



Miramar | Building Division

Community & Economic Development Department
2200 Civic Center Place | Miramar, Florida 33025
Tel: 954.602.3200 | Fax: 954.602.3635
www.miramarfl.gov

Permit Lien Search Request Form

REQUESTER INFORMATION

Name: _____
Address: _____
City: _____
State: _____ Zip Code: _____
Phone: _____ Fax: _____
E-Mail: _____

PROPERTY INFORMATION

*Property Address: _____ Unit/Suite #: _____
*Folio Number: _____
Name of Owner: _____

INSTRUCTIONS

- ✓ All checks made payable to the City of Miramar.
- ✓ If you require the hardcopy form to be sent to you along with the soft copy emailed results please provide a self-addressed, stamped envelope and note this request above in the email address line.
- ✓ It is preferred forms be completed in a typed format to avoid delay in your search being completed due to illegible forms.
- ✓ Request(s) can be returned to 2200 Civic Center Place Miramar, Fl. 33025.
- ✓ Please allow 5 to 7 working days to process each property address.
- ✓ Please allow ten (10) working days for each vacant parcel.
- ✓ **Lien requests are a point in time search and reflect the standing of the property at the time the search was completed. The city is not responsible for new permits requested or violations incurred after the time the search was completed. **
- ✓ *Lien requests are per foilo, per address. If there are multiple units listed on the folio and/or address a separate request form must be filled out for each unit/suite number associated with that folio and/or address.
- ✓ If you have additional questions regarding the submission of your request please call (954) 602-3200.
- ✓ All request received after 3:00 PM during our business hours will be processed the following business day.

PRICING

- ✓ ALL REQUESTS ARE \$108.00 PER ADDRESS.*
- ✓ EXPEDITED REQUESTS (2 TO 4 DAYS) ARE \$216.00 PER ADDRESS*.
*Pricing **INCLUDES** City surcharge.