

# SITE WORK PERMIT

City of Miramar  
2300 Civic Center Place  
Miramar, FL 33025  
(954) 602-3304



**FOR OFFICE USE ONLY - DO NOT USE**

Permit No. SP- \_\_\_\_\_ Issue Date: \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Bond ID & Amount: \_\_\_\_\_

Date Completed by Applicant: \_\_\_\_\_

Project Name & Location: \_\_\_\_\_

Type of Work Permit Applied for: (Check all that apply)

Clearing & Grubbing

Excavation of Water Bodies

Demucking

Filling Site

Other \_\_\_\_\_

Construction Cost

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Contractor \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Phone: \_\_\_\_\_

Address: \_\_\_\_\_

State Reg. No. \_\_\_\_\_ (or) Broward County Certif. Competency No. \_\_\_\_\_

\*\*\*\*\*

Owner/Developer \_\_\_\_\_ Phone \_\_\_\_\_ :

Fax No. : \_\_\_\_\_

Address: \_\_\_\_\_

\*\*\*\*\*

Owner's Engineer \_\_\_\_\_

Phone: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Remarks:**

It shall be the responsibility of the Owner's Engineer, The Owner/Developer, and the Contractor to obtain all necessary permits required from the permitting agencies, including but not limited to SFWMD, DPEP, SBDD and COE, and to comply with the permit requirements.

This Site Work Permit for the proposed work, identified and described above and according to the approved specifications and drawings, is hereby approved and granted to the above contractor, subject to the permit and/or approval of this project, drawings and/or specifications required, as required by Local County, State, and/or Federal Agencies. See Section 512.6 of City's Land Development Code for information regarding Revocation of Engineering Permits.

Permit Applied for by:

\_\_\_\_\_  
Qualifier's Signature

\_\_\_\_\_  
Name & Title (Printed)

\_\_\_\_\_  
Contracting Firm

State of \_\_\_\_\_ )

County of \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,  
by \_\_\_\_\_ who is personally known to me or who has  
produced \_\_\_\_\_ as identification.

SEAL

\_\_\_\_\_  
Notary's Signature

\_\_\_\_\_  
Notary Print or Type Name

\_\_\_\_\_  
Commission No. and Expiration Date

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Application Approved by:

\_\_\_\_\_  
City of Miramar  
Office of Operational Services  
Construction and Facilities Management Department

Remarks:

## SITE WORK PERMIT PROCESS

After the perimeter plat has been approved by the Commission, the Developer may apply for a site work permit. The following items must be submitted in order to obtain a site work permit.

- 1) A copy of the contractor's license and insurance. Insurance form should indicate City as additional insured and also indicate the project name.
- 2) Projected construction cost and quantities from the contractor's bid documents
- 3) SFWMD permit approval for the conceptual drainage system
- 4) SBDD permit for early work
- 5) COE permit approval of wetland/mitigation areas
- 6) DPEP permit approval of wetland/migration areas
- 7) Tree Removal permit issued from the City's Community Development Department
- 8) Lake Excavation permit (if necessary)
  - a) Two (2) sets of Lake Excavation/Fill Plans with typical cross-section across the lake approved by the City's Engineering Services Department
  - b) Engineer certified fill calculations for Lake Excavation permit
  - c) Certified cost estimate for lake sloping and fencing
  - d) Surety Bond for Lake Excavation
- 9) The required permit fee must also be submitted. The permit fee is 6% of the projected cost up to \$500,000 and 3% of the projected cost over \$500,000 for the clearing, grubbing and demucking items only. The permit fee for the lake excavation and fill items is one penny per cubic yard (\$0.01/cy) of the excavated material.
- 10) A 7% surcharge of the permit fee is to be collected on all permits issued.
- 11) A completed site work permit application must also be submitted. [See Appendix D (1)]
- 12) After all items have been received, reviewed and are satisfactory, a site work permit will be issued within three (3) business days.
- 13) If the site remains inactive for a period of one (1) year after the date of permit issuance, the contractor must apply for a new permit.