

**CITY OF MIRAMAR  
PROPOSED CITY COMMISSION AGENDA ITEM**

**First Reading Date:** November 1, 2023

**Second Reading Date:** November 13, 2023

**Presenter's Name and Title:** Carmen Dominguez, Assistant Director, Management & Budget

**Temp. Ord. Number:** #O1821

**Item Description:** (FIRST READING) Temp. Ord. #O1821 APPROVING THE FIRST AMENDMENT TO THE FISCAL YEAR 2024 OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE. (Management & Budget Assistant Director Carmen Dominguez)

Consent  Resolution  Ordinance  Quasi-Judicial  Public Hearing

**Instructions for the Office of the City Clerk: NONE**

**Public Notice** – As required by the Sec. \_\_\_\_ of the City Code and/or Sec. \_\_\_\_, Florida Statutes, public notice for this item was provided as follows: on \_\_\_\_ in a \_\_\_\_ ad in the \_\_\_\_; by the posting the property on \_\_\_\_ and/or by sending mailed notice to property owners within \_\_\_\_ feet of the property on \_\_\_\_ (fill in all that apply)

**Special Voting Requirement** – As required by Sec. \_\_\_\_, of the City Code and/or Sec. \_\_\_\_, Florida Statutes, approval of this item requires a \_\_\_\_ (unanimous, 4/5ths etc.) vote by the City Commission.

**Fiscal Impact:** Yes  No

**REMARKS:** Economic Development Fund adjusted as provided in the Memo.

**Content:**

- Agenda Item Memo from the City Manager to City Commission
- Ordinance TO 1821
  - Exhibit A: ECONOMIC DEVELOPMENT FUND (006)



**CITY OF MIRAMAR  
INTEROFFICE MEMORANDUM**

**TO:** Mayor, Vice Mayor, & City Commissioners

**FROM:** Dr. Roy L. Virgin, City Manager

**BY:** Carmen Dominguez, Assistant Director, Management & Budget

**DATE:** October 26, 2023

**RE:** FIRST READING of Temp. Ord. No. 1821 budget amendment for FY24

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**RECOMMENDATION:** The City Manager recommends approval of Temp. Ord. No. 1821, providing for the first budget amendment of the Fiscal Year 2024 Operating and Capital Improvement Program Budgets.

**ISSUE:** Pursuant to Section 2-203(a), City Commission approval is required to amend the budget by passage of an ordinance.

**BACKGROUND:** Per F.S. 166.241(5), the governing body can amend the Fiscal Year 2024 Operating and Capital Improvement Program Budgets only via ordinance.

**DISCUSSION:**

In February 2023 the City received \$700K in Economic Stimulus Grant funding to benefit commercial property owners and tenants in the City with a focus on those located in the historic area between University Drive and State Road 7. The application process for the property owners and tenants was open in July 2023 which did not allow sufficient time for the funding to be fully expended. The City is requesting to reappropriate the unused portion of FY 2023 funds in the amount of \$690,000 to FY 2024.

**ANALYSIS:** The following items are included in the first Fiscal Year 2024 budget amendment:

Economic Development Fund (006) – Exhibit A

Revenues (\$690,000 adjustment)

- Appropriation of Fund Balance: Increase \$690,000 use of fund balance to appropriate funding in the form of Grants to Others as shown below.

Expenses (\$690,000 adjustment)

- Grants to Others: Increase \$690,000 Economic Incentive to reappropriate unused portion of FY 2023 funds to FY 2024.

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**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF  
MIRAMAR, FLORIDA, APPROVING THE FIRST AMENDMENT OF  
THE FISCAL YEAR 2024 OPERATING AND CAPITAL  
IMPROVEMENT PROGRAM BUDGET; AND PROVIDING FOR AN  
EFFECTIVE DATE.**

**WHEREAS**, based upon the periodic review and analysis of current budgetary commitments and obligations, the projected needs and requirements of the City and the recommendations of the City Manager, and with the concurrence of the Finance Director as to Accounting Principles, it is deemed necessary to adjust, amend, and implement the Fiscal Year 2024 Operating and Capital Improvement Program Budget; and

**WHEREAS**, the proposed amendment to the Fiscal Year 2024 Operating and Capital Improvement Program Budget is set forth in Exhibit "A", attached hereto and made a part hereof; and

**WHEREAS**, Section 2-203(a) of the City Code provides that "if during the fiscal year, revenues in excess of those estimated in the budget are available for appropriation, the City Commission may make supplemental appropriations for the year up to the amount of such excess"; and

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00/00/00

**WHEREAS**, this Ordinance will provide funds for additional new projects and unanticipated expenses, as well as for projects that have been previously approved; and

**WHEREAS**, the City Manager and the Management & Budget Director recommend approval of this Ordinance, providing funds for additional new projects and unanticipated expenses, as well as for projects that have been previously approved; and

**WHEREAS**, the City Commission deems it to be in the best interest of the citizens and residents of the City of Miramar to amend to approve the first amendment of the Fiscal Year 2024 operating and capital improvement budget.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, AS FOLLOWS:**

**Section 1:** That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Ordinance.

**Section 2:** That it approves the amendment of the Fiscal Year 2024 Operating and Capital Improvement Program Budget as set forth in Exhibit “A”, attached hereto and made a part hereof.

**Section 3:** If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid,

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such unconstitutional or invalid part or application shall be considered as eliminated and shall not affect the validity of the remaining portions or applications, which shall remain in full force and effect.

**Section 4:** That the appropriate City officials are authorized to do all things necessary and expedient to carry out the intent and purpose of this Ordinance.

**Section 5:** That this Ordinance shall take effect immediately upon its adoption on second reading.

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**PASSED FIRST READING:** \_\_\_\_\_

**PASSED AND ADOPTED ON SECOND READING:** \_\_\_\_\_

\_\_\_\_\_  
Mayor, Wayne M. Messam

\_\_\_\_\_  
Vice Mayor, Alexandra P. Davis

ATTEST:

\_\_\_\_\_  
City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this ORDINANCE as to form:

\_\_\_\_\_  
City Attorney,  
Austin Pamies Norris Weeks Powell, PLLC

<b><u>Requested by Administration</u></b>	<b><u>Voted</u></b>
Commissioner Winston F. Barnes	_____
Commissioner Maxwell B. Chambers	_____
Commissioner Yvette Colbourne	_____
Vice Mayor Alexandra P. Davis	_____
Mayor Wayne M. Messam	_____

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