

CITY OF MIRAMAR
SCHEDULE OF USER FEES
FOR
PROGRAMS, FACILITIES & SERVICES



2019

II. COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT - BUILDING PERMITS AND INSPECTION

General Permit Fees

These fees shall be as stated below:

A.	Minimum Fee for all General Permits	75.00
1.	Permit fees (building, electrical, mechanical, and plumbing) for new construction, additions, and repairs For the purpose of determining cost, the Building Official may utilize an executed contract, the latest edition of <i>RS Means Sq. Ft. Building Construction Costs</i> , <i>Building Construction Cost Data</i> , or other relevant information, at the Building Official's discretion.	
a.	Permit fee is equal to a percentage of the cost of construction	1.75%
b.	All other permit fees to be 1.75% of in place of construction cost or executed contract (i.e. landscaping, carnivals, tents and etc.)	1.75%
c.	Low voltage permit fee, including CCTV, Burglar Alarm, Access Control, etc. This fee does not include Fire Alarm Systems.	40.00
2.	Replacement Fees	
a.	Permit Card	25.00
b.	Log Inspection	75.00
3.	Renewal Fees	
a.	Renewal or extension of Temporary Certificate of Occupancy	550.00
b.	Renewal of Partial Certificate of Occupancy	550.00
4.	Overtime Inspections for each inspector of each trade	100.00
a.	Minimum 4 hours plus one hour travel	
b.	Extended day minimum 2 hours plus one	
5.	Testing Inspection Fee for Fire Alarms, Fire Suppression, or Smoke Evacuation	150.00
6.	Change of contractor, plan, qualifier, and renewal of expired permit shall be a 5% of each individual permit application with a minimum fee of \$100.00 whichever is greater.	5% of each individual permit application with a minimum of \$100.00 whichever is greater
7.	Re-inspection fees	
a.	1st and 2nd re-inspection (same inspection type)	75.00
b.	Each inspection thereafter (same inspection type) plus	75.00
c.	re-inspection fine	100.00
d.	Same day reinspection request	100.00
8.	Work started without permit shall be double fee plus a fine of	200.00
B.	Plan Examination Fees	
1.	Plan Examination Fee equal percentage of estimated construction cost	0.75%
a.	These shall be 0.75% of the estimated cost of construction. Plan examination fees cover the initial plan review plus two reviews after the designer has made corrections.	

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b.	After the third review, a fee of four times the original plan review fee shall be incurred. Maximum fee per each \$1,000,000.00 cost of construction shall be \$1,000.00.	
c.	Plan Review Expedited fee- per discipline	
	Per Hour	100.00
2.	Meetings requested after initial plan review and prior to issuance of permit by architects, engineers, or their duly authorized agents \$75.00 minimum per hour per discipline.	
3.	Plan revisions, minimum per hour, per discipline and permitting	75.00
4.	Application Processing Fee	75.00
5.	On-Line Submittal Processing Fee- Digital	100.00
6.	Open Building Code Violation and Lien Searches	
a.	Process in 5-7 business days	100.00
b.	Process in 2-4 business days- Expedited Service	200.00

C. Miscellaneous Fees

1.	Certificate of Occupancy, temporary certificate of occupancy, and certificate of completion, minimum	75.00
a.	3% of permit fee for Residential or whichever is greater	3%
b.	5% of permit fee for Commercial or whichever is greater	5%
2.	a. Administrative Surcharge City Fees	8%
	b. Administrative Fees - Notary Fees - per page	3.00
3.	Broward County Fee, per Section 43.1 of the Broward County Administrative Code Fee equal to the greater of \$2.00 or \$0.65 for each \$1,000.00, or any fraction thereof, of Total Construction Value	0.65
4.	Florida State Construction Fund fee shall be square foot x 0.005	0.005
5.	Florida State Radon Tax shall be square foot x 0.005	0.005
6.	Training and Continuing Education Fees shall be 2 cents per \$100.00 of estimated value (20 cents per \$1000.00)	
7.	Removing, defacing, or obscuring Posted Notices shall be subject to a \$100.00 fine	100.00
8.	Building confirmation letter	200.00
9.	Pool Safety Barrier Down Fine	100.00
10.	Garage Sale Permit ¹	15.00
11.	Building Division Records Request	
a.	Fees for administrative research – (may be applied after the first 30 minutes of research)	75.00 per hour
12.	Photocopies and CD/DVD ₁	
a.	Single-sided (Letter size – 8.5" x 11") copy	.15 per copy
b.	Double-sided (Letter size – 8.5" x 11")	.20 per copy

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c.	11"x17" copy	1.00 per copy
d.	24"x36" copy	5.00 per copy
e.	CD/DVD (if information is available in digital format) PDF or TIFF	6.00

All permit fees and inspection fees collected are non-refundable

¹Note: All Building Fees are subject to the Administrative Surcharge of 8%, except as otherwise noted

<http://www.commdev.miramar-fl.gov/building/>

Contract Processing Fee (Resident/Non-Resident)

III. COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT - PLANNING AND REDEVELOPMENT

Application Type	Application Fee ^{1,2} Base Fee (with 8% Surcharge)	Legal Deposit	Consultant Deposit (Optional)
A. Application Fees			
1. Abandonment of Right-of-Way (AR)	2,700.00	1,000.00	1,000.00
2. Alcohol Beverage License Review (ABL) - permanent	108.00	-	-
3. Alcohol Beverage License Review (ABL) - Temporary (1 to 3 day license)	54.00	-	-
4. Temporary Alcohol Consumption Permit (TAC)	54.00	-	-
5. Appeal of Decision / Determination (APP)	1,080.00	1,000.00	-
6. Applicant Continuance Request (<i>Plus re-advertising</i>)	1,080.00	500.00	-
7. Applicant Extension Request for Expiring Approvals [Site Plan SPX; Conditional Use CUX; Variance VRX]	1,080.00	500.00	-
8. Re-approval of Expired Conditional Use (RCU)	same as Conditional Use	-	-
9. Re-approval of Expired Site Plan (RSP)	same as Site Plan or Site Plan Amendment	-	-
10. Re-approval of Expired Variance (RVR)	same as Variance	-	-
11. Resolution Modification of Condition(s) of Approval (RM)	1,080.00	1,000.00	-
B. Application Fees			
Community Appearance Board (CAB) NOTE: Consultant Deposits are REQUIRED for all Medium-Scale and Large-Scale CAB applications.			
1. (1) Small Scale (Repainting) (RPT)	54.00	-	-
(2) Medium Scale	540.00	500.00 ¹¹	500.00
(3) Large Scale	1,080.00	500.00	1000.00 (Commercial up to 10,000 SF)
	1,080.00	-	1,500.00 (Commercial 10,000+ SF)
	1,080.00	-	1,500.00 (Residential)
2. Comprehensive Plan Amendment (CPA) (Text)	8,100.00	1,000.00	3,000.00
3. Land Use Plan (Map) Amendment (LUPA) less than 10 acres	7,020.00	1,000.00	3,000.00
Land Use Plan (Map) Amendment (LUPA)- 10-40 acres	9,720.00	1,000.00	4,000.00
Land Use Plan (Map) Amendment (LUPA)- 40+ acres	12,960.00	1,000.00	5,000.00
4. Conditional Use (CU)	3,240.00	1,000.00	1,500.00
5. Declaration of Covenants and Restrictions	54.00	250.00	-
6. Developer's Agreements (DAG)	2,700.00	1,000.00	1,000.00

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	Application Fee ^{1,2} Base Fee (with 8% Surcharge)	Legal Deposit	Consultant Deposit (Optional)
7. Development of Regional Impact (DRI) less than 10 acres	4,320.00	1,000.00	3,000.00
Development of Regional Impact (DRI)- 10-40 acres. NOPC (substantial deviation)	5,400.00	1,000.00	4,000.00
Development of Regional Impact (DRI)- 40+ acres. NOPC (substantial deviation)	8,100.00	1,000.00	5,000.00
8. Engineering Roadway Plan (DRC)	540.00	-	-
9. Flexibility Allocation or Reserve Unit (FR)	3,240.00	1,000.00	-
10. Land Development Code Amendment (LDC)	5,400.00	1,500.00	3,000.00
11. Miscellaneous Legal Cost Recovery Review	N/A	1,000.00	-
12. Nonconforming Use Expansion (NUE)	N/A	500.00	-
13. Plat (SUB)- Residential	4,320.00	1,000.00	3,500.00
Plat (SUB)- Non-Residential	3,240.00	1,000.00	3,500.00
14. Plat Note Amendment / Delegation Request / Non Vehicular Access Line (NVAL) letter	1,080.00	1,000.00	-
15. Plat Exemption (PE)	1,620.00	500.00	1,000.00
16. Plat Waiver (PW)	1,620.00	500.00	1,000.00
17. Rezoning (ZR)	2,700.00	1,000.00	4,000.00
18. Site Plan (SP)	Residential: 2,523.36 + 75.70/dwelling unit	1,000.00	8,000.00
	Non- Residential: 3,028.04 + 75.70/1,000 s.f.	1,000.00	8,000.00
	Resubmittal Fee (upon 4th submittal): Residential: \$2,523.36 Non- Residential: \$3,028.04	-	-

III. COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT - PLANNING AND REDEVELOPMENT

	Application Fee ^{1,2} Base Fee (with 8% Surcharge)	Legal Deposit	Consultant Deposit (Optional)
19. Site Plan Amendment (SPA)- Minor	1,080.00	-	-
Site Plan Amendment (SPA)- Major Residential	1,620.00 plus 75.70 per dwelling unit and/or 75 per additional 1,000 s.f.	500.00	3,000.00
Site Plan Amendment (SPA)- Major Non-Residential	2,160.00 plus 75.70 per dwelling unit and/or 75 per additional 1,000 s.f.	500.00	3,000.00
Site Plan Amendment Resubmittal Fee (upon 3rd submittal):	2,523.36	-	-
20. Temporary Sign Permit (TSP)	54.00	-	-
21. Temporary Use (TUP)	Minor Special Events: 81.00	-	-
	Commercial: 540.00	-	-
	PODS (50.47), PODS Company Annual Permit Fee (504.67)	-	-
22. Trafficways (TRW)	8,100.00	1,000.00	5,000.00
23. Tree Removal/Relocation Permit (Commercial)	81.00 for 1-6 trees; \$6.06 for each additional tree	-	-
24. Tree Removal/Relocation Permit (Residential)	54.00 for 1-2 trees	-	-
25. Tree Removal/Relocation Permit (Residential)	81.00 for 3-6 trees; \$6.06 for each additional tree	-	-
26. Zoning Relief Procedure (ZRP)	540.00	1,000.00	-
27. a. Homeowner Variance (HVR) - Public Hearing	250.00 ⁵	150.00 (homeowner)	-
b. Homeowner Variance (HVR) - Administrative	150.00 ⁵	-	-
c. Variance (VAR)	2,160.00	1,000.00	1,000.00
28. Cure Plan Variance (CVR)	2,160.00	1,000.00	1,000.00
29. Vacation of Easement (VE)	2,700.00	1,000.00	1,000.00
30. Zoning Confirmation Letter (ZL) - Simple	54.00	-	-
Zoning Confirmation Letter (ZL) - Complex	216.00	-	-
31. Flood Determination Letters (FL)	25.23	-	-
32. Recording Fees (Broward County)	18.67 per first ¹² 2 pages	-	-

III. COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT - PLANNING AND REDEVELOPMENT

	Application Fee ^{1,2} Base Fee (with 8% Surcharge)	Legal Deposit	Consultant Deposit (Optional)
33. DRC Site Plan/CAB Revision (SPR/CAR)	81.00 upon ¹³ initial submittal; 81.00 for each additional hour of staff review time or portion thereof	-	-
34. Zoning Certificate of Use (ZCU)	151.40	-	-
35. Telecommunication Development Applications	2,160.00	8,000.00 for proposed tower; 2,500.00 for antenna array for co-location or exception pursuant to LDC Section 814.7	Required for CAB: 500.00 Optional for Site Plan Amendment: 2,000.00 (for Site Plan Amendment and any Variance(s) and Conditional Uses, if applicable)
	540.00	-	-

III. COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT - PLANNING AND REDEVELOPMENT

	Application Fee ^{1,2} Base Fee (with 8% Surcharge)	Legal Deposit	Consultant Deposit (Optional)
36. Telecommunication Required Consultant Review		-	1,000.00
37. Traffic Study Review	1,080.00	1,000.00	Deposit included in original cost-recovery deposit for Rezoning, Plat, or Site Plan
38. Mailing List Preparation	1,009.35 + Actual Cost of Mailout	-	-
39. Community Meeting Fee	151.40 per hour (minimum 1/2 hour)	-	-
40. No-Fee Operational License (NOL)	-	-	-
41. Special Surveys (GIS)	Initial fee of 504.67; hourly rate of 75.70 per hour for every hour of staff time	-	-
42. Assisted Living Facility (ALF) Research and Letter	162.00	-	-
43. Copies:			
(1) 8 1/2 x 11"	.15 per sheet ⁵	-	-
(2) 8 1/2 x 11" double-sided	.20 per 2-sided ⁵ sheet	-	-
(3) 11 x 17"	1.00 per sheet ⁵	-	-
(4) 24 x 36"	5.00 per sheet ⁵	-	-
44. Maps:			
(1) Zoning District Map	3.00 per page ⁵ 18.00 per set of ⁵ 6 pages	-	-
(2) Land Use Plan Map	3.00 per page ⁵ 9.00 per set of ⁵ 3 pages	-	-
45. Fees for administrative research and any other applications not referenced herein – (may be applied after the first 30 minutes of research)	75.00 per hour ⁵	-	-
46. Letter of Stipulation (LS) (Zoning) plus Recording Fees	10.00 ⁵	-	-
Envelopes for mailed notices (500 per box)	45.00 per Box ⁵ (may be pro- rated)	-	-
Extended Hours License (Alcoholic Beverages)	252.34	1,070.00	-
47. Charitable Clothing Donation Bin (Temporary Use Permit)	81.00	-	-
48. Compliance Plan (CDBG-Funded commercial façade renovation program fee for DRC/CAB review)	540.00	300.00	-
49. Vacation Rental Standard Registration (per unit), includes first inspection	324.00	-	-
50. Vacation Rental Annual Renewal Registration (per unit)	162.00	-	-
51. Vacation Rental Annual Safety Inspection, Reinspection and No-show Inspection (per unit)	81.00	-	-
52. Vacation Rental Late Registration (per unit)	81.00	-	-

III. COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT - PLANNING AND REDEVELOPMENT

Application Fee ^{1,2} Base Fee (with 8% Surcharge)	Legal Deposit	Consultant Deposit (Optional)
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NOTES

¹ Except as otherwise noted, an additional 8% surcharge shall be added to the fee (*Per Ordinance 00-13*).

² Mixed-use development in the TOC will receive a 50% reduction in application costs. This does not apply to completely residential or commercial projects.

³ Revisions that do not require a change in the location of the building or change in the pattern or location of traffic circulation.

⁴ Applies only to those amendments meeting criteria for exception to City Commission approval pursuant to LDC 311 Table 4. Site plan amendments requiring City Commission approval are required to submit fees associated with a new site plan.

⁵ Exempt from the 8% surcharge.

⁶ Subject to Traffic Study review fee of \$1,070.00.

⁷ Mixed-use project applications will be subject to the higher rate with respect to differing residential and non-residential rates. The base fee shall be \$2,500.00 plus the rate for commercial square footage plus the rate for dwelling units.

⁸ Nonprofit organizations may request a fee waiver.

⁹ TUPs for minor special events or sidewalk sales for businesses.

¹⁰ Subject to Staff determination based on amount of research involved.

¹¹ If required to go to City Commission for approval.

¹² For letters of Stipulation, Variances, etc. Subject to change (Broward County's Fee).

¹³ For minor revisions (as determined by staff) to an approved site plan and/or CAB application, that do not involve Fire or Engineering issues; subject to Broward County landscaping inspector review time, if applicable.

¹⁴ Subject to Community Meeting Facility Fee for nighttime meetings required by the application process.

III. COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT - PLANNING AND REDEVELOPMENT

C. Impact Fees

	Residential (per dwelling unit)	Commercial (per non-residential square foot)
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All impact fees are subject to an additional 3% administrative fee (Section 2-225.5 of the City of Miramar Code).

a. Impact Fees

Police	543.00	0.42
Fire Protection	474.00	0.47

b. Recreation (applies to dwelling units only)

1 bedrooms	475.00	-
2 bedrooms	876.00	-
3 bedrooms	1,277.00	-
4 bedrooms	1,678.00	-
5 bedrooms	2,079.00	-
6 bedrooms	2,480.00	-
Each additional bedroom over 6 bedrooms	401.00	-

c. Community Parks Land Dedication Requirement (applies to dwelling units only not covered by an approved Park Agreement)

1 bedrooms	753.00	-
2 bedrooms	1,389.00	-
3 bedrooms	2,025.00	-
4 bedrooms	2,661.00	-
5 bedrooms	3,298.00	-
6 bedrooms	3,934.00	-
Each additional bedroom over 6 bedrooms	636.00	-

**Dates of Adoption of the
City of Miramar
Schedule of User Fees for
Programs, Facilities and Services**

Type	Number	Date Adopted
Resolution	R-18-179	17-Sep-18