiry Fee of \$105.00 per address/folio # **(please allow 3-5 business days).**

Lien response good for 30 days after date at the bottom of the form, with the exception of the Utility Billing balances.

**NOTE: Complete all information requested to ensure a timely response. Please return request with payment and include a self-addressed, stamped envelope.**

**DISCLAIMER**

**Lien searches are not processed by Folio Numbers or by Ranges.**

Your lien request is incomplete without contacting the [Building Department Permit](#) for open building permits and [Code Compliance](#) for open code violations.

There may be other encumbrances against the property imposed by Broward County, contact the appropriate Broward County agency to obtain more information. Additionally, the City will not be liable for information that is researched based on inaccurate information provided by the Requester, such as incorrect address or folio numbers. If necessary, use the back of this form for legal description.

Updates are considered a new request, and the Requester must pay the lien inquiry fees.

Completed By:

Date: