



CITY OF MIRAMAR


TITLE VI/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the City of Miramar assures the Florida Department of Transportation (FOOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The City of Miramar further assures FOOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

By: 
City Manager

Date 12/12/2023

APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1.) Compliance with Regulations: The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.

(2.) Nondiscrimination: The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

(3.) Solicitations for Subcontractors, including Procurements of Materials and Equipment: In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the

Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.

(4.) Information and Reports: The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation*, the *Federal Highway Administration*, *Federal Transit Administration*, *Federal Aviation Administration*, and/or the *Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation*, the *Federal Highway Administration*, *Federal Transit Administration*, *Federal Aviation Administration*, and/or the *Federal Motor Carrier Safety Administration* as appropriate and shall set forth what efforts it has made to obtain the information.

(5.) Sanctions for Noncompliance: In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration*, *Federal Transit Administration*, *Federal Aviation Administration*, and/or the *Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to: a. withholding of payments to the Contractor under the contract until the Contractor complies, and/or cancellation, termination or suspension of the contract, in whole or in part.

(6.) Incorporation of Provisions: The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment,

unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation*, the *Federal Highway Administration*, *Federal Transit*

Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

(7.) Compliance with Nondiscrimination Statutes and Authorities: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC§ 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation

Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

**Notifying the Public of Rights Under Title
VI**

City of Miramar

- The City of Miramar provides programs and services without regard to race, color, national origin, age, disability, family or religious status, sex and income, in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the City of Miramar.
- For more information on the City of Miramar's civil rights program, and the procedures to file a complaint, contact 954-602-3800, (TTY: 711, then provide phone number); email smharding@miramarfl.gov; or visit Miramar City Hall at 2300 Civic Center Place, Miramar, Florida 33025. For more information, visit www.miramarfl.gov/TitleVI.
- If information is needed in another language, contact 954-602-4357.

Aviso al Público Sobre los Derechos Bajo el Título VI

Ciudad de Miramar

- La Ciudad de Miramar opera sus programas y servicios sin distinción de raza, color, origen nacional, edad, discapacidad, estado de familia o religión, sexo y ingreso, en acuerdo con el Título VI de la Ley de Derechos Civiles. Cualquier persona que cree que el o ella ha sido agraviado por cualquier práctica discriminatoria ilegal bajo el Título VI puede presentar una queja con la Ciudad de Miramar.
- Para obtener más información sobre el Programa los Derechos Civiles de la Ciudad de Miramar y los procedimientos para presentar una queja, comuníquese con 954-602-3800, (TTY: 711, luego proporcionar el número de teléfono); correo electrónico smharding@miramarfl.gov; o visite nuestra oficina administrativa en 2300 Civic Center Place, Miramar, Florida 33025. Para obtener más información, visite a www.miramarfl.gov/TitleVI.
- Si necesita información en otro idioma, llame al 954-602-4357.

City of Miramar

Title VI Complaint Form

Section:			
Name:			
Address:			
Telephone (Home):		Telephone (Work):	
Electronic Mail Address:			
Accessible Format Requirements?	Large Print TDD	Audio Tape Other	
Section ii:			
Are you filing this complaint on your own behalf?		Yes*	No
*If you answered "yes" to this question, go to Section III.			
If not, please supply the name and relationship of the person for whom you are complaining:			
Please explain why you have filed for a third party:			
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.		Yes	No
Section III:			
I believe the discrimination I experienced was based on (check all that apply):			
<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin	<input type="checkbox"/> Age
<input type="checkbox"/> Disability	<input type="checkbox"/> Family or Religious Status	<input type="checkbox"/> Sex	<input type="checkbox"/> Income
<input type="checkbox"/> Other (explain) _____			
Date of Alleged Discrimination (Month, Day, Year): _____			
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.			
Section IV			
Have you previously filed a Title VI complaint with this agency?		Yes	No
Section V			
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?			
<input type="checkbox"/> Yes		<input type="checkbox"/> No	

If yes, check all that apply:			
<input type="checkbox"/> Federal Agency: _____			
<input type="checkbox"/> Federal Court _____		<input type="checkbox"/> State Agency _____	
<input type="checkbox"/> State Court _____		<input type="checkbox"/> Local Agency _____	
Please provide information about a contact person at the agency/court where the complaint was filed.			
Name:			
Title:			
Agency:			
Address:			
Telephone:			
_____	_____	_____	_____
Name of agency complaint is against:			
Contact person:			
Title:			
Telephone number:			

You may attach any written materials or other information that you think is relevant to your complaint. Signature and date required below

Signature Date

Please submit this form in person at the address below, or mail this form to:

Randy Cross, Director of Human Resources
2300 Civic Center Place Miramar,
Florida 33025

Ciudad de Miramar

Forma de Queja para Título VI

Sección I:			
Nombre:			
Dirección:			
Teléfono (Casa):		Teléfono (Trabajo):	
Dirección de Correo Electrónico:			
«.,Formatos Disponible?	<input type="checkbox"/> Texto Grande	<input type="checkbox"/> Audio	
	<input type="checkbox"/> TDD	<input type="checkbox"/> Otro	
Sección II:			
¿Usted esta presentando esta queja en su nombre?		<input type="checkbox"/> Si*	<input type="checkbox"/> No
* Si usted respondió "Si" a esta pregunta, vaya a la Sección III.			
Si no es así, por favor proporcione el nombre y la relación de la persona para la cual se esta quejando:			
Por favor, explique por que ha presentado para un tercero:			
Por favor, confirme que ha obtenido el permiso de la parte agraviada si usted esta presentando en nombre de un tercero.		<input type="checkbox"/> Si	<input type="checkbox"/> No
Sección III:			
Creo que la discriminación que experimente fue basado en (marque todo lo que corresponde):			
<input type="checkbox"/> Raza	<input type="checkbox"/> Color	<input type="checkbox"/> Origen Nacional	<input type="checkbox"/> Edad
<input type="checkbox"/> Discapacidad	<input type="checkbox"/> Familia o Estatus Religioso	<input type="checkbox"/> Sexo	<input type="checkbox"/> Ingreso
<input type="checkbox"/> Otra (explique) _____			
Fecha de la supuesta discriminación (Mes, Día, Año): _____			
Explicar lo mas claramente posible lo que pasó y por que usted cree que fue discriminado. Describe todas las personas que estuvieron involucradas. Incluya el nombre y la información de contacto de la persona(s) que discriminó (si se conoce) así como nombres y la información de contacto de testigos. Si necesita mas espacio, utilice la parte de atras de este formulario.			
Sección IV			
¿Ha presentado previamente una queja del Título VI con esta agenda?		<input type="checkbox"/> Si	<input type="checkbox"/> No
Sección V			
¿Ha presentado esta queja con alguna otra agencia Federal, Estatal o Local, o con algun Tribunal Federal o Estatal?			
<input type="checkbox"/> Si <input type="checkbox"/> No			

En caso afirmativo, marque todas las que aplican:									
<input type="checkbox"/> Agencia Federal _____									
<input type="checkbox"/> Tribunal Federal _____	<input type="checkbox"/> Agencia Estatal _____								
<input type="checkbox"/> Tribunal Estatal _____	<input type="checkbox"/> Agencia Local _____								
Par favor, proporcione informaci6n sobre la persona de contacto en la Agencia/Tribunal donde se pres ent6 la queja.									
Nombre:									
Titulo:									
Agenda:									
Direcci6n:									
Telefono:									
<table border="0"> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>l6n VI</td> <td></td> <td></td> <td></td> </tr> </table>		_____	_____	_____	_____	l6n VI			
_____	_____	_____	_____						
l6n VI									
Nombre de la Agencia que la queja es en contra:									
Persona de contacto:									
Titulo :									
Numero de telefono:									

Usted puede incluir cualquier mate rial escrito u cualquier otra informaci6n que cree que es pertinente a su queja.

Firma y fecha a continuaci6n:

Firma

Fecha

Por favor, somet a este formula rio en persona en la siguiente direcci6n, o envfe lo por correo a:

Randy Cross, Director of Human Resources
2300 Civic Center Place Miramar,
Florida 33025