TREE REMOVAL/PRESERVATION PERMIT APPLICATION

Building, Planning and Zoning Department
Planning & Zoning Division
2200 Civic Center Place
Miramar, FL 33025
(954) 602-3200 | www.miramarfl.gov

MIRAMAR
BEAUTY AND PROGRESS EST 1955

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING APPLICATION AND ALL ATTACHMENTS TO THE APPLICATION AND THAT THE FACTS STATED IN IT ARE TRUE. **INITIAL HERE** ☐

APPLICATION CHECKLIST

	Requirement	✓
1	Completed, signed and notarized application	☐
2	Approval letter from Homeowner Associations for owner-occupied properties (if applicable)	☐
3	Copy of Code Compliance Violation Notice (if applicable)	☐
	The following is not required for single-family/duplex properties	
4	Site plan or survey of property	☐
5	Tree Disposition Plan and/or Landscape Plan	☐

PRINT OR TYPE ALL INFORMATION. If the Property Owner is also the Applicant, then only Section 2 is required to be completed. If the Applicant and Property Owner are different, both Sections 1 & 2 must be completed.

1	APPLICANT INFORMATION
Name:	
E-mail:	Phone No.:
Address:	

2	PROPERTY OWNERSHIP INFORMATION
Name:	Signature:
E-mail:	Phone No.:
Address:	

NOTARIZATION

STATE OF _____/COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization,

this ____ day of _____, _____(year), by _____ (name of person acknowledging)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known _____ OR Produced Identification _____ Type of Identification Produced_____

3 INFORMATION ABOUT TREE(S) TO BE REMOVED OR PRESERVED

Select Requested Action: ◯ Removal ◯ Preservation | Classification of Property: ◯ Residential ◯ Non-residential

Property Parcel ID Number:	5	1										

Property Address:

Amount, Size & Types of Tree(s):

Location of Tree(s) and/or Palm(s): ◯ Front Yard ◯ Side Yard ◯ Rear Yard ◯ Swale

Other Location:

No permit shall be issued for tree removal or relocation unless one of the following conditions exists:

(A) A site plan submitted by the applicant shows that a proposed structure, permissible under all applicable laws and regulations, can be situated on the subject parcel only if specific trees are removed or relocated; or
(B) The tree is in such proximity to existing or proposed structures that the utility or structural integrity of such structures is materially impaired; or
(C) The tree materially interferes with the location, servicing or functioning of public utility lines or service, or
(D) The tree obstructs views of oncoming traffic or otherwise creates a substantial traffic hazard; or
(E) The tree is diseased, injured, or in danger of falling; or
(F) Any law or regulation requires removal of the tree; or
(G) In the evaluation of a tree removal permit, priority shall be given to protected trees for the preservation or relocation.

Reason for Proposed Action:

4 ACKNOWLEDGEMENT OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify that to the best of my knowledge and belief, all information supplied with this application is true and accurate and any false/ incorrect information can result in the revocation of the permit and/or could also result in fines and/or charges. By signing below the applicant and/or property owner agrees to the replacement requirements as per City Code.

If the Property Owner is also the Applicant, then only the Property Owner is required to sign below.
If the Applicant and Property Owner are different, then each designee is required to sign below.

Applicant

Print Name: Signature:

Property Owner

Print Name: Signature:

5 ADDITIONAL INFORMATION

Inspection Guidelines:

- All applications will have an initial inspection by staff within 12 City business days from the date the application was received. Applicants will receive a determination of approval or denial via telephone or email. A second inspection will occur a minimum of 90 calendar days after the issuance of the permit to ensure compliance with the terms of the permit. Permit expires 180 calendar days after issue date. Permit extensions may be requested by the applicant in writing and will be reviewed on a case-by-case basis.

Additional Requirements:

- The submission of this application does not authorize the removal of trees. Work may not be performed until the application is approved and a permit is issued. All applicants must contact Sunshine-811 by dialing 8-1-1 to have the property marked for underground utilities that may be affected by the removal/installation of the tree(s).

- The property owner or owner's representative certifies, understands and will comply with the provisions and regulations of the City of Miramar Land Development Code and Code of Ordinances. All work will be done in compliance with all other applicable laws and regulations.